



PARKS AND RECREATION ADVISORY BOARD (VIRTUAL) SPECIAL MEETING SUMMARY

Wednesday, October 6, 2021 – 6pm ♦ City Hall – 2224 104th Avenue East ♦

1. CALL TO ORDER

Brian Levenhagen called the meeting to order at 6:00pm

2. ROLL CALL

Present: Brian Levenhagen, Jeff Southard, Linda Howard, Amity Highley, Bill Hilton, Anne Percival

Council Liaison: Rosanne Tomin

City Staff Present: Public Works Director (PWD) Jeremy Metzler

3. APPROVAL OF MEETING SUMMARY

Anne Percival **MOVED**, Jeff Southard **SECONDED** to approve the September 2, 2021 Meeting Summary.

APPROVED (6-0)

4. PRESENTATIONS/SPECIAL GUESTS

- PROST Plan Update (SCJ Alliance)
Hans Shepherd joined the meeting to preview the DRAFT survey and workshop created to roll out to citizens.
- Town Center Overlay (Planning Staff)
Planning Manager Emily Arteche and Associate Planner Evan Hietpas joined to discuss this agenda item further with board members.

5. OLD BUSINESS

- Edgewood Community Park Update
Public Works Director (PWD) Metzler discussed the progress taking place at the new park site, Discussion then ensued on the topic of signage.
- Nelson Nature Park – Plan Update
Anna Thurston was not able to join the meeting so there were no updates on this agenda topic.
- Park Brochure Updates
Members discussed creating an additional Community Garden brochure that. Anne Percival agreed to come up with the content and forward it on to Jeremy and Jill for creation.
- Community Garden Requests (signage, etc.)
Anne Percival discussed the need for signage in the community garden along with possible verbiage.

6. **NEW BUSINESS**

- Election of Officers
Anne Percival **MOVED**, Jeff Southard **SECONDED** to nominate Brian Levenhagen as Chair with a term ending September 30, 2022 **APPROVED (6-0)**
Brian Levenhagen **MOVED**, Anne Percival **SECONDED** to nominate Jeff Southard as Vice Chair with a term ending September 30, 2022 **APPROVED (6-0)**
- Future PRAB Meeting Date & Time
Linda Howard **MOVED**, Bill Hilton **SECONDED** to request that Council approve the request to change the meeting day for the PRAB to the second Wednesday of each month. **APPROVED (6-0)**
- Future Agendas List / 2022 Work Plan
PW Director Jeremy Metzler reviewed the plan with the board. Chair Levenhagen asked that the plan be emailed out to the board members for further review so they could submit any additions they may have.
- Christmas Tree Lighting (November 26, 2021)
Discussion ensued about 2021 being another drive-thru event due to uncertainties with COVID19.
- Edgewood Community Park – Dedication Ceremony
Opening ceremony slated for spring to aim for better weather.

7. **ADJOURN** – 7:36PM