



**CITY OF EDGEWOOD
COUNCIL STUDY SESSION AGENDA**

Tues., April 3, 2018 – 7:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA

1. CALL TO ORDER

Pledge of Allegiance & Roll Call

2. COUNCIL BUSINESS

- A. Review/Discussion* - PRAB Applicant Introduction (Q&A)
- B. Review/Discussion* (pg. 2) - Resolution - Property Transfer Request
- C. Review/Discussion* (pg. 8) - Resolution – 4 Way Stop
- D. Review/Discussion* (pg. 29) - Resolution – Amendment to AKANA On-Call Consultant Agreement
- E. Review/Discussion* (pg. 52) - Job Description – ROW Inspector
- F. Review/Discussion* (pg. 57) - Ordinance – Budget Amendment No. 2 – Salary Schedule
- G. Review/Discussion* (pg. 63) - Resolution – Segregation Application for Sewer LID Dist. No. 1- View Point
- H. Review/Discussion* (pg. 70) - Resolution – Segregation Application for Sewer LID Dist. No. 1- Northwood Estates
- I. Discussion* - *(no material)* Possible Downstairs Rental

3. OTHER COUNCIL ITEMS

4. ADJOURN

Study Sessions are meetings for Council to review upcoming and pertinent business of the City, no action is taken by the City Council. Study Sessions are open to the public, but public input is reserved for the regular Council meetings

This meeting is accessible to persons with disabilities. For individuals who may require special accommodations, please contact City Hall at (253) 952.3299, 24 hours in advance.



**CITY OF EDGEWOOD
STAFF REPORT**

STUDY SESSION AGENDA ITEM: Property Transfer Request

Date: April 3, 2018

Title: Property Transfer Request

Attachments:

- 1) Zoning Exhibit Map
- 2) Property and Aerial Maps
- 3) Pierce County ePIP Data
- 4) Conner Homes at Westridge, LLC Quit Claim Deed

Submitted by: Darren Groth, Community Development Director

Approved For Agenda by: Daryl Eidinger, Mayor

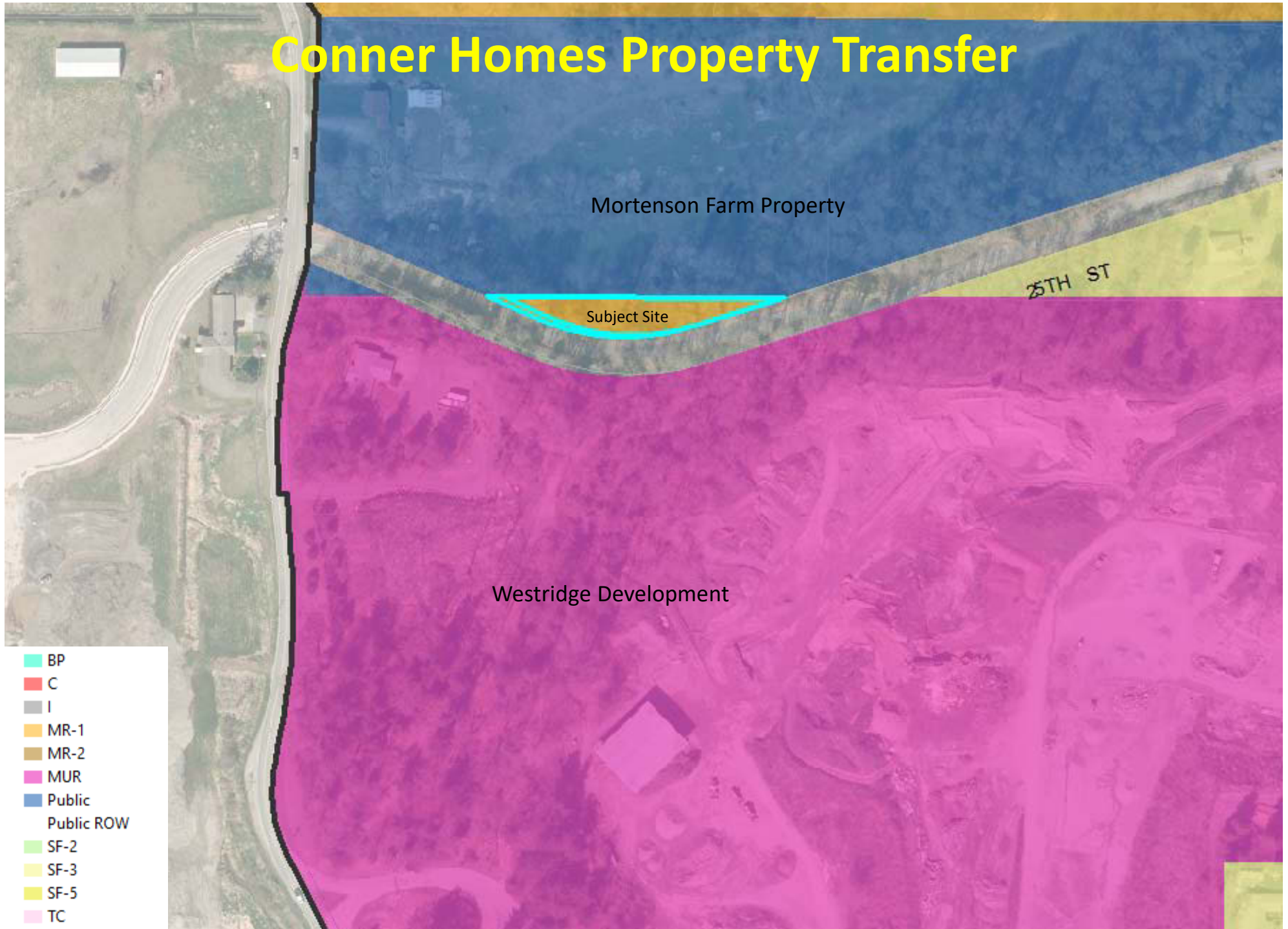
Discussion

Conner Homes at Westridge, LLC is the land owner and primary developer for the residential development known as Westridge. Conner Homes, through its Chief Operating Officer, is proposing to transfer ownership of an approximate 0.35-acre property identified with Parcel Number 0420084081 to the City of Edgewood. Parcel 0420084081 is divided from the Westridge development by 25th Street East, which is currently closed, and by Westridge Parkway East. Since the subject parcel is cut off from the remainder of Westridge and adjoins property currently owned by the City of Edgewood, the current property owner recognizes a potential benefit to deeding this property to the City.

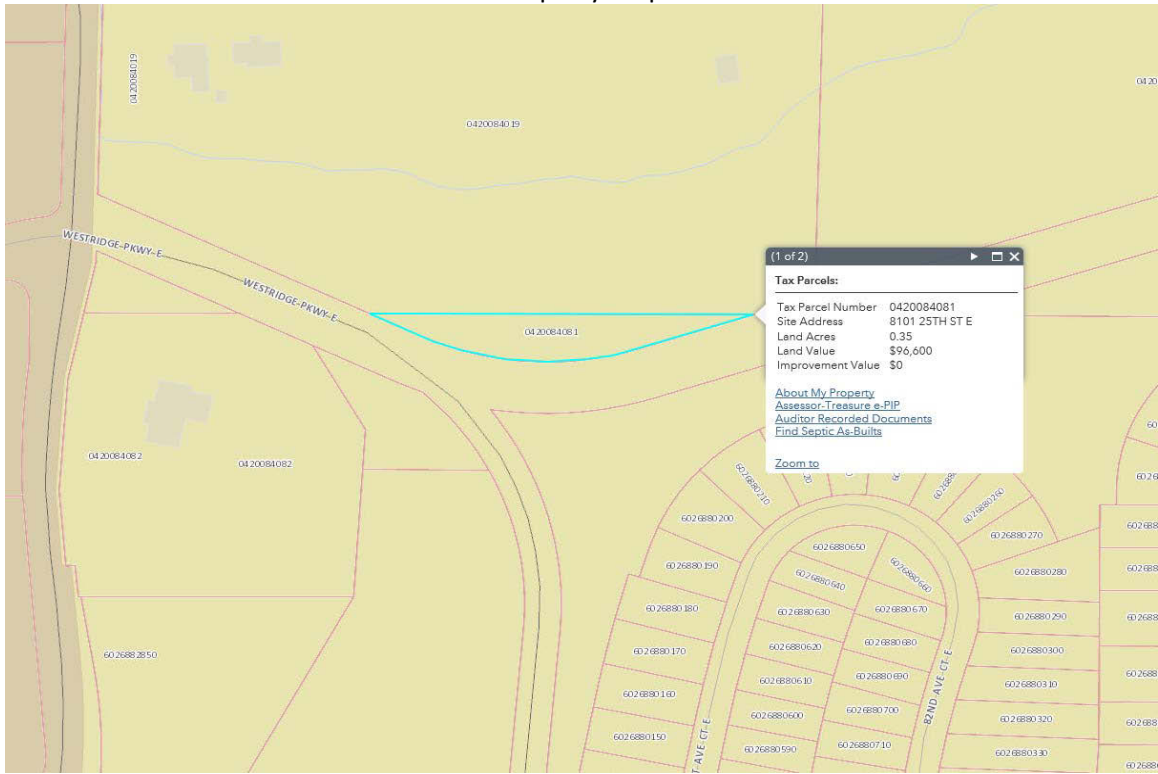
Recommendation: Advance the request as an action item for the next City Council meeting.

Fiscal Impact: Minimal impact to property tax revenue if this parcel is removed from the municipal tax roll as exempt property under City ownership. The approximate impact is \$105 per annum with an assessed value of \$96,600 (Exhibit 3).

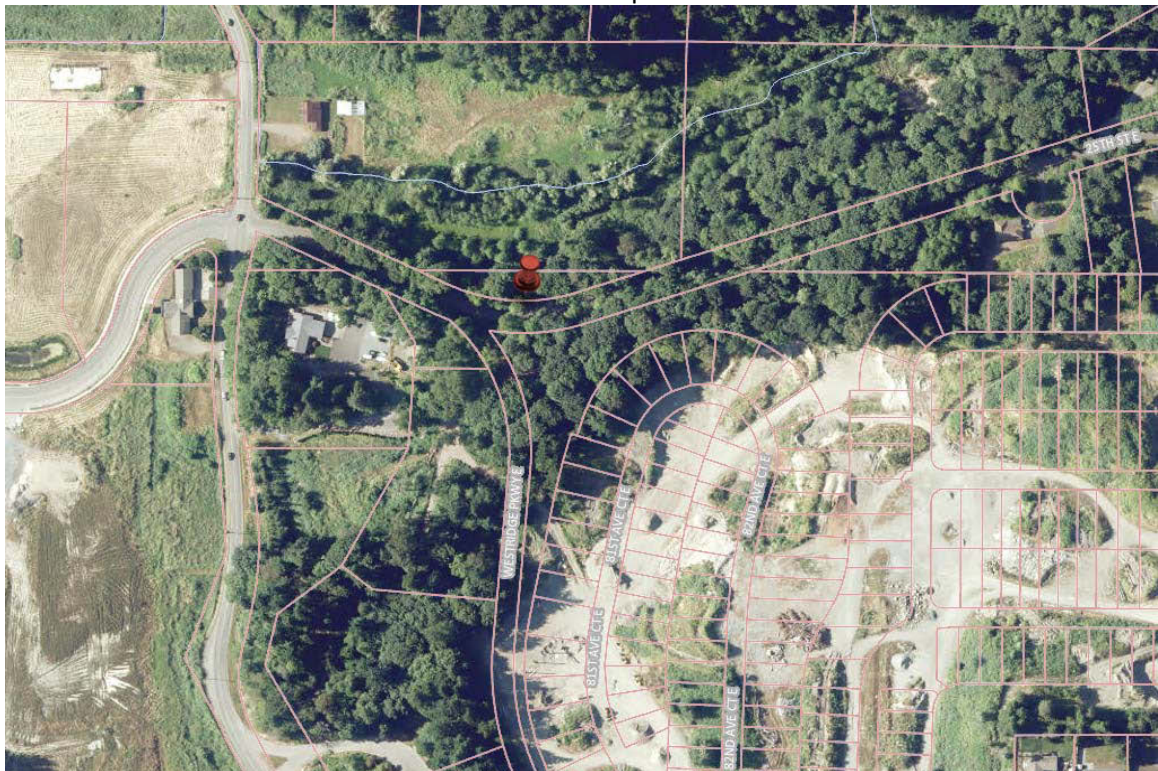
Conner Homes Property Transfer



Property Map



Aerial Map



Assessor-Treasurer electronic Property Information Profile

Taxes / Values for 0420084081

02/27/2018 02:28 PM



Have a question?

Property Details Parcel Number: 0420084081 Site Address: 8101 25TH ST E Account Type: Real Property Category: Land and Improvements Use Code: 9100-VACANT LAND UNDEVELOPED					Taxpayer Details Taxpayer Name: CONNER HOMES AT WESTRIDGE LLC Mailing Address: 12600 SE 38TH ST STE 250 BELLEVUE WA 98006				
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Assessed Values								
Value Year	Tax Year	Taxable Value	Assessed Total	Assessed Land	Assessed Improvements	Current Use Land	Personal Property	Notice of Value Mailing Date
2017	2018	96,600	96,600	96,600	0	0	0	06/29/2017
2016	2017	82,900	82,900	82,900	0	0	0	06/23/2016
2015	2016	76,900	76,900	76,900	0	0	0	07/06/2015
2014	2015	72,700	72,700	72,700	0	0	0	06/27/2014
2013	2014	18,800	18,800	18,800	0	0	0	0

Current Charges Property tax interest and/or penalty charges are calculated on the 1st of each month. Your payment must be paid or postmarked prior to the 1st to avoid accrual of those additional charges. If the last day of the month falls on a holiday or weekend, you will have the following business day to pay or postmark without additional interest and/or penalty. If necessary, you can recalculate charges for a future date.					Recalculate	
Pay with credit card, Visa debit card or E-check					Payment Mailing Address	
Balance Due: 1,328.78		Minimum Due: 664.39		as of 02/27/2018		
Tax Year	Charge Type	Amount Charged	Minimum Due	Balance Due	Due Date	
2018	Property Tax Principal	1,287.08	643.54	1,287.08	04/30/18	
	Weed Control Principal	1.70	0.85	1.70	04/30/18	
	Surface Water Management Principal	40.00	20.00	40.00	04/30/18	
Total 2018		1,328.78	664.39	1,328.78		

Paid Charges For questions regarding any electronic payments you may have made, please contact Point & Pay at 1-877-765-4112		
Tax Year	Charge Type	Amount Paid
2017	Property Tax Principal	1,111.81
	Weed Control Principal	1.70
	Surface Water Management Principal	40.00
Total 2017		1,153.51
2016	Property Tax Principal	1,090.98
	Weed Control Principal	1.70
	Surface Water Management Principal	40.00
Total 2016		1,132.68
2015	Property Tax Principal	1,050.84
	Weed Control Principal	1.70
	Surface Water Management Principal	40.00
Total 2015		1,092.54
2014	Property Tax Principal	276.32
	Weed Control Principal	5.00
Total 2014		281.32

Exemptions		
No exemptions		
Tax Code Areas		
Tax Year	TCA	Rate
2018	770	13.323843
2017	770	13.411423
2016	770	14.187043
2015	770	14.454554
2014	770	14.698318

Receipts		
Date	Number	Amount Applied
11/02/2017	9822201	576.76
05/02/2017	9549839	576.75
10/27/2016	9050582	566.34
05/09/2016	8953965	566.34
10/27/2015	8482528	546.27
05/08/2015	8374194	546.27
11/03/2014	8022189	140.66
05/06/2014	7770391	140.66

ULID Information	
Click here for ULID information	

I acknowledge and agree to the prohibitions listed in RCW 42.56.070(9) against releasing and/or using lists of individuals for commercial purposes. Neither Pierce County nor the Assessor-Treasurer warrants the accuracy, reliability or timeliness of any information in this system, and shall not be held liable for losses caused by using this information. Portions of this information may not be current or accurate. Any person or entity who relies on any information obtained from this system does so at their own risk. **All critical information should be independently verified.**

Pierce County Assessor-Treasurer
 Mike Lonergan
 2401 South 35th St Room 142
 Tacoma, Washington 98409
 (253)798-6111 or Fax (253)798-3142
www.piercecountywa.org/atr

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When Recorded, Return to:

Return Address: Alan Boeker
Conner Homes
12600 SE 38th St., Suite 250
Bellevue, WA 98006

QUIT CLAIM DEED

AUDITOR/RECORDER'S INDEXING FORM

Document Title(s):	QUIT CLAIM DEED
Grantor(s):	Conner Homes at Westridge, LLC
Grantee(s):	City of Edgewood
Legal Description:	PORTION OF GOV'T LOT 3, GOV'T LOT 4, THE NW 1/4, THE SW 1/4 AND THE SE 1/4 OF THE SE 1/4 OF SECTION 8, AND A PORTION OF THE NE 1/4 OF THE NE 1/4 OF SECTION 17, ALL IN TOWNSHIP 20 NORTH, RANGE 4 EAST OF THE WILLAMETTE MERIDIAN, CITY OF EDGEWOOD, PIERCE COUNTY, WASHINGTON
Assessor's Property Tax Parcel/Account Number:	0420084081

GRANTOR **Conner Homes at Westridge, LLC**, a Washington limited liability company, quit claims to GRANTEE City of Edgewood, a Washington municipal corporation, all right, title and interest any and all interest that Grantor may have in the following described real estate, situated in the County of King, State of Washington, property, including any interest therein which GRANTOR may hereafter acquire:

Section 08 Township 20 Range 04 Quarter 42 PARCEL I OF BLA 2014-02-28-5005
DESC AS POR OF NW OF SE OF SEC LY NL Y OF NL Y MAR OF 25TH ST E
(MICKELSON RD) & SLY OF N 424.50 FT OF SD SUBD OUT OF 4-072

DATED this 30th day of January, 2018.

GRANTOR:

CONNER HOMES AT WESTRIDGE, LLC,

a Washington limited liability company

By: CHG SF, LLC, a Washington limited liability company, its Manager

By: 
Alan J. Boeker

Its: Chief Operating Officer

STATE OF WASHINGTON)
) ss.
COUNTY OF KING)

On this 30th day of January, 2018, the undersigned Notary Public in and for the State of Washington, duly commission and sworn; personally appeared before me Alan J, Boeker, to me known to be the Chief Operating Officer of CHG, SF, LLC, a Washington limited liability company, Manager of CONNER HOMES AT WESTRIDGE, LLC, who executed the foregoing instrument and acknowledged to me that the said instrument was signed as his/her free and voluntary act and deed, for the uses and purposes therein mentioned.

WITNESS my hand and official seal this 30th day of January, 2018.




(Print Name) Hannah Fox
Notary Public, Residing at Bellvue, WA
My appointment expires: 7/19/20

304-50 quit claim to city 1-29-18



**CITY OF EDGEWOOD
STAFF REPORT**

STUDY SESSION AGENDA ITEM: 4-Way Stop

Date: April 3, 2018

Title: Establishing Four-Way Stop at 24th Street East & 122nd Avenue East

Attachments: DRAFT Resolution No. 18-0xxx
Memo: *Evaluation of All-Way Stop at 24th Street E / 122nd Avenue E*

Submitted By: Jeremy Metzler, PE – Public Works Director

Approved For Agenda By: Daryl Eidingen – Mayor

Discussion: Increased traffic volumes and speeds have been a topic of discussion on several occasions with the City Council, recently resulting in the reduction of arterial speed limits throughout the City with the adoption of Ordinance 18-0519. The intersection of 24th Street East and 122nd Avenue East has also been discussed, particularly in light of a significant collision that occurred in 2017. The City's Traffic Engineering Consultant, Transpo Group, reviewed this intersection in June 2017 and was unable to find engineering justification for establishing a four-way stop at this location. That being said, the City has the authority to establish stop control at "any particular intersection" per RCW 46.61.200.

Recommendation: Considering Council's recent concerns and how additional traffic control measures would help to protect the public's health and safety, Staff recommends that the City Council adopt the attached resolution at the next Council meeting.

Alternatives: 1) Do not adopt. 2) Forward to Study Session for further review

Fiscal Impact: Implementation of this resolution will result in four new signs, two new stop bars, and two replacement lenses on the existing flashing light, for a total estimated cost of less than \$2,000.

RESOLUTION NO. 18-0xxx

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, PIERCE COUNTY, WASHINGTON ESTABLISHING FOUR-WAY STOP CONTROL AT THE INTERSECTION OF 24TH STREET EAST AND 122ND AVENUE EAST

WHEREAS, traffic volumes and speeds on certain arterial streets within the City have increased to the extent that the City Council believes additional traffic control measures are necessary to protect the public's health and safety; and

WHEREAS, on June 14, 2017, the City's Traffic Engineering Consultant, Transpo Group, issued a technical memorandum titled "Evaluation of All-Way Stop at 24th Street E / 122nd Avenue E", finding "existing traffic conditions at 24th Street E / 122nd Avenue E do not satisfy any of the criteria described in the *Manual on Uniform Traffic Control Devices (MUTCD)* for installing all-way stop control"; and

WHEREAS, Revised Code of Washington (RCW) 46.61.200 assigns local authorities with "the power to determine and designate any particular intersection... with which vehicles shall be required to stop before entering such intersection"; and

WHEREAS, the Transpo Group memorandum provides specific implementation recommendations "should the City of Edgewood choose to implement all-way stop control";

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The intersection of 24th Street East and 122nd Avenue East shall hereby be designated as a "stop intersection", pursuant to RCW 46.61.200.

Section 2. The City's Traffic Engineer is hereby directed to post appropriate signage and install traffic control devices at this intersection pursuant to the RCW and MUTCD, following the June 14, 2017 Transpo Group technical memorandum recommendations.

PASSED BY THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 10TH DAY OF APRIL, 2018.

Daryl Eidinger, Mayor

ATTEST:

Rachel Pitzel, City Clerk

TECHNICAL MEMORANDUM

Date:	June 14, 2017	TG:	13312.00
To:	Aaron C. Nix, MPA – City of Edgewood		
From:	Kevin L. Jones, P.E., PTOE – Transpo Group		
cc:	Jon Pascal, P.E., PTOE – Transpo Group		
Subject:	Evaluation of All-Way Stop at 24th Street E/122nd Avenue E		

The City of Edgewood requested an analysis of the intersection of 24th Street E and 122nd Avenue E to determine if existing traffic conditions would support all-way stop control. The eastbound and westbound approaches of 24th Street E are currently stop sign controlled and the northbound and southbound approaches of 122nd Avenue E are currently uncontrolled. As part of this analysis, we obtained recent collision records and collected existing traffic volume and speed data. Our findings and overall recommendations are summarized in this memorandum.

Summary of Findings

We determined that existing traffic conditions at 24th Street E/122nd Avenue E do not satisfy any of the criteria described in the *Manual on Uniform Traffic Control Devices (MUTCD)* for installing all-way stop control. For example:

- There were not 5 or more reported crashes in any 12-month period susceptible to correction with all-way stop control;
- Existing traffic volumes on 24th Street E are well below the minimum volume threshold supporting all-way stop control;
- There is not a compelling need to control left-turn conflicts because, on average, only 1 left-turn type collision was reported per year during the recent 5-year period; and
- All-way stop control is not necessary to control an established history of vehicle/pedestrian conflicts.

We also determined that all-way stop control would result in a total increase of 113 vehicle-minutes of delay at the intersection during the two hours of greatest traffic demand. Therefore, **we recommend maintaining the existing two-way stop control at the 24th Street E/122nd Avenue E intersection and not converting to all-way stop control.** Nevertheless, should the City of Edgewood choose to implement all-way stop control, page 4 summarizes our recommendations to aid with implementation.

Study Area

The study area focused on 24th Street E/122nd Avenue E. Both intersecting streets are 2-lane minor arterials with a 35-mph posted speed limit. Neither sidewalk nor on-street parking exists on 24th Street E and 122nd Avenue near the intersection. The eastbound and westbound approaches of 24th Street E are currently stop sign controlled and the northbound and southbound approaches of 122nd Avenue E are currently uncontrolled. A white stop bar exists on the eastbound approach; no such stop bar exists on the westbound approach.

Data Collection

Intersection collision records were obtained from the Washington State Department of Transportation (WSDOT) for the most-recent 5-year period (2012 through 2016). A summary of these records is attached. IDAX Data Solutions collected 24-hour traffic volumes on all four intersection approaches on Tuesday, Wednesday and Thursday, May 16-18, 2017 as well as AM and PM peak period turning movements on Thursday, May 18, 2017. IDAX also collected 24-hour vehicle speed data on 122nd Avenue E north and south of 24th Street E on Tuesday, Wednesday and Thursday, May 16-18, 2017. All existing traffic volume and speed data are attached as well.

All-Way Stop Analysis

The *MUTCD* was used as a guide to this analysis and is approved to supplement the *Manual on Design Guidelines and Specifications for Road and Bridge Construction in Pierce County*. Section 8-3 of the City of Edgewood's Draft Road Standards also states, "All traffic control and traffic control devices shall be in conformance with the *MUTCD*." As described in the *MUTCD*, the decision to implement all-way stop control should be based on an engineering study.

An engineering study was performed at 24th Street E/122nd Avenue E to determine if all-way stop control is warranted based on existing conditions. The *MUTCD* provides criteria that "should" or "may" be considered for all-way stop application. The difference between "should" and "may" language in the *MUTCD* is that "should" suggests that all-way stop be installed if criteria is met. The word "may" provides discretion to install all-way stop control if other criteria is met.

Criteria identified in the *MUTCD* that is relevant to the all-way stop application at 24th Street E/122nd Avenue E are shown below. For ease of understanding, the criteria have been separated to distinguish whether all-way stop control "should" or "may" be installed.

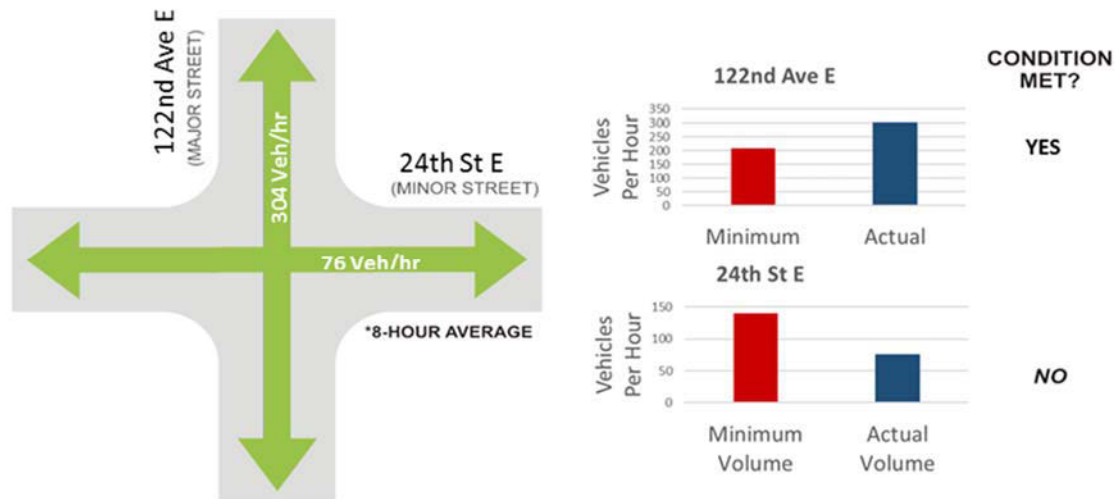
Criteria that "should" be considered:

1. The *MUTCD* uses traffic safety and collisions as one indicator to determine whether all-way stop control is warranted at an intersection. Intersections with a potential crash problem are those identified by 5 or more reported crashes in a 12-month period. The attached collision record summary illustrates that there was not 5 or more reported crashes in any 12-month period susceptible to correction with all-way stop control during the recent 5-year period. In fact, most years there was no more than 2 reported collisions and no reported collisions in 2014.
2. The *MUTCD* suggests vehicular volumes traveling along the major street (122nd Avenue E) should average at least 300 vehicles per hour for any 8 hours during a typical weekday, AND vehicles traveling along the minor street (24th Street E) should average at least 200 vehicles per hour for the same 8 hours as a basis for installing all-way stop control.

These traffic volume thresholds can be reduced by 30 percent if the 85th-percentile speed of the major street exceeds 40 mph. A review of the speed data at the intersection shows that the 85th-percentile speed on northbound 122nd Avenue E south of 24th Street E is approximately 40 mph and the 85th-percentile speed on southbound 122nd Avenue E north of 24th Street E is more than 41 mph. Therefore, it is reasonable to adjust the traffic thresholds and the vehicle volumes are reduced to an average of at least 210 vehicles per hour on the major street AND an average of at least 140 vehicles per hour on the minor street for any 8 hours during a typical weekday.

Figure 1 illustrates the results of the intersection volume analysis.

Figure 1. Intersection Volume Analysis



As shown in Figure 1, the vehicle volumes on the major street exceed the threshold; however, traffic counted on the minor street is well below the threshold and both thresholds must be met to support all-way stop control.

Criteria that “may” be considered:

1. “The need to control left-turn conflicts” – There is not a compelling need to control left-turn conflicts because, on average, only 1 left-turn type collision was reported per year during the recent 5-year period.
2. “The need to control vehicle/pedestrian conflicts near locations that generate high pedestrian volumes” – The need to control these conflicts is not compelling as low pedestrian volumes exist at the intersection and none of the collisions reported during the recent 5-year period involved pedestrians.
3. “Locations where a road user, after stopping, cannot see conflicting traffic and is not able to negotiate the intersection unless conflicting cross traffic is also required to stop” – This criterion is not met as no such sight distance obstructions exist at the intersection.
4. “An intersection of two residential neighborhood collector streets of similar design and operating characteristics where multi-way stop control would improve traffic operational characteristics of the intersection” – This criterion is not met as both streets are classified as minor arterials and the operating characteristics of 122nd Avenue E is much different than 24th Street E.

Traffic Operations Summary

A traffic operations analysis was performed based on two-way stop control, existing AM and PM peak hour turning movement counts, and using *Synchro* software. Traffic operations worksheets are attached to this memo.

We determined that the westbound approach experiences the most average vehicle delay, including nearly 12 seconds during the AM peak hour and approximately 15 seconds during the

PM peak hour. The eastbound approach experiences less average vehicle delay, including approximately 9 seconds during the AM peak hour and nearly 13 seconds during the PM peak hour.

All-way stop control would reduce existing average vehicle delays associated with the eastbound and westbound approaches. For example, the westbound approach would experience approximately 8 seconds of delay during both peak hours (a decrease of 4 seconds during the AM peak hour and decrease of 7 seconds during the PM peak hour). The northbound and southbound approaches would experience more average vehicle delay with all-way stop control, including 8-9 seconds during the AM peak hour and 9-11 seconds during the PM peak hour.

A better way to compare the relative change in delay between two-way stop control and all-way stop control is to sum the total vehicle-minutes of delay during both peak hours. This shows that all-way stop control would reduce the total eastbound and westbound delay by nearly 11 vehicle-minutes but increase the total northbound and southbound delay by nearly 124 vehicle-minutes, a net increase of over 113 vehicle-minutes during the collective 2-hour period. This does not account for relative increases and decreases in delay during the non-peak hours of the day.

Implementation

Installation of all-way stop control at 24th Street E/122nd Avenue E is not recommended based on the engineering study summarized in this memo. Nevertheless, should the City of Edgewood choose to implement all-way stop control either this year or sometime in the future, the following guidelines provide information to aid the implementation process.

- New STOP signs (R1-1) should be installed on the northbound and southbound approaches of the intersection.
- New ALL WAY supplemental plaques (R1-3P) should be installed below all existing and new STOP signs.
- New signs indicating that a stop sign is ahead (W3-1) should be installed on northbound and southbound 122nd Avenue E in advance of the intersection.
 - These signs should be accompanied by two orange flags attached to the top of the sign in a diagonal direction to better highlight the sign.
 - These signs could be removed after a 6-month transition period.
- New thermoplastic, white stop bars should be installed on the northbound, southbound and westbound approaches of the intersection.
- All overhead yellow bulbs should be replaced with red bulbs.

Attachments: Collision Records Summary
24-Hour Traffic Volumes
24-Hour Speed Data
Peak Hour Turning Movement Counts
Traffic Operations Worksheets



Collisions¹ at the intersection of 122nd Ave E and 24th St E, Edgewood WA

	Collision Type				Collision Severity			
	A	B	C	D	E	F	G	H
Year	Left-Turn	Right-Turn	Right-angle	Other	PDO	Injury	Fatality	Total
2012	1	0	0	1	1	1	0	2
2013	2	0	0	0	1	1	0	2
2014	0	0	0	0	0	0	0	0
2015	1	0	0	1	1	1	0	2
2016	1	0	0	1	2	0	0	2
Total	5	0	0	3	5	3	0	8

1. All collisions were within 300' of the intersection

Source: Washington Department of Transportation Collision Data, Accessed 5/18/2018

Location: 24TH ST E E/O 122ND AVE E
 Date Range: 5/16/2017 - 5/22/2017
 Site Code: 01

Time	Tuesday			Wednesday			Thursday			Friday			Saturday			Sunday			Monday			Mid-Week Average		
	5/16/2017			5/17/2017			5/18/2017			5/19/2017			5/20/2017			5/21/2017			5/22/2017					
	EB	WB	Total	EB	WB	Total	EB	WB	Total	EB	WB	Total	EB	WB	Total	EB	WB	Total	EB	WB	Total	EB	WB	Total
12:00 AM	2	1	3	2	0	2	0	0	0	-	-	-	-	-	-	-	-	-	-	-	-	1	0	2
1:00 AM	1	1	2	1	0	1	1	1	2	-	-	-	-	-	-	-	-	-	-	-	-	1	1	2
2:00 AM	0	1	1	1	1	2	0	1	1	-	-	-	-	-	-	-	-	-	-	-	-	0	1	1
3:00 AM	0	0	0	0	1	1	0	3	3	-	-	-	-	-	-	-	-	-	-	-	-	0	1	1
4:00 AM	1	6	7	1	6	7	1	5	6	-	-	-	-	-	-	-	-	-	-	-	-	1	6	7
5:00 AM	1	7	8	1	8	9	0	5	5	-	-	-	-	-	-	-	-	-	-	-	-	1	7	7
6:00 AM	4	10	14	0	11	11	3	11	14	-	-	-	-	-	-	-	-	-	-	-	-	2	11	13
7:00 AM	7	25	32	4	18	22	3	26	29	-	-	-	-	-	-	-	-	-	-	-	-	5	23	28
8:00 AM	4	12	16	8	14	22	13	9	22	-	-	-	-	-	-	-	-	-	-	-	-	8	12	20
9:00 AM	4	14	18	9	12	21	6	19	25	-	-	-	-	-	-	-	-	-	-	-	-	6	15	21
10:00 AM	8	6	14	7	7	14	9	6	15	-	-	-	-	-	-	-	-	-	-	-	-	8	6	14
11:00 AM	17	9	26	9	8	17	10	12	22	-	-	-	-	-	-	-	-	-	-	-	-	12	10	22
12:00 PM	16	14	30	7	9	16	18	12	30	-	-	-	-	-	-	-	-	-	-	-	-	14	12	25
1:00 PM	17	5	22	11	8	19	12	12	24	-	-	-	-	-	-	-	-	-	-	-	-	13	8	22
2:00 PM	18	10	28	17	12	29	20	13	33	-	-	-	-	-	-	-	-	-	-	-	-	18	12	30
3:00 PM	20	13	33	28	14	42	19	7	26	-	-	-	-	-	-	-	-	-	-	-	-	22	11	34
4:00 PM	20	12	32	16	7	23	17	11	28	-	-	-	-	-	-	-	-	-	-	-	-	18	10	28
5:00 PM	19	13	32	25	13	38	23	11	34	-	-	-	-	-	-	-	-	-	-	-	-	22	12	35
6:00 PM	16	19	35	18	10	28	15	16	31	-	-	-	-	-	-	-	-	-	-	-	-	16	15	31
7:00 PM	12	7	19	9	3	12	12	11	23	-	-	-	-	-	-	-	-	-	-	-	-	11	7	18
8:00 PM	15	6	21	10	5	15	17	8	25	-	-	-	-	-	-	-	-	-	-	-	-	14	6	20
9:00 PM	5	2	7	11	2	13	7	3	10	-	-	-	-	-	-	-	-	-	-	-	-	8	2	10
10:00 PM	2	2	4	2	2	4	2	0	2	-	-	-	-	-	-	-	-	-	-	-	-	2	1	3
11:00 PM	3	4	7	4	0	4	3	0	3	-	-	-	-	-	-	-	-	-	-	-	-	3	1	5
Total	212	199	411	201	171	372	211	202	413	-	-	-	-	-	-	-	-	-	-	-	-	208	191	399
Percent	52%	48%	-	54%	46%	-	51%	49%	-	-	-	-	-	-	-	-	-	-	-	-	-	52%	48%	-

1. Mid-week average includes data between Tuesday and Thursday.

Location: 24TH ST E W/O 122ND AVE E
 Date Range: 5/16/2017 - 5/22/2017
 Site Code: 02

Time	Tuesday			Wednesday			Thursday			Friday			Saturday			Sunday			Monday			Mid-Week Average		
	5/16/2017			5/17/2017			5/18/2017			5/19/2017			5/20/2017			5/21/2017			5/22/2017					
	EB	WB	Total	EB	WB	Total	EB	WB	Total	EB	WB	Total	EB	WB	Total	EB	WB	Total	EB	WB	Total	EB	WB	Total
12:00 AM	8	2	10	5	0	5	6	2	8	-	-	-	-	-	-	-	-	-	6	1	8			
1:00 AM	1	1	2	1	1	2	4	0	4	-	-	-	-	-	-	-	-	-	2	1	3			
2:00 AM	3	2	5	5	1	6	1	4	5	-	-	-	-	-	-	-	-	-	3	2	5			
3:00 AM	2	0	2	2	2	4	3	1	4	-	-	-	-	-	-	-	-	-	2	1	3			
4:00 AM	6	11	17	3	9	12	4	12	16	-	-	-	-	-	-	-	-	-	4	11	15			
5:00 AM	6	17	23	8	19	27	5	18	23	-	-	-	-	-	-	-	-	-	6	18	24			
6:00 AM	11	39	50	17	47	64	13	39	52	-	-	-	-	-	-	-	-	-	14	42	55			
7:00 AM	44	92	136	52	79	131	43	75	118	-	-	-	-	-	-	-	-	-	46	82	128			
8:00 AM	39	48	87	41	47	88	34	39	73	-	-	-	-	-	-	-	-	-	38	45	83			
9:00 AM	45	40	85	40	46	86	36	45	81	-	-	-	-	-	-	-	-	-	40	44	84			
10:00 AM	41	47	88	31	33	64	40	34	74	-	-	-	-	-	-	-	-	-	37	38	75			
11:00 AM	37	47	84	39	48	87	54	46	100	-	-	-	-	-	-	-	-	-	43	47	90			
12:00 PM	38	36	74	45	51	96	35	38	73	-	-	-	-	-	-	-	-	-	39	42	81			
1:00 PM	34	35	69	45	41	86	60	42	102	-	-	-	-	-	-	-	-	-	46	39	86			
2:00 PM	59	48	107	63	45	108	72	54	126	-	-	-	-	-	-	-	-	-	65	49	114			
3:00 PM	87	52	139	74	44	118	72	42	114	-	-	-	-	-	-	-	-	-	78	46	124			
4:00 PM	79	78	157	70	42	112	81	49	130	-	-	-	-	-	-	-	-	-	77	56	133			
5:00 PM	82	57	139	101	78	179	97	66	163	-	-	-	-	-	-	-	-	-	93	67	160			
6:00 PM	76	33	109	66	50	116	73	61	134	-	-	-	-	-	-	-	-	-	72	48	120			
7:00 PM	44	41	85	54	45	99	33	40	73	-	-	-	-	-	-	-	-	-	44	42	86			
8:00 PM	43	31	74	38	40	78	42	32	74	-	-	-	-	-	-	-	-	-	41	34	75			
9:00 PM	19	11	30	24	19	43	25	16	41	-	-	-	-	-	-	-	-	-	23	15	38			
10:00 PM	8	10	18	4	6	10	10	11	21	-	-	-	-	-	-	-	-	-	7	9	16			
11:00 PM	7	5	12	4	4	8	3	0	3	-	-	-	-	-	-	-	-	-	5	3	8			
Total	819	783	1,602	832	797	1,629	846	766	1,612	-	-	-	-	-	-	-	-	-	832	782	1,614			
Percent	51%	49%	-	51%	49%	-	52%	48%	-	-	-	-	-	-	-	-	-	-	52%	48%	-			

1. Mid-week average includes data between Tuesday and Thursday.

Location: 122ND AVE E N/O 24TH ST E
 Date Range: 5/16/2017 - 5/22/2017
 Site Code: 03

Time	Tuesday			Wednesday			Thursday			Friday			Saturday			Sunday			Monday			Mid-Week Average		
	5/16/2017			5/17/2017			5/18/2017			5/19/2017			5/20/2017			5/21/2017			5/22/2017					
	NB	SB	Total	NB	SB	Total	NB	SB	Total	NB	SB	Total	NB	SB	Total	NB	SB	Total	NB	SB	Total	NB	SB	Total
12:00 AM	5	6	11	6	5	11	5	3	8	-	-	-	-	-	-	-	-	-	-	-	-	5	5	10
1:00 AM	2	2	4	2	2	4	3	1	4	-	-	-	-	-	-	-	-	-	-	-	-	2	2	4
2:00 AM	3	4	7	2	3	5	2	2	4	-	-	-	-	-	-	-	-	-	-	-	-	2	3	5
3:00 AM	8	0	8	8	1	9	9	0	9	-	-	-	-	-	-	-	-	-	-	-	-	8	0	9
4:00 AM	34	5	39	35	5	40	30	6	36	-	-	-	-	-	-	-	-	-	-	-	-	33	5	38
5:00 AM	113	13	126	153	18	171	104	17	121	-	-	-	-	-	-	-	-	-	-	-	-	123	16	139
6:00 AM	165	44	209	190	36	226	146	36	182	-	-	-	-	-	-	-	-	-	-	-	-	167	39	206
7:00 AM	205	48	253	216	57	273	205	49	254	-	-	-	-	-	-	-	-	-	-	-	-	209	51	260
8:00 AM	129	55	184	126	58	184	112	59	171	-	-	-	-	-	-	-	-	-	-	-	-	122	57	180
9:00 AM	71	43	114	76	56	132	85	60	145	-	-	-	-	-	-	-	-	-	-	-	-	77	53	130
10:00 AM	59	57	116	73	59	132	86	50	136	-	-	-	-	-	-	-	-	-	-	-	-	73	55	128
11:00 AM	67	68	135	66	57	123	88	68	156	-	-	-	-	-	-	-	-	-	-	-	-	74	64	138
12:00 PM	64	57	121	74	70	144	76	77	153	-	-	-	-	-	-	-	-	-	-	-	-	71	68	139
1:00 PM	69	66	135	65	96	161	78	78	156	-	-	-	-	-	-	-	-	-	-	-	-	71	80	151
2:00 PM	76	119	195	94	133	227	82	166	248	-	-	-	-	-	-	-	-	-	-	-	-	84	139	223
3:00 PM	96	257	353	95	274	369	92	278	370	-	-	-	-	-	-	-	-	-	-	-	-	94	270	364
4:00 PM	96	369	465	97	352	449	114	370	484	-	-	-	-	-	-	-	-	-	-	-	-	102	364	466
5:00 PM	87	316	403	86	297	383	128	321	449	-	-	-	-	-	-	-	-	-	-	-	-	100	311	412
6:00 PM	83	172	255	91	147	238	113	162	275	-	-	-	-	-	-	-	-	-	-	-	-	96	160	256
7:00 PM	43	81	124	53	55	108	68	66	134	-	-	-	-	-	-	-	-	-	-	-	-	55	67	122
8:00 PM	47	49	96	53	55	108	55	65	120	-	-	-	-	-	-	-	-	-	-	-	-	52	56	108
9:00 PM	32	26	58	23	36	59	35	42	77	-	-	-	-	-	-	-	-	-	-	-	-	30	35	65
10:00 PM	7	17	24	12	19	31	18	22	40	-	-	-	-	-	-	-	-	-	-	-	-	12	19	32
11:00 PM	6	8	14	8	10	18	6	15	21	-	-	-	-	-	-	-	-	-	-	-	-	7	11	18
Total	1,567	1,882	3,449	1,704	1,901	3,605	1,740	2,013	3,753	-	-	-	-	-	-	-	-	-	-	-	-	1,670	1,932	3,602
Percent	45%	55%	-	47%	53%	-	46%	54%	-	-	-	-	-	-	-	-	-	-	-	-	-	46%	54%	-

1. Mid-week average includes data between Tuesday and Thursday.

Location: 122ND AVE E S/O 24TH ST E
 Date Range: 5/16/2017 - 5/22/2017
 Site Code: 04

Time	Tuesday			Wednesday			Thursday			Friday			Saturday			Sunday			Monday			Mid-Week Average		
	5/16/2017			5/17/2017			5/18/2017			5/19/2017			5/20/2017			5/21/2017			5/22/2017					
	NB	SB	Total	NB	SB	Total	NB	SB	Total	NB	SB	Total	NB	SB	Total	NB	SB	Total	NB	SB	Total	NB	SB	Total
12:00 AM	5	11	16	6	8	14	6	6	12	-	-	-	-	-	-	-	-	-	-	-	-	6	8	14
1:00 AM	4	4	8	3	2	5	4	6	10	-	-	-	-	-	-	-	-	-	-	-	-	4	4	8
2:00 AM	3	6	9	1	5	6	5	3	8	-	-	-	-	-	-	-	-	-	-	-	-	3	5	8
3:00 AM	8	2	10	9	4	13	6	2	8	-	-	-	-	-	-	-	-	-	-	-	-	8	3	10
4:00 AM	41	12	53	39	7	46	35	7	42	-	-	-	-	-	-	-	-	-	-	-	-	38	9	47
5:00 AM	121	17	138	163	24	187	115	20	135	-	-	-	-	-	-	-	-	-	-	-	-	133	20	153
6:00 AM	190	44	234	214	41	255	170	40	210	-	-	-	-	-	-	-	-	-	-	-	-	191	42	233
7:00 AM	262	75	337	265	82	347	243	79	322	-	-	-	-	-	-	-	-	-	-	-	-	257	79	335
8:00 AM	161	87	248	149	86	235	136	78	214	-	-	-	-	-	-	-	-	-	-	-	-	149	84	232
9:00 AM	96	82	178	98	77	175	104	83	187	-	-	-	-	-	-	-	-	-	-	-	-	99	81	180
10:00 AM	93	80	173	97	83	180	117	81	198	-	-	-	-	-	-	-	-	-	-	-	-	102	81	184
11:00 AM	102	80	182	98	75	173	112	99	211	-	-	-	-	-	-	-	-	-	-	-	-	104	85	189
12:00 PM	87	78	165	106	93	199	100	90	190	-	-	-	-	-	-	-	-	-	-	-	-	98	87	185
1:00 PM	98	86	184	97	126	223	106	122	228	-	-	-	-	-	-	-	-	-	-	-	-	100	111	212
2:00 PM	112	156	268	120	170	290	109	215	324	-	-	-	-	-	-	-	-	-	-	-	-	114	180	294
3:00 PM	125	309	434	127	324	451	131	317	448	-	-	-	-	-	-	-	-	-	-	-	-	128	317	444
4:00 PM	148	422	570	127	394	521	146	426	572	-	-	-	-	-	-	-	-	-	-	-	-	140	414	554
5:00 PM	128	375	503	137	361	498	187	383	570	-	-	-	-	-	-	-	-	-	-	-	-	151	373	524
6:00 PM	91	220	311	121	185	306	147	220	367	-	-	-	-	-	-	-	-	-	-	-	-	120	208	328
7:00 PM	69	112	181	81	85	166	90	82	172	-	-	-	-	-	-	-	-	-	-	-	-	80	93	173
8:00 PM	66	70	136	75	71	146	69	82	151	-	-	-	-	-	-	-	-	-	-	-	-	70	74	144
9:00 PM	42	38	80	37	49	86	49	58	107	-	-	-	-	-	-	-	-	-	-	-	-	43	48	91
10:00 PM	13	22	35	15	20	35	27	26	53	-	-	-	-	-	-	-	-	-	-	-	-	18	23	41
11:00 PM	6	11	17	12	10	22	6	15	21	-	-	-	-	-	-	-	-	-	-	-	-	8	12	20
Total	2,071	2,399	4,470	2,197	2,382	4,579	2,220	2,540	4,760	-	-	-	-	-	-	-	-	-	-	-	-	2,163	2,440	4,603
Percent	46%	54%	-	48%	52%	-	47%	53%	-	-	-	-	-	-	-	-	-	-	-	-	-	47%	53%	-

1. Mid-week average includes data between Tuesday and Thursday.

Vehicle Speed Report Summary

Location: 122ND AVE E N/O 24TH ST E

Count Direction: Northbound / Southbound

Date Range: 5/16/2017 to 5/18/2017

Site Code: 03

	Speed Range (mph)																	Total
	0 - 10	10 - 15	15 - 20	20 - 25	25 - 30	30 - 35	35 - 40	40 - 45	45 - 50	50 - 55	55 - 60	60 - 65	65 - 70	70 - 75	75 - 80	80 - 85	85 +	Volume
Study Total																		
Northbound	2	17	127	342	253	989	2,242	904	116	13	6	0	0	0	0	0	0	5,011
Percent	0.0%	0.3%	2.5%	6.8%	5.0%	19.7%	44.7%	18.0%	2.3%	0.3%	0.1%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100%
Southbound	5	17	90	364	359	767	2,598	1,424	159	12	1	0	0	0	0	0	0	5,796
Percent	0.1%	0.3%	1.6%	6.3%	6.2%	13.2%	44.8%	24.6%	2.7%	0.2%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100%
Total	7	34	217	706	612	1,756	4,840	2,328	275	25	7	0	0	0	0	0	0	10,807
Percent	0.1%	0.3%	2.0%	6.5%	5.7%	16.2%	44.8%	21.5%	2.5%	0.2%	0.1%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100%

Total Study Percentile Speed Summary				Total Study Speed Statistics			
Northbound				Northbound			
50th Percentile (Median)	36.7	mph		Mean (Average) Speed	35.6	mph	
85th Percentile	40.7	mph		10 mph Pace	32.3 - 42.3	mph	
95th Percentile	43.6	mph		Percent in Pace	70.7	%	
Southbound				Southbound			
50th Percentile (Median)	37.6	mph		Mean (Average) Speed	36.4	mph	
85th Percentile	41.5	mph		10 mph Pace	33.1 - 43.1	mph	
95th Percentile	44.0	mph		Percent in Pace	72.1	%	

Vehicle Speed Report Summary

Location: 122ND AVE E S/O 24TH ST E

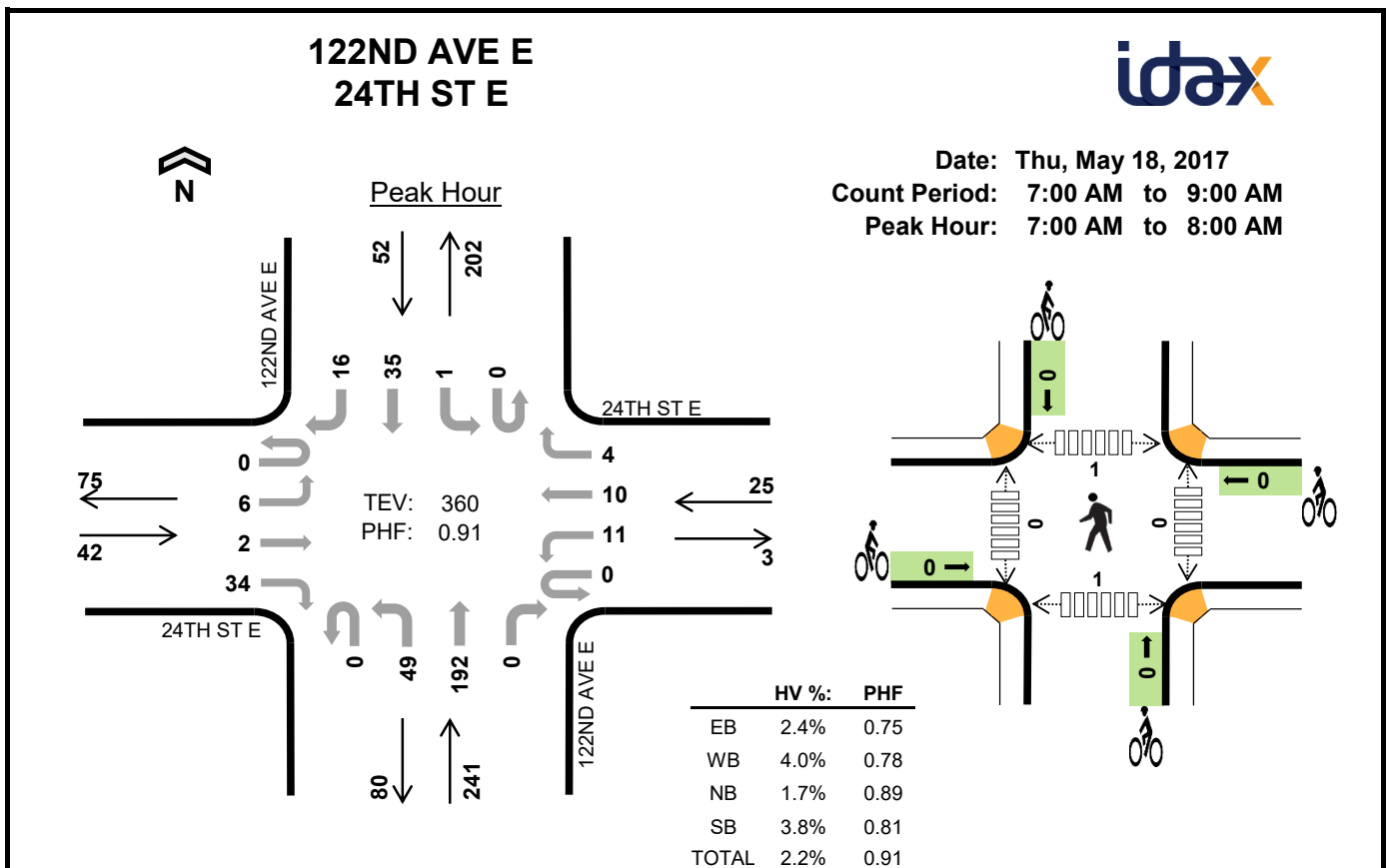
Count Direction: Northbound / Southbound

Date Range: 5/16/2017 to 5/18/2017

Site Code: 04

	Speed Range (mph)																	Total
	0 - 10	10 - 15	15 - 20	20 - 25	25 - 30	30 - 35	35 - 40	40 - 45	45 - 50	50 - 55	55 - 60	60 - 65	65 - 70	70 - 75	75 - 80	80 - 85	85 +	Volume
Study Total																		
Northbound	8	44	210	1,027	1,138	1,037	2,136	778	98	9	3	0	0	0	0	0	0	6,488
Percent	0.1%	0.7%	3.2%	15.8%	17.5%	16.0%	32.9%	12.0%	1.5%	0.1%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100%
Southbound	8	30	543	1,329	344	628	2,402	1,756	258	18	5	0	0	0	0	0	0	7,321
Percent	0.1%	0.4%	7.4%	18.2%	4.7%	8.6%	32.8%	24.0%	3.5%	0.2%	0.1%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100%
Total	16	74	753	2,356	1,482	1,665	4,538	2,534	356	27	8	0	0	0	0	0	0	13,809
Percent	0.1%	0.5%	5.5%	17.1%	10.7%	12.1%	32.9%	18.4%	2.6%	0.2%	0.1%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100%

Total Study Percentile Speed Summary				Total Study Speed Statistics			
Northbound				Northbound			
50th Percentile (Median)	34.3	mph		Mean (Average) Speed	32.5	mph	
85th Percentile	39.7	mph		10 mph Pace	32.4 - 42.4	mph	
95th Percentile	42.5	mph		Percent in Pace	52.2	%	
Southbound				Southbound			
50th Percentile (Median)	36.9	mph		Mean (Average) Speed	33.8	mph	
85th Percentile	41.8	mph		10 mph Pace	34.8 - 44.8	mph	
95th Percentile	44.4	mph		Percent in Pace	57.1	%	

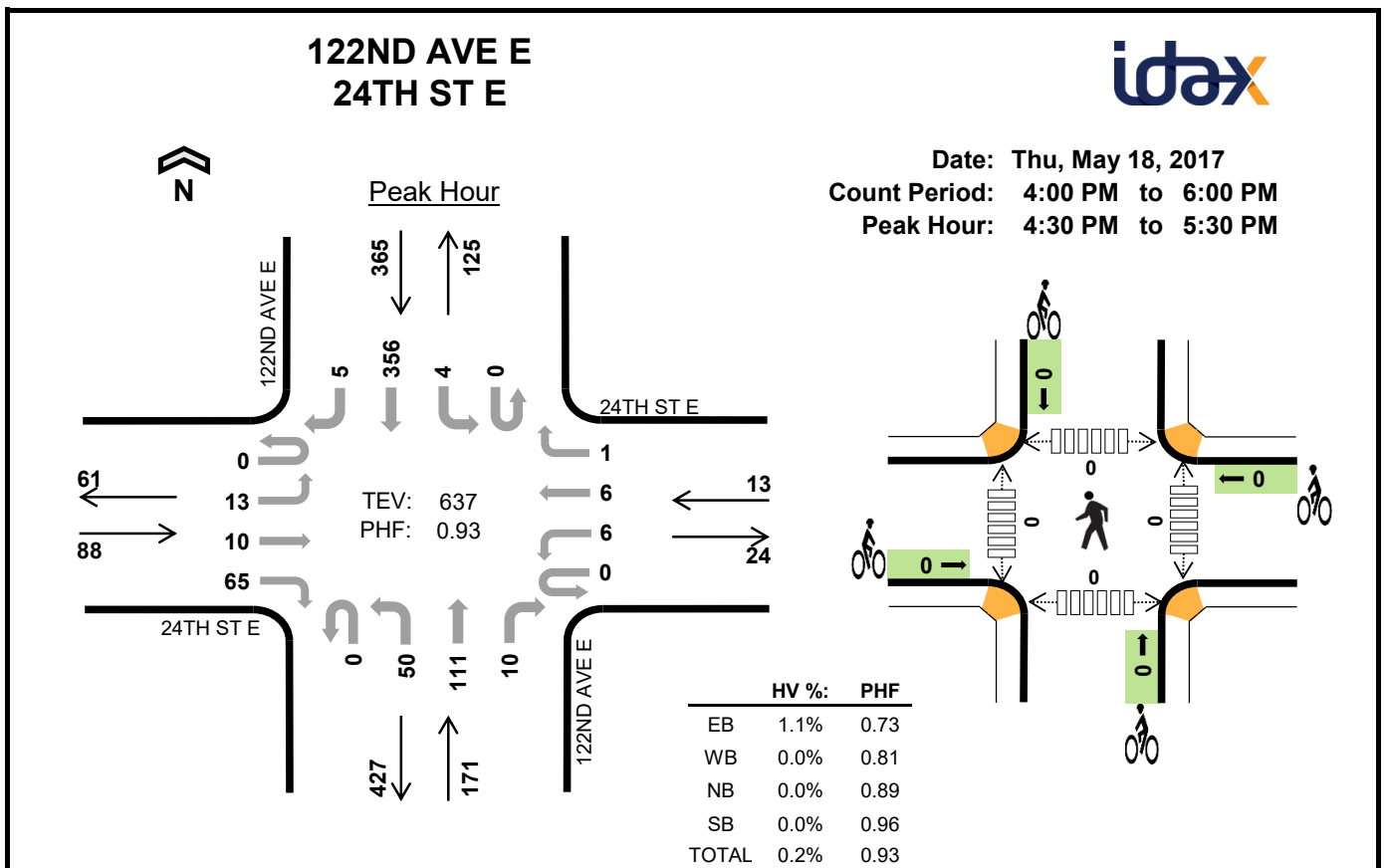


Two-Hour Count Summaries

Interval Start	24TH ST E Eastbound				24TH ST E Westbound				122ND AVE E Northbound				122ND AVE E Southbound				15-min Total	Rolling One Hour
	UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT		
7:00 AM	0	0	0	11	0	4	1	2	0	17	51	0	0	0	6	5	97	0
7:15 AM	0	4	0	10	0	3	3	0	0	13	50	0	0	1	9	6	99	0
7:30 AM	0	0	1	7	0	2	5	1	0	13	50	0	0	0	9	2	90	0
7:45 AM	0	2	1	6	0	2	1	1	0	6	41	0	0	0	11	3	74	360
8:00 AM	0	0	3	4	0	1	1	0	0	11	31	0	0	1	12	0	64	327
8:15 AM	0	2	2	5	0	1	3	0	0	3	21	0	0	0	4	1	42	270
8:30 AM	0	0	2	6	0	1	2	0	0	7	32	3	0	1	16	2	72	252
8:45 AM	0	3	0	7	0	0	0	0	0	5	20	1	0	0	17	4	57	235
Count Total	0	11	9	56	0	14	16	4	0	75	296	4	0	3	84	23	595	0
Peak Hour	0	6	2	34	0	11	10	4	0	49	192	0	0	1	35	16	360	0

Note: Two-hour count summary volumes include heavy vehicles but exclude bicycles in overall count.

Interval Start	Heavy Vehicle Totals					Bicycles					Pedestrians (Crossing Leg)				
	EB	WB	NB	SB	Total	EB	WB	NB	SB	Total	East	West	North	South	Total
7:00 AM	0	0	2	0	2	0	0	0	0	0	0	0	0	0	0
7:15 AM	0	0	1	1	2	0	0	0	0	0	0	0	0	0	0
7:30 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1
7:45 AM	1	1	1	1	4	0	0	0	0	0	0	0	1	0	1
8:00 AM	1	0	2	0	3	0	0	0	0	0	0	0	0	0	0
8:15 AM	0	0	1	1	2	0	0	0	0	0	0	0	0	1	1
8:30 AM	0	1	1	0	2	0	0	0	1	1	0	0	0	0	0
8:45 AM	0	0	1	0	1	0	0	0	0	0	0	0	1	1	2
Count Total	2	2	9	3	16	0	0	0	1	1	0	0	2	3	5
Peak Hour	1	1	4	2	8	0	0	0	0	0	0	0	1	1	2



Two-Hour Count Summaries

Interval Start	24TH ST E Eastbound				24TH ST E Westbound				122ND AVE E Northbound				122ND AVE E Southbound				15-min Total	Rolling One Hour
	UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT		
4:00 PM	0	1	2	12	0	2	0	0	0	1	28	2	0	1	77	3	129	0
4:15 PM	0	5	1	22	0	1	1	0	0	10	24	1	0	0	102	2	169	0
4:30 PM	0	5	3	12	0	1	1	1	0	15	25	1	0	0	89	3	156	0
4:45 PM	0	2	1	14	0	3	1	0	0	9	25	4	0	1	92	1	153	607
5:00 PM	0	3	3	15	0	0	3	0	0	17	29	2	0	2	82	0	156	634
5:15 PM	0	3	3	24	0	2	1	0	0	9	32	3	0	1	93	1	172	637
5:30 PM	0	3	1	16	0	2	1	0	0	14	24	3	0	1	73	3	141	622
5:45 PM	0	2	3	19	0	1	1	0	0	14	30	1	0	0	65	3	139	608
Count Total	0	24	17	134	0	12	9	1	0	89	217	17	0	6	673	16	1,215	0
Peak Hour	0	13	10	65	0	6	6	1	0	50	111	10	0	4	356	5	637	0

Note: Two-hour count summary volumes include heavy vehicles but exclude bicycles in overall count.

Interval Start	Heavy Vehicle Totals					Bicycles					Pedestrians (Crossing Leg)				
	EB	WB	NB	SB	Total	EB	WB	NB	SB	Total	East	West	North	South	Total
4:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4:30 PM	1	0	0	0	1	0	0	0	0	0	0	0	0	0	0
4:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Count Total	1	0	0	0	1	0	0	0	0	0	0	0	0	0	0
Peak Hour	1	0	0	0	1	0	0	0	0	0	0	0	0	0	0

Intersection												
Int Delay, s/veh	2.9											
Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Traffic Vol, veh/h	6	2	34	11	10	4	49	192	0	1	35	16
Future Vol, veh/h	6	2	34	11	10	4	49	192	0	1	35	16
Conflicting Peds, #/hr	1	0	1	1	0	1	0	0	0	0	0	0
Sign Control	Stop	Stop	Stop	Stop	Stop	Stop	Free	Free	Free	Free	Free	Free
RT Channelized	-	-	None	-	-	None	-	-	None	-	-	None
Storage Length	-	-	-	-	-	-	-	-	-	-	-	-
Veh in Median Storage, #	-	0	-	-	0	-	-	0	-	-	0	-
Grade, %	-	0	-	-	0	-	-	0	-	-	0	-
Peak Hour Factor	91	91	91	91	91	91	91	91	91	91	91	91
Heavy Vehicles, %	2	2	2	4	4	4	2	2	2	4	4	4
Mvmt Flow	7	2	37	12	11	4	54	211	0	1	38	18
Major/Minor	Minor2			Minor1			Major1			Major2		
Conflicting Flow All	376	368	48	389	377	212	56	0	0	211	0	0
Stage 1	49	49	-	319	319	-	-	-	-	-	-	-
Stage 2	327	319	-	70	58	-	-	-	-	-	-	-
Critical Hdwy	7.12	6.52	6.22	7.14	6.54	6.24	4.12	-	-	4.14	-	-
Critical Hdwy Stg 1	6.12	5.52	-	6.14	5.54	-	-	-	-	-	-	-
Critical Hdwy Stg 2	6.12	5.52	-	6.14	5.54	-	-	-	-	-	-	-
Follow-up Hdwy	3.518	4.018	3.318	3.536	4.036	3.336	2.218	-	-	2.236	-	-
Pot Cap-1 Maneuver	581	561	1021	566	551	823	1549	-	-	1348	-	-
Stage 1	964	854	-	688	649	-	-	-	-	-	-	-
Stage 2	686	653	-	935	843	-	-	-	-	-	-	-
Platoon blocked, %								-	-		-	-
Mov Cap-1 Maneuver	550	538	1020	526	528	822	1548	-	-	1347	-	-
Mov Cap-2 Maneuver	550	538	-	526	528	-	-	-	-	-	-	-
Stage 1	925	853	-	660	623	-	-	-	-	-	-	-
Stage 2	643	627	-	897	842	-	-	-	-	-	-	-
Approach	EB			WB			NB			SB		
HCM Control Delay, s	9.3			11.8			1.5			0.1		
HCM LOS	A			B								
Minor Lane/Major Mvmt	NBL	NBT	NBR	EBLn1	WBLn1	SBL	SBT	SBR				
Capacity (veh/h)	1548	-	-	876	559	1347	-	-				
HCM Lane V/C Ratio	0.035	-	-	0.053	0.049	0.001	-	-				
HCM Control Delay (s)	7.4	0	-	9.3	11.8	7.7	0	-				
HCM Lane LOS	A	A	-	A	B	A	A	-				
HCM 95th %tile Q(veh)	0.1	-	-	0.2	0.2	0	-	-				

Intersection												
Int Delay, s/veh	2.8											
Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations		↕			↕			↕			↕	
Traffic Vol, veh/h	13	10	65	6	6	1	50	111	10	4	356	5
Future Vol, veh/h	13	10	65	6	6	1	50	111	10	4	356	5
Conflicting Peds, #/hr	0	0	0	0	0	0	0	0	0	0	0	0
Sign Control	Stop	Stop	Stop	Stop	Stop	Stop	Free	Free	Free	Free	Free	Free
RT Channelized	-	-	None	-	-	None	-	-	None	-	-	None
Storage Length	-	-	-	-	-	-	-	-	-	-	-	-
Veh in Median Storage, #	-	0	-	-	0	-	-	0	-	-	0	-
Grade, %	-	0	-	-	0	-	-	0	-	-	0	-
Peak Hour Factor	93	93	93	93	93	93	93	93	93	93	93	93
Heavy Vehicles, %	1	1	1	0	0	0	0	0	0	0	0	0
Mvmt Flow	14	11	70	6	6	1	54	119	11	4	383	5
Major/Minor	Minor2			Minor1			Major1			Major2		
Conflicting Flow All	630	632	385	666	629	125	388	0	0	130	0	0
Stage 1	394	394	-	232	232	-	-	-	-	-	-	-
Stage 2	236	238	-	434	397	-	-	-	-	-	-	-
Critical Hdwy	7.11	6.51	6.21	7.1	6.5	6.2	4.1	-	-	4.1	-	-
Critical Hdwy Stg 1	6.11	5.51	-	6.1	5.5	-	-	-	-	-	-	-
Critical Hdwy Stg 2	6.11	5.51	-	6.1	5.5	-	-	-	-	-	-	-
Follow-up Hdwy	3.509	4.009	3.309	3.5	4	3.3	2.2	-	-	2.2	-	-
Pot Cap-1 Maneuver	396	399	665	376	402	931	1182	-	-	1468	-	-
Stage 1	633	607	-	775	716	-	-	-	-	-	-	-
Stage 2	769	710	-	604	607	-	-	-	-	-	-	-
Platoon blocked, %								-	-		-	-
Mov Cap-1 Maneuver	375	378	665	316	381	931	1182	-	-	1468	-	-
Mov Cap-2 Maneuver	375	378	-	316	381	-	-	-	-	-	-	-
Stage 1	602	605	-	737	681	-	-	-	-	-	-	-
Stage 2	724	675	-	529	605	-	-	-	-	-	-	-
Approach	EB			WB			NB			SB		
HCM Control Delay, s	12.8			15.3			2.4			0.1		
HCM LOS	B			C								
Minor Lane/Major Mvmt	NBL	NBT	NBR	EBLn1	WBLn1	SBL	SBT	SBR				
Capacity (veh/h)	1182	-	-	554	363	1468	-	-				
HCM Lane V/C Ratio	0.045	-	-	0.171	0.039	0.003	-	-				
HCM Control Delay (s)	8.2	0	-	12.8	15.3	7.5	0	-				
HCM Lane LOS	A	A	-	B	C	A	A	-				
HCM 95th %tile Q(veh)	0.1	-	-	0.6	0.1	0	-	-				

Intersection	
Intersection Delay, s/veh	8.5
Intersection LOS	A

Movement	EBU	EBL	EBT	EBR	WBU	WBL	WBT	WBR	NBU	NBL	NBT	NBR
Lane Configurations			↕				↕				↕	
Traffic Vol, veh/h	0	6	2	34	0	11	10	4	0	49	192	0
Future Vol, veh/h	0	6	2	34	0	11	10	4	0	49	192	0
Peak Hour Factor	0.92	0.91	0.91	0.91	0.92	0.91	0.91	0.91	0.92	0.91	0.91	0.91
Heavy Vehicles, %	2	2	2	2	2	4	4	4	2	2	2	2
Mvmt Flow	0	7	2	37	0	12	11	4	0	54	211	0
Number of Lanes	0	0	1	0	0	0	1	0	0	0	1	0

Approach	EB	WB	NB
Opposing Approach	WB	EB	SB
Opposing Lanes	1	1	1
Conflicting Approach Left	SB	NB	EB
Conflicting Lanes Left	1	1	1
Conflicting Approach Right	NB	SB	WB
Conflicting Lanes Right	1	1	1
HCM Control Delay	7.5	7.9	9
HCM LOS	A	A	A

Lane	NBLn1	EBLn1	WBLn1	SBLn1
Vol Left, %	20%	14%	44%	2%
Vol Thru, %	80%	5%	40%	67%
Vol Right, %	0%	81%	16%	31%
Sign Control	Stop	Stop	Stop	Stop
Traffic Vol by Lane	241	42	25	52
LT Vol	49	6	11	1
Through Vol	192	2	10	35
RT Vol	0	34	4	16
Lane Flow Rate	265	46	27	57
Geometry Grp	1	1	1	1
Degree of Util (X)	0.305	0.054	0.036	0.067
Departure Headway (Hd)	4.145	4.221	4.725	4.222
Convergence, Y/N	Yes	Yes	Yes	Yes
Cap	861	852	762	853
Service Time	2.208	2.226	2.73	2.228
HCM Lane V/C Ratio	0.308	0.054	0.035	0.067
HCM Control Delay	9	7.5	7.9	7.5
HCM Lane LOS	A	A	A	A
HCM 95th-tile Q	1.3	0.2	0.1	0.2

Intersection

Intersection Delay, s/veh

Intersection LOS

Movement	SBU	SBL	SBT	SBR
Lane Configurations				
Traffic Vol, veh/h	0	1	35	16
Future Vol, veh/h	0	1	35	16
Peak Hour Factor	0.92	0.91	0.91	0.91
Heavy Vehicles, %	2	4	4	4
Mvmt Flow	0	1	38	18
Number of Lanes	0	0	1	0

Approach	SB
Opposing Approach	NB
Opposing Lanes	1
Conflicting Approach Left	WB
Conflicting Lanes Left	1
Conflicting Approach Right	EB
Conflicting Lanes Right	1
HCM Control Delay	7.5
HCM LOS	A

Intersection	
Intersection Delay, s/veh	10.3
Intersection LOS	B

Movement	EBU	EBL	EBT	EBR	WBU	WBL	WBT	WBR	NBU	NBL	NBT	NBR
Lane Configurations												
Traffic Vol, veh/h	0	13	10	65	0	6	6	1	0	50	111	10
Future Vol, veh/h	0	13	10	65	0	6	6	1	0	50	111	10
Peak Hour Factor	0.92	0.93	0.93	0.93	0.92	0.93	0.93	0.93	0.92	0.93	0.93	0.93
Heavy Vehicles, %	2	1	1	1	2	0	0	0	2	0	0	0
Mvmt Flow	0	14	11	70	0	6	6	1	0	54	119	11
Number of Lanes	0	0	1	0	0	0	1	0	0	0	1	0

Approach	EB	WB	NB
Opposing Approach	WB	EB	SB
Opposing Lanes	1	1	1
Conflicting Approach Left	SB	NB	EB
Conflicting Lanes Left	1	1	1
Conflicting Approach Right	NB	SB	WB
Conflicting Lanes Right	1	1	1
HCM Control Delay	8.5	8.5	9.1
HCM LOS	A	A	A

Lane	NBLn1	EBLn1	WBLn1	SBLn1
Vol Left, %	29%	15%	46%	1%
Vol Thru, %	65%	11%	46%	98%
Vol Right, %	6%	74%	8%	1%
Sign Control	Stop	Stop	Stop	Stop
Traffic Vol by Lane	171	88	13	365
LT Vol	50	13	6	4
Through Vol	111	10	6	356
RT Vol	10	65	1	5
Lane Flow Rate	184	95	14	392
Geometry Grp	1	1	1	1
Degree of Util (X)	0.235	0.126	0.021	0.476
Departure Headway (Hd)	4.603	4.797	5.367	4.363
Convergence, Y/N	Yes	Yes	Yes	Yes
Cap	780	745	664	824
Service Time	2.638	2.841	3.421	2.392
HCM Lane V/C Ratio	0.236	0.128	0.021	0.476
HCM Control Delay	9.1	8.5	8.5	11.3
HCM Lane LOS	A	A	A	B
HCM 95th-tile Q	0.9	0.4	0.1	2.6

Intersection

Intersection Delay, s/veh

Intersection LOS

Movement	SBU	SBL	SBT	SBR
Lane Configurations				
Traffic Vol, veh/h	0	4	356	5
Future Vol, veh/h	0	4	356	5
Peak Hour Factor	0.92	0.93	0.93	0.93
Heavy Vehicles, %	2	0	0	0
Mvmt Flow	0	4	383	5
Number of Lanes	0	0	1	0

Approach	SB
Opposing Approach	NB
Opposing Lanes	1
Conflicting Approach Left	WB
Conflicting Lanes Left	1
Conflicting Approach Right	EB
Conflicting Lanes Right	1
HCM Control Delay	11.3
HCM LOS	B



**CITY OF EDGEWOOD
STAFF REPORT**

STUDY SESSION AGENDA ITEM: Amendment to AKANA On-Call Agreement

Date: April 3, 2018

Title: Akana Civil Construction Inspection On-Call Contract

Attachments: Resolution No. 18-0XXX, Addendum to Original Contract

Submitted By: Asst. City Administrator, Dave Gray

Approved For Agenda By: Daryl Eidinger, Mayor

Discussion: Due to the amount of private construction projects coming online within the City of Edgewood, on-call civil construction inspection services are needed in order to verify that these projects are being constructed in accordance with approved plans and City civil engineering construction standards. The City's current, lone Engineering Technician is attempting to balance .25 of his time towards maintenance issues and, while utilizing .75 of his remaining time for private development, right of way and single family residential (Storm Drainage/Planning Issues) inspection duties. Due to the volume of these duties, private development inspection is often a lessor priority and is being backfilled by other Staff as they can attend to these duties. It is Staff's intent to utilize a consultant inspector, as resources will allow to meet this deficiency.

Recommendation: Move to adopt Resolution No. 18-0XXX, authorizing the Mayor to enter into an on-call contract extension for services with Cooper Zietz Engineers, Inc., DBA, Akana, for construction inspection related services.

Alternatives: 1) Do not adopt. 2) Forward to Study Session for further review

Fiscal Impact: \$40,000 of pass through funds that will be charged to Developers for onsite construction inspection for private development projects, as needed by Staff due to workload constraints.

RESOLUTION NO. 18-0XXX

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF EDGEWOOD, PIERCE COUNTY, WASHINGTON
AUTHORIZING THE MAYOR TO EXECUTE AN ON-CALL
CONTRACT EXTENSION FOR SERVICES WITH COOPER
ZIETZ ENGINEERS, INC., DBA, AKANA**

WHEREAS, Akana is a regional civil engineering company well known for its area of expertise and has worked with a variety of local government entities including the City of Edgewood on current task orders; and

WHEREAS, the City need for civil inspection services has grown rapidly and while sporadic, need has outpaced the ability to stay current with our in-house work force; and

WHEREAS, the Assistant City Administrator-Municipal Services utilized the MSRC consultants roster to solicit interest and evaluate the available resources to engage in on-call civil engineering studies, inspection and project management and has selected Akana to assist with the current surges of activity; and

WHEREAS, the City has continued a frenetic pace requiring these services and finds the need to extend the original contract timeline to September 30, 2018 and the not to exceed expenditure amount of \$70,000 while going through the request for qualifications for engineering services process for what appear to be an ongoing need.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The Mayor is hereby authorized to execute an extension from June 29, 2017 through September 30, 2018 for services with Akana in an amount not to exceed \$70,000.

PASSED BY THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 10TH DAY OF MARCH, 2017.

Daryl Eidinger, Mayor

ATTEST:

Rachel Pitzel, City Clerk

**FIRST AMENDMENT TO
ON-CALL CONSULTANT SERVICES CONTRACT
BETWEEN THE CITY OF EDGEWOOD AND
AKANA**

Section 1. Date and Parties.

This document (“First Amendment”), is dated the 11th day of April, 2018, and is entered into by and between the CITY OF EDGEWOOD, a Washington municipal corporation (“City”) and Cooper Zietz Engineers, Inc. dba Akana, (hereinafter the “Consultant,”) an Oregon corporation organized under the laws of the State of Oregon located and doing business at 3380 146th Place SE, Suite 105, Bellevue, WA 98007.

This First Amendment modifies the On-Call Consultant Services Contract dated June 29, 2017, by and between the City and Consultant (the “Agreement”).

Section 2. General Recitals.

A. The City and Consultant entered into the Agreement for the purposes of on-call civil construction inspection services.

B. According to Section IV of the Agreement, it will expire on July 1, 2018.

C. Akana is providing current on-call services and the City wishes to extend the original contract to cover three new large projects. The City’s need for services has increased substantially and feels it is important the City maintain continuity through these new projects, which the City estimates to be no later than September 30, 2018.

D. An amendment to the Agreement is required for the continuation of services which the City feels will serve the public need for inspection.

E. The original “not to exceed” amount in the Agreement was \$30,000. However, this amount needs to be increased to a total of \$70,000 because our project submittal volume has increased suddenly and our in-house staff is already at capacity.

E. The intent of this First Amendment is for the Consultant to provide further on-call construction inspection services to the City through September 30, 2018.

F. The City plans to follow the procedures in chapter 39.80 RCW prior to September 30, 2018 to procure additional on-call engineering services prior to the expiration of this amendment.

Section 3. Compensation and Hourly Rate. Section II(A) of the Agreement shall be amended to read as follows:

A. This Agreement does not guarantee any amount of work for the Consultant. Task Orders will be developed as determined by the City and as provided in this Agreement. The City shall pay the Consultant an amount based on time and materials not to exceed seventy thousand dollars (\$70,000) for the services performed between June 29, 2017 and September 30, 2018. This is the maximum amount to be paid for the work described in this Agreement, and shall not be exceeded without the prior written authorization of the City in the form of a negotiated and executed supplemental agreement. PROVIDED, HOWEVER, the City reserves the right to direct the Consultant's compensated services under the time frame set forth in Section IV herein before reaching the maximum amount. . . .

The remainder of Section II(B) through (D) remains unchanged.

Section 4. Amendment to Section IV. Section IV, "Duration of Work" of the Agreement shall be amended to read as follows:

The Consultant shall not begin any work under this Agreement until an authorized Task Order has been agreed upon by the parties, and the City has issued a Notice to Proceed. This Agreement shall be effective beginning April 11, 2018 and shall expire September 30, 2018.

Section 5. Amendment to Exhibit A. The language at the bottom of Schedule A that reads "The scope of work for this contract is limited to 8-12 hours of development related inspection services on a weekly basis for the duration of the contract," is hereby removed.

Section 6. Other Terms Unchanged. All other terms of the Agreement remain unchanged and enforceable. The First Amendment is intended to modify the terms and conditions of the Agreement only insofar as such modifications are set forth in this First Amendment. In the case of any conflict between the terms of the Agreement and the terms of the First Amendment, the provisions of the First Amendment shall control.

DATED: This ____ day of _____, 2018.

CITY OF EDGEWOOD

CONSULTANT

By: _____
Daryl Eidinger, Mayor

By: _____
Herbert J. Fricke, PE, President

Date: April ____, 2018

Date: April ____, 2018

ATTEST:

Rachel Pitzel, City Clerk
APPROVED AS TO FORM:

Carol Morris, City Attorney

**ON-CALL CONSULTANT SERVICES CONTRACT
BETWEEN THE CITY OF EDGEWOOD AND
AKANA**

THIS AGREEMENT is made by and between the City of Edgewood, a Washington municipal corporation (hereinafter the "City"), and Cooper Zietz Engineers, Inc. dba Akana, (hereinafter the "Consultant,"), an Oregon corporation organized under the laws of the State of Oregon located and doing business at 3380 146th Place SE, Suite 105, Bellevue, WA 98007.

RECITALS

WHEREAS, the City requires the provision of Civil Engineering on-call services, and

WHEREAS, the Consultant has agreed to provide Civil Engineering on-call services under the terms and conditions specified herein;

NOW, THEREFORE, in consideration of the mutual promises set forth herein, it is agreed by and between the parties as follows:

TERMS

I. Description of Work

The Consultant shall perform services described in Exhibit A, Scope of Services, which is attached hereto and incorporated herein by this reference, according to the existing standard of care for such services. The City shall issue a written Task Order for each project assigned to the Consultant. The written Task Order shall include the following information, which may be furnished in consultation with the Consultant: (1) Task Order Title (project name); (2) technical approach to the task (if necessary); (3) specific deliverables; (4) schedule with milestones and deliverables; (5) cost/hour estimate; (6) due date of work. All of these items may be brief, but will be sufficiently detailed for the Consultant to understand the work being authorized and the amount it will cost. Written Task Orders and Notices to Proceed may be issued as e-mail documents.

The City does not permit subconsultants for those items of work necessary for the completion of any Task Order on any project. The Consultant shall not subcontract with subconsultants for the performance of any work under this Agreement without prior written permission of the City.

II. Payment

A. This Agreement does not guarantee any amount of work for the Consultant. Task Orders will be developed as determined by the City and as provided for in this Agreement. The City shall pay the Consultant an amount based on time and materials, not to exceed thirty thousand dollars (\$30,000) for the services described in Section I herein. This is the maximum amount to be paid under this Agreement for the work described in this Agreement, and shall not

be exceeded without the prior written authorization of the City in the form of a negotiated and executed supplemental agreement. PROVIDED, HOWEVER, the City reserves the right to direct the Consultant's compensated services under the time frame set forth in Section IV herein before reaching the maximum amount.

B. The Consultant shall be paid by the City for completed services rendered under each approved individual Task Order. Such payment shall be full compensation for work performed or services rendered and for all labor, materials, supplies equipment and incidentals necessary to complete the work. The Consultant shall submit an itemized invoice to the City for each separate Task Order after the services have been performed.

C. The amount paid by the City for each invoice shall not exceed the amount in Section II(A) above and the Hourly Billing Rates set forth in Exhibit B, which is attached hereto and incorporated herein by this reference. The City shall pay the full amount of an invoice within sixty (60) days of receipt. If the City objects to all or any portion of any invoice, it shall so notify the Consultant of the same within fifteen (15) days from the date of receipt and shall pay that portion of the invoice not in dispute, and the parties shall immediately make every effort to settle the disputed portion.

D. The Consultant will not undertake any work or otherwise financially obligate the City in excess of said not-to-exceed amount in Section II (A) without a duly authorized amendment to this Agreement. In the event services are required beyond those specified in the Scope of Work and are not included in the compensation listed in this Agreement, a written contract amendment shall be negotiated and approved by the City before any effort is expended on such services.

VI. Relationship of Parties

The parties intend that an independent contractor-client relationship will be created by this Agreement. As the Consultant is customarily engaged in an independently established trade which encompasses the specific service provided to the City hereunder, no agent, employee, representative or sub-consultant of the Consultant shall be or shall be deemed to be the employee, agent, representative or sub-consultant of the City. In the performance of the work, the Consultant is an independent contractor with the ability to control and direct the performance and details of the work, the City being interested only in the results obtained under this Agreement. None of the benefits provided by the City to its employees including, but not limited to, compensation, insurance, and unemployment insurance are available from the City to the employee, agents, representatives, or sub-consultants of the Consultant. The Consultant will be solely and entirely responsible for its acts and for the acts of its agents, employees, representatives and sub-consultants during the performance of this Agreement. The City may, during the term of this Agreement, engage other independent contractors to perform the same or similar work that the Consultant performs hereunder.

IV. Duration of Work

The Consultant shall not begin any work under this Agreement until an authorized Task Order has been agreed upon by the parties, and the City has issued a Notice to Proceed. This Agreement shall expire on July 1, 2018, unless extended by an amendment executed by the duly authorized representatives of the parties.

V. Termination

A. Termination of Agreement. The City may terminate this Agreement, for public convenience, the Consultant's default, the Consultant's insolvency or bankruptcy, or the Consultant's assignment for the benefit of creditors, at any time prior to completion of the work described herein. If delivered to Consultant in person, termination shall be effective immediately upon the Consultant's receipt of the City's written notice or such date stated in the City's notice, whichever is later.

B. Rights upon Termination. In the event of termination, the City shall pay for all services satisfactorily performed by the Consultant to the effective date of termination, as described on a final invoice submitted to the City. Said amount shall not exceed the amount in Section II above. After termination, the City may take possession of all records and data within the Consultant's possession pertaining to this Agreement, which records and data may be used by the City without restriction. Upon termination, the City may take over the work and prosecute the same to completion, by contract or otherwise.

VI. Discrimination

In the hiring of employees for the performance of work under this Agreement or any sub-contract hereunder, the Consultant, its Subcontractors, or any person acting on behalf of such Consultant or sub-consultant shall not by reason of race, religion, color, sex, national origin, or the presence of any sensory, mental, or physical disability, discriminate against any person who is qualified and available to perform the work to which the employment relates.

VII. Indemnification

The Consultant shall defend, indemnify and hold the City, its officers, officials, employees, agents and volunteers harmless from any and all claims, injuries, damages, losses or suits, including all legal costs and attorneys' fees, arising out of or resulting from the acts, errors or omissions of the Consultant in connection with the performance of this Agreement, except for injuries and damages caused by the sole negligence of the City. The City's inspection or acceptance of any of the Consultant's work when completed shall not be grounds to avoid any of these covenants of indemnification.

Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant

and the City, its officers, officials, employees, agents and volunteers, the Consultant's liability hereunder shall be only to the extent of the Consultant's negligence.

IT IS FURTHER SPECIFICALLY AND EXPRESSLY UNDERSTOOD THAT THE INDEMNIFICATION PROVIDED HEREIN CONSTITUTES THE CONSULTANT'S WAIVER OF IMMUNITY UNDER INDUSTRIAL INSURANCE, TITLE 51 RCW, SOLELY FOR THE PURPOSES OF THIS INDEMNIFICATION. THE PARTIES FURTHER ACKNOWLEDGE THAT THEY HAVE MUTUALLY NEGOTIATED THIS WAIVER. THE CONSULTANT'S WAIVER OF IMMUNITY UNDER THE PROVISIONS OF THIS SECTION DOES NOT INCLUDE, OR EXTEND TO, ANY CLAIMS BY THE CONSULTANT'S EMPLOYEES DIRECTLY AGAINST THE CONSULTANT.

The provisions of this section shall survive the expiration or termination of this Agreement.

VIII. Insurance

The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

A. Minimum Scope of Insurance. Consultant shall obtain insurance of the types described below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.
2. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 or a substitute form providing equivalent liability coverage and shall cover liability arising from premises, operations, independent contractors and personal injury and advertising injury. The City shall be named by endorsement as an additional insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
4. Professional Liability insurance appropriate to the Consultant's profession.

B. Minimum Amounts of Insurance. Consultant shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
 2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
 3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.
 4. Employer's Liability each accident \$1,000,000. Employer's Liability Disease each employee \$1,000,000. Employer's Liability Disease -- Policy Limit \$1,000,000.
- C. Other Insurance Provisions. The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability, Professional Liability and Commercial General Liability insurance:
1. The Consultant's insurance coverage shall be primary insurance as respect the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.
 2. The Consultant's insurance shall be endorsed to state that coverage shall not be cancelled by either party, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City.
 3. The City will not waive its right to subrogation against the Consultant. The Consultant's insurance shall be endorsed acknowledging that the City will not waive the right of subrogation against the City, or any self-insurance, or insurance pool coverage maintained by the City.
 4. If any coverage is written on a "claims made" basis, then a minimum of three (3) year extended reporting period shall be included with the claims made policy and proof of this extended reporting period provided to the City.
- D. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.
- E. Verification of Coverage. Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work.

IX. Exchange of Information

The City warrants the accuracy of any information supplied by it to the Consultant for the purpose of completion of the work under this Agreement. The parties agree that the Consultant will notify the City of any inaccuracies in the information provided by the City as may be

discovered in the process of performing the work, and that the City is entitled to rely upon any information supplied by the Consultant which results as a product of this Agreement.

X. Ownership and Use of Records and Documents

Original documents, drawings, designs and reports developed under this Agreement shall belong to and become the property of the City. All written information submitted by the City to the Consultant in connection with the services performed by the Consultant under this Agreement will be safeguarded by the Consultant to at least the same extent as the Consultant safeguards like information relating to its own business. If such information is publicly available or is already in Consultant's possession or known to it, or is rightfully obtained by the Consultant from third parties, the Consultant shall bear no responsibility for its disclosure, inadvertent or otherwise.

XI. City's Right of Inspection

Even though the Consultant is an independent contractor with the authority to control and direct the performance and details of the work authorized under this Agreement, the work must meet the approval of the City and shall be subject to the City's general right of inspection to secure the satisfactory completion thereof. The Consultant agrees to comply with all federal, state, and municipal laws, rules, and regulations that are now effective or become applicable within the terms of this Agreement to the Consultant's business, equipment, and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations.

XII. Consultant to Maintain Records to Support Independent Contractor Status

On the effective date of this Agreement (or shortly thereafter), the Consultant shall comply with all federal and state laws applicable to Independent contractors including, but not limited to the maintenance of a separate set of books and records that reflect all Items of income and expenses of the Consultant's business, pursuant to the Revised Code of Washington (RCW) Section 51.08.195, as required to show that the services performed by the Consultant under this Agreement shall not give rise to an employer-employee relationship between the parties which is subject to RCW Title 51, Industrial Insurance.

XIII. Work Performed at the Consultant's Risk

The Consultant shall take all precautions necessary and shall be responsible for the safety of its employees, agents, and sub-consultants in the performance of the work hereunder and shall utilize all protection necessary for that purpose. All work shall be done at the Consultant's own risk and the Consultant shall be responsible for any loss of or damage to materials, tools, or other articles used or held by the Consultant for use in connection with the work.

XIV. Non-Waiver of Breach

The failure of the City to insist upon strict performance of any of the covenants and agreements contained herein, or to exercise any option herein conferred in one or more instances, shall not be construed to be a waiver or relinquishment of said covenants, agreements, or options and the same shall be and remain in full force and effect.

XV. Resolution of Disputes and Governing Law

Should any dispute, misunderstanding, or conflict arise as to the terms and conditions contained in this Agreement, the matter shall first be referred to the City of Edgewood shall determine the term or provision's true intent or meaning. The City of Edgewood shall also decide all questions which may arise between the parties relative to the actual service provided or to the sufficiency of the performance hereunder.

If any dispute arises between the City and the Consultant under any of the provisions of this Agreement which cannot be resolved by the Mayor's determination in a reasonable time, or if the Consultant does not agree with the City's decision on the disputed matter, jurisdiction of any resulting litigation shall be filed in Pierce County Superior Court, Pierce County, Washington. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. The non-prevailing party in any action brought to enforce this Agreement shall pay the other parties' expenses and reasonable attorney's fees.

XVI. Written Notice

All communications regarding this Agreement shall be sent to the parties at the addresses listed on the signature page of the agreement, unless notified to the contrary. Unless otherwise specified, any written notice hereunder shall become effective upon the date of mailing by registered or certified mail, and shall be deemed sufficiently given if sent to the addressee at the address stated below:

CONSULTANT:

Attn: Jeff Farnice, PE
Akana
3380 146th Place SE, Suite 105
Bellevue, Washington 98007

CITY:

Attn: Aaron Nix
City of Edgewood
2224 - 104th Avenue East
Edgewood, WA 98372

With a copy to the "City Clerk" at the same address.

XVII. Assignment

Any assignment of this Agreement by the Consultant without the written consent of the City shall be void. If the City shall give its consent to any assignment, this paragraph shall continue in full force and effect and no further assignment shall be made without the City's consent.

XVIII. Modification and Severability

No waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by a duly authorized representative of the City and the Consultant.

The provisions of this Agreement are declared to be severable. If any provision of this Agreement is for any reasons held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other provision.

XIX. Entire Agreement

The written provisions and terms of this Agreement, together with any Exhibits attached hereto, shall supersede all prior verbal statements of any officer or other representative of the City, and such statements shall not be effective or be construed as entering into or forming a part of or altering in any manner whatsoever, this Agreement or the Agreement documents. The entire agreement between the parties with respect to the subject matter hereunder is contained in this Agreement and any Exhibits attached hereto, which may or may not have been executed prior to the execution of this Agreement. All of the above documents are hereby made a part of this Agreement and form the Agreement document as fully as if the same were set forth herein. Should any language in any of the Exhibits to this Agreement conflict with any language contained in this Agreement, then this Agreement shall prevail.

IN WITNESS WHEREOF, the parties have executed this Agreement on this 29th day of June, 2017.

CONSULTANT

By: Herbert J. Frick, PE
Herbert J. Frick, PE, President

Akana

CITY OF EDGEWOOD

By: Daryl Eidinger
Daryl Eidinger, Mayor

ATTEST: _____

Rachel Pitzel
Rachel Pitzel, City Clerk

APPROVED AS TO FORM:

Carol Morris
Carol Morris, City Attorney

Exhibit A

Scope of Work

Development Inspection Services:

- Construction inspection and coordination efforts for commercial / private development projects and private utility projects for compliance with approved plans, specifications and contract agreements as well as applicable Federal, State, and City standards, permit, codes, and regulations. Specifically as it relates to earthwork, erosion control, stormwater and roadway construction.
- Attend and help oversee pre-construction conferences.
- Interpret plans and specifications and evaluate deviations from specified construction procedures including identification of impacts, estimation of any associated cost, and evaluation of deviation's affecting the project budget and schedule.
- Facilitate resolution with the project team for features of the construction plans and specifications that are in conflict with existing features or elements of the project that will not work as designed. Requires coordinating closely with City Staff, including Engineering Technician, Senior Engineer and Public Works Director.
- Manage the construction contract budget under the supervision of the assigned supervisor by measuring, calculating, preparing, and monitoring contract payments, force account work, change orders, and preparation of monthly pay estimates, as needed.
- Review of preliminary and final plans and specifications for compliance with engineering standards and good construction practices.
- Coordinate and facilitate meetings and work progress with design project managers, contractors, subcontractors, inspectors, consultants, other city staff, property owners (citizens and businesses), franchise utilities, and local, state, and federal agencies.
- Maintain constant awareness of progress on assigned projects. Ensure proper schedule and progress documentation.
- Ensure proper construction procedures and materials are utilized.
- Oversees activities for proper use and placement of traffic control devices to assure compliance with Traffic Control Plans, the Manual on Uniform Traffic Control Devices and permit conditions.
- Oversees and verifies compliance with applicable erosion/sedimentation control and ADA requirements.
- Communicate professionally and effectively with consultant inspectors, consulting engineers, contractors, property owners, businesses, city staff and the general public.
- Maintain a variety of logs and records related to work assignments and inspection activities.

The scope of work for this contract is limited to 8-12 hours of development related inspection services on a weekly basis for the duration of the contract.

Exhibit B

Rate Schedule

BREAKDOWN OF BILLING RATES

Project Name: 2016 Edgewood On-Call Construction Mgt. Services (Civil Construction) Audited Overhead Rate* 1.3685
 Firm Name: AKANA *Year 2016

DIRECT LABOR COSTS

Company	Classification	Anticipated Staff	2016 Direct Labor Rate (DLR)	Overhead	# Profit at 30% on DLR only	2016 Max Billing Rate
AKANA	Project Manager/RE	Jeff Faunce -PE	\$ 70.00	\$102.64	\$22.50	\$ 200.14
AKANA	Project Manager/RE	Matt Cadicamo	\$ 60.00	\$75.27	\$16.50	\$ 146.77
AKANA	Project Manager/RE	Alan Heiman	\$ 60.00	\$82.11	\$18.00	\$ 160.11
AKANA	Project Manager/RE	Carl Zietz-PE	\$ 60.00	\$82.11	\$18.00	\$ 160.11
AKANA	Project Assistant	Mindy Core	\$ 38.00	\$52.00	\$11.40	\$ 101.40
AKANA	Project Assistant	Tara Clark	\$ 33.00	\$45.16	\$9.90	\$ 88.06
AKANA	Project Assistant	Tammie Christopher	\$ 35.00	\$47.90	\$10.50	\$ 93.40
AKANA	Inspector - Structural/ Civil	Ian Scott -EIT	\$ 34.00	\$46.53	\$10.20	\$ 90.73
AKANA	Inspector - Civil	Alan Johnson -PE	\$ 47.50	\$65.00	\$14.25	\$ 126.75
AKANA	Inspector- ICBO, Civil/Structural	Tim Gault	\$ 40.00	\$54.74	\$12.00	\$ 106.74
AKANA	Inspector civil structural	John Parker	\$ 42.50	\$58.16	\$12.75	\$ 113.41
AKANA	Inspector Civil / water sewer PE	Jeremy Privett	\$ 34.50	\$47.21	\$10.35	\$ 92.06
AKANA	Inspector - Mechanical	Jim Quinn	\$ 32.00	\$43.79	\$9.60	\$ 85.39
AKANA	Inspector - Civil/Structural	Rick McNichols	\$ 45.00	\$61.58	\$13.50	\$ 120.08
AKANA	Inspector-civil structural	Doug Noyes	\$ 47.50	\$65.00	\$14.25	\$ 126.75
AKANA	Inspector - electrical	Dean Wagstaff	\$ 47.50	\$65.00	\$14.25	\$ 126.75
AKANA	Inspector - mechanical	Jim Zess	\$ 70.00	\$95.80	\$21.00	\$ 186.80
AKANA	Inspector - Civil -environmental haz mat	Tim Norman	\$ 25.00	\$34.21	\$7.50	\$ 66.71
AKANA	Inspector	Justin Kinney	\$ 55.00	\$75.27	\$16.50	\$ 146.77
AKANA	Inspector safety	Jason Lampley	\$ 35.00	\$47.90	\$10.50	\$ 93.40
AKANA	Project Assistant	Rachel Currey	\$ 30.00	\$41.06	\$9.00	\$ 80.06

Policy Number: PSA0001884
Named Insured: AKANA

RLI Insurance Company

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

RLIPack[®] BUSINESS AUTO ENHANCEMENT

SCHEDULE OF COVERAGES ADDRESSED BY THIS ENDORSEMENT

- A. Broad Form Named Insured
- B. Employees As Insureds
- C. Blanket Additional Insured
- D. Blanket Waiver Of Subrogation
- E. Employee Hired Autos
- F. Fellow Employee Coverage
- G. Auto Loan Lease Gap Coverage
- H. Glass Repair – Waiver Of Deductible
- I. Personal Effects Coverage
- J. Hired Auto Physical Damage Coverage
- K. Hired Auto Physical Damage – Loss Of Use
- L. Hired Car – Worldwide Coverage
- M. Temporary Transportation Expenses
- N. Amended Bodily Injury Definition – Mental Anguish
- O. Airbag Coverage
- P. Amended Insured Contract Definition – Railroad Employee
- Q. Coverage Extensions – Audio, Visual And Data Electronic Equipment Not Designed Solely For The Production Of Sound
- R. Notice Of And Knowledge Of Occurrence
- S. Unintentional Errors Or Omissions
- T. Towing Coverage

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

A. Broad Form Named Insured

The following is added to the **SECTION II – COVERED AUTOS LIABILITY COVERAGE**, Paragraph A.1. **Who Is An Insured** Provision:

Any business entity newly acquired or formed by you during the policy period, provided you own fifty percent (50%) or more of the business entity and the business entity is not separately insured for Business Auto Coverage. Coverage is extended up to a maximum of one hundred eighty (180) days following the acquisition or formation of the business entity.

This provision does not apply to any person or organization for which coverage is excluded by endorsement.

B. Employees As Insureds

The following is added to the **SECTION II – COVERED AUTOS LIABILITY COVERAGE**, Paragraph A.1. **Who Is An Insured** Provision:

Any "employee" of yours is an "insured" while using a covered "auto" you don't own, hire or borrow in your business or your personal affairs.

C. Blanket Additional Insured

The following is added to the **SECTION II – COVERED AUTOS LIABILITY COVERAGE**, Paragraph A.1. **Who Is An Insured** Provision:

Any person or organization that you are required to include as an additional insured on the coverage form in a contract or agreement that is executed by you before the "bodily injury" or "property damage" occurs is an "insured" for liability coverage, but only for damages to which this insurance applies and only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in **SECTION II – COVERED AUTOS LIABILITY COVERAGE**.

The insurance provided to the additional insured will be on a primary and non-contributory basis to the additional insured's own business auto coverage if you are required to do so in a contract or agreement that is executed by you before the "bodily injury" or "property damage" occurs.

D. Blanket Waiver Of Subrogation

The following is added to the **SECTION IV – BUSINESS AUTO CONDITIONS**, A. **Loss Conditions**, 5. **Transfer Of Rights Of Recovery Against Others To Us**:

We waive any right of recovery we may have against any person or organization to the extent required of you by a contract executed prior to any "accident" or

"loss", provided that the "accident" or "loss" arises out of the operations contemplated by such contract. The waiver applies only to the person or organization designated in such contract.

E. Employee Hired Autos

1. The following is added to the **SECTION II – COVERED AUTOS LIABILITY COVERAGE**, Paragraph A.1. **Who Is An Insured** Provision:

An "employee" of yours is an "insured" while operating an "auto" hired or rented under a contract or agreement in that "employee's" name, with your permission while performing duties related to the conduct of your business.

2. **Changes In General Conditions:**

Paragraph 5.1 of the **Other Insurance** Condition in the **BUSINESS AUTO CONDITIONS** is deleted and replaced with the following:

b. For Hired Auto Physical Damage Coverage, the following are deemed to be covered "autos" you own:

- (1) Any covered "auto" you lease, hire, rent or borrow; and
- (2) Any covered "auto" hired or rented by your "employee" under a contract in that individual "employee's" name, with your permission, while performing duties related to the conduct of your business. However, any "auto" that is leased, hired, rented or borrowed with a driver is not a covered "auto".

F. Fellow Employee Coverage

SECTION II – COVERED AUTOS LIABILITY COVERAGE, Exclusion B.5. does not apply if you have workers compensation insurance in-force covering all of your employees.

G. Auto Loan Lease Gap Coverage

SECTION III – PHYSICAL DAMAGE COVERAGE, C. **Limit Of Insurance**, is amended by the addition of the following:

In the event of a total "loss" to a covered "auto" shown in the Schedule of Declarations, we will pay any unpaid amount due on the lease or loan for a covered "auto", less:

1. The amount paid under the **PHYSICAL DAMAGE COVERAGE** section of the policy; and
2. Any:
 - a. Overdue lease/loan payments at the time of the "loss";

- b. Financial penalties imposed under a lease for excessive use, abnormal wear and tear or high mileage.
- c. Security deposits not returned by the lessor;
- d. Costs for extended warranties, Credit Life Insurance, Health, Accident or Disability Insurance purchased with the loan or lease; and
- e. Carry-over balances from previous loans or leases.

H. Glass Repair – Waiver Of Deductible

SECTION III – PHYSICAL DAMAGE COVERAGE, D. Deductible is amended by adding the following:

No deductible for a covered "auto" will apply to glass damage if the glass is repaired rather than replaced.

I. Personal Effects Coverage

The following is added to **SECTION III – PHYSICAL DAMAGE COVERAGE, A. Coverage, 4. Coverage Extensions:**

c. Personal Effects Coverage

In the event of a total theft loss of your covered "auto" we will pay up to \$400 for "loss" to wearing apparel and other personal effects which are:

- (1) Owned by an "insured"; and
- (2) In or on your covered "auto";

No deductible applies to Personal Effects Coverage.

J. Hired Auto Physical Damage Coverage

The following is added to **SECTION III – PHYSICAL DAMAGE COVERAGE, A. Coverage, 4. Coverage Extensions:**

d. Hired Auto Physical Damage Coverage

If hired "autos" are covered "autos" for Liability Coverage and this policy also provides Physical Damage Coverage for an owned "auto", then the Physical Damage Coverage is extended to "autos" that you hire, rent or borrow subject to the following:

- (1) The most we will pay for "loss" in any one "accident" to a hired, rented or borrowed "auto" is the lesser of:
 - (a) \$60,000
 - (b) The actual cash value of the damaged or stolen property as of the time of the "loss"; or
 - (c) The cost of repairing or replacing the damaged or stolen property with other property of like kind and quality.

(2) An adjustment for depreciation and physical condition will be made in the event of a total "loss".

(3) If a repair or replacement results in better than like kind or quality, we will not pay for the betterment.

(4) A deductible equal to the highest Physical Damage deductible applicable to any owned auto will apply.

(5) This Coverage Extension will not apply to:

- (a) Any "auto" that is hired, rented or borrowed with a driver;
- (b) Any "auto" that is hired, rented or borrowed from your "employee".

K. Hired Auto Physical Damage – Loss Of Use

The following is added to **SECTION II – COVERED AUTOS LIABILITY COVERAGE, A.2. Coverage Extensions:**

e. We will pay sums which you legally must pay to the lessor of a covered "auto" which you have leased without a driver for thirty (30) days or less for the lessor's loss of use of the covered "auto", provided:

- (1) This insurance provides comprehensive, specified causes of loss or collision covered on the covered "auto";
- (2) The loss of use results from the covered "auto" being damaged in an "accident" while you are leasing it.

We will pay up to a maximum limit of \$1,500 for this covered extension.

L. Hired Car – Worldwide Coverage

The following is added to **SECTION II – COVERED AUTOS LIABILITY COVERAGE, A.2. Coverage Extensions:**

f. Hired Car – Worldwide Coverage

- (1) We will pay all sums an "insured" legally must pay as damages because of "bodily injury" or "property damage" to which this insurance applies, caused by an "accident" which occurs outside of the United States of America, the territories and possessions of the United States of America, Puerto Rico and Canada resulting from the maintenance, or use of any covered "auto" of the private passenger type you lease, hire, rent or borrow without a driver for thirty (30) days or less.
- (2) With respect to any claim made or "suit" instituted outside the United States of America, the territories and possessions of the United States of America, Puerto Rico, and Canada:

- (a) You shall undertake the investigation, settlement and defense of such claims and "suits" and keep us advised of all proceedings and actions.
- (b) You will not make any settlement without our consent.
- (c) We will reimburse you:
 - (i) For the amount of damages because of liability imposed upon you by law on account of "bodily injury" or "property damage" to which this insurance applies, and
 - (ii) For all reasonable expenses incurred with our consent in connection with the investigation, settlement or defense of such claims or "suits". Reimbursement for expenses will be part of the Limit of Insurance for liability coverage shown in the Business Auto Coverage Declarations, and not in addition to such limits.
- (3) The limit of Insurance for Liability Coverage shown in the Business Auto Coverage Declarations is the most we will reimburse you for the sum of all damages imposed on you, as set forth in paragraph 2.c. above, and all expenses incurred by you arising out of any single "accident" or "loss".
- (4) You must maintain the greater of the following primary auto liability insurance limits:
 - (a) Compulsory admitted insurance with limits required to be in force to satisfy the legal requirements of the jurisdiction where the accident occurs; or
 - (b) Insurance limits required by law and issued by a government entity or by an insurer licensed or permitted by law to do business in the jurisdiction where the "accident" occurs; or
 - (c) Auto liability insurance limits of at least \$200,000 combined single limit or \$100,000 per person/\$300,000 per accident Bodily Injury, \$100,000 Property Damage.

If you fail to comply with the above, this insurance is not invalidated. However, in the event of a "loss", we will pay only to the extent that we would have been liable had you so complied.
- (5) The insurance provided by this coverage extension is excess over any other collectible insurance available to you whether on a primary, excess contingent or any other basis.

M. Temporary Transportation Expenses

SECTION III – PHYSICAL DAMAGE COVERAGE, A.4. Coverage Extensions, subparagraph a. **Transportation Expenses** is deleted and replaced by the following:

a. Transportation Expenses

- (1) We will pay up to a maximum of \$1,500 for temporary transportation expense incurred by you because of Physical Damage to a covered "auto".
- (2) We will pay only for those covered "autos" for which you carry Comprehensive, Collision or Specified Cause of Loss Coverage.
- (3) We will pay only for those expenses incurred by you during the period of time that begins twenty-four (24) hours after the covered "loss" and ends at the time when the covered "auto" can be reasonable repaired or replaced.
- (4) This coverage does not apply while there are spare or reserve "autos" available to you for your operations.

N. Amended Bodily Injury Definition – Mental Anguish

The following is added to **SECTION V – DEFINITIONS, Definition C.:**

"Bodily injury" also includes mental anguish, but only when the mental anguish arises from other bodily injury, sickness or disease.

O. Airbag Coverage

The following is added to **SECTION III – PHYSICAL DAMAGE COVERAGE B. Exclusions 3.a.:**

However, this exclusion will not apply to accidental discharge of an airbag due to mechanical or electrical breakdown.

P. Amended Insured Contract Definition – Railroad Easement

SECTION V – DEFINITIONS paragraph H. "Insured contact" is modified as follows:

- 1. Paragraph H.3. is replaced by the following:
 - 3. Any easement or license agreement.
- 2. Paragraph H.6.a. is deleted.

Q. Coverage Extensions – Audio, Visual And Data Electronic Equipment Not Designed Solely For The Production Of Sound

SECTION III – PHYSICAL DAMAGE COVERAGE B. Exclusions, exception paragraph a. to exclusion 4.c. and 4.d. is deleted and replaced with the following:

- a. Equipment and accessories used with such equipment, except for tapes, records, discs or other electronic media device, provided such equipment is permanently installed in the covered "auto" at the time of the "loss" or is removable from the housing unit which is permanently installed in the covered "auto" at the time of the "loss", and such equipment is designed to be solely operated by use of the power from the "autos" electrical system, in or upon the covered "autos"; or

R. Notice Of And Knowledge Of Occurrence

SECTION IV – BUSINESS AUTO CONDITIONS, A.2. Duties In The Event Of Accident, Claim Suit Or Loss, subparagraph a. is deleted and replaced with the following:

- a. In the event of "accident", claim, "suit" or "loss", you must give us or our authorized representative prompt notice of the "accident" or "loss" including:

- (1) How, when and where the "accident" or "loss" occurred;
- (2) The "insured's" name and address; and
- (3) To the extent possible, the names and addresses of any injured person and witnesses.

Your duty to give us or our authorized representative prompt notice of the "accident" or "loss" applies only when the "accident" or "loss" is known to:

- (1) You, if you are an individual;
- (2) A partner if you are a partnership, or

- (3) An executive officer or insurance manager, if you are a corporation.

S. Unintentional Errors Or Omissions

SECTION IV – BUSINESS AUTO CONDITIONS, B. General Conditions; 2. Concealment Misrepresentation Or Fraud is amended by adding the following:

The unintentional omission of, or unintentional error in, any information given by you shall not prejudice your rights under this insurance. However, this provision does not affect our right to collect additional premium or exercise our right of cancellation or nonrenewal.

T. Towing Coverage

SECTION III – PHYSICAL DAMAGE COVERAGE, A.2. Towing, is deleted and replaced by the following:

- 2. We will pay up to \$750 for towing and labor costs incurred each time a covered "auto" is disabled due to a covered cause of loss. However:
 - a. All labor must be performed at the place of disablement; and
 - b. If the covered auto is a private passenger type no deductible applies; and
 - c. If the covered auto is not of the private passenger type our obligation to pay will be reduced by a \$250 deductible per disablement.

ALL OTHER TERMS AND CONDITIONS OF THIS POLICY REMAIN UNCHANGED.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

RLIPack® FOR PROFESSIONALS BLANKET ADDITIONAL INSURED ENDORSEMENT

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM - SECTION II – LIABILITY

1. **C. WHO IS AN INSURED** is amended to include as an additional insured any person or organization that you agree in a contract or agreement requiring insurance to include as an additional insured on this policy, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused in whole or in part by you or those acting on your behalf:

- a. In the performance of your ongoing operations;
- b. In connection with premises owned by or rented to you; or
- c. In connection with "your work" and included within the "product-completed operations hazard".

2. The insurance provided to the additional insured by this endorsement is limited as follows:

- a. This insurance does not apply on any basis to any person or organization for which coverage as an additional insured specifically is added by another endorsement to this policy.
- b. This insurance does not apply to the rendering of or failure to render any "professional services".
- c. This endorsement does not increase any of the limits of insurance stated in **Liability And Medical Expenses Limits of Insurance**.

3. The following is added to **SECTION III H.2. Other Insurance – COMMON POLICY CONDITIONS (BUT APPLICABLE ONLY TO SECTION II – LIABILITY)**

However, if you specifically agree in a contract or agreement that the insurance provided to an

additional insured under this policy must apply on a primary basis, or a primary and non-contributory basis, this insurance is primary to other insurance that is available to such additional insured which covers such additional insured as a named insured, and we will not share with that other insurance, provided that:

- a. The "bodily injury" or "property damage" for which coverage is sought occurs after you have entered into that contract or agreement; or
- b. The "personal and advertising injury" for which coverage is sought arises out of an offense committed after you have entered into that contract or agreement.

4. The following is added to **SECTION III K. 2. Transfer of Rights of Recovery Against Others to Us – COMMON POLICY CONDITIONS (BUT APPLICABLE ONLY TO SECTION II – LIABILITY)**

We waive any rights of recovery we may have against any person or organization because of payments we make for "bodily injury", "property damage" or "personal and advertising injury" arising out of "your work" performed by you, or on your behalf, under a contract or agreement with that person or organization. We waive these rights only where you have agreed to do so as part of a contract or agreement with such person or organization entered into by you before the "bodily injury" or "property damage" occurs, or the "personal and advertising injury" offense is committed.

ALL OTHER TERMS AND CONDITIONS OF THIS POLICY REMAIN UNCHANGED.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
7/5/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Shipley & Pease Insurance P O Box 928 Woodinville WA 98072		CONTACT NAME: Kim Grahn PHONE (A/C, No, Ext): (206) 519-5371 E-MAIL ADDRESS: kim@shipleyins.com FAX (A/C, No): (503) 282-1345	
INSURED Cooper Zietz Engineers Inc., DBA: AKANA 6400 SE Lake Rd Ste. 270 Portland OR 97222		INSURER(S) AFFORDING COVERAGE INSURER A: RLI Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** CL173700233 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC OTHER:	X	Y	PSB0003789	3/6/2017	3/6/2018	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☐ HIRED AUTOS ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS	X	Y	PSA0001884	3/6/2017	3/6/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☒ UMBRELLA LIAB ☒ EXCESS LIAB ☐ DED ☒ RETENTION \$ 10,000 ☒ OCCUR ☐ CLAIMS-MADE	X	Y	PSA0002148	3/6/2017	3/6/2018	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	PSW0003067	3/6/2017	3/6/2018	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Professional Liability			RDP0028171	3/6/2017	3/6/2018	Each Claim 2,000,000 Aggregate 4,000,000

DESCRIPTION OF OPERATIONS / LOCATION OF VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Additional insured per forms PPB304 02/12 and PPA300 03/13 attached which includes Primary, Non Contributory and Waiver of Subrogation wording.

CERTIFICATE HOLDER City of Edgewood 2224 104th Ave E Edgewood, WA 98372	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Stan Pease/KG
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WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

Schedule

Any person or organization that you have agreed with in a written contract to provide this agreement.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective 03-06-2017
Insured
Copper Zie z Engineers, Inc.
Insurance Company
PLI Insurance Company

Policy No.
PSW0003067

Endorsement No.
Premium 18881.54

Countersigned by _____

WC 00 03 13
(Ed. 4-84)



**CITY OF EDGEWOOD
STAFF REPORT**

STUDY SESSION AGENDA ITEM: Job Description - ROW Inspector

Date: April 3, 2018

Title: ROW Inspector Job Description

Attachments: DRAFT Job Description

Submitted By: Jeremy Metzler, PE – Public Works Director

Approved For Agenda By: Daryl Eidingen – Mayor

Discussion: As discussed in previous meetings, the City of Edgewood is experiencing unprecedented levels of development, increasing the demand for work within public rights-of-way which in turn results in more right-of-way application that must be reviewed and inspected. The 2018 Annual Budget was passed in December 2017 with a new Public Works Maintenance Technician position on salary schedule. After further consideration and review of existing resources, the Mayor and Public Works Staff have determined that the City would be better served by a full-time right-of-way inspector at this time. Attached herewith is the proposed job description for the Right-of-Way Inspector position.

Recommendation: Staff recommends that the City Council adopt the attached resolution at the next Council meeting, and consider including in the consent agenda.

Alternatives: 1) Do not adopt. 2) Forward to Study Session for further review

Fiscal Impact: The Maintenance Technician position is classified as an FT-02 and the new Right-of-Way Inspector position is anticipated to be an FT-05. Due to the delay in filling the previously authorized position, the expected impact to FY 2018 is a reduction in expenses of approximately \$15,000.

Monthly Wage Steps		Step 1	Step 2	Step 3	Step 4	Step 5
FT-02	PW Maint. Tech	\$3,957	\$4,257	\$4,556	\$4,856	\$5,155
FT-05	ROW Inspector	\$4,265	\$4,563	\$4,862	\$5,160	\$5,459



CITY OF EDGEWOOD

Right-Of-Way (ROW) Inspector - Job Description

Department: Public Works
\$5,459/mo.

Salary Range: FT-17-05 \$4,265 –

Opening Date: April XX, 2018

Closing Date: Open until Filled

This is a full-time, non-union, FLSA non-exempt (overtime eligible) position.

General Scope of Work:

This position reports directly to the Public Works Superintendent (Roads Supervisor). The ROW Inspector frequently works independently and performs civil engineering and construction-related activities by approving, monitoring, and inspecting construction projects and materials. This position may also be tasked with operating city-owned maintenance equipment, as needed, which may require additional specialized training or licensing. This position also provides support and backup to the Maintenance Technician position, as needed.

Because of the small number of City staff, each member may perform a wide range of office and field duties, as may be required from time to time. The ability to function effectively in a small team environment, where communication and initiative are critical, is mandatory for success in this position. This is a public service position where public interaction is routine and your ability to represent the team and City in a professional and courteous manner are required.

Supervision:

This position works under the direct supervision of the Public Works Superintendent and performs work both independently and in support of other Public Works fieldwork performed for the City under contract. The Public Works Superintendent usually provides specific instructions as to the assignments and timelines either verbally or in writing. A high degree of independent judgment, initiative, and discretion will be required. This position may also provide field direction, supervision, and oversight of seasonal and contract maintenance workers employed by the City of Edgewood.

Essential Job Functions:

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the

position. Reasonable accommodations may be made to enable performance of these essential functions.

1. Reviews right-of-way construction permit applications for impacts related to utilities, traffic, transportation, and street improvements.
2. Recommends permit requirements to mitigate impacts of development and assures plans conform to City policies.
3. Responds to inquiries from the public and other departments about right-of-way construction procedures, and then investigates the inquiries to find resolutions.
4. Researches and verifies data pertaining to maps and drawings. Interprets designers' notes, field checks, surveys and existing records to assure that maps and drawings are accurate and reflect improvements.
5. Reviews plans, specifications, and development proposals.
6. Enforces ordinances controlling the use of streets and public rights-of-way.
7. Maintains records on permitted uses of the streets and public rights-of-way.
8. Issues permits and enters permits into permit tracking system and accurately maintains daily inspection reports by tracking the inspection results and time spent on each project or task.
9. Ensures and enforces compliance with terms of permits authorizing construction in streets and public rights of way.
10. Performs fieldwork to inspect, monitor, survey, or verify information for construction and engineering-related projects and facilities.
11. Assures field and laboratory sampling and testing of construction materials and site conditions is performed, to ensure compliance with plans and material specifications.
12. Prepares field notes, diaries, records, process estimates and "as-built" drawings.
13. Investigates complaints of street cut restoration work and recommends appropriate corrective action.
14. Coordinates and cooperates with other agencies, departments, and private utilities involved in or affected by right-of-way construction permit applications.
15. Determine permit fees, insurance and bond requirements.
16. Awareness of occupational hazards and utilizes standard safety practices.
17. Basic knowledge of maintenance equipment operations and functions.
18. Punctual work attendance and the attendance of night meetings, as necessary.
19. Performs other related duties of a comparable level, as assigned.

Necessary Knowledge, Skills, and Abilities:

To perform this job successfully, the person in this position must be able to perform each Essential Job Function. The requirements listed below are representative of the knowledge, skills, and abilities necessary to meet the minimum qualifications.

1. Two years of academic course work or job experience in civil engineering, construction management, or a closely related field; or an equivalent combination of education, training, and experience to successfully perform the Essential Job Functions. This includes, but is not limited to knowledge of the methods, materials, equipment, and techniques used in civil engineering,

- construction, and inspection, with an emphasis on streets and surface water drainage systems.
2. Experience with WSDOT and APWA Standards and their application.
 3. Knowledge of municipal government organizations, functions, principles, policies, practices, procedures, rules, and regulations.
 4. Familiarity with database programs and their applications.
 5. Ability to work independently to resolve most problems, informing the supervisor of unusual or controversial problems.
 6. Ability to exercise judgement in interpreting data from engineering documents, determining appropriate engineering methodology to apply, reconciling conflicts between the City and contractors, and determining whether to halt construction and reject contractor's work products when they do not meet established work standards.
 7. Ability to read and interpret plans, specifications, property descriptions, construction schedules, contracts and other construction inspection-related documents.
 8. Ability to communicate effectively both verbally and in writing, and to prepare reports and correspondence.
 9. Experience enforcing regulatory standards.
 10. Ability to establish and maintain cooperative and effective working relationships with public officials, City staff, community groups, and the public.
 11. Knowledge of applicable laws, codes, regulations, policies, and procedures and the ability to apply each to the position.
 12. Experience conducting field evaluations to review systems under construction.
 13. Ability to work flexible hours, including weekends and occasional evenings or overnight shifts, as needed. This position may have the opportunity to work a non-traditional workweek, such as Tuesday through Saturday.
 14. Successful completion of pre-employment background check.
 15. Possession of and ability to maintain a valid driver's license throughout employment, with acceptable driving record.

Physical Demands and Working Conditions:

The physical demands described herein are representative of those that must be met by an employee to successfully perform the Essential Job Functions. Work is performed in both office and field environments and requires travel to a variety of locations to perform work. Employee may be exposed to noise from basic office equipment operation, all weather conditions (under a variety of weather and environmental conditions, including wind, mud, rain, and snow), and to conditions and hazards from obstacles, heights and open trenches associated with construction sites. May also be exposed to potentially hazardous materials and equipment, fumes or vapors. Walking over rough terrain may be required.

Must be able to sustain continuous physical effort, including frequent bending, walking, climbing, and manipulating and lifting heavy equipment up to 35 pounds; in addition, must have the ability to walk, bend, kneel, crouch, reach, lift, carry, stand, or sit in order to perform the Essential Job Functions. Adequate hand-eye coordination is necessary

to operate a variety of maintenance equipment, vehicles, and office equipment. Duties are usually performed alone, but are also performed as part of a work team. Attendance at some night meetings may be required. The work environment is fast-paced and moderate to very noisy.

ACKNOWLEDGEMENTS:

The statements contained herein reflect general details as necessary to describe the principal functions of this job, the level of knowledge and skill typically required, and the scope of responsibility, but should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned including work in other functional areas to cover absences or relief, to equalize peak work periods or otherwise to balance the workload.

This position description does not constitute a contract for employment. It is subject to change by the City as the needs of the City and requirements change.

The City of Edgewood is a Drug Free workplace and an Equal Opportunity Employer.

If you meet the minimum qualifications and are interested in applying for this position, please send a cover letter, resume, and signed EOCC statement to:

**City of Edgewood
Human Resources
2224 104th Ave E
Edgewood, WA 98372-1513**

Submittals may also be e-mailed to humanresources@cityofedgewood.org.

Incomplete submittals will be disqualified. Only those applicants selected to move forward in the process may be contacted. Submittals will be retained in accordance with Records Retention practices. If you have questions regarding the application process, please contact human resources at 253-952-3299 or via e-mail at humanresources@cityofedgewood.org.



**CITY OF EDGEWOOD
STAFF REPORT**

**STUDY SESSION AGENDA ITEM: Budget Amendment No. 2 Salary
Schedule**

Date: April 3, 2018

Title: Amendment No. 2 to the 2018 Budget

Attachments: Budget Amendment Ordinance with Exhibit A & B

Submitted By: Dave Gray, Assistant City Administrator

Approved For Agenda By: Daryl Eiding, Mayor

Discussion: Administration recently completed a review of Public Works positions with the Public Works team. Jeremy, Howard, Rick and Taylor believe the best position to assist maintenance and meet the City's ongoing inspection needs are to hire a Right-Of-Way Inspector. Initially when putting the 2018 Budget together last year, administration identified general maintenance as our biggest need with the move of our EIT (Taylor) from part-time maintenance to full time Inspection & Plan Review. After careful consideration and an acknowledgement that the new position would work with Pierce County to ensure oversight for ROW maintenance, and be available to do maintenance on an as needed basis, ROW Inspection would capture more pass through revenue to offset the internal labor cost and produce a better product. The decision was unanimous with all parties meeting with the Mayor and Staff to offer individual input and state their cases. 2018 Budget Amendment No. 2 establishes a new position, Right-Of-Way (ROW) Inspector by adding the partial year increase to the Public Works budget as opposed to the Maintenance Tech, resulting from a change to the Salary Schedule.

Recommendation: Recommend the Mayor move Budget Amendment No.2 to the Regular Council Meeting on April 10th for Council Action.

Fiscal Impact: A net increase of General Fund Balance of \$11,998 results by eliminating the budgeted Maintenance Tech for 12 months pay and replacing it with a Right-Of-Way Inspector for 9 months.

The full year impact of this change would be an increase in cost of \$6,700 for 2018.

ORDINANCE NO. 18-0xxx

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, AMENDING THE BUDGET FOR THE 2018 FISCAL YEAR, PROVIDING UPDATES TO THE APPROVED GENERAL FUND BUDGET, SPECIFICALLY PUBLIC WORKS ROW INSPECTOR AND THE 2018 SALARY SCHEDULE, PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, State law, Chapter 35A.33 RCW, requires the City of Edgewood adopt an annual budget and provides procedures for such; and

WHEREAS, the City of Edgewood established its 2018 Budget in Ordinance No. 17-04570516; and

WHEREAS, the City Council desires to amend the 2018 Budget and Exhibit A Salary Schedule to reflect updated labor expenditure estimates caused by the creation of a new Building Inspector/Plans Examiner staff position; and

NOW THEREFORE THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Amending the 2018 General Fund, Specifically Public Works Street and Surface Water Budget Expenditures. The 2018 Street and Surface Water Budget is hereby amended to provide as set forth in Exhibit B, attached hereto and incorporated herein by reference as if set forth in full. The change to the original Building Services Budget are to accommodate the increased cost of adding a new Right-Of-Way (ROW) Inspector position. The position is designed to increase City Staff capability “in-house” for Right-Of-Way Inspection and free up time for the Public Works Superintendent performing annual maintenance and directing work flow for Pierce County Public Works efforts. This position replaces the budgeted Maintenance Tech position approved with the original 2018 Budget in 2017.

Section 2. Amending the 2018 Salary Schedule. The 2018 Salary Schedule approved with Ordinance 17-0516 is amended to add a Right-Of-Way Inspector staff position.

Section 3. Direction to Staff: Staff is hereby authorized and instructed to make the necessary changes to the printed form of the 2018 Budget and Exhibit A Salary Schedule to reflect the above amendments and to make all necessary and appropriate line item entries and adjustments in order to reflect said amendments.

Section 5. Transmittal. The City Clerk is hereby authorized and directed to transmit a certified copy of this ordinance to the Association of Washington Cities, the Auditor of the State of Washington, and Municipal Research Services Center.

Section 6. Severability. Should any section, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state

or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 7. Effective Date. A summary of this ordinance shall be published in the official newspaper of the City and this ordinance shall take effect and be in full force five (5) days after the date of publication.

Section 8. Approval. Pursuant to RCW 35A.33.120, the City Council finds that this Ordinance is in the best interest of the City and has approved this Ordinance by a majority plus one of all members of Council.

Presented to Council for first reading and adoption on April 10, 2018.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF EDGEWOOD THIS 10TH DAY OF APRIL, 2018.

Mayor, Daryl Eidinger

Attest/Authenticated:

City Clerk, Rachel Pitzel, CMC

Approved As To Form:

City Attorney Carol Morris

Date of Publication: *April XX, 2018*

Effective Date: *April XX, 2018*

EXHIBIT "A"						
2018						
CITY OF EDGEWOOD						
SALARY RANGE PLAN						
ORDINANCE 18-_____						
Budget Amendment No. 2						
FULL TIME CLASSIFICATIONS:		2018 Monthly Wage Range				
	Job Title	Step 1	Step 2	Step 3	Step 4	Step 5
FT-17-01	Administrative Assistant	\$3,497	\$3,754	\$4,012	\$4,270	\$4,528
FT-17-02	Communications Coordinator	\$3,949	\$4,248	\$4,547	\$4,846	\$5,145
FT-17-02	Permit Coordinator	\$3,949	\$4,248	\$4,547	\$4,846	\$5,145
FT-17-02	Public Works Maintenance Tech	\$3,949	\$4,248	\$4,547	\$4,846	\$5,145
FT-17-02	Accounting Tech	\$3,949	\$4,248	\$4,547	\$4,846	\$5,145
FT-17-03	Public Works Maintenance Tech II	\$4,031	\$4,292	\$4,554	\$4,815	\$5,076
FT-17-04	Accountant	\$4,089	\$4,368	\$4,648	\$4,927	\$5,206
FT-17-05	Building Inspector	\$4,256	\$4,554	\$4,852	\$5,150	\$5,448
FT-17-05	ROW Inspector	\$4,256	\$4,554	\$4,852	\$5,150	\$5,448
FT-17-06	Combination Inspector	\$4,691	\$4,966	\$5,241	\$5,515	\$5,790
FT-17-07	Engineering Tech	\$4,726	\$5,021	\$5,316	\$5,611	\$5,906
FT-17-08	Associate Planner/Code Enforcement	\$4,834	\$5,223	\$5,612	\$6,001	\$6,390
FT-17-09	Building Official	\$5,394	\$5,852	\$6,310	\$6,768	\$7,226
FT-17-10	City Clerk	\$5,476	\$5,901	\$6,326	\$6,751	\$7,176
FT-17-11	Senior Planner	\$5,693	\$6,040	\$6,387	\$6,734	\$7,081
FT-17-12	Senior Engineer	\$6,486	\$6,844	\$7,202	\$7,560	\$7,918
FT-17-13	Public Works Superintendent	\$7,265	\$7,696	\$8,128	\$8,559	\$8,990
FT-17-14	Community Development Director	\$7,722	\$8,105	\$8,488	\$8,871	\$9,254
FT-17-15	ACA-Admin. Svcs/Finance Director	\$7,826	\$8,300	\$8,774	\$9,249	\$9,723
FT-17-16	ACA-Municipal Services	\$8,482	\$8,862	\$9,241	\$9,621	\$10,001
All Hourly Compensation Rates are based upon the Monthly Rate Divided by 173.33 Hours.						

City of Edgewood 2018 Budget		EXHIBIT B						
Budget Amendment No. 2		2/13/2018						
April 2018								
Fund Name/Department	Fund	Original	Original	Description	Line Item	Line Item	Amended	Fund Balance
	Number	Budget	Line Item	of Request	Added	Deleted	Budget	Impact
General Fund Expenditures								
Street Fund-Public Works	101	\$708,048.15	\$159,569.71	Decrease for new position	-\$5,999.00		\$702,049.15	-\$5,999.00
Surface Water Fund-Public Works	401	\$945,145.49	\$283,317.66	Decrease for new position	-\$5,999.00		\$939,146.49	-\$5,999.00
General Fund Expenditures	001	\$1,653,193.64	\$442,887.37		-\$11,998.00		\$1,641,195.64	-\$11,998.00
This budget amendment results from replacing a Maintenance Tech at 12 months with a ROW Inspector at 9 months position to the salary schedule FT-17-05 @ step 3.								
Full year impact of this amendment in the next budget cycle (2019) is \$6700.00 increase in annual cost.								

2018 Labor Cost Changes for Budget Amendment No. 2

		General Fund	GF-Building	Total General Fund	Street Fund	Surface Water	City Total
ADDS	2017 Total FTE Funded	6.65	4.35	11.00	1.16	2.27	14.43
	Total Salary & Benefits 2017 Budget	755,890	452,739	1,208,629	129,931	258,627	1,597,187
	Adjustments to Prior Year Budget (Budget Amendments)	(21,966)	35,441	13,475	(6,181)	(1,591)	5,703
	Total Salary & Benefits December 31, 2017	733,924	488,180	1,222,104	123,750	257,036	1,602,890
	COLA increase of 2.5% CPI-U (Sea/Tacoma/Brem)	13,638	10,282	23,920	2,527	5,366	31,813
	Net Impact All Medical, Dental, Vision, Life, LTD Benefit Changes	16,180	5,722	21,902	5,919	6,959	34,780
	Industrial Insurance decrease	(206)	(335)	(541)	(102)	(228)	(871)
	Washington State Retirement Increase (PERS)	3,825	2,923	6,748	537	1,344	8,629
	Net All Labor Model Position & Step Changes	54,304	4,908	59,212	2,666	8,565	70,443
	Replacement of Maintenance Tech with a ROW Inspector for 9 months	(7,198)	(1,200)	(8,398)	(1,800)	(1,800)	(11,998)
CUTS							
	SubTotal Increase	80,543	22,300	102,843	9,747	20,206	132,796
	Fully Funded Budget	814,467	510,480	1,324,947	133,497	277,242	1,735,686
				0			0
	Sub Total Decreases	0	0	0	0	0	0
	Total Salary and Benefits 2018	814,467	510,480	1,324,947	133,497	277,242	1,735,686
	2018 Total FTE Funded	7.15	4.75	11.90	1.22	2.32	15.43
	These totals pull from worksheet B by type of Funding	814,467	510,480	1,324,947	133,497	277,243	1,735,687
	Total Labor Model Increase (Decrease) over Prior Year						\$132,796.93
	Line 24 Above	0	0	0	0	0	-1



**CITY OF EDGEWOOD
STAFF REPORT**

STUDY SESSION AGENDA ITEM: Segregation Application for Sewer
LID Dist. No. 1 Viewpoint

Date: April 3, 2018

Title: View Pointe LID Assessment Segregation

Attachments: Draft Resolution No. 18-xxx, Exhibits A, B & C

Submitted By: Asst. City Administrator, Dave Gray

Approved For Agenda By: Daryl Eiding, Mayor

Discussion: Recent approval of the View Pointe subdivision plat resulted in parcel configuration changes that no longer reflect the final assessment roll of Local Improvement District No. 1 as originally confirmed and adopted by the City Council and that do not correspond to tax parcel numbers now assigned by the Pierce County Assessor's Office.

RCW 35.44.410 sets forth the authority and procedures for segregating assessments when land is subdivided or otherwise changed by a boundary line adjustment. If Council adopts Resolution No. 18-xxx a separate assessment lien will be recorded against each new final building lot. The sum of the new assessments will equal the amount of the original assessment before segregation and the security of outstanding district obligations payable from such assessments will be preserved.

Recommendation: Staff recommends that this item be brought forward to the next Council meeting for the adoption of Resolution No. 18-xxx, authorizing the requested segregation of an original assessment in Local Improvement District No 1.

Alternatives: 1) Do not adopt. 2) Forward to Study Session for further review

Fiscal Impact: The property owner has already paid the required segregation fee and there is no cost to the City of Edgewood.

RESOLUTION NO. 18-XXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON TO SEGREGATE AN ORIGINAL ASSESSMENT UNDER LOCAL IMPROVEMENT DISTRICT NO. 1, PURSUANT TO SECTION 35.44.410 OF THE REVISED CODE OF WASHINGTON

WHEREAS, the City of Edgewood has received written request from the property owner of the subdivision plat known as Edgewood View Pointe attached as Exhibit A requesting the segregation of an original assessment within Local Improvement District No. 1; and

WHEREAS, Section 35.44.410 of the Revised Code of Washington authorizes the City Council to order the segregation of local improvement district assessments whenever property subject to such assessments is subdivided or otherwise altered by a boundary line adjustment; and

WHEREAS, the parcel to be affected by this segregation is identified in the records of the Pierce County Assessor's Office as tax parcel number 042003-7061; and

WHEREAS, the revised parcel configuration is shown on the diagram attached as Exhibit B; and

WHEREAS, RCW 35.44.410 requires that the sum of the new assessments equal the amount of the original assessment before segregation; and

WHEREAS, this segregation will continue to protect the outstanding district obligations payable from such assessments and preserve the security of these liens by reallocating the original assessment to the newly created parcels;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. The assessment roll of Local Improvement District No. 1, which was confirmed and adopted by Ordinance No. 11-0366 on July 19, 2011, shall be modified to reflect the requested segregation.

Section 2. The original assessment shall be segregated in accordance with Section 35.44.410 of the Revised Code of Washington to real property located within Local Improvement District No. 1 and shall result in amended assessments as shown in the table attached hereto and incorporated by this reference as Exhibit C.

Section 3. The combined sum of the amended assessments shall equal the amount of the original assessment before segregation, and the assessment roll is in all other respects reaffirmed.

Section 4. Effective Date. This resolution will take effect immediately upon passage by the City Council.

ADOPTED this 10th day of APRIL, 2018

Daryl Eiding, Mayor

ATTEST:

Rachel Pitzel, City Clerk

Exhibit A — Segregation Request

CITY OF EDGEWOOD

APPLICATION TO SEGREGATE LID ASSESSMENT

PLEASE COMPLETE AND RETURN THIS FORM TO:	City of Edgewood, Finance Department 2224 104th Ave E, Edgewood WA 98372-1513
---	--

Property Owner:	Lennar Northwest Inc.		
Address	33455 6th Ave S, Unit B1		
City, State & Zip	Federal Way WA 98003		
Telephone:		Email:	

Existing Parcels (Tax Parcel No.)	Original Assessment	New Parcel Descriptions
042003-7061	\$663,780.00	Edgewood View Pointe
		44 final home lots

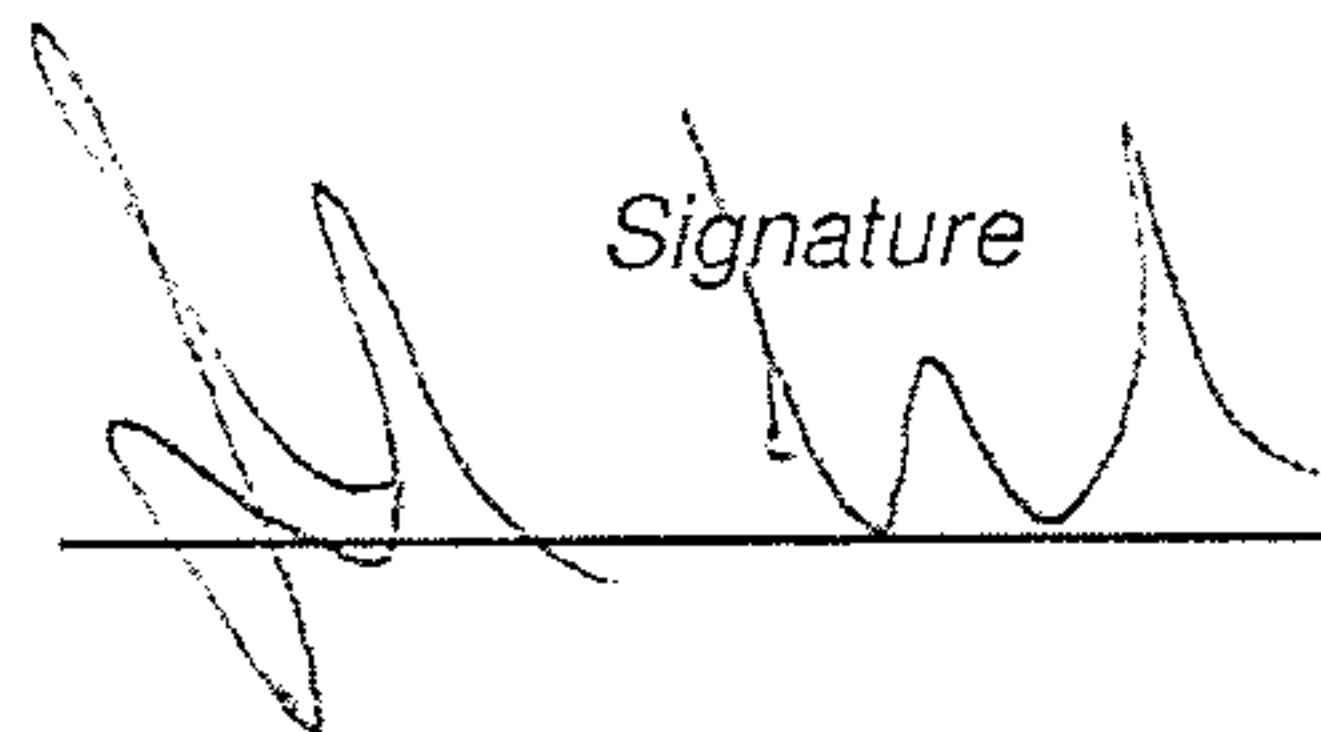
(If additional space is required, please attach the requested information on a separate sheet)

1. The undersigned holds an ownership interest in the above referenced parcel(s) located within a local improvement district in the City of Edgewood, Pierce County, Washington.
2. The City of Edgewood is hereby requested to segregate the assessment amount(s) listed above in accordance with the new property configuration.
3. This application for segregation of assessment is made under the provisions of § 35.44.410 of the *Revised Code of Washington*.

Applicant (please print)

JOHN MERLINO

Signature



Date

3-19-15

ASSESSMENT SEGREGATION FEE

A segregation fee is due per §35.44.410 of the *Revised Code of Washington* as a condition of final map approval. The fee for less than 10 new assessed lots is \$975. For segregations resulting in 10 or more new assessed lots the fee is \$1,250. Please include payment with this completed form. Questions may be directed to Public Finance at (425) 885-1604.

CITY USE: RECEIPT # _____ DATE _____ BY _____

Exhibit B — Revised Parcel Diagram

EDGEWOOD VIEW POINTE

A PORTION OF THE NW1/4 & SW1/4 OF THE SW1/4
SECTION 3, TOWNSHIP 20 NORTH, RANGE 4 EAST, WILLAMETTE MERIDIAN
CITY OF EDGEWOOD, PIERCE COUNTY, WASHINGTON

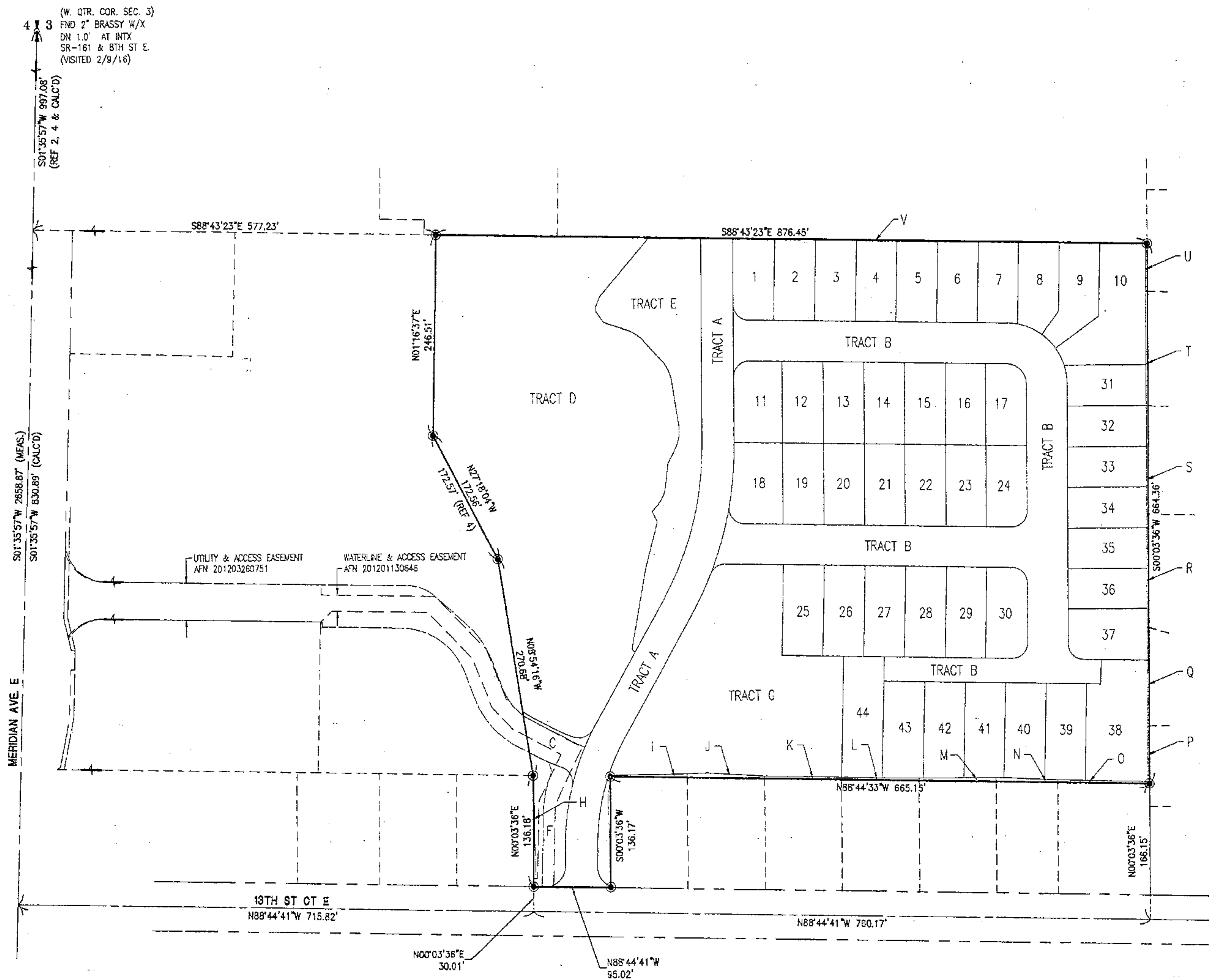


Exhibit C — Segregation of Assessment

EDGEWOOD VIEW POINTE

Sewer Local Improvement District No. 1

ORIGINAL ASSESSMENT

Account	Tax Parcel Number	Assessment	Prin Balance	Next Interest	Pay in Full
037	042003-7061	\$663,780.00	\$464,644.86	\$19,747.21	\$484,392.07

AMENDED ASSESSMENTS

Account	Tax Parcel Number	Assessment	Prin Balance	Next Interest	Pay in Full
037A-01	602711-0010	\$15,085.91	\$10,560.11	\$448.80	\$11,008.91
037A-02	602711-0020	15,085.91	10,560.11	448.80	11,008.91
037A-03	602711-0030	15,085.91	10,560.11	448.80	11,008.91
037A-04	602711-0040	15,085.91	10,560.11	448.80	11,008.91
037A-05	602711-0050	15,085.91	10,560.11	448.80	11,008.91
037A-06	602711-0060	15,085.91	10,560.11	448.80	11,008.91
037A-07	602711-0070	15,085.91	10,560.11	448.80	11,008.91
037A-08	602711-0080	15,085.91	10,560.11	448.80	11,008.91
037A-09	602711-0090	15,085.91	10,560.11	448.80	11,008.91
037A-10	602711-0100	15,085.91	10,560.11	448.80	11,008.91
037A-11	602711-0110	15,085.91	10,560.11	448.80	11,008.91
037A-12	602711-0120	15,085.91	10,560.11	448.80	11,008.91
037A-13	602711-0130	15,085.91	10,560.11	448.80	11,008.91
037A-14	602711-0140	15,085.91	10,560.11	448.80	11,008.91
037A-15	602711-0150	15,085.91	10,560.11	448.80	11,008.91
037A-16	602711-0160	15,085.91	10,560.11	448.80	11,008.91
037A-17	602711-0170	15,085.91	10,560.11	448.80	11,008.91
037A-18	602711-0180	15,085.91	10,560.11	448.80	11,008.91
037A-19	602711-0190	15,085.91	10,560.11	448.80	11,008.91
037A-20	602711-0200	15,085.91	10,560.11	448.80	11,008.91
037A-21	602711-0210	15,085.91	10,560.11	448.80	11,008.91
037A-22	602711-0220	15,085.91	10,560.11	448.80	11,008.91
037A-23	602711-0230	15,085.91	10,560.11	448.80	11,008.91
037A-24	602711-0240	15,085.91	10,560.11	448.80	11,008.91
037A-25	602711-0250	15,085.91	10,560.11	448.80	11,008.91
037A-26	602711-0260	15,085.91	10,560.11	448.80	11,008.91

AMENDED ASSESSMENTS

Account	Tax Parcel Number	Assessment	Prin Balance	Next Interest	Pay in Full
037A-27	602711-0270	15,085.91	10,560.11	448.80	11,008.91
037A-28	602711-0280	15,085.91	10,560.11	448.80	11,008.91
037A-29	602711-0290	15,085.91	10,560.11	448.80	11,008.91
037A-30	602711-0300	15,085.91	10,560.11	448.80	11,008.91
037A-31	602711-0310	15,085.91	10,560.11	448.80	11,008.91
037A-32	602711-0320	15,085.91	10,560.11	448.80	11,008.91
037A-33	602711-0330	15,085.91	10,560.11	448.80	11,008.91
037A-34	602711-0340	15,085.91	10,560.11	448.80	11,008.91
037A-35	602711-0350	15,085.91	10,560.11	448.80	11,008.91
037A-36	602711-0360	15,085.91	10,560.11	448.80	11,008.91
037A-37	602711-0370	15,085.91	10,560.11	448.80	11,008.91
037A-38	602711-0380	15,085.91	10,560.11	448.80	11,008.91
037A-39	602711-0390	15,085.91	10,560.11	448.80	11,008.91
037A-40	602711-0400	15,085.91	10,560.11	448.80	11,008.91
037A-41	602711-0410	15,085.91	10,560.11	448.80	11,008.91
037A-42	602711-0420	15,085.91	10,560.11	448.80	11,008.91
037A-43	602711-0430	15,085.91	10,560.11	448.80	11,008.91
037A-44	602711-0440	15,085.87	10,560.13	448.81	11,008.94
44 Assessed Parcels		\$663,780.00	\$464,644.86	\$19,747.21	\$484,392.07



**CITY OF EDGEWOOD
STAFF REPORT**

STUDY SESSION AGENDA ITEM: Segregation Application for Sewer
LID Dist. No. 1 Northwood Estates

Date: April 3, 2018

Title: Northwood Estates LID Assessment Segregation

Attachments: Resolution No. 18-xxxx, Exhibits A, B & C

Submitted By: Asst. City Administrator, Dave Gray

Approved For Agenda By: Daryl Eidinger, Mayor

Discussion: Recent approval of the Northwood Estates subdivision plat resulted in parcel configuration changes that no longer reflect the final assessment roll of Local Improvement District No. 1 as originally confirmed and adopted by the City Council and that do not correspond to tax parcel numbers now assigned by the Pierce County Assessor's Office.

RCW 35.44.410 sets forth the authority and procedures for segregating assessments when land is subdivided or otherwise changed by a boundary line adjustment. If Council adopts Resolution No. 18-xxxx a separate assessment lien will be recorded against each new final building lot. The sum of the new assessments will equal the amount of the original assessment before segregation and the security of outstanding district obligations payable from such assessments will be preserved.

Recommendation: Staff recommends that this item be brought forward to the next Council meeting for the adoption of Resolution No. 18-xxxx, authorizing the requested segregation of an original assessment in Local Improvement District No 1.

Alternatives: 1) Do not adopt. 2) Forward to Study Session for further review

Fiscal Impact: The property owner has already paid the required segregation fee and there is no cost to the City of Edgewood.

RESOLUTION NO. 18-XXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON TO SEGREGATE AN ORIGINAL ASSESSMENT UNDER LOCAL IMPROVEMENT DISTRICT NO. 1, PURSUANT TO SECTION 35.44.410 OF THE REVISED CODE OF WASHINGTON

WHEREAS, the City of Edgewood has received written request from the property owner of the subdivision plat known as Northwood Estates attached as Exhibit A requesting the segregation of an original assessment within Local Improvement District No. 1; and

WHEREAS, Section 35.44.410 of the Revised Code of Washington authorizes the City Council to order the segregation of local improvement district assessments whenever property subject to such assessments is subdivided or otherwise altered by a boundary line adjustment; and

WHEREAS, the parcel to be affected by this segregation is identified in the records of the Pierce County Assessor's Office as tax parcel number 042009-1111; and

WHEREAS, the revised parcel configuration is shown on the diagram attached as Exhibit B; and

WHEREAS, RCW 35.44.410 requires that the sum of the new assessments equal the amount of the original assessment before segregation; and

WHEREAS, this segregation will continue to protect the outstanding district obligations payable from such assessments and preserve the security of these liens by reallocating the original assessment to the newly created parcels;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. The assessment roll of Local Improvement District No. 1, which was confirmed and adopted by Ordinance No. 11-0366 on July 19, 2011, shall be modified to reflect the requested segregation.

Section 2. The original assessment shall be segregated in accordance with Section 35.44.410 of the Revised Code of Washington to real property located within Local Improvement District No. 1 and shall result in amended assessments as shown in the table attached hereto and incorporated by this reference as Exhibit C.

Section 3. The combined sum of the amended assessments shall equal the amount of the original assessment before segregation, and the assessment roll is in all other respects reaffirmed.

Section 4. Effective Date. This resolution will take effect immediately upon passage by the City Council.

ADOPTED this 10th day of APRIL, 2018

Daryl Eiding, Mayor

ATTEST:

Rachel Pitzel, City Clerk

Exhibit A — Segregation Request

CITY OF EDGEWOOD

APPLICATION TO SEGREGATE LID ASSESSMENT

PLEASE COMPLETE AND RETURN THIS FORM TO:	City of Edgewood, Finance Department 2224 104th Ave E, Edgewood WA 98372-1513
---	--

Property Owner:	Lennar Northwest Inc.		
Address	33455 6th Ave S, Unit B1		
City, State & Zip	Federal Way WA 98003		
Telephone:		Email:	

Existing Parcels (Tax Parcel No.)	Original Assessment
042009-1111	\$110,547.00

New Parcel Descriptions
Northwood Estates
38 final home lots

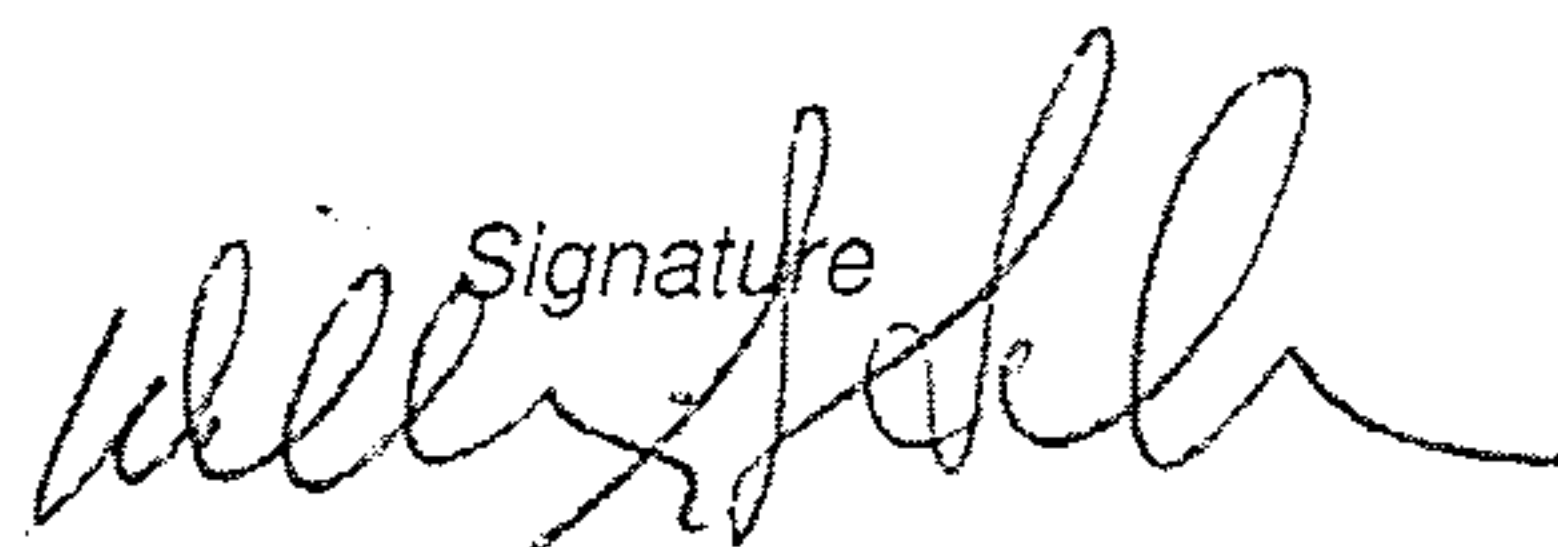
(If additional space is required, please attach the requested information on a separate sheet)

1. The undersigned holds an ownership interest in the above referenced parcel(s) located within a local improvement district in the City of Edgewood, Pierce County, Washington.
2. The City of Edgewood is hereby requested to segregate the assessment amount(s) listed above in accordance with the new property configuration.
3. This application for segregation of assessment is made under the provisions of § 35.44.410 of the *Revised Code of Washington*.

Applicant (please print)

WILLIAM SALVESEN

Signature



Date

3/20/18

ASSESSMENT SEGREGATION FEE

A segregation fee is due per §35.44.410 of the *Revised Code of Washington* as a condition of final map approval. The fee for less than 10 new assessed lots is \$975. For segregations resulting in 10 or more new assessed lots the fee is \$1,250. Please include payment with this completed form. Questions may be directed to Public Finance at (425) 885-1604.

CITY USE: RECEIPT # _____ DATE _____ BY _____

A Portion of the SW 1/4 of the NE 1/4 of
Section 9, Township 20 North, Range 4 East
Willamette Meridian, City of Edgewood, Pierce County, Washington

THE EAST HALF OF THE EAST HALF OF THE EAST HALF OF THE SOUTHWEST QUARTER OF THE
NORTHEAST QUARTER OF SECTION 9, TOWNSHIP 20 NORTH, RANGE 4 EAST, W.M., LESS COUNTY
ROADS.
TOGETHER WITH THE WEST HALF OF THE EAST HALF OF THE EAST HALF OF THE SOUTHWEST
QUARTER OF THE NORTHEAST QUARTER OF SECTION 9, TOWNSHIP 20 NORTH, RANGE 4 EAST, W.M.,
EXCEPT FOR THE NORTH 263.64 FEET THEREOF. LESS COUNTY ROADS. ALL SITUATED IN
PIERCE COUNTY, WASHINGTON

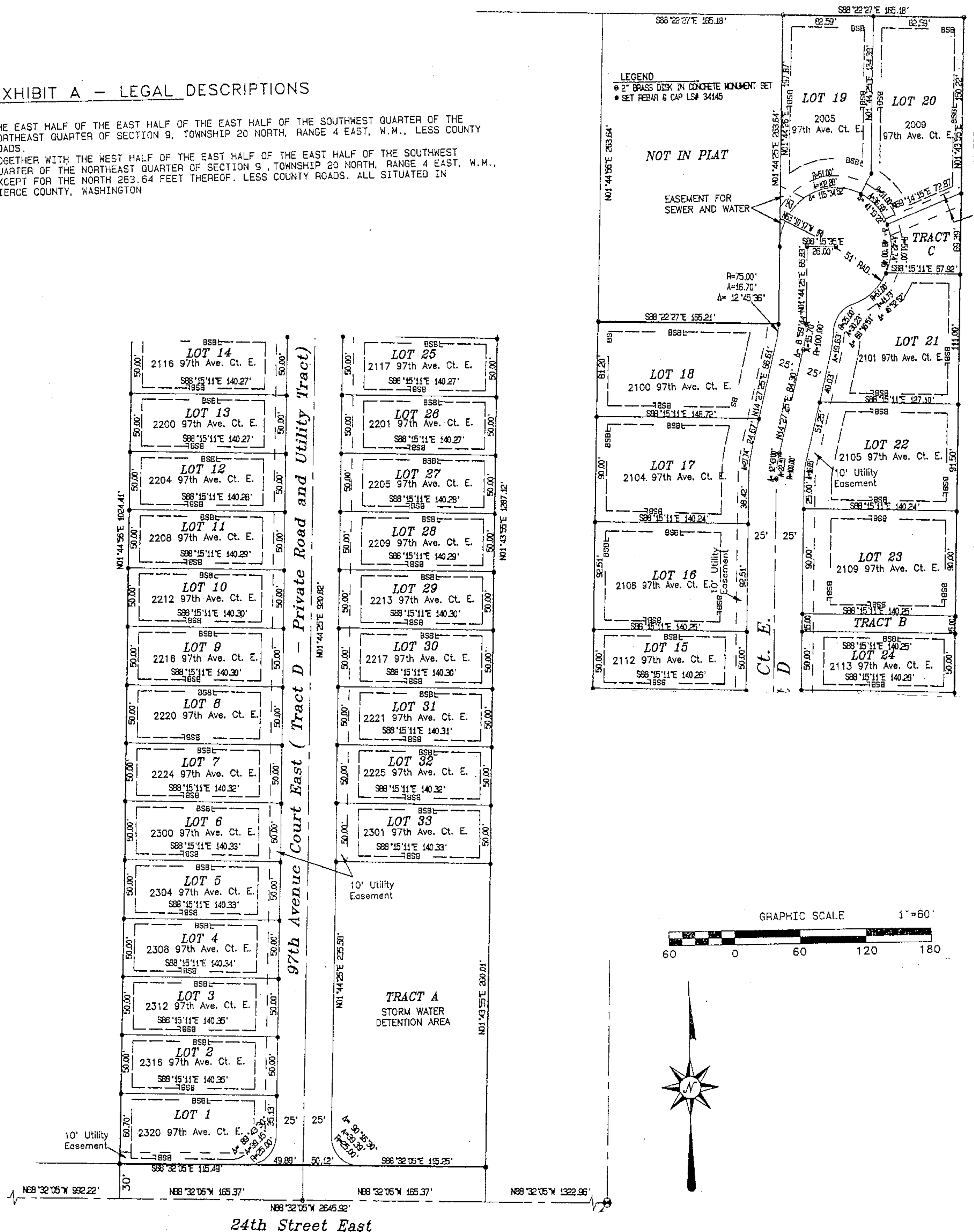


Exhibit C — Segregation of Assessment

NORTHWOOD ESTATES

Sewer Local Improvement District No. 1

ORIGINAL ASSESSMENT

Account	Tax Parcel Number	Assessment	Prin Balance	Next Interest	Pay in Full
076	042009-1111	\$110,547.00	\$77,382.00	\$3,288.90	\$80,670.90

AMENDED ASSESSMENTS

Account	Tax Parcel Number	Assessment	Prin Balance	Next Interest	Pay in Full
076A-01	602696-0010	\$2,909.13	\$2,036.37	\$86.55	\$2,122.92
076A-02	602696-0020	2,909.13	2,036.37	86.55	2,122.92
076A-03	602696-0030	2,909.13	2,036.37	86.55	2,122.92
076A-04	602696-0040	2,909.13	2,036.37	86.55	2,122.92
076A-05	602696-0050	2,909.13	2,036.37	86.55	2,122.92
076A-06	602696-0060	2,909.13	2,036.37	86.55	2,122.92
076A-07	602696-0070	2,909.13	2,036.37	86.55	2,122.92
076A-08	602696-0080	2,909.13	2,036.37	86.55	2,122.92
076A-09	602696-0090	2,909.13	2,036.37	86.55	2,122.92
076A-10	602696-0100	2,909.13	2,036.37	86.55	2,122.92
076A-11	602696-0110	2,909.13	2,036.37	86.55	2,122.92
076A-12	602696-0120	2,909.13	2,036.37	86.55	2,122.92
076A-13	602696-0130	2,909.13	2,036.37	86.55	2,122.92
076A-14	602696-0140	2,909.13	2,036.37	86.55	2,122.92
076A-15	602696-0150	2,909.13	2,036.37	86.55	2,122.92
076B-01	602718-0010	2,909.13	2,036.37	86.55	2,122.92
076B-02	602718-0020	2,909.13	2,036.37	86.55	2,122.92
076B-03	602718-0030	2,909.13	2,036.37	86.55	2,122.92
076B-04	602718-0040	2,909.13	2,036.37	86.55	2,122.92
076B-05	602718-0050	2,909.13	2,036.37	86.55	2,122.92
076B-06	602718-0060	2,909.13	2,036.37	86.55	2,122.92
076B-07	602718-0070	2,909.13	2,036.37	86.55	2,122.92
076B-08	602718-0080	2,909.13	2,036.37	86.55	2,122.92
076B-09	602718-0090	2,909.13	2,036.37	86.55	2,122.92
076B-10	602718-0100	2,909.13	2,036.37	86.55	2,122.92
076B-11	602718-0110	2,909.13	2,036.37	86.55	2,122.92

AMENDED ASSESSMENTS

Account	Tax Parcel Number	Assessment	Prin Balance	Next Interest	Pay in Full
076B-12	602718-0120	2,909.13	2,036.37	86.55	2,122.92
076B-13	602718-0130	2,909.13	2,036.37	86.55	2,122.92
076A-24	602696-0240	2,909.13	2,036.37	86.55	2,122.92
076A-25	602696-0250	2,909.13	2,036.37	86.55	2,122.92
076A-26	602696-0260	2,909.13	2,036.37	86.55	2,122.92
076A-27	602696-0270	2,909.13	2,036.37	86.55	2,122.92
076A-28	602696-0280	2,909.14	2,036.36	86.55	2,122.91
076A-29	602696-0290	2,909.14	2,036.36	86.55	2,122.91
076A-30	602696-0300	2,909.14	2,036.36	86.55	2,122.91
076A-31	602696-0310	2,909.14	2,036.36	86.55	2,122.91
076A-32	602696-0320	2,909.14	2,036.36	86.55	2,122.91
076A-33	602696-0330	2,909.14	2,036.36	86.55	2,122.91
38 Assessed Parcels		\$110,547.00	\$77,382.00	\$3,288.90	\$80,670.90