



**CITY OF EDGEWOOD
ECONOMIC DEVELOPMENT ADVISORY BOARD (EDAB)
MEETING MINUTES**

Monday, August 2, 2021, 6 p.m. • Virtual Zoom Meeting
Meeting Link: (<https://zoom.us/j/92275379112>)

1. **CALL TO ORDER:** Butterfield called the meeting to order at 6:06 p.m.
 - A. **Members Present:** Kilmer; Wiesenfeld; Butterfield; A. Swanson; D. Swanson; Neil
 - B. **Commissioners Absent:** Clark
 - C. **Staff Member(s) Present:** Darren Groth, CED Director
Dave Gray, Assistant City Administrator
Emily Arteché, Planning Manager
Morgan Dorner, Senior Planner
Evan Hietpas, Associate Planner
 - D. **Others Present:** Councilmember Wise
Planning Commissioner Ramirez
2. **CHAIR AND VICE-CHAIR APPOINTMENTS:**
 - A. Kilmer moved to nominate Wiesenfeld as Chair. Neil seconded. Wiesenfeld accepted nomination.
 - B. Wiesenfeld moved to nominate Kilmer as Vice-Chair. A. Swanson seconded. Kilmer accepted nomination.
 - C. Board members voted 6-0 to nominate Wiesenfeld as Chair and Kilmer as Vice-Chair.
3. **CONSENT AGENDA:**
 - A. **Agenda Approval or Modifications**
 - B. **Approval of Meeting Minutes for May 3, 2021**
 - C. **Review of May Development Review Reports**
 - i. Wiesenfeld moved to approve, as presented.
 - ii. Butterfield seconded.
 - iii. The Board voted 6-0 to approve the Consent Agenda.
4. **CITIZEN COMMENT PERIOD:** None
5. **OLD BUSINESS**
 - A. Town Center
 - i. Hietpas and Groth opened the discussion.
 - ii. City staff and Boardmembers discussed the development of a Town Center Subarea Plan.
 - iii. City staff presented a SketchUp 3-D modeling conceptual design for Town Center for discussion.
 - B. Business Survey
 - i. City staff and Boardmembers determined that the Business Survey discussion could be incorporated into the broader efforts for the Town Center Subarea Plan.
 - C. Edgewood Marketplace
 - i. City staff and Boardmembers determined the Edgewood Marketplace discussion is no longer a priority for the foreseeable future. When the EDAB sets their 2022 Work Plan in the coming months, they will determine if they want to include this item moving forward.

6. **NEW BUSINESS:**

A. Retail Recruitment

- i. Groth and Gray opened the discussion on City staff's interest in pursuing an agreement with the company Retail Strategies. The agreement provides a partnership for economic development efforts.
- ii. Discussion ensued. Further discussion will occur at the October meeting.

B. 2021 Work Plan

- i. No discussion was held.

7. **STAFF COMMENTS:**

Groth mentioned the City's new Planning Commission handbook that was published on the City's website.

8. **BOARD MEMBER UPDATES:**

None

9. **ADJOURN:**

Chair Wiesenfeld adjourned the meeting at 7:22 p.m.