



CITY OF EDGEWOOD

PLANNING COMMISSION MEETING MINUTES

Monday, February 8, 2020 – 6 p.m. • Edgewood City Hall – 2224 104th Ave. E

Meeting Held Virtually via Zoom

1. **CALL TO ORDER:** Chair Overfield called meeting to order at 6:01 PM
 - A. **Commissioners Present:** Guillory; Overfield; Wagner; Pincas; Ramirez;
 - B. **Commissioners Absent:** *Position 3 is Vacant; Slate*
 - C. **Staff Member(s) Present:** Darren Groth, Community and Economic Development Director
Emily Arteche, Planning Manager
Evan Hietpas, Associate Planner
Jeremy Metzler, Public Works Director
Dave Gray, Assistant City Administrator
 - D. **Others Present:** Mayor Eidinger
Councilmember Tomy
2. **CONSENT AGENDA:** Pincas moved to APPROVE as presented, Wagner seconded.
Commission voted 5-0 to approve the Consent Agenda.
3. **CITIZEN COMMENTS:** None
4. **PUBLIC HEARINGS:** None
5. **NEW BUSINESS:**
 - A. **Action Items:** None
 - B. **Discussion Items:**
 - i. Town Center
 - a. Hietpas introduced the agenda item, presented a draft 3-D modeling of Town Center, and opened the discussion.
 - b. The Commission and city staff discussed the promotion of development that is consistent with the Town Center vision, including topics such as: building design, open space, housing, and access.
 - c. This item be included as a discussion item on the March 8th agenda.
 - ii. Development Standards and Public Works Standards
 - a. Hietpas, Groth, and Meltzer introduced the agenda item and opened the discussion.
 - b. The Commission and city staff held discussion related to: City Comprehensive Plan goals, Municipal Code modifications, 2-lot short plat exemption, and a fee-in-lieu program for required improvements.
 - c. This item will be included as a discussion item on the March 8th agenda.



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iii. Sanitary Sewer Connection Requirement

- a. Groth introduced the agenda item and opened the discussion.
- b. The Commission and city staff held discussion related to: the current Local Improvement District #1 (LID), the City's Sewer Plan updates, geographic boundaries/restrictions, residential development, and long-term maintenance.
- c. This item will be included as a discussion item on the March 8th agenda.

iv. Street Light Standards

- a. Hietpas opened discussion on street light standards, related to temperature and shielding standards.
- b. The Commission decided that Edgewood should require 3K LED light bulbs, rather than 4K to be installed for all new and replaced street lights.
- c. The Commission decided that Edgewood should require light shielding for all new and replaced street lights.
- d. The Commission will discuss street light uniformity (design, height, spacing) and installation on existing utility poles at the March 8th meeting.

v. Tree Preservation Code

- a. Hietpas opened the discussion by outlining the code amendments that are proposed by the Planning Commission and city staff.
- b. The Commission and city staff discussed the proposed amendments.
- c. A public hearing will be held on this code amendment at the March 8th meeting, and the Planning Commission will take action following the public hearing.

vi. Sign Code Modification

- a. Groth opened the discussion by presenting the proposed code amendment.
- b. A public hearing will be held on this code amendment at the March 8th meeting, and the Planning Commission will take action following the public hearing.

vii. 2021 Work Plan

- a. Hietpas discussed the formation of the 2021 Work Plan,
- b. Discussion ensued. The Planning Commission will present the 2021 Work Plan to City Council on February 16th.

6. STAFF COMMENTS:

- A. Artech addressed the three city comprehensive plan amendment applications that were presented at the January 11th meeting.
- B. Groth announced that Tom Greene was selected as the replacement for Position 3.

7. COMMISSIONER COMMENTS: None

8. ADJOURN: Chair Overfield adjourned meeting at 8:46.