CITY OF EDGEWOOD
COUNCIL STUDY SESSION AGENDA
Tuesday, February 4, 2020 – 7:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA

1. **CALL TO ORDER**
   Roll Call, Pledge of Allegiance
2. **COUNCIL BUSINESS**
   - **A.** Staff Meet and Greet
   - **B.** Discussion/Review - Resolution - Equipment and Vehicle Surplus
   - **C.** Discussion - Tree Preservation
3. **OTHER COUNCIL ITEMS**
4. **ADJOURN**

This meeting is accessible to persons with disabilities. For individuals who may require special accommodations, please contact City Hall at (253) 952.3299, 24 hours in advance.

City Of Edgewood
Council Agenda Summary Sheet

Subject: Staff Meet and Greet	**Agenda Item #: 2A.**
	For Agenda of: 2/4/2020
	Prepared by: Darren Groth
Attachments (list):	
Approval of Materials: Darren Groth	**Expenditure Required:** N/A
	Amount Budgeted: N/A
	Timeline: 01/21/2020 - All-Staff Meet & Greet 02/04/2020 - Cory Meet & Greet

Summary Statement:
On January 21, 2020, City Council held an all-staff meet and greet with City of Edgewood employees. While nearly all employees were present to hear City Council's introductions and to share their own personal introduction, Cory McVay, Building Inspector/Plans Examiner, was unable to attend on January 21 due to a prior commitment. During the January 21 meeting, Darren presented a slide about Cory and indicated he would be at the meeting on January 28, which was a regular council meeting. This Study Session agenda item for tonight, however, was rescheduled and is intended to allow Cory to provide his meet and greet with City Council.

Item History:
N/A

Recommended Action:
Presentation Only

Fiscal Note/Consideration:
N/A

City Of Edgewood
Council Agenda Summary Sheet

Subject: Discussion/Review - Resolution - Equipment and Vehicle Surplus	**Agenda Item #: 2B.**
	For Agenda of: 2/4/2020
	Prepared by: Jeremy Metzler
Attachments (list): 1. DRAFT Resolution 20-0xxx (Surplus Equipment) 2. Surplus Equipment Exhibit A	
Approval of Materials: Jeremy Metzler Rachel Pitzel 1/31/2020 Jill Schwerzler-Herrera 1/31/2020 Daryl Eidinger 1/31/2020	**Expenditure Required:** N/A
	Amount Budgeted: N/A
	Timeline: 02/04/2020 - SS Discussion 02/11/2020 - RCM Action

Summary Statement:
Staff has been working to identify and prepare to dispose of miscellaneous obsolete computer equipment, electronics, and automobiles. This is a simple process which will authorize the Mayor to surplus this obsolete equipment, upon council approval of a resolution.

The city is in possession of obsolete computer equipment, electronics, and automobiles that are no longer in use or being retired as obsolete. There are also other miscellaneous items and office furniture that are taking up valuable space that is currently not available due to storage of unused & obsolete items.

By approval of this resolution, council will be authorizing the Mayor to work with staff to determine the most appropriate method for surplusing the equipment and documenting any proceeds which will be returned to the general fund.

Item History:
N/A

Recommended Action:
Hold a discussion and provide staff guidance regarding Discussion/Review - Resolution - Equipment and Vehicle Surplus

Fiscal Note/Consideration:

Any revenues generated from the surplus activity will be deposited into the General Fund.

RESOLUTION NO. 20-0xxx

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, PIERCE COUNTY, WASHINGTON, AUTHORIZING THE MAYOR TO DECLARE MISCELLANEOUS OBSOLETE COMPUTER EQUIPMENT, ELECTRONICS, AND AUTOMOBILES AS SURPLUS, AND ADMINISTER THE DONATION OR SALE OF THE ITEMS

WHEREAS, City staff have been working to identify and prepare to dispose of miscellaneous obsolete computer equipment, electronics, and automobiles; and

WHEREAS, it is in the best interest of the City to free up valuable space that is currently not available due to storage of unused & obsolete items; and

WHEREAS, the City has donated and recycled obsolete computer equipment and electronics with little to no value in the past, for possible re-use by other government and non-profit organizations; and

WHEREAS, the City Council desires to formally authorize the Mayor to surplus said obsolete equipment;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Surplus Declaration. The City Council hereby declares these items surplus and authorizes the Mayor to administer the sale of items with a value greater than the disposal cost, donation of items that serve the public interest but have nominal or no value to the City, and finally to dispose of or recycle those items remaining. A list of items is attached as Exhibit A. All City data shall be permanently removed from all data devices prior to loss of custody by the City with a certificate provided stating such disposal was done according to the highest industry standards**.**

Section 2. Effective Date. This resolution will take effect immediately upon passage by the City Council.

ADOPTED THIS 11TH DAY OF FEBRUARY, 2020

_____
Daryl Eidinger, Mayor

ATTEST:

_____
Rachel Pitzel, CMC
City Clerk

EXHIBIT A

City of Edgewood
Resolution No. 20-0xxx
Surplus Property List
February 11, 2020

Description of Item	Value
1998 Chevrolet 2500 ¾-Ton Extended Cab Pickup	$4,500
1999 Dodge Dakota Extended Cab Pickup	$3,500
2001 GMC Sonoma 1500 Extended Cab Pickup	$3,300
2003 Chevrolet S-10 Extended Cab Pickup	$3,000
Miscellaneous Electronic Equipment	

- Final values to be determined upon sale of items, to be attached to the Original Resolution.

City Of Edgewood
Council Agenda Summary Sheet

Subject: Discussion - Tree Preservation	**Agenda Item #: 2C.**
	For Agenda of: 2/4/2020
	Prepared by: Darren Groth
Attachments (list):	
Approval of Materials: Darren Groth Rachel Pitzel 1/31/2020 Jill Schwerzler-Herrera 1/31/2020 Daryl Eidinger 1/31/2020	**Expenditure Required:** N/A
	Amount Budgeted: N/A
	Timeline: 02/04/2020 - SS

Summary Statement:
In light of recent events in Edgewood, the City Council has requested that the topic 'Tree Preservation' be added to a Study Session agenda. This item is intended to restart the discussion pertaining to tree preservation. The discussion previously was held with the Planning Commission and City Council at the end of 2017 and beginning of 2018.

Per the November 20, 2017 Planning Commission meeting minutes, the discussion concluded as follows.
7. Old Business
F. Tree Retention Ordinance Goals (discussion item)
1. Planner Rappe sought guidance regarding the best course of action pertaining to the Commission's desire outcome.
2. Discussion ensued regarding the Commission's goals.
3. All of the items identified by the Commission were already addressed in the Edgewood Municipal Code.
4. The Commission agreed to not pursue this matter further at this time.

Item History:
July 2017 - Planning Commission Discussion
September 2017 - Planning Commission Discussion
November 2017 - Planning Commission Discussion
December 5, 2017 - City Council Discussion
January 9, 2018 - 'Start with Why' presentation to City Council setting Planning Commission work plan for 2018
January 30, 2018 - Planning Commission work plan finalization discussion with City Council

Recommended Action:

Hold a discussion and provide staff direction to Discussion - Tree Preservation

Fiscal Note/Consideration:
N/A