CITY OF EDGEWOOD
REGULAR COUNCIL MEETING AGENDA
Tuesday, February 11, 2020 – 7:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA

1. **CALL TO ORDER**
   Roll Call, Pledge of Allegiance
2. **PRESENTATION**
3. **AUDIENCE COMMENT**
4. **STATE OF THE CITY ADDRESS**
5. **CONSENT AGENDA:** *The consent agenda includes items that are routine in nature and are adopted by one motion. Should Council wish to discuss a consent agenda item, the item would be removed from the consent agenda and discussed under Council Business.*
   The following items are presented for Council approval:
   - **A.** Study Session Meeting Minutes of January 21, 2020
   - **B.** Regular Meeting Minutes of January 28, 2020
   - **C.** **AB20-005,** a motion approving February 2020 Budgeted Expenditures as follows: Deferred Compensation Program; Payroll Direct Deposit; Dept. of Retirement Systems; Dept. of Child Support; AWC Employee Benefit Trust; and IRS 941 ACHs in the amount of $171,126.75; and Vendor Check Numbers 24210 through 24230 with EFT and Direct Pay Payments in the amount of $70,332.27. Total distributions submitted for review & authorization in the amount of $241,459.02.
   - **D.** **AB20-0492,** adopting Resolution No. 20-0492, authorizing the Mayor to declare miscellaneous obsolete computer equipment, electronics, and automobiles as surplus and administer the donation or sale of the items
6. **COUNCIL BUSINESS**
   - **A.** **AB20-006,** Applicant Introductions and Recommendation to the Economic Development Advisory Board
7. **COUNCIL COMMENTS**
8. **ADJOURN**

This meeting is accessible to persons with disabilities. For individuals who may require special accommodations, please contact City Hall at (253) 952.3299, 24 hours in advance.

1 CALL TO ORDER

Mayor Eidinger called the meeting to order at 7pm and Councilemember Wise led the attendees in the Pledge of Allegiance.

Present: Mayor Daryl Eidinger, Councilmember Rosanne Tomyn, Councilmember Colleen Wise, Councilmember Ryan Day, Councilmember Nate Lowry, Deputy Mayor Mark Creley, Councilmember Tyron Christopherson
Excused: Councilmember John West
Staff Present: Assistant City Administrator Dave Gray, City Clerk Rachel Pitzel, Community & Economic Development Director Darren Groth, Public Works Director Jeremy Metzler, IT Director Matthew Ray, Police Chief Micah Lundborg.

2 ALL STAFF MEET AND GREET

Mayor Eidinger welcomed staff members present in the audience. Council spoke briefly about themselves, each director then introduced their staff, followed by each staff member sharing a little about themselves.

3 COUNCIL BUSINESS

A. Presentation Only - CivicClerk

IT Director Matthew Ray reviewed with Council the new CivicClerk software, followed by a run through on how certain aspects work.

B. Discussion/Review - EDAB Recommendation

Mayor Eidinger asked to move this item up after the CivicClerk presentation. Andrew Weisenfeld Economic Development Advisory Board (EDAB) member presented the boards recommendation for the city to sponsor the Mountainview Community Center (MVCC) Kilometers for Kids event. Event Coordinator with MVCC Linda Trough explained the history of the event and their desire to hold it on June 6, 2020, at Edgemont Community Park. Discussion ensued about the challenges this may pose to the city, and other venue options available. Council recommended bringing this back to the next study session for further discussion.

C. Discussion - Development Review

Motion: Move to extend meeting passed 9:00pm, **Action:** Approve , **Moved by** Councilmember Tomyn, **Seconded by** Councilmember Wise. **Motion passed (6-0)**

Current Building Official Dean Mundy introduced newly hired Building Official James Tumelson and together they discussed the details of the Development Review.

D. Discussion/Review - Code Enforcement

Code Compliance Specialist John Fairbanks discussed the small changes to Chapter 7 Code Enforcement. Council asked that this item be placed under the consent agenda at an upcoming Regular Council Meeting.

E. Discussion - Litowitz Property

Public Works Director Jeremy Metzler discussed this item in detail asking for councils direction on the what they'd like the next steps to be. Council recommended staff move the item forward to the Consent Agenda next week.

F. Discussion - Trespass Code

Public Works Director Jeremy Metzler briefed Council on this agenda item, and then took questions on additions and corrections to the trespass notice form. Council then recommended staff bring this forward at an upcoming Regular Council Meeting under regular business.

G. Discussion/Review - Ramsaur SP Sewer Easements

Public Works Director Jeremy Metzler briefly discussed this agenda item.
Council asked that this item be placed under the consent agenda at an upcoming regular council meeting.

H. Discussion -Purchase Parcel from Pierce County

Public Works Director Jeremy Metzler discussed the Pierce County parcel purchase, and answered Council questions.
Council asked that this item be placed under the consent agenda at an upcoming regular council meeting.

I. Discussion - Request for Memorial Sign

Public Works Director Jeremy Metzler discussed the placement and direction of the sign, and answered Council questions. Council recommended moving this item forward on the consent agenda at an upcoming Regular Council Meeting.

J. Staff Procedures During City Facility Closure & Modified Hours of Operation

Assistant City Administrator Dave Gray reviewed with Council the changes made to this item and then answered questions.

Council recommended staff bring it forward to next Regular Council Meeting under the consent agenda.

4 OTHER COUNCIL ITEMS

Councilmember Lowry spoke.
Councilmember Day spoke.
Councilmember Christopherson spoke.
Councilmember Wise spoke.

5 ADJOURN

9:49pm

1 CALL TO ORDER

Mayor Eidinger called the meeting to order at and 7:00pm and Councilmember Tomyn led attendees in the Pledge of Allegiance.

Present: Daryl Eidinger, Councilmember John West, Councilmember Nate Lowry, Councilmember Colleen Wise, Councilmember Tyron Christopherson, Deputy Mayor Mark Creley, Councilmember Ryan Day, Councilmember Rosanne Tomyn
Staff Present: Assistant City Administrator Dave Gray, City Clerk Rachel Pitzel, Community & Economic Development Director Darren Groth, Public Works Director Jeremy Metzler, IT Director Matthew Ray, Police Chief Micah Lundborg

2 AUDIENCE COMMENT

Two citizens spoke.

3 MAYOR'S REPORT

Mayor Eidinger read his report, and then staff individually shared their updates.

4 CONSENT AGENDA

A Study Session Meeting Minutes of January 7, 2020

B Regular City Council Meeting Minutes of January 14, 2020

C **AB20-002,** a motion approving December 2019 and January 2020 Budgeted Expenditures as follows: Payroll Check #10610; Deferred Compensation Program; Payroll Direct Deposit; Dept. of Retirement Systems; Dept. of Child Support; Employment Security Department; Dept. of Labor and Industries, and IRS 941 ACHs in the amount of $156,872.19; and Vendor Check Numbers 24190 through 24209 with EFT and Direct Pay Payments in the amount of $101,012.12. Total distributions submitted for review & authorization in the amount of $257,884.31.

D **AB20-003,** approving the Staff Procedures During City Facility Closure & Modified Hours of Operation

E **AB20-0489,** adopting Resolution No. 20-0489,authorizing the Mayor to execute sanitary sewer easements for the Ramsaur Short Plat project located at 9505 24th Street E. in Edgewood

F **AB20-0490,** adopting Resolution No. 20-0490,authorizing the Mayor to execute documents required to purchase real property from Pierce County, being tax parcel number 042002-2004, located on both sides of Jovita Boulevard East at approximately the 12200 Block, in Edgewood

G **AB20-0491,** adopting Resolution No. 20-0491,authorizing the installation of a Memorial Sign on the Southeast corner at the intersection of Chrisella Road East and Karshner Road East, in Memory of Leif Lilleoren

Motion: As read, **Action**: Approve, M**oved by** Councilmember Wise, **Seconded by** Councilmember Creley. **Motion passed Unanimously.**

5 COUNCIL BUSINESS

A **AB20-004**, Applicant Introductions and Recommendation to the Economic Development Advisory Board

A Motion confirming the Mayoral appointment of Sandin Grasdalen to the Economic Development Advisory Board.
Motion: As Read, **Action**: Approve, **Moved by** Councilmember West, **Seconded by** Councilmember Tomyn. **Motion passed unanimously (7-0)**

B **AB20-0569,** adopting Ordinance No. 20-0569, Chapter 7 - Code Enforcement

Motion to adopt Ordinance No. 20-0569, Chapter 7- Code Enforcement
Motion: As Read, **Action**: Approve, **Moved by** Councilmember Christopherson, **Seconded by** Councilmember Wise. **Motion passed unanimously (7-0)**

C **AB20-0570,** adopting Ordinance No. 20-0570, adopting a new Chapter 12.20 of the Edgewood Municipal Code entitled "Trespass Warnings on City Property"

Motion to adopt Ordinance No. 20-0570, adding a new Chapter 12.20 of the Edegewood Municipal Code entitled "Trespass Warnings on City Property"
Motion: As Read, **Action:** Approve, **Moved by** Councilmember Lowry, **Seconded by** Councilmember Tomyn. **Motion passed unanimously (7-0).**

D **AB20-0571,** adopting Ordinance No. 20-0571, affirming the acceptance of the donation of land, Pierce County tax parcel numbers 042002-0421 and 042002-4054, located Northwest of 16th Street East and West Valley Highway in Edgewood and authorizing the Mayor to execute such documents required to complete the Land Transfer to the City

Motion to adopt Ordinance 20-0571, affirming the acceptance of the donation of land, Pierce County tax parcel numbers 042002-0421 and 042002-4054, located Northwest of 16th Street East and West Valley Highway in Edgewood and authorizing the Mayor to execute such documents required to complete the Land Transfer to the City.
Motion: As Read, **Action:** Approve, **Moved by** Councilmember West, **Seconded by** Councilmember Wise. **Motion passed unanimously (7-0).**

6 COUNCIL COMMENTS

Mayor Eidinger spoke.
Councilmember Christopherson spoke.
Councilmember Tomyn spoke.
Deputy Mayor Creley spoke.
Councilember Day spoke.

7 ADJOURN

City Of Edgewood
Council Agenda Summary Sheet

Subject: **AB20-005,** a motion approving February 2020 Budgeted Expenditures as follows: Deferred Compensation Program; Payroll Direct Deposit; Dept. of Retirement Systems; Dept. of Child Support; AWC Employee Benefit Trust; and IRS 941 ACHs in the amount of $171,126.75; and Vendor Check Numbers 24210 through 24230 with EFT and Direct Pay Payments in the amount of $70,332.27. Total distributions submitted for review & authorization in the amount of $241,459.02.	**Agenda Item #:** **AB20-005** **For Agenda of:** **2/11/2020** **Prepared by: Stephanie Goff**
Attachments (list): 1. 021120 Voucher Directory 2. 021120 Claims Register	
Approval of Materials: Stephanie Goff Rachel Pitzel 2/6/2020 Dave Gray 2/6/2020 Daryl Eidinger 2/6/2020	**Expenditure Required:** $241,459.02 **Amount Budgeted:** N/A **Timeline:** N/A

Summary Statement:
Approving February 2020 Budgeted Expenditures as follows: Deferred Compensation Program; Payroll Direct Deposit; Dept. of Retirement Systems; Dept. of Child Support; AWC Employee Benefit Trust; and IRS 941 ACHs in the amount of $171,126.75; and Vendor Check Numbers 24210 through 24230 with EFT and Direct Pay Payments in the amount of $70,332.27. Total distributions submitted for review & authorization in the amount of $241,459.02.

Item History:
N/A

Recommended Action:
MOTION to adopt AB20-005, approving February 2020 Budgeted Expenditures as presented under the Consent Agenda.

Fiscal Note/Consideration:

Voucher Directory

Fiscal: : 2020 - February
Council Date: : 2020 - February - 1st Council Meeting

Vendor	Number	Reference	Account Number	Description	Amount
A & R Services dba Angela Rojo					
	24211			**2020 - February - 1st Council Meeting**	
		490			
			February Services		
			001-018-000-518-30-41-01	Professional Services	$835.00
				Monthly Janitorial Svs. for February	
		Total 490			**$835.00**
	Total 24211				**$835.00**
Total A & R Services dba Angela Rojo					**$835.00**
Amazon Capital Services					
	Direct Pay Payment 2/6/2020 9:39:53 AM - 1			**2020 - February - 1st Council Meeting**	
		113T-W9FK-YK1K			
			February Purchases		
			001-018-000-518-20-31-01	Office & Operational Supplies	$494.50
				Portable Power Station/Battery- Aquos Board	
			001-018-000-518-85-31-03	Computer Hardware	$174.74
				Wireless Access Point Kit- City Hall	
		Total 113T-W9FK-YK1K			**$669.24**
		1LT7-HJ3K-HQDP			
			January Purchases		
			001-018-000-518-85-31-03	Computer Hardware	$349.48
				(2) Wireless Access Point Kit- City Hall	
		Total 1LT7-HJ3K-HQDP			**$349.48**
		1XTH-99ML-HKWL			
			January Purchases		
			001-018-000-518-20-31-01	Office & Operational Supplies	$71.98
				Expansion Folders	
		Total 1XTH-99ML-HKWL			**$71.98**
	Total Direct Pay Payment 2/6/2020 9:39:53 AM - 1				**$1,090.70**
Total Amazon Capital Services					**$1,090.70**
Bob's Property Solutions, Inc.					
	24212			**2020 - February - 1st Council Meeting**	
		012720-BOB			
			January Services- Jovita Emergency Cleanup		
			101-000-000-542-70-48-04	Roadside- ROW Veg Maint Contractor	$2,403.51

Vendor	Number	Reference	Account Number	Description	Amount
				January Services- Jovita Emergency Cleanup	
		Total 012720-BOB			**$2,403.51**
		121719-BOB			
			December Services-114th Tree Removal		
			101-000-000-542-70-48-04	Roadside- ROW Veg Maint Contractor	$2,198.00
				December Services-114th Tree Removal	
		Total 121719-BOB			**$2,198.00**
	Total 24212				**$4,601.51**
Total Bob's Property Solutions, Inc.					**$4,601.51**
Century Link					
	EFT Payment 2/6/2020 9:39:36 AM - 1			**2020 - February - 1st Council Meeting**	
		253-927-2018 680B 1/25-2/25/2020			
			1/25-2/25/2020 Services		
			001-018-000-518-30-42-01	Telecommunications Charges	$128.04
				Elevator and Fire Alarm Line	
		Total 253-927-2018 680B 1/25-2/25/2020			**$128.04**
		253-952-3537 889B 1/22-2/22/2020			
			1/22-2/22/2020 Services		
			001-018-000-518-30-42-01	Telecommunications Charges	$129.03
				Fax Line	
		Total 253-952-3537 889B 1/22-2/22/2020			**$129.03**
	Total EFT Payment 2/6/2020 9:39:36 AM - 1				**$257.07**
Total Century Link					**$257.07**
Cintas Corporation					
	24213			**2020 - February - 1st Council Meeting**	
		0439116590			
			January Services		
			001-018-000-518-30-41-01	Professional Services	$345.50
				Uniforms	
		Total 0439116590			**$345.50**
		4039607448			
			January Services		
			001-018-000-518-30-41-01	Professional Services	$76.14
				Uniforms	
		Total 4039607448			**$76.14**
		4040172651			
			January Services		
			001-018-000-518-30-41-01	Professional Services	$76.14
				Uniforms	
		Total 4040172651			**$76.14**

Vendor	Number	Reference	Account Number	Description	Amount
		4040779831			
			January Services		
			001-018-000-518-30-41-01	Professional Services	$76.14
				Uniforms	
		Total 4040779831			**$76.14**
		4041375758			
			January Services		
			001-018-000-518-30-41-01	Professional Services	$78.45
				Uniforms	
		Total 4041375758			**$78.45**
	Total 24213				**$652.37**
Total Cintas Corporation					**$652.37**
City of Sumner					
	24214			**2020 - February - 1st Council Meeting**	
		255			
			January Metro Animal Services		
			001-019-000-554-30-41-01	Animal Control Services	$4,033.96
				Animal Control Svs. for January	
		Total 255			**$4,033.96**
	Total 24214				**$4,033.96**
Total City of Sumner					**$4,033.96**
Crystal Springs					
	EFT Payment 2/6/2020 9:39:36 AM - 2			**2020 - February - 1st Council Meeting**	
		15787820 012920			
			Acct# 698722615787820		
			001-018-000-518-20-31-01	Office & Operational Supplies	$139.90
				City Hall Water	
		Total 15787820 012920			**$139.90**
	Total EFT Payment 2/6/2020 9:39:36 AM - 2				**$139.90**
Total Crystal Springs					**$139.90**
Department of Revenue					
	EFT Payment 2/6/2020 9:39:36 AM - 3			**2020 - February - 1st Council Meeting**	
		123119-DOR			
			2019 Excise Tax		
			001-018-000-518-20-35-02	Office Furniture	$143.51
				System Source- Office Divider Walls	
			001-021-000-521-20-31-05	Supplies-Misc	$34.40
				Sawyer Products Inc.- Water Filter Bottles	
			001-076-000-576-80-31-01	Operational Supplies	$17.75
				Dog Waste Depot- Dog Waste Bags	
			001-076-000-576-80-35-05	Park Equipment	$51.78
				Kay Park Recreation- BBQ Grates	

Vendor	Number	Reference	Account Number	Description	Amount
			101-000-000-542-30-35-01	Roadway-Small Tools & Minor Equipment	$17.32
				Ultra Bright Lights- Ford F350 Flashers	
			401-000-000-535-10-41-51	State Taxes	$2,634.98
				Public Utility Tax- Sewer Collection Rev for 2019	
			501-000-000-594-18-65-02	Security, Communication Upgrades	$1,244.93
				Sharp Electronics Corp- Aquos Board	
		Total 123119-DOR			**$4,144.67**
	Total EFT Payment 2/6/2020 9:39:36 AM - 3				**$4,144.67**
Total Department of Revenue					**$4,144.67**
Dmitrii Contescu					
	24210			**2020 - February - 1st Council Meeting**	
		012820-DC			
			VIN #1FMCU9DHX4DUB88703		
			501-000-000-594-18-65-03	City Equipment	$8,500.00
				1FMCU9DHX4DUB88703: 2013 Ford Escape SEL	
		Total 012820-DC			**$8,500.00**
	Total 24210				**$8,500.00**
Total Dmitrii Contescu					**$8,500.00**
Drain-Pro					
	24215			**2020 - February - 1st Council Meeting**	
		64460			
			1/26-2/22/2020 Edgemont Park		
			001-076-000-576-80-45-03	Operating Rentals	$152.00
				Edgemont Park	
		Total 64460			**$152.00**
		64461			
			1/26-2/22/2020 Nelson Nature Park		
			001-076-000-576-80-45-03	Operating Rentals	$152.00
				Nelson Nature Park	
		Total 64461			**$152.00**
		64462			
			1/26-2/22/2020 Nelson Farm		
			001-076-000-576-80-45-03	Operating Rentals	$106.50
				Nelson Farm	
		Total 64462			**$106.50**
		64463			
			1/26-2/22/2020 Trailhead Park		
			001-076-000-576-80-45-03	Operating Rentals	$106.50
				Trailhead Park	
		Total 64463			**$106.50**
	Total 24215				**$517.00**
Total Drain-Pro					**$517.00**

Vendor	Number	Reference	Account Number	Description	Amount
ESI Security					
	24216			2020 - February - 1st Council Meeting	
		000686			
			January Purchases		
			001-076-000-576-80-31-01	Operational Supplies	$57.15
				Park Keys	
		Total 000686			$57.15
	Total 24216				$57.15
Total ESI Security					$57.15
FCS Group					
	24217			2020 - February - 1st Council Meeting	
		3074-22001057			
			Jan Services-Prj 3074		
			001-019-000-518-90-41-01	Gen'l Gov't-Professional Services	$217.50
				Utility Tax Review	
		Total 3074-22001057			$217.50
	Total 24217				$217.50
Total FCS Group					$217.50
Form Source, Inc.					
	24218			2020 - February - 1st Council Meeting	
		855966			
			January Purchases		
			001-018-000-518-20-31-01	Office & Operational Supplies	$196.02
				Business Cards- J.Privett, H.Bowers, J.Blaine, J.Tumelson	
			001-021-000-521-20-31-01	Office & Operational Supplies	$49.00
				Business Cards- S.Phillips	
		Total 855966			$245.02
	Total 24218				$245.02
Total Form Source, Inc.					$245.02
Julie Dyer					
	24219			2020 - February - 1st Council Meeting	
		1004-JD			
			1/15-2/2/20 Services		
			001-018-000-518-80-41-01	Contracted IT Services	$980.00
				IT Consulting Services- 1/15-2/20/20	
		Total 1004-JD			$980.00
	Total 24219				$980.00
Total Julie Dyer					$980.00

Vendor	Number	Reference	Account Number	Description	Amount
Lakehaven Utility District					
	24220			**2020 - February - 1st Council Meeting**	
		3575901 10/26-12/27/19			
			10/26-12/27/19 Services		
			001-018-000-518-30-47-04	Sewer Charges	$28.36
				22 114th Ave E	
		Total 3575901 10/26-12/27/19			**$28.36**
	Total 24220				**$28.36**
Total Lakehaven Utility District					**$28.36**
Les Schwab Tire Center					
	24221			**2020 - February - 1st Council Meeting**	
		42700238666			
			January Services		
			001-018-000-518-30-48-07	Maintenance & Repairs-Vehicles	$257.50
				2003 Chevy S10- 2 Tires	
		Total 42700238666			**$257.50**
	Total 24221				**$257.50**
Total Les Schwab Tire Center					**$257.50**
M5 Strategy					
	Direct Pay Payment 2/6/2020 9:39:53 AM - 2			**2020 - February - 1st Council Meeting**	
		0000254			
			December Services		
			001-058-000-558-70-41-02	Professional Services - Marketing Plan	$2,000.00
				December Marketing Services	
		Total 0000254			**$2,000.00**
		0000256			
			January Services		
			001-058-000-558-70-41-02	Professional Services - Marketing Plan	$2,000.00
				January Communication Services	
		Total 0000256			**$2,000.00**
		0000261			
			February Services		
			001-058-000-558-70-41-02	Professional Services - Marketing Plan	$2,000.00
				February Communication Services	
		Total 0000261			**$2,000.00**
	Total Direct Pay Payment 2/6/2020 9:39:53 AM - 2				**$6,000.00**
Total M5 Strategy					**$6,000.00**
McLendon Hardware-Blue Tarp Credit Services					
	EFT Payment 2/6/2020 9:39:36 AM - 4			**2020 - February - 1st Council Meeting**	
		G94647/3			
			December Purchases		
			001-076-000-576-80-31-01	Operational Supplies	$26.79
				Hitch Pin, Welding Stick, Ratchet Straps	

Vendor	Number	Reference	Account Number	Description	Amount
			101-000-000-542-30-31-01	Roadway-Operational Supplies	$53.56
				Hitch Pin, Welding Stick, Ratchet Straps	
			410-000-000-531-38-31-01	Operational Supplies	$53.56
				Hitch Pin, Welding Stick, Ratchet Straps	
		Total G94647/3			**$133.91**
		G95001/3			
			December Purchases		
			001-076-000-576-80-31-01	Operational Supplies	$6.55
				Work Gloves	
		Total G95001/3			**$6.55**
		G96284/3			
			January Purchases		
			001-076-000-576-80-31-01	Operational Supplies	$13.98
				Gloves, Gas Can, Pitchfork	
			101-000-000-542-30-31-01	Roadway-Operational Supplies	$27.97
				Gloves, Gas Can, Pitchfork	
			410-000-000-531-38-31-01	Operational Supplies	$27.97
				Gloves, Gas Can, Pitchfork	
		Total G96284/3			**$69.92**
		H04417/3			
			January Purchases		
			001-076-000-576-80-31-01	Operational Supplies	$24.69
				Weed Burner, Propane Tank	
			101-000-000-542-30-31-01	Roadway-Operational Supplies	$49.40
				Weed Burner, Propane Tank	
			410-000-000-531-38-31-01	Operational Supplies	$49.40
				Weed Burner, Propane Tank	
		Total H04417/3			**$123.49**
		H05837/3			
			January Purchases		
			001-076-000-576-80-31-01	Operational Supplies	$9.82
				Grease for Equipment	
			101-000-000-542-30-31-01	Roadway-Operational Supplies	$9.82
				Grease for Equipment	
			410-000-000-531-38-31-01	Operational Supplies	$9.82
				Grease for Equipment	
		Total H05837/3			**$29.46**
		H09774/3			
			January Purchases		
			001-076-000-576-80-31-01	Operational Supplies	$5.68
				Disposable Gloves	
			101-000-000-542-30-31-01	Roadway-Operational Supplies	$11.36
				Disposable Gloves	
			410-000-000-531-38-31-01	Operational Supplies	$11.36
				Disposable Gloves	
		Total H09774/3			**$28.40**

Vendor	Number	Reference	Account Number	Description	Amount
	Total EFT Payment 2/6/2020 9:39:36 AM - 4				**$391.73**
Total McLendon Hardware-Blue Tarp Credit Services					**$391.73**
Monarch Landscape Holdings					
	Direct Pay Payment 2/6/2020 9:39:53 AM - 3			**2020 - February - 1st Council Meeting**	
		CD50063981			
			February Services		
			101-000-000-542-70-48-04	Roadside- ROW Veg Maint Contractor	$1,129.77
				February Services	
		Total CD50063981			**$1,129.77**
	Total Direct Pay Payment 2/6/2020 9:39:53 AM - 3				**$1,129.77**
Total Monarch Landscape Holdings					**$1,129.77**
Office Depot					
	24222			**2020 - February - 1st Council Meeting**	
		428889959001			
			January Purchases		
			001-018-000-518-20-31-01	Office & Operational Supplies	$88.28
				Paper Towels, File Box	
		Total 428889959001			**$88.28**
		428892133001			
			January Purchases		
			001-018-000-518-20-31-01	Office & Operational Supplies	$5.04
				Waste Bin	
		Total 428892133001			**$5.04**
		430853643001			
			January Purchases		
			001-018-000-518-20-31-01	Office & Operational Supplies	$84.37
				1099 Tax Forms & Envelopes, Copy Paper	
		Total 430853643001			**$84.37**
	Total 24222				**$177.69**
Total Office Depot					**$177.69**
O'Reilly Auto Parts					
	EFT Payment 2/6/2020 9:39:36 AM - 5			**2020 - February - 1st Council Meeting**	
		3725-287856			
			January Purchases		
			001-018-000-518-30-32-02	Supplies/Parts - Vehicles & Equipment	$36.70
				Windshield Wipes, Motor Oil	
		Total 3725-287856			**$36.70**
		3725-288140			
			January Purchases		
			001-018-000-518-30-32-02	Supplies/Parts - Vehicles & Equipment	$45.31
				Cleaning Supplies, Wiper Blades for Snowplow	
		Total 3725-288140			**$45.31**

Vendor	Number	Reference	Account Number	Description	Amount
		3725-289019			
			January Purchases		
			001-018-000-518-30-32-02	Supplies/Parts - Vehicles & Equipment	$14.05
				Wiper Blades for Snowplow	
		Total 3725-289019			**$14.05**
		3725-290364			
			January Purchases		
			001-018-000-518-30-32-02	Supplies/Parts - Vehicles & Equipment	$30.01
				Windshield Washer Fluid, Light Bulbs- Sign Truck	
		Total 3725-290364			**$30.01**
		3725-290475			
			January Purchases		
			001-018-000-518-30-32-02	Supplies/Parts - Vehicles & Equipment	$51.42
				Tail Lights, Blinker Bulbs- Sign Truck	
		Total 3725-290475			**$51.42**
		3725-291031			
			January Purchases		
			001-018-000-518-30-32-02	Supplies/Parts - Vehicles & Equipment	$20.13
				Adapter- Sign Truck	
		Total 3725-291031			**$20.13**
		3725-291175			
			January Purchases/Return		
			001-018-000-518-30-32-02	Supplies/Parts - Vehicles & Equipment	($20.54)
				Return- Inv# 3725-291031, Adaptor for Sign Truck	
			001-018-000-518-30-32-02	Supplies/Parts - Vehicles & Equipment	$32.71
				Connector- Sign Truck	
		Total 3725-291175			**$12.17**
	Total EFT Payment 2/6/2020 9:39:36 AM - 5				**$209.79**
Total O'Reilly Auto Parts					**$209.79**
Pierce County Auditor's Office					
	24223			**2020 - February - 1st Council Meeting**	
		CI-282272			
			2019 Voter Maintenance		
			001-019-000-514-90-41-01	Voter Registration	$19,859.00
				2019 Voter Maintenance	
		Total CI-282272			**$19,859.00**
	Total 24223				**$19,859.00**
Total Pierce County Auditor's Office					**$19,859.00**
Pierce County Budget & Finance 2% Dist					
	24224			**2020 - February - 1st Council Meeting**	
		CI-283528			
			Q4 2019 Liquor/Excise Taxes		
			001-021-000-521-10-42-01	Intergov Chemical Dependency	$750.08

Vendor	Number	Reference	Account Number	Description	Amount
			Q4 2019 Liquor/Excise Taxes		
		Total CI-283528			**$750.08**
	Total 24224				**$750.08**
Total Pierce County Budget & Finance 2% Dist					**$750.08**
Puget Sound Energy					
	EFT Payment 2/6/2020 9:39:36 AM - 6		**2020 - February - 1st Council Meeting**		
		220021730704 December 2019/January 2020			
			December/January Statement		
			001-018-000-518-30-47-01	Electricity	$29.09
			December/January Statement		
		Total 220021730704 December 2019/January 2020			**$29.09**
	Total EFT Payment 2/6/2020 9:39:36 AM - 6				**$29.09**
Total Puget Sound Energy					**$29.09**
Puget Sound Finance Officers Association					
	24225		**2020 - February - 1st Council Meeting**		
		012920-PSFOA			
			2020 Membership Dues		
			001-019-000-514-20-49-01	Memberships & Subscriptions	$50.00
			2020 Membership Dues		
		Total 012920-PSFOA			**$50.00**
	Total 24225				**$50.00**
Total Puget Sound Finance Officers Association					**$50.00**
Refunds/Reimbursements Vendor					
	24226		**2020 - February - 1st Council Meeting**		
		012920-PSD		**Puyallup School District #3**	
			ROW Permit 19-020		
			001-058-000-558-50-41-01	Professional Service	$8,971.60
			Reimburse Puyallup School Dist.- ROW Permit 19-020		
		Total 012920-PSD			**$8,971.60**
	Total 24226				**$8,971.60**
Total Refunds/Reimbursements Vendor					**$8,971.60**

Vendor	Number	Reference	Account Number	Description	Amount
Shope Concrete Products					
	24227			**2020 - February - 1st Council Meeting**	
		9998603			
			January Purchases		
			410-000-000-531-38-31-01	Operational Supplies	$312.12
				Catch Basin, 20" x 24" Grate	
		Total 9998603			**$312.12**
		9998605			
			January Purchases		
			410-000-000-531-38-31-01	Operational Supplies	$115.40
				Type 1 24" Riser	
		Total 9998605			**$115.40**
	Total 24227				**$427.52**
Total Shope Concrete Products					**$427.52**
Sterling Automotive Service					
	24228			**2020 - February - 1st Council Meeting**	
		0029050			
			February Services		
			001-018-000-518-30-48-07	Maintenance & Repairs-Vehicles	$963.58
				2013 Ford Escape- Replace Front Axle, Oil Change	
		Total 0029050			**$963.58**
	Total 24228				**$963.58**
Total Sterling Automotive Service					**$963.58**
Transpo Group					
	24229			**2020 - February - 1st Council Meeting**	
		24234			
			Prj. 1.18149.00 24th & Meridian Sidewalk		
			350-000-000-595-61-63-01	Pedestrian Projects	$2,780.88
				Prj. 1.18149.00 24th & Meridian Sidewalk	
		Total 24234			**$2,780.88**
		24235			
			Prj. 1.18149.00 General Traffic Engineering		
			001-058-000-558-60-41-03	Prof. Services (Non-reimbursable)	$482.50
				Prj. 1.18149.00 General Traffic Engineering	
		Total 24235			**$482.50**
	Total 24229				**$3,263.38**
Total Transpo Group					**$3,263.38**
Verizon Wireless					
	EFT Payment 2/6/2020 9:39:36 AM - 7			**2020 - February - 1st Council Meeting**	
		9847004386			
			1/24-2/23/20 Services		
			001-018-000-518-20-35-01	Small Tools/Minor Equipment	$216.83
				iPhone- J.Tumelson, J.Blaine	

Vendor	Number	Reference	Account Number	Description	Amount
			001-018-000-518-30-42-01	Telecommunications Charges	$926.33
				1/24-2/23/20 Services	
		Total 9847004386			**$1,143.16**
	Total EFT Payment 2/6/2020 9:39:36 AM - 7				**$1,143.16**
Total Verizon Wireless					**$1,143.16**
Wa. Cities Insurance Authority					
	24230			**2020 - February - 1st Council Meeting**	
		14822			
			Notery Bond Renewal-107205885		
			001-058-000-558-50-49-01	Memberships	$40.00
				Notary Bond Renewal- J. Curbow	
		Total 14822			**$40.00**
	Total 24230				**$40.00**
Total Wa. Cities Insurance Authority					**$40.00**
Wells Fargo Vendor Fin Serv					
	EFT Payment 2/6/2020 9:39:36 AM - 8			**2020 - February - 1st Council Meeting**	
		5008861502			
			February Lease		
			001-018-000-518-30-45-06	Copier Lease	$368.17
				Kyocera Copier Lease	
		Total 5008861502			**$368.17**
	Total EFT Payment 2/6/2020 9:39:36 AM - 8				**$368.17**
Total Wells Fargo Vendor Fin Serv					**$368.17**
Grand Total		**Vendor Count**	**32**		**$70,332.27**

City of Edgewood 2020

February 11th 2020 Council Meeting Check & EFT Payment Distribution Review & Authorization

Number	Name	Print Date	Amount
US Bank	**PAYROLL ACCOUNT DISTRIBUTION**		
10610 Last Number Issued Previous Authorization			
AWC EFT 1/31/2020	AWC Employee Benefit Trust	1/31/2020	$43,236.83
DCP EFT 1/31/2020	Deferred Compensation Program	1/31/2020	$13,955.22
DCS EFT 1/31/2020	WA State Support Registry	1/31/2020	$275.00
Direct Deposit Run - 1/	Payroll Vendor	1/31/2020	$80,542.30
DRS EFT 1/31/2020	Dept of Retirement Systems	1/31/2020	$20,015.72
IRS EFT 1/31/2020	IRS 941	1/31/2020	$13,101.68
		Total	**$171,126.75**

Number	Name	Print Date	Amount
	CLAIM VOUCHER ACCOUNT DISTRIBUTION		
24209 Last Number Issued Previous Authorization			
24210	Dmitrii Contescu	1/28/2020	$8,500.00
24211	A & R Services dba Angela Rojo	2/11/2020	$835.00
24212	Bob's Property Solutions, Inc.	2/11/2020	$4,601.51
24213	Cintas Corporation	2/11/2020	$652.37
24214	City of Sumner	2/11/2020	$4,033.96
24215	Drain-Pro	2/11/2020	$517.00
24216	ESI Security	2/11/2020	$57.15
24217	FCS Group	2/11/2020	$217.50
24218	Form Source, Inc.	2/11/2020	$245.02
24219	Julie Dyer	2/11/2020	$980.00
24220	Lakehaven Utility District	2/11/2020	$28.36
24221	Les Schwab Tire Center	2/11/2020	$257.50
24222	Office Depot	2/11/2020	$177.69
24223	Pierce County Auditor's Office	2/11/2020	$19,859.00
24224	Pierce County Budget & Finance 2% Dist	2/11/2020	$750.08
24225	Puget Sound Finance Officers Association	2/11/2020	$50.00
24226	, Puyallup School District #3	2/11/2020	$8,971.60
24227	Shope Concrete Products	2/11/2020	$427.52
24228	Sterling Automotive Service	2/11/2020	$963.58
24229	Transpo Group	2/11/2020	$3,263.38
24230	Wa. Cities Insurance Authority	2/11/2020	$40.00
Direct Pay Payment 2/6/	Amazon Capital Services	2/11/2020	$1,090.70
Direct Pay Payment 2/6/	M5 Strategy	2/11/2020	$6,000.00
Direct Pay Payment 2/6/	Monarch Landscape Holdings	2/11/2020	$1,129.77
EFT Payment 2/6/2020	Century Link	2/11/2020	$257.07
EFT Payment 2/6/2020	Crystal Springs	2/11/2020	$139.90
EFT Payment 2/6/2020	Department of Revenue	2/11/2020	$4,144.67
EFT Payment 2/6/2020	McLendon Hardware-Blue Tarp Credit Services	2/11/2020	$391.73
EFT Payment 2/6/2020	O'Reilly Auto Parts	2/11/2020	$209.79
EFT Payment 2/6/2020	Puget Sound Energy	2/11/2020	$29.09
EFT Payment 2/6/2020	Verizon Wireless	2/11/2020	$1,143.16
EFT Payment 2/6/2020	Wells Fargo Vendor Fin Serv	2/11/2020	$368.17
Total Claims Voucher Distribution			**$70,332.27**
Total Distribution Submitted for Review & Authorization			$241,459.02
Authorization Adjustments:			
Total Distribution Net of Prior Authorized Adjustments			**$241,459.02**

Claims Voucher Approval: I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Edgewood, and that I am authorized to authenticate and certify to said claim.

______________________________Accounting Manager, Stephanie Goff

______________________________Mayor, Daryl Eidinger ______________________________Council Member

City Of Edgewood
Council Agenda Summary Sheet

Subject: **AB20-0492,** adopting Resolution No. 20-0492, authorizing the Mayor to declare miscellaneous obsolete computer equipment, electronics, and automobiles as surplus and administer the donation or sale of the items	**Agenda Item #:** **AB20-0492** **For Agenda of:** **2/11/2020** **Prepared by: Jeremy Metzler**
Attachments (list): 1. Resolution 20-0492 2. Surplus Equipment Exhibit A	
Approval of Materials: Jeremy Metzler Rachel Pitzel 2/5/2020 Dave Gray 2/6/2020 Daryl Eidinger 2/6/2020	**Expenditure Required:** N/A **Amount Budgeted:** N/A **Timeline:** 02/11/2020 - RCM Action

Summary Statement:
Staff has been working to identify and prepare to dispose of miscellaneous obsolete computer equipment, electronics, and automobiles that are no longer in use or being retired as obsolete. By approval of this resolution, council will be authorizing the Mayor to work with staff to determine the most appropriate method for surplusing the equipment and documenting any proceeds which will be returned to the general fund.

Item History:
02/04/2020 - SS Discussion

Recommended Action:
MOTION to adopt **AB20-0492,** adopting Resolution No. 20-0492, authorizing the Mayor to declare miscellaneous obsolete computer equipment, electronics, and automobiles as surplus and administer the donation or sale of the items

Fiscal Note/Consideration:
Any revenues generated from the surplus activity will be deposited into the General Fund.

RESOLUTION NO. 20-0492

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, PIERCE COUNTY, WASHINGTON, AUTHORIZING THE MAYOR TO DECLARE MISCELLANEOUS OBSOLETE COMPUTER EQUIPMENT, ELECTRONICS, AND AUTOMOBILES AS SURPLUS, AND ADMINISTER THE DONATION OR SALE OF THE ITEMS

WHEREAS, City staff have been working to identify and prepare to dispose of miscellaneous obsolete computer equipment, electronics, and automobiles; and

WHEREAS, it is in the best interest of the City to free up valuable space that is currently not available due to storage of unused & obsolete items; and

WHEREAS, the City has donated and recycled obsolete computer equipment and electronics with little to no value in the past, for possible re-use by other government and non-profit organizations; and

WHEREAS, the City Council desires to formally authorize the Mayor to surplus said obsolete equipment;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Surplus Declaration. The City Council hereby declares these items surplus and authorizes the Mayor to administer the sale of items with a value greater than the disposal cost, donation of items that serve the public interest but have nominal or no value to the City, and finally to dispose of or recycle those items remaining. A list of items is attached as Exhibit A. All City data shall be permanently removed from all data devices prior to loss of custody by the City with a certificate provided stating such disposal was done according to the highest industry standards**.**

Section 2. Effective Date. This resolution will take effect immediately upon passage by the City Council.

ADOPTED THIS 11TH DAY OF FEBRUARY, 2020

____
Daryl Eidinger, Mayor

ATTEST:

____
Rachel Pitzel, CMC
City Clerk

EXHIBIT A

City of Edgewood
Resolution No. 20-0492
Surplus Property List
February 11, 2020

Description of Item	Value
1998 Chevrolet 2500 ¾-Ton Extended Cab Pickup	$4,500
1999 Dodge Dakota Extended Cab Pickup	$3,500
2001 GMC Sonoma 1500 Extended Cab Pickup	$3,300
2003 Chevrolet S-10 Extended Cab Pickup	$3,000
Miscellaneous Electronic Equipment	N/A

- Final values to be determined upon sale of items, to be attached to the Original Resolution.

City Of Edgewood
Council Agenda Summary Sheet

Subject: **AB20-006,** Applicant Introductions and Recommendation to the Economic Development Advisory Board	**Agenda Item #:** **AB20-006** **For Agenda of:** **2/11/2020** **Prepared by:**
Attachments (list):	
Approval of Materials:	**Expenditure Required:** N/A **Amount Budgeted:** N/A **Timeline:** 02/11/2020 RCM

Summary Statement:
In accordance with Section 2.32.020 of Edgewood Municipal Code (EMC), appointment and reappointment to the Economic Development Advisory Board (EDAB) shall follow the City Council Rules of Procedures. The Rules of Procedures require applications and interviews for each applicant. The City Council shall interview candidates in a panel format, with all candidates participating in the interview session concurrently. The Mayor shall call on each Council Member to ask questions. Upon completing the interviews, each Council Member will announce their candidate rankings and the City Clerk shall tally the rankings. The rankings shall be provided to the Council and shall be used by the Mayor for consideration in the appointment process. At the Mayor's discretion, the appointment process may take place at a regularly scheduled Council meeting or a special Council meeting following the interview session. The Mayor shall appoint or reappoint and the Council shall confirm or deny the appointments proposed by the Mayor.
The EDAB recently experienced vacancies for Positions 5 and 6 when the incumbents stepped down from their respective appointments on the board. Position 5 was recently filled by the appointment and confirmation of Sandin Grasdalen. This agenda item will allow for interviews and the subsequent confirmation of the Mayor’s appointment for Positions 6 for the remainder of the term that ends on June 30, 2020.

Item History:
N/A

Recommended Action:
MOTION confirming Mayoral Appointment to fill the EDAB's vacant Position 6.

Fiscal Note/Consideration:
N/A