



**CITY OF EDGEWOOD
COUNCIL STUDY SESSION SUMMARY**

Tues., November 7, 2017 – 7:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA

1. CALL TO ORDER

Mayor Eidinger called the meeting to order at 7:00pm and Councilmember O’Ravez led attendees in the Pledge of Allegiance.

ROLL CALL

Present: Mayor Daryl Eidinger (Not voting), Councilmember Donna O’Ravez, Councilmember Mark Creley, Councilmember Luke Meyers, Deputy Mayor Tyron Christopherson, Councilmember Stephanie Shook, Councilmember Rosanne Tomy, Councilmember Nate Lowry.

Staff Present: Assistant City Administrator Dave Gray, Assistant City Administrator Aaron Nix, City Clerk Rachel Pitzel, Community Development Director Darren Groth, Jeremy Metzler, Senior Engineer, Police Chief Micah Lundborg.

2. COUNCIL BUSINESS

A. Review / Discussion – BHC Consultants- Bldg. Div. Plan Review & Inspections Services back-up contract Asst. City Administrator Gray introduced Mr. Mundy, the city’s Building Official who spoke on the needs of having an on-call contract with BCH Consultants for plan review and building inspection services.

B. Discussion – Utility Tax

Mayor Eidinger reminded Council that they should be seeing information from FCS Group at the December 19th meeting; provided Council with an insert option that can be put in the City’s magazine that folks can send in, drop off at City Hall, or it will direct people to an online survey link. Mayor asked Council if they were interested in placing something like this in the magazine regarding utility tax information. He also noted that staff will be looking at dates and times for off-site meeting places to have several different opportunities to reach out to the citizens to discuss utility tax, and asked for their input on places to hold the meetings - Council suggested the following:

- Mt. View Community Center
- Hedden Elementary
- Grange Hall

Mayor Eidinger moved the Caldwell Crest item up on the agenda to allow staff to present and then be able to leave.

C. Discussion – Caldwell Crest –

Barb Kincaid from BHC Consultants brought forward the Caldwell Crest Plat for discussion and get approval to move forward to the next regular council meeting for approval.

D. Review / Discussion – Proposed 2018 Property Tax

Asst. City Administrator Gray noted there was an update on the estimate that was in Council’s packet.

He noted the revision amounts and stated the total increase in revenue was \$107,896 out of that \$94,000 is new construction.

E. Review / Discussion – Proposed 2018 Preliminary Budget

Asst. City Administrator Gray provided Council with the Labor Model on the presentation screen for viewing. He noted this is the first step in getting the ‘waterfall’ together and getting the rest of the budget in place. Discussion took place regarding staffing and the labor model. Councilmembers discussed it was important for them know what positions the city has and what those positions entail as it will help them provide for better communication to citizens when discussing the utility tax. Council also noted they were okay with moving the labor model forward to the next step of the Public Hearing on the Preliminary Budget. Asst. City Administrator Gray asked Council if staff could place the job descriptions for the Planning Technician and Accounting Manager on the consent agenda for the next meeting. Council agreed to move the job descriptions to the next regular council meeting.

F. Review / Discussion – Planning Commission Recommendation- Critical Areas Ordinance

Community Development Director Groth briefed Council on the ordinance; he noted the biggest change would be the buffers on page 66- Table 14.30.025(1). Discussion followed between staff and Council on buffers and wetlands. Councilmember Meyers noted he would like to see the City use the same verbiage that Pierce County uses and stated 14.60(C) should read Travel Time instead of Time Travel Zones.

G. Review / Discussion – Planning Commission Work and Land Use Policy

Community Development Director Groth discussed the Planning Commission and noted that he would like to have a joint meeting with the Council as stated in the Edgewood Municipal Code. He noted the term limits and possible quorum struggles if members cannot attend meetings. He discussed this being an opportunity to revisit all of the Boards and Commissions, look at what those look like, and make them consistent. Council discussed the joint meeting and setting one up in January 2018.

H. Review / Discussion – 2018-2023 Capital Improvement Plan (CIP)

Asst. City Administrator Gray briefed Council on this item. Council recommended staff to bring forward to the next regular council meeting on November 14th .

I. Review / Discussion – 2018-2023 Transportation Improvement Plan (TIP)

Asst. City Administrator Gray briefed Council on this item. Councilmember Meyers noted he would like to see streetlights on Edgewood East and 122nd by the hairpin turn. Asst. City Administrator Gray noted we are currently working with PSE Intolight program and will be placed on the next update of the TIP. Council recommended staff to bring forward to the next regular council meeting on November 14th .

J. Review / Discussion – Council Highlight Submission – Winter Edition

City Clerk Pitzel asked if everyone reviewed the article and if there were not changes from Councilmember Meyers that she was requesting to move forward and submit it for the magazine. Council recommended to submit and noted they would like the graphics Councilmember Meyers provided to be resized so they can be used in the article.

3. OTHER COUNCIL ISSUES

Deputy Mayor Christopherson stated he is on the Hedden Elementary PTA, and wanted to note that Fife School District is coming forward in February with a Proposition Bond Measure.

Councilmember Meyers mentioned that he loved the Sumner Bridge project, but would like to see some communications with Sumner being shared with Edgewood be able to pass along to the public through the website, Facebook, Twitter or other type of media to get word out on the project and any traffic issues to warn folks about.

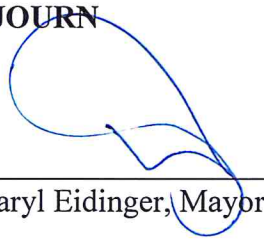
Councilmember Shook asked if Council could get information on new businesses coming to Edgewood when they occur.

4. ADJOURN

Mayor Eidinger adjourned the meeting at 9:27pm.



Rachel Pitzel, City Clerk



Daryl Eidinger, Mayor