



CITY OF EDGEWOOD

PLANNING COMMISSION MEETING MINUTES

Monday, March 8, 2020 – 6 p.m. • Edgewood City Hall – 2224 104th Ave. E

Meeting Held Virtually via Zoom

1. **CALL TO ORDER:** Chair Overfield called meeting to order at 6:03 PM
 - A. **Commissioners Present:** Guillory; Overfield; Greene; Wagner; Pincas; Ramirez; Slate
 - B. **Commissioners Absent:** None
 - C. **Staff Member(s) Present:** Darren Groth, Community and Economic Development Director
Emily Arteche, Planning Manager
Evan Hietpas, Associate Planner
Jeremy Metzler, Public Works Director
Dave Gray, Assistant City Administrator
 - D. **Others Present:** Mayor Eidinger
Councilmember Tomy
2. **CONSENT AGENDA:** Pincas moved to APPROVE as presented, Wagner seconded. Commission voted 5-0 to approve the Consent Agenda.
3. **CITIZEN COMMENTS:** None
4. **PUBLIC HEARINGS:**
 - A. Tree Preservation Code Amendment
 - i. Chair Overfield opened the public hearing at 6:09.
 - ii. Hietpas provided an introduction for the proposed tree preservation code amendments.
 - iii. No public comments received.
 - iv. Chair Overfield closed public hearing at 6:11.
 - B. Sign Code Amendment
 - i. Chair Overfield opened the public hearing at 6:11.
 - ii. Groth provided an introduction for the proposed sign code amendments.
 - iii. No public comments received.
 - iv. Chair Overfield closed public hearing at 6:14.
5. **NEW BUSINESS:**
 - A. **Action Items:**
 - i. Tree Preservation Code Amendment
 - a. Chair Overfield requested a motion to approve the code amendment, as presented.
 - b. Guillory motioned to approve. Pincas seconded. Planning Commission voted 7-0 recommend approval of the code amendment, as presented.
 - ii. Sign Code Amendment
 - a. Chair Overfield requested a motion to approve the code amendment, as presented.
 - b. Greene motioned to approve. Ramirez seconded. Planning Commission voted 7-0 recommend approval of the code amendment, as presented.

B. Discussion Items:

i. Town Center

- a.** Hietpas introduced the agenda item and presented city staff's recommendation on this item.
- b.** Discussion ensued regarding the three recommended actions proposed by city staff.
- c.** This item will be included as an Action Item on the April 12th agenda. The Commission will provide an initial recommendation to City Council on what actions should be pursued to promote desirable development in Town Center.

ii. Development Standards and Public Works Standards

- a.** Meltzer introduced the agenda item and opened the discussion.
- b.** The Commission and city staff held discussion related to: required improvement tables, cross section design drawings, road classifications, non-vehicular networks, and a fee-in-lieu program for required improvements.
- c.** This item will be included as a discussion item on the April 12th agenda.

iii. Sanitary Sewer Connection Requirements

- a.** Groth introduced the agenda item and presented city staff's recommendation on this item, related to sanitary sewer networks and on-site septic systems.
- b.** The Commission and city staff held discussion related to: feasibility of community septic systems, Local Improvement District #1 (LID), the City's Sewer Plan updates, and geographic boundaries.
- c.** This item will be included as an Action Item on the April 12th agenda. The Commission will provide a recommendation to City Council regarding policy decisions that should be made regarding this discussion.

iv. Street Light Standards

- a.** Hietpas opened discussion on street light standards, and presented city staff's recommendation on uniformity and design of street lights.
- b.** The Commission discussed city staff's recommendation and concurred with the proposed actions.
- c.** This item will be included as an Action Item on the April 12th agenda. The Commission will provide a recommendation to City Council on the street light standards that should formally be adopted in the Edgewood Municipal Code. Following this action, City Council will provide direction on whether or not any code amendments should be pursued.

v. 2021 Work Plan

- a.** Hietpas opened the discussion item.
- b.** Discussion ensued.



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6. STAFF COMMENTS: None

7. COMMISSIONER COMMENTS:

- Overfield announced that she will not be able to attend the April 12th meeting. Vice-Chair Pincas will facilitate the meeting in her absence.
- Pincas asked about City Council assigning liaisons for the City's boards and commissions.

8. CITY COUNCIL MEMBER COMMENTS:

- Councilmember Tomin addressed Pincas' question by explaining that City Council is making an effort to gain a deeper understanding of the issues and topics that the City boards and commissions are working through.

9. ADJOURN: Chair Overfield adjourned meeting at 8:16.