CITY OF EDGEWOOD
REGULAR COUNCIL MEETING AGENDA

Tuesday, June 8, 2021 – 7:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA

1. **CALL TO ORDER**
   Roll Call, Pledge of Allegiance
2. **PRESENTATION**
   - **A.** Jesie Holden - Mt. View Community Center
3. **AUDIENCE COMMENT**
4. **MAYOR'S REPORT**
5. **CONSENT AGENDA:** *The consent agenda includes items that are routine in nature and are adopted by one motion. Should Council wish to discuss a consent agenda item, the item would be removed from the consent agenda and discussed under Council Business.*
   The following items are presented for Council approval:
   - **A.** Regular Council Meeting Minutes of May 25, 2021
   - **B.** Study Session Meeting Minutes of June 1, 2021
   - **C.** AB21-022 - a motion approving June 2021 Budgeted Expenditures as follows: Deferred Compensation Program; Payroll Direct Deposit; Department of Retirement Systems; Dept. of Child Support; AWC Employee Benefit Trust; and IRS 941 in the amount of $167,637.68; and Vendor Check Numbers 24976 through 24988 with EFT and Direct Pay Payments in the amount of $340,426.20. Total distributions submitted for review and authorization in the amount of $508,063.88
   - **D.** AB21-023 – 24th & Meridian Sidewalks – Change Orders 4 & 5
   - **E.** AB21-0565 – Resolution No. 21-0565, Annual TIP Update
   - **F.** AB21-0566 – Resolution No. 21-0566, General Sewer Plan Update Contract Amendment
6. **COUNCIL BUSINESS**
   - **A.** AB21-0607 – Ordinance No. 21-0607, authorizing the mayor to accept certain routine real property conveyances on behalf of the city
7. **COUNCIL COMMENTS**
8. **ADJOURN**

This meeting is accessible to persons with disabilities. For individuals who may require special accommodations, please contact City Hall at (253) 952.3299, 24 hours in advance.

MOUNTAIN VIEW
COMMUNITY CENTER

AGENDA

- ORGANIZATIONAL REVIEW
- PROGRAMS & IMPACT
- HOW YOU CAN PARTNER WITH US
- IMPORTANT 2021 EVENTS

Organizational Review

- Mountain View Community Center (MVCC) is a community based non-profit organization which opened its 10,000 square foot facility in November 2008 thanks to the generosity of Mountain View Lutheran Church (MVLC).
- We share our campus with our founders MVLC and the Edgewood Nourish Food Bank. **We are three separate organizations with separate governing bodies.**
- Although the center physically resides in the city of Edgewood, we currently serve the cities of Edgewood, Milton, Fife, and occasionally the surrounding communities.
- Christian faith + service are the heart of who we are and why we exist. However, in our leadership, hiring practices, and program delivery **there is no requirement** of religious affiliation or faith practice.
- We aim to create an inclusive community space, framework, and programs that provide care and connection for kids, families, and seniors.

Everything we offer is FREE and made possible because of dedicated volunteers and generous donors

Our Mission

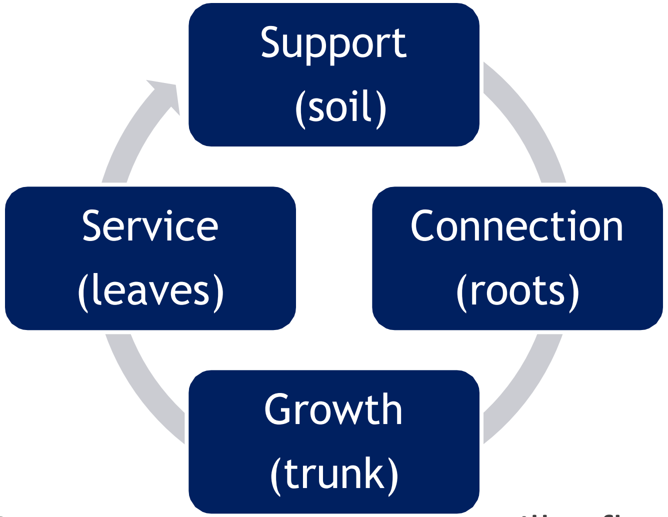
To develop successful kids, hopeful families, and active seniors

Our Values

Respect
Collaboration
Service
Connection
Hope

Wellness Principles

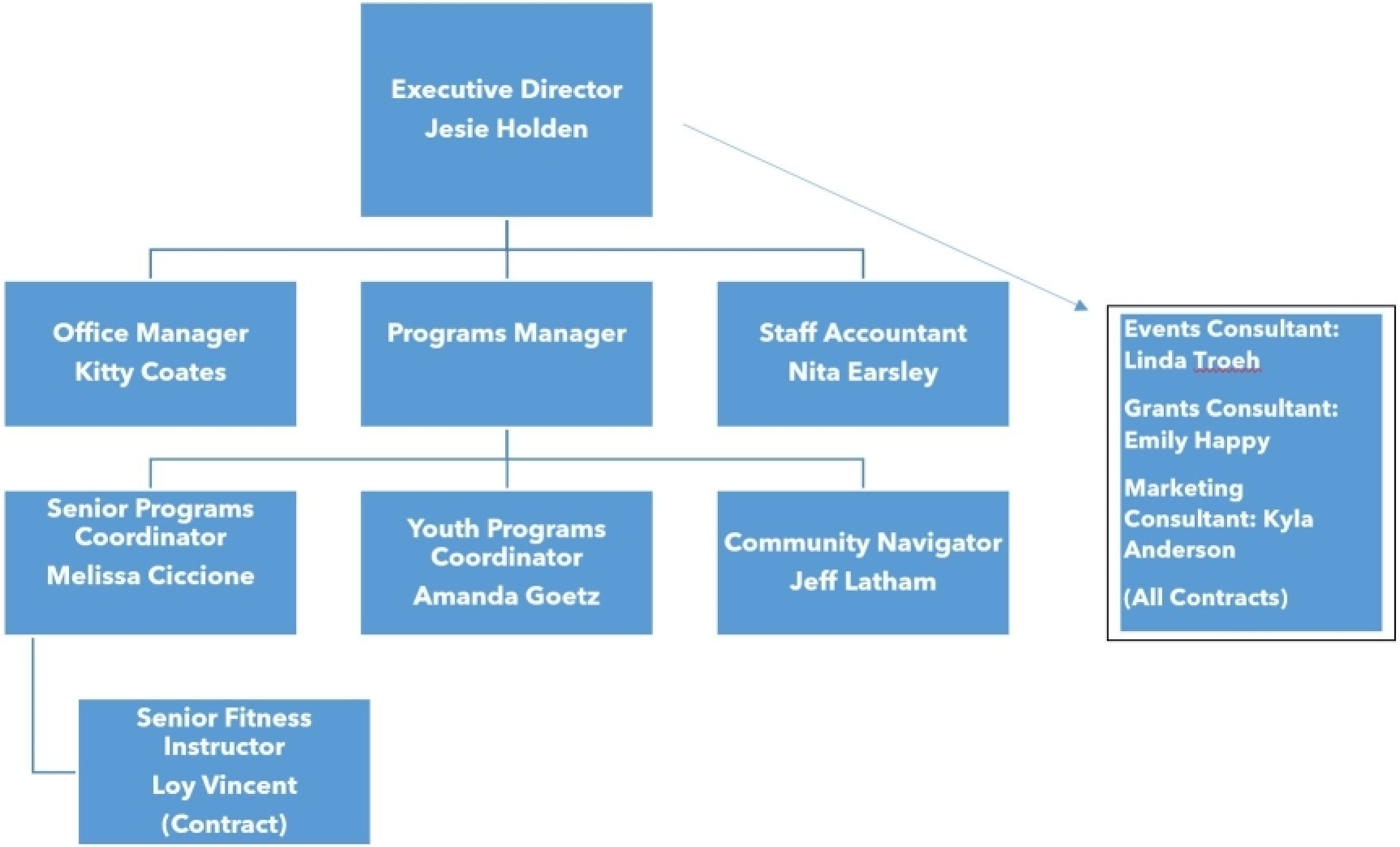
The Wellness Principles incorporate our values and describe what we have identified as the essential elements to create our vision of belonging and wellness for all.



As MVCC grows, our programming will reflect these principles on an individual and community scale. We will focus on supporting the holistic health of individual members. Our goal is to harness the skills and passions of members to grow a healthy and vibrant community through shared responsibility and collective action.

Hope Grows Here

MVCC Team


Executive Director
Jesie Holden
Office Manager
Kitty Coates
Programs Manager
Staff Accountant
Nita Earsley
Senior Programs Coordinator
Melissa Ciccione
Youth Programs Coordinator
Amanda Goetz
Community Navigator
Jeff Latham
Senior Fitness Instructor
Loy Vincent
(Contract)
Events Consultant: Linda Troeh
Grants Consultant: Emily Happy
Marketing Consultant: Kyla Anderson
(All Contracts)

Our Areas of Focus

SUCCESSFUL KIDS
Providing children the resources they need to thrive

Youth Hunger
Removing barriers to learning by alleviating hunger. Offering supplemental nutrition to students through weekend food packs, family soup kits, and summer feeding programs.

Educational Enrichment
Equipping students with the resources and support they need to succeed in school. Providing supplies and instruction through events and programs.

Service Opportunities
Giving children and youth the chance to volunteer in their community. Opportunities include packing food, serving meals, and fun events.

HOPEFUL FAMILIES
Building community and support between neighbors

Community Building
Creating relational environments where families can connect with each other and with other families. Includes our Seeds of Change Community Dinner and annual family friendly events.

Basic Needs and Support
Providing basic resources for families in need through our Good Neighbor Fund, and partnering with community organizations to direct them to resources.

Holistic Health
Helping families grow by hosting classes to learn skills they need to manage family life and to grow in their passions and gifts through service opportunities.

ACTIVE SENIORS
Promoting wellness through friendship and fitness

Lunch and Nutrition
Sharing stories and laughter with other seniors while enjoying a nutritious lunch. Meals are based on the nutritional needs of seniors.

Fitness and Health
Increasing balance and strength while improving health through free fitness classes. Organizing guest speakers who address whole-person health and valuable resources.

Social Connections
Building friendships and support between seniors in the community over games, activities, and conversation.

OUR PROGRAMS

- SUCCESSUL KIDS
    - **Kid PowerPacks-** weekly supplemental food for FME students; serving around 150 students weekly year around
    - **SouperFamilies**- Crockpots and family meal kits to FME ECEAP Program; serving 30 families weekly during school year
    - **Camp Community Explorers**: 2 FREE week long summer day camps; projecting to serve 50 kids per camp
    - **Back to School Festival/Event**: Annual festival distributing backpacks and supplies, hotdog lunch, kids activities, resource tables, haircuts, etc; serves around 1,000 students annually
    - **Reading Buddies:** Pilot project coming Fall 2021 with Mt View Elementary pairing volunteers with LAP students to support reading; projecting to serve 20 students
    - **Service Projects:** Many of our most loyal volunteers are youth; packing food, serving meals, and performing for our seniors are how we keep out youth engaged and giving back

OUR PROGRAMS

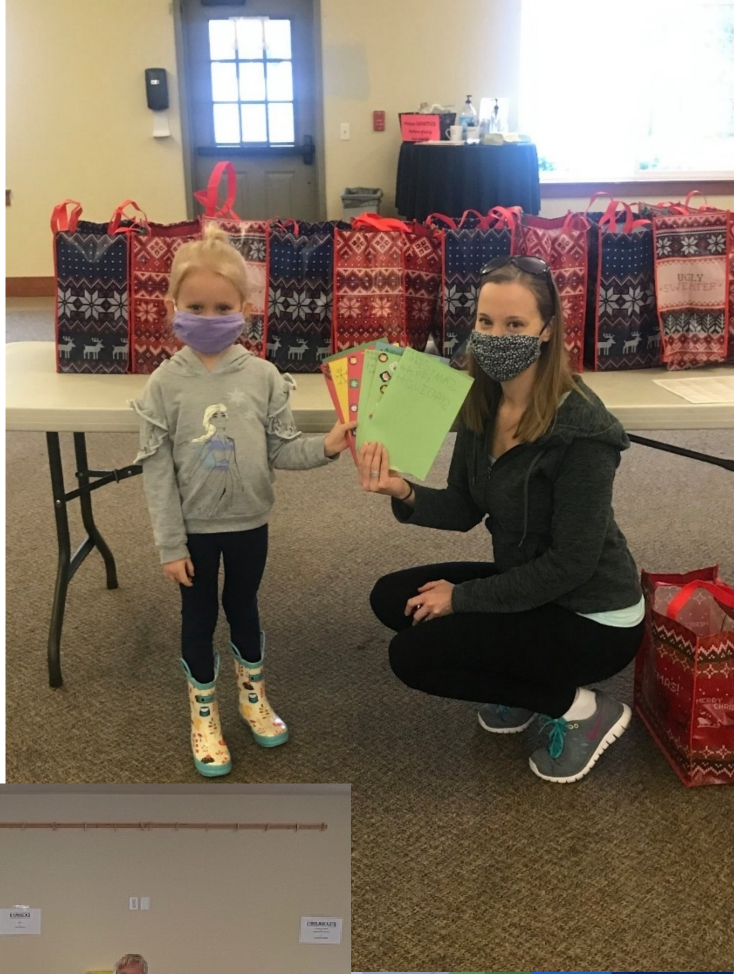
- HOPEFUL FAMILIES
  - **Good Neighbor Program:** Providing resource navigation and financial assistance to those impacted by covid-19 or other hardships; 220 families navigated and 63 funded since the fund's inception in April 2020
  - **Seeds of Change Community Meals** – Free weekly meal on Thursdays (should resume this Fall)
  - **Family Life Together:** Beginning this Fall, a monthly family friendly social opportunity; one Thursday per month after SOC meal
  - **Santa Breakfast :** Annual festival for kids to see Santa, enjoy breakfast, and create fun holiday gifts for family members; serves an average of 250 families annually
  - **Holiday Hope:** Providing the link and administration between families and sponsors for holiday assistance; in 2020 provided 40 Thanksgiving Meals, 800 families food for the two-week holiday break, and sponsored 45 families with gifts, coats, and food for Christmas

OUR PROGRAMS

- ACTIVE SENIORS
  - **S.A.I.L Fitness Classes:** Currently offering four free fitness classes to seniors Monday-Thursday; serving around 40 unduplicated seniors weekly (pre-covid around 60)
  - **Senior Café–** Free weekly lunch and speaker on Tuesdays (resuming in July)
  - **Senior Connections:** Classes, groups, events, presentations to facilitate friendships and connection (more opportunities coming Fall 2021)

HOW YOU CAN PARTNER WITH US

- PROMOTE OUR PROGRAMS & EVENTS
- PARTICIPATE IN OUR PROGRAMS & EVENTS
- PARTNER WITH US ON EVENTS
- VOLUNTEER
- GIVE FINANCIALLY
- BE AN ADVOCATE
- PROVIDE FEEDBACK & EXPERTISE



Important Dates for 2021

Virtual Kilometers 4 Kids:

- Join your family, co-workers, or friends to walk or run at a <u>convenient location anytime between June 19th-27th</u> to support local youth! Registering gets you a special K4K shirt and you will receive instructions on how to share your walk and your support online!
- The $25 adult registration fee provides supplemental food for one student for a month and the $10 youth registration fee provides a new backpack for one student!
- Register on our website: www.mtviewcc.org

Important Dates for 2021

Camp Community Explorers:

FREE 5-day Summer Camp for youth entering 1st-5th grades

July 12-16 OR August 9-13

- *Parents must select ONE of these sessions.*
- Camp will run Monday through Friday from 1:00 PM - 4:00 PM during each of these weeks.
- Campers will be required to wear masks while on the MVCC Campus and will be broken into small cohorts to meet CDC and health department recommendations for summer camps.
- Transportation must be provided by the parent/guardian to and from camp daily.
- Camp counselors and activity coordinators will be volunteers age 16 years and older. All volunteers will be background checked.
- Registration is limited and will close once we reach capacity.
- Register to attend or volunteer at www.mtviewcc.org

VOLUNTEERS NEEDED!!!

Important Dates for 2021

- Blood Drive: TOMORROW! Wednesday, June 9th (sign up on our website)
- Back to School Backpack Give-a-Way: *Saturday, August 21st
- Bound by Hope Breakfast: Wednesday, October 20th
- Santa Breakfast: Saturday, December 18th

ALL events subject to current COVID rules and restrictions

Keep in Touch!

- Caitlyn Remington-Board Chairperson

caitlynr@mtviewcc.org

- Jesie Holden-Executive Director

jesieh@mtviewcc.org

- Kitty Coates-Office Manager

kittyc@mtviewcc.org

- Melissa Ciccione-Senior Programs Coordinator

melissac@mtviewcc.org

- Amanda Goetz-Youth Programs Coordinator

amandag@mtviewcc.org

- Jeffrey Latham-Community Resource Navigator

jeffreyl@mtviewcc.org

THANK YOU!

1 CALL TO ORDER

Mayor Eidinger called the meeting to order at 7:00pm and led attendees in the Pledge of Allegiance.
Present: Mayor Eidinger, Councilmember West, Councilmember Day, Councilmember Christopherson, Councilmember Wise, Councilmember Tomyn, Councilmember Lowry
Excused: Deputy Mayor Creley
Staff Present: Assistant City Administrator Dave Gray, City Clerk/HR Director Rachel Pitzel, Community & Economic Development Director Darren Groth, Public Works Director Jeremy Metzler, IT Director Matthew Ray, Police Chief Mark Berry

2 PUBLIC HEARING

A. AB-21-020 PUBLIC HEARING - regarding Annual TIP Update
Mayor Eidinger opened the Public Hearing at 7:01pm. Public Works Director Metzler briefed Council, there was no audience comment and Mayor Eidinger closed the Public Hearing at 7:03pm.

3 AUDIENCE COMMENT

Minoru Uchida spoke.
Jason Ramirez spoke.

4 MAYOR'S REPORT

Mayor Eidinger read his report into the record and then invited each director to speak on topics of their choosing.

5 CONSENT AGENDA:

A. Regular City Council Meeting Minutes of May 11, 2021

B. Regular City Council Meeting Minutes of May 18, 2021

C. Review of Commission, Committee and Board Meeting Minutes

D. **AB21-021** - a motion approving May 2021 Budgeted Expenditures as follows: Deferred Compensation Program; Payroll Direct Deposit; Department of Retirement Systems; Dept. of Child Support; and IRS 941 in the amount of $130,112.31; and Vendor Check Numbers 24958 through 24975 with EFT and Direct Pay Payments in the amount of $914,238.79. Total distributions submitted for review and authorization in the amount of $1,044,351.10

E. **AB21-0561** – Resolution No. 21-0561, Code Publishing Web Hosting Services Update

F. **AB21-0562** – Resolution 21-0562, 2021 1st Amendment Edgewood Sewer Service ILA

G. **AB21-0563** – Resolution 21-0563, Edgewood Dr / Sumner Heights Dr Contract

H. **AB21-0564** – Resolution 21-0564, Grinder Pump Agreements
Motion: As read, Action: Approve, Moved by Councilmember Wise, Seconded by Councilmember Tomyn, Motion passed 6-0

6 COUNCIL BUSINESS

There was no council business.

7 COUNCIL COMMENTS

Councilmember Christopherson spoke.
Councilmember Wise spoke.

8 ADJOURN

Mayor Eidinger adjourned the meeting at 7:22pm.

Jill S. Herrera Communications Coordinator / Deputy City Clerk	Daryl Eidinger Mayor

CITY OF EDGEWOOD
STUDY SESSION MEETING AGENDA SUMMARY
Tuesday, June 1, 2021 – 7:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA

1 CALL TO ORDER

Mayor Eidinger called the meeting to order at 7:00pm and led the attendees in the Pledge of Allegiance.
Present: Mayor Eidinger, Deputy Mayor Creley, Councilmember West, Councilmember Day, Councilmember Christopherson, Councilmember Wise, Councilmember Lowry
Excused: Councilmember Tomyn
Staff Present: Assistant City Administrator Dave Gray, City Clerk/HR Director Rachel Pitzel, Community & Economic Development Director Darren Groth, Public Works Director Jeremy Metzler, IT Director Matthew Ray

2 COUNCIL BUSINESS

A. Discussion - Equity, Diversity and Inclusion (Trainings, Planning, etc.)
Councilmember West led Councilmembers in a discussion on this reoccurring agenda item.

B. Discussion – Resolution – General Sewer Plan Update Contract Amendment
Public Works Director Metzler briefed Council on this agenda item asking that it be placed on an upcoming consent agenda.

C. Discussion – Resolution – Annual TIP Update
Public Works Director Metzler brought item forward again noting there was no public comment on it the week prior, asking that it be placed on an upcoming consent agenda.

D. Discussion – Ordinance – Routine Property Conveyances
Public Works Director Metzler brought this item forward for discussion and review, based on a conversation held at a previous study session .

E. Discussion – 24th & Meridian Sidewalks – Change Orders 4 & 5
Public Works Director Metzler discussed the details of this project and the need for this contract change order.

3 OTHER COUNCIL ITEMS

Councilmember West spoke.
Councilmember Day spoke.
Councilmember Wise spoke.
Councilmember Lowry spoke.

4 ADJOURN

Mayor Eidinger adjourned the meeting at 7:33pm.

Jill S. Herrera	Daryl Eidinger
Communications Coordinator / Deputy City Clerk	Mayor

City Of Edgewood
Council Agenda Summary Sheet

Subject:	Agenda Item #:
AB21-022 - a motion approving June 2021 Budgeted Expenditures as follows: Deferred Compensation Program; Payroll Direct Deposit; Department of Retirement Systems; Dept. of Child Support; AWC Employee Benefit Trust; and IRS 941 in the amount of $167,637.68; and Vendor Check Numbers 24976 through 24988 with EFT and Direct Pay Payments in the amount of $340,426.20. Total distributions submitted for review and authorization in the amount of $508,063.88	**For Agenda of:** 6/8/2021 **Prepared by:** Stephanie Goff

Attachments (list):
1. 060821 Claims Register
2. 060821 Voucher Directory

Approval of Materials:		Expenditure Required:
Stephanie Goff		$508,063.88
Rachel Pitzel	6/3/2021	**Amount Budgeted:** $508,063.88
Dave Gray	6/3/2021	
Daryl Eidinger	6/3/2021	**Timeline:**

Summary Statement:
Approving June 2021 Budgeted Expenditures as follows: Deferred Compensation Program; Payroll Direct Deposit; Department of Retirement Systems; Dept. of Child Support; AWC Employee Benefit Trust; and IRS 941 in the amount of $167,637.68; and Vendor Check Numbers 24976 through 24988 with EFT and Direct Pay Payments in the amount of
$340,426.20. Total distributions submitted for review and authorization in the amount of $508,063.88

Item History:

Recommended Action:
MOTION to adopt AB21-022 - a motion approving June 2021 Budgeted E as presented under the Consent Agenda.

Fiscal Note/Consideration:

City of Edgewood 2021

June 8th 2021 Council Meeting Check & EFT Payment Distribution Review & Authorization

Number	Name	Print Date	Amount
US Bank	**PAYROLL ACCOUNT DISTRIBUTION**		
10611	**Last Number Issued Previous Authorization**		
AWC EFT 5/28/2021	AWC Employee Benefit Trust	5/28/2021	$40,411.97
DCP EFT 5/28/2021	Deferred Compensation Program	5/28/2021	$14,085.88
Direct Deposit Run -	Payroll Vendor	5/28/2021	$76,992.58
DRS EFT 5/28/2021	Dept of Retirement Systems	5/28/2021	$21,591.55
DSHS-DCS EFT	WA State Support Registry	5/28/2021	$275.00
IRS 941 EFT 5/28/2021	IRS 941	5/28/2021	$14,280.70
		Total	**$167,637.68**

Number	Name	Print Date	Amount
	CLAIM VOUCHER ACCOUNT DISTRIBUTION		
24975	**Last Number Issued Previous Authorization**		
24976	Berger Partnership	6/8/2021	$10,988.13
24977	Bobcat of Seattle	6/8/2021	$14,152.92
24978	Code Publishing Inc.	6/8/2021	$216.78
24979	Daily Journal of Commerce	6/8/2021	$115.15
24980	FCS Group	6/8/2021	$2,073.75
24981	Gray & Osborne, Inc	6/8/2021	$31,110.02
24982	Lakehaven Water & Sewer District	6/8/2021	$29.06
24983	Office Depot	6/8/2021	$102.32
24984	Pierce County Budget & Finance PW	6/8/2021	$1,241.87
24985	Pitney Bowes	6/8/2021	$500.00
24986	Reed Trucking & Excavating, Inc.	6/8/2021	$246,552.76
24987	Sterling Automotive Service	6/8/2021	$64.90
24988	Whistle Workwear	6/8/2021	$247.92
Direct Pay Payment	Amazon Capital Services	6/8/2021	$1,347.83
Direct Pay Payment	Consolidated Press	6/8/2021	$1,112.04
Direct Pay Payment	Julie Dyer	6/8/2021	$1,050.00
Direct Pay Payment	Monarch Landscape Holdings	6/8/2021	$3,040.94
EFT Payment 6/3/2021	Century Link	6/8/2021	$146.67
EFT Payment 6/3/2021	Columbia Bank	6/8/2021	$23,474.08
EFT Payment 6/3/2021	Comcast	6/8/2021	$495.41
EFT Payment 6/3/2021	Crystal Springs	6/8/2021	$86.31
EFT Payment 6/3/2021	McLendon Hardware-Blue Tarp Credit Services	6/8/2021	$562.19
EFT Payment 6/3/2021	Murrey's Disposal Company	6/8/2021	$175.49
EFT Payment 6/3/2021	Smarsh, Inc.	6/8/2021	$1.09
EFT Payment 6/3/2021	TK Elevator	6/8/2021	$1,101.27
EFT Payment 6/3/2021	Wells Fargo Vendor Fin Serv	6/8/2021	$437.30
Total Claims Voucher Distribution			**$340,426.20**
Total Distribution Submitted for Review & Authorization			$508,063.88
Authorization Adjustments:			
Total Distribution Net of Prior Authorized Adjustments			**$508,063.88**

Claims Voucher Approval: I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Edgewood, and that I am authorized to authenticate and certify to said claim.

_______________________________Accounting Manager, Stephanie Goff

_______________________________Mayor, Daryl Eidinger   _______________________________Council Member

Voucher Directory

Fiscal: : 2021 - June
Council Date: : 2021 - June - 1st Council Meeting

Vendor	Number	Reference	Account Number	Description	Amount
Amazon Capital Services					
	Direct Pay Payment 6/3/2021 10:13:28 AM - 1			**2021 - June - 1st Council Meeting**	
		19K4-HK9N-VHNW			
			May Purchases		
			001-018-000-518-20-31-01	Office & Operational Supplies	$369.41
				Misc Office Supplies, Air Pods, Seat Covers, Calculator, Scissors, Labels	
			001-018-000-518-20-31-02	Computer Supplies	$953.91
				UPS Battery Pack, Laptop Stand, Wireless Keyboard & Mouse, Laptop Case, Laptop Mounts for Truck #8 & #12	
			001-018-000-518-20-31-08	Wellness Supplies	$106.77
				Fitbit-Wellness Challenge Prize	
		Total 19K4-HK9N-VHNW			**$1,430.09**
		1YCP-7QQ6-KL6H			
			Credit Memo-Cancel Order		
			001-018-000-518-20-31-01	Office & Operational Supplies	($82.26)
				Cancel Order-Gate Remotes	
		Total 1YCP-7QQ6-KL6H			**($82.26)**
	Total Direct Pay Payment 6/3/2021 10:13:28 AM - 1				**$1,347.83**
Total Amazon Capital Services					**$1,347.83**
Berger Partnership					
	24976			**2021 - June - 1st Council Meeting**	
		33523			
			Prj. 20195029.00 36th & Meridian Ph 1		
			310-000-000-594-76-41-03	Professional Svs.-Property	$10,988.13
				36th & Meridian Park	
		Total 33523			**$10,988.13**
	Total 24976				**$10,988.13**
Total Berger Partnership					**$10,988.13**
Bobcat of Seattle					
	24977			**2021 - June - 1st Council Meeting**	
		2611826			
			PO 2021027-ZT7000 Riding Mower		
			501-000-000-594-18-65-03	City Equipment	$14,152.92

Vendor	Number	Reference	Account Number	Description	Amount
			ZT7000 Zero Turn Riding Mower w/Mulch Kit		
		Total 2611826			**$14,152.92**
	Total 24977				**$14,152.92**
Total Bobcat of Seattle					**$14,152.92**
Century Link					
	EFT Payment 6/3/2021 10:14:53 AM - 1		**2021 - June - 1st Council Meeting**		
		253-927-2018 680B 5/25-6/25/21			
			5/25-6/25/21 Services		
			001-018-000-518-30-42-01	Telecommunications Charges	$146.67
			Elevator and Fire Alarm Line		
		Total 253-927-2018 680B 5/25-6/25/21			**$146.67**
	Total EFT Payment 6/3/2021 10:14:53 AM - 1				**$146.67**
Total Century Link					**$146.67**
Code Publishing Inc.					
	24978		**2021 - June - 1st Council Meeting**		
		69947			
			May Services-Update Web Interface		
			001-018-000-514-30-42-06	Website Services	$216.78
			EMC Web Hosting		
		Total 69947			**$216.78**
	Total 24978				**$216.78**
Total Code Publishing Inc.					**$216.78**
Columbia Bank					
	EFT Payment 6/3/2021 10:14:53 AM - 2		**2021 - June - 1st Council Meeting**		
		06012021-COL			
			City Hall GO Bond-Interest Payment		
			201-000-000-592-18-83-01	Interest on Bonds	$23,474.08
			City Hall GO Bond		
		Total 06012021-COL			**$23,474.08**
	Total EFT Payment 6/3/2021 10:14:53 AM - 2				**$23,474.08**
Total Columbia Bank					**$23,474.08**

Vendor	Number	Reference	Account Number	Description	Amount
Comcast					
	EFT Payment 6/3/2021 10:14:53 AM - 3			**2021 - June - 1st Council Meeting**	
		8498 35 021 0458551 5/25-6/24/21			
			5/25-6/24/21 Svc-CH Internet		
			001-018-000-518-30-42-01	Telecommunications Charges	$405.18
				City Hall Internet	
		Total 8498 35 021 0458551 5/25-6/24/21			**$405.18**
		8498 35 021 0602869 5/29-6/28/21			
			5/29-6/28/21-CH Public Internet		
			001-018-000-518-30-42-01	Telecommunications Charges	$90.23
				City Hall Public Internet	
		Total 8498 35 021 0602869 5/29-6/28/21			**$90.23**
	Total EFT Payment 6/3/2021 10:14:53 AM - 3				**$495.41**
Total Comcast					**$495.41**
Consolidated Press					
	Direct Pay Payment 6/3/2021 10:13:28 AM - 2			**2021 - June - 1st Council Meeting**	
		052621-CP			
			Summer 2021 Magazine Postage		
			001-018-000-518-20-49-05	Printing & Binding-Magazine	$1,112.04
				Summer 2021 Magazine Postage	
		Total 052621-CP			**$1,112.04**
	Total Direct Pay Payment 6/3/2021 10:13:28 AM - 2				**$1,112.04**
Total Consolidated Press					**$1,112.04**
Crystal Springs					
	EFT Payment 6/3/2021 10:14:53 AM - 4			**2021 - June - 1st Council Meeting**	
		15787820-051921			
			Water Delivery		
			001-018-000-518-20-31-01	Office & Operational Supplies	$86.31
				CH Water Delivery	
		Total 15787820-051921			**$86.31**
	Total EFT Payment 6/3/2021 10:14:53 AM - 4				**$86.31**
Total Crystal Springs					**$86.31**
Daily Journal of Commerce					
	24979			**2021 - June - 1st Council Meeting**	
		3368267			
			May Services-Ad #395346		
			001-019-000-511-30-41-02	Legal Publications	$115.15
				RFQ-On Call Consultants	
		Total 3368267			**$115.15**
	Total 24979				**$115.15**
Total Daily Journal of Commerce					**$115.15**

Vendor	Number	Reference	Account Number	Description	Amount
FCS Group					
	24980			**2021 - June - 1st Council Meeting**	
		3338-22105108			
			May Services-Prj 3338		
			001-019-000-518-90-41-01	Gen'l Gov't-Professional Services	$2,073.75
				Development Cost of Service Study	
		Total 3338-22105108			**$2,073.75**
	Total 24980				**$2,073.75**
Total FCS Group					**$2,073.75**
Gray & Osborne, Inc					
	24981			**2021 - June - 1st Council Meeting**	
		20-G&O Prj. 19614.00			
			May Svcs-General Sewer Plan Update		
			401-000-000-594-35-61-01	Cap Improvements-Sewer Plan Update	$5,132.42
				Sewer Plan Update	
		Total 20-G&O Prj. 19614.00			**$5,132.42**
		29-G&O Prj. 18626.01			
			May Svcs-56th Ste E SW Improvements		
			410-000-000-531-38-41-01	Professional Service	$4,150.52
				56th St E SW Improvements-Constr Mgmt	
		Total 29-G&O Prj. 18626.01			**$4,150.52**
		4-G&O Prj. 18626.13			
			May Svcs-24th & Meridian Sidewalk Gaps		
			340-000-000-595-69-63-01	Pedestrian & Traffic Safety Improvements	$21,827.08
				24th & Meridian Sidewalk Gaps	
		Total 4-G&O Prj. 18626.13			**$21,827.08**
	Total 24981				**$31,110.02**
Total Gray & Osborne, Inc					**$31,110.02**
Julie Dyer					
	Direct Pay Payment 6/3/2021 10:13:28 AM - 3			**2021 - June - 1st Council Meeting**	
		1037			
			5/16-5/31/21 IT Services		
			001-018-000-518-80-41-01	Contracted IT Services	$1,050.00
				5/16-5/31/21 Services	
		Total 1037			**$1,050.00**
	Total Direct Pay Payment 6/3/2021 10:13:28 AM - 3				**$1,050.00**
Total Julie Dyer					**$1,050.00**

Vendor	Number	Reference	Account Number	Description	Amount
Lakehaven Water & Sewer District					
	24982			**2021 - June - 1st Council Meeting**	
		3575901 3/3-5/4/21			
			3/3-5/4/2021 Services		
			001-018-000-518-30-47-04	Sewer Charges	$29.06
		Total 3575901 3/3-5/4/21			**$29.06**
	Total 24982				**$29.06**
Total Lakehaven Water & Sewer District					**$29.06**
McLendon Hardware-Blue Tarp Credit Services					
	EFT Payment 6/3/2021 10:14:53 AM - 5			**2021 - June - 1st Council Meeting**	
		A74241/3			
			April Purchases		
			001-076-000-576-80-35-01	Small Tools/Minor Equipment	$85.23
				Claw Weeder, Knee Pads	
		Total A74241/3			**$85.23**
		A77495/3			
			April Purchases		
			101-000-000-542-90-31-01	Admin/Overhead-Office Supplies	$21.82
				Traffic Cones Paint	
		Total A77495/3			**$21.82**
		A81734/3			
			May Purchases		
			001-076-000-576-80-31-01	Operational Supplies	$3.02
				Paint Tool, Scraper	
			101-000-000-542-90-31-01	Admin/Overhead-Office Supplies	$6.02
				Paint Tool, Scraper	
			410-000-000-531-38-31-01	Operational Supplies	$6.02
				Paint Tool, Scraper	
		Total A81734/3			**$15.06**
		A82081/3			
			May Purchases		
			001-076-000-576-80-35-01	Small Tools/Minor Equipment	$30.58
				Clamp/Spreader, Bar Clamp	
			101-000-000-542-90-35-01	Admin/Overhead-Small Tools & Minor Equipment	$61.17
				Clamp/Spreader, Bar Clamp	
			410-000-000-531-38-35-05	Equipment - Surface Water	$61.17
				Clamp/Spreader, Bar Clamp	
		Total A82081/3			**$152.92**
		A89668/3			
			May Purchases		
			001-076-000-576-80-31-01	Operational Supplies	$20.76
				Sign Hardware-Fasteners	
			101-000-000-542-90-31-01	Admin/Overhead-Office Supplies	$41.52
				Sign Hardware-Fasteners	

Vendor	Number	Reference	Account Number	Description	Amount
			410-000-000-531-38-31-01	Operational Supplies	$41.52
				Sign Hardware-Fasteners	
		Total A89668/3			**$103.80**
		A97114/3			
			May Purchases		
			001-076-000-576-80-31-01	Operational Supplies	$91.68
				Marking Paint	
			101-000-000-542-90-31-01	Admin/Overhead-Office Supplies	$91.68
				Marking Paint	
		Total A97114/3			**$183.36**
	Total EFT Payment 6/3/2021 10:14:53 AM - 5				**$562.19**
Total McLendon Hardware-Blue Tarp Credit Services					**$562.19**
Monarch Landscape Holdings					
	Direct Pay Payment 6/3/2021 10:13:28 AM - 4			**2021 - June - 1st Council Meeting**	
		CD50141942			
			Spring Irrigation Repairs PO2021022		
			101-000-000-542-70-48-04	Roadside- ROW Veg Maint Contractor	$1,911.17
				Irrigation Repairs on Meridian	
		Total CD50141942			**$1,911.17**
		CD50143387			
			June Maintenance		
			101-000-000-542-70-48-04	Roadside- ROW Veg Maint Contractor	$1,129.77
		Total CD50143387			**$1,129.77**
	Total Direct Pay Payment 6/3/2021 10:13:28 AM - 4				**$3,040.94**
Total Monarch Landscape Holdings					**$3,040.94**
Murrey's Disposal Company					
	EFT Payment 6/3/2021 10:14:53 AM - 6			**2021 - June - 1st Council Meeting**	
		9871436			
			May Svcs-Maint Shop		
			001-018-000-518-20-47-03	Waste Disposal	$175.49
				Maintenance Shop	
		Total 9871436			**$175.49**
	Total EFT Payment 6/3/2021 10:14:53 AM - 6				**$175.49**
Total Murrey's Disposal Company					**$175.49**
Office Depot					
	24983			**2021 - June - 1st Council Meeting**	
		171713962001			
			May Purchases		
			001-018-000-518-20-31-01	Office & Operational Supplies	$102.32

Vendor	Number	Reference	Account Number	Description	Amount
				Forks, Paper Towels	
		Total 171713962001			**$102.32**
	Total 24983				**$102.32**
Total Office Depot					**$102.32**
Pierce County Budget & Finance PW					
	24984			**2021 - June - 1st Council Meeting**	
		CI-302294			
			April Services		
			101-000-000-542-64-41-02	Traffic Control Devices-Traffic Operations (Contract)	$1,241.87
		Total CI-302294			**$1,241.87**
	Total 24984				**$1,241.87**
Total Pierce County Budget & Finance PW					**$1,241.87**
Pitney Bowes					
	24985			**2021 - June - 1st Council Meeting**	
		060121-PB			
			Postage Meter Refil		
			001-018-000-518-20-42-02	Postage	$500.00
				Postage Meter Refill	
		Total 060121-PB			**$500.00**
	Total 24985				**$500.00**
Total Pitney Bowes					**$500.00**
Reed Trucking & Excavating, Inc.					
	24986			**2021 - June - 1st Council Meeting**	
		PE #3-060221			
			May Svcs-24th & Meridian Sidewalks		
			350-000-000-582-20-00-02	Contractor Retainage	($12,936.73)
				24th & Meridian Sidewalks	
			350-000-000-595-61-63-01	Pedestrian Projects	$259,489.49
				24th & Meridian Sidewalks	
		Total PE #3-060221			**$246,552.76**
	Total 24986				**$246,552.76**
Total Reed Trucking & Excavating, Inc.					**$246,552.76**

Vendor	Number	Reference	Account Number	Description	Amount
Smarsh, Inc.					
	EFT Payment 6/3/2021 10:14:53 AM - 7			**2021 - June - 1st Council Meeting**	
		INV00660627			
			5/1-9/30/21 Web Archiving		
			001-018-000-518-85-49-03	Computer Subscriptions	$1.09
				5/1-9/30/21 Web Archiving	
		Total INV00660627			**$1.09**
	Total EFT Payment 6/3/2021 10:14:53 AM - 7				**$1.09**
Total Smarsh, Inc.					**$1.09**
Sterling Automotive Service					
	24987			**2021 - June - 1st Council Meeting**	
		0031461			
			May Services		
			001-018-000-518-30-48-07	Maintenance & Repairs-Vehicles	$64.90
				Oil Change-Truck #5-2004 Silverado	
		Total 0031461			**$64.90**
	Total 24987				**$64.90**
Total Sterling Automotive Service					**$64.90**
TK Elevator					
	EFT Payment 6/3/2021 10:14:53 AM - 8			**2021 - June - 1st Council Meeting**	
		3005974824			
			6/1-8/31/21 Maintenance		
			001-018-000-518-30-48-03	Maintenance/Repairs - Buildings	$1,101.27
				Elevator Maint Contract 6/1-8/31/21	
		Total 3005974824			**$1,101.27**
	Total EFT Payment 6/3/2021 10:14:53 AM - 8				**$1,101.27**
Total TK Elevator					**$1,101.27**
Wells Fargo Vendor Fin Serv					
	EFT Payment 6/3/2021 10:14:53 AM - 9			**2021 - June - 1st Council Meeting**	
		5015150081			
			Kyocera Copier Lease		
			001-018-000-518-30-45-06	Copier Lease	$368.17
				July Lease Pmt	
			001-018-000-518-30-45-06	Copier Lease	$69.13
				2020 Personal Prop Tax	
		Total 5015150081			**$437.30**
	Total EFT Payment 6/3/2021 10:14:53 AM - 9				**$437.30**
Total Wells Fargo Vendor Fin Serv					**$437.30**

Vendor	Number	Reference	Account Number	Description	Amount
Whistle Workwear					
	24988		**2021 - June - 1st Council Meeting**		
		456350			
			May Purchases		
			001-018-000-518-20-31-54	Clothing/Uniforms/PPE	$247.92
			C.McVay-Boots and Insoles		
		Total 456350			**$247.92**
	Total 24988				**$247.92**
Total Whistle Workwear					**$247.92**
Grand Total		**Vendor Count**	**26**		**$340,426.20**

City Of Edgewood
Council Agenda Summary Sheet

Subject: AB21-023 – 24th & Meridian Sidewalks – Change Orders 4 & 5	**Agenda Item #:** 5.D **For Agenda of:** 6/8/2021 **Prepared by:** Jeremy Metzler

Attachments (list):
1. Change Order #4
2. Change Order #5

Approval of Materials:	
Jeremy Metzler Rachel Pitzel 6/2/2021 Dave Gray 6/2/2021 Daryl Eidinger 6/3/2021	**Expenditure Required:** $817,683.06 **Amount Budgeted:** $745,627.50 **Timeline:** 06/08/2021 RCM

Summary Statement:
Construction for this grant-funded sidewalk project is currently underway. Per the contract amendment authorized under Resolution 21-0555, "*If the total Contract Amount proposed under a Change Order exceeds 120% of the Contract Amount..., the Change Order shall be reviewed and approved by the City Council prior to execution.*" The attached change orders exceed this amount and are for required additional work performed by the contractor, detailed as follows: Change of street light foundation tube material as required by PSE, installation of a foundation for a new School Zone Speed Enforcement Camera for westbound traffic on 24th St E, removal and disposal of unsuitable trenching material not included in the original contract, repair and replacement of traffic signal detection loops on northbound Meridian Ave E, installation of precast concrete curbing behind the sidewalk along Meridian Ave E to protect it from vehicles on adjacent private property, and undergrounding of existing overhead utilities serving two (2) existing properties along 24th St E.

Item History:
02/02/2021 SS
02/09/2021 RCM
03/16/2021 SS
03/23/2021 RCM
06/01/2021 SS

Recommended Action:
MOTION to adopt AB21-023 – 24th & Meridian Sidewalks – Change Orders 4 & 5

Fiscal Note/Consideration:
The original Contract Amount is $621,356.25. The maximum allowed through Change Orders under Resolution 21-0555 is $745,627.50 (see Amount Budgeted, above). The new total proposed by these Change Orders is

$817,683.06 (see Expenditure Required, above). For reference, the bids received for this project range from the Contract Amount of $621,356.25 to a high bid of $953,895.81.

CHANGE ORDER

Project Title	24th and Meridian Sidewalk Gaps Project		
Owner	City of Edgewood	**Contractor Name**	Reed Trucking & Excavating, Inc.
Change Order No.	4	**Contractor Address**	2207 Inter Avenue, Suite A Puyallup, WA 98372
Change Order Date	May 25, 2021		
G&O No.	18626.13		

The following changes are hereby made to the Contract Documents:

<u>SCHEDULE A:</u> MERIDIAN AVENUE EAST AND 24TH STREET EAST SIDEWALKS

<u>ITEM 1:</u> Change Street Light Sonotube Material

Change Street Light Sonotube from cardboard to CPEP Pipe.

The following payment items are revised:

No.	Description	Current Contract Quantity	Original Unit Contract Price	New Unit Contract Price	Contract Price Revision
58A	Street Light Sonotube, 36 In. Diam.	1	$950.00	$1,400.00	$450.00
59A	Street Light Sonotube, 24 In. Diam.	6	$900.00	$975.00	$450.00

The lump sum cost for this change is: $900.00

Justification: Puget Sound Energy requires Street Light Tubes to be plastic.

Working Days: There are no changes to the Substantial and Physical Completion Contract Times.

<u>ITEM 2:</u> Speed Camera Foundation

Install foundation for new Speed Camera at Approximate STA 53+77, 17.2' LT on 24th Street East, per the attached DETAIL "A" – Aluminum Pole Concrete Foundation Detail.

The following payment items are added to the Contract:

No.	Description	Quantity	Unit Price	Total
61A	Speed Camera Foundation	1 LS	$3,065.00	$3,065.00

The lump sum cost for this work is: $3,065.00

Justification: This work is at the request of the Contracting Agency.

Working Days: There are no changes to the Substantial and Physical Completion Contract Times.

ITEM 3: Removal of Unsuitable Trench Material and Haul

Excavate native material from storm sewer trenches to install storm sewer and haul to disposal site.

The following payment items are added to the Contract:

No.	Description	Quantity	Unit Price	Total
62A	Structure Excavation Class B, Incl. Haul	370 CY	$45.00	$16,650.00

The lump sum cost for this work is: $16,650.00

Justification: Structure Excavation Class B, Incl. Haul was not included in the original project documents.

Working Days: There are no changes to the Substantial and Physical Completion Contract Times.

ITEM 4: Traffic Signal Detection Loops

Furnish and install two 6-Foot diameter induction loops complete per WSDOT Std. Plans J-50.12 and J-50.15, centered in the two travel lanes at approximate Sta. 102+85, 16.5' RT. Abandon existing loop and remove and wastehaul existing junction box. Furnish and install Type 1 junction box in planter strip at approximate Sta. 102+85, 19' RT with associated conduit. Field locate and connect to existing signal loop conduit near existing junction box, removing existing vertical sweep. Furnish and install new cable from new junction box to traffic signal cabinet located near southwest corner of Meridian Avenue/24th Street East intersection. New junction box is located approximately 340 feet south of intersection northbound stop bar. Coordinate all work with WSDOT and City of Edgewood.

The following payment items are added to the Contract:

No.	Description	Quantity	Unit Price	Total
63A	Traffic Signal Detection Loops	1 LS	$16,500.00	$16,500.00

The lump sum cost for this work is: $16,500.00

Justification: Replacement of traffic signal loops and junction box were not included in the original project documents.

Working Days: There are no changes to the Substantial and Physical Completion Contract Times.

ITEM 5: Precast Concrete Bumper Curbs

Furnish and install 6-foot-long precast concrete bumper curbs with anchors, per attached detail "Precast Concrete Bumper Curb Detail", behind the sidewalk on Meridian Avenue, north of Driveway 7. Final alignment and spacing to be confirmed in the field with Agency.

The following payment items are added to the Contract:

No.	Description	Quantity	Unit Price	Total
64A	Precast Concrete Bumper Curb	7 EA	$150.00	$1,050.00

The estimated cost for this work is:... $1,050.00

Justification: The change is at the request of the Contracting Agency.

Working Days: There are no changes to the Substantial and Physical Completion Contract Times.

SCHEDULE B: 24TH STREET EAST WATER MAIN RELOCATION

ITEM 6: Disposal of Unsuitable Trench Material and Haul

Dispose unsuitable material from water main trenches and haul to disposal site.

The following payment items are added to the Contract:

No.	Description	Quantity	Unit Price	Total
10B	Removal of Unsuitable Trench Material, Incl. Haul	305 CY	$25.00	$7,625.00

The lump sum cost for this work is: $7,625.00

Justification: Removal and haul of unsuitable trench material was not included in the original project documents.

Working Days: There are no changes to the Substantial and Physical Completion Contract Times.

CHANGE TO CONTRACT PRICE

Original Contract Amount (without tax):.. $621,356.25
Current Contract Amount, as adjusted by previous change orders: $722,393.06
The Contract Amount due to this Change Order will be increased by:.. $45,790.00
The new Contract Amount (without tax) due to this Change Order will be:.......................... $768,183.06

CHANGE TO CONTRACT TIME

The Substantial Completion Contract Time will be increased by 0 working days, for a total of 124 working days.

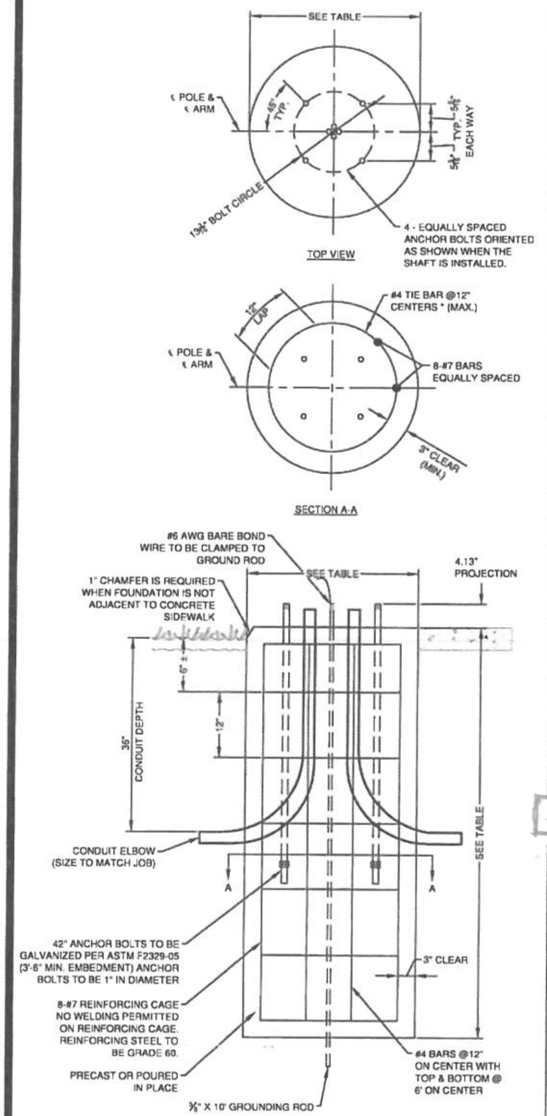
The Physical Completion Contract Time will be increased by 0 working days, for a total of 184 working days.

This document will become a supplement to the Contract and all provisions in the Contract will apply hereto. The Contractor acknowledges and agrees that by executing this change order he foregoes all rights and privileges of acquiring any additional compensation for any known or unknown claims of any type or nature, to include but not be limited to, any additional work, delays, extended office overhead, design omissions, changed site conditions, or any oral directions as of the date of the execution of this change order.

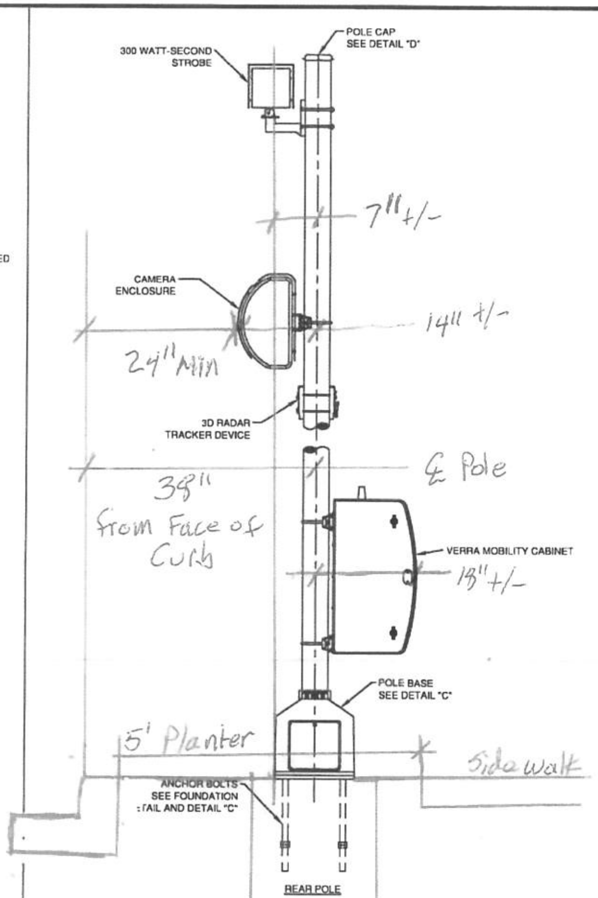
GRAY & OSBORNE, INC.
(RECOMMENDED) Date 5/25/21

REED TRUCKING & EXCAVATING, INC.
(ACCEPTED) Date 5-25-2021

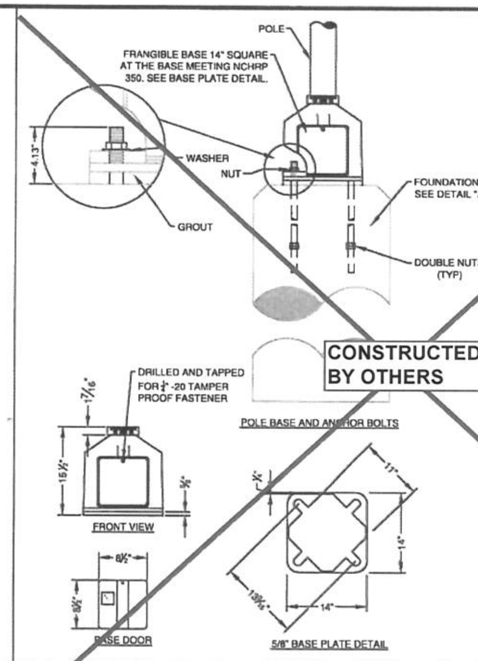
CITY OF EDGEWOOD
(ACCEPTED) Date



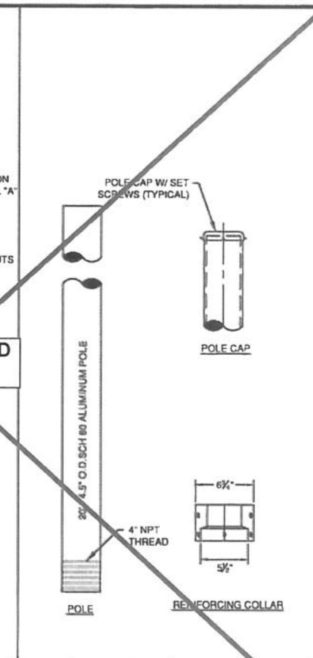
DETAIL "A"
ALUMINUM POLE CONCRETE FOUNDATION DETAIL



DETAIL "B"
TYPICAL ALUMINUM POLE DETAIL



DETAIL "C"
POLE BASE DETAIL



DETAIL "D"
POLE DETAIL

POLE DATA

POLE TUBE			POLE BASE			ANCHOR BOLT			FOUNDATION	
POLE O.D. (IN)	LENGTH (FT)	WALL THK (IN)	SQUARE (IN)	BOLT CIRCLE (IN)	THK (IN)	DIA (IN)	LENGTH (IN)	THREAD LENGTH (IN)	WIDTH (IN)	DEPTH (IN)
4.50	20.00	0.337	14.00	13.18	0.63	1.00	42.00	3.5	24.00	60.00

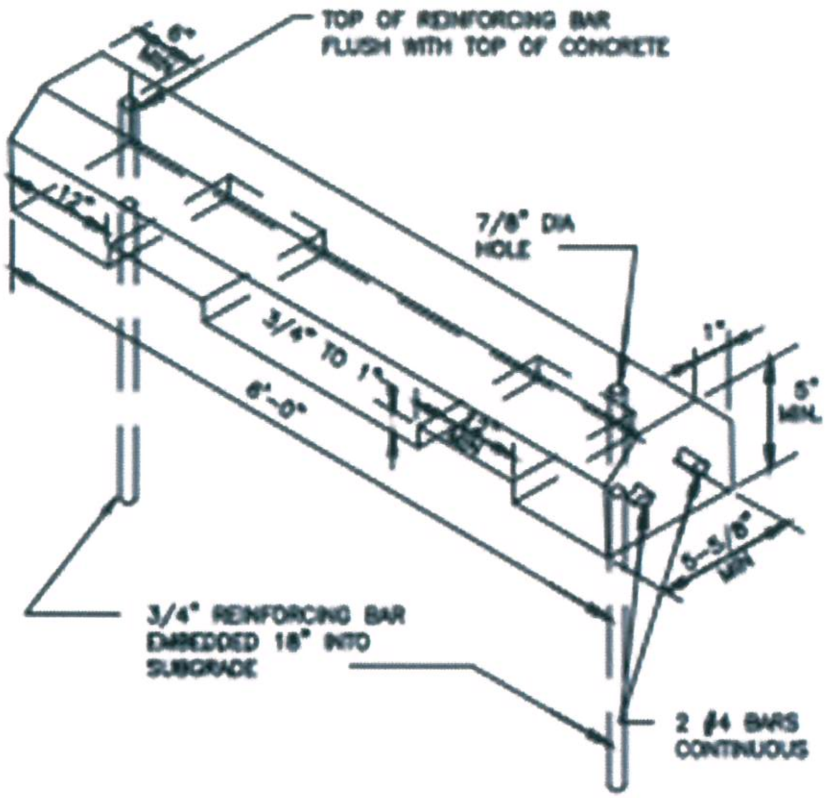
GENERAL NOTES:

1. DESIGN SHALL BE IN ACCORDANCE WITH CURRENT EDITION AASHTO STANDARD SPECIFICATIONS FOR STRUCTURAL SUPPORTS FOR HIGHWAY SIGNS, LUMINARIES AND TRAFFIC SIGNALS AND INTERIMS.
2. POLE MATERIAL SHALL BE SCHEDULE 80 ALUMINUM POLE FABRICATED USING 6061-T6 ALUMINUM ALLOY, THREADED ONE END NPT CUT TO LENGTH.
3. ANCHOR BOLTS SHALL BE PER ASTM F1554 GRADE 55 KSI.
4. REINFORCING STEEL SHALL BE ASTM A615 GRADE 60 KSI.
5. ALL NUTS, BOLTS, WASHERS AND THREADED BARS/STUDS SHALL BE GALVANIZED PER F2329-05.
6. UNLESS OTHERWISE NOTED ON THE PLANS, LOCATE HANDHOLE 180 DEGREES FROM CURB & GUTTER (FACING SIDEWALK).
7. PROVIDE NUT AND WASHER WITH EACH ANCHOR BOLT.
8. ANCHOR BOLT THREADS SHALL BE TAPED PRIOR TO POURING CONCRETE. THREADS OF ANCHOR BOLTS SHALL BE COATED WITH PIPE JOINT COMPOUND PRIOR TO INSTALLATION OF UPPER NUTS WHEN ERECTING POLE. AFTER POLE IS PLUMBED AND IN PERMANENT ALIGNMENT. THE EXPOSED THREADS OF PAINTED BOLTS SHALL BE CLEANED AND AN ADDITIONAL COATING OF ZINC-RICH PAINT APPLIED TO SEAL THE BOLT THREAD-NUT JOINT.
9. ALL EXPOSED FOUNDATION SHALL BE FINISHED SMOOTH AND SHALL BE FLUSH WITH ADJACENT SIDEWALKS WHEN APPLICABLE.

BENJAMIN D. RIDDLE · STATE OF WASHINGTON · 52448 · REGISTERED PROFESSIONAL ENGINEER

SIGNED DATE: 08/14/19

VERRA MOBILITY SPEED PHOTO ENFORCEMENT PROGRAM	1150 N. ALMA SCHOOL RD MESA, AZ 85201 USA TEL: (480)443-7000 FAX: (480)607-0901 WWW.ATSOL.COM	REDS UB #604311380	ENGINEER OF RECORD: BENJAMIN D. RIDDLE, P.E. REG. # 52448	REINFORCED CONCRETE FOUNDATION 24TH ST E AT NORTHWOOD ELEMENTARY SCHOOL EDGEWOOD, WASHINGTON	NO.	BY	DATE	REVISION	NO.	BY	DATE	REVISION
FINAL SUBMITTAL DESIGNED BY: REDS DATE: 08/14/19 APPROVED BY: APPROVAL DATE:	JOB NUMBER 1498 SITE ID(S) EDG05	SHEET NUMBER 5 OF 8 SHEETS										



PRECAST CONCRETE BUMPER CURB DETAIL

NOT TO SCALE

CHANGE ORDER

Project Title	24th and Meridian Sidewalk Gaps Project		
Owner	City of Edgewood	**Contractor Name**	Reed Trucking & Excavating, Inc.
Change Order No.	5	**Contractor Address**	2207 Inter Avenue, Suite A Puyallup, WA 98372
Change Order Date	May 25, 2021		
G&O No.	18626.13		

The following changes are hereby made to the Contract Documents:

<u>SCHEDULE A:</u> MERIDIAN AVENUE EAST AND 24TH STREET EASET SIDEWALKS

<u>ITEM 1:</u> Utility Undergrounding Revisions

For the two utility undergrounding crossings on 24th Street East provide trenching, installation of utility conduit, backfilling trenches, and providing temporary and permanent HMA pavement patches. Costs for traffic control, grinding and disposal of waste materials were paid previously under Change Order 3.

The lump sum cost for this work is: $49,500.00

Justification: The change is at the request of the Contracting Agency.

Working Days: There are no changes to the Substantial and Physical Completion Contract Times.

CHANGE TO CONTRACT PRICE

Original Contract Amount (without tax): $621,356.25
Current Contract Amount, as adjusted by previous change orders: $768,183.06
The Contract Amount due to this Change Order will be increased by: $49,500.00
The new Contract Amount (without tax) due to this Change Order will be: $817,683.06

CHANGE TO CONTRACT TIME

The Substantial Completion Contract Time will be increased by 0 working days, for a total of 124 working days.

The Physical Completion Contract Time will be increased by 0 working days, for a total of 184 working days.

This document will become a supplement to the Contract and all provisions in the Contract will apply hereto. The Contractor acknowledges and agrees that by executing this change order he foregoes all rights and privileges of acquiring any additional compensation for any known or unknown claims of any type or nature, to include but not be limited to, any additional work, delays, extended office overhead, design omissions, changed site conditions, or any oral directions as of the date of the execution of this change order.

GRAY & OSBORNE, INC. (RECOMMENDED)	[signature]	Date	5/25/21
REED TRUCKING & EXCAVATING, INC. (ACCEPTED)	[signature]	Date	5-25-2021
CITY OF EDGEWOOD (ACCEPTED)		Date	

City Of Edgewood
Council Agenda Summary Sheet

Subject: AB21-0565 – Resolution No. 21-0565, Annual TIP Update	**Agenda Item #:** 5.E **For Agenda of:** 6/8/2021 **Prepared by:** Jeremy Metzler

Attachments (list):
1. Resolution No. 21-0565 - 2022-2027 TIP
2. FINAL - 2022 TIP Budget Spreadsheet

Approval of Materials:	
Jeremy Metzler Rachel Pitzel 6/2/2021 Dave Gray 6/2/2021 Daryl Eidinger 6/3/2021	**Expenditure Required:** N/A **Amount Budgeted:** N/A **Timeline:** 06/08/2021 RCM

Summary Statement:
The City is required to put together a Transportation Improvement Plan (TIP), in accordance with RCW 35.77.010 and the Transportation Element of the City's adopted Comprehensive Plan. The TIP outlines the projects, their estimated costs, anticipated timelines for work, and the expected funding sources. These plans serve as the guiding documents for Staff to implement as resources are made available through City financial resources or other identified funding sources (i.e. TIB, WSDOT funding, other grants, loans, etc.).

The attached plan represents Staff's recommendation as it pertains to project priorities, funding sources and timelines for implementation, as required under GMA. Staff relies on the City Council to help guide this planning in order to help it align with the Council's desires and the management of the City's financial resources. Staff is bringing this year's update forward ahead of the July 1st deadline to coordinate with regional plan updates and grant funding opportunities.

Please note that traffic concurrency will not be met if the Level of Service deficiency at Meridian and 32nd St E is not addressed. Staff still recognizes a solution to the deficiency at 32nd St E may be improvements at another intersection or construction of a parallel road segment. This draft TIP update maintains last year's shift in focus from TIP Project No. 1 to TIP Project No. 2, the result of which will inform TIP Project No. 1 and any future costs. As such, and due to limited staffing resources, this plan anticipates completing TIP Project No. 2 in 2022.

The attached TIP is a non-draft version of what was presented at the 5/18/2020 study session and 5/25/2020 public hearing, where no public input was received.

Item History:
05/18/2021 SS

05/25/2021 RCM PH
06/01/2021 SS

Recommended Action:
MOTION to adopt AB21-0565 – Resolution No. 21-0565, Annual TIP Update

Fiscal Note/Consideration:
As the Transportation Improvement Plan (TIP) is a component of the annual budgeting process, the anticipated impacts to the City's budget and General Fund are outlined therein. TIPs are planning documents that express the Council's desires for future transportation improvements within the City. Local agency TIPs are also utilized by State and other planning agencies, for evaluating projects on a regional scale and consideration for outside funding resources. The TIP is not a final budget document; this is reserved for the actual budget that is adopted by the City Council towards the end of the City's fiscal year.

It is important to note that in order to maintain he projected level of TIF funding, the City must receive on average $1,193,500 per year for fiscal years 2021 through 2027. Total TIF receipts in 2020 were $680,307, exceeding the prior TIP's annual average need of $626,500.

RESOLUTION NO. 21-0565

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, RELATING TO STREETS AND TRANSPORTATION, ADOPTING THE 2022-2027 SIX-YEAR TRANSPORTATION IMPROVEMENT PLAN

WHEREAS, per RCW 35.77.010, the City is required to annually update its Six-Year Transportation Improvement Plan (TIP) before July 1st of each year and file the updated Transportation Improvement Plan with the Washington State Department of Transportation within thirty (30) days of adoption; and

WHEREAS, per RCW 35.77.010, the purpose of the requirement for annual updates is to assure that each city shall perpetually have advanced plans available, looking to the future for not less than six years as a guide in carrying out a coordinated transportation program; and

WHEREAS, it is also an eligibility requirement of many grant programs that the City update its Transportation Improvement Plan as required by RCW 35.77.010; and

WHEREAS, the transportation element of the City's Comprehensive Plan must also include and be consistent with the Six-Year Transportation Improvement Plan required by RCW 35.77.010; and

WHEREAS, the City's SEPA Responsible Official has determined that this procedural action is categorically exempt from SEPA threshold determination and EIS requirements pursuant to WAC 197-11-800(19); and

WHEREAS, per RCW 35.77.010, a public hearing was held on May 25th, 2021 on the proposed updates to the Transportation Improvement Plan;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. The City Council does hereby adopt the 2022-2027 Six-Year Transportation Improvement Plan (TIP), a copy of which is attached as Exhibit A and incorporated herein by reference.

Section 2. Effective Date. This resolution will take effect immediately upon passage by City Council.

ADOPTED THIS 8TH DAY OF JUNE, 2021

____
Daryl Eidinger, Mayor

ATTEST:

____

Rachel Pitzel, CMC
City Clerk

Exhibit A

2022-2027 Transportation Improvement Plan (TIP)

Transportation Improvement Program (TIP)

Years 2022-2027

TIP Project No.	Transportation Project	Estimated Annual Project Expenditures: Prior Years (Actual)	2021 Estimate	2022	2023	2024	2025	2026	2027	Future Years	Total Project Cost	Comments
1	Meridian/32nd & Meridian/36th Intersection improvements	$ 35,000	$ -	$ -	***TBD - Pending results of Project No. 2, below***					$ -	TBD	Coordinate intersection needs and alternatives with WSDOT, then construct improvements.
2	Meridian Ave E (SR-161) Preliminary Design	$ 71,500	$ -	$ 455,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 526,500	Completed access management study, reviewed parallel roads; need to review cross section and intersection treatment needs south of 24th. **(80% TIF Eligible)**
3	Emergency Road Repair *(Weather Related)*	N/A	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	N/A	$ 175,000	**Annual Program -** Road failures associated with severe weather events, wear and tear from freeze/thaw events and other causes.
4	Edgewood Drive Safety Improvements	$ 75,000	$ 335,000	$ -	$ 535,000	$ -	$ 4,500,000	$ 5,500,000	$ -	$ -	$ 10,945,000	**2021:** Intersection repair at bottom of hill. **(84% TIB)** **2023+:** Roadway widening, curb & gutter, stormwater system and pedestrian walkway. **(40% TIF Eligible)**
5	Chrisella Road East Safety Improvements	$ -	$ 200,000	$ 975,500	$ -	$ 450,000	$ -	$ -	$ 5,970,000	$ -	$ 7,595,500	**2021/2022:** Improved markings, signage, lighting, sight distance, possible traffic calming measures; **2024+:** Sidewalk, repair slopes south of 48th St E **(40% TIF Eligible)**
6	Citywide Road Preservation Program	N/A	$ 280,000	$ 290,000	$ 300,000	$ 310,000	$ 320,000	$ 330,000	$ 340,000	N/A	$ 2,170,000	**Annual program -** Full width rubberized chipseal and/or 2" HMA grind and overlay. Minor crack sealing and digout repairs are included.
7	Interurban Trail Phase III, Connection Feasibility Study	$ -	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 100,000	Develop approximately 1.05-mile corridor as a trail from 114th Avenue East to the City of Pacific.
8	Citywide Pedestrian Mobility and Safety Improvements *(Highest Priority)*	N/A	$ 1,075,000	$ 75,000	$ 75,000	$ 75,000	$ 75,000	$ 75,000	$ 75,000	N/A	$ 1,525,000	**Annual Program -** Walkways and/or trails with vegetated buffers for traffic safety, low level pedestrian lighting where appropriate, signs and pavement markings, as shown in the 2004 Pedestrian Study **(20% TIF Eligible)**
9	Citywide Traffic Safety Program	N/A	$ 75,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	N/A	$ 375,000	**Annual program -** Neighborhood Traffic Calming Projects, Safety Projects and reconstruction of ADA deficiencies.
10	Citywide Road Maintenance Program (Traffic)	N/A	$ 75,000	$ 75,000	$ 75,000	$ 75,000	$ 75,000	$ 75,000	$ 75,000	N/A	$ 525,000	**Annual program -** Repair and maintenance of City transportation infrastructure, including traffic operations, signing and markings
11	Meridian Parallel Road Network Construction - Various Segments	$ 275,000	$ 1,100,000	$ 1,100,000	$ 1,100,000	$ 1,100,000	$ -	$ -	$ -	$ -	$ 4,675,000	Construct high-priority parallel road segments, closing gaps and fixing access deficiencies. **(100% TIF Eligible)**
12	Meridian Ave E / Emerald Street Signal Improvements **(TIF NP-3)**	$ 32,150	$ 500,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 532,150	Coordinate signal mast arm and detection design & constructon with WSDOT. **(100% TIF Eligible)**
13	36th Street E Walkway Extension Feas./Des./Build **(TIF S-2/N-9)**	$ -	$ -	$ 50,000	$ 450,000	$ 420,000	$ -	$ -	$ -	$ -	$ 920,000	Design and construct extension of existing walkway to new park property. **(20% TIF Eligible)**
	Annual Totals	**$ 488,650**	**$ 3,665,000**	**$ 3,195,500**	**$ 2,610,000**	**$ 2,505,000**	**$ 5,045,000**	**$ 6,055,000**	**$ 6,535,000**	**$ -**	**$ 30,064,150**	
				Proposed 6-Year Program Total:					**$ 25,945,500**			
	TIB Funding:		$ 1,030,000	$ -	$ 360,000	$ 336,000	$ -	$ -	$ -		$ 1,726,000	**2021:** 24th/Meridian Sidewalks; Edgewood/Sumner Hts Dr
	STP/CMAQ Funding (PSRC/PCRC):		$ -	$ -	$ -	$ -	$ 2,700,000	$ 3,300,000	$ 3,582,000		$ 9,582,000	**Request for 2025/2026 in 2022, 2027/2028 in 2024**
	WSDOT Funding:		$ 180,000	$ 995,500	$ -	$ -	$ -	$ -	$ -		$ 1,175,500	*Chrisella HSIP Grant awarded December 2020*
	Public Works Trust Fund Loan:		$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -	
	Total Unidentified Grant Funds:		$ -	$ -	$ -	$ -	$ -	$ 90,000	$ 100,000		$ 190,000	
	Total Anticipated Grant Funding:		**$ 1,210,000**	**$ 995,500**	**$ 360,000**	**$ 336,000**	**$ 2,700,000**	**$ 3,390,000**	**$ 3,682,000**		**$ 12,673,500**	
	Total City Funds Needed:		**$ 2,455,000**	**$ 2,200,000**	**$ 2,250,000**	**$ 2,169,000**	**$ 2,345,000**	**$ 2,665,000**	**$ 2,853,000**		**$ 16,937,000**	
	Traffic Impact Fees		$ 1,969,000	$ 1,489,000	$ 1,419,000	$ 1,379,000	$ 1,815,000	$ 2,215,000	$ 2,403,000		$ 12,689,000	
	REET Funds		$ 461,000	$ 461,000	$ 581,000	$ 540,000	$ 280,000	$ 200,000	$ 200,000		$ 2,723,000	
	Surface Water Fund		$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -	
	General Fund		$ 25,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000		$ 1,525,000	

Prepared by: Jeremy Metzler, P.E.

Date Prepared: 6/2/2021

City Of Edgewood
Council Agenda Summary Sheet

Subject: AB21-0566 – Resolution No. 21-0566, General Sewer Plan Update Contract Amendment	**Agenda Item #:** 5.F **For Agenda of:** 6/8/2021 **Prepared by:** Jeremy Metzler

Attachments (list):
1. RES - GO GSP Update Second Amendment to PSA
2. SIGNED SECOND AMENDMENT G&O GSP Update
3. Amendment 2 Standard Exhibit B

Approval of Materials:	
Jeremy Metzler Rachel Pitzel 6/3/2021 Dave Gray 6/3/2021 Daryl Eidinger 6/3/2021	**Expenditure Required:** $194,300 **Amount Budgeted:** $182,170 **Timeline:** 06/08/2021 RCM

Summary Statement:
The currently adopted General Sewer Plan (GSP) was developed by Parametrix, Inc. in 2004, then approved by the Department of Ecology and adopted by the City of Edgewood in June 2007. An amendment to the City of Fife's Sewer Plan was completed in 2014 and adopted by Fife in 2016, allowing sewer connections in the Non-Core Phase 1 West area. Edgewood's adopted plan currently prohibits sewer extensions and connections outside of the Phase One service area until 2027 or later, but staff and Council recognize the potential need to provide sanitary sewer service to existing residents with at-risk or failing septic systems in a more timely fashion. For these reasons, Council authorized a contract with Gray & Osborne, Inc. (G&O) to update the GSP in August 2019 with Resolution 19-0470.

Since the Agreement was originally executed, the City and G&O agreed to a First Amendment which was executed by Resolution 20-0528 on October 13, 2020. The City and G&O are now considering some more additional work not included in the original scope, warranting additional compensation in an amount not to exceed $12,130:

- Develop an asset management spreadsheet including estimated useful life, remaining useful life and replacement cost estimates for the existing sewer infrastructure.
- Update the estimates of existing ERUs, growth and wastewater flow and waste load based on information regarding new development provided by the City in May 2021.

Finally, to allow time for completion of the plan (including financial analysis) and presentation to Council, review by Ecology, and agreement(s) with the selected treatment provider(s), we have mutually agreed to extend the contract term from July 1, 2021 to July 1, 2022. The aforementioned actions require amendments to the original agreement, as detailed in the attached resolution and amendment.

Item History:
06/01/2021 SS

Recommended Action:
MOTION to adopt AB21-0566 – Resolution No. 21-0566, General Sewer Plan Update Contract Amendment

Fiscal Note/Consideration:
This amendment represents a $12,130 increase in the total contract amount. Staff anticipates REET revenues and the existing sanitary sewer utility fund balance will accommodate this difference.

RESOLUTION NO. 21-0566

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, PIERCE COUNTY, WASHINGTON, AUTHORIZING THE MAYOR TO ENTER INTO A SECOND AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH GRAY & OSBORNE TO UPDATE THE CITY'S GENERAL SEWER PLAN

WHEREAS, by passing Resolution 19-0470 on August 13, 2019, the City Council authorized execution of a Professional Services Agreement ("Agreement") with Gray & Osborne, Inc. ("G&O") to update the City's General Sewer Plan; and

WHEREAS, since the Agreement and First Amendment were executed, the City and Consultant have mutually agreed to further additional work not included in the original scope of the Agreement; and

WHEREAS, the additional work warrants an extension of the Agreement's term from July 1, 2021 to July 1, 2022; and

WHEREAS, the additional work warrants additional compensation be paid to G&O in an amount not to exceed $12,130;

WHEREAS, the aforementioned actions require amendments to the Agreement's term, scope of work, and compensation, which both parties desire;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The Mayor is hereby authorized to enter into the Second Amendment to Professional Services Agreement, attached hereto, between the City of Edgewood and G&O, in a substantial form as attached to this resolution and incorporated herein as Exhibit A.

ADOPTED THIS 8TH DAY OF JUNE, 2021.

____
Daryl Eidinger, Mayor

ATTEST:

____
Rachel Pitzel, CMC
City Clerk

Exhibit A

Second Amendment to the Professional Services Agreement between the City of Edgewood and Gray And Osborne, Inc for the 2019 General Sewer Plan Update

**SECOND AMENDMENT TO
PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE CITY OF EDGEWOOD
AND GRAY AND OSBORNE, INC FOR THE
2019 GENERAL SEWER PLAN UPDATE**

Section I. Date and Parties.

This document ("Second Amendment"), is dated the 8th day of June, 2021, and is entered into by and between the CITY OF EDGEWOOD, a Washington municipal corporation ("City") and Gray & Osborne, Inc. ("Consultant"). This Second Amendment modifies the Professional Services Agreement dated August 13, 2019, and the First Amendment dated October 13, 2020, both by and between the City and Consultant (the "Agreement").

Section II. General Recitals.

A. The City and Consultant entered into the Agreement for the purposes of allowing the Consultant to perform engineering and planning services described therein.

B. Since the Agreement and First Amendment were executed, the City and Consultant have mutually agreed to further additional work not included in the original scope of the Agreement, requiring additional time and compensation.

C. The parties have now agreed to further amend the Agreement as set forth in this Second Amendment.

Section III. Amendments to the Agreement.

A. Section 3. Terms. Section 3 of the amended Agreement is hereby amended to read as follows:

> This Agreement shall commence on August 14, 2019, ("Commencement Date") and shall terminate on July 1, ~~2021~~ 2022, unless extended or terminated in writing as provided herein.

B. Section 4. Compensation. Section 4 of the original Agreement is hereby amended by modifying the second paragraph to read as follows:

> TIME AND MATERIALS NOT TO EXCEED. Compensation for these services shall not exceed ~~$182,170.00~~ $194,300.00, including all applicable tax, without written authorization and will be based on billing rates and reimbursable expenses attached hereto as Exhibit B.

MBJ

City **Consultant**

C. Exhibit A. Scope of Work. Exhibit A of the original agreement shall be appended to add the following language:

- Develop an asset management spreadsheet including estimated useful life, remaining useful life and replacement cost estimates for the existing sewer infrastructure.

- Update the estimates of existing ERUs, growth and wastewater flow and waste load based on information regarding new development provided by the City in May 2021.

Section IV. Other Terms Unchanged. All other terms of the Agreement remain unchanged and enforceable. The Second Amendment is intended to modify the terms and conditions of the original Agreement only insofar as such modifications are set forth in this Amendment; all other provisions shall remain unchanged and in full effect. In the case of any conflict between the terms of the Agreement, First Amendment, and Second Amendment, the provisions of this Second Amendment shall control.

DATED: This 8th day of June, 2021.

CITY OF EDGEWOOD

By: ______________________

Its: Mayor, Daryl Eidinger

Date: ______________________

ATTEST:

____

City Clerk, Rachel Pitzel

APPROVED AS TO FORM:

____

for City Attorney, Ann Marie Soto

CONSULTANT

By: ______________________

Printed Name: Michael B. Johnson, P.E.

Its: President

Date: June 3, 2021

_______ City MBJ Consultant

EXHIBIT "B"

ENGINEERING SERVICES
SCOPE AND ESTIMATED COST

City of Edgewood
General Sewer Plan Update

Tasks	Principal Hours	Project Manager Hours	Project Engineer Hours	Electrical Engineer Hours
1 Infrastructure Replacement Cost	0	4	40	16
2 Update ERU Information	0	4	24	0
Hour Estimate:	0	8	64	16
Fully Burdened Billing Rate Range:*	$138 to $205	$125 to $213	$119 to $155	$120 to $190
Estimated Fully Burdened Billing Rate:*	$170	$174	$130	$150
Fully Burdened Labor Cost:	$0	$1,392	$8,320	$2,400

Total Fully Burdened Labor Cost:	$12,112
Direct Non-Salary Cost:	
Mileage & Expenses (Mileage @ current IRS rate)	$ -
Printing	$ -
TOTAL ESTIMATED COST:	**$ 12,112**

*

Actual labor cost will be based on each employee's actual rate. Estimated rates are for determining total estimated cost only. Fully burdened billing rates include direct salary cost, overhead, and profit.

City Of Edgewood
Council Agenda Summary Sheet

Subject: AB21-0607 – Ordinance No. 21-0607, authorizing the mayor to accept certain routine real property conveyances on behalf of the city	Agenda Item #: 6.A
	For Agenda of: 6/8/2021
	Prepared by: Jeremy Metzler

Attachments (list):
1. Ordinance 21-0607 - Routine Property Donations

Approval of Materials:		Expenditure Required: N/A
Jeremy Metzler		
Rachel Pitzel	6/3/2021	Amount Budgeted: N/A
Dave Gray	6/3/2021	
Daryl Eidinger	6/3/2021	Timeline: 06/08/2021 RCM

Summary Statement:
The Edgewood City Council is vested with powers over the acquisition, ownership, improvement, maintenance, and protection of public ways and real property of all kinds under the Washington State constitution and RCW 35A.11.020. That being said, the City frequently requires or must obtain the conveyance of easements and/or dedications of land related to commercial, residential, and mixed-use development, capital projects, and other City projects, usually for surface water or sanitary sewer utility purposes. These conveyances are typically reviewed and vetted by City staff and/or their service providers for accuracy and acceptance, and the process to bring these to Council for authorization adds multiple weeks to the timeline. Following a brief discussion at the Council's May 18, 2021 study session and further discussion at the June 1, 2021 study session, staff offers the attached ordinance for Council's review and consideration.

Item History:
06/01/2021 SS

Recommended Action:
MOTION to adopt AB21-0607 – Ordinance No. 21-0607, authorizing the mayor to accept certain routine real property conveyances on behalf of the city

Fiscal Note/Consideration:
N/A

ORDINANCE NO. 21-0607

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, PIERCE COUNTY, WASHINGTON, ADOPTING NEW EMC SECTION 2.10.060, AUTHORIZING THE MAYOR TO ACCEPT CERTAIN ROUTINE REAL PROPERTY CONVEYANCES ON BEHALF OF THE CITY; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City Council of the City of Edgewood is vested with powers over the acquisition, ownership, improvement, maintenance, and protection of public ways and real property of all kinds under the Washington constitution and RCW 35A.11.020; and

WHEREAS, the City frequently requires or must obtain the conveyance of easements and dedications of land related to commercial, residential, and mixed-use development, capital projects, and other City projects; and

WHEREAS, the City Council finds that it is inefficient for the Council to individually consider such routine easements and dedications, and that City Staff is more familiar with the ongoing negotiation of such projects; and

WHEREAS, the City Council has determined that the Mayor should be authorized to accept certain routine conveyances of real property to the City on behalf of the City in order to promote administrative efficiency;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. New EMC Section 2.10.060, Routine Property Conveyances, Adopted. The City Council hereby adopts a new section 2.10.060 of the Edgewood Municipal Code, Routine Property Conveyances, in the form stated below:

EMC 2.10.060 Routine Property Conveyances.

The Mayor is authorized to accept, on behalf of the City of Edgewood, conveyances to the City of utility easements, recreation/open space easements, conservation easements (including, but not limited to, native growth protection easements), trail and non-motorized easements, construction easements, ingress and egress easements for access and for maintenance of streams and stormwater management and other facilities, rights-of-way dedications, and other property rights transfers of a similar character and nature.

Section 2. Severability. If any section, sentence, clause, or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 3. Effective Date. A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication. The full text of this Ordinance shall be mailed without charge, upon request.

PASSED BY THE CITY COUNCIL ON THE 8TH DAY OF JUNE, 2021

Mayor Daryl Eidinger

ATTEST/AUTHENTICATED:

Rachel Pitzel, CMC
City Clerk

APPROVED AS TO FORM:

for City Attorney, Ann Marie J. Soto

Date of Publication: June 10, 2021
Effective Date: June 15, 2021