CITY OF EDGEWOOD
REGULAR COUNCIL MEETING AGENDA
Tuesday, July 13, 2021 – 7:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA

1. **CALL TO ORDER**
   Roll Call, Pledge of Allegiance
2. **2. PUBLIC HEARING**
   - **A. AB21-027 PUBLIC HEARING** - Traffic Impact Fees Code Amendment
   - **B. AB21-028 PUBLIC HEARING** - Traffic Concurrency
3. **AUDIENCE COMMENT**
4. **MAYOR'S REPORT**
5. **CONSENT AGENDA:** *The consent agenda includes items that are routine in nature and are adopted by one motion. Should Council wish to discuss a consent agenda item, the item would be removed from the consent agenda and discussed under Council Business.*
   The following items are presented for Council approval:
   - **A.** Regular City council Meeting Minutes of June 22, 2021
   - **B.** Study Session Meeting Minutes of June 29, 2021
   - **C.** Study Session Meeting Minutes of July 6, 2021
   - **D.** AB21-029 - a motion approving July 2021 Budgeted Expenditures as follows: Deferred Compensation Program; Payroll Direct Deposit; Department of Retirement Systems; Dept. of Child Support; and IRS 941; and AWC Employee Benefit Trust in the amount of $174,210.49; and Vendor Check Numbers 25011 through 25031 with EFT and Direct Pay Payments in the amount of $193,873.69. Total distributions submitted for review and authorization in the amount of $368,084.18
   - **E.** AB21-0570 - Resolution No. 21-0570, authorizing the Mayor to execute a personal services agreement with Be Culture
   - **F.** AB21-030 - a motion approving the 1st Qtr Financial Statements
   - **G.** AB21-031- a motion approving the Annual Report
6. **COUNCIL BUSINESS**
   - **A.** AB21-032 - Appointment to the Parks and Recreation Advisory Board (PRAB)
7. **COUNCIL COMMENTS**
8. **ADJOURN**

This meeting is accessible to persons with disabilities. For individuals who may require special accommodations, please contact City Hall at (253) 952.3299, 24 hours in advance.

City Of Edgewood
Council Agenda Summary Sheet

Subject: **AB21-027 PUBLIC HEARING** - Traffic Impact Fees Code Amendment	**Agenda Item #: 2.A** **For Agenda of: 7/13/2021** **Prepared by: Jeremy Metzler**

Attachments (list):
1. 1 - TIF Final Signed PC Recommendation
2. 2 - Acknowledge-Letter-2021-S-2708
3. DRAFT Ordinance 21-xxxx - Chapter 4.30 Transportation Impact Fees
4. DRAFT Exhibit A

Approval of Materials:	
Jeremy Metzler Rachel Pitzel 7/8/2021 Dave Gray 7/8/2021 Daryl Eidinger 7/8/2021	**Expenditure Required:** N/A **Amount Budgeted:** N/A **Timeline:** 07/13/2021 RCM PH 07/20/2021 SS 07/27/2021 RCM

Summary Statement:
As currently codified, Traffic Impact Fees are established and regulated under Edgewood Municipal Code (EMC) Chapter 4.30. This section of code specifically references "*the City of Edgewood Transportation Impact Fee Program Report dated October 2016, attached hereto as Exhibit A*". Due to this very direct reference, any updates to the City's Transportation Impact Fee (TIF) program and/or fee would require an amendment to EMC.

With this chapter of code qualifying as a development regulation under GMA, amendments to this chapter require consideration by the Planning Commission and appropriate notice to the Department of Commerce. The Planning Commission held a public hearing on this matter at their June 14, 2021 meeting and passed the attached recommendation to the Council. Also attached for reference is the Department of Commerce's acknowledgement letter, stating that the noticing period ends on July 25, 2021. Following tonight's public hearing with the City Council, this matter will be further considered at the July 20, 2021 study session, and the soonest action would be considered is at the July 27, 2021 regular meeting (following the noticing period end date).

Finally, the TIF program and fee are not in and of themselves considered to be development regulations. The attached draft code amendment would remove the specific reference mentioned above, allowing the Council to update the TIF program and fee by ordinance in the future (without the need to amend the EMC).

Item History:

07/06/2021 SS

Recommended Action:
Public Hearing Only to receive public comment on the proposed **AB21-027 PUBLIC HEARING** - Traffic Impact Fees Code Amendment

Fiscal Note/Consideration:
Following approval of this ordinance, review and/or revision of the TIF program and/or fee could be accomplished by Council ordinance at a future date without the need to amend the EMC. There are no changes to the TIF program and/or fee proposed under this item at this time.

EDGEWOOD Washington

CITY OF EDGEWOOD PLANNING COMMISSION RECOMMENDATION

The Planning Commission voted 7-0 to recommend APPROVAL of the proposed code amendment to the Edgewood Municipal Code (EMC) pertaining to the Traffic Impact Fees (TIF) program, and to send their recommendation to the City Council for consideration.

It is the recommendation of the City of Edgewood Planning Commission to approve the drafted EMC amendments as presented in the staff report and attachments submitted by Public Works Director Jeremy Metzler for the June 14, 2021 Planning Commission agenda.

RECOMMENDED BY THE CITY OF EDGEWOOD PLANNING COMMISSION ON THE 14TH DAY OF JUNE 2021.

John R. Overfield, Chair

Planning Commission Chair

Attest by:

Evan Hietpas

Evan Hietpas
Associate Planner

STATE OF WASHINGTON
DEPARTMENT OF COMMERCE
1011 Plum Street SE • PO Box 42525 • Olympia, Washington 98504-2525 • (360) 725-4000
www.commerce.wa.gov

05/27/2021

Mr. Jeremy Metzler
Senior Engineer / Surface Water Program Manager
City of Edgewood
2224 104th Avenue East
Edgewood, WA 98372

Sent Via Electronic Mail

Re: City of Edgewood--2021-S-2708--60-day Notice of Intent to Adopt Amendment

Dear Mr. Metzler:

Thank you for sending the Washington State Department of Commerce (Commerce) the 60-day Notice of Intent to Adopt Amendment as required under RCW 36.70A.106. We received your submittal with the following description.

Proposed code amendments pertaining to Edgewood Municipal Code (EMC) Title 4, including the deletion of references to previous ordinances in the following Sections: EMC 4.30.075 Project List, EMC 4.30.090 Impact Fee Adjustment, Independent Calculations EMC 4.30.100 Impact fee credits. EMC 4.

We received your submittal on 05/26/2021 and processed it with the Submittal ID 2021-S-2708. Please keep this letter as documentation that you have met this procedural requirement. Your 60 -day notice period ends on 07/25/2021.

We have forwarded a copy of this notice to other state agencies for comment.

Please remember to submit the final adopted amendment to Commerce within ten days of adoption.

If you have any questions, please contact Growth Management Services at reviewteam@commerce.wa.gov, or call Anne Fritzel, (360) 725-3064.

Sincerely,

Review Team
Growth Management Services

ORDINANCE NO. 21-xxxx

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, PIERCE COUNTY, WASHINGTON, AMENDING CHAPTER 4.30 OF THE EDGEWOOD MUNICIPAL CODE RELATED TO TRANSPORTATION IMPACT FEES; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City of Edgewood imposes a transportation impact fee, as authorized by Chapters 36.70A and 82.02 RCW, to ensure that public facilities and services necessary to support development are adequate and that new development pays a proportionate share of the costs or new facilities and services; and

WHEREAS, Chapter 4.30 of the Edgewood Municipal Code ("EMC") establishes the standards, procedures, projects, and fees that apply to transportation impacts; and

WHEREAS, the EMC, as currently written, requires an amendment to the code whenever updates to the project list and/or fees are necessary; and

WHEREAS, the Planning Commission held a Public Hearing at their June 14, 2021 meeting and made a recommendation to the City Council; and

WHEREAS, the City Council considered the Planning Commission's recommendation at their July 6, 2021 study session;

WHEREAS, the City Council held a Public Hearing at their July 13, 2021 regular meeting;

WHEREAS, the City Council has determined that amendments to the EMC would provide the City with greater flexibility whenever updates are needed, considering said code amendment at their July 20, 2021 study session and July 27, 2021 regular meeting;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. EMC Section 4.30.075, Project list, Amended. EMC Section 4.30.075, Project list, is hereby amended to read as shown in Exhibit A, attached hereto and incorporated herein by this reference.

Section 2. EMC Section 4.30.090, Impact fee adjustments, independent calculations, Amended. EMC Section 4.30.090, Impact fee adjustments, independent calculations, is hereby amended to read as shown in Exhibit A, attached hereto and incorporated herein by this reference.

Section 3. EMC Section 4.30.100, Impact fee credits, Amended. EMC Section 4.30.100, Impact fee credits, is hereby amended to read as shown in Exhibit A, attached hereto and incorporated herein by this reference.

Section 4. EMC Section 4.30.130, Council review of impact fees, Amended. EMC Section 4.30.130, Council review of impact fees, is hereby amended to read as shown in Exhibit A, attached hereto and incorporated herein by this reference.

Section 5. EMC Section 4.30.150, Impact fee calculations, Amended. EMC Section 4.30.150, Impact fee calculations, is hereby amended to read as shown in Exhibit A, attached hereto and incorporated herein by this reference.

Section 6. EMC Section 4.30.160, Schedule of fees, Amended. EMC Section 4.30.160, Schedule of fees, is hereby amended to read as shown in Exhibit A, attached hereto and incorporated herein by this reference.

Section 7. EMC Section 4.30.190, Repealed. EMC Section 4.30.190 is hereby repealed in its entirety, as shown in Exhibit A, attached hereto and incorporated herein by this reference.

Section 8. Severability. If any section, sentence, clause, or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 9. Effective Date. A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication. The full text of this Ordinance shall be mailed without charge, upon request.

PASSED BY THE CITY COUNCIL ON THE 27TH DAY OF JULY, 2021

____
Mayor Daryl Eidinger

ATTEST/AUTHENTICATED:

____
Rachel Pitzel, CMC
City Clerk

APPROVED AS TO FORM:

____
City Attorney, Ann Marie J. Soto

Date of Publication:
Effective Date:

4.30.075 Project list.

A. The director shall annually review the city's six-year road plan and shall:

1. Identify each project in the comprehensive plan that is growth-related and the proportion of each such project that is growth-related;

2. Forecast the total money available from taxes and other public sources for transportation improvements for the next six years;

3. Update the population, building activity and demand and supply data for transportation facilities and the impact fee schedule for the next six-year period;

4. Calculate the amount of impact fees already paid;

5. Identify those comprehensive plan projects that have been or are being built but whose performance capacity has not been fully utilized.

B. The director shall use this information to prepare an annual draft amendment to the project list and to the fee schedule ~~in Exhibit A attached to the ordinance codified~~adopted pursuant to ~~in~~ this chapter, which shall comprise:

1. The projects in the comprehensive plan that are growth-related and that should be funded with forecast public monies and the impact fees already paid; and

2. The projects in the comprehensive plan that are growth-related and that should be funded with forecast public monies and the impact fees already paid; and

3. The projects already built or funded pursuant to this chapter whose performance capacity has not been fully utilized.

C. The city council, at the same time that it adopts the annual budget and appropriates funds for capital improvement projects, shall, by separate ordinance, establish the annual project list by adopting, with or without modification, the director's draft amendment.

D. Once a project is integrated into the project list and fee schedule ~~in Exhibit A~~, a fee shall be imposed on every development until the project is removed from the project list by one of the following means:

1. The city council by ordinance removes the project from the project list, in which case the fees already collected will be refunded if necessary to ensure that impact fees remain reasonably related to transportation impacts of development that have paid an impact fee; provided, that a refund shall not be necessary if the council transfers the fees to the budget of another project that the council determines will mitigate essentially the same transportation impacts; or

2. The capacity created by the project has been fully utilized, in which case the director shall remove the project from the project list.

4.30.090 Impact fee adjustments, independent calculations.

An applicant may request an adjustment to the impact fees determined, in accordance with RCW 82.02.060(6), according to the fee schedule adopted ~~by the ordinance codified in~~pursuant to this chapter, by preparing and submitting to the mayor or designee an independent fee calculation for the development activity for which a building permit is sought. The documentation submitted shall show the basis upon which the independent fee calculation was made. Independent fee calculations for traffic impact fees shall use the same formulas and methodology used to establish the impact fees in this chapter and shall be limited to adjustments in trip generation rates used in the traffic impact fee study, and shall not include travel demand forecasts, trip distribution, traffic assignment, transportation service areas, costs of road projects, or cost allocation procedures.

A. If the mayor or designee agrees with the independent fee calculation, a written agreement to accept such amount shall be transmitted to the applicant who shall, in turn, present it to the city upon impact fee collection.

B. If the mayor or designee does not agree with the independent fee calculation, the fee payer may appeal this decision to the hearing examiner through procedures outlined in Chapter 2.40 EMC.

4.30.100 Impact fee credits.

A. An applicant shall be entitled to a credit against the applicable traffic impact fee collected, in accordance with RCW 82.02.060(4), under the fee schedule adopted ~~by the ordinance codified in~~pursuant to this chapter for the value of any dedication of land for, improvement to, or new construction of, any system improvements provided by the applicant, to facilities that are:

1. Included within the six-year transportation improvement program and identified as system improvements that are to be funded in part by traffic impact fees; and

2. At suitable sites and constructed at an acceptable quality as determined by the city; and

3. Completed, dedicated, or otherwise transferred to the city prior to the determination and award of a credit as set forth in this section.

B. No credit shall be given for project improvements.

C. The value of a credit for improvements shall be established by original receipts provided by the applicant for one or more of the same system improvements for which the impact fee is charged.

D. The value of a credit for land shall be established on a case-by-case basis by an appraiser selected by, or acceptable to, the city. The appraiser must be licensed and in good standing with the state of Washington for the category of the property appraised. The appraisal shall be in accordance with the most recent version of the Uniform Standards of Professional Appraisal Practice and shall be subject to review and acceptance by the city. The appraisal and review shall be at the expense of the applicant.

E. Whenever a development is granted approval subject to a condition the system improvements that are identified in the six-year transportation improvement program be constructed or provided, or whenever the applicant has agreed, pursuant to the terms of a voluntary agreement with the city of Edgewood, to donate or dedicate land for road facilities that are identified in the six-year transportation improvement program, and which are included in the list of road projects that are used to determine the traffic impact fee, as listed in the traffic impact fee study, the applicant shall be entitled to a credit for the value of the land or actual costs of capital facility construction against the fee that would be chargeable under the formula provided. The land value or costs of construction shall be determined pursuant to this section.

F. This subsection applies only to residential developments and the residential portion of a mixed use development. In cases where a developer would be entitled to a credit under this section, but the amount of the credit has yet to be determined on a per dwelling unit basis, the city shall take the total credit amount available to the entire plat or project, calculated by applying subsections (A) through (E) of this section, and divide that amount by the number of dwelling units approved for that plat or project. The impact fee and credit may then be calculated and collected on a per dwelling unit basis as building permits are issued for those dwelling units. Where building permits for some, but not all, of the dwelling units within a plat or project have already been obtained at the time the ordinance codified in this chapter becomes effective, the credit for the unpermitted dwelling units will be calculated to arrive at a per dwelling unit amount in the same manner. For example, if a plat has been approved for 20 dwelling units, and building permits have only been issued for 10 of those units, the per dwelling unit credit for the remaining 10 units will equal the total credit amount divided by 20 dwelling units.

G. This subsection applies to nonresidential developments, or the nonresidential portion of a mixed use development. In cases where a developer would be entitled to a credit under this section, but the amount of the credit has yet to be determined on a per square foot basis, the city shall take the total credit amount available to the entire plat or project, calculated by applying subsections (A) through (C) of this section, and divide that amount by the number of square feet approved for that plat or project. The impact fee and credit may then be calculated and collected on a per square foot basis as building permits are issued for that square footage. Where building permits for some, but not all, of the dwelling units within a plat or project have already been obtained at the time the ordinance codified in this chapter becomes effective, the credit for the unpermitted square footage will be calculated to arrive at a per square footage amount in the same manner. For example, if a 20,000 square foot commercial project has been approved, and building permits have only been issued for 10,000 square feet of the project, the per square foot credit for the remaining 10,000 square feet will equal the total credit amount divided by 20,000 square feet.

H. Pursuant to and consistent with the requirements of RCW 82.02.060(1)(b), impact fee schedules have been adjusted for future taxes and other revenue sources to be paid by the new development which are earmarked or proratable to the same new public facilities which will serve the new development.

I. After receiving the receipts for improvements, the appraisal of land value, the receipts and calculations of prior payments earmarked or pro-ratable to the same system improvements for which the impact fee is imposed, the mayor or designee shall provide the applicant with a letter setting forth the dollar amount of the credit, the reason for the credit, the legal description of the site donated where applicable, and the legal description or other adequate description of the project or development to which the credit may be applied. The applicant must sign and date a duplicate copy of such letter indicating their agreement to the terms of the letter and return such signed document to the city before the impact fee credit will be awarded. The failure of the applicant to sign, date, and return such document within 60 calendar days shall nullify the credit.

J. If the amount of the credit is less than the calculated fee amount, the difference remaining shall be chargeable as an impact fee and paid at the time of application for the building permit. In the event the amount of the credit is calculated to be greater than the amount of the impact fee due, no further sums shall be due from the applicant.

K. A claim for credit will be processed by the city using whichever of the following options is selected by the applicant:

1. Claims for credits that are submitted prior to, or with, an application for a building permit for which an impact fee will be due will be processed by the city before payment of the impact fee is due in order to allow any credit authorized by the city to reduce the amount of the impact fee; or

2. Claims for credits that are submitted no later than 30 days after the issuance of a building permit for which an impact fee is due shall be processed by the city after the impact fee is paid in full, and any credit authorized by the city will be refunded to the applicant within 90 days of receipt of the claim for credit.

L. Claims for credits that are submitted more than six months after the issuance of a building permit for which an impact fee is due are deemed to be waived and shall be denied.

M. Determinations made by the mayor or designee pursuant to this section shall be subject to appeal to the examiner subject to the procedures set forth in Chapter 2.40 EMC.

4.30.130 Council review of impact fees.

The impact fee schedule adopted ~~by the ordinance codified in~~pursuant to this chapter shall be reviewed by the city council, as it deems necessary and appropriate, in conjunction with the update of the city's transportation improvement program. Amendments or updates to the impact fee schedule shall be adopted by ordinance.

4.30.150 Impact fee calculations.

The traffic impact fee shall be calculated using a schedule that identifies a particular fee amount for a particular type of development, as supported by and consistent with the City of Edgewood Transportation Impact Fee Program Report dated October 2016, and any adopted updates or amendments thereto~~, attached hereto as Exhibit A, and incorporated herein by this reference as if set forth in full~~. Accessory dwelling units shall be calculated using ITE number 220, Apartment customer type.

4.30.160 Schedule of fees.

A traffic impact fee shall be assessed against all new development ~~as set forth in Exhibit A,~~in the Transportation Impact Fee Schedule, ~~attached to the ordinance codified in~~adopted pursuant to this chapter~~ and incorporated herein by reference as if set forth in full~~. This fee schedule represents the city's determination of the appropriate share of system improvement costs to be paid by new growth and development.

~~4.30.190 Effective date.~~

~~The ordinance codified in this chapter or a summary thereof consisting of the title shall be published in the official newspaper of the city, and shall take effect and be in full force five days after publication. (Ord. 07-282 § 1).~~

City Of Edgewood
Council Agenda Summary Sheet

Subject: **AB21-028 PUBLIC HEARING** - Traffic Concurrency	**Agenda Item #:** **2.B** **For Agenda of:** **7/13/2021** **Prepared by: Jeremy Metzler**

Attachments (list):

1. 1 - DRAFT Ordinance 21-xxxx - Concurrency Review Threshold
2. 2 - Traffic Concurrency Final Signed PC Recommendation
3. 3 - Acknowledge-Letter-2021-S-2619

Approval of Materials: Jeremy Metzler Rachel Pitzel 7/8/2021 Dave Gray 7/8/2021 Daryl Eidinger 7/8/2021	**Expenditure Required:** N/A **Amount Budgeted:** N/A **Timeline:** 07/13/2021 RCM PH 07/20/2021 SS 07/27/2021 RCM

Summary Statement:
Staff reviewed the Annual Concurrency Report, prepared in accordance with Edgewood Municipal Code (EMC) 18.105.220, with the council at the April 6, 2021 study session. In said report, the city's on-call transportation engineering consultant, the Transpo Group, recommended the city update the concurrency review threshold prescribed in EMC 18.105.030, stating:

> *The Edgewood Municipal Code (EMC) currently requires that all developments be tested for concurrency, even small, short-plats that generate few new vehicle trips. The concurrency report has demonstrated that there is generally sufficient capacity in the transportation system to accommodate the City's land use plan. In the past 5 years, only one development has not met concurrency. In that specific case, the development generated more than 300 PM peak hour trips, and the primary access was a two-way stop-controlled intersection along Meridian Avenue.*
>
> *We recommend that the language in the EMC 18.105 be revised to exempt developments generating fewer than 15 PM peak hour trips from the concurrency process, consistent with the City's current traffic study guidelines. Developments that generate fewer than 15 PM peak hour trips are typically 'captured' in the annual growth rate applied to traffic counts and have negligible impact on the transportation system. Developments still may be reviewed under the State Environmental Policy Act (SEPA) and the City's development review process to evaluate impacts and potential mitigation to address site access and safety issues.*

Following the above recommendation, staff presented the attached draft ordinance for discussion at the April 20, 2021 council study session. In that discussion, Council asked for more information regarding the review threshold used in other cities. Here is a summary of staff's findings:

- Sumner, Algona, Auburn – N/A
- Pacific – Any new peak hour trips (same as current Edgewood code)
- Black Diamond, Buckley, Burien, Covington, Federal Way, Fircrest, Lakewood, Puyallup, Tacoma, University Place – Any new peak hour trips (same threshold, different model code)
- Enumclaw – 5 or more peak hour trips
- Bonney Lake, Kent – 10 or more peak hour trips
- Maple Valley, Orting – 15 or more peak hour trips

As this ordinance relates to an existing development regulation, this must first be considered by the Planning Commission and undergo a 60-day noticing period through the Department of Commerce. The Planning Commission held a public hearing at their June 14, 2021 meeting and passed the attached recommendation to the Council. Also attached for reference is the Department of Commerce's acknowledgement letter, stating the noticing period end date of June 28, 2021. Following tonight's public hearing with the City Council, this matter is scheduled for further consideration at the July 20, 2021 study session and July 27, 2021 regular meeting.

Finally, it should be noted there was some interest expressed by Council at last week's study session to reduce the proposed threshold to 10 or more peak hour trips. Staff is prepared to update the attached draft materials following tonight's public hearing and Council's discussion at next week's study session.

Item History:
04/20/2021 SS
07/06/2021 SS

Recommended Action:
Public Hearing Only to receive public comment on the proposed **AB21-028 PUBLIC HEARING** - Traffic Concurrency

Fiscal Note/Consideration:
N/A

ORDINANCE NO. 21-xxxx

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, PIERCE COUNTY, WASHINGTON, AMENDING EDGEWOOD MUNICIPAL CODE (EMC) CHAPTER 18.105, CONCURRENCY MANAGEMENT, PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City's on-call transportation engineering consultant, Transpo Group, issued their 2021 Annual Transportation Concurrency Report on March 26, 2021; and

WHEREAS, one of Transpo Group's recommendations was to update the trip threshold for concurrency evaluation listed in Edgewood Municipal Code (EMC) Chapter 18.105, revising the code to exempt developments generating fewer than 15 PM peak hour trips from the concurrency process, consistent with the City's current traffic study guidelines; and

WHEREAS, the City Council was briefed on the Annual Transportation Concurrency report at their April 6, 2021 study session, and acknowledged the recommendation; and

WHEREAS, the Planning Commission held a Public Hearing at their June 14, 2021 meeting and made a recommendation to the City Council; and

WHEREAS, the City Council considered the Planning Commission's recommendation at their July 6, 2021 study session;

WHEREAS, the City Council held a Public Hearing at their July 13, 2021 regular meeting;

WHEREAS, the City Council considered amending said code at their July 20, 2021 study session and July 27, 2021 regular meeting;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. EMC Section 18.105.030 Amended. Section 18.105.030, "Exempt development," of the EMC is hereby amended to read as shown in Exhibit A, attached hereto and incorporated herein by this reference.

Section 2. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 3. Effective Date. A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication. The full text of this Ordinance shall be mailed without charge, upon request.

PASSED BY THE CITY COUNCIL ON THE 27TH DAY OF JULY, 2021

Mayor Daryl Eidinger

ATTEST/AUTHENTICATED:

Rachel Pitzel, CMC
City Clerk

APPROVED AS TO FORM:

City Attorney, Ann Marie J. Soto

Date of Publication:
Effective Date:

Exhibit A

Amendments to EMC 18.105.030

18.105.030 Exempt development.

A. No development activity (as defined in EMC 18.20.070) shall be exempt from the requirements of this chapter, unless the permit is listed below. The following types of permits are not subject to the capacity reservation certificate (CRC) process because they do not create additional long-term impacts on transportation facilities:

…

Notwithstanding the above, if any of the above permit applications will ~~generate any new p.m. peak-hour trips, require additional sewer capacity, or increase water consumption~~ exceed the thresholds identified in Subsection B below, such application shall not be exempt from the requirements of this chapter.

B. Transportation. This chapter shall apply to all applications for development or redevelopment, excluding an individual single-family residence, if the proposal or use will generate ~~any~~ one or more new projected vehicle trips that will pass through an intersection or roadway section identified with a level of service below the acceptable level noted in the transportation element of the city's comprehensive plan, and/or a total of fifteen (15) or more new p.m. peak-hour trips. Every application for development exceeding these thresholds shall be accompanied by a concurrency application, requiring the city to prepare a traffic report as defined in EMC 18.105.090. ~~Developments or redevelopments, excluding an individual single-family residence, that will generate one or more new projected vehicle trips that will pass through an intersection or roadway section identified with a level of service below the acceptable level noted in the transportation element in the city's comprehensive plan, or that will generate 15 or more new p.m. peak-hour trips, shall also be required to have the city prepare a traffic report as defined in EMC 18.105.090.~~

EDGEWOOD
Washington

CITY OF EDGEWOOD
PLANNING COMMISSION
RECOMMENDATION

The Planning Commission voted 7-0 to recommend APPROVAL of the proposed code amendment to the Edgewood Municipal Code (EMC) pertaining to Traffic Concurrency Management thresholds, and to send their recommendation to the City Council for consideration.

It is the recommendation of the City of Edgewood Planning Commission to approve the drafted EMC amendments as presented in the staff report and attachments submitted by Public Works Director Jeremy Metzler for the June 14, 2021 Planning Commission agenda.

RECOMMENDED BY THE CITY OF EDGEWOOD PLANNING COMMISSION ON THE 14TH DAY OF JUNE 2021.

J. R. Crawfield, Chair

Planning Commission Chair

Attest by:

Evan Hietpas

Evan Hietpas
Associate Planner

STATE OF WASHINGTON
DEPARTMENT OF COMMERCE
1011 Plum Street SE • *PO Box 42525 • Olympia, Washington 98504-2525 • (360) 725-4000*
www.commerce.wa.gov

05/03/2021

Mr. Jeremy Metzler
Senior Engineer / Surface Water Program Manager
City of Edgewood
2224 104th Avenue East
Edgewood, WA 98372

Sent Via Electronic Mail

Re: City of Edgewood--2021-S-2619--60-day Notice of Intent to Adopt Amendment

Dear Mr. Metzler:

Thank you for sending the Washington State Department of Commerce (Commerce) the 60-day Notice of Intent to Adopt Amendment as required under RCW 36.70A.106. We received your submittal with the following description.

An amendment to the Edgewood Municipal Code (EMC) Chapter 18.105 to revise the trip threshold for concurrency evaluation to exempt developments generating fewer than 15 PM peak hour trips from the concurrency process, consistent with the City's current traffic study guidelines.

We received your submittal on 04/29/2021 and processed it with the Submittal ID 2021-S-2619. Please keep this letter as documentation that you have met this procedural requirement. Your 60 -day notice period ends on 06/28/2021.

We have forwarded a copy of this notice to other state agencies for comment.

Please remember to submit the final adopted amendment to Commerce within ten days of adoption.

If you have any questions, please contact Growth Management Services at reviewteam@commerce.wa.gov, or call Anne Fritzel, (360) 725-3064.

Sincerely,

Review Team
Growth Management Services

1 CALL TO ORDER

Mayor Eidinger called the meeting to order at 7:00pm and led attendees in the Pledge of Allegiance.
Present: Mayor Eidinger, Deputy Mayor Creley, Councilmember West, Councilmember Day, Councilmember Christopherson, Councilmember Wise, Councilmember Tomyn, Councilmember Lowry
Staff Present: Assistant City Administrator Dave Gray, City Clerk/HR Director Rachel Pitzel, IT Director Matthew Ray, City Engineer Chuck Hendricksen, Planning Manager Emily Arteche, Chief Berry

2 PUBLIC HEARING

A. AB21-024 PUBLIC HEARING – Regarding Chrisella Rd. Alternative Analysis
Mayor Eidinger opened the public hearing at 7:02pm, TranspoGroup then provided a brief presentation on the topic.
Mayor Eidinger then opened it up to the public for comment and the following individuals spoke: Jason Ramirez, Ryan Erickson, Jerry Synder, and Cathy Wilson.
The public hearing was closed at 7:21 pm.

3 AUDIENCE COMMENT

Cathy Wilson spoke.

4 MAYOR'S REPORT

Mayor Eidinger read his report into the record and then invited each director to speak on topics of their choosing.

5 CONSENT AGENDA:

A. Review of Board/Commission Minutes

B. Regular City Council Meeting Minutes of June 8, 2021

C. Study Session Meeting Minutes of June 15, 2021

D. AB21-0567 - Resolution No. 21-0567, Council Rules of Procedures Update (OPMA)

Councilmember West asked that AB21-025 Budgeted Expenditures be moved under Regular Council Business.
Motion: As amended, **Action:** Approve, Moved by Councilmember Wise, Seconded by Councilmember Christopherson, Motion **Passed 7-0**

6 COUNCIL BUSINESS

A. AB21-025 - a motion approving June 2021 Budgeted Expenditures as follows: Deferred Compensation Program; Payroll Direct Deposit; Department of Retirement Systems; Dept. of Child Support; and IRS 941 in the amount of $128,760.46; and Vendor Check Numbers 24989 through 25010 with EFT and Direct Pay Payments in the amount of $909,004.24. Total distributions submitted for review and authorization in the amount of $1,037,764.70

Councilmember West asked for clarification from Assistant City Administrator Gray on the fluctuations of direct payments.
Motion: As read, **Action:** Approve, Moved by Councilmember West, Seconded by Councilmember Christopherson, Motion **Passed 7-0**

B. AB21-0568 - Approving Resolution No. 21-0568 Estates on Caldwell Final Plat

Senior Planner Morgan Dorner briefed Council on this agenda item.
Motion: As read, **Action:** Approve, Moved by Councilmember Wise, Seconded by Councilmember Lowry, Motion **Passed 7-0**

C. AB21-0569 - Approving Resolution No. 21-0569 Edgewood Estates Final Plat

Senior Planner Morgan Dorner briefed Council on this agenda item.
Motion: As read, **Action:** Approve, Moved by Councilmember Wise, Seconded by Councilmember Day, Motion **Passed 7-0**

D. AB21-026 - Reappointment for Planning Commission and Reappointment/Appointment for Economic Development Advisory Board

Planning Manager Emily Arteche discussed this item with Council
Motion: As read, **Action:** Approve, Moved by Councilmember West, Seconded by Councilmember Tomyn, Motion **Passed 7-0**

7 COUNCIL COMMENTS

Councilmember Lowry spoke.
Councilmember Christopherson spoke.
Councilmember Day spoke.
Councilmember Wise spoke.

8 ADJOURN

Mayor Eidinger adjourned the meeting at 7:48pm.

Jill S. Herrera	Daryl Eidinger
Communications Coordinator / Deputy City Clerk	Mayor

CITY OF EDGEWOOD
STUDY SESSION MEETING AGENDA SUMMARY
Tuesday, June 29, 2021 – 7:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA

1 CALL TO ORDER

Mayor Eidinger called the study session to order at 7:00pm and led attendees in the Pledge of Allegiance.

Present: Mayor Eidinger, Deputy Mayor Creley, Councilmember West, Councilmember Day, Councilmember Christopherson, Councilmember Wise, Councilmember Tomyn, Councilmember Lowry

Staff Present: Assistant City Administrator Dave Gray, City Clerk/HR Director Rachel Pitzel, Community & Economic Development Director Darren Groth, Jeremy Metzler Public Works Director, Matthew Ray, IT/Facilities Director, Police Chief Mark Berry.

2 COUNCIL BUSINESS

A. Discussion – Equity, Diversity and Inclusion (Trainings, Planning, etc.)

Chief Berry discussed the newly established Citizen Advisory Board, its purpose, and what they will be discussing at future meetings.

B. Discussion – Resolution – Chrisella Rd. Alternative Analysis

Public Works Director Metzler discussed this agenda item reviewing comments, and discussion points brought up at the previous weeks public hearing. Discussion then ensued between Council and staff.

C. Discussion - Annual Report

Assistant City Administrator Dave Gray brought forward this agenda item for review and discussion.

D. Discussion - 1st Qtr Financial Statements

Assistant City Administrator Dave Gray briefed Council on this agenda item.

3 OTHER COUNCIL ITEMS

Mayor Eidinger spoke.
Councilmember Day spoke.
Councilmember Wise spoke.
Councilmember West spoke.
Councilmember Tomyn spoke.
Deputy Mayor Creley spoke.

4 ADJOURN

Mayor Eidinger adjourned the meeting at 8:30pm.

___________________________	____________________
Jill S. Herrera	Daryl Eidinger
Communications Coordinator / Deputy City Clerk	Mayor

CITY OF EDGEWOOD
STUDY SESSION MEETING AGENDA SUMMARY
Tuesday, July 6, 2021 – 7:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA

1 CALL TO ORDER

Mayor Eidinger called the meeting to order at 7:00pm and led the attendees in the Pledge of Allegiance.
Present: Mayor Eidinger, Deputy Mayor Creley, Councilmember West, Councilmember Christopherson, Councilmember Wise, Councilmember Tomyn, Councilmember Lowry
Excused: Ryan Day
Staff Present: Assistant City Administrator Dave Gray, City Clerk/HR Director Rachel Pitzel, Community & Economic Development Director Darren Groth, Jeremy Metzler Public Works Director, Matthew Ray, IT/Facilities Director, Police Chief Mark Berry.

2 COUNCIL BUSINESS

A. Discussion - Be Culture

James Whitfield introduced himself and explained a little about his organization Be Culture, discussions then followed. Council agreed to move this item forward to an upcoming Consent Agenda.

B. Discussion - Parks and Recreation Advisory Board (PRAB) Interview

Public Works Director Metzler introduced applicant Amity Highley who shared a little about herself and then answered Councils questions.

C. Discussion – Equity, Diversity and Inclusion (Trainings, Planning, etc.)

Councilmembers Tomyn, gave a brief update on this reoccuring agenda item.

D. Discussion - Solar Grants

IT Director Ray reviewed this agenda item, inquiring if Council was interested in the option of solar panels at city hall. Discussion then ensued as to the pros/cons associated with the panels.

E. Discussion - Ordinance - Traffic Impact Fees Code Amendment

Public Works Director Metzler updated Council on this proposed code amendment.

F. Discussion - Ordinance - Traffic Concurrency

Public Works Director Metzler discussed this item briefly, and took questions from Council.

3 OTHER COUNCIL ITEMS

Councilmember Lowry spoke.
Councilmember Tomyn spoke.
Councilmember Wise spoke.
Deputy Mayor Creley spoke.
Mayor Eidinger spoke.

4 ADJOURN

Mayor Eidinger adjourned the meeting at 8:21pm.

Jill S. Herrera	Daryl Eidinger
Communications Coordinator / Deputy City Clerk	Mayor

City Of Edgewood
Council Agenda Summary Sheet

Subject:	Agenda Item #:
AB21-029 - a motion approving July 2021 Budgeted Expenditures as follows: Deferred Compensation Program; Payroll Direct Deposit; Department of Retirement Systems; Dept. of Child Support; and IRS 941; and AWC Employee Benefit Trust in the amount of $174,210.49; and Vendor Check Numbers 25011 through 25031 with EFT and Direct Pay Payments in the amount of $193,873.69. Total distributions submitted for review and authorization in the amount of $368,084.18	**For Agenda of:** **7/13/2021** **Prepared by: Stephanie Goff**

Attachments (list):
1. 071321 Claims Register
2. 071321 Voucher Directory

Approval of Materials:	
Stephanie Goff	
Rachel Pitzel	7/9/2021
Dave Gray	7/9/2021
Daryl Eidinger	7/9/2021

Expenditure Required:
$368,084.18

Amount Budgeted:
$368,084.18

Timeline:
N/A

Summary Statement:
Approving July 2021 Budgeted Expenditures as follows: Deferred Compensation Program; Payroll Direct Deposit; Department of Retirement Systems; Dept. of Child Support; and IRS 941; and AWC Employee Benefit Trust in the amount of $174,210.49; and Vendor Check Numbers 25011 through 25031 with EFT and Direct Pay Payments in the amount of $193,873.69. Total distributions submitted for review and authorization in the amount of $368,084.18

Item History:
N/A

Recommended Action:
MOTION to adopt AB21-029 - a motion approving July 2021 Budgeted E as presented under the Consent Agenda.

Fiscal Note/Consideration:

City of Edgewood 2021

July 13th 2021 Council Meeting Check & EFT Payment Distribution Review & Authorization

Number	Name	Print Date		Amount
US Bank	**PAYROLL ACCOUNT DISTRIBUTION**			
10611	**Last Number Issued Previous Authorization**			
AWC EFT 6/30/2021	AWC Employee Benefit Trust	6/30/2021		$42,903.72
DCP EFT 6/30/2021	Deferred Compensation Program	6/30/2021		$14,067.94
Direct Deposit Run -	Payroll Vendor	6/30/2021		$80,135.82
DRS EFT 6/30/2021	Dept of Retirement Systems	6/30/2021		$22,396.90
DSHS-DCS EFT	WA State Support Registry	6/30/2021		$217.00
IRS 941 EFT 6/30/2021	IRS 941	6/30/2021		$14,489.11
			Total	**$174,210.49**

Number	Name	Print Date	Amount
	CLAIM VOUCHER ACCOUNT DISTRIBUTION		
25010	**Last Number Issued Previous Authorization**		
25011	Andrea F. Pollard	7/13/2021	$70.00
25012	Berger Partnership	7/13/2021	$8,072.74
25013	City of Sumner	7/13/2021	$4,526.25
25014	Code Publishing Inc.	7/13/2021	$185.87
25015	Convergint Technologies LLC	7/13/2021	$494.55
25016	Department of Ecology	7/13/2021	$4,874.00
25017	Department of Transportation	7/13/2021	$2,127.10
25018	ESRI	7/13/2021	$1,048.32
25019	FCS Group	7/13/2021	$1,840.00
25020	Gray & Osborne, Inc	7/13/2021	$25,904.60
25021	Great Floors LLC	7/13/2021	$1,406.00
25022	Greg Pile	7/13/2021	$300.00
25023	Malwarebytes Inc.	7/13/2021	$2,701.49
25024	McKinstry Co, LLC	7/13/2021	$1,865.53
25025	Pierce County Budget & Finance Court	7/13/2021	$27,790.00
25026	Reed Trucking & Excavating, Inc.	7/13/2021	$20,187.50
25027	Rhay Design LLC	7/13/2021	$2,000.00
25028	Sterling Automotive Service	7/13/2021	$58.19
25029	Transportation Systems Inc.	7/13/2021	$22,900.91
25030	Whistle Workwear	7/13/2021	$123.63
25031	Todd Arthur Roberts	7/13/2021	$14,806.00
Direct Pay Payment	American Traffic Solutions	7/13/2021	$28,500.00
Direct Pay Payment	CDW Government	7/13/2021	$11,277.59
Direct Pay Payment	Consolidated Press	7/13/2021	$3,025.55
Direct Pay Payment	Julie Dyer	7/13/2021	$700.00
Direct Pay Payment	Monarch Landscape Holdings	7/13/2021	$1,130.80
Direct Pay Payment	Public Finance Inc.	7/13/2021	$1,086.90
Direct Pay Payment	Utilities Underground Location Center	7/13/2021	$183.18
EFT Payment 7/8/2021	Century Link	7/13/2021	$146.67
EFT Payment 7/8/2021	Shell	7/13/2021	$1,144.10
EFT Payment 7/8/2021	Smarsh, Inc.	7/13/2021	$1.53
EFT Payment 7/8/2021	Verizon Wireless	7/13/2021	$1,479.65
EFT Payment 7/8/2021	Wells Fargo Vendor Fin Serv	7/13/2021	$368.17
EFT Payment 7/8/2021	Comcast	7/13/2021	$495.41
EFT Payment 7/8/2021	Grainger	7/13/2021	$74.25
EFT Payment 7/8/2021	McLendon Hardware-Blue Tarp Credit Services	7/13/2021	$32.77
EFT Payment 7/8/2021	Mt. View-Edgewood Water Co.	7/13/2021	$579.01
EFT Payment 7/8/2021	Murrey's Disposal Company	7/13/2021	$157.08
EFT Payment 7/8/2021	O'Reilly Auto Parts	7/13/2021	$4.83
EFT Payment 7/8/2021	Pitney Bowes Global Financial Services	7/13/2021	$188.41
EFT Payment 7/8/2021	Puget Sound Energy	7/13/2021	$15.11
Total Claims Voucher Distribution			**$193,873.69**
Total Distribution Submitted for Review & Authorization			$368,084.18
Authorization Adjustments:			
Total Distribution Net of Prior Authorized Adjustments			**$368,084.18**

Claims Voucher Approval: I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Edgewood, and that I am authorized to authenticate and certify to said claim.

_____________________________Accounting Manager, Stephanie Goff

_____________________________Mayor, Daryl Eidinger ___________________________________Council Member

Voucher Directory

Fiscal: : 2021 - July
Council Date: : 2021 - July - 1st Council Meeting

Vendor	Number	Reference	Account Number	Description	Amount
American Traffic Solutions					
	Direct Pay Payment 7/8/2021 4:39:15 PM - 1			**2021 - July - 1st Council Meeting**	
		INV0014220			
			June Traffic Camera Services		
			001-021-000-521-70-41-11	Traffic Policing-Traffic Camera Contract	$28,500.00
				6 school zone cameras	
		Total INV0014220			**$28,500.00**
	Total Direct Pay Payment 7/8/2021 4:39:15 PM - 1				**$28,500.00**
Total American Traffic Solutions					**$28,500.00**
Andrea F. Pollard					
	25011			**2021 - July - 1st Council Meeting**	
		193-AP			
			Flagging Class- B.Whitman		
			101-000-000-542-90-43-01	Travel/Training Costs	$70.00
				Flagging Class- B.Whitman	
		Total 193-AP			**$70.00**
	Total 25011				**$70.00**
Total Andrea F. Pollard					**$70.00**
Berger Partnership					
	25012			**2021 - July - 1st Council Meeting**	
		33612			
			Prj. 20195029.00 36th & Meridian Ph 1		
			310-000-000-594-76-41-03	Professional Svs.-Property	$8,072.74
				36th & Meridian Park	
		Total 33612			**$8,072.74**
	Total 25012				**$8,072.74**
Total Berger Partnership					**$8,072.74**
CDW Government					
	Direct Pay Payment 7/8/2021 4:39:15 PM - 2			**2021 - July - 1st Council Meeting**	
		F765654			
			June Purchases		
			001-018-000-594-18-64-02	Cap Exp-Computer Hardware	$3,026.44
				PO# 2021029- Microsoft Surface Book (Assoc. Engineer)	
		Total F765654			**$3,026.44**

Vendor	Number	Reference	Account Number	Description	Amount
		G205094			
			June Purchases		
			001-018-000-594-18-64-02	Cap Exp-Computer Hardware	$2,386.91
				PO# 2021033- Fortinet Switch	
		Total G205094			**$2,386.91**
		G278507			
			June Purchases		
			001-018-000-594-18-64-02	Cap Exp-Computer Hardware	$5,864.24
				PO# 2021034- Microsoft Surface Book (Admin. Assistant, Maint. Tech.)	
		Total G278507			**$5,864.24**
	Total Direct Pay Payment 7/8/2021 4:39:15 PM - 2				**$11,277.59**
Total CDW Government					**$11,277.59**
Century Link					
	EFT Payment 7/8/2021 4:30:51 PM - 1			**2021 - July - 1st Council Meeting**	
		253-927-2018 680B 6/25-7/25/21			
			6/25-7/25/21 Services		
			001-018-000-518-30-42-01	Telecommunications Charges	$146.67
				Elevator and Fire Alarm Line	
		Total 253-927-2018 680B 6/25-7/25/21			**$146.67**
	Total EFT Payment 7/8/2021 4:30:51 PM - 1				**$146.67**
Total Century Link					**$146.67**
City of Sumner					
	25013			**2021 - July - 1st Council Meeting**	
		613			
			July Metro Animal Services		
			001-019-000-554-30-41-01	Animal Control Services	$4,526.25
				Animal Control Svs. for July	
		Total 613			**$4,526.25**
	Total 25013				**$4,526.25**
Total City of Sumner					**$4,526.25**
Code Publishing Inc.					
	25014			**2021 - July - 1st Council Meeting**	
		70103			
			June Services-Update Web Interface		
			001-018-000-514-30-42-06	Website Services	$185.87
				EMC Web Hosting	
		Total 70103			**$185.87**
	Total 25014				**$185.87**
Total Code Publishing Inc.					**$185.87**

Vendor	Number	Reference	Account Number	Description	Amount
Comcast					
	EFT Payment 7/8/2021 4:30:51 PM - 2			**2021 - July - 1st Council Meeting**	
		8498 35 021 0458551 6/25-7/24/21			
			6/25-7/24/21-CH Internet		
			001-018-000-518-30-42-01	Telecommunications Charges	$405.18
				City Hall Internet	
		Total 8498 35 021 0458551 6/25-7/24/21			**$405.18**
		8498 35 021 0602869 6/29-7/28/21			
			6/29-7/28/21-CH Public Internet		
			001-018-000-518-30-42-01	Telecommunications Charges	$90.23
				City Hall Public Internet	
		Total 8498 35 021 0602869 6/29-7/28/21			**$90.23**
	Total EFT Payment 7/8/2021 4:30:51 PM - 2				**$495.41**
Total Comcast					**$495.41**
Consolidated Press					
	Direct Pay Payment 7/8/2021 4:39:15 PM - 3			**2021 - July - 1st Council Meeting**	
		27352			
			Summer 2021 Magazine		
			001-018-000-518-20-49-05	Printing & Binding-Magazine	$3,025.55
				Summer 2021 Magazine	
		Total 27352			**$3,025.55**
	Total Direct Pay Payment 7/8/2021 4:39:15 PM - 3				**$3,025.55**
Total Consolidated Press					**$3,025.55**
Convergint Technologies LLC					
	25015			**2021 - July - 1st Council Meeting**	
		W1127277			
			June Services		
			001-018-000-518-85-48-02	Software Maintenance	$494.55
				Lenel Software Maintenance	
		Total W1127277			**$494.55**
	Total 25015				**$494.55**
Total Convergint Technologies LLC					**$494.55**
Department of Ecology					
	25016			**2021 - July - 1st Council Meeting**	
		RS-000000131			
			2021 Stormwater Action Monitoring Permit		
			410-000-000-531-38-49-02	Non NPDES Permit Fees	$4,874.00
				Annual SAM Permit	
		Total RS-000000131			**$4,874.00**
	Total 25016				**$4,874.00**
Total Department of Ecology					**$4,874.00**

Vendor	Number	Reference	Account Number	Description	Amount
Department of Transportation					
	25017			**2021 - July - 1st Council Meeting**	
		RE-313-ATB10614077			
			May Svcs Emerald St. Signal Improvements		
			340-000-000-595-64-63-01	Traffic Control Devices-Other Improvements	$2,127.10
				Emerald St. Signal Improvements	
		Total RE-313-ATB10614077			**$2,127.10**
	Total 25017				**$2,127.10**
Total Department of Transportation					**$2,127.10**
ESRI					
	25018			**2021 - July - 1st Council Meeting**	
		94068432			
			PO# 2021036- ArcGIS License		
			001-018-000-518-85-49-03	Computer Subscriptions	$1,048.32
				PO# 2021036- ArcGIS License for S.Read, J.Blaine, J.Fairbanks	
		Total 94068432			**$1,048.32**
	Total 25018				**$1,048.32**
Total ESRI					**$1,048.32**
FCS Group					
	25019			**2021 - July - 1st Council Meeting**	
		3338-22106065			
			June Services-Prj 3338		
			001-019-000-518-90-41-01	Gen'l Gov't-Professional Services	$1,840.00
				Development Cost of Service Study	
		Total 3338-22106065			**$1,840.00**
	Total 25019				**$1,840.00**
Total FCS Group					**$1,840.00**
Grainger					
	EFT Payment 7/8/2021 4:30:51 PM - 3			**2021 - July - 1st Council Meeting**	
		9947350410			
			June Purchases		
			001-076-000-576-80-31-01	Operational Supplies	$7.90
				Replacement Grinder Wheels	
			101-000-000-542-30-31-01	Roadway-Operational Supplies	$15.80
				Replacement Grinder Wheels	
			410-000-000-531-38-31-01	Operational Supplies	$15.80
				Replacement Grinder Wheels	
		Total 9947350410			**$39.50**
		9947350428			
			June Purchases		
			001-076-000-576-80-31-01	Operational Supplies	$6.95
				First Aid Supplies- PW Shop	

Vendor	Number	Reference	Account Number	Description	Amount
			101-000-000-542-30-31-01	Roadway-Operational Supplies	$13.90
				First Aid Supplies- PW Shop	
			410-000-000-531-38-31-01	Operational Supplies	$13.90
				First Aid Supplies- PW Shop	
		Total 9947350428			**$34.75**
	Total EFT Payment 7/8/2021 4:30:51 PM - 3				**$74.25**
Total Grainger					**$74.25**
Gray & Osborne, Inc					
	25020			**2021 - July - 1st Council Meeting**	
		1-G&O Prj. 18626.14			
			June Svcs-Emerald St ROW Dedication		
			101-000-000-542-64-41-01	Traffic Control Devices-Professional Services	$2,100.13
				Emerald St ROW Dedication	
		Total 1-G&O Prj. 18626.14			**$2,100.13**
		21-G&O Prj. 19614.00			
			June Svcs-General Sewer Plan Update		
			401-000-000-594-35-61-01	Cap Improvements-Sewer Plan Update	$3,064.79
				Sewer Plan Update	
		Total 21-G&O Prj. 19614.00			**$3,064.79**
		30-G&O Prj. 18626.01			
			June Svcs-56th Ste E SW Improvements		
			410-000-000-531-38-41-01	Professional Service	$4,074.92
				56th St E SW Improvements-Constr Mgmt	
		Total 30-G&O Prj. 18626.01			**$4,074.92**
		5-G&O Prj. 18626.13			
			June Svcs-24th & Meridian Sidewalk Gaps		
			340-000-000-595-69-63-01	Pedestrian & Traffic Safety Improvements	$16,664.76
				24th & Meridian Sidewalk Gaps	
		Total 5-G&O Prj. 18626.13			**$16,664.76**
	Total 25020				**$25,904.60**
Total Gray & Osborne, Inc					**$25,904.60**
Great Floors LLC					
	25021			**2021 - July - 1st Council Meeting**	
		65811-202			
			June Services		
			001-018-000-518-30-48-03	Maintenance/Repairs - Buildings	$1,406.00
				Floor Cleaning at City Hall	
		Total 65811-202			**$1,406.00**
	Total 25021				**$1,406.00**
Total Great Floors LLC					**$1,406.00**

Vendor	Number	Reference	Account Number	Description	Amount
Greg Pile					
	25022			**2021 - July - 1st Council Meeting**	
		070721-GP			
			2021 Annual Maintenance Fee		
			001-076-000-576-80-41-01	Professional Services	$300.00
				Lease Agreement- Res. No. 18-0412	
		Total 070721-GP			**$300.00**
	Total 25022				**$300.00**
Total Greg Pile					**$300.00**
Julie Dyer					
	Direct Pay Payment 7/8/2021 4:39:15 PM - 4			**2021 - July - 1st Council Meeting**	
		1039			
			6/16-6/30/21 IT Consulting Svcs		
			001-018-000-518-80-41-01	Contracted IT Services	$700.00
				6/16-6/30/21 IT Consulting Svcs	
		Total 1039			**$700.00**
	Total Direct Pay Payment 7/8/2021 4:39:15 PM - 4				**$700.00**
Total Julie Dyer					**$700.00**
Malwarebytes Inc.					
	25023			**2021 - July - 1st Council Meeting**	
		IN100111388			
			Endpoint Protection 7/31/21-7/30/22		
			001-018-000-518-85-49-03	Computer Subscriptions	$2,701.49
				PO# 2021035- Endpoint Protection	
		Total IN100111388			**$2,701.49**
	Total 25023				**$2,701.49**
Total Malwarebytes Inc.					**$2,701.49**
McKinstry Co, LLC					
	25024			**2021 - July - 1st Council Meeting**	
		10147129			
			Heat Pump Repair		
			001-018-000-518-30-48-03	Maintenance/Repairs - Buildings	$1,865.53
				Heat Pump Repair	
		Total 10147129			**$1,865.53**
	Total 25024				**$1,865.53**
Total McKinstry Co, LLC					**$1,865.53**
McLendon Hardware-Blue Tarp Credit Services					
	EFT Payment 7/8/2021 4:30:51 PM - 4			**2021 - July - 1st Council Meeting**	
		B09222/3			
			June Purchases		
			001-076-000-576-80-31-01	Operational Supplies	$32.77

Vendor	Number	Reference	Account Number	Description	Amount
			Safety Glasses		
		Total B09222/3			**$32.77**
	Total EFT Payment 7/8/2021 4:30:51 PM - 4				**$32.77**
Total McLendon Hardware-Blue Tarp Credit Services					**$32.77**
Monarch Landscape Holdings					
	Direct Pay Payment 7/8/2021 4:39:15 PM - 5		**2021 - July - 1st Council Meeting**		
		CD50148685			
			July Maintenance		
			101-000-000-542-70-48-04	Roadside- ROW Veg Maint Contractor	$1,130.80
			July Maintenance		
		Total CD50148685			**$1,130.80**
	Total Direct Pay Payment 7/8/2021 4:39:15 PM - 5				**$1,130.80**
Total Monarch Landscape Holdings					**$1,130.80**
Mt. View-Edgewood Water Co.					
	EFT Payment 7/8/2021 4:30:51 PM - 5		**2021 - July - 1st Council Meeting**		
		15690-3401 4/11-6/10/21			
			4/11-6/10/21 Svc Nelson Farm		
			001-018-000-518-30-47-02	Water	$92.46
			Nelson Farm		
		Total 15690-3401 4/11-6/10/21			**$92.46**
		19143-3401 4/11-6/10/21			
			4/11-6/10/21 Svc 118th Ave E		
			001-018-000-518-30-47-02	Water	$53.90
			118th Ave E		
		Total 19143-3401 4/11-6/10/21			**$53.90**
		2/4301 4/11-6/10/21			
			4/11-6/10/21 Svc Edgemont Park		
			001-018-000-518-30-47-02	Water	$432.65
			Edgemont Park		
		Total 2/4301 4/11-6/10/21			**$432.65**
	Total EFT Payment 7/8/2021 4:30:51 PM - 5				**$579.01**
Total Mt. View-Edgewood Water Co.					**$579.01**

Vendor	Number	Reference	Account Number	Description	Amount
Murrey's Disposal Company					
	EFT Payment 7/8/2021 4:30:51 PM - 6			**2021 - July - 1st Council Meeting**	
		9912844			
			June Svcs-Maint Shop		
			001-018-000-518-20-47-03	Waste Disposal	$157.08
				Maintenance Shop	
		Total 9912844			**$157.08**
	Total EFT Payment 7/8/2021 4:30:51 PM - 6				**$157.08**
Total Murrey's Disposal Company					**$157.08**
O'Reilly Auto Parts					
	EFT Payment 7/8/2021 4:30:51 PM - 7			**2021 - July - 1st Council Meeting**	
		3725-373792			
			June Purchases		
			001-018-000-518-30-32-02	Supplies/Parts - Vehicles & Equipment	$4.83
				Engine Degreaser	
		Total 3725-373792			**$4.83**
	Total EFT Payment 7/8/2021 4:30:51 PM - 7				**$4.83**
Total O'Reilly Auto Parts					**$4.83**
Pierce County Budget & Finance Court					
	25025			**2021 - July - 1st Council Meeting**	
		CI-304096			
			Q3 2021 Services		
			001-019-000-512-50-41-01	Court Services-Contracted	$27,790.00
				Q3 2021 Services	
		Total CI-304096			**$27,790.00**
	Total 25025				**$27,790.00**
Total Pierce County Budget & Finance Court					**$27,790.00**
Pitney Bowes Global Financial Services					
	EFT Payment 7/8/2021 4:30:51 PM - 8			**2021 - July - 1st Council Meeting**	
		3313565996			
			3/30-6/29/21 Postage Meter Lease		
			001-018-000-518-20-45-03	Postage Meter Lease	$188.41
				Postage Meter Lease	
		Total 3313565996			**$188.41**
	Total EFT Payment 7/8/2021 4:30:51 PM - 8				**$188.41**
Total Pitney Bowes Global Financial Services					**$188.41**
Public Finance Inc.					
	Direct Pay Payment 7/8/2021 4:39:15 PM - 6			**2021 - July - 1st Council Meeting**	
		0002322			
			3rd Qtr 2021 LID Services		
			202-000-000-535-10-41-01	Professional Services	$1,086.90

Vendor	Number	Reference	Account Number	Description	Amount
				3rd Qtr 2021 LID Services	
		Total 0002322			**$1,086.90**
	Total Direct Pay Payment 7/8/2021 4:39:15 PM - 6				**$1,086.90**
Total Public Finance Inc.					**$1,086.90**
Puget Sound Energy					
	EFT Payment 7/8/2021 4:30:51 PM - 9			**2021 - July - 1st Council Meeting**	
		220026492656			
			Streetlight Addition- 3702 110th Ave E		
			340-000-000-595-63-63-01	Improvements-Street Lighting	$15.11
				Streetlight Addition- 3702 110th Ave E	
		Total 220026492656			**$15.11**
	Total EFT Payment 7/8/2021 4:30:51 PM - 9				**$15.11**
Total Puget Sound Energy					**$15.11**
Reed Trucking & Excavating, Inc.					
	25026			**2021 - July - 1st Council Meeting**	
		PE #4-070621			
			June Svcs-24th & Meridian Sidewalks		
			350-000-000-582-20-00-02	Contractor Retainage	($1,062.50)
				24th & Meridian Sidewalks	
			350-000-000-595-61-63-01	Pedestrian Projects	$21,250.00
				24th & Meridian Sidewalks	
		Total PE #4-070621			**$20,187.50**
	Total 25026				**$20,187.50**
Total Reed Trucking & Excavating, Inc.					**$20,187.50**
Rhay Design LLC					
	25027			**2021 - July - 1st Council Meeting**	
		061821-RD			
			Summer 2021 Magazine Services		
			001-018-000-518-20-49-05	Printing & Binding-Magazine	$2,000.00
				Summer 2021 Magazine Services	
		Total 061821-RD			**$2,000.00**
	Total 25027				**$2,000.00**
Total Rhay Design LLC					**$2,000.00**

Vendor	Number	Reference	Account Number	Description	Amount
Shell					
	EFT Payment 7/8/2021 4:30:51 PM - 10			**2021 - July - 1st Council Meeting**	
		72739250			
			June Statement		
			001-018-000-518-30-32-01	Fuel	$1,144.10
				June Statement	
		Total 72739250			**$1,144.10**
	Total EFT Payment 7/8/2021 4:30:51 PM - 10				**$1,144.10**
Total Shell					**$1,144.10**
Smarsh, Inc.					
	EFT Payment 7/8/2021 4:30:51 PM - 11			**2021 - July - 1st Council Meeting**	
		INV00664397			
			6/1-9/30/21 Web Archiving		
			001-018-000-518-85-49-03	Computer Subscriptions	$1.53
				6/1-9/30/21 Web Archiving	
		Total INV00664397			**$1.53**
	Total EFT Payment 7/8/2021 4:30:51 PM - 11				**$1.53**
Total Smarsh, Inc.					**$1.53**
Sterling Automotive Service					
	25028			**2021 - July - 1st Council Meeting**	
		0031733			
			July Services		
			001-018-000-518-30-48-07	Maintenance & Repairs-Vehicles	$58.19
				Oil Change-Truck #9-2013 Escape	
		Total 0031733			**$58.19**
	Total 25028				**$58.19**
Total Sterling Automotive Service					**$58.19**
Todd Arthur Roberts					
	25031			**2021 - July - 1st Council Meeting**	
		070821-TR			
			Cubical Purchase & Installation		
			001-018-000-594-18-64-01	Cap Exp-Office Furniture	$14,806.00
				PO# 2021032- Downstairs Cubical Purchase & Installation	
		Total 070821-TR			**$14,806.00**
	Total 25031				**$14,806.00**
Total Todd Arthur Roberts					**$14,806.00**
Transportation Systems Inc.					
	25029			**2021 - July - 1st Council Meeting**	
		5166			
			Radar Speed Signs Installation & Maintenance		
			101-000-000-542-64-41-02	Traffic Control Devices-Traffic Operations (Contract)	$22,900.91

Vendor	Number	Reference	Account Number		Description	Amount
				Radar Speed Signs Installation & Maintenance		
		Total 5166				**$22,900.91**
	Total 25029					**$22,900.91**
Total Transportation Systems Inc.						**$22,900.91**
Utilities Underground Location Center						
	Direct Pay Payment 7/8/2021 4:39:15 PM - 7			**2021 - July - 1st Council Meeting**		
		1060144				
			June Services			
			410-000-000-531-38-49-09		Misc. Fees & Charges	$183.18
				Utility Locating Svs. for June		
		Total 1060144				**$183.18**
	Total Direct Pay Payment 7/8/2021 4:39:15 PM - 7					**$183.18**
Total Utilities Underground Location Center						**$183.18**
Verizon Wireless						
	EFT Payment 7/8/2021 4:30:51 PM - 12			**2021 - July - 1st Council Meeting**		
		9882650557				
			June Statement			
			001-018-000-518-30-42-01		Telecommunications Charges	$1,479.65
				June Statement		
		Total 9882650557				**$1,479.65**
	Total EFT Payment 7/8/2021 4:30:51 PM - 12					**$1,479.65**
Total Verizon Wireless						**$1,479.65**
Wells Fargo Vendor Fin Serv						
	EFT Payment 7/8/2021 4:30:51 PM - 13			**2021 - July - 1st Council Meeting**		
		5015577902				
			Kyocera Copier Lease			
			001-018-000-518-30-45-06		Copier Lease	$368.17
				July Copier Lease		
		Total 5015577902				**$368.17**
	Total EFT Payment 7/8/2021 4:30:51 PM - 13					**$368.17**
Total Wells Fargo Vendor Fin Serv						**$368.17**

Vendor	Number	Reference	Account Number		Description	Amount
Whistle Workwear						
	25030			**2021 - July - 1st Council Meeting**		
		540080				
			July Purchases			
			001-018-000-518-20-31-54		Clothing/Uniforms/PPE	$123.63
				J.Ward-Boots		
		Total 540080				**$123.63**
	Total 25030					**$123.63**
Total Whistle Workwear						**$123.63**
Grand Total		**Vendor Count**	**41**			**$193,873.69**

City Of Edgewood
Council Agenda Summary Sheet

Subject: AB21-0570 - Resolution No. 21-0570, authorizing the Mayor to execute a personal services agreement with Be Culture	**Agenda Item #:** 5.E **For Agenda of:** 7/13/2021 **Prepared by:** Dave Gray

Attachments (list):
1. Resolution 21-0570 Be Culture
2. EXHIBIT A Be Culture 2021 SCOPE OF WORK OUTLINE
3. Be Culture and City of Edgewood Overview

Approval of Materials:		
Dave Gray		**Expenditure Required:** Not to Exceed Sixty Thousand Dollars ($60,000)
Rachel Pitzel	7/8/2021	**Amount Budgeted:** $150k for Strat Plan, Fee Schedule & EDI.
Dave Gray	7/8/2021	
Daryl Eidinger	7/8/2021	**Timeline:** Second half of 2021 Fiscal Year

Summary Statement:
Be Culture helps boards, executives, and other leaders strategically mobilize people across their organizations and/or communities to effectively and sustainably develop the culture they desire. Customized to fit the unique aspects of each engagement, the Be Culture approach is rooted in the system change and equity tenants of Adaptive Leadership and Beloved Community.

Item History:
Study Session July 6th, 2021
Regular Council Meeting July 13th, 2021
Kick Off Meeting with Be Culture is scheduled for just after Labor Day

Recommended Action:
MOTION to adopt AB21-0570 - Resolution No. 21-0570, authorizing the Mayor to execute a personal services agreement with Be Cultureas presented under the Consent Agenda

Fiscal Note/Consideration:
The City anticipated several professional development service expenditures during the budget process including EDI and the beginning of creating our long term strategic plan.

RESOLUTION NO. 21-0570

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, PIERCE COUNTY, WASHINGTON, AUTHORIZING THE MAYOR TO EXECUTE A PERSONAL SERVICES AGREEMENT NOT TO EXCEED SIXTY THOUSAND DOLLARS WITH BE CULTURE TO HELP ESTABLISH POLICY AND PROCEDURES TO ACHIEVE EXCELLENCE IN COMMUNICATION, TRANSPARENCY, INTERPERSONAL INTERACTION AMONG STAFF, ELECTED OFFICIALS AND OUR COMMUNITY.

WHEREAS, the City Council and Mayor have been focused on the growing national awareness that bias, driving inequality of opportunity, continues to affect large percentages of our population; and

WHEREAS, the City of Edgewood, a municipal publicly funded service provider, has a responsibility to serve the community and public at large with a level of excellence measured not only by metrics and statistics but also the level of equity, inclusion and diversity the recipients of services receive; and

WHEREAS, Be Culture, a Washington State based Adaptive Leadership training and coaching company, is known for delivering excellence in the process of helping government design and implement change that overcomes the status quo's tendency to resist changes and assists staff and elected officials build frameworks for equitable, thriving organizational cultures; and

WHEREAS, the Staff, Council and Mayor have begun to engage the community in the development of a long term, multiyear Strategic Plan, incorporating a "living" business model, guided by internal policy and processes that will inform the creation of our next and future Comprehensive Plans; and

WHEREAS, Staff, Council and Mayor all agree the quality of that engagement within the City is directly related to the cultural and communication prowess of the people representing the City.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. The City of Edgewood City Council authorizes the Mayor to execute a personal services agreement in an amount not to exceed sixty thousand dollars ($60,000.00), attached hereto and incorporated herein as Exhibit A.

Section 2. Effective Date. This resolution will take effect immediately upon passage by the City Council.

ADOPTED THIS 13th DAY OF JULY, 2021

Daryl Eidinger, Mayor

ATTEST:

Rachel Pitzel, CMC
City Clerk

BE CULTURE OVERVIEW

Culture makes the difference. The performance and satisfaction of any group is determined by the systems that make up the group's culture. Improving outcomes requires seeing and changing those culture systems in ways that overcome the status quo.

BE CULTURE helps boards, executives, and other leaders strategically mobilize people across their organizations and/or communities to effectively and sustainably develop the culture they desire. Customized to fit the unique aspects of each engagement, the BE CULTURE approach is rooted in the system change and equity tenants of Adaptive Leadership and Beloved Community.

It is common for organizations to invest time and resources on strategic, equity, and/or other efforts, only to have the organization's status quo reinforce existing outcomes. BE CULTURE works with leadership to design and implement engagements that overcome the status quo's tendency to resist change and does so in ways that unify and engage people, even across hierarchical, demographic, and ideological spectrums. Leading with the primary value of Love, BE CULTURE replaces contempt and polarization with equitable and thriving organizations, communities, and teams.

BE CULTURE Values

- Love. We believe everyone always deserves to be loved.
- Equity. We believe justice results from authentic shared determination.
- Thriving. We believe in nurturing people's unique gifts, talents, and purpose.
- Systemic Solutions. We believe effective, sustainable solutions engage individuals, their relationships, and their guiding structures.

BE CULTURE Framework for Equitable, Thriving Organizational Cultures

Each engagement is customized to address the organization/community's unique needs, effectively and sustainably mobilizing people to:

BE Committed to the "Why"
We help participants clarify and collectively own the equitable shared purpose and core values, balancing pursuit of purpose with authentic care for the people involved.

BE Collectively Responsible for the "How"
We help spread the responsibility for successful interactions across the system rather than limiting that function to positions of authority. Each person is equipped and encouraged to "HOST" the culture through:

- Honorable Collaboration
- Openness to Learn and Adapt
- Shared Accountability
- Tending to Relationships

BE Effective with the "What"
We help ensure each functional group within the system understands how their priorities and unique characteristics contribute to collective success, while being interdependent with the broader group.

BE CULTURE creates enjoyable learning/working environments and weaves together a mix of interactive presentations, expert counsel, large-group exercises, small-group discussions, and structured individual reflection to help leaders mobilize their companies and communities – using the system change and equity tenants of Adaptive Leadership and Beloved Community.

Overcome the status quo with BE CULTURE. And be the culture you wish to see.

PROPOSAL OVERVIEW

As the City of Edgewood continues to grow, it is important to formalize the culture to be instilled and propagated. A risk many organizations face are the values, relationships, and processes that brought them their current success might not translate to a larger and more diverse organization. This can keep an organization on a reactive footing, surviving from crisis response to crisis response. We propose formalizing 'The Edgewood Way' and institutionalizing Adaptive, Equitable Relationships and Processes will help to ensure cohesion and success as the City of Edgewood grows.

This proposal suggests working with the Leadership Team, a group of staff members that we call a 'Design Team' and the City Council to align the city for future success and growth.

High Level Proposal Overview:

Regular Check-In meetings with Assistant City Administrator.

Work with Assistant City Administrator and the Leadership Team to clarify the 'The Edgewood Way' Non-negotiables*:*
(Estimated Subtotal: $4,000 for 2, 2 hr. sessions)

- Develop Baseline Charter:
  - Purpose Statement
  - Core values
  - Unique methodology
  - Roles and division of labor

Adaptive Culture Development, Level Setting Equity Learning, and Culture Management for Leadership Team (Plus additional staff?) – This will lay the foundation necessary to instill the culture you want to grow. *(Estimated Subtotal: $17,500 for design and facilitation of 5, 2-hr sessions)*

- Growing an individual/personal equity mindset through learning and reflection
  - Understand historical and structural roots of inequities and bias
  - Assign content and individual reflection exercises.
- Build Equitable Leadership Capacity among the Leadership Team
  - Working understanding of DE&I
  - Working understanding of Systemic Equity
  - Working understanding of Culture Development and Management
- Build Equitable Culture Development Capacity among the Leadership Team
  - Working understanding of system dynamics and culture development cycles
  - Working understanding of culture development and adaptation during organizational expansion
  - Update Charter

Develop Adaptive, Equitable Relationships and Processes. Working with a 'Design Team' made up of staff members from across the organization to uncover successes and barriers staff is experiencing working in the city. We then bring together the 'Design Team" and Leadership for the development of working agreements and shared understanding. The final step will be to work with the Leadership team to make any protocols and structural changes for the City.
(Estimated Subtotal: $31,500 for design and facilitation of 9, 2-hr sessions)

- Objectives
  - Develop Working Agreements for Equitable relationships within adaptive organizations.

  - Develop Equitable Processes for use within adaptive organizations.
- Deliverables
  - Facilitated conversations to collectively Identify existing processes and structures that need to change to be consistent with equitable relationships.
    - Development of Success and Barriers Document
  - Be Culture will recommend additional structural changes to support future work.
  - Be Culture works together with the Leadership Team to develop leadership and management expectations that reinforce equitable relationships and processes. These become HR and performance expectations.
  - Finalize Charter
  - Develop Culture Management Strategy
- Meeting Structure
  - Level Set Equity Learning for Design Team – 4, 2-hr meetings.
  - Leadership Team and Design Team Meetings -3, 2-hour meetings.
  - Leadership Team Meetings to finalize Culture Management Strategy – 2, 2-hour meetings.

City Council

- Adaptive Culture and Level Setting Equity Learning for the City Council Members consistent with "sunshine" protocols.
  - Understanding Systems
  - Grow an individual/personal equity mindset through learning and reflection.
  - Build a shared understanding of DE&I.
  - Adaptive Culture

Proposal date:	5/14/2021 *(expires in 30 days)*
Submitted to:	City of Edgewood 2224 104th Ave E Edgewood, WA 98372
Point of contact:	Dave Gray Assistant City Administrator

EDGEWOOD
Washington

Organizational Culture Development

BE CULTURE
BE THE CULTURE YOU WISH TO SEE

Why BE Culture Exists

Equip leaders to mobilize their people to integrate equity into their organizational culture – to be the culture they wish to see.

- **Adaptive Leadership:** System change
- **Beloved Community:** Equity and justice

VALUES: HOW BE CULTURE EXISTS

- **Love:** Everyone, always deserves to be.
- **Equity:** Justice through authentic, shared determination.
- **Thriving:** Nurturing unique gifts, talents, and purpose.
- **Systemic Solutions:** Sustainable. Engage people, relationships, and structures.

System Culture Defined

A group's collective expectations and patterns of behavior – reflecting values which are shared among people, influence relationships, and underlie rules creating context within a system.

Develop Culture to Support Growth

- Clarify the “Edgewood Way”
- Level-Set Staff Leadership with new Culture and Equity Baseline
- Design and Deploy Culture and Equity Next Steps
- Engage the City Council for Cohesion

BE CULTURE

BE THE CULTURE YOU WISH TO SEE

James & Kristen Whitfield

https://www.betheculture.com/about

City Of Edgewood
Council Agenda Summary Sheet

Subject: AB21-030 - a motion approving the 1st Qtr Financial Statements	**Agenda Item #:** 5.F **For Agenda of:** 7/13/2021 **Prepared by:** Stephanie Goff

Attachments (list):
1. Q1 2021 Financial Position Statement
2. Q1 2021 Financials
3. 2021 Sales Tax comparisons year over year

Approval of Materials: Stephanie Goff Rachel Pitzel 7/8/2021 Dave Gray 7/8/2021 Daryl Eidinger 7/8/2021	**Expenditure Required:** N/A **Amount Budgeted:** N/A **Timeline:** SS: 06/29/2021 Council Review and Discuss the City's first quarter financial activity. RCM 06/13/2021

Summary Statement:
The City Council has resolved to receive quarterly financial position reports comparing budgeted revenue and expenditures for operations and capital projects. Quarter one is generally too early to expose any systemic changes in revenue of expenditures but rather an opportunity to examine any periodic or interim concerns from "one-off" activity in the beginning of the year.

Item History:

Recommended Action:
Approve under the consent agenda the 1st Quarter Financial Report and request the Mayor post them for public examination.

Fiscal Note/Consideration:
N/A Reporting only

CITY OF EDGEWOOD
QUARTERLY FINANCIAL DISCLOSURE TO THE COUNCIL
FIRST QUARTER 2021 REVIEW OF FINANCIAL POSITION

General Statement of Financial Position:
The City has a strong Fund Balance position for all current expense funds for General Government operations, Street and Surface Water operations, Equipment Replacement needs and the ability to fund 2021 Budgeted Capital Expenditures. Sales tax revenue continues to be robust and we reached another new record month for revenue during first quarter 2021. Property Tax and Surface Water Revenue have not yet been received, as expected, so those numbers are artificially below budget due to timing. Gas tax revenue continues to be below prior year averages likely a casualty of the pandemic as well as the first full year without City Car Tab Fee revenue.

Fees for Services are lower than budgeted year-to-date however second quarter new permit volume continues to be robust. The City expects ongoing development activity to continue at a robust pace. Inspections are also continuing at a brisk pace as is plan review. The City will be asking Council to approve a move from our existing Combination Inspector to a Plans Review/Inspector, as the current employee came to us with years of experience in fire plan review and the City will be taking over that function from East Pierce Fire & Rescue. Staff plans to absorb this review and inspection activity and after a quarter of activity determine if there is a need to backfill the Combination Inspector position being vacated. We will keep you informed as well as continue to develop our dashboard program for these types of on-going financial indices.

Impact Fees are also not budgeted in 2021 per Council's approval of a financial policy change to appropriate one-time fees only after they are banked. Park Impact Fees are at about $218k and Traffic about $328k as of March 31.

Debt Service pass through for the LID has dropped significantly with the refinancing of the USDA Bond Debt interest rate of 4.2% down to 2.1%. REET revenue for 2021 was not budgeted as a financial policy change, however REET revenue in the first quarter have been substantial, coming in at $313,756. LID debt is funded by property owner assessments, none of which are in default. The City will need to do a budget amendment to account for the refinancing of the LID debt, approved by Council in January of this year.

The Strategic Reserve Fund balance, which can only be expended via Council resolution, is slightly over $1,350,000 as of March 31 and interest income is continuing to outperform current rates due to the fact the existing bonds were purchased when return rates were higher than they presently are and the remaining bonds are not callable.

The City has continued to operate all normal city services during the pandemic. Staff continues to improve on our development review, processing and inspection services, increase our overall financial oversight practices and increase the headcount of those cross trained in the various support staff task, processes and procedures as a result of increased staffing.

The City currently has no open or known pending lawsuits other than Lakehaven, which is in the process of being resolved via mutual agreement post the Lakehaven v. City of Federal Way court finding in favor of Federal Way.

Quarterly Reporting:

- Council has chosen to receive formalized financial position statements quarterly throughout the fiscal year. The Mayor will advise Council of any interim financial concern if/when they occur. Council and the Public have full access to any interim financial data including the City's month end closing documents, as well as any ongoing financial documents such as invoices paid or receipts received, all of which are public records and available by contacting staff. The goal is to provide total access of all financial documentation and tracking information at any point on any day, while streamlining the information into a formalized standardized quarterly update that gives Council and the Public a succinct picture of the City's financial health.
- Quarterly financial disclosure documents will be posted to the City Web site after review by Council in a Study session and review and distribution to the public in a Regular Council Meeting.
- The Mayor and/or the Council have the ability to modify the presentation format and/or the timing of the release of financial information at any time or on an ad hoc basis.

Budget Amendments:

Adjustments to the Budget, which are a normal governmental process, happen through a formalized Budget Amendment presented to Council by the Mayor, specifically amending budget line items, requiring approval of a Budget Amendment Ordinance

FINANCIAL POSITION

1ST QUARTER

Fiscal 2021-March 31, 2021

Revenues:

	2021 Annual Budget	Budgeted Quarter-To-Date	Actual Year-To-Date
Taxes	$4,974,933	$1,243,733	$1,005,631
Licenses & Permits	$1,271,736	$317,934	$321,766
Intergovernmental Revenues	$287,696	$71,924	$80,898
Charges for Goods & Services	$1,377,344	$344,336	$154,211
Fines & Penalties	$0	$0	$46,930
Interest & Other Earnings	$44,278	$11,070	$55,807
Non Revenues	$0	$0	$1,612
Total General Fund Revenues	$7,955,987	$1,988,997	$1,666,853
Fees For Service	$2,416,296	$604,074	$439,025
Total One Time Revenues	$2,416,296	$604,074	$439,025
Street Revenues	$692,270	$173,068	$59,381
Sewer Revenues	$165,000	$41,250	$68,776
Surface Water Revenues	$2,201,067	$550,267	$106,235
Reet1	$0	$0	$156,878
Reet2	$0	$0	$156,878
Park Impact Fees	$0	$0	$218,648
Traffic Impact Fees	$0	$0	$328,680
Debt Service	$1,471,091	$367,773	$7,040,867
Capital Parks	$980,000	$245,000	$16,682
Capital Roads	$3,765,000	$941,250	$0
Capital TIB	$910,000	$227,500	$0
Equipment Replacement	$262,000	$65,500	$2,996
Sewer Capital	$135,000	$0	$0
Surface Water Capital	$1,720,000	$0	$0
Fiduciary Funds	$0	$0	$2,905
RECAP:			
General Fund	$7,955,987	$2,593,071	$1,666,853
Public Works	$3,058,337	$764,584	$234,393
Capital	$9,243,091	$1,619,523	$7,924,535
TOTAL REVENUES			**$9,825,781**

Expenses:

General Fund Overhead	$5,241,350	$1,310,338	$1,037,405
Law Enforcement	$3,506,842	$876,711	$574,430
Total General Fund Expenses	$8,748,192	$2,187,048	$1,611,835
Fees For Service Overhead	$2,673,433	$668,358	$531,346
Street	$1,096,746	$274,187	$142,405
Sewer	$273,345	$68,336	$14,173
Surface Water	$3,985,567	$996,392	$230,681
Total Public Works & PW Capital	$5,355,658	$1,338,915	$387,259
Impact Fees	$3,950,000	$987,500	$0
REET	$665,000	$166,250	$0
Debt Service	$1,150,923	$287,731	$8,955,505
Fiduciary Funds	$0	$0	$0
Capital	$5,911,884	$1,477,971	$157,115
TOTAL EXPENSES			**$11,111,714**

Budget vs. Actual $	Budget vs. Actual %
-$238,102	-19.1%
$3,832	1.2%
$8,974	12.5%
-$190,125	-55.2%
$46,930	100.0%
$44,737	404.1%
$1,612	100.0%
-$322,143	**-16.2%**
-$165,049	-27.3%
-$165,049	-27.3%
-$113,686	-65.7%
$27,526	66.7%
-$444,031	-80.7%
$156,878	Not Budgeted
$156,878	Not Budgeted
$218,648	Not Budgeted
$328,680	Not Budgeted
$6,673,095	1814.5%
-$228,318	-93.2%
-$941,250	-100.0%
-$227,500	-100.0%
-$62,504	-95.4%
$0	No Activity To Date
$0	No Activity To Date
$2,905	Not Budgeted
-$487,192	-18.8%
-$530,191	-69.3%
$861,084	53.2%

-$272,933	-20.8%
-$302,280	-34.5%
-$575,213	-26.3%
-$137,013	-20.5%
-$131,782	-48.1%
-$54,163	-79.3%
-$765,711	-76.8%
-$951,655	-71.1%
-$987,500	-100.0%
-$166,250	-100.0%
$8,667,774	3012.5%
$0	0.0%
-$1,320,856	-89.4%

Estimated Revenue Summary

Q1 2021

Account Number	Description	Budget 2021	Actual 2021
001-000-000-308-91-00-01	Beg Fund Bal-Unassigned	$0.00	$0.00
	001-000-000-30 Total	**$0.00**	**$0.00**
001-000-000-311-10-00-01	Property Tax	$1,999,795.00	$99,887.85
001-000-000-311-30-00-01	Sale of Tax Title Property	$0.00	$290.25
001-000-000-313-11-00-01	Sales & Use Tax	$1,453,890.00	$444,520.29
001-000-000-313-17-10-02	Local Parks - Sales/Use Tax	$123,815.00	$37,825.87
001-000-000-313-71-00-01	Local Criminal Justice	$220,015.00	$66,124.96
001-000-000-316-40-00-01	Utility Tax - Natural Gas	$141,403.00	$57,896.14
001-000-000-316-40-00-02	Utility Tax - Electricity	$456,850.00	$159,559.46
001-000-000-316-40-00-03	Utility Tax - Telephone	$159,426.00	$21,932.63
001-000-000-316-40-00-04	Utility Tax - Cable	$215,725.00	$57,080.96
001-000-000-316-40-00-05	Utility Tax - Garbage	$116,625.00	$35,801.30
001-000-000-316-40-00-07	Utility Tax - Water	$87,029.00	$24,585.04
001-000-000-317-00-00-01	Timber Excise Tax	$0.00	$0.00
001-000-000-317-20-00-01	Leasehold Excise Tax Revenue	$360.00	$126.08
	001-000-000-31 Total	**$4,974,933.00**	**$1,005,630.83**
001-000-000-321-60-00-04	Conditional Use Permit	$0.00	$0.00
001-000-000-321-60-00-05	Temporary Use Permit	$0.00	$0.00
001-000-000-321-60-00-06	Sign Permit	$0.00	$0.00
001-000-000-321-91-00-01	Cable Franchise Fees	$179,771.00	$47,642.02
001-000-000-321-99-00-01	Business Licensing	$53,013.00	$10,690.00
001-000-000-322-10-00-01	Building Permit	$931,952.00	$210,929.02
001-000-000-322-10-00-02	Mechanical Permit	$45,361.00	$22,935.00
001-000-000-322-10-00-03	Plumbing Permit	$50,607.00	$28,960.00

001-000-000-322-10-00-04	Conditional Use Permit	$5,730.00	$0.00
001-000-000-322-10-00-05	Temporary Use Permit	$1,827.00	$610.00
001-000-000-322-10-00-06	Other/Miscellaneous Permits	$3,475.00	$0.00
	001-000-000-32 Total	**$1,271,736.00**	**$321,766.04**
001-000-000-333-20-60-01	U.S. Dept. of Transp. Grant	$0.00	$0.00
001-000-000-333-21-00-01	U.S. Dept of Treasury Indirect Grant-CARES Act	$0.00	$0.00
001-000-000-336-00-98-01	City Assistance	$101,036.00	$26,957.32
001-000-000-336-06-21-01	Local Criminal Justice - Pop.	$3,294.00	$960.25
001-000-000-336-06-25-01	Criminal Justice-Contract Svs.	$20,306.00	$5,901.59
001-000-000-336-06-26-01	Criminal Justice-Special Prog.	$11,853.00	$3,427.77
001-000-000-336-06-41-01	Marijuana Enforcement	$0.00	$0.00
001-000-000-336-06-51-01	DUI Cities	$1,531.00	$473.83
001-000-000-336-06-94-01	Liquor Excise Tax	$60,088.00	$19,330.25
001-000-000-336-06-95-01	Liquor Board Profits	$89,588.00	$23,846.85
	001-000-000-33 Total	**$287,696.00**	**$80,897.86**
001-000-000-341-33-00-01	District/Municipal Court Admin Fees	$0.00	$0.00
001-000-000-341-81-00-02	Duplication Services	$279.00	$25.90
001-000-000-341-81-00-03	Publication Services	$12,800.00	$1,800.00
001-000-000-342-10-00-00	Law Enforcement Services	$0.00	$500.00
001-000-000-345-81-00-05	Final Short Plat	$9,567.00	$0.00
001-000-000-345-81-00-06	Preliminary Short Plat	$22,493.00	$0.00
001-000-000-345-81-00-07	Clearing and Grading	$350.00	$0.00
001-000-000-345-81-00-08	Preliminary Subdivision	$7,093.00	$0.00
001-000-000-345-81-00-09	Boundary Line Adjustment	$3,060.00	$0.00
001-000-000-345-81-00-10	Final Subdivision	$9,400.00	$2,350.00
001-000-000-345-83-00-01	Plan Review & Inspection Fees & Services	$1,041,600.00	$72,281.03
001-000-000-345-83-00-02	Planning Review Fee	$5,703.00	$0.00
001-000-000-345-83-00-03	Inspection Fee	$505.00	$0.00
001-000-000-345-83-00-04	Stormwater Inspection	$0.00	$0.00
001-000-000-345-83-00-05	Energy Code Review	$28,545.00	$8,584.50
001-000-000-345-83-00-06	Traffic Eng-Peer Review Fees	$0.00	$0.00
001-000-000-345-85-00-01	TIF Administrative Fees	$27,543.00	$16,434.00
001-000-000-345-85-00-02	Concurrency Fees	$24,391.00	$2,500.00

001-000-000-345-89-00-01	Other/Environmental Review Fees & Services	$23,762.00	$9,780.00
001-000-000-345-89-00-02	SW Engineering/Plan Review Fees	$0.00	$0.00
001-000-000-345-89-00-04	SEPA - Major	$22,000.00	$5,300.00
001-000-000-345-89-00-05	SEPA - Minor	$2,650.00	$0.00
001-000-000-345-89-00-07	Posting Sign Fee	$1,760.00	$240.00
001-000-000-345-89-00-08	SW Administrative Fee	$0.00	$0.00
001-000-000-345-89-00-09	Administrative Use Permit	$0.00	$0.00
001-000-000-345-89-00-10	Design Standards Review	$6,833.00	$1,025.00
001-000-000-345-89-00-13	Pre-Dev. Conference	$7,940.00	$3,380.00
001-000-000-345-89-00-14	Comp Plan Amendment	$6,210.00	$5,510.00
001-000-000-345-89-00-15	Right of Way Permit	$46,740.00	$4,930.40
001-000-000-345-89-00-17	Driveway Access Review Fee	$4,000.00	$1,250.00
001-000-000-345-89-00-18	Site Development	$40,027.00	$14,360.00
001-000-000-345-89-00-22	Admin Interpretation/Decision	$1,733.00	$0.00
001-000-000-345-89-00-24	Building Permit Ext.	$0.00	$0.00
001-000-000-345-89-00-25	Pre-Application - Minor	$7,645.00	$845.00
001-000-000-345-89-00-26	Billable Staff Time	$4,177.00	$1,580.00
001-000-000-345-89-00-28	Subdivision Community Meeting	$427.00	$0.00
001-000-000-345-89-00-29	Administrative Decision Appeal	$1,733.00	$0.00
001-000-000-345-89-00-31	Critical Areas Checklist	$360.00	$135.00
001-000-000-345-89-00-33	Site Development - Minor	$845.00	$0.00
001-000-000-345-89-00-34	Site Plan Review	$3,267.00	$1,400.00
001-000-000-345-89-00-35	Critical Areas Review	$0.00	$0.00
001-000-000-347-30-00-01	Edgemont Park Facility Fee	$1,906.00	$0.00
	001-000-000-34 Total	**$1,377,344.00**	**$154,210.83**
001-000-000-352-20-00-01	Cruelty to Animals Penalties	$0.00	$0.00
001-000-000-352-90-00-01	Other Civil Penalties	$0.00	$0.00
001-000-000-353-10-00-01	School Zone Camera Infraction Penalties	$0.00	$44,762.97
001-000-000-353-10-00-02	Traffic Infraction Penalties/JIS/ Trauma	$0.00	$0.00
001-000-000-353-70-00-01	Non Traffic Penalties/Infractions/Revenue	$0.00	$0.00
001-000-000-353-70-00-02	Administrative Compliance Fee	$0.00	$0.00

001-000-000-356-50-00-01	Restitution - Investigative Fund Assess	$0.00	$0.00
001-000-000-359-00-00-01	Code Enforcement Fines/Penalties	$0.00	$2,166.70
	001-000-000-35 Total	**$0.00**	**$46,929.67**
001-000-000-361-11-00-01	Interest Savings Account	$0.00	$233.25
001-000-000-361-11-00-02	Investment Pool Interest	$0.00	$31.87
001-000-000-361-11-00-40	Interest Income - Bonds	$0.00	$19,840.12
001-000-000-361-40-00-01	Other Interest	$0.00	$404.83
001-000-000-362-50-00-01	Facilities Rental - Long Term	$21,000.00	$12,600.00
001-000-000-369-10-00-01	Sale of Surplus Equipment	$0.00	$3,151.00
001-000-000-369-91-00-01	NSF Returned Check Fee	$0.00	$0.00
001-000-000-369-91-00-02	Reimbursement of City Expenses	$23,278.00	$19,025.00
001-000-000-369-91-00-03	Misc. Revenue	$0.00	$520.52
	001-000-000-36 Total	**$44,278.00**	**$55,806.59**
001-000-000-382-10-00-02	Deposits- Assignment of Funds	$0.00	$1,611.61
001-000-000-382-20-00-01	Retainage Deposits	$0.00	$0.00
	001-000-000-38 Total	**$0.00**	**$1,611.61**
	Fund Total	**$7,955,987.00**	**$1,666,853.43**
005-000-000-308-41-00-01	Beg Fund Bal-Committed	$0.00	$0.00
	005-000-000-30 Total	**$0.00**	**$0.00**
005-000-000-361-11-00-40	Interest Income - Bonds	$0.00	$0.00
	005-000-000-36 Total	**$0.00**	**$0.00**
005-000-000-397-00-00-02	Transfer In - General Fund	$0.00	$0.00
	005-000-000-39 Total	**$0.00**	**$0.00**
	Fund Total	**$0.00**	**$0.00**
006-000-000-308-51-00-01	Beg Fund Bal-Assigned	$0.00	$0.00
	006-000-000-30 Total	**$0.00**	**$0.00**
006-000-000-382-10-00-02	Deposits-Assignment of Funds	$0.00	$0.00
	006-000-000-38 Total	**$0.00**	**$0.00**
006-000-000-397-00-00-01	Oper. Transfers - In	$0.00	$0.00
	006-000-000-39 Total	**$0.00**	**$0.00**
	Fund Total	**$0.00**	**$0.00**
101-000-000-308-31-00-01	Beg Fund Bal-Restricted	$0.00	$0.00
	101-000-000-30 Total	**$0.00**	**$0.00**

101-000-000-317-60-00-01	Received from ETB - Veh LIcense Fees	$0.00	$257.40
	101-000-000-31 Total	**$0.00**	**$257.40**
101-000-000-322-40-00-02	Street Vacation	$0.00	$0.00
101-000-000-322-40-00-03	Street Use Permit	$250.00	$150.00
	101-000-000-32 Total	**$250.00**	**$150.00**
101-000-000-334-01-80-01	WA State Military Dept. Asst.	$250.00	$0.00
101-000-000-336-00-71-01	Multimodal Transpo City	$15,527.00	$4,049.79
101-000-000-336-00-87-01	MV Fuel Tax-City Streets	$96,544.00	$36,087.44
101-000-000-336-00-87-02	MVFT Refund Cities	$99,699.00	$15,136.82
	101-000-000-33 Total	**$212,020.00**	**$55,274.05**
101-000-000-344-10-00-01	Road/Street Services (TBD Work)	$0.00	$0.00
101-000-000-344-10-00-03	Admin. Fee - Traffic Eng.	$0.00	$0.00
	101-000-000-34 Total	**$0.00**	**$0.00**
101-000-000-369-40-00-01	Judgements and Settlements	$0.00	$3,700.00
	101-000-000-36 Total	**$0.00**	**$3,700.00**
101-000-000-397-00-00-01	Oper. Trn. - In	$0.00	$0.00
101-000-000-397-00-00-04	Oper. Trn. - MCR-REET2	$480,000.00	$0.00
	101-000-000-39 Total	**$480,000.00**	**$0.00**
	Fund Total	**$692,270.00**	**$59,381.45**
110-000-000-308-31-00-01	Beg Fund Bal-Restricted	$0.00	$0.00
	110-000-000-30 Total	**$0.00**	**$0.00**
110-000-000-345-85-00-01	Park Impact Fee	$0.00	$218,648.00
	110-000-000-34 Total	**$0.00**	**$218,648.00**
	Fund Total	**$0.00**	**$218,648.00**
111-000-000-308-31-00-01	Beg Fund Bal-Restricted	$0.00	$0.00
	111-000-000-30 Total	**$0.00**	**$0.00**
111-000-000-345-85-00-01	Traffic Mitigation Impact Fees	$0.00	$328,680.00
	111-000-000-34 Total	**$0.00**	**$328,680.00**
	Fund Total	**$0.00**	**$328,680.00**
130-000-000-308-31-00-01	Beg Fund Bal-Restricted	$0.00	$0.00
	130-000-000-30 Total	**$0.00**	**$0.00**
130-000-000-318-34-00-01	Real Estate Excise Tax (REET1)	$0.00	$156,878.21
	130-000-000-31 Total	**$0.00**	**$156,878.21**
	Fund Total	**$0.00**	**$156,878.21**

132-000-000-308-31-00-01	Beg Fund Bal-Restricted	$0.00	$0.00
	132-000-000-30 Total	**$0.00**	**$0.00**
132-000-000-318-34-00-01	Real Estate Excise Tax (REET 2)	$0.00	$156,878.03
	132-000-000-31 Total	**$0.00**	**$156,878.03**
	Fund Total	**$0.00**	**$156,878.03**
201-000-000-308-41-00-01	Beg Fund Bal-Committed	$0.00	$0.00
	201-000-000-30 Total	**$0.00**	**$0.00**
201-000-000-397-00-00-01	Oper. Trn. - General Fund	$0.00	$0.00
201-000-000-397-00-00-03	Transfer In - Sewer	$123.00	$0.00
201-000-000-397-00-00-04	Transfer In - Surface Water	$12,044.00	$0.00
201-000-000-397-00-00-07	Oper. Trn. - MCR-REET1	$270,000.00	$0.00
	201-000-000-39 Total	**$282,167.00**	**$0.00**
	Fund Total	**$282,167.00**	**$0.00**
202-000-000-308-41-00-01	Beg Fund Bal-Committed	$0.00	$0.00
	202-000-000-30 Total	**$0.00**	**$0.00**
202-000-000-345-83-00-01	Segregation Review	$0.00	$0.00
	202-000-000-34 Total	**$0.00**	**$0.00**
202-000-000-359-00-00-02	LID No. 1 Penalties Received	$25,000.00	$10,898.06
	202-000-000-35 Total	**$25,000.00**	**$10,898.06**
202-000-000-361-40-00-01	LID No. 1 Interest Received	$487,523.00	$87,303.76
202-000-000-368-10-00-01	LID #1 Principal Received	$676,401.00	$157,856.52
202-000-000-369-91-00-03	Misc. Revenue	$0.00	$0.00
	202-000-000-36 Total	**$1,163,924.00**	**$245,160.28**
202-000-000-391-30-10-01	USDA LID Bond	$0.00	$6,784,809.00
	202-000-000-39 Total	**$0.00**	**$6,784,809.00**
	Fund Total	**$1,188,924.00**	**$7,040,867.34**
203-000-000-308-41-00-01	BegFund Bal-Committed	$0.00	$0.00
	203-000-000-30 Total	**$0.00**	**$0.00**
203-000-000-361-11-00-02	Investment Pool Interest	$0.00	$0.00
	203-000-000-36 Total	**$0.00**	**$0.00**
203-000-000-397-00-00-01	Transfer In - Temp. LID Fund	$0.00	$0.00
	203-000-000-39 Total	**$0.00**	**$0.00**
	Fund Total	**$0.00**	**$0.00**
310-000-000-308-31-00-01	Beg Fund Bal-Restricted	$0.00	$0.00

	310-000-000-30 Total	**$0.00**	**$0.00**
310-000-000-334-02-70-01	RCO Grant	$955,000.00	$16,682.12
	310-000-000-33 Total	**$955,000.00**	**$16,682.12**
310-000-000-361-11-00-02	Investment Pool Interest	$0.00	$0.00
	310-000-000-36 Total	**$0.00**	**$0.00**
310-000-000-397-00-00-01	Oper. Trn. - General Fund (Parks Tax)	$25,000.00	$0.00
310-000-000-397-00-00-04	Oper. Trn. - PIF	$0.00	$0.00
	310-000-000-39 Total	**$25,000.00**	**$0.00**
	Fund Total	**$980,000.00**	**$16,682.12**
340-000-000-308-31-00-01	Beg Fund Bal-Restricted	$0.00	$0.00
	340-000-000-30 Total	**$0.00**	**$0.00**
340-000-000-334-03-80-01	State TIB Grant	$1,965,000.00	$0.00
	340-000-000-33 Total	**$1,965,000.00**	**$0.00**
340-000-000-361-11-00-02	Investment Pool Interest	$0.00	$0.00
	340-000-000-36 Total	**$0.00**	**$0.00**
340-000-000-397-00-00-01	Oper. Trn. - General Fund	$355,000.00	$0.00
340-000-000-397-00-00-08	Oper. Trn. - REET 2	$355,000.00	$0.00
340-000-000-397-00-00-09	Oper. Trn. - TMIF	$1,090,000.00	$0.00
	340-000-000-39 Total	**$1,800,000.00**	**$0.00**
	Fund Total	**$3,765,000.00**	**$0.00**
341-000-000-308-31-00-01	Beg Fund Bal-Restricted	$0.00	$0.00
	341-000-000-30 Total	**$0.00**	**$0.00**
341-000-000-361-11-00-02	Investment Pool Interest	$0.00	$0.00
	341-000-000-36 Total	**$0.00**	**$0.00**
	Fund Total	**$0.00**	**$0.00**
350-000-000-308-31-00-01	Beg Fund Bal-Restricted	$0.00	$0.00
	350-000-000-30 Total	**$0.00**	**$0.00**
350-000-000-334-03-80-01	TIB Grant - 24th Street	$910,000.00	$0.00
	350-000-000-33 Total	**$910,000.00**	**$0.00**
	Fund Total	**$910,000.00**	**$0.00**
401-000-000-308-31-00-01	Beg Fund Bal-Restricted	$0.00	$0.00
	401-000-000-30 Total	**$0.00**	**$0.00**
401-000-000-343-50-00-01	Sewer Revenue	$110,000.00	$33,788.04

401-000-000-343-50-00-03	Conveyance Development Charges	$55,000.00	$34,988.00
	401-000-000-34 Total	**$165,000.00**	**$68,776.04**
401-000-000-361-11-00-02	Investment Pool Interest	$0.00	$0.00
	401-000-000-36 Total	**$0.00**	**$0.00**
	Fund Total	**$165,000.00**	**$68,776.04**
402-000-000-397-00-00-01	Operating Transf In	$135,000.00	$0.00
	402-000-000-39 Total	**$135,000.00**	**$0.00**
	Fund Total	**$135,000.00**	**$0.00**
410-000-000-308-31-00-01	Beg Fund Bal-Restricted	$0.00	$0.00
	410-000-000-30 Total	**$0.00**	**$0.00**
410-000-000-334-03-10-01	Dept of Ecology Grant Revenue	$25,000.00	$16,074.21
410-000-000-337-00-00-01	Opportunity Fund Project Revenue	$0.00	$0.00
	410-000-000-33 Total	**$25,000.00**	**$16,074.21**
410-000-000-343-10-00-01	Surface Water Fees	$1,620,000.00	$74,961.10
410-000-000-345-83-00-04	Stormwater Inspection	$14,400.00	$7,600.00
410-000-000-345-89-00-01	SW Plan Reviews	$46,667.00	$7,600.00
	410-000-000-34 Total	**$1,681,067.00**	**$90,161.10**
410-000-000-369-91-00-03	Misc. Revenue	$0.00	$0.00
	410-000-000-36 Total	**$0.00**	**$0.00**
410-000-000-397-00-00-01	Oper. Trn. - In	$495,000.00	$0.00
	410-000-000-39 Total	**$495,000.00**	**$0.00**
	Fund Total	**$2,201,067.00**	**$106,235.31**
411-000-000-397-00-00-10	Op Trsf In-SW	$955,000.00	$0.00
411-000-000-397-00-00-30	Op Trsf In-REET 1	$140,000.00	$0.00
411-000-000-397-00-00-33	Op Trsf In-Grant Revenue	$625,000.00	$0.00
	411-000-000-39 Total	**$1,720,000.00**	**$0.00**
	Fund Total	**$1,720,000.00**	**$0.00**
501-000-000-308-41-00-01	Beg Fund Bal-Committed	$0.00	$0.00
	501-000-000-30 Total	**$0.00**	**$0.00**
501-000-000-362-00-00-01	Comcast PEG Fees	$12,000.00	$2,995.61
	501-000-000-36 Total	**$12,000.00**	**$2,995.61**
501-000-000-397-00-00-01	Oper. Trn. - In	$250,000.00	$0.00
	501-000-000-39 Total	**$250,000.00**	**$0.00**

	Fund Total	**$262,000.00**	**$2,995.61**
640-000-000-308-21-00-01	Beg Fund Bal-Assigned	$0.00	$0.00
	640-000-000-30 Total	**$0.00**	**$0.00**
	Fund Total	**$0.00**	**$0.00**
641-000-000-308-21-00-01	Beg Fund Bal-Non Spendable	$0.00	$0.00
	641-000-000-30 Total	**$0.00**	**$0.00**
641-000-000-389-30-00-01	Deposits on Account	$0.00	$0.00
	641-000-000-38 Total	**$0.00**	**$0.00**
	Fund Total	**$0.00**	**$0.00**
642-000-000-308-21-00-01	Beg Fund Bal-Non Spendable	$0.00	$0.00
	642-000-000-30 Total	**$0.00**	**$0.00**
642-000-000-382-20-00-02	Retainage-Contractor	$0.00	$0.00
	642-000-000-38 Total	**$0.00**	**$0.00**
	Fund Total	**$0.00**	**$0.00**
650-000-000-308-21-00-01	Beg Fund Bal-Non Spendable	$0.00	$0.00
	650-000-000-30 Total	**$0.00**	**$0.00**
650-000-000-389-30-00-04	State Building Code Fee	$0.00	$723.50
650-000-000-389-30-00-05	Animal Licenses	$0.00	$24.00
650-000-000-389-30-00-06	Fire Plan Review	$0.00	$2,157.71
	650-000-000-38 Total	**$0.00**	**$2,905.21**
	Fund Total	**$0.00**	**$2,905.21**
	Grand Total	**$20,257,415.00**	**$9,825,780.75**

Estimated Expenditure Summary

Fiscal: 2021 - March

Account Number	Description	Budget 2021	Actual 2021
001-000-000-508-91-00-01	Ending Fund Bal-Unassigned	$0.00	$0.00
	001-000-000-50 Total	**$0.00**	**$0.00**
001-000-000-582-10-00-02	Refund Assignment of Funds Deposits	$0.00	$3,750.00
001-000-000-582-20-00-01	Refund Retainage Deposits	$0.00	$0.00
	001-000-000-58 Total	**$0.00**	**$3,750.00**
001-000-000-597-00-00-02	Oper. Trn. - Strategic Reserve	$0.00	$0.00
001-000-000-597-00-00-03	Oper. Trn.-Equip Rep	$0.00	$0.00
001-000-000-597-00-00-09	Oper. Trn. - Street Fund	$200,000.00	$0.00
	001-000-000-59 Total	**$200,000.00**	**$0.00**
001-011-000-511-60-10-99	Allocated Labor	$63,000.00	$15,889.50
001-011-000-511-60-20-99	Allocated Benefits	$1,831.00	$486.65
001-011-000-511-60-31-01	Office & Operational Supplies	$1,755.00	$0.00
001-011-000-511-60-41-01	Professional Services	$1,289.00	$0.00
001-011-000-511-60-43-01	Travel/Training Costs	$10,234.00	$4,591.00
001-011-000-511-60-43-04	Meals Expense	$385.00	$0.00
001-011-000-511-60-49-01	Memberships	$0.00	$0.00
	001-011-000-51 Total	**$78,494.00**	**$20,967.15**
001-013-000-513-10-10-99	Allocated Labor	$219,916.00	$54,836.43
001-013-000-513-10-20-99	Allocated Benefits	$69,632.00	$22,402.91
001-013-000-513-10-30-99	Allocated Goods	$7,838.00	$867.85
001-013-000-513-10-31-01	Office & Operational Supplies	$28.00	$0.00
001-013-000-513-10-40-99	Allocated Services	$45,708.00	$20,228.59
001-013-000-513-10-43-01	Travel/Training Costs	$1,724.00	$125.00
001-013-000-513-10-43-03	Mileage Reimbursement	$512.00	$0.00
001-013-000-513-10-43-04	Meals Expense	$144.00	$0.00
001-013-000-513-10-49-01	Memberships	$0.00	$0.00
	001-013-000-51 Total	**$345,502.00**	**$98,460.78**
001-014-000-514-20-21-10	Medical	$0.00	$63.77
	001-014-000-51 Total	**$0.00**	**$63.77**
001-018-000-514-30-42-06	Website Services	$2,788.00	$0.00
001-018-000-518-10-21-05	PERS	$0.00	$0.00
001-018-000-518-20-11-01	Salaries & Wages	$2,879,808.00	$645,469.67
001-018-000-518-20-21-01	Medicare	$41,757.00	$9,360.06
001-018-000-518-20-21-02	Social Security Replacement	$175,461.00	$37,552.72
001-018-000-518-20-21-05	PERS	$344,929.00	$90,924.26

001-018-000-518-20-21-07	Labor & Industries	$20,061.00	$4,673.66
001-018-000-518-20-21-08	Unemployment	$16,310.00	$2,808.95
001-018-000-518-20-21-10	Medical	$608,640.00	$112,376.09
001-018-000-518-20-31-01	Office & Operational Supplies	$32,862.00	$3,596.89
001-018-000-518-20-31-02	Computer Supplies	$0.00	$0.00
001-018-000-518-20-31-08	Wellness Supplies	$704.00	$44.12
001-018-000-518-20-31-13	Safety Equipment	$0.00	$0.00
001-018-000-518-20-31-54	Clothing/Uniforms/PPE	$0.00	$0.00
001-018-000-518-20-35-01	Small Tools/Minor Equipment	$2,425.00	$0.00
001-018-000-518-20-35-02	Office Furniture	$16,130.00	$0.00
001-018-000-518-20-39-11	Teambuilding-Supplies	$853.00	$0.00
001-018-000-518-20-41-01	Professional Service	$2,045.00	$793.50
001-018-000-518-20-42-02	Postage	$6,230.00	$500.00
001-018-000-518-20-42-03	Copy Machine Charges	$2,131.00	$449.12
001-018-000-518-20-43-01	Travel/Training Costs	$0.00	$0.00
001-018-000-518-20-43-04	Employee Meals	$890.00	$0.00
001-018-000-518-20-45-03	Postage Meter Lease	$783.00	$0.00
001-018-000-518-20-47-03	Waste Disposal	$0.00	$313.02
001-018-000-518-20-49-01	Memberships	$10,907.00	$329.00
001-018-000-518-20-49-05	Printing & Binding-Magazine	$35,000.00	$3,096.20
001-018-000-518-20-49-11	City Employee Team Building	$150.00	$27.28
001-018-000-518-30-31-01	Office & Operational Supplies	$0.00	$0.00
001-018-000-518-30-32-01	Fuel	$10,777.00	$2,279.38
001-018-000-518-30-32-02	Supplies/Parts - Vehicles & Equipment	$5,507.00	$2,564.91
001-018-000-518-30-35-01	Small Tools/Minor Equip.	$1,380.00	$0.00
001-018-000-518-30-41-01	Professional Services	$24,920.00	$2,679.66
001-018-000-518-30-41-02	Professional Services-Uniforms	$0.00	$0.00
001-018-000-518-30-41-03	Surface Water Charge	$16,877.00	$0.00
001-018-000-518-30-41-05	Alarm Monitoring	$0.00	$526.86
001-018-000-518-30-42-01	Telecommunications Charges	$30,000.00	$7,601.07
001-018-000-518-30-45-06	Copier Lease	$5,072.00	$1,104.51
001-018-000-518-30-45-07	Operating Permits	$164.00	$0.00
001-018-000-518-30-46-01	Alarm Monitoring	$2,082.00	$3,676.71
001-018-000-518-30-47-01	Electricity	$48,742.00	$11,818.39
001-018-000-518-30-47-02	Water	$4,630.00	$286.44
001-018-000-518-30-47-04	Sewer Charges	$595.00	$2,758.52
001-018-000-518-30-48-03	Maintenance/Repairs - Buildings	$93,837.00	$24,801.83
001-018-000-518-30-48-06	Maintenance/Repairs-Equipment	$539.00	$0.00
001-018-000-518-30-48-07	Maintenance & Repairs-Vehicles	$10,917.00	$858.76
001-018-000-518-80-41-01	Contracted IT Services	$35,000.00	$5,484.50
001-018-000-518-85-31-03	Computer Hardware	$5,160.00	$0.00
001-018-000-518-85-31-04	New Computer Software	$34,839.00	$0.00
001-018-000-518-85-48-02	Software Maintenance	$7,086.00	$4,642.00
001-018-000-518-85-49-03	Computer Subscriptions	$99,875.00	$40,240.18
001-018-000-518-85-49-04	Subscriptions	$0.00	$211.00
001-018-000-518-90-10-99	Allocated Labor	($2,879,808.00)	($645,469.67)

001-018-000-518-90-20-99	Allocated Benefits	($1,207,158.00)	($257,695.74)
001-018-000-518-90-30-99	Allocated Goods	($110,639.00)	($9,963.87)
001-018-000-518-90-40-99	Allocated Services	($645,166.00)	($232,245.55)
001-018-000-518-90-46-50	WCIA Insurance Premium	$98,543.00	$111,674.00
001-018-000-518-90-49-51	Puget Sound Clean Air Dues	$9,831.00	$8,373.00
001-018-000-518-90-49-52	Puget Sound Regional Council	$5,386.00	$0.00
001-018-000-518-90-49-53	AWC Dues	$0.00	$0.00
001-018-000-518-90-49-55	Pierce County Regional Council	$0.00	$0.00
001-018-000-518-90-49-57	Chamber Dues	$0.00	$0.00
001-018-000-518-90-49-58	Nat'l League of Cities Dues	$1,800.00	$0.00
	001-018-000-51 Total	**($88,348.00)**	**($1,478.57)**
001-018-000-594-18-64-01	Cap Exp-Office Furniture	$6,452.00	$0.00
001-018-000-594-18-64-02	Cap Exp-Computer Hardware	$79,706.00	$807.87
001-018-000-594-18-64-03	Cap Exp-Computer Software	$710.00	$0.00
001-018-000-594-18-64-04	Cap Exp-Communication Equipment	$1,477.00	$670.70
001-018-000-594-18-64-05	Cap Exp-Council Chambers Equipment	$0.00	$0.00
	001-018-000-59 Total	**$88,345.00**	**$1,478.57**
001-019-000-511-30-41-02	Legal Publications	$4,395.00	$953.67
001-019-000-512-50-41-01	Court Services-Contracted	$16,508.00	$27,790.00
001-019-000-514-20-10-99	Allocated Labor	$540,691.00	$0.00
001-019-000-514-20-20-99	Allocated Benefits	$229,431.00	$0.00
001-019-000-514-20-30-99	Allocated Goods	$20,848.00	$0.00
001-019-000-514-20-40-99	Allocated Services	$121,571.00	$0.00
001-019-000-514-20-42-05	Bank & Bond Fees	$2,751.00	$758.43
001-019-000-514-20-43-01	Travel & Training Costs	$3,410.00	$155.00
001-019-000-514-20-43-04	Meals Expense	$325.00	$0.00
001-019-000-514-20-49-01	Memberships & Subscriptions	$1,940.00	$490.00
001-019-000-514-23-41-01	State Auditor	$19,361.00	$0.00
001-019-000-514-40-41-01	Election Costs	$0.00	$0.00
001-019-000-514-90-41-01	Voter Registration	$24,284.00	$21,266.00
001-019-000-515-41-41-01	Legal Services-External	$160,000.00	$32,863.00
001-019-000-515-41-41-14	Hearing Examiner Legal Fees	$4,630.00	$470.00
001-019-000-518-20-47-50	LID No. 1 Interest	$0.00	$0.00
001-019-000-518-20-47-60	LID No. 1 Principal	$0.00	$0.00
001-019-000-518-63-40-00	Grants & Distributions to Local Govt's	$0.00	$0.00
001-019-000-518-80-48-01	IT Repair & Maintenance	$0.00	$0.00
001-019-000-518-85-49-03	Software Subscriptions-Clerk Chambers Systems	$4,354.00	$3,738.80
001-019-000-518-90-10-99	Allocated Labor	$0.00	$118,801.79
001-019-000-518-90-20-99	Allocated Benefits	$0.00	$48,535.37
001-019-000-518-90-30-99	Allocated Goods	$0.00	$1,880.18
001-019-000-518-90-31-01	Gen'l Gov't-Supplies	$0.00	$0.00
001-019-000-518-90-40-99	Allocated Services	$0.00	$43,824.74
001-019-000-518-90-41-01	Gen'l Gov't-Professional Services	$158,909.00	$5,900.75
001-019-000-518-90-41-03	COE Permits to COE	$0.00	$0.00

001-019-000-518-90-49-01	Memberships & Subscriptions	$0.00	$0.00
	001-019-000-51 Total	**$1,313,408.00**	**$307,427.73**
001-019-000-525-60-31-01	Emergency Preparedness-Supplies	$39,077.00	$0.00
001-019-000-525-60-41-01	Emergency Services	$214.00	$0.00
	001-019-000-52 Total	**$39,291.00**	**$0.00**
001-019-000-554-30-41-01	Animal Control Services	$75,000.00	$12,947.75
	001-019-000-55 Total	**$75,000.00**	**$12,947.75**
001-019-000-594-18-63-01	Gen'l Govt-Cap Exp-City Campus Improvements	$171,998.00	$0.00
001-019-000-594-18-64-02	Cap Exp-Central Filing & Record Retention	$0.00	$0.00
001-019-000-594-18-64-03	Cap Exp-Computer Software	$0.00	$0.00
	001-019-000-59 Total	**$171,998.00**	**$0.00**
001-021-000-521-10-42-01	Intergov Chemical Dependency	$2,931.00	$843.72
001-021-000-521-10-43-01	Training/Travel Costs	$0.00	$0.00
001-021-000-521-10-49-01	Dues & Memberships	$440.00	$0.00
001-021-000-521-20-21-07	L&I Volunteers	$0.00	$0.00
001-021-000-521-20-31-01	Office & Operational Supplies	$818.00	$286.02
001-021-000-521-20-31-05	Supplies-Misc	$143.00	$175.79
001-021-000-521-20-31-11	Signs	$0.00	$0.00
001-021-000-521-20-35-01	Small Tools/Minor Equipment	$560.00	$0.00
001-021-000-521-20-35-02	Office Furniture	$0.00	$920.80
001-021-000-521-20-41-01	Police Services	$3,103,200.00	$530,021.66
001-021-000-521-20-41-02	Police Overtime	$35,000.00	$14,794.18
001-021-000-521-20-43-04	Meals Expense	$0.00	$216.95
001-021-000-521-30-31-01	Crime Prevention-Supplies	$2,500.00	$0.00
001-021-000-521-30-41-01	Crime Prevention-Professional Services	$500.00	$0.00
001-021-000-521-30-43-01	Travel & Training Costs	$2,500.00	$0.00
001-021-000-521-30-43-04	Meals Expense	$250.00	$0.00
001-021-000-521-40-43-01	Training/Travel Costs	$2,500.00	$0.00
001-021-000-521-50-48-03	Facilities-Maintenance/Repairs	$0.00	$0.00
001-021-000-521-70-35-01	Traffic Policing-Small Tools/Minor Equipment	$5,000.00	$0.00
001-021-000-521-70-41-11	Traffic Policing-Traffic Camera Contract	$324,000.00	$27,171.15
001-021-000-523-20-41-01	Professional Services-Electronic Monitoring	$1,500.00	$0.00
001-021-000-523-60-41-01	Jail Services	$25,000.00	$0.00
	001-021-000-52 Total	**$3,506,842.00**	**$574,430.27**
001-058-000-558-50-10-99	Allocated Labor	$915,665.00	$204,613.56
001-058-000-558-50-11-02	Overtime Wages	$4,000.00	$0.00
001-058-000-558-50-20-99	Allocated Benefits	$404,072.00	$83,592.95
001-058-000-558-50-30-99	Allocated Goods	$15,545.00	$3,238.26
001-058-000-558-50-31-01	Office & Operational Supplies	$8,500.00	$82.59
001-058-000-558-50-31-05	Supplies-Misc	$0.00	$55.38
001-058-000-558-50-31-10	Outdoor Gear	$500.00	$217.35
001-058-000-558-50-35-01	Small Tools/Minor Equipment	$0.00	$0.00

001-058-000-558-50-40-99	Allocated Services	$90,645.00	$75,479.80
001-058-000-558-50-41-01	Professional Service	$70,000.00	$21,963.75
001-058-000-558-50-41-04	Contracted Labor	$0.00	$0.00
001-058-000-558-50-43-01	Training/Travel Costs	$18,000.00	$3,025.00
001-058-000-558-50-43-03	Mileage Reimbursement	$0.00	$0.00
001-058-000-558-50-43-04	Meals Expense	$0.00	$0.00
001-058-000-558-50-49-01	Memberships	$2,000.00	$137.90
001-058-000-558-60-10-99	Allocated Labor	$405,752.00	$72,905.38
001-058-000-558-60-11-02	Overtime Wages	$4,000.00	$0.00
001-058-000-558-60-20-99	Allocated Benefits	$168,458.00	$29,784.81
001-058-000-558-60-30-99	Allocated Goods	$35,727.00	$1,153.82
001-058-000-558-60-31-01	Office & Operational Supplies	$284.00	$0.00
001-058-000-558-60-31-04	Office Publications	$0.00	$0.00
001-058-000-558-60-31-07	Maps	$0.00	$0.00
001-058-000-558-60-31-10	Outdoor Gear	$1,500.00	$0.00
001-058-000-558-60-31-11	Signs	$0.00	$0.00
001-058-000-558-60-35-01	Small Tools/Minor Equipment	$500.00	$0.00
001-058-000-558-60-40-99	Allocated Services	$208,333.00	$26,894.03
001-058-000-558-60-41-01	Reim.Engineering - Prof. Serv	$35,000.00	$4,742.94
001-058-000-558-60-41-03	Prof. Services (Non-reimbursable)	$60,000.00	$886.54
001-058-000-558-60-41-08	Legal Notices/Publications	$20,000.00	$1,382.47
001-058-000-558-60-41-10	Pierce County Recording Fees	$1,500.00	$0.00
001-058-000-558-60-41-19	Ortho Photos	$0.00	$0.00
001-058-000-558-60-41-21	Professional Serv-Local Store Mkt Plan	$50,000.00	$0.00
001-058-000-558-60-41-23	Professional Serv-GMA	$50,000.00	$0.00
001-058-000-558-60-43-01	Training/Travel Costs	$1,075.00	$190.00
001-058-000-558-60-43-04	Meals Expense	$0.00	$0.00
001-058-000-558-60-49-01	Memberships	$2,377.00	$999.00
001-058-000-558-60-49-04	Subscriptions	$0.00	$0.00
001-058-000-558-70-31-06	Economic Development Materials/Supplies	$0.00	$0.00
001-058-000-558-70-41-02	Professional Services - Marketing Plan	$25,000.00	$0.00
001-058-000-558-70-41-26	Economic Development Services	$75,000.00	$0.00
	001-058-000-55 Total	**$2,673,433.00**	**$531,345.53**
001-076-000-576-80-10-99	Allocated Labor	$154,235.00	$31,856.76
001-076-000-576-80-11-02	Overtime Wages	$4,000.00	$0.00
001-076-000-576-80-20-99	Allocated Benefits	$72,974.00	$13,014.78
001-076-000-576-80-30-99	Allocated Goods	$6,151.00	$504.17
001-076-000-576-80-31-01	Operational Supplies	$2,500.00	$1,207.36
001-076-000-576-80-31-02	Recreation Activities & Events	$15,000.00	$0.00
001-076-000-576-80-31-09	Chemicals	$500.00	$0.00
001-076-000-576-80-31-10	Outdoor Gear	$1,500.00	$0.00
001-076-000-576-80-31-11	Signs	$500.00	$0.00
001-076-000-576-80-32-01	Fuel	$1,000.00	$0.00
001-076-000-576-80-35-01	Small Tools/Minor Equipment	$2,500.00	$61.33

001-076-000-576-80-35-05	Park Equipment	$6,000.00	$0.00
001-076-000-576-80-40-99	Allocated Services	$35,867.00	$11,751.62
001-076-000-576-80-41-01	Professional Services	$15,000.00	$114.50
001-076-000-576-80-41-03	Surface Water Fee	$0.00	$0.00
001-076-000-576-80-41-10	Parks Maintenance	$0.00	$0.00
001-076-000-576-80-43-01	Travel/Training Costs	$750.00	$615.00
001-076-000-576-80-45-03	Operating Rentals	$15,000.00	$3,316.50
001-076-000-576-80-48-01	Equipment Repair & Maintenance	$5,000.00	$0.00
001-076-000-576-80-48-05	Maintenance-Tank Pumping	$5,000.00	$0.00
001-076-000-576-80-49-01	Memberships	$750.00	$0.00
	001-076-000-57 Total	**$344,227.00**	**$62,442.02**
	Fund Total	**$8,748,192.00**	**$1,611,835.00**
005-000-000-508-41-00-01	Ending Fund Bal-Committed	$0.00	$0.00
	005-000-000-50 Total	**$0.00**	**$0.00**
	Fund Total	**$0.00**	**$0.00**
006-000-000-508-51-00-01	Ending Fund Bal-Assigned	$0.00	$0.00
	006-000-000-50 Total	**$0.00**	**$0.00**
006-000-000-582-10-00-02	Refunds-Assignment of Funds	$0.00	$0.00
	006-000-000-58 Total	**$0.00**	**$0.00**
	Fund Total	**$0.00**	**$0.00**
101-000-000-508-31-00-01	Ending Fund Bal-Restricted	$0.00	$0.00
	101-000-000-50 Total	**$0.00**	**$0.00**
101-000-000-542-30-31-01	Roadway-Operational Supplies	$5,000.00	$426.94
101-000-000-542-30-35-01	Roadway-Small Tools & Minor Equipment	$35,251.00	$137.99
101-000-000-542-30-41-01	Roadway-Professional Service	$0.00	$6,580.78
101-000-000-542-30-48-03	Roadway-Maintenance/Cleaning	$135.00	$0.00
101-000-000-542-38-41-02	Roadway-Road Maint (Intergov contract)	$400,000.00	$0.00
101-000-000-542-40-41-02	Drainage-Prof Svcs- Contractor	$15,000.00	$0.00
101-000-000-542-63-35-01	Street Lighting-Small Tools/Minor Equipment	$500.00	$0.00
101-000-000-542-64-31-01	Traffic Control Devices-Office & Operational Supplies	$0.00	$0.00
101-000-000-542-64-31-10	Traffic Control Devices-School Zone Flashers	$10,000.00	$0.00
101-000-000-542-64-31-11	Traffic Control Devices-Signs	$10,000.00	$122.42
101-000-000-542-64-41-01	Traffic Control Devices-Professional Services	$0.00	$0.00
101-000-000-542-64-41-02	Traffic Control Devices-Traffic Operations (Contract)	$75,000.00	$7,515.66
101-000-000-542-64-41-19	Traffic Control Devices-Guardrails	$25,000.00	$0.00
101-000-000-542-66-41-03	Snow & Ice Control-Prof Svcs	$0.00	$4,313.00
101-000-000-542-70-31-01	Roadside-Operational Supplies	$0.00	$1,010.17
101-000-000-542-70-31-09	Roadside-Supplies- Chemicals	$1,000.00	$0.00
101-000-000-542-70-41-04	Roadside-ROW Veg Maint (Intergov)	$75,000.00	$2,821.65
101-000-000-542-70-45-03	Roadside-Operating Rentals	$1,000.00	$1,521.82

101-000-000-542-70-48-04	Roadside- ROW Veg Maint Contractor	$30,000.00	$19,428.81
101-000-000-542-90-10-99	Allocated Labor	$224,678.00	$54,458.68
101-000-000-542-90-11-02	Admin/Overhead-Overtime Wages	$0.00	$0.00
101-000-000-542-90-20-99	Allocated Benefits	$102,860.00	$22,248.59
101-000-000-542-90-30-99	Allocated Goods	$8,867.00	$861.87
101-000-000-542-90-31-01	Admin/Overhead-Office Supplies	$0.00	$0.00
101-000-000-542-90-31-10	Admin/Overhead-Outdoor Gear	$250.00	$0.00
101-000-000-542-90-35-01	Admin/Overhead-Small Tools & Minor Equipment	$500.00	$0.00
101-000-000-542-90-40-99	Allocated Services	$51,705.00	$20,089.24
101-000-000-542-90-43-01	Travel/Training Costs	$2,000.00	$310.50
101-000-000-542-90-43-03	Admin/Overhead-Mileage Reimbursement	$1,500.00	$249.27
101-000-000-542-90-43-04	Admin/Overhead-Meals Expense	$0.00	$0.00
101-000-000-542-90-49-01	Admin/Overhead-Memberships	$500.00	$307.50
101-000-000-542-90-49-09	Miscellaneous	$1,000.00	$0.00
101-000-000-544-40-41-01	Road/Street Ops-Planning-Prof Svcs	$20,000.00	$0.00
	101-000-000-54 Total	**$1,096,746.00**	**$142,404.89**
101-000-000-595-10-41-01	Professional Services-Capital Exp	$0.00	$0.00
	101-000-000-59 Total	**$0.00**	**$0.00**
	Fund Total	**$1,096,746.00**	**$142,404.89**
110-000-000-508-31-00-01	Ending Fund Bal-Restricted	$0.00	$0.00
	110-000-000-50 Total	**$0.00**	**$0.00**
110-000-000-597-00-00-01	Oper. Trn. - General Fund (Park Plan)	$1,985,000.00	$0.00
110-000-000-597-00-00-04	Oper. Trn. - Capital Parks	$0.00	$0.00
	110-000-000-59 Total	**$1,985,000.00**	**$0.00**
	Fund Total	**$1,985,000.00**	**$0.00**
111-000-000-508-31-00-01	Ending Fund Bal-Restricted	$0.00	$0.00
	111-000-000-50 Total	**$0.00**	**$0.00**
111-000-000-597-00-00-05	Transfer Out - Fund 340	$1,965,000.00	$0.00
	111-000-000-59 Total	**$1,965,000.00**	**$0.00**
	Fund Total	**$1,965,000.00**	**$0.00**
130-000-000-508-31-00-01	Ending Fund Bal-Restricted	$0.00	$0.00
	130-000-000-50 Total	**$0.00**	**$0.00**
130-000-000-597-00-00-07	Oper. Trn. - Capital Parks	$25,000.00	$0.00
130-000-000-597-00-00-10	Oper Trans - Civic Center Bond	$0.00	$0.00
130-000-000-597-00-00-11	Oper Trans - GG Facilities	$140,000.00	$0.00
	130-000-000-59 Total	**$165,000.00**	**$0.00**
	Fund Total	**$165,000.00**	**$0.00**
132-000-000-508-31-00-01	Ending Fund Bal-Restricted	$0.00	$0.00
	132-000-000-50 Total	**$0.00**	**$0.00**
132-000-000-597-00-00-03	Oper. Trn. - Street Fund	$0.00	$0.00
132-000-000-597-00-00-04	Transfer Out - Fund 340 Cap Roads	$355,000.00	$0.00
132-000-000-597-00-00-05	Trans Out - Sewer Fund	$0.00	$0.00

132-000-000-597-00-00-08	Oper. Trns. - Capital Parks	$145,000.00	$0.00
	132-000-000-59 Total	**$500,000.00**	**$0.00**
	Fund Total	**$500,000.00**	**$0.00**
201-000-000-508-41-00-01	Ending Fund Bal-Committed	$0.00	$0.00
	201-000-000-50 Total	**$0.00**	**$0.00**
201-000-000-591-18-71-01	Bond Repayment - Principal	$0.00	$0.00
201-000-000-592-18-83-01	Interest on Bonds	$33,128.00	$0.00
	201-000-000-59 Total	**$33,128.00**	**$0.00**
	Fund Total	**$33,128.00**	**$0.00**
202-000-000-508-41-00-01	Ending Fund Bal-Committed	$0.00	$0.00
	202-000-000-50 Total	**$0.00**	**$0.00**
202-000-000-515-41-41-02	Legal Services	$0.00	$18,000.00
	202-000-000-51 Total	**$0.00**	**$18,000.00**
202-000-000-535-10-41-01	Professional Services	$5,861.00	$18,209.80
	202-000-000-53 Total	**$5,861.00**	**$18,209.80**
202-000-000-591-35-71-01	USDA-RD GO Principal Payments	$79,957.00	$0.00
202-000-000-591-35-73-01	USDA-RD LID Principal Payments	$622,071.00	$8,857,173.68
202-000-000-591-35-78-02	Principal PWTF Loan Payment	$29,412.00	$0.00
202-000-000-592-35-83-02	Interest PWTF Loan Payment	$1,324.00	$0.00
202-000-000-592-35-83-03	USDA/RD Loan Interest Payment	$379,170.00	$62,121.55
202-000-000-597-00-00-02	Transfer Out - LID Bond Reserve	$0.00	$0.00
	202-000-000-59 Total	**$1,111,934.00**	**$8,919,295.23**
	Fund Total	**$1,117,795.00**	**$8,955,505.03**
203-000-000-508-41-00-01	Ending Fund Bal-Committed	$0.00	$0.00
	203-000-000-50 Total	**$0.00**	**$0.00**
	Fund Total	**$0.00**	**$0.00**
310-000-000-508-31-00-01	Ending Fund Bal-Restricted	$0.00	$0.00
	310-000-000-50 Total	**$0.00**	**$0.00**
310-000-000-594-76-41-03	Professional Svs.-Property	$50,000.00	$96,457.93
310-000-000-594-76-61-10	Permit Fees	$0.00	$0.00
310-000-000-594-76-63-01	Park Improvements	$2,155,000.00	$0.00
	310-000-000-59 Total	**$2,205,000.00**	**$96,457.93**
	Fund Total	**$2,205,000.00**	**$96,457.93**
340-000-000-508-31-00-01	Ending Fund Bal-Restricted	$0.00	$0.00
	340-000-000-50 Total	**$0.00**	**$0.00**
340-000-000-591-95-78-02	Principal PWTF Loan Payment	$13,187.00	$0.00
340-000-000-592-95-82-01	Interest PWTF Loan Payment	$396.00	$0.00
340-000-000-595-10-41-06	Public Works Facility Acquisition	$8,301.00	$0.00
340-000-000-595-10-63-01	Capital Improvements-Engineering	$0.00	$0.00
340-000-000-595-20-61-01	ROW Acquisition - Land	$0.00	$39,234.30
340-000-000-595-30-63-03	Improvements - Other	$1,650,000.00	$0.00
340-000-000-595-30-63-04	Edgewood Drive Improvements	$335,000.00	$0.00
340-000-000-595-63-63-01	Improvements-Street Lighting	$75,000.00	$3,960.67
340-000-000-595-64-63-01	Traffic Control Devices-Other Improvements	$300,000.00	$0.00

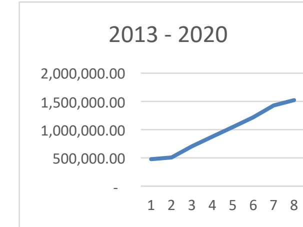
340-000-000-595-69-63-01	Pedestrian & Traffic Safety Improvements	$1,075,000.00	$0.00
	340-000-000-59 Total	**$3,456,884.00**	**$43,194.97**
	Fund Total	**$3,456,884.00**	**$43,194.97**
341-000-000-508-31-00-01	Ending Fund Bal-Restricted	$0.00	$0.00
	341-000-000-50 Total	**$0.00**	**$0.00**
341-000-000-595-20-61-01	ROW Acquisition-Land	$0.00	$0.00
	341-000-000-59 Total	**$0.00**	**$0.00**
	Fund Total	**$0.00**	**$0.00**
350-000-000-508-31-00-01	Ending Fund Bal-Restricted	$0.00	$0.00
	350-000-000-50 Total	**$0.00**	**$0.00**
350-000-000-582-20-00-02	Contractor Retainage	$0.00	$0.00
	350-000-000-58 Total	**$0.00**	**$0.00**
350-000-000-591-95-78-02	PWTF Principal	$0.00	$0.00
350-000-000-592-95-83-02	PWTF Interest	$0.00	$0.00
350-000-000-595-61-63-01	Pedestrian Projects	$0.00	$12,404.69
350-000-000-597-00-00-01	Oper. Trn. Out	$0.00	$0.00
	350-000-000-59 Total	**$0.00**	**$12,404.69**
	Fund Total	**$0.00**	**$12,404.69**
401-000-000-508-31-00-01	Ending Fund Bal-Restricted	$0.00	$0.00
	401-000-000-50 Total	**$0.00**	**$0.00**
401-000-000-535-10-41-01	Professional Services	$0.00	$0.00
401-000-000-535-10-41-51	State Taxes	$3,222.00	$3,517.89
	401-000-000-53 Total	**$3,222.00**	**$3,517.89**
401-000-000-594-35-61-01	Cap Improvements-Sewer Plan Update	$0.00	$10,655.35
401-000-000-594-35-63-05	Improvements - Northwood School Mitigation	$0.00	$0.00
401-000-000-597-00-00-01	Transfer Out - General Fund OH	$135,000.00	$0.00
401-000-000-597-00-00-02	Transfer Out - Civic Center Bond	$0.00	$0.00
	401-000-000-59 Total	**$135,000.00**	**$10,655.35**
	Fund Total	**$138,222.00**	**$14,173.24**
402-000-000-594-35-61-01	Cap Imp-Sewer Plan Update	$80,000.00	$0.00
402-000-000-594-35-63-05	Cap Imp-Northwood School Mitigation	$55,000.00	$0.00
402-000-000-597-00-00-02	Transfer Out-Civic Center Bond	$123.00	$0.00
	402-000-000-59 Total	**$135,123.00**	**$0.00**
	Fund Total	**$135,123.00**	**$0.00**
410-000-000-508-31-00-01	Ending Fund Bal-Restricted	$0.00	$0.00
	410-000-000-50 Total	**$0.00**	**$0.00**
410-000-000-531-00-10-99	Allocated Labor	$355,871.00	$92,107.58
410-000-000-531-00-20-99	Allocated Benefits	$157,898.00	$37,629.69
410-000-000-531-00-30-99	Allocated Goods	$13,908.00	$1,457.71
410-000-000-531-00-40-99	Allocated Services	$81,103.00	$33,977.52
410-000-000-531-38-11-02	Overtime Wages	$5,000.00	$0.00
410-000-000-531-38-31-01	Operational Supplies	$2,500.00	$889.94
410-000-000-531-38-31-09	Chemicals	$3,000.00	$0.00
410-000-000-531-38-31-10	Outdoor Gear	$1,000.00	$0.00

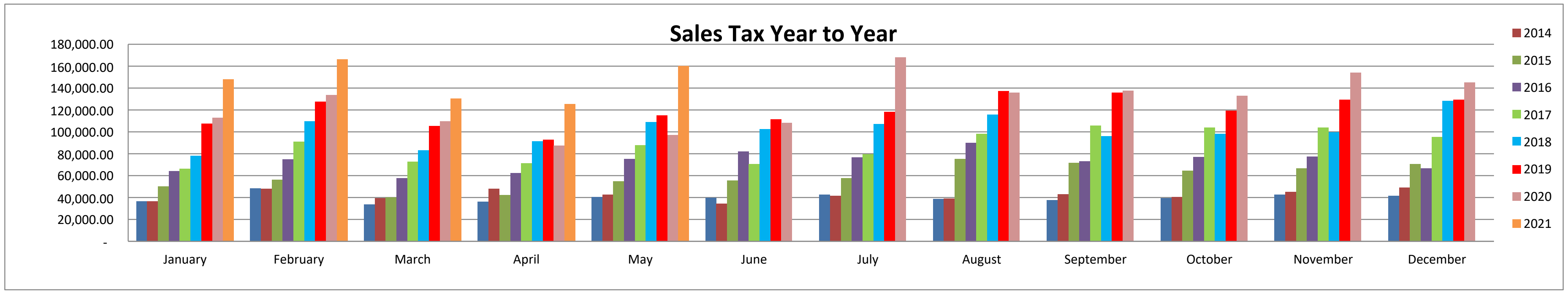
410-000-000-531-38-32-01	Fuel	$0.00	$0.00
410-000-000-531-38-35-05	Equipment - Surface Water	$2,000.00	$122.65
410-000-000-531-38-41-01	Professional Service	$50,000.00	$11,986.63
410-000-000-531-38-41-04	Storm Drainage-Ponds Maint	$10,000.00	$0.00
410-000-000-531-38-41-06	Storm Drainage-ROW Veg Maint	$100,000.00	$4,584.00
410-000-000-531-38-41-07	Storm Drainage-Polution Control	$15,000.00	$0.00
410-000-000-531-38-41-10	Storm Drainage-Ditch Maint	$225,000.00	$23,968.47
410-000-000-531-38-41-12	Storm Drainage-Drain Maint	$50,000.00	$15,032.95
410-000-000-531-38-41-13	Storm Drainage-Structure Maint	$200,000.00	$2,710.85
410-000-000-531-38-41-20	Storm Drainage-NPDES Permit Fees-Intergov	$4,500.00	$4,567.05
410-000-000-531-38-43-01	Training/Travel Costs	$2,000.00	$560.50
410-000-000-531-38-43-02	Professional Licenses & Certification	$500.00	$0.00
410-000-000-531-38-43-03	Mileage Reimbursement	$2,000.00	$249.26
410-000-000-531-38-47-01	Dump Site Fees	$0.00	$0.00
410-000-000-531-38-48-01	Repair & Maintenance Costs	$1,500.00	$0.00
410-000-000-531-38-48-04	Equipment Repairs	$500.00	$0.00
410-000-000-531-38-49-01	Memberships	$500.00	$307.50
410-000-000-531-38-49-02	Non NPDES Permit Fees	$10,487.00	$0.00
410-000-000-531-38-49-09	Misc. Fees & Charges	$4,000.00	$528.90
	410-000-000-53 Total	**$1,298,267.00**	**$230,681.20**
410-000-000-594-31-61-01	Land	$0.00	$0.00
410-000-000-594-31-64-04	Equipment	$0.00	$0.00
410-000-000-594-31-64-64	Infrastructure Spot Improvement	$0.00	$0.00
410-000-000-597-00-00-02	Transfer Out - Capital	$955,000.00	$0.00
	410-000-000-59 Total	**$955,000.00**	**$0.00**
	Fund Total	**$2,253,267.00**	**$230,681.20**
411-000-000-594-31-64-64	Capital Improvement Projects	$1,720,000.00	$0.00
411-000-000-597-00-00-02	Trsf Out-Civic Center Bond	$12,300.00	$0.00
	411-000-000-59 Total	**$1,732,300.00**	**$0.00**
	Fund Total	**$1,732,300.00**	**$0.00**
501-000-000-508-41-00-01	Ending Fund Bal-Committed	$0.00	$0.00
	501-000-000-50 Total	**$0.00**	**$0.00**
501-000-000-594-18-65-02	Security, Communication Upgrades	$150,000.00	$0.00
501-000-000-594-18-65-03	City Equipment	$100,000.00	$5,057.00
	501-000-000-59 Total	**$250,000.00**	**$5,057.00**
	Fund Total	**$250,000.00**	**$5,057.00**
630-000-000-597-00-00-01	New BARS Number	$0.00	$0.00
	630-000-000-59 Total	**$0.00**	**$0.00**
	Fund Total	**$0.00**	**$0.00**
640-000-000-589-40-00-01	Disbursements	$0.00	$0.00
	640-000-000-58 Total	**$0.00**	**$0.00**
	Fund Total	**$0.00**	**$0.00**
641-000-000-508-21-00-01	Ending Fund Bal-Non Spendable	$0.00	$0.00
	641-000-000-50 Total	**$0.00**	**$0.00**
	Fund Total	**$0.00**	**$0.00**

642-000-000-582-20-00-02	Retainage-Contractor	$0.00	$0.00
	642-000-000-58 Total	**$0.00**	**$0.00**
	Fund Total	**$0.00**	**$0.00**
650-000-000-508-21-00-01	Ending Fund Bal-Non Spendable	$0.00	$0.00
	650-000-000-50 Total	**$0.00**	**$0.00**
650-000-000-589-30-00-04	State Bldg Code Fee	$0.00	$0.00
650-000-000-589-30-00-05	Animal Licenses	$0.00	$0.00
650-000-000-589-30-00-06	Fire Plan Review	$0.00	$0.00
	650-000-000-58 Total	**$0.00**	**$0.00**
	Fund Total	**$0.00**	**$0.00**
	Grand Total	**$25,781,657.00**	**$11,111,713.95**

Monthly Sales Tax Collection

	January	February	March	April	May	June	July	August	September	October	November	December	**Total**	Budget	Year-To-Date Difference over/(under)	% Of Budget
2013	36,619.83	48,318.47	33,738.57	36,008.24	40,433.64	39,720.30	42,620.79	38,496.81	37,711.12	39,294.29	42,645.88	41,454.06	477,062.00	486,000.00	(8,938.00)	98.2%
2014	36,391.84	48,129.62	39,465.12	48,148.24	42,678.78	34,512.65	41,699.06	38,964.97	42,994.87	40,412.78	44,930.42	48,929.86	507,258.21	438,000.00	69,258.21	115.8%
2015	50,255.78	56,309.51	39,937.04	42,167.44	54,660.08	55,558.39	57,665.95	75,155.12	71,676.29	64,555.12	66,491.14	70,633.76	705,065.62	506,116.00	198,949.62	139.3%
2016	64,263.55	74,801.64	57,823.65	62,355.17	75,050.54	82,141.62	76,554.81	89,737.40	72,994.04	76,928.27	77,302.89	66,673.85	876,627.43	800,000.00	76,627.43	109.6%
2017	66,151.15	91,055.90	72,773.93	71,353.92	87,680.73	70,502.33	79,678.67	98,000.11	105,720.13	103,810.28	103,780.63	95,330.41	1,045,838.19	875,000.00	170,838.19	119.5%
2018	78,223.69	109,763.16	83,161.61	91,373.55	109,051.96	102,617.46	107,256.98	115,601.97	95,899.55	98,086.87	99,634.93	128,126.39	1,218,798.12	993,000.00	225,798.12	122.7%
2019	107,469.89	127,512.53	105,464.15	92,787.54	114,987.20	111,397.40	118,184.63	137,083.94	135,715.53	119,233.15	129,326.36	129,315.42	1,428,477.74	1,022,873.00	405,604.74	139.7%
2020	112,919.70	133,726.01	109,714.80	87,549.71	96,914.56	108,046.17	168,041.82	135,925.90	137,579.02	133,058.17	154,093.68	145,030.39	1,522,599.93	1,272,331.00	250,268.93	119.7%
2021	147,950.93	166,183.81	130,385.55	125,428.59	160,285.59								**730,234.47**	**1,453,890.00**	(723,655.53)	50.2%
															Budgeted %	42.0%





6/24/2021

Total	Increase $	Increase %
$477,062		
$507,258	$30,196	6%
$705,066	$197,807	39%
$876,627	$171,562	24%
$1,045,838	$169,211	19%
$1,218,798	$172,960	17%
$1,428,478	$209,680	17%
$1,522,600		

City Of Edgewood
Council Agenda Summary Sheet

Subject: AB21-031- a motion approving the Annual Report	**Agenda Item #:** **5.G** **For Agenda of:** **7/13/2021** **Prepared by: Stephanie Goff, Dave Gray**

Attachments (list):
1. 2020 SAO Annual Report Package

Approval of Materials: Stephanie Goff, Dave Gray Rachel Pitzel 7/8/2021 Dave Gray 7/8/2021 Daryl Eidinger 7/8/2021	**Expenditure Required:** N/A This is a required public statement of the City's financial position due by the 150th day of the year submitted by the City to the Washington State Auditor's Office for use in the City's annual audit as well as internal State Financial reporting to the State Legislature, various State Agencies and the public at large.
	Amount Budgeted: N/A
	Timeline: SS 06/29/2021 First Publication for Review by Council RCM 07/13/2021 Council Action to release the Report to the Public as an official unaudited statement of the City's Financial position as of 12/31/2020

Summary Statement:
This is the annual report of unaudited financial positions of the City overall and each fund specifically. This report lists the sources and uses of all financial activity within the city for the fiscal year beginning January 1, 2020 and ending December 31, 2020. It itemizes the beginning and ending fund balances and discloses how the city operates financial, levels and nature of revenues, expenditures and debt as well as full disclosure of existing or potential risks that may have a substantive financial impact of the city or upon the cities ability to maintain it's continuity of governance (meet it's operational service model needs). Later in the year, generally in the month of August, the Washington State Auditor's Office will perform a field audit resulting in a published audited set of financial statements as well as any control or transparency recommendations to staff and to the City Council and Mayor.

Item History:

Recommended Action:

Approve under the consent agenda the unaudited Annual Report covering fiscal year 2020 as of December 31, 2020 and request the Mayor post them for public examination.

Fiscal Note/Consideration:
N/A

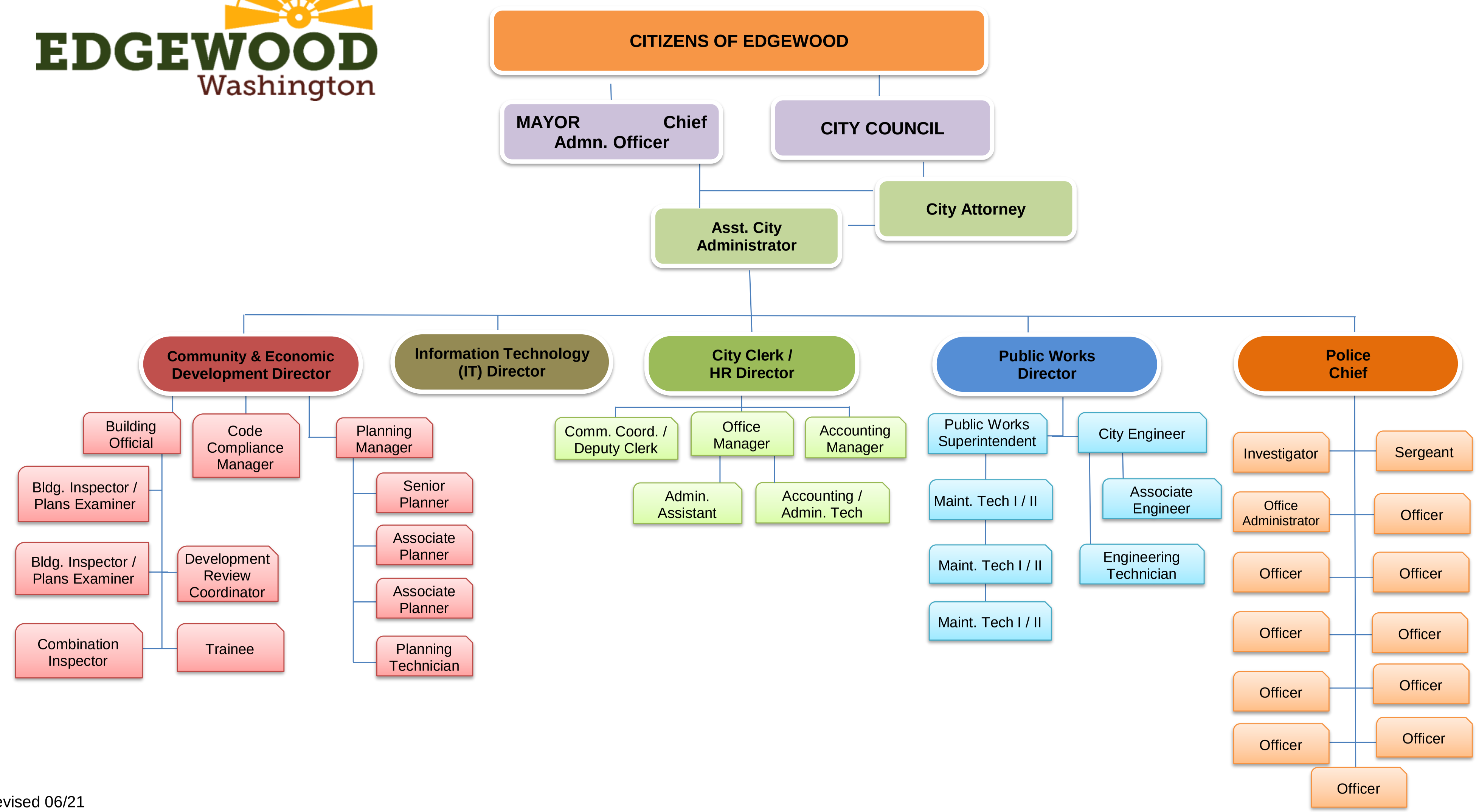
City of Edgewood
2020 ANNUAL REPORT

Unaudited Financial Statements

City of Edgewood
2224 104th Avenue East
Edgewood WA 98372
www.cityofedgewood.org

City of Edgewood, Washington
2020 Annual Report
Table of Contents

ORGANIZATIONAL CHART



Revised 06/21

City of Edgewood, Washington
2020 City Officials

Elected City Councilmembers:

Mayor Daryl Eidinger	December 31, 2023
Councilmember Tyron Christopherson.	December 31, 2021
Councilmember Ryan Day	December 31, 2024
Councilmember Nate Lowry	December 31, 2024
Councilmember Colleen Weiss	December 31, 2021
Councilmember John West	December 31, 2021
Deputy Mayor Mark Creley	December 31, 2024
Councilmember Rosanne Tomyn	December 31, 2021

Appointed Staff:

Police Chief (Contracted)	Micah Lundborg
City Clerk	Rachel Pitzel
City Attorney (Contracted)	Ann Marie Soto

ANNUAL REPORT CERTIFICATION

City of Edgewood

(Official Name of Government)

1111

MCAG No.

Submitted pursuant to RCW 43.09.230 to the Washington State Auditor's Office

For the Fiscal Year Ended 12/31/2020

GOVERNMENT INFORMATION:

Official Mailing Address	2224 104th Ave E
	Edgewood, WA 98372
Official Website Address	www.cityofedgewood.org
Official E-mail Address	dave@cityofedgewood.org
Official Phone Number	253-952-3299

AUDIT CONTACT or PREPARER INFORMATION and CERTIFICATION:

Audit Contact or Preparer Name and Title	Dave Gray Assistant City Administrator
Contact Phone Number	
Contact E-mail Address	dave@cityofedgewood.org

I certify 30th day of May, 2021, that annual report information is complete, accurate and in conformity with the Budgeting, Accounting and Reporting Systems Manual, to the best of my knowledge and belief, having reviewed this information and taken all appropriate steps in order to provide such certification. I acknowledge and understand our responsibility for the design and implementation of controls to ensure accurate financial reporting, comply with applicable laws and safeguard public resources, including controls to prevent and detect fraud. Finally, I acknowledge and understand our responsibility for immediately submitting corrected annual report information if any errors or an omission in such information is subsequently identified.

Signatures

Dave Gray (dave@cityofedgewood.org)

City of Edgewood
Fund Resources and Uses Arising from Cash Transactions
For the Year Ended December 31, 2020

		Total for All Funds (Memo Only)	001 Current Expense Fund	101 Street Fund	110 Park Impact Fee
Beginning Cash and Investments					
308	Beginning Cash and Investments	15,366,939	4,473,146	52,107	2,639,368
388 / 588	Net Adjustments	-	-	-	-
Revenues					
310	Taxes	6,338,351	4,867,902	130,830	-
320	Licenses and Permits	779,641	779,141	500	-
330	Intergovernmental Revenues	1,140,260	802,466	225,587	-
340	Charges for Goods and Services	3,719,048	764,460	-	452,648
350	Fines and Penalties	403,417	396,648	-	-
360	Miscellaneous Revenues	1,033,559	118,078	651	-
Total Revenues:		13,414,276	7,728,695	357,568	452,648
Expenditures					
510	General Government	1,569,465	1,569,465	-	-
520	Public Safety	2,991,160	2,991,160	-	-
530	Utilities	1,164,309	-	-	-
540	Transportation	891,133	-	891,133	-
550	Natural/Economic Environment	2,224,160	2,224,160	-	-
560	Social Services	-	-	-	-
570	Culture and Recreation	279,688	279,688	-	-
Total Expenditures:		9,119,915	7,064,473	891,133	-
Excess (Deficiency) Revenues over Expenditures:		4,294,361	664,222	(533,565)	452,648
Other Increases in Fund Resources					
391-393, 596	Debt Proceeds	-	-	-	-
397	Transfers-In	1,591,659	501,659	610,000	-
385	Special or Extraordinary Items	-	-	-	-
381, 382, 389, 395, 398	Other Resources	54,402	54,402	-	-
Total Other Increases in Fund Resources:		1,646,061	556,061	610,000	-
Other Decreases in Fund Resources					
594-595	Capital Expenditures	1,397,538	317,601	46,052	-
591-593, 599	Debt Service	1,425,363	-	-	-
597	Transfers-Out	1,090,000	120,000	-	100,000
585	Special or Extraordinary Items	-	-	-	-
581, 582, 589	Other Uses	319,848	319,848	-	-
Total Other Decreases in Fund Resources:		4,232,749	757,449	46,052	100,000
Increase (Decrease) in Cash and Investments:		**1,707,673**	**462,834**	**30,383**	**352,648**
Ending Cash and Investments					
50821	Nonspendable	-	-	-	-
50831	Restricted	9,304,847	-	82,490	2,992,016
50841	Committed	4,184,258	1,350,473	-	-
50851	Assigned	236,213	236,213	-	-
50891	Unassigned	3,349,294	3,349,294	-	-
Total Ending Cash and Investments		**17,074,612**	**4,935,980**	**82,490**	**2,992,016**

The accompanying notes are an integral part of this statement.

City of Edgewood
Fund Resources and Uses Arising from Cash Transactions
For the Year Ended December 31, 2020

		111 Traffic Impact Fee	130 Municipal Capital Reserver REET1	132 Municipal Capital Reserver REET	201 Debt Service
Beginning Cash and Investments					
308	Beginning Cash and Investments	3,654,242	78,400	93,304	159,679
388 / 588	Net Adjustments	-	-	-	-
Revenues					
310	Taxes	-	669,810	669,809	-
320	Licenses and Permits	-	-	-	-
330	Intergovernmental Revenues	-	-	-	-
340	Charges for Goods and Services	680,307	-	-	-
350	Fines and Penalties	-	-	-	-
360	Miscellaneous Revenues	-	-	-	-
Total Revenues:		680,307	669,810	669,809	-
Expenditures					
510	General Government	-	-	-	-
520	Public Safety	-	-	-	-
530	Utilities	-	-	-	-
540	Transportation	-	-	-	-
550	Natural/Economic Environment	-	-	-	-
560	Social Services	-	-	-	-
570	Culture and Recreation	-	-	-	-
Total Expenditures:		-	-	-	-
Excess (Deficiency) Revenues over Expenditures:		680,307	669,810	669,809	-
Other Increases in Fund Resources					
391-393, 596	Debt Proceeds	-	-	-	-
397	Transfers-In	-	-	-	230,000
385	Special or Extraordinary Items	-	-	-	-
381, 382, 389, 395, 398	Other Resources	-	-	-	-
Total Other Increases in Fund Resources:		-	-	-	230,000
Other Decreases in Fund Resources					
594-595	Capital Expenditures	-	-	-	-
591-593, 599	Debt Service	-	-	-	379,803
597	Transfers-Out	150,000	230,000	490,000	-
585	Special or Extraordinary Items	-	-	-	-
581, 582, 589	Other Uses	-	-	-	-
Total Other Decreases in Fund Resources:		150,000	230,000	490,000	379,803
Increase (Decrease) in Cash and Investments:		**530,307**	**439,810**	**179,809**	**(149,803)**
Ending Cash and Investments					
50821	Nonspendable	-	-	-	-
50831	Restricted	4,184,549	518,210	273,114	-
50841	Committed	-	-	-	9,876
50851	Assigned	-	-	-	-
50891	Unassigned	-	-	-	-
Total Ending Cash and Investments		**4,184,549**	**518,210**	**273,114**	**9,876**

The accompanying notes are an integral part of this statement.

City of Edgewood
Fund Resources and Uses Arising from Cash Transactions
For the Year Ended December 31, 2020

		202 LID Debt Service	203 LID Debt Service Reserve Fund	310 Capital Parks Fund	340 Capital Roads Fund
Beginning Cash and Investments					
308	Beginning Cash and Investments	2,272,453	610,994	304,591	92,021
388 / 588	Net Adjustments	-	-	-	-
Revenues					
310	Taxes	-	-	-	-
320	Licenses and Permits	-	-	-	-
330	Intergovernmental Revenues	-	-	45,467	-
340	Charges for Goods and Services	-	-	-	-
350	Fines and Penalties	6,769	-	-	-
360	Miscellaneous Revenues	893,094	3,812	1,900	574
Total Revenues:		899,863	3,812	47,367	574
Expenditures					
510	General Government	-	-	-	-
520	Public Safety	-	-	-	-
530	Utilities	4,793	-	-	-
540	Transportation	-	-	-	-
550	Natural/Economic Environment	-	-	-	-
560	Social Services	-	-	-	-
570	Culture and Recreation	-	-	-	-
Total Expenditures:		4,793	-	-	-
Excess (Deficiency) Revenues over Expenditures:		895,070	3,812	47,367	574
Other Increases in Fund Resources					
391-393, 596	Debt Proceeds	-	-	-	-
397	Transfers-In	-	-	100,000	150,000
385	Special or Extraordinary Items	-	-	-	-
381, 382, 389, 395, 398	Other Resources	-	-	-	-
Total Other Increases in Fund Resources:		-	-	100,000	150,000
Other Decreases in Fund Resources					
594-595	Capital Expenditures	-	-	417,494	206,554
591-593, 599	Debt Service	1,031,977	-	-	13,583
597	Transfers-Out	-	-	-	-
585	Special or Extraordinary Items	-	-	-	-
581, 582, 589	Other Uses	-	-	-	-
Total Other Decreases in Fund Resources:		1,031,977	-	417,494	220,137
Increase (Decrease) in Cash and Investments:		**(136,907)**	**3,812**	**(270,127)**	**(69,563)**
Ending Cash and Investments					
50821	Nonspendable	-	-	-	-
50831	Restricted	-	-	34,464	22,460
50841	Committed	2,135,546	614,806	-	-
50851	Assigned	-	-	-	-
50891	Unassigned	-	-	-	-
Total Ending Cash and Investments		**2,135,546**	**614,806**	**34,464**	**22,460**

The accompanying notes are an integral part of this statement.

City of Edgewood
Fund Resources and Uses Arising from Cash Transactions
For the Year Ended December 31, 2020

		341 Capital Roads - Meridian Ave Ph	350 Capital TIB Fund	401 Sewer Utility Fund	410 Surface Water Utility Fund
Beginning Cash and Investments					
308	Beginning Cash and Investments	255,694	-	298,034	225,956
388 / 588	Net Adjustments	-	-	-	-
Revenues					
310	Taxes	-	-	-	-
320	Licenses and Permits	-	-	-	-
330	Intergovernmental Revenues	-	31,777	-	34,963
340	Charges for Goods and Services	-	-	179,050	1,642,583
350	Fines and Penalties	-	-	-	-
360	Miscellaneous Revenues	1,595	-	1,860	-
Total Revenues:		1,595	31,777	180,910	1,677,546
Expenditures					
510	General Government	-	-	-	-
520	Public Safety	-	-	-	-
530	Utilities	-	-	2,635	1,156,881
540	Transportation	-	-	-	-
550	Natural/Economic Environment	-	-	-	-
560	Social Services	-	-	-	-
570	Culture and Recreation	-	-	-	-
Total Expenditures:		-	-	2,635	1,156,881
Excess (Deficiency) Revenues over Expenditures:		1,595	31,777	178,275	520,665
Other Increases in Fund Resources					
391-393, 596	Debt Proceeds	-	-	-	-
397	Transfers-In	-	-	-	-
385	Special or Extraordinary Items	-	-	-	-
381, 382, 389, 395, 398	Other Resources	-	-	-	-
Total Other Increases in Fund Resources:		-	-	-	-
Other Decreases in Fund Resources					
594-595	Capital Expenditures	257,183	-	55,798	1,467
591-593, 599	Debt Service	-	-	-	-
597	Transfers-Out	-	-	-	-
585	Special or Extraordinary Items	-	-	-	-
581, 582, 589	Other Uses	-	-	-	-
Total Other Decreases in Fund Resources:		257,183	-	55,798	1,467
Increase (Decrease) in Cash and Investments:		**(255,588)**	**31,777**	**122,477**	**519,198**
Ending Cash and Investments					
50821	Nonspendable	-	-	-	-
50831	Restricted	106	31,777	420,510	745,151
50841	Committed	-	-	-	-
50851	Assigned	-	-	-	-
50891	Unassigned	-	-	-	-
Total Ending Cash and Investments		**106**	**31,777**	**420,510**	**745,151**

The accompanying notes are an integral part of this statement.

City of Edgewood
Fund Resources and Uses Arising from Cash Transactions
For the Year Ended December 31, 2020

		501 Equipment Replacement Fund
Beginning Cash and Investments		
308	Beginning Cash and Investments	156,950
388 / 588	Net Adjustments	-
Revenues		
310	Taxes	-
320	Licenses and Permits	-
330	Intergovernmental Revenues	-
340	Charges for Goods and Services	-
350	Fines and Penalties	-
360	Miscellaneous Revenues	11,995
Total Revenues:		11,995
Expenditures		
510	General Government	-
520	Public Safety	-
530	Utilities	-
540	Transportation	-
550	Natural/Economic Environment	-
560	Social Services	-
570	Culture and Recreation	-
Total Expenditures:		-
Excess (Deficiency) Revenues over Expenditures:		11,995
Other Increases in Fund Resources		
391-393, 596	Debt Proceeds	-
397	Transfers-In	-
385	Special or Extraordinary Items	-
381, 382, 389, 395, 398	Other Resources	-
Total Other Increases in Fund Resources:		-
Other Decreases in Fund Resources		
594-595	Capital Expenditures	95,389
591-593, 599	Debt Service	-
597	Transfers-Out	-
585	Special or Extraordinary Items	-
581, 582, 589	Other Uses	-
Total Other Decreases in Fund Resources:		95,389
Increase (Decrease) in Cash and Investments:		**(83,394)**
Ending Cash and Investments		
50821	Nonspendable	-
50831	Restricted	-
50841	Committed	73,557
50851	Assigned	-
50891	Unassigned	-
Total Ending Cash and Investments		**73,557**

The accompanying notes are an integral part of this statement.

City of Edgewood
Fiduciary Fund Resources and Uses Arising from Cash Transactions
For the Year Ended December 31, 2020

		Total for All Funds (Memo Only)	Custodial
308	Beginning Cash and Investments	848,788	848,788
388 & 588	Net Adjustments	-	-
310-390	Additions	16,735	16,735
510-590	Deductions	518,419	518,419
	Net Increase (Decrease) in Cash and Investments:	(501,684)	(501,684)
508	Ending Cash and Investments	347,104	347,104

The accompanying notes are an integral part of this statement.

Notes to the Financial Statements
For year ended December 31, 2020

Note 1 - Summary of Significant Accounting Policies

The City of Edgewood was incorporated on February 28, 1996 and operates under the laws of the state of Washington applicable to a code city. The City is a general purpose government and provides law enforcement, emergency management, community planning, economic development, street, sewer and surface water maintenance and improvements, parks and general administrative services. Many services are provided through contract or interlocal agency agreements. Since incorporation the City has received Public Works, Court, Jail, Emergency Management and Law Enforcement services from Pierce County. East Pierce Fire & Rescue provides Fire Suppression, Education and Inspection as well as Emergency Medical Services. The City is a member of Pierce County Metro services providing animal control through the Sumner Police Department on a membership consortium basis. In 2019 the City ended its interlocal affiliation with the City of Fife for Information Technology services and hired an in-house IT Director.

The City of Edgewood reports financial activity in accordance with the *Cash Basis Budgeting, Accounting and Reporting System* (BARS) Manual prescribed by the State Auditor's Office under the authority of Washington State law, Chapter 43.09 RCW. This manual prescribes a financial reporting framework that differs from generally accepted accounting principles (GAAP) in the following manner:

- Financial transactions are recognized on a cash basis of accounting as described below.
- Component units are required to be disclosed, but are not included in the financial statements.
- Government-wide statements, as defined in GAAP, are not presented.
- All funds are presented, rather than a focus on major funds.
- The *Schedule of Liabilities* is required to be presented with the financial statements as supplementary information disclosed in these financial statement notes.
- Supplementary information required by GAAP is not presented.
- Ending balances are not presented using the classifications defined in GAAP.

A. Fund Accounting

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. Each fund is accounted for with a separate set of single-entry accounts that comprises its cash, investments, revenues and expenditures, as appropriate. The City's resources are allocated to and accounted for in individual funds depending on their intended purpose. Two managerial funds 005 Strategic Reserves and 006 Assignments are listed separately in the adoption of the budget. For 2020, the 005 Strategic Reserve fund is listed separately for financial presentation as restricted and the 006 Assignment fund as Non-Spendable in the General Fund (Fund 001).

The following are the fund types used by the City:

GOVERNMENTAL FUND TYPES:

General (Current Expense) Funds

This fund is the primary operating fund of the City. It accounts for all financial resources except those required by law or elected to be accounted for in another fund. The City utilizes a General Fund Management fund which represents the restricted by local government action portion of the General Fund and as such is rolled into the General Fund Balance as the restricted portion of the General Fund for reporting purposes. The City also uses a management fund for assignments which is also rolled into the General Fund Balance as the assigned portion of the General Fund.

Special Revenue Funds

These funds account for specific revenue sources that are restricted or committed to expenditures for specified purposes of the City.

Debt Service Funds

These funds account for the financial resources that are restricted, committed, or assigned to expenditures for principal, interest and related costs on general long-term debt.

Capital Projects Funds

These funds account for financial resources which are restricted, committed, or assigned for the acquisition or construction of capital facilities or other capital assets.

PROPRIETARY FUND TYPES:

Enterprise Funds

These funds account for operations that provide goods or services to the general public and are supported primarily through user charges.

Internal Service Funds

These funds account for operations that provide goods or services to other departments or funds of the City on a cost reimbursement basis.

FIDUCIARY FUND TYPES:

Fiduciary funds account for assets held by the government in a trustee capacity or as an agent on behalf of others. In 2020 the City continues to account for assigned funds for pass through State and Local revenue collections and funds held on behalf of others as surety or deposits in Funds 641 (Deposits) $345,778.13, 642 (Retention) $1,350.83 and 650 (Agency) $16,734.77. The City reclassified the Assignment of Funds to a Management Fund (006) which rolls up into the General Fund (001) as the Non-Spendable General Fund Ending Balance as of 12/31/2020.

B. Basis of Accounting and Measurement Focus

Financial statements are prepared using the cash basis of accounting and measurement focus directed under the Washington State Budget, Accounting, and Reporting System (BARS) for Cities. Revenues are recognized when cash is received and expenditures are recognized when paid, including those properly chargeable against the report year(s) budget appropriations as required by state law.

All restricted revenues are booked directly to the appropriate fund (street, surface water, etc.).

In accordance with state law the City also recognizes expenditures paid twenty days after the close of the fiscal year for claims incurred during the previous period. These expenditures are classified as thirteenth period expenditures and so designated in the financial statements.

City wide (not fund specific) expenditures for labor, benefits, goods and services are initially charged to Central Services, a segregated cost center within the General Fund, and then allocated to all funds and cost centers within funds to reflect their allocated share of said costs. This system allows management and accounting the ability to examine and balance labor, benefit, and large service provider expenditures in total while capturing the fully absorbed cost of each activity in the proper fund/cost center. Allocations are based upon personnel deployment. Cost of a direct nature are charged to their fund/cost center directly (election, law enforcement contract costs, street preservation, etc.)

The basis of accounting described above represents a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

C. Cash and Investments

See Note 2, *Deposits and Investments*.

D. Capital Assets

Purchases of capital assets are expensed in the year of acquisition. There is no capitalization of assets, nor allocation of depreciation expense. Inventory is expensed when purchased. City assets are tracked in spreadsheets, including small and attractive asset details such as model and serial numbers, at cost, by location, to ensure adequate controls against theft or misappropriation and to assist in budgeting for timely replacement or repair. This activity is extraneous to the financial statements.

E. Compensated Absences

Vacation leave may be accumulated up to 240 hours and unpaid balances are payable upon separation or retirement. Compensatory time can be accrued up to 40 hours. It is accrued at the rate of 1.5 hours per hour worked. It is paid for unused balances upon separation. Payments are recognized as expenditures when paid. Sick leave may be accumulated indefinitely. Upon separation or retirement employees do not receive payment for unused sick leave.

F. Long-Term Debt

See Note 5, *Debt Service Requirements*.

G. Nonspendable, Restricted, Committed and Assigned Portion of Ending Cash and Investments

Beginning and Ending Cash and Investments are reported as nonspendable when they are held in trust on behalf of non City entity, restricted when they are subject to legislated restrictions for use by either the State or Local Government Legislative Regulation, committed when the local government has "ear-marked" the funds for a specific use but not otherwise restricted, or assigned when it is subject to restrictions on use imposed by external parties or due to internal commitments established by the City Council. When expenditures that meet restrictions are incurred, the City intends to use restricted resources first before using unassigned amounts.

Reservations of Ending Cash and Investments consist of:

- 005 Strategic Reserve Fund ($1,350,473); is an internal Management Fund. The Fund balance represents transfers from the General Fund as a commitment by the City Council for emergency and/or other longer term operating reserves. These monies may be expended by resolution of the City Council. For reporting purposes the Strategic Reserve Fund Balance is combined with Fund 001 General Fund, and listed as the restricted portion of the General Fund in the Financial Statements.
- 101 Street Fund ($82,490); are unexpended monies collected by the State and represent payment in-lieu of construction and gas taxes. They are used for City road, pedestrian and intermodal infrastructure maintenance and improvements. Unexpended General Fund Transfers, while not technically restricted in origin, are combined and listed as restricted for future street fund use.
- 110 Park Impact Fees ($2,992,016) balance represents unspent monies collected as a development permitting requirement to maintain concurrency of park access as population increases. Expenditures are restricted for park acquisition and improvements outlined in the City's Capital Improvement Plan for increasing capacity and must be expended on a legislated timeline. This fund has grown exponentially as a result of rapid development in the City since late 2015.
- 111 Traffic Impact Fees ($4,184,549) are collected on a concurrency basis as a development permitting requirement to pay for projects identified in the City's Capital Improvement Plan. They are restricted for use to maintain or increase traffic capacity as a result of growth and must be expended on a legislated timeline. This fund has grown exponentially as a result of rapid development in the City since late 2015.
- 130 REET1 ($518,210) and 132 REET2 ($273,114); represent unexpended monies generated by real estate excise taxes collected by the County for sales of real property within the jurisdictional boundaries of the City. The Growth Management Act (GMA) restricts projects funded from REET1 and REET2 to those capital projects outlined in the City's Capital Improvement Plan for specific purposes. The City uses the majority of REET1 to retire the City Hall Civic Center debt and the majority of REET2 to extend the useful life of city infrastructures for road preservation and surface water mitigation.
- 201 Debt Service Fund ($9,876); represents unexpended monies used to retire scheduled debt and make annual interest payments for General Government real property. The accumulated balance represents a scheduled reduction in debt payments due to a refinanced lower mortgage for City Hall.

- 202 Debt Service Fund (2,135,546); is the unexpended portion of the collection of a 20 year LID assessment against parcels serviced by a sanitary sewer constructed in 2011. Annual payment of principal and interest are paid on a contractual schedule to retire a 20 year USDA RD loan of approximately 18 million dollars executed in 2014. The majority of the balance represents prepayments of assessments, generally as a result of development lending institutions mandating the retirement of the assessment (which is in first position against the parcel) as a loan covenant. The City makes interim prepayments to USDA to reduce the outstanding loan balance relative to these prepayments.
- 203 Debt Service Reserve Fund ($614,806); represents a USDA loan covenant requirement imposing the establishment and annual funding of a debt reserve to cover unanticipated individual assessment defaults over the life of the loan. This is a safety net loan provision common to LID financing vehicles. The reserve provision of the current USDA loans call for arriving at a ten percent reserve within the first ten years of debt servicing. The current USDA loan principal balance is $8,857,174 so the required reserve balance is $885,2717. At the current funding level of $118,000 per year the reserve will be fully funded on or before the eighth year of debt service. It is likely both the reserve requirement and outstanding principal debt will continue to diminish as assessments continue to be prepaid as a result of the City's high growth rate. Due to the dramatic reduction in interest rates and the City's excellent credit rating the City refinanced this debt, paying off the USDA Note 2 & 3 and placing the remaining $8,857,174 debt with Pacific Premier Bank in January 2021. The effect was to lower the interest rate from 4.25% to 2.1%. The City has passed this savings on to the parcel owners whose property is assessed annually for the debt service. The cash accumulation in the debt service fund was used to reduce the outstanding loan balance and the reserve fund was set at an initial amount not to exceed $600,000.
- 310 Capital Parks Fund ($34,464); is used for capital parks projects, primarily funded by grant dollars, Park Impact Fees, REET 1 or the General Fund as identified in the City's Capital Improvement Plan. Fund transfers occur from the revenue origination fund to the capital project funds (parks, road and surface water) when the Capital Improvement Plan and current year public works plans estimate the appropriation will be expended. Timelines are challenging due to third party vendor, weather, and City of Edgewood personnel availability and it is not uncommon to have substantive ending fund balances. The City maintains a FIFO (first in first out) Fund analysis extraneous to these financial statements to show the flow from the revenue origination fund to the capital fund to ensure restricted uses are monitored and in compliance and that funds are expended within legislated mandated timelines (impact fees). The City received two RCO State Funding Only grants of $500,000 each, to build a park at 36th & Meridian. The park broke ground in late 2020 and is expected to be in service by the fall of 2021. Capital expenditures covered by the grants is detailed in Schedule 15.
- 340 Capital Roads ($22,460); is used for capital roads projects, primarily funded by grant dollars, Park Impact Fees, REET 2 or the General Fund as identified in the City's Capital Improvement Plan. Fund transfers occur from the revenue origination fund to the capital project funds (parks, road and surface water) when the Capital Improvement Plan and current year public works plans estimate the appropriation will be expended. Timelines are challenging due to third party vendor, weather, and City of Edgewood personnel availability and it is not uncommon to have substantive ending fund balances. The City maintains a FIFO (first in first out) Fund analysis extraneous to these financial statements to show the flow from the revenue origination fund to the capital fund to ensure restricted uses are monitored and in compliance and that funds are expended within legislated mandated timelines (impact fees).
- 341 Capital Roads-Project Fund ($106); represents monies reserved for a capital roads projects for tracking purposes.
- 350 TIB Fund ($31,777); represents monies funded by the Transportation Improvement Board

utilized for Transportation Improvement Plan projects granted by the State. The City currently has two funded projects for sidewalks and road safety improvements breaking ground in late 2020 with the bulk of construction occurring in 2021.

- 401 Sewer ($420,510) and 410 Surface Water ($745,151) Funds are used to support the operations and maintenance of the respective utility. General Fund transfers to these restricted funds are considered restricted and identified as such in the financial statements. The City has not experienced a year wherein any "claw back" of contributed General Funds to its Enterprise Funds have occurred.
- 501 Equipment Replacement Fund ($73,557) Funds collected represent an internal commitment for replacing or purchasing capital equipment set aside from the General Fund.

H. Other Financing Sources or Uses

The City's *Other Financing Sources or Uses* consist of operating transfers-in and operating transfers-out and Interfund loans where appropriate and approved through resolution of the City Council. The City appropriated $5,320,283 in transferred funds for 2020. Due to slow starts on various capital projects actual transfers were $1,090,000. The two largest project representing the reduced need for transfers were the 36 & Meridian Park and the Sidewalk/Street Improvement Projects..

I. Health and Welfare

The City of Edgewood is a member of the Association of Washington Cities Employee Benefit Trust Health Care Program (AWC Trust HCP). Chapter 48.62 RCW provides that two or more local government entities may, by Interlocal agreement under Chapter 39.34 RCW, form together or join a pool or organization for the joint purchasing of insurance, and/or joint self-insurance, to the same extent that they may individually purchase insurance or self-insure.

An agreement to form a pooling arrangement was made pursuant to the provisions of Chapter 39.34 RCW, the Interlocal Cooperation Act. The AWC Trust HCP was formed on January 1, 2014 when participating cities, towns, and non-city entities of the AWC Employee Benefit Trust in the State of Washington joined together by signing an Interlocal Governmental Agreement to jointly self-insure certain health benefit plans and programs for participating employees, their covered dependents and other beneficiaries through a designated account within the Trust.

As of December 31, 2020, 262 cities/towns/non-city entities participate in the AWC Trust HCP.

The AWC Trust HCP allows members to establish a program of joint insurance and provides health and welfare services to all participating members.

In April 2020, the Board of Trustees adopted a large employer policy, requiring newly enrolling groups with 600 or more employees to submit medical claims experience data in order to receive a quote for medical coverage. Outside of this, the AWC Trust HCP pools claims without regard to individual member experience. The pool is actuarially rated each year with the assumption of projected claims run-out for all current members.

The AWC Trust HCP pools claims without regard to individual member experience. The pool is actuarially rated each year with the assumption of projected claims run-out for all current members. The AWC Trust HCP includes medical, dental and vision insurance through the following carriers: Kaiser Foundation Health Plan of Washington, Kaiser Foundation Health Plan of Washington Options, Inc., Regence BlueShield, Asuris Northwest Health, Delta Dental of Washington, and Vision Service Plan. Eligible members are cities and towns within the state of Washington. Non-City Entities (public agency, public corporation, intergovernmental agency, or political subdivision within the state of Washington) are eligible to apply for coverage into the AWC Trust HCP, submitting application to the Board of Trustees for review as required in the Trust Agreement.

Participating employers pay monthly premiums to the AWC Trust HCP. The AWC Trust HCP is responsible for payment of all covered claims. In 2020, the AWC Trust HCP purchased stop loss insurance for Regence/Asuris plans at an Individual Stop Loss (ISL) of $1.5 million through Life Map, and Kaiser ISL at $1 million with Companion Life through ASG Risk Management. The aggregate policy is for 200% of expected medical claims.

Participating employers' contract to remain in the AWC HCP for a minimum of three years. Participating employers with over 250 employees must provide written notice of termination of all coverage a minimum of 12 months in advance of the termination date, and participating employers with under 250 employees must provide written notice of termination of all coverage minimum of 6 months in advance of termination date. When all coverage is being terminated, termination will only occur on December 31. Participating employers terminating a group or line of coverage must notify the HCP a minimum of 60 days prior to termination. A participating employer's termination will not obligate that member to past debts, or further contributions to the HCP. Similarly, the terminating member forfeits all rights and interest to the HCP Account.

The operations of the Health Care Program are managed by the Board of Trustees or its delegates. The Board of Trustees is comprised of four regionally elected officials from Trust member cities or towns, the Employee Benefit Advisory Committee Chair and Vice Chair, and two appointed individuals from the AWC Board of Directors, who are from Trust member cities or town.

The Trustees or its appointed delegates review and analyze Health Care Program related matters and make operational decisions regarding premium contributions, reserves, plan options and benefits in compliance with Chapter 48.62 RCW. The Board of Trustees has decision authority consistent with the Trust Agreement, Health Care Program policies, Chapter 48.62 RCW and Chapter 200-110-WAC.

The accounting records of the Trust HCP are maintained in accordance with methods prescribed by the State Auditor's office under the authority of Chapter 43.09 RCW. The Trust HCP also follows applicable accounting standards established by the Governmental Accounting Standards Board ("GASB"). In 2018, the retiree medical plan subsidy was eliminated, and is noted as such in this report. Year-end financial reporting is done on an accrual basis and submitted to the Office of the State Auditor as required by Chapter 200-110 WAC. The audit report for the AWC Trust HCP is available from the Washington State Auditor's office.

Note 2 – Budget Compliance

A. Budgets

The City adopts annual appropriated budgets for all funds. These budgets are appropriated at the fund level. The budget constitutes the legal authority for expenditures at that level. Annual appropriations for these funds lapse at the fiscal year end.

Annual appropriated budgets are adopted on the same basis of accounting as used for financial reporting.

The appropriated and actual expenditures for the legally adopted budgets were as follow:

Fund	Final Appropriated Budget	Actual Expenditures	Variance
001 General Fund	$12,991,323	$7,821,922	$5,169,401
005 Strategic Reserve Fund	$1,491,071	$0	$1,491,071
101 Street Fund	$1,307,034	$937,185	$369,849
110 Park Impact Fund	$2,594,964	$100,000	$2,494,964
111 Traffic Impact Fee Fund	$3,439,002	$150,000	$3,289,002
130 REET 1 Fund	$314,361	$230,000	$84,361
132 REET 2 Fund	$694,431	$490,000	$204,431
201 Debt Service F Gov. Fund	$429,248	$379,803	$49,445
202 Debt Service Fund LID	$3,107,036	$1,036,770	$2,070,266
203 Debt Service Fund Res Fund	$715,504	$0	$715,504
310 Capital Park Fund	$3,471,002	$417,494	$3,053,508
340 Capital Road Fund	$1,865,467	$477,320	$1,388,147
350 Capital TIB Fund	$918,635	$0	$918,635
401 Sewer Fund	$285,854	$55,798	$230,056
410 Surface Water Fund	$2,036,271	$1,158,348	$877,923
501 Equipment Replacement Fund	$252,362	$95,389	$156,973
	$35,913,565	$13,350,029	$22,563,536

Budgeted amounts are authorized to be transferred between departments within any fund/object classes within departments; however, any revisions that alter the total expenditures of a fund, or that affect specific authorized employee positions (job descriptions) or salary ranges (annual salary schedule) must be approved by the City's legislative body.

The City budgets a Strategic Reserve Fund 005 for purposes of cash flow and unexpected emergencies. For reporting purposes, Fund 005 is an internal management fund and reported as part of Fund 001 General Fund (current expense fund) as a restricted cash balance due to internal legislative restrictions for its use.

Note 3 – Deposits and Investments

It is the City of Edgewood's policy to invest all temporary cash surpluses. The interest on these investments is prorated to the various funds of the City.

All deposits and certificates of deposit are covered by the Federal Deposit Insurance Corporation or the Washington Public Deposit Protection Commission. All investments are insured, registered or held by the City or its agent in the government's name.

Investments are presented as collected balances. Bonds are stated at original coupon purchase. Net gains or losses are booked upon redemption. Current US Securities are managed through US Bank Safekeeping.
Investments by type at December 31, 2020 are as follows:

Type of Investment	City's Own Investments	Investments held by City as an agent for other local Governments, individuals or private organizations.	Total
L.G.I.P.	$2,203,035	$0.00	$2,203,035
U.S. Government Securities	$1,347,514	$0.00	$1,347,514
Total	**$3,550,549**	**$0.00**	**$3,550,549**

Note 4 Property Tax

The county treasurer acts as an agent to collect property tax levied in the county for all taxing authorities. Collections are distributed around the 10th of each month.

Property tax revenues are recognized when cash is received by the City. Delinquent taxes are considered fully collectible because a lien affixes to the property after tax is levied.

The City's regular levy for the year 2020 was $.876 per $1,000 on an assessed valuation of $2,280,297,881 for a total regular levy of $1,998,027.82.

Note 5 – Debt Service Requirements

Debt Service

The accompanying Schedule of Liabilities (09) provides more details of the outstanding debt and liabilities of the City and summarizes the City's debt transactions for year ended December 31, 2020.

The debt service requirements for general obligation bonds, revenue bonds, special assessment bonds, and loans including both principal and interest, are as follows:

	General Obligation Bonds	Revenue Bonds	Other Debt	Total Debt
2021	355,636		1,045,379	$1,401,015
2022	340,253		1,045,199	$1,385,452
2023	349,408		1,045,199	$1,394,607
2024	358,157		1,045,199	$1,403,356

2025	358,157		1,045,199	$1,403,356
2026 – 2028	362,739		3,193,717	$3,556,456
2029 – 2031	0		437,282	$437,282
Totals	**$2,124,350**	**$0**	**$8,857,174**	**$10,981,524**

Other Debt represents annual principal and interest payments to the Public Works Trust Fund Loans and the LID No.1.

Note 6 – Pension Plans

A. State Sponsored Pension Plans

Substantially all of the City's full-time and qualifying part-time employees participate in the Public Employees Retirement System (PERS) administered by the Washington State Department of Retirement Systems, under cost-sharing multiple-employer public employee defined benefit and defined contribution retirement plans. Actuarial information is on a system-wide basis and is not considered pertinent to the City's financial statements. Contributions to the systems by both employee and employer are based upon gross wages covered by plan benefits.

The State Legislature establishes, and amends, laws pertaining to the creation and administration of all public retirement systems.

The Department of Retirement Systems, a department within the primary government of the State of Washington, issues a publicly available comprehensive annual financial report (CAFR) that includes financial statements and required supplementary information for each plan. The DRS CAFR may be obtained by writing to:

Department of Retirement Systems
Communications Unit
P.O. Box 48380
Olympia, WA 98540-8380

Also, the DRS CAFR may be downloaded from the DRS website at www.drs.wa.gov.

At June 30, 2020 (the measurement date of the plans), the City's proportionate share of the collective net pension liabilities, as reported on the Schedule 09, was as follows:

	Employer Contributions	Allocation %	Liability (Asset)
PERS 1	$17,613	.002430%	$85,792
PERS 1 (UAAL)	$88,497	.012211%	$431,114
PERS 2/3	$147,248	.015984%	$204,426

Note 7– Risk Management

Risk Management

The city of Edgewood is a member of the Washington Cities Insurance Authority (WCIA). Utilizing Chapter 48.62 RCW (self-insurance regulation) and Chapter 39.34 RCW (Interlocal Cooperation Act), nine cities originally formed WCIA on January 1, 1981. WCIA was created for the purpose of providing a pooling mechanism for jointly purchasing insurance, jointly self-insuring, and / or jointly contracting for risk management services. WCIA has a total of 162 members.

New members initially contract for a three-year term, and thereafter automatically renew on an annual basis. A one-year withdrawal notice is required before membership can be terminated. Termination does not relieve a former member from its unresolved loss history incurred during membership.

Liability coverage is written on an occurrence basis, without deductibles. Coverage includes general, automobile, police, errors or omissions, stop gap, employment practices and employee benefits liability. Limits are $4 million per occurrence in the self-insured layer, and $21 million in limits above the self-insured layer is provided by reinsurance. Total limits are $25 million per occurrence subject to aggregates and sublimit. The Board of Directors determines the limits and terms of coverage annually.

Insurance for property, automobile physical damage, fidelity, inland marine, and boiler and machinery coverage are purchased on a group basis. Various deductibles apply by type of coverage. Property coverage is self-funded from the members' deductible to $750,000, for all perils other than flood and earthquake, and insured above that to $400 million per occurrence subject to aggregates and sublimit. Automobile physical damage coverage is self-funded from the members' deductible to $250,000 and insured above that to $100 million per occurrence subject to aggregates and sublimit.

In-house services include risk management consultation, loss control field services, and claims and litigation administration. WCIA contracts for certain claims investigations, consultants for personnel and land use issues, insurance brokerage, actuarial, and lobbyist services.

WCIA is fully funded by its members, who make annual assessments on a prospectively rated basis, as determined by an outside, independent actuary. The assessment covers loss, loss adjustment, reinsurance and other administrative expenses. As outlined in the interlocal, WCIA retains the right to additionally assess the membership for any funding shortfall.

An investment committee, using investment brokers, produces additional revenue by investment of WCIA's assets in financial instruments which comply with all State guidelines.

A Board of Directors governs WCIA, which is comprised of one designated representative from each member. The Board elects an Executive Committee and appoints a Treasurer to provide general policy direction for the organization. The WCIA Executive Director reports to the Executive Committee and is responsible for conducting the day to day operations of WCIA.

Note 8 - Other Disclosures

A. Mt. View Edgewood Water Company Franchise Agreement: The City of Edgewood has a long term Franchise Agreement with Mt. View Edgewood Water Company, a not for profit private corporation operating in the area since the early 1940's. Mountain View supplies between 70 and 80 percent of all City of Edgewood water uses. Other water uses include Lakehaven Water & Sewer District, the City of Milton, and various other private localized well systems.

B. East Pierce Fire & Rescue Lease: The City executed a three-year lease with East Pierce Fire & Rescue for a large open space used for office cubicles at City Hall. Estimated annual revenue is expected to be approximately $48,000. The City has notified East Pierce Fire & Rescue it will not renew the lease beyond the original three year term expiring May 31, 2021.

C. Accounting Changes: In 2020 the City, pursuant to instructions from the State Auditor's Office, moved the 640 (Assignment in Lieu of Bonds) funds to a Management Fund (006) which roles up into the General Fund and is represented in the General Fund Beginning and Ending Balances as Non-Spendable Funds. The management fund allows the city to transparently track fund activity and easily identify non City funds for internal management reporting purposes while adhering to the State BARS code implementation of GASB.

D. COVID-19: In February 2020 the Covid-19 Pandemic hit the Greater Seattle Metropolitan area and spread throughout Washington. With the Governor's Proclamation on March 23, many normal activities in the state and worldwide ceased and the public was required to shelter in place. This had an extreme impact on financial activity in almost all sectors of the economy. The City of Edgewood has not seen substantive reductions in revenue as of December 31, 2020. Our actual revenue, including fees for services, which is a substantial source of revenue due to our robust development activity, was about 5% higher than budget. Sales taxes, also a substantial sustained revenue stream to the City was approximately 8% above budget. This has remained the case for 2021 through May ending, at the time of this report. The City does not have a large amount of retail businesses and most of our sales tax comes from on-line purchases. Amazon is one of our largest sales tax sources and if anything during the stay at home period, has increased. The City has remained operational by converting to 100% on-line, including virtual inspection for construction sites that were securing their existing operations or exempt from the stay at home order (critical infrastructure activity). We did not lay off or furlough any employees, filled open positions and are on track to increase our Strategic Reserve Fund by another $333,333.00 dollars in 2020. The City chose, with the 2020 budget to not budget REET or Impact Fee Revenue in 2020 or future years, appropriating only banked funds, which will enable the City to execute budgeted Capital Improvement Projects regardless of current year revenues for REET or Impact Fees. Year to Date in 2020, REET has continued to be robust and we estimate will allow the City to continue on schedule with our 2021 Capital Improvements. The City had recently completed implementing its Emergency Management Plan, which included annual expenditures to place emergency supplies on site (including supplies of hand sanitizer and N95 masks) in 2018 and 2019. The City has made supplemental expenditures for PPE and a thermal mounted camera to take the temperature of both staff and members of the public entering City Hall. We have accounted for these expenditures separately and received reimbursement via the CARES Act channeled to the City from the Washington State Department of Commerce in the total of $512,550. This amount is identified in Schedule 16.

City of Edgewood

Schedule 01

For the year ended December 31, 2020

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
1111	001	Current Expense Fund	3084100	Committed Cash and Investments - Beginning	$1,350,473
1111	001	Current Expense Fund	3089100	Unassigned Cash and Investments - Beginning	$3,122,673
1111	001	Current Expense Fund	3111000	Property Tax	$1,845,321
1111	001	Current Expense Fund	3113000	Sale of Tax Title Property	$615
1111	001	Current Expense Fund	3131100	Local Retail Sales and Use Tax	$1,522,600
1111	001	Current Expense Fund	3131710	Zoo, Aquarium and Wildlife Facilities Sales and Use Tax	$129,249
1111	001	Current Expense Fund	3137100	Criminal Justice Sales and Use Tax	$226,747
1111	001	Current Expense Fund	3164000	Business and Occupation Taxes on Utilities	$131,526
1111	001	Current Expense Fund	3164000	Business and Occupation Taxes on Utilities	$449,940
1111	001	Current Expense Fund	3164000	Business and Occupation Taxes on Utilities	$125,721
1111	001	Current Expense Fund	3164000	Business and Occupation Taxes on Utilities	$216,724
1111	001	Current Expense Fund	3164000	Business and Occupation Taxes on Utilities	$124,859
1111	001	Current Expense Fund	3164000	Business and Occupation Taxes on Utilities	$94,469
1111	001	Current Expense Fund	3172000	Leasehold Excise Tax	$131
1111	001	Current Expense Fund	3219100	Franchise Fees and Royalties	$180,626
1111	001	Current Expense Fund	3219900	Other Business Licenses and Permits	$37,180
1111	001	Current Expense Fund	3221000	Buildings, Structures and Equipment	$436,858
1111	001	Current Expense Fund	3221000	Buildings, Structures and Equipment	$53,681
1111	001	Current Expense Fund	3221000	Buildings, Structures and Equipment	$63,086
1111	001	Current Expense Fund	3221000	Buildings, Structures and Equipment	$5,730
1111	001	Current Expense Fund	3221000	Buildings, Structures and Equipment	$1,980
1111	001	Current Expense Fund	3332100	Federal Indirect Grant from Department of Treasury	$512,550
1111	001	Current Expense Fund	3360098	City-County Assistance	$86,783
1111	001	Current Expense Fund	3360621	Criminal Justice - Violent Crimes/Population	$3,568
1111	001	Current Expense Fund	3360625	Criminal Justice - Contracted Services	$21,921

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
1111	001	Current Expense Fund	3360626	Criminal Justice - Special Programs	$12,770
1111	001	Current Expense Fund	3360651	DUI and Other Criminal Justice Assistance	$1,655
1111	001	Current Expense Fund	3360694	Liquor/Beer Excise Tax	$71,792
1111	001	Current Expense Fund	3360695	Liquor Control Board Profits	$91,427
1111	001	Current Expense Fund	3418100	Data/Word Processing, Printing, Duplicating and IT Services	$89
1111	001	Current Expense Fund	3418100	Data/Word Processing, Printing, Duplicating and IT Services	$11,400
1111	001	Current Expense Fund	3458100	Zoning and Subdivision Services	$8,610
1111	001	Current Expense Fund	3458100	Zoning and Subdivision Services	$24,100
1111	001	Current Expense Fund	3458100	Zoning and Subdivision Services	$5,320
1111	001	Current Expense Fund	3458100	Zoning and Subdivision Services	$4,590
1111	001	Current Expense Fund	3458100	Zoning and Subdivision Services	$4,700
1111	001	Current Expense Fund	3458300	Plan Checking Services	$492,811
1111	001	Current Expense Fund	3458300	Plan Checking Services	$2,328
1111	001	Current Expense Fund	3458300	Plan Checking Services	$210
1111	001	Current Expense Fund	3458300	Plan Checking Services	$29,088
1111	001	Current Expense Fund	3458500	Growth Management Act (GMA) Impact Fees	$34,099
1111	001	Current Expense Fund	3458500	Growth Management Act (GMA) Impact Fees	$13,325
1111	001	Current Expense Fund	3458900	Other Planning and Development Services	$9,402
1111	001	Current Expense Fund	3458900	Other Planning and Development Services	$16,500
1111	001	Current Expense Fund	3458900	Other Planning and Development Services	$1,680
1111	001	Current Expense Fund	3458900	Other Planning and Development Services	$6,150
1111	001	Current Expense Fund	3458900	Other Planning and Development Services	$8,490
1111	001	Current Expense Fund	3458900	Other Planning and Development Services	$27,335
1111	001	Current Expense Fund	3458900	Other Planning and Development Services	$3,750
1111	001	Current Expense Fund	3458900	Other Planning and Development Services	$43,980
1111	001	Current Expense Fund	3458900	Other Planning and Development Services	$1,300
1111	001	Current Expense Fund	3458900	Other Planning and Development Services	$4,225
1111	001	Current Expense Fund	3458900	Other Planning and Development Services	$4,368
1111	001	Current Expense Fund	3458900	Other Planning and Development Services	$320

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
1111	001	Current Expense Fund	3458900	Other Planning and Development Services	$1,300
1111	001	Current Expense Fund	3458900	Other Planning and Development Services	$360
1111	001	Current Expense Fund	3458900	Other Planning and Development Services	$4,550
1111	001	Current Expense Fund	3473000	Activity Fees	$80
1111	001	Current Expense Fund	3531000	Traffic Infraction Penalties	$395,039
1111	001	Current Expense Fund	3565000	Investigative Fund Assessments	$1,109
1111	001	Current Expense Fund	3590000	Non-Court Fines and Penalties	$500
1111	001	Current Expense Fund	3611100	Investment Earnings	$1,526
1111	001	Current Expense Fund	3611100	Investment Earnings	$5,650
1111	001	Current Expense Fund	3611100	Investment Earnings	$19,926
1111	001	Current Expense Fund	3614000	Other Interest	$2,093
1111	001	Current Expense Fund	3625000	Rents and Leases	$50,400
1111	001	Current Expense Fund	3691000	Sale of Surplus	$11,616
1111	001	Current Expense Fund	3699100	Miscellaneous Other	$25,385
1111	001	Current Expense Fund	3699100	Miscellaneous Other	$1,482
1111	101	Street Fund	3083100	Restricted Cash and Investments - Beginning	$52,107
1111	101	Street Fund	3176000	Transportation Benefit District Vehicle Fees	$130,830
1111	101	Street Fund	3224000	Street and Curb Permits	$500
1111	101	Street Fund	3340180	State Grant from Military Department	$250
1111	101	Street Fund	3360071	Multimodal Transportation - Cities	$15,527
1111	101	Street Fund	3360087	Motor Vehicle Fuel Tax - City Streets	$94,679
1111	101	Street Fund	3360087	Motor Vehicle Fuel Tax - City Streets	$115,131
1111	101	Street Fund	3694000	Judgments and Settlements	$651
1111	110	Park Impact Fee	3083100	Restricted Cash and Investments - Beginning	$2,639,368
1111	110	Park Impact Fee	3458500	Growth Management Act (GMA) Impact Fees	$452,648
1111	111	Traffic Impact Fee	3083100	Restricted Cash and Investments - Beginning	$3,654,242
1111	111	Traffic Impact Fee	3458500	Growth Management Act (GMA) Impact Fees	$680,307
1111	130	Municipal Capital Reserver REET1	3083100	Restricted Cash and Investments - Beginning	$78,400
1111	130	Municipal Capital Reserver REET1	3183400	REET 1 - First Quarter Percent	$669,810
1111	132	Municipal Capital Reserver REET 2	3083100	Restricted Cash and Investments - Beginning	$93,304
1111	132	Municipal Capital Reserver REET 2	3183400	REET 1 - First Quarter Percent	$669,809
1111	201	Debt Service	3084100	Committed Cash and Investments - Beginning	$159,679

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
1111	202	LID Debt Service	3084100	Committed Cash and Investments - Beginning	$2,272,453
1111	202	LID Debt Service	3590000	Non-Court Fines and Penalties	$6,769
1111	202	LID Debt Service	3614000	Other Interest	$205,254
1111	202	LID Debt Service	3681000	Special Assessments - Capital	$687,792
1111	202	LID Debt Service	3699100	Miscellaneous Other	$48
1111	203	LID Debt Service Reserve Fund	3084100	Committed Cash and Investments - Beginning	$610,994
1111	203	LID Debt Service Reserve Fund	3611100	Investment Earnings	$3,812
1111	310	Capital Parks Fund	3083100	Restricted Cash and Investments - Beginning	$304,591
1111	310	Capital Parks Fund	3340270	State Grant from Recreation and Conservation Office	$45,467
1111	310	Capital Parks Fund	3611100	Investment Earnings	$1,900
1111	340	Capital Roads Fund	3083100	Restricted Cash and Investments - Beginning	$92,021
1111	340	Capital Roads Fund	3611100	Investment Earnings	$574
1111	341	Capital Roads - Meridian Ave Ph II	3083100	Restricted Cash and Investments - Beginning	$255,694
1111	341	Capital Roads - Meridian Ave Ph II	3611100	Investment Earnings	$1,595
1111	350	Capital TIB Fund	3340380	State Grant from Transportation Improvement Board (TIB)	$31,777
1111	401	Sewer Utility Fund	3083100	Restricted Cash and Investments - Beginning	$298,034
1111	401	Sewer Utility Fund	3435000	Sewer/Reclaimed Water Sales and Services	$91,326
1111	401	Sewer Utility Fund	3435000	Sewer/Reclaimed Water Sales and Services	$87,724
1111	401	Sewer Utility Fund	3611100	Investment Earnings	$1,860
1111	410	Surface Water Utility Fund	3083100	Restricted Cash and Investments - Beginning	$225,956
1111	410	Surface Water Utility Fund	3340310	State Grant from Department of Ecology	$24,638
1111	410	Surface Water Utility Fund	3370000	Local Grants, Entitlements and Other Payments	$10,325
1111	410	Surface Water Utility Fund	3431000	Storm Drainage Sales and Services	$1,581,883
1111	410	Surface Water Utility Fund	3458300	Plan Checking Services	$16,100
1111	410	Surface Water Utility Fund	3458900	Other Planning and Development Services	$44,600
1111	501	Equipment Replacement Fund	3084100	Committed Cash and Investments - Beginning	$156,950
1111	501	Equipment Replacement Fund	3620000	Rents and Leases	$11,995
1111	640	Assignment of Funds	3082100	Nonspendable Cash and Investments - Beginning	$501,659
1111	641	Fiduciary Deposits Fund	3082100	Nonspendable Cash and Investments - Beginning	$345,778

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
1111	650	Agency Funds-Transitory	3082100	Nonspendable Cash and Investments - Beginning	$1,351
1111	001	Current Expense Fund	5084100	Committed Cash and Investments - Ending	$1,350,473
1111	001	Current Expense Fund	5085100	Assigned Cash and Investments - Ending	$236,213
1111	001	Current Expense Fund	5089100	Unassigned Cash and Investments - Ending	$3,349,294
1111	001	Current Expense Fund	5116010	Legislative Activities	$63,558
1111	001	Current Expense Fund	5116020	Legislative Activities	$1,945
1111	001	Current Expense Fund	5116040	Legislative Activities	$1,054
1111	001	Current Expense Fund	5116040	Legislative Activities	$4,706
1111	001	Current Expense Fund	5116040	Legislative Activities	$315
1111	001	Current Expense Fund	5131010	Executive Office	$213,390
1111	001	Current Expense Fund	5131020	Executive Office	$84,024
1111	001	Current Expense Fund	5131030	Executive Office	$24,125
1111	001	Current Expense Fund	5131030	Executive Office	$23
1111	001	Current Expense Fund	5131040	Executive Office	$50,356
1111	001	Current Expense Fund	5131040	Executive Office	$1,410
1111	001	Current Expense Fund	5131040	Executive Office	$419
1111	001	Current Expense Fund	5131040	Executive Office	$118
1111	001	Current Expense Fund	5143040	Recording Services	$2,280
1111	001	Current Expense Fund	5182010	Property Management Services	$2,513,505
1111	001	Current Expense Fund	5182020	Property Management Services	$36,447
1111	001	Current Expense Fund	5182020	Property Management Services	$144,461
1111	001	Current Expense Fund	5182020	Property Management Services	$288,709
1111	001	Current Expense Fund	5182020	Property Management Services	$16,530
1111	001	Current Expense Fund	5182020	Property Management Services	$12,583
1111	001	Current Expense Fund	5182020	Property Management Services	$467,904
1111	001	Current Expense Fund	5182030	Property Management Services	$39,265
1111	001	Current Expense Fund	5182030	Property Management Services	$891
1111	001	Current Expense Fund	5182030	Property Management Services	$1,983
1111	001	Current Expense Fund	5182030	Property Management Services	$13,191
1111	001	Current Expense Fund	5182030	Property Management Services	$1,450
1111	001	Current Expense Fund	5182040	Property Management Services	$1,857
1111	001	Current Expense Fund	5182040	Property Management Services	$5,595
1111	001	Current Expense Fund	5182040	Property Management Services	$2,312

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
1111	001	Current Expense Fund	5182040	Property Management Services	$1,188
1111	001	Current Expense Fund	5182040	Property Management Services	$854
1111	001	Current Expense Fund	5182040	Property Management Services	$392
1111	001	Current Expense Fund	5182040	Property Management Services	$8,920
1111	001	Current Expense Fund	5182040	Property Management Services	$25,745
1111	001	Current Expense Fund	5182040	Property Management Services	$446
1111	001	Current Expense Fund	5183030	Maintenance/Security/Insurance/Janitorial Services	$11,763
1111	001	Current Expense Fund	5183030	Maintenance/Security/Insurance/Janitorial Services	$14,455
1111	001	Current Expense Fund	5183030	Maintenance/Security/Insurance/Janitorial Services	$1,129
1111	001	Current Expense Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	$25,686
1111	001	Current Expense Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	$13,802
1111	001	Current Expense Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	$232
1111	001	Current Expense Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	$38,872
1111	001	Current Expense Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	$4,526
1111	001	Current Expense Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	$268
1111	001	Current Expense Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	$1,470
1111	001	Current Expense Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	$53,292
1111	001	Current Expense Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	$6,281
1111	001	Current Expense Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	$1,185
1111	001	Current Expense Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	$125,939
1111	001	Current Expense Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	$469
1111	001	Current Expense Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	$9,357

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
1111	001	Current Expense Fund	5188040	Information Technology Services	$57,456
1111	001	Current Expense Fund	5188530	Information Technology Services	$6,989
1111	001	Current Expense Fund	5188530	Information Technology Services	$28,491
1111	001	Current Expense Fund	5188540	Information Technology Services	$7,075
1111	001	Current Expense Fund	5188540	Information Technology Services	$89,073
1111	001	Current Expense Fund	5188540	Information Technology Services	$34
1111	001	Current Expense Fund	5189010	Other Centralized Services	($2,513,505)
1111	001	Current Expense Fund	5189020	Other Centralized Services	($966,634)
1111	001	Current Expense Fund	5189030	Other Centralized Services	($276,984)
1111	001	Current Expense Fund	5189040	Other Centralized Services	($578,142)
1111	001	Current Expense Fund	5189040	Other Centralized Services	$80,588
1111	001	Current Expense Fund	5189040	Other Centralized Services	$8,040
1111	001	Current Expense Fund	5189040	Other Centralized Services	$4,405
1111	001	Current Expense Fund	5189040	Other Centralized Services	$500
1111	001	Current Expense Fund	5113040	Official Publication Services	$7,120
1111	001	Current Expense Fund	5125040	Municipal Court	$18,000
1111	001	Current Expense Fund	5142040	Financial Services	$2,692
1111	001	Current Expense Fund	5142040	Financial Services	$3,244
1111	001	Current Expense Fund	5142040	Financial Services	$2,267
1111	001	Current Expense Fund	5142340	Financial Services	$18,130
1111	001	Current Expense Fund	5149040	Voters Registration Services	$19,859
1111	001	Current Expense Fund	5154140	External Legal Services - Advice	$142,895
1111	001	Current Expense Fund	5154140	External Legal Services - Advice	$9,158
1111	001	Current Expense Fund	5186340	General Grants, Financial Assistance and Other Distributions to Others	$212,000
1111	001	Current Expense Fund	5188540	Information Technology Services	$3,561
1111	001	Current Expense Fund	5189010	Other Centralized Services	$462,305
1111	001	Current Expense Fund	5189020	Other Centralized Services	$182,037
1111	001	Current Expense Fund	5189030	Other Centralized Services	$52,267
1111	001	Current Expense Fund	5189030	Other Centralized Services	$334

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
1111	001	Current Expense Fund	5189040	Other Centralized Services	$109,095
1111	001	Current Expense Fund	5189040	Other Centralized Services	$35,126
1111	001	Current Expense Fund	5189040	Other Centralized Services	$140
1111	001	Current Expense Fund	5189040	Other Centralized Services	$1,172
1111	001	Current Expense Fund	5256030	Disaster Preparedness	$31,957
1111	001	Current Expense Fund	5256040	Disaster Preparedness	$175
1111	001	Current Expense Fund	5543040	Animal Control	$52,498
1111	001	Current Expense Fund	5211040	Administration	$3,255
1111	001	Current Expense Fund	5211040	Administration	$360
1111	001	Current Expense Fund	5212030	Police Operations	$728
1111	001	Current Expense Fund	5212030	Police Operations	$117
1111	001	Current Expense Fund	5212030	Police Operations	$458
1111	001	Current Expense Fund	5212040	Police Operations	$2,789,778
1111	001	Current Expense Fund	5212040	Police Operations	$40,194
1111	001	Current Expense Fund	5212040	Police Operations	$428
1111	001	Current Expense Fund	5213030	Crime Prevention	$931
1111	001	Current Expense Fund	5215040	Facilities	$2,116
1111	001	Current Expense Fund	5217030	Traffic Policing	$96
1111	001	Current Expense Fund	5217040	Traffic Policing	$118,056
1111	001	Current Expense Fund	5236040	Care and Custody of Prisoners	$2,511
1111	001	Current Expense Fund	5585010	Building Permits and Plan Reviews	$796,233
1111	001	Current Expense Fund	5585020	Building Permits and Plan Reviews	$313,524
1111	001	Current Expense Fund	5585030	Building Permits and Plan Reviews	$90,020
1111	001	Current Expense Fund	5585030	Building Permits and Plan Reviews	$9,619
1111	001	Current Expense Fund	5585030	Building Permits and Plan Reviews	$364
1111	001	Current Expense Fund	5585040	Building Permits and Plan Reviews	$187,896
1111	001	Current Expense Fund	5585040	Building Permits and Plan Reviews	$78,970
1111	001	Current Expense Fund	5585040	Building Permits and Plan Reviews	$5,092
1111	001	Current Expense Fund	5585040	Building Permits and Plan Reviews	$105
1111	001	Current Expense Fund	5585040	Building Permits and Plan Reviews	$890
1111	001	Current Expense Fund	5586010	Planning	$283,704
1111	001	Current Expense Fund	5586020	Planning	$111,711
1111	001	Current Expense Fund	5586030	Planning	$32,075
1111	001	Current Expense Fund	5586030	Planning	$340
1111	001	Current Expense Fund	5586030	Planning	$1
1111	001	Current Expense Fund	5586030	Planning	$1,585

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
1111	001	Current Expense Fund	5586040	Planning	$66,949
1111	001	Current Expense Fund	5586040	Planning	$23,955
1111	001	Current Expense Fund	5586040	Planning	$58,095
1111	001	Current Expense Fund	5586040	Planning	$12,748
1111	001	Current Expense Fund	5586040	Planning	$1,034
1111	001	Current Expense Fund	5586040	Planning	$50,000
1111	001	Current Expense Fund	5586040	Planning	$1,918
1111	001	Current Expense Fund	5586040	Planning	$2,496
1111	001	Current Expense Fund	5587040	Economic Development	$6,000
1111	001	Current Expense Fund	5587040	Economic Development	$36,338
1111	001	Current Expense Fund	5768010	General Parks	$123,967
1111	001	Current Expense Fund	5768020	General Parks	$48,813
1111	001	Current Expense Fund	5768030	General Parks	$14,015
1111	001	Current Expense Fund	5768030	General Parks	$16,423
1111	001	Current Expense Fund	5768030	General Parks	$67
1111	001	Current Expense Fund	5768030	General Parks	$383
1111	001	Current Expense Fund	5768030	General Parks	$43
1111	001	Current Expense Fund	5768030	General Parks	$745
1111	001	Current Expense Fund	5768030	General Parks	$2,422
1111	001	Current Expense Fund	5768030	General Parks	$4,851
1111	001	Current Expense Fund	5768040	General Parks	$29,254
1111	001	Current Expense Fund	5768040	General Parks	$11,105
1111	001	Current Expense Fund	5768040	General Parks	$13,188
1111	001	Current Expense Fund	5768040	General Parks	$55
1111	001	Current Expense Fund	5768040	General Parks	$10,824
1111	001	Current Expense Fund	5768040	General Parks	$605
1111	001	Current Expense Fund	5768040	General Parks	$2,928
1111	101	Street Fund	5083100	Restricted Cash and Investments - Ending	$82,490
1111	101	Street Fund	5423030	Roadway	$3,902
1111	101	Street Fund	5423030	Roadway	$30,007
1111	101	Street Fund	5423040	Roadway	$1,333
1111	101	Street Fund	5423040	Roadway	$110
1111	101	Street Fund	5423840	Roadway	$297,982
1111	101	Street Fund	5424040	Drainage	$5,598
1111	101	Street Fund	5426430	Traffic Control Devices	$80
1111	101	Street Fund	5426430	Traffic Control Devices	$6,510
1111	101	Street Fund	5426440	Traffic Control Devices	$22,920
1111	101	Street Fund	5426440	Traffic Control Devices	$11,044
1111	101	Street Fund	5426640	Snow and Ice Control	$53,726
1111	101	Street Fund	5427030	Roadside	$257
1111	101	Street Fund	5427040	Roadside	$9,224
1111	101	Street Fund	5427040	Roadside	$1,978
1111	101	Street Fund	5427040	Roadside	$60,013

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
1111	101	Street Fund	5429010	Maintenance Administration and Overhead	$211,920
1111	101	Street Fund	5429020	Maintenance Administration and Overhead	$83,446
1111	101	Street Fund	5429030	Maintenance Administration and Overhead	$23,959
1111	101	Street Fund	5429030	Maintenance Administration and Overhead	$1,466
1111	101	Street Fund	5429030	Maintenance Administration and Overhead	$243
1111	101	Street Fund	5429040	Maintenance Administration and Overhead	$50,009
1111	101	Street Fund	5429040	Maintenance Administration and Overhead	$155
1111	101	Street Fund	5429040	Maintenance Administration and Overhead	$256
1111	101	Street Fund	5429040	Maintenance Administration and Overhead	$300
1111	101	Street Fund	5429040	Maintenance Administration and Overhead	$195
1111	101	Street Fund	5444040	Planning	$14,500
1111	110	Park Impact Fee	5083100	Restricted Cash and Investments - Ending	$2,992,016
1111	111	Traffic Impact Fee	5083100	Restricted Cash and Investments - Ending	$4,184,549
1111	130	Municipal Capital Reserver REET1	5083100	Restricted Cash and Investments - Ending	$518,210
1111	132	Municipal Capital Reserver REET 2	5083100	Restricted Cash and Investments - Ending	$273,114
1111	201	Debt Service	5084100	Committed Cash and Investments - Ending	$9,876
1111	202	LID Debt Service	5084100	Committed Cash and Investments - Ending	$2,135,546
1111	202	LID Debt Service	5351040	Sewer/Reclaimed Water Utilities	$4,793
1111	203	LID Debt Service Reserve Fund	5084100	Committed Cash and Investments - Ending	$614,806
1111	310	Capital Parks Fund	5083100	Restricted Cash and Investments - Ending	$34,464
1111	340	Capital Roads Fund	5083100	Restricted Cash and Investments - Ending	$22,460
1111	341	Capital Roads - Meridian Ave Ph II	5083100	Restricted Cash and Investments - Ending	$106
1111	350	Capital TIB Fund	5083100	Restricted Cash and Investments - Ending	$31,777
1111	401	Sewer Utility Fund	5083100	Restricted Cash and Investments - Ending	$420,510
1111	401	Sewer Utility Fund	5351040	Sewer/Reclaimed Water Utilities	$2,635

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
1111	410	Surface Water Utility Fund	5083100	Restricted Cash and Investments - Ending	$745,151
1111	410	Surface Water Utility Fund	5310010	Storm Drainage Utilities	$358,427
1111	410	Surface Water Utility Fund	5310020	Storm Drainage Utilities	$141,134
1111	410	Surface Water Utility Fund	5310030	Storm Drainage Utilities	$40,523
1111	410	Surface Water Utility Fund	5310040	Storm Drainage Utilities	$84,582
1111	410	Surface Water Utility Fund	5313830	Storm Drainage Utilities	$6,444
1111	410	Surface Water Utility Fund	5313830	Storm Drainage Utilities	$484
1111	410	Surface Water Utility Fund	5313830	Storm Drainage Utilities	$124
1111	410	Surface Water Utility Fund	5313840	Storm Drainage Utilities	$60,885
1111	410	Surface Water Utility Fund	5313840	Storm Drainage Utilities	$9,660
1111	410	Surface Water Utility Fund	5313840	Storm Drainage Utilities	$110,895
1111	410	Surface Water Utility Fund	5313840	Storm Drainage Utilities	$9,058
1111	410	Surface Water Utility Fund	5313840	Storm Drainage Utilities	$59,545
1111	410	Surface Water Utility Fund	5313840	Storm Drainage Utilities	$59,080
1111	410	Surface Water Utility Fund	5313840	Storm Drainage Utilities	$190,629
1111	410	Surface Water Utility Fund	5313840	Storm Drainage Utilities	$9,054
1111	410	Surface Water Utility Fund	5313840	Storm Drainage Utilities	$525
1111	410	Surface Water Utility Fund	5313840	Storm Drainage Utilities	$256
1111	410	Surface Water Utility Fund	5313840	Storm Drainage Utilities	$300
1111	410	Surface Water Utility Fund	5313840	Storm Drainage Utilities	$12,611
1111	410	Surface Water Utility Fund	5313840	Storm Drainage Utilities	$2,665
1111	501	Equipment Replacement Fund	5084100	Committed Cash and Investments - Ending	$73,557
1111	641	Fiduciary Deposits Fund	5082100	Nonspendable Cash and Investments - Ending	$345,778
1111	650	Agency Funds-Transitory	5082100	Nonspendable Cash and Investments - Ending	$1,326
1111	001	Current Expense Fund	3821000	Refundable Deposits	$38,731
1111	001	Current Expense Fund	3822000	Retainage Deposits	$15,671
1111	001	Current Expense Fund	3970000	Transfers-In	$501,659
1111	101	Street Fund	3970000	Transfers-In	$610,000
1111	201	Debt Service	3970000	Transfers-In	$230,000
1111	310	Capital Parks Fund	3970000	Transfers-In	$100,000
1111	340	Capital Roads Fund	3970000	Transfers-In	$150,000

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
1111	650	Agency Funds-Transitory	3893000	Custodial Type Collections	$2,166
1111	650	Agency Funds-Transitory	3893000	Custodial Type Collections	$650
1111	650	Agency Funds-Transitory	3893000	Custodial Type Collections	$13,919
1111	001	Current Expense Fund	5821000	Refund of Deposits	$304,177
1111	001	Current Expense Fund	5822000	Refund of Retainage Deposits	$15,671
1111	001	Current Expense Fund	5970000	Transfers-Out	$120,000
1111	001	Current Expense Fund	5941860	Capital Expenditures/Expenses - Centralized/General Services	$18,586
1111	001	Current Expense Fund	5941860	Capital Expenditures/Expenses - Centralized/General Services	$104,885
1111	001	Current Expense Fund	5941860	Capital Expenditures/Expenses - Centralized/General Services	$2,400
1111	001	Current Expense Fund	5941860	Capital Expenditures/Expenses - Centralized/General Services	$31,504
1111	001	Current Expense Fund	5941860	Capital Expenditures/Expenses - Centralized/General Services	$157,939
1111	001	Current Expense Fund	5941860	Capital Expenditures/Expenses - Centralized/General Services	$2,287
1111	101	Street Fund	5951040	Capital Expenditures/Expenses - Engineering	$46,052
1111	110	Park Impact Fee	5970000	Transfers-Out	$100,000
1111	111	Traffic Impact Fee	5970000	Transfers-Out	$150,000
1111	130	Municipal Capital Reserver REET1	5970000	Transfers-Out	$230,000
1111	132	Municipal Capital Reserver REET 2	5970000	Transfers-Out	$490,000
1111	201	Debt Service	5911870	Debt Repayment - Centralized/General Services	$325,639
1111	201	Debt Service	5921880	Interest and Other Debt Service Cost - Centralized/General Services	$54,164
1111	202	LID Debt Service	5913570	Debt Repayment - Sewer/Reclaimed Water Utilities	$622,071
1111	202	LID Debt Service	5913570	Debt Repayment - Sewer/Reclaimed Water Utilities	$29,412
1111	202	LID Debt Service	5923580	Interest and Other Debt Service Cost - Sewer/Reclaimed Water Utilities	$1,324

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
1111	202	LID Debt Service	5923580	Interest and Other Debt Service Cost - Sewer/Reclaimed Water Utilities	$379,170
1111	310	Capital Parks Fund	5947640	Capital Expenditures/Expenses - Park Facilities	$391,663
1111	310	Capital Parks Fund	5947660	Capital Expenditures/Expenses - Park Facilities	$9,918
1111	310	Capital Parks Fund	5947660	Capital Expenditures/Expenses - Park Facilities	$15,913
1111	340	Capital Roads Fund	5919570	Debt Repayment - Roads/Streets and Other Infrastructure	$13,187
1111	340	Capital Roads Fund	5929580	Interest and Other Debt Service Cost - Roads/Streets and Other Infrastructure	$396
1111	340	Capital Roads Fund	5951040	Capital Expenditures/Expenses - Engineering	$10,878
1111	340	Capital Roads Fund	5951060	Capital Expenditures/Expenses - Engineering	$29,046
1111	340	Capital Roads Fund	5952060	Capital Expenditures/Expenses - Right-Of-Way	$83,331
1111	340	Capital Roads Fund	5953060	Capital Expenditures/Expenses - Roadway	$547
1111	340	Capital Roads Fund	5956360	Capital Expenditures/Expenses - Street Lighting	$444
1111	340	Capital Roads Fund	5956460	Capital Expenditures/Expenses - Traffic Control Devices	$1,745
1111	340	Capital Roads Fund	5956960	Capital Expenditures/Expenses - Other Traffic and Pedestrian Services	$80,563
1111	341	Capital Roads - Meridian Ave Ph II	5952060	Capital Expenditures/Expenses - Right-Of-Way	$257,183
1111	401	Sewer Utility Fund	5943560	Capital Expenditures/Expenses - Sewer/Reclaimed Water Utilities	$55,798
1111	410	Surface Water Utility Fund	5943160	Capital Expenditures/Expenses - Storm Drainage Utilities	$11
1111	410	Surface Water Utility Fund	5943160	Capital Expenditures/Expenses - Storm Drainage Utilities	$1,456
1111	501	Equipment Replacement Fund	5941860	Capital Expenditures/Expenses - Centralized/General Services	$30,681
1111	501	Equipment Replacement Fund	5941860	Capital Expenditures/Expenses - Centralized/General Services	$64,708

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
1111	640	Assignment of Funds	5894000	Custodial Type Disbursements	$501,659
1111	650	Agency Funds-Transitory	5893000	Custodial Type Remittances	$2,191
1111	650	Agency Funds-Transitory	5893000	Custodial Type Remittances	$650
1111	650	Agency Funds-Transitory	5893000	Custodial Type Remittances	$13,919

SCHEDULE SUMMARY OF BANK RECONCLIATION

For the Year Ending December 31, 2020

	FROM BANK STATEMENTS					
		Deposits		Withdrawals		
Bank & Investment Account Name	Beginning Bank Balnce	Receipts	Inter-bank tranfers in	Disbursements	Inter-bank transfers out	Ending Bank Balance
Bond Investments	$1,345,750.60	$250,892.75	$0.00	$249,129.22	$0.00	$1,347,514.13
Claims Account	$0.00	$0.00	$7,625,302.52	$7,625,302.52	$0.00	$0.00
LGIP	$2,189,065.15	$13,969.76	$0.00	$0.00	$0.00	$2,203,034.91
Payroll Account	$0.00	$0.00	$3,508,517.70	$3,508,517.70	$0.00	$0.00
Treasurer's Account	$13,363,805.25	$13,725,813.17	($11,133,819.49)	$1,634,481.40	$0.00	$14,321,317.53
Bank Totals	**$16,898,621.00**	**$13,990,675.68**	**$0.73**	**$13,017,430.84**	**$0.00**	**$17,871,866.57**
	RECONCILING ITEMS					
Beginning Deposits in Transit	$27,597.31	($27,597.31)				
Year-End Deposits in Transit		$8,181.74				$8,181.74
Beginning Outstanding & Open Period Items	($710,897.18)			($710,897.18)		
Year-end Outstanding & Open Period Items				$458,742.68		($458,742.68)
NSF Checks		$0.00		$0.00		
Cancellation of unredeemed checks/warrants		$0.00				
Interfund transactions		$1,591,659.00		$1,591,659.00		
Netted Transactions		($485,848.17)		($485,848.17)		
Authorized balance of revolving, petty cash and change funds	$400.00					$400.00
Other Reconciling Items, net	$0.00	$0.00		$0.00		$0.00
Reconciling Items Totals	**($682,899.87)**	**$1,086,395.26**		**$853,656.33**		**($450,160.94)**
	FROM GENERAL LEDGER					
	Beginning Cash & Investment Balance	Revenues & Other Increases		Expenditures & Other Decreases		Ending Cash & Investment Balance
General Ledger Totals	**$16,215,727.70**	**$15,077,070.94**		**$13,871,087.17**		**$17,421,711.47**
Unreconciled Variance	**($6.57)**	**$0.00**		**$0.00**		**($5.84)**

City of Edgewood
Schedule of Liabilities
For the Year Ended December 31, 2020

ID. No.	Description	Due Date	Beginning Balance	Additions	Reductions	Ending Balance
General Obligation Debt/Liabilities						
263.96	2020 Compensated Absences	12/31/2020	81,112	79,558	-	160,670
251.11	2007 G.O. Bond	12/1/2026	2,449,989	-	325,639	2,124,350
263.81	2013 PWTF Loan (PC12-951-080)	6/1/2031	158,243	-	13,187	145,056
	Total General Obligation Debt/Liabilities:		**2,689,344**	**79,558**	**338,826**	**2,430,076**
Revenue and Other (non G.O.) Debt/Liabilities						
259.12	2020 Compensated Absences	12/31/2020	12,620	-	2,232	10,388
264.30	Department of Retirement	12/31/2020	565,560	155,773	-	721,333
263.82	2008 PWTF Loan (PR08-951-083)	6/1/2028	264,705	-	29,412	235,293
	Total Revenue and Other (non G.O.) Debt/Liabilities:		**842,885**	**155,773**	**31,644**	**967,014**
Assessment Debt/Liabilities (with commitments)						
253.11	2014 Sewer Assement	11/24/2033	9,479,245	-	622,071	8,857,174
	Total Assessment Debt/Liabilities (with commitments):		**9,479,245**	**-**	**622,071**	**8,857,174**
	Total Liabilities:		**13,011,474**	**235,331**	**992,541**	**12,254,264**

City of Edgewood

SCHEDULE OF STATE FINANCIAL ASSISTANCE (unaudited)

For Fiscal Year ended December 31, 2020

Grantor	Program Title	Identificaton Number	Amount
Capital Contributions - State Grant from Department of Ecology			
	SW Capacity Grant	WQSSWCAP-1921-EDGECD-00096	40,712
		Sub-total:	**40,712**
State Grant from Transportation Improvement Board (TIB)			
	Meridian Sidewalks	PE-201(p03)-1	163,894
		Sub-total:	**163,894**
Capital Contributions - State Grant from Conservation Commission			
	RCO 36th & Meridian Park	RCFB WWRP	401,581
		Sub-total:	**401,581**
		Grand total:	**606,187**

City of Edgewood
Schedule of Expenditures of Federal Awards
For the Year Ended December 31, 2020

Federal Agency (Pass-Through Agency)	Federal Program	CFDA Number	Other Award Number	Expenditures: From Pass-Through Awards	Expenditures: From Direct Awards	Expenditures: Total	Passed through to Subrecipients	Note
DEPARTMENTAL OFFICES, TREASURY, DEPARTMENT OF THE (via Washington State Depratment of Commerce)	Coronavirus Relief Fund	21.019	20-6541C-166	512,550	-	512,550	-	
			Total Federal Awards Expended:	**512,550**	**-**	**512,550**	**-**	

The accompanying notes are an integral part of this schedule.

City of Edgewood

Notes to the Schedule of Expenditures of Federal Awards

For the Year Ended December 31, 2020

Note 1 – Basis of Accounting

This Schedule is prepared on the same basis of accounting as the City of Edgewood financial statements. The City of Edgewood uses the cash basis of accounting and measurement focus directed under the Washington State Budget, Accounting, and Reporting System (BARS) for Cities.

Note 2 – Federal De Minimis Indirect Cost Rate

The City of Edgewood has not elected to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

MCAG 1111 **Schedule 17**

City of Edgewood

LIMITATION ON PUBLIC WORKS PROJECTS PERFORMED BY PUBLIC EMPLOYEES

For the Year Ended December 31, 2020

Total current public work construction budget as amended (annual or biennial as applicable)	6519920
Allowable portion of total public works (10 percent of line 1)	651992
Less: Amount (if any) in excess of permitted amount from prior budget period.	0
Total allowable public works (line 2 minus line 3)	651992
Total public works projects performed by public emploiyees during the current year (include work performed by a county)	0
If this is the second eyar of a biennial budget, total publci works projects performed by public employees during the first year of biennium	0
Restricted under (over) allowable (line 4 minus line 5 minus line 6)	651992

NOTE: If the restricted amount is over allowable, this amount must be carried forward to the next budget period report.

MCAG NO. 1111 | **City of Edgewood (City/County/District)** | **Schedule 19**

Labor Relations Consultant(S)
For the Year Ended December 31, 2020

Has your government engaged labor relations consultants? ___ Yes X No

If yes, please provide the following information for each consultant:

Name of firm:
Name of consultant:
Business address:
Amount paid to consultant during fiscal year:
Terms and conditions, as applicable, including: Rates (e.g., hourly, etc.) Maximum compensation allowed Duration of services Services provided

City of Edgewood Debt Map r12/2020

As Of Date: 12/31/2020

Total Debt $ 11,361,873 (including LID Assessment Debt)

General Obligation

2007 City Hall GO Bond (1)
*****
$5,565,000
Bank of New York
2.21% Interest Rate
12/1/2026
Current: $2.124.350

2011 LOAN (Jovita Realign) (3)
$500,000
Public Works Trust Fund
PC12-951-080
0.25% Interest Rate
6/1/2031
Current: $145,056

Revenue Obligation

2009 LOAN (Sewer Design) (4)
$1,000,000
Public Works Trust Fund
PR08-951-083
0.5% Interest Rate
6/1/2028
Current: $235.293

Assessment Obligation

2014 LID (Sewer) LIBond (5)
$5,150,000
USDA RD
4% Interest Rate
12/1/2033
Current: $2.774.900

2014 LID (Sewer) LIBond (6)
$8,000,000
USDA RD
4% Interest Rate
12/1/2033
Current: $6.082.274

* **2016 Debt Restructure Note**: in 2016 the City secured a fixed rate 10 year bank loan for refinancing the remaining City Hall GO Bond Debt (1) at a lower interest rate. As of 01/01/2018 the original GO Bond debt has been fully retired.

The City of Edgewood bond rating is currently rated by S&P as AA+

City Of Edgewood
Council Agenda Summary Sheet

Subject: AB21-032 - Appointment to the Parks and Recreation Advisory Board (PRAB)	**Agenda Item #:** 6.A **For Agenda of:** 7/13/2021 **Prepared by:** Jeremy Metzler

Attachments (list):
1. PRAB Roster Current Public_July 2021
2. PRAB Roster PROPOSED Public_July 2021

Approval of Materials:	
Jeremy Metzler Rachel Pitzel 7/8/2021 Dave Gray 7/8/2021 Daryl Eidinger 7/8/2021	**Expenditure Required:** N/A **Amount Budgeted:** N/A **Timeline:** 07/13/2021 RCM

Summary Statement:
In accordance with Section 2.31.020 of the Edgewood Municipal Code (EMC), appointment and reappointment to the Parks and Recreation Advisory Board (aka PRAB) shall follow the City Council Rules of Procedures, which require applications and interviews for each applicant. The City Council interviewed the candidate at the July 6, 2021 Study Session. At the Mayor's discretion, the appointment process may take place at a regularly scheduled Council meeting following the interview session. The Mayor shall appoint and the Council shall confirm or deny the appointment(s) proposed by the Mayor.

At this time, we have one vacant position.

Item History:
07/06/2021 SS

Recommended Action:
MOTION confirming Mayoral Appointment of Amity Highly to the Parks and Recreation Advisory Board, Position 4, with term ending September 30, 2022.

Fiscal Note/Consideration:
N/A

CITY OF EDGEWOOD
PARKS AND RECREATION ADVISORY BOARD
CURRENT ROSTER *Revised July 2021*

Brian Levenhagen, Chair
blevenhagen@cityofedgewood.org
Chair Term ends 9/30/2021
Position 1 – *Term ending September 30, 2021*

Mary Grace Eala
mgeala@cityofedgewood.org
Position 2 – *Term ending September 30, 2021*

Bill Hilton
bhilton@cityofedgewood.org
Position 3 – *Term ending September 30, 2021*

VACANT
Position 4 – *Term ending September 30, 2022*

Jeff Southard
Vice Chair – *Term ending September 30, 2021*
jsouthard@cityofedgewood.org
Position 5 – *Term ending September 30, 2022*

Linda Howard
lhoward@cityofedgewood.org
Position 6 – *Term ending September 30, 2022*

Anne Percival
apercival@cityofedgewood.org
Position 7 – *Term ending September 30, 2022*

CITY OF EDGEWOOD
PARKS AND RECREATION ADVISORY BOARD
PROPOSED ROSTER *Revised July 2021*

Brian Levenhagen, Chair
blevenhagen@cityofedgewood.org
Chair Term ends 9/30/2021
Position 1 – *Term ending September 30, 2021*

Mary Grace Eala
mgeala@cityofedgewood.org
Position 2 – *Term ending September 30, 2021*

Bill Hilton
bhilton@cityofedgewood.org
Position 3 – *Term ending September 30, 2021*

Amity Highley
ahighley@cityofedgewood.org
Position 4 – *Term ending September 30, 2022*

Jeff Southard
Vice Chair – *Term ending September 30, 2021*
jsouthard@cityofedgewood.org
Position 5 – *Term ending September 30, 2022*

Linda Howard
lhoward@cityofedgewood.org
Position 6 – *Term ending September 30, 2022*

Anne Percival
apercival@cityofedgewood.org
Position 7 – *Term ending September 30, 2022*