



**CITY OF EDGEWOOD
COUNCIL STUDY SESSION AGENDA**

Tuesday, May 4, 2021 – 7:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA

1. CALL TO ORDER

Roll Call, Pledge of Allegiance

2. COUNCIL BUSINESS

A. Discussion - Equity, Diversity and Inclusion (Trainings, Planning, etc.)

B. Discussion – Edgewood Experience

C. Discussion – GSP Sewer Service Area Map Update

3. OTHER COUNCIL ITEMS

4. ADJOURN

Study Sessions are meetings for Council to review upcoming and pertinent business of the City, no action is taken by the City Council. Study Sessions are open to the public, but public input is reserved for the regular Council meetings

This meeting is accessible to persons with disabilities. For individuals who may require special accommodations, please contact City Hall at (253) 952.3299, 24 hours in advance.



City Of Edgewood Council Agenda Summary Sheet

Subject: Discussion - Equity, Diversity and Inclusion (Trainings, Planning, etc.)	Agenda Item #: 2.A
	For Agenda of: 5/4/2021
	Prepared by: Daryl Eiding
Attachments (list):	
Approval of Materials: Daryl Eiding Rachel Pitzel 4/29/2021 Dave Gray 4/29/2021 Daryl Eiding 4/29/2021	Expenditure Required: Amount Budgeted: Timeline: Topic to be added to all future Study Sessions (see item history below)

Summary Statement:

City Council is committed to creating a stronger and more inclusive community and believe that equity, diversity and inclusion is essential for our present and our future.

Item History:

Council has asked that this topic be a discussion item at all future study sessions for the foreseeable future. Council has discussed Equity, Diversity and Inclusion trainings and planning at the following meetings:

09/01/2020 Study Session
 09/15/2020 Study Session
 09/29/2020 Study Session
 10/06/2020 Study Session
 10/20/2020 Study Session
 11/03/2020 Study Session
 11/24/2020 Study Session
 12/05/2020 Part I - National League of Cities - REAL Action: Advancing Racial Equity in Edgewood
 12/12/2020 Part II - National League of Cities - REAL Action: Advancing Racial Equity in Edgewood
 01/05/2021 Study Session
 01/19/2021 Study Session
 02/08/2021 Council Subcommittee Meeting
 02/16/2021 Study Session
 03/08/2021 Council Subcommittee Meeting
 03/16/2021 Study Session
 03/30/2021 Study Session
 04/06/2021 Study Session
 04/12/2021 Council Subcommittee Meeting
 04/20/2021 Study Session

Recommended Action:

N/A

Fiscal Note/Consideration:

N/A



City Of Edgewood Council Agenda Summary Sheet

Subject: Discussion – Edgewood Experience	Agenda Item #: 2.B
	For Agenda of: 5/4/2021
	Prepared by: Darren Groth, Evan Hietpas
Attachments (list): 1. Attachment 1_ Edgewood Experience Program Outline	
Approval of Materials: Darren Groth, Evan Hietpas Rachel Pitzel 4/29/2021 Dave Gray 4/29/2021 Daryl Eidinger 4/29/2021	Expenditure Required: \$8,100 Amount Budgeted: \$5,400 Timeline: 05/04/21: Study Session

Summary Statement:

Government's role in society is to protect, provide, and promote. Protect the rights of its citizens; provide goods and services that citizens cannot provide individually; and promote the general welfare of all. Variations of these words can be found in the preamble to the constitution, the Declaration of Independence, and various other documents throughout time and space that were used to create a government of, for, and by the people. As government employees, we have an obligation to honor these words in the work that we do as public servants.

The citizens we serve trust us to protect, provide, and promote for them. To do that, each member of staff has spent time learning, studying, training, and working to hone their respective craft. We are experts at our jobs. We take pride in a job well done. We also recognize we have the opportunity to be a part of something bigger than ourselves. Servant leadership is about giving back. We created a program called the "Edgewood Experience" to do just that—give back. In addition, the Edgewood Experience will allow staff members to share their job knowledge, experience working in government, and the awesome culture of our organization with the next generation of potential government workers.

The "Edgewood Experience" is an educational program for local high school students. This program was developed to achieve several desired outcomes:

1. Provide a means for employees to give back to their community;
2. Provide an understanding of the multiple responsibilities that local government serves in society;
3. Provide important professional skills and job training;
4. Promote possible career opportunities in local government;
5. Promote historically underserved students; and
6. Protect the choice of students who want to become active citizens in their communities.

Five local schools, i.e., Chief Leschi, Fife, Puyallup, Sumner, and Walker High Schools, partnered with the City to launch this program. Each school will nominate one (1) student to participate in the program, based on the

selection criteria. City Council's recent efforts to promote equity, diversity, and inclusion formed the foundation for the selection criteria and advisors from each school provided additional selection input. The goal is to ensure we find five participants who have not been exposed to government work or had the opportunity for summer employment. In addition, we are seeking students who will not only succeed in the program for them, but they will contribute as partners in this program to help us run, improve, and grow the Edgewood Experience for years to come.

Associate Planner Evan Hietpas will serve as the staff liaison throughout the entire program. Mayor Eidinger, Assistant City Administrator Dave Gray, CED Director Darren Groth, and City Clerk/HR Director Rachel Pitzel will also provide their collective oversight of the program. Due to COVID-19, the 2021 Edgewood Experience is being planned as a virtual program on Zoom. If WA State public health restrictions change before or during the program, modifications can be made, as desired. The City is also committed to making any necessary accommodations, e.g., laptops, transportation, rescheduling of events, learning refreshers, etc., for each student to succeed in this program.

Item History:

N/A

Recommended Action:

Presentation Only

Fiscal Note/Consideration:

The initial, budgeted costs assumed 3 students. Each student will be paid \$15 per hour and the program was originally designed for 120 hours total at 12 hours per week for 10 weeks, which totaled \$1,800 per student (x3 students = \$5,400).

Based on the overwhelming support from the five schools and their input regarding the process to winnow the selection down to just three, the revised cost reflects an increase to 5 students. Each student will still be paid \$15 per hour, but the program has been cut to 108 hours total at 18 hours per week for just 6 weeks total, which calculates to \$1,620 per student (x5 students = \$8,100). The reduction in hours and program length was done at the suggestion of the educators from the schools and their knowledge of the how to most effectively teach to this cohort of students.

THE EDGEWOOD EXPERIENCE

Program Outline:

City staff and guest speakers will prepare program materials to engage with students on various topics. The students will be given an opportunity to learn about each City department, Board, Commission, and Council. Students will also work on important professional development activities. The program runs for six (6) weeks (July 12th – August 18th) at a total of 108 hours. Students will work six (6) hours per day on Monday, Tuesday, and Wednesday (18 hours per week). The weekly schedule is shown below.

- 1. Week 1 (July 12-14): On-Boarding, Career Development, General City Functions**
 - *On-board with HR, introduction of the program, team-building exercises*
 - *Introduction to resume creation, cover letters, and preparing for interviews*
 - *Overview of what cities do and who works for a city*
- 2. Week 2 (July 19-21): Policy Making, City Hall Operations, IT, and Facilities**
 - *The Political Process (intro to City Council, Boards, and Commissions)*
 - *Human Resources, City Clerk's Office, Finance, and the "Team Edge" culture*
 - *City's website, IT operations, and COVID-19 remote working experience*
- 3. Week 3 (July 26-28): Public Works, Engineering, and Building**
 - *Why is Public Works important (parks, roads, water, sewer)*
 - *What do City engineers do (storm water, city projects)*
 - *Introduction to Building department and why their role is important*
- 4. Week 4 (August 2-4): Building (cont.) and Planning**
 - *Continue learning about the Building department and about projects in Edgewood*
 - *What does a City Planner do? What issues do they work on? Why is it important?*
- 5. Week 5 (August 9-11) Development Review Process, Code Enforcement, and Police**
 - *How do departments work together to review new development projects?*
 - *What is Code Enforcement?*
 - *Introduction to Edgewood Police*
- 6. Week 6 (August 16-18) Police (cont.), Emergency Management, and Experience Reflection**
 - *FEMA Emergency Management (natural disasters, other emergencies)*
 - *Discuss national events with Police (Black Lives Matter, Stop Asian Hate, etc.)*
 - *Staff and students reflect and discuss experience, and write a magazine article*



**City Of Edgewood
Council Agenda Summary Sheet**

Subject: Discussion – GSP Sewer Service Area Map Update	Agenda Item #: 2.C
	For Agenda of: 5/4/2021
	Prepared by: Jeremy Metzler
Attachments (list): 1. GSP Figures ES-2 and ES-3 2. GSP Proposed Updates Map	
Approval of Materials: Jeremy Metzler Rachel Pitzel 4/29/2021 Dave Gray 4/29/2021 Daryl Eidinger 4/29/2021	Expenditure Required: N/A
	Amount Budgeted: N/A
	Timeline: 05/04/2021 SS 05/11/2021 RCM

Summary Statement:

Council authorized a contract with Gray & Osborne, Inc. (G&O) to update the City's General Sewer Plan (GSP) in August 2019 by Resolution 19-0470. Staff has been working with G&O since that date to collect data, analyze tributary basins, and evaluate the existing system's capacity. We have recently confirmed the existing system has ample capacity to serve all of the Phase 1 area as presently mapped (Figures ES-2 and ES-3 attached), as well as portions of Phase 2, and staff expects to have a draft of the updated GSP for review soon.

During the process of updating the GSP, staff also discovered several parcels adjacent to the Phase 1 service area have been rezoned since the service area map was originally generated, now being zoned either SF-5, C or MUR, and development of these parcels is significantly hindered by the present lack of sewer availability. Therefore, as ample capacity exists, staff proposes amending the Phase 1 service area map to include these parcels as depicted on the attached exhibit. If desired, staff can prepare an ordinance for Council's consideration at the next Regular Council Meeting.

Item History:

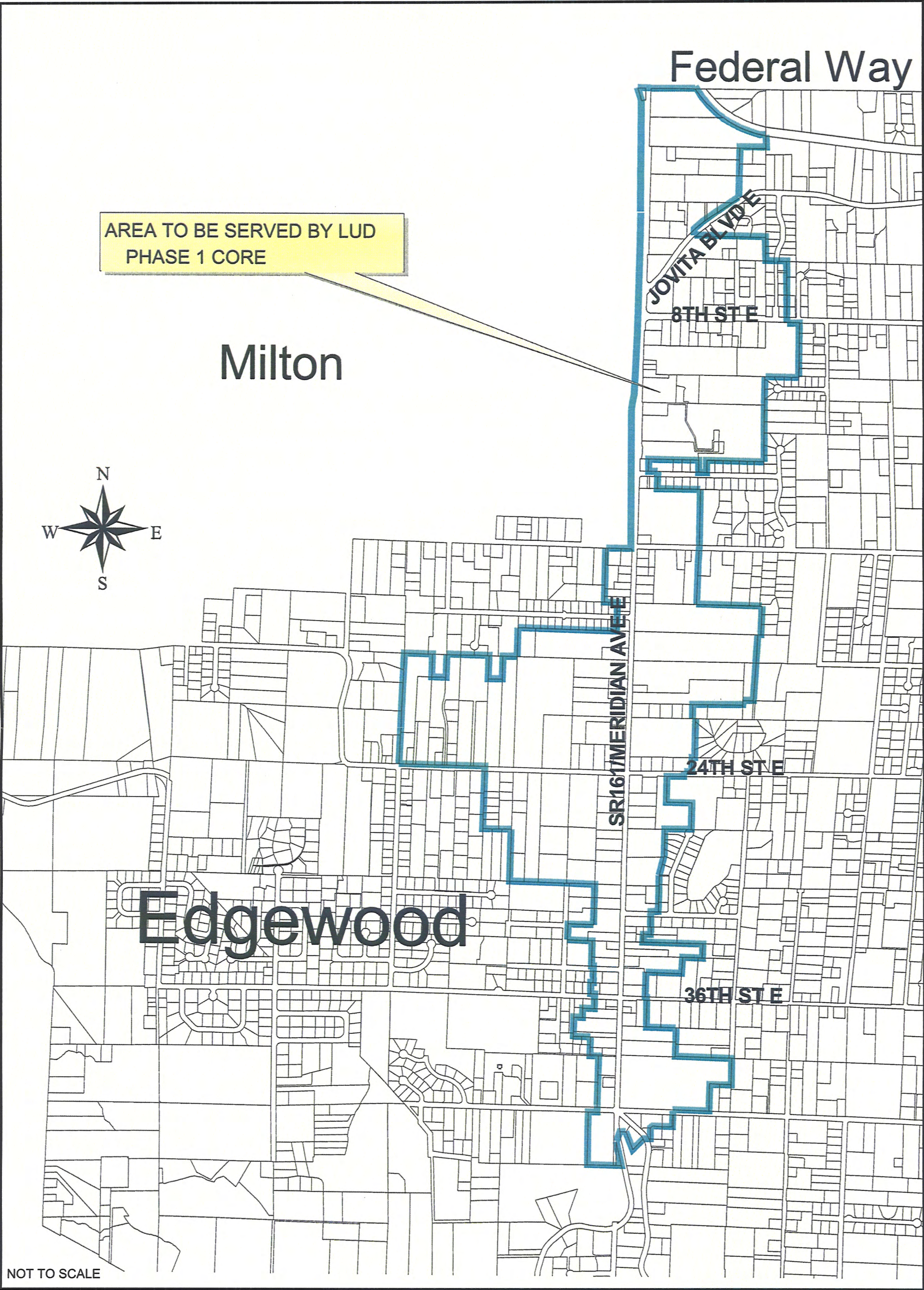
N/A

Recommended Action:

Hold a discussion and provide staff guidance regarding Discussion – GSP Sewer Service Area Map Update

Fiscal Note/Consideration:

N/A



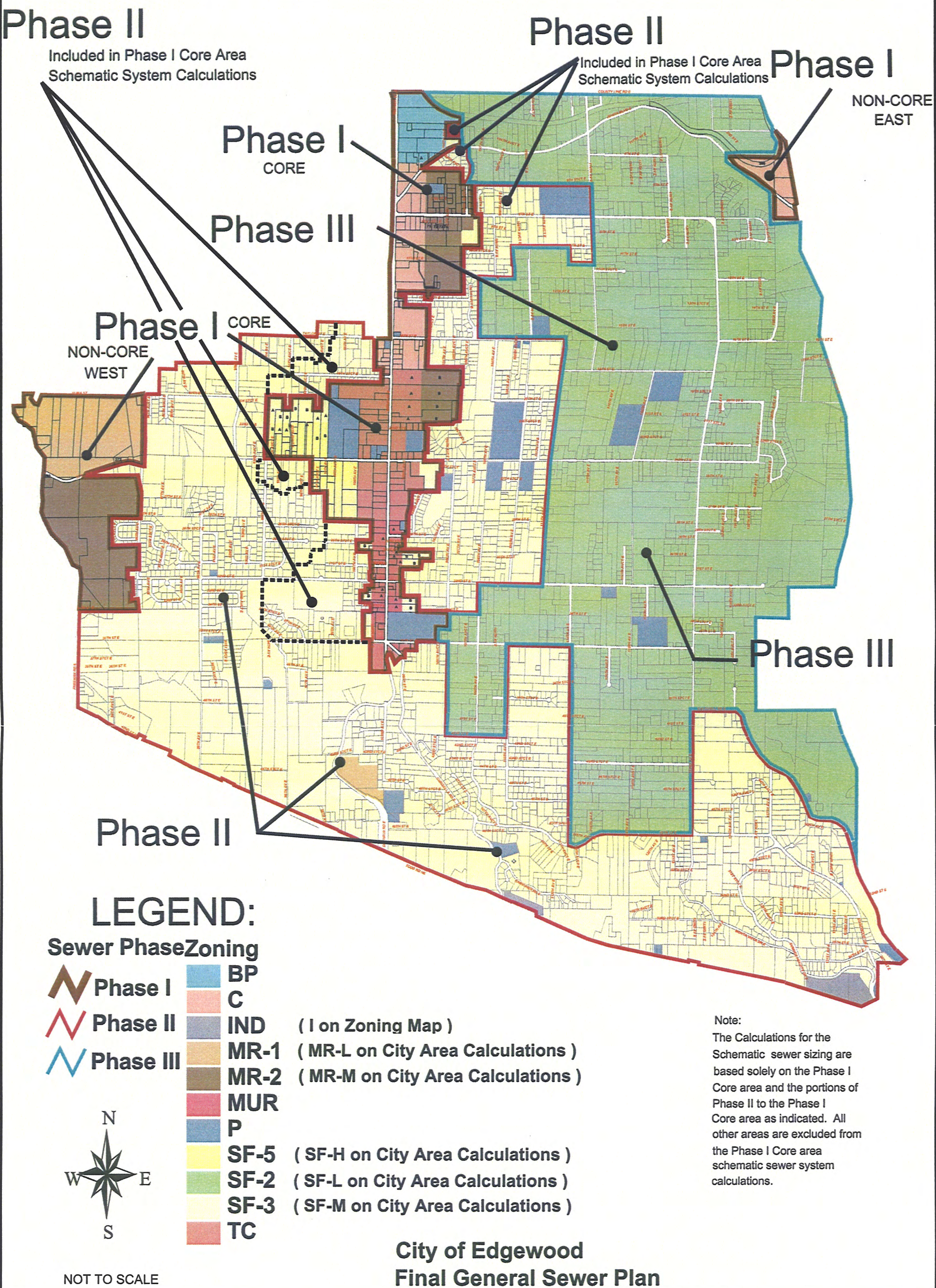


Figure ES-3
Sewer Planning Areas & Land Use Map



General Sewer Plan Proposed Phase Map Updates

Sewer Phase

- Phase 1
- Phase 2
- Phase 3

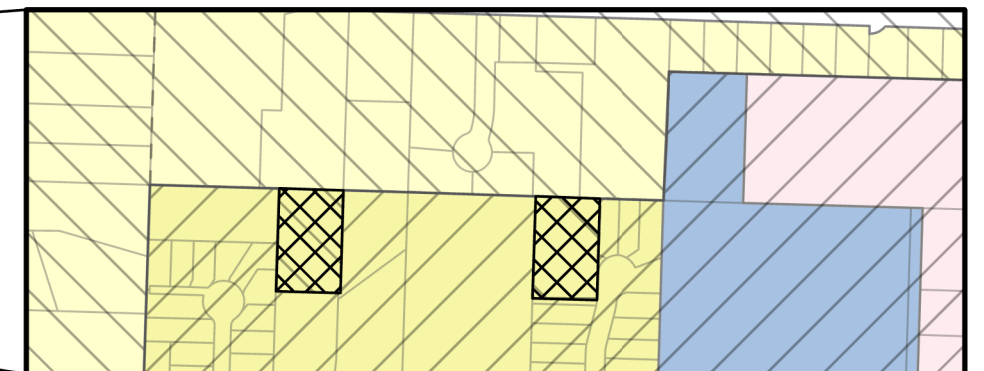
Current Zoning

- Single Family 2
- Single Family 3
- Single Family 5
- Commercial
- Mixed Residential 1
- Mixed Residential 2
- Mixed Use Residential
- Town Center
- Business Park
- Industrial
- Public

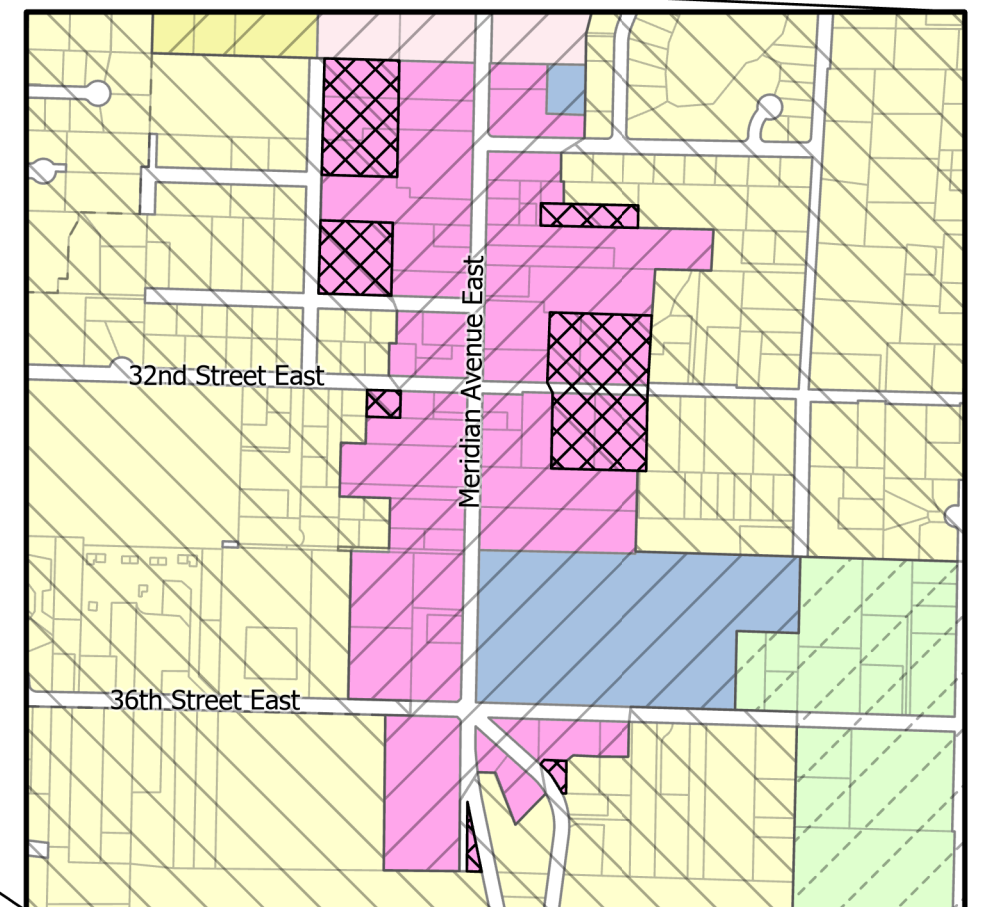


13th Street East

☒ New Areas to Include in Phase1



☒ New Areas to Include in Phase1



☒ New Areas to Include in Phase1