



**CITY OF EDGEWOOD
COUNCIL STUDY SESSION AGENDA**

Tues., October 15, 2019 – 7:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA

1. CALL TO ORDER

Pledge of Allegiance & Roll Call

2. COUNCIL BUSINESS

- A.  **Discussion** - Development Review
- B.  **Review/Discussion** - Ordinance – 2020-2025 CIP Update
- C.  **Review/Discussion** - Resolution – CDW Cloud Migration
- D.  **Review/Discussion** - Ordinance – Sign Code Modification
- E.  **Review/Discussion** - Ordinance – 2020 Surface Water Rates
- F.  **Review/Discussion** - Ordinance – Parks Code
- G.  **Review/Discussion** - Transportation Town Hall Debrief

3. OTHER COUNCIL ITEMS

4. ADJOURN

Study Sessions are meetings for Council to review upcoming and pertinent business of the City, no action is taken by the City Council. Study Sessions are open to the public, but public input is reserved for the regular Council meetings



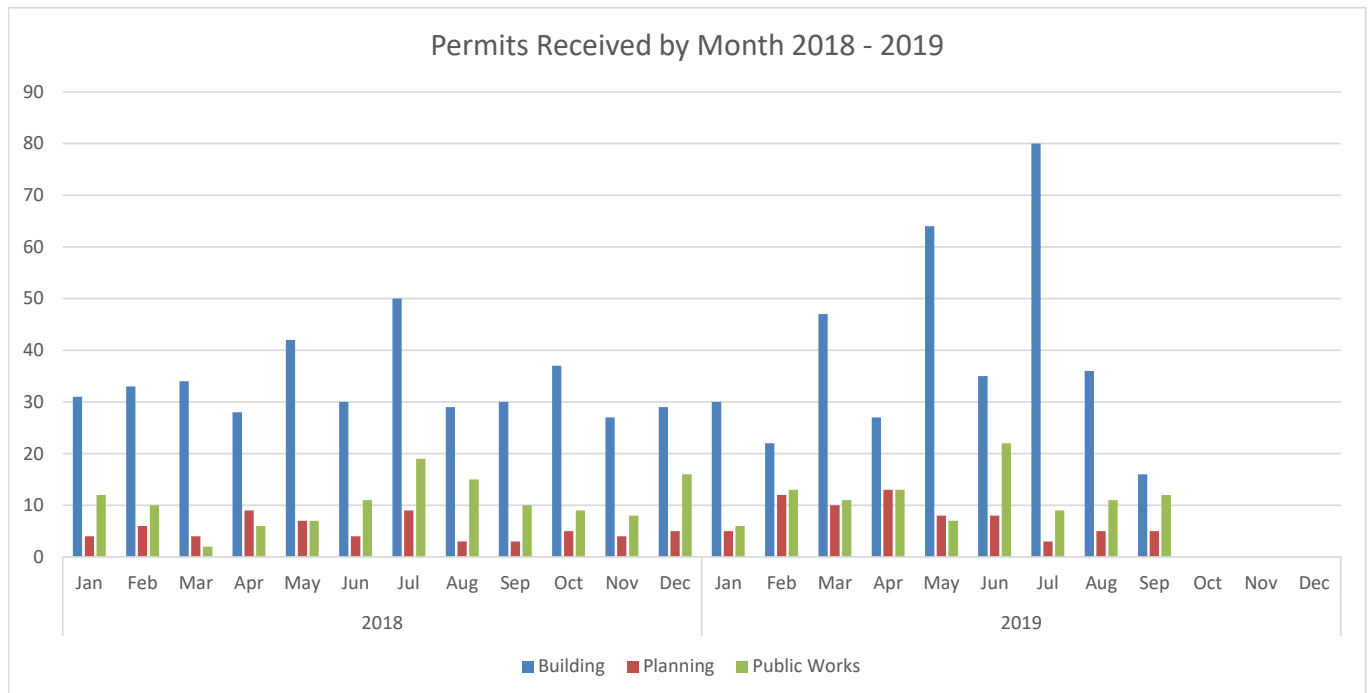
City Of Edgewood Council Agenda Summary Sheet

SUBJECT: Development Review		Agenda Item #:		2A
		For Agenda of:		October 15, 2019
		Prepared by:		Kristin Moerler & Darren Groth
ATTACHMENTS (list): ☒ September 2019 Monthly Permit Tally *REVISED* ☒ September Pending Projects - Planning and Engineering Permits Report ☒ Land Division Report August/September 2019 ☒ Permit Heat Map August 2019				
Review of Materials:				
Mayor, Daryl Eiding	☐	Expenditure Required:	\$0	
Asst. City Administrator, Dave Gray	☐	Amount Budgeted:	\$0	
Interim City Attorney	☐	Appropriation Required:	\$0	
City Clerk, Rachel Pitzel	☐	Timeline: N/A		
Community Development Director, Darren Groth	☒			
Public Works, Jeremy Metzler	☐			
Chief Micah Lundborg	☐			
Fiscal Note/Consideration: N/A				
SUMMARY STATEMENT: The City's Community Development Department (CDD) is entrusted by City Council, Edgewood citizens, and the State of Washington to provide growth management and development review, neighborhood preservation and revitalization, property inspection and maintenance, and other programs and business development services necessary to ensure the healthy, safety, and quality of life of Edgewood residents. To carry out these responsibilities, the CDD staff members perform numerous customer interactions, code interpretations, permitting functions, project reviews, on-site inspections, and multiple other functions. Kristin Moerler, Senior Planner, will be presenting the Development Review this month. As a part of the ongoing efforts to improve the permit reporting, staff has started work on revising the Monthly Permit Tally report with the intent of moving to an automated report that provides council a better tool to understand the permitting workload. The report provided this month includes both 2019 and 2018 month to month and year to date comparisons for permit totals requested in past meetings to show trends in the permit activity. Staff will be speaking to the limitations of the data and ongoing efforts to provide you with improved workload metrics. The Permit Heat Map, included in this packet, provides a breakdown of permitting activity by location, year and valuation. The cost of the work included in a permit is one metric staff is looking at incorporating into the monthly reporting given the correlation between valuation of a project and workload, which can tell a different story than permit counts alone.				
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: N/A				
RECOMMENDED ACTION: Receive a briefing, hold a discussion, and provide any direction to staff regarding the reporting of community development project and permit statuses.				

September 2019

Number of Applications Received and Issued

Department	Month to Month Comparison				Year to Year Comparison			
	Sep-19		Sep-18		2019		2018	
	Received	Issued	Received	Issued	YTD Received	YTD Issued	YTD Received	YTD Issued
# of Building Permits	16	38	30	40	357	333	307	304
# of Planning Permits	5	4	3	5	69	54	49	15
# of Public Works Permits	12	9	10	9	104	94	92	59



Average permits per month	2018	2019
Building	33	40
Planning	5	8
Public Works	10	12

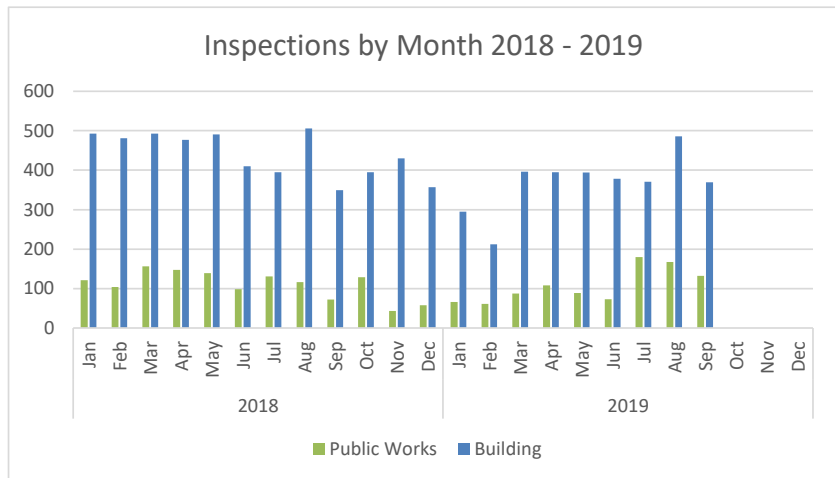
Highest month	2018	2019
Building	July - 50	July - 80
Planning	April - 9	April - 13
Public Works	July - 19	June - 22

Inspections Completed

Department	Sep-19			Sep-18		
	# of Stops Made	# of Inspection	YTD # of Inspection	# of Stops Made	# of Inspection	YTD # of Inspection
Public Works Inspections	36	132	963	23	72	1084
Building Inspections	166	369	3296	143	349	4095

Number of Inspections By Inspector

Inspector	# of Inspections	YTD
Dean	0	186
Gene	296	1622
Cory	73	1488
Taylor	0	701
Jeremy	0	1
JP	11	34
Chuck	121	227



Average inspections per month	2018	2019
Building	440	366
Public Works	110	107

Highest month	2018	2019
Building	Aug - 506	Aug - 486
Public Works	Mar - 156	Jul - 180

Pending Projects - Planning and Engineering Permits

32 Permits

Exported: 10/01/2019

Permit #	Project	Site Address	Parcel	Department	Type	Status	Submitted	Last Activity
BLA								
18-1280	VIEW POINTE SELF STORAGE BLA	10315 12TH STCT E	420037059	PLANNING	BLA	UNDER REVIEW	07/23/2018	09/27/2019
CLEAR AND GRADE								
18-1428	GREENE CLEAR AND GRADE	2818 105TH AV E	3625000211	ENGINEERING	CLEAR AND GRADE	WAITING ON REVISIONS	11/06/2018	08/22/2019
19-1408	BELYAYEVA CLEAR AND GRADE	11826 24TH ST E	420113150	ENGINEERING	CLEAR AND GRADE	UNDER REVIEW	08/21/2019	08/23/2019
CODE UPDATES/CHANGES								
17-1549	UCHIDA FARMS COMP PLAN AMENDMENT	XXX 42ND STCT E	420163054	PLANNING	CODE UPDATES/CHANGES	APPLICATION	12/27/2017	09/09/2019
17-1550	PROJECT S22 COMP PLAN AMENDMENT	10304 24TH ST E	420107030	PLANNING	CODE UPDATES/CHANGES	APPLICATION	12/27/2017	09/09/2019
DESIGN STAND REVIEW								
18-1333	2818 MERIDIAN APARTMENTS DESIGN REVIEW	2818 MERIDIAN AV E	420098023	PLANNING	DESIGN STAND REVIEW	WAITING ON REVISIONS	08/28/2018	09/19/2019
19-1046	SINGH MULTIFAMILY PROJECT	1914 MERIDIAN AV E	420091134	PLANNING	DESIGN STAND REVIEW	UNDER REVIEW	02/07/2019	09/09/2019
19-1436	THE LEARNING EXPERIENCE	527 MERIDIAN AV E	420036068	PLANNING	DESIGN STAND REVIEW	INCOMPLETE	09/18/2019	09/27/2019
FINAL PLAT - SHORT								
19-1284	T GARRETT SHORT PLAT FINAL PLAT	10412 36TH ST E	420152031	PLANNING	FINAL PLAT - SHORT	UNDER REVIEW	06/28/2019	09/30/2019
FINAL PLAT - SUBDIV								
19-1388	MAPLE GROVE SUBDIVISION- FINAL PLAT	XXX 87TH AV E	420097014	PLANNING	FINAL PLAT - SUBDIV	UNDER REVIEW	08/07/2019	09/27/2019
19-1421	PASCOLO ESTATES FINAL PLAT	11611 32ND ST E	420104145	PLANNING	FINAL PLAT - SUBDIV	APPLICATION	09/05/2019	09/27/2019
PRE APP								
19-1017	GROUND UP ROAD CONSTRUCTION OFFICE PRE-APPLICATION	3013 MERIDIAN AV E	420103026	PLANNING	PRE APP	APPLICATION	01/16/2019	03/01/2019
19-1407	EDGEWOOD VISTA SUBDIVISION PRE-APP	XXX 86TH AVCT E	420081040	PLANNING	PRE APP	APPLICATION	08/21/2019	09/10/2019
19-1424	BREYER FAMILY SHORT PLAT PRE-APPLICATION MEETING	2110 TO 2114 95TH AVCT E	420095023	PLANNING	PRE APP	UNDER REVIEW	09/09/2019	09/26/2019
REASONABLE USE								
19-1134	MCCUTCHEON REASONABLE USE PERMIT	XXX 36TH ST E	420152089	PLANNING	REASONABLE USE	UNDER REVIEW	04/05/2019	09/12/2019
SHORT PLAT - PRELIMINARY PLAT								
19-1044	NEW HOPE SHORT PLAT PRELIMINARY PLAT	4902 EDGEWOOD DR E	420235048	PLANNING	SHORT PLAT - PRELIMINARY PLAT	WAITING ON REVISIONS	02/06/2019	09/12/2019
19-1113	WAGNER SHORT PLAT- PRELIMINARY PLAT	11226 18TH ST E	9770000069	PLANNING	SHORT PLAT - PRELIMINARY PLAT	INCOMPLETE	03/26/2019	09/16/2019
19-1416	JENNA ACRES SHORT PLAT PRELIMINARY PLAT	1419 114TH AV E	420034061	PLANNING	SHORT PLAT - PRELIMINARY PLAT	INCOMPLETE	08/28/2019	09/24/2019
SITE DEVELOPMENT								
17-1488	THE LEARNING CENTER SITE DEVELOPMENT	XXX JOVITA BLVD E	420036058	ENGINEERING	SITE DEVELOPMENT	WAITING ON REVISIONS	11/13/2017	09/13/2019
17-1527	NORTHWOOD ESTATES WEST PHASE II SITE DEVELOPMENT	9609 24TH ST E	420091136	ENGINEERING	SITE DEVELOPMENT	WAITING ON REVISIONS	12/05/2017	05/02/2019

Pending Projects - Planning and Engineering Permits

32 Permits

Exported: 10/01/2019

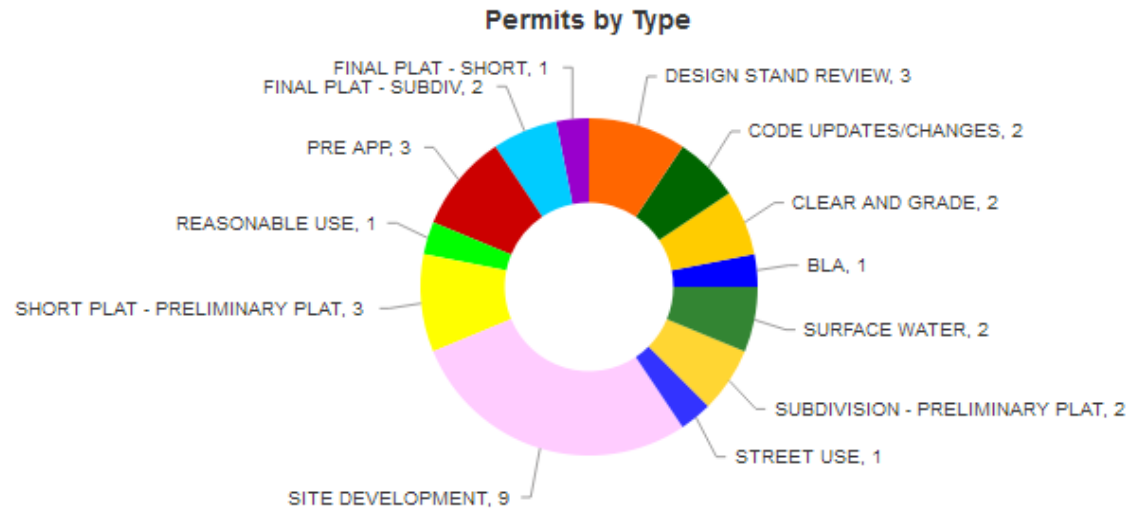
Permit #	Project	Site Address	Parcel	Department	Type	Status	Submitted	Last Activity
18-1040	VIEW POINTE SELF STORAGE RV STORAGE SITE DEVELOPMENT & DESIGN REVIEW	10315 12TH STCT E	420037059	ENGINEERING	SITE DEVELOPMENT	INCOMPLETE	02/05/2018	08/14/2019
18-1412	2818 MERIDIAN APARTMENTS SITE DEVELOPMENT	2818 MERIDIAN AV E	420098023	ENGINEERING	SITE DEVELOPMENT	UNDER REVIEW	10/25/2018	08/12/2019
19-1240	HEART & SOUL SHORT PLAT SITE DEVELOPMENT	9725 18TH STCT E	420095021	ENGINEERING	SITE DEVELOPMENT	WAITING ON REVISIONS	05/30/2019	09/17/2019
19-1289	GAGNON SHORT PLAT SITE DEVELOPMENT	2620 110TH AV E	420103056	ENGINEERING	SITE DEVELOPMENT	UNDER REVIEW	07/01/2019	09/19/2019
19-1401	BEREZNYOV SHORT PLAT SITE DEVELOPMENT	8904 20TH ST E	420096012	ENGINEERING	SITE DEVELOPMENT	INCOMPLETE	08/16/2019	09/10/2019
19-1413	WOLF POINT SUBDIVISION SITE DEVELOPMENT	XXX MERIDIAN AV E	420164094	ENGINEERING	SITE DEVELOPMENT	INCOMPLETE	08/27/2019	09/10/2019
19-1435	EDGEWOOD ESTATES SUBDIVISION SITE DEVELOPMENT	12220 12TH ST E	420023062	ENGINEERING	SITE DEVELOPMENT	APPLICATION	09/18/2019	09/24/2019
STREET USE								
19-074	MILLER STREET USE	2004 123RD AV E	420112052	PUBLIC WORKS	STREET USE	UNDER REVIEW	08/09/2019	09/27/2019
SUBDIVISION - PRELIMINARY PLAT								
18-1132	MICKELSON SUBDIVISION PRELIMINARY PLAT	2804 90TH AV E	420093089	PLANNING	SUBDIVISION - PRELIMINARY PLAT	WAITING ON REVISIONS	04/17/2018	09/10/2019
18-1447	BARTH SUBDIVISION PRELIMINARY PLAT	XXX 96TH AV E	420164083	PLANNING	SUBDIVISION - PRELIMINARY PLAT	WAITING ON REVISIONS	11/26/2018	09/30/2019
SURFACE WATER								
19-1246	T GARRETT SHORT PLAT FRONTAGE IMPROVEMENTS	10412 36TH ST E	420152031	ENGINEERING	SURFACE WATER	UNDER REVIEW	06/05/2019	09/03/2019
19-1423	56TH ST E STORMWATER IMPROVEMENTS	13122 56th St E	420234043	ENGINEERING	SURFACE WATER	APPLICATION	09/09/2019	09/16/2019

Pending Projects - Planning and Engineering Permits

32 Permits

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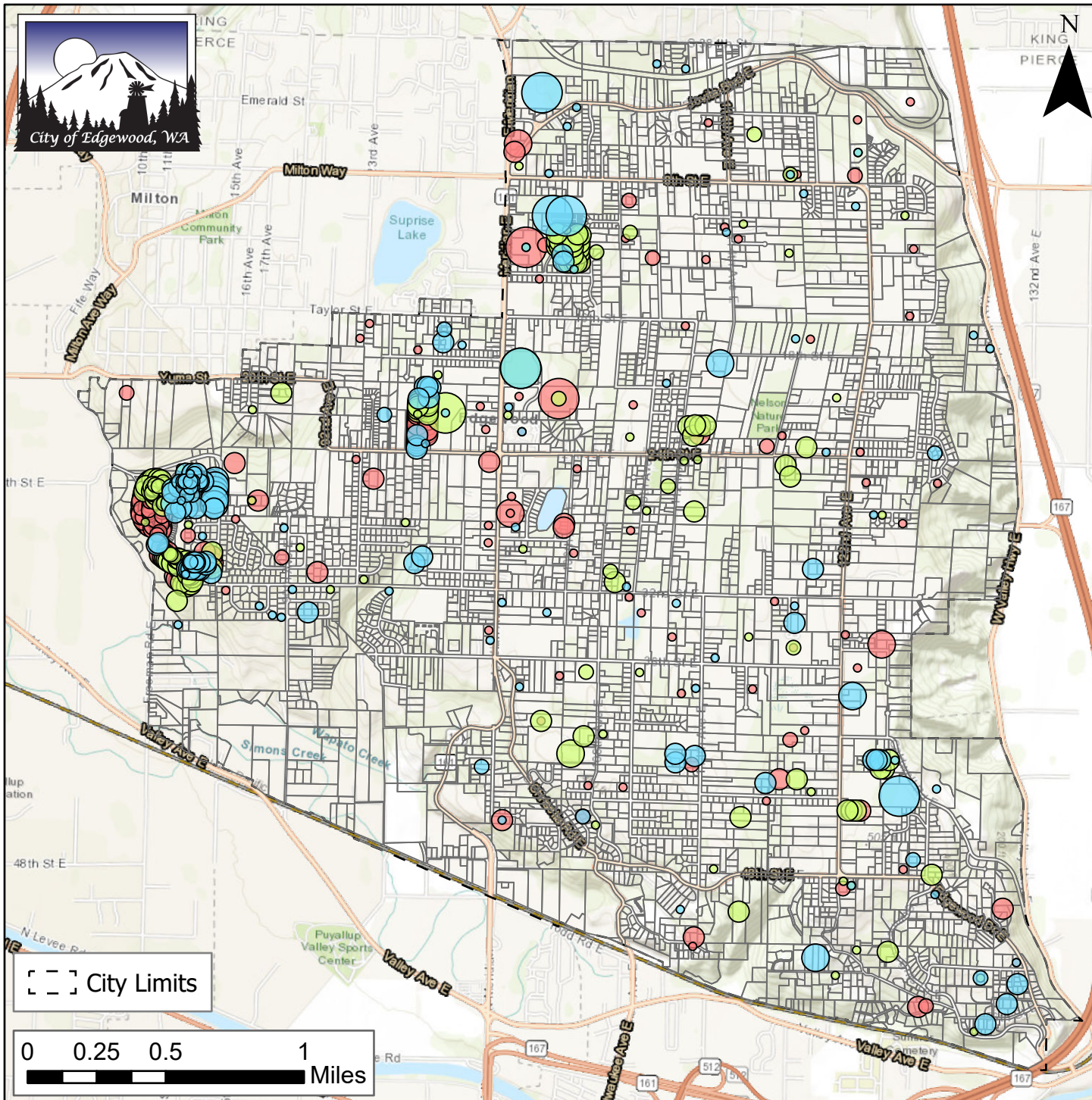
Permit #	Project	Site Address	Parcel	Department	Type	Status	Submitted	Last Activity
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Land Division Report- August and September 2019

Preliminary Plat						Site Development	Final Plat		
Start Year	Submitted	Project	Total Lots Proposed	Status	Approved	Status	Status	Recorded Date	Total Lots Recorded
2019	8/28/2019	JENNA ACRES SHORT PLAT	4	APPLICATION		NOT SUBMITTED	NOT SUBMITTED		
	4/8/2019	SELLERS SHORT PLAT	2	APPLICATION		NOT SUBMITTED	NOT SUBMITTED		
	3/26/2019	WAGNER SHORT PLAT	3	APPLICATION		NOT SUBMITTED	NOT SUBMITTED		
	3/26/2019	RAMSAUR SHORT PLAT	4	APPROVED	6/21/2019	NOT SUBMITTED	NOT SUBMITTED		
	3/18/2019	MISENAR SHORT PLAT	2	APPROVED	5/23/2019	N/A	APPROVED	6/14/2019	2
	3/12/2019	BECKER SHORT PLAT	2	APPROVED	7/1/2019	NOT SUBMITTED	NOT SUBMITTED		
	2/6/2019	NEW HOPE SHORT PLAT	2	APPLICATION		NOT SUBMITTED	NOT SUBMITTED		
2018	11/26/2018	BARTH SUBDIVISION	37	APPLICATION		NOT SUBMITTED	NOT SUBMITTED		
	10/17/2018	T GARRETT SHORT PLAT	2	APPROVED	3/1/2019	APPLICATION	APPLICATION		
	7/13/2018	MAKSIMCHUK SHORT PLAT	2	APPROVED	1/25/2019	N/A	APPROVED	3/13/2019	2
	4/17/2018	HEART & SOUL SHORT PLAT	4	APPROVED	12/26/2018	APPLICATION	NOT SUBMITTED		
	4/17/2018	MICKELSON SUBDIVISION	10	APPLICATION		NOT SUBMITTED	NOT SUBMITTED		
	2/15/2018	CHUMAKIN SHORT PLAT	4	APPROVED	6/22/2018	ISSUED	NOT SUBMITTED		
	2/8/2018	BEREZNYOV SHORT PLAT	4	APPROVED	1/10/2019	APPLICATION	NOT SUBMITTED		
	1/9/2018	ABEL SHORT PLAT	6	APPROVED	9/13/2018	ISSUED	NOT SUBMITTED		
2017	12/6/2017	CIRILIUM SUBDIVISION	18	APPROVED	8/15/2018	ISSUED	NOT SUBMITTED		
	10/11/2017	CHAMBERLIN SHORT PLAT	2	APPROVED	4/26/2018	N/A	APPROVED	7/11/2018	2
	10/10/2017	WOLF POINT SUBDIVISION	56	APPROVED	3/20/2019	APPLICATION	NOT SUBMITTED		
	3/23/2017	YURINA-COLLINS SHORT PLAT	3	APPROVED	10/19/2017	FINALED	APPROVED	3/12/2019	3
	3/22/2017	GAGNON SHORT PLAT	2	APPROVED	11/17/2017	APPLICATION	NOT SUBMITTED		
2016	11/3/2016	VOLENTE SUBDIVISION	15	APPROVED	6/6/2017	ISSUED	NOT SUBMITTED		
	9/23/2016	DOMUS TOWNHOMES PRD (THE WOODLANDS)	55	APPROVED	1/11/2017	FINALED	APPROVED	7/11/2018	55
	9/2/2016	EDGEWOOD VIEW ESTATES SUBDIVISION	92	APPROVED	12/14/2017	ISSUED	NOT SUBMITTED		
	7/15/2016	PETERSON SHORT PLAT	3	APPROVED	12/10/2016	NOT SUBMITTED	NOT SUBMITTED		
	7/13/2016	DAFFODIL FARMS SHORT PLAT	5	APPROVED	3/7/2017	FINALED	APPROVED	5/29/2018	5
	6/3/2016	GERVAIS SHORT PLAT	3	APPROVED	12/22/2016	APPLICATION	NOT SUBMITTED		
	5/12/2016	NORTHWOOD ESTATES WEST SUBDIVISION- PHASE 2	41	APPROVED	10/24/2017	APPLICATION	NOT SUBMITTED		
	5/12/2016	NORTHWOOD ESTATES WEST SUBDIVISION- PHASE 1	13	APPROVED	10/24/2017	ISSUED	APPROVED	1/25/2018	13
	4/4/2016	PASCOLO ESTATES SUBDIVISION	19	APPROVED	3/21/2017	ISSUED	APPLICATION		
	2/16/2016	EDGEWOOD TERRACE SUBDIVISION	28	APPROVED	7/5/2017	NOT SUBMITTED	NOT SUBMITTED		
2015	12/10/2015	NICKLAUS SUBDIVISION	38	APPROVED	12/15/2016	FINALED	APPROVED	6/12/2019	38
	11/13/2015	CALDWELL CREST SUBDIVISION	15	APPROVED	6/30/2016	ISSUED	APPROVED	11/16/2017	15
	11/12/2015	RAINIER VISTA SUBDIVISION	13	APPROVED	7/28/2016	ISSUED	APPROVED	11/28/2018	13
	11/2/2015	CALIBER SHORT PLAT	6	APPROVED	9/8/2016	FINALED	APPROVED	9/6/2019	
	10/26/2015	EDGEWOOD HEIGHTS SHORT PLAT	2	APPROVED	8/4/2016	ISSUED	APPROVED	5/4/2017	0
	7/21/2015	LEEPER SHORT PLAT	3	APPROVED	9/26/2015	FINALED	APPROVED	3/5/2018	3
	7/8/2015	EDGEWOOD ESTATES SUBDIVISION	14	APPROVED	9/29/2016	APPLICATION	NOT SUBMITTED		
	6/24/2015	LARSON SHORT PLAT	4	APPROVED	2/23/2016	FINALED	APPROVED	1/20/2017	4
	3/3/2015	GRAHAM-WHITSON SHORT PLAT	2	APPROVED	5/1/2015	NOT SUBMITTED	NOT SUBMITTED		
	2/27/2015	VIEW POINTE SUBDIVISION	44	APPROVED	4/29/2016	FINALED	APPROVED	8/16/2017	44
	1/26/2015	MAPLE GROVE SUBDIVISION	8	APPROVED	9/13/2016	ISSUED	APPLICATION		
	1/23/2015	CURRAN ESTATES SUBDIVISION	9	APPROVED	12/30/2015	FINALED	APPROVED	6/12/2019	9
2014	10/31/2014	WAMPOLD SHORT PLAT	6	APPROVED	1/15/2015	FINALED	APPROVED	3/15/2017	6
	4/24/2014	FOREST WOOD ESTATES SHORT PLAT	4	APPROVED	7/15/2014	N/A	APPROVED	12/19/2014	4
	4/4/2014	NOLAN SHORT PLAT	2	APPROVED	7/21/2014	FINALED	APPROVED	7/17/2015	2
	1/27/2014	LISITSYN SHORT PLAT	6	APPROVED	7/15/2014	FINALED	APPROVED	7/15/2019	6
2013	6/19/2013	WESTRIDGE SUBDIVISION	360	APPROVED	9/4/2014	FINALED	APPROVED	7/20/2016	284

Project Valuations by Parcel



April 2016 - April 2017

• ≤\$100,000.00	61 Permits
• ≤\$300,000.00	33 Permits
• ≤\$600,000.00	81 Permits
• ≤\$1,000,000.00	03 Permits
• >\$1,000,000.00	03 Permits

April 2017 - April 2018

• ≤\$100,000.00	38 Permits
• ≤\$300,000.00	30 Permits
• ≤\$600,000.00	120 Permits
• ≤\$1,000,000.00	01 Permit
• >\$1,000,000.00	02 Permits

April 2018 - April 2019

• ≤\$100,000.00	51 Permits
• ≤\$300,000.00	24 Permits
• ≤\$600,000.00	56 Permits
• ≤\$1,000,000.00	09 Permits
• >\$1,000,000.00	05 Permits

Highest Total Value by Parcel

2016 \$13,951,376.99

2017 \$15,027,804.68

2018 \$27,486,925.50

*Permits listed are only those that have a valuation in the permit database.
Map is for general informational purposes only. August 2019



City Of Edgewood Council Agenda Summary Sheet

SUBJECT: 2020-2025 CIP Update		Agenda Item #:		2B
		For Agenda of:		October 15, 2019
		Prepared by:		Jeremy Metzler
ATTACHMENTS (list): ☒ DRAFT Ordinance 19-0xxx ☒ DRAFT Exhibit A – Capital Improvement Plan (Budget Worksheet ONLY)				
Approval of Materials:				
Mayor, Daryl Eidinger	☐	Expenditure Required:	\$0	
Asst. City Administrator, Dave Gray	☐	Amount Budgeted:	\$0	
Interim City Attorney, Ann Marie J. Soto	☐	Appropriation Required:	\$0	
City Clerk, Rachel Pitzel	☐	Timeline: Public Hearing – 10/22/19 Study Session – 10/29/19 Regular Council Meeting Action – 11/12/19		
Community Development Director, Darren Groth	☐			
Public Works, Jeremy Metzler	☒			
Police Chief, Micah Lundborg	☐			
Fiscal Note/Consideration: Project selection and funding resources are still being considered as part of this Study Session and additional evaluation of Staff as project priorities, timelines and other planning requirements are set by the City Council.				
SUMMARY STATEMENT: The City utilizes an annually-updated Capital Improvement Plan (CIP), in conformance with the Capital Facilities Element of the adopted Comprehensive Plan, which outlines projects, their estimated costs, timelines for work, and anticipated funding sources. These plans serve as the guiding documents for Staff to execute capital improvements throughout the City, as resources are made available through City financial resources or other identified funding sources (i.e. Impact Fees, TIB, WSDOT, other grants, etc.) The attached DRAFT CIP Budget Worksheet represent Staff's current recommendation on project priorities, funding sources, and timelines for implementation. Staff relies on the City Council to help guide this planning, to ensure it aligns with the Council's desires and sound management of the City's financial resources.				
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: N/A				
RECOMMENDED ACTION: Discuss the recommended Capital Improvement Plan Update, discuss any concerns, provide direction to staff on revisions if needed, and hold a Public Hearing at the next Regular Council Meeting.				
ALTERNATIVES TO RECOMMENDED ACTION: Forward to a future study session for further discussion.				

ORDINANCE NO. 19-0xxx

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, RELATING TO THE CITY'S BUDGET, ADOPTING A CAPITAL IMPROVEMENT PLAN FOR THE YEARS 2020-2025.

WHEREAS, the Capital Improvement Plan is the City's annual budget preparation tool used to finance capital improvements within projected funding capacities, identifying sources of public money for such purposes over a six-year period; and

WHEREAS, the City's Capital Improvement Plan has been updated to address the current and projected capital project needs and priorities of the City for fiscal years 2020 through 2025; and

WHEREAS, the City's SEPA Responsible Official has determined that this procedural action is categorically exempt from SEPA threshold determination and EIS requirements pursuant to WAC 197-11-800(19); and

WHEREAS, a public hearing was held on October 22nd, 2019 on the proposed updates to the Capital Improvement Plan;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, HEREBY ORDAINS AS FOLLOWS:

Section 1. The City Council does hereby adopt the 2020-2025 Six-Year Capital Improvement Plan (CIP), a copy of which is attached as Exhibit A and incorporated herein by reference.

Section 2. Effective Date. This Ordinance will take effect five days after publication as required by law.

ADOPTED THIS 12TH DAY OF NOVEMBER, 2019.

Daryl Eidinger, Mayor

ATTEST:

Rachel Pitzel, City Clerk

APPROVED AS TO FORM:

Ann Marie J. Soto, Interim City Attorney

Commented [JM1]: Delete if converting to Resolution

Date Published:

Effective Date:

DRAFT

Exhibit A
2020-2025 Capital Improvement Plan (CIP)

DRAFT

DRAFT City of Edgewood 2020 - 2025 Capital Improvement Plan

Project	2020 Estimate	2021 Estimate	2022 Estimate	2023 Estimate	2024 Estimate	2025 Estimate	Totals
Surface Water							
SW-1 City Drainage Infrastructure Program / Spot Improvements	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 600,000
SW-2 Mortenson Farm Regional Stormwater Improvements	\$ 50,000	\$ 700,000	\$ 500,000	\$ -	\$ -	\$ -	\$ 1,250,000
SW-3 Jovita Creek Regional Improvement Feasibility Study	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 180,000	\$ 580,000
SW-4 Edgewood Pothole Pilot Project Feasibility Assessment	\$ -	\$ -	\$ 300,000	\$ 100,000	\$ -	\$ -	\$ 400,000
SW-5 108th Ave. E. / 36th St. E. Road Flooding	\$ -	\$ 50,000	\$ 900,000	\$ 175,000	\$ -	\$ -	\$ 1,125,000
SW-6 Surface Water Management Plan Update (Including Stormwater Comprehensive Plan Update)	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 150,000
SW-7 25th St. E. Drainage Improvements	\$ -	\$ -	\$ -	\$ 235,000	\$ -	\$ -	\$ 235,000
SW-8 Lake Chalet Pothole Flood Reduction Project	\$ 50,000	\$ 480,000	\$ -	\$ -	\$ -	\$ -	\$ 530,000
SW-9 24th / 112th Seasonal Ponding	\$ 170,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 170,000
SW-10 108th Ave E - 8th to 16th Flooding	\$ -	\$ -	\$ -	\$ 40,000	\$ 270,000	\$ 65,000	\$ 375,000
SW-11 Jovita Boulevard Rehabilitation	\$ -	\$ -	\$ -	\$ 55,000	\$ 345,000	\$ 180,000	\$ 580,000
SW-12 Flood Reduction Plan for Edgewood Pothole	\$ -	\$ -	\$ -	\$ 170,000	\$ -	\$ -	\$ 170,000
SW-13 56th St E / Sumner Heights Dr E Drainage Improvements	\$ 300,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
SW-14 Monta Vista Dr E Drainage Improvements	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Total Surface Water	\$ 695,000	\$ 1,755,000	\$ 1,825,000	\$ 1,100,000	\$ 940,000	\$ 550,000	\$ 6,865,000

DRAFT City of Edgewood 2020 - 2025 Capital Improvement Plan

Project	2020 Estimate	2021 Estimate	2022 Estimate	2023 Estimate	2024 Estimate	2025 Estimate	Totals
Transportation							
T-1 Citywide Road Preservation Program (TIP No. 6)	\$ 265,000	\$ 270,000	\$ 280,000	\$ 290,000	\$ 300,000	\$ 310,000	\$ 1,715,000
T-2 Citywide Traffic Safety Program (TIP No. 9)	\$ 20,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 195,000
T-3 Interurban Trail Phase III, Connection Feas. Study (TIP No. 7)	\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ 75,000
T-4 Chrisella Road East Safety Improvements (TIP No. 5)	\$ -	\$ -	\$ -	\$ 1,250,000	\$ 1,750,000	\$ -	\$ 3,000,000
T-5 Edgewood Drive Safety Improvements (TIP No. 4)	\$ 335,000	\$ -	\$ -	\$ -	\$ -	\$ 1,700,000	\$ 2,035,000
T-6 Transportation Engineering / Plan Support	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
T-7 Meridian / 32nd Intersection Improvements (TIP No. 1)	\$ 60,000	\$ 530,000	\$ -	\$ -	\$ -	\$ -	\$ 590,000
T-8 Meridian Ave E. Preliminary Design (TIP No. 2)	\$ 75,000	\$ 75,000	\$ 300,000	\$ -	\$ -	\$ -	\$ 450,000
T-9 Citywide Pedestrian Mobility and Safety Improvements (TIP No. 8)	\$ 1,075,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 1,450,000
T-10 Meridian Parallel Road Network Constr. - Various Seg's (TIP No. 11)	\$ 100,000	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000	\$ -	\$ 4,500,000
T-11 Meridian / Emerald Signal Improvements (TIP No. 12)	\$ 220,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 220,000
T-12 36th Street East Walkway Extension (TIP No. 13)	\$ -	\$ 50,000	\$ 450,000	\$ -	\$ -	\$ -	\$ 500,000
Total Transportation	\$ 2,200,000	\$ 2,185,000	\$ 2,290,000	\$ 2,875,000	\$ 3,310,000	\$ 2,170,000	\$ 15,030,000

DRAFT City of Edgewood 2020 - 2025 Capital Improvement Plan

Project	2020 Estimate	2021 Estimate	2022 Estimate	2023 Estimate	2024 Estimate	2025 Estimate	Totals
Parks							
P-1 Interurban Trail Phase III Design / Construction	\$ -	\$ -	\$ -	\$ -	\$ 140,000	\$ 600,000	\$ 740,000
P-2 Miscellaneous Park Improvements	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000
P-3 Edgewood Multi-Modal Trail Loop (8th, 122nd, 24th)	\$ -	\$ -	\$ -	\$ 200,000	\$ 1,500,000	\$ -	\$ 1,700,000
P-4 Nelson Farmhouse Remodel Eval.	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,000
P-5 36th and Meridian Park - Phase One	\$ 3,100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,100,000
P-6 Land Acquisition	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
P-7 Edgemont Park Improvements	\$ 25,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 275,000
P-8 Mortenson Farm Trail	\$ -	\$ -	\$ -	\$ 280,000	\$ -	\$ -	\$ 280,000
P-9 Wolf Point Trail	\$ -	\$ -	\$ 420,000	\$ -	\$ -	\$ -	\$ 420,000
Total Parks	\$ 3,230,000	\$ 325,000	\$ 495,000	\$ 555,000	\$ 1,715,000	\$ 675,000	\$ 6,995,000
Sanitary Sewer							
SS-1 General Sewer Plan Update	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,000
SS-2 Wetland Mitigation - Northwood Elementary (LID No. 1)	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,000
Total Sanitary Sewer	\$ 180,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 180,000
Public Facilities							
PF-1 City Hall IT/Security Upgrades	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000
PF-2 City Hall Tenant Improvements (Lobby Remodel)	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 110,000
PF-3 Public Works Service Yard	\$ -	\$ 320,000	\$ 120,000	\$ -	\$ -	\$ -	\$ 440,000
Total Public Facilities	\$ 190,000	\$ 320,000	\$ 120,000	\$ -	\$ -	\$ -	\$ 630,000
TOTAL CAPITAL EXPENDITURES	\$6,495,000	\$4,585,000	\$4,730,000	\$4,530,000	\$5,965,000	\$3,395,000	\$29,700,000

DRAFT City of Edgewood 2020 - 2025 Capital Improvement Plan

Project	2020 Estimate	2021 Estimate	2022 Estimate	2023 Estimate	2024 Estimate	2025 Estimate	Totals
CAPITAL REVENUE SOURCES:							
Surface Water Fees	\$ 590,000	\$ 980,000	\$ 510,000	\$ 470,000	\$ 370,000	\$ 165,000	\$ 3,085,000
Surface Water Grant Revenue	\$ 25,000	\$ 375,000	\$ 565,000	\$ 590,000	\$ 530,000	\$ 355,000	\$ 2,440,000
Est. Interagency Participation (SW)	\$ 50,000	\$ 400,000	\$ 300,000	\$ 40,000	\$ 40,000	\$ 30,000	\$ 860,000
Traffic Impact Fees	\$ 640,000	\$ 1,455,000	\$ 1,415,000	\$ 1,365,000	\$ 1,465,000	\$ 355,000	\$ 6,695,000
Transportation Grant Revenue	\$ 910,000	\$ 295,000	\$ 450,000	\$ 1,075,000	\$ 1,400,000	\$ 1,360,000	\$ 5,490,000
Street Fund (Former Trans. Benefit Dist.)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
REET (1 st 1/4% - Gen. Fund Capital)	\$ 190,000	\$ 250,000	\$ 200,000	\$ 150,000	\$ 125,000	\$ 125,000	\$ 1,040,000
REET (2 nd 1/4% - Pub. Works Capital)	\$ 475,000	\$ 250,000	\$ 200,000	\$ 150,000	\$ 125,000	\$ 125,000	\$ 1,325,000
Park Impact Fees	\$ 2,275,000	\$ 300,000	\$ 470,000	\$ 330,000	\$ 190,000	\$ 650,000	\$ 4,215,000
Parks Grant Revenue	\$ 955,000	\$ -	\$ -	\$ 175,000	\$ 1,500,000	\$ -	\$ 2,630,000
Capital Parks Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer Fees	\$ 180,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 180,000
Councilmanic Bonds (Future Debt Service)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>General Fund Xfer (Property/Sales/Utility Tax)</i>	\$ 205,000	\$ 280,000	\$ 620,000	\$ 185,000	\$ 220,000	\$ 230,000	\$ 1,740,000
TOTAL CAPITAL RESOURCES	\$ 6,495,000	\$ 4,585,000	\$ 4,730,000	\$ 4,530,000	\$ 5,965,000	\$ 3,395,000	\$ 29,700,000



City Of Edgewood Council Agenda Summary Sheet

SUBJECT: CDW Cloud Migration	Agenda Item #:	2C
	For Agenda of:	10/15/2019
	Prepared by:	Dave Gray
ATTACHMENTS (list): ☒ CDW-G Statement of Work ☒ Washington State Department of Enterprise Services Contract Listing CDWW5847		
Approval of Materials:		
Mayor, Daryl Eidinger	☒	Expenditure Required: \$19,120.00
Asst. City Administrator, Dave Gray	☐	Amount Budgeted: \$20,000.00
Interim City Attorney, Ann Marie J. Soto	☐	Timeline: Study Session 10/15/2019 Regular Council Meeting 10/22/2019
City Clerk/HR Director, Rachel Pitzel	☒	
Community & Economic Development Director, Darren Groth	☐	
Public Works, Jeremy Metzler	☐	
Police Chief, Micah Lundborg	☒	
Fiscal Note/Consideration: The City has a number of IT projects budgeted in the 2019 Capital Budget including an earmarked estimated for this Cloud Migration project. This project will be included on the COE PMP for completion before year end.		
SUMMARY STATEMENT: Microsoft anticipates providing all email exchange services as a cloud based enterprise within the next three years. The current system that allows for on-site services will become unsupported at a future date. The State of Washington Department of Enterprise Services contracts for IT products and services on master contracts, including CDW, a company recognized by Microsoft as a prime vendor for the email exchange to cloud migration. The City is authorized by law to utilize these master contracts under an agreement with the State. The City of Edgewood's department of Enterprise Service Agreement number is 22730.		
RECOMMENDED ACTION: After discussion place the agreement on the consent agenda at the Regular Council Meeting October 22 nd .		
ALTERNATIVES TO RECOMMENDED ACTION: 1) Forward to Study Session for further review		

Services not specified in this SOW are considered out of scope and will be addressed with a separate SOW or Change Order.

ITEM(S) PROVIDED TO CUSTOMER

The following will be provided to Customer by the completion of this project.

Table 1 – Item(s) Provided to Customer

Item	Description	Format
Exchange Online Planning and Design	Document that defines the business and technical requirements and how the new solution will meet these requirements. It will also provide a detailed list of the resources that will be required to implement the new solution.	PDF with architecture diagram

PROJECT SCHEDULING

Customer and Seller, who will jointly manage this project, will together develop timelines for an anticipated schedule (“**Anticipated Schedule**”) based on Seller’s project management methodology. Any dates, deadlines, timelines or schedules contained in the Anticipated Schedule, in this SOW or otherwise, are estimates only, and the Parties will not rely on them for purposes other than initial planning.

TOTAL FEES

The total fees due and payable under this SOW (“**Total Fees**”) include both fees for Seller’s performance of work (“**Service Fees**”) and any other related costs and fees specified in the Expenses section (“**Expenses**”). Unless otherwise specified, taxes will be invoiced but are not included in any numbers or calculations provided herein.

Seller will invoice for the Total Fees.

SERVICES FEES

Services Fees will be calculated on a TIME AND MATERIALS basis.

The invoiced amount of Services Fees will equal the rate applicable for a unit of a service or resource (“**Unit Rate**”) multiplied by the number of units being provided (“**Billable Units**”) for each unit type provided by Seller (see Table 2).

The Total Estimated Services Fees of \$19,120.00 is merely an *estimate* and does not represent a *fixed fee*. Neither the Total Estimated Billable Units of 88 nor the Total Estimated Services Fees are intended to limit the bounds of what may be requested or required for performance of the Services.

Table 2 – Services Fees

Unit Type	Unit Rate	Billable Units	Subtotal
Senior Engineer – Per Hour	\$220.00	80	\$17,600.00
Project Manager – Per Hour	\$190.00	8	\$1,520.00
Estimated Totals		88	\$19,120.00

7. There are at least two Active Directory Global Catalog servers, located in the site where the system will be installed, running 2003 SP1 or later (if Exchange 2016 servers will be deployed, 2008 R2 or later). These servers currently average less than 50% processor utilization during peak times. The domain and forest functional levels are at least 2003 native (if Exchange 2016 servers will be deployed, 2008 R2 or later).
8. All servers (physical or virtual), server hosts and network devices (including but not limited to: gateways, load balancers, reverse proxies, session border controllers) to be utilized in the deployment will be procured, assembled, installed and configured with the base operating system and network configuration prior to Seller consultants beginning work on those systems.
9. All software media and corresponding licenses and/or product keys will be provided to Seller consultants prior to implementation.
10. Purchasing of third party migration tools
11. All required certificates will be procured prior to implementation and will be provided to the Seller consultant(s) or will be installed by your staff under the supervision of Seller consultant(s).
12. If the solution drives configuration changes and/or upgrades to other systems in the environment, including but not limited to backup software, VDI, anti-spam/antivirus, archiving/journaling, security/firewall, PBXs, and/or other gateway products, these changes and the associated costs are not the responsibility of Seller.
13. Seller consultants will provide guidance on client (Outlook, mobile devices, multi-function printers, etc.) configuration, but will not be responsible for the installation of software or configuration of client devices.
14. Customer will assign Seller as their Digital Partner of Record (DPOR) prior to engagement closure.

OUT OF SCOPE

Specific tasks outside this SOW include, but are not limited to:

1. Formal Training
2. Process and/or Build Documentation
3. Network assessment or remediation
4. Migration of applications from the legacy system
5. Migration of archive data and any data outside the legacy system
6. Recovery of a tenant environment after expiration of trial periods and/or licenses
7. Active Directory Federation Services Design or Implementation
8. Multi-factor authentication
9. Workloads of Office 365 or Azure other than Exchange Online, including but not limited to:
 - a. Office
 - b. Skype for Business
 - c. SharePoint
 - d. Yammer
 - e. OneDrive
 - f. Enterprise Mobility and Security
10. Third party applications, e.g. fax server or voicemail system integration
11. Level/Tier 1 end-user support during deployment
12. Level/Tier 2 client (Outlook or mobile devices) support during deployment
13. Cross-forest migration
14. Migration of more than 50 mailboxes
15. Exchange Unified Messaging

- **Project Closure Meeting.** The project team will meet to recap the project activities, provide required documentation, discuss any next steps, and formally close the project.

PROJECT ASSUMPTIONS

1. The internal/corporate network utilizes a single, continuous, fully routable private address space. Internal clients have direct access to internal servers. Internal systems are not directly accessible from public networks. External clients must establish connections to secure intermediary device which will proxy or route connections to internal resources on the clients' behalf (VPN, terminal server, reverse proxy, etc.).
2. The configuration and management of all systems which will be involved in the project are under the control of your organization, either directly or through a third-party. Seller may request configuration changes to these devices and Customer will implement these changes pending established change control procedures.
3. All hardware and software that will be implemented as part of this project or that will be configured during the course of this project is covered under a vendor approved support contract.
4. The Exchange Organization is in Native Mode
5. There are no Exchange Servers version 2000 or earlier
6. All Exchange 2003 Servers are running Service Pack 3 CU9 or later
7. All Exchange 2007 Servers are running Service Pack 3 or later
8. All Exchange 2010 Servers are running Service Pack 3 RU 11 or later
9. All Exchange 2013 Servers are running CU 10 or later
10. If installing Exchange 2016, Active Directory forest and domain functional level must be 2008 R2 or above.
11. For hybrid deployments, all on-premises Exchange data to be migrated to Exchange Online conforms to the following limits:
12. No mailbox folder contains more than 10,000 subfolders
13. No mailbox folder contains more than one million items
14. No mailbox folder hierarchy is more than 300 folders deep
15. There are no more than 100,000 public folders
16. No public folder contains more than 10,000 subfolders
17. No single mailbox item is greater than 150 MB
18. No single mailbox item has more than 250 attachments
19. No attachment is greater than 150 MB
20. Customer acknowledges that Seller may earn a Microsoft incentive payment if Customer purchases Microsoft products from Seller. Furthermore, Customer hereby consents to Seller receiving any such payment from Microsoft, and has no objections in relation thereto.

CUSTOMER RESPONSIBILITIES

1. Communicate all material project matters to Seller's contact person.
2. Third-party application compatibility and support.
3. Provide at least one qualified technical person with system administration responsibilities.
4. Provide qualified personnel at your location (or any other location designated by you where services are to be provided) to support your existing equipment.
5. Provide other full-time, qualified, knowledgeable personnel who will perform your obligations under this SOW; make timely decisions necessary to move performance of the services forward; participate in this project to the extent reasonably requested by Seller; and reasonably assist Seller with its performance of the services.
6. Provide Seller's personnel with appropriate levels of access and privilege to systems and information necessary for Seller's performance of the services.

Azure Active Directory Connect with password synchronization will be installed and configured. This may require:

- A single server running the 64-bit version of Windows Server 2012 or later version

Seller will lead a discussion regarding the benefit of an on-prem exchange server and should additional servers be required a change order would be needed.

Cloud based migration tools may be leveraged to migrate data and directory objects from the legacy mail system.

Exchange Unified Messaging (voicemail feature of Exchange) will not be configured as part of this project.

There are a multitude of factors which can impact the total number of servers that must be deployed. These factors will be discussed in detail during the Planning and Design sessions. If the outcome of the design stipulates a different number of servers than specified above will be required, then the hours associated with this component will need to be updated via a project change request.

Seller will implement the Exchange configurations based on the previously established Design. Seller will provide guidance and recommendations for configuration changes to the existing environment, but the implementation of these configuration changes will be the responsibility of Customer.

Due to the changes in how public folders are stored, legacy Exchange mailboxes are unable to access the public folder hierarchy on Exchange Online. However, user mailboxes on Exchange Online can connect to legacy on-premises public folders provided that there are no public folder databases on Exchange 2003 servers. Due to these constraints, as part of the pilot from Exchange 2003, all public folders will be replicated to Exchange 2007 or later servers and removed from the Exchange 2003 servers, if present. Public folders will not be moved to Exchange Online as part of the pilot. Validation that Mailboxes on Exchange Online can access legacy on-premises public folders will be included within this pilot.

A pilot group of 25 users will be migrated to the new environment. This pilot period will be used to refine and validate the transition process and gather feedback on the impact to end users.

Applications which depend on the legacy systems will not be migrated.

CLOSURE

A closure meeting will be held with Seller at the conclusion of the project to verify that all of your business and technical requirements have been satisfied. Formal transfer of documentation items to be provided will also occur at this meeting.

PROJECT MANAGEMENT

Seller will assign a project management resource to perform the following activities during the project:

- **Kickoff Meeting.** Review SOW including project objectives and schedule, logistics, identify and confirm project participants and discuss project prerequisites.
- **Project Schedule or Plan.** A project schedule that details the schedule and resources assigned to the project.
- **Weekly Status Meetings and Reports.** Status meetings will be conducted on a weekly basis. During these meetings, Seller and you will discuss action items, tasks completed, tasks outstanding, issues and conduct a budget review.
- **Change Management.** When a change to a project occurs, Seller's project change control process will be utilized.

- Name Space design
- Routing
- Address Policies
- TLS Encryption with external domains
- Encryption
- Server Requirements
- Role colocation
- Virtualization
- Network, Ports, Addresses & Bandwidth

DEPLOYMENT PLANNING

During the Design sessions, the hardware, software and services required to implement the solution will have been identified. During this phase, cost will be assigned to these resources. Hardware and software quotes will be compiled. Tasks will be defined, resources will be assigned and timelines will be created for the deployment of the solution.

It will be the responsibility of Customer to provide quotes or pricing for any of the identified resources if those resources are to be provided by a party other than Seller.

At the conclusion of this phase Customer will have a clear understanding of the costs that will be incurred to implement the solution as well as a timeline for the complete deployment.

- Project Plan
- Work Items
- Milestones & timeline
- Resource Allocation Effort and Duration Estimates
- Dependencies

Seller has the right to amend the Pilot and Deployment estimates based on the results of the Design session and Deployment Planning.

BUILD & PILOT

Seller will assist with the implementation and configuration of the Exchange Online transition infrastructure as specified in the sessions. Any testing requirements identified during the design or planning phases will be conducted at this time, prior to the production implementation.

Seller will provide step-by-step guidance to Customer to add Seller as their Digital Partner of Record (DPOR). DPOR enables Seller to help Customer optimize the use of Microsoft services for desired business outcomes by providing Seller with access to usage and consumption data.

Various tools will be used to gather validate and remediate the environment prior to deployment. These tools include, but are not limited to

- Office 365 Health, Readiness and Connectivity Checks
- Remote Connectivity Analyzer
- IDFix DirSync Remediation tool

A new Office 365 tenant subscription will be established during the course of this project.

- Exchange Online Archiving Service Description
- Exchange Online Protection Service Description
- Identify requirements not met by Exchange Online and recommend potential alternatives

DESIGN SESSION

Based on the requirements identified in the Planning session, Seller will work with the project team to determine the end-state Exchange design. During the design sessions, priority will be placed on quickly identifying the resources and system changes necessary for the production implementation. In some circumstances the items listed below may have been identified prior to the design session. Potential resources include:

- Server (physical or virtual) acquisition, installation and configuration
- Data storage
- Network devices such as session border controllers, load balancers or reverse proxies
- Additional required licenses
- Certificates

Potential changes include:

- Storage configuration
- Active Directory remediation
- Active Directory schema changes
- Implementation of firewall and web proxy rules
- Software updates to current environment to support compatibility with the new version

Seller will make every effort to identify these resources and changes as early in the design process as feasible. In some cases Customer may need several days or weeks to meet with responsible stakeholders, acquire the identified resources, or implement the necessary changes. This may affect the timeline for the production implementation.

- Core System Design
- Directory Integration and Authentication
- Active Directory and Namespace Integration
- Supported authentication methods
- Active Directory Federation Services
- External client support
- Public Key Infrastructure
- Directory Synchronization
- Load Balancing
- Firewall requirements
- Server Requirements
- Client Access Design
- Name Space Design
- Service Discovery
- Mobile Devices Support
- Legacy client protocols
- Mobile Device Management
- Server Requirements
- Transport Design

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Proprietary and Confidential

Version: 2

Contract Number: 53173

Drafted by: Alex Goes

CDW, LLC.

- Network topology
- Overview of current environment
- User population and distribution
- Administrative practices and procedures (including change control)

If this documentation currently exists and Customer is willing to provide it to Seller, this can be submitted instead of the questionnaire.

Seller will begin with a project kick-off meeting with your core project team. The kick-off meeting will last approximately one hour and will include:

- Introductions of Customer and Seller team members
- Establishment of roles and the project schedule
- Knowledge transfer and review of your company and vision
- Review of this SOW
- Review of the pre-engagement questionnaire or equivalent and clarification of questions
- Review of design session goals
- Requirements definition
- Digital Partner of Record (DPOR) process review

PLANNING AND DESIGN SESSIONS

Seller will work with the appropriate project team members and stakeholders from your company in a series of discussions regarding the current and end-state design of your infrastructure. Active participation and presence from key members of your staff is imperative during this time to ensure requirements are clearly defined and validated, and that the design is based upon those requirements.

PLANNING SESSION

The Planning Sessions are interactive meetings with key members of your organization including business and technical stakeholders as well as the project team. These discussions will focus on identification of business and technical requirements and assumptions. Seller will also provide a mapping of how those requirements can be met with Exchange Online. Any requirements which cannot be met will also be called out. Knowledge transfer during planning is a valuable Customer benefit and provides a foundation for successful operation of the solution after the project is closed. At the conclusion of this session the project team will have a clear understanding of how Exchange Online will be able to assist in meeting your business objectives.

- Current Environment review
- Active Directory
- Messaging Environment
- Network
- Requirements Gathering and validation
- Business requirements
- Technical requirements
- Map requirements to Office 365 Service Descriptions
- Office 365 Platform Service Description
- Exchange Online Service Description



STATEMENT OF WORK

Project Name:	Exchange Online Deployment	Seller Representative: Sean McLellan 206-218-3956 seanmcl@cdw.com
Customer Name:	CITY OF EDGEWOOD	
CDW Affiliate:	CDW Government, LLC.	
Date Requested:	September 6, 2019	Solution Architect: Chuck Christensen
Seller Services Manager:	Mike Mooney	
Version:	2	

This statement of work ("Statement of Work" or "SOW") is made and entered into on the date this SOW is signed by both parties (the "SOW Effective Date") by and between the undersigned, CDW Government, LLC. ("Provider", "Seller" and "we") and CITY OF EDGEWOOD ("Customer" and "you").

PROJECT DESCRIPTION

PROJECT SCOPE

During the engagement, Seller will utilize our experience with Microsoft Exchange Online to make recommendations on how to best utilize the technology to meet your objectives. In addition, Seller will leverage the knowledge gained through previous deployments to avoid potential issues.

This engagement will:

- Develop a clear vision of the high-level solution goals and constraints.
- Unify the project team behind a common vision.
- Identify business and technical requirements for the Exchange Online implementation.
- Determine the appropriate end-state Exchange Online implementation.
- Define sequence of tasks required for successful implementation.
- Implement the solution in the production environment.
- Provide one or more detailed documents created specifically for Customer.

APPROACH

Seller will utilize a phased approach to achieving the goals outlined above.

PROJECT KICK-OFF MEETING

Prior to the kick-off, Seller will provide Customer with a pre-engagement questionnaire. This document will be used to establish a working understanding of your current environment. Areas of focus include:

- Directory services infrastructure

The rates presented in Table 2 apply to *scheduled* Services that are performed during Standard Business Hours (meaning 8:00 a.m. to 5:00 p.m. local time, Monday through Friday, excluding holidays). When Seller invoices for scheduled Services that are not performed during Standard Business Hours, Services Fees will be calculated at 150% of the Unit Rates. For any unscheduled (i.e., emergency) Services performed at any time of the day, Services Fees will be calculated at 200% of the Unit Rates.

Any non-Hourly Units will be measured in one (1) unit increments when Services are performed remotely or at any Customer-Designated Location(s) (as defined below).

EXPENSES

When Seller's personnel are located more than 60 miles from the Customer-Designated location, travel charges will apply. Seller will invoice Customer for the time Seller's personnel spend traveling to and/or from the Customer-Designated Location(s) (or otherwise, as necessary) at a rate of \$85/hour. Seller will make efforts to schedule appropriate personnel from Seller's offices located nearest to the Customer-Designated Location(s) in order to minimize such expenses. Seller's ability to do so may depend on various factors (e.g., specialized project skills needed, personnel availability, and changes to, or challenges inherent in, the Anticipated Schedule).

Seller will invoice Customer for Seller's reasonable, direct costs incurred in performance of the Services. Direct expenses include, but may not be limited to: airfare, lodging, mileage, meals, shipping, lift rentals, photo copies, tolls and parking. Seller will charge actual costs for these expenses. Any projected expenses set forth in this SOW are estimates only.

Two (2) weeks' advance notice from Customer is required for any necessary travel by Seller personnel.

CUSTOMER-DESIGNATED LOCATIONS

Seller will provide Services benefiting the locations specified on the attached Exhibit ("**Customer-Designated Locations**").

PROJECT-SPECIFIC TERMS

1. Customer is responsible for providing all physical and communications access, privileges, environmental conditions, properly functioning hardware and software, qualified personnel, project details, material information, decisions/directions, and personnel and stakeholder interviews that are reasonably necessary to assist and accommodate Seller's performance of the Services ("**Customer Components**").
2. Seller is not responsible for delays in performance directly caused by the unavailability of the Customer Components and will have the right, with prior written notice and after a reasonable opportunity for Customer to correct the failure, to reassign Seller personnel to work unrelated to this SOW and the services hereunder or to invoice Customer for time Seller personnel are thereby idled if reassignment is not feasible.
3. Both parties will treat all employee personally identifiable information as confidential per the Agreement.
4. Customer will provide in advance and in writing, and Seller will follow, all applicable Customer safety and security rules and procedures.
5. Customer is responsible for security at all Customer-Designated Locations; Seller is not responsible for lost or stolen equipment.
6. This SOW can be terminated by either party without cause upon at least fourteen (14) days' advance written notice.

SOW TERMS AND CONDITIONS

CONTACT PERSON(S)

Each Party will appoint a person to act as that Party's point of contact ("**Contact Person**") as the time for performance nears and will communicate that person's name and information to the other Party's Contact Person.

The Customer Contact Person is authorized to approve materials and Services provided by Seller, and Seller may rely on the decisions and approvals made by the Customer Contact Person (except that Seller understands that Customer may require a different person to sign any Change Orders amending this SOW). The Customer Contact Person will manage all communications with Seller, and when Services are performed at a Customer-Designated Location, the Customer Contact Person will be present or available. The Parties' Contact Persons shall be authorized to approve changes in personnel and associated rates for Services under this SOW.

PAYMENT TERMS

Customer will pay invoices containing amounts authorized by this SOW within thirty (30) days of Customer's receipt of the invoice. Any objections to an invoice must be communicated to the Seller Contact Person within fifteen (15) days after receipt of the invoice.

EXPIRATION AND TERMINATION

This SOW expires and will be of no force or effect unless it is signed by Customer and Seller within thirty (30) days from the SOW Created Date, except as otherwise agreed by Seller.

CHANGE ORDERS

This SOW may be modified or amended only in a writing signed by both Customer and Seller, generally in the form provided by Seller ("**Change Order**").

In the event of a conflict between the terms and conditions set forth in a fully executed Change Order and those set forth in this SOW or a prior fully executed Change Order, the terms and conditions of the most recent fully executed Change Order shall prevail.

MISCELLANEOUS

This SOW shall be governed by Seller's "Terms and Conditions of Sales and Service Projects", accessed via the "Terms & Conditions" link at www.cdwg.com (the "**Agreement**"). If there is a conflict between this SOW and the Agreement, then the Agreement will control, except as expressly amended in this SOW by specific reference to the Agreement. References in the Agreement to a SOW or a Work Order apply to this SOW. This SOW and any Change Order may be signed in separate counterparts, each of which shall be deemed an original and all of which together will be deemed to be one original. Electronic signatures on this SOW or on any Change Order (or copies of signatures sent via electronic means) are the equivalent of handwritten signatures. This SOW is the proprietary and confidential information of Seller.

SIGNATURES

In acknowledgement that the parties below have read and understood this Statement of Work and agree to be bound by it, each party has caused this Statement of Work to be signed and transferred by its respective authorized representative.

CDW Government, LLC.

By: _____
Signature

Name: _____

Date: _____

Mailing Address:

230 N. Milwaukee Avenue, Vernon Hills, IL. 60061

☐ The following PSM has given approval:
Mike Mooney

CITY OF EDGEWOOD

By: _____
Signature

Name: _____

Date: _____

Mailing Address:

Street: _____

City/ST/ZIP: _____

Billing Contact:

Street: _____

City/ST/ZIP: _____

- ☐ A purchase order for payment hereunder is attached.
☐ A purchase order is not required for payment hereunder.

EXHIBIT A.

CUSTOMER-DESIGNATED LOCATIONS

Seller will provide Services benefiting the following locations (“**Customer-Designated Locations**”).

Table 3 – Customer-Designated Locations

Location(s)	Service(s)		
City of Edgewood 2224 104 th Ave East Edgewood, WA 98372	☐ Assessment	☐ Implementation	☐ Support
	☒ Configuration	☒ Project Management	☐ Training
	☒ Design	☐ Staff Augmentation	☐ Custom Work

W's	Company Name	DBA	Agreement #	Max Hourly Rate
W9	CASE Associates Inc.		08215	\$225.00
W39634	Caughlin Group, The		08215	\$180.00
W4701	Cayzen Corporation	Cayzen Technologies	08215	\$200.00
W5847	CDW Government LLC		08215	\$225.00
W71918	Cebe IT & Knowledge Management LLC		08215	\$250.00
W22415	Celer Systems, Inc.		08215	\$160.00
W51156	CenturyLink Communications, LLC		08215	\$190.00
W58652	CEPOCH LLC		08215	\$200.00
W22780	CG Technology Management, LLC		08215	\$150.00
W6634	CGI Technologies and Solutions Inc.		08215	\$250.00
W22825	Chakoian McClure Group	MC2 Consulting	08215	\$200.00
W12125	Chameleon Technologies, Inc		08215	\$275.00

1. IT Funding	2. IT Business	3. Continuity	4. IT Project M	5. Project Qui	6. Software T	7. Client/Serv	8. Database S	9. GIS Servic	10. Infrastruc	11. Mainfram	12. Mobile Se	Address	City	Sta	Zip	Contact	Ti
X	X	X										2050 Beaver Creek Road, Suite 101-225	Oregon Cit	OR	97045	David Sharon	Cl
X	X	X	X	X	X							2912 Country Club Rd NW	Olympia	WA	98502	William C. Caughlin	Cl
X	X		X	X	X	X	X	X	X	X	X	4317 6th Avenue SE, Suite 203	Lacey	WA	98503	Sariney Mourng	Hi
	X	X			X	X	X	X				230 N. Milwaukee Avenue	Vernon Hill	IL	60061	Dan Ferner	Ar
X	X				X							1100 Idylberry Rd	San Rafael	CA	94903	Claude R. Baudoin	Pr
X		X		X	X	X			X			13405 Folsom Blvd., Suite 300	Folsom	CA	95630	Chi Fukui	Si
X	X	X		X	X	X		X	X			2404 Heritage Court SW	Olympia	WA	98502	Cody Arp	Si
X	X	X	X	X	X	X	X	X	X	X	X	24 RAINIER CIR	South Barr	IL	60010	Seshu Duwapu	Pr
X	X	X	X		X	X	X		X	X		3730 71st Ct. SW	Tumwater	WA	98512	Tim Graden	Pr
X	X	X	X	X	X	X	X	X	X	X	X	621 Capitol Mall, Suite 1525	Sacrament	CA	95814	Samuel Park	Di
X	X		X									3109 S Lane St	Seattle	WA	98144	Judy Wells	Pr
X	X	X	X	X	X	X	X	X	X	X	X	520 Kirkland Way, Suite 101	Kirkland	WA	98033	Melissa Acton	O

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City Of Edgewood Council Agenda Summary Sheet

SUBJECT: Sign Code Modifications		Agenda Item #:		2D
		For Agenda of:		October 15, 2019
		Prepared by:		Darren Groth
ATTACHMENTS (list): ☒ Draft Ordinance with Exhibit A				
Approval of Materials:				
Mayor, Daryl Eiding	☐	Expenditure Required:	\$0	
Asst. City Administrator, Dave Gray	☐	Amount Budgeted:	\$0	
Interim City Attorney, Ann Marie J. Soto	☐	Timeline: Study Session – 10/15/19 Public Hearing – 10/22/19 Study Session – 10/15/19 Final Action – 11/12/19		
City Clerk/HR Director, Rachel Pitzel	☒			
Community & Economic Development Director, Darren Groth	☒			
Public Works, Jeremy Metzler	☐			
Police Chief, Micah Lundborg	☐			
Fiscal Note/Consideration: N/A				
SUMMARY STATEMENT: On July 9, 2019, City Council adopted Ordinance 19-0552, which repealed Edgewood Municipal Code (EMC) Section 18.90.160 and added a new Chapter 18.97 to the EMC. During the coming months, staff identified an inconsistency with the approach to signs in the City's rights-of-way (ROW)—specifically for temporary signs. Permanent signs are thoroughly addressed regarding ROW placement; however, the language proposed under this amendment would allow enforcement of ROW signage consistently regardless of sign type. As such, the proposed change will clarify specific locations for any temporary sign. In addition, the proposal to remove language pertaining to dilapidated or nuisance signs (EMC Subsection 18.97.240.G.4) will reduce a redundancy within the code because dilapidated and nuisance signs are already regulated under EMC Subsection 18.97.240.B. The remaining stipulations under Subsection G are also proposed to be renumbered in accordance with the removal of the current Number 4.				
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: On October 14, 2019, the Planning Commission held their public hearing and made their recommendation to City Council regarding the proposed modifications to the City's sign code (EMC Chapter 18.97).				
RECOMMENDED ACTION: Hold a discussion and provide staff direction regarding the proposed modifications to the sign code.				
ALTERNATIVES TO RECOMMENDED ACTION: 1) Move to adopt 2) Remand back to Planning Commission for further review				

ORDINANCE NO. 19-0XXX

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, RELATING TO LAND USE AND ZONING, ADOPTING A MODIFICATION TO THE CITY'S SIGN CODE IN SECTION 18.97.240.G, WHICH REGULATES TEMPORARY SIGNS IN THE CITY'S RIGHTS-OF-WAY, AND PROVIDING FOR ENFORCEMENT.

WHEREAS, on July 9, 2019, the City repealed Section 18.90.160 of the Edgewood Municipal Code (EMC) and adopted a new EMC Chapter 18.97, entitled *Sign Code*; and

WHEREAS, in the Sign Code Section 18.97.240, the City regulates temporary signs; and

WHEREAS, EMC Section 18.97.240, Subsection G, Paragraph 1 describes the locational requirements for temporary signs placed within the City's Right-of-Way; and

WHEREAS, EMC Section 18.97.240, Subsection G, Paragraph 4 redundantly stipulates dilapidated or nuisance signs to be removed, which is already required in accordance with EMC Subsection 18.97.240.B; and

WHEREAS, the City of Edgewood seeks to modify allowable locations for temporary signs placed within the City's Right-of-Way; and

WHEREAS, the City's Responsible Official has determined that this Ordinance is categorically exempt from SEPA under WAC 197-11-800(19); and

WHEREAS, the City sent a draft of this Ordinance to the Washington State Department of Commerce, as required by RCW 36.70A.106; and

WHEREAS, the City Planning Commission held a public hearing on this Ordinance on October 14, 2019, and sent its recommendation to the City Council; and

WHEREAS, City Council considered this Ordinance during its October 15, 2019 study session; and

WHEREAS, City Council held a public hearing on this Ordinance on October 22, 2019; and

WHEREAS, City Council discussed this Ordinance during its October 29, 2019 study session; and

WHEREAS, City Council considered this Ordinance during its regular City Council meeting of November 12, 2019;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, HEREBY ORDAINS AS FOLLOWS:

Section 1. The City Council does hereby modify EMC Section 18.97.240.G, as amended in Exhibit A, which is attached hereto and incorporated herein by reference.

Section 2. Severability. If any section, sentence, clause or phrase of this Ordinance should be held to be unconstitutional or unlawful by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 3. Publication. This Ordinance shall be published by an approved summary consisting of the title.

Section 4. Effective Date. This Ordinance shall take effect and be in full force and effect five days after publication, as provided by law.

ADOPTED THIS __th day of _____, 2019.

Daryl Eiding, Mayor

ATTEST:

Rachel Pitzel, City Clerk

APPROVED AS TO FORM:

City Attorney

Date Published:

Effective Date:

Exhibit A

CHAPTER 18.97 SIGN CODE

Part III. Sign Types.

18.97.240 Temporary Signs.

Section 18.97.240 Temporary Signs.

G. City Right-of-Way. Temporary signs are prohibited in the Roadway. Temporary signs on City Right-of-Way (placed outside of the Roadway), must comply with the following requirements:

1. Location. Allowed only between the property line and the back edge of the nearest ~~curb~~sidewalk, or where no sidewalk curb exists, between the property line and a line five feet away from the nearest edge of the roadway pavement. Signs may not be placed on sidewalks, driveways, or other paved areas designed for pedestrian or vehicular use; in planter strips; or as conditioned in a Street Use permit. Approval of the abutting owner is recommended.
2. Type. Signs on stakes that can be manually pushed or hammered into the ground are allowed. All other signs are prohibited, unless specifically allowed by a Street Use permit.
3. Size and height. Limited to four (4) square feet, and three (3) feet in height.
- ~~4. ——— Dilapidated or Nuisance signs. Any temporary sign in the right-of-way that is dilapidated or a nuisance, shall be removed by the person responsible for placement of the sign.~~
- ~~54.~~ 54. Other signs. The City may allow other signs in the City right-of-way with a Street Use permit.
- ~~65.~~ 65. Attachments. Signs in the right-of-way may not include attachments such as balloons, streamers, or other attention-getting devices.



City Of Edgewood Council Agenda Summary Sheet

SUBJECT: 2020 Surface Water Rates		Agenda Item #:		2E	
		For Agenda of:		October 15, 2019	
		Prepared by:		Jeremy Metzler	
ATTACHMENTS (list): ☒ DRAFT Ordinance 19-0xxx					
Approval of Materials:					
Mayor, Daryl Eidinger	☒	Expenditure Required:	\$0		
Asst. City Administrator, Dave Gray	☒	Amount Budgeted:	\$0		
Interim City Attorney, Ann Marie J. Soto	☒	Appropriation Required:	\$0		
City Clerk/HR Director, Rachel Pitzel	☒	Timeline: Public Hearing – Oct. 8, 2019 Study Session – 10/15/19 Regular Council Meeting – 10/22/19			
Community & Economic Development Director, Darren Groth	☒				
Public Works, Jeremy Metzler	☒				
Police Chief, Micah Lundborg	☒				
Fiscal Note/Consideration: An analysis performed in 2017 found that the surface water utility was experiencing a fee-to-expense deficit of nearly \$40,000 annually. The 2018 rate increase of 20% corrected this operating budget deficit, but a gap remains in capital improvement funding. Increasing rates as recommended in the 2018 Surface Water Management Plan update will help to fund critical capital improvements.					
SUMMARY STATEMENT: The Edgewood City Council establishes storm water rates charged for various land use classifications according to factors set forth in RCW 35.67.020(2) and (3), which are then adopted in the Edgewood Municipal Code. The City is required to impose uniform charges for the same class of customers or service and facilities furnished [RCW 35.67.020(2)]. In classifying customers served or service and facilities furnished by the storm water utility, the City may consider <i>“the difference in cost of maintenance, operation, repair and replacement of various parts of the system,”</i> and <i>“any other matters which present a reasonable difference as a ground for distinction.”</i> <i>Id.</i> As discussed in previous years, our Municipal Stormwater Permit requires annual inspection and maintenance work which we satisfy through our Interlocal Agreement with Pierce County Public Works. The costs for this service have increased from \$25,000 in 2013 to over \$400,000 in 2015, and totaled more than \$630,000 in 2017. This increase is due to additional permit requirements enacted in 2014 coupled with recent infrastructure improvements along the Meridian Avenue corridor. Here is a table comparing operating expenditures to revenues in recent years (<i>excluding capital expenditures</i>):					
	2015	2016	2017*	2018*	2019 (est)
Operating Expenditures	\$834,626	\$570,852	\$1,091,513	\$931,566	\$1,083,953
Revenues	\$708,068	\$659,084	\$723,836	\$937,735	\$1,225,000
Net Revenue / (Deficit)	(\$126,558)	\$88,232	(\$367,677)	\$6,169	\$141,047
<i>*Note: 2017 & 2018 Operating Expenditures also exclude consultant fees for the Comprehensive SWMP Update</i>					
Revenues had been relatively steady from 2009 to 2017 due to limited growth and development, generally coming in between \$650,000 and \$720,000, annually. Action was taken by Council each of the last two years to close the operating budget gap, increasing revenues to \$937,735 in 2018 and an estimated \$1.225M this year.					

Upon review of existing rates, anticipated operating budget, and proposed capital projects identified as “critical” during preparation of the 2018 SWMP Update, the City’s consultant recommended a 40% rate increase for FY 2019 and 15% rate increase for FY 2020. Council passed Ordinance 18-0528 last year, increasing rates by 20% in FY 2019. To make up the difference, staff recommends a 35% increase for FY 2020, and this rate is reflected in the attached ordinance. In prior discussions, Council has expressed concern regarding the impact this significant of a rate increase may have on the rate payers. In light of this concern, staff offers the following table demonstrating alternative rate increases and the associated impacts on the residential rate:

Proposed Rate Increase	10%	20%	30%	35%
Projected Revenue Increase	\$120,000	\$240,000	\$360,000	\$420,000
Proposed Annual Residential Rate	\$209.88	\$228.96	\$248.04	\$257.58
<i>Increase from Current Rate</i>	<i>\$19.08/yr</i>	<i>\$38.16/yr</i>	<i>\$57.24/yr</i>	<i>\$66.78/yr</i>

To further assist Council in evaluating a proposed rate increase, below are the surface water capital projects currently identified for funding in the **updated** working draft of the 2020 – 2025 Capital Improvement Plan:

Project \ Year	2020	2021	2022	2023	2024	2025
Spot Improvement Program	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Mortenson Farm Regional Stormwater Improvements	\$50,000	\$700,000	\$500,000	-	-	-
Jovita Creek Regional Improvement Feasibility	-	-	-	\$200,000	\$200,000	\$180,000
Edgewood Pothole Feasibility Assessment	-	-	\$300,000	\$100,000	-	-
108 th Ave E / 36 th St E Flooding	-	\$50,000	\$900,000 <i>(\$450,000 from General Fund)</i>	\$175,000	-	-
SWMP Updates	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
25 th St E Drainage Improvements	-	-	-	\$235,000	-	-
Lake Chalet Flood Reduction (Pump Station)	\$50,000 <i>(\$30,000 from General Fund)</i>	\$480,000	-	-	-	-
24 th St E / 112 th Ave E Seasonal Ponding	\$170,000	-	-	-	-	-
108 th Ave E Neighborhood (8 th to 16 th)	-	-	-	\$40,000	\$270,000	\$65,000
Jovita Blvd Rehabilitation	-	-	-	\$55,000	\$345,000	\$180,000
Edgewood Pothole Flood Reduction Plan / Analysis	-	-	-	\$170,000	-	-
56 th St E / Edgewood Drive Drainage Improvements	\$300,000	\$200,000	-	-	-	-
Monta Vista Drive Drainage	-	\$200,000	-	-	-	-
Annual Totals	\$695,000	\$1,755,000	\$1,825,000	\$1,100,000	\$940,000	\$550,000

Taking into consideration these capital projects--assuming surface water utility rates are needed to fund a significant portion of them--and a 35% rate increase for FY 2020, **5% in FY 2021**, and 2.5% each year thereafter, the following table extrapolates the anticipated Surface Water Fund balance through the program horizon:

	2019	2020	2021	2022	2023	2024	2025
Revenues	\$1,225,000	\$1,645,000	\$1,727,250	\$1,770,431	\$1,814,692	\$1,860,059	\$1,906,560
Expenditures	\$1,148,953	\$2,043,133	\$2,223,777	\$1,790,490	\$1,848,305	\$1,437,254	\$1,477,372
Ending Balance	\$113,233	(\$284,899)	(\$781,426)	(\$801,484)	(\$835,097)	(\$412,292)	\$16,897

As demonstrated above, we anticipate debt funding through 2025, even with the recommended rate increases. This debt could also be addressed through councilmanic bonding or inter-fund loans.

For the purposes of rate determination and transparent discussion, it should be noted the figures presented above do not include the following list of projects identified during the 2018 Surface Water Management Plan Update:

- Pinedale Pond (114th Ave E) Pothole Flood Reduction Plan / Analysis
- 122nd Ave E Pothole Flood Reduction Plan / Analysis
- 108th Ave E Pothole Flood Reduction Plan / Analysis
- Surprise Lake Pothole Flood Reduction Plan / Analysis
- Upper Edgewood Drive Drainage Improvements (4800-5300 block)
- Meridian Ave E Drainage Improvements (1000-1600, 2700-2900, and 3200-4800 blocks)
- Surface Water Utility Maintenance & Storage Yard Development
- Wapato / Simon's Creek Ravine Drainage / Stabilization (multiple sites)
- City-wide FEMA Flood Study

Also for comparison, here is a list of current monthly residential surface water utility rates in nearby cities:

- Lakewood: \$9.68
- Unincorporated Pierce County: \$10.61
- Puyallup: \$12.75
- Algonia: \$13.50
- Bonney Lake: \$14.00
- DuPont: \$15.61
- **Edgewood (Existing): \$15.90**
- University Place: \$15.93
- Sumner: \$16.33
- Fircrest: \$17.25
- Auburn: \$19.51
- Covington: \$20.13
- **Edgewood (Proposed): \$21.47**
- Buckley: \$23.77
- Pacific: \$23.82

Council held a Public Hearing for the proposed rate increase at the Regular Council Meeting last week, at which no public comment was provided. Finally, any storm water rate increase will be in effect starting January 1, 2020. If no action is taken to increase rates by October 22, 2019, it is unlikely that Pierce County will be able to implement a rate increase until FY 2021.

COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: N/A

RECOMMENDED ACTION:

Discuss the recommended rate increase, discuss any concerns that remain, provide direction to staff on revisions if needed, and consider the attached ordinance for adoption at the next Regular Council Meeting.

ALTERNATIVES TO RECOMMENDED ACTION:

Forward to Study Session for further review

ORDINANCE NO. 19-0xxx

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, ADJUSTING THE STORM DRAINAGE AND SURFACE WATER UTILITY ANNUAL SERVICE CHARGE FOR ALL CLASSIFICATIONS OF SERVICE CONSISTENT WITH THE SURFACE WATER MANAGEMENT PLAN, IN ORDER TO IMPLEMENT THE CAPITAL IMPROVEMENT PLAN BUDGET FOR THE UTILITY, TO BE EFFECTIVE AS OF JANUARY 1, 2020, AMENDING SECTION 13.10.070 OF THE EDGEWOOD MUNICIPAL CODE; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City of Edgewood has “full jurisdiction and authority to manage, regulate and control” its storm water utility (RCW 35.67.020(1)); and

WHEREAS, the City has the authority to fix, alter, regulate and control the rates and charges associated with the storm water utility, which charges must be uniform for the same class of customers of service and facilities furnished, taking into account the factors identified in state law (RCW 35.67.020(2)); and

WHEREAS, the City has established a storm drainage and surface water management utility and has codified regulations pertaining thereto at Chapter 13.10 of the Edgewood Municipal Code (EMC); and

WHEREAS, Pierce County collects storm water charges for the City, as directed and authorized by the Mayor through an established interlocal agreement, and designates each property by one of the eight (8) categories defined in EMC 13.10.070; and

WHEREAS, the City is updating its capital improvement and comprehensive plans for the maintenance, repair, replacement, and new construction of storm water projects which are paid for by the revenue from storm water charges; and

WHEREAS, in review of said plan updates, the City has determined additional funding is necessary to support the proposed capital improvement budget for its surface water management utility; and

WHEREAS, the City desires to adjust the annual storm drainage and surface water service charge to fund said capital improvement budget; and

WHEREAS, the City’s SEPA Responsible Official has determined that this procedural action is categorically exempt from SEPA threshold determination and EIS requirements pursuant to WAC 197-11-800(19); and

WHEREAS, on October 1 and October 15, 2019, the City Council considered this ordinance during study sessions; and

WHEREAS, on October 8, 2019, the City Council held a first reading of this ordinance during its regular City Council meeting; and

WHEREAS, on October 8, 2019, the City Council held a public hearing on this ordinance, after proper notice was sent out to the public; and

WHEREAS, on October 22, 2018, the City Council considered the adoption of this ordinance during a second reading, which was held during a regular City Council meeting;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Findings. The recitals above are hereby adopted as legislative findings in support of this ordinance. The City Council further adopts by reference the agenda bill dated October 22, 2019 as additional findings.

Section 2. EMC Subsection 13.10.070(A), amended. Subsection 13.10.070(A) of the Edgewood Municipal Code is hereby amended to read as follows:

An annual service charge schedule is hereby established for all areas of the city.

A. Annual service charges for all parcels within the city are as follows:

Classification	Rate
Residential	\$190.80 <u>\$257.58</u>
Duplex	\$246.12 <u>\$332.26</u>
Multifamily (per sq. ft. impervious area)	\$0.07227 <u>\$0.097565</u>
Mobile Home Site	\$104.94 <u>\$141.67</u>
Vacant / Undeveloped	\$48.00 <u>\$64.80</u>
State, County & Federal Public Highways (per sq. ft. impervious area)	\$0.02168 <u>\$0.029268</u>
All Others (per sq. ft. impervious area)	\$0.07227 <u>\$0.097565</u>

Section 3. EMC Subsection 13.10.070(D), amended. Subsection 13.10.070(D) of the Edgewood Municipal Code is hereby amended to read as follows:

D. The annual service charge, in addition to any applicable Utility Tax pursuant to EMC 5.08.030 E, shall be calculated and collected as described in PCC 11.02.050(E), as adopted by Pierce County Ordinance 2016-72s.

Section 4. Rates Effective. The rates described herein shall take effect and be in full force for fees collected beginning January 1, 2020.

Section 5. Severability. Should any section, paragraph, sentence, clause or phrase of this Code, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason or should any portion of this Code be pre-empted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this Code or its application to other persons or circumstances.

Section 6. Effective Date. A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL ON THE 22ND DAY OF OCTOBER, 2019.

Daryl Eiding, Mayor

ATTEST:

Rachel Pitzel, CMC
City Clerk

APPROVED AS TO FORM:

Ann Marie J. Soto, Interim City Attorney

Date Published: xxx

Effective Date: xxx (Rate effective date: 01/01/2020)



City Of Edgewood Council Agenda Summary Sheet

SUBJECT: Parks Code Ordinance		Agenda Item #:		2F
		For Agenda of:		October 15, 2019
		Prepared by:		Jeremy Metzler
ATTACHMENTS (list): ☒ Draft Ordinance				
Approval of Materials:				
Mayor, Daryl Eidinger	☐	Expenditure Required:	\$0	
Asst. City Administrator, Dave Gray	☐	Amount Budgeted:	\$0	
Ann Marie Soto, Interim City Attorney	☒	Appropriation Required:	\$0	
City Clerk, Rachel Pitzel	☐	Timeline: Study Session – 10/15/19 Regular Council Meeting – 10/22/19		
Community Development Director, Darren Groth	☐			
Public Works, Jeremy Metzler	☒			
Police Chief, Micah Lundborg	☐			
Fiscal Note/Consideration: N/A				
SUMMARY STATEMENT: The City offers many parks and recreation facilities for use by its residents and citizens, which requires the need to regulate the use of such resources in order to protect the natural environment and the general public's health, safety and welfare. The City previously regulated use of City parks through adoption of Pierce County's parks and recreations systems code in 1998. However, since that time the City has discovered the need to adopt additional, City-specific regulations that address the unique nature of the City's facilities. The draft ordinance and regulations are attached.				
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: The Parks and Recreation Advisory Board has reviewed the draft regulations and recommends approval by the City Council.				
RECOMMENDED ACTION: Hold a discussion and provide staff direction for repeal and reenactment of Chapter 12.10, "Park Regulations," to the Edgewood Municipal Code.				

ORDINANCE NO. 19-0XXX

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, RELATING TO CITY PARK REGULATIONS; REPEALING AND REENACTING CHAPTER 12.10 OF THE EDGEWOOD MUNICIPAL CODE ENTITLED “PARK REGULATIONS”; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City offers many parks and recreation facilities for use by its residents and citizens; and

WHEREAS, on June 23, 1998, the City Council passed Ordinance 98-0106, which adopted Pierce County’s parks and recreations systems code, by reference, to be enforced within the City of Edgewood; and

WHEREAS, the City has found that additional, City-specific regulations are necessary to protect the City’s valuable park resources while also protecting the general public’s safety, health and welfare at these facilities; and

WHEREAS, the Parks and Recreation Advisory Board (“PRAB”) reviewed draft regulations on June 6, 2019, and recommended bringing forward the new regulations to the City Council; and

WHEREAS, on October 3, 2019, the PRAB considered additional amendments to the regulations made by City staff and recommended adoption of the new regulations to the City Council; and

WHEREAS, the Council considered this Ordinance during its October 15, 2019, study session; and

WHEREAS, the Council considered this Ordinance during its regular City Council meeting of October 22, 2019;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, HEREBY ORDAINS AS FOLLOWS:

Section 1. EMC Chapter 12.10 (Park Regulations) Repealed and Reenacted. Edgewood Municipal Code Chapter 12.10, entitled “Park Regulations,” is hereby repealed and reenacted as set forth in Exhibit A attached hereto and by this reference fully incorporated herein.

Section 2. Severability. If any section, sentence, clause or phrase of this Ordinance should be held to be unconstitutional or unlawful by a court of competent jurisdiction, such invalidity or

unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 3. Effective Date. A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City. This Ordinance shall take effect and be in full force and effect five days after publication, as provided by law.

ADOPTED THIS 22ND day of OCTOBER, 2019.

Daryl Eiding, Mayor

ATTEST:

Rachel Pitzel, City Clerk

APPROVED AS TO FORM:

Ann Marie Soto, Interim City Attorney

Date Published: xxx

Effective Date:

Exhibit A

CHAPTER 12.10 PARK REGULATIONS

Sections:

- 12.10.010 Title.**
- 12.10.020 Liberal Construction.**
- 12.10.030 Established.**
- 12.10.040 Definitions.**
- 12.10.050 Prohibited Activities.**
- 12.10.060 Regulation of Vehicles.**
- 12.10.070 Park Hours.**
- 12.10.080 Violation – Penalty.**

12.10.010 Title.

This Chapter shall constitute the Park Code of Edgewood and may be cited as such. Conduct in all public parks shall be subject to all the general regulations of this Code and not exclusively to the provisions of this Chapter.

12.10.020 Liberal Construction.

This Chapter is an exercise of the police power of the State of Washington, and of the City of Edgewood, for the public peace, health, safety and welfare, and its provisions shall be liberally construed.

12.10.030 Established.

There is established in the City of Edgewood a park and playground system for public recreational purposes. The Public Works Director or designee shall coordinate and direct the City park and playground system.

12.10.040 Definitions.

The terms used in this Chapter, unless clearly contrary to or inconsistent with the context in which used, shall be:

- A. "Aircraft" shall mean any machine designed to travel through the air, whether heavier or lighter than air, airplane, dirigible, balloon, helicopter, etc. The term "aircraft" shall not include paraglider or remote-controlled aircraft.
- B. "Animal" means any nonhuman mammal, bird, waterfowl, reptile, or amphibian.

- C. "Department" means the City of Edgewood Public Works Department.
- D. "Director" means the City of Edgewood Public Works Director or designee.
- E. "Drones" refers to all types of unmanned aircraft systems (UAS) as defined by the Federal Aviation Administration (FAA) and includes any aircraft that is operated without the possibility of direct human intervention from within or on the aircraft and associated elements.
- F. "Facilities" means any equipment, building, structure, roadway, trail, path, or area operated by the City of Edgewood Public Works Department.
- G. "Geocache" shall mean geocaches, letterboxes, and related activities. Geocaching is an outdoor treasure hunting game in which participants (called "geocachers") use a Global Positioning System receiver or other navigational techniques to hide and seek containers (called "geocaches" or "caches").
- H. "Paraglider" shall mean an unpowered ultralight vehicle capable of flight, consisting of a fabric, rectangular or elliptical canopy or wing connected to the pilot by suspension lines and straps, made entirely of non-rigid materials except for the pilot's harness and fasteners. The term "paraglider" shall not include hang gliders or parachutes.
- I. "Park" means and includes all parks, squares, drives, community centers, recreation centers, meridians, trails, linear corridors, parkways, boulevards, boat-launching ramps, beaches, playfields, and recreation areas and facilities comprising the parks and recreation system of the City and under the management and control of the Department.
- J. "Permit" means any and all permits, licenses, or approvals required by federal or state law, or required by City Ordinance or the Public Works Department.
- K. "Person" means all natural persons, firms, partnerships, entities, corporations, clubs and all associations or combination of persons whenever acting for themselves or through an agent, servant or employee.
- L. "Personal watercraft" means a vessel of less than sixteen feet that uses a motor powering a water jet pump, as its primary source of motive power and that is designed to be operated by a person sitting, standing, or kneeling on, or being towed behind the vessel, rather than in the conventional manner of sitting or standing inside the vessel.
- M. "Pet" means a tamed or domesticated animal legally retained by a person and kept as a companion. "Pet" does not include livestock raised for commercial purposes. See RCW 9.08.065.
- N. "Recreational Vehicle" means a vehicle/trailer unit, van, pickup truck with camper, motor home, converted bus or any similar type vehicle which contains sleeping and/or housekeeping accommodations.
- O. "Remote controlled Aircraft" means non-peopled model aircraft and other unmanned aircraft systems, including those commonly known as "drones" that are flown by using internal combustion, electric motors, elastic tubing, or gravity/wind for propulsion. The flight is controlled by a person on the ground using a handheld radio-controlled transmitter.
- P. "Trail" means:

1. Any way identified as a "trail" or "path" at paved or graded prepared entrance points; or
 2. Any way that is not marked as a parking area or highway as defined in Title [46](#) RCW; or
 3. Any way not of sufficient width or grading to permit its safe use by standard passenger automobiles moving in both directions simultaneously along its entire length.
- Q. "Vehicle" includes every device capable of being moved upon a public highway or City street and in, upon, or by which any persons or property is or may be transported or drawn upon a public highway or City street. For the purposes of this chapter, this includes recreational vehicles, motorized foot scooters, electric personal assistive mobility devices, snowmobiles and other nonlicensed vehicles.
- R. "Vessel" means any watercraft used or capable of being used as a means of transportation on the water.
- S. "Watercraft" means any floating device, powered by internal combustion engine, wind or human power, capable of traveling on or under water.
- T. "Wildlife" means all species of animal that exist in a wild state. See RCW 77.08.010.

12.10.050 Prohibited Activities.

The following activities are unlawful within City parks:

- A. *Designated Activity Areas.* Unless within an area designated with appropriate signage, no person shall:
1. Skateboard, In-Line Skate, or Sailboard; or
 2. Operate a motorized foot scooter, or any other unlicensed motorized vehicle; or
 3. Launch watercraft from any shoreline; or
 4. Moor or secure any watercraft or vessel. If said watercraft or vessel impedes the launching or recovering of other vessels or is moored / secured between the hours of sunset to sunrise, it may be subject to immediate removal at the registered owner's expense.
- B. *Wildlife.* No person shall:
1. intentionally feed, attract or artificially sustain wildlife; or
 2. in any manner tease, annoy, disturb, molest, catch, injure or kill, or throw any stone or missile of any kind at, or strike with any stick or weapon, any animal; or
 3. allow his/her pet to pursue, harass, attack or kill wildlife; or
 4. give, offer or attempt to give to any animal any tobacco, drink or other article known to be noxious to animals.
- C. *Destruction of and Interference with Park Property.* No person shall:

1. cut, remove, damage, destroy, mutilate, mark, or deface any turf, tree, plant, shrub, flower, structure, monument, statue, vase, fountain, wall, fence, railing, vehicle, bench, utility system, irrigation system, facilities, or other property;
 2. use, place, or erect any signboard, sign, billboard, bulletin board, post, pole or device of any kind;
 3. attach any notice, bill, poster, sign, wire, rod or card to any tree, shrub, railing, post or structure; or
 4. erect a structure of any kind; or
 5. jump from any bridge or trestle.
- D. *Trash, Litter or Waste.* No person shall:
1. leave, deposit, drop or scatter bottles, broken glass, ashes, wastepaper, cans or other rubbish except in a garbage can or other receptacle designated for such purposes;
 2. deposit any household or commercial garbage, refuse, waste or rubbish which is brought from any private property in any garbage can or other receptacle designated for such purpose;
 3. drain or dump refuse or waste from any vehicle except in designated disposal areas or receptacles; or
 4. blow, spread, or place any nasal or other bodily discharge, or spit, urinate, or defecate on the floors, walls, partitions, furniture, fittings, or any portion of any park or facility, except directly into the particular fixtures provided for that purpose.
- E. *Pollution.* No person shall pollute or in any way contaminate by dumping or otherwise depositing therein any waste or refuse of any nature, kind or description, including human waste or bodily waste, in any stream, river, lake or other body of water running in, through or adjacent to any park;
- F. *Cleaning articles, fish, animals, or vehicles.* No person shall:
1. wash any clothing or other articles for personal or household use; or
 2. clean fish or other food; or
 3. clean or wash any dog or other animal; or
 4. clean or wash any vehicle.
- G. *Fireworks.* No person shall possess, discharge, set off or cause to be discharged in or into any park, any firecracker, torpedo, rocket, firework, explosive or other substance harmful to the life or safety of persons or property. Legal fireworks as part of a permitted function which are licensed and in compliance with State regulations may be discharged in a manner meeting all safety requirements if handled by a licensed professional and authorized by the Director;
- H. *Guns and other Weapons.* No person shall:
1. Discharge across, in or into any park a firearm, air or gas weapon, or any device capable of jeopardizing, injuring or killing any person or animal or damaging or destroying any public or private property; or

2. Display, discharge or propel across, in or into any City park area, a bow and arrow, spear, spear gun, harpoon, or air or gas weapon, or any device capable of injuring or killing any person or animal, or damaging or destroying any public or private property; or
 3. Participate or engage in archery, paint balling or survival games in any City park.
- I. *Noise.* No person shall make any public disturbance noise, or public nuisance noise as defined in Chapter 8.72 Pierce County Code;
- J. *Disturbances.* Disorderly conduct, as defined in RCW 9A.84.030, or conduct with the intent to obstruct pedestrian or vehicular traffic, or which otherwise impedes or disturbs Park personnel in the performance of their duties or which impedes or disturbs the general public in the use and enjoyment of the Park areas, is prohibited. Acts authorized as an exercise of one's constitutional rights to picket or to legally protest, and acts authorized by a permit issued by the City shall not constitute obstruction of pedestrian or vehicular traffic.
- K. *Playing Games under certain circumstances.* No person shall:
1. Play games and conduct general horseplay on crowded swimming beaches in a manner which endangers the safety of the public or Park, or which unreasonably disturbs the general public in the use and enjoyment of the Park areas; or
 2. Practice or play golf, baseball, cricket, lacrosse, polo, archery, hockey, tennis or other games of like character or to hurl or propel any missile except at places designated for such purposes by the Director or designee and only in a manner which does not endanger the safety of the public or Park, or unreasonably disturb the general public in the use and enjoyment of the Park areas; or
 3. Place Geocaches in any City park.
- L. *Alcohol, Intoxication.* No person shall possess, display or open and/or consume alcoholic beverages, or be intoxicated while in, remaining in or loitering about any City Park.
- M. *Pets.* No person shall bring or allow a pet or animal into a City park unless all of the following conditions are met:
1. All pets or animals must be kept under physical control, on a leash no greater than eight feet in length, or otherwise physically restrained, at all times.
 2. Pets and animals shall not be allowed to dig or otherwise disturb or damage the natural or cultural features. Owners of pets or other animals that damage or destroy park property will be held liable for the full value of the property damaged or destroyed in addition to impounding fees and the penalty imposed for violation of these provisions.
 3. No person shall allow their pet or animal to bite or in any way molest or unreasonably annoy other park visitors. No person shall permit their pet or animal to act in a manner which unreasonably disturbs the peace and tranquility of the park.
 4. Any person bringing in a pet or animal to a park area shall have in their possession the equipment necessary to remove their animal's fecal matter, contain the feces in an appropriate container or sack, and dispose of the feces in a solid waste container.

5. Pets and animals are not permitted on any designated swimming beach or in any public building unless authorized by the Director or designee; provided, that this Section shall not apply to guide or service animals.
 6. No horses shall be permitted in any park except where designated and posted to specifically permit such activity, unless authorized by the Director or designee.
 7. No person shall ride any horse or other animal in such a manner that might endanger life or limb of any person or animal, and no person shall allow a horse or other animal to stand unattended or insecurely tied.
- N. *Fire.* Except in designated park areas, permanently installed barbeques or grills, all fires are prohibited, including portable units using flammable materials.
- O. *Ice.* No person shall go out onto ice in or from any park. This includes ice on lakes, ponds, wetlands, streams, rivers, and other natural bodies of standing water.
- P. *Other.* Unless otherwise authorized pursuant to a valid permit, license or other government approval, no person shall do the following within any City park:
1. fly aircraft, drones, model aircraft, model rockets, or hot air balloons; or
 2. parachute, hang-glide, or parasail; or
 3. sell refreshments or merchandise, or engage in any other business or occupation; or
 4. hold any organized runs, walks, races, trials, or competitions; or
 5. hold any shows, festivals, fund raisers, carnivals, parades, or similar activities; or
 6. engage in disaster drills; or
 7. knowingly move on a trail other than by human power, horse power, or electronically powered wheelchair, unless otherwise designated. City-owned vehicles and authorized emergency vehicles as defined by RCW 46.04.040 are exempt from this subsection. Movement on the trail for the sole purpose of crossing the trail when such movement is made in the most direct and safe manner possible is exempt from this subsection.

12.10.060 Regulation of Vehicles.

- A. **Parking.** No operator of any vehicle or trailer shall enter any park or park such vehicle or trailer in any park unless the operator is using the area for an authorized designated recreational purpose. It is unlawful to park any vehicle or trailer in any area of a park not designated for parking, or in violation of signs or pavement markings, or where prohibited by signs or pavement markings, except with the permission of the Director or designee. No person shall park, leave standing or abandon a vehicle or trailer in any park after closing time except with permission from the Director or designee. Any vehicle or trailer found parked in violation of this Section may be cited and/or towed away at the owner's or operator's expense.
- B. **Operation.** No person shall operate any vehicle in any park unless such park facility has been specifically designated and posted for such use. Subject to the provisions of this Chapter, no person shall operate a vehicle within the boundaries of a park except on roads, streets, highways, parking lots or parking areas; provided, that traveling upon such roads, streets, highways, parking lots or parking areas has not been prohibited by proper posting.

- C. **Speed.** No person shall drive a vehicle within any park at a speed greater than 10 mph unless otherwise posted, having due regard for the traffic and the surface and width of the travel way, and in no event at a speed which endangers the safety of persons, property or wildlife.
- D. It is unlawful to enter or leave a park by other than established entrances and exits.
- E. The servicing of vehicles within a park is prohibited, including, but not limited to, oil changes.
- F. It is unlawful to engage in, conduct, or hold any trials or competitions for speed, endurance, or hill climbing involving any vehicle.
- G. Except where specifically amended by this Chapter, all vehicle regulations contained in the Edgewood Municipal Code or the Revised Code of Washington shall apply to all roads, highways, parking lots, or parking areas within City of Edgewood Parks.

12.10.070 Park Hours.

In parks which are controlled by gates or other devices, normal park hours are as posted. No person shall remain in or enter a park outside posted park hours. In other areas, no person shall be present nor shall vehicles be allowed to remain parked in park facilities between one half hour after sunset and sunrise.

12.10.080 Violation – Penalty.

The City adopts the procedure in chapter 7.80 RCW for the enforcement of civil infractions within a City of Edgewood park. The penalties for specific civil infractions and other violations shall be as follows:

A. Violation of any regulation within this Chapter that is not specifically set forth below, including but not limited to EMC 12.10.060 (“Regulation of Vehicles”) is a traffic infraction and shall be punished as a class 4 civil infraction, which is a monetary fine of twenty-five dollars (\$25.00), not including statutory assessments;

B. Violations of EMC 12.10.050(A) (“Designated Activity Areas”); EMC 12.10.050(F) (“Cleaning Articles”), EMC 12.10.050(K) (“Playing Games”), EMC 12.10.050(N) (“Pets”), EMC 12.10.050(O) (“Fire”), EMC 12.10.050(P) (“Ice”), and 12.10.070 (“Park Hours”) shall be punished as a class 4 civil infraction, which is a monetary fine of twenty-five dollars (\$25.00), not including statutory assessments;

C. Violations of EMC 12.10.050(B) (“Wildlife”) shall be punished as set forth in chapter 77.15 RCW;

D. A person violating EMC 12.10.050(D) and (E) on Trash, Litter, Waste and Pollution shall be punished as set forth in RCW 70.93.060, which imposes fines and litter clean up restitution.

E. Violations of EMC 12.10.050(I) (“Noise”) shall be punished as set forth in Pierce County Code Section 8.72.130, which provides that the first violation is a class 3 civil infraction under RCW 7.80.120 (\$50.00), the second violation is a class 2 civil infraction under RCW 7.80.120(\$125.00) and the third violation is a class 1 civil infraction under RCW 7.80.120 (\$250.00), (all of these amounts do not include statutory assessments).

F. Violations of EMC 12.10.050(J) (“Disturbances”) and EMC 12.10.050(M) (“Interference with Park Personnel”) shall be punished as a misdemeanor, and upon conviction, shall pay a fine of not more than \$1,000 and/or imprisonment for a term not exceeding 90 days, or by both such fine and imprisonment.

G. Violations of EMC 12.10.050(G) (“Fireworks”) shall be punished as set forth in RCW 70.77.485 and 70.77.488 (gross misdemeanor).

H. Violations of EMC 12.10.050(L) relating to controlled substances under RCW 69.50.401, as provided in RCW 69.50.435(1)(e), shall be punished as set forth in chapter 69.50 RCW.

I. Violations of EMC 12.10.050(H)(a) (“Guns and other Weapons”) shall be as provided in RCW 9A.20 RCW, although no injury results. If an injury results from a violation of RCW 9A.20 RCW, the penalty shall be as provided in the applicable provisions of chapters 9A.32 and 9A.36 RCW.

J. Every person who violates any of the provisions of this Chapter not specifically identified in Subsections A through I, shall be guilty of a misdemeanor and shall, upon conviction, be punished by a fine of not more than \$1,000.00 and/or imprisonment for a term not exceeding 90 days, or by both such a fine and imprisonment. In addition, every person failing to comply with any provision of the Edgewood Municipal Code or the Revised Code of Washington while in a City of Edgewood park, shall be subject to immediate ejection from the park area. The Director or designee and the City of Edgewood Police Department are authorized and directed to enforce the provisions of this Chapter.



City Of Edgewood Council Agenda Summary Sheet

SUBJECT: Transportation Town Hall Debrief		Agenda Item #:		2G
		For Agenda of:		October 15, 2019
		Prepared by:		Jeremy Metzler
ATTACHMENTS (list): ☒ September 24, 2019 Town Hall Meeting Comments				
Approval of Materials:				
Mayor, Daryl Eidinger	☐	Expenditure Required:	\$0	
Asst. City Administrator, Dave Gray	☐	Amount Budgeted:	\$0	
Interim City Attorney, Ann Marie J. Soto	☐	Appropriation Required:	\$0	
City Clerk/HR Director, Rachel Pitzel	☐	Timeline:		
Community & Economic Development Director, Darren Groth	☐			
Public Works, Jeremy Metzler	☒			
Police Chief, Micah Lundborg	☐			
Fiscal Note/Consideration: N/A				
SUMMARY STATEMENT: The Council held a Town Hall Meeting on September 24, 2019 to solicit public comment and input regarding transportation concerns, and a summary of comments received is attached. In general, concerns were focused on afternoon peak-hour congestion when trying to leave the City, primarily to the south, but also to the east and west. It was recognized that this appears to be a regional issue, and therefore it should be a collaborative effort to address the congestion. Interest was also expressed in non-motorized (active) alternatives, improving methods of communication, freight congestion, and coordination with new development. Since the meeting, staff has looked into the opportunity to collaborate with other local agencies on the issue of congestion. Drivers attempting to leave the City of Edgewood depend on intersections that are controlled by the cities of Fife, Puyallup, and Sumner, Pierce County, and WSDOT. At a minimum, staff is interested in meeting with the cities first, to discuss the problem and brainstorm potential solutions, then include the county and state agencies to work on a plan. Furthermore, the Tacoma – Pierce County Chamber hosts a monthly meeting for the Regional Access Mobility Partnership (RAMP), which “is a regional coalition including business, labor, public and private organizations and citizens dedicated to improved mobility in the South Sound and Washington State”. Edgewood had participated with this group several years ago, leading up to the widening of Meridian between 8th St E and 24th St E, but has not participated since. Staff believes it would be beneficial to the City of Edgewood to have a seat at the table once again, bringing the local agency conversation to their attention.				
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: N/A				
RECOMMENDED ACTION: Discuss the received public comments, and possible next steps, if there is a need for additional material(s) for further discussion, and whether or not to take formal action at the next Regular Council Meeting. ALTERNATIVES TO RECOMMENDED ACTION: Forward to Study Session for further review.				

September 24th Town Hall Meeting

1. Citizen-Sherril-

- a. More building leads to more traffic. City should plan for traffic impacts before building new homes/ apartments.
- b. 122nd is about to get worse with additional homes.
- c. I do not use the bus system, but what bus transportation is available in the City?
- d. There are not many ways out of Edgewood. City did not plan well for Chrisella or Sumner Heights. "No left turn" signs on Chrisella have somewhat helped.

Staff- More Building= More traffic. Congestion on roads leaving City on South side

2. Citizen- Teresa-

- a. Traffic is a problem everywhere in Edgewood, at any time of day. Getting off the hill (going South) in prime hours (after 2:00) doubles commute time compared to past. To get back up on the hill is not as bad.
- b. More apartments and homes are creating more traffic. Do we have plans for traffic?
- c. A church being built in Milton will influence traffic as well. Traffic on Taylor St is horrible. City of Edgewood residents should be notified for large projects in neighboring cities.

Staff- City of Edgewood staff is invited to provide review comments for the Church. Clarification was made that the citizen's concern is that traffic in Edgewood has gotten worse over time, not compared to surrounding cities.

3. Citizen- David-

- a. Lives off of 8th St Ct. Property owner to south has started trucking operation. Refrigerator trucks going off every half hour.
- b. We do not have bike paths, sidewalks are limited. It would be nice to have some wider lanes for bikes and shoulders to walk on. Shared connections to trail to the North. Getting to interurban trail is not easy.

Staff- Non-motorized transportation plan is being worked on.

4. Citizen- Jean-

- a. Concerned about lack of businesses (would like retail/ commercial uses). Why are there so many apartments?

Staff- City staff has made efforts to attract new businesses to Edgewood.

Ryan Day- What would be the most effective way to communicate what the City is doing? – Receives magazine, emails Mayor, Marquee, Facebook, Twitter, City Clerk distribution list

5. Citizen (Milton)- Bob-

- a. Works for City of Milton. Announced there will be no more thru truck traffic allowed in Milton. This may help with Jovita and may change traffic patterns.
- b. Questions: There was a vision for businesses, apartments set back further, parallel road network?
- c. Church: open to Hearing Examiner's hearing. Milton gets a lot of Edgewood traffic (Taylor and Yuma takes on more traffic).
- d. As Edgewood builds out, it becomes harder to plan for traffic, but Edgewood still has an opportunity to plan for traffic. Another apartment= More congestion. See how you can accommodate community needs within our own community.

Staff- Parallel road ordinance passed in 2007 and Edgewood is looking to update. Some segments of the network have been implemented on East side.

6. Citizen- Unannounced-

- a. Concerns on mail service. Edgewood does not have reception box. Where is our post office? (Milton or Fred Meyer). Longer trip makes him drive more often. He makes my choice of when to run errands based on the time of day due to traffic.
- b. Heavy traffic on Chrisella/ 46th St.

Staff- Increased mail services would be appreciated by citizens. Traffic on Chrisella becomes congested very often.

7. Citizen-Dale-

- a. There is a need for a regional answer to this problem.
- b. Edgewood does a pretty good job of handling truck traffic, however, Sumner and Puyallup continue to build warehouses that impact Edgewood roads. Warehouses provide employment and tax revenue, but create traffic problems.
- c. W Valley Hwy is trashed from large trucks. Overpass on 167 does not get used, so they divert to W Valley Hwy. 167 intersection is a major mess. Rules and regulations on truck routes could help.
- d. We are a bedroom community (cost of living effect) which also contributes.

Staff- Recognized citizen concerns. Further research on freight traffic restrictions and coordination with regional partners, in peak hours.

8. Citizen- Jason-

- a. Lives off of 110th – takes 36th to commute. 36th backs up in afternoon.
- b. Dangerous right –hand turn onto Meridian from 36th. (Possible solution- “No right-hand turn sign for safety”). Talked about traffic control project on 32nd (raised similar concerns to 36th).
- c. Concerned about the impact of the new park project and traffic calming project.

Staff- 32nd- City staff has been working with consultants on solutions. Traffic impacts of new park project will be considered during the review process. Access management meetings with Edgewood property owners have also been under way.

Councilmember Comments:

Tomyn- Stated that the City of Edgewood continually works with neighboring cities (Milton, Puyallup, Fife, Sumer, etc.) to find solutions to regional problems.

Wise- Announced that the Mayor and City staff attended a conference earlier this year that focused on economic development opportunities for cities. Re-iterated that the City has adopted a parallel road system ordinance. Provide clarification on citizen comment #1- The new development on 122nd was required to pass traffic concurrency as a condition of approval.

Day- Stressed the importance of communication, and the difference between things in our control and out of our control.

Creley- Traffic is a regional issue. The main question that needs to be answered is: Where is the traffic stemming from? The City of Edgewood will continue to collaborate with other jurisdictions on transportation planning.

West- Councilmember West is currently reaching out to consultants and other jurisdictions to try and find possible solutions. Direction to staff- Please pursue state funding for City roads with urgent needs. Suggestion was made to charge tolls for trucks that do not follow rules. Traffic is a complex problem that fosters a lot of ideas that to be ironed out over time.

Mayor Eidinger- Thanked all citizens for participating and being present for the Town Hall meeting.