



CITY OF EDGEWOOD REGULAR COUNCIL MEETING AGENDA

Tuesday, November 9, 2021 – 7:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA

1. CALL TO ORDER

Roll Call, Pledge of Allegiance

2. PUBLIC HEARING

A. AB21-050 – Preliminary 2022 Budget

B. AB21-051 – Proposed 2022 Property Tax

3. AUDIENCE COMMENT

4. MAYOR'S REPORT

5. CONSENT AGENDA: *The consent agenda includes items that are routine in nature and are adopted by one motion. Should Council wish to discuss a consent agenda item, the item would be removed from the consent agenda and discussed under Council Business.*

The following items are presented for Council approval:

A. Regular Council Meeting Minutes of October 26, 2021

B. Study Session Meeting Minutes of November 2, 2021

C. Review of Board/Commission Minutes

D. AB21-052 – a motion approving November 2021 Budgeted Expenditures as follows: Deferred Compensation Program; Payroll Direct Deposit; Department of Retirement Systems; Dept. of Child Support; AWC Employee Benefit Trust; and IRS 941 in the amount of \$192,291.29; and Vendor Check Numbers 25175 through 25193 with EFT and Direct Pay Payments in the amount of \$93,973.46. Total distributions submitted for review and authorization in the amount of \$286,264.75

E. AB21-0601 – a motion approving Resolution 21-0601, authorizing the Mayor to execute an Interlocal Agreement between the City of Edgewood and Pierce County for Comprehensive Solid and Hazardous Waste Management Planning

F. AB21-0603 – a motion approving Resolution 21-0603 Chrisella Rd E Safety Improvement Design Contract (WSDOT HSIP Grant)

6. COUNCIL BUSINESS

A. AB21-0615 – a motion adopting Ordinance 21-0615 relating to the City's budget, adopting a Capital Improvement Plan (CIP)

B. AB21-0604 – a motion approving Resolution 21-0604 Chrisella Rd. Alternative Analysis

C. AB21-0616 – a motion adopting Ordinance 21-0616 2022 Property Tax

D. AB21-054 – 3rd Quarter Budget to Actual Review

7. COUNCIL COMMENTS

8. ADJOURN

This meeting is accessible to persons with disabilities. For individuals who may require special accommodations, please contact City Hall at (253) 952.3299, 24 hours in advance.



**City Of Edgewood
Council Agenda Summary Sheet**

Subject: AB21-050 – Preliminary 2022 Budget	Agenda Item #: 2.A
	For Agenda of: 11/9/2021
	Prepared by: Dave Gray
Attachments (list):	
Approval of Materials: Dave Gray Rachel Pitzel 11/4/2021 Dave Gray 11/4/2021 Daryl Eidinger 11/4/2021	Expenditure Required: N/A
	Amount Budgeted: N/A
	Timeline: Budget Calendar

Summary Statement:

This activity is the first public review of the proposed 2022 City of Edgewood Budget Draft. After public input and City Council review and consideration, any necessary modifications will be made and a Proposed Budget will be presented to the Public for review in the 2nd Public Meeting on the 2022 Budget held at the Regular Council Meeting on November 23rd.

Item History:

Recommended Action:

Public Hearing Only to receive public comment on Review Revenues & Expenditures proposed for the 2022 Revenue and Expenditure Budget.

Fiscal Note/Consideration:



City Of Edgewood Council Agenda Summary Sheet

Subject: AB21-051 – Proposed 2022 Property Tax	Agenda Item #: 2.B
	For Agenda of: 11/9/2021
	Prepared by: Dave Gray
Attachments (list): 1. Ord No. 21-0616 2022 Property Tax Levy (1) 2. 2022 Levy Certification Nov Submission 3. 2021 for 2022 Property Tax Levy from County Assessor 4. Property Tax Database 2022	
Approval of Materials: Dave Gray Rachel Pitzel 11/4/2021 Dave Gray 11/4/2021 Daryl Eidinger 11/4/2021	Expenditure Required: N/A
	Amount Budgeted: N/A
	Timeline: October 5th Study Session: Review of All Sources including the proposed 2022 Property Tax Levy. November 9th Regular Council Meeting, Public Hearing on the Proposed 2022 City of Edgewood Property Tax Levy

Summary Statement:

The City is required to present to the Public at an Open Public Meeting, the City of Edgewood 2022 proposed property tax levy identifying the total amount to collect, the increase it represents over the total amount collected in 2021 and the percentage increase the collection generates, and to take public commentary prior to taking action on a Levy Ordinance for 2022.

Item History:

Recommended Action:

Public Hearing Only to receive public comment on the proposed tax levy, increase and percentage the increase generates.

Fiscal Note/Consideration:

N/A

ORDINANCE NO. 21-0616

**AN ORDINANCE OF THE CITY COUNCIL OF THE
CITY OF EDGEWOOD, WASHINGTON, SETTING THE
PROPERTY TAX LEVY FOR FISCAL YEAR 2022**

WHEREAS, the City of Edgewood attests that the City's population is estimated at 13,250 by the Washington State Department of Financial Management; and

WHEREAS, the City Council of the City of Edgewood has properly given notice of a public hearing on revenue sources for the City's following year's current expense budget, held on November 9, 2021. The hearing included the City's consideration of possible increases in property tax revenues for fiscal year 2022, pursuant to RCW 84.55.120; and

WHEREAS, the City of Edgewood's highest lawful levy amount since 1985 was \$1,998,027.82; and

WHEREAS, the City of Edgewood's actual levy amount from the previous year was \$2,000,400.25.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD,
WASHINGTON, DOES ORDAIN AS FOLLOWS:**

Section 1. Property Tax Levy. An increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2022 tax year. The dollar amount of the increase over the actual levy amount from the previous year shall be \$17,607.85 which is a percentage increase of .8802% from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Section 2. Severability. If any section, sentence, clause, or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this ordinance.

Section 3. Certified Copies To Be Filed. Pursuant to RCW 84.52.020, the City Clerk is hereby directed to file certified copies of this Ordinance with the appropriate Pierce County authorities.

Section 4. Effective Date. This ordinance, being an exercise of a power specifically delegated to the City legislative body, is not subject to referendum, and shall take effect five (5) days after publication in the City's official newspaper.

PASSED BY THE CITY COUNCIL ON THE 9TH DAY OF NOVEMBER, 2021

SIGNED BY:

Mayor Daryl Eiding

ATTEST/AUTHENTICATED:

Rachel Pitzel, CMC
City Clerk

APPROVED AS TO FORM:



Ann Marie Soto
City Attorney

Date of Publication: November 11, 2021

Effective Date: November 16, 2021

Levy Certification

Submit this document to the county legislative authority on or before November 30 of the year preceding the year in which the levy amounts are to be collected and forward a copy to the assessor.

In accordance with RCW 84.52.020, I, Rachel Pitzel,
(Name)

City Clerk, for Edgewood, do hereby certify to
(Title) (District Name)

the Pierce County legislative authority that the Council
(Name of County) (Commissioners, Council, Board, etc.)

of said district requests that the following levy amounts be collected in 2022 as provided in the district's
(Year of Collection)

budget, which was adopted following a public hearing held on 11/09/21:
(Date of Public Hearing)

Regular Levy: \$2,130,270.28
(State the **total** dollar amount to be levied)

Excess Levy: _____
(State the **total** dollar amount to be levied)

Refund Levy: \$1,348.49
(State the **total** dollar amount to be levied)

Signature: _____

Date: 11/09/2021

To ask about the availability of this publication in an alternate format for the visually impaired, please call (360) 705-6715. Teletype (TTY) users, please call (360) 705-6718. For tax assistance, call (360) 534-1400.



2401 South 35th Street, Room 142
Tacoma, Washington 98409-7498
(253) 798-6111 • FAX (253) 798-3142
ATLAS (253) 798-3333
www.piercecountywa.org/atr

MEMORANDUM

DATE: September 13, 2021
TO: Pierce County Taxing Districts
FROM: Mike Lonergan, Assessor-Treasurer
RE: Preliminary Certification of Assessed Values/Levy Limit Factor

Enclosed is the Preliminary Certification of Assessed Values for your taxing district. These values include last year's State Assessed Property Values.

For budget preparation assistance to applicable districts, Levy limit factor worksheets, court ordered refund information, and sample ordinance/resolutions are included. Limit factor worksheets are prepared with an assumption the IPD is more than 1%. Amended calculations will be sent to affected districts should the IPD notification to counties fall below 1%.

Submit original ad valorem Budget / Levy Certifications & an approved Ordinance or Resolution no later than November 30th:

Pierce County Council
Attention: Clerk, Rm. 1046
County City Building
930 Tacoma Ave. S
Tacoma, WA 98402

And a copy to:
Pierce County Assessor-Treasurer
Attention: Levy Dept.
2401 S. 35th St. Rm. 142
Tacoma, WA 98409
email: kim.alflen@piercecountywa.gov

YOU MAY EMAIL COPIES IN PDF FOR THE ASSESSOR-TREASURER TO KIM ALFLEN

(Failure to submit a budget request & the district's Resolution/Ordinance may adversely affect next year's Levy collection)

Preliminary Values Are Subject to Change.

Districts will receive **Final** values in late December.

Amended Levy Certifications may be submitted to the Pierce County Council & Pierce County Assessor-Treasurer after final values have been calculated.

The district's Ordinance/Resolution **must** identify these three components.

- The **dollar amount of the previous year's levy**. The actual levy received, including refunds.
- The **dollar amount of increase** reflects the difference between the previous year's actual levy and the 1% growth of the highest lawful levy, or a lesser amount if banking levy capacity.
- The **percent of increase** equals the change over the prior year's actual levy plus the dollar amount of increase equal to the district's highest lawful levy for this year, or a lesser amount if banking levy capacity.

The sample Ordinance/Resolution enclosed provides the amounts for districts wishing to request their highest lawful levy.



Pierce County

Mike Lonergan, Assessor-Treasurer

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Tacoma, WA 98409-7498
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PRELIMINARY HIGHEST LAWFUL LEVY LIMIT 2021 FOR 2022

EDGEWOOD
> 10,000

REGULAR TAX LEVY LIMIT:

2020

A. <u>Highest regular tax which could have been lawfully levied beginning with the 1985 levy</u> [refund levy not included] times limit factor (as defined in RCW 84.55.005).	1,998,027.82
	1.0100000
	2,018,008.10
B. Current year's assessed value of new construction, improvements and wind turbines in original districts before annexation occurred times last year's levy rate (if an error occurred or an error correction was made in the previous year, use the rate that would have been levied had no error occurred).	127,970,000
	0.877253917862
	112,262.18
C. Current year's state assessed property value in original district if annexed less last year's state assessed property value. The remainder to be multiplied by last year's regular levy rate (or the rate that should have been levied).	22,644,721
	22,644,721
	0.00
	0.877253917862
	0.00
D. REGULAR PROPERTY TAX LIMIT (A + B + C)	2,130,270.28

ADDITIONAL LEVY LIMIT DUE TO ANNEXATIONS:

E. To find rate to be used in F, take the levy limit as shown in Line D above and divide it by the current assessed value of the district, excluding the annexed area.	2,130,270.28
	2,732,526,366
	0.779597338410
F. Annexed area's current assessed value including new construction and improvements times rate found in E above.	0.00
	0.779597338410
	0.00
G. NEW LEVY LIMIT FOR ANNEXATION (D + F)	2,130,270.28

LEVY FOR REFUNDS:

H. RCW 84.55.070 provides that the levy limit will not apply to the levy for taxes refunded or to be refunded pursuant to Chapters 84.68 or 84.69 RCW. (D or G + refund if any)	2,130,270.28
	1,348.49
	2,131,618.77
I. TOTAL ALLOWABLE LEVY AS CONTROLLED BY THE LEVY LIMIT (D,G,or H)	2,131,618.77
J. Amount of levy under statutory rate limitation.	2,732,526,366
	3.600000000000
	9,837,094.92
K. LESSER OF I OR J	2,131,618.77

**EXAMPLE OF ORDINANCE/RESOLUTION
REQUESTING HIGHEST LAWFUL LEVY**

**Ordinance/Resolution No. _____
RCW 84.55.120**

WHEREAS, the _____ of EDGEWOOD has met and considered
(Governing body of the taxing district) (Name of the taxing district)
its budget for the calendar year 2022; and,

WHEREAS, the districts actual levy amount from the previous year was \$ 2,000,400.25 and,
(Previous Year's Levy Amount)

WHEREAS, the population of this district is ☐ more than or ☐ less than 10,000; and now, therefore,
(Check One)

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy
is hereby authorized for the levy to be collected in the 2022 tax year.
(Year of Collection)

The dollar amount of the increase over the actual levy amount from the previous year shall be \$ 17,607.85
which is a percentage increase of 0.9% from the previous year. This increase is exclusive of
(Percentage Increase)

additional revenue resulting from new construction, improvements to property, newly constructed wind turbines,
any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Adopted this _____ day of _____, _____.

SAMPLE

If additional signatures are necessary, please attach additional page.

This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax. This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax levies. A certified budget/levy request, separate from this form is to be filed with the County Legislative Authority no later than November 30th. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The Department of Revenue provides the "Levy Certification" form (REV 64 0100) for this purpose. The form can be found at: <http://dor.wa.gov/docs/forms/PropTx/Forms/LevyCertf.doc>.

For tax assistance, visit <http://dor.wa.gov/content/taxes/property/default.aspx> or call (360) 570-5900. To inquire about the availability of this document in an alternate format for the visually impaired, please call (360) 705-6715. Teletype (TTY) users may call 1-800-451-7985.



Pierce County

Mike Lonergan, Assessor-Treasurer

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September 13, 2021

OFFICIAL NOTIFICATION TO: EDGEWOOD

RE: 2021 PRELIMINARY ASSESSED VALUES

FOR REGULAR LEVY

Total Taxable Regular Value	2,732,526,366
Highest lawful regular levy amount since 1985	1,998,027.82
Last year's actual levy amount (including refunds)	2,000,400.25
Additional revenue from current year's NC&I	112,262.18
Additional revenue from annexations (RCW 84.55)	0.00
Additional revenue from administrative refunds (RCW 84.69)	1,348.49
<i>No additional revenue from administrative refunds will be allowed if you are limited by your statutory rate limit.</i>	
Additional revenue from increase in state-assessed property	0.00

FOR EXCESS LEVY

Taxable Value	2,692,999,245
Timber Assessed Value	-
Total Taxable Excess Value	2,692,999,245

2021 New Construction and Improvement Value	127,970,000
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*If you need assistance or have any questions regarding this information, please contact Kim Alflen
253.798.7114 kim.alflen@piercecountywa.gov*

Levy Certification

Submit this document to the county legislative authority on or before November 30 of the year preceding the year in which the levy amounts are to be collected and forward a copy to the assessor.

In accordance with RCW 84.52.020, I, _____,
(Name)

_____, for _____, do hereby certify to
(Title) (District Name)

the _____ County legislative authority that the _____
(Name of County) (Commissioners, Council, Board, etc.)

of said district requests that the following levy amounts be collected in _____ as provided in the district's
(Year of Collection)

budget, which was adopted following a public hearing held on _____:
(Date of Public Hearing)

Regular Levy: _____
(State the **total** dollar amount to be levied)

Excess Levy: _____
(State the **total** dollar amount to be levied)

Refund Levy: _____
(State the **total** dollar amount to be levied)

Signature: _____

Date: _____

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Annual Property Tax Database

A.

B.

A.

A.

Valuation Year	Tax Year	Highest \$ Collect.	New Construction	Limit Factor	Current Yr.
2021	2022	\$1,998,028	\$127,970,000	1.01	\$2,018,008.10
2020	2021	\$1,869,421	\$124,643,487	1.00602	\$1,880,675.08
2019	2020	\$1,792,140	\$59,734,823	1.01	\$1,810,061.54
2018	2019	\$1,689,243	\$78,976,256	1.01	\$1,706,135.38
2017	2018	\$1,575,139	\$77,812,933	1.01	\$1,590,890.24
2016	2017	\$1,508,786	\$38,626,213	1.01	\$1,523,873.64
2015	2016	\$1,469,654	\$14,930,053	1.01	\$1,484,350.85

* Depends upon Annexation Activity

** Maximum Contingency Fund Limit RCW 35A.33.145

B.	C.	D. and/or F. *	H.	I.	E.	E.
New Const.	State	New Levy	Refunds	Total Levy	Assessed Value	Levy Rate
\$112,262.18	\$0.00	\$2,130,270.28	1348.49	\$2,131,618.77	\$2,732,526,366	0.780
\$116,747.65	\$605.09	\$1,998,027.82	2372.43	\$2,000,400.25	\$2,280,297,881	0.877
\$59,359.62	\$0.00	\$1,869,421.16	1568.82	\$1,870,989.98	\$1,997,528,056	0.937
\$85,767.40	\$237.36	\$1,792,140.14	4832.24	\$1,796,972.38	\$1,808,330,870	0.994
\$103,274.32	\$5,174.91	\$1,699,339.47	1063.18	\$1,700,402.65	\$1,556,466,106	1.086
\$51,265.21	\$0.00	\$1,575,138.85	2584.44	\$1,577,723.29	\$1,310,781,805	1.327
\$0.00	\$0.00	\$1,484,350.85	2325.67	\$1,486,676.52	\$1,138,559,998	1.342

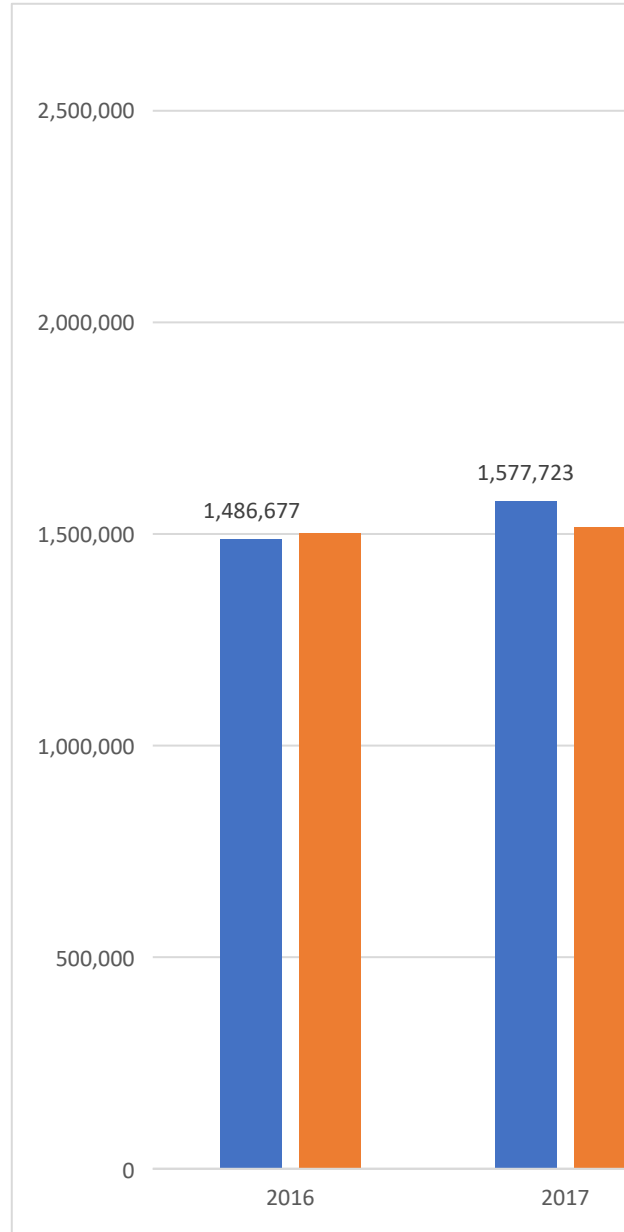
.375 Cents Max

**

\$1,024,697.39
\$855,111.71
\$749,073.02
\$678,124.08
\$583,674.79
\$491,543.18
\$426,960.00

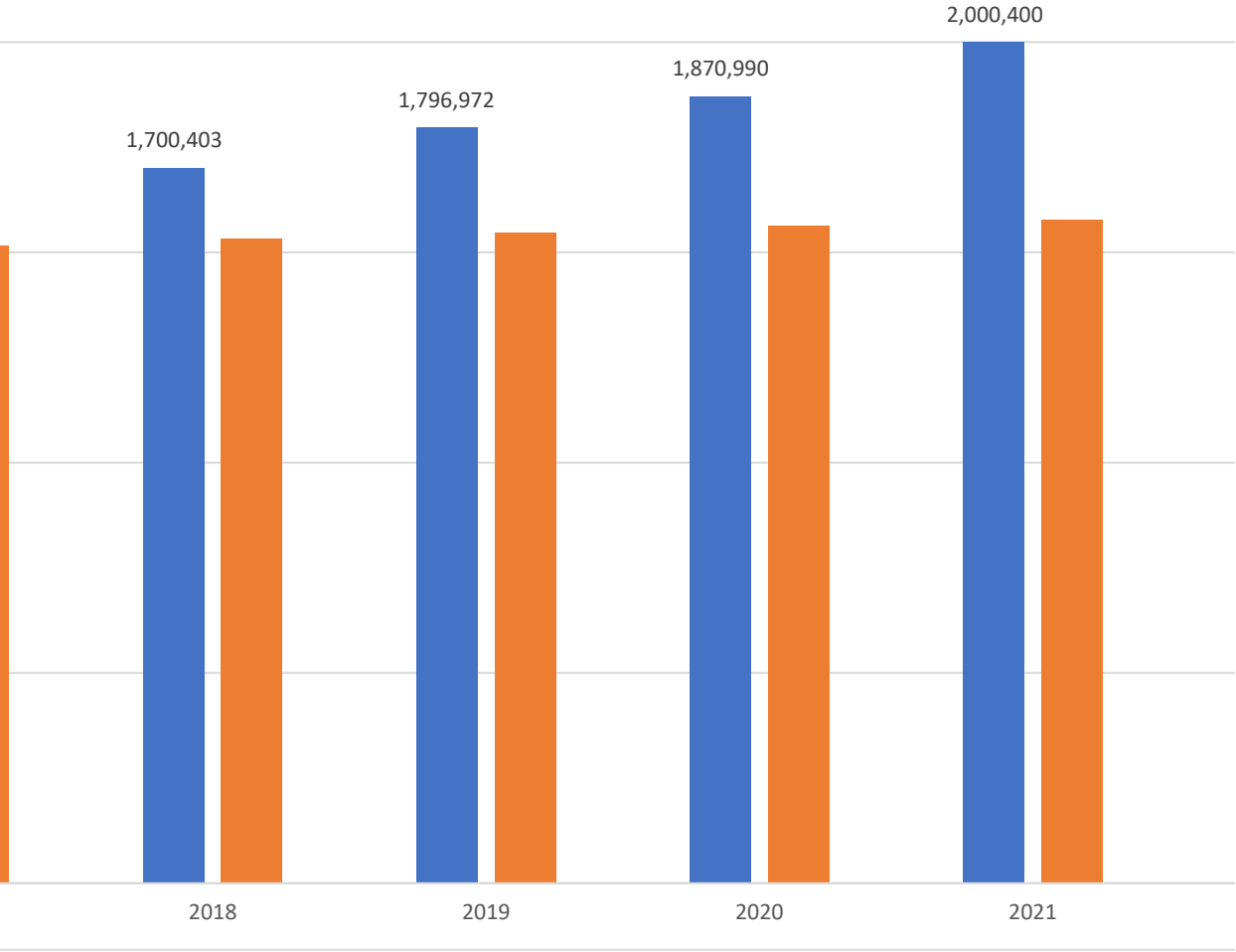
		Increase per			
Levy Increase	Percent	Median A/V Test	Increase/p er 1000	Median Household	
\$17,607.85	0.8802164%	\$452,400	0.007722	\$3.49	

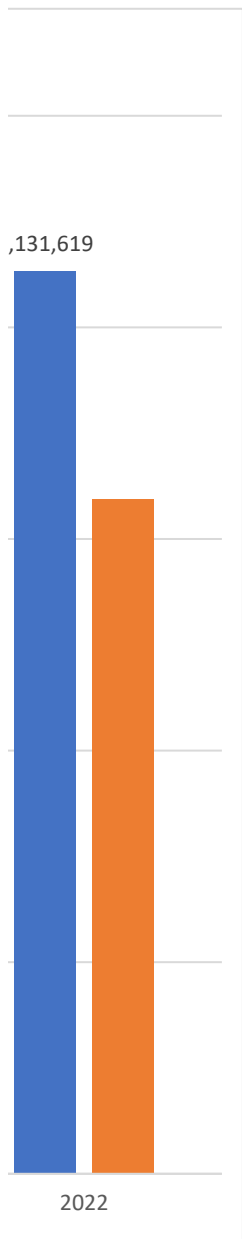
YEAR	LEVY	1%
2016	1,486,677	1501543
2017	1,577,723	1516559
2018	1,700,403	1531724
2019	1,796,972	1547042
2020	1,870,990	1562512
2021	2,000,400	1578137
2022	2,131,619	1593918



PROPERTY TAX

2,







CITY OF EDGEWOOD

REGULAR COUNCIL MEETING AGENDA SUMMARY

Tuesday, October 26, 2021 – 7:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA

1 CALL TO ORDER

Mayor Eidinger called the meeting to order at 7:00pm and led attendees in the Pledge of Allegiance.

Present: Mayor Eidinger, Deputy Mayor Creley, Councilmember West, Councilmember Day, Councilmember Wise, Councilmember Tomy, Councilmember Lowry

Excused: Councilmember Christopherson

Staff Present: Assistant City Administrator Dave Gray, City Clerk/HR Director Rachel Pitzel, Community and Economic Development Director Darren Groth, Public Works Director Jeremy Metzler, IT Director Matthew Ray, Chief Mark Berry

2 PUBLIC HEARING

A. AB21-047 – Capital Improvement Plan (CIP) Update

Mayor Eidinger read the rules of public hearing, and opened the public hearing at 7:02pm, and Public Works Director Jeremy Metzler presented the item to Council.

Public Comment: Kamber Good spoke.

Mayor Eidinger closed the public hearing at 7:04pm.

B. AB21-048 – Impact Fees –Traffic

Mayor Eidinger opened the public hearing at 7:04pm, and Public Works Director Jeremy Metzler presented the item to Council.

Public Comment: Kamber Good, Jason Ramirez, and Tom Young spoke.

Mayor Eidinger closed the public hearing at 7:15pm.

3 AUDIENCE COMMENT

Buddy Uchida spoke.

4 MAYOR'S REPORT

Mayor Eidinger read his report into the record and then invited each director to speak on topics of their choosing.

5 CONSENT AGENDA:

A. Review of Board/Commission Minutes

B. Regular City Council Meeting Minutes of October 12, 2021

C. Study Session Meeting Minutes of October 19, 2021

- D. AB21-049** – a motion approving October 2021 Budgeted Expenditures as follows: Deferred Compensation Program; Payroll Direct Deposit; Department of Retirement Systems; Dept. of Child Support; Employment Security Department; Department of Labor & Industry; and IRS 941 in the amount of \$151,879.28; and Vendor Check Numbers 25161 through 25174 with EFT and Direct Pay Payments in the amount of \$261,496.28. Total distributions submitted for review and authorization in the amount of \$413,375.56

Motion: As read, **Action:** Approve, **Moved by** Deputy Mayor Creley, **Seconded by** Councilmember West, Motion **Passed 6-0**

6 COUNCIL BUSINESS

- A. AB21-0614** – Ordinance 21-0614 – Parks and Recreation Advisory Board – Meeting Date and Time

Public Works Director Jeremy Metzler discussed this agenda item with Council and those in attendance.

Motion: As read, **Action:** Approve, **Moved by** Councilmember Tomin, **Seconded by** Councilmember Wise, Motion **Passed 6-0**

7 COUNCIL COMMENTS

Councilmember Day spoke.
Deputy Mayor Creley spoke.
Councilmember Tomin spoke.

8 EXECUTIVE SESSION

- A.** Pursuant to RCW 42.30.110(1)(b) – Real Property Acquisition

Mayor Eiding announced there would be an Executive Session for 5 minutes with no further Council business after.

Mayor Eiding recessed the meeting at 7:33pm.

Mayor Eiding called for an additional 5 minute extension.

Mayor Eiding called the meeting back to order at 7:43pm

9 ADJOURN

Mayor Eiding adjourned the meeting at 7:43pm.

Jill S. Herrera
Communications Coordinator / Deputy City Clerk

Daryl Eiding
Mayor



CITY OF EDGEWOOD

STUDY SESSION MEETING AGENDA SUMMARY

Tuesday, November 2, 2021 – 7:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA

1 CALL TO ORDER

Present: Mayor Eidinger, Deputy Mayor Creley, Councilmember West, Councilmember Day, Councilmember Christopherson, Councilmember Tomin, Councilmember Wise, Councilmember Lowry

Staff Present: Assistant City Administrator Dave Gray, City Clerk/HR Director Rachel Pitzel, Community & Economic Development Director Darren Groth, Jeremy Metzler Public Works Director, Matthew Ray, IT/Facilities Director, Police Chief Mark Berry.

2 COUNCIL BUSINESS

- A.** Presentation – Equity, Diversity and Inclusion – Jessie Holden, Executive Director Mountain View Community Center
Councilmember Tomin introduced Jessie Holden who provided a presentation for Council and those in attendance.
- B.** Discussion – Ordinance – Capital Improvement Plan (CIP)
Public Works Director Metzler brought this agenda item forward for further review after the previous weeks Public Hearing.
- C.** Discussion – Ordinance – Impact Fees –Traffic
Public Works Director Metzler brought this item forward by introducing John Pascal with Transpo Group who gave a presentation.
- D.** Discussion – ECP Sewer Extension
Public Works Director Metzler brought this item forward and discussion ensued.
- E.** Discussion – 3rd Quarter Budget to Actual Review
Assistant City Administrator Gray brought this item forward for review and discussion.
- F.** Discussion – Resolution – Solid/Hazardous Waste Interlocal Agreement
Assistant City Administrator Gray briefed on the need for this agenda item.
- G.** Discussion – Resolution – Chrisella Rd. Alternative Analysis
Public Works Director Metzler briefed on this item inquiring if Council wanted Chrisella to stay connected to the intersection.
- H.** Discussion – Resolution – Chrisella Rd E Safety Improvement Design Contract (WSDOT HSIP Grant)
Public Works Director Metzler reviewed this agenda item, asking to execute a contract with a design consultant to work on known safety issues.
- I.** Discussion – Resolution – Edgemont Playground
Public Works Director Metzler reviewed the details of this agenda item and how it's come to fruition.
- J.** Discussion – Town Hall/Open House Scheduling
Mayor Eidinger discussed the possibilities of holding these meetings on the 5th of

Tuesdays in 2022 with topics to be determined.

3 OTHER COUNCIL ITEMS

Councilmember Tomyń spoke.

Deputy Mayor Creley spoke.

Councilmember Wise spoke.

Councilmember Christopherson spoke.

Councilmember West spoke.

4 ADJOURN

Mayor Eidingeř adjourned the meeting at 8:48pm.

Jill S. Herrera
Communications Coordinator / Deputy City Clerk

Daryl Eidingeř
Mayor



PARKS AND RECREATION ADVISORY BOARD MEETING SUMMARY

Thursday September 2, 2021 – 6pm ♦ City Hall – 2224 104th Avenue East ♦

1. CALL TO ORDER

Jeff Southard called the meeting to order at 6:02pm

2. ROLL CALL

Present: Jeff Southard, Amity Highley, Mary Grace Eala, Bill Hilton

Absent: Brian Levenhagen, Linda Howard, Ann Percival

City Staff Present: Public Works Director (PWD) Jeremy Metzler, IT Director Matthew Ray

3. APPROVAL OF MEETING SUMMARY

Bill Hilton **MOVED**, Mary Grace Eala **SECONDED** to approve the August 5, 2021 Meeting Summary.

APPROVED (4-0)

4. OLD BUSINESS

- Town Center Planning – Parks / Open Space / Circulation
Associate Planner Evan Hietpas, and Planning Manager Emily Arteche shared their Town Center Subarea Plan for review and discussion with board members.
- Expiring Positions / Reappointment(s)
Public Works Director (PWD) Metzler discussed the expiring appointments asking those members present if they would be continuing on. Brian Levenhagen was absent so unavailable to answer, Bill Hilton agreed to stay on, Mary Grace Eala will not continue her appointment.
- Edgemont Park Playground
PWD Metzler shared the results of the Survey Monkey questionnaire. All agreed to get back to the vendor with the top choices, so a cost estimate could be provided, and presented to council.
- Edgewood Community Park Update
PWD Metzler, explained the park will open to the public sometime after the restrooms are delivered on November 10th.
- Nelson Nature Park – Plan Update
Board members were asked to provide feedback on the information PWD Metzler had previously provided them to review.
- Park Brochure Updates
PWD Metzler confirmed he had received their feedback and would pass it on to Communications Coordinator Jill Schwerzler-Herrera to incorporate.

5. NEW BUSINESS

- Christmas Tree Lighting (November 26, 2021)
Board members discussed the options and logistics for this upcoming event.
- Parks Appreciation Day – Planning for fall or Next Year?
Those in attendance agreed to postpone this until 2022.

6. ADJOURN – 7:32PM



**CITY OF EDGEWOOD
ECONOMIC DEVELOPMENT ADVISORY BOARD (EDAB)
MEETING MINUTES**

Monday, October 4, 2021, 6 p.m. • Virtual Zoom Meeting

Meeting Link: (<https://zoom.us/j/92275379112>)

1. **CALL TO ORDER:** Wiesenfeld called the meeting to order at 6:00 p.m.
 - A. **Members Present:** Wiesenfeld; Kilmer; A. Swanson; Neil
 - B. **Commissioners Absent:** Clark
 - C. **Staff Member(s) Present:** Darren Groth, CED Director
Dave Gray, Assistant City Administrator
Emily Arteché, Planning Manager
Morgan Dorner, Senior Planner
 - D. **Others Present:** Mayor Eidinger
Councilmember Wise
Councilmember Tomyň
2. **CONSENT AGENDA:**
 - A. **Agenda Approval or Modifications**
 - B. **Approval of Meeting Minutes for August 2, 2021**
 - C. **Review of September Development Review Reports**
 - i. Wiesenfeld moved to approve, as presented.
 - ii. The Board voted 4-0 to approve the Consent Agenda.
3. **CITIZEN COMMENT PERIOD:**
 - A. Councilmember Tomyň commented regarding the virtual Town Hall on October 28.
 - B. Mayor Eidinger addressed EDAB to thank the members for their service and remind them to work with City staff if they begin to have a difficult time with the requirements to serve on the Board.
4. **OLD BUSINESS**
 - A. Town Center
 - i. Darren Groth provided a brief background and update on the Town Center Subarea Plan and efforts underway. Additional background was provided in explaining the data from the Buxton Report, Post-COVID Outlook, and Berk Report.
 - ii. Discussion ensued
 - B. Retail Strategies
 - i. Darren Groth provided background of the Retail Strategies and update on the City's efforts
 - ii. Discussion ensued
 - C. Business Survey
 - i. Darren Groth provided a brief background of the Business Survey from Pierce County and Edgewood businesses' participation in the survey.
 - ii. Discussion ensued
 - iii. Wiesenfeld discussed having some sort of website or resources for someone looking to open a business in Edgewood.
 - iv. Staff responded regarding resources and current City outreach for businesses
 - D. Edgewood Marketplace
 - i. Wiesenfeld introduced Edgewood Marketplace
 - ii. Darren Groth provided background on Edgewood Marketplace

6. **NEW BUSINESS:**

A. Retail Recruitment

- i. Groth and Gray opened the discussion on City staff's interest in pursuing an agreement with the company Retail Strategies. The agreement provides a partnership for economic development efforts.
- ii. Discussion ensued. Further discussion will occur at the October meeting.

B. 2021 Work Plan

- i. No discussion was held.

C. 2022 Work Plan

- i. Darren introduced discussion of the upcoming 2022 work plan.
- ii. Discussion ensued.

7. **STAFF COMMENTS:** None.

8. **BOARD MEMBER UPDATES:** A. Swanson provided an update regarding grant applications in the region for her associated nonprofit and other grant applications that may benefit the City's economic development that she's working on.

9. **ADJOURN:** Chair Wiesenfeld adjourned the meeting at 7:05 p.m.



CITY OF EDGEWOOD

PLANNING COMMISSION MEETING MINUTES

Monday, October 11, 2021 – 6 p.m. • Edgewood City Hall – 2224 104th Ave. E

Meeting Held Virtually via Zoom

1. **CALL TO ORDER:** Chair Overfield called meeting to order at 6:01 PM
 - A. **Commissioners Present:** Guillory; Overfield; Greene; Wagner; Pincas; Ramirez
 - B. **Commissioners Absent:** Slate
 - C. **Staff Member(s) Present:** Darren Groth, CED Director
Jeremy Metzler, Public Works Director
Emily Arteche, Planning Manager
Evan Hietpas, Associate Planner
 - D. **Others Present:** Councilmember Day
Councilmember Tomya
Councilmember Wise
2. **CONSENT AGENDA:** Pincas moved to APPROVE as presented, Wagner seconded.
Commission voted 6-0 to approve the Consent Agenda.
3. **CITIZEN COMMENTS:**
 - A. Mayor Eidinger thanked the Planning Commission for their service.
4. **PUBLIC HEARINGS:** None
5. **ACTION ITEMS:** None
6. **DISCUSSION ITEMS:**
 - A. **Old Business:**
 - i. Town Center: Youth Involvement
 - Hietpas presented the activity that City Planning staff facilitated for the Edgewood Experience high school program, including input received for the TC subarea plan.
 - Discussion ensued.
 - City staff announced that an application was submitted for the WA State Dept. of Commerce Transit-Oriented Development Implementation (TODI) Grant.
 - ii. 2021 Work Plan
 - Hietpas explained improvements that were made to the Future Agenda Calendar.
 - B. **New Business:**
 - i. School Impact Fees
 - Groth briefed the Commission on this agenda item and informed them that City staff will discuss the topic with City Council and provide an update in November.
 - Discussion ensued.



**CITY OF EDGEWOOD
PLANNING COMMISSION MEETING MINUTES**

Monday, October 11, 2021 – 6 p.m. • Edgewood City Hall – 2224 104th Ave. E

Meeting Held Virtually via Zoom

ii. Small Cell Wireless Code Amendments

- Arteche briefed the Commission on this agenda item. City staff will prepare a draft of the proposed code amendments in December.

iii. Street Light Standards: Dimming Schedule

- Hietpas and Metzler opened the discussion regarding the implementation of a dimming schedule for new “smart” streetlights.
- Discussion ensued.
- Planning Commission will hold a discussion at the November 8th meeting.

iv. 2022 Work Plan

- City staff and Commissioners discussed the establishment of the 2022 Work Plan.

7. STAFF COMMENTS:

- A. Hietpas announced two upcoming public meetings being held on October 21st and 28th.

8. COMMISSIONER COMMENTS:

- A. Commissioner Greene mentioned that the construction progress being made on the new Edgewood community park is great to see.

9. ADJOURN: Chair Overfield adjourned meeting at 6:58 PM.

City of Edgewood 2021

November 9th 2021 Council Meeting Check & EFT Payment Distribution Review & Authorization

Number	Name	Print Date	Amount
US Bank PAYROLL ACCOUNT DISTRIBUTION			
10611 Last Number Issued Previous Authorization			
<u>AWC EFT 10/31/2021</u>	AWC Employee Benefit Trust	10/29/2021	\$47,003.91
<u>DCP EFT 10/31/2021</u>	Deferred Compensation Program	10/29/2021	\$16,031.68
<u>Direct Deposit Run -</u>	Payroll Vendor	10/29/2021	\$91,976.81
<u>DRS EFT 10/31/2021</u>	Dept of Retirement Systems	10/29/2021	\$20,365.07
<u>DSHS-DCS EFT</u>	WA State Support Registry	10/29/2021	\$217.00
<u>IRS 941 EFT</u>	IRS 941	10/29/2021	\$16,696.82
Total			\$192,291.29

Number	Name	Print Date	Amount
CLAIM VOUCHER ACCOUNT DISTRIBUTION			
25174 Last Number Issued Previous Authorization			
<u>25175</u>	A & R Services dba Angela Rojo	11/9/2021	\$1,135.00
<u>25176</u>	Active Construction, Inc.	11/9/2021	\$272.14
<u>25177</u>	Agrishop	11/9/2021	\$1,431.29
<u>25178</u>	AHBL	11/9/2021	\$4,600.00
<u>25179</u>	Arctic Glacier USA, Inc.	11/9/2021	\$103.57
<u>25180</u>	Bob's Property Solutions, Inc.	11/9/2021	\$6,916.25
<u>25181</u>	Budget Blinds	11/9/2021	\$3,047.23
<u>25182</u>	Bunce Rental Inc.	11/9/2021	\$852.72
<u>25183</u>	City of Sumner	11/9/2021	\$4,526.25
<u>25184</u>	Drain-Pro	11/9/2021	\$2,801.25
<u>25185</u>	FCS Group	11/9/2021	\$1,637.50
<u>25186</u>	Form Source, Inc.	11/9/2021	\$380.61
<u>25187</u>	Jennings Equipment, Inc.	11/9/2021	\$1,698.34
<u>25188</u>	One Beat Medical	11/9/2021	\$3,282.00
<u>25189</u>	Pape Machinery Inc.	11/9/2021	\$131.23
<u>25190</u>	Petersen Brothers, Inc.	11/9/2021	\$3,600.65
<u>25191</u>	Pierce County Budget & Finance Jail	11/9/2021	\$2,010.30
<u>25192</u>	Shred-it	11/9/2021	\$85.96
<u>25193</u>	Whistle Workwear	11/9/2021	\$476.08
<u>Direct Pay Payment</u>	American Traffic Solutions	11/9/2021	\$28,500.00
<u>Direct Pay Payment</u>	Bush, Roed & Hitchings, Inc.	11/9/2021	\$16,221.00
<u>Direct Pay Payment</u>	McKinstry Co, LLC	11/9/2021	\$1,318.78
<u>Direct Pay Payment</u>	Monarch Landscape Holdings	11/9/2021	\$1,130.80
<u>Direct Pay Payment</u>	Utilities Underground Location Center	11/9/2021	\$149.64
<u>EFT Payment 11/4/2021</u>	Century Link	11/9/2021	\$149.39
<u>EFT Payment 11/4/2021</u>	Comcast	11/9/2021	\$495.45
<u>EFT Payment 11/4/2021</u>	Grainger	11/9/2021	\$53.64
<u>EFT Payment 11/4/2021</u>	McLendon Hardware-Blue Tarp Credit Services	11/9/2021	\$910.04
<u>EFT Payment 11/4/2021</u>	Murrey's Disposal Company	11/9/2021	\$157.79
<u>EFT Payment 11/4/2021</u>	Smarsh, Inc.	11/9/2021	\$4,097.69
<u>EFT Payment 11/4/2021</u>	Verizon Wireless	11/9/2021	\$1,432.36
<u>EFT Payment 11/4/2021</u>	Wells Fargo Vendor Fin Serv	11/9/2021	\$368.51

Total Claims Voucher Distribution	\$93,973.46
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Total Distribution Submitted for Review & Authorization	\$286,264.75
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Authorization Adjustments:

Total Distribution Net of Prior Authorized Adjustments	\$286,264.75
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Claims Voucher Approval: I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Edgewood, and that I am authorized to authenticate and certify to said claim.

_____ Accounting Manager, Stephanie Goff

_____ Mayor, Daryl Eidinger

_____ Council Member



Voucher Directory

Fiscal: : 2021 - November

Council Date: : 2021 - November - 1st Council Meeting

Vendor	Number	Reference	Account Number	Description	Amount
A & R Services dba Angela Rojo	25175			2021 - November - 1st Council Meeting	
		533			
			November Services		
			001-018-000-518-30-41-01	Professional Services	\$1,135.00
				Monthly Janitorial Svs. for November	
		Total 533			\$1,135.00
	Total 25175				\$1,135.00
Total A & R Services dba Angela Rojo					\$1,135.00
Active Construction, Inc.	25176			2021 - November - 1st Council Meeting	
		09/2021 PayRequest*			
			September Pay Request- 36th & Meridian Park		
			310-000-000-594-76-41-03	Professional Svs.-Property	\$272.14
				Tax Rate Change	
		Total 09/2021 PayRequest*			\$272.14
	Total 25176				\$272.14
Total Active Construction, Inc.					\$272.14
Agrishop	25177			2021 - November - 1st Council Meeting	
		65165/1			
			July Purchases		
			001-076-000-576-80-35-01	Small Tools/Minor Equipment	\$1,431.29
				PO# 2021042- Pressure Washer	
		Total 65165/1			\$1,431.29
	Total 25177				\$1,431.29
Total Agrishop					\$1,431.29
AHBL	25178			2021 - November - 1st Council Meeting	
		128040			
			8/26-9/25/21 Prologis Review		
			001-058-000-558-60-41-03	Prof. Services (Non-reimbursable)	\$731.25
				Prologis Review	
		Total 128040			\$731.25

Vendor	Number	Reference	Account Number	Description	Amount
		128041			
			8/26-9/25/21 Edgewood Town Center Plan		
			001-058-000-558-60-41-03	Prof. Services (Non-reimbursable)	\$3,168.75
				Edgewood Town Center Plan	
		Total 128041			\$3,168.75
		128042			
			8/26-9/25/21 Bridge Review		
			001-058-000-558-60-41-03	Prof. Services (Non-reimbursable)	\$700.00
				Bridge Review	
		Total 128042			\$700.00
	Total 25178				\$4,600.00
Total AHBL					\$4,600.00
American Traffic Solutions					
	Direct Pay Payment 11/4/2021 2:01:23 PM - 1		2021 - November - 1st Council Meeting		
	INV0021873				
			October Traffic Camera Services		
			001-021-000-521-70-41-11	Traffic Policing-Traffic Camera Contract	\$28,500.00
				6 school zone cameras	
		Total INV0021873			\$28,500.00
	Total Direct Pay Payment 11/4/2021 2:01:23 PM - 1				\$28,500.00
Total American Traffic Solutions					\$28,500.00
Arctic Glacier USA, Inc.					
	25179		2021 - November - 1st Council Meeting		
		M610010487			
			September Purchases		
			001-076-000-576-80-32-01	Fuel	\$103.57
				Propane-Mower, '12 Ford F-350 (#7)	
		Total M610010487			\$103.57
	Total 25179				\$103.57
Total Arctic Glacier USA, Inc.					\$103.57
Bob's Property Solutions, Inc.					
	25180		2021 - November - 1st Council Meeting		
		082021-BOB			
			August Svcs- Tree Removal		
			101-000-000-542-70-48-04	Roadside- ROW Veg Maint Contractor	\$6,916.25
				Tree Removal- 32nd St E & 122nd Ave E	
		Total 082021-BOB			\$6,916.25
	Total 25180				\$6,916.25
Total Bob's Property Solutions, Inc.					\$6,916.25

Vendor	Number	Reference	Account Number	Description	Amount
Budget Blinds	25181			2021 - November - 1st Council Meeting	
		288			
			October Services		
			001-018-000-518-20-35-02	Office Furniture	\$432.36
				PO# 2021050- Blinds for City Hall Conference Room	
		Total 288			\$432.36
		289			
			October Services		
			001-018-000-518-20-35-02	Office Furniture	\$2,614.87
				PO# 2021050- Blinds for City Hall Lobby	
		Total 289			\$2,614.87
	Total 25181				\$3,047.23
Total Budget Blinds					\$3,047.23
Bunce Rental Inc.	25182			2021 - November - 1st Council Meeting	
		326002-3			
			October Rental		
			101-000-000-542-70-45-03	Roadside-Operating Rentals	\$852.72
				Brush Chipper	
		Total 326002-3			\$852.72
	Total 25182				\$852.72
Total Bunce Rental Inc.					\$852.72
Bush, Roed & Hitchings, Inc.					
	Direct Pay Payment 11/4/2021 2:01:23 PM - 2			2021 - November - 1st Council Meeting	
	366566				
			Job No. 2021193.00 - September Invoice		
			101-000-000-595-10-41-01	Professional Services-Capital Exp	\$16,221.00
				Meridian Ave E & 20th St E Intersection	
		Total 366566			\$16,221.00
	Total Direct Pay Payment 11/4/2021 2:01:23 PM - 2				\$16,221.00
Total Bush, Roed & Hitchings, Inc.					\$16,221.00
Century Link					
	EFT Payment 11/4/2021 2:00:01 PM - 1			2021 - November - 1st Council Meeting	
	253-927-2018 680B 10/25-11/25/21				
			10/25-11/25/21		
			001-018-000-518-30-42-01	Telecommunications Charges	\$149.39
				Elevator and Fire Alarm Line	
		Total 253-927-2018 680B 10/25-11/25/21			\$149.39
	Total EFT Payment 11/4/2021 2:00:01 PM - 1				\$149.39
Total Century Link					\$149.39

Vendor	Number	Reference	Account Number	Description	Amount
City of Sumner	25183			2021 - November - 1st Council Meeting	
		678			
			November Services		
			001-019-000-554-30-41-01	Animal Control Services	\$4,526.25
				Animal Control Svs. for November	
		Total 678			\$4,526.25
	Total 25183				\$4,526.25
Total City of Sumner					\$4,526.25
Comcast					
	EFT Payment 11/4/2021 2:00:01 PM - 2			2021 - November - 1st Council Meeting	
		8498 32 021 0602869 10/29-11/28/21			
			10/29-11/28/21 Services		
			001-018-000-518-30-42-01	Telecommunications Charges	\$90.25
				City Hall Public Internet	
		Total 8498 32 021 0602869 10/29-11/28/21			\$90.25
		8498 35 021 0458551 10/25-11/24/21			
			10/25-11/24/21 Services		
			001-018-000-518-30-42-01	Telecommunications Charges	\$405.20
				City Hall Internet	
		Total 8498 35 021 0458551 10/25-11/24/21			\$405.20
	Total EFT Payment 11/4/2021 2:00:01 PM - 2				\$495.45
Total Comcast					\$495.45
Drain-Pro					
	25184			2021 - November - 1st Council Meeting	
		102025			
			September Services		
			410-000-000-531-38-41-01	Professional Service	\$1,674.75
				Storm Drain Cleaning	
		Total 102025			\$1,674.75
		90034			
			Edgemont Park		
			001-076-000-576-80-45-03	Operating Rentals	\$443.00
				Edgemont Park	
		Total 90034			\$443.00
		90035			
			Nelson Nature Park		
			001-076-000-576-80-45-03	Operating Rentals	\$241.00
				Nelson Nature Park	
		Total 90035			\$241.00
		90036			
			Nelson Farm		
			001-076-000-576-80-45-03	Operating Rentals	\$111.50

Vendor	Number	Reference	Account Number	Description	Amount
			Nelson Farm		
		Total 90036			\$111.50
		90037			
			Trailhead Park		
			001-076-000-576-80-45-03	Operating Rentals	\$201.50
			Trailhead Park		
		Total 90037			\$201.50
		90038			
			PW Garage		
			001-076-000-576-80-45-03	Operating Rentals	\$129.50
			PW Garage		
		Total 90038			\$129.50
	Total 25184				\$2,801.25
Total Drain-Pro					\$2,801.25
FCS Group					
	25185		2021 - November - 1st Council Meeting		
		3338-22110017			
			October Svs- Prj 3338		
			001-019-000-518-90-41-01	Gen'l Gov't-Professional Services	\$1,637.50
				Development Cost of Service Study	
		Total 3338-22110017			\$1,637.50
	Total 25185				\$1,637.50
Total FCS Group					\$1,637.50
Form Source, Inc.					
	25186		2021 - November - 1st Council Meeting		
		858184			
			October Purchases		
			001-018-000-518-20-31-01	Office & Operational Supplies	\$380.61
				COE Window Envelopes	
		Total 858184			\$380.61
	Total 25186				\$380.61
Total Form Source, Inc.					\$380.61
Grainger					
	EFT Payment 11/4/2021 2:00:01 PM - 3		2021 - November - 1st Council Meeting		
	9096743365				
			October Purchases		
			001-018-000-518-20-31-01	Office & Operational Supplies	\$53.64
				Supplies- front counter lighting	
		Total 9096743365			\$53.64
	Total EFT Payment 11/4/2021 2:00:01 PM - 3				\$53.64
Total Grainger					\$53.64

Vendor	Number	Reference	Account Number	Description	Amount
Jennings Equipment, Inc.	25187			2021 - November - 1st Council Meeting	
		115798P			
			October Purchases		
			001-076-000-576-80-35-01	Small Tools/Minor Equipment	\$339.66
				PW Tools- Blowers, Trimmers, Clipper, Polesaw	
			101-000-000-542-30-35-01	Roadway-Small Tools & Minor Equipment	\$679.34
				PW Tools- Blowers, Trimmers, Clipper, Polesaw	
			410-000-000-594-31-64-04	Equipment	\$679.34
				PW Tools- Blowers, Trimmers, Clipper, Polesaw	
		Total 115798P			\$1,698.34
	Total 25187				\$1,698.34
Total Jennings Equipment, Inc.					\$1,698.34
McKinstry Co, LLC					
	Direct Pay Payment 11/4/2021 2:01:23 PM - 3			2021 - November - 1st Council Meeting	
		10159025			
			November Maintenance		
			001-018-000-518-30-48-03	Maintenance/Repairs - Buildings	\$1,318.78
				November Maintenance	
		Total 10159025			\$1,318.78
	Total Direct Pay Payment 11/4/2021 2:01:23 PM - 3				\$1,318.78
Total McKinstry Co, LLC					\$1,318.78
McLendon Hardware-Blue Tarp Credit Services					
	EFT Payment 11/4/2021 2:00:01 PM - 4			2021 - November - 1st Council Meeting	
		C00940/3			
			October Purchases		
			001-076-000-576-80-31-01	Operational Supplies	\$18.61
				Chainsaw Sharpening Stone, Misc. Supplies	
			101-000-000-542-30-31-01	Roadway-Operational Supplies	\$37.20
				Chainsaw Sharpening Stone, Misc. Supplies	
			410-000-000-531-38-31-01	Operational Supplies	\$37.20
				Chainsaw Sharpening Stone, Misc. Supplies	
		Total C00940/3			\$93.01
		C03423/3			
			October Purchases		
			001-076-000-576-80-31-01	Operational Supplies	\$5.75
				Rivets- PW stock	
			101-000-000-542-30-31-01	Roadway-Operational Supplies	\$11.49
				Rivets- PW stock	
			410-000-000-531-38-31-01	Operational Supplies	\$11.49
				Rivets- PW stock	
		Total C03423/3			\$28.73

Vendor	Number	Reference	Account Number	Description	Amount
		C03767/3			
			October Purchases		
			410-000-000-531-38-31-01	Operational Supplies	\$159.78
				Supplies- retaining wall on Monte Vista	
		Total C03767/3			\$159.78
		C05861/3			
			October Purchases		
			410-000-000-531-38-31-01	Operational Supplies	\$32.69
				Blocks- retaining wall on Monte Vista	
		Total C05861/3			\$32.69
		C05876/3			
			October Purchases		
			410-000-000-531-38-31-01	Operational Supplies	\$13.11
				Block adhesive- retaining wall on Monte Vista	
		Total C05876/3			\$13.11
		C08312/3			
			October Purchases		
			001-076-000-576-80-31-01	Operational Supplies	\$41.55
				Gass Can, Gloves	
		Total C08312/3			\$41.55
		C10550/3			
			October Purchases		
			001-076-000-576-80-31-01	Operational Supplies	\$124.57
				Marking Pant/Wand	
		Total C10550/3			\$124.57
		C15530/3			
			October Purchases		
			101-000-000-542-70-31-01	Roadside-Operational Supplies	\$34.99
				Supplies- mailbox repair on Meridian	
		Total C15530/3			\$34.99
		C15671/3			
			October Purchases		
			001-018-000-518-20-31-01	Office & Operational Supplies	\$6.55
				Nitrile Gloves	
			101-000-000-542-30-31-01	Roadway-Operational Supplies	\$79.84
				Marking Wand, Street Broom	
		Total C15671/3			\$86.39
		C15726/3			
			October Purchases		
			001-076-000-576-80-31-01	Operational Supplies	\$7.97
				Hardware, Level	
			101-000-000-542-30-31-01	Roadway-Operational Supplies	\$15.92
				Hardware, Level	
			410-000-000-531-38-31-01	Operational Supplies	\$15.92
				Hardware, Level	
		Total C15726/3			\$39.81

Vendor	Number	Reference	Account Number	Description	Amount
		C16406/3			
			October Purchases		
			101-000-000-542-30-31-01	Roadway-Operational Supplies	\$31.72
				Supplies for fence repair- 122nd Ave E	
			410-000-000-531-38-31-01	Operational Supplies	\$31.71
				Supplies for fence repair- 122nd Ave E	
		Total C16406/3			\$63.43
		C16425/3			
			October Purchases		
			101-000-000-542-30-31-01	Roadway-Operational Supplies	\$38.28
				Supplies for fence repair- 122nd Ave E	
			410-000-000-531-38-31-01	Operational Supplies	\$38.28
				Supplies for fence repair- 122nd Ave E	
		Total C16425/3			\$76.56
		C16553/3			
			October Purchases		
			101-000-000-542-30-31-01	Roadway-Operational Supplies	\$39.12
				Supplies for fence repair- 122nd Ave E	
			410-000-000-531-38-31-01	Operational Supplies	\$39.13
				Supplies for fence repair- 122nd Ave E	
		Total C16553/3			\$78.25
		C16821/3			
			October Purchases		
			001-076-000-576-80-31-01	Operational Supplies	\$37.17
				Misc. Supplies	
		Total C16821/3			\$37.17
		Total EFT Payment 11/4/2021 2:00:01 PM - 4			\$910.04
		Total McLendon Hardware-Blue Tarp Credit Services			\$910.04
Monarch Landscape Holdings					
		Direct Pay Payment 11/4/2021 2:01:23 PM - 4	2021 - November - 1st Council Meeting		
		CD50169813			
			November Maintenance		
			101-000-000-542-70-48-04	Roadside- ROW Veg Maint Contractor	\$1,130.80
				November Maintenance	
		Total CD50169813			\$1,130.80
		Total Direct Pay Payment 11/4/2021 2:01:23 PM - 4			\$1,130.80
		Total Monarch Landscape Holdings			\$1,130.80
Murrey's Disposal Company					
		EFT Payment 11/4/2021 2:00:01 PM - 5	2021 - November - 1st Council Meeting		
		10146707			
			October Svcs-Maint Shop		
			001-018-000-518-20-47-03	Waste Disposal	\$157.79

Vendor	Number	Reference	Account Number	Description	Amount
				Maintenance Shop	
				Total 10146707	\$157.79
				Total EFT Payment 11/4/2021 2:00:01 PM - 5	\$157.79
Total Murrey's Disposal Company					\$157.79
One Beat Medical					
	25188			2021 - November - 1st Council Meeting	
		INV196108			
				October Purchases	
			001-018-000-518-20-31-13	Safety Equipment	\$3,282.00
				PO# 2021057- (3) Defibrillators, Carry Cases, AED Cabinets	
		Total INV196108			\$3,282.00
	Total 25188				\$3,282.00
Total One Beat Medical					\$3,282.00
Pape Machinery Inc.					
	25189			2021 - November - 1st Council Meeting	
		13131689			
				October Purchases	
			001-076-000-576-80-31-01	Operational Supplies	\$26.25
				Chainsaw Supplies	
			101-000-000-542-30-31-01	Roadway-Operational Supplies	\$52.49
				Chainsaw Supplies	
			410-000-000-531-38-31-01	Operational Supplies	\$52.49
				Chainsaw Supplies	
		Total 13131689			\$131.23
	Total 25189				\$131.23
Total Pape Machinery Inc.					\$131.23
Petersen Brothers, Inc.					
	25190			2021 - November - 1st Council Meeting	
		2113201			
				Contract 21-132 Edgewood Guardrail Repair	
			101-000-000-542-64-41-19	Traffic Control Devices-Guardrails	\$3,600.65
				PO# 2021056- Guardrail Repair, 92nd Ave E & 20th St E	
		Total 2113201			\$3,600.65
	Total 25190				\$3,600.65
Total Petersen Brothers, Inc.					\$3,600.65

Vendor	Number	Reference	Account Number	Description	Amount
Pierce County Budget & Finance Jail					
	25191			2021 - November - 1st Council Meeting	
		CI-307927			
			September Services		
			001-021-000-523-60-41-01	Jail Services	\$2,010.30
				September Services	
		Total CI-307927			\$2,010.30
	Total 25191				\$2,010.30
Total Pierce County Budget & Finance Jail					\$2,010.30
Shred-it					
	25192			2021 - November - 1st Council Meeting	
		8000084243			
			September Services		
			001-018-000-518-30-41-01	Professional Services	\$85.96
				September Services	
		Total 8000084243			\$85.96
	Total 25192				\$85.96
Total Shred-it					\$85.96
Smarsh, Inc.					
	EFT Payment 11/4/2021 2:00:01 PM - 6			2021 - November - 1st Council Meeting	
	INV00683551				
			Annual Archiving		
			001-018-000-518-85-49-03	Computer Subscriptions	\$4,097.69
				10/1/21-9/30/22 Annual Archiving	
		Total INV00683551			\$4,097.69
	Total EFT Payment 11/4/2021 2:00:01 PM - 6				\$4,097.69
Total Smarsh, Inc.					\$4,097.69
Utilities Underground Location Center					
	Direct Pay Payment 11/4/2021 2:01:23 PM - 5			2021 - November - 1st Council Meeting	
	1100145				
			October Services		
			410-000-000-531-38-49-09	Misc. Fees & Charges	\$149.64
				Utility Locating Svs. for October	
		Total 1100145			\$149.64
	Total Direct Pay Payment 11/4/2021 2:01:23 PM - 5				\$149.64
Total Utilities Underground Location Center					\$149.64
Verizon Wireless					
	EFT Payment 11/4/2021 2:00:01 PM - 7			2021 - November - 1st Council Meeting	
	9891359678				
			October Statement		
			001-018-000-518-30-42-01	Telecommunications Charges	\$1,432.36

Vendor	Number	Reference	Account Number	Description	Amount
				October Statement	
		Total 9891359678			\$1,432.36
		Total EFT Payment 11/4/2021 2:00:01 PM - 7			\$1,432.36
Total Verizon Wireless					\$1,432.36
Wells Fargo Vendor Fin Serv					
		EFT Payment 11/4/2021 2:00:01 PM - 8		2021 - November - 1st Council Meeting	
		5017299020			
			Kyocera Copier Lease		
			001-018-000-518-30-45-06	Copier Lease	\$368.51
				November Copier Lease	
		Total 5017299020			\$368.51
		Total EFT Payment 11/4/2021 2:00:01 PM - 8			\$368.51
Total Wells Fargo Vendor Fin Serv					\$368.51
Whistle Workwear					
	25193			2021 - November - 1st Council Meeting	
		171731			
			October Purchases		
			001-018-000-518-20-31-54	Clothing/Uniforms/PPE	\$158.36
				Misc. Work Clothes/PPE- J.Blaine	
		Total 171731			\$158.36
		171735			
			October Purchases		
			001-018-000-518-20-31-54	Clothing/Uniforms/PPE	\$317.72
				Misc. Work Clothes/PPE- J.Ward	
		Total 171735			\$317.72
	Total 25193				\$476.08
Total Whistle Workwear					\$476.08
Grand Total		Vendor Count	32		\$93,973.46



City Of Edgewood Council Agenda Summary Sheet

Subject: AB21-0601 – a motion approving Resolution 21-0601, authorizing the Mayor to execute an Interlocal Agreement between the City of Edgewood and Pierce County for Comprehensive Solid and Hazardous Waste Management Planning	Agenda Item #: 5.E
	For Agenda of: 11/9/2021
	Prepared by: Dave Gray
Attachments (list): - Resolution 21-0601 AUTHORIZING THE MAYOR TO EXECUTE A SOLID WASTE ILA WITH PIERCE COUNTY - Interlocal Agreement_DRAFT Comprehensive Solid and Hazardous Waste Management Planning within Pierce County - doc08711720211102192236	
Approval of Materials: Dave Gray Rachel Pitzel 11/4/2021 Dave Gray 11/4/2021 Daryl Eidinger 11/4/2021	Expenditure Required: None identified with the formulation of the Plan.
	Amount Budgeted: N/A
	Timeline: Study Session for initial discussion of County Intent and the City's decision to participate: November 2, 2021 Regular Council Meeting for potential Council action to enter into the ILA to develop the plan, which would then require Council action to adopt.

Summary Statement:

Pierce County currently provides County-Wide solid and hazardous waste management services, including waste collection and processing sites.

Pierce County is taking the lead in developing a new County-Wide plan, with various cities and special districts within the County involved. The ILA attached to this agenda bill empowers the County to lead in the development of a new, updated plan. Once the plan is completed and distributed to various cities and special districts for review, commentary and potential revision, the City of Edgewood will be asked to commit to the plan by having the plan document that will operate within the language of the ILA adopted by the Edgewood City Council.

Item History:

Recommended Action:

MOTION to adopt **AB21-0601** – a motion approving Resolution 21-0601, authorizing the Mayor to execute an

Interlocal Agreement between the City of Edgewood and Pierce County for Comprehensive Solid and Hazardous Waste Management Planning

Fiscal Note/Consideration:

There is no fee or assessment required to participate in the formulation of a new plan.

RESOLUTION NO. 21-0601

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, PIERCE COUNTY, WASHINGTON, AUTHORIZING THE MAYOR TO EXECUTE AN INTERLOCAL AGREEMENT (ILA) BETWEEN THE CITY OF EDGEWOOD AND PIERCE COUNTY FOR COMPREHENSIVE SOLID AND HAZARDOUS WASTE MANAGEMENT PLANNING.

WHEREAS, RCW70A.205.040 and RCW 70A.300.350 require or authorize counties, in cooperation with the various cities located within such county, to prepare a coordinated, comprehensive solid and hazardous waste management plan; and

WHEREAS, pursuant to Chapter 39.34 RCW and RCW 70A.205.040(3)(c), the Parties have the authority to enter into an agreement establishing the obligations of the Parties for comprehensive solid and hazardous waste management planning; and

WHEREAS, the City desires to participate in a County sponsored and coordinated solid and hazardous waste management plan in concert with Pierce County and various other cities with the intent of identifying within the body language of an ILA and companion Plan Document how members of the public, including residents of the City of Edgewood, will receive solid and hazardous waste management services uniformly throughout the County;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Agreement Authorized. The Mayor is hereby authorized to execute the ILA with Pierce County for Comprehensive Solid and Hazardous Waste Management Planning within Pierce County, attached hereto and incorporated herein as Exhibit A.

Section 2. Effective Date. This resolution will take effect immediately upon passage by the City Council.

ADOPTED THIS 9TH DAY OF NOVEMBER, 2021

Daryl Eidinger, Mayor

ATTEST:

Rachel Pitzel, CMC
City Clerk

Interlocal Agreement for Comprehensive Solid and Hazardous Waste Management Planning within Pierce County

Pursuant to Chapter 39.34 RCW and RCW 70A.205.040(3)(c), this Interlocal Agreement (Agreement) is entered into between Pierce County, a municipal corporation, and a political subdivision of the State of Washington ("County"), and the _____, a municipal corporation authorized by Washington State, establishing the obligations of the Parties for comprehensive solid and hazardous waste management planning.

WHEREAS, the _____ and the County acknowledge that County intends to enter into identical individual Agreements with the cities and towns of Bonney Lake, Buckley, Carbonado, DuPont, Eatonville, Edgewood, Fife, Fircrest, Gig Harbor, Lakewood, Milton, Orting, Puyallup, Roy, Ruston, South Prairie, Steilacoom, Sumner, University Place, and Wilkeson, creating a single agreement among all parties who execute identical individual Agreements. Each identical individual Agreement will differ only as to the City or Town identified as the non-County party to the Agreement. This Agreement will reference the cities and towns who execute individual identical Agreements collectively as the "Signatory Cities" and individually as the "Signatory City." Any signing entity also may be referenced as "Party" or, in any combination, "Parties."

WHEREAS, RCW 70A.205.040 and RCW 70A.300.350 require or authorize counties, in cooperation with the various cities located within such county, to prepare a coordinated, comprehensive solid & hazardous waste management plan; and

WHEREAS, under RCW 70A.205.075, all solid waste management plans must be maintained in current condition by periodic updates that include the estimated long-range planning needs for solid waste handling facilities projected twenty years into the future and local governments may also periodically update their hazardous waste plans; and

WHEREAS, RCW 70A.205.040 requires cities to either 1) prepare their own solid waste management plans for integration into the county plan or 2) agree with the county to participate in a joint city-county solid waste management plan or 3) authorize the county to prepare a city plan for inclusion in the comprehensive county solid waste management plan; and

WHEREAS, County and many of the Signatory Cities previously entered into an Interlocal Agreement for the purpose of implementing the 2000 Tacoma-Pierce County Solid Waste Management Plan, which plan must now be replaced; and

WHEREAS, the Parties wish to develop and implement environmentally sound and cost-effective solid waste management programs including waste reduction and recycling programs that reduce greenhouse gas emissions as appropriate from the disposed waste stream; and

WHEREAS, the Parties wish to adopt, maintain, and enforce minimum levels of service for residential source separation and collection of recyclables, including residential curbside recycling programs, multi-family recycling programs, and residential yard waste collection programs; and

WHEREAS, the Parties wish to agree to a coordinated system for the management and disposal of solid waste in Pierce County; and

WHEREAS, RCW 39.34.030 authorizes governments to enter agreements to jointly or cooperatively exercise their powers;

NOW, THEREFORE, in consideration of the mutual benefits and covenants contained herein, it is hereby agreed:

I. PURPOSE OF AGREEMENT

The Parties intend this Agreement to provide for creation of the 2021 Tacoma-Pierce County Solid & Hazardous Waste Management Plan, implementation of that plan, and periodic updates or replacement of that plan, all in compliance with Chapters 70A.205 and 70A.300 RCW.

II. AUTHORITY

- A. The planning process that is the subject of this Agreement is required by and governed by Chapters 70A.205 and 70A.300 RCW.
- B. The Signatory Cities hereby choose, under RCW 70A.205.040(3)(c), to authorize Pierce County to prepare a plan for the Signatory Cities' solid waste management and to incorporate Signatory City plans in the County's comprehensive 2021 Tacoma-Pierce County Solid & Hazardous Waste Management Plan ("Plan").
- C. The Signatory Cities agree that County will coordinate development of the Plan through the Pierce County Solid Waste Advisory Committee (SWAC), an advisory citizen board which includes Signatory City representation.
- D. The Signatory City executing this individual Agreement agrees that by doing so, it is entering into an agreement among the County and all Signatory Cities, binding County and all Signatory Cities to the terms set forth in this Agreement.

III. OBLIGATIONS

A. County

1. County, at its own expense, will prepare, and maintain in a current condition, the Plan, including plans for the Signatory Cities. As part of this obligation, County will circulate drafts to the Signatory Cities for review and comment and will circulate final drafts to the Signatory Cities for approval or rejection.
2. The County will coordinate planning activities with the City of Tacoma and incorporate materials submitted by Tacoma into the Plan.
3. County will implement and comply with applicable elements of an adopted Plan and any updates thereto.

B. Signatory Cities

1. Each Signatory City, at its own expense, will review and respond to draft versions of the Plan and updates thereof.
2. Each Signatory City, at its own expense and following its own procedures, will either approve the final draft of the Plan or of any update or will instead

prepare and deliver to the Pierce County Auditor that Signatory City's own solid waste management plan for integration into the Plan.

3. Signatory Cities will implement and comply with applicable elements of an adopted Plan and any updates thereto.

C. Budget and property

No financing, joint budget, or joint property acquisition is required for the joint and cooperative exercise of local government powers under this Agreement. Each Party is responsible for the expenses listed as its obligation above and shall also be responsible to acquire, hold, or dispose of any real or personal property needed to meet its obligations under this Agreement.

IV. DISPUTE RESOLUTION

- A. Any disputes arising under the terms of this agreement shall be resolved through a negotiated effort to reach consensus. The Parties may agree to mediation as part of such effort. If the Parties are unable to resolve the dispute, the Parties hereby agree to arbitration. The Parties shall attempt to agree on an arbitration administrator, a set of arbitration rules, and a single arbitrator. If they cannot, then the Parties hereby agree to select the arbitrator or arbitration panel and to conduct the arbitration under the administration and rules of JAMS Seattle Mediation, Arbitration and ADR Services. The decision of the arbitrator or arbitration panel shall be considered final. In any dispute, each Party shall be responsible for its own attorney fees and other costs, and each disputing Party shall pay an equal share of the costs of arbitration, mediation, or other alternative dispute resolution.

V. ADDITIONAL MUNICIPALITIES

- A. Additional municipal entities may join the agreement among County and all Signatory Cities if that municipal entity's governing body agrees to the then current terms of this Agreement (including any amendments) pursuant to RCW 39.34.030(2) and executes an identical individual copy of the Agreement.

VI. PLAN DEVELOPMENT PROCESS

- A. The Parties agree to the following process for development of the Plan, updates to the Plan, and replacement of the Plan.
- B. Process
 1. With input from SWAC, County staff will develop a draft and circulate that draft to Signatory Cities and to the Washington State Department of Ecology (Ecology).
 2. Signatory Cities will provide responsive comments, if any. If a Signatory City has not provided a response 30 days after receiving the draft, County may presume that Signatory City has no response and is not seeking any change to the draft.
 3. After good faith consideration of any responses from Signatory Cities and Ecology, County staff will prepare a final draft. County has discretion to

decide whether to change the final draft as a result of a Signatory City response.

4. County will provide the Signatory Cities with the final draft for each Signatory City to consider for approval under that City's own governing procedures.
5. Upon adoption, as defined herein, County will submit the adopted final draft to Ecology.

C. Initiating Amendments and Updates

1. Either the County or any Signatory City may propose amendments to the Plan to keep the Plan in a current condition. Upon such proposal, County shall conduct the Plan development process as outlined in this section.
2. The County shall prepare Plan updates as required by Chapter 70A.205 RCW or by Ecology.

VII. PLAN OR UPDATE ADOPTION

The Plan, any Plan update, and any replacement Plan are adopted when the Plan or update has been fully approved, under each approving Party's governing procedures, by any combination of Signatory Cities and of the County representing 75% of the population living within the Pierce County Solid Waste Management System's geographic area. The Pierce County Solid Waste Management System includes all of Pierce County except the City of Tacoma and Joint Base Lewis McChord. To determine the 75% threshold, the Parties agree to use the population numbers maintained by the Washington State Office of Financial Management. Each Party hereby agrees to be bound by and comply with any Plan or update that is so approved, even if that Party has not itself approved it, reserving such a Party's right to end its participation in this Agreement as set forth herein.

VIII. TERM

- A. Commencing on the Effective Date, as defined herein, the term of this Agreement is twenty (20) years.
- B. A Signatory City may withdraw from this Agreement before expiration of the term, but only upon submission of its own solid waste management plan and its own hazardous waste plan, satisfying all requirements for such plans under Washington State law. To allow time to prepare and obtain approval of those required plans, a Signatory City must provide 12 month's advance written notice to County before the proposed withdrawal date. Withdrawal will not be effective until that proposed withdrawal date or until full approval of the required plans, whichever date is later.
- C. Notwithstanding any other terms of this Agreement, if sufficient funds are not appropriated or allocated by any Party's legislative body for that Party's obligations under this Agreement for any future fiscal period, that Party will not be required to meet those obligations after the end of the fiscal period through which funds have been appropriated and allocated, unless authorized that Party's legislative body,

PROVIDED THAT, each Party is and remains obligated to comply with an adopted Plan and any updates thereto regardless of fund allocation or appropriation. No penalty or expense shall accrue to the affected Party in the event this provision applies.

- D. The Parties do not anticipate that this Agreement will result in the joint ownership or possession of any real or personal property. Upon expiration or earlier termination, there will be no jointly held property needing disposition. Each Party will remain responsible for its own costs, whether incurred during this Agreement or otherwise.

IX. EFFECTIVE DATE

- A. This Agreement shall be effective after it is approved by the Pierce County Council and executed by the Pierce County Executive, which shall occur only after the Signatory City has fully executed it.

X. NOTICE

- A. Notices required by or related to this Agreement shall be in writing and sent by either: (a) United States Postal Service first class mail, postage pre-paid; (b) personal delivery; or (c) by email to the email addresses designated below, if the subject line indicates that the email is formal notice under this Agreement and also references the Pierce County contract number designation. The notice shall be deemed delivered on the earlier of: (a) Actual receipt; (b) Three (3) business days from deposit in the United States mail; or (c) the day and time the email message is received by the recipient's email system, but emails received between 5:00 PM and 8:00 AM will be considered delivered at the start of the next business day. Notices shall be sent to the following addresses:

Pierce County contact information:

Contract Services
950 Fawcett Avenue, Suite 200
Tacoma, WA 98402
pcpwcontractservices@piercecountywa.gov

_____ Contact information:

Name, Title
Address,
email address

- B. Any Party, by written notice to the others in the manner herein provided, may designate a physical or email address different from that set forth above.

XI. ADMINISTRATOR

No separate entity or joint board is established by this Agreement. The manager of the Sustainable Resources Division of the Pierce County Planning and Public Works Department shall be the Agreement Administrator. If a Division of that name ceases to exist, the manager of whatever County office succeeds to its responsibilities shall be the Agreement Administrator.

XII. MUTUAL INDEMNIFICATION

To the extent of its comparative liability, each Party agrees to indemnify, defend and hold the other Party, its elected and appointed officials, employees, agents, and volunteers, harmless from and against any and all claims, damages, losses, and expenses, including but not limited to court costs, attorney's fees, and alternative dispute resolution costs, for any injury or damage of any kind which are alleged or proven to be caused by an act or omission, negligent or otherwise, of the indemnifying Party, its elected and appointed officials, employees, agents, or volunteers.

A Party shall not be required to indemnify, defend, or hold the other Party harmless if the claim, damage, loss, or expense for any injury or damage of any kind is caused by the sole act or omission of the other Party.

The parties agree to maintain a consolidated defense to claims made against them and to reserve all indemnity claims against each other until after liability to the claimant and damages, if any, are adjudicated. If any claim is resolved by voluntary settlement and the Parties cannot agree upon apportionment of damages and defense costs, they shall submit apportionment to binding arbitration.

With respect to the performance of this Agreement and as to claims against the other Party, its officers, agents and employees, the indemnifying Party expressly waives its immunity under Title 51 of the Revised Code of Washington, the Industrial Insurance Act, for injuries to its employees and agrees that the obligations to indemnify, defend and hold harmless provided in this Agreement extend to any claim brought by or on behalf of any employee of the indemnifying Party. This waiver is mutually negotiated by the parties to this Agreement.

XIII. ENTIRE AGREEMENT AND MODIFICATION

This Agreement embodies the entire agreement and understanding between the Parties hereto with respect to its subject matter and supersedes all prior agreements and understandings, whether written or oral, relating to its subject matter. No amendment or modification of this Agreement shall be valid unless made in writing and signed by each of the Parties.

XIV. CHOICE OF LAW, VENUE AND RESPONSIBILITY FOR ATTORNEY FEES AND COSTS

This Agreement and all issues relating to its validity, interpretation, and performance shall be governed by and interpreted under the laws of the State of Washington without regard to conflict of law provisions. In the event any suit, arbitration, or other proceeding is instituted to enforce any term of this Agreement, the Parties specifically understand and agree that venue will be in Pierce County, Washington. In the event of any dispute related to this Agreement, whether pursued in court or otherwise, each Party shall be responsible for its own actual attorney fees and costs.

XV. SEVERABILITY

If any provision of this Agreement is held to be illegal, invalid, or unenforceable, such provision shall be fully severable, and the remainder of this Agreement shall remain in full force and effect.

XVI. RECORDING OR PUBLIC LISTING

The Parties agree that this Agreement, after full execution, either will be recorded with the Pierce County Auditor or listed by subject on Pierce County's web site or other electronically retrievable public source, as required by RCW 39.34.040.

XVII. COUNTERPARTS

This Agreement may be executed in as many counterparts as may be deemed necessary or convenient, each of which, when so executed, shall be deemed an original, but all such counterparts shall constitute but one and the same instrument. Digital signatures, including those transmitted by e-mail (PDF attachment) or facsimile transmission shall be acceptable.

IN WITNESS WHEREOF, this contract will be fully executed when all parties have signed below.

CITY OR TOWN NAME:

PIERCE COUNTY:

NAME, TITLE

Date

Approved as to Legal Form Only:

Prosecuting Attorney

Date

Approved:

Department Director

Date

Finance Director

Date

County Executive

Date

SOLID WASTE INTERLOCAL AGREEMENT

THIS AGREEMENT is entered into between Pierce County, a political subdivision of the State of Washington ("County"), and the City of Edgewood, a municipal corporation of the State of Washington ("City"). This Agreement has been authorized by the legislative body of each of the Parties as designated below:

**Pierce County Ordinance No. 2000-47S.
Pierce County Resolution No. R2001-4
City of Edgewood Resolution No. 01-90**

WHEREAS, pursuant to Pierce County Ordinance No. 92-130, enacted prior to the incorporation of the City of Edgewood, the County adopted, and began implementing, the 1992 Tacoma-Pierce County Solid Waste Management Plan (the 1992 Plan); and

WHEREAS, the Pierce County Council has now revised the 1992 Tacoma-Pierce County Solid Waste Management Plan and has adopted the Year 2000 Tacoma-Pierce County Solid Waste Management Plan (the Plan); and

WHEREAS, the County has asked each city and town to adopt the Plan in recognition of the mutual benefits of working cooperatively to plan and implement a solid waste management system that serves all of the residents of Pierce County; and

WHEREAS, Chapter 39.34 RCW allows jurisdictions to work cooperatively and enter into Interlocal Agreements;

NOW THEREFORE, IN CONSIDERATION OF THE MUTUAL BENEFITS AND COVENANTS DESCRIBED HEREIN, THE PARTIES ENTER INTO AN INTERLOCAL AGREEMENT FOR THE PURPOSE OF IMPLEMENTING THE YEAR 2000 TACOMA-PIERCE COUNTY SOLID WASTE MANAGEMENT PLAN.

Section 1. PURPOSE - This Agreement shall:

- 1.1 Reestablish the respective responsibilities of the Parties to cooperatively carry out the policy recommendations contained within the Tacoma-Pierce County Solid Waste Management Plan, plan for future needs, and effect orderly revisions or amendments to the Plan;
- 1.2 Rededicate the Parties' efforts to develop and implement environmentally-sound and cost-effective solid waste management programs including waste reduction and recycling programs (described in detail in the Plan) that divert the maximum amount possible from the disposed waste stream;
- 1.3 Recommit the Parties to adopt, maintain, and enforce minimum levels of service for residential source separation and collection of recyclables, including residential curbside recycling programs, multi-family residential recycling programs, and residential yardwaste collection programs; and

- 1.4 Recommit the Parties to a coordinated system for the management and disposal of solid waste in Pierce County.

Section 2. STATUTORY AUTHORITY

- 2.1 RCW 70.95.080, requires each county within the state, in cooperation with the various cities located within each county, to prepare a coordinated, comprehensive solid waste management plan. RCW 70.95.080 further allows each city to choose whether it will prepare its own plan, prepare a joint-plan with the county, or authorize the county to prepare a plan for the city.
- 2.2 Chapter 39.34 RCW permits local governments to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage.
 - 2.2.1 Pursuant to discussions held following incorporation, the City designated Pierce County as the lead agency for preparing revisions or amendments to plans developed in accordance with Chapter 70.95 RCW.
- 2.3 RCW Chapters 36.58 and 70.95 direct the counties to establish solid waste handling systems and permit the counties to designate solid waste disposal sites to collect revenues to fund compliance with comprehensive solid waste management plans.

Section 3. THE TACOMA-PIERCE COUNTY SOLID WASTE MANAGEMENT PLANS

- 3.1 Pursuant to County Ordinance No. 87-196 and resolutions passed by each city and town, the Tacoma-Pierce County Solid Waste Management Plan was adopted in 1989 as the comprehensive solid waste management plan for all of Pierce County. The Washington Department of Ecology approved this Plan in 1990 with the provision that amendments be made to the waste reduction and recycling elements pursuant to state legislation.
- 3.2 Pursuant to County Ordinance No. 92-130 and resolutions passed by each city and town, the Tacoma-Pierce County Solid Waste Management Plan was amended and re-adopted in 1992 as the comprehensive solid waste management plan for all of Pierce County. The Washington Department of Ecology gave final approval to this Plan in 1993.
- 3.3 Pursuant to County Ordinance No. 2000-47S, the Pierce County Council amended the 1992 Plan and adopted the 2000 Tacoma-Pierce County Solid Waste Management Plan. The 2000 Plan contains descriptions and policy recommendations relating to comprehensive solid waste management within Pierce County. The County provides solid waste management services for unincorporated Pierce County and for nineteen (19) of the cities and towns. The City of Tacoma, Town of Ruston, and Fort Lewis/McChord Air Force Base maintain their own separate management, collection, and disposal systems and their own separate waste reduction and recycling programs as described in the Plan.

- 3.4 All three editions of the Tacoma-Pierce County Solid Waste Management Plan (1989, 1992, and 2000) adhere to the same basic philosophy, that waste should be managed in accordance with the priorities established in RCW 70.95.010:
- Waste reduction;
 - Recycling;
 - Energy recovery, incineration, or landfilling of separated wastes; and
 - Energy recovery, incineration or landfilling of mixed wastes.
- These priorities should be followed so that Pierce County can maintain at least a 50 percent recycling rate.

Section 4. DEFINITIONS - Terms used throughout this Agreement have the same definitions as in Appendix B and C of the Tacoma-Pierce County Solid Waste Management Plan.

Section 5. OBLIGATIONS OF PARTIES – INTERLOCAL MATTERS

- 5.1 The respective powers and duties of the Parties shall be exercised individually by each Party. No joint County-City agency is formed pursuant to this Agreement.
- 5.2 At least annually, Pierce County shall prepare a report on solid waste issues for the City. This report may be delivered in writing or as a presentation at a meeting of the City Council.
- 5.3 Upon adoption of this Agreement, Pierce County shall contact the City to identify whether City officials responsible for waste management are interested in participating in a group of Pierce County solid waste professionals who would meet periodically to discuss issues of mutual concern and work towards the Parties' mutual goals.
- 5.4 Pursuant to Chapter 2.92 of the Pierce County Code, one position on the Pierce County Solid Waste Advisory Committee is designated as the representative of the city and town governments (other than Tacoma). The Parties shall work cooperatively to propose to the County Executive candidates to fill this position.

Section 6. OBLIGATIONS OF PARTIES – SOLID WASTE PLANNING

- 6.1 This Agreement shall serve as the designation of the County as lead solid waste planning agency pursuant to RCW 70.95.080(3). Pierce County accepts this designation and shall serve as the solid waste planning agency for the Parties to this Agreement, but shall not be responsible for planning for hazardous or dangerous waste, or any other planning responsibility that is specifically designated by State or Federal statute.
- 6.2 Pierce County will prepare, and maintain in a current condition, the Solid Waste Management Plan required by Chapter 70.95 RCW.
- 6.3 Each Party shall notify the other if it has any knowledge which it believes may impact the current condition of the Plan.

- 6.4 Either party may propose revisions or amendments to the Plan so as to keep the Plan in a current condition. Following the procedures outlined in this section, the County shall be responsible for conducting the amendment and revision process. Further, the County shall review and revise the Plan, as necessary, at least once every five (5) years as required by RCW 70.95.110.

6.4.1 Minor Amendments. A Minor Amendment is a change to the Plan that:

a) does not result from a significant change in solid waste stream quantities or characteristics; b) does not occur as the result of a new legal requirement; c) does not occur as a result of, or is not contemplated to result in, any change in the roles and responsibilities of the Parties as established in this Agreement or in the Plan; or d) does not occur as a result of, or is not contemplated to result in, any redefinition of the vision for local solid waste management. A Minor Amendment shall be conducted as follows:

- (1) The amendment is introduced at a County Council meeting.
- (2) The County Council schedules a public hearing date and sends the proposed amendment for review and comment to all cities and towns, Pierce County Solid Waste Advisory Committee (SWAC), Pierce County Planning Commission, the Tacoma-Pierce County Health Department, the Washington Department of Ecology and other interested agencies.
- (3) The County Council holds a public hearing receiving comment from the public as well as from the aforementioned agencies.
- (4) After the amendment is adopted by the County Council, it is sent to the cities and towns for approval either by adopting the amendment or through a letter of concurrence. The County shall conclude that any city or town which does not adopt the amendment or send a letter of concurrence within 90 days of the Council's adoption is no longer a participant in the Plan. In this case, the city or town shall adopt its own solid waste management plan as required by RCW 70.95.080 and 70.95.110 and provide for its own disposal system.
- (5) After completion of the 90 day approval period, the amendment will be sent to the Washington Department of Ecology.

6.4.2 Major Revisions. A Major Revision is a change to the Plan that: a) is required by a significant change in solid waste stream quantities or characteristics; b) occurs as the result of a new legal requirement; c) occurs as a result of, or is contemplated to result in, any change in the roles and responsibilities of the Parties as established in this Agreement or in the Plan; or d) occurs as a result of, or is contemplated to result in, any redefinition of the vision for local solid waste management. At a minimum, these steps will include:

- (a) A "scoping" period during which the tasks are identified and jurisdictional involvement is solicited.

- (1) Any decision to change the procedures for preparing revisions to the Plan may be made by the County Council as a result of public input received during the “scoping” process.
 - (2) Within 90 days of the start of the “scoping” period, each city and town shall signify, in writing, its willingness to participate in the revision. The County shall conclude that any city or town which does not signify its willingness to participate as making the choice to no longer participate in the Plan upon the conclusion of the Revision process. In this case, the city or town shall adopt its own solid waste management plan as required by RCW 70.95.080 and 70.95.110 and provide for its own disposal system.
 - (b) Development of a Preliminary Draft Plan and SEPA documents with the help of the Pierce County Solid Waste Advisory Committee.
 - (c) A public review of the Preliminary Draft Plan with a minimum 30-day comment period, and at least one public hearing by the County Council.
 - (d) Revisions to the Preliminary Draft Plan and submittal to the Washington Department of Ecology for a Preliminary Review.
 - (e) Revisions, where appropriate, to the draft Plan to address the comments received from the Washington Department of Ecology’s Preliminary Review.
 - (f) Adoption of the revised Draft Plan by the County Council followed by adoption of the Plan by the cities and towns. Cities and towns have 90 days to approve the revision by passing a resolution to adopt. The County shall conclude that any city or town which does not adopt the revision within 90 days of the Council’s adoption is no longer a participant in the Plan. In this case, the city or town shall adopt its own solid waste management plan as required by RCW 70.95.080 and 70.95.110 and provide for its own disposal system. (see also subsection 11.3.2, below)
 - (g) Submittal of the adopted revised Plan to the Washington Department of Ecology for a Final Plan Review and Approval, at which time the Plan shall be considered adopted.
- 6.5 The County will coordinate planning activities with the City of Tacoma, Town of Ruston, and Fort Lewis/McChord Air Force Base and shall include materials submitted by these jurisdictions into the Plan prepared by the County.
- 6.6 The cost of preparing and maintaining the Solid Waste Management Plan will be borne by the County, financed out of the annual budget approved for the Solid Waste Division by the Pierce County Council.

Section 7. OBLIGATIONS OF THE COUNTY

In furtherance of a county-wide solid waste management system, Pierce County assumes the following obligations:

- 7.1 Management. Pierce County agrees to provide solid waste management services for waste generated and collected within all jurisdictions which enter into Agreements with

- the County. The County is responsible for implementing an integrated solid waste management system, which includes programs for waste reduction and recycling, as well as planning for the twenty (20) year disposal of solid waste.
- 7.2 Solid Waste Disposal. The County agrees to designate disposal sites for all solid waste generated and/or collected within the corporate limits of the City which will then be delivered to the Pierce County disposal system in accordance with all applicable federal, state, and local environmental health laws, rules, or regulations.
- 7.3 Operations. Pierce County shall be, or shall designate or authorize, the operating authority for transfer, processing or disposal facilities owned by the County. All real property acquired by Pierce County for solid waste management system purposes shall be the property of Pierce County.
- 7.4 Financial Assurance for Closed Facilities. Pierce County shall oversee post-closure responsibilities for the closed Anderson Island, Key Center and Purdy Landfills, and shall serve as post-closure trustee for the Hidden Valley Landfill, all of which entered closure prior to January 1, 1999.
- 7.5 Waste Reduction and Recycling. Pierce County will provide support and technical assistance to the City to establish a waste reduction and recycling program compatible with the County's programs. Pierce County will continue county-wide public information, outreach, and educational programs about waste reduction and recycling activities. The County will be responsible for designing model waste reduction and recycling programs, and for providing information about such programs. The County will provide technical assistance to private companies which seek to establish waste reduction and recycling programs.
- 7.6 Collection. Pursuant to Chapters 36.58 RCW and 81.77 RCW, Pierce County assumes no responsibility for the regulation of solid waste collection operations either in unincorporated Pierce County nor in the City. The County shall, upon request, provide technical assistance to the City on collection matters.
- 7.7 Data Collection/Monitoring/Forecasting. The County will maintain a Data Collection system to monitor recycling and disposal activity to determine the effects of recycling and waste reduction programs and to forecast trends. Annually, the County will calculate and publicize a county-wide recycling rate. Additional reports can be prepared and provided upon request.
- 7.8 Educational Materials. The County shall develop educational materials related to waste reduction and recycling and strategies for maximizing the usefulness of the materials and make these available to the City. Pierce County intends to continue to move forward aggressively to continue and expand waste reduction and recycling programs and to assist the City with its programs in an advising and consulting capacity. The County will be responsible for designing model educational and public outreach programs, and for providing information about such programs.

- 7.9 Enforcement. With respect to the obligations in this Section, and to the extent allowed by law, it shall be the responsibility of the County to ensure the compliance of contractors and the residents of, and companies doing business within unincorporated Pierce County. Nothing in this Agreement, however, shall affect the enforcement responsibilities and obligations of the Tacoma-Pierce County Health Department or the Washington Utilities and Transportation Commission.
- 7.10 Tipping Fees. When entering into contracts for solid waste disposal service, the County shall propose contract terms and rates necessary to recover all costs of operation including: the costs of handling, processing, and disposal; enforcement and fulfillment of the obligations set out in this Agreement, the Plan, and any ordinances adopted to implement the Plan; defense and payment of claims; capital or operational improvements; and landfill closure and post-closure maintenance. The County shall continue to advise the City of the portion of the tipping fees applied to each of the foregoing obligations, including any portion dedicated to pay long term obligations.
- 7.11 Budget. The Pierce County Solid Waste Division shall propose a budget which funds the obligations set out in this Agreement.
- 7.12 Grants. Pierce County shall research grant opportunities and shall submit coordinated grant applications on behalf of the Parties. The proceeds from grants shall be used in the furtherance of the obligations set out in this Agreement and the Plan.

Section 8. OBLIGATIONS OF THE CITY - In furtherance of a county-wide solid waste management system, The City of Edgewood assumes the following obligations:

- 8.1 Disposal. Through this Agreement, the City adopts the County disposal system for the disposal of all solid waste collected within the corporate limits of the City and shall authorize the County to designate disposal sites for the disposal of all solid waste collected within the corporate limits of the City. No solid waste collected within the City may be diverted from the designated disposal sites, or from other elements of the County solid waste system, without prior written County approval.
- 8.2 Collection. The City, an entity designated by the City as authorized by state law, or a collection company operating under the authority and regulation of the Washington Utilities and Transportation Commission, shall serve as operating authority for solid waste collection services provided within the City. The City shall take all necessary steps to ensure that non-recycled waste collected within its corporate limits is delivered to the County disposal system. The City will not enter into solid waste collection contracts that would allow waste to be diverted from the County disposal system without prior written County approval.
- 8.3 Waste Reduction And Recycling. The City shall implement and continue to operate programs for waste reduction and recycling in accordance with the Tacoma-Pierce County Solid Waste Management Plan, including, at a minimum, (1) single family

recycling collection programs, (2) multi-family recycling collection programs, and (3) yard waste collection programs. The City shall coordinate activities with the County in furtherance of county-wide public outreach and educational programs and messages.

- 8.4 Data Collection and Monitoring. The City shall work with the County to monitor and to report to the County's Data Collection System about recycling tonnages removed from the waste stream which are not otherwise reported through the County's established information gathering system.
- 8.5 Planning. Pursuant to RCW 70.95.080 (3), the City designates the County as lead solid waste planning agency and shall participate in the solid waste planning process described in Section 6 of this Agreement.
- 8.6 Enforcement. With respect to the obligations in this Section, and to the extent allowed by law, it shall be the responsibility of the City to ensure the compliance of contractors and residents of, and companies doing business within the corporate limits of the City. Nothing in this Agreement, however, shall affect the enforcement responsibilities and obligations of the Tacoma-Pierce County Health Department or the Washington Utilities and Transportation Commission.
- 8.7 Financing. The City shall propose a budget which funds its obligations under this Agreement, but may request assistance from the County for those programs that are of mutual benefit.

Section 9. DISPUTES

- 9.1 Should there be any dispute between the Parties concerning compliance with this Agreement, the Parties shall continue performance of their respective obligations under this Agreement and shall attempt to resolve such dispute in a cooperative manner. To this effect, they shall consult and negotiate with each other in good faith and, recognizing their mutual interests, attempt to reach a just and equitable solution satisfactory to both parties. If they do not reach such solution within a period of 60 days, then upon notice by either party to the other, the dispute shall be finally settled by arbitration administered by the American Arbitration Association in accordance with the provisions of its Commercial Arbitration Rules, or other agreed upon local alternative dispute resolution organization.
- 9.2 Within fifteen (15) days after agreement to arbitration has been reached, each party shall submit the name of its own arbitrator and the two arbitrators shall select a third arbitrator from such panel within fifteen (15) days thereafter, or in case of a disagreement concerning the appointment of the third arbitrator, the third arbitrator shall be appointed from such panel by the presiding judge of the Pierce County Superior Court. During such time that the arbitrators are being selected or appointed, the parties shall continue to negotiate in good faith to resolve their dispute in a cooperative manner.

- 9.3 The arbitrators shall apply applicable provisions of Washington law in reaching their determination. The determination by the arbitrators shall be final and binding on the Parties, and any judgment upon the award rendered pursuant to such arbitration may be entered in any court having jurisdiction thereof.
- 9.4 The Parties shall use their best efforts to conclude all arbitration proceedings within thirty (30) days following the commencement of such arbitration proceedings.
- 9.5 The costs of arbitration shall be shared equally by the Parties, except that the arbitrators may, in their discretion, award to the prevailing party its reasonable attorneys' fees and expert and non-expert costs incurred in connection with the proceedings.
- 9.6 If arbitration is requested, the arbitration panel shall make its decision retroactive to the date of request for arbitration, if applicable.

Section 10. DURATION

- 10.1 Effective Date. This Agreement shall become effective immediately upon Pierce County receiving notice from the Washington Department of Ecology that the Department has issued Final Approval of the Plan.
- 10.2 Term. Except as noted in Section 11, this Agreement shall remain in effect for a period of twenty (20) years as set forth in the Plan. The County shall use the 20 year time frame to cost-effectively plan for, design, and/or site disposal facilities. Disposal capacity shall be based upon the Plan's projected needs to meet the twenty (20) year population base of the County and all parties to this Agreement.
- 10.3 Revisions. This Agreement shall be revised concurrent with any Major Revision to the Solid Waste Management Plan. At that time, either Party may propose revisions.

Section 11. TERMINATION

- 11.1 The County may terminate this Agreement should it be unable to negotiate a solid waste disposal agreement that fairly allocates rates, services, and risks among the respective public and private entities providing solid waste services in Pierce County. In this event, the County shall at once begin the Major Revision process and develop a revised Solid Waste Management Plan which recognizes a changed role for the County. The Parties would then enter into new Interlocal Agreements which reflect the changed role.
- 11.2 The City may terminate this Agreement:
 - 11.2.1 by providing written notice to the County within 90 days of the County Council's adoption of the latest amendment or revision to the Solid Waste Management Plan. In this case, termination is effective upon the County receiving Final Approval of the Plan from the Washington Department of Ecology.

11.2.2 by failing to pass the legislative instrument or failing to issue a letter of concurrence necessary to adopt an amendment or revision to the Plan. In this case, termination is effective upon the County receiving Final Approval of the Plan from the Washington Department of Ecology.

11.2.3 by providing written notice to the County during the plan revision scoping process that the City no longer wishes to participate in the Plan. In this case, termination is effective upon the earlier of the County or the City receiving Final Approval of its Plan from the Washington Department of Ecology.

11.2.4 by providing written notice at any other time that the City no longer wishes to participate in the Plan and that it has begun a process to develop its own Solid Waste Management Plan pursuant to Chapter 70.95 RCW. In this case, termination is effective when the City receives Final Approval of its Plan from the Washington Department of Ecology.

Section 12. APPROVAL - This Agreement shall be submitted to the Washington State Department of Ecology for its approval as to all matters within its jurisdiction, and shall be filed with the City Clerk, and with the Clerk of the Pierce County Council and with the Secretary of State of the State of Washington.

Section 13. LIABILITY

13.1 The Parties commit to a coordinated solid waste management system, and recognizes that the City has chosen to commit its waste to the County for handling and disposal in the understanding that this commitment provides certain revenues to the County through which it shall fulfill its obligations as detailed in Section 7 of this Agreement. Except as provided herein, if the County, through acts of negligence or misfeasance, fails to carry out any of its assigned responsibilities, and such results in a claim against the City, the County shall indemnify and hold harmless the City and shall have the right and duty to defend the City through the County's attorneys. Costs incurred by the County thereby are system costs which must be satisfied from disposal fees received by the County. In providing such defense of the City, the County shall exercise good faith in such defense or settlement so as to protect the City's interest.

13.2 If the County is not negligent, the City shall hold harmless, indemnify and defend the County for any property damages or personal injury solely caused by the City's negligent failure to comply with the provisions of Section 13.5.

13.3 In the event the County acts to defend the City against a claim, the City shall cooperate with the County. In the event the City acts to defend the County, the County shall cooperate with the City.

13.4 For purposes of this section, references to City or County shall be deemed to include the officers, employees and agents of either party, acting within the scope of their authority.

- 13.5 All waste generated or collected from within the corporate limits of the City which is delivered to the system for disposal shall be in compliance with the Resource Conservation and Recovery Act, as amended (42 U.S.C. § 9601 et seq.), Chapter 70.95 RCW, and all other applicable federal, state, and local environmental health statutes, ordinances, resolutions, rules, or regulations. The City shall be deemed to have complied with the requirements of this section if it has adopted an ordinance requiring solid waste delivered to the system for disposal to meet such laws, rules, or regulations, and by written agreement has authorized Pierce County to enforce the same for waste originating within the corporate limits of the City.
- 13.6 The County shall provide the City with written notice of any violation of this provision. Upon such notice, the City shall take immediate steps to remedy the violation and prevent similar future violations to the reasonable satisfaction of Pierce County which may include but not be limited to removing the waste and disposing of it to an approved facility. If, in good faith, the City disagrees with the county regarding the violation, such dispute shall be resolved in accordance with the dispute resolution procedures found in Section 9 of this Agreement. Each party shall be responsible for its own attorney's fees and costs. Failure of the City to take the steps requested by the County pending resolution shall not be deemed a violation of this Agreement; provided, however, that this shall not release the City from damages or loss to the County arising out of the failure to take such steps if the Arbiter finds that the City violated the requirements to comply with applicable laws set forth in this section.
- 13.7 The City is not held harmless or indemnified with regard to any liability arising under 42 U.S.C. § 9601-9675 (CERCLA) as amended by the Superfund Amendments and Reauthorization Act of 1986 (SARA) (42 U.S.C. § 9601 et. seq.) or as hereafter amended or pursuant to any state legislation imposing liability for cleanup of contaminated property, pollutants or hazardous or dangerous substances.

Section 14. FORCE MAJEURE - The Parties are not liable when failure to perform pursuant to the terms of this Agreement is caused by "force majeure". As used herein, the term "force majeure" means: acts of God including landslides, lightning, forest fires, storms, floods, freezing or earthquakes; civil disturbances, strikes, lockouts or other industrial disturbances; acts of the public enemy, wars, blockades, or public riots; breakage, explosions, accident to machinery, equipment or materials, or unavailability of required materials or disposal site; government restrictions or restraint imposed by law or by rule, regulation or order of superior government authority; and other cause which is beyond the reasonable control of the party affected in which, by the exercise of reasonable diligence, such party is unable to prevent. The Party claiming Force Majeure shall promptly notify the other when it learns of the existence of a Force Majeure condition and shall promptly notify the other when the Force Majeure condition has terminated.

Section 15. MERGER - This Agreement merges and supersedes all prior negotiations, representations and/or agreements between the parties relating to the subject matter of this Agreement and constitutes the entire contract between the Parties.

Section 16. WAIVER - No waiver by either Party of any term or condition of this Agreement

shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent breach, whether of the same or a different provision of this Agreement.

Section 17. THIRD PARTY BENEFICIARY - This Agreement is not entered into with the intent that it shall benefit any other entity or person except those expressly described herein, and no other such person or entity shall be entitled to be treated as a third party beneficiary of this Agreement.

Section 18. SEVERABILITY - If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

Section 19. NOTICE - All notices pertaining to this Agreement shall be in writing, and delivered in person or mailed to the parties or officers at the following address:

FOR THE CITY:

City Manager

City of Edgewood
2221 Meridian Avenue East
Edgewood, WA 98371

FOR THE COUNTY:

Solid Waste Administrator

Pierce County Department
of Public Works and Utilities
9116 Gravelly Lake Drive SW
Lakewood, WA 98499-3190

IN WITNESS WHEREOF this Agreement has been executed by each party on the date set forth below:

CITY OF EDGEWOOD

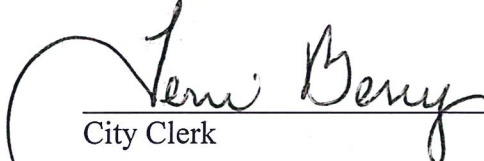


City Manager

Date: 3-15-01

Pursuant to Resolution
No. 01-90

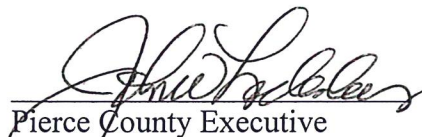
ATTEST:



City Clerk

Date: 9/14/01

PIERCE COUNTY



Pierce County Executive

Date: 4/13/01

Pursuant to Ordinance No. 2000-47S
and Resolution R2001-4

ATTEST:

Date: _____

APPROVED AS TO FORM:



City Attorney

Date: 3/20/01

APPROVED AS TO FORM:



Pierce County Deputy
Prosecuting Attorney

Date: 05/15/01

A G R E E M E N T

This document shall serve as the "letter agreement" authorized by Pierce County Code 8.31.050 B.

Effective Date: upon receipt, by the Pierce County Solid Waste Division, of the signed Agreement.

Termination: June 30, 2021, provided the City of Edgewood remains a party to the Pierce County Disposal System and the Pierce County Executive and Pierce County Council continue to allocate a percentage of the solid waste tipping fee to the Credit.

If the City discontinues its waste disposal relationship with Pierce County, this Agreement terminates upon the date when the City exits the system.

If the County chooses to reduce (or discontinue) the allocation of a percentage of the solid waste tipping fee to the Credit, this Agreement terminates with 90 days notice from the County to the City of Edgewood.

Tonnage Limit: The City shall be eligible to deliver 208 tons of Litter and Clean-Up Waste annually. This tonnage figure may be reviewed annually and may be adjusted based upon how much credit-eligible tonnage was disposed in previous years. The tonnage figure may also be adjusted if the County changes the percentage of the solid waste tipping fee to the Credit. The County will notify the City in November if there is to be a change in the next year's litter credit tonnage.

Disposal Site: Litter and Clean-Up Waste shall be delivered to the Hidden Valley Transfer Station during regular business hours.

Delivery Method: All Litter and Clean-Up Waste will either be delivered by the City of Edgewood using its own vehicles OR through its solid waste collection contractor, Murrey's Disposal. In order to have Litter and Clean-Up Waste "charged" against the litter credit, a copy of this Agreement must be shown to disposal site personnel. Litter and clean-up waste shall not include yardwaste, which is currently accepted free of charge at LRI and County-owned facilities. This agreement will be modified if Pierce County discontinues subsidizing free yardwaste disposal.

Determination as to whether the delivered waste meets the definition of Litter and Clean-Up Waste shall be made by Disposal Site personnel and shall be final. Waste not meeting the definition of Litter or Clean-Up Waste shall be accepted at the Disposal Site at the posted fees. Litter and Clean-Up Waste and yardwaste must be segregated from other waste materials in order to be eligible for handling through the credit.



City Of Edgewood Council Agenda Summary Sheet

Subject: AB21-0603 – a motion approving Resolution 21-0603 Chrisella Rd E Safety Improvement Design Contract (WSDOT HSIP Grant)	Agenda Item #: 5.F
	For Agenda of: 11/9/2021
	Prepared by: Jeremy Metzler
Attachments (list): 1. RESOLUTION NO. 21-0603 2. Agreement - Chrisella Road East Safety Improvements 2021-10-28	
Approval of Materials: Jeremy Metzler Rachel Pitzel 11/4/2021 Dave Gray 11/4/2021 Daryl Eidinger 11/4/2021	Expenditure Required: \$128,464.00 Amount Budgeted: Full Grant Award: \$1,200,000 PE Phase: up to \$136,000 (City + Consultant) Timeline: 11/09/2021 RCM

Summary Statement:

The City submitted an application for the Washington State Department of Transportation's (WSDOT) 2020 City Safety Program, receiving notice of award in December 2020. Working with WSDOT Local Programs staff, city staff received funding authorization for the engineering design (PE) phase of work on July 29, 2021. Following WSDOT procedures, a Request for Qualifications was published on August 9 and 16, seeking design professionals for the PE phase of work. Three (3) submittals were received by the August 30, 2021 deadline, interviews were held with each of the firms in September, scores were tabulated, and the selected firm is Gray & Osborne, Inc (G&O).

Since this selection, staff has negotiated an acceptable scope of work and budget with G&O for the PE phase. Attached is a resolution authorizing execution of the attached WSDOT-form agreement with G&O, for Council's consideration. This agreement has been reviewed by WSDOT for concurrence and deemed acceptable. Upon Council's authorization, staff will work with G&O diligently to complete the design on a reasonable timeline.

Item History:

11/02/2021 SS

Recommended Action:

MOTION to adopt **AB21-0603** – a motion approving Resolution 21-0603 Chrisella Rd E Safety Improvement Design Contract (WSDOT HSIP Grant)

Fiscal Note/Consideration:

The original grant application required 10% local participation in all pre-construction phases. Due to the COVID-19 emergency, however, the program is now covering 100% of all costs, saving the City up to \$24,500 over the course of this project.

RESOLUTION NO. 21-0603

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, AWARDING THE CONTRACT FOR THE CHRISSELLA ROAD EAST SAFETY IMPROVEMENTS PROJECT DESIGN (PE PHASE) TO GRAY & OSBORNE, INC., IN THE AMOUNT OF \$128,464.00

WHEREAS, the City submitted an application under the Washington State Department of Transportation's (WSDOT) 2020 City Safety Program for the Chrisella Road East Safety Improvements Project (the "Project"), and was notified of being awarded a \$1,200,000 grant in December 2020; and

WHEREAS, City staff worked with WSDOT Local Programs staff to secure funding authorization for the engineering design (PE) phase of work on July 29, 2021, wherein it was agreed that the total city staff and design consultant costs would not exceed \$136,000.00; and

WHEREAS, the City utilized WSDOT procedures for soliciting a design consultant, publishing a Request for Qualifications on August 9 and 16, 2021, following which three (3) submittals were received by the August 30, 2021 deadline; and

WHEREAS, interviews were held with all three submitting firms in September 2021, scores were tabulated, and the selected firm was Gray & Osborne, Inc. (G&O); and

WHEREAS, staff negotiated an acceptable scope of work and budget with G&O following WSDOT procedures, totaling \$128,464.00; and

WHEREAS, the City Council considered staff's recommendation during its regular Council meeting of November 9, 2021, and determined that the contract for the Project should be awarded to Gray & Osborne, Inc.;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. The City Council hereby authorizes the Mayor to execute the contract between the City of Edgewood and Gray & Osborne, Inc. in the amount of \$128,464.00 for the Chrisella Road East Safety Improvements Project Design (PE Phase). A copy of such contract is attached hereto as Exhibit A.

Section 2. This resolution will take effect immediately upon passage by the City Council.

ADOPTED THIS 9TH DAY OF NOVEMBER, 2021

Daryl Eidinger, Mayor

ATTEST:

Rachel Pitzel, City Clerk

Exhibit A
Local Agency A&E Professional Services -
Negotiated Hourly Rate Consultant Agreement (WSDOT Form)

Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement

Agreement Number:

Firm/Organization Legal Name (do not use dba's): Gray & Osborne, Inc.	
Address 1130 Rainier Ave S, Suite 300, Seattle WA 98144	Federal Aid Number HSIP 3209007
UBI Number 600 087 923	Federal TIN 91-0890718
Execution Date	Completion Date 12/31/2022
1099 Form Required ☐ Yes ☐ No	Federal Participation ☒ Yes ☐ No
Project Title Chrisella Road East Safety Improvements	
Description of Work Engineering design for the following: The following work includes associated ADA and utility work, pavement marking removal, and sign/post removal, relocation, or replacement as needed. Shoulder widening and guardrail installation (where warranted); installation of profiled thermoplastic dual-yellow, widely spaced centerlines, raised pavement markers and rumble strip, profiled thermoplastic white edge stripes, LED perimeter lit curve warning chevrons, speed limit signage and speed feedback signs on Chrisella Road East between 36th Street East and 48th Street East.	
☐ Yes ☒ No DBE Participation ☐ Yes ☒ No MBE Participation ☐ Yes ☒ No WBE Participation ☐ Yes ☒ No SBE Participation	Maximum Amount Payable: 128,464.00

Index of Exhibits

Exhibit A	Scope of Work
Exhibit B	DBE Participation
Exhibit C	Preparation and Delivery of Electronic Engineering and Other Data
Exhibit D	Prime Consultant Cost Computations
Exhibit E	Sub-consultant Cost Computations
Exhibit F	Title VI Assurances
Exhibit G	Certification Documents
Exhibit H	Liability Insurance Increase
Exhibit I	Alleged Consultant Design Error Procedures
Exhibit J	Consultant Claim Procedures

THIS AGREEMENT, made and entered into as shown in the “Execution Date” box on page one (1) of this AGREEMENT, between the City of Edgewood, hereinafter called the “AGENCY,” and the “Firm / Organization Name” referenced on page one (1) of this AGREEMENT, hereinafter called the “CONSULTANT.”

WHEREAS, the AGENCY desires to accomplish the work referenced in “Description of Work” on page one (1) of this AGREEMENT and hereafter called the “SERVICES;” and does not have sufficient staff to meet the required commitment and therefore deems it advisable and desirable to engage the assistance of a CONSULTANT to provide the necessary SERVICES; and

WHEREAS, the CONSULTANT represents that they comply with the Washington State Statutes relating to professional registration, if applicable, and has signified a willingness to furnish consulting services to the AGENCY.

NOW, THEREFORE, in consideration of the terms, conditions, covenants, and performance contained herein, or attached and incorporated and made a part hereof, the parties hereto agree as follows:

I. General Description of Work

The work under this AGREEMENT shall consist of the above-described SERVICES as herein defined, and necessary to accomplish the completed work for this project. The CONSULTANT shall furnish all services, labor, and related equipment and, if applicable, sub-consultants and subcontractors necessary to conduct and complete the SERVICES as designated elsewhere in this AGREEMENT.

II. General Scope of Work

The Scope of Work and projected level of effort required for these SERVICES is described in Exhibit “A” attached hereto and by this reference made a part of this AGREEMENT. The General Scope of Work was developed utilizing performance based contracting methodologies.

III. General Requirements

All aspects of coordination of the work of this AGREEMENT with outside agencies, groups, or individuals shall receive advance approval by the AGENCY. Necessary contacts and meetings with agencies, groups, and/or individuals shall be coordinated through the AGENCY. The CONSULTANT shall attend coordination, progress, and presentation meetings with the AGENCY and/or such State, Federal, Community, City, or County officials, groups or individuals as may be requested by the AGENCY. The AGENCY will provide the CONSULTANT sufficient notice prior to meetings requiring CONSULTANT participation. The minimum required hours or days’ notice shall be agreed to between the AGENCY and the CONSULTANT and shown in Exhibit “A.”

The CONSULTANT shall prepare a monthly progress report, in a form approved by the AGENCY, which will outline in written and graphical form the various phases and the order of performance of the SERVICES in sufficient detail so that the progress of the SERVICES can easily be evaluated.

The CONSULTANT, any sub-consultants, and the AGENCY shall comply with all Federal, State, and local laws, rules, codes, regulations, and all AGENCY policies and directives, applicable to the work to be performed under this AGREEMENT. This AGREEMENT shall be interpreted and construed in accordance with the laws of the State of Washington.

Participation for Disadvantaged Business Enterprises (DBE) or Small Business Enterprises (SBE), if required, per 49 CFR Part 26, shall be shown on the heading of this AGREEMENT. If DBE firms are utilized at the commencement of this AGREEMENT, the amounts authorized to each firm and their certification number will be shown on Exhibit “B” attached hereto and by this reference made part of this AGREEMENT. If the Prime CONSULTANT is, a DBE certified firm they must comply with the Commercial Useful Function (CUF) regulation outlined in the AGENCY’s “DBE Program Participation Plan” and perform a minimum of 30% of the total amount of this AGREEMENT. It is recommended, but not required, that non-DBE Prime CONSULTANTS perform a minimum of 30% of the total amount of this AGREEMENT.

In the absents of a mandatory DBE goal, a voluntary SBE goal amount of ten percent of the Consultant Agreement is established. The Consultant shall develop a SBE Participation Plan prior to commencing work. Although the goal is voluntary, the outreach efforts to provide SBE maximum practicable opportunities are not.

The CONSULTANT, on a monthly basis, shall enter the amounts paid to all firms (including Prime) involved with this AGREEMENT into the wsdot.diversitycompliance.com program. Payment information shall identify any DBE Participation.

All Reports, PS&E materials, and other data furnished to the CONSULTANT by the AGENCY shall be returned. All electronic files, prepared by the CONSULTANT, must meet the requirements as outlined in Exhibit “C – Preparation and Delivery of Electronic Engineering and other Data.”

All designs, drawings, specifications, documents, and other work products, including all electronic files, prepared by the CONSULTANT prior to completion or termination of this AGREEMENT are instruments of service for these SERVICES, and are the property of the AGENCY. Reuse by the AGENCY or by others, acting through or on behalf of the AGENCY of any such instruments of service, not occurring, as a part of this SERVICE, shall be without liability or legal exposure to the CONSULTANT.

Any and all notices or requests required under this AGREEMENT shall be made in writing and sent to the other party by (i) certified mail, return receipt requested, or (ii) by email or facsimile, to the address set forth below:

If to AGENCY:				If to CONSULTANT:			
Name:	Mr. Jeremy Metzler, PE			Name:	Mike Johnson, PE		
Agency:	City of Edgewood			Agency:	Gray & Osborne, Inc.		
Address:	2224 104th Avenue E			Address:	1130 Rainier Ave S, Suite 300		
City:	Edgewood	State:	WA	City:	Seattle	State:	WA
Zip:	98372			Zip:	98144		
Email:	jeremy@cityofedgewood.org			Email:	mjohnson@g-o.com		
Phone:	253-952-3299			Phone:	206-284-0860		
Facsimile:	253-952-3537			Facsimile:	206-283-3206		

IV. Time for Beginning and Completion

The CONSULTANT shall not begin any work under the terms of this AGREEMENT until authorized in writing by the AGENCY. All work under this AGREEMENT shall conform to the criteria agreed upon detailed in the AGREEMENT documents. These SERVICES must be completed by the date shown in the heading of this AGREEMENT titled “Completion Date.”

The established completion time shall not be extended because of any delays attributable to the CONSULTANT, but may be extended by the AGENCY in the event of a delay attributable to the AGENCY, or because of unavoidable delays caused by an act of GOD, governmental actions, or other conditions beyond the control of the CONSULTANT. A prior supplemental AGREEMENT issued by the AGENCY is required to extend the established completion time.

V. Payment Provisions

The CONSULTANT shall be paid by the AGENCY for completed SERVICES rendered under this AGREEMENT as provided hereinafter. Such payment shall be full compensation for SERVICES performed or SERVICES rendered and for all labor, materials, supplies, equipment, and incidentals necessary to complete SERVICES. The CONSULTANT shall conform to all applicable portions of 48 CFR Part 31 (www.ecfr.gov).

- A. Hourly Rates: Hourly rates are comprised of the following elements - Direct (Raw) Labor, Indirect Cost Rate, and Fee (Profit). The CONSULTANT shall be paid by the AGENCY for work done, based upon the negotiated hourly rates shown in Exhibits “D” and “E” attached hereto and by reference made part of this AGREEMENT. These negotiated hourly rates will be accepted based on a review of the CONSULTANT’s direct labor rates and indirect cost rate computations and agreed upon fee. The accepted negotiated rates shall be memorialized in a final written acknowledgment between the parties. Such final written acknowledgment shall be incorporated into, and become a part of, this AGREEMENT. The initially accepted negotiated rates shall be applicable from the approval date, as memorialized in a final written acknowledgment, to 180 days following the CONSULTANT’s fiscal year end (FYE) date.

The direct (raw) labor rates and classifications, as shown on Exhibits “D” and “E” shall be subject to renegotiations for each subsequent twelve (12) month period (180 days following FYE date to 180 days following FYE date) upon written request of the CONSULTANT or the AGENCY. The written request must be made to the other party within ninety (90) days following the CONSULTANT’s FYE date. If no such written request is made, the current direct (raw) labor rates and classifications as shown on Exhibits “D” and “E” will remain in effect for the twelve (12) month period.

Conversely, if a timely request is made in the manner set forth above, the parties will commence negotiations to determine the new direct (raw) labor rates and classifications that will be applicable for the twelve (12) month period. Any agreed to renegotiated rates shall be memorialized in a final written acknowledgment between the parties. Such final written acknowledgment shall be incorporated into, and become a part of, this AGREEMENT. If requested, the CONSULTANT shall provide current payroll register and classifications to aid in negotiations. If the parties cannot reach an agreement on the direct (raw) labor rates and classifications, the AGENCY shall perform an audit of the CONSULTANT’s books and records to determine the CONSULTANT’s actual costs. The audit findings will establish the direct (raw) labor rates and classifications that will be applicable for the twelve (12) month period.

The fee as identified in Exhibits “D” and “E” shall represent a value to be applied throughout the life of the AGREEMENT.

The CONSULTANT shall submit annually to the AGENCY an updated indirect cost rate within 180 days of the close of its fiscal year. An approved updated indirect cost rate shall be included in the current fiscal year rate under this AGREEMENT, even if/when other components of the hourly rate are not renegotiated. These rates will be applicable for the twelve (12) month period. At the AGENCY’s option, a provisional and/or conditional indirect cost rate may be negotiated. This provisional or conditional indirect rate shall remain in effect until the updated indirect cost rate is completed and approved. Indirect cost rate costs incurred during the provisional or conditional period will not be adjusted. The CONSULTANT may request an extension of the last approved indirect cost rate for the twelve (12) month period. These requests for provisional indirect cost rate and/or extension will be considered on a case-by-case basis, and if granted, will be memorialized in a final written acknowledgment.

The CONSULTANT shall maintain and have accessible support data for verification of the components of the hourly rates, i.e., direct (raw) labor, indirect cost rate, and fee (profit) percentage. The CONSULTANT shall bill each employee’s actual classification, and actual salary plus indirect cost rate plus fee.

- A. **Direct Non-Salary Costs:** Direct Non-Salary Costs will be reimbursed at the actual cost to the CONSULTANT. These charges may include, but are not limited to, the following items: travel, printing, long distance telephone, supplies, computer charges, and fees of sub-consultants. Air or train travel will be reimbursed only to lowest price available, unless otherwise approved by the AGENCY. The CONSULTANT shall comply with the rules and regulations regarding travel costs (excluding air, train, and rental car costs) in accordance with the WSDOT's Accounting Manual M 13-82, Chapter 10 – Travel Rules and Procedures, and all revisions thereto. Air, train, and rental car costs shall be reimbursed in accordance with 48 Code of Federal Regulations (CFR) Part 31.205-46 "Travel Costs." The billing for Direct Non-salary Costs shall include an itemized listing of the charges directly identifiable with these SERVICES. The CONSULTANT shall maintain the original supporting documents in their office. Copies of the original supporting documents shall be supplied to the STATE upon request. All above charges must be necessary for the SERVICES provided under this AGREEMENT.
- B. **Maximum Amount Payable:** The Maximum Amount Payable by the AGENCY to the CONSULTANT under this AGREEMENT shall not exceed the amount shown in the heading of this AGREEMENT on page one (1.) The Maximum Amount Payable does not include payment for extra work as stipulated in section XIII, "Extra Work." No minimum amount payable is guaranteed under this AGREEMENT.
- C. **Monthly Progress Payments:** Progress payments may be claimed on a monthly basis for all costs authorized in A and B above. Detailed statements shall support the monthly billings for hours expended at the rates established in Exhibit "D," including names and classifications of all employees, and billings for all direct non-salary expenses. To provide a means of verifying the billed salary costs for the CONSULTANT's employees, the AGENCY may conduct employee interviews. These interviews may consist of recording the names, titles, salary rates, and present duties of those employees performing work on the SERVICES at the time of the interview.
- D. **Final Payment:** Final Payment of any balance due the CONSULTANT of the gross amount earned will be made promptly upon its verification by the AGENCY after the completion of the SERVICES under this AGREEMENT, contingent upon receipt of all PS&E, plans, maps, notes, reports, electronic data, and other related documents, which are required to be furnished under this AGREEMENT. Acceptance of such Final Payment by the CONSULTANT shall constitute a release of all claims for payment, which the CONSULTANT may have against the AGENCY unless such claims are specifically reserved in writing and transmitted to the AGENCY by the CONSULTANT prior to its acceptance. Said Final Payment shall not, however, be a bar to any claims that the AGENCY may have against the CONSULTANT or to any remedies the AGENCY may pursue with respect to such claims.

The payment of any billing will not constitute agreement as to the appropriateness of any item and at the time of final audit all required adjustments will be made and reflected in a final payment. In the event that such final audit reveals an overpayment to the CONSULTANT, the CONSULTANT will refund such overpayment to the AGENCY within thirty (30) calendar days of notice of the overpayment. Such refund shall not constitute a waiver by the CONSULTANT for any claims relating to the validity of a finding by the AGENCY of overpayment. Per WSDOT's "Audit Guide for Consultants," Chapter 23 "Resolution Procedures," the CONSULTANT has twenty (20) working days after receipt of the final Post Audit to begin the appeal process to the AGENCY for audit findings

E. **Inspection of Cost Records:** The CONSULTANT and their sub-consultants shall keep available for inspection by representatives of the AGENCY and the United States, for a period of six (6) years after receipt of final payment, the cost records and accounts pertaining to this AGREEMENT and all items related to or bearing upon these records with the following exception: if any litigation, claim or audit arising out of, in connection with, or related to this AGREEMENT is initiated before the expiration of the six (6) year period, the cost records and accounts shall be retained until such litigation, claim, or audit involving the records is completed. An interim or post audit may be performed on this AGREEMENT. The audit, if any, will be performed by the State Auditor, WSDOT's Internal Audit Office and /or at the request of the AGENCY's Project Manager.

VI. Sub-Contracting

The AGENCY permits subcontracts for those items of SERVICES as shown in Exhibit "A" attached hereto and by this reference made part of this AGREEMENT.

The CONSULTANT shall not subcontract for the performance of any SERVICE under this AGREEMENT without prior written permission of the AGENCY. No permission for subcontracting shall create, between the AGENCY and sub-consultant, any contract or any other relationship.

Compensation for this sub-consultant SERVICES shall be based on the cost factors shown on Exhibit "E" attached hereto and by this reference made part of this AGREEMENT.

The SERVICES of the sub-consultant shall not exceed its maximum amount payable identified in each sub consultant cost estimate unless a prior written approval has been issued by the AGENCY.

All reimbursable direct labor, indirect cost rate, direct non-salary costs and fee costs for the sub-consultant shall be negotiated and substantiated in accordance with section V "Payment Provisions" herein and shall be memorialized in a final written acknowledgment between the parties

All subcontracts shall contain all applicable provisions of this AGREEMENT, and the CONSULTANT shall require each sub-consultant or subcontractor, of any tier, to abide by the terms and conditions of this AGREEMENT. With respect to sub-consultant payment, the CONSULTANT shall comply with all applicable sections of the STATE's Prompt Payment laws as set forth in RCW 39.04.250 and RCW 39.76.011.

The CONSULTANT, sub-recipient, or sub-consultant shall not discriminate on the basis of race, color, national origin, or sex in the performance of this AGREEMENT. The CONSULTANT shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT-assisted contracts. Failure by the CONSULTANT to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the recipient deems appropriate.

VII. Employment and Organizational Conflict of Interest

The CONSULTANT warrants that they have not employed or retained any company or person, other than a bona fide employee working solely for the CONSULTANT, to solicit or secure this contract, and that it has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the CONSULTANT, any fee, commission, percentage, brokerage fee, gift, or any other consideration, contingent upon or resulting from the award or making of this contract. For breach or violation of this warrant, the AGENCY shall have the right to annul this AGREEMENT without liability or, in its discretion, to deduct from this AGREEMENT price or consideration or otherwise recover the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

Any and all employees of the CONSULTANT or other persons while engaged in the performance of any work or services required of the CONSULTANT under this AGREEMENT, shall be considered employees of the CONSULTANT only and not of the AGENCY, and any and all claims that may arise under any Workmen's Compensation Act on behalf of said employees or other persons while so engaged, and any and all claims made by a third party as a consequence of any act or omission on the part of the CONSULTANT's employees or other persons while so engaged on any of the work or services provided to be rendered herein, shall be the sole obligation and responsibility of the CONSULTANT.

The CONSULTANT shall not engage, on a full- or part-time basis, or other basis, during the period of this AGREEMENT, any professional or technical personnel who are, or have been, at any time during the period of this AGREEMENT, in the employ of the United States Department of Transportation or the AGENCY, except regularly retired employees, without written consent of the public employer of such person if he/she will be working on this AGREEMENT for the CONSULTANT.

Agreement Number:

VIII. Nondiscrimination

During the performance of this AGREEMENT, the CONSULTANT, for itself, its assignees, sub-consultants, subcontractors and successors in interest, agrees to comply with the following laws and regulations:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. Chapter 21 Subchapter V § 2000d through 2000d-4a)
- Federal-aid Highway Act of 1973 (23 U.S.C. Chapter 3 § 324)
- Rehabilitation Act of 1973 (29 U.S.C. Chapter 16 Subchapter V § 794)
- Age Discrimination Act of 1975 (42 U.S.C. Chapter 76 § 6101 *et. seq.*)
- Civil Rights Restoration Act of 1987 (Public Law 100-259)
- American with Disabilities Act of 1990 (42 U.S.C. Chapter 126 § 12101 *et. seq.*)
- 23 CFR Part 200
- 49 CFR Part 21
- 49 CFR Part 26
- RCW 49.60.180

In relation to Title VI of the Civil Rights Act of 1964, the CONSULTANT is bound by the provisions of Exhibit “F” attached hereto and by this reference made part of this AGREEMENT, and shall include the attached Exhibit “F” in every sub-contract, including procurement of materials and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto.

IX. Termination of Agreement

The right is reserved by the AGENCY to terminate this AGREEMENT at any time with or without cause upon ten (10) days written notice to the CONSULTANT.

In the event this AGREEMENT is terminated by the AGENCY, other than for default on the part of the CONSULTANT, a final payment shall be made to the CONSULTANT for actual hours charged at the time of termination of this AGREEMENT, plus any direct non-salary costs incurred up to the time of termination of this AGREEMENT.

No payment shall be made for any SERVICES completed after ten (10) days following receipt by the CONSULTANT of the notice to terminate. If the accumulated payment made to the CONSULTANT prior to Notice of Termination exceeds the total amount that would be due when computed as set forth in paragraph two (2) of this section, then no final payment shall be due and the CONSULTANT shall immediately reimburse the AGENCY for any excess paid.

If the services of the CONSULTANT are terminated by the AGENCY for default on the part of the CONSULTANT, the above formula for payment shall not apply.

In the event of a termination for default, the amount to be paid to the CONSULTANT shall be determined by the AGENCY with consideration given to the actual costs incurred by the CONSULTANT in performing SERVICES to the date of termination, the amount of SERVICES originally required which was satisfactorily completed to date of termination, whether that SERVICE is in a form or a type which is usable to the AGENCY at the time of termination, the cost to the AGENCY of employing another firm to complete the SERVICES required and the time which may be required to do so, and other factors which affect the value to the AGENCY of the SERVICES performed at the time of termination. Under no circumstances shall payment made under this subsection exceed the amount, which would have been made using the formula set forth in paragraph two (2) of this section.

If it is determined for any reason, that the CONSULTANT was not in default or that the CONSULTANT’s failure to perform is without the CONSULTANT’s or its employee’s fault or negligence, the termination shall be deemed to be a termination for the convenience of the AGENCY. In such an event, the CONSULTANT would be reimbursed for actual costs in accordance with the termination for other than default clauses listed previously.

The CONSULTANT shall, within 15 days, notify the AGENCY in writing, in the event of the death of any member, partner, or officer of the CONSULTANT or the death or change of any of the CONSULTANT's supervisory and/or other key personnel assigned to the project or disaffiliation of any principally involved CONSULTANT employee.

The CONSULTANT shall also notify the AGENCY, in writing, in the event of the sale or transfer of 50% or more of the beneficial ownership of the CONSULTANT within 15 days of such sale or transfer occurring. The CONSULTANT shall continue to be obligated to complete the SERVICES under the terms of this AGREEMENT unless the AGENCY chooses to terminate this AGREEMENT for convenience or chooses to renegotiate any term(s) of this AGREEMENT. If termination for convenience occurs, final payment will be made to the CONSULTANT as set forth in the second and third paragraphs of this section.

Payment for any part of the SERVICES by the AGENCY shall not constitute a waiver by the AGENCY of any remedies of any type it may have against the CONSULTANT for any breach of this AGREEMENT by the CONSULTANT, or for failure of the CONSULTANT to perform SERVICES required of it by the AGENCY.

Forbearance of any rights under the AGREEMENT will not constitute waiver of entitlement to exercise those rights with respect to any future act or omission by the CONSULTANT.

X. Changes of Work

The CONSULTANT shall make such changes and revisions in the completed work of this AGREEMENT as necessary to correct errors appearing therein, without additional compensation thereof. Should the AGENCY find it desirable for its own purposes to have previously satisfactorily completed SERVICES or parts thereof changed or revised, the CONSULTANT shall make such revisions as directed by the AGENCY. This work shall be considered as Extra Work and will be paid for as herein provided under section XIII "Extra Work."

XI. Disputes

Any disputed issue not resolved pursuant to the terms of this AGREEMENT shall be submitted in writing within 10 days to the Director of Public Works or AGENCY Engineer, whose decision in the matter shall be final and binding on the parties of this AGREEMENT; provided however, that if an action is brought challenging the Director of Public Works or AGENCY Engineer's decision, that decision shall be subject to judicial review. If the parties to this AGREEMENT mutually agree, disputes concerning alleged design errors will be conducted under the procedures found in Exhibit "J". In the event that either party deem it necessary to institute legal action or proceeding to enforce any right or obligation under this AGREEMENT, this action shall be initiated in the Superior Court of the State of Washington, situated in the county in which the AGENCY is located. The parties hereto agree that all questions shall be resolved by application of Washington law and that the parties have the right of appeal from such decisions of the Superior Court in accordance with the laws of the State of Washington. The CONSULTANT hereby consents to the personal jurisdiction of the Superior Court of the State of Washington, situated in the county in which the AGENCY is located.

XII. Legal Relations

The CONSULTANT, any sub-consultants, and the AGENCY shall comply with all Federal, State, and local laws, rules, codes, regulations and all AGENCY policies and directives, applicable to the work to be performed under this AGREEMENT. This AGREEMENT shall be interpreted and construed in accordance with the laws of the State of Washington.

The CONSULTANT shall defend, indemnify, and hold the State of Washington (STATE) and the AGENCY and their officers and employees harmless from all claims, demands, or suits at law or equity arising in whole or in part from the negligence of, or the breach of any obligation under this AGREEMENT by, the CONSULTANT or the CONSULTANT's agents, employees, sub consultants, subcontractors or vendors, of any tier, or any other persons for whom the CONSULTANT may be legally liable; provided that nothing herein shall require a CONSULTANT

to defend or indemnify the STATE and the AGENCY and their officers and employees against and hold harmless the STATE and the AGENCY and their officers and employees from claims, demands or suits based solely upon the negligence of, or breach of any obligation under this AGREEMENT by the STATE and the AGENCY, their agents, officers, employees, sub-consultants, subcontractors or vendors, of any tier, or any other persons for whom the STATE and /or the AGENCY may be legally liable; and provided further that if the claims or suits are caused by or result from the concurrent negligence of (a) the CONSULTANT or the CONSULTANT's agents, employees, sub-consultants, subcontractors or vendors, of any tier, or any other persons for whom the CONSULTANT is legally liable, and (b) the STATE and/or AGENCY, their agents, officers, employees, sub-consultants, subcontractors and or vendors, of any tier, or any other persons for whom the STATE and/or AGENCY may be legally liable, the defense and indemnity obligation shall be valid and enforceable only to the extent of the CONSULTANT's negligence or the negligence of the CONSULTANT's agents, employees, sub-consultants, subcontractors or vendors, of any tier, or any other persons for whom the CONSULTANT may be legally liable. This provision shall be included in any AGREEMENT between CONSULTANT and any sub-consultant, subcontractor and vendor, of any tier.

The CONSULTANT shall also defend, indemnify, and hold the STATE and the AGENCY and their officers and employees harmless from all claims, demands, or suits at law or equity arising in whole or in part from the alleged patent or copyright infringement or other allegedly improper appropriation or use of trade secrets, patents, proprietary information, know-how, copyright rights or inventions by the CONSULTANT or the CONSULTANT's agents, employees, sub-consultants, subcontractors or vendors, of any tier, or any other persons for whom the CONSULTANT may be legally liable, in performance of the Work under this AGREEMENT or arising out of any use in connection with the AGREEMENT of methods, processes, designs, information or other items furnished or communicated to STATE and/or the AGENCY, their agents, officers and employees pursuant to the AGREEMENT; provided that this indemnity shall not apply to any alleged patent or copyright infringement or other allegedly improper appropriation or use of trade secrets, patents, proprietary information, know-how, copyright rights or inventions resulting from STATE and/or AGENCY's, their agents', officers and employees' failure to comply with specific written instructions regarding use provided to STATE and/or AGENCY, their agents, officers and employees by the CONSULTANT, its agents, employees, sub-consultants, subcontractors or vendors, of any tier, or any other persons for whom the CONSULTANT may be legally liable.

The CONSULTANT's relation to the AGENCY shall be at all times as an independent contractor.

Notwithstanding any determination by the Executive Ethics Board or other tribunal, the AGENCY may, in its sole discretion, by written notice to the CONSULTANT terminate this AGREEMENT if it is found after due notice and examination by the AGENCY that there is a violation of the Ethics in Public Service Act, Chapter 42.52 RCW; or any similar statute involving the CONSULTANT in the procurement of, or performance under, this AGREEMENT.

The CONSULTANT specifically assumes potential liability for actions brought by the CONSULTANT's own employees or its agents against the STATE and/or the AGENCY and, solely for the purpose of this indemnification and defense, the CONSULTANT specifically waives any immunity under the state industrial insurance law, Title 51 RCW. The Parties have mutually negotiated this waiver.

Unless otherwise specified in this AGREEMENT, the AGENCY shall be responsible for administration of construction contracts, if any, on the project. Subject to the processing of a new sole source, or an acceptable supplemental AGREEMENT, the CONSULTANT shall provide On-Call assistance to the AGENCY during contract administration. By providing such assistance, the CONSULTANT shall assume no responsibility for proper construction techniques, job site safety, or any construction contractor's failure to perform its work in accordance with the contract documents.

The CONSULTANT shall obtain and keep in force during the terms of this AGREEMENT, or as otherwise required, the following insurance with companies or through sources approved by the State Insurance Commissioner pursuant to Title 48 RCW.

Insurance Coverage

- A. Worker's compensation and employer's liability insurance as required by the STATE.
- B. Commercial general liability insurance written under ISO Form CG 00 01 12 04 or its equivalent with minimum limits of one million dollars (\$1,000,000.00) per occurrence and two million dollars (\$2,000,000.00) in the aggregate for each policy period.
- C. Business auto liability insurance written under ISO Form CG 00 01 10 01 or equivalent providing coverage for any "Auto" (Symbol 1) used in an amount not less than a one million dollar (\$1,000,000.00) combined single limit for each occurrence.

Excepting the Worker's Compensation Insurance and any Professional Liability Insurance, the STATE and AGENCY, their officers, employees, and agents will be named on all policies of CONSULTANT and any sub-consultant and/or subcontractor as an additional insured (the "AIs"), with no restrictions or limitations concerning products and completed operations coverage. This coverage shall be primary coverage and non-contributory and any coverage maintained by the AIs shall be excess over, and shall not contribute with, the additional insured coverage required hereunder. The CONSULTANT's and the sub-consultant's and/or subcontractor's insurer shall waive any and all rights of subrogation against the AIs. The CONSULTANT shall furnish the AGENCY with verification of insurance and endorsements required by this AGREEMENT. The AGENCY reserves the right to require complete, certified copies of all required insurance policies at any time.

All insurance shall be obtained from an insurance company authorized to do business in the State of Washington. The CONSULTANT shall submit a verification of insurance as outlined above within fourteen (14) days of the execution of this AGREEMENT to:

Name: Jeremy Metzler, PE
Agency: City of Edgewood
Address: 2224 104th Avenue E
City: Edgewood State: WA Zip: 98372
Email: jeremy@cityofedgewood.org
Phone: 253-952-3299
Facsimile: N/A

No cancellation of the foregoing policies shall be effective without thirty (30) days prior notice to the AGENCY.

The CONSULTANT's professional liability to the AGENCY, including that which may arise in reference to section IX "Termination of Agreement" of this AGREEMENT, shall be limited to the accumulative amount of the authorized AGREEMENT or one million dollars (\$1,000,000.00), whichever is greater, unless the limit of liability is increased by the AGENCY pursuant to Exhibit H. In no case shall the CONSULTANT's professional liability to third parties be limited in any way.

The parties enter into this AGREEMENT for the sole benefit of the parties, and to the exclusion of any third part, and no third party beneficiary is intended or created by the execution of this AGREEMENT.

The AGENCY will pay no progress payments under section V "Payment Provisions" until the CONSULTANT has fully complied with this section. This remedy is not exclusive; and the AGENCY may take such other action as is available to it under other provisions of this AGREEMENT, or otherwise in law.

XIII. Extra Work

- A. The AGENCY may at any time, by written order, make changes within the general scope of this AGREEMENT in the SERVICES to be performed.
- B. If any such change causes an increase or decrease in the estimated cost of, or the time required for, performance of any part of the SERVICES under this AGREEMENT, whether or not changed by the order, or otherwise affects any other terms and conditions of this AGREEMENT, the AGENCY shall make an equitable adjustment in the: (1) maximum amount payable; (2) delivery or completion schedule, or both; and (3) other affected terms and shall modify this AGREEMENT accordingly.
- C. The CONSULTANT must submit any “request for equitable adjustment,” hereafter referred to as “CLAIM,” under this clause within thirty (30) days from the date of receipt of the written order. However, if the AGENCY decides that the facts justify it, the AGENCY may receive and act upon a CLAIM submitted before final payment of this AGREEMENT.
- D. Failure to agree to any adjustment shall be a dispute under the section XI “Disputes” clause. However, nothing in this clause shall excuse the CONSULTANT from proceeding with the AGREEMENT as changed.
- E. Notwithstanding the terms and conditions of paragraphs (A.) and (B.) above, the maximum amount payable for this AGREEMENT, shall not be increased or considered to be increased except by specific written supplement to this AGREEMENT.

XIV. Endorsement of Plans

If applicable, the CONSULTANT shall place their endorsement on all plans, estimates, or any other engineering data furnished by them.

XV. Federal Review

The Federal Highway Administration shall have the right to participate in the review or examination of the SERVICES in progress.

XVI. Certification of the Consultant and the Agency

Attached hereto as Exhibit “G-1(a and b)” are the Certifications of the CONSULTANT and the AGENCY, Exhibit “G-2” Certification Regarding Debarment, Suspension and Other Responsibility Matters - Primary Covered Transactions, Exhibit “G-3” Certification Regarding the Restrictions of the Use of Federal Funds for Lobbying and Exhibit “G-4” Certificate of Current Cost or Pricing Data. Exhibit “G-3” is required only in AGREEMENT’s over one hundred thousand dollars (\$100,000.00) and Exhibit “G-4” is required only in AGREEMENT’s over five hundred thousand dollars (\$500,000.00.) These Exhibits must be executed by the CONSULTANT, and submitted with the master AGREEMENT, and returned to the AGENCY at the address listed in section III “General Requirements” prior to its performance of any SERVICES under this AGREEMENT.

XVII. Complete Agreement

This document and referenced attachments contain all covenants, stipulations, and provisions agreed upon by the parties. No agent, or representative of either party has authority to make, and the parties shall not be bound by or be liable for, any statement, representation, promise or agreement not set forth herein. No changes, amendments, or modifications of the terms hereof shall be valid unless reduced to writing and signed by the parties as a supplement to this AGREEMENT.

XVIII. Execution and Acceptance

This AGREEMENT may be simultaneously executed in several counterparts, each of which shall be deemed to be an original having identical legal effect. The CONSULTANT does hereby ratify and adopt all statements, representations, warranties, covenants, and AGREEMENT’s contained in the proposal, and the supporting material submitted by the CONSULTANT, and does hereby accept this AGREEMENT and agrees to all of the terms and conditions thereof.

XIX. Protection of Confidential Information

The CONSULTANT acknowledges that some of the material and information that may come into its possession or knowledge in connection with this AGREEMENT or its performance may consist of information that is exempt from disclosure to the public or other unauthorized persons under either chapter 42.56 RCW or other local, state, or federal statutes (“State’s Confidential Information”). The “State’s Confidential Information” includes, but is not limited to, names, addresses, Social Security numbers, e-mail addresses, telephone numbers, financial profiles credit card information, driver’s license numbers, medical data, law enforcement records (or any other information identifiable to an individual), STATE and AGENCY source code or object code, STATE and AGENCY security data, non-public Specifications, STATE and AGENCY non-publicly available data, proprietary software, STATE and AGENCY security data, or information which may jeopardize any part of the project that relates to any of these types of information. The CONSULTANT agrees to hold the State’s Confidential Information in strictest confidence and not to make use of the State’s Confidential Information for any purpose other than the performance of this AGREEMENT, to release it only to authorized employees, sub-consultants or subcontractors requiring such information for the purposes of carrying out this AGREEMENT, and not to release, divulge, publish, transfer, sell, disclose, or otherwise make it known to any other party without the AGENCY’s express written consent or as provided by law. The CONSULTANT agrees to release such information or material only to employees, sub-consultants or subcontractors who have signed a nondisclosure AGREEMENT, the terms of which have been previously approved by the AGENCY. The CONSULTANT agrees to implement physical, electronic, and managerial safeguards to prevent unauthorized access to the State’s Confidential Information.

Immediately upon expiration or termination of this AGREEMENT, the CONSULTANT shall, at the AGENCY’s option: (i) certify to the AGENCY that the CONSULTANT has destroyed all of the State’s Confidential Information; or (ii) returned all of the State’s Confidential Information to the AGENCY; or (iii) take whatever other steps the AGENCY requires of the CONSULTANT to protect the State’s Confidential Information.

As required under Executive Order 00-03, the CONSULTANT shall maintain a log documenting the following: the State’s Confidential Information received in the performance of this AGREEMENT; the purpose(s) for which the State’s Confidential Information was received; who received, maintained, and used the State’s Confidential Information; and the final disposition of the State’s Confidential Information. The CONSULTANT’s records shall be subject to inspection, review, or audit upon reasonable notice from the AGENCY.

The AGENCY reserves the right to monitor, audit, or investigate the use of the State’s Confidential Information collected, used, or acquired by the CONSULTANT through this AGREEMENT. The monitoring, auditing, or investigating may include, but is not limited to, salting databases.

Violation of this section by the CONSULTANT or its sub-consultants or subcontractors may result in termination of this AGREEMENT and demand for return of all State’s Confidential Information, monetary damages, or penalties

It is understood and acknowledged that the CONSULTANT may provide the AGENCY with information, which is proprietary and/or confidential during the term of this AGREEMENT. The parties agree to maintain the confidentiality of such information during the term of this AGREEMENT and afterwards. All materials containing such proprietary and/or confidential information shall be clearly identified and marked as “Confidential” and shall be returned to the disclosing party at the conclusion of the SERVICES under this AGREEMENT.

The CONSULTANT shall provide the AGENCY with a list of all information and materials it considers confidential and/or proprietary in nature: (a) at the commencement of the term of this AGREEMENT, or (b) as soon as such confidential or proprietary material is developed. "Proprietary and/or confidential information" is not meant to include any information which, at the time of its disclosure: (i) is already known to the other party; (ii) is rightfully disclosed to one of the parties by a third party that is not acting as an agent or representative for the other party; (iii) is independently developed by or for the other party; (iv) is publicly known; or (v) is generally utilized by unaffiliated third parties engaged in the same business or businesses as the CONSULTANT.

The parties also acknowledge that the AGENCY is subject to Washington State and federal public disclosure laws. As such, the AGENCY shall maintain the confidentiality of all such information marked proprietary and or confidential or otherwise exempt, unless such disclosure is required under applicable state or federal law. If a public disclosure request is made to view materials identified as "Proprietary and/or confidential information" or otherwise exempt information, the AGENCY will notify the CONSULTANT of the request and of the date that such records will be released to the requester unless the CONSULTANT obtains a court order from a court of competent jurisdiction enjoining that disclosure. If the CONSULTANT fails to obtain the court order enjoining disclosure, the AGENCY will release the requested information on the date specified.

The CONSULTANT agrees to notify the sub-consultant of any AGENCY communication regarding disclosure that may include a sub-consultant's proprietary and/or confidential information. The CONSULTANT notification to the sub-consultant will include the date that such records will be released by the AGENCY to the requester and state that unless the sub-consultant obtains a court order from a court of competent jurisdiction enjoining that disclosure the AGENCY will release the requested information. If the CONSULTANT and/or sub-consultant fail to obtain a court order or other judicial relief enjoining the AGENCY by the release date, the CONSULTANT shall waive and release and shall hold harmless and indemnify the AGENCY from all claims of actual or alleged damages, liabilities, or costs associated with the AGENCY's said disclosure of sub-consultants' information.

XX. Records Maintenance

During the progress of the Work and SERVICES provided hereunder and for a period of not less than six (6) years from the date of final payment to the CONSULTANT, the CONSULTANT shall keep, retain, and maintain all "documents" pertaining to the SERVICES provided pursuant to this AGREEMENT. Copies of all "documents" pertaining to the SERVICES provided hereunder shall be made available for review at the CONSULTANT's place of business during normal working hours. If any litigation, claim, or audit is commenced, the CONSULTANT shall cooperate with AGENCY and assist in the production of all such documents. "Documents" shall be retained until all litigation, claims or audit findings have been resolved even though such litigation, claim, or audit continues past the six (6) year retention period.

For purposes of this AGREEMENT, "documents" means every writing or record of every type and description, including electronically stored information ("ESI"), that is in the possession, control, or custody of the CONSULTANT, including, without limitation, any and all correspondences, contracts, AGREEMENTs, appraisals, plans, designs, data, surveys, maps, spreadsheets, memoranda, stenographic or handwritten notes, reports, records, telegrams, schedules, diaries, notebooks, logbooks, invoices, accounting records, work sheets, charts, notes, drafts, scribbles, recordings, visual displays, photographs, minutes of meetings, tabulations, computations, summaries, inventories, and writings regarding conferences, conversations or telephone conversations, and any and all other taped, recorded, written, printed or typed matters of any kind or description; every copy of the foregoing whether or not the original is in the possession, custody, or control of the CONSULTANT, and every copy of any of the foregoing, whether or not such copy is a copy identical to an original, or whether or not such copy contains any commentary or notation whatsoever that does not appear on the original.

For purposes of this AGREEMENT, “ESI” means any and all computer data or electronic recorded media of any kind, including “Native Files”, that are stored in any medium from which it can be retrieved and examined, either directly or after translation into a reasonably useable form. ESI may include information and/or documentation stored in various software programs such as Email, Outlook, Word, Excel, Access, Publisher, PowerPoint, Adobe Acrobat, SQL databases, or any other software or electronic communication programs or databases that the CONSULTANT may use in the performance of its operations. ESI may be located on network servers, backup tapes, smart phones, thumb drives, CDs, DVDs, floppy disks, work computers, cell phones, laptops, or any other electronic device that CONSULTANT uses in the performance of its Work or SERVICES hereunder, including any personal devices used by the CONSULTANT or any sub-consultant at home.

“Native files” are a subset of ESI and refer to the electronic format of the application in which such ESI is normally created, viewed, and /or modified

The CONSULTANT shall include this section XX “Records Maintenance” in every subcontract it enters into in relation to this AGREEMENT and bind the sub-consultant to its terms, unless expressly agreed to otherwise in writing by the AGENCY prior to the execution of such subcontract.

In witness whereof, the parties hereto have executed this AGREEMENT as of the day and year shown in the “Execution Date” box on page one (1) of this AGREEMENT.

Signature

Date

Signature

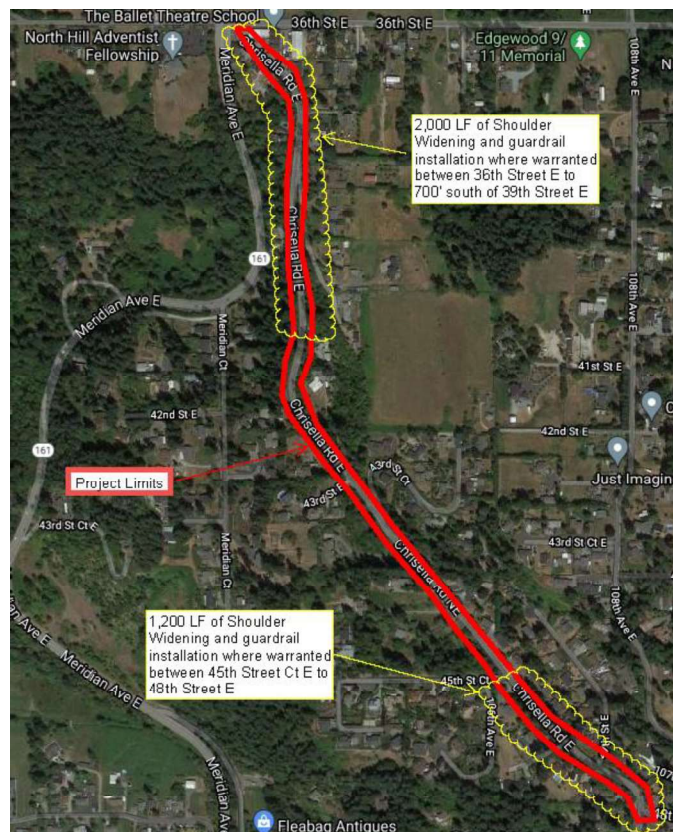
Date

Any modification, change, or reformation of this AGREEMENT shall require approval as to form by the Office of the Attorney General.

EXHIBIT A
SCOPE OF WORK
CITY OF EDGEWOOD
CHRISELLA ROAD EAST SAFETY IMPROVEMENTS

PROJECT UNDERSTANDING

The City (AGENCY) has received FHWA grant funds for the design of non-motorized improvements on Chrisella Road East (36th Street East to 48th Street East), located within the City of Edgewood. The AGENCY desires to retain professional engineering services with Gray & Osborne, Inc. (CONSULTANT) to prepare bid ready plans, specifications and cost estimates (PS&E) for this project, in conformance with LAG Manual requirements. The improvements include shoulder widening and guardrail installation (where warranted), installation of profiled thermoplastic dual-yellow, widely spaced centerline; raised pavement markers and rumble strips, profiled thermoplastic white edge stripes, LED perimeter-lit curve warning chevrons, speed limit signage and speed feedback signs, including associated ADA and utility work, pavement marking removal, and sign/post removal, relocation, or replacement as needed. The AGENCY has already completed a Local Road Safety Plan that made safety recommendations within the project limits.



Task 1 – Project Management

Objective: Provide overall project management and oversight of the project work by the Principal-in-Charge.

- A. Provide overall project management and oversight services, to include:
 - Procure sufficient staff resources to dedicate to the project.
 - Prepare and execute subconsultant contracts.
 - Manage subconsultant work.
 - Manage project budget and schedule.
 - Provide monthly progress reports and invoices.

Task 2 – Survey Base Map and Surface Model

Objective: Create a base map and surface model for use in the design of the project. Perform topographic survey, solicit maps and records.

- A. Perform right-of-way research for the project.
- B. Perform topographic survey of the project corridor. Survey physical features, utilities, measure downs for drainage structures, measure downs for sanitary sewer structures, edge of pavement, sidewalk, driveway entrances, intersections a distance of 50 feet down each leg, signs, guardrail, fences, mailboxes, utility poles, utility vaults and pedestals, fire hydrants, water meters, utility paint locates, channelization, large trees and ground shots to make the surface model. Set three temporary benchmarks, survey monuments and property corners that are visible. In the 3,200 LF of project that is anticipated for shoulder widening and guardrail improvements we will expand the topographic survey to include the existing embankments and driveway profiles up to 50 feet from edge of pavement.
- C. Request design locates prior to topographic survey. Solicit utility maps and drawings from the utility representatives.
- D. Create base map and surface using Civil3D software. Add utility data from utility outreach, add approximate parcel information from GIS and Pierce Co assessor website, add right of way from ROW determination.

Deliverables:

1. Hard Copy and pdf of base map with the preliminary plans submittal.

Task 3 – WSDOT and City of Edgewood Coordination

Objective: Coordinate with WSDOT Local Programs and the City of Edgewood as needed for review and approval of the PS&E. Complete required forms for Construction Obligation.

- A. Prepare the Design Approval Documentation.
- B. Prepare the No Right-of-Way Verification Checklist.
- C. Prepare paperwork required for setting the construction phase DBE goals.
- D. Prepare Construction Obligation Funding Package.

Deliverables:

- 1. Hard Copy and electronic file copy forms.

Task 4 – Environmental Documentation

Objective: Acquire the various environmental approvals and environmental clearances necessary for construction of the project.

- A. The CONSULTANT will prepare an Area of Potential Effect (APE) and send it to WSDOT Local Programs for review and approval.
- B. The CONSULTANT will order priority habitat species maps and prepare a biological evaluation, if needed. We assume a “May Effect/Not Likely to Adversely Effect” finding will be granted.
- C. The CONSULTANT will prepare a NEPA Categorical Exclusion Form (Cat-X) and send to WSDOT Local Programs for review and approval. We assume no supporting studies in this scope of work. If environments, geotechnical or cultural investigations are needed they will be added via a Supplementary Agreement.
- D. The CONSULTANT will prepare the SEPA checklist for AGENCY review and revise as needed.
- E. The CONSULTANT will prepare a stormwater technical information report (TIR) documenting the proposed collection system sizing, detention and treatment conform to the DOE Stormwater Manual for Western Washington.
- F. The CONSULTANT will prepare a draft SWPPP to include in the Contract Provisions.

Deliverables:

1. One hard copy and one electronic copy of the SEPA checklist, NEPA Cat Ex form, TIR, APE, and SWPPP.

Task 5 – Preliminary PS&E

Objective: Prepare 60 percent design plans, specifications and cost estimates for Agency review.

- A. The Contract Provisions will conform to the LAG Manual requirements and will incorporate the 2022 WSDOT Standard Specifications.
- B. The plans will include preliminary versions of a cover sheet, index and legend sheet, survey control/construction centerline table, Plan and Profile sheets, IBarrier Plans, Typical Section Detail, Storm Detention/Treatment plans, Driveway Profiles, Typical Details, Channelization and Signing plans, Surface Restoration Plans, and Traffic Control Plans.
- C. Prepare the estimate based on the 60 percent design level quantities and recent bid tab information for unit prices.
- D. Prepare the TIR and determination as to whether or not stormwater detention and treatment are required.
- E. Coordinate proposed improvements with utility companies.

Deliverables:

1. One hard copy full size set of plans, one hard copy set of specifications and cost estimates. One electronic copy of same.

Task 6 – Semi-Final PS&E

Objective: Prepare semi-final (95%) design plans, specifications and cost estimates. Obtain Construction Obligation funding approval from WSDOT

- A. Prepare semi-final plans, incorporating comments from the AGENCY.
- B. Prepare Public Interest Finding (PIF) for any proprietary items.
- C. Prepare final specifications, prepare WSDOT Spec checklist and send pre-final specifications to WSDOT Local Programs incorporating comments from the AGENCY.

- D. Prepare semi-final quantity takeoff and construction-level construction cost estimate. Send cost estimate to WSDOT Local Programs for DBE/Training goals.

Deliverables:

- 1. One hard copy full size set of plans, one hard copy set of specifications and cost estimates to the AGENCY and WSDOT Local Programs. One electronic copy of same to each.
- 2. One electronic copy of the WSDOT Spec checklist.

Task 7 – Final PS&E

Objective: Prepare final design plans, specifications and cost estimates for use as bid documents suitable for bidding, award, and construction of the project. Obtain Construction Obligation funding approval from WSDOT

- A. Prepare final plans, incorporating comments from the AGENCY and WSDOT Local Programs.
- B. Prepare final specifications, incorporating revisions from WSDOT Local Programs and the AGENCY.
- C. Prepare final engineer's estimate and design documentation for construction obligation.
- D. Send Construction Obligation Funding Package material to WSDOT Local Programs for approval of Construction funding and authorization to advertise.

Deliverables:

- 1. Two hard copy full size sets of signed plans, two half size sets of signed plans, two hard copy sets of signed specifications and cost estimates to both the AGENCY. One electronic copy of same to the AGENCY and WSDOT Local Programs.

Task 8 – QA/QC

- A. Oversee two, in-house, quality assurance/quality control (QA/QC) meetings at G&O's office during the course of the design project. The meetings will include senior project staff, selected design team members, construction inspector and AGENCY (as desired). Meetings are to take place at the following levels:

- 60 Percent Design
 - 95 Percent Design
- B. Ensure incorporation of relevant recommendations and suggestions into bid/construction documents resulting from QA/QC reviews.

SCHEDULE

The AGENCY desires the project to be obligated for Construction by May 1, 2022.

CONSTRUCTION MANAGEMENT

The Agency reserves the option to supplement this contract with the ROW Phase or Construction Phase work.

ASSUMPTIONS

This scope of work and the resulting maximum amount payable is based on the following assumptions as required for the development of the project. This scope of work assumes the following:

- A. The AGENCY will provide timely (2 weeks) review of all submittals.
- B. No right of way acquisition is assumed. This project does not include a record of survey to determine right of way. If right-of-way phase is required, the added work may be authorized via the management reserve or by Supplemental Agreement.
- C. No advertising fees are included for the SEPA.
- D. No potholing is included in the scope of work.
- E. No wetland delineation or stream is included in the scope of work. This work may be added via the management reserve or by supplemental agreement.
- F. No geotechnical investigation is included in the scope. This work may be added via the management reserve or by supplemental agreement.
- G. No public meeting is included in the scope. This work may be added via the management reserve or by supplemental agreement.
- H. No Ecology Construction Stormwater permit is required because the proposed footprint of construction appears to be less than 1 acre.

- I. No Cultural Investigation is included in this scope. If the APE review triggers the need for a cultural investigation then that work will be added to the contract via the management reserve or by supplemental agreement.

ROW PHASE (IF NEEDED) AND CONSTRUCTION MANAGEMENT PHASE

The Agency reserves the option to supplement this contract with a right of way phase (if needed) and with the construction management phase to include bidding/award.

Exhibit B

DBE Participation Plan

In the absents of a mandatory DBE goal, a voluntary SBE goal amount of ten percent of the Consultant Agreement is established. The Consultant shall develop a SBE Participation Plan prior to commencing work. Although the goal is voluntary, the outreach efforts to provide SBE maximum practicable opportunities are not.

The project has a mandatory DBE goal of 0%.

Gray & Osborne will team with Equinox Research for any required cultural investigation work that is required to be completed during the Preliminary Engineering Phase. The need for this work is yet to be determined.

Exhibit C

Preparation and Delivery of Electronic Engineering and Other Data

In this Exhibit the agency, as applicable, is to provide a description of the format and standards the consultant is to use in preparing electronic files for transmission to the agency. The format and standards to be provided may include, but are not limited to, the following:

I. Surveying, Roadway Design & Plans Preparation Section

A. Survey Data

Standard: City of Edgewood Approved datum:
Horizontal Datum NAD83/2011, WSPCS S Zone, Grid North
Vertical Datum NAVD88

Format: Autodesk, AutoCAD Civil 3D 2020

B. Roadway Design Files

Standard: Washington State Department of Transportation Local Agency Guidelines, June 2021

Format: Autodesk, AutoCAD Civil 3D 2020

C. Computer Aided Drafting Files

Standard: G&O Cad Standards November 2020

Format: Autodesk, AutoCAD Civil 3D 2020

D. Specify the Agency's Right to Review Product with the Consultant

The Agency retains the right to review all deliverables in the Scope of Work shown in Exhibit A.

E. Specify the Electronic Deliverables to Be Provided to the Agency

See Exhibit A

F. Specify What Agency Furnished Services and Information Is to Be Provided

See Exhibit A

II. Any Other Electronic Files to Be Provided

See Exhibit A

III. Methods to Electronically Exchange Data

Transmission: Flash Drive, email or FTP Site

A. Agency Software Suite

Microsoft Office 2016

B. Electronic Messaging System

Microsoft Office Outlook
2016

C. File Transfers Format

Adobe pdf, ZIP files, Microsoft Office: Word (2016), Excel (2016), Project (2016), PowerPoint (2016) Publisher (2016)

Project Name:
Contract Name
Consultant:

Chrisella Road East Safety Improvements
Fed. Aid # HSIPE-3209007
Gray & Osborne, Inc.

Date: Thursday, October 07, 2021

Exhibit D: Prime Consultant Cost Computation

Employee	Tam Stafford	David Roman Services	Brian Ballen	Dylan Majewski	Berry Hayden	Brian Schulin	Rick Bond	Zack Leibowitz	Ren Albrecht	Jim Dougherty	Brian Sourwine	Myron Basden	Kern Sidebottom
Function/Title	Principal/PM	Civil Engr	Civil Engineer	Engineer in Training	Technician	Supervisor	Professional Land	Supervisor	Supervisor	Biologist	Principal	Structural Engineer	Civil Engineer
Employee Rate	\$56.45	\$38.66	\$40.00	\$30.00	\$25.50	\$38.80	\$46.50	\$29.50	\$35.50	\$33.50	\$55.45	\$51.75	\$40.50
Project Rate	\$480.72	\$126.78	\$128.06	\$96.03	\$81.84	\$124.22	\$158.47	\$84.44	\$118.85	\$120.06	\$177.52	\$165.68	\$129.68
Task	hrs	hrs	hrs	hrs	hrs	hrs	hrs	hrs	hrs	hrs	hrs	hrs	hrs
1- Project Management	10	\$1,807.25	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0
2- Survey Basemap and Surface Model	8	\$1,445.80	8	\$768.36	16	\$1,306.21	48	\$7,555.54	80	\$9,348.38	0	\$0.00	0
3- WSDOT and City of Edgewood Coordination	16	\$2,891.59	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0
4 - Environmental Documentation	16	\$2,891.59	4	\$1,024.48	0	\$0.00	0	\$0.00	0	\$960.45	0	\$0.00	0
5 - Preliminary PS&E	22	\$3,975.94	30	\$3,841.80	30	\$2,449.15	0	\$0.00	0	\$0.00	0	\$0.00	16
6 - Semi Final PS&E	22	\$3,975.94	85	\$10,776.25	40	\$3,841.80	0	\$0.00	0	\$0.00	0	\$0.00	4
7 - Final PS&E	16	\$2,891.59	32	\$4,056.94	40	\$3,265.53	0	\$0.00	0	\$0.00	0	\$0.00	0
8 - QA-QC	8	\$1,445.80	8	\$1,024.48	0	\$0.00	0	\$0.00	0	\$0.00	12	\$2,130.28	0
Hourly Subtotals	118	\$2,132.51	167	\$2,117.21	126	\$10,286.42	48	\$7,555.54	80	\$9,348.38	12	\$2,130.28	20
Wet Res		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	\$0.00
Hourly Totals	118	\$2,132.51	167	\$2,117.21	126	\$10,286.42	48	\$7,555.54	80	\$9,348.38	12	\$2,130.28	20
Fee													
Overhead		0.300											
		1.9015											
Actuals not to exceed Table													
Labor													
Subconsultants													
Direct Expenses													
Total		\$128,464.00											



**Washington State
Department of Transportation**

Development Division
Contract Services Office
PO Box 47408
Olympia, WA 98504-7408
7345 Linderson Way SW
Tumwater, WA 98501-6504

TTY: 1-800-833-6388
www.wsdot.wa.gov

March 18, 2021

Gray & Osborne, Inc.
1130 Rainier Avenue S. #300
Seattle, WA 98144

Subject: Acceptance FYE 2019 ICR – Risk Assessment Review

Dear Melissa Drysdale:

Based on Washington State Department of Transportation's (WSDOT) Risk Assessment review of your Indirect Cost Rate (ICR), we have accepted your proposed FYE 2019 ICR of 190.15%. This rate will be applicable to Local Agency Contracts in Washington only. This rate may be subject to additional review if considered necessary by WSDOT. Your ICR must be updated on an annual basis.

Costs billed to agreements/contracts will still be subject to audit of actual costs, based on the terms and conditions of the respective agreement/contract.

This was not a cognizant review. Any other entity contracting with your firm is responsible for determining the acceptability of the ICR.

If you have any questions, feel free to contact our office at **(360) 705-7019** or via email consultanrates@wsdot.wa.gov.

Regards;

Jonson, Erik
Mar 19 2021 11:30 AM

cosign

ERIK K. JONSON
Contract Services Manager

EKJ:ah

Exhibit E

Sub-consultant Cost Computations

If no sub-consultant participation listed at this time. The CONSULTANT shall not sub-contract for the performance of any work under this AGREEMENT without prior written permission of the AGENCY. Refer to section VI “Sub-Contracting” of this AGREEMENT.

N/A

Exhibit F - Title VI Assurances Appendix A & E

APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, *(Title of Modal Operating Administration)*, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
[Include Modal Operating Administration specific program requirements.]
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin. *[Include Modal Operating Administration specific program requirements.]*
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the *(Title of Modal Operating Administration)* to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or the *(Title of Modal Operating Administration)*, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Non- discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the *(Title of Modal Operating Administration)* may determine to be appropriate, including, but not limited to:
 - a. withholding payments to the contractor under the contract until the contractor complies; and/or
 - b. cancelling, terminating, or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient or the *(Title of Modal Operating Administration)* may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

Exhibit F - Title VI Assurances Appendix A & E

APPENDIX E

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

Exhibit G

Certification Document

- Exhibit G-1(a) Certification of Consultant
- Exhibit G-1(b) Certification of City of Edgewood
- Exhibit G-2 Certification Regarding Debarment, Suspension and Other Responsibility Matters - Primary Covered Transactions
- Exhibit G-3 Certification Regarding the Restrictions of the Use of Federal Funds for Lobbying
- Exhibit G-4 Certificate of Current Cost or Pricing Data

Exhibit G-1(a) Certification of Consultant

I hereby certify that I am the and duly authorized representative of the firm of
Gray & Osborne, Inc.

whose address is

1130 Rainier Avenue S, Suite 300, Seattle, WA 98144

and that neither the above firm nor I have

- a) Employed or retained for a commission, percentage, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above CONSULTANT) to solicit or secure this AGREEMENT;
- b) Agreed, as an express or implied condition for obtaining this contract, to employ or retain the services of any firm or person in connection with carrying out this AGREEMENT; or
- c) Paid, or agreed to pay, to any firm, organization or person (other than a bona fide employee working solely for me or the above CONSULTANT) any fee, contribution, donation, or consideration of any kind for, or in connection with, procuring or carrying out this AGREEMENT; except as hereby expressly stated (if any);

I acknowledge that this certificate is to be furnished to the

City of Edgewood

and the Federal Highway Administration, U.S. Department of Transportation in connection with this AGREEMENT involving participation of Federal-aid highway funds, and is subject to applicable State and Federal laws, both criminal and civil.

Gray & Osborne, Inc.

Consultant (Firm Name)

Signature (Authorized Official of Consultant)

Date

Exhibit G-1(b) Certification of City of Edgewood

I hereby certify that I am the:

☒ Mayor

☐ Other

of the City of Edgewood, and Gray & Osborne, Inc.

or its representative has not been required, directly or indirectly as an express or implied condition in connection with obtaining or carrying out this AGREEMENT to:

- a) Employ or retain, or agree to employ to retain, any firm or person; o
- b) Pay, or agree to pay, to any firm, person, or organization, any fee, contribution, donation, or consideration of any kind; except as hereby expressly stated (if any):

I acknowledge that this certificate is to be furnished to the City of Edgewood

and the Federal Highway Administration, U.S. Department of Transportation, in connection with this AGREEMENT involving participation of Federal-aid highway funds, and is subject to applicable State and Federal laws, both criminal and civil.

Signature

Date

Exhibit G-2 Certification Regarding Debarment Suspension and Other Responsibility
Matters - Primary Covered Transactions

- I. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
 - A. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - B. Have not within a three (3) year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State anti-trust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - C. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; an
 - D. Have not within a three (3) year period preceding this application / proposal had one or more public transactions (Federal, State and local) terminated for cause or default.
- II. Where the prospective primary participant is unable to certify to any of the statements in this certification such prospective participant shall attach an explanation to this proposal.

Gray & Osborne, Inc.

Consultant (Firm Name)

Signature (Authorized Official of Consultant)

Date

Exhibit G-3 Certification Regarding the Restrictions of the Use of Federal Funds for Lobbying

The prospective participant certifies, by signing and submitting this bid or proposal, to the best of his or her knowledge and belief, that:

- 1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or any employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative AGREEMENT, and the extension, continuation, renewal, amendment, or modification of Federal contract, grant, loan or cooperative AGREEMENT.
- 2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative AGREEMENT, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the require certification shall be subject to a civil penalty of not less than \$10,000.00, and not more than \$100,000.00 for each such failure.

The prospective participant also agrees by submitting his or her bid or proposal that he or she shall require that the language of this certification be included in all lower tier sub-contracts, which exceed \$100,000 and that all such sub-recipients shall certify and disclose accordingly.

Gray & Osborne, Inc.

Consultant (Firm Name)

Signature (Authorized Official of Consultant)

Date

Exhibit G-4 Certification of Current Cost or Pricing Data

This is to certify that, to the best of my knowledge and belief, the cost or pricing data (as defined in section of the Federal Acquisition Regulation (FAR) and required under FAR subsection 15.403-4) submitted, either actually or by specific identification in writing, to the Contracting Officer or to the Contracting Officer’s representative in support of the Chrisella Road East Safety Improvements* are accurate, complete, and current as of**.

This certification includes the cost or pricing data supporting any advance AGREEMENT’s and forward pricing rate AGREEMENT’s between the offer or and the Government that are part of the proposal.

Firm: Gray & Osborne, Inc.

Signature

Title

Date of Execution***.

*Identify the proposal, quotation, request for pricing adjustment, or other submission involved, giving the appropriate identifying number (e.g. project title.)
**Insert the day, month, and year, when price negotiations were concluded and price AGREEMENT was reached.
***Insert the day, month, and year, of signing, which should be as close as practicable to the date when the price negotiations were concluded and the contract price was agreed to.

Exhibit H

Liability Insurance Increase

To Be Used Only If Insurance Requirements Are Increased

The professional liability limit of the CONSULTANT to the AGENCY identified in Section XII, Legal Relations and Insurance of this Agreement is amended to \$ _____.

The CONSULTANT shall provide Professional Liability insurance with minimum per occurrence limits in the amount of \$ _____.

Such insurance coverage shall be evidenced by one of the following methods:

- Certificate of Insurance
- Self-insurance through an irrevocable Letter of Credit from a qualified financial institution

Self-insurance through documentation of a separate fund established exclusively for the payment of professional liability claims, including claim amounts already reserved against the fund, safeguards established for payment from the fund, a copy of the latest annual financial statements, and disclosure of the investment portfolio for those funds.

Should the minimum Professional Liability insurance limit required by the AGENCY as specified above exceed \$1 million per occurrence or the value of the contract, whichever is greater, then justification shall be submitted to the Federal Highway Administration (FHWA) for approval to increase the minimum insurance limit.

If FHWA approval is obtained, the AGENCY may, at its own cost, reimburse the CONSULTANT for the additional professional liability insurance required.

Notes: Cost of added insurance requirements: \$ _____.

- Include all costs, fee increase, premiums.
 - This cost shall not be billed against an FHWA funded project.
 - For final contracts, include this exhibit
-

Exhibit I

Alleged Consultant Design Error Procedures

The purpose of this exhibit is to establish a procedure to determine if a consultant has alleged design error is of a nature that exceeds the accepted standard of care. In addition, it will establish a uniform method for the resolution and/or cost recovery procedures in those instances where the agency believes it has suffered some material damage due to the alleged error by the consultant.

Step 1 Potential Consultant Design Error(s) is Identified by Agency's Project Manager

At the first indication of potential consultant design error(s), the first step in the process is for the Agency's project manager to notify the Director of Public Works or Agency Engineer regarding the potential design error(s). For federally funded projects, the Region Local Programs Engineer should be informed and involved in these procedures. (Note: The Director of Public Works or Agency Engineer may appoint an agency staff person other than the project manager, who has not been as directly involved in the project, to be responsible for the remaining steps in these procedures.)

Step 2 Project Manager Documents the Alleged Consultant Design Error(s)

After discussion of the alleged design error(s) and the magnitude of the alleged error(s), and with the Director of Public Works or Agency Engineer's concurrence, the project manager obtains more detailed documentation than is normally required on the project. Examples include all decisions and descriptions of work, photographs, records of labor, materials, and equipment.

Step 3 Contact the Consultant Regarding the Alleged Design Error(s)

If it is determined that there is a need to proceed further, the next step in the process is for the project manager to contact the consultant regarding the alleged design error(s) and the magnitude of the alleged error(s). The project manager and other appropriate agency staff should represent the agency and the consultant should be represented by their project manager and any personnel (including sub-consultants) deemed appropriate for the alleged design error(s) issue.

Step 4 Attempt to Resolve Alleged Design Error with Consultant

After the meeting(s) with the consultant have been completed regarding the consultant's alleged design error(s), there are three possible scenarios:

- It is determined via mutual agreement that there is not a consultant design error(s). If this is the case, then the process will not proceed beyond this point.
- It is determined via mutual agreement that a consultant design error(s) occurred. If this is the case, then the Director of Public Works or Agency Engineer, or their representatives, negotiate a settlement with the consultant. The settlement would be paid to the agency or the amount would be reduced from the consultant's agreement with the agency for the services on the project in which the design error took place. The agency is to provide LP, through the Region Local Programs Engineer, a summary of the settlement for review and to make adjustments, if any, as to how the settlement affects federal reimbursements. No further action is required.
- There is not a mutual agreement regarding the alleged consultant design error(s). The consultant may request that the alleged design error(s) issue be forwarded to the Director of Public Works or Agency Engineer for review. If the Director of Public Works or Agency Engineer, after review with their legal counsel, is not able to reach mutual agreement with the consultant, proceed to Step 5.

Step 5 Forward Documents to Local Programs

For federally funded projects, all available information, including costs, should be forwarded through the Region Local Programs Engineer to LP for their review and consultation with the FHWA. LP will meet with representatives of the agency and the consultant to review the alleged design error(s), and attempt to find a resolution to the issue. If necessary, LP will request assistance from the Attorney General's Office for legal interpretation. LP will also identify how the alleged error(s) affects eligibility of project costs for federal reimbursement.

- If mutual agreement is reached, the agency and consultant adjust the scope of work and costs to reflect the agreed upon resolution. LP, in consultation with FHWA, will identify the amount of federal participation in the agreed upon resolution of the issue.
- If mutual agreement is not reached, the agency and consultant may seek settlement by arbitration or by litigation.

Exhibit J

Consultant Claim Procedures

The purpose of this exhibit is to describe a procedure regarding claim(s) on a consultant agreement. The following procedures should only be utilized on consultant claims greater than \$1,000. If the consultant's claim(s) total a \$1,000 or less, it would not be cost effective to proceed through the outlined steps. It is suggested that the Director of Public Works or Agency Engineer negotiate a fair and reasonable price for the consultant's claim(s) that total \$1,000 or less.

This exhibit will outline the procedures to be followed by the consultant and the agency to consider a potential claim by the consultant.

Step 1 Consultant Files a Claim with the Agency Project Manager

If the consultant determines that they were requested to perform additional services that were outside of the agreement's scope of work, they may be entitled to a claim. The first step that must be completed is the request for consideration of the claim to the Agency's project manager.

The consultant's claim must outline the following:

- Summation of hours by classification for each firm that is included in the claim
- Any correspondence that directed the consultant to perform the additional work;
- Timeframe of the additional work that was outside of the project scope;
- Summary of direct labor dollars, overhead costs, profit and reimbursable costs associated with the additional work; and
- Explanation as to why the consultant believes the additional work was outside of the agreement scope of work.

Step 2 Review by Agency Personnel Regarding the Consultant's Claim for Additional Compensation

After the consultant has completed step 1, the next step in the process is to forward the request to the Agency's project manager. The project manager will review the consultant's claim and will met with the Director of Public Works or Agency Engineer to determine if the Agency agrees with the claim. If the FHWA is participating in the project's funding, forward a copy of the consultant's claim and the Agency's recommendation for federal participation in the claim to the WSDOT Local Programs through the Region Local Programs Engineer. If the claim is not eligible for federal participation, payment will need to be from agency funds.

If the Agency project manager, Director of Public Works or Agency Engineer, WSDOT Local Programs (if applicable), and FHWA (if applicable) agree with the consultant's claim, send a request memo, including backup documentation to the consultant to either supplement the agreement, or create a new agreement for the claim. After the request has been approved, the Agency shall write the supplement and/or new agreement and pay the consultant the amount of the claim. Inform the consultant that the final payment for the agreement is subject to audit. No further action in needed regarding the claim procedures.

If the Agency does not agree with the consultant's claim, proceed to step 3 of the procedures.

Step 3 Preparation of Support Documentation Regarding Consultant's Claim(s)

If the Agency does not agree with the consultant's claim, the project manager shall prepare a summary for the Director of Public Works or Agency Engineer that included the following:

- Copy of information supplied by the consultant regarding the claim;
- Agency's summation of hours by classification for each firm that should be included in the claim
- Any correspondence that directed the consultant to perform the additional work;
- Agency's summary of direct labor dollars, overhead costs, profit and reimbursable costs associate with the additional work;
- Explanation regarding those areas in which the Agency does/does not agree with the consultant's claim(s);
- Explanation to describe what has been instituted to preclude future consultant claim(s); and
- Recommendations to resolve the claim.

Step 4 Director of Public Works or Agency Engineer Reviews Consultant Claim and Agency Documentation

The Director of Public Works or Agency Engineer shall review and administratively approve or disapprove the claim, or portions thereof, which may include getting Agency Council or Commission approval (as appropriate to agency dispute resolution procedures). If the project involves federal participation, obtain concurrence from WSDOT Local Programs and FHWA regarding final settlement of the claim. If the claim is not eligible for federal participation, payment will need to be from agency funds.

Step 5 Informing Consultant of Decision Regarding the Claim

The Director of Public Works or Agency Engineer shall notify (in writing) the consultant of their final decision regarding the consultant's claim(s). Include the final dollar amount of the accepted claim(s) and rationale utilized for the decision.

Step 6 Preparation of Supplement or New Agreement for the Consultant's Claim(s)

The agency shall write the supplement and/or new agreement and pay the consultant the amount of the claim. Inform the consultant that the final payment for the agreement is subject to audit



City Of Edgewood Council Agenda Summary Sheet

Subject: AB21-0615 – a motion adopting Ordinance 21-0615 relating to the City's budget, adopting a Capital Improvement Plan (CIP)	Agenda Item #: 6.A
	For Agenda of: 11/9/2021
	Prepared by: Jeremy Metzler
Attachments (list): 1. Ordinance 20-0615 CIP 2022-2027 2. FINAL - 2022 CIP Program	
Approval of Materials: Jeremy Metzler Rachel Pitzel 11/4/2021 Dave Gray 11/4/2021 Daryl Eidinger 11/4/2021	Expenditure Required: N/A
	Amount Budgeted: N/A
	Timeline: 11/09/2021 RCM

Summary Statement:

The City utilizes an annually-updated Capital Improvement Plan (CIP), in conformance with the Capital Facilities Element of the adopted Comprehensive Plan, which outlines projects, their estimated costs, timelines for work, and anticipated funding sources. These plans serve as the guiding documents for Staff to execute capital improvements throughout the City, as resources are made available through City financial resources or other identified funding sources (i.e. Impact Fees, TIB, WSDOT, other grants, etc.).

Following several conversations with Council, the attached Ordinance and CIP Program represent the latest recommendation on project priorities, funding sources, and timelines for implementation. Individual project budget sheets are included herein, showing anticipated revenue source details. Staff relies on the City Council to help guide this planning, to ensure it aligns with the Council's desires and sound management of the City's financial resources. A Public Hearing was held on this matter two weeks ago, and no comments were received.

Item History:

10/19/2021 SS
10/26/2021 RCM PH
11/02/2021 SS

Recommended Action:

MOTION to adopt **AB21-0615** – a motion adopting Ordinance 21-0615 relating to the City's budget, adopting a Capital Improvement Plan (CIP)

Fiscal Note/Consideration:

Please note that this is a planning document - Project selection and funding resources contained herein are

still under consideration, as project priorities, timelines and other planning requirements are set by the City Council through adoption of the Annual Budget.

ORDINANCE NO. 21-0615

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY
OF EDGEWOOD, WASHINGTON, RELATING TO THE
CITY'S BUDGET, ADOPTING A CAPITAL
IMPROVEMENT PLAN FOR THE YEARS 2022-2027**

WHEREAS, the Capital Improvement Plan is the City's annual budget preparation tool used to finance capital improvements within projected funding capacities, identifying sources of public money for such purposes over a six-year period; and

WHEREAS, the City's Capital Improvement Plan has been updated to address the current and projected capital project needs and priorities of the City for fiscal years 2022 through 2027; and

WHEREAS, the City's SEPA Responsible Official has determined that this procedural action is categorically exempt from SEPA threshold determination and EIS requirements pursuant to WAC 197-11-800(19); and

WHEREAS, a public hearing was held on October 26th, 2021 on the proposed updates to the Capital Improvement Plan;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD,
WASHINGTON, HEREBY ORDAINS AS FOLLOWS:**

Section 1. The City Council does hereby adopt the 2022-2027 Six-Year Capital Improvement Plan (CIP), a copy of which is attached as Exhibit A and incorporated herein by reference.

Section 2. Effective Date. This Ordinance will take effect five days after publication as required by law.

ADOPTED THIS 9TH DAY OF NOVEMBER, 2021.

Daryl Eiding, Mayor

ATTEST:

Rachel Pitzel, CMC
City Clerk

APPROVED AS TO FORM:

A handwritten signature in black ink, appearing to read 'Ann Marie J. Soto', written over a horizontal line.

Ann Marie J. Soto
City Attorney

Date Published: November 11, 2021
Effective Date: November 16, 2021

Exhibit A
2022-2027 Capital Improvement Plan (CIP)



CAPITAL IMPROVEMENT PLAN

Annual Update for years 2022–2027

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Introduction

Capital Improvement Plan Overview

The City of Edgewood's Capital Improvement Plan (CIP) is a six-year plan addressing the capital budget needs of the City, guiding the annual budget process and thereby satisfying the requirements of the Growth Management Act (GMA). The purposes and goals of the CIP are to:

- Provide capital facilities and infrastructure that are needed by the community and support the vision of Edgewood's future, as articulated in the City's Comprehensive Plan;
- Support the provision of City services consistent with the expectations of the community, as expressed in the City's declared level-of-service standards;
- Preserve level-of-service as growth and development add new demands on City government;
- Supply facilities that meet the needs of the community; and
- Rehabilitate or replace the City's facilities and infrastructure to extend the useful life and assure continued efficiency.

The GMA also requires jurisdictions to have capital facilities in place and readily available (constructed) when new development occurs or as a service area's population grows. This concept is known as *concurrency*. Specifically, this means that:

- All public facilities, needed to serve new development and a growing service area's population, must be in place at the time of the initial need. If the facilities are not in place, a financial commitment must have been made to provide the facilities within six years of the time of the initial need; and
- Such facilities must be of sufficient capacity to serve the service area's population and new development without decreasing service levels below locally established minimum standards, known as *level-of-service*.

Minimum standards are established at local levels. Factors that influence local standards are citizens, City Council recommendations, national standards, federal and state mandates, and the standards of neighboring jurisdictions.

The GMA stipulates that if a jurisdiction is unable to provide or finance capital facilities in a manner that meets concurrency and level-of-service requirements, it must either: 1) adopt and enforce ordinances which prohibit approval of proposed developments which would cause the level-of-service to drop below locally established standards, or 2) lower established standards for the level-of-service.

The Capital Improvement Plan provides a six-year list of proposed major capital expenditures for the City. This plan attempts to set funding strategies not only for the current year, but also to project future needs for major construction, land acquisition and equipment needs that

improve the cultural environment, capital infrastructure and recreational opportunities for the citizens of Edgewood. Capital expenditures are viewed not only in the context of how much the new project will cost, but also what impact the project will have on the City's operating budget.

The Capital Improvement Plan is divided into seven sections: 1) Introduction, 2) CIP Summary, 3) Surface Water Projects, 4) Transportation and Pedestrian Projects, 5) Parks Projects, 6) Sanitary Sewer Projects, and 7) Public Facilities Projects.

Capital Improvement Program Summary

The CIP Summary contains a financial spreadsheet listing each project within the five capital project areas (Surface Water, Transportation, Parks, Sanitary Sewer, and Public Facilities), and anticipated revenue sources.

Capital Project Detail

Included for each capital project in the CIP is a capital project detail sheet providing information such as the following:

- Fund – The associated capital fund (Capital - General, Capital - Parks, Capital - Roads, Capital - TIB, Street, Surface Water and Sewer).
- Project Category – The appropriate category for the particular project. These categories are also used in the Program Financial Summary.
- Project Description – A brief description of the project.
- Comprehensive Plan Goal - Identification of the Comp Plan goal affected by the project.
- Service Impact – A brief description of the project's impact on Edgewood citizens or others that use the public facility and any impact to maintenance and operating costs.
- Total Project Budget - All costs associated with the project. This will include prior expenditures, current year estimates and projected costs included in the six-year plan.
- Funding Sources – All of the anticipated revenue sources for the project.
- Critical Milestones – A list of all of the most important project milestones with their expected completion dates.
- Project Budget – Actual expenditures from prior periods and projected future costs by project phase. It also displays the specific revenue sources used to fund the project and any impacts on the General Fund operating budget.

Capital Improvement Program Summary

City of Edgewood 2022 - 2027 Capital Improvement Plan

Project	2022 Estimate	2023 Estimate	2024 Estimate	2025 Estimate	2026 Estimate	2027 Estimate	Totals
Surface Water							
SW-1 City Drainage Infrastructure Program / Spot Improvements	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 600,000
SW-2 Mortenson Farm Regional Stormwater Improvements	\$ 324,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 324,000
SW-3 Jovita Creek Regional Improvement Feasibility Study	\$ -	\$ 200,000	\$ 200,000	\$ 180,000	\$ -	\$ -	\$ 580,000
SW-4 Edgewood Pothole Pilot Project Feasibility Assessment	\$ 300,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 400,000
SW-5 108th Ave E / 36th St E Flooding	\$ 50,000	\$ 900,000	\$ 175,000	\$ -	\$ -	\$ -	\$ 1,125,000
SW-6 Surface Water Management Plan Update (Including Stormwater Comprehensive Plan Update)	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 150,000
SW-7 25th St. E. Drainage Improvements	\$ -	\$ 235,000	\$ -	\$ -	\$ -	\$ -	\$ 235,000
SW-8 Lake Chalet Pothole Flood Reduction Project	\$ 550,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 550,000
SW-9 24th / 112th Seasonal Ponding	\$ 170,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 170,000
SW-10 108th Ave E - 8th to 16th Flooding	\$ -	\$ 40,000	\$ 270,000	\$ 65,000	\$ -	\$ -	\$ 375,000
SW-11 Jovita Boulevard Rehabilitation	\$ -	\$ 55,000	\$ 345,000	\$ 180,000	\$ -	\$ -	\$ 580,000
SW-12 Flood Reduction Plan for Edgewood Pothole	\$ -	\$ 170,000	\$ -	\$ -	\$ -	\$ -	\$ 170,000
SW-13 56th St E / Edgewood Dr E Drainage Improvements	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 800,000
SW-14 Monta Vista Dr E Drainage Improvements	\$ 275,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 275,000
SW-15 48th St E / 127th Ave E Drainage Improvements	\$ -	\$ 25,000	\$ 500,000	\$ -	\$ -	\$ -	\$ 525,000
SW-16 12200 block 24th St E Drainage Improvements	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Total Surface Water	\$ 2,794,000	\$ 1,850,000	\$ 1,615,000	\$ 550,000	\$ 125,000	\$ 125,000	\$ 7,059,000

City of Edgewood 2022 - 2027 Capital Improvement Plan

Project	2022 Estimate	2023 Estimate	2024 Estimate	2025 Estimate	2026 Estimate	2027 Estimate	Totals
Transportation							
T-1 Citywide Road Preservation Program (TIP No. 6)	\$ 330,000	\$ 345,000	\$ 360,000	\$ 375,000	\$ 390,000	\$ 400,000	\$ 2,200,000
T-2 Citywide Traffic Safety Program (TIP No. 9)	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
T-3 Interurban Trail Phase III, Connection Feas. Study (TIP No. 7)	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
T-4 Chrisella Road East Safety Improvements (TIP No. 5)	\$ 1,175,000	\$ -	\$ 450,000	\$ -	\$ -	\$ 5,970,000	\$ 7,595,000
T-5 Edgewood Drive Safety Improvements (TIP No. 4)	\$ -	\$ 535,000	\$ -	\$ 4,500,000	\$ 5,500,000	\$ -	\$ 10,535,000
T-6 Transporation Engineering / Plan Support	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
T-7 Meridian / 32nd Intersection Improvements (TIP No. 1)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
T-8 Meridian Ave E. Preliminary Design (TIP No. 2)	\$ 455,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 455,000
T-9 Citywide Pedestrian Mobility and Safety Improvements (TIP No. 8)	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 450,000
T-10 Meridian Parallel Road Network Constr. - Various Seg's (TIP No. 11)	\$ 950,000	\$ 2,700,000	\$ 2,700,000	\$ 1,670,000	\$ -	\$ -	\$ 8,020,000
T-11 Meridian / Emerald Signal Improvements (TIP No. 12)	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350,000
T-12 36th Street East Walkway Extension (TIP No. 13)	\$ 84,800	\$ 650,300	\$ -	\$ -	\$ -	\$ -	\$ 735,100
Total Transportation	\$ 3,619,800	\$ 4,405,300	\$ 3,685,000	\$ 6,720,000	\$ 6,065,000	\$ 6,545,000	\$ 31,040,100

City of Edgewood 2022 - 2027 Capital Improvement Plan

Project	2022 Estimate	2023 Estimate	2024 Estimate	2025 Estimate	2026 Estimate	2027 Estimate	Totals
Parks							
P-1 Interurban Trail Phase III Design / Construction	\$ -	\$ 200,000	\$ 4,000,000	\$ 2,300,000	\$ -	\$ -	\$ 6,500,000
P-2 Miscellaneous Park Improvements	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 150,000
P-3 Edgewood Multi-Modal Trail Loop (8th, 122nd, 24th)	\$ 160,000	\$ 1,700,000	\$ -	\$ -	\$ -	\$ -	\$ 1,860,000
P-4 Nelson Farmhouse Remodel Eval.	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,000
P-5 Nelson Nature Park Rehabilitation	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
P-6 Land Acquisition	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
P-7 Edgemont Park Improvements	\$ 275,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 275,000
P-8 Mortenson Farm Trail	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
P-9 Wolf Point Trail	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 450,000
Total Parks	\$ 1,165,000	\$ 1,975,000	\$ 4,075,000	\$ 2,375,000	\$ 75,000	\$ 75,000	\$ 9,740,000
Sanitary Sewer							
SS-1 General Sewer Plan Update	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
SS-2 Wetland Mitigation - Northwood Elementary (LID No. 1)	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,000
Total Sanitary Sewer	\$ 85,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85,000
Public Facilities							
PF-1 Citywide IT/Security Upgrades	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 150,000
PF-2 Civic Center Campus Improvements	\$ 150,000	TBD	TBD	TBD	TBD	TBD	\$ 150,000
PF-3 Public Works Service Facility	\$ 100,000	TBD	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Total Public Facilities	\$ 300,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 400,000
TOTAL CAPITAL EXPENDITURES	\$7,963,800	\$8,280,300	\$9,425,000	\$9,645,000	\$6,265,000	\$6,745,000	\$48,324,100

City of Edgewood 2022 - 2027 Capital Improvement Plan

Project	2022 Estimate	2023 Estimate	2024 Estimate	2025 Estimate	2026 Estimate	2027 Estimate	Totals
CAPITAL REVENUE SOURCES:							
Surface Water Fees	\$ 725,000	\$ 570,000	\$ 920,000	\$ 165,000	\$ 100,000	\$ 100,000	\$ 2,580,000
American Rescue Plan Act (APRA) Funds	\$ 2,000,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000
Other Surface Water Grant Revenue	\$ 25,000	\$ 240,000	\$ 655,000	\$ 355,000	\$ 25,000	\$ 25,000	\$ 1,325,000
Est. Interagency Participation (SW)	\$ 44,000	\$ 40,000	\$ 40,000	\$ 30,000	\$ -	\$ -	\$ 154,000
Traffic Impact Fees	\$ 1,347,960	\$ 2,319,060	\$ 1,815,000	\$ 2,817,000	\$ 2,215,000	\$ 2,403,000	\$ 12,917,020
Transportation Grant Revenue	\$ 1,242,840	\$ 520,240	\$ -	\$ 2,700,000	\$ 3,300,000	\$ 3,582,000	\$ 11,345,080
School Zone Camera Fees	\$ 150,000	\$ 250,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 840,000
REET (1 st 1/4% - Gen. Fund Capital)	\$ 701,000	\$ 533,000	\$ 515,000	\$ 325,000	\$ 125,000	\$ 125,000	\$ 2,324,000
REET (2 nd 1/4% - Pub. Works Capital)	\$ 750,000	\$ 533,000	\$ 515,000	\$ 350,000	\$ 125,000	\$ 125,000	\$ 2,398,000
Park Impact Fees	\$ 630,000	\$ 720,000	\$ 850,000	\$ 510,000	\$ 50,000	\$ 50,000	\$ 2,810,000
Parks Grant Revenue	\$ -	\$ 500,000	\$ 3,200,000	\$ 1,840,000	\$ -	\$ -	\$ 5,540,000
Capital Parks Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer Fees	\$ 85,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85,000
Bonds / Loans (Future Debt Service)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>General Fund Xfer (Property/Sales/Utility Tax)</i>	\$ 263,000	\$ 1,055,000	\$ 805,000	\$ 443,000	\$ 215,000	\$ 225,000	\$ 3,006,000
TOTAL CAPITAL RESOURCES	\$ 7,963,800	\$ 8,280,300	\$ 9,425,000	\$ 9,645,000	\$ 6,265,000	\$ 6,745,000	\$ 48,324,100

Capital Project Detail

Surface Water

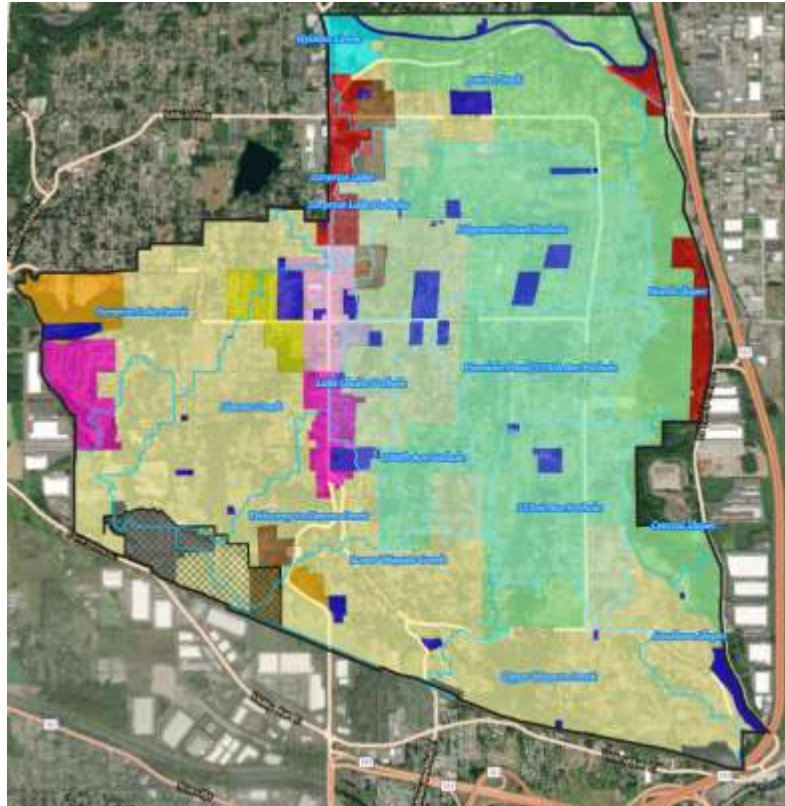
SW-1 – City Drainage Infrastructure Program / Spot Improvements

Fund:

Surface Water Fund

Project Category:

Surface Water



Project Description: New drainage problems are identified annually through routine maintenance inspections and Citizen Action Requests (CAR's). The City Council annually budgets for small improvements to the public stormwater system, as several components of the City's drainage infrastructure are either undersized, failing, and/or incomplete. This program evaluates and installs culvert piping, catch basins, and ditch improvements, as well as other improvements associated with road projects, replacing up to two miles of existing drainage infrastructure per year. Work will generally include ditch lining, curbing, and catch basin and/or storm pipe installation / replacement.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: This project will help alleviate localized flooding of private and public properties by making improvements to public storm drainage systems where a small project (*i.e. less than \$35,000 per project*) can be cost-effective in resolving the problem.

Total 6-Year Project Budget: \$600,000

Funding Source:

- ARPA (2022-2023)
- Surface Water Fees

Critical Milestones:

- Various projects will be identified, evaluated, prioritized, designed and constructed each year.

SW-1							
City Drainage Infrastructure Program / Spot Improvements							
Total Project Budget:	\$600,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2022	2023	2024	2025	2026	2027	
Project Expenditures:							
Masterplan	-	-	-	-	-	-	-
Planning/Design	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$90,000
Construction	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000	\$510,000
Total Expenditures	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$600,000
Revenue Sources:							
Grant Revenue (ARPA)	\$45,000	\$100,000					\$145,000
Grant Revenue (DOE)							
REET 1 (Gen. Fund Capital)							
Surface Water Fees	\$55,000	\$0	\$100,000	\$100,000	\$100,000	\$100,000	\$455,000
Total Revenues	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$600,000
General Fund Impacts:	-	-	-	-	-	-	-

SW-2 – Mortenson Farm Regional Stormwater Improvements

Fund:

Surface Water Fund

Project Category:

Surface Water



Project Description: In 2003, the City purchased the old twelve-acre Mortenson farm with Surface Water Funds as a site for future stormwater quality enhancements and possible park use. Improvements are planned to enhance the water quality of Surprise Lake Creek before it leaves the City of Edgewood, thereby improving the health of the Hylebos Creek watershed. Restoration of the stream channel will create salmon rearing and spawning habitat, which is now more accessible to fish thanks to the City of Fife's improvements along Freeman Road. Efforts to decrease base flows leaving the site are planned by expanding and enhancing wetland areas on the site. This restoration may be complemented by a passive trail or boardwalk in the future, if funds and regulations allow.

The City has been coordinating with the Washington State Department of Transportation (WSDOT) in recent years regarding the use of the property as a wetland impact mitigation site for the construction of SR 167 (*Phase 1 construction tentatively begins in 2022*). An Interlocal Agreement was executed in September 2021 formalizing terms, property transfer was authorized in October 2021, and we do not expect the property to be returned to the City until at least 2035. **As described in the ILA, the City's remaining contribution to the WSDOT project is \$324,000, to be either in-kind value (real property) or cash payment.**

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.IV:** Design and locate capital facilities with features and characteristics that support the environment, energy-efficiency, aesthetics, technological innovation, cost-effectiveness and sustainability.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Enhancing the natural environment will reduce uncontrolled stormwater runoff and help protect sensitive salmon bearing streams and wetlands.

Total 6-Year Project Budget: \$324,000

Funding Sources:

- ARPA
- Property Value (In-Kind)

Critical Milestones:

- 2022: Final property transfer and/or cash payment to WSDOT

SW-2							
Mortenson Farm Regional Stormwater Improvements							
Total Project Budget:	\$324,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2022	2023	2024	2025	2026	2027	
Project Expenditures:							
Masterplan							
Planning/Design	\$324,000						\$324,000
Construction							
Total Expenditures	\$324,000	\$0	\$0	\$0	\$0	\$0	\$324,000
Revenue Sources:							
Grant Revenue (ARPA)	\$280,000						\$280,000
Grant Revenue (TBD)							
City of Fife							
City of Milton							
WSDOT (In-Kind Property)	\$44,000						\$44,000
Surface Water Fees							
Total Revenues	\$324,000	\$0	\$0	\$0	\$0	\$0	\$324,000
General Fund Impacts:	-	-	-	-	-	-	-

SW-3 – Jovita Creek Regional Improvement Feasibility Study

Fund:

Surface Water Fund

Project Category:

Surface Water



Project Description: As identified in the 1997 Surface Water Management Plan, this project includes preparation of an Engineering Feasibility Study for the design and construction of a regional retention/detention pond to reduce peak flow rates within the Jovita Creek basin. Other elements to be considered in the study include slope stability measures (i.e. piped slope drains) and property / easement acquisition.

The study will address known basin-wide flow control and water quality issues (i.e., TMDL for Fecal Coliform), identify possible location(s) for development of a regional facility, costs of property acquisition and development, and the environmental impacts associated with its construction.

Implementation of a regional facility will require the cooperation of multiple local agencies, including the City of Pacific and King County. Piped slope drains can be implemented completely within the City of Edgewood.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Enhancing the natural environment will reduce uncontrolled stormwater runoff.

Total 6-Year Project Budget: \$580,000

Funding Sources:

- Grant Revenue (*to be determined*)
- Inter-Agency Participation

Critical Milestones:

- 2023-2025 – Planning/Design
- 2025 or later – Construction

SW-3							
Jovita Creek Regional Improvement Feasibility Study							
Total Project Budget:	\$580,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2022	2023	2024	2025	2026	2027	
Project Expenditures:							
Masterplan		\$150,000	\$150,000	\$130,000			\$430,000
Planning/Design		\$50,000	\$50,000	\$50,000			\$150,000
Construction							
Total Expenditures	\$0	\$200,000	\$200,000	\$180,000	\$0	\$0	\$580,000
Revenue Sources:							
Grant Revenue (DOE)							
Grant Revenue (TBD)		\$160,000	\$160,000	\$150,000			\$470,000
City of Pacific							
King County		\$40,000	\$40,000	\$30,000			\$110,000
Surface Water Fees							
Total Revenues	\$0	\$200,000	\$200,000	\$180,000	\$0	\$0	\$580,000
General Fund Impacts:	-	-	-	-	-	-	-

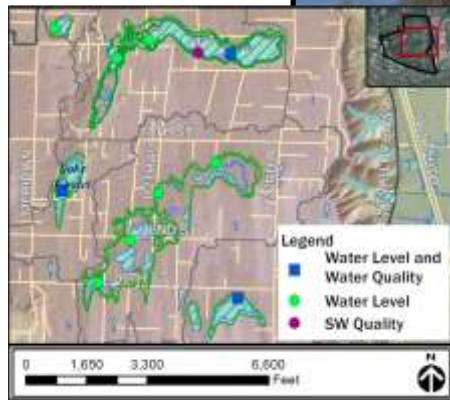
SW-4 – Edgewood Pothole Pilot Project Feasibility Assessment (Water Quality / Treatment)

Fund:

Surface Water Fund

Project Category:

Surface Water



Project Description: The City of Edgewood has six closed depression basins that retain stormwater runoff and frequently flood during winter months. Before removing excess flood waters, additional data is needed to determine the water quality treatment needs in each pothole.

This feasibility assessment will evaluate: 1) whether an advanced stormwater treatment facility can adequately treat stormwater in these pothole basins, and 2) the volume of water that can be adequately treated. First, water elevation and water quality data will be collected to evaluate conditions at the candidate site, Walker Pond at 16th Street East and 110th Avenue East. A conceptual design for an advanced bioretention treatment facility will then be developed based on collected monitoring and hydraulic modeling data. Throughout the project, public and advisory group meetings will be held to inform the public and stakeholders about project progress and findings.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **NA.V:** Minimize risks to people, property and the environment posed by geological and flood hazard areas.
- **LU.III:** Promote development that respects and preserves the natural environment.
- **U.III:** Work with regional partners to address regional utility issues.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.

Service Impact: Understanding the water quality impacts from growth and development will help guide preservation of the natural environment.

Total 6-Year Project Budget: \$400,000

Funding Sources:

- Surface Water Fees

Critical Milestones:

- 2022 – Data Collection
- 2022-2023 – Design / Construction

SW-4							
Edgewood Pothole Pilot Project Feasibility Assessment							
Total Project Budget:	\$400,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2022	2023	2024	2025	2026	2027	
Project Expenditures:							
Masterplan							
Planning/Design	\$300,000	\$100,000					\$400,000
Construction							
Total Expenditures	\$300,000	\$100,000	\$0	\$0	\$0	\$0	\$400,000
Revenue Sources:							
Grant Revenue (DOE)							
Grant Revenue (TBD)							
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)							
Debt Financing							
Surface Water Fees	\$300,000	\$100,000					\$400,000
Total Revenues	\$300,000	\$100,000	\$0	\$0	\$0	\$0	\$400,000
General Fund Impacts:	-	-	-	-	-	-	-

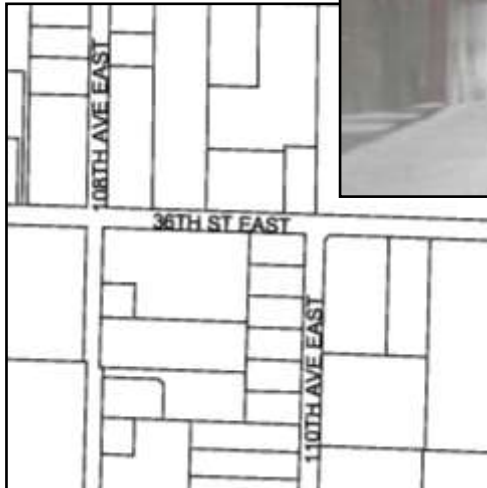
SW-5 – 108th Avenue East / 36th Street East Road Flooding

Fund:

Surface Water Fund

Project Category:

Surface Water



Project Description: This project is located at 108th Ave. E. / 36th St. E. intersection approximately 500 feet in all directions. During heavy rains, this area is prone to flooding where the entire roadway ends up being underwater. Roadway intersection and adjoining streets routinely flood during wet winters resulting in the closure of the roadways for long periods of time. An engineering feasibility study is needed to assess alternatives for raising the intersection and adjoining streets to prevent roadway flooding.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **T.IX:** Assign a high priority to meeting the maintenance needs of the transportation system so that it is safe and functional.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Improvements to this area are necessary to prevent prolonged closure of the roadway during wet winter months. This project will also help to prevent localized flooding.

Total 6-Year Project Budget: \$1,125,000

Funding Sources:

- ARPA
- PC Flood Control Opportunity Grant
- Surface Water Fees

Critical Milestones:

- 2022/2023 – Planning/Design
- 2023/2024 – Construction

SW-5							
108th Ave E / 36th St E Flooding							
Total Project Budget:	\$1,125,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2022	2023	2024	2025	2026	2027	
Project Expenditures:							
Planning/Design	\$50,000	\$50,000	\$25,000				\$125,000
Construction		\$850,000	\$150,000				\$1,000,000
Total Expenditures	\$50,000	\$900,000	\$175,000	\$0	\$0	\$0	\$1,125,000
Revenue Sources:							
Grant Revenue (ARPA)	\$50,000	\$900,000					\$950,000
PCFCZD Opp Fund (Grant)			\$125,000				\$125,000
Surface Water Fees			\$50,000				\$50,000
Total Revenues	\$50,000	\$900,000	\$175,000	\$0	\$0	\$0	\$1,125,000
General Fund Impacts:	-	-	-	-	-	-	\$0

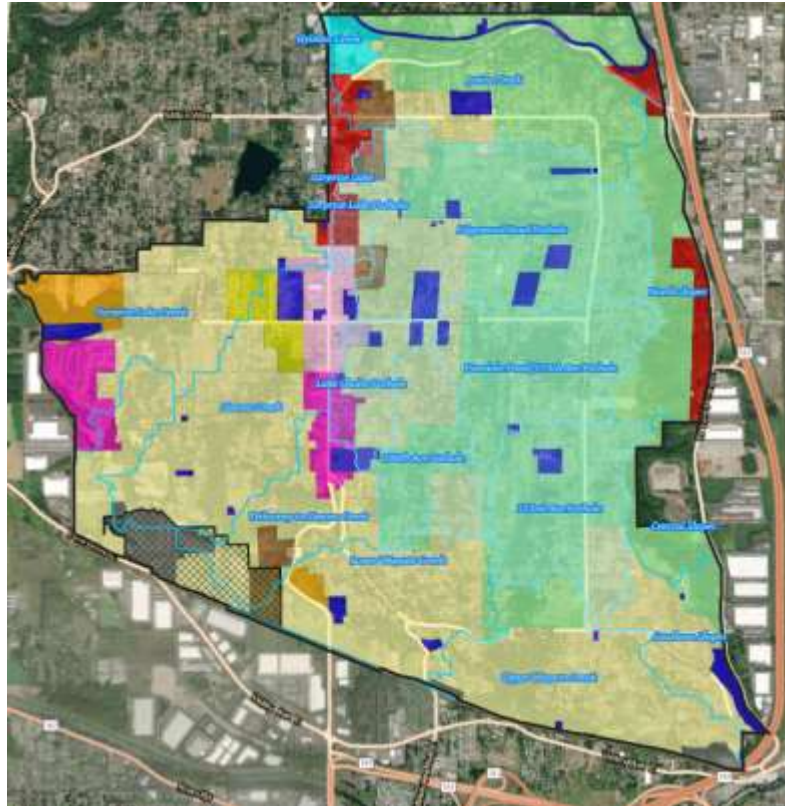
SW-6 – Surface Water Management Plan Update (including Stormwater Comprehensive Plan Update)

Fund:

Surface Water Fund

Project Category:

Surface Water



Project Description: Regular updates to the City's Surface Water Management Plan are required to address multiple NPDES Phase II permit conditions and deadlines. The City's current plan was updated and adopted in 2018, reflecting recent changes in local, state and federal requirements for stormwater management. A component of this update considers basin-level planning and targeted development standards to determine how to best address pothole flooding issues throughout the City. Also, the current NPDES permit requires annual updates to the SWMP and reporting to DOE and the citizens.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **U.I:** Ensure the location and design of utility facilities meets the community's needs.
- **U.III:** Work with regional partners to address regional utility issues.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.

Service Impact: An updated city-wide plan is needed to ensure adequate service for existing and future development.

Total 6-Year Project Budget: \$150,000

Funding Sources:

- Dept. of Ecology Capacity Grant

Critical Milestones:

- *Last Comprehensive Surface Water Management Plan Update: 2018*
- Initial Basin-Level Planning – 2021/2022
- **Annual Updates/Reporting Ongoing**

SW-6							
Surface Water Management Plan Update <i>(Including Stormwater Comprehensive Plan Update)</i>							
Total Project Budget:	\$150,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2022	2023	2024	2025	2026	2027	
Project Expenditures:							
Master Plan	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$150,000
Planning/Design							
Construction							
Total Expenditures	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$150,000
Revenue Sources:							
DOE Capacity Grant	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$150,000
Grant Revenue (TBD)							
Surface Water Fees							
Total Revenues	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$150,000
General Fund Impacts:	-	-	-	-	-	-	-

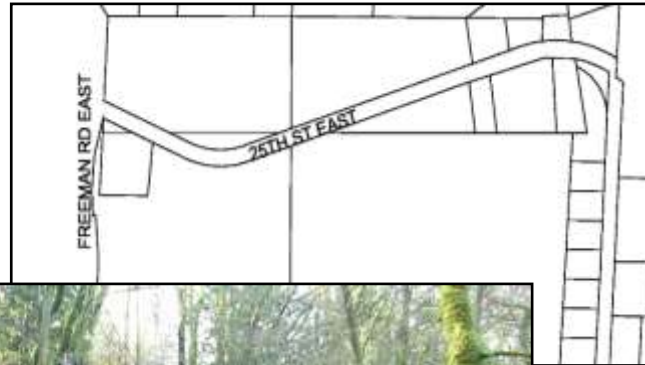
SW-7 – 25th Street East Drainage Improvements

Fund:

Surface Water Fund

Project Category:

Surface Water



Project Description: This project is located along a recently abandoned segment of 25th Street East between the recently installed cul-de-sac and Westridge Parkway. Work being considered includes construction of a thickened edge curb, catch basins, and piped road crossings to control drainage along the north side / slope. Work will also include restoration of the ditch along the south side, and possible relocation / consolidation of outfalls along the north side with slope drains piped to the bottom of the hill. This work is recommended in order to stabilize and repair slide damage to prevent slides along roadway, shoulder erosion and roadway flooding.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.

Service Impact: This project will reduce downhill erosion and sliding of embankments. However, this section of roadway was closed in 2015, when Westridge Parkway was opened connecting 86th Avenue East to Freeman Road in Fife.

Total 6-Year Project Budget: \$235,000

Funding Source:

- Surface Water Fees

Anticipated Milestones:

- 2023— Design/Construction

SW-7							
25th St. E. Drainage Improvements							
Total Project Budget:	\$235,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2022	2023	2024	2025	2026	2027	
Project Expenditures:							
Planning/Design		\$35,000					\$35,000
Construction		\$200,000					\$200,000
Total Expenditures	\$0	\$235,000	\$0	\$0	\$0	\$0	\$235,000
Revenue Sources:							
PCFCZD Opp Fund							\$0
Grant Revenue (TBD)							\$0
Surface Water Fees		\$235,000					\$235,000
Total Revenues	\$0	\$235,000	\$0	\$0	\$0	\$0	\$235,000
General Fund Impacts:	-	-	-	-	-	-	-

SW-8 – Lake Chalet Pothole Flood Reduction Project

Fund:

Surface Water Fund

Project Category:

Surface Water



Project Description: While historically Lake Chalet has discharged to Simon's Creek, development over the last several decades has apparently blocked that pathway and Lake Chalet has become a closed depression pothole. As a result, seasonal rainfall events lead to flooding of public streets and private property adjacent to Lake Chalet, including flooding of 29th Street E.

Three options were considered: 1) pumped discharge, 2) gravity overflow, and 3) horizontal directional drilling / siphon. Of the three alternatives, the least expensive (from a capital cost standpoint) is to pump water from Lake Chalet to an existing gravity conveyance at the Simon's Mill Apartment site. This option will require long term pump station operations and maintenance, not accounted for in the capital project cost estimates. In 2020, the City acquired property in the vicinity of Lake Chalet to help facilitate this project.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.V:** Minimize risks to people, property and the environment posed by geological and flood hazard areas.
- **T.IX:** Assign a high priority to meeting the maintenance needs of the transportation system so that it is safe and functional.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.

Service Impact: Protecting adjacent property from flooding will lower impacts to associated septic systems, thereby enhancing water quality in the existing natural environment.

Total 6-Year Project Budget: \$550,000

Funding Sources:

- ARPA

Critical Milestones:

- 2021/2022 – Design
- 2022 – Construction

SW-8							
Lake Chalet Pothole Flood Reduction Project							
Total Project Budget:	\$550,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2022	2023	2024	2025	2026	2027	
Project Expenditures:							
Masterplan							
Planning/Design	\$50,000						\$50,000
Construction	\$500,000						\$500,000
Total Expenditures	\$550,000	\$0	\$0	\$0	\$0	\$0	\$550,000
Revenue Sources:							
Grant Revenue (ARPA)	\$550,000						\$550,000
Grant Revenue (DOE)							
Surface Water Fees							
Total Revenues	\$550,000	\$0	\$0	\$0	\$0	\$0	\$550,000
General Fund Impacts:	-	-	-	-	-	-	-

SW-9 – 24th Street East / 112th Avenue East Intersection Seasonal Ponding

Fund:

Surface Water Fund

Project Category:

Surface Water



Project Description: Due to lack of existing piped conveyance, surface water collects at the northeast corner of 24th Street East and 112th Avenue East during wet weather periods, creating a safety hazard for vehicles and pedestrians. Both 24th and 112th are classified as arterial roadways, being primary routes for traffic through the City. To the west of this intersection, the existing ditch on the north side of 24th is very deep and the shoulder experiences erosion that threatens the road prism.

This project will provide a new piped conveyance for surface water flows along the north side of 24th Street East between 111th Avenue East and 112th Avenue East, eliminating the seasonal ponding and filling the deep ditch described earlier. By eliminating the ditch, this work helps prepare for future pedestrian improvements along the north side of 24th between 110th and 112th.

Applicable Comprehensive Plan Goals –

- **T.IX:** Assign a high priority to meeting the maintenance needs of the transportation system so that it is safe and functional.
- **U.I:** Ensure the location and design of utility facilities meets the community's needs.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Completing this segment of the collection and conveyance system will prevent water from ponding on the road surface and adjacent private property during the wet season.

Total 6-Year Project Budget: \$170,000

Funding Sources:

- Surface Water Fees

Critical Milestones:

- 2018/2019 - Design
- 2022 - Construction

SW-9							
24th / 112th Seasonal Ponding							
Total Project Budget:	\$170,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2022	2023	2024	2025	2026	2027	
Project Expenditures:							
Masterplan							
Planning/Design	\$10,000						\$10,000
Construction	\$160,000						\$160,000
Total Expenditures	\$170,000	\$0	\$0	\$0	\$0	\$0	\$170,000
Revenue Sources:							
Grant Revenue (ARPA)							\$0
Grant Revenue (DOE)							
Surface Water Fees	\$170,000						\$170,000
Total Revenues	\$170,000	\$0	\$0	\$0	\$0	\$0	\$170,000
General Fund Impacts:	-	-	-	-	-	-	-

SW-10 – 108th Avenue East (8th Street East to 16th Street East) Neighborhood Flooding

Fund:

Surface Water Fund

Project Category:

Surface Water

Project Description: A sub-basin of the Edgewood Bowl closed-depression pothole, this area experiences seasonal flooding on several private properties due in part to surface water flows leaving 108th Avenue East. The City asked their consultant, Gray & Osborne, to prepare a Hydrologic Surface Water Report in January 2017, analyzing the neighborhood and its surface water characteristics.

This project will take the conclusions in this report and perform the next steps needed to design and construct an appropriate conveyance improvement. The budget estimate considers costs for acquisition of easement(s) and coordination with other planning efforts in the Edgewood Bowl closed depression pothole.



Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **U.I:** Ensure the location and design of utility facilities meets the community's needs.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.

Service Impact: Reduces the impact of uncontrolled stormwater runoff on private properties and associated septic systems.

Total 6-Year Project Budget: \$375,000

Funding Sources:

- Surface Water Fees

Critical Milestones:

- 2023 – Design
- 2023/2024 – Easement Acquisition
- 2024/2025 – Construction

SW-10							
108th Ave E - 8th to 16th Flooding							
Total Project Budget:	\$375,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2022	2023	2024	2025	2026	2027	
Project Expenditures:							
Masterplan							
Planning/Design		\$40,000					\$40,000
Construction			\$270,000	\$65,000			\$335,000
Total Expenditures	\$0	\$40,000	\$270,000	\$65,000	\$0	\$0	\$375,000
Revenue Sources:							
Grant Revenue (DOE)							
Grant Revenue (TBD)							
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)							
Surface Water Fees		\$40,000	\$270,000	\$65,000			\$375,000
Total Revenues	\$0	\$40,000	\$270,000	\$65,000	\$0	\$0	\$375,000
General Fund Impacts:	-	-	-	-	-	-	-

SW-11 – Jovita Boulevard Rehabilitation

Fund:

Surface Water Fund

Project Category:

Surface Water



Project Description: This project is located on Jovita Boulevard from 114th Avenue East to West Valley Highway (approximately 5,400 lf.).

The project considers the reconstruction of the existing roadway, redefining of roadway alignment and superelevation in spots, additional slope protection (guardrails), stream protection, installation of additional seismic wall(s) to deter landslides, new storm drainage conveyance installation, and re-establishment of the roadway prism and shoulders. Since two seismic walls and associated drainage were constructed during the winter of 2016 / 2017, this project's priority has been lowered.

Applicable Comprehensive Plan Goals –

- **T.IX:** Assign a high priority to meeting the maintenance needs of the transportation system so that it is safe and functional.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: This project is necessary to assess remaining problems and identify a solution to this stabilization problem.

Total 6-Year Project Budget: \$580,000

Funding Sources:

- Grant Revenues (*to be determined*)

Critical Milestones:

- 2023-2024 – Planning / Design
- 2024-2025 – Construction

SW-11							
Jovita Boulevard Rehabilitation							
Total Project Budget:	\$580,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2022	2023	2024	2025	2026	2027	
Project Expenditures:							
Planning/Design		\$55,000	\$65,000	\$30,000			\$150,000
Construction			\$280,000	\$150,000			\$430,000
Total Expenditures	\$0	\$55,000	\$345,000	\$180,000	\$0	\$0	\$580,000
Revenue Sources:							
Grant Revenue (TBD)		\$55,000	\$345,000	\$180,000			\$580,000
Surface Water Fees							
Total Revenues	\$0	\$55,000	\$345,000	\$180,000	\$0	\$0	\$580,000
General Fund Impacts:	-	-	-	-	-	-	-

SW-12 – Flood Reduction Plan for the Edgewood Pothole

Fund:

Surface Water Fund

Project Category:

Surface Water



Project Description: More information is needed to evaluate and select the best solution to flooding problems within Edgewood’s closed depression pothole basins, and the Edgewood Bowl is the largest of these. Individual characteristics that need to be understood before developing a viable flood control plan include base flood elevation (high water surface), available storage volume, the existing stormwater conveyance network, and overall basin characteristics.

Monitoring data and findings from the feasibility assessment for the Edgewood Bowl pothole will be used to develop a continuous hydrologic and hydraulic model of the existing conditions, then used to develop and evaluate different solution alternatives. An initial report will be developed describing the pothole characteristics, modeling results and the alternatives. At least one meeting will be held with the public to discuss results, alternatives considered and recommendations. The solutions will be compared, and the best alternative will be selected. The models will also be used as the basis for a flood study to update FEMA maps of the potholes and potentially result in a letter of map revision (LOMR) for each pothole.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **T.IX:** Assign a high priority to meeting the maintenance needs of the transportation system so that it is safe and functional.
- **U.I:** Ensure the location and design of utility facilities meets the community’s needs.
- **U.III:** Work with regional partners to address regional utility issues.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.

Service Impact: Flooding conditions continue to worsen as development occurs in the City’s closed depression basins without a viable solution.

Total 6-Year Project Budget: \$170,000

Funding Sources:

- Surface Water Fees

Critical Milestones:

- 2023 – Planning / Design

SW-12							
Flood Reduction Plan for Edgewood Pothole							
Total Project Budget:	\$170,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2022	2023	2024	2025	2026	2027	
Project Expenditures:							
Masterplan							
Planning/Design		\$170,000					\$170,000
Construction							
Total Expenditures	\$0	\$170,000	\$0	\$0	\$0	\$0	\$170,000
Revenue Sources:							
Grant Revenue (DOE)							
Grant Revenue (TBD)							
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)							
Surface Water Fees		\$170,000					\$170,000
Total Revenues	\$0	\$170,000	\$0	\$0	\$0	\$0	\$170,000
General Fund Impacts:	-	-	-	-	-	-	-

Fund:
Surface Water Fund

[illegible]

This project will install necessary surface water conveyance improvements along the entire length of road described above, converting an existing ditch line along Edgewood Drive into a culvert, improving traffic safety with widened travel lanes and new curbing, and increasing the conveyance capacity of the culvert and ditch system along Sumner Heights Drive to its destination at West Valley Highway in the City of Sumner. The conveyance along West Valley Highway will also be improved, including replacement of an existing culvert at the end of its service life with an outfall into WSDOT right-of-way.

- **NA.II:** Protect and enhance water quality.
- **LU.IV:** Promote the quality, character and function of residential neighborhoods.
- **U.II:** Support the provision of quality utility services that are reliable, efficient and financially and environmentally sustainable.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Total 6-Year Project Budget: \$800,000

- ARPA

- 2019/2020 – Design
- 2021 – Partial Construction
- **2022 – Permitting / Construction**

SW-13							
56th St E / Edgewood Dr E Drainage Improvements							
Total Project Budget:	\$800,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2022	2023	2024	2025	2026	2027	
Project Expenditures:							
Masterplan							
Planning/Design							
Construction	\$800,000						\$800,000
Total Expenditures	\$800,000	\$0	\$0	\$0	\$0	\$0	\$800,000
Revenue Sources:							
Grant Revenue (ARPA)	\$ 800,000						\$800,000
Grant Revenue (DOE)							
REET 1 (Gen. Fund Capital)	\$ -						\$0
REET 2 (Pub. Works Capital)	\$ -						
Surface Water Fees	\$ -						\$0
Total Revenues	\$800,000	\$0	\$0	\$0	\$0	\$0	\$800,000
General Fund Impacts:	-	-	-	-	-	-	-

SW-14 – Monta Vista Drive E Drainage Improvements

Fund:

Surface Water Fund

Project Category:

Surface Water



Project Description: This project has been on the City's Spot Improvement Program for many years, but significant stormwater flows and velocities have caused more frequent maintenance issues in recent years. Due to the scope of improvements needed, this project has been elevated from the Spot Improvement Program to the Capital Improvement Program.

This project will install necessary surface water conveyance improvements along the stretch of Monta Vista between 51st St E and 53rd St Ct E, converting the existing ditch line into a culvert, replacing damaged and failing culverts with a new system meeting present-day design and construction standards, and improving traffic safety with widened travel lanes and new curbing.

Applicable Comprehensive Plan Goals –

- **NA.II:** Protect and enhance water quality.
- **LU.IV:** Promote the quality, character and function of residential neighborhoods.
- **U.II:** Support the provision of quality utility services that are reliable, efficient and financially and environmentally sustainable.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Surface water inundation and trespass as a result of increasing seasonally significant storm event frequency will continue to impact adjacent residences and roadways without this project.

Total 6-Year Project Budget: \$275,000

Funding Source:

- ARPA

Critical Milestones:

- 2021/2022 – Design
- 2022 – Construction

SW-14							
Monta Vista Dr E Drainage Improvements							
Total Project Budget:	\$275,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2022	2023	2024	2025	2026	2027	
Project Expenditures:							
Masterplan							
Planning/Design	\$25,000						\$25,000
Construction	\$250,000						\$250,000
Total Expenditures	\$275,000	\$0	\$0	\$0	\$0	\$0	\$275,000
Revenue Sources:							
Grant Revenue (ARPA)	\$275,000						\$275,000
Grant Revenue (DOE)							
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)							
Surface Water Fees							
Total Revenues	\$275,000	\$0	\$0	\$0	\$0	\$0	\$275,000
General Fund Impacts:	-	-	-	-	-	-	-

SW-15 – 48th St E / 127th Ave E Drainage Improvements

Fund:

Surface Water Fund

Project Category:

Surface Water

Project Description: Runoff along 48th St E collects in an existing ditch on the north side of the road, flows east toward 127th Ave E, then north toward Caldwell Rd E. The ditch is very shallow at the corner of 48th and 127th, with seasonal flows threatening to cross the road and impact adjacent driveways and homes. Due to the scope of improvements needed, this project has been elevated to the Capital Improvement Program.



This project will install necessary surface water conveyance improvements along 48th St E and 127th Ave E, converting some existing ditch to culvert pipes, meeting present-day design and construction standards, and providing some traffic safety benefit with a widened travel lane and new curbing.

Applicable Comprehensive Plan Goals –

- **NA.II:** Protect and enhance water quality.
- **LU.IV:** Promote the quality, character and function of residential neighborhoods.
- **U.II:** Support the provision of quality utility services that are reliable, efficient and financially and environmentally sustainable.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Surface water inundation and trespass as a result of increasing seasonally significant storm event frequency will continue to impact adjacent residences without this project.

Total 6-Year Project Budget: \$525,000

Funding Source:

- Surface Water Fees

Critical Milestones:

- 2023 – Design
- 2024 – Construction

SW-15							
48th St E / 127th Ave E Drainage Improvements							
Total Project Budget:	\$525,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2022	2023	2024	2025	2026	2027	
Project Expenditures:							
Masterplan							
Planning/Design		\$25,000					\$25,000
Construction			\$500,000				\$500,000
Total Expenditures	\$0	\$25,000	\$500,000	\$0	\$0	\$0	\$525,000
Revenue Sources:							
Grant Revenue (DOE)							
Grant Revenue (TBD)							
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)							
Surface Water Fees		\$25,000	\$500,000				\$525,000
Total Revenues	\$0	\$25,000	\$500,000	\$0	\$0	\$0	\$525,000
General Fund Impacts:	-	-	-	-	-	-	-

SW-16 – 12200 Block 24th St E Drainage Improvements

Fund:

Surface Water Fund

Project Category:

Surface Water



Project Description: In 2020, the City was made aware of a public drainage easement across multiple private properties that is in need of maintenance. This drainage course currently flows south to north, with discharge onto other private properties. **In 2021, staff discovered drainage easements on these properties for Pierce County, and has been working with Pierce County on transferring maintenance rights.** Existing culverts are in need of repair and/or replacement, and access to these narrow easements is very poor. Due to the scope of improvements needed, this project has been added to the Capital Improvement Program in 2020.

This project will replace the existing easement's open ditches with a piped system to improve long-term maintenance, meeting present-day design and construction standards. Rather than the southerly alignment previously proposed, the City is looking to maintain the existing flow path to the north pending coordination with property owners on access improvements.

Applicable Comprehensive Plan Goals –

- **NA.II:** Protect and enhance water quality.
- **LU.IV:** Promote the quality, character and function of residential neighborhoods.
- **U.II:** Support the provision of quality utility services that are reliable, efficient and financially and environmentally sustainable.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Surface water inundation and trespass as a result of increasing seasonally significant storm event frequency will continue to impact adjacent residences without this project.

Total 6-Year Project Budget: \$200,000

Funding Source:

- Surface Water Fees

Critical Milestones:

- 2022 – Design / Construction

SW-16							
12200 block 24th St E Drainage Improvements							
Total Project Budget:	\$200,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2022	2023	2024	2025	2026	2027	
Project Expenditures:							
Masterplan							
Planning/Design							
Construction	\$200,000						\$200,000
Total Expenditures	\$200,000	\$0	\$0	\$0	\$0	\$0	\$200,000
Revenue Sources:							
Grant Revenue (DOE)							
Grant Revenue (TBD)							
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)							
Surface Water Fees	\$200,000						\$200,000
Total Revenues	\$200,000	\$0	\$0	\$0	\$0	\$0	\$200,000
General Fund Impacts:	-	-	-	-	-	-	-

Transportation

T-1 – Citywide Road Preservation Program (TIP No. 6)

Fund:

General Fund

Project Category:

Transportation

Comprehensive Plan Transportation Element Project A-2



Project Description: The City's Road Preservation Program is designed to maintain the City's road system to the highest condition rating with the funds available using asphalt overlays and surface chip seals. Currently, the asphalt overlays are done in conjunction with Pierce County's countywide overlay projects. The City of Edgewood's Public Works Department will provide project administration, construction oversight, quality review and final acceptance.

Since 2014, the City has averaged approximately 4 road-miles of chip sealing each year. The Council has authorized transfers of the second 0.25% of Real Estate Excise Tax (REET2) to help fund this program since 2006.

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.VIII:** Adequately fund the transportation system to meet current and future capital, maintenance and operational needs.
- **T.IX:** Assign a high priority to meeting the maintenance needs of the transportation system so that it is safe and functional.
- **CF.III:** Ensure that planned capital facilities are financially feasible.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: This program is needed to maintain the road quality and extend the life span of the City's existing roadway network.

Total 6-Year Project Budget: \$2,200,000

Funding Source:

- Real Estate Excise Taxes
- General Fund

Critical Milestones:

- The program takes place annually during the summer construction period (June – Sept)

T-1							
Citywide Road Preservation Program (TIP No. 6)							
Total Project Budget:	\$ 2,200,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2022	2023	2024	2025	2026	2027	
Project Expenditures:							
Design							
Construction	\$ 330,000	\$ 345,000	\$ 360,000	\$ 375,000	\$ 390,000	\$ 400,000	\$ 2,200,000
Total Expenditures	\$ 330,000	\$ 345,000	\$ 360,000	\$ 375,000	\$ 390,000	\$ 400,000	\$ 2,200,000
Revenue Sources:							
School Zone Camera Fees							
REET 1 (Gen. Fund Capital)	\$ 30,000	\$ 345,000	\$ 360,000	\$ 325,000	\$ 125,000	\$ 125,000	\$ 1,310,000
REET 2 (Pub. Works Capital)	\$ 300,000	\$ -	\$ -	\$ -	\$ 125,000	\$ 125,000	\$ 550,000
TIB Grant Revenue							
Grant Revenue (TBD)							
Total Revenues	\$330,000	\$345,000	\$360,000	\$325,000	\$250,000	\$250,000	\$1,860,000
General Fund Impacts:	\$ -	\$ -	\$ -	\$ 50,000	\$ 140,000	\$ 150,000	\$ 340,000

T-2 – Citywide Traffic Safety Program (TIP No. 9)

Fund:

General Fund

Project Category:

Transportation

Comprehensive Plan

Transportation Element

Project A-3



Project Description: This program is an annual review and safety assessment of existing facilities, evaluating the need to install miscellaneous signage, crosswalks, lighting and pavement markings. Other improvements may include: pedestrian landing pads and/or shelters for school bus stops, bus turnouts / pull-outs, improved traffic signage, flashing beacons, sidewalks, or improvements as needed to resolve other miscellaneous safety hazards that are identified.

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **T.XI:** Protect the livability and safety of residential neighborhoods from the adverse impacts of the automobile.
- **CF.III:** Ensure that planned capital facilities are financially feasible.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Neighborhood traffic calming projects, safety projects and reconstruction of ADA deficiencies.

Total 6-Year Project Budget: \$300,000

Funding Source:

- School Zone Camera Fees

Critical Milestones:

- Annual allocation for utilizing funds for pedestrian improvement projects, as well as identified pedestrian safety issues that arise.

T-2							
Citywide Traffic Safety Program (TIP No. 9)							
Total Project Budget:	\$ 300,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2022	2023	2024	2025	2026	2027	
Project Expenditures:							
Design & Construction	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
Total Expenditures	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
Revenue Sources:							
Grant Revenue							
School Zone Camera Fees	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)							
Total Revenues	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$300,000
General Fund Impacts:	-	-	-	-	-	-	-

T-3 – Interurban Trail Phase III, Connection Feasibility Study (TIP No. 7)

Fund:

General Fund

Project Category:

Transportation

Comprehensive Plan

Transportation Element

Project S-3



Project Description: The western section of Edgewood’s Interurban Trail has been completed for several years, but the eastern portion traverses much more difficult terrain riddled with various environmentally sensitive areas. This project will gather topographic survey data and evaluate conceptual design of the remaining segment, determine whether or not tunnel design is feasible, and review geotechnical components of the future project.

Applicable Comprehensive Plan Goals –

- **T.III:** Provide clear and identifiable systems of walkways, sidewalks and trails.
- **T.V:** Promote programs to encourage carpooling, transit and non-motorized transportation.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **T.XII:** Develop transportation solutions that align with the state and multi-county policies that protect the environment.
- **CF.III:** Ensure that planned capital facilities are financially feasible.

Service Impact: Increase non-motorized transportation capacity within Edgewood in order to alleviate impacts associated with increased traffic demands. Provide vital connection between the Cities of Milton, Fife, Pacific and Auburn.

Total 6-Year Project Budget: \$100,000

Funding Source:

- Real Estate Excise Taxes

Critical Milestones:

- 2022 - Study initiation and completion

T-3

Interurban Trail Phase III, Connection Feas. Study (TIP No. 7)

Total Project Budget:	\$ 100,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2022	2023	2024	2025	2026	2027	
Project Expenditures:							
Design	\$ 100,000						\$ 100,000
Construction							
Total Expenditures	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Revenue Sources:							
Grant Revenue (TBD)							
School Zone Camera Fees							
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)	\$ 100,000						\$ 100,000
Total Revenues	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
General Fund Impacts:	-	-	-	-	-	-	-

T-4 – Chrisella Road East Safety Improvements (TIP No. 5)

Fund:

General Fund

Project Category:

Transportation

Comprehensive Plan Transportation Element Project R-10



Project Description: As described in the current Comprehensive Plan, this project will “improve pavement markings, signage, lighting, sight distance; improve intersection with 48th Avenue East and consider installation of traffic calming measures”. All-way stop control has already been established at the intersection with 48th Street East per Resolution 18-0405. The budget contained herein includes safety improvements between 36th St E and 48th St E through recently-awarded WSDOT HSIP grant funding, as well as future work needed for retaining wall and guardrail upgrades / repair between 48th Street East and Karshner Road East.

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **T.XI:** Protect the livability and safety of residential neighborhoods from the adverse impacts of the automobile.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Chrisella is a well-established bypass for southbound SR-161 traffic. Steep topography and narrow sections of roadway limits driver sight distance. With no sidewalks, pedestrian capacity is very limited.

Total 6-Year Project Budget: \$7,595,000

Funding Sources:

- Traffic Impact Fees
- Grant Revenue
- Real Estate Excise Taxes

Critical Milestones:

- 2021/2022 – HSIP Grant Work
- 2024 – Planning/Design (south of 48th)
- 2027 – Construction (south of 48th)

T-4							
Chrisella Road East Safety Improvements (TIP No. 5)							
Total Project Budget:	\$ 7,595,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2022	2023	2024	2025	2026	2027	
Project Expenditures:							
Design	\$ 125,000		\$ 450,000				\$ 575,000
Construction	\$ 1,050,000					\$ 5,970,000	\$ 7,020,000
Total Expenditures	\$ 1,175,000	\$ -	\$ 450,000	\$ -	\$ -	\$ 5,970,000	\$ 7,595,000
Revenue Sources:							
Grant Revenue (WSDOT/STP)	\$ 1,175,000					\$ 3,582,000	\$ 4,757,000
School Zone Camera Fees							
REET 1 (Gen. Fund Capital)			\$ 105,000				\$ 105,000
REET 2 (Pub. Works Capital)			\$ 165,000				\$ 165,000
Traffic Impact Fees			\$ 180,000			\$ 2,388,000	\$ 2,568,000
Total Revenues	\$1,175,000	\$0	\$450,000	\$0	\$0	\$5,970,000	\$7,595,000
General Fund Impacts:	-	-	-	-	-	-	-

T-5 – Edgewood Drive East Safety Improvements (TIP No. 4)

Fund:

General Fund

Project Category:

Transportation

Comprehensive Plan

Transportation Element

Project R-4



Project Description:

As described in the current Comprehensive Plan, this project will include “roadway widening, curb, gutter, storm water system and pedestrian walkway.” This budget includes design and construction of said improvements for the entire stretch of Edgewood Drive, from 48th St E south beyond 56th St E. Repair of the intersection at the south end of Edgewood Drive was recently completed (near the City of Sumner boundary), thanks in part to a TIB grant awarded in 2019.

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **T.XI:** Protect the livability and safety of residential neighborhoods from the adverse impacts of the automobile.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Edgewood Drive is a well-established bypass for southbound traffic coming out of King County. Steep topography and narrow sections of roadway limits driver sight distance. With no sidewalks, pedestrian capacity is very limited.

Total 6-Year Project Budget: \$10,535,000

Funding Source:

- Real Estate Excise Tax
- Traffic Impact Fees
- Grant Revenue

Critical Milestones:

- 2023 – Design
- 2025 or later – Construction

T-5							
Edgewood Drive Safety Improvements (TIP No. 4)							
Total Project Budget:	\$ 10,535,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2022	2023	2024	2025	2026	2027	
Project Expenditures:							
Design		\$ 535,000					\$ 535,000
Construction				\$ 4,500,000	\$ 5,500,000		\$ 10,000,000
Total Expenditures	\$ -	\$ 535,000	\$ -	\$ 4,500,000	\$ 5,500,000	\$ -	\$ 10,535,000
Revenue Sources:							
Traffic Impact Fees		\$ 214,000		\$ 1,800,000	\$ 2,200,000		\$ 4,214,000
TIB Grant Revenue							
Grant Revenue (STP)				\$ 2,700,000	\$ 3,300,000		\$ 6,000,000
School Zone Camera Fees							
REET 1 (Gen. Fund Capital)		\$ 138,000					\$ 138,000
REET 2 (Pub. Works Capital)		\$ 183,000					\$ 183,000
Total Revenues	\$0	\$535,000	\$0	\$4,500,000	\$5,500,000	\$0	\$10,535,000
General Fund Impacts:	-	-	-	-	-	-	-

T-6 – Transportation Engineering / Plan Support

Fund:

General Fund

Project Category:

Transportation

**Comprehensive Plan
Transportation Element
Project A-1**

Project Description: Annual program to maintain/update pavement management system, road standards and traffic model.

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.VIII:** Adequately fund the transportation system to meet current and future capital, maintenance and operational needs.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.

Service Impact: Due to limited in-house staffing, on-call transportation engineering services are needed.

Total 6-Year Project Budget: \$300,000

Funding Source:

- General Fund

Critical Milestones:

- Annual funding for necessary transportation analysis.

T-6							
Transporation Engineering / Plan Support							
Total Project Budget:	\$ 300,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2022	2023	2024	2025	2026	2027	
Project Expenditures:							
Master Plan							
Design	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
Right of Way							
Construction							
Total Expenditures	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
Revenue Sources:							
TIB Grant Revenue							
Grant Revenue							
School Zone Camera Fees							
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)							
Total Revenues	\$0	\$0	\$0	\$0	\$0	\$0	\$0
General Fund Impacts:	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000

T-7 – Meridian Avenue East / 32nd Street East Intersection Improvements (TIP No. 1)

Fund:

General Fund

Project Category:

Transportation

Comprehensive Plan

Transportation

Element

Project R-8



Project Description: As described in the current Comprehensive Plan, this project will install a signal and make ADA upgrades at the intersection. This intersection is the only one currently identified as failing in the City's concurrency model without signalization, operating at a Level of Service (LOS) of F due to westbound movement delays. There are several dozen residents to the west that must use this un-signalized intersection as their only means of access. Also, existing utility poles located on the corners make right-turn movements difficult from Meridian to 32nd in each direction.

An Intersection Evaluation was started in 2019, and the preliminary results indicate a two-lane roundabout may be required, having a significantly increased cost. Further review is underway (see *Project T-8*) and recommendations will be evaluated before any project is implemented.

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **T.XI:** Protect the livability and safety of residential neighborhoods from the adverse impacts of the automobile.
- **CF.III:** Ensure that planned capital facilities are financially feasible.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Must coordinate with WSDOT on appropriate solution, particularly as this intersection is within ¼-mile of another signal.

Total 6-Year Project Budget: TBD

Funding Sources:

- Real Estate Excise Taxes (REET)
- Traffic Impact Fees
- Grant Revenue (TBD)

Critical Milestones:

- TBD

T-7

Meridian / 32nd Intersection Improvements (TIP No. 1)

Total Project Budget:	\$	-						
Phase	6-Year Projected Plan						Projected 6-Year	
	2022	2023	2024	2025	2026	2027		
Project Expenditures:								
Design								
Right of Way								
Construction								
Total Expenditures	\$	-	\$	-	\$	-	\$	-
Revenue Sources:								
TIB Grant Revenue								
Grant Revenue (TBD)								
School Zone Camera Fees								
REET 1 (Gen. Fund Capital)								
REET 2 (Pub. Works Capital)								
Traffic Impact Fund								
Total Revenues		\$0		\$0		\$0		\$0
General Fund Impacts:		-		-		-		-

T-8 – Meridian Avenue East Preliminary Design (TIP No. 2)

Fund:

General Fund

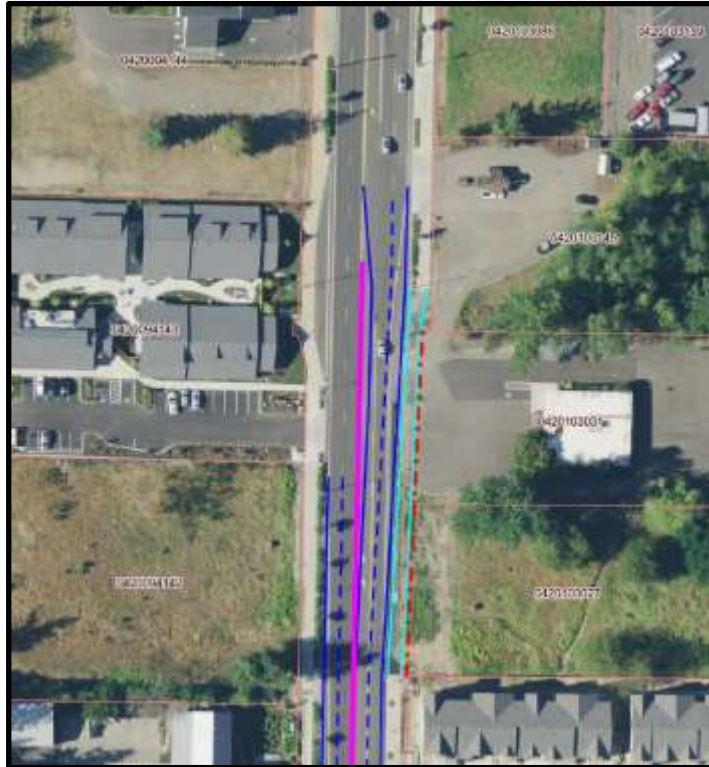
Project Category:

Transportation

Comprehensive Plan

Transportation Element

Project S-1



Project Description: As described in the current Comprehensive Plan, this project will be a “Complete corridor study and preliminary design of 3-lane cross-section and supporting intersection treatments” between 24th Street East and 36th Street East. However, the current regional transportation plan indicates WSDOT plans to extend the 5-lane cross-section from its current terminus at 24th to 36th, but funding for this work has been delayed by the legislature to the year 2035 and beyond.

An access management study was completed by the City in 2020, as there are additional safety concerns along the segment of Meridian Ave E south of 36th St E. The City is interested in closely coordinating efforts with WSDOT on improving this corridor without duplicating efforts or creating conflicts.

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.VIII:** Adequately fund the transportation system to meet current and future capital, maintenance and operational needs.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.

Service Impact: Evaluating AM-peak northbound capacity and PM-peak southbound capacity, coordinating with WSDOT on regional network impacts and local access needs.

Total 6-Year Project Budget: \$455,000

Funding Sources:

- Traffic Impact Fees
- Real Estate Excise Taxes

Critical Milestones:

- 2022 – Design / Planning

T-8							
Meridian Ave E. Preliminary Design (TIP No. 2)							
Total Project Budget:	\$ 455,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2022	2023	2024	2025	2026	2027	
Project Expenditures:							
Design	\$ 455,000						\$ 455,000
Right of Way							
Construction							
Total Expenditures	\$ 455,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 455,000
Revenue Sources:							
Grant Revenue (TBD)							
School Zone Camera Fees							
REET 1 (Gen. Fund Capital)	\$ 91,000						\$ 91,000
REET 2 (Pub. Works Capital)							
Traffic Impact Fund	\$ 364,000						\$ 364,000
Total Revenues	\$455,000	\$0	\$0	\$0	\$0	\$0	\$455,000
General Fund Impacts:	-	-	-	-	-	-	-

T-9 – Citywide Pedestrian Mobility and Safety Improvements (TIP No. 8)

Fund:

General Fund

Project Category:

Transportation

Comprehensive Plan Transportation Element Projects N-2, N-3, N-10



Project Description: This project attempts to address several of the projects listed in the current Comprehensive Plan, addressing various high priority pedestrian-oriented improvements. The City has received grant funding under this project from the Transportation Improvement Board (TIB) to complete gaps in the existing sidewalk network in the vicinity of 24th Street East and Meridian Avenue East, connecting recent developments with existing infrastructure along the Meridian Avenue East (SR-161) corridor.

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.III:** Provide clear and identifiable systems of walkways, sidewalks and trails.
- **T.V:** Promote programs to encourage carpooling, transit and non-motorized transportation.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.

Service Impact: Separate pedestrians from vehicular traffic in the busy town center corridor.

Total 6-Year Project Budget: \$450,000

Funding Sources:

- School Zone Camera Fees
- Traffic Impact Fees

Critical Milestones:

- 2022+ - Identify high-priority locations

T-9

Citywide Pedestrian Mobility and Safety Improvements (TIP No. 8)

Total Project Budget:	\$ 450,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2022	2023	2024	2025	2026	2027	
Project Expenditures:							
Design	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 90,000
Right of Way							
Construction	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 360,000
Total Expenditures	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 450,000
Revenue Sources:							
TIB Grant Revenue							
WSDOT Grant Revenue							
School Zone Camera Fees	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 360,000
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)							
Traffic Impact Fund	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 90,000
Total Revenues	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$450,000
General Fund Impacts:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

T-10 – Meridian Parallel Road Network Construction (TIP No. 11)

Fund:

General Fund

Project Category:

Transportation



Project Description: In an effort to encourage development of the overall Meridian Corridor, this project will annually review and identify critical segments of the Parallel Road Network for design and construction. This will help facilitate access and circulation along the corridor, in turn improving mobility and safety. At this time, the following priority segments have been identified:

- MCE-2: 104th Ave E (8th St E to 10th St E)
- MCE-7: 104th Ave E (16th St E to 18th St E)
- MCE-16: 106th Ave E (32nd St E to 36th St E)

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.II:** Develop a transportation system that enhances the delivery and transport of goods and services.
- **T.IV:** Support improved transit coverage and service throughout the region to improve mobility options for Edgewood.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.

Service Impact: Improves the movement of people and freight through the Meridian corridor by providing managed access to adjacent property.

Total 6-Year Project Budget: \$8,020,000

Funding Sources:

- Traffic Impact Fees
- Real Estate Excise Taxes
- General Fund

Critical Milestones:

- 2022 – Begin design/construction

T-10							
Meridian Parallel Road Network Constr. - Various Seg's (TIP No. 11)							
Total Project Budget:	\$ 8,020,000						
	<i>Focus on MCE-2 (\$2.55M), MCE-7 (\$1.67M), and MCE-16 (\$3.1M)...</i>						
Phase	6-Year Projected Plan						Projected 6-Year
	2022	2023	2024	2025	2026	2027	
Project Expenditures:							
Design	\$ 200,000	\$ 200,000	\$ 200,000	\$ 100,000			\$ 700,000
Right of Way							
Construction	\$ 750,000	\$ 2,500,000	\$ 2,500,000	\$ 1,570,000			\$ 7,320,000
Total Expenditures	\$ 950,000	\$ 2,700,000	\$ 2,700,000	\$ 1,670,000	\$ -	\$ -	\$ 8,020,000
Revenue Sources:							
TIB Grant Revenue							
Grant Revenue (TBD)							
School Zone Camera Fees							
REET 1 (Gen. Fund Capital)	\$ 380,000						\$ 380,000
REET 2 (Pub. Works Capital)		\$ 350,000	\$ 350,000	\$ 350,000			\$ 1,050,000
Traffic Impact Fund	\$ 570,000	\$ 1,620,000	\$ 1,620,000	\$ 1,002,000			\$ 4,812,000
Total Revenues	\$ 950,000	\$ 1,970,000	\$ 1,970,000	\$ 1,352,000	\$ -	\$ -	\$ 6,242,000
General Fund Impacts:	\$ -	\$ 730,000	\$ 730,000	\$ 318,000	\$ -	\$ -	\$ 1,778,000

T-11 – Meridian / Emerald Signal Improvements (TIP No. 12)

Fund:

General Fund

Project Category:

Transportation



Project Description: Add mast arms and improve vehicle detection to all non-split phasing of traffic movements.

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.II:** Develop a transportation system that enhances the delivery and transport of goods and services.
- **T.IV:** Support improved transit coverage and service throughout the region to improve mobility options for Edgewood.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.

Service Impact: Improves the movement of people and freight through the Meridian corridor by correcting a Level of Service deficiency.

Total 6-Year Project Budget: \$350,000

Funding Sources:

- Traffic Impact Fees

Critical Milestones:

- 2022 – Construction

T-11							
Meridian / Emerald Signal Improvements (TIP No. 12)							
Total Project Budget:	\$ 350,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2022	2023	2024	2025	2026	2027	
Project Expenditures:							
Design							
Right of Way							
Construction	\$ 350,000						\$ 350,000
Total Expenditures	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350,000
Revenue Sources:							
TIB Grant Revenue							
Grant Revenue							
School Zone Camera Fees							
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)							
Traffic Impact Fund	\$ 350,000						\$ 350,000
Total Revenues	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350,000
General Fund Impacts:	-	-	-	-	-	-	-

T-12 – 36th Street East Walkway Extension (TIP No. 13)

Fund:

General Fund

Project Category:

Transportation



Project Description: Design and construct a separated pedestrian pathway along 36th Street East, connecting the existing walkway that terminates at 110th Ave E to the proposed Community Park at Meridian Ave E. **An application was recently made to the Transportation Improvement Board for grant funding in 2022, and we expect a decision on the application soon.**

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.

Service Impact: Provides a continuous separated pedestrian walkway through a short gap encumbered by critical areas.

Total 6-Year Project Budget: \$735,100

Funding Sources:

- TIB Grant Revenues
- Traffic Impact Fees

Critical Milestones:

- 2022 – Design
- 2023 – Construction

T-12							
36th Street East Walkway Extension (TIP No. 13)							
Total Project Budget:	\$ 735,100						
Phase	6-Year Projected Plan						Projected 6-Year
	2022	2023	2024	2025	2026	2027	
Project Expenditures:							
Design	\$ 84,800						\$ 84,800
Right of Way							
Construction		\$ 650,300					\$ 650,300
Total Expenditures	\$ 84,800	\$ 650,300	\$ -	\$ -	\$ -	\$ -	\$ 735,100
Revenue Sources:							
TIB Grant Revenue	\$ 67,840	\$ 520,240					\$ 588,080
Grant Revenue (TBD)							
School Zone Camera Fees							
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)							\$ -
Traffic Impact Fund	\$ 16,960	\$ 130,060					\$ 147,020
Total Revenues	\$ 84,800	\$ 650,300	\$ -	\$ -	\$ -	\$ -	\$ 735,100
General Fund Impacts:	-	-	-	-	-	-	-

Parks

P-1 – Interurban Trail Phase III Design and Construction

Fund:

General Fund

Project Category:

Parks and Recreation

Parks, Recreation and

Open Space Plan

Project P-1



Project Description: Phase III involves the development of the Interurban Trail east of 114th Avenue East to West Valley Highway, in coordination with Transportation Project T-3 (feasibility assessment). This Phase of the Trail will be constructed in segments due to the environmental and geotechnical challenges the location presents. Some of the more challenging elements include steep slopes, Jovita Creek, a bridge, a collapsed tunnel and switchbacks to reach the valley floor below. An alternate alignment along Jovita Boulevard will also be considered, aligning with recent work in the City of Pacific along Stewart Road under SR 167. **Please note that current Park Impact Fee revenues alone are not adequate to fully fund this project, so grant funding will be required.**

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **CC.IV:** Protect and enhance Edgewood’s cultural, scenic, historical and natural attributes.
- **T.III:** Provide clear and identifiable systems of walkways, sidewalks and trails.
- **T.V:** Promote programs to encourage carpooling, transit and non-motorized transportation.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **PR.VI:** Build an interconnected system of multi-purpose, non-motorized paths and trails throughout the City that provides access to community facilities and regional transportation networks.

Service Impact: This project is needed to progress toward the level-of-service identified in the Comprehensive Plan.

Total 6-Year Project Budget: \$6,500,000

Funding Source:

- Park Impact Fees
- Grant Revenue (*to be determined*)

Critical Milestones:

- 2023—ROW Survey & Certification
- 2023/2024—Design Phase
- 2024+ — Construction Phase

P-1							
Interurban Trail Phase III Design / Construction							
Total Project Budget:	\$6,500,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2022	2023	2024	2025	2026	2027	
Project Expenditures:							
Feasibility							
ROW/Environmental							
Design		\$ 200,000					\$ 200,000
Construction			\$ 4,000,000	\$ 2,300,000			\$ 6,300,000
Total Expenditures	\$ -	\$ 200,000	\$ 4,000,000	\$ 2,300,000	\$ -	\$ -	\$ 6,500,000
Revenue Sources:							
Grant Revenue			\$ 3,200,000	\$ 1,840,000			
Capital Parks Reserves							
Park Impact Fee		\$ 200,000	\$ 800,000	\$ 460,000			\$ 1,460,000
Total Revenues	\$0	\$200,000	\$4,000,000	\$2,300,000	\$0	\$0	\$1,460,000
General Fund Impacts:	-	-	-	-	-	-	-

P-2 – Miscellaneous Park Improvements

Fund:

General Fund

Project Category:

Parks and Recreation

Parks, Recreation and**Open Space Plan****Project P-9**

Project Description: Miscellaneous improvements and repairs will be made to existing parks, including parking areas, restrooms and shelters.

Applicable Comprehensive Plan Goals –

- **CC.IV:** Protect and enhance Edgewood’s cultural, scenic, historical and natural attributes.
- **PR.I:** Provide efficient and effective management of parks resources.
- **PR.III:** Develop a parks, recreation and open space system that builds on existing strengths and serves all residents of the community.
- **PR.IV:** Ensure park lands and facilities that are actively used by community members are safe and accessible.
- **PR.V:** Protect and manage natural areas for the enjoyment of current and future generations.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.

Service Impact: Improvements and repairs are necessary to maintain ongoing usability of existing parks.

Total 6-Year Project Budget: \$150,000

Funding Source:

- General Fund
- Non-Profit Donations

Critical Milestones:

- Annually – Park Needs Evaluated at the Start of Each Year.

P-2							
Miscellaneous Park Improvements							
Total Project Budget:	\$150,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2022	2023	2024	2025	2026	2027	
Project Expenditures:							
Masterplan							
Design							
Construction	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 150,000
Total Expenditures	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 150,000
Revenue Sources:							
RCO Grant Revenue							
Grant Revenue							
Capital Parks Reserves							
Park Impact Fee							
REET1							\$ -
Total Revenues	\$0	\$0	\$0	\$0	\$0	\$0	\$0
General Fund Impacts:	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 150,000

P-3 – Edgewood Multi-Modal Trail Loop (8th Street East / 122nd Avenue East / 24th Street East)

Fund:

General Fund

Project Category:

Parks and Facilities

Parks, Recreation and

Open Space Plan

Project P-4



Project Description: As described in the adopted Parks, Recreation and Open Space Plan, this project will “Construct a safe route for pedestrians and bicyclists from Meridian Ave N and 8th St E, to 8th St E and 122nd Ave E, to 122nd Ave E and 24th St E, to 24th St E and Meridian Ave N.”

Applicable Comprehensive Plan Goals –

- **CC.IV:** Protect and enhance Edgewood’s cultural, scenic, historical and natural attributes.
- **T.III:** Provide clear and identifiable systems of walkways, sidewalks and trails.
- **T.V:** Promote programs to encourage carpooling, transit and non-motorized transportation.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **PR.VI:** Build an interconnected system of multi-purpose, non-motorized paths and trails throughout the City that provides access to community facilities and regional transportation networks.

Service Impact: Trails have been identified as a needed City resource in order to meet the goals identified within the adopted Comprehensive Plan.

Total 6-Year Project Budget: \$1,860,000

Funding Sources:

- School Zone Camera Fees
- Traffic & Park Impact Fees
- Grant Revenues (*to be determined*)
- General Fund

Critical Milestones:

- 2022 – Complete Design
- 2023+ – Land/Right of Way Acquisition and Construction

P-3							
Edgewood Multi-Modal Trail Loop (8th, 122nd, 24th)							
Total Project Budget:	\$1,860,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2022	2023	2024	2025	2026	2027	
Project Expenditures:							
Master Plan							
Design	\$ 160,000						\$ 160,000
Construction		\$ 1,700,000					\$ 1,700,000
Total Expenditures	\$ 160,000	\$ 1,700,000	\$ -	\$ -	\$ -	\$ -	\$ 1,860,000
Revenue Sources:							
REET 1 (Gen. Fund Capital)							\$ -
REET 2 (Pub. Works Capital)							\$ -
Grant Revenue (TBD)		\$ 500,000					\$ 500,000
School Zone Camera Fees	\$ 40,000	\$ 140,000					\$ 180,000
Traffic Impact Fee	\$ 32,000	\$ 340,000					\$ 372,000
Park Impact Fee	\$ 50,000	\$ 470,000					\$ 520,000
Total Revenues	\$122,000	\$1,450,000	\$0	\$0	\$0	\$0	\$1,572,000
General Fund Impacts:	\$ 38,000	\$ 250,000	-	-	-	-	\$ 288,000

P-4 – Nelson Farm - Farmhouse Remodel / Evaluation

Fund:

General Fund

Project Category:

Parks and Recreation

Parks, Recreation and Open Space Plan

Project P-10



Project Description: The farmhouse located at the Nelson Farm Park is currently not being used for any purposes. The 1,300 square foot house was built in 1920 and remodeled in 1952.

This project contemplates updating the plumbing and electrical systems and modifying the entrance and restroom for ADA accessibility at the farmhouse. Reroofing the garage and adding a parking area are also being considered. The farmhouse could be used as meeting space for park related groups and/or projects, and also as an information center for future activities at the Nelson Farm Park.

Due to various other projects and delays due to the COVID-19 pandemic, this project was unable to start in 2020 as originally planned.

Applicable Comprehensive Plan Goals –

- **CC.IV:** Protect and enhance Edgewood’s cultural, scenic, historical and natural attributes.
- **PR.I:** Provide efficient and effective management of parks resources.
- **PR.III:** Develop a parks, recreation and open space system that builds on existing strengths and serves all residents of the community.
- **PR.IV:** Ensure park lands and facilities that are actively used by community members are safe and accessible.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Redevelopment should meet the changing needs in the community and promote safety and accessibility as primary considerations.

Total 6-Year Project Budget: \$55,000

Funding Source:

- Park Impact Fees
- Non-Profit Donations

Critical Milestones:

- 2022 – Evaluation to determine Scope of Work and Budget

P-4							
Nelson Farmhouse Remodel Eval.							
Total Project Budget:	\$55,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2022	2023	2024	2025	2026	2027	
Project Expenditures:							
Master Plan	\$ 55,000						\$ 55,000
Design							
Construction							
Total Expenditures	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,000
Revenue Sources:							
Grant Revenue							
RCO Grant Revenue							
Park Impact Fee	\$ 55,000						\$ 55,000
Total Revenues	\$55,000	\$0	\$0	\$0	\$0	\$0	\$55,000
General Fund Impacts:	-	-	-	-	-	-	-

P-5 – Nelson Nature Park Rehabilitation

Fund:

General Fund

Project Category:

Parks and Recreation



Project Description: This site has experienced tree issues in recent years, with long-standing maples dying and becoming dangerous. An effort was started in 2021 to establish a rehabilitation planting plan, and this project would fund the implementation of this plan, as well as repairing the existing paved walking trails.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **CC.IV:** Protect and enhance Edgewood’s cultural, scenic, historical and natural attributes.
- **PR.I:** Provide efficient and effective management of parks resources.
- **PR.III:** Develop a parks, recreation and open space system that builds on existing strengths and serves all residents of the community.
- **PR.IV:** Ensure park lands and facilities that are actively used by community members are safe and accessible.
- **PR.V:** Protect and manage natural areas for the enjoyment of current and future generations.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Repairing the trails and replanting the natural areas of the park will ensure this park’s legacy is retained.

Total 6-Year Project Budget: \$150,000

Funding Source:

- General Fund
- Non-Profit Donations

Critical Milestones:

- 2022 – Construction

P-5							
Nelson Nature Park Rehabilitation							
Total Project Budget:	\$150,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2022	2023	2024	2025	2026	2027	
Project Expenditures:							
Design							
Construction	\$ 150,000						\$ 150,000
Total Expenditures	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Revenue Sources:							
Park Impact Fee							
Capital Parks Reserves							
RCO Grant Revenue							
Total Revenues	\$0	\$0	\$0	\$0	\$0	\$0	\$0
General Fund Impacts:	\$ 150,000	-	-	-	-	-	\$ 150,000

P-6 – Citywide Park Land Acquisition

Fund:

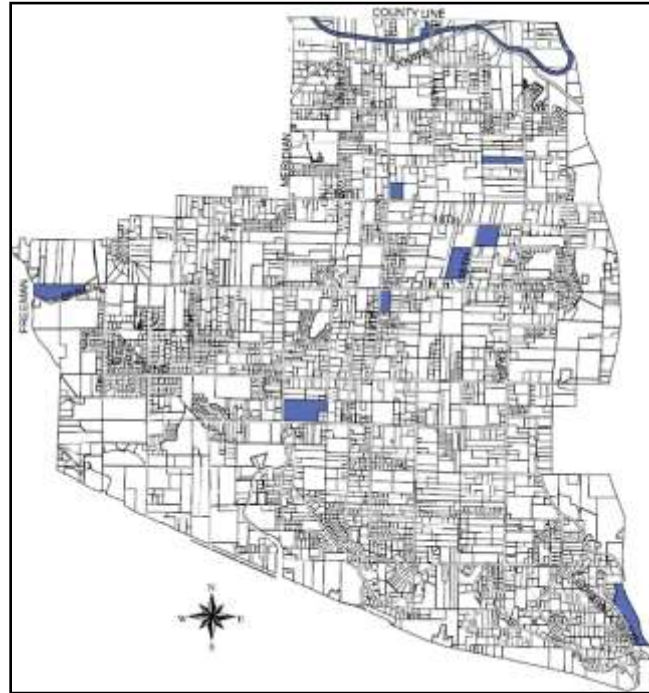
General Fund

Project Category:

Parks and Recreation

Parks, Recreation and Open Space Plan

Project P-11



Project Description: The intent of this project is to plan for the acquisition and preservation of land for future parks and recreational uses in advance of development, in an effort to ensure affordable land prices and a choice of sites. Priority areas identified in the Parks, Recreation and Open Space Plan are “*west of Meridian Ave E and in Sumner Heights.*”

Property owners in Edgewood are encouraged to donate or sell property at a reduced rate to be used for future parks and open space. Land Acquisition identified in the CIP provides funds for future purchases.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **NA.IV:** Protect and enhance fish and wildlife habitat.
- **NA.V:** Minimize risks to people, property and the environment posed by geological and flood hazard areas.
- **CC.IV:** Protect and enhance Edgewood’s cultural, scenic, historical and natural attributes.
- **PR.III:** Develop a parks, recreation and open space system that builds on existing strengths and serves all residents of the community.
- **PR.V:** Protect and manage natural areas for the enjoyment of current and future generations.

Service Impact: This project is needed to progress toward the level-of-service identified in the Comprehensive Plan.

Total 6-Year Project Budget: \$300,000

Funding Source:

- Park Impact Fees

Critical Milestones:

- Annual Planning of Land Acquisition Opportunities

P-6							
Land Acquisition							
Total Project Budget:	\$300,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2022	2023	2024	2025	2026	2027	
Project Expenditures:							
Design							
Land Acquisition	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
Total Expenditures	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
Revenue Sources:							
Conservation Futures							
Grant Revenue							
Surface Water Fees							
Park Impact Fee	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
REET 2 (Pub. Works Capital)							
Capital Parks Reserves							
Total Revenues	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$300,000
General Fund Impacts:	-	-	-	-	-	-	-

P-7 – Edgemont Park Improvements

Fund:

General Fund

Project Category:

Parks and Recreation

Parks, Recreation and Open Space Plan

Project P-2



Project Description:

As described in the adopted Parks, Recreation and Open Space Plan, this project will fund “new playground equipment and path connection east along 24th to Nelson Parks”. The path connection would be constructed in coordination with Parks Project P-3: Edgewood Multi-Modal Trail Loop. **This budget includes replacement of the existing, aging playground equipment and minor upgrades to the restroom.** Additional capacity improvements may be considered on the Edgemont Park property, budget dependent.

Applicable Comprehensive Plan Goals –

- **CC.II:** Promote the creation of highly usable public spaces that maintain community character and increase public safety.
- **CC.IV:** Protect and enhance Edgewood’s cultural, scenic, historical and natural attributes.
- **PR.I:** Provide efficient and effective management of parks resources.
- **PR.III:** Develop a parks, recreation and open space system that builds on existing strengths and serves all residents of the community.
- **PR.IV:** Ensure park lands and facilities that are actively used by community members are safe and accessible.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.

Service Impact: Edgemont Park is one of few active recreation facilities in the City, being the community’s “go-to” gathering spot situated near the Town Center and Edgemont Junior High. As population continues to grow, there is an increasing need for new active recreation opportunities at this site.

Total 6-Year Project Budget: \$275,000

Funding Sources:

- Park Impact Fees (10%)
- Real Estate Excise Taxes (REET)

Critical Milestones:

- 2021/2022 – Design / Construction

Edgemont Park Improvements

Total Project Budget:	\$275,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2022	2023	2024	2025	2026	2027	
Project Expenditures:							
Design	\$ 25,000						\$ 25,000
Construction	\$ 250,000						\$ 250,000
Total Expenditures	\$ 275,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 275,000
Revenue Sources:							
Conservation Futures							
Grant Revenue							
Surface Water Fees							
Park Impact Fee	\$ 25,000						\$ 25,000
REET 2 (Pub. Works Capital)	\$ 250,000						\$ 250,000
Capital Parks Reserves							
Total Revenues	\$275,000	\$0	\$0	\$0	\$0	\$0	\$275,000
General Fund Impacts:	-	-	-	-	-	-	-

P-8 – Mortenson Farm Passive Recreation Trail

Fund:
General Fund

Project Category:
Parks and Recreation

**Parks, Recreation and
Open Space Plan
Project P-5**



Project Description:

As described in the adopted Parks, Recreation and Open Space (PROS) Plan, this project will “construct a loop trail around stormwater facility”. As depicted in the PROS Plan Appendix, the trail would be situated near the existing stream and along the slopes on the perimeter of the property. Connections to nearby residential developments to the north and south are also desired.

As a part of Surface Water Project SW-2, the City has coordinated with the Washington State Department of Transportation (WSDOT) regarding the use of the property as a wetland impact mitigation site for the construction of SR 167 (*Phase 1 construction tentatively begins in 2021*). **Design and construction of the loop trail is set to begin after WSDOT’s work has been completed and the property is returned to the City, which at this time is expected to be sometime around the year 2035.**

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **CC.IV:** Protect and enhance Edgewood’s cultural, scenic, historical and natural attributes.
- **PR.III:** Develop a parks, recreation and open space system that builds on existing strengths and serves all residents of the community.
- **PR.IV:** Ensure park lands and facilities that are actively used by community members are safe and accessible.
- **PR.V:** Protect and manage natural areas for the enjoyment of current and future generations.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.

Service Impact: Development of this trail will facilitate public access to existing City-owned property and provide a nature escape for nearby residents.

Total 6-Year Project Budget: N/A

Funding Sources:

- Park Impact Fees

Critical Milestones:

- 2035 – Property Returned
- 2035+ – Design / Construction

P-8							
Mortenson Farm Trail							
Total Project Budget:	\$0						
Phase	6-Year Projected Plan						Projected 6-Year
	2022	2023	2024	2025	2026	2027	
Project Expenditures:							
Design						\$ -	\$ -
Construction						\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Sources:							
Conservation Futures							
Grant Revenue							
Surface Water Fees							
Park Impact Fee						\$ -	\$ -
REET 2 (Pub. Works Capital)							
Capital Parks Reserves							
Total Revenues	\$0	\$0	\$0	\$0	\$0	\$0	\$0
General Fund Impacts:	-	-	-	-	-	-	-

P-9 – Wolf Point Passive Recreation Trail

Fund:

General Fund

Project Category:

Parks and Recreation

Parks, Recreation and Open Space Plan Project P-8



Project Description:

As described in the adopted Parks, Recreation and Open Space (PROS) Plan, this project will “construct a trail through the plat between 36th St E and the southern City limits.” The Wolf Point project received Preliminary Subdivision approval in March 2019, Site Development construction started in 2021, and trail construction is expected in 2022.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **CC.IV:** Protect and enhance Edgewood’s cultural, scenic, historical and natural attributes.
- **PR.III:** Develop a parks, recreation and open space system that builds on existing strengths and serves all residents of the community.
- **PR.IV:** Ensure park lands and facilities that are actively used by community members are safe and accessible.
- **PR.V:** Protect and manage natural areas for the enjoyment of current and future generations.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.

Service Impact: Development of this trail will provide a nature escape for nearby residents and connectivity from the valley to the plateau.

Total 6-Year Project Budget: \$450,000

Funding Sources:

- Park Impact Fees
- *Developer Contribution?*

Critical Milestones:

- 2022 – Design / Construction

P-9							
Wolf Point Trail							
Total Project Budget:	\$450,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2022	2023	2024	2025	2026	2027	
Project Expenditures:							
Design	\$ 75,000						\$ 75,000
Construction	\$ 375,000						\$ 375,000
Total Expenditures	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 450,000
Revenue Sources:							
Conservation Futures							
Grant Revenue							
Surface Water Fees							
Park Impact Fee	\$ 450,000						\$ 450,000
REET 2 (Pub. Works Capital)							
Capital Parks Reserves							
Total Revenues	\$450,000	\$0	\$0	\$0	\$0	\$0	\$450,000
General Fund Impacts:	-	-	-	-	-	-	-

Sanitary Sewer

SS-1 – General Sewer Plan Update (Sanitary Sewer Comprehensive Plan)

Fund:

Sewer Fund

Project Category:

Sanitary Sewer



Project Description:

The General Sewer Plan (GSP) was adopted by Council in 2007 and construction was completed for a large portion of the Phase I Sewer System through LID No. 1 in 2011. In 2019 the Council approved a contract with Gray & Osborne to update the GSP.

This project will update the GSP to reflect the actual project that was constructed and plan for future expansion of Phase II and Phase III. *The budget presented herein represents the anticipated remaining cost.*

Applicable Comprehensive Plan Goals –

- **NA.II:** Protect and enhance water quality.
- **LU.III:** Promote development that respects and preserves the natural environment.
- **CC.IV:** Protect and enhance Edgewood's cultural, scenic, historical and natural attributes.
- **H.I:** Ensure new housing development supports City and regional growth plans.
- **U.I:** Ensure the location and design of utility facilities meets the community's needs.
- **U.II:** Support the provision of quality utility services that are reliable, efficient and financially and environmentally sustainable.
- **U.III:** Work with regional partners to address regional utility issues.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.

Service Impact: Future development in the City is limited by the lack of wastewater facilities.

Total 6-Year Project Budget: \$30,000

Funding Source:

- Capital Sewer Fund

Critical Milestones:

- 2019 to 2022 – Plan Update

SS-1							
General Sewer Plan Update							
Total Project Budget:	\$30,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2022	2023	2024	2025	2026	2027	
Project Expenditures:							
Plan Update	\$ 30,000						\$ 30,000
Total Expenditures	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Revenue Sources:							
Grant Revenue							
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)							
Sewer Fees	\$ 30,000						\$ 30,000
Total Revenues	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
General Fund Impacts:	-	-	-	-	-	-	-
Total Impact	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SS-2 – Wetland Mitigation - Northwood Elementary School Mitigation Site (LID No. 1)

Fund:
Sewer Fund

**Project
Category:**
Sewer



Project Description:

The Sanitary Sewer LID #1 project included the placement of a sewer line through a wetland buffer near Northwood Elementary School, located on property owned by the Puyallup School District. As a result of the line placement, some unavoidable impacts to wetland buffers occurred.

As a significant amount of time has passed since the LID #1 project, the wetland area has been re-evaluated for impacts and mitigation needs, and staff anticipates coordination with a private developer on satisfying this long-standing obligation.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **NA.IV:** Protect and enhance fish and wildlife habitat.
- **LU.III:** Promote development that respects and preserves the natural environment.
- **CC.IV:** Protect and enhance Edgewood's cultural, scenic, historical and natural attributes.
- **U.I:** Ensure the location and design of utility facilities meets the community's needs.
- **U.II:** Support the provision of quality utility services that are reliable, efficient and financially and environmentally sustainable.

Service Impact: Project was a result of impacts associated with the original construction of the Sewer system. Mitigation is required in order to compensate for project impacts on an existing wetland buffer.

Total 6-Year Project Budget: \$55,000

Funding Source:

- Capital Sewer Fund

Critical Milestones:

- 2021 – Evaluation / Coordination
- 2022 – Installation (*by developer*)

SS-2							
Wetland Mitigation - Northwood Elementary (LID No. 1)							
Total Project Budget:	\$55,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2022	2023	2024	2025	2026	2027	
Project Expenditures:							
Design							
Construction	\$ 55,000						\$ 55,000
Total Expenditures	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,000
Revenue Sources:							
Developer Fees							
Grant Revenue							
LID Costs							
Sewer Fees	\$ 55,000						\$ 55,000
Total Revenues	\$55,000	\$0	\$0	\$0	\$0	\$0	\$55,000
General Fund Impacts:	-	-	-	-	-	-	-

Public Facilities

PF-1 – Citywide Information Technology (IT) / Security Upgrades

Fund:

General Fund

Project Category:

Capital / Public Facilities



Project Description: Upgrade security and communications infrastructure at City Hall and park facilities. Project may include, but is not limited to, installation of security cameras, wireless internet access (public Wi-Fi), remote access locks, intelligent lighting, and variable message signs.

Applicable Comprehensive Plan Goals –

- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.
- **CF.IV:** Design and locate capital facilities with features and characteristics that support the environment, energy efficiency, aesthetics, technological innovation, cost-effectiveness and sustainability.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Infrastructure at City Hall and park facilities is in need of updates and improvements, and additional security measures are necessary to protect the properties.

Total 6-Year Project Budget: \$150,000

Funding Sources:

- Real Estate Excise Taxes (REET)

Critical Milestones:

- 2021/2022 – Design / Identify Needs
- 2022-2024 - Construction

PF-1							
Citywide IT/Security Upgrades							
Total Project Budget:	\$150,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2022	2023	2024	2025	2026	2027	
Project Expenditures:							
Design							
Construction	\$ 50,000	\$ 50,000	\$ 50,000				\$ 150,000
Total Expenditures	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 150,000
Revenue Sources:							
Developer Fees							
Grant Revenue							
REET 1 (Gen. Fund Capital)	\$ 50,000	\$ 50,000	\$ 50,000				\$ 150,000
REET 2 (Pub. Works Capital)							
Total Revenues	\$50,000	\$50,000	\$50,000	\$0	\$0	\$0	\$150,000
General Fund Impacts:	-	-	-	-	-	-	-

PF-2 – Civic Center Campus Improvements

Fund:
General Fund

Project Category:
Capital / Public Facilities



Project Description: Constructed in 2009, the Civic Center Campus has been home to City Hall and gravel walking trails. In recent years, City Hall has reached staffing capacity, and the grounds are in need of improvements. This project will evaluate and investigate potential improvements, initiate some design work, and prepare for work in future years. Some needs already identified include security fencing for the police department, landscape vegetation management and revisions, and expansion of indoor office spaces.

Applicable Comprehensive Plan Goals –

- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.
- **CF.IV:** Design and locate capital facilities with features and characteristics that support the environment, energy efficiency, aesthetics, technological innovation, cost-effectiveness and sustainability.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Originally built over 10 years ago, the campus is in need of aesthetic updates and improved public engagement opportunities.

Total 6-Year Project Budget: TBD
(Up to \$150,000 for initial investigations, projects and design work)

Funding Sources:

- Real Estate Excise Taxes (REET)

Critical Milestones:

- 2021 – Initial investigations and design
- 2022 – Initial projects

PF-2							
Civic Center Campus Improvements							
Total Project Budget:	TBD						
Phase	6-Year Projected Plan						Projected 6-Year
	2022	2023	2024	2025	2026	2027	
Project Expenditures:							
Design	\$ -	TBD	TBD	TBD	TBD	TBD	\$ -
Construction	\$ 150,000	TBD	TBD	TBD	TBD	TBD	\$ 150,000
Total Expenditures	\$ 150,000	TBD	TBD	TBD	TBD	TBD	TBD
Revenue Sources:							
Developer Fees							
Grant Revenue							
REET 1 (Gen. Fund Capital)	\$ 150,000	TBD	TBD	TBD	TBD	TBD	\$ 150,000
REET 2 (Pub. Works Capital)							
Total Revenues	\$150,000	\$0	\$0	\$0	\$0	\$0	\$150,000
General Fund Impacts:	-	-	-	-	-	-	-

PF-3 – Public Works Service Facility

Fund:

General Fund

Project Category:

Capital / Public Facilities



Project Description:

The City of Edgewood has historically relied on Pierce County Public Works crews to perform any and all functions needed. With a rapidly growing population and increased demand for quick response, the City needs a local public works yard. In 2018 the City acquired property adjacent to the City Hall campus to serve as an interim yard, having an existing secured outdoor storage area and small garage. The Public Works Department anticipates outgrowing this location in the near future.

To operate most efficiently, the Public Works Department envisions a permanent facility that is laid out similarly to the Mountain View – Edgewood Water Company's site (pictured above). The goal is to evaluate candidate sites for a permanent facility by early 2022. While the northeast corner of the 36th & Meridian Park property has been looked at, since it is already owned by the City, other sites are also being considered.

\$100,000 is the proposed budget for 2022 to complete site evaluations and prepare a preliminary facility design.

Applicable Comprehensive Plan Goals –

- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.
- **CF.IV:** Design and locate capital facilities with features and characteristics that support the environment, energy efficiency, aesthetics, technological innovation, cost-effectiveness and sustainability.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: As the City's population grows, the need for local Public Works operations increases. Developing this long-term solution is critical to maintaining a high level of service.

Total 6-Year Project Budget: TBD

Funding Sources:

- Real Estate Excise Taxes (REET)
- General Funds

Critical Milestones:

- 2022 – Evaluate Site(s), Design
- 2023+ – Construction

PF-3							
Public Works Service Facility							
Total Project Budget:	\$100,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2022	2023	2024	2025	2026	2027	
Project Expenditures:							
Design	\$ 100,000						\$ 100,000
Construction		TBD					\$ -
Total Expenditures	\$ 100,000	TBD	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Revenue Sources:							
PWTF Loan		TBD					\$ -
Grant Revenue							
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)	\$ 100,000						\$ 100,000
Total Revenues	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
General Fund Impacts:	-	-	-	-	-	-	-



**City Of Edgewood
Council Agenda Summary Sheet**

Subject: AB21-0604 – a motion approving Resolution 21-0604 Chrisella Rd. Alternative Analysis	Agenda Item #: 6.B
	For Agenda of: 11/9/2021
	Prepared by: Jeremy Metzler
Attachments (list): 1. Chrisella Road Alternatives Assessment Memo - Final 2. Resolution - Chrisella Road Alternatives	
Approval of Materials: Jeremy Metzler Rachel Pitzel 11/4/2021 Dave Gray 11/4/2021 Daryl Eidinger 11/4/2021	Expenditure Required: TBD
	Amount Budgeted: N/A
	Timeline: 11/09/2021 RCM

Summary Statement:

The City's on-call traffic engineering consultant, Transpo Group, completed the attached study of design alternatives to alleviate concerns related to pedestrian and driver safety, multimodal connectivity and traffic operations at the existing intersection of Meridian Ave E (SR-161), 36th St E and Chrisella Rd E. The four alternatives evaluated were: 1) No-Build, 2) Realignment of Chrisella Rd E, 3) 5-leg Roundabout, and 4) Traffic Signal Modification with Minor Realignment. Based on the attached analysis, Alternative 2 (Realignment) scored highest, but all the alternatives scored very closely.

A public hearing was held June 22, 2021, where several public comments were received. A Transportation Open House was held on October 28, 2021, where additional questions and comments were received. Following last week's study session discussion, staff understands Council prefers to disconnect Chrisella Rd E, leaving 36th and Meridian as a four-leg intersection. The attached resolution, hereby presented for consideration, would affirm the Council's preference of Alternative 2 (realignment of Chrisella).

Item History:

06/15/2021 SS
06/22/2021 RCM PH
06/29/2021 SS
11/02/2021 SS

Recommended Action:

MOTION to adopt **AB21-0604** – a motion approving Resolution 21-0604 Chrisella Rd. Alternative Analysis

Fiscal Note/Consideration:

Alternative 2 (Realignment of Chrisella Rd E) is one of the alternatives described in recent updates to the City's Comprehensive Plan, including the Functional Classification System and Meridian Corridor Collector Street Classifications maps, as well as the Transportation Projects and Programs list. Therefore, said work could be considered in the proposed Capital Improvement Plan (CIP) under Project T-10 - Meridian Parallel Road Network Construction (TIP No. 11), which could be funded in part by Traffic Impact Fees. **The current draft 2022-2027 CIP does not include any funds for a project that may result from this discussion.**

MEMORANDUM

Date:	April 28, 2021	TG:	18149.00
To:	Jeremy Metzler, Public Works Director, City of Edgewood		
From:	Brett Schock, PE, AICP, RSP2i, Transpo Group		
Subject:	36th Street E/Chrisella Road E/SR 161 (Meridian Ave E) Alternatives Evaluation		

The City of Edgewood is seeking to alleviate concerns related to pedestrian and driver safety, multimodal connectivity and traffic operations at the existing intersection of 36th Street E, Chrisella Road E, and SR 161 (Meridian Ave E). Several alternatives are being evaluated and the following memorandum documents an alternatives assessment at the intersection.

Evaluation Summary

The purpose of the alternatives evaluation is to further assist the City in evaluating the preferred approach to addressing safety, connectivity, and traffic operations at the existing intersection. The four alternatives that were evaluated are:

- **Alternative 1: No-Build**
Alternative 1 makes no changes and maintains the existing configuration at the intersection.
- **Alternative 2: Realignment of Chrisella Road E**
Alternative 2 relocates the roadway alignment of Chrisella Road E to a new stop-controlled tee intersection with 36th Street E approximately 400 feet east of the existing intersection. Chrisella Road E would deviate from the current alignment approximately 600 feet south of 36th Street E.
- **Alternative 3: 5-leg Roundabout**
Alternative 3 replaces the existing signalized intersection with a 5-leg roundabout. The roundabout would be a two-lane approach in the north/south direction. The east-west approaches and Chrisella Road E would remain single-lane approaches to the roundabout. Chrisella Road E would stay in the existing alignment, except for required deviations at the immediate approach to the roundabout.
- **Alternative 4: Traffic Signal Modification with Minor Realignment**
Alternative 4 realigns the northern 100 feet of Chrisella Road E, relocating the northwestbound approach, the southbound entry and northbound right turns from Meridian Avenue E. Chrisella Road E is provided with a dedicated traffic signal phase and added signal heads. The east-west phases for 36th Street E would also be split to accommodate the realigned approach of Chrisella Road E.

Each of the four alternatives were compared on the basis of criteria that align with the City's goals for the study of a realignment of Chrisella Road E. The criteria were discussed with City Staff for input and equally weighted. Criteria include:

- Traffic Operations
- Traffic Safety
- Pedestrian Connectivity and Safety
- Property Impacts
- Coordination with the City's Parallel Roads Ordinance

- Project Costs

The assessment of alternatives against the criteria identified Alternative 2, the realignment of Chrisella Road E, as the preferred alternative to address the City's goals of addressing safety, connectivity and operations.

Existing Conditions

The existing 36th Street E, Chrisella Road E, and SR 161 (Meridian Ave E) intersection is signalized with approaches from the north and south (Meridian Ave E), east and west (36th Street E) and a fifth northwesterly approach (Chrisella Road E) in the southeast corner of the intersection. The southeastern movement to Chrisella Road E, perpendicular to 36th Street E, is stop controlled. Meridian Ave E has two lanes in the northbound direction and one lane in the southbound direction, with dedicated left turn lanes at the intersection. 36th Street E is a single lane in each direction. 36th Street E does not outlet west of Meridian Ave E.

The parcels south of 36th Street E on both sides of Meridian Ave E near the intersection are developed, with existing buildings and parking lots. 36th Street E east of Meridian Ave E is developed on the south side with a mix of residential and commercial properties, and currently undeveloped on the north. 36th Street E has large lot single family residential development on both sides west of Meridian Ave E. The parcels north of 36th Street E are generally undeveloped, but the northeast corner is being developed by the City into a new park as of the writing of this memo. Meridian Ave E is undeveloped south of 36th Street E, with steep topography and a winding horizontal alignment. Chrisella Road E is only developed on the east side with single family residential, and also has steep topography and a winding horizontal alignment.

The signal currently operates with protected lefts for the north/south approach and permissive lefts for the east/west approach. The existing signal system consists of single mast arms poles serving the southbound and westbound direction while the northbound and eastbound directions are served by a single double mast arm pole. Existing overhead utilities cross the intersection in the east/west direction and the north/south direction, with two poles near the intersection. The signal has pedestrian signal heads, but the pushbuttons are not fully APS.

Sidewalks are present at the southwest corner of the intersection and along the south side of 36th Street, with separated pathways to be constructed at the northeast corner in conjunction with the proposed park. There are marked crosswalks on the western, northern, and eastern legs of the intersection. The eastern crosswalk is 90 feet in length and crosses both the eastern leg of the intersection and the northwestern approach of Chrisella Road E, without provision of a pedestrian refuge area or physical barrier to Meridian Ave E. The existing design of the crosswalk leads to longer crossing times for pedestrians, and potential conflicts with vehicles turning left and right onto two different roadways. In particular, the left turn onto Chrisella Road E is very shallow, which could lead to higher turning speeds through the crosswalk.

Based on 2021 traffic volumes, the intersection operates at LOS C – meeting the City of Edgewood's LOS E or better standard for intersections along Meridian Avenue E. However, the stop-controlled approach of Chrisella Road E, directly east of the intersection may be impacted by westbound queues, which extend approximately 80 feet (three to four car lengths) from the intersection. This may result in difficulty turning left from Chrisella Road E to 36th Street E, which is the predominant move at this approach.

While there were no recorded collisions directly at the intersection between 2014 and 2018, there were several collisions along Chrisella Road E, directly south of the intersection along the

roadways horizontal curve. Two crashes involved drivers who were impaired, and two crashes involved drivers who were exceeding a reasonably safe speed.

Evaluation of Alternatives

To understand the high-level impacts, improvements, and areas of concern related to the intersection alternatives, several criteria were defined for evaluation. These criteria best capture the goals of the project in relation to existing concerns at the intersection as well as the desired future development of the surrounding area. The following section defines the evaluation criteria and summarizes the evaluation of each intersection alternative.

Evaluation Criteria

The evaluation methods for each criterion are described below.

Traffic Operations

PM peak hour levels of service (LOS), delays, queues and as applicable, volume-to-capacity (v/c) ratios were calculated for each intersection alternative, to determine each alternative's compliance with the City of Edgewood's LOS E or better standard for intersections along Meridian Avenue E and LOS D or better standard for all other intersections. As a basis for this analysis, 2021 existing volumes were grown by 1 percent annually to develop 2023 traffic volumes – the assumed project completion date.

For alternatives including signals and stop-controlled intersections, operations were evaluated using *Synchro 10* software and for alternatives including a roundabout, operations were evaluated using *Sidra 8*. Sidra model settings used for roundabout analyses were based on the guidelines in the *WSDOT Sidra Policy Settings*, October 2019.

In addition to LOS results, the potential for future traffic growth and the ability to address existing traffic operations concerns were considered in the evaluation.

Traffic Safety

Evaluation of traffic safety used crash data from the City's Local Road Safety Plan (LRSP) as a baseline and assessed each alternative based on Crash Modification Factors, priority risk factors from the LRSP and a qualitative assessment of safety impacts for each alternative.

Pedestrian Connectivity and Safety

Each alternative was evaluated based on its qualitative impact on pedestrian connectivity and safety, including improvements from existing conditions, connections to the existing and future roadway network and planned park, and proven safety countermeasures.

Property Impacts

Each alternative was evaluated based on the potential impacts to surrounding properties and associated right-of-way needs.

Coordination with the City's Parallel Roads Ordinance

The alternatives were evaluated based on their adherence with the City of Edgewood's Parallel Roads Ordinance, as updated in 2019, which was developed to address a vision for alternative access to parcels that would develop in the future, with frontage on Meridian Avenue. The primary goals of the ordinance are as follows:

1. Encouragement of efficient multimodal transportation systems
2. Balance the transportation needs of community and the region and maintain LOS
3. Limit access points to Meridian Avenue for safety and efficiency

Project Cost

The planning-level estimated cost, which is based on known project elements, and recent bid results, with lump sum estimates used to address elements that are not designed at the 10% level used for the concepts in the study, was used to compare each alternative. Costs were escalated to represent likely costs in 2023.

Alternatives Evaluation

Based on the above criteria, the four intersection alternatives were evaluated:

Alternative 1: No Build

Traffic operations would generally remain consistent with existing conditions. As such, Alternative 1 meets the City's LOS standards, but does not address westbound queues and the impacts to vehicles turning left onto 36th Street E from Chrisella Road E. Under this alternative there would be no implementation of traffic safety improvements, pedestrian connectivity and safety improvements, or measures to address the City's Parallel Road Ordinance. This alternative does not result in any impacts to adjacent properties and there are no associated project costs.

Alternative 2: Realignment of Chrisella Road E

This alternative involves relocating the roadway alignment of Chrisella Road E, through three parcels not currently designated as right of way, to a new tee intersection at 36th Street E approximately 400 feet east of the existing intersection. The proposed roadway cross section includes a single 12-foot lane in each direction with a 6-foot sidewalk behind the curb. The existing Chrisella Road E approach at the 36th Street E and Meridian Ave E intersection would be redesigned to remove the Chrisella Road E approach. The north end of the existing Chrisella Road E would be terminated in a cul-de-sac, hammerhead or other turnaround, north of the deviation point from the existing alignment, to serve the residents and emergency access along Chrisella Road E. The existing signalized intersection would be configured to a traditional four-legged intersection. A preliminary concept is provided in Attachment A.

Traffic Operations

Under Alternative 2, the intersection of Meridian Avenue and 36th Street E operates at LOS C, consistent with existing conditions. The realignment of Chrisella Road E results in a new stop-controlled intersection with 36th Street E approximately 400 feet east of the existing intersection. The new intersection would be side-street stop-controlled with the Chrisella Road approach operating at LOS B and free-flowing traffic along 36th Street E. The intersection would likely not meet warrants for an all-way stop. Both intersections meet the City's LOS standards, while also addressing westbound queues at the signal and the impacts to vehicles turning left onto 36th Street E from Chrisella Road E.

Traffic Safety

One of the high priority risk factors identified in the City's LRSP is the existing presence of sharp horizontal and vertical curves, such as those that exist along Chrisella Road E approaching 36th Street E/Meridian Avenue. The City has plans to implement hardscape improvements along Chrisella Road E south of the 36th Street to address existing issues, and the realignment of Chrisella Road E would further advance the effectiveness of these improvements by softening an existing sharp horizontal curve that has observed multiple crashes over the last several years.

Pedestrian Connectivity and Safety

The realigned segment of Chrisella Road E would include a 6-foot sidewalk, providing a dedicated pedestrian walkway where one does not currently exist. Additionally, a north-south crosswalk along 36th Street E would be installed to provide access to the planned park at the northeast corner of Meridian Avenue E and 36th Street E. The crosswalk would be recommended for enhancement with a Rectangular Rapid Flashing Beacon (RRFB) to increase safety, comfort and visibility for crossing pedestrians.

The existing intersection of Meridian Avenue/36th Street E would be redesigned such that the crosswalk along the eastern leg of the intersection is shortened and pedestrian connectivity at the intersection is improved. Additionally, APS pushbuttons would be installed at each corner.

Property Impacts

To construct Alternative 2, three properties (3621 Chrisella Road E, 3703 Chrisella Road E, and 10218 36th Street E) would be affected and approximately 42,000 square feet of right-of-way would need to be acquired. Relocations would be required as part of the right of way acquisition.

Coordination with City's Parallel Road Ordinance

While the realignment of Chrisella Road E is not directly defined in the recommended Parallel Road network, Alternative 2 effectively meets the goals of the ordinance by reducing direct access from Meridian Avenue.

Project Cost

The planning-level cost estimate for Alternative 2, escalated to 2023 costs is \$4,100,000.

Alternative 3: 5-leg roundabout

Alternative 3 removes the existing signalized intersection and replaces it with a 5-leg roundabout. The roundabout would consist of two-lane approaches in the north and south directions, and single lane approaches on other legs. Chrisella Road E would not be realigned with Alternative 3, except for the required changes to meet the roundabout entry point and deflection angles. A preliminary concept for Alternative 3 is included in Attachment A. As a 5-leg roundabout, access to Chrisella Road E is still restricted from some approaches, due to the circulation paths as shown in Attachment A. Removing the access to Chrisella Road entirely, and creating a 4-leg roundabout intersection could reduce property impacts and cost. A reduced size, 4-leg roundabout was not designed for this analysis.

Traffic Operations

The 5-leg roundabout is projected to operate at LOS A with a maximum v/c of 0.61 in the southbound direction. The design would adequately accommodate all 95th percentile vehicular queues. Overall, the intersection would experience improved vehicular operations over existing conditions.

Traffic Safety

Roundabouts are considered safer than traffic signals as they have fewer conflict points, lower speeds, and only require crossing one direction of traffic at a time. However, some of the safety benefits are diluted as additional legs are added to the roundabout; particularly if optimal entry angles aren't achievable, which is the case for the 5-leg roundabout alternative. A roundabout at the intersection would result in traffic safety improvements over existing conditions, but safety could be improved by considering other alternatives such as a 4-leg roundabout.

Pedestrian Connectivity and Safety

The roundabout alternative would provide significant safety improvements for pedestrians. Sidewalks, crosswalks and ADA-compliant curb ramps would be provided at the splitter islands

along all approaches, resulting in a pedestrian crossing along the southern leg where one does not currently exist and improved pedestrian connectivity.

Property Impacts

To construct Alternative 3, right-of-way would need to be acquired at all corners of the intersection, totaling approximately 29,000 square feet. Relocations may be avoidable, depending on the final layout of the Alternative 3 roundabout. In order to minimize impact to the existing properties on the southwest and southeast corners, the overall roundabout footprint would be shifted north. Notably, this would result in design impacts to the planned park at the northeast corner of the intersection. Addressing restricted access to some legs of a 5-leg roundabout would increase the size of the roundabout and property impacts. A 4-leg roundabout could reduce the impact.

Coordination with City's Parallel Road Ordinance

This alternative does not preclude the development of recommended parallel roadways; however, it does not further the goals of the ordinance.

Project Cost

The planning-level cost estimate for Alternative 3, as shown in Attachment A, escalated to 2023 costs is more than \$7,000,000. Eliminating the 5th leg of the intersection could reduce the size and cost of the roundabout by as much as 20%.

Alternative 4: Chrisella Road Traffic Signal Modification

Alternative 4 realigns approximately 100 feet of Chrisella Road E northbound approach such that the approach is brought into the signal at Meridian and 36th as a standalone roadway with a new, separate phase. For vehicles turning right onto 36th Street E from Chrisella Road E, a channelized, stop-controlled turn lane would be constructed on Chrisella Road E such that vehicles do not enter the signalized intersection. The pedestrian crossing along the eastern leg would be divided into two shorter crossings with improved delineation and northbound right turns onto Chrisella Road E would be restricted by physical channelization devices. A preliminary concept is included in Attachment A.

Traffic Operations

The 5-leg signalized intersection is projected to operate at LOS C. The intersection would meet the City's LOS standards, while also addressing impacts to vehicles turning left onto 36th Street E from Chrisella Road E by bringing the approach into the intersection; however, the addition of a standalone phase results in increased overall delay compared to existing conditions and increased delay for vehicles along SR 161. Additionally, a standalone phase for Chrisella Road E limits flexibility in signal timing adjustments to accommodate future growth.

Traffic Safety

While the alternative more actively controls vehicular traffic traveling to and from Chrisella Road E, a 5-legged signalized intersection has its own traffic safety considerations. It results in less efficient operations and creates additional conflict points within the intersection. Additionally, this alternative does not adequately address existing vertical sight distance challenges or the long distance between signal heads and the stop bars for vehicles traveling northbound. The northbound right-turn restriction, while addressing these conditions to an extent, also leads to the potential for violation by drivers used to make the turn, which could be a safety concern.

Pedestrian Connectivity and Safety

Alternative 4 addresses the existing crosswalk issue along the eastern leg of the intersection by bisecting the crosswalk and adding a pedestrian refuge space in the middle. This design also improves predictability at the intersection as it relates to vehicle-pedestrian conflict points. APS pushbuttons would be installed at each corner.

Property Impacts

Alternative 4 could be constructed within the existing right-of-way and would not result in impacts to adjacent properties. However, the design includes the restriction of northbound right turns onto Chrisella Road E which may impact access to small number of homes and businesses.

Coordination with City's Parallel Road Ordinance

Alternative 4 does not preclude the development of recommended parallel roadways; however, it does not further the goals of the ordinance.

Project Cost

The planning-level cost estimate for Alternative 4, escalated to 2023 costs is \$470,000.

Evaluation Matrix

To help select the most desirable alternative, a three-point scale was developed based on the information provided above for each alternative and the evaluation methodology for each criteria, as follows:

- Traffic Operations
 - Degradation from existing conditions – 1 point
 - Limited or no change from existing conditions – 2 points
 - Improvement from existing conditions – 3 points
- Traffic Safety + Pedestrian Connectivity and Safety
 - Limited or no change from existing conditions – 1 point
 - Minor improvement from existing conditions – 2 points
 - Significant improvement from existing conditions – 3 points
- Property Impacts
 - Significant ROW acquirement necessary – 1 point
 - Minor access impacts – 2 points
 - No access impacts or ROW needed – 3 points
- Parallel Road Ordinance
 - In opposition to ordinance – 1 point
 - Does not preclude, but does not support ordinance – 2 points
 - Meets at least one ordinance goal – 3 points
- Project Cost
 - Cost above \$1 million – 1 point
 - Cost below \$1 million – 2 points
 - No cost – 3 points

. A summary of the ranking for each alternative is shown in Table 1.

Table 1. High Level Evaluation of Alternatives

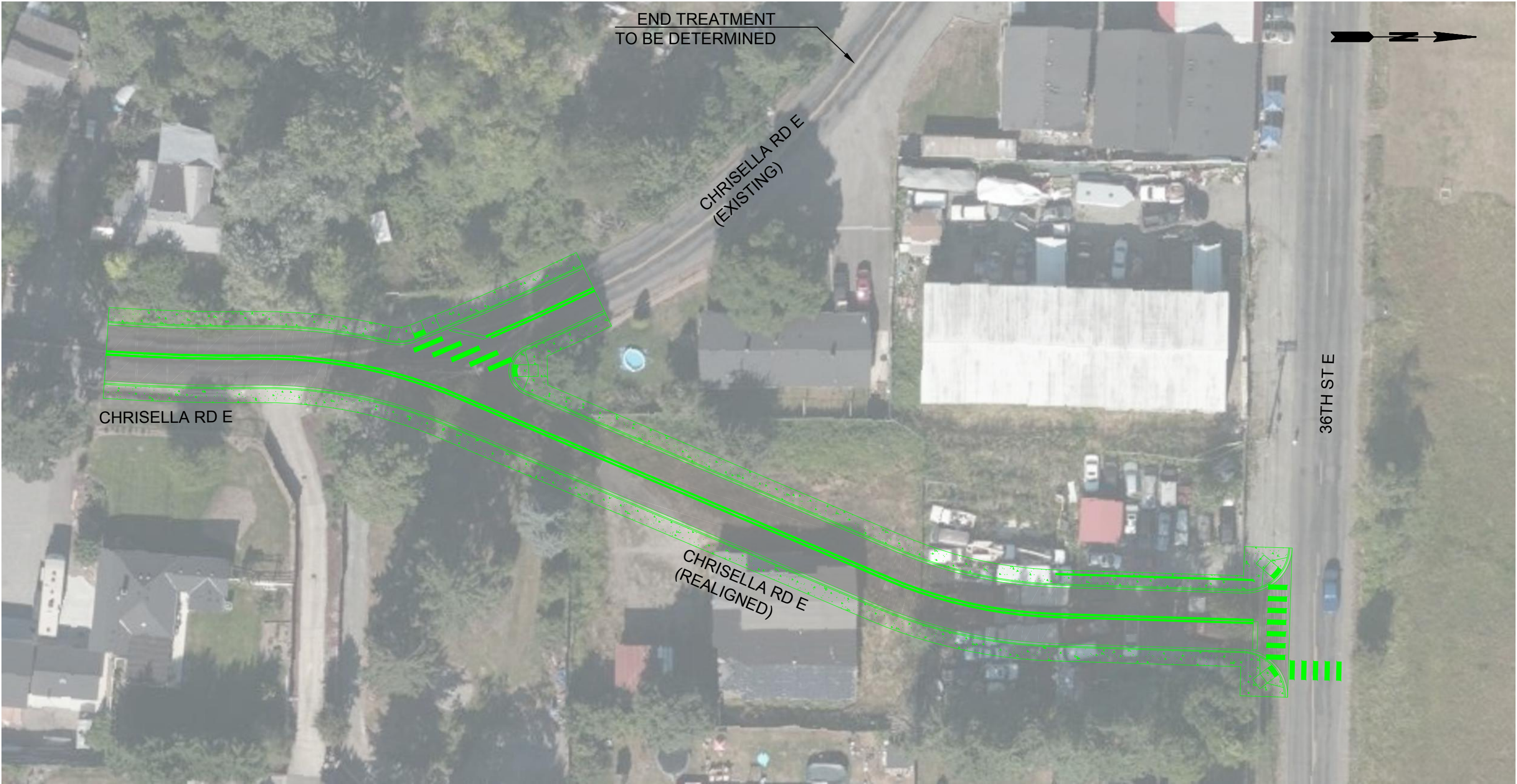
Alternative	Traffic Operations	Traffic Safety	Pedestrian Connectivity and Safety	Property Impacts	Parallel Roads Ordinance	Project Cost	Total
Alternative 1 <i>No Build</i>	2	1	1	3	2	3	12
Alternative 2 <i>Chrisella Realignment</i>	3	3	3	1	3	1	14
Alternative 3 <i>5-Leg Roundabout</i>	3	2	3	1	2	1	12
Alternative 4 <i>Traffic Signal Mod</i>	2	2	2	2	2	2	12

Selection of a Preferred Alternative

Based on the above analysis, the preferred alternative is Alternative 2, the realignment of Chrisella Road E in a new right of way. The preferred alternative meets the City's goals, and most satisfies the evaluation criteria. Most notably, the alternative addresses key vehicular and pedestrian safety concerns, while improving overall traffic operations. By realigning Chrisella Road E to the east of its existing location, left turns from Chrisella Road E to 36th Street E will no longer be impacted by vehicle queues leading up to the traffic signal, the existing horizontal curve along Chrisella Road E is significantly lessened, pedestrian safety and connectivity is improved at the intersection of Meridian Ave and 36th Street E by removing the Chrisella Road E approach, and additional pedestrian connectivity to the planned park is achieved,

Attachment A

Chrisella Road E Realignment Concepts



Alternative 2 - Chrisella Rd E / 36th St E / SR 161 (Meridian Ave E) Traffic Signal Modification Concept

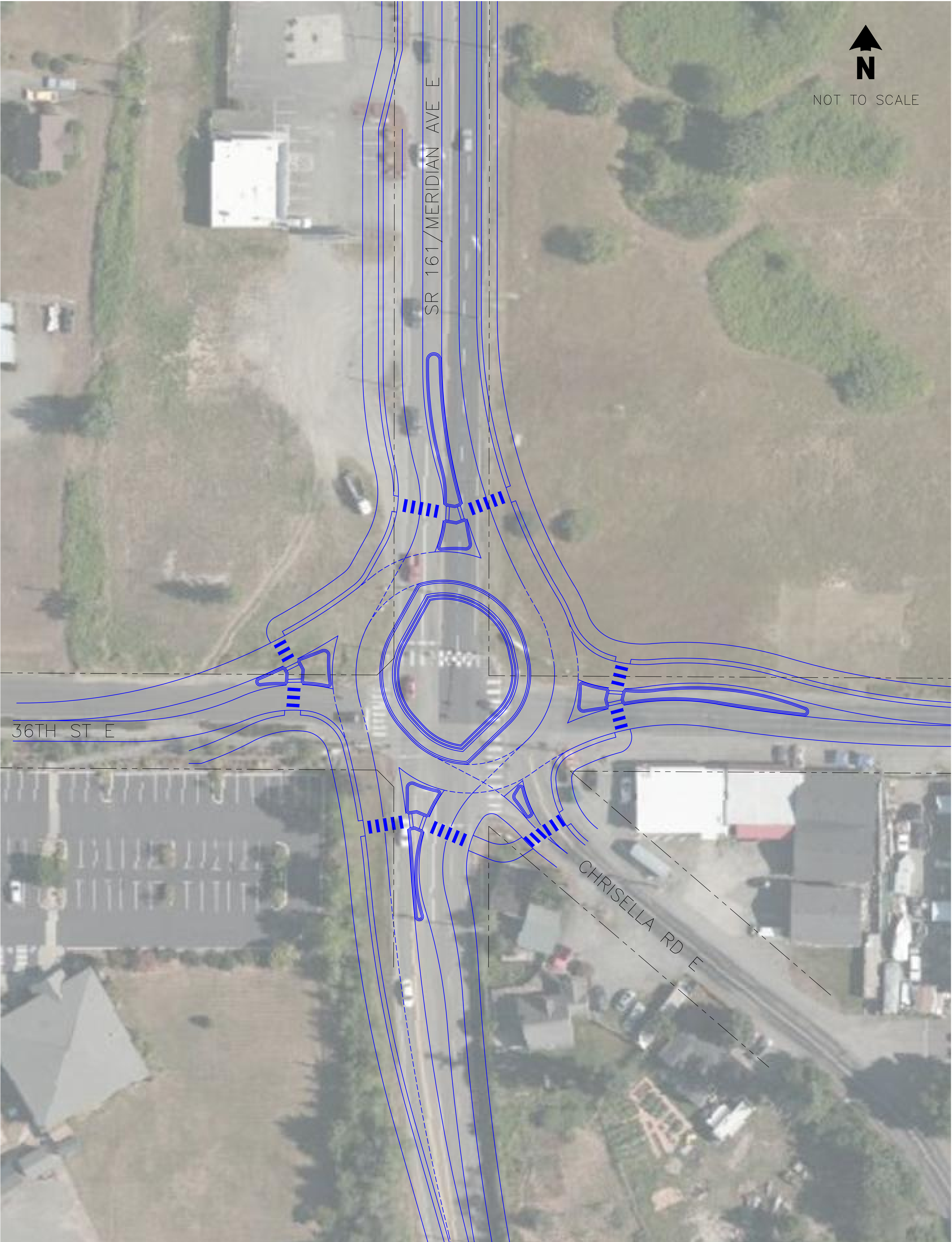
1.18149.00 - 2018 City of Edgewood On-Call

May 04, 2021 - 1:34pm tuann M:\181\1.18149.00 - 2018 City of Edgewood On-Call\Task 23 - Chrisella Road Realignment\Engineering\CAD\Conceptual\Chrisella Road Realigned Roadway.dwg Layout: Alternative C

May 4, 2021



FIGURE
1

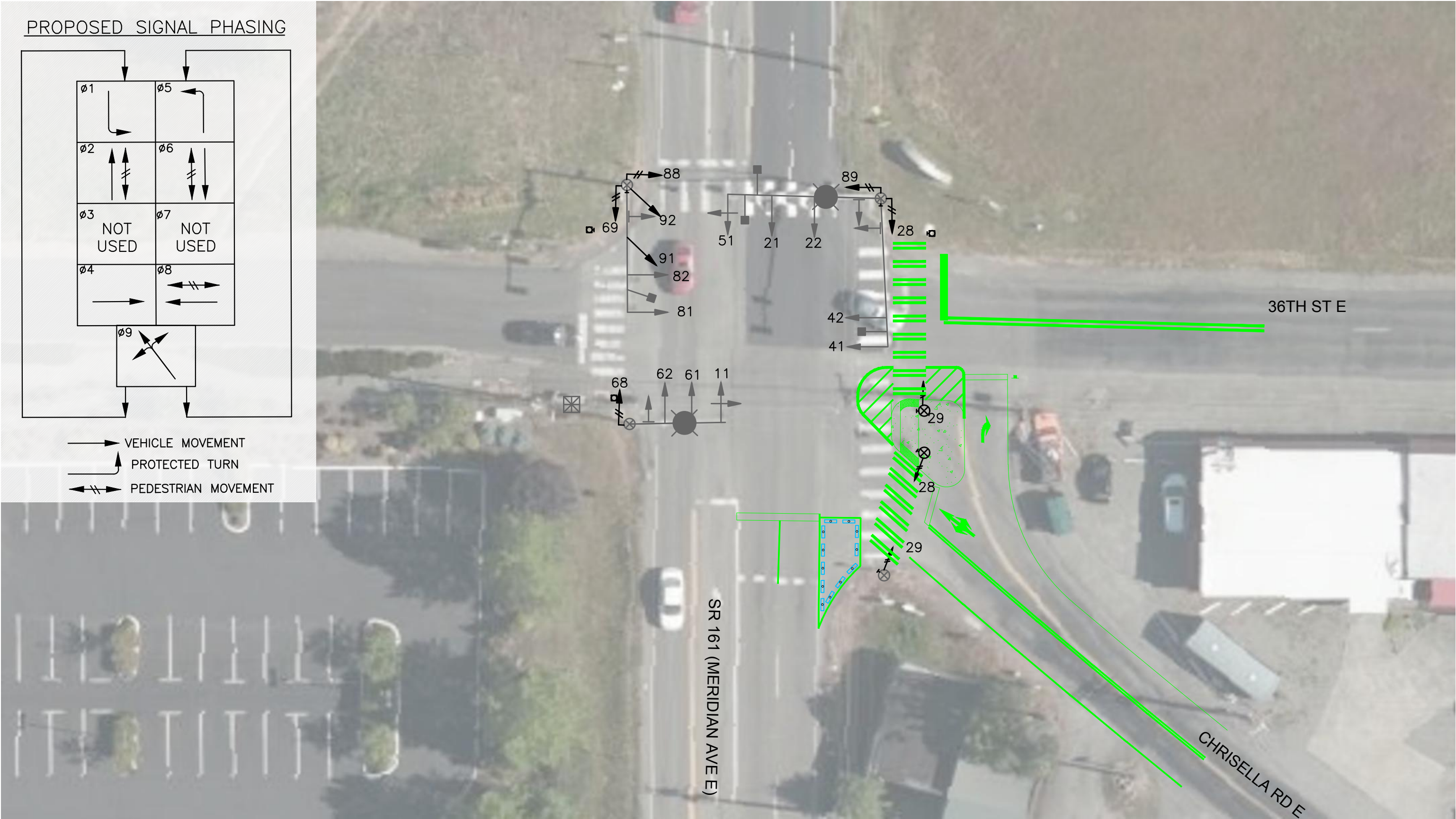


LEGEND	
DESCRIPTION	SYMBOL
RIGHT-OF-WAY	-----
PROPOSED FEATURE	_____

Alternative 3
SR 161/Meridian Ave E & 36th St E - Roundabout Concept - 5-Leg Option
City of Edgewood On-Call

April 23, 2021

FIGURE
2



Alternative 4 - Chrisella Rd E / 36th St E / SR 161 (Meridian Ave E) Traffic Signal Modification Concept

1.18149.00 - 2018 City of Edgewood On-Call

Mar 30, 2021 - 1:39pm tuann M:\18\1.18149.00 - 2018 City of Edgewood On-Call\Task 23 - Chrisella Road Realignment\Engineering\CAD\Conceptual\Chrisella Road Signal Concept.dwg Layout: Alternative B

March 12, 2021



FIGURE

3

RESOLUTION NO. 21-0604

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, PIERCE COUNTY, WASHINGTON, IDENTIFYING THE PREFERRED ALTERNATIVE FOR THE 36TH STREET E / CHRISSELLA ROAD E / SR 161 (MERIDIAN AVE E) ALTERNATIVES EVALUATION

WHEREAS, the City has undertaken a study of design alternatives to alleviate concerns related to pedestrian and driver safety, multimodal connectivity and traffic operations at the existing intersection of 36th Street E, Chrisella Road E, and SR 161 (Meridian Ave E); and

WHEREAS, the City's on-call traffic engineering consultant, Transpo Group, evaluated four alternatives focused on how to address the north end of Chrisella Road, including:

Alternative 1) No-Build - keep existing conditions with no changes;

Alternative 2) Realignment of Chrisella Rd E - relocate the north end of Chrisella to the east, making 36th & Meridian a four-leg intersection;

Alternative 3) 5-leg Roundabout - keep five-leg intersection, but replace the signal with a roundabout to eliminate left-turn conflicts; and

Alternative 4) Traffic Signal Modification with Minor Realignment - include Chrisella as a separate phase in the signal timing at the existing intersection; and

WHEREAS, Alternative 2 scored highest based on Transpo Group's analysis; and

WHEREAS, the City Council held a public hearing on June 22, 2021, during its regular meeting, to receive public input and comment on the alternatives and the project; and

WHEREAS, the City received numerous written and oral comments from the public generally expressing concerns about traffic volumes increasing on 36th Street E near existing businesses and a new community park as a result of Alternative 2; and

WHEREAS, on October 28, 2021, the Edgewood City Council held an Open House to discuss city-wide transportation, allowing for further discussion and input on this intersection; and

WHEREAS, on November 2, 2021, the Edgewood City Council further considered the alternatives in a study session, acknowledging that separating Chrisella Road E from the intersection may provide the greatest overall improvements in safety and performance; and

WHEREAS, on November 9, 2021, the Edgewood City Council took final action on this Resolution during its regular meeting; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Preferred Alternative Identification. The City Council has identified Alternative 2 as the preferred alternative for the intersection of 36th Street E, Chrisella Road E, and SR 161 (Meridian Ave E).

Section 2. Effective Date. This resolution will take effect immediately upon passage by the City Council.

ADOPTED THIS 9TH DAY OF NOVEMBER, 2021

Daryl Eiding, Mayor

ATTEST:

Rachel Pitzel, CMC
City Clerk



City Of Edgewood Council Agenda Summary Sheet

Subject: AB21-0616 – a motion adopting Ordinance 21-0616 2022 Property Tax	Agenda Item #:
	For Agenda of: 11/9/2021
	Prepared by: Dave Gray
Attachments (list): 1. Ord No. 21-0616 2022 Property Tax Levy (1) 2. 2022 Levy Certification Nov Submission 3. 2021 for 2022 Property Tax Levy from County Assessor 4. Property Tax Database 2022	
Approval of Materials: Dave Gray Rachel Pitzel 11/4/2021 Dave Gray 11/4/2021 Daryl Eidinger 11/4/2021	Expenditure Required: N/A
	Amount Budgeted: N/A
	Timeline: October 5 Study Session to review City Revenues including the proposed 2022 Property Tax Levy November 9 Regular Council Meeting to take Public Comment on the 2022 Proposed Property Tax Levy and potential action on the 2022 Property Tax Levy Ordinance

Summary Statement:

Every year the City Council reviews the County Assessor's statements of assessed valuation, statutory limitation on increasing the levy from the prior year and the estimated impact on an average value residence in the City. This year the increase in levy assessments amounts to \$17,607.85, which is about 9 tenths of a percent (just under one percent). The increase represents approximately \$3.49 for an Edgewood residence with a current assessed value of \$452,400.

Item History:

Recommended Action:

MOTION to adopt **AB21-0616** – a motion adopting Ordinance 21-0616 2022 Property Tax

Fiscal Note/Consideration:

Ordinance 21-0616 will levy a property tax for the City of Edgewood in the sum of \$2,130,270.28 collected in 2022.

ORDINANCE NO. 21-0616

**AN ORDINANCE OF THE CITY COUNCIL OF THE
CITY OF EDGEWOOD, WASHINGTON, SETTING THE
PROPERTY TAX LEVY FOR FISCAL YEAR 2022**

WHEREAS, the City of Edgewood attests that the City's population is estimated at 13,250 by the Washington State Department of Financial Management; and

WHEREAS, the City Council of the City of Edgewood has properly given notice of a public hearing on revenue sources for the City's following year's current expense budget, held on November 9, 2021. The hearing included the City's consideration of possible increases in property tax revenues for fiscal year 2022, pursuant to RCW 84.55.120; and

WHEREAS, the City of Edgewood's highest lawful levy amount since 1985 was \$1,998,027.82; and

WHEREAS, the City of Edgewood's actual levy amount from the previous year was \$2,000,400.25.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Property Tax Levy. An increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2022 tax year. The dollar amount of the increase over the actual levy amount from the previous year shall be \$17,607.85 which is a percentage increase of .8802% from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Section 2. Severability. If any section, sentence, clause, or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this ordinance.

Section 3. Certified Copies To Be Filed. Pursuant to RCW 84.52.020, the City Clerk is hereby directed to file certified copies of this Ordinance with the appropriate Pierce County authorities.

Section 4. Effective Date. This ordinance, being an exercise of a power specifically delegated to the City legislative body, is not subject to referendum, and shall take effect five (5) days after publication in the City's official newspaper.

PASSED BY THE CITY COUNCIL ON THE 9TH DAY OF NOVEMBER, 2021

SIGNED BY:

Mayor Daryl Eiding

ATTEST/AUTHENTICATED:

Rachel Pitzel, CMC
City Clerk

APPROVED AS TO FORM:



Ann Marie Soto
City Attorney

Date of Publication: November 11, 2021

Effective Date: November 16, 2021

Levy Certification

Submit this document to the county legislative authority on or before November 30 of the year preceding the year in which the levy amounts are to be collected and forward a copy to the assessor.

In accordance with RCW 84.52.020, I, Rachel Pitzel,
(Name)

City Clerk, for Edgewood, do hereby certify to
(Title) (District Name)

the Pierce County legislative authority that the Council
(Name of County) (Commissioners, Council, Board, etc.)

of said district requests that the following levy amounts be collected in 2022 as provided in the district's
(Year of Collection)

budget, which was adopted following a public hearing held on 11/09/21:
(Date of Public Hearing)

Regular Levy: \$2,130,270.28
(State the **total** dollar amount to be levied)

Excess Levy: _____
(State the **total** dollar amount to be levied)

Refund Levy: \$1,348.49
(State the **total** dollar amount to be levied)

Signature: _____

Date: 11/09/2021

To ask about the availability of this publication in an alternate format for the visually impaired, please call (360) 705-6715. Teletype (TTY) users, please call (360) 705-6718. For tax assistance, call (360) 534-1400.



2401 South 35th Street, Room 142
Tacoma, Washington 98409-7498
(253) 798-6111 • FAX (253) 798-3142
ATLAS (253) 798-3333
www.piercecountywa.org/atr

MEMORANDUM

DATE: September 13, 2021
TO: Pierce County Taxing Districts
FROM: Mike Lonergan, Assessor-Treasurer
RE: Preliminary Certification of Assessed Values/Levy Limit Factor

Enclosed is the Preliminary Certification of Assessed Values for your taxing district. These values include last year's State Assessed Property Values.

For budget preparation assistance to applicable districts, Levy limit factor worksheets, court ordered refund information, and sample ordinance/resolutions are included. Limit factor worksheets are prepared with an assumption the IPD is more than 1%. Amended calculations will be sent to affected districts should the IPD notification to counties fall below 1%.

Submit original ad valorem Budget / Levy Certifications & an approved Ordinance or Resolution no later than November 30th:

Pierce County Council
Attention: Clerk, Rm. 1046
County City Building
930 Tacoma Ave. S
Tacoma, WA 98402

And a copy to:

Pierce County Assessor-Treasurer
Attention: Levy Dept.
2401 S. 35th St. Rm. 142
Tacoma, WA 98409

email: kim.alflen@piercecountywa.gov

YOU MAY EMAIL COPIES IN PDF FOR THE ASSESSOR-TREASURER TO KIM ALFLEN

(Failure to submit a budget request & the district's Resolution/Ordinance may adversely affect next year's Levy collection)

Preliminary Values Are Subject to Change.

Districts will receive **Final** values in late December.

Amended Levy Certifications may be submitted to the Pierce County Council & Pierce County Assessor-Treasurer after final values have been calculated.

The district's Ordinance/Resolution **must** identify these three components.

- The **dollar amount of the previous year's levy**. The actual levy received, including refunds.
- The **dollar amount of increase** reflects the difference between the previous year's actual levy and the 1% growth of the highest lawful levy, or a lesser amount if banking levy capacity.
- The **percent of increase** equals the change over the prior year's actual levy plus the dollar amount of increase equal to the district's highest lawful levy for this year, or a lesser amount if banking levy capacity.

The sample Ordinance/Resolution enclosed provides the amounts for districts wishing to request their highest lawful levy.



Pierce County

Mike Lonergan, Assessor-Treasurer

2401 South 35th Street
 Tacoma, WA 98409-7498
 (253) 798-6111 FAX (253) 798-3142
 ATLAS (253) 798-3333
www.piercecountywa.org/atr

PRELIMINARY HIGHEST LAWFUL LEVY LIMIT 2021 FOR 2022

EDGEWOOD
 > 10,000

REGULAR TAX LEVY LIMIT:

2020

A. <u>Highest regular tax which could have been lawfully levied beginning with the 1985 levy</u> [refund levy not included] times limit factor (as defined in RCW 84.55.005).	1,998,027.82
	1.0100000
	2,018,008.10
B. Current year's assessed value of new construction, improvements and wind turbines in original districts before annexation occurred times last year's levy rate (if an error occurred or an error correction was made in the previous year, use the rate that would have been levied had no error occurred).	127,970,000
	0.877253917862
	112,262.18
C. Current year's state assessed property value in original district if annexed less last year's state assessed property value. The remainder to be multiplied by last year's regular levy rate (or the rate that should have been levied).	22,644,721
	22,644,721
	0.00
	0.877253917862
	0.00
D. REGULAR PROPERTY TAX LIMIT (A + B + C)	2,130,270.28

ADDITIONAL LEVY LIMIT DUE TO ANNEXATIONS:

E. To find rate to be used in F, take the levy limit as shown in Line D above and divide it by the current assessed value of the district, excluding the annexed area.	2,130,270.28
	2,732,526,366
	0.779597338410
F. Annexed area's current assessed value including new construction and improvements times rate found in E above.	0.00
	0.779597338410
	0.00
G. NEW LEVY LIMIT FOR ANNEXATION (D + F)	2,130,270.28

LEVY FOR REFUNDS:

H. RCW 84.55.070 provides that the levy limit will not apply to the levy for taxes refunded or to be refunded pursuant to Chapters 84.68 or 84.69 RCW. (D or G + refund if any)	2,130,270.28
	1,348.49
	2,131,618.77
I. TOTAL ALLOWABLE LEVY AS CONTROLLED BY THE LEVY LIMIT (D,G,or H)	2,131,618.77
J. Amount of levy under statutory rate limitation.	2,732,526,366
	3.600000000000
	9,837,094.92
K. LESSER OF I OR J	2,131,618.77

**EXAMPLE OF ORDINANCE/RESOLUTION
REQUESTING HIGHEST LAWFUL LEVY**

**Ordinance/Resolution No. _____
RCW 84.55.120**

WHEREAS, the _____ of EDGEWOOD has met and considered
(Governing body of the taxing district) (Name of the taxing district)
its budget for the calendar year 2022; and,

WHEREAS, the districts actual levy amount from the previous year was \$ 2,000,400.25 and,
(Previous Year's Levy Amount)

WHEREAS, the population of this district is ☐ more than or ☐ less than 10,000; and now, therefore,
(Check One)

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy
is hereby authorized for the levy to be collected in the 2022 tax year.
(Year of Collection)

The dollar amount of the increase over the actual levy amount from the previous year shall be \$ 17,607.85
which is a percentage increase of 0.9% from the previous year. This increase is exclusive of
(Percentage Increase)

additional revenue resulting from new construction, improvements to property, newly constructed wind turbines,
any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Adopted this _____ day of _____, _____.

SAMPLE

If additional signatures are necessary, please attach additional page.

This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax. This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax levies. A certified budget/levy request, separate from this form is to be filed with the County Legislative Authority no later than November 30th. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The Department of Revenue provides the "Levy Certification" form (REV 64 0100) for this purpose. The form can be found at: <http://dor.wa.gov/docs/forms/PropTx/Forms/LevyCertf.doc>.

For tax assistance, visit <http://dor.wa.gov/content/taxes/property/default.aspx> or call (360) 570-5900. To inquire about the availability of this document in an alternate format for the visually impaired, please call (360) 705-6715. Teletype (TTY) users may call 1-800-451-7985.



Pierce County

Mike Lonergan, Assessor-Treasurer

2401 South 35th Street

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www.piercecountywa.org/atr

September 13, 2021

OFFICIAL NOTIFICATION TO: EDGEWOOD

RE: 2021 PRELIMINARY ASSESSED VALUES

FOR REGULAR LEVY

Total Taxable Regular Value	2,732,526,366
Highest lawful regular levy amount since 1985	1,998,027.82
Last year's actual levy amount (including refunds)	2,000,400.25
Additional revenue from current year's NC&I	112,262.18
Additional revenue from annexations (RCW 84.55)	0.00
Additional revenue from administrative refunds (RCW 84.69)	1,348.49
<i>No additional revenue from administrative refunds will be allowed if you are limited by your statutory rate limit.</i>	
Additional revenue from increase in state-assessed property	0.00

FOR EXCESS LEVY

Taxable Value	2,692,999,245
Timber Assessed Value	-
Total Taxable Excess Value	2,692,999,245

2021 New Construction and Improvement Value	127,970,000
---	-------------

*If you need assistance or have any questions regarding this information, please contact Kim Alflen
253.798.7114 kim.alflen@piercecountywa.gov*

Levy Certification

Submit this document to the county legislative authority on or before November 30 of the year preceding the year in which the levy amounts are to be collected and forward a copy to the assessor.

In accordance with RCW 84.52.020, I, _____,
(Name)

_____, for _____, do hereby certify to
(Title) (District Name)

the _____ County legislative authority that the _____
(Name of County) (Commissioners, Council, Board, etc.)

of said district requests that the following levy amounts be collected in _____ as provided in the district's
(Year of Collection)

budget, which was adopted following a public hearing held on _____:
(Date of Public Hearing)

Regular Levy: _____
(State the **total** dollar amount to be levied)

Excess Levy: _____
(State the **total** dollar amount to be levied)

Refund Levy: _____
(State the **total** dollar amount to be levied)

Signature: _____

Date: _____

To ask about the availability of this publication in an alternate format for the visually impaired, please call (360) 705-6715. Teletype (TTY) users, please call (360) 705-6718. For tax assistance, call (360) 534-1400.

Annual Property Tax Database

A.

B.

A.

A.

Valuation Year	Tax Year	Highest \$ Collect.	New Construction	Limit Factor	Current Yr.
2021	2022	\$1,998,028	\$127,970,000	1.01	\$2,018,008.10
2020	2021	\$1,869,421	\$124,643,487	1.00602	\$1,880,675.08
2019	2020	\$1,792,140	\$59,734,823	1.01	\$1,810,061.54
2018	2019	\$1,689,243	\$78,976,256	1.01	\$1,706,135.38
2017	2018	\$1,575,139	\$77,812,933	1.01	\$1,590,890.24
2016	2017	\$1,508,786	\$38,626,213	1.01	\$1,523,873.64
2015	2016	\$1,469,654	\$14,930,053	1.01	\$1,484,350.85

* Depends upon Annexation Activity

** Maximum Contingency Fund Limit RCW 35A.33.145

B.	C.	D. and/or F. *	H.	I.	E.	E.
New Const.	State	New Levy	Refunds	Total Levy	Accessed Value	Levy Rate
\$112,262.18	\$0.00	\$2,130,270.28	1348.49	\$2,131,618.77	\$2,732,526,366	0.780
\$116,747.65	\$605.09	\$1,998,027.82	2372.43	\$2,000,400.25	\$2,280,297,881	0.877
\$59,359.62	\$0.00	\$1,869,421.16	1568.82	\$1,870,989.98	\$1,997,528,056	0.937
\$85,767.40	\$237.36	\$1,792,140.14	4832.24	\$1,796,972.38	\$1,808,330,870	0.994
\$103,274.32	\$5,174.91	\$1,699,339.47	1063.18	\$1,700,402.65	\$1,556,466,106	1.086
\$51,265.21	\$0.00	\$1,575,138.85	2584.44	\$1,577,723.29	\$1,310,781,805	1.327
\$0.00	\$0.00	\$1,484,350.85	2325.67	\$1,486,676.52	\$1,138,559,998	1.342

.375 Cents Max

**

\$1,024,697.39

\$855,111.71

\$749,073.02

\$678,124.08

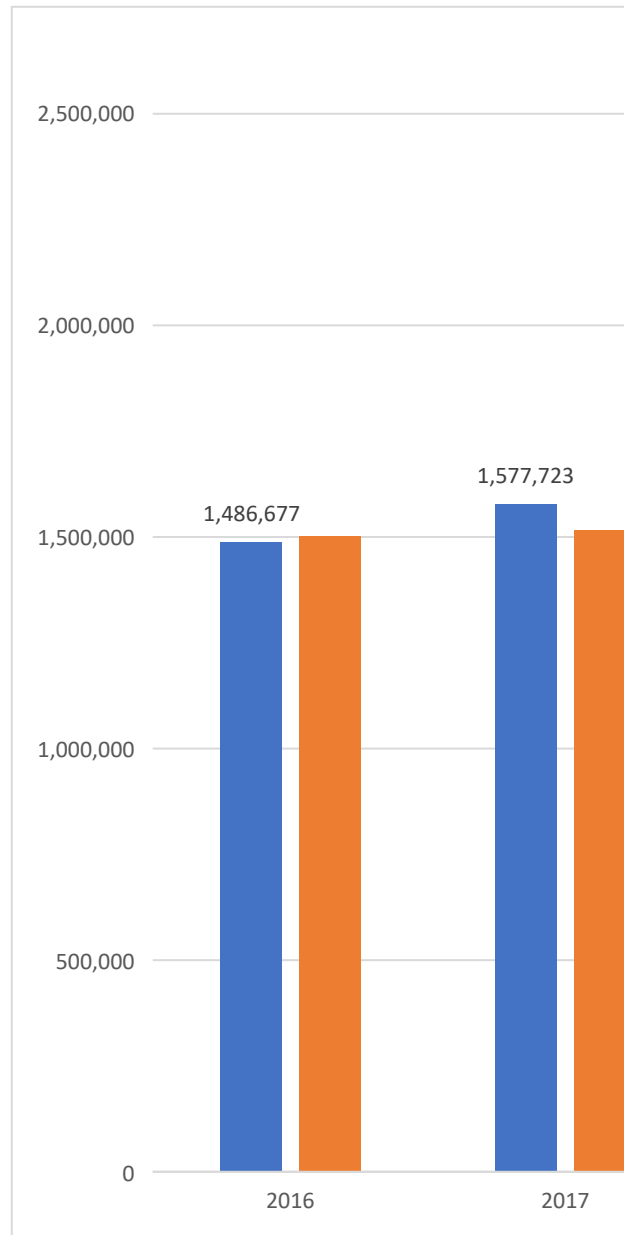
\$583,674.79

\$491,543.18

\$426,960.00

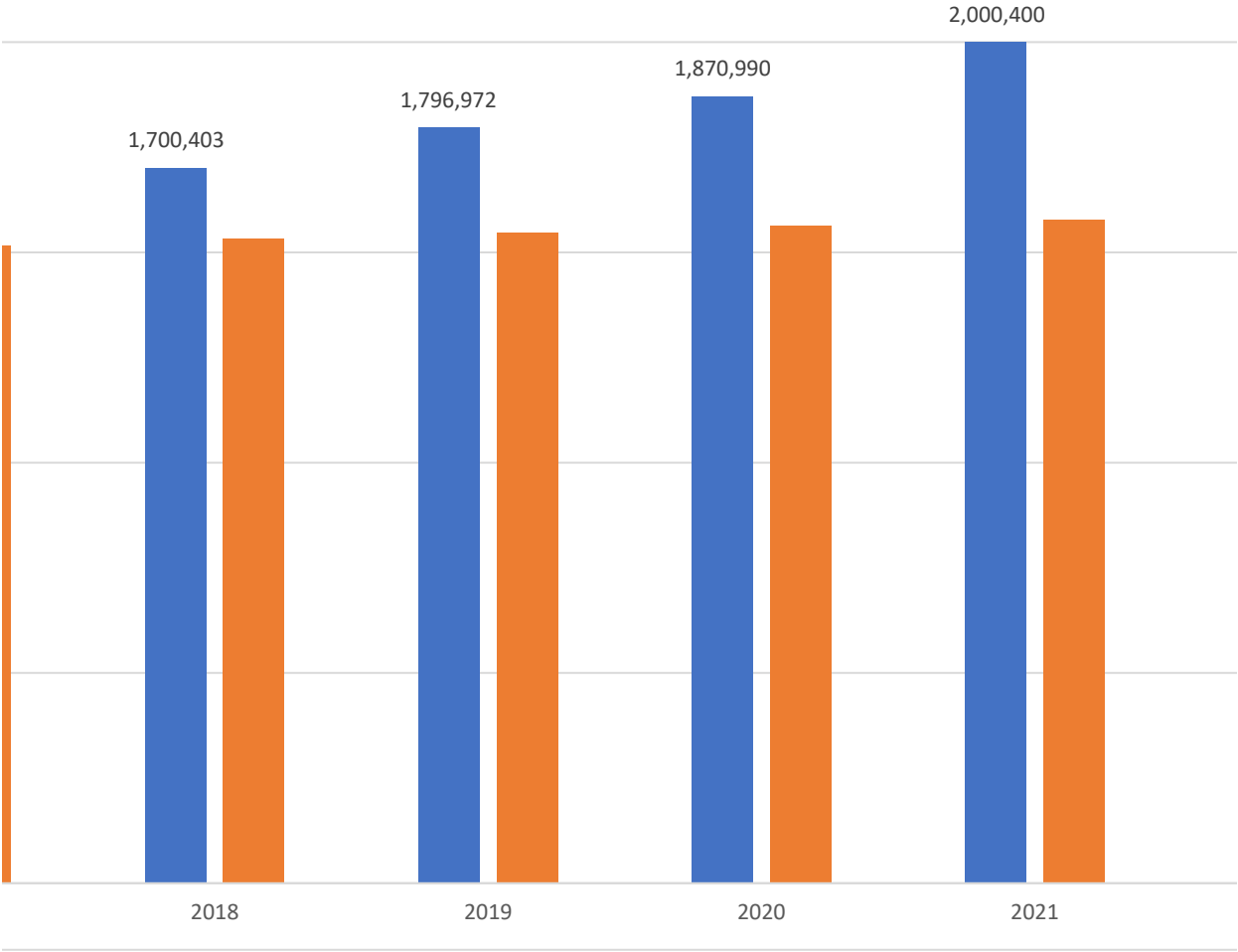
Levy Increase	Percent	Median A/V Test	Increase/p er 1000	Increase per Median Household
\$17,607.85	0.8802164%	\$452,400	0.007722	\$3.49

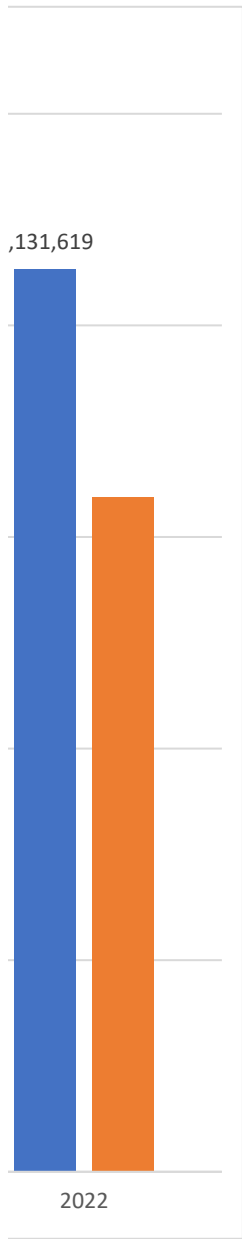
YEAR	LEVY	1%
2016	1,486,677	1501543
2017	1,577,723	1516559
2018	1,700,403	1531724
2019	1,796,972	1547042
2020	1,870,990	1562512
2021	2,000,400	1578137
2022	2,131,619	1593918



PROPERTY TAX

2,







City Of Edgewood Council Agenda Summary Sheet

Subject: AB21-054 – 3rd Quarter Budget to Actual Review	Agenda Item #: 6.D
	For Agenda of: 11/9/2021
	Prepared by: Dave Gray
Attachments (list): 1. Q3 2021 Financial Position Statement 2. 2021 3rd Quarter Financial Position Recap 3. 2021 3rd QTR Revenue Detail for Publication 4. 2021 3rd QTR Expenditure Detail for Publication	
Approval of Materials: Dave Gray Rachel Pitzel 11/4/2021 Dave Gray 11/4/2021 Daryl Eidinger 11/4/2021	Expenditure Required: N/A-Disclosure of Status of Appropriated Activity
	Amount Budgeted: N/A
	Timeline: Study Session Presentation for Council Review Nov. 2, 2021 Regular Council Meeting for Public Disclosure & Authorization of Council to Post: November 9, 2021.

Summary Statement:

The Edgewood City Council, has determined by policy statement, to require the Mayor have prepared and presented to the City Council, quarterly progress reports illuminating the City's revenue and expenditure status relative to the appropriated budget, quarterly. The disclosure identifies revenue and expenditure status identifying shortfalls and revenue sources and expenses in excess of budget forecasts. The report will identify concerns of a short and long term nature including any suggested amendments to the appropriated budget the Mayor suggests necessary for ongoing operations, capital expenditures, reserves, grants or other unexpected financial activity in the City as a whole. After delivery of the report and an opportunity for the Council to discuss, a recommendation will be made to the Mayor to bring the report to another study session, regular council meeting or special meeting for further discussion, or to place the report on the consent agenda for Council Action to authorize the Mayor to post the report as an official statement of the City's interim financial condition.

Item History:

Recommended Action:

If the Council has any new questions from the study session, discuss and review the report with staff and the Mayor, and satisfied the report represents the current quarter financial position of the City, authorizing the Mayor to post the report for public review.

Fiscal Note/Consideration:
N/A

CITY OF EDGEWOOD
QUARTERLY FINANCIAL DISCLOSURE TO THE COUNCIL
THIRD QUARTER 2021 REVIEW OF FINANCIAL POSITION

General Statement of Financial Position:

The City has a strong Fund Balance position for all current expense funds for General Government operations, Street and Surface Water operations, Equipment Replacement needs and the ability to fund 2021 Budgeted Capital Expenditures. Sales tax revenue continues to be robust with 3rd quarter revenues coming close to attaining the full year revenue forecast. The current year ending forecast used for budget preparation is informing about a \$250k over budget number. This forecast model is a “conservative predictor” model. Property Tax and Surface Water are on track to meet budget. Utility tax revenues, with the exception of telephone, are meeting budget expectations. Revenue from School Zone Traffic Camera Penalties continues to astound us with over \$600kk received this year through June. As a fiscal note, the approximately \$400k cost for the cameras offsets this revenue number leaving over \$200k available for next year’s General Fund appropriation.

Permit and Inspection Revenue (fees for services) are lower than budgeted year-to-date; however, third quarter new permit volume continues to be robust with a high volume of building plan review that will translate into a flood of inspection volume in the fourth quarter of 2021 and well into 2022. The City expects ongoing development activity to continue at a robust pace. One of the two known Industrial projects has put themselves on hold for reasons unknown. The other project has continued at pace as has the City’s first five-over-one style mixed use development. We are working the final hurdles in traffic impact review. With Councils guidance, we have moved the existing Combination Inspector to a Plans Review/Inspector position beginning January 2022. He comes with many years of Fire Plan Review and Inspection, eight of which was at Eastside Fire & Rescue in King County. Also with Council direction we have added the costs to the 2022 Labor Model to “backfill” the vacated Combination Inspector early in 2022. This will depend on the accuracy of our sense construction will continue to grow, particularly in larger projects and a new influx of single family home developments. We will keep you informed as well as continue to develop our dashboard program for these types of on-going financial indices. Permit Revenue is about \$400k below budget and charges for goods and services about \$ 120k below budget. A quick check of October confirms little change year-to-date. As always, these numbers can change dramatically with any of a number of large projects submitting and paying permit fees. The City’s fee schedule analysis and upgrade process continues with FCS. FCS completed their initial scope of work including the addition of Fire and Edgewood Staff now has the responsibility to review and adjust the schedule in preparation for FCS’s final review and report. We are behind in our timeline, some due to increasing the original scope of work, some due to internal staffing pressure. We believe we will be able to review the final fee schedule report and present it to Council for discussion and potential action prior to the end of 2021.

Impact Fees, REET, and infraction revenues are not budgeted in 2021 per Council’s approval of a financial policy change to appropriate non permit one-time fees only after they are banked. While not budgeted, we monitor actual revenues to inform the following year capital improvement plan funding

levels. Real Estate Excise Tax Fees are a cumulative of 1.3m year-to-date. Park Impact Fees are at about \$327k and Traffic about \$495k as of September 30. Also not budgeted was the COVID 19 Assistance received from the Federal Government in the amount of \$1.8 million.

Debt is funded by property owner assessments, none of which are in default. The City will need to do a budget amendment to account for the refinancing of the LID debt, approved by Council in January of this year as well as to appropriate the American Recovery Plan Act funded by the US Treasury. Staff will prepare the amendment for discussion and review at the November 16 Study Session for potential Council action at the November 23 Regular Council Meeting.

The Strategic Reserve Fund balance, which can only be expended via Council resolution, is slightly over \$1,350,000 as of September 30 and interest income is continuing to outperform current rates due to the fact the existing bonds were purchased when return rates were higher than they presently are and the remaining bonds are not callable. Our final bond is scheduled to liquidate in November. The Mayor will be bringing a request to repurchase bonds prior to the end of 2021.

The City has continued to operate all normal city services during the pandemic. Staff continues to improve on our development review, processing and inspection services, increase our overall financial oversight practices and increase the headcount of those cross trained in the various support staff tasks, processes and procedures as a result of increased staffing.

The City currently has no open or known pending lawsuits. While our annual State Audit is historically

Quarterly Reporting:

- Council has chosen to receive formalized financial position statements quarterly throughout the fiscal year. The Mayor will advise Council of any interim financial concern if/when they occur. Council and the Public have full access to any interim financial data including the City's month end closing documents, as well as any ongoing financial documents such as invoices paid or receipts received, all of which are public records and available by contacting staff. The goal is to provide total access of all financial documentation and tracking information at any point on any day, while streamlining the information into a formalized standardized quarterly update that gives Council and the Public a succinct picture of the City's financial health.
- Quarterly financial disclosure documents will be posted to the City Web site after review by Council in a Study session and review and distribution to the public in a Regular Council Meeting.
- The Mayor and/or the Council have the ability to modify the presentation format and/or the timing of the release of financial information at any time or on an ad hoc basis.

Budget Amendments:

Adjustments to the Budget, which are a normal governmental process, happen through a formalized Budget Amendment presented to Council by the Mayor, specifically amending budget line items, requiring approval of a Budget Amendment Ordinance

FINANCIAL POSITION					
3rd Quarter					
Fiscal 2021-September 30, 2021					
Revenues:	2021	Budgeted	Actual	Budget vs.	Budget vs.
	Annual Budget	Quarter-To-Date	Year-To-Date	Actual \$	Actual %
Taxes	\$4,974,933	\$3,731,200	\$3,913,918	\$182,718	4.9%
Licenses & Permits	\$1,271,736	\$953,802	\$615,609	-\$338,193	-35.5%
Intergovernmental Revenues	\$287,696	\$215,772	\$2,135,969	\$1,920,197	889.9%
Charges for Goods & Services	\$1,377,344	\$1,033,008	\$639,454	-\$393,554	-38.1%
Fines & Penalties	\$0	\$0	\$717,256	\$717,256	100.0%
Interest & Other Earnings	\$44,278	\$33,209	\$79,741	\$46,533	140.1%
Non Revenues	\$0	\$0	\$45,932	\$45,932	100.0%
Total General Fund Revenues	\$7,955,987	\$5,966,990	\$8,147,879	\$2,180,889	36.5%
Fees For Service	\$2,416,296	\$1,208,148	\$1,085,407	-\$122,741	-10.2%
Total One Time Revenues	\$2,416,296	\$1,208,148	\$1,085,407	-\$122,741	-10.2%
Street Revenues	\$692,270	\$519,203	\$183,980	-\$335,223	-64.6%
Sewer Revenues	\$165,000	\$123,750	\$189,292	\$65,542	53.0%
Surface Water Revenues	\$2,201,067	\$1,650,800	\$1,035,280	-\$615,520	-37.3%
		\$0			
Reet1	\$0	\$0	\$607,712	\$607,712	Not Budgeted
Reet2	\$0	\$0	\$607,712	\$607,712	Not Budgeted
Park Impact Fees	\$0	\$0	\$327,428	\$327,428	Not Budgeted
Traffic Impact Fees	\$0	\$0	\$495,050	\$495,050	Not Budgeted
Debt Service	\$1,471,091	\$1,103,318	\$7,555,628	\$6,452,310	584.8%
Capital Parks	\$980,000	\$735,000	\$693,264	-\$41,736	-5.7%
Capital Roads	\$3,765,000	\$2,823,750	\$41	-\$2,823,709	-100.0%
Capital TIB	\$910,000	\$682,500	\$456,205	-\$226,295	-33.2%
Equipment Replacement	\$262,000	\$196,500	\$8,947	-\$187,553	-95.4%
Sewer Capital	\$135,000	\$101,250	\$0	-\$101,250	No Activity To Date
Surface Water Capital	\$1,720,000	\$1,290,000	\$0	-\$1,290,000	No Activity To Date
Fiduciary Funds	\$0	\$0	\$24,602	\$24,602	Not Budgeted
RECAP:					
General Fund	\$7,955,987	\$7,175,138	\$8,147,879	\$2,058,147	28.7%
Public Works	\$3,058,337	\$2,293,753	\$1,408,552	-\$885,201	-38.6%
Capital	\$9,243,091	\$4,858,568	\$10,776,589	\$2,037,902	41.9%
TOTAL REVENUES			\$20,333,020		
Expenses:					
General Fund Overhead	\$5,241,350	\$3,931,013	\$3,120,863	-\$810,149	-20.6%
Law Enforcement	\$3,506,842	\$2,630,132	\$2,607,049	-\$23,082	-0.9%
Total General Fund Expenses	\$8,748,192	\$6,561,144	\$5,727,913	-\$833,231	-12.7%
Fees For Service Overhead	\$2,673,433	\$2,005,075	\$1,632,830	-\$372,244	-18.6%
Street	\$1,096,746	\$822,560	\$896,617	\$74,057	9.0%
Sewer	\$273,345	\$205,009	\$74,959	-\$130,049	-63.4%
Surface Water	\$3,985,567	\$2,989,175	\$956,926	-\$2,032,249	-68.0%
Total Public Works & PW Capital	\$5,355,658	\$4,016,744	\$1,928,502	-\$2,088,241	-52.0%
Impact Fees	\$3,950,000	\$2,962,500	\$0	-\$2,962,500	-100.0%
REET	\$665,000	\$498,750	\$0	-\$498,750	-100.0%
Debt Service	\$1,150,923	\$863,192	\$9,011,975	\$8,148,783	944.0%
Fiduciary Funds	\$0	\$0	\$22,278	\$22,278	0.0%
Capital	\$5,911,884	\$4,433,913	\$3,674,561	-\$759,352	-17.1%
TOTAL EXPENSES			\$20,365,229		

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Estimated Revenue Summary

Q3 2021

Account Number	Description	Budget 2021	Actual 2021
001-000-000-311-10-00-01	Property Tax	\$1,999,795.00	\$1,141,096.15
001-000-000-311-30-00-01	Sale of Tax Title Property	\$0.00	\$290.25
001-000-000-313-11-00-01	Sales & Use Tax	\$1,453,890.00	\$1,404,206.31
001-000-000-313-17-10-02	Local Parks - Sales/Use Tax	\$123,815.00	\$118,030.29
001-000-000-313-71-00-01	Local Criminal Justice	\$220,015.00	\$208,642.60
001-000-000-316-40-00-01	Utility Tax - Natural Gas	\$141,403.00	\$113,931.91
001-000-000-316-40-00-02	Utility Tax - Electricity	\$456,850.00	\$396,124.39
001-000-000-316-40-00-03	Utility Tax - Telephone	\$159,426.00	\$66,601.05
001-000-000-316-40-00-04	Utility Tax - Cable	\$215,725.00	\$168,595.00
001-000-000-316-40-00-05	Utility Tax - Garbage	\$116,625.00	\$105,873.89
001-000-000-316-40-00-06	Utility Tax - Sewer	\$0.00	\$118,885.61
001-000-000-316-40-00-07	Utility Tax - Water	\$87,029.00	\$71,382.36
001-000-000-317-00-00-01	Timber Excise Tax	\$0.00	\$0.00
001-000-000-317-20-00-01	Leasehold Excise Tax Revenue	\$360.00	\$257.71
	001-000-000-31 Total	\$4,974,933.00	\$3,913,917.52
001-000-000-321-60-00-04	Conditional Use Permit	\$0.00	\$0.00
001-000-000-321-60-00-05	Temporary Use Permit	\$0.00	\$0.00
001-000-000-321-60-00-06	Sign Permit	\$0.00	\$0.00
001-000-000-321-91-00-01	Cable Franchise Fees	\$179,771.00	\$140,725.96
001-000-000-321-99-00-01	Business Licensing	\$53,013.00	\$28,930.00
001-000-000-322-10-00-01	Building Permit	\$931,952.00	\$353,571.87
001-000-000-322-10-00-02	Mechanical Permit	\$45,361.00	\$42,586.00
001-000-000-322-10-00-03	Plumbing Permit	\$50,607.00	\$45,940.00
001-000-000-322-10-00-04	Conditional Use Permit	\$5,730.00	\$2,865.00
001-000-000-322-10-00-05	Temporary Use Permit	\$1,827.00	\$990.00
001-000-000-322-10-00-06	Other/Miscellaneous Permits	\$3,475.00	\$0.00
	001-000-000-32 Total	\$1,271,736.00	\$615,608.83
001-000-000-332-92-10-01	Covid 19 Non Grant Assistance	\$0.00	\$1,823,638.00
001-000-000-333-20-60-01	U.S. Dept. of Transp. Grant	\$0.00	\$0.00
001-000-000-333-21-00-01	U.S. Dept of Treasury Indirect Grant-CARES Act	\$0.00	\$0.00
001-000-000-335-04-01-01	City Assistance	\$0.00	\$51,341.00
001-000-000-336-00-98-01	City Assistance	\$101,036.00	\$94,904.20
001-000-000-336-06-21-01	Local Criminal Justice - Pop.	\$3,294.00	\$2,944.97
001-000-000-336-06-25-01	Criminal Justice-Contract Svs.	\$20,306.00	\$18,068.89
001-000-000-336-06-26-01	Criminal Justice-Special Prog.	\$11,853.00	\$10,493.56
001-000-000-336-06-41-01	Marijuana Enforcement	\$0.00	\$0.00
001-000-000-336-06-51-01	DUI Cities	\$1,531.00	\$1,461.53
001-000-000-336-06-94-01	Liquor Excise Tax	\$60,088.00	\$61,584.62
001-000-000-336-06-95-01	Liquor Board Profits	\$89,588.00	\$71,532.38
	001-000-000-33 Total	\$287,696.00	\$2,135,969.15

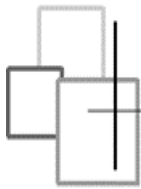
001-000-000-341-33-00-01	District/Municipal Court Admin Fees	\$0.00	\$445.48
001-000-000-341-81-00-02	Duplication Services	\$279.00	\$68.90
001-000-000-341-81-00-03	Publication Services	\$12,800.00	\$7,800.00
001-000-000-342-10-00-00	Law Enforcement Services	\$0.00	\$500.00
001-000-000-345-81-00-05	Final Short Plat	\$9,567.00	\$4,305.00
001-000-000-345-81-00-06	Preliminary Short Plat	\$22,493.00	\$2,410.00
001-000-000-345-81-00-07	Clearing and Grading	\$350.00	\$3,523.00
001-000-000-345-81-00-08	Preliminary Subdivision	\$7,093.00	\$8,420.00
001-000-000-345-81-00-09	Boundary Line Adjustment	\$3,060.00	\$1,530.00
001-000-000-345-81-00-10	Final Subdivision	\$9,400.00	\$7,050.00
001-000-000-345-83-00-01	Plan Review & Inspection Fees & Services	\$1,041,600.00	\$435,289.06
001-000-000-345-83-00-02	Planning Review Fee	\$5,703.00	\$385.61
001-000-000-345-83-00-03	Inspection Fee	\$505.00	\$280.00
001-000-000-345-83-00-04	Stormwater Inspection	\$0.00	\$0.00
001-000-000-345-83-00-05	Energy Code Review	\$28,545.00	\$15,289.50
001-000-000-345-83-00-06	Traffic Eng-Peer Review Fees	\$0.00	\$3,780.00
001-000-000-345-85-00-01	TIF Administrative Fees	\$27,543.00	\$21,508.95
001-000-000-345-85-00-02	Concurrency Fees	\$24,391.00	\$17,500.00
001-000-000-345-89-00-01	Other/Environmental Review Fees & Services	\$23,762.00	\$16,898.25
001-000-000-345-89-00-02	SW Engineering/Plan Review Fees	\$0.00	\$0.00
001-000-000-345-89-00-04	SEPA - Major	\$22,000.00	\$10,600.00
001-000-000-345-89-00-05	SEPA - Minor	\$2,650.00	\$7,950.00
001-000-000-345-89-00-07	Posting Sign Fee	\$1,760.00	\$960.00
001-000-000-345-89-00-08	SW Administrative Fee	\$0.00	\$0.00
001-000-000-345-89-00-09	Administrative Use Permit	\$0.00	\$0.00
001-000-000-345-89-00-10	Design Standards Review	\$6,833.00	\$3,075.00
001-000-000-345-89-00-13	Pre-Dev. Conference	\$7,940.00	\$10,985.00
001-000-000-345-89-00-14	Comp Plan Amendment	\$6,210.00	\$11,020.00
001-000-000-345-89-00-15	Right of Way Permit	\$46,740.00	\$14,232.20
001-000-000-345-89-00-17	Driveway Access Review Fee	\$4,000.00	\$2,500.00
001-000-000-345-89-00-18	Site Development	\$40,027.00	\$14,360.00
001-000-000-345-89-00-22	Admin Interpretation/Decision	\$1,733.00	\$650.00
001-000-000-345-89-00-24	Building Permit Ext.	\$0.00	\$3,675.50
001-000-000-345-89-00-25	Pre-Application - Minor	\$7,645.00	\$2,815.00
001-000-000-345-89-00-26	Billable Staff Time	\$4,177.00	\$3,192.50
001-000-000-345-89-00-28	Subdivision Community Meeting	\$427.00	\$320.00
001-000-000-345-89-00-29	Administrative Decision Appeal	\$1,733.00	\$0.00
001-000-000-345-89-00-31	Critical Areas Checklist	\$360.00	\$765.00
001-000-000-345-89-00-33	Site Development - Minor	\$845.00	\$0.00
001-000-000-345-89-00-34	Site Plan Review	\$3,267.00	\$5,325.00
001-000-000-345-89-00-35	Critical Areas Review	\$0.00	\$45.00
001-000-000-347-30-00-01	Edgemont Park Facility Fee	\$1,906.00	\$0.00
	001-000-000-34 Total	\$1,377,344.00	\$639,453.95
001-000-000-352-20-00-01	Cruelty to Animals Penalties	\$0.00	\$124.31

001-000-000-352-90-00-01	Other Civil Penalties	\$0.00	\$38.42
001-000-000-353-10-00-01	School Zone Camera Infraction Penalties	\$0.00	\$683,946.21
001-000-000-353-10-00-02	Traffic Infraction Penalties/JIS/Trauma	\$0.00	\$28,221.89
001-000-000-353-70-00-01	Non Traffic Penalties/Infractions/Revenue	\$0.00	\$872.58
001-000-000-353-70-00-02	Administrative Compliance Fee	\$0.00	\$0.00
001-000-000-356-50-00-01	Restitution - Investigative Fund Assess	\$0.00	\$0.00
001-000-000-359-00-00-01	Code Enforcement Fines/Penalties	\$0.00	\$4,052.45
	001-000-000-35 Total	\$0.00	\$717,255.86
001-000-000-361-11-00-01	Interest Savings Account	\$0.00	\$468.16
001-000-000-361-11-00-02	Investment Pool Interest	\$0.00	\$253.04
001-000-000-361-11-00-40	Interest Income - Bonds	\$0.00	\$32,238.91
001-000-000-361-40-00-01	Other Interest	\$0.00	\$6,249.11
001-000-000-362-50-00-01	Facilities Rental - Long Term	\$21,000.00	\$12,600.00
001-000-000-369-10-00-01	Sale of Surplus Equipment	\$0.00	\$3,151.00
001-000-000-369-91-00-01	NSF Returned Check Fee	\$0.00	\$0.00
001-000-000-369-91-00-02	Reimbursement of City Expenses	\$23,278.00	\$20,132.50
001-000-000-369-91-00-03	Misc. Revenue	\$0.00	\$4,648.75
	001-000-000-36 Total	\$44,278.00	\$79,741.47
001-000-000-382-10-00-02	Deposits- Assignment of Funds	\$0.00	\$1,611.61
001-000-000-382-20-00-01	Retainage Deposits	\$0.00	\$0.00
	001-000-000-38 Total	\$0.00	\$1,611.61
	Fund Total	\$7,955,987.00	\$8,103,558.39
005-000-000-361-11-00-40	Interest Income - Bonds	\$0.00	\$0.00
	005-000-000-36 Total	\$0.00	\$0.00
005-000-000-397-00-00-02	Transfer In - General Fund	\$0.00	\$0.00
	005-000-000-39 Total	\$0.00	\$0.00
	Fund Total	\$0.00	\$0.00
006-000-000-382-10-00-02	Deposits-Assignment of Funds	\$0.00	\$44,320.45
	006-000-000-38 Total	\$0.00	\$44,320.45
006-000-000-397-00-00-01	Oper. Transfers - In	\$0.00	\$0.00
	006-000-000-39 Total	\$0.00	\$0.00
	Fund Total	\$0.00	\$44,320.45
101-000-000-317-60-00-01	Received from ETB - Veh License Fees	\$0.00	\$396.00
	101-000-000-31 Total	\$0.00	\$396.00
101-000-000-322-40-00-02	Street Vacation	\$0.00	\$0.00
101-000-000-322-40-00-03	Street Use Permit	\$250.00	\$150.00
	101-000-000-32 Total	\$250.00	\$150.00
101-000-000-334-01-80-01	WA State Military Dept. Asst.	\$250.00	\$0.00
101-000-000-336-00-71-01	Multimodal Transpo City	\$15,527.00	\$12,147.99
101-000-000-336-00-87-01	MV Fuel Tax-City Streets	\$96,544.00	\$152,449.13
101-000-000-336-00-87-02	MVFT Refund Cities	\$99,699.00	\$15,136.82
	101-000-000-33 Total	\$212,020.00	\$179,733.94

101-000-000-344-10-00-01	Road/Street Services (TBD Work)	\$0.00	\$0.00
101-000-000-344-10-00-03	Admin. Fee - Traffic Eng.	\$0.00	\$0.00
	101-000-000-34 Total	\$0.00	\$0.00
101-000-000-369-40-00-01	Judgements and Settlements	\$0.00	\$3,700.00
	101-000-000-36 Total	\$0.00	\$3,700.00
101-000-000-397-00-00-01	Oper. Trn. - In	\$0.00	\$0.00
101-000-000-397-00-00-04	Oper. Trn. - MCR-REET2	\$480,000.00	\$0.00
	101-000-000-39 Total	\$480,000.00	\$0.00
	Fund Total	\$692,270.00	\$183,979.94
110-000-000-345-85-00-01	Park Impact Fee	\$0.00	\$327,428.00
	110-000-000-34 Total	\$0.00	\$327,428.00
	Fund Total	\$0.00	\$327,428.00
111-000-000-345-85-00-01	Traffic Mitigation Impact Fees	\$0.00	\$495,050.10
	111-000-000-34 Total	\$0.00	\$495,050.10
	Fund Total	\$0.00	\$495,050.10
130-000-000-318-34-00-01	Real Estate Excise Tax (REET1)	\$0.00	\$607,712.15
	130-000-000-31 Total	\$0.00	\$607,712.15
	Fund Total	\$0.00	\$607,712.15
132-000-000-318-34-00-01	Real Estate Excise Tax (REET 2)	\$0.00	\$607,711.56
	132-000-000-31 Total	\$0.00	\$607,711.56
	Fund Total	\$0.00	\$607,711.56
201-000-000-397-00-00-01	Oper. Trn. - General Fund	\$0.00	\$0.00
201-000-000-397-00-00-03	Transfer In - Sewer	\$123.00	\$0.00
201-000-000-397-00-00-04	Transfer In - Surface Water	\$12,044.00	\$0.00
201-000-000-397-00-00-07	Oper. Trn. - MCR-REET1	\$270,000.00	\$0.00
	201-000-000-39 Total	\$282,167.00	\$0.00
	Fund Total	\$282,167.00	\$0.00
202-000-000-345-83-00-01	Segregation Review	\$0.00	\$0.00
	202-000-000-34 Total	\$0.00	\$0.00
202-000-000-359-00-00-02	LID No. 1 Penalties Received	\$25,000.00	\$12,386.86
	202-000-000-35 Total	\$25,000.00	\$12,386.86
202-000-000-361-40-00-01	LID No. 1 Interest Received	\$487,523.00	\$217,404.39
202-000-000-368-10-00-01	LID #1 Principal Received	\$676,401.00	\$540,956.62
202-000-000-369-91-00-03	Misc. Revenue	\$0.00	\$0.00
	202-000-000-36 Total	\$1,163,924.00	\$758,361.01
202-000-000-391-30-10-01	USDA LID Bond	\$0.00	\$6,784,809.00
	202-000-000-39 Total	\$0.00	\$6,784,809.00
	Fund Total	\$1,188,924.00	\$7,555,556.87
203-000-000-361-11-00-02	Investment Pool Interest	\$0.00	\$71.22
	203-000-000-36 Total	\$0.00	\$71.22
203-000-000-397-00-00-01	Transfer In - Temp. LID Fund	\$0.00	\$0.00
	203-000-000-39 Total	\$0.00	\$0.00
	Fund Total	\$0.00	\$71.22
310-000-000-334-02-70-01	RCO Grant	\$955,000.00	\$693,228.70
	310-000-000-33 Total	\$955,000.00	\$693,228.70
310-000-000-361-11-00-02	Investment Pool Interest	\$0.00	\$35.50
	310-000-000-36 Total	\$0.00	\$35.50

310-000-000-397-00-00-01	Oper. Trn. - General Fund (Parks Tax)	\$25,000.00	\$0.00
310-000-000-397-00-00-04	Oper. Trn. - PIF	\$0.00	\$0.00
	310-000-000-39 Total	\$25,000.00	\$0.00
	Fund Total	\$980,000.00	\$693,264.20
340-000-000-334-03-80-01	State TIB Grant	\$1,965,000.00	\$0.00
	340-000-000-33 Total	\$1,965,000.00	\$0.00
340-000-000-361-11-00-02	Investment Pool Interest	\$0.00	\$10.73
	340-000-000-36 Total	\$0.00	\$10.73
340-000-000-397-00-00-01	Oper. Trn. - General Fund	\$355,000.00	\$0.00
340-000-000-397-00-00-08	Oper. Trn. - REET 2	\$355,000.00	\$0.00
340-000-000-397-00-00-09	Oper. Trn. - TMIF	\$1,090,000.00	\$0.00
	340-000-000-39 Total	\$1,800,000.00	\$0.00
	Fund Total	\$3,765,000.00	\$10.73
341-000-000-361-11-00-02	Investment Pool Interest	\$0.00	\$29.80
	341-000-000-36 Total	\$0.00	\$29.80
	Fund Total	\$0.00	\$29.80
350-000-000-334-03-80-01	TIB Grant - 24th Street	\$910,000.00	\$456,205.25
	350-000-000-33 Total	\$910,000.00	\$456,205.25
	Fund Total	\$910,000.00	\$456,205.25
401-000-000-343-50-00-01	Sewer Revenue	\$110,000.00	\$97,789.60
401-000-000-343-50-00-03	Conveyance Development Charges	\$55,000.00	\$91,468.00
	401-000-000-34 Total	\$165,000.00	\$189,257.60
401-000-000-361-11-00-02	Investment Pool Interest	\$0.00	\$34.74
	401-000-000-36 Total	\$0.00	\$34.74
	Fund Total	\$165,000.00	\$189,292.34
402-000-000-397-00-00-01	Operating Transf In	\$135,000.00	\$0.00
	402-000-000-39 Total	\$135,000.00	\$0.00
	Fund Total	\$135,000.00	\$0.00
410-000-000-334-03-10-01	Dept of Ecology Grant Revenue	\$25,000.00	\$25,362.48
410-000-000-337-00-00-01	Opportunity Fund Project Revenue	\$0.00	\$0.00
	410-000-000-33 Total	\$25,000.00	\$25,362.48
410-000-000-343-10-00-01	Surface Water Fees	\$1,620,000.00	\$980,317.28
410-000-000-345-83-00-04	Stormwater Inspection	\$14,400.00	\$12,400.00
410-000-000-345-89-00-01	SW Plan Reviews	\$46,667.00	\$17,200.00
	410-000-000-34 Total	\$1,681,067.00	\$1,009,917.28
410-000-000-369-91-00-03	Misc. Revenue	\$0.00	\$0.00
	410-000-000-36 Total	\$0.00	\$0.00
410-000-000-397-00-00-01	Oper. Trn. - In	\$495,000.00	\$0.00
	410-000-000-39 Total	\$495,000.00	\$0.00
	Fund Total	\$2,201,067.00	\$1,035,279.76
411-000-000-397-00-00-10	Op Trsf In-SW	\$955,000.00	\$0.00
411-000-000-397-00-00-30	Op Trsf In-REET 1	\$140,000.00	\$0.00
411-000-000-397-00-00-33	Op Trsf In-Grant Revenue	\$625,000.00	\$0.00
	411-000-000-39 Total	\$1,720,000.00	\$0.00
	Fund Total	\$1,720,000.00	\$0.00

501-000-000-362-00-00-01	Comcast PEG Fees	\$12,000.00	\$8,947.45
	501-000-000-36 Total	\$12,000.00	\$8,947.45
501-000-000-397-00-00-01	Oper. Trn. - In	\$250,000.00	\$0.00
	501-000-000-39 Total	\$250,000.00	\$0.00
	Fund Total	\$262,000.00	\$8,947.45
641-000-000-389-30-00-01	Deposits on Account	\$0.00	\$0.00
	641-000-000-38 Total	\$0.00	\$0.00
	Fund Total	\$0.00	\$0.00
642-000-000-382-20-00-02	Retainage-Contractor	\$0.00	\$0.00
	642-000-000-38 Total	\$0.00	\$0.00
	Fund Total	\$0.00	\$0.00
650-000-000-389-30-00-04	State Building Code Fee	\$0.00	\$2,043.50
650-000-000-389-30-00-05	Animal Licenses	\$0.00	\$668.00
650-000-000-389-30-00-06	Fire Plan Review	\$0.00	\$21,890.60
	650-000-000-38 Total	\$0.00	\$24,602.10
	Fund Total	\$0.00	\$24,602.10
	Grand Total	\$20,257,415.00	\$20,333,020.31



Estimated Expenditure Summary

Fiscal: 2021 - Sept

Account Number	Description	Budget 2021	Actual 2021
001-000-000-508-91-00-01	Ending Fund Bal-Unassigned	\$0.00	\$0.00
	001-000-000-50 Total	\$0.00	\$0.00
001-000-000-582-10-00-02	Refund Assignment of Funds Deposits	\$0.00	\$3,750.00
001-000-000-582-20-00-01	Refund Retainage Deposits	\$0.00	\$0.00
	001-000-000-58 Total	\$0.00	\$3,750.00
001-000-000-597-00-00-02	Oper. Trn. - Strategic Reserve	\$0.00	\$0.00
001-000-000-597-00-00-03	Oper. Trn.-Equip Rep	\$0.00	\$0.00
001-000-000-597-00-00-09	Oper. Trn. - Street Fund	\$200,000.00	\$0.00
	001-000-000-59 Total	\$200,000.00	\$0.00
001-011-000-511-60-10-99	Allocated Labor	\$63,000.00	\$47,668.50
001-011-000-511-60-20-99	Allocated Benefits	\$1,831.00	\$1,460.09
001-011-000-511-60-31-01	Office & Operational Supplies	\$1,755.00	\$0.00
001-011-000-511-60-41-01	Professional Services	\$1,289.00	\$0.00
001-011-000-511-60-43-01	Travel/Training Costs	\$10,234.00	\$4,791.00
001-011-000-511-60-43-04	Meals Expense	\$385.00	\$0.00
001-011-000-511-60-49-01	Memberships	\$0.00	\$0.00
	001-011-000-51 Total	\$78,494.00	\$53,919.59
001-013-000-513-10-10-99	Allocated Labor	\$219,916.00	\$172,441.01
001-013-000-513-10-20-99	Allocated Benefits	\$69,632.00	\$66,206.70
001-013-000-513-10-30-99	Allocated Goods	\$7,838.00	\$11,941.96
001-013-000-513-10-31-01	Office & Operational Supplies	\$28.00	\$0.00
001-013-000-513-10-40-99	Allocated Services	\$45,708.00	\$39,263.54
001-013-000-513-10-43-01	Travel/Training Costs	\$1,724.00	\$260.00
001-013-000-513-10-43-03	Mileage Reimbursement	\$512.00	\$0.00
001-013-000-513-10-43-04	Meals Expense	\$144.00	\$25.00
001-013-000-513-10-49-01	Memberships	\$0.00	\$0.00
	001-013-000-51 Total	\$345,502.00	\$290,138.21
001-018-000-514-30-42-06	Website Services	\$2,788.00	\$480.00
001-018-000-518-10-21-05	PERS	\$0.00	\$0.00
001-018-000-518-20-11-01	Salaries & Wages	\$2,879,808.00	\$2,027,473.42
001-018-000-518-20-21-01	Medicare	\$41,757.00	\$29,396.63
001-018-000-518-20-21-02	Social Security Replacement	\$175,461.00	\$117,696.38
001-018-000-518-20-21-05	PERS	\$344,929.00	\$245,502.43
001-018-000-518-20-21-07	Labor & Industries	\$20,061.00	\$13,279.67
001-018-000-518-20-21-08	Unemployment	\$16,310.00	\$8,528.76

001-018-000-518-20-21-10	Medical	\$608,640.00	\$347,179.04
001-018-000-518-20-31-01	Office & Operational Supplies	\$32,862.00	\$15,731.51
001-018-000-518-20-31-02	Computer Supplies	\$0.00	\$1,184.62
001-018-000-518-20-31-08	Wellness Supplies	\$704.00	\$555.67
001-018-000-518-20-31-13	Safety Equipment	\$0.00	\$0.00
001-018-000-518-20-31-54	Clothing/Uniforms/PPE	\$0.00	\$2,555.30
001-018-000-518-20-35-01	Small Tools/Minor Equipment	\$2,425.00	\$0.00
001-018-000-518-20-35-02	Office Furniture	\$16,130.00	\$4,238.71
001-018-000-518-20-39-11	Teambuilding-Supplies	\$853.00	\$89.31
001-018-000-518-20-41-01	Professional Service	\$2,045.00	\$2,418.50
001-018-000-518-20-42-02	Postage	\$6,230.00	\$1,000.00
001-018-000-518-20-42-03	Copy Machine Charges	\$2,131.00	\$1,608.15
001-018-000-518-20-43-01	Travel/Training Costs	\$0.00	\$75.87
001-018-000-518-20-43-04	Employee Meals	\$890.00	\$156.51
001-018-000-518-20-45-03	Postage Meter Lease	\$783.00	\$565.36
001-018-000-518-20-47-03	Waste Disposal	\$0.00	\$1,273.91
001-018-000-518-20-49-01	Memberships	\$10,907.00	\$9,446.00
001-018-000-518-20-49-05	Printing & Binding-Magazine	\$35,000.00	\$19,748.94
001-018-000-518-20-49-11	City Employee Team Building	\$150.00	\$445.66
001-018-000-518-30-31-01	Office & Operational Supplies	\$0.00	\$0.00
001-018-000-518-30-32-01	Fuel	\$10,777.00	\$10,082.52
001-018-000-518-30-32-02	Supplies/Parts - Vehicles & Equipment	\$5,507.00	\$11,656.04
001-018-000-518-30-35-01	Small Tools/Minor Equip.	\$1,380.00	\$481.11
001-018-000-518-30-41-01	Professional Services	\$24,920.00	\$8,910.61
001-018-000-518-30-41-02	Professional Services-Uniforms	\$0.00	\$0.00
001-018-000-518-30-41-03	Surface Water Charge	\$16,877.00	\$13,368.10
001-018-000-518-30-41-05	Alarm Monitoring	\$0.00	\$526.86
001-018-000-518-30-42-01	Telecommunications Charges	\$30,000.00	\$19,984.78
001-018-000-518-30-45-06	Copier Lease	\$5,072.00	\$3,383.34
001-018-000-518-30-45-07	Operating Permits	\$164.00	\$53.80
001-018-000-518-30-46-01	Alarm Monitoring	\$2,082.00	\$3,681.71
001-018-000-518-30-47-01	Electricity	\$48,742.00	\$44,536.74
001-018-000-518-30-47-02	Water	\$4,630.00	\$6,373.48
001-018-000-518-30-47-04	Sewer Charges	\$595.00	\$2,832.01
001-018-000-518-30-48-03	Maintenance/Repairs - Buildings	\$93,837.00	\$73,688.23
001-018-000-518-30-48-06	Maintenance/Repairs-Equipment	\$539.00	\$1,186.59
001-018-000-518-30-48-07	Maintenance & Repairs-Vehicles	\$10,917.00	\$3,942.05
001-018-000-518-80-41-01	Contracted IT Services	\$35,000.00	\$17,654.00
001-018-000-518-85-31-03	Computer Hardware	\$5,160.00	\$2,174.39
001-018-000-518-85-31-04	New Computer Software	\$34,839.00	\$0.00
001-018-000-518-85-48-02	Software Maintenance	\$7,086.00	\$5,136.55
001-018-000-518-85-49-03	Computer Subscriptions	\$99,875.00	\$83,243.24
001-018-000-518-85-49-04	Subscriptions	\$0.00	\$615.94
001-018-000-518-90-10-99	Allocated Labor	(\$2,879,808.00)	(\$2,027,473.42)
001-018-000-518-90-20-99	Allocated Benefits	(\$1,207,158.00)	(\$761,582.91)
001-018-000-518-90-30-99	Allocated Goods	(\$110,639.00)	(\$137,106.28)
001-018-000-518-90-40-99	Allocated Services	(\$645,166.00)	(\$450,786.93)

001-018-000-518-90-46-50	WCIA Insurance Premium	\$98,543.00	\$111,674.00
001-018-000-518-90-49-51	Puget Sound Clean Air Dues	\$9,831.00	\$8,373.00
001-018-000-518-90-49-52	Puget Sound Regional Council	\$5,386.00	\$4,403.00
001-018-000-518-90-49-53	AWC Dues	\$0.00	\$0.00
001-018-000-518-90-49-55	Pierce County Regional Council	\$0.00	\$0.00
001-018-000-518-90-49-57	Chamber Dues	\$0.00	\$0.00
001-018-000-518-90-49-58	Nat'l League of Cities Dues	\$1,800.00	\$0.00
	001-018-000-51 Total	(\$88,348.00)	(\$88,357.10)
001-018-000-594-18-64-01	Cap Exp-Office Furniture	\$6,452.00	\$16,049.00
001-018-000-594-18-64-02	Cap Exp-Computer Hardware	\$79,706.00	\$32,937.87
001-018-000-594-18-64-03	Cap Exp-Computer Software	\$710.00	\$8,534.72
001-018-000-594-18-64-04	Cap Exp-Communication Equipment	\$1,477.00	\$670.70
001-018-000-594-18-64-05	Cap Exp-Council Chambers Equipment	\$0.00	\$30,164.81
	001-018-000-59 Total	\$88,345.00	\$88,357.10
001-019-000-511-30-41-02	Legal Publications	\$4,395.00	\$8,153.52
001-019-000-512-50-41-01	Court Services-Contracted	\$16,508.00	\$83,370.00
001-019-000-514-20-10-99	Allocated Labor	\$540,691.00	\$0.00
001-019-000-514-20-20-99	Allocated Benefits	\$229,431.00	\$0.00
001-019-000-514-20-30-99	Allocated Goods	\$20,848.00	\$0.00
001-019-000-514-20-40-99	Allocated Services	\$121,571.00	\$0.00
001-019-000-514-20-42-05	Bank & Bond Fees	\$2,751.00	\$2,367.99
001-019-000-514-20-43-01	Travel & Training Costs	\$3,410.00	\$1,260.00
001-019-000-514-20-43-04	Meals Expense	\$325.00	\$17.36
001-019-000-514-20-49-01	Memberships & Subscriptions	\$1,940.00	\$1,439.00
001-019-000-514-23-41-01	State Auditor	\$19,361.00	\$0.00
001-019-000-514-40-41-01	Election Costs	\$0.00	\$0.00
001-019-000-514-90-41-01	Voter Registration	\$24,284.00	\$21,266.00
001-019-000-515-41-41-01	Legal Services-External	\$160,000.00	\$108,173.25
001-019-000-515-41-41-14	Hearing Examiner Legal Fees	\$4,630.00	\$1,690.00
001-019-000-518-20-47-50	LID No. 1 Interest	\$0.00	\$0.00
001-019-000-518-20-47-60	LID No. 1 Principal	\$0.00	\$0.00
001-019-000-518-63-40-00	Grants & Distributions to Local Gov'ts	\$0.00	\$0.00
001-019-000-518-80-48-01	IT Repair & Maintenance	\$0.00	\$0.00
001-019-000-518-85-49-03	Software Subscriptions-Clerk Chambers Systems	\$4,354.00	\$3,738.80
001-019-000-518-90-10-99	Allocated Labor	\$0.00	\$373,589.19
001-019-000-518-90-20-99	Allocated Benefits	\$0.00	\$143,435.18
001-019-000-518-90-30-99	Allocated Goods	\$0.00	\$25,871.96
001-019-000-518-90-31-01	Gen'l Gov't-Supplies	\$0.00	\$0.00
001-019-000-518-90-40-99	Allocated Services	\$0.00	\$85,063.49
001-019-000-518-90-41-01	Gen'l Gov't-Professional Services	\$158,909.00	\$31,064.64
001-019-000-518-90-41-03	COE Permits to COE	\$0.00	\$0.00
001-019-000-518-90-49-01	Memberships & Subscriptions	\$0.00	\$0.00
	001-019-000-51 Total	\$1,313,408.00	\$890,500.38
001-019-000-525-60-31-01	Emergency Preparedness-Supplies	\$39,077.00	\$11.38
001-019-000-525-60-41-01	Emergency Services	\$214.00	\$590.00

	001-019-000-52 Total	\$39,291.00	\$601.38
001-019-000-554-30-41-01	Animal Control Services	\$75,000.00	\$44,139.21
	001-019-000-55 Total	\$75,000.00	\$44,139.21
001-019-000-594-18-63-01	Gen'l Govt-Cap Exp-City Campus Improvements	\$171,998.00	\$607.20
001-019-000-594-18-64-02	Cap Exp-Central Filing & Record Retention	\$0.00	\$0.00
001-019-000-594-18-64-03	Cap Exp-Computer Software	\$0.00	\$0.00
	001-019-000-59 Total	\$171,998.00	\$607.20
001-021-000-521-10-42-01	Intergov Chemical Dependency	\$2,931.00	\$2,642.70
001-021-000-521-10-43-01	Training/Travel Costs	\$0.00	\$0.00
001-021-000-521-10-49-01	Dues & Memberships	\$440.00	\$0.00
001-021-000-521-20-21-07	L&I Volunteers	\$0.00	\$0.00
001-021-000-521-20-31-01	Office & Operational Supplies	\$818.00	\$1,245.15
001-021-000-521-20-31-05	Supplies-Misc	\$143.00	\$305.46
001-021-000-521-20-31-11	Signs	\$0.00	\$0.00
001-021-000-521-20-35-01	Small Tools/Minor Equipment	\$560.00	\$0.00
001-021-000-521-20-35-02	Office Furniture	\$0.00	\$1,228.50
001-021-000-521-20-41-01	Police Services	\$3,103,200.00	\$2,385,097.47
001-021-000-521-20-41-02	Police Overtime	\$35,000.00	\$16,444.76
001-021-000-521-20-43-04	Meals Expense	\$0.00	\$216.95
001-021-000-521-30-31-01	Crime Prevention-Supplies	\$2,500.00	\$0.00
001-021-000-521-30-41-01	Crime Prevention-Professional Services	\$500.00	\$0.00
001-021-000-521-30-43-01	Travel & Training Costs	\$2,500.00	\$0.00
001-021-000-521-30-43-04	Meals Expense	\$250.00	\$0.00
001-021-000-521-40-43-01	Training/Travel Costs	\$2,500.00	\$0.00
001-021-000-521-50-48-03	Facilities-Maintenance/Repairs	\$0.00	\$0.00
001-021-000-521-70-35-01	Traffic Policing-Small Tools/Minor Equipment	\$5,000.00	\$0.00
001-021-000-521-70-41-11	Traffic Policing-Traffic Camera Contract	\$324,000.00	\$198,717.35
001-021-000-523-20-41-01	Professional Services-Electronic Monitoring	\$1,500.00	\$0.00
001-021-000-523-60-41-01	Jail Services	\$25,000.00	\$1,151.11
	001-021-000-52 Total	\$3,506,842.00	\$2,607,049.45
001-058-000-558-50-10-99	Allocated Labor	\$915,665.00	\$643,436.58
001-058-000-558-50-11-02	Overtime Wages	\$4,000.00	\$0.00
001-058-000-558-50-20-99	Allocated Benefits	\$404,072.00	\$247,039.92
001-058-000-558-50-30-99	Allocated Goods	\$15,545.00	\$44,559.54
001-058-000-558-50-31-01	Office & Operational Supplies	\$8,500.00	\$905.53
001-058-000-558-50-31-05	Supplies-Misc	\$0.00	\$55.38
001-058-000-558-50-31-10	Outdoor Gear	\$500.00	\$320.65
001-058-000-558-50-35-01	Small Tools/Minor Equipment	\$0.00	\$0.00
001-058-000-558-50-40-99	Allocated Services	\$90,645.00	\$146,505.75
001-058-000-558-50-41-01	Professional Service	\$70,000.00	\$29,681.25
001-058-000-558-50-41-04	Contracted Labor	\$0.00	\$0.00
001-058-000-558-50-43-01	Training/Travel Costs	\$18,000.00	\$6,665.98
001-058-000-558-50-43-03	Mileage Reimbursement	\$0.00	\$0.00

001-058-000-558-50-43-04	Meals Expense	\$0.00	\$0.00
001-058-000-558-50-49-01	Memberships	\$2,000.00	\$688.90
001-058-000-558-60-10-99	Allocated Labor	\$405,752.00	\$229,261.41
001-058-000-558-60-11-02	Overtime Wages	\$4,000.00	\$0.00
001-058-000-558-60-20-99	Allocated Benefits	\$168,458.00	\$88,022.22
001-058-000-558-60-30-99	Allocated Goods	\$35,727.00	\$15,876.91
001-058-000-558-60-31-01	Office & Operational Supplies	\$284.00	\$165.65
001-058-000-558-60-31-04	Office Publications	\$0.00	\$0.00
001-058-000-558-60-31-07	Maps	\$0.00	\$0.00
001-058-000-558-60-31-10	Outdoor Gear	\$1,500.00	\$0.00
001-058-000-558-60-31-11	Signs	\$0.00	\$0.00
001-058-000-558-60-35-01	Small Tools/Minor Equipment	\$500.00	\$0.00
001-058-000-558-60-40-99	Allocated Services	\$208,333.00	\$52,201.13
001-058-000-558-60-41-01	Reim.Engineering - Prof. Serv	\$35,000.00	\$35,832.15
001-058-000-558-60-41-03	Prof. Services (Non-reimbursable)	\$60,000.00	\$30,881.54
001-058-000-558-60-41-08	Legal Notices/Publications	\$20,000.00	\$5,849.86
001-058-000-558-60-41-10	Pierce County Recording Fees	\$1,500.00	\$0.00
001-058-000-558-60-41-19	Ortho Photos	\$0.00	\$0.00
001-058-000-558-60-41-21	Professional Serv-Local Store Mkt Plan	\$50,000.00	\$0.00
001-058-000-558-60-41-23	Professional Serv-GMA	\$50,000.00	\$0.00
001-058-000-558-60-43-01	Training/Travel Costs	\$1,075.00	\$3,435.04
001-058-000-558-60-43-04	Meals Expense	\$0.00	\$0.00
001-058-000-558-60-49-01	Memberships	\$2,377.00	\$3,545.00
001-058-000-558-60-49-04	Subscriptions	\$0.00	\$2,900.00
001-058-000-558-70-31-06	Economic Development Materials/Supplies	\$0.00	\$0.00
001-058-000-558-70-41-02	Professional Services - Marketing Plan	\$25,000.00	\$45,000.00
001-058-000-558-70-41-26	Economic Development Services	\$75,000.00	\$0.00
	001-058-000-55 Total	\$2,673,433.00	\$1,632,830.39
001-076-000-576-80-10-99	Allocated Labor	\$154,235.00	\$100,178.13
001-076-000-576-80-11-02	Overtime Wages	\$4,000.00	\$0.00
001-076-000-576-80-20-99	Allocated Benefits	\$72,974.00	\$38,462.21
001-076-000-576-80-30-99	Allocated Goods	\$6,151.00	\$6,937.58
001-076-000-576-80-31-01	Operational Supplies	\$2,500.00	\$3,674.93
001-076-000-576-80-31-02	Recreation Activities & Events	\$15,000.00	\$0.00
001-076-000-576-80-31-09	Chemicals	\$500.00	\$234.36
001-076-000-576-80-31-10	Outdoor Gear	\$1,500.00	\$0.00
001-076-000-576-80-31-11	Signs	\$500.00	\$0.00
001-076-000-576-80-32-01	Fuel	\$1,000.00	\$258.87
001-076-000-576-80-35-01	Small Tools/Minor Equipment	\$2,500.00	\$1,231.89
001-076-000-576-80-35-05	Park Equipment	\$6,000.00	\$0.00
001-076-000-576-80-40-99	Allocated Services	\$35,867.00	\$22,809.82
001-076-000-576-80-41-01	Professional Services	\$15,000.00	\$12,945.03
001-076-000-576-80-41-03	Surface Water Fee	\$0.00	\$0.00
001-076-000-576-80-41-10	Parks Maintenance	\$0.00	\$1,852.02
001-076-000-576-80-43-01	Travel/Training Costs	\$750.00	\$615.00
001-076-000-576-80-45-03	Operating Rentals	\$15,000.00	\$13,850.34

001-076-000-576-80-48-01	Equipment Repair & Maintenance	\$5,000.00	\$1,303.74
001-076-000-576-80-48-05	Maintenance-Tank Pumping	\$5,000.00	\$0.00
001-076-000-576-80-49-01	Memberships	\$750.00	\$23.20
	001-076-000-57 Total	\$344,227.00	\$204,377.12
	Fund Total	\$8,748,192.00	\$5,727,912.93
006-000-000-582-10-00-02	Refunds-Assignment of Funds	\$0.00	\$0.00
	006-000-000-58 Total	\$0.00	\$0.00
	Fund Total	\$0.00	\$0.00
101-000-000-542-30-31-01	Roadway-Operational Supplies	\$5,000.00	\$1,609.75
101-000-000-542-30-35-01	Roadway-Small Tools & Minor Equipment	\$35,251.00	\$268.42
101-000-000-542-30-41-01	Roadway-Professional Service	\$0.00	\$6,580.78
101-000-000-542-30-48-03	Roadway-Maintenance/Cleaning	\$135.00	\$1,562.20
101-000-000-542-38-41-02	Roadway-Road Maint (Intergov contract)	\$400,000.00	\$296,077.63
101-000-000-542-40-41-02	Drainage-Prof Svcs- Contractor	\$15,000.00	\$0.00
101-000-000-542-63-35-01	Street Lighting-Small Tools/Minor Equipment	\$500.00	\$0.00
101-000-000-542-64-31-01	Traffic Control Devices-Office & Operational Supplies	\$0.00	\$0.00
101-000-000-542-64-31-10	Traffic Control Devices-School Zone Flashers	\$10,000.00	\$0.00
101-000-000-542-64-31-11	Traffic Control Devices-Signs	\$10,000.00	\$7,067.74
101-000-000-542-64-41-01	Traffic Control Devices-Professional Services	\$0.00	\$9,779.94
101-000-000-542-64-41-02	Traffic Control Devices-Traffic Operations (Contract)	\$75,000.00	\$53,514.97
101-000-000-542-64-41-19	Traffic Control Devices-Guardrails	\$25,000.00	\$2,511.22
101-000-000-542-66-41-03	Snow & Ice Control-Prof Svcs	\$0.00	\$41,011.16
101-000-000-542-70-31-01	Roadside-Operational Supplies	\$0.00	\$1,230.37
101-000-000-542-70-31-09	Roadside-Supplies- Chemicals	\$1,000.00	\$0.00
101-000-000-542-70-41-04	Roadside-ROW Veg Maint (Intergov)	\$75,000.00	\$52,758.55
101-000-000-542-70-45-03	Roadside-Operating Rentals	\$1,000.00	\$3,063.22
101-000-000-542-70-48-04	Roadside- ROW Veg Maint Contractor	\$30,000.00	\$44,816.87
101-000-000-542-90-10-99	Allocated Labor	\$224,678.00	\$171,253.13
101-000-000-542-90-11-02	Admin/Overhead-Overtime Wages	\$0.00	\$0.00
101-000-000-542-90-20-99	Allocated Benefits	\$102,860.00	\$65,750.62
101-000-000-542-90-30-99	Allocated Goods	\$8,867.00	\$11,859.69
101-000-000-542-90-31-01	Admin/Overhead-Office Supplies	\$0.00	\$468.82
101-000-000-542-90-31-10	Admin/Overhead-Outdoor Gear	\$250.00	\$0.00
101-000-000-542-90-35-01	Admin/Overhead-Small Tools & Minor Equipment	\$500.00	\$1,430.00
101-000-000-542-90-40-99	Allocated Services	\$51,705.00	\$38,993.07
101-000-000-542-90-41-01	Admin/Overhead-Professional Services	\$0.00	\$6,938.73
101-000-000-542-90-43-01	Travel/Training Costs	\$2,000.00	\$489.00
101-000-000-542-90-43-03	Admin/Overhead-Mileage Reimbursement	\$1,500.00	\$249.27
101-000-000-542-90-43-04	Admin/Overhead-Meals Expense	\$0.00	\$0.00
101-000-000-542-90-49-01	Admin/Overhead-Memberships	\$500.00	\$353.90
101-000-000-542-90-49-09	Miscellaneous	\$1,000.00	\$0.00

101-000-000-544-40-41-01	Road/Street Ops-Planning-Prof Svcs	\$20,000.00	\$0.00
	101-000-000-54 Total	\$1,096,746.00	\$819,639.05
101-000-000-595-10-41-01	Professional Services-Capital Exp	\$0.00	\$76,977.93
	101-000-000-59 Total	\$0.00	\$76,977.93
	Fund Total	\$1,096,746.00	\$896,616.98
110-000-000-597-00-00-01	Oper. Trn. - General Fund (Park Plan)	\$1,985,000.00	\$0.00
110-000-000-597-00-00-04	Oper. Trn. - Capital Parks	\$0.00	\$0.00
	110-000-000-59 Total	\$1,985,000.00	\$0.00
	Fund Total	\$1,985,000.00	\$0.00
111-000-000-597-00-00-05	Transfer Out - Fund 340	\$1,965,000.00	\$0.00
	111-000-000-59 Total	\$1,965,000.00	\$0.00
	Fund Total	\$1,965,000.00	\$0.00
130-000-000-597-00-00-07	Oper. Trn. - Capital Parks	\$25,000.00	\$0.00
130-000-000-597-00-00-10	Oper Trans - Civic Center Bond	\$0.00	\$0.00
130-000-000-597-00-00-11	Oper Trans - GG Facilities	\$140,000.00	\$0.00
	130-000-000-59 Total	\$165,000.00	\$0.00
	Fund Total	\$165,000.00	\$0.00
132-000-000-597-00-00-03	Oper. Trn. - Street Fund	\$0.00	\$0.00
132-000-000-597-00-00-04	Transfer Out - Fund 340 Cap Roads	\$355,000.00	\$0.00
132-000-000-597-00-00-05	Trans Out - Sewer Fund	\$0.00	\$0.00
132-000-000-597-00-00-08	Oper. Trns. - Capital Parks	\$145,000.00	\$0.00
	132-000-000-59 Total	\$500,000.00	\$0.00
	Fund Total	\$500,000.00	\$0.00
201-000-000-591-18-71-01	Bond Repayment - Principal	\$0.00	\$0.00
201-000-000-592-18-83-01	Interest on Bonds	\$33,128.00	\$23,474.08
	201-000-000-59 Total	\$33,128.00	\$23,474.08
	Fund Total	\$33,128.00	\$23,474.08
202-000-000-515-41-41-02	Legal Services	\$0.00	\$18,000.00
	202-000-000-51 Total	\$0.00	\$18,000.00
202-000-000-535-10-41-01	Professional Services	\$5,861.00	\$20,617.30
	202-000-000-53 Total	\$5,861.00	\$20,617.30
202-000-000-591-35-71-01	USDA-RD GO Principal Payments	\$79,957.00	\$0.00
202-000-000-591-35-73-01	USDA-RD LID Principal Payments	\$622,071.00	\$8,857,173.68
202-000-000-591-35-78-02	Principal PWTF Loan Payment	\$29,412.00	\$29,411.76
202-000-000-592-35-83-02	Interest PWTF Loan Payment	\$1,324.00	\$1,176.47
202-000-000-592-35-83-03	USDA/RD Loan Interest Payment	\$379,170.00	\$62,121.55
202-000-000-597-00-00-02	Transfer Out - LID Bond Reserve	\$0.00	\$0.00
	202-000-000-59 Total	\$1,111,934.00	\$8,949,883.46
	Fund Total	\$1,117,795.00	\$8,988,500.76
310-000-000-594-76-41-03	Professional Svcs.-Property	\$50,000.00	\$2,642,799.89
310-000-000-594-76-61-10	Permit Fees	\$0.00	\$5,472.98
310-000-000-594-76-63-01	Park Improvements	\$2,155,000.00	\$0.00
	310-000-000-59 Total	\$2,205,000.00	\$2,648,272.87
	Fund Total	\$2,205,000.00	\$2,648,272.87
340-000-000-591-95-78-02	Principal PWTF Loan Payment	\$13,187.00	\$13,186.93
340-000-000-592-95-82-01	Interest PWTF Loan Payment	\$396.00	\$362.64
340-000-000-595-10-41-06	Public Works Facility Acquisition	\$8,301.00	\$0.00

340-000-000-595-10-63-01	Capital Improvements-Engineering	\$0.00	\$8,843.75
340-000-000-595-20-61-01	ROW Acquisition - Land	\$0.00	\$39,234.30
340-000-000-595-30-63-03	Improvements - Other	\$1,650,000.00	\$0.00
340-000-000-595-30-63-04	Edgewood Drive Improvements	\$335,000.00	\$0.00
340-000-000-595-63-63-01	Improvements-Street Lighting	\$75,000.00	\$6,305.83
340-000-000-595-64-63-01	Traffic Control Devices-Other Improvements	\$300,000.00	\$8,120.56
340-000-000-595-69-63-01	Pedestrian & Traffic Safety Improvements	\$1,075,000.00	\$57,384.73
	340-000-000-59 Total	\$3,456,884.00	\$133,438.74
	Fund Total	\$3,456,884.00	\$133,438.74
341-000-000-595-20-61-01	ROW Acquisition-Land	\$0.00	\$0.00
	341-000-000-59 Total	\$0.00	\$0.00
	Fund Total	\$0.00	\$0.00
350-000-000-582-20-00-02	Contractor Retainage	\$0.00	(\$36,895.40)
	350-000-000-58 Total	\$0.00	(\$36,895.40)
350-000-000-591-95-78-02	PWTF Principal	\$0.00	\$0.00
350-000-000-592-95-83-02	PWTF Interest	\$0.00	\$0.00
350-000-000-595-10-31-11	Signs	\$0.00	\$77,204.61
350-000-000-595-61-63-01	Pedestrian Projects	\$0.00	\$830,036.12
350-000-000-597-00-00-01	Oper. Trn. Out	\$0.00	\$0.00
	350-000-000-59 Total	\$0.00	\$907,240.73
	Fund Total	\$0.00	\$870,345.33
401-000-000-535-10-41-01	Professional Services	\$0.00	\$0.00
401-000-000-535-10-41-51	State Taxes	\$3,222.00	\$4,908.00
	401-000-000-53 Total	\$3,222.00	\$4,908.00
401-000-000-594-35-61-01	Cap Improvements-Sewer Plan Update	\$0.00	\$70,051.33
401-000-000-594-35-63-05	Improvements - Northwood School Mitigation	\$0.00	\$0.00
401-000-000-597-00-00-01	Transfer Out - General Fund OH	\$135,000.00	\$0.00
401-000-000-597-00-00-02	Transfer Out - Civic Center Bond	\$0.00	\$0.00
	401-000-000-59 Total	\$135,000.00	\$70,051.33
	Fund Total	\$138,222.00	\$74,959.33
402-000-000-594-35-61-01	Cap Imp-Sewer Plan Update	\$80,000.00	\$0.00
402-000-000-594-35-63-05	Cap Imp-Northwood School Mitigation	\$55,000.00	\$0.00
402-000-000-597-00-00-02	Transfer Out-Civic Center Bond	\$123.00	\$0.00
	402-000-000-59 Total	\$135,123.00	\$0.00
	Fund Total	\$135,123.00	\$0.00
410-000-000-531-00-10-99	Allocated Labor	\$355,871.00	\$289,645.46
410-000-000-531-00-20-99	Allocated Benefits	\$157,898.00	\$111,205.97
410-000-000-531-00-30-99	Allocated Goods	\$13,908.00	\$20,058.65
410-000-000-531-00-40-99	Allocated Services	\$81,103.00	\$65,950.13
410-000-000-531-38-11-02	Overtime Wages	\$5,000.00	\$0.00
410-000-000-531-38-31-01	Operational Supplies	\$2,500.00	\$2,926.63
410-000-000-531-38-31-09	Chemicals	\$3,000.00	\$65.05
410-000-000-531-38-31-10	Outdoor Gear	\$1,000.00	\$0.00
410-000-000-531-38-32-01	Fuel	\$0.00	\$0.00

410-000-000-531-38-35-05	Equipment - Surface Water	\$2,000.00	\$1,050.76
410-000-000-531-38-41-01	Professional Service	\$50,000.00	\$68,897.58
410-000-000-531-38-41-04	Storm Drainage-Ponds Maint	\$10,000.00	\$0.00
410-000-000-531-38-41-06	Storm Drainage-ROW Veg Maint	\$100,000.00	\$66,342.93
410-000-000-531-38-41-07	Storm Drainage-Polution Control	\$15,000.00	\$4,315.07
410-000-000-531-38-41-10	Storm Drainage-Ditch Maint	\$225,000.00	\$103,636.83
410-000-000-531-38-41-12	Storm Drainage-Drain Maint	\$50,000.00	\$61,872.70
410-000-000-531-38-41-13	Storm Drainage-Structure Maint	\$200,000.00	\$138,055.72
410-000-000-531-38-41-20	Storm Drainage-NPDES Permit Fees-Intergov	\$4,500.00	\$4,567.05
410-000-000-531-38-43-01	Training/Travel Costs	\$2,000.00	\$669.00
410-000-000-531-38-43-02	Professional Licenses & Certification	\$500.00	\$46.40
410-000-000-531-38-43-03	Mileage Reimbursement	\$2,000.00	\$249.26
410-000-000-531-38-47-01	Dump Site Fees	\$0.00	\$0.00
410-000-000-531-38-48-01	Repair & Maintenance Costs	\$1,500.00	\$0.00
410-000-000-531-38-48-04	Equipment Repairs	\$500.00	\$0.00
410-000-000-531-38-49-01	Memberships	\$500.00	\$307.50
410-000-000-531-38-49-02	Non NPDES Permit Fees	\$10,487.00	\$5,074.00
410-000-000-531-38-49-09	Misc. Fees & Charges	\$4,000.00	\$1,864.05
	410-000-000-53 Total	\$1,298,267.00	\$946,800.74
410-000-000-594-31-61-01	Land	\$0.00	\$0.00
410-000-000-594-31-64-04	Equipment	\$0.00	\$10,125.07
410-000-000-594-31-64-64	Infrastructure Spot Improvement	\$0.00	\$0.00
410-000-000-597-00-00-02	Transfer Out - Capital	\$955,000.00	\$0.00
	410-000-000-59 Total	\$955,000.00	\$10,125.07
	Fund Total	\$2,253,267.00	\$956,925.81
411-000-000-594-31-64-64	Capital Improvement Projects	\$1,720,000.00	\$0.00
411-000-000-597-00-00-02	Trsf Out-Civic Center Bond	\$12,300.00	\$0.00
	411-000-000-59 Total	\$1,732,300.00	\$0.00
	Fund Total	\$1,732,300.00	\$0.00
501-000-000-594-18-65-02	Security, Communication Upgrades	\$150,000.00	\$2,706.00
501-000-000-594-18-65-03	City Equipment	\$100,000.00	\$19,798.31
	501-000-000-59 Total	\$250,000.00	\$22,504.31
	Fund Total	\$250,000.00	\$22,504.31
630-000-000-597-00-00-01	New BARS Number	\$0.00	\$0.00
	630-000-000-59 Total	\$0.00	\$0.00
	Fund Total	\$0.00	\$0.00
642-000-000-582-20-00-02	Retainage-Contractor	\$0.00	\$0.00
	642-000-000-58 Total	\$0.00	\$0.00
	Fund Total	\$0.00	\$0.00
650-000-000-589-30-00-04	State Bldg Code Fee	\$0.00	\$1,091.00
650-000-000-589-30-00-05	Animal Licenses	\$0.00	\$169.00
650-000-000-589-30-00-06	Fire Plan Review	\$0.00	\$21,017.89
	650-000-000-58 Total	\$0.00	\$22,277.89
	Fund Total	\$0.00	\$22,277.89
	Grand Total	\$25,781,657.00	\$20,365,229.03

