



CITY OF EDGEWOOD

SPECIAL MEETING SUMMARY- PARLIAMENTARY PROCEDURES

Tues., January 29, 2019 – 6:30pm ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA

1. CALL TO ORDER

Mayor Eidinger called the special meeting to order at 6:30pm and led the attendees in the Pledge of Allegiance.

ROLL CALL

Present: Mayor Daryl Eidinger, Councilmember Mark Creley, Councilmember Ryan Day, Councilmember Stephanie Hunter, Councilmember Nate Lowry. **Absent:** Councilmember John C. West, Deputy Mayor Tyron Christopherson, Councilmember Roseanne Tomin.

Planning Commission: Carrie Streepy.

Parks and Recreation Advisory Board: Bill Hilton, Jeff Southard.

Economic Development and Advisory Board: Kim Larson, Lora Butterfield, Andrew Wiesenfeld, Jeff Southard.

Staff Present: Assistant City Administrator Dave Gray, City Clerk Rachel Pitzel, Community Development Director Darren Groth, Jeremy Metzler Public Works Director, Police Chief Micah Lundborg, Carol Morris, City Attorney.

2. COUNCIL BUSINESS

City Clerk Pitzel and City Attorney Morris presented Council, Advisory Boards and Commissions training on Parliamentary Procedures:

- **Why is Parliamentary Procedures Important**
 - Basic Principals
 - Quorum
 - Minutes
 - Common Mistakes
- **Roberts Rules of Order**
 - The Chair
 - Council Rules- Mayor and Deputy Mayor
 - Councilmembers
 - The Agenda
 - Quorum
 - The Question
 - Moving a Question
 - Motions
 - After a Motion
 - Amendments
 - Discussion
 - Motions with NO Debate
 - The Vote/Voting

3. ADJOURN

Mayor Eidinge adjourned the meeting at 6:55pm

Rachel Pitzel, City Clerk

Daryl Eidinge, Mayor



CITY OF EDGEWOOD

SPECIAL MEETING SUMMARY- JOINT MEETING

Tues., January 29, 2019 – 7:00pm ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA

4. CALL TO ORDER

Mayor Eidinge called the special meeting to order and asked the attending Boards and Commissions to open their meetings at 7:02pm and led the attendees in the Pledge of Allegiance.

ROLL CALL

Present: Mayor Daryl Eidinge, Councilmember John C. West, Councilmember Mark Creley, Councilmember Ryan Day, Deputy Mayor Tyron Christopherson, Councilmember Stephanie Hunter, Councilmember Nate Lowry. **Excused:** Councilmember Roseanne Tomy.

Planning Commission: Joann Overfield, Lucy Lowry, Carrie Streepy, Allison Pincas

Parks and Recreation Advisory Board: Brian Levenhagen, Diane Kerlin, Jeff Southard, Bill Hilton

Economic Development Advisory Board: Andrew Wiesenfeld, Lora Butterfield, Jeff Southard, Kim Larson

Staff Present: Assistant City Administrator Dave Gray, City Clerk Rachel Pitzel, Community Development Director Darren Groth, Jeremy Metzler Public Works Director, Police Chief Micah Lundborg, Carol Morris, City Attorney.

5. COUNCIL BUSINESS

- A. Discussion (RCW 36.70A.070(8)) - 2019 Parks and Recreation Advisory Board Work Plan -**
- A copy of the existing Park and Recreation Element of the City's Comprehensive Plan and the portion of the existing Capital Facilities Plan relating to Parks will be discussed to identify necessary updates. This involves an estimate of park and recreation demand for at least a ten year period, and evaluation of facilities and service needs (such as water, sewer and transportation service needs in relation to parks); and an evaluation of intergovernmental coordination opportunities to provide regional parks services. The Board will also provide input on the annual Parks Impact fee report required by RCW 82.02.070(1) and to recommend any changes to the Parks Impact fee.

Public Works Director Jeremy Metzler discussed the 2019 Parks and Recreation Advisory Board Work Plan. Discussion took place between the Board, Council and Staff.

B. Discussion - 2019 Economic Development Advisory Board Work Plan

A copy of the existing Economic Development Element of the City's Comprehensive Plan and the portion of the existing Capital Facilities Plan relating to such Element will be discussed to identify any necessary updates. This involves the establishment of local goals, policies, objectives and provisions for economic growth and vitality and a high quality of life. The Strategic Action Plans of other jurisdictions (*i.e.*, Edmonds) will be available for the Board to consider in its selection of methods for obtaining public input on such policy update.

Community Development Director Darren Groth handed out a draft 2019 Economic Development Advisory Board Work Plan that was discussed at the Strategic Planning meeting- discussion took place between the Board, Council and Staff.

C. Discussion- (EMC 18.60.250 and RCW 36.70A.470 (2) - 2019 Planning Commission Work Plan - Pursuant to RCW 36.70A.170(2), the Planning Commission will consider any suggested amendments to the comprehensive plan and development regulations. EMC 18.60.250 requires that the Planning Commission perform a periodic assessment of the Comprehensive Plan and development regulations based on the growth management indicators set forth in EMC 18.60.250(B). In addition, the Planning Commission's Work Plan will include a new Sign Code and a proposed new Land Development Code (including a new Subdivision Code).

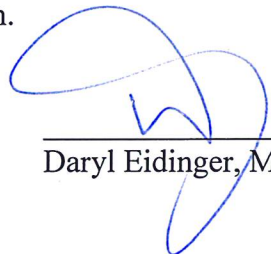
Community Development Director Darren Groth discussed the previous work plan that the Planning Commission has been working on and continue to work on to bring code to Council for action. Discussion took place between the Board, Council and Staff.

6. ADJOURN

Mayor Eidinger adjourned the meeting at 8:22pm.



Rachel Pitzel, City Clerk



Daryl Eidinger, Mayor