CITY OF EDGEWOOD
REGULAR COUNCIL MEETING AGENDA
Tuesday, January 11, 2022 – 7:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA

1. **CALL TO ORDER**
   Roll Call, Pledge of Allegiance

2 **NOMINATION OF DEPUTY MAYOR**
   A. **AB22-001** - Nominations for Deputy Mayor

3. **AUDIENCE COMMENT**

4. **MAYOR'S REPORT**

5. **CONSENT AGENDA:** *The consent agenda includes items that are routine in nature and are adopted by one motion. Should Council wish to discuss a consent agenda item, the item would be removed from the consent agenda and discussed under Council Business.*
   The following items are presented for Council approval:
   A. Review of Board/Commission Minutes
   B. Regular City Council Meeting Minutes of December 28, 2021
   C. Study Session Meeting Minutes of January 4, 2022
   D. **AB22-002** – a motion approving December 2021 and January 2022 Budgeted Expenditures as follows: Deferred Compensation Program; Payroll Direct Deposit; Department of Retirement Systems; Dept. of Child Support; AWC Employee Benefit Trust; and IRS 941 in the amount of $198,283.16; and Vendor Check Numbers 25271 through 25287with EFT and Direct Pay Payments in the amount of $218,699.89. Total distributions submitted for review and authorization in the amount of $416,983.05.
   E. **AB22-0610** – a motion approving Resolution 22-0610 authorizing the Mayor to enter into a first amendment to the agreement with Bob's Property Solutions, Inc. Dated January 23, 2019

6. **COUNCIL BUSINESS**
   A. **AB22-003** - a motion approving a purchase order in the amount of $149,966.08 for Edgemont Playground Equipment
   B. **AB22-0611** – approving Resolution 22-0611 appointing Council Liaisons to City of Edgewood and Regional External Boards and Commissions for the Year 2022

7. **COUNCIL COMMENTS**

8. **ADJOURN**

This meeting is accessible to persons with disabilities. For individuals who may require special accommodations, please contact City Hall at (253) 952.3299, 24 hours in advance.

PARKS AND RECREATION ADVISORY BOARD (VIRTUAL) MEETING SUMMARY
Wednesday, November 10, 2021 – 6pm ♦ City Hall – 2224 104th Avenue East ♦

1. CALL TO ORDER

Brian Levenhagen called the meeting to order at 6:00pm

2. ROLL CALL

Present: Brian Levenhagen, Jeff Southard, Linda Howard, Amity Highley, Bill Hilton *(joined late)*
Excused: Anne Percival
Council Liaison: Rosanne Tomyn
City Staff Present: Public Works Director (PWD) Jeremy Metzler, IT Director Matthew Ray

3. APPROVAL OF MEETING SUMMARY

Linda Howard **MOVED**, Amity Highley **SECONDED** to approve the October 6, 2021 Special Meeting Summary. **APPROVED (4-0)**

4. PRESENTATIONS/SPECIAL GUESTS

- Nelson Nature Park Update (Anna Thurston)
  Anna Thurston provided her site analysis for review with the board members.

- PROST Plan Update (SCJ Alliance)
  Hans Shepherd and Chris Overdorf joined the meeting to review their site inventory and assessment report.

5. OLD BUSINESS

- Christmas Tree Lighting (November 26, 2021)
  Board members reviewed the details of the upcoming annual event. Topics discussed were; photos treat bags, having Santa on site, and event timeline.

- Edgewood Community Park Update
  Public Works Director Metzler briefed on the most recent updates to the progress with Edgewood Community Park. He then reviewed various park signage options with the members.

- Park Brochure Updates
  Tabled until 2022.

- Volunteer Opportunities (Eagle Scouts, etc.)
  Tabled until December 8, 2021 meeting.

- Future Agendas List / 2022 Work Plan
  Members discussed briefly what they'd like to see on the 2022 agendas.

6. NEW BUSINESS

- Nelson Farm House – Rehab Planning
  Board members discussed whether this item should take priority over other needs within the city.

- Port of Tacoma Grant Opportunity
  Bill Hilton volunteered to reach out to Pierce County's Community Relations Manager Leslie Barstow to find out more information as to what Pierce County Parks applied for, in order to flush out Edgewood's design.

7. ADJOURN – 7:45PM

CITY OF EDGEWOOD
ECONOMIC DEVELOPMENT ADVISORY BOARD (EDAB)
MEETING MINUTES
Monday, December 6, 2021 at 6 p.m.
Meeting Held Virtually via Zoom: (https://zoom.us/j/92275379112)

1. **CALL TO ORDER:** Chair Wiesenfeld called the meeting to order at 6:10 p.m.

   A. **Members Present:** Chair Wiesenfeld; Clark; Neil; and A. Swanson

   B. **Commissioners Absent:** Vice Chair Kilmer; Butterfield

   C. **Staff Member(s) Present:** Darren Groth, CED Director
   Emily Arteche, Planning Manager
   Morgan Dorner, Senior Planner

   D. **Others Present:** Mayor Eidinger
   Councilmember Wise
   Councilmember Tumelson

2. **CONSENT AGENDA:**
   A. **Agenda Approval**
   B. **Approval of Meeting Minutes for December 6, 2021**
   C. **Review of October Development Review Reports**
      i. Wiesenfeld moved to approve, as presented.
      ii. The Board voted 4-0 to approve the Consent Agenda.

3. **CITIZEN COMMENT PERIOD:**
   A. None

4. **OLD BUSINESS**
   A. EDAB Training Video (approx. 30 minutes)
      i. Chair Wiesenfeld introduced this item and the Economic Development training video from Department of Commerce was played.
      ii. Discussion ensued after the video regarding if EDAB would like to continue with these types of trainings which everyone agreed that it would be good to continue doing as a part of regular meetings. EDAB members discussed the content of the video and how it will help in future meetings and for long term planning. 30-minute trainings were recommended as an appropriate amount of time to dedicate to each training.

   B. Town Center
      i. Morgan Dorner, Senior Planner, provided a brief background and update regarding the status of Dept. of Commerce Transit Oriented Development Grant applied for by the City to cover the Town Center Subarea Plan. The City was not awarded this grant and is now re-evaluating the scope of work for the subarea plan. The City is looking to have the subarea plan out by the end of 2022.
      ii. Swanson asked about any other additional grants the City could apply for to cover the Town Center Subarea Plan costs. Morgan Dorner stated that the City has looked into other opportunities, but have not yet found other grants available.

iii. Darren Groth, CED Director, provided a status update and brief background of the Town Center Subarea Plan, why it is necessary, and what EDAB's role in that planning effort will be.
iv. Discussion ensued

C. Edgewood Business Map
   i. Chair Wiesenfeld introduced this item and provided a brief background.
   ii. Morgan Dorner provided a brief update regarding a City of Edgewood Businesses Map and making it available on the City's website.
   iii. Discussion ensued. Clark suggested making the link more visible on the main City webpage. Darren Groth responded to some of the technicalities of the webpage and what can be on the webpage.

D. 2021 & 2022 Work Plan
   i. Darren Groth introduced this item and provided a brief background. Additional explanation of the process and timeline for these work plans was provided.
   ii. Discussion ensured.
   iii. Chair Wiesenfeld discussed developing an "Asset Map" as discussed in the EDAB Training video from the beginning of the meeting. Discussion ensued and Darren Groth stated that we could modify Work Plan Item #4 "Develop a SWOT Analysis" to address this.
   iv. Chair Wiesenfeld stated that EDAB's "homework" for next EDAB meeting would be taking a look at the 2021 Work Plan and be prepared to discuss, make any amendments, and finalize to present to City Council the following month.

6. **NEW BUSINESS:**
   A. February 15, 2022 Joint Meeting with City Council, Boards, and Commissions (no materials in meeting packet for this item)
      i. Chair Wiesenfeld briefly mentioned this item and asked if others will be able to attend.

7. **STAFF COMMENTS:**
   A. None

8. **BOARD COMMENTS:**
   A. None

9. **BOARD MEMBER UPDATES:**
   A. None

10. **ADJOURN:** Chair Wiesenfeld adjourned the meeting at 7:16 p.m.

1. **CALL TO ORDER:** Chair Overfield called meeting to order at 6:00 PM

   A. **Commissioners Present:** Overfield; Guillory; Greene; Wagner; Pincas; Ramirez; Slate (6:01)

   B. **Commissioners Absent:** None

   C. **Staff Member(s) Present:** Darren Groth, CED Director
   Emily Arteche, Planning Manager
   Evan Hietpas, Associate Planner

   D. **Others Present:** Mayor Eidinger
   Councilmember Tomyn
   Councilmember Wise

2. **CONSENT AGENDA:** Greene moved to APPROVE as presented, Pincas seconded. Commission voted 6-0 to approve the Consent Agenda.

3. **CITIZEN COMMENTS:** None

4. **PUBLIC HEARINGS:** None

5. **ACTION ITEMS:** None

6. **DISCUSSION ITEMS:**

   A. **Old Business:**

   i. Town Center (TC)
   - Hietpas opened the discussion on the Town Center Subarea Plan, focusing on public outreach and the first community workshop scheduled for January 27th.
   - Staff and the Commission discussed how to facilitate a meaningful workshop, and will continue the discussion at their January 10th meeting.
   - Discussion between the Commission and staff ensued.

   ii. Wireless Code Ordinance
   - Arteche opened the discussion by presenting the proposed changes to the Edgewood Municipal Code.
   - Staff and the Commission discussed the proposed changes. A public hearing will be held on Monday January 10, 2022 with Planning Commission action to follow.

   iii. City-initiated Comprehensive Plan Amendments
   - Hietpas provided an opportunity for Commissioners to discuss City-initiated Comprehensive Plan amendment applications, but no recommendations were made.

iv. 2022 Work Plan
- Hietpas presented the proposed 2022 Work Plan and announced the joint meeting date with City Council on Tuesday February 15th to finalize the Work Plan.

v. 2021 Work Plan
- Hietpas provided updates on a few 2021 Work Plan items: street light standards, development and public works standards, and sewer connection requirements.

B. New Business:

i. Noise Ordinance
- Groth opened the discussion by presenting the proposed changes to the Edgewood Municipal Code.
- Staff and the Commission discussed the impacts that the proposed code changes will have on businesses in Town Center and along the Meridian Corridor, residents in single family neighborhoods, and the enforcement of noise pollution in Edgewood.
- The Commission expressed interest in evaluating the code changes one year after they go into effect to assess any impacts that they have had.
- A public hearing will be held on Monday January 10, 2022 with Planning Commission action to follow.

ii. GIS Map Code Updates
- Hietpas opened the discussion by presenting the proposed changes to the Edgewood Municipal Code.
- Staff and the Commission discussed the proposed changes. A public hearing will be held on Monday January 10, 2022 with Planning Commission action to follow.

7. STAFF COMMENTS: None

8. COMMISSIONER COMMENTS:

A. Commissioner Ramirez commented on the availability of crime data in Edgewood.
B. Commissioner Pincas asked for an update on the new Edgewood Community Park.

9. ADJOURN: Chair Overfield adjourned meeting at 7:34 PM.

1 CALL TO ORDER

Mayor Eidinger called meeting to order at 7:00pm and led the attendees in the Pledge of Allegiance.
Present: Mayor Eidinger, Deputy Mayor Creley, Councilmember West, Councilmember Day, Councilmember Christopherson, Councilmember Wise, Councilmember Tomyn, Councilmember Lowry
Staff Present: Assistant City Administrator Dave Gray, City Clerk/HR Director Rachel Pitzel, Community & Economic Development Director Darren Groth, Jeremy Metzler Public Works Director, Matthew Ray, IT/Facilities Director, Police Chief Mark Berry.

2 PRESENTATION

A. Swearing in of Newly Elected Councilmembers (Terms beginning January 1, 2022)

Mayor Eidinger asked City Clerk Pitzel to administer the Oaths of Office for Councilmembers Buckley, Keith, Tomyn, and West.

3 AUDIENCE COMMENT

Jason Ramirez spoke.
Buddy Uchida spoke.
Lucy Lowry spoke.

4 MAYOR'S REPORT

Mayor Eidigner read his report into the record and then invited each director to speak on topics of their choosing.

5 CONSENT AGENDA:

A. Regular City Council Meeting Minutes of December 14, 2021

B. Study Session Meeting Minutes of December 21, 2021

C. **AB21-065** – a motion approving December 2021 Budgeted Expenditures as follows: Deferred Compensation Program; Payroll Direct Deposit; Department of Retirement Systems; Dept. of Child Support; and IRS 941 in the amount of $144,933.88; and Vendor Check Numbers 25253 through 25270 with EFT and Direct Pay Payments in the amount of $219,122.63. Total distributions submitted for review and authorization in the amount of $364,056.51

D. **AB21-0609** – a motion approving Resolution 21-0609 to segregate original assessments under Local Improvement District No. 1 pursuant to section 35.44.410 of the Revised Code of Washington

Motion: As read, **Action:** Approve, **Moved by** Councilmember Christopherson **Seconded by** Councilmember Wise, **Motion Passed 7-0**

6 COUNCIL BUSINESS

A. **AB21-0607** – a motion approving Resolution 21-0607, authorizing the execution of a purchase service agreement for HVAC Maintenance

IT Director Ray brought this agenda item back for Council action with the edits previously suggested.
Motion: As read, **Action:** Approve, **Moved by** Councilmember Lowry **Seconded by** Councilmember Wise, **Motion Passed 7-0**

B. **AB21-0608** – a motion approving Resolution 21-0608 authorizing the Mayor to enter into a professional services agreement with Sound Law Center, LLC for Hearing Examiner Services

Community and Economic Development Director Groth recapped this agenda item for Council approval.
Motion: As read, **Action:** Approve, **Moved by** Councilmember Wise, **Seconded by** Deputy Mayor Creley, **Motion Passed 7-0**

C. **AB21-0617** – a motion adopting Ordinance 21-0617 relating to Traffic Impact Fees, establishing an updated Traffic Impact Fee schedule, based on a Traffic Impact Fee program report published in October 2021 by Transpo Group

Public Works Director Metzler discussed this agenda item in detail, discussion then ensued with a recommendation to amend the amount from $6,000 to $8,000.
Motion: To amend, **Action:** Approve, **Moved by** Councilmember Day, **Seconded by** Councilmember Tomyn, **Motion Failed 4-3**
Motion: As read, **Action:** Approve, **Moved by** Councilmember Wise, **Seconded by** Councilmember West, **Motion Passed 4-3**

7 COUNCIL COMMENTS

Councilmember Lowry spoke.
Councilmember Day spoke.
Councilmember Christopherson spoke.
Councilmember Tomyn spoke.
Councilmember Wise spoke.
Councilmember West spoke.
Deputy Mayor Creley spoke.

8 ADJOURN

Mayor Eidinger adjourned the meeting at 7:41pm.

Jill S. Herrera Communications Coordinator / Deputy City Clerk	Daryl Eidinger Mayor

CITY OF EDGEWOOD
STUDY SESSION MEETING AGENDA SUMMARY

Tuesday, January 4, 2022 – 7:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA

1 CALL TO ORDER

Mayor Eidinger called the meeting to order at 7:01pm and led attendees in the Pledge of Allegiance.
Present: Mayor Eidinger, Deputy Mayor Creley, Councilmember Day, Councilmember West, Councilmember Tomyn, Councilmember Keith, Councilmember Buckley, Councilmember Lowry
Staff Present: Assistant City Administrator Dave Gray, City Clerk/HR Director Rachel Pitzel, Community & Economic Development Director Darren Groth, Jeremy Metzler Public Works Director, Matthew Ray, IT/Facilities Director, Police Chief Mark Berry.

2 COUNCIL BUSINESS

A. Discussion – Nominations – Deputy Mayor

Mayor Eidinger briefed Councilmembers on the details and responsibilities of the position of Deputy Mayor.

B. Discussion – Equity, Diversity and Inclusion (Trainings, Planning, etc.)

Councilmember Tomyn briefed Council on this reoccurring agenda item, and upcoming planned presentations on the topic.

C. Discussion – Appointing Council Liaisons to City of Edgewood and Regional External Boards and Commissions for the Year 2022

Mayor Eidinger brought this topic forward by reviewing in detail the purpose of each board, the current Council volunteers, and if changes needed to be made going forward.

D. Discussion – Strategic Planning Retreat Agenda Topics

Assistant City Administrator Dave Gray discussed this agenda item in detail, reviewing the topics usually discussed and what the Council's vision and expectations were for this year.

E. Discussion – Resolution – Tree Maintenance Contract Amendment

Public Works Director Metzler discussed this agenda item briefly asking that it be placed on the upcoming Consent Agenda.

3 OTHER COUNCIL ITEMS

Mayor Eidinger spoke.
Councilmember Day spoke.
Councilmember Lowry spoke.
Councilmember Tomyn spoke.
Councilmember Keith spoke.

4 ADJOURN

Mayor Eidinger adjourned the meeting at 7:58pm.

Jill S. Herrera	Daryl Eidinger
Communications Coordinator / Deputy City Clerk	Mayor

City of Edgewood 2021

January 11th 2022 Council Meeting Check & EFT Payment Distribution Review & Authorization

Number	Name	Print Date	Amount
US Bank	**PAYROLL ACCOUNT DISTRIBUTION**		
10611	**Last Number Issued Previous Authorization**		
AWC EFT 12/31/2021	AWC Employee Benefit Trust	12/31/2021	$52,004.43
DCP EFT 12/31/2021	Deferred Compensation Program	12/31/2021	$16,508.66
Direct Deposit Run -	Payroll Vendor	12/30/2021	$91,694.35
DRS EFT 12/31/2021	Dept of Retirement Systems	12/31/2021	$20,551.45
DSHS-DCS EFT	WA State Support Registry	12/31/2021	$719.00
IRS 941 EFT	IRS 941	12/31/2021	$16,805.27
		Total	**$198,283.16**

Number	Name	Print Date	Amount
	CLAIM VOUCHER ACCOUNT DISTRIBUTION		
25270	**Last Number Issued Previous Authorization**		
25271	City of Sumner	1/11/2022	$126.00
25272	Code Publishing Inc.	1/11/2022	$167.25
25273	Drain-Pro	1/11/2022	$125.00
25274	East Pierce Fire & Rescue	1/11/2022	$3,268.91
25275	FCS Group	1/11/2022	$1,198.75
25276	First American Title Insurance Company	1/11/2022	$825.00
25277	Ground Up Road Construction Inc.	1/11/2022	$1,650.00
25278	Office Depot	1/11/2022	$141.62
25279	Pierce County Budget & Finance PW	1/11/2022	$1,257.00
25280	WA State Treasurer	1/11/2022	$850.00
25281	A & R Services dba Angela Rojo	1/11/2022	$1,135.00
25282	Association of WA Cities	1/11/2022	$9,930.00
25283	Drain-Pro	1/11/2022	$1,126.50
25284	Pierce County Budget & Finance	1/11/2022	$387.55
25285	Robblee's Total Security, Inc.	1/11/2022	$527.34
25286	Vision Municipal Solutions, LLC	1/11/2022	$5,060.00
25287	Wa. Cities Insurance Authority	1/11/2022	$166,608.00
Direct Pay Payment	Dude Solutions	1/11/2022	$15,070.45
Direct Pay Payment	McKinstry Co, LLC	1/11/2022	$1,318.78
Direct Pay Payment	Public Finance Inc.	1/11/2022	$2,505.97
EFT Payment 1/6/2022	Century Link	1/11/2022	$149.39
EFT Payment 1/6/2022	Comcast	1/11/2022	$495.45
EFT Payment 1/6/2022	Department of Labor & Industries	1/11/2022	$140.90
EFT Payment 1/6/2022	Wells Fargo Vendor Fin Serv	1/11/2022	$368.51
Direct Pay Payment	Amazon Capital Services	1/11/2022	$1,083.09
Direct Pay Payment	Pape Machinery Inc.	1/11/2022	$50.52
Direct Pay Payment	Utilities Underground Location Center	1/11/2022	$103.20
EFT Payment 1/6/2022	Crystal Springs	1/11/2022	$93.31
EFT Payment 1/6/2022	Grainger	1/11/2022	$62.24
EFT Payment 1/6/2022	McLendon Hardware-Blue Tarp Credit Services	1/11/2022	$552.18
EFT Payment 1/6/2022	Murrey's Disposal Company	1/11/2022	$157.79
EFT Payment 1/6/2022	O'Reilly Auto Parts	1/11/2022	$505.04
EFT Payment 1/6/2022	Verizon Wireless	1/11/2022	$1,659.15
Total Claims Voucher Distribution			**$218,699.89**
Total Distribution Submitted for Review & Authorization			$416,983.05
Authorization Adjustments:			
Total Distribution Net of Prior Authorized Adjustments			**$416,983.05**

Claims Voucher Approval: I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Edgewood, and that I am authorized to authenticate and certify to said claim.

______________________________Accounting Manager, Stephanie Goff

______________________________Mayor, Daryl Eidinger ______________________________Council Member

Voucher Directory

Fiscal: : 2022 - January
Council Date: : 2022 - January - 1st Council Meeting

Vendor	Number	Reference	Account Number	Description	Amount
A & R Services dba Angela Rojo					
	25281			**2022 - January - 1st Council Meeting**	
		537			
			January Services		
			001-018-000-518-30-41-01	Professional Services	$1,135.00
				Monthly Janitorial Svs. for January	
		Total 537			**$1,135.00**
	Total 25281				**$1,135.00**
Total A & R Services dba Angela Rojo					**$1,135.00**
Association of WA Cities					
	25282			**2022 - January - 1st Council Meeting**	
		94069			
			2022 AWC City Membership		
			001-018-000-518-20-49-01	Memberships	$9,695.00
				2022 AWC City Membership	
		Total 94069			**$9,695.00**
		94465			
			2022 AWC Drug & Alcohol Consortium Membership		
			001-018-000-518-20-49-01	Memberships	$235.00
				2022 AWC Drug & Alcohol Consortium Membership	
		Total 94465			**$235.00**
	Total 25282				**$9,930.00**
Total Association of WA Cities					**$9,930.00**
Century Link					
	EFT Payment 1/6/2022 2:03:08 PM - 1			**2022 - January - 1st Council Meeting**	
		253-927-2018 680B 12/25/21-1/25/22			
			12/25/21-1/25/22 Services		
			001-018-000-518-30-42-01	Telecommunications Charges	$149.39
				Elevator and Fire Alarm Line	
		Total 253-927-2018 680B 12/25/21-1/25/22			**$149.39**
	Total EFT Payment 1/6/2022 2:03:08 PM - 1				**$149.39**
Total Century Link					**$149.39**

Vendor	Number	Reference	Account Number	Description	Amount
Comcast					
	EFT Payment 1/6/2022 2:03:08 PM - 2			**2022 - January - 1st Council Meeting**	
		8498 35 021 0458551 12/25/21-1/24/22			
			12/25/21-1/24/22 Services		
			001-018-000-518-30-42-01	Telecommunications Charges	$405.20
				City Hall Internet	
		Total 8498 35 021 0458551 12/25/21-1/24/22			**$405.20**
		8498 35 021 0602869 12/29/21-1/28/22			
			12/29/21-1/28/22 Services		
			001-018-000-518-30-42-01	Telecommunications Charges	$90.25
				City Hall Public Internet	
		Total 8498 35 021 0602869 12/29/21-1/28/22			**$90.25**
	Total EFT Payment 1/6/2022 2:03:08 PM - 2				**$495.45**
Total Comcast					**$495.45**
Department of Labor & Industries					
	EFT Payment 1/6/2022 2:03:08 PM - 3			**2022 - January - 1st Council Meeting**	
		290979			
			2022 Elevator Operating Certificate		
			001-018-000-518-30-45-07	Operating Permits	$140.90
				2022 Elevator Operating Certificate	
		Total 290979			**$140.90**
	Total EFT Payment 1/6/2022 2:03:08 PM - 3				**$140.90**
Total Department of Labor & Industries					**$140.90**
Drain-Pro					
	25283			**2022 - January - 1st Council Meeting**	
		92184			
			January Svs Edgemont Park		
			001-076-000-576-80-45-03	Operating Rentals	$443.00
				Edgemont Park	
		Total 92184			**$443.00**
		92185			
			January Svs Nelson Nature Park		
			001-076-000-576-80-45-03	Operating Rentals	$241.00
				Nelson Nature Park	
		Total 92185			**$241.00**
		92186			
			January Svs Nelson Farm		
			001-076-000-576-80-45-03	Operating Rentals	$111.50
				Nelson Farm	
		Total 92186			**$111.50**
		92187			
			January Svs Trailhead Park		
			001-076-000-576-80-45-03	Operating Rentals	$201.50

Vendor	Number	Reference	Account Number	Description	Amount
			Trailhead Park		
		Total 92187			**$201.50**
		92188			
			January Svs PW Garage		
			001-076-000-576-80-45-03	Operating Rentals	$129.50
			PW Garage		
		Total 92188			**$129.50**
	Total 25283				**$1,126.50**
Total Drain-Pro					**$1,126.50**
Dude Solutions					
	Direct Pay Payment 1/6/2022 2:03:47 PM - 1		**2022 - January - 1st Council Meeting**		
		INV-102351			
			Annual Subscription		
			001-018-000-518-85-49-03	Computer Subscriptions	$15,070.45
			Saas Annual Subscription, SmartGov Citizen Portal, Bluebeam		
		Total INV-102351			**$15,070.45**
	Total Direct Pay Payment 1/6/2022 2:03:47 PM - 1				**$15,070.45**
Total Dude Solutions					**$15,070.45**
McKinstry Co, LLC					
	Direct Pay Payment 1/6/2022 2:03:47 PM - 2		**2022 - January - 1st Council Meeting**		
		10164636			
			January Maintenance		
			001-018-000-518-30-48-03	Maintenance/Repairs - Buildings	$1,318.78
			January Maintenance		
		Total 10164636			**$1,318.78**
	Total Direct Pay Payment 1/6/2022 2:03:47 PM - 2				**$1,318.78**
Total McKinstry Co, LLC					**$1,318.78**
Pierce County Budget & Finance					
	25284		**2022 - January - 1st Council Meeting**		
		CI-310347			
			2022 PCRC Dues		
			001-018-000-518-90-49-52	Puget Sound Regional Council	$387.55
			2022 PCRC Dues		
		Total CI-310347			**$387.55**
	Total 25284				**$387.55**
Total Pierce County Budget & Finance					**$387.55**

Vendor	Number	Reference	Account Number	Description	Amount
Public Finance Inc.					
	Direct Pay Payment 1/6/2022 2:03:47 PM - 3			**2022 - January - 1st Council Meeting**	
		0002355			
			1st Qtr 2022 LID Services		
			202-000-000-535-10-41-01	Professional Services	$2,505.97
				1st Qtr 2022 LID Services	
		Total 0002355			**$2,505.97**
	Total Direct Pay Payment 1/6/2022 2:03:47 PM - 3				**$2,505.97**
Total Public Finance Inc.					**$2,505.97**
Robblee's Total Security, Inc.					
	25285			**2022 - January - 1st Council Meeting**	
		35124			
			2022 Alarm Monitoring		
			001-018-000-518-30-41-05	Alarm Monitoring	$527.34
				2022 Alarm Monitoring	
		Total 35124			**$527.34**
	Total 25285				**$527.34**
Total Robblee's Total Security, Inc.					**$527.34**
Vision Municipal Solutions, LLC					
	25286			**2022 - January - 1st Council Meeting**	
		09-9956			
			2022 Software Assurance		
			001-018-000-518-85-48-02	Software Maintenance	$5,060.00
				2022 Software Assurance	
		Total 09-9956			**$5,060.00**
	Total 25286				**$5,060.00**
Total Vision Municipal Solutions, LLC					**$5,060.00**
Wa. Cities Insurance Authority					
	25287			**2022 - January - 1st Council Meeting**	
		15312			
			2022 Insurance Premium		
			001-018-000-518-90-46-50	WCIA Insurance Premium	$166,608.00
				2022 WCIA Insurance Premium	
		Total 15312			**$166,608.00**
	Total 25287				**$166,608.00**
Total Wa. Cities Insurance Authority					**$166,608.00**
Wells Fargo Vendor Fin Serv					
	EFT Payment 1/6/2022 2:03:08 PM - 4			**2022 - January - 1st Council Meeting**	
		5018160961			
			January Lease		
			001-018-000-518-30-45-06	Copier Lease	$368.51

Vendor	Number	Reference	Account Number	Description	Amount
				Kyocera Copier Lease	
		Total 5018160961			**$368.51**
	Total EFT Payment 1/6/2022 2:03:08 PM - 4				**$368.51**
Total Wells Fargo Vendor Fin Serv					**$368.51**
Grand Total		**Vendor Count**	**14**		**$204,823.84**

Voucher Directory

Fiscal: : 2021 - December
Council Date: : 2021 - December - Period 13-1

Vendor	Number	Reference	Account Number	Description	Amount
Amazon Capital Services					
	Direct Pay Payment 1/6/2022 1:10:55 PM - 1			**2021 - December - Period 13-1**	
		19GT-Q3HQ-KQ93			
			December Statement		
			001-018-000-518-20-31-01	Office & Operational Supplies	$379.60
				Misc. office supplies, kitchen supplies, laptop chargers, phone cases	
			001-018-000-518-20-35-02	Office Furniture	$158.39
				Desk chair (M.Dorner)	
			001-018-000-518-20-39-11	Teambuilding-Supplies	$178.03
				B.E. Team holiday supplies, staff sweatshirts, staff Hawaiian shirts	
			001-018-000-518-30-32-02	Supplies/Parts - Vehicles & Equipment	$346.18
				Windshield de-icer, ice scrapers, snow plow part, window visors	
			001-058-000-558-50-31-05	Supplies-Misc	$20.89
				Flash light (J.Werre)	
		Total 19GT-Q3HQ-KQ93			**$1,083.09**
	Total Direct Pay Payment 1/6/2022 1:10:55 PM - 1				**$1,083.09**
Total Amazon Capital Services					**$1,083.09**
City of Sumner					
	25271			**2021 - December - Period 13-1**	
		010122-COS			
			4th Qtr 2021 Animal Licenses		
			650-000-000-589-30-00-05	Animal Licenses	$126.00
				4th Qtr 2021 Animal Licenses	
		Total 010122-COS			**$126.00**
	Total 25271				**$126.00**
Total City of Sumner					**$126.00**
Code Publishing Inc.					
	25272			**2021 - December - Period 13-1**	
		GC0005827			
			December Services		
			001-019-000-518-90-41-01	Gen'l Gov't-Professional Services	$167.25
				EMC Updates	
		Total GC0005827			**$167.25**
	Total 25272				**$167.25**
Total Code Publishing Inc.					**$167.25**

Vendor	Number	Reference	Account Number	Description	Amount
Crystal Springs					
	EFT Payment 1/6/2022 1:10:26 PM - 1			**2021 - December - Period 13-1**	
		15787820 122921			
			Water Delivery		
			001-018-000-518-20-31-01	Office & Operational Supplies	$93.31
				CH Water Delivery	
		Total 15787820 122921			**$93.31**
	Total EFT Payment 1/6/2022 1:10:26 PM - 1				**$93.31**
Total Crystal Springs					**$93.31**
Drain-Pro					
	25273			**2021 - December - Period 13-1**	
		92016			
			12/20/21 Svs Trailhead Park		
			001-076-000-576-80-45-03	Operating Rentals	$125.00
				Trailhead Park	
		Total 92016			**$125.00**
	Total 25273				**$125.00**
Total Drain-Pro					**$125.00**
East Pierce Fire & Rescue					
	25274			**2021 - December - Period 13-1**	
		010122-EPF			
			4th Qtr 2021 Fire Plan Review Fees		
			650-000-000-589-30-00-06	Fire Plan Review	$3,268.91
				4th Qtr 2021 Fire Plan Review Fees	
		Total 010122-EPF			**$3,268.91**
	Total 25274				**$3,268.91**
Total East Pierce Fire & Rescue					**$3,268.91**
FCS Group					
	25275			**2021 - December - Period 13-1**	
		3338-22112085			
			December Svs- Prj 3338		
			001-019-000-518-90-41-01	Gen'l Gov't-Professional Services	$1,198.75
				Development Cost of Service Study	
		Total 3338-22112085			**$1,198.75**
	Total 25275				**$1,198.75**
Total FCS Group					**$1,198.75**
First American Title Insurance Company					
	25276			**2021 - December - Period 13-1**	
		865 - 426961615			
			December Services		
			310-000-000-594-76-41-03	Professional Svs.-Property	$825.00

Vendor	Number	Reference	Account Number	Description	Amount
				Clear title verification: Edgewood Community Park	
		Total 865 - 426961615			**$825.00**
	Total 25276				**$825.00**
Total First American Title Insurance Company					**$825.00**
Grainger					
	EFT Payment 1/6/2022 1:10:26 PM - 2			**2021 - December - Period 13-1**	
		9152882321			
			December Purchases		
			101-000-000-542-30-31-01	Roadway-Operational Supplies	$62.24
				Absorbant- Spill Response	
		Total 9152882321			**$62.24**
	Total EFT Payment 1/6/2022 1:10:26 PM - 2				**$62.24**
Total Grainger					**$62.24**
Ground Up Road Construction Inc.					
	25277			**2021 - December - Period 13-1**	
		8323			
			Sumner Heights Drive Surfacing		
			340-000-000-595-30-63-04	Edgewood Drive Improvements	$1,650.00
				PO# 2021068- Sumner Heights Drive Surfacing	
		Total 8323			**$1,650.00**
	Total 25277				**$1,650.00**
Total Ground Up Road Construction Inc.					**$1,650.00**
McLendon Hardware-Blue Tarp Credit Services					
	EFT Payment 1/6/2022 1:10:26 PM - 3			**2021 - December - Period 13-1**	
		C42658			
			November Purchases		
			001-018-000-518-20-31-01	Office & Operational Supplies	$56.19
				Hangers for extension cords	
		Total C42658			**$56.19**
		C43046			
			November Purchases		
			001-076-000-576-80-31-01	Operational Supplies	$6.96
				Hardware- Edgewood Community Park	
		Total C43046			**$6.96**
		C43479			
			November Purchases		
			410-000-000-531-38-31-01	Operational Supplies	$79.30
				Bracket- gate repair at storm pond	
		Total C43479			**$79.30**

Vendor	Number	Reference	Account Number	Description	Amount
		C45772			
			December Purchases		
			001-018-000-518-20-31-01	Office & Operational Supplies	$162.93
				Plumbing Supplies- restroom at City Hall	
		Total C45772			**$162.93**
		C49551			
			December Purchases		
			001-018-000-518-30-32-02	Supplies/Parts - Vehicles & Equipment	$32.64
				Parts for Snow Plow	
		Total C49551			**$32.64**
		C51455			
			December Purchases		
			410-000-000-531-38-31-01	Operational Supplies	$48.05
				Bracket- gate repair at storm pond	
		Total C51455			**$48.05**
		C53763			
			December Purchases		
			001-076-000-576-80-31-01	Operational Supplies	$52.45
				Anchor- City Hall Outdoor Christmas Tree	
		Total C53763			**$52.45**
		C56016			
			December Purchases		
			001-076-000-576-80-31-01	Operational Supplies	$15.52
				Funnels for PW shop	
			101-000-000-542-30-31-01	Roadway-Operational Supplies	$31.05
				Funnels for PW shop	
			410-000-000-531-38-31-01	Operational Supplies	$31.05
				Funnels for PW shop	
		Total C56016			**$77.62**
		C58671			
			December Purchases		
			410-000-000-531-38-31-01	Operational Supplies	$36.04
				Bracket- gate repair at storm pond	
		Total C58671			**$36.04**
	Total EFT Payment 1/6/2022 1:10:26 PM - 3				**$552.18**
Total McLendon Hardware-Blue Tarp Credit Services					**$552.18**
Murrey's Disposal Company					
	EFT Payment 1/6/2022 1:10:26 PM - 4			**2021 - December - Period 13-1**	
		10265393			
			December Services		
			001-018-000-518-20-47-03	Waste Disposal	$157.79

Vendor	Number	Reference	Account Number	Description	Amount
			December Services		
		Total 10265393			**$157.79**
	Total EFT Payment 1/6/2022 1:10:26 PM - 4				**$157.79**
Total Murrey's Disposal Company					**$157.79**
Office Depot					
	25278		**2021 - December - Period 13-1**		
		215946308001			
			December Purchases		
			001-018-000-518-20-31-01	Office & Operational Supplies	$141.62
			Pens, 2022 Calendars, Paper Towels		
		Total 215946308001			**$141.62**
	Total 25278				**$141.62**
Total Office Depot					**$141.62**
O'Reilly Auto Parts					
	EFT Payment 1/6/2022 1:10:26 PM - 5		**2021 - December - Period 13-1**		
		3725-404933			
			December Purchases		
			101-000-000-542-64-31-11	Traffic Control Devices-Signs	$131.37
			Parts for Radar Sign		
		Total 3725-404933			**$131.37**
		3725-405091			
			December Purchases		
			001-018-000-518-30-32-02	Supplies/Parts - Vehicles & Equipment	$65.11
			Headlight Switch (Vehicle #6)		
		Total 3725-405091			**$65.11**
		3725-405545			
			December Purchases		
			001-018-000-518-30-32-02	Supplies/Parts - Vehicles & Equipment	$51.37
			Parts- Snow Plow		
		Total 3725-405545			**$51.37**
		3725-405889			
			December Purchases		
			001-018-000-518-30-32-02	Supplies/Parts - Vehicles & Equipment	$54.11
			Wiper Blades (Vehicle #8)		
		Total 3725-405889			**$54.11**
		3725-407039			
			December Purchases		
			001-018-000-518-30-32-02	Supplies/Parts - Vehicles & Equipment	$26.93
			Fuel Stabilizer & Diesel Treatment- PW Vehicles		
		Total 3725-407039			**$26.93**

Vendor	Number	Reference	Account Number	Description	Amount
		3725-407254			
			December Purchases		
			001-018-000-518-30-32-02	Supplies/Parts - Vehicles & Equipment	$117.17
				Parts (Vehicles #6)	
		Total 3725-407254			**$117.17**
		3725-407284			
			December Purchases		
			001-018-000-518-30-32-02	Supplies/Parts - Vehicles & Equipment	$5.38
				Parts (Truck #8)	
		Total 3725-407284			**$5.38**
		3725-407805			
			December Purchases		
			001-018-000-518-30-32-02	Supplies/Parts - Vehicles & Equipment	$6.46
		Total 3725-407805			**$6.46**
		3725-407875			
			December Purchases		
			001-018-000-518-30-32-02	Supplies/Parts - Vehicles & Equipment	$17.35
				Parts (Vehicle #7)	
		Total 3725-407875			**$17.35**
		3725-408204			
			December Purchases		
			001-018-000-518-30-32-02	Supplies/Parts - Vehicles & Equipment	$10.32
				Parts- Snow Plow	
		Total 3725-408204			**$10.32**
		3725-408880			
			December Purchases		
			001-018-000-518-30-32-02	Supplies/Parts - Vehicles & Equipment	$19.47
				Parts- Skid Steer	
		Total 3725-408880			**$19.47**
	Total EFT Payment 1/6/2022 1:10:26 PM - 5				**$505.04**
Total O'Reilly Auto Parts					**$505.04**
Pape Machinery Inc.					
	Direct Pay Payment 1/6/2022 1:10:55 PM - 2			**2021 - December - Period 13-1**	
		13219039			
			December Purchases		
			001-018-000-518-30-32-02	Supplies/Parts - Vehicles & Equipment	$50.52
				Parts for Skid Steer	
		Total 13219039			**$50.52**
	Total Direct Pay Payment 1/6/2022 1:10:55 PM - 2				**$50.52**
Total Pape Machinery Inc.					**$50.52**

Vendor	Number	Reference	Account Number	Description	Amount
Pierce County Budget & Finance PW					
	25279			**2021 - December - Period 13-1**	
		CI-310206			
			November Services		
			101-000-000-542-64-41-02	Traffic Control Devices-Traffic Operations (Contract)	$1,257.00
				November Services	
		Total CI-310206			**$1,257.00**
	Total 25279				**$1,257.00**
Total Pierce County Budget & Finance PW					**$1,257.00**
Utilities Underground Location Center					
	Direct Pay Payment 1/6/2022 1:10:55 PM - 3			**2021 - December - Period 13-1**	
		1120145			
			December Services		
			410-000-000-531-38-49-09	Misc. Fees & Charges	$103.20
				Utility Locating Svs. for December	
		Total 1120145			**$103.20**
	Total Direct Pay Payment 1/6/2022 1:10:55 PM - 3				**$103.20**
Total Utilities Underground Location Center					**$103.20**
Verizon Wireless					
	EFT Payment 1/6/2022 1:10:26 PM - 6			**2021 - December - Period 13-1**	
		9895814226			
			December Statement		
			001-018-000-518-20-35-01	Small Tools/Minor Equipment	$258.81
				Replacement Cell Phone- M.Ray	
			001-018-000-518-30-42-01	Telecommunications Charges	$1,400.34
				December Statement	
		Total 9895814226			**$1,659.15**
	Total EFT Payment 1/6/2022 1:10:26 PM - 6				**$1,659.15**
Total Verizon Wireless					**$1,659.15**
WA State Treasurer					
	25280			**2021 - December - Period 13-1**	
		010122-WST			
			4th Qtr 2021 Building Fees		
			650-000-000-589-30-00-04	State Bldg Code Fee	$850.00
				4th Qtr 2021 Building Fees	
		Total 010122-WST			**$850.00**
	Total 25280				**$850.00**
Total WA State Treasurer					**$850.00**
Grand Total		**Vendor Count**	**19**		**$13,876.05**

City Of Edgewood
Council Agenda Summary Sheet

Subject: **AB22-0610** – a motion approving Resolution 22-0610 authorizing the Mayor to enter into a first amendment to the agreement with Bob's Property Solutions, Inc. Dated January 23, 2019	**Agenda Item #:** 5.E **For Agenda of:** 1/11/2022 **Prepared by:** Jeremy Metzler

Attachments (list):
1. Resolution 22-0610 - First Amendment to Contract
2. SIGNED FIRST AMENDMENT - PSA - Bob's

Approval of Materials:	
Jeremy Metzler Rachel Pitzel 1/6/2022 Dave Gray 1/6/2022 Daryl Eidinger 1/6/2022	**Expenditure Required:** up to $53,829.81 **Amount Budgeted:** $100,000 (2022) **Timeline:** 01/11/2022 RCM

Summary Statement:
The City Council passed Resolution 19-0443 on January 22, 2019, authorizing execution of the attached agreement with Bob's Property Solutions, Inc. ("Contractor") for ordinary maintenance of trees throughout the City. Since the Agreement was executed, the City and Contractor have worked together very well to perform necessary work as requested, within reasonable and agreed-upon timeframes.

Due to lack of responses to a public works solicitation for a new three-year contract term, as well as other constraints widely experienced nationwide during the ongoing Covid-19 Pandemic, the City has been unable to obtain a newly executed public works contract before this agreement expires. Staff wishes to avoid a gap in this service, which frequently involves minimal notice to the contractor for emergency services as a result of conditions arising from inclement weather. Therefore, staff has worked with the Contractor to prepare the attached resolution and amendment, for Council's review and consideration.

Item History:
01/04/2022 SS

Recommended Action:
MOTION to adopt **AB22-0610** – a motion approving Resolution 22-0610 authorizing the Mayor to enter into a first amendment to the agreement with Bob's Property Solutions, Inc. Dated January 23, 2019

Fiscal Note/Consideration:
A total of $96,170.19 has been spent under this contract since January 2019. The proposed amendment would increase the maximum allowable amount under this contract to $150,000 through September 2022. This would allow up to $53,829.81 of the $100,000 budgeted for vegetation management in 2022 to be spent

under this contract.

RESOLUTION NO. 22-0610

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, AUTHORIZING THE MAYOR TO ENTER INTO A FIRST AMENDMENT TO THE AGREEMENT WITH BOB'S PROPERTY SOLUTIONS, INC. DATED JANUARY 23, 2019

WHEREAS, by passing Resolution 19-0443 on January 22, 2019, the City Council authorized execution of an Agreement with Bob's Property Solutions, Incorporated ("Contractor") for ordinary maintenance of trees throughout the City (the "Contract" or "Agreement"); and

WHEREAS, since the Agreement was executed, the City and Contractor have worked together very well to perform necessary work as requested, within reasonable and agreed-upon timeframes; and

WHEREAS, due to lack of responses to a public works solicitation for a new three-year contract term, as well as other constraints widely experienced nationwide during the ongoing Covid-19 Pandemic, the City has been unable to obtain a newly executed public works contract before this Agreement expires; and

WHEREAS, the City wishes to avoid a gap in this service, which frequently involves minimal notice to the contractor for emergency services as a result of conditions arising from inclement weather; and

WHEREAS, the parties have agreed to amend the Agreement as set forth in Exhibit A hereto;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The Mayor is hereby authorized to enter into the First Amendment to Purchased Services Agreement between the City of Edgewood and Bob's Property Solutions, Inc., in substantially the same form as attached to this resolution and incorporated herein as Exhibit A.

Section 2. This resolution will take effect immediately upon passage by the City Council.

ADOPTED THIS 11TH DAY OF JANUARY, 2022.

____
Daryl Eidinger, Mayor

ATTEST:

____
Rachel Pitzel, CMC
City Clerk

Exhibit A

First Amendment to the Purchased Services Agreement for Ordinary Maintenance
Between The City of Edgewood and Bob's Property Solutions, Inc.
for Citywide Tree Maintenance

**FIRST AMENDMENT TO
PURCHASED SERVICES AGREEMENT FOR ORDINARY MAINTENANCE
BETWEEN THE CITY OF EDGEWOOD AND
BOB'S PROPERTY SOLUTIONS, INC. FOR
CITYWIDE TREE MAINTENANCE**

Section I. Date and Parties.

This document ("First Amendment"), is dated the 11th day of January, 2022, and is entered into by and between the CITY OF EDGEWOOD, a Washington municipal corporation ("City") and Bob's Property Solutions, Inc., a Washington State Corporation ("Contractor"). This First Amendment modifies portions of the Purchased Services Agreement by and between the City and Contractor that was executed on January 23, 2019 (the "Agreement").

Section II. General Recitals.

A. The City and Contractor entered into the Agreement for the purposes of allowing the Contractor to perform the work described therein (tree falling).

B. Since the Agreement was executed, the City and Contractor have worked together very well to perform necessary work as requested, within reasonable and agreed-upon timeframes.

C. Due to lack of responses to a public works solicitation for a new three-year contract term, as well as other constraints widely experienced nationwide during the ongoing Covid-19 Pandemic, the City has been unable to obtain a newly executed public works contract before this Agreement expires.

D. The City wishes to avoid a gap in this service, which frequently involves minimal notice to the contractor for emergency services as a result of conditions arising from inclement weather, and therefore the parties have now agreed to amend the Agreement as set forth in this First Amendment.

Section III. Amendments to the Agreement.

A. Section II. Time of Completion. Section II of the original agreement is hereby amended to read as follows:

The TERM of the agreement shall be ~~three (3) years~~ through September 30, 2022, unless terminated pursuant to ~~article VI~~ Section V.

B. Section III. Compensation. Section III of the original Agreement is hereby amended to read as follows:

The City shall pay the Vendor an amount not to exceed ~~Seventy-Five Thousand Dollars ($75,000.00)~~ One-Hundred Fifty Thousand Dollars ($150,000.00),

City **Contractor**

including applicable Washington State Sales Tax, for the goods, materials, and services contemplated in this Agreement. The City shall pay the Vendor the following amounts according to the following schedule:

- Charge for falling, chipping, removal and clean-up: ~~$437.50~~ $481.25 Per Hour, with a Four (4) hour minimum charge per day called out.
- Additional charges:
  - Stump Grinder $250/hour
  - Brush Mower ~~$500~~ $250/hour

Vendor will submit invoice after work is complete. …

C. Notices (page 7). This section of the original Agreement is hereby replaced to read as follows:

Notices to be sent to the Contractor:
Bob's Property Solutions, Inc.
c/o Bob Smith
11012 Canyon Rd E, Suite 8-400
Puyallup, WA 98373
(253) 651-7494
emailbobs@gmail.com

Notices to be sent to the City:
City of Edgewood
c/o Rachel Pitzel, City Clerk
2224 104th Avenue East
Edgewood, WA 98372
(253) 952-3299
rachel@cityofedgewood.org

Section IV. Other Terms Unchanged. All other terms of the Agreement remain unchanged and enforceable. The First Amendment is intended to modify the terms and conditions of the original Agreement only insofar as such modifications are set forth in this Amendment; all other provisions shall remain unchanged and in full effect. In the case of any conflict between the terms of the Agreement and First Amendment, the provisions of this First Amendment shall control.

City **Contractor**

DATED: This 11th day of January, 2022.

CITY OF EDGEWOOD

By: ______________________
Printed Name: Daryl Eidinger
Its: Mayor
Date: ______________________

ATTEST:

____
City Clerk, Rachel Pitzel

APPROVED AS TO FORM:

____
City Attorney, Ann Marie Soto

CONTRACTOR

By: Robs Property Solutions
Printed Name: Robert G. Sandel
Its: ______________________
Date: 1-5, 2022

City Of Edgewood
Council Agenda Summary Sheet

Subject: **AB22-003** - a motion approving a purchase order in the amount of $149,966.08 for Edgemont Playground Equipment	**Agenda Item #:** 6.A **For Agenda of:** 1/11/2022 **Prepared by:** Jeremy Metzler

Attachments (list):

1. 2022001 Northwest Playground Equipment Inc
2. Edgewood City of - Edgemont Park - Equipment Only 010322RR-01

Approval of Materials:	
Jeremy Metzler	**Expenditure Required:** $149,966.08
Rachel Pitzel 1/6/2022 Dave Gray 1/6/2022 Daryl Eidinger 1/6/2022	**Amount Budgeted:** $275,000 (2021 CIP Project P-7)
	Timeline: 01/11/2022 RCM

Summary Statement:
The playground equipment at Edgemont Park is over 20 years old and has become difficult to maintain in a safe and operable manner. Following a comprehensive safety inspection in November 2020, the Mayor directed staff to investigate replacement costs. The Parks and Recreation Advisory Board (PRAB) first discussed replacement of the playground equipment in December 2020, agreed that was worth pursuing, and evaluated several options over the course of the next several months.

After reviewing 10 different configurations from 3 different vendors, selecting the preferred alternative, and soliciting public input on specific play features, the PRAB recommends replacing the existing playground equipment at Edgemont Park with the design shared with Council at the November 2 and December 21 study sessions. Since the December 21 meeting with Council, staff has determined it most appropriate to separate the purchase of the equipment from the actual installation work, due in part to some questions raised by Council. Therefore, attached for Council's consideration is a purchase order for this equipment, which would have a delivery date no sooner than late March 2022. That gives staff adequate time to prepare and advertise construction bid documents, select a contractor, and coordinate with Council on awarding a contract before the delivery date.

To ensure a public playground remains open and available to the citizens, installation work will not be authorized before the new Edgewood Community Park is open and available to the public. Staff is preparing the construction bid documents and anticipates updating the Council on the proposed schedule in the next few weeks.

Item History:
11/02/2021 SS
12/21/2021 SS

Recommended Action:
Hold a discussion and provide staff guidance regarding **AB22-003** - a motion approving a purchase order in the amount of $149,966.08 for Edgemont Playground Equipment

Fiscal Note/Consideration:
Of the $275,000 identified in the Capital Improvement Plan for Edgemont Park, $125,033.92 would remain after the playground equipment is purchased. Based on prior estimates, installation is expected to cost about half of that remainder.

CITY OF EDGEWOOD
PURCHASE ORDER

DATE:		VENDOR:	PO NUMBER:
1/5/2022		Northwest Playground Equipment, Inc.	**2022001**

DELIVERY METHOD:	DELIVERY DATE:

SPECIAL INSTRUCTIONS: See attached quote for details.

COUNT:	DESCRIPTION:	UNIT $	TOTAL $
1	Edgemont Park Playground - Option 1.1	$136,332.80	$136,332.80
		SUBTOTAL	$136,332.80
		SALES TAX (10.0%)	$13,633.28

STATE BID CONTRACT NUMBER:			**PO TOTAL**	**$149,966.08**
BARS NUMBERS				
BARS NUMBERS				
BARS NUMBERS				
BARS NUMBERS				
BARS NUMBERS				

AUTHORIZATION LEVEL: Council	**BARS TOTAL**	**$ 149,966.08**
AUTHORIZED BY:		
SIGNATURE:		

CONTACT/CONFIRMATION INFORMATION:
City of Edgewood
Finance Department
2224 104th Avenue East
Edgewood, WA 98372-1513
(253)952-3299
finance@cityofedgewood.org

Northwest Playground Equipment, Inc.
PO Box 2410, Issaquah, WA 98027-0109
Phone (425) 313-9161 FAX (425) 313-9194
Email: sales@nwplayground.com

QUOTE

This quote is only valid for 30 days.

To: City of Edgewood
Re: Edgemont Park Playground Option 1.1- Equipment Only
11001 24th St E
Edgewood, WA 98372
Contact Name: Jeremy Metzler
Email: jeremy@cityofedgewood.org

Quote # 010322RR-01
Date: 1/4/2021
Phone: 253-831-4266
Cell/Fax:

Item #	Qty	Description	Price	Total Price
		Playworld		
IHD-003-21AR1.1	1	Playworld Custom Playmaker Structures Including: 2-5 Structure: Transfer Station w Step, Climbing Squares, 7" Bell, Solar Climber, Beanstalk Climber, Slither Slide, Play Seat, Sling Seat, Steering Wheel, Glide Slide 5-12 Structure: Transfer Station w Step, Solar Climber, Babble On, Mod Pod, Catwalk, Rope Net Climber, Curvy Climber, Sling Seat, Nuvo 360 Slide, Babble On, Tower Climber, Mighty Descent, Sling Seat, Climbing Squares		$ 113,306.00
ZZXX0224	1	Accessible Swing Seat W/Silver Shield Chain for 8ft Top Rail	$ 1,111.00	$ 1,111.00
ZZXX0260	2	Belt Seat W/Silver Shield Chain for 8ft Top Rail	$ 141.00	$ 282.00
ZZYYA262	1	Basket Swing	$ 1,938.00	$ 1,938.00
ZZXX0635	1	Swing Along Seat to 8ft Top Rail	$ 1,078.00	$ 1,078.00
ZZXX0833	1	5in O.D 2-Unit Arch Swing W/8ft Top Rail	$ 3,219.00	$ 3,219.00
ZZXX0834	2	5in O.D 2-Unit Arch Swing Add-A-Bay 8ft Top Rail	$ 1,994.00	$ 3,988.00
ZZXX0914	1	Cone Spinner Double Decker	$ 19,617.00	$ 19,617.00
ZZXX0661	1	Concerto Medium Cabasa	$ 1,116.00	$ 1,116.00
ZZXX0664	1	Concerto 3 Congas	$ 2,456.00	$ 2,456.00
ZZXX0666	1	Concerto Vibes	$ 5,021.00	$ 5,021.00
ZZXX0667	1	Concerto Chimes	$ 5,034.00	$ 5,034.00

			Equipment Subtotal	$ 158,166.00
Playworld	KCDA - King County Directors Association Discount: BID #18-315	KCDA	10.00%	$ (15,816.60)
		Additional Discount:	10.00%	$ (15,816.60)
			Freight:	$ 9,800.00
			Equipment Total (less tax)	**$ 136,332.80**

CERTIFIED INSTALLATION

Installation is NOT provided but AVAILABLE Upon Request

			Installation Total:	**$ -**
Performance Bond			3.0%	$ -
Location Code: 2720	Resale Certificate Required for Tax Exemption:	Tax:	10.0%	$ 13,633.28
			ORDER TOTAL:	**$ 149,966.08**

All quotes are subject to material and fuel surcharges.

Acceptance of Proposal:

(Please be sure you have read, signed, initialed and understand the Terms and Conditions on Page 2 of this Quote)

The items, prices and conditions listed herein are satisfactory and are hereby accepted.

TITLE ____________ Customer Signature ____________ Date ____________

Thank you for considering Northwest Playground Equipment, Inc. for your Park, Playground, Shelter and Sports Equipment requirements.

Northwest Playground Equipment, Inc.
PO Box 2410, Issaquah, WA 98027-0109
Phone (425) 313-9161 FAX (425) 313-9194
Email: sales@nwplayground.com

Project Name: Edgemont Park Playground Option 1.1- Equipment Only **Quote #** 010322RR-01

TERMS AND CONDITIONS

QUOTE CONDITIONS AND ACCEPTANCE:

This quote is only valid for 30 days.
Orders placed or requested for delivery after 30 days are subject to price increases.
***________(Pls Initial) It is the Buyer's responsibility to verify quantities and description of items quoted.
Once your order has been placed, any changes including additions, deletions or color changes, will delay your shipment.

EXCLUSIONS: Unless specified, this quote specifically ***excludes*** all of the following:
Required Permits; Davis Bacon, Certified Payroll or Prevailing Wage fees
Performance/Payment Bonds
Site work and landscaping
Removal of existing equipment
Unloading; Receiving of inventory or equipment; Storage of equipment
Equipment assembly and/or installation
Safety surfacing; Borders or drainage requirements
Landscaping Repairs DUE to poor access or in climatic weather

FREIGHT AND DELIVERY:

Shipping is FOB Origin. A 24-hr Call Ahead is available at additional cost.
Delivery is currently 5+ weeks after order submittal. Unless otherwise noted, all equipment is delivered unassembled.
***________(Pls Initial)**Buyer is responsible to meet and provide a minimum of 2 ADULTS to unload truck**
A Check List, detailing all items shipped, will be mailed to you and a copy will be included with the shipment.
Buyer is responsible for ensuring the Sales Order and Item Numbers on all boxes and pieces match the Check List.
***________(Pls Initial)Shortages or damages must be noted on the driver's delivery receipt. Shortages or damages not noted become the buyers financial responsibility.
Damaged Freight must be refused. Please notify Northwest Playground Equipment immediately of any damages.
Shortages and Concealed Damage must be reported to Northwest Playground Equipment within 10 days of delivery.
A reconsignment fee will be charged for any changes made to delivery address after order has been placed.

TAXES:

All orders delivering in Washington are subject to applicable sales tax unless a tax exemption or Reseller Permit is on file at the time the order is placed.

PAYMENT TERMS: An approved Credit Application is required for new customers. 50% down payment is due at time of order with balance due upon delivery, unless other credit terms have been approved. Interest may be charged on past due balances at an annual rate of 18%. A 3% charge will be added to all credit card orders.

RESTOCKING: Items canceled, returned or refused will be subject to a minimum 25% restocking fee. All return freight charges are the responsibility of the Buyer.

MAINTENANCE/WARRANTY:

Manufacturer's standard product warranties apply and cover equipment replacement and freight costs only; labor is not included. Northwest Playground Equipment offers no additional warranties.
Maintenance of the equipment and safety surfacing is the responsibility of the customer.
Any unauthorized alterations or modifications to the equipment (including layout) will void your warranty.

INSTALLATION: (if applicable)

A private locate service for underground utilities must be completed before your scheduled installation.
Site must be level and free of loose debris (this includes ground cover/chips).
A minimum 6 foot opening with good access must be available to the site for delivery trucks and tractor.
An onsite dumpster must be provided for disposal of packaging materials.
Arrangements must be made in advance for the disposal of dirt/rocks from within the installation area.
Arrangements must be made in advance for the removal/disposal of existing equipment.
Additional charges may apply if large rocks or concrete are found beneath the surface.
Access to power and water must be available.
Site supervision is quoted in 8-hour days.

Acceptance of Terms & Conditions

Acceptance of this proposal, made by an authorized agent of your company, indicates agreement to the above terms and conditions.

TITLE	Customer Signature	Date

Thank you for choosing Northwest Playground Equipment

City Of Edgewood
Council Agenda Summary Sheet

Subject: **AB22-0611** – approving Resolution 22-0611 appointing Council Liaisons to City of Edgewood and Regional External Boards and Commissions for the Year 2022	**Agenda Item #:** **6.B** **For Agenda of:** **1/11/2022** **Prepared by: Rachel Pitzel**

Attachments (list):

1. RESOLUTION NO. 22.0611 APPOINTING COUNCIL LIAISONS TO CITY OF EDGEWOOD AND REGIONAL EXTERNAL BOARDS AND COMMISSIONS FOR THE YEAR 2022
2. 2022 Appt to Ext Boards. Ex A.
3. EX B 2022 Council Liasion to COE CommissionsandBoards

Approval of Materials: Rachel Pitzel Rachel Pitzel 1/6/2022 Dave Gray 1/6/2022 Daryl Eidinger 1/6/2022	**Expenditure Required:** N/A **Amount Budgeted:** N/A **Timeline:** 01.04.2022 SS Discussion 01.11.2022 RCM Approval

Summary Statement:
There are several opportunities for Councilmembers to serve on local and regional boards, committees, or commissions as a representative of the City of Edgewood and the City Council. Changes in the make-up of the City Council, and in some cases interests among individual members, require the need to update these council liaison assignments from time to time.

It is anticipated that City Council will discuss the list and add or remove any boards, committees or commissions, and make new assignments where applicable.

Once adopted, this list will be provided for each of the organizations designated therein to make them aware of any changes in Edgewood's representation.

Item History:

Recommended Action:
MOTION to adopt **AB22-0611** – approving Resolution 22-0611 appointing Council Liaisons to City of Edgewood and Regional External Boards and Commissions for the Year 2022

Fiscal Note/Consideration:
N/A

RESOLUTION NO. 22-0611

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, PIERCE COUNTY, WASHINGTON, APPOINTING COUNCIL LIAISONS TO CITY OF EDGEWOOD AND REGIONAL EXTERNAL BOARDS AND COMMISSIONS FOR THE YEAR 2022

WHEREAS, the City Council adopted Resolution 20-0551 to establish a list of City Council representatives to serve on various external Boards, Commissions, Committees and other organizations in 2021, or until a replacement has been selected; and

WHEREAS, the City Council adopted Resolution No. 21-0550 amending the Council Rules of Procedure to provide for Council Liaisons on City and Regional Boards, Committees, and other Bodies; and

WHEREAS, the City Council wishes to establish the 2022 list of appointees to serve as Council Liaisons and representatives on various City and regional boards, commissions, committees, and other organizations;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Regional Board Representatives Appointed. City Council representatives are hereby appointed and/or reappointed to serve on the designated external Board(s), Commission(s), Committee(s) and/or other organization(s) as indicated on the list of Council representatives, attached hereto as Exhibit A and incorporated herein by this reference.

Section 2. City Council Liaisons Appointed. City Council Liaisons are hereby appointed and/or reappointed to serve on the designated City of Edgewood Board(s), Commission(s), and Committee(s), as indicated on the list of Council Liaisons, attached hereto as Exhibit B and incorporated herein by this reference.

Section 3. Appointment Term. The term for the appointments made pursuant to this resolution shall be for the calendar year 2022, or until a replacement is appointed by the City Council.

Section 4. Notice to External Organizations. The Clerk shall provide a copy of this Resolution to organizations named in Exhibit A, as necessary.

Section 5. Effective Date. This Resolution will take effect immediately upon passage by the City Council.

ADOPTED THIS 11TH DAY OF JANUARY, 2022

____

Mayor, Daryl Eidinger

ATTEST:

____
Rachel Pitzel, CMC
City Clerk

EDGEWOOD
Washington

2022 Council Representatives

Organization	Representative(s)	2022 Meeting Information
Joint City/County Open Space Taxation Determination Board	*Vacant*	Will be Announced *Jeff Cox (253) 798-3683*
Pierce County Regional Council	*Councilmember Nate Lowry* *Councilmember West (Alt)*	Meets the 3rd Thursday of each month (no meetings in August or December) - 6:00 pm Pierce County Annex (*with the exception of the General Assembly meeting*) *Tiffany Ailment (253) 798-3226* **Meeting currently via Zoom*
Pierce County Cities & Towns Association	*Mayor Daryl Eidinger* *Deputy Mayor Mark Creley (Alt)*	Meets the 1st Thursday of each month – 7:00pm, 6:30pm social hour – Black Bear - Lakewood *Paul Loveless, paulloveless@ci.steilicoom.wa.us*
Puyallup River Watershed Council	*Vacant*	Meets the 4th Thursday 3pm-5pm at Pierce Conservation District office in Puyallup -January thru October. https://www.piercecountywa.gov/1868/Puyallup-River-Watershed-Council *Krystal Kyer, 253-798-2485 - krystal.kyer@piercecountywa.gov* **Meeting currently via Zoom*
FME Chamber of Commerce	*Councilmember Erica Buckley* *Councilmember Christi Keith (Alt)*	Chamber Luncheon Meets the 2nd Wednesday of each month – 11:30am at 5580 Pacific Hwy E, Fife (Emerald Queen Conf. Center. *Lora Butterfield (253) 922-9320 - lorab@fmechamber.org* **These meetings are currently suspended due to COVID-19.*
Mt. View Edgewood Water Company	*Councilmember Christi Keith* *Councilmember Rosanne Tomyn (Alt)*	Meets the 2nd Wednesday of each month – 6:00pm – as long as it falls on or after the 10th. If so, default to the next Wednesday. Meets at the Mt. View Edgewood Water Company – *Mike Craig, 253-863-7348 – mikec@mtvewater.com* **Meeting currently via Zoom*

South Sound Housing Affordability Partners Steering Committee	*Mayor Daryl Eidinger* *Councilmember Christi Keith (Alt)*	Meets the 1st Friday of each month – 8:30am – 10:00am. *John Howell, john@cedarrivergroup.com* **Meeting currently via Zoom*

EDGEWOOD Washington

Exhibit B

2022 Council Liaisons to COE Commission and Boards

COE Boards/Commissions	Council Liaison(s)	Monthly Meeting Information
Planning Commission	**Councilmember**: *Ryan Day* **Councilmember**: *Rosanne Tomyn (Alt)*	**Date/Time**: 2nd Monday @ 6:00 p.m. **Staff Contacts**: *Darren Groth, Emily Arteche, and Evan Hietpas*
Economic Development Advisory Board (EDAB)	**Councilmember**: *Erica Buckley* **Councilmember**: *Vacant (Alt)*	**Date/Time**: 1st Monday @ 6:00 p.m. **Staff Contacts**: *Darren Groth and Morgan Dorner*
Parks & Recreation Advisory Board (PRAB)	**Councilmember**: *Rosanne Tomyn* **Councilmember**: *Mark Creley (Alt)*	**Date/Time**: 1st Wednesday @ 6:00 p.m. **Staff Contacts**: *Jeremy Metzler, Matthew Ray, and Jill Schwerzler-Herrera*

2022 Council Subcommittee Representation

Council Subcommittee	Council Representatives	Monthly Meeting Information
Equity, Diversity and Inclusion (EDI) Council Subcommittee	**Councilmember**: *Rosanne Tomyn** **Councilmember**: *Erica Buckley** **Councilmember**: *Nate Lowry** **Councilmember**: *John West**	**Date/Time**: 2nd Tuesday @ 6:00 p.m. via Zoom

*Please note, there was interest in four councilmembers serving on this subcommittee. Discussion will be held to pick an alternate to this subcommittee to avoid having a quorum and to uphold the OPMA requirements on meetings. The next meeting to be held will be February 8, 2022.