



CITY OF EDGEWOOD

SPECIAL MEETING SUMMARY- STRATEGIC PLANNING RETREAT

Sat., January 26, 2019 – 9:00am ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA

1. CALL TO ORDER

Mayor Eidinger called the special meeting to order at 9:00am and led the attendees in the Pledge of Allegiance.

ROLL CALL

Present: Mayor Daryl Eidinger, Councilmember John C. West, Councilmember Mark Creley, Deputy Mayor Tyron Christopherson, Councilmember Stephanie Hunter, Councilmember Roseanne Tomy, Councilmember Nate Lowry. **Absent at Roll Call:** Councilmember Ryan Day (arrived late.)

Staff Present: Assistant City Administrator Dave Gray, City Clerk Rachel Pitzel, Community Development Director Darren Groth, Jeremy Metzler Public Works Director, Police Chief Micah Lundborg, Carol Morris, City Attorney.

2. COUNCIL BUSINESS

Mayor Eidinger thanked Councilmembers for being in attendance and discussed the agenda for the Special Meeting.

1. COUNCIL BUSINESS

Mayor Eidinger, Asst. City Administrator Gray, and City Clerk Rachel Pitzel discussed 2018 in review, 2019 goals and business plan and 2019 goals for building the community.

- **2018 in Review**
 - Business Plan
 - Financial
 - Building Community

Administrative/Financial/Community Building 2019 suggested goals:

- Onboarding new employees (city & law enforcement)
- Tasking Program
- Citywide project management plan
- IT Improvements:
 - CivicPlus/CivicClerk
 - Laserfische
 - Nixel Communications
 - SmartGov/Blue Beam
- Emergency Management Plan Revision
- Facility & Security Plan
- Equipment Replacement Plan & Schedule

- FIFO Fund Reporting
- Budget in Brief
- Purchasing Policy Revision
- Finance Police Revision
- Continued Debt Reduction
- Revised Personnel Policy
- Ethics Policy
- Community Event Support (Picnic & Tree Lighting)
- Improved Community Outreach
- Improved Tri-City Interlocal cooperation

The Comprehensive Plan

▪ Comprehensive Plan 101

City Attorney Morris gave an overview of the Comprehensive Plan Amendment process and the steps to making changes to the Comprehensive Plan.

▪ Challenges & Lessons Learned

Community Development Director Darren Groth and Public Works Director Jeremy Metzler discussed challenges and lessons learned regarding the Comprehensive Plan.

Councilmember Day entered meeting at 10:22am

Mayor Eidinger recessed for lunch at 11:30am

Break (Lunch)

Mayor Eidinger called the meeting back to order at 12:04pm

Public Safety

Chief Lundborg reviewed 2018 achievements and discussed 2019 goals.

Councilmember Day left meeting at 12:22pm.

Law Enforcement 2019 suggested goals:

- Continued support to all city staff
 - Code Updates
 - Community Development
 - Public Works
- City Hall and Police Department Security
- Migrate to a system controlled/monitored by professional security group

- Ability to lock gates/doors remotely (i.e. parks, city hall etc.)
- Continued programs:
 - Social Media
 - Coffee with a Cop
 - Shred Event
 - National Night Out
 - Community Academy
 - Citizen Radar
 - Pets& Pedestrians
 - Neighborhood Safety Meetings
- Crime Free Multi-housing Program

2019 - The Path Forward

Community Development Director Darren Groth and Public Works Director Jeremy Metzler discussed the path moving forward:

- Comprehensive Plan Amendments
- Code Changes
- Community & Economic Development
- Public Works

Community Development Director Darren Groth discussed suggested goals and priorities for 2019.

EDAB 2019 suggested goals:

- Restaurant survey
- Photo database
- SWOT analysis
- Business retention ambassadors
- Community outreach
- City Representative for ground breakings, ribbon cuttings, etc.

Public Works Director Jeremy Metzler discussed the path forward in Public Works for 2019.

Public Works 2019 suggested plan priorities:

- Adopt Public Works Codes and Standards
- Implement the Capital Improvement Plan
- Update the Transportation Systems Plan
- Update Park and Traffic Impact Fees
- Seek funding sources – Grants and Loans

Public Works Director Metzler discussed the 2019-2024 CIP Review and asked about the projects and if Council had any changes or other suggestions of where the city should be focused on regarding the following:

- Surface Water
- Transportation
- Parks, Sanitary Sewer, and Public Facilities

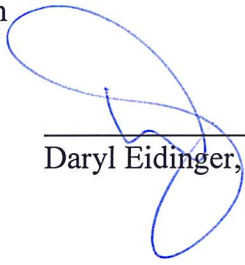
Meeting Windup & Recap

3. ADJOURN

Mayor Eidinger adjourned the meeting at 1:55pm



Rachel Pitzel, City Clerk



Daryl Eidinger, Mayor