



**CITY OF EDGEWOOD
COUNCIL STUDY SESSION AGENDA**

Tues., August 20, 2019 – 7:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA

1. CALL TO ORDER

Pledge of Allegiance & Roll Call

2. COUNCIL BUSINESS

- A.  **Presentation** - Cyber Security Training
- B.  **Discussion** - Development Review
- C.  **Discussion** - Town Hall - Transportation
- D. **Discussion (no material)** - Comp. Plan Amendments
- E.  **Review/Discussion** - Associate Planner/Senior Planner
- F.  **Review/Discussion** - PC MOA for Road and Traffic Maintenance
- G.  **Review/Discussion** - Interim Zoning RFP
- H.  **Review/Discussion** - TIP Update

3. OTHER COUNCIL ITEMS

4. ADJOURN

Study Sessions are meetings for Council to review upcoming and pertinent business of the City, no action is taken by the City Council. Study Sessions are open to the public, but public input is reserved for the regular Council meetings

This meeting is accessible to persons with disabilities. For individuals who may require special accommodations, please contact City Hall at (253) 952.3299, 24 hours in advance.



City Of Edgewood Council Agenda Summary Sheet

SUBJECT: Cyber Security Training		Agenda Item #:		2A
		For Agenda of:		August 20, 2019
		Prepared by:		Matthew Ray
ATTACHMENTS (list): ☒ None				
Approval of Materials:				
Mayor, Daryl Eidinger	☒	Expenditure Required:	\$0	
Asst. City Administrator, Dave Gray	☐	Amount Budgeted:	\$0	
Interim City Attorney, Ann Marie J. Soto	☐	Appropriation Required:	\$0	
City Clerk, Rachel Pitzel	☒	Timeline: N/A		
Community Development Director, Darren Groth	☐			
Public Works, Jeremy Metzler	☐			
Police Chief, Micah Lundborg	☐			
Matthew Ray, Fife IT	☒			
Fiscal Note/Consideration: N/A				
SUMMARY STATEMENT: An overview and presentation regarding current cybersecurity trends and the end users role and responsibility to promote a safe and secure network. We will also touch on how technology relates to the Public Records Act (PRA). Specifically on the retention of certain media types.				
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: N/A				
RECOMMENDED ACTION: N/A ALTERNATIVES TO RECOMMENDED ACTION: N/A				



City Of Edgewood Council Agenda Summary Sheet

SUBJECT: Development Review		Agenda Item #:		2B
		For Agenda of:		August 20, 2019
		Prepared by:		Kristin Moerler Darren Groth
ATTACHMENTS (list): ☒ July 2019 Monthly Permit Tally ☒ July Pending Projects - Planning and Engineering Permits Report *NEW* ☒ Land Division Report July 2019				
Review of Materials:				
Mayor, Daryl Eidinger	☐	Expenditure Required:	\$0	
Asst. City Administrator, Dave Gray	☐	Amount Budgeted:	\$0	
City Attorney	☐	Appropriation Required:	\$0	
City Clerk, Rachel Pitzel	☐	Timeline: N/A		
Community Development Director, Darren Groth	☒			
Public Works, Jeremy Metzler	☐			
Chief Micah Lundborg	☐			
Fiscal Note/Consideration: N/A				
SUMMARY STATEMENT: The City's Community Development Department (CDD) is entrusted by City Council, Edgewood citizens, and the State of Washington to provide growth management and development review, neighborhood preservation and revitalization, property inspection and maintenance, and other programs and business development services necessary to ensure the healthy, safety, and quality of life of Edgewood residents. To carry out these responsibilities, the CDD staff members perform numerous customer interactions, code interpretations, permitting functions, project reviews, on-site inspections, and multiple other functions. You will notice a couple of items that are new this month. First, Cory McVay, Building inspector/Plans Examiner, will be presenting the Development Review. Cory and Kristin will be alternating monthly presentations to provide City Council with both the planning and building perspective of development in Edgewood. In addition, the attachment list contains a substantially updated Pending Projects - Planning and Engineering Permits Report. This report was recently created with SMARTGOV's Ad-hoc report tools. The Pending Projects report provides the same data as the prior listing of permits, but this report also incorporates a chart detailing the number and types of permits in review. Given the limitations of the reporting system, however, a map of the permits is not able to be included in the report. Staff has also been working to improve the mapping functionality for both the City's GIS Map and the SMARTGOV Permit Portal. Associate Planner Silas Read is excited to share the recent improvements he made to the GIS system. Silas prepared a presentation on our mapping systems and will demonstrate how anyone can use the portal to view permitting activity in our City.				
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: N/A				
RECOMMENDED ACTION: Receive a briefing, hold a discussion, and provide any direction to staff regarding the reporting of community development project and permit statuses.				

July 2019

Number of Applications Received and Issued

Department	Received	Issued	YTD RECEIVED	YTD ISSUED
# of Building Permits	80	55	305	263
# of Planning Permits	3	7	59	48
# of Public Works Permits	9	10	81	79

Inspections Completed

Department	# of Stops Made	# of Inspections	YTD # of Inspections
Public Works Inspections	58	179	661
Building Inspections	174	371	2439

Number of Inspections By Inspector

Inspector	# of Inspections
Dean	35
Gene	269
Cory	67
Taylor	171
Jeremy	8

Pending Projects - Planning and Engineering Permits

30 Permits

Exported: 08/08/2019

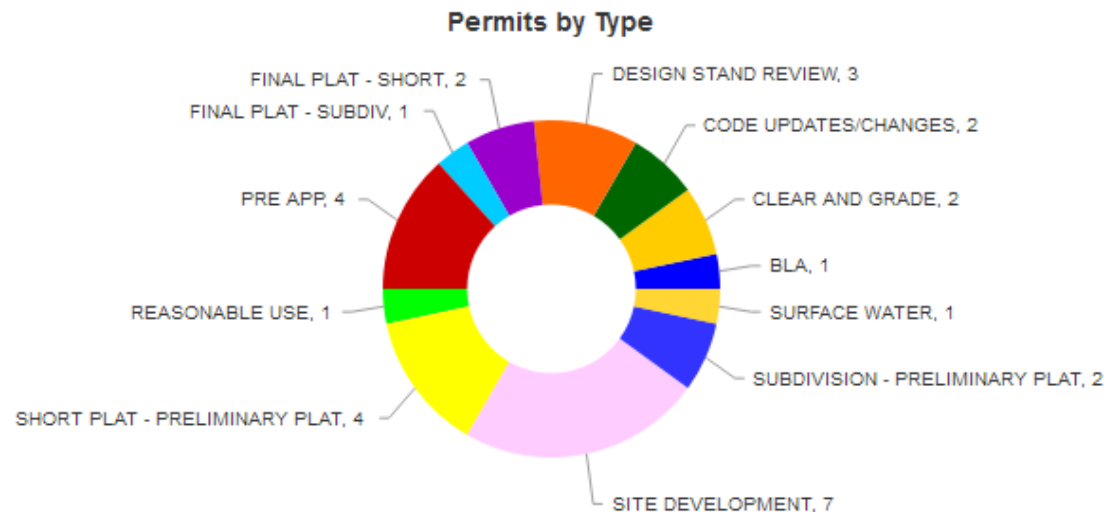
Permit #	Project	Site Address	Department	Type	Status	Submitted	Last Activity
BLA							
18-1280	VIEW POINTE SELF STORAGE BLA	10315 12TH STCT E	PLANNING	BLA	UNDER REVIEW	07/23/2018	06/18/2019
CLEAR AND GRADE							
18-1428	GREENE CLEAR AND GRADE	2818 105TH AV E	ENGINEERING	CLEAR AND GRADE	WAITING ON REVISIONS	11/06/2018	08/08/2019
19-1347	YURINA-COLLINS SHORT PLAT LOT 2 CLEAR AND GRADE	3816 114TH AV E	ENGINEERING	CLEAR AND GRADE	UNDER REVIEW	07/22/2019	08/02/2019
CODE UPDATES/CHANGES							
17-1549	UCHIDA FARMS COMP PLAN AMENDMENT	XXX 42ND STCT E	PLANNING	CODE UPDATES/CHANGES	APPLICATION	12/27/2017	03/14/2019
17-1550	PROJECT S22 COMP PLAN AMENDMENT	10304 24TH ST E	PLANNING	CODE UPDATES/CHANGES	APPLICATION	12/27/2017	03/14/2019
DESIGN STAND REVIEW							
17-1498	THE LEARNING CENTER DESIGN REVIEW	XXX JOVITA BLVD E	PLANNING	DESIGN STAND REVIEW	WAITING ON REVISIONS	11/21/2017	07/30/2019
18-1333	2818 MERIDIAN APARTMENTS DESIGN REVIEW	2818 MERIDIAN AV E	PLANNING	DESIGN STAND REVIEW	UNDER REVIEW	08/28/2018	07/15/2019
19-1046	SINGH MULTIFAMILY PROJECT	1914 MERIDIAN AV E	PLANNING	DESIGN STAND REVIEW	UNDER REVIEW	02/07/2019	07/30/2019
FINAL PLAT - SHORT							
19-1081	CALIBER SHORT PLAT FINAL PLAT	3312 106TH AV E	PLANNING	FINAL PLAT - SHORT	WAITING ON REVISIONS	03/04/2019	07/17/2019
19-1284	T GARRETT SHORT PLAT FINAL PLAT	10412 36TH ST E	PLANNING	FINAL PLAT - SHORT	INCOMPLETE	06/28/2019	07/30/2019
FINAL PLAT - SUBDIV							
19-1388	MAPLE GROVE SUBDIVISION- FINAL PLAT	XXX 87TH AV E	PLANNING	FINAL PLAT - SUBDIV	APPLICATION	08/07/2019	08/07/2019
PRE APP							
19-1017	GROUND UP ROAD CONSTRUCTION OFFICE PRE-APPLICATION	3013 MERIDIAN AV E	PLANNING	PRE APP	APPLICATION	01/16/2019	03/01/2019
19-1303	EAST PIERCE FIRE STATION 118 PRE APPLICATION MEETING	10105 24TH ST E	PLANNING	PRE APP	APPLICATION	07/12/2019	07/29/2019
19-1351	GORBUN 7TH ST PROPERTY PRE-APPLICATION MEETING	XXX 7TH ST E	PLANNING	PRE APP	APPLICATION	07/24/2019	07/25/2019
19-1374	CULVER SHORT PLAT PRE-APPLICATION MEETING	1817 87TH AVCT E	PLANNING	PRE APP	APPLICATION	08/01/2019	08/01/2019
REASONABLE USE							
19-1134	MCCUTCHEON REASONABLE USE PERMIT	XXX 36TH ST E	PLANNING	REASONABLE USE	WAITING ON REVISIONS	04/05/2019	08/08/2019
SHORT PLAT - PRELIMINARY PLAT							
19-1044	NEW HOPE SHORT PLAT PRELIMINARY PLAT	4902 EDGEWOOD DR E	PLANNING	SHORT PLAT - PRELIMINARY PLAT	WAITING ON REVISIONS	02/06/2019	08/08/2019
19-1113	WAGNER SHORT PLAT- PRELIMINARY PLAT	11226 18TH ST E	PLANNING	SHORT PLAT - PRELIMINARY PLAT	INCOMPLETE	03/26/2019	07/09/2019
19-1137	SELLERS SHORT PLAT- PRELIMINARY PLAT	11215 13TH ST E	PLANNING	SHORT PLAT - PRELIMINARY PLAT	WAITING ON REVISIONS	04/08/2019	08/01/2019
19-1383	PACIFIC HANSA SHORT PLAT ALTERATION	2716 122ND AV E	PLANNING	SHORT PLAT - PRELIMINARY PLAT	INCOMPLETE	08/02/2019	08/02/2019
SITE DEVELOPMENT							
17-1488	THE LEARNING CENTER SITE DEVELOPMENT	XXX JOVITA BLVD E	ENGINEERING	SITE DEVELOPMENT	WAITING ON REVISIONS	11/13/2017	07/24/2019

Pending Projects - Planning and Engineering Permits

30 Permits

Exported: 08/08/2019

Permit #	Project	Site Address	Department	Type	Status	Submitted	Last Activity
17-1527	NORTHWOOD ESTATES WEST PHASE II SITE DEVELOPMENT	9609 24TH ST E	ENGINEERING	SITE DEVELOPMENT	WAITING ON REVISIONS	12/05/2017	05/02/2019
18-1040	VIEW POINTE SELF STORAGE RV STORAGE SITE DEVELOPMENT	10315 12TH STCT E	ENGINEERING	SITE DEVELOPMENT	INCOMPLETE	02/05/2018	07/29/2019
18-1412	2818 MERIDIAN APARTMENTS SITE DEVELOPMENT	2818 MERIDIAN AV E	ENGINEERING	SITE DEVELOPMENT	UNDER REVIEW	10/25/2018	06/26/2019
18-1486	ABEL SHORT PLAT SITE DEVELOPMENT	12321 16TH ST E	ENGINEERING	SITE DEVELOPMENT	UNDER REVIEW	12/27/2018	08/07/2019
19-1240	HEART & SOUL SHORT PLAT SITE DEVELOPMENT	9725 18TH STCT E	ENGINEERING	SITE DEVELOPMENT	WAITING ON REVISIONS	05/30/2019	08/07/2019
19-1289	GAGNON SHORT PLAT SITE DEVELOPMENT	2620 110TH AV E	ENGINEERING	SITE DEVELOPMENT	WAITING ON REVISIONS	07/01/2019	08/07/2019
SUBDIVISION - PRELIMINARY PLAT							
18-1132	MICKELSON SUBDIVISION PRELIMINARY PLAT	2804 90TH AV E	PLANNING	SUBDIVISION - PRELIMINARY PLAT	WAITING ON REVISIONS	04/17/2018	07/15/2019
18-1447	BARTH SUBDIVISION PRELIMINARY PLAT	XXX 96TH AV E	PLANNING	SUBDIVISION - PRELIMINARY PLAT	WAITING ON REVISIONS	11/26/2018	07/19/2019
SURFACE WATER							
19-1246	T GARRETT SHORT PLAT FRONTAGE IMPROVEMENTS	10412 36TH ST E	ENGINEERING	SURFACE WATER	UNDER REVIEW	06/05/2019	06/27/2019



Land Division Report - July 2019

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Preliminary Plat						Site Development	Final Plat		
Year	Submitted	Project	Total Lots Proposed	Status	Approved	Status	Status	Recorded Date	Total Lots Recorded
2019	4/8/2019	SELLERS SHORT PLAT	2	APPLICATION		NOT SUBMITTED	NOT SUBMITTED		
	3/26/2019	WAGNER SHORT PLAT	3	APPLICATION		NOT SUBMITTED	NOT SUBMITTED		
	3/26/2019	RAMSAUR SHORT PLAT	4	APPROVED	6/21/2019	NOT SUBMITTED	NOT SUBMITTED		
	3/18/2019	MISENAR SHORT PLAT	2	APPROVED	5/23/2019	NOT SUBMITTED	APPROVED	6/14/2019	2
	3/12/2019	BECKER SHORT PLAT	2	APPROVED	7/1/2019	NOT SUBMITTED	NOT SUBMITTED		
	2/6/2019	NEW HOPE SHORT PLAT	2	APPLICATION		NOT SUBMITTED	NOT SUBMITTED		
2018	11/26/2018	BARTH SUBDIVISION	37	APPLICATION		NOT SUBMITTED	NOT SUBMITTED		
	10/17/2018	T GARRETT SHORT PLAT	2	APPROVED	3/1/2019	APPROVED	APPLICATION		
	7/13/2018	MAKSIMCHUK SHORT PLAT	2	APPROVED	1/25/2019	NOT SUBMITTED	APPROVED	3/13/2019	2
	4/17/2018	HEART & SOUL SHORT PLAT	4	APPROVED	12/26/2018	APPLICATION	NOT SUBMITTED		
	4/17/2018	MICKELSON SUBDIVISION	10	APPLICATION		NOT SUBMITTED	NOT SUBMITTED		
	2/15/2018	CHUMAKIN SHORT PLAT	4	APPROVED	6/22/2018	ISSUED	NOT SUBMITTED		
	2/8/2018	BEREZNYOV SHORT PLAT	4	APPROVED	1/10/2019	NOT SUBMITTED	NOT SUBMITTED		
	1/9/2018	ABEL SHORT PLAT	6	APPROVED	9/13/2018	APPLICATION	NOT SUBMITTED		
2017	12/6/2017	CIRILIUM SUBDIVISION	18	APPROVED	8/15/2018	ISSUED	NOT SUBMITTED		
	10/11/2017	CHAMBERLIN SHORT PLAT	2	APPROVED	4/26/2018	NOT SUBMITTED	APPROVED	7/11/2018	2
	10/10/2017	WOLF POINT SUBDIVISION	56	APPROVED	3/20/2019	NOT SUBMITTED	NOT SUBMITTED		
	3/23/2017	YURINA-COLLINS SHORT PLAT	3	APPROVED	10/19/2017	FINALED	APPROVED	3/12/2019	3
	3/22/2017	GAGNON SHORT PLAT	2	APPROVED	11/17/2017	APPLICATION	NOT SUBMITTED		
2016	11/3/2016	VOLENTE SUBDIVISION	15	APPROVED	6/6/2017	ISSUED	NOT SUBMITTED		
	9/2/2016	EDGEWOOD VIEW ESTATES SUBDIVISION	92	APPROVED	12/14/2017	ISSUED	NOT SUBMITTED		
	7/15/2016	PETERSON SHORT PLAT	3	APPROVED	12/10/2016	NOT SUBMITTED	NOT SUBMITTED		
	7/13/2016	DAFFODIL FARMS SHORT PLAT	5	APPROVED	3/7/2017	ISSUED	APPROVED	5/29/2018	5
	6/3/2016	GERVAIS SHORT PLAT	3	APPROVED	12/22/2016	APPLICATION	NOT SUBMITTED		
	5/12/2016	NORTHWOOD ESTATES WEST SUBDIVISION- PHASE 2	41	APPROVED	10/24/2107	APPLICATION	NOT SUBMITTED		
	5/12/2016	NORTHWOOD ESTATES WEST SUBDIVISION- PHASE 1	13	APPROVED	10/24/2017	ISSUED	APPROVED	1/25/2018	13
	4/4/2016	PASCOLO ESTATES SUBDIVISION	19	APPROVED	3/21/2017	ISSUED	NOT SUBMITTED		
2015	2/16/2016	EDGEWOOD TERRACE SUBDIVISION	28	APPROVED	7/5/2022	NOT SUBMITTED	NOT SUBMITTED		
	12/10/2015	NICKLAUS SUBDIVISION	38	APPROVED	12/15/2016	ISSUED	APPROVED	6/12/2019	38
	11/13/2015	CALDWELL CREST SUBDIVISION	15	APPROVED	6/30/2016	ISSUED	NOT SUBMITTED		
	11/12/2015	RAINIER VISTA SUBDIVISION	13	APPROVED	7/28/2016	FINALED	APPROVED	11/28/2018	13
	11/2/2015	CALIBER SHORT PLAT	6	APPROVED	9/8/2016	ISSUED	APPLICATION		
	10/26/2015	EDGEWOOD HEIGHTS SHORT PLAT	2	APPROVED	8/4/2016	ISSUED	APPROVED	5/4/2017	0
	7/21/2015	LEEPER SHORT PLAT	3	APPROVED	9/26/2015	FINALED	APPROVED	3/5/2018	3
	7/8/2015	EDGEWOOD ESTATES SUBDIVISION	14	APPROVED	9/29/2016	NOT SUBMITTED	NOT SUBMITTED		
	6/24/2015	LARSON SHORT PLAT	4	APPROVED	2/23/2016	FINALED	APPROVED	1/20/2017	4
	3/3/2015	GRAHAM-WHITSON SHORT PLAT	2	APPROVED	5/1/2015	NOT SUBMITTED	NOT SUBMITTED		
	2/27/2015	VIEW POINTE SUBDIVISION	44	APPROVED	4/29/2016	ISSUED	APPROVED	8/16/2017	44
	1/26/2015	MAPLE GROVE SUBDIVISION	8	APPROVED	9/13/2016	ISSUED	NOT SUBMITTED		
	1/23/2015	CURRAN ESTATES SUBDIVISION	9	APPROVED	12/30/2015	ISSUED	APPROVED	6/12/2019	9
2014	10/31/2014	WAMPOLD SHORT PLAT	6	APPROVED	1/15/2015	FINALED	APPROVED	3/15/2017	6
	4/24/2014	FOREST WOOD ESTATES SHORT PLAT	4	APPROVED	7/15/2014	NOT SUBMITTED	APPROVED	12/19/2014	4
	4/4/2014	NOLAN SHORT PLAT	2	APPROVED	7/21/2014	FINALED	APPROVED	7/17/2015	2
	1/27/2014	LISITSYN SHORT PLAT	6	APPROVED	7/15/2014	ISSUED	APPROVED	7/15/2019	6
2013	6/19/2013	WESTRIDGE SUBDIVISION	360	APPROVED	9/4/2014	FINALED	APPROVED	7/20/2016	284



City Of Edgewood Council Agenda Summary Sheet

SUBJECT: Town Hall – Transportation		Agenda Item #:		2C
		For Agenda of:		August 20, 2019
		Prepared by:		Jeremy Metzler
ATTACHMENTS (list): None				
Approval of Materials:				
Mayor, Daryl Eidinger	☐	Expenditure Required:	\$0	
Asst. City Administrator, Dave Gray	☐	Amount Budgeted:	\$0	
Ann Marie J. Soto , Interim City Attorney	☐	Appropriation Required:	\$0	
City Clerk, Rachel Pitzel	☐	Timeline: N/A		
Community Development Director, Darren Groth	☐			
Public Works, Jeremy Metzler	☒			
Police Chief, Micah Lundborg	☐			
Fiscal Note/Consideration: N/A				
SUMMARY STATEMENT: It is staff's understanding that Council would like to hold a quarterly Town Hall meeting, and the last Town Hall was held on June 20, 2019. With September quickly approaching, staff asks for Council's direction to set a date for the next Town Hall. If Thursday is still desirable, possible dates include 9/19, 9/26, or 10/3. Based on discussion with Council over the last several weeks, it is our understanding that the Council would like to discuss transportation issues at the next Town Hall Meeting. In order to provide public notice, we would like to set the agenda. Here are a few potential topics of conversation: - Meridian Corridor Access Management & Parallel Road Network - Regional Commuter Congestion – Interagency Cooperation - Active Transportation – Accommodating Pedestrians and Cyclists - Connectivity – Establishing New Corridors				
RECOMMENDED ACTION: Hold discussion on the next Council Town Hall, providing direction to the Mayor and staff setting the schedule and agenda. ALTERNATIVES TO RECOMMENDED ACTION: 1) Forward to Study Session for further review				



City Of Edgewood Council Agenda Summary Sheet

SUBJECT: Associate Planner/Senior Planner		Agenda Item #:		2E
		For Agenda of:		August 20, 2019
		Prepared by:		Dave Gray Darren Groth
ATTACHMENTS (list): ☒ 2019 Labor Model "C" 1/3 Year & Full Year Modeled				
Approval of Materials:				
Mayor, Daryl Eiding	☒	Expenditure Required:	\$0	
Asst. City Administrator, Dave Gray	☒	Amount Budgeted:	\$0	
Interim City Attorney, Ann Marie J. Soto	☐	Appropriation Required:	\$0	
City Clerk, Rachel Pitzel	☒	Timeline: 07/09/19 Discuss with Budget Update 08/13/19 Action Requested 08/20/2019 Discuss in Study Session per Council		
Community Development Director, Darren Groth	☒			
Public Works, Jeremy Metzler	☐			
Police Chief, Micah Lundborg	☐			
Fiscal Note/Consideration: The following has been modified to push the timeline back to October 2019: The planning work load to be replaced by adding this FTE is currently being performed by an On-Call Contractor, AHBL. Their plan review invoicing is about \$100K \$110K for a 12-13 month period, with only three of those months providing full time services. AHBL is currently providing about 8 10 hours per week, which as an on-call, creates approximately 2 hours of staff review. A net gain of 6 8 hours added plan review throughput. Assuming on-boarding in September October, the cost for the remainder of 2019 is forecast at \$44,813 \$33,610 (labor model "c" attached). A full-year impact for this position at a senior planner level is listed on the labor model as \$136,160. The full year cost against the current annual on-call contract expenditure shows an increase in City Expenditures annualized by about \$36,000. Increasing AHBL to full time status would increase the annual cost for planning using on-call by about \$160,000. Full time on-call vs staffed FTE would increase total cost by about \$123,894 annualized at 2019 rates. SUMMARY: If we hired today we would be close to the same cost getting one day per week from on-call as we would for full-time hours provided by a staffed position. If we used on-call full-time, our costs over staffing a position would be about \$120K 93K higher. Shifting on-call budget to labor for the remainder of 2019, combined with the underspent year-to-date labor budget may not require a budget amendment.				
SUMMARY STATEMENT: The request to add an Associate or Senior Planner positions to the Community Development Department helps the entire organization meet the City's responsibilities under the Growth Management Act, the Edgewood Municipal Code, and the streamlined local permit review procedures contained in Chapter 36.70B of the RCW. Land development projects are deemed complete under RCW Section 36.70B.070 if the local government does not provide a written determination to the applicant that the application is incomplete.				

The City uses planners to manage these projects and perform the tasks associated with reviewing, making the findings, and providing the written determinations. On-staff planning services have historically been supplemented with contract planners providing this service when projects are submitted. The on-call projects are reviewed by off-site staff, which means the on-site work load shifts from project review and case management to project liaison and contract manager. Once the development project is complete and satisfactorily meets applicable codes, the on-call planning service ends. In-house planners then must serve in the project management role by overseeing the site development and building permit stages to ensure the land entitlement approvals and conditions are included in the final site construction.

Project volume and case management responsibilities have both recently increased significantly. The complexity of new projects necessitates quality project management skills for the planners responsible for development oversight. Considering Edgewood was the 8th fastest growing city in Washington in 2019 (<https://www.psrc.org/whats-happening/blog/region-adding-188-people-day>) and 4th fastest in 2018 (<https://www.psrc.org/sites/default/files/trend-population-201808.pdf>), the City is having difficulty managing the work load, as on-call availability is limited (our neighbors in Pierce County and Western Washington are busy too) and we have indications new submissions of potentially more complex review are in the queue. This additional FTE will provide case management bandwidth for the City during this unprecedented growth period.

COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: N/A

RECOMMENDED ACTION: Approve a motion to allow the Mayor to add an Associate Planner or Senior Planner FTE, depending on qualifications.

ALTERNATIVES TO RECOMMENDED ACTION:

- 1) Do not adopt
- 2) Forward to Study Session for further review

2019 Labor Model "C" 1/3 Year & Full Year Modeled

COE 2019 Budget Salary and Benefit Model (c)										ASSOCIATE/SENIOR PLANNER-FOUR MONTHS @ STEP 3										
SS	Position	% Total FTE	1st Base Salary/Rate	No of Months/Hours	2nd Base Salary	No of Months	Yearly Salary	COLA	Total Salary	Social Security Replace	Medicare .0145	Pension	Unempl	Wkmn Comp	Med	Dent	Vision	LTD	Total Ben	TCC (TOTAL WAGE & BENEFIT)
9	Senior Planner	1.00	7,450	4	0	0	29,800	0	29,800	1,848	432	3,823	179	94	7,801	671	105	60	15,013	44,813

COE 2019 Budget Salary and Benefit Model (c)										ASSOCIATE/SENIOR PLANNER-FULL YEAR STEP 3/4										
SS	Position	% Total FTE	1st Base Salary/Rate	No of Months/Hours	2nd Base Salary	No of Months	Yearly Salary	COLA	Total Salary	Social Security Replace	Medicare .0145	Pension	Unempl	Wkmn Comp	Med	Dent	Vision	LTD	Total Ben	TCC (TOTAL WAGE & BENEFIT)
9	Senior Planner	1.00	7,450	6	7,687	6	90,822	0	90,822	5,631	1,317	11,652	545	283	23,403	2,013	316	178	45,338	136,160

- This is a non-core, full time, non-exempt position; modeled at step 3 hire-on step 4 post probation (six months) assuming a full family benefit package (highest cost).
- While a non-core position, the City is unable to associate specific projects funding the position to determine a future date known the position would be reduced and is therefore unable to call the position out as interim (temporary).



City Of Edgewood Council Agenda Summary Sheet

SUBJECT: PC MOA for Road and Traffic Maintenance		Agenda Item #:		2F
		For Agenda of:		August 20, 2019
		Prepared by:		Dave Gray
ATTACHMENTS (list): ☒ Resolution No. 19-0xxx ☒ Agreement CC --98021				
Approval of Materials:				
Mayor, Daryl Eidinger	☒	Expenditure Required:	\$0	
Asst. City Administrator, Dave Gray	☒	Amount Budgeted:	\$0	
Interim City Attorney, Ann Marie J. Soto	☒	Appropriation Required:	\$0	
City Clerk, Rachel Pitzel	☒	Timeline: Study Session August 20, 2019 Regular Council Meeting August 27, 2019		
Community Development Director, Darren Groth	☐			
Public Works, Jeremy Metzler	☒			
Police Chief, Micah Lundborg	☐			
Fiscal Note/Consideration: The City of Edgewood contracts with Pierce County Public Works for road and traffic maintenance with annual expenditures averaging between \$750,000 and \$1,000,000 dollars annually. The modification of this agreement is to eliminate the cap of \$500,000 annual expenditures and to standardize the billing to that of a rate schedule. There is no specific expenditure or appropriation beyond that budgeted annually associated with this resolution. Housekeeping.				
SUMMARY STATEMENT: This resolution is a housekeeping action to modify the billing language of an existing agreement, removing a \$500,000 spending cap in the original agreement and to remove "mark-up" language in article 4, which relates to billing for services, replacing it with fixed schedules going forward.				
RECOMMENDED ACTION: Review and discuss the PC MOA for Road & Traffic Maintenance. Staff is recommending this item be placed on the consent agenda for action at the next regular council meeting of August 27, 2019.				
ALTERNATIVES TO RECOMMENDED ACTION: 1) Do not adopt 2) Forward to Study Session for further review				

RESOLUTION NO. 19-XXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, PIERCE COUNTY, WASHINGTON, AUTHORIZING THE MAYOR TO EXECUTE A FIRST AMENDMENT TO THE MEMORANDUM OF AGREEMENT CC-98021, BETWEEN THE CITY OF EDGEWOOD AND PIERCE COUNTY FOR ROAD AND TRAFFIC MAINTENANCE SERVICES.

WHEREAS, the parties have previously entered into an Agreement dated February 10, 2015, regarding road and traffic maintenance services; and

WHEREAS, the parties desire to execute a First Amendment to replace Section 4 Compensation and Billing Procedure;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. First Amendment Authorized. The Mayor is authorized to execute the First Amendment to the Memorandum of Agreement, Agreement No. CC-98021, between the City of Edgewood and Pierce County as shown in Exhibit A, attached hereto and incorporated herein by this reference.

Section 2. Effective Date. This resolution will take effect immediately upon passage by the City Council.

PASSED BY THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS __ DAY OF ____, 2019.

Daryl Eiding, Mayor

ATTEST:

Rachel Pitzel, City Clerk

Attachment 1

FIRST AMENDMENT TO
MEMORANDUM OF AGREEMENT
BETWEEN THE CITY OF EDGEWOOD
AND PIERCE COUNTY

Section I. Date and Parties.

This document (“First Amendment”), is dated the ___ day of _____, 2019, and is entered into by and between the CITY OF EDGEWOOD, a Washington municipal corporation (“City”) and PIERCE COUNTY (“County”). This First Amendment modifies the Memorandum of Agreement dated February 10, 2015, by and between the parties (the “Agreement”).

Section II. Amendments to the Agreement.

Section 4. Compensation and Billing Procedure. Section 4 of the Agreement is hereby amended by replacing the entirety of the section to read as follows:

SECTION 4. **COMPENSATION AND BILLING PROCEDURE.** The CITY certifies that sufficient budgeted funds are available to cover the costs of the requested services and agrees to make payment to the COUNTY.

In consideration for the provision of maintenance services described herein, the CITY agrees to pay the COUNTY for the actual work completed based on monthly billings and in accordance with the provisions of Section 2 and 3 above. Monthly billings will be calculated as indicated below:

A. Labor cost rates will be calculated based on the County’s labor cost rates in effect during the period of service performance. Labor cost rates will be calculated based on the hours worked (in 0.1 increments) for in a specific job class and billed the CITY. The labor cost rates will include all Maintenance and Department Administration costs, as well as material and supply markup costs. No office costs related to management or maintenance will be charged directly.

B. Equipment cost rates will be calculated based on the County’s equipment rental rate in effect during the period of service performance. Equipment charges will be calculated based on the hours in use (in 0.1 increments) for each type of equipment and billed to the CITY.

C. Materials and supplies will be billed at cost.

D. The costs of services as outlined will be calculated and invoiced based on the services or supplies provided in a previous month. The COUNTY will make every effort to bill the monthly charges by the thirtieth (30th) day of the following month. Payments by the CITY will be due within thirty days of receipt of the invoice. Monthly payments that are not paid within the allotted time period shall be considered delinquent. Delinquent charges shall accrue interest on the unpaid balance, from the date of delinquency until paid, at an interest rate of one half of one percent (.5%) per month.

E. The billing rates for labor and equipment related to providing the functions and services each year shall be adjusted annually, effective January 1st of each year to reflect current costs. Increases in the costs that are the results of changes in regulatory requirements will also be included in any increases to billing rates. A list of labor and/or equipment cost rates can be provided upon request.

Section III. Other Terms Unchanged. All other terms of the Agreement remain unchanged and enforceable. The First Amendment is intended to modify the terms and conditions of the original Agreement only insofar as such modifications are set forth in this Amendment. In the case of any conflict between the terms of the Agreement and the terms of the First Amendment, the provisions of the First Amendment shall control.

IN WITNESS WHEREOF, the parties hereto have caused this First Amendment to be duly executed, such parties acting by their representatives being thereunto duly authorized.

DATED this 27th day of August, 2019.

CITY OF EDGEWOOD:

By: _____
Mayor Date

Approved as to form only:

By: _____
City Attorney Date

Attest:

By: _____
City Clerk Date

PIERCE COUNTY:

By: _____
Deputy Prosecuting Attorney Date

Approved:

By: _____
Department Director Date

By: _____
Finance Date



City Of Edgewood Council Agenda Summary Sheet

SUBJECT: Interim Zoning RFP		Agenda Item #:		2G
		For Agenda of:		August 20, 2019
		Prepared by:		Darren Groth
ATTACHMENTS (list): ☒ RFP for the TC and MUR Planning Study				
Approval of Materials:				
Mayor, Daryl Eidinger	☐	Expenditure Required:	\$0	
Asst. City Administrator, Dave Gray	☐	Amount Budgeted:	\$0	
Interim City Attorney, Ann Marie J. Soto	☐	Appropriation Required:	\$0	
City Clerk, Rachel Pitzel	☐	Timeline: Continuation of the 6-month period for the prohibition on accepting and processing applications for new residential/multi-family development certain zones.		
Community Development Director, Darren Groth	☒			
Public Works, Jeremy Metzler	☐			
Police Chief, Micah Lundborg	☐			
Fiscal Note/Consideration: N/A				
SUMMARY STATEMENT: On April 9, 2019, Council adopted Ordinance 19-0547, which adopted an emergency interim zoning ordinance on the acceptance of applications for new residential/multi-family development in the TC, C, MUR, and BP zones for a period of six months. Ordinance 19-0547 allows the City Council to consider whether the amount and type of residential/multi-family development in the TC, C, MUR, and BP zones should be modified. May 7th was the study session where the Council, Mayor, and staff were all present to discuss how the City will complete all of the “whereas” activities described in Ordinance 19-0547. On May 14, 2019, the City Council heard staff presentations and public testimony on the issue whether interim zoning ordinance No. 19-0547 should be terminated, modified or continued. The City Council voted to continue the interim zoning ordinance as adopted. During the next regular City Council meeting on May 28, 2019, the City Council adopted Resolution No. 19-0458, adopting findings of fact to support the continued maintenance of interim zoning Ordinance No. 19-0547. On June 20, 2019, the City Council held a Town Hall style open house meeting to review the public sentiment regarding growth and residential development in Edgewood in order to learn from citizens about the desired future of the community. In addition, City Council added on continued discussions for interim zoning Ordinance No. 19-0547 on each agenda during their June 11, June 18, June 25, July 2, July 9, July 16, and July 23, 2019 meetings. On July 23, 2019, City Council voted 6-1 to modify the interim zoning ordinance by limiting the geographic scope to the Mixed Use Residential (MUR) zone on the east side of Meridian Avenue and a portion of the Town Center (TC) zoning district, which is located only on the east side of Meridian Avenue south of 22nd Street East. City Council also provided direction to City staff regarding the next steps necessary under the interim ordinance. On July 30, 2019, City Council directed staff to prepare a request for proposals (RFP) to conduct a study of the Town Center (TC) and Mixed Use Residential (MUR) zoning districts, which will include a review of uses, appropriateness of commercial integration with residential project, where a [minimum] 3/1 development would be feasible in Edgewood, and if any additional modifications to the EMC are necessary. Since this RFP is being presented on August 20, 2019 to City Council for their additional direction, the subsequent study will likely commence in early September.				
RECOMMENDED ACTION: Hold a discussion and provide staff guidance regarding the interim zoning ordinance.				



Request for Proposals

Town Center (TC) and Mixed Use Residential (MUR)

Planning, Zoning, and Economic Development Study

INTRODUCTION

The City of Edgewood's Community and Economic Development Department seeks qualified proposals from multidisciplinary consulting firms to perform a market analysis for future development along the Meridian Corridor (SR 161), specifically concentrated in the TC and MUR zoning districts on the east side of Meridian and south of 22nd Street E.

BACKGROUND

On April 9, 2019, Council adopted Ordinance 19-0547, which adopted an emergency interim zoning ordinance on the acceptance of applications for new residential/multi-family development in the TC, C, MUR, and BP zones for a period of six months. Ordinance 19-0547 allows the City Council to consider whether the amount and type of residential/multi-family development in the TC, C, MUR, and BP zones should be modified. On May 28, 2019, the City Council adopted Resolution No. 19-0458, adopting findings of fact to support the continued maintenance of interim zoning Ordinance No. 19-0547.

On June 20, 2019, the City Council held a Town Hall style open house meeting to review the public sentiment regarding growth and residential development in Edgewood in order to learn from citizens about the desired future of the community. In addition, City Council added on continued discussions for interim zoning Ordinance No. 19-0547 on each agenda during their June 11, June 18, June 25, July 2, July 9, July 16, and July 23, 2019 meetings.

On July 23, 2019, City Council voted 6-1 to modify the interim zoning ordinance by limiting the geographic scope to the Mixed Use Residential (MUR) zone on the east side of Meridian Avenue and a portion of the Town Center (TC) zoning district, which is located only on the east side of Meridian Avenue south of 22nd Street East. City Council also provided direction to City staff regarding the next steps necessary under the interim ordinance.

On July 30, 2019, City Council directed staff to prepare a request for proposals (RFP) to conduct a study of the Town Center (TC) and Mixed Use Residential (MUR) zoning districts, which will include a review of uses, appropriateness of commercial integration with residential projects, where a [minimum] 3/1 development would be feasible in Edgewood, and if any additional modifications to the EMC are necessary.

SCOPE OF WORK

An outline of the expectations and anticipated work necessary for conducting the planning study is listed below. This study needs to build on previous studies conducted of a similar nature and will need to be consistent with the policies contained in the 2015 Comprehensive Plan. The scope of work should include:

- 1. Review, reconcile, encapsulate, and assess the findings, recommendations, or implementation of prior City studies performed in regard to the Meridian Corridor, general economic development, or other related subjects.** The City of Edgewood has conducted several studies, written numerous plans, and performed multiple analyses on development in the city and specifically along the Meridian Corridor. Since the City's incorporation, and even dating back to when this area was known as North Hill, the broad plan for town center and commercial development in general has remained fairly consistent. Specific details of development have been modified through the years, but the general vision has endured. This study will build on those prior efforts.
- 2. Assessment of the "typical" Edgewood resident, consumer, and citizen.** Prior reports have provided data profiling the manner in which Edgewoodites shop, recreate, spend their time, and make other purchases. These data points can be amalgamated to unveil conduct patterns that help illustrate the retail demand of our community and the patterns of land development—specifically multi-family and mixed-use integration—that will be successful in our community.
- 3. Identify barriers to development.** Since Edgewood's overarching development vision has not drastically changed over the years, this study should outline what barriers still exists to fulfilling that vision. Infrastructure improvements, market forces, rooftop mix, land prices, and numerous additional factors may be at play, but this study will need to provide more than anecdotal hypotheses. Developer interviews, real estate reports, economic market analysis, or other tools should be utilized to fully vet this issue.

4. Pinpoint a specific geographic area of the City where minimum development standards can be set to require at least 3/1 mixed-use development and subsequently identify whether any other modifications are necessary to offset this use type.

Comprehensive plans are internally reconcilable, so any change to meet the City Council's desire of vertically integrated mixed-use development may likely need to be balanced with supplementary code revisions. By determining the multi-family mix for the TC zoning district, a four story minimum structure that supports 'three-over-one' development must be prescriptively written into the Edgewood Municipal Code (EMC). The geographic extent, specific development standards, and other necessary provisions must all be identified.

5. Outline any comprehensive plan amendments or code modifications that may be necessary to fully implement the goals of this study. Recommended revisions will be developed consistent with reviewed and agreed upon strategies. Revisions will be provided in underline / strikethrough format for City staff, Planning Commission, City Council, and public review.

PROJECT BUDGET

The dollar amount is approximate and dependent on the extent of tasks identified in the final scope of work of an executed contract.

SUBMITTAL CONTENT REQUIREMENTS

City of Edgewood's Request for Proposal

Consultants are encouraged to submit concise and clear responses to the RFP. Proposal lengths exceeding maximum page limits will result in disqualification of proposals. One (1) electronic copy (via flash drive or other acceptable format) and one (1) loose, unbound hard copy shall be provided. All pages shall be 8.5 x 11-inch format, with the hard copy being double sided. The content of the submittal shall include:

1. Letter of Interest (1 page maximum, 5 points): Indicate interest and availability to address plan/scope elements, and current levels of general and professional liability insurance carried by the consultant. Include the principal contact's work email and primary work phone number in this cover letter.

2. Project Approach and Scope Consideration (4-5 pages maximum, 30 points): Include a brief description of the consultant's philosophy, approach to the project, and value to the City. Include key scope considerations to accomplish the scope elements stated in the RFP. The consultant is encouraged to include suggestions or supplemental tasks which may enhance the project or streamline the scope of work and improve cost effectiveness.

3. Schedule (1 page maximum, 15 points): Include a timeline showing the estimated length of time required for completion of the phases as described in the scope of work. Text may be provided to describe the schedule.

4. Cost Summary (1 page maximum, 15 points): Provide a cost estimate of the work to be completed based on the task outline presented above and any additional cost categories identified.

5. Project Team (2 pages maximum, 15 points): Identify the proposed team (including sub-consultants), qualifications, experiences, and references. Identify the project manager and principal contact who will be permanently assigned to the project (it is strongly preferred that they are one and the same person).

6. Relevant Experience (3 pages maximum, 15 points): Describe the consultant's experience in preparing scope elements. Include at least three projects the consultant has completed that are similar to the project described in the request. For each project, provide the following information:

- Name and location of each project;
- Year completed;
- Name and contact information of each client;
- Name and contact information of the client project manager; and
- Project elements that are common to the scope elements described in this request.

7. Project Team Résumés (provide in appendix at end of proposal, one page résumé per team member, 5 points): Include a paragraph for each key member, years of experience, education, certifications, company affiliation, workplace location, and a bulleted list of project experience.

PROPOSAL SCORING AND EVALUATION

The evaluation committee shall assign points to each proposal as defined above. Scores may range from a minimum of zero to a maximum of 100 points. A Proposal's score will be used to rank proposals. The committee's final decision awarding the contract will be determined by committee discussion and may not be solely based on scores. Consultant interviews are not currently scheduled and the City reserves the right to select a consultant from submitted proposals alone. The City may choose to complete consultant interviews at their discretion.

SUBMISSION OF PROPOSAL

Consultants are encouraged to submit concise and clear responses to the RFP. Responses of that do not meet the page limits listed above will be rejected. The documents shall have a minimum font size of 11 or greater.

City of Edgewood Request for Proposal: *TC and MUR Planning, Zoning, and Economic Development Study*

Submit or mail the proposal to:

City of Edgewood
C/O Darren Groth
2224 104th Avenue East
Edgewood, WA 98372-1513

Proposals will only be accepted until **4:00 p.m. on September 9, 2019**. Faxed or emailed copies will not be accepted. The City of Edgewood will not pay any cost incurred by any consultant resulting from preparation or submittal of a proposal in response to this RFP. The City reserves the right to modify or cancel in part, or in its entirety, this RFP. The selection of consultant shall be made without regard to race, color, sex, age, religion, national origin, or political affiliation. The City of Edgewood is an Equal Opportunity Employer.

ANTICIPATED TIMELINE FOR CONSULTANT SELECTION

It is the City's desire to select a consultant and complete contract negotiations by September 25, 2019. City Council will be briefed on the process during their October 1, 2019 Study Session and will be asked to take action during their regular meeting on October 8, 2019. The City will form an evaluation committee for review and selection of the finalist and notify finalists by the date listed below.

September 09, 2019: Proposals Due

September 20, 2019: Evaluation Team Selects Finalist

September 23-27, 2019: Final Scope and Contract Negotiations

October 8, 2019: Council Authorizes Mayor to Sign Contract

QUESTIONS AND ANSWERS

All communications with the City will be to the point of contact listed below. Communications with members of the evaluation committee for the purpose of unfairly influencing the outcome of this RFP may be cause for the Proposer's proposal to be rejected and disqualified from further consideration.

Questions regarding the RFP will be compiled, answered, and sent to all registered interested parties via email during the application period on **August 28, 2019** and again on **September 6, 2019**. To register as an interested party, send your request to the RFP Point of Contact.

Questions, including requests for explanations of the meaning or interpretations of the provisions of the RFP, shall be submitted in writing (via email) to the RFP Point of Contact: Darren Groth, Community & Economic Development Director at darren@cityofedgewood.org.



City Of Edgewood Council Agenda Summary Sheet

SUBJECT: TIP Update		Agenda Item #:		2H
		For Agenda of:		August 20, 2019
		Prepared by:		Jeremy Metzler
ATTACHMENTS (list): ☒ DRAFT Resolution No. 19-0xxx ☒ DRAFT 2020-2025 TIP (Budget Spreadsheet), dated 8-15-2019				
Approval of Materials:				
Mayor, Daryl Eidinger	☐	Expenditure Required:	\$0	
Asst. City Administrator, Dave Gray	☐	Amount Budgeted:	\$0	
Ann Marie J. Soto , Interim City Attorney	☒	Appropriation Required:	\$0	
City Clerk, Rachel Pitzel	☒	Timeline: Council Action – 08/27/19		
Community Development Director, Darren Groth	☐			
Public Works, Jeremy Metzler	☒			
Police Chief, Micah Lundborg	☐			
Fiscal Note/Consideration: As the Transportation Improvement Program (TIP) is a component of the annual budgeting process, the anticipated impacts to the City's budget and General Fund are outlined therein. TIPs are planning documents that express the Council's desires for future transportation improvements within the City. Local agency TIPs are also utilized by State and other planning agencies, for evaluating projects on a regional scale and consideration for outside funding resources. The TIP is not a final budget document; this is reserved for the actual budget that is adopted by the City Council towards the end of the City's fiscal year.				
SUMMARY STATEMENT: The City is required to put together a Transportation Improvement Program (TIP), in accordance with RCW 35.77.010 and the Transportation Element of the City's adopted Comprehensive Plan. The TIP outlines the projects, their estimated costs, anticipated timelines for work, and the expected funding sources. These plans serve as the guiding documents for Staff to implement as resources are made available through City financial resources or other identified funding sources (<i>i.e. TIB, WSDOT funding, other grants, loans, etc.</i>). The attached DRAFT plan represents Staff's updated recommendation as it pertains to project priorities, funding sources and timelines for implementation, as required under GMA. Staff relies on the City Council to help guide this planning in order to help it align with the Council's desires and the management of the City's financial resources. The updated draft attached takes into consideration feedback and comments provided by Council at prior study sessions, comments received at the public hearing, as well as updated project cost estimates.				
RECOMMENDED ACTION: Move to adopt the attached resolution, adopting the City's Transportation Improvement Program (TIP) for the years 2020-2025 as required of City's planning under the States' Growth Management Act, at the next Regular Council Meeting.				
ALTERNATIVES TO RECOMMENDED ACTION: 1) Forward to Study Session for further review				

RESOLUTION NO. 19-0xxx

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, RELATING TO STREETS AND TRANSPORTATION, ADOPTING THE 2020-2025 SIX-YEAR TRANSPORTATION IMPROVEMENT PLAN

WHEREAS, per RCW 35.77.010, the City is required to annually update its Six-Year Transportation Improvement Plan (TIP) before July 1st of each year and file the updated Transportation Improvement Plan with the Washington State Department of Transportation within thirty (30) days of adoption; and

WHEREAS, per RCW 35.77.010, the purpose of the requirement for annual updates is to assure that each city shall perpetually have advanced plans available, looking to the future for not less than six years as a guide in carrying out a coordinated transportation program; and

WHEREAS, it is also an eligibility requirement of many grant programs that the City update its Transportation Improvement Plan as required by RCW 35.77.010; and

WHEREAS, the transportation element of the City's Comprehensive Plan must also include and be consistent with the Six-Year Transportation Improvement Plan required by RCW 35.77.010; and

WHEREAS, the City's SEPA Responsible Official has determined that this procedural action is categorically exempt from SEPA threshold determination and EIS requirements pursuant to WAC 197-11-800(19); and

WHEREAS, per RCW 35.77.010, a public hearing was held on August 14th, 2019 on the proposed updates to the Transportation Improvement Plan;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. The City Council does hereby adopt the 2020-2025 Six-Year Transportation Improvement Plan (TIP), a copy of which is attached as Exhibit A and incorporated herein by reference.

Section 2. Effective Date. This resolution will take effect immediately upon passage by City Council.

ADOPTED THIS 28TH DAY OF AUGUST, 2019.

Daryl Eidinger, Mayor

ATTEST:

Rachel Pitzel, City Clerk

DRAFT

Exhibit A
2020-2025 Transportation Improvement Plan (TIP)

DRAFT

TIP Project No.	Transportation Project	Estimated Annual Project Expenditures									Total Project Cost	Comments
		Prior Years (Actual)	2019 Estimate	2020	2021	2022	2023	2024	2025	Future Years		
1	Meridian Ave E / 32nd St E Intersection improvements	\$ -	\$ 60,000	\$ 60,000	\$ 530,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 650,000	Coordinate intersection needs and alternatives with WSDOT, then construct improvements. (50% TIF Eligible)
2	Meridian Ave E (SR-161) Preliminary Design	\$ -	\$ 30,000	\$ 75,000	\$ 75,000	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 480,000	Complete access management study for the corridor, review parallel roads, cross section and intersection treatment needs (<i>including roundabout evaluation</i>). (100% TIF Eligible)
3	Emergency Road Repair (<i>Weather Related</i>)	N/A	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	N/A	\$ 150,000	Annual Program - Road failures associated with severe weather events, wear and tear from freeze/thaw events and other causes.
4	Edgewood Drive Safety Improvements	\$ -	\$ -	\$ 335,000	\$ -	\$ -	\$ -	\$ -	\$ 1,700,000	\$ -	\$ 2,035,000	2020: Intersection repair at bottom of hill. (84% TIB) 2025: Roadway widening, curb & gutter, stormwater system and pedestrian walkway. (20% TIF Eligible)
5	Chrisella Road East Safety Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,250,000	\$ 1,750,000	\$ -	\$ -	\$ 3,000,000	Improved markings, signage, lighting, sight distance, possible traffic calming measures; realign @ 36th St E & reinforce/repair slopes south of 48th St E (20% TIF Eligible)
6	Citywide Road Preservation Program	N/A	\$ 260,000	\$ 270,000	\$ 280,000	\$ 290,000	\$ 300,000	\$ 310,000	\$ 320,000	N/A	\$ 2,030,000	Annual program - Full width rubberized chipseal and/or 2" HMA grind and overlay. Minor crack sealing and digout repairs are included.
7	Interurban Trail Phase III, Connection Feasibility Study	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ 75,000	Develop approximately 1.05-mile corridor as a trail from 114th Avenue East to the City of Pacific.
8	Citywide Pedestrian Mobility and Safety Improvements (<i>Highest Priority</i>)	N/A	\$ 150,000	\$ 1,075,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	N/A	\$ 1,600,000	Annual Program - Walkways and/or trails with vegetated buffers for traffic safety, low level pedestrian lighting where appropriate, signs and pavement markings, as shown in the 2004 Pedestrian Study (20% TIF Eligible)
9	Citywide Traffic Safety Program	N/A	\$ 20,000	\$ 20,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	N/A	\$ 215,000	Annual program - Neighborhood Traffic Calming Projects, Safety Projects and reconstruction of ADA deficiencies.
10	Citywide Road Maintenance Program (Traffic)	N/A	\$ 65,000	\$ 50,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	N/A	\$ 490,000	Annual program - Repair and maintenance of City transportation infrastructure, including traffic operations, signing and markings
11	Meridian Parallel Road Network Construction - Various Segments	\$ -	\$ -	\$ 100,000	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000	\$ -	\$ -	\$ 4,500,000	Construct high-priority parallel road segments, closing gaps and fixing access deficiencies. (100% TIF Eligible)
12	Meridian Ave E / Emerald Street Signal Improvements (TIF NP-3)	\$ -	\$ -	\$ 220,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 220,000	Coordinate signal mast arm and detection design with WSDOT. (100% TIF Eligible)
13	36th Street E Walkway Extension Feas./Des./Build (TIF S-2/N-9)	\$ -	\$ -	\$ -	\$ 50,000	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000	Study project scope and costs, design and construct extension of existing walkway to new park property.
Annual Totals		\$ -	\$ 585,000	\$ 2,230,000	\$ 2,245,000	\$ 2,350,000	\$ 2,935,000	\$ 3,370,000	\$ 2,230,000	\$ -	\$ 15,945,000	
				Proposed 6-Year Program Total:					\$ 15,360,000			
TIB Funding:			\$ 120,000	\$ 910,000	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 1,030,000	2020: 24th/Meridian Sidewalks; Edgewood/Sumner Hts Dr Applications for 2023/2024 due in 2020
STP/CMAQ Funding (PSRC/PCRC):			\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,400,000	\$ 1,360,000		\$ 3,760,000	
WSDOT Funding:			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Public Works Trust Fund Loan:			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Total Unidentified Grant Funds:			\$ -	\$ -	\$ 315,000	\$ 480,000	\$ 145,000	\$ 80,000	\$ 90,000		\$ 1,110,000	
Total Anticipated Grant Funding:			\$ 120,000	\$ 910,000	\$ 315,000	\$ 480,000	\$ 1,145,000	\$ 1,480,000	\$ 1,450,000		\$ 5,900,000	
Total City Funds Needed:			\$ 465,000	\$ 1,320,000	\$ 1,930,000	\$ 1,870,000	\$ 1,790,000	\$ 1,890,000	\$ 780,000		\$ 10,045,000	
Traffic Impact Fees			\$ 90,000	\$ 640,000	\$ 1,455,000	\$ 1,415,000	\$ 1,365,000	\$ 1,465,000	\$ 355,000		\$ 6,785,000	
REET Funds			\$ 375,000	\$ 480,000	\$ 300,000	\$ 280,000	\$ 250,000	\$ 250,000	\$ 250,000		\$ 2,185,000	
Surface Water Fund			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
General Fund			\$ -	\$ 200,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000		\$ 1,075,000	

Prepared by: Jeremy Metzler, P.E.

Date Prepared: 8/15/2019