

**CITY OF EDGEWOOD
REGULAR COUNCIL MEETING AGENDA**

Tues., September 12, 2017 – 7:00 pm. ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA

1. CALL TO ORDER

Pledge of Allegiance, Roll Call, Additions/Deletions

2. AUDIENCE COMMENT

3. MAYOR'S REPORT

4. CONSENT AGENDA (pg. 2): *The consent agenda includes items that are routine in nature and are adopted by one motion. Should Council wish to discuss a consent agenda item, the item would be removed from the consent agenda and discussed under Council Business.*

The following items are presented for Council approval:

A. Regular City Council Meeting Minutes of August 22, 2017,

B. Study Session Meeting Minutes of August 29, 2017.

C. AB 17-034, a motion approving September 2017 Budgeted Expenditures as follows: IRS 941 ACHs; AWC Employee Benefit Trust; Deferred Compensations Program; Dept. of Retirement Systems and Payroll Direct Deposit in the amount of \$85,119.95; and Vendor Check Numbers 22904-22927 with EFT Payments in the amount of \$223,960.78; voided Check Number 21912 in the amount of (\$75.00). Total distributions submitted for review & authorization in the amount of \$309,005.73

5. COUNCIL BUSINESS

A. AB 17-0508 (pg. 18), a motion to adopt Ordinance No. 17-0508, describing the procedures for the City to follow in the disclosure of Public Records, pursuant to Chapter 42.56 RCW, including charges for copying and production of electronic versions of such records, repealing EMC Chapter 2.50 and adopting a new Chapter 2.50, Public Records Inspection and Copying Procedures

B. AB 17-035 (pg. 41), a motion authorizing the posting of the 2nd Quarter Financial Position Statements and Attachments to the City website and made available as a public document

6. COUNCIL COMMENTS

7. EXECUTIVE SESSION

8. ADJOURN



**CITY OF EDGEWOOD
REGULAR COUNCIL MEETING SUMMARY**

Tues., August 22, 2017 – 7:00 p.m. “ City Hall – 2224 104th Avenue East ” Edgewood, WA

1. CALL TO ORDER

Mayor Eidinger called the meeting to order at 7:00pm. Councilmember Lowry led the attendees in the Pledge of Allegiance.

ROLL CALL

Present: Mayor Daryl Eidinger (Not voting), Councilmember Donna O'Ravez, Councilmember Mark Creley, Councilmember Luke Meyers, Councilmember Rosanne Tomin, Councilmember Nate Lowry.

Absent: Deputy Mayor Tyron Christopherson, Councilmember Stephanie Shook.

Staff Present: Assistant City Administrator Dave Gray, Assistant City Administrator Aaron Nix, City Clerk Rachel Pitzel, Community Development Director Darren Groth, Police Chief Micah Lundborg, Carol Morris, City Attorney.

Additions/Deletions to the Agenda

There were no additions or deletions to the agenda.

2. AUDIENCE COMMENT

There were no audience comments.

3. MAYOR'S REPORT

Mayor Eidinger spoke about the following:

- Traffic concerns from citizens, reminded folks of the closure of Jovita Blvd. between 114th and West Valley for the annual culvert cleaning;
- Recapped the Lego Batman outdoor movie event and noted the next movie will be indoors at 6:30pm – the movie will be Moana;
- Introduced Darren Groth as the new Community Development Director, thanked staff for all the extra work they have put in;
- Recording malfunction on the Edgewood Terrace Preliminary Plat subdivision hearing, noted it is rescheduled for September 11th at 9am;
- Gas main is being put in by PSE along 36th ST. E. between 108th and Meridian next week and will cause delays, work will eventually follow North on Meridian to 32nd St.

Darren Groth, the City's new Community Development Director, discussed his move to WA and his experience as a Planner in Municipal Government.

Chief Lundborg thanked the Mayor for fixing the garage door.

Assistant City Administrator Nix discussed the following:

- Deadline this week to apply for TIB grants for 2019- Street Restoration program- hopeful on getting this grant with the help from Gray & Osborne
- 92nd replaced the guardrail with steel posts

- Planning Commission meeting update from last night's meeting - he noted the Planning Commission are having the same concerns as the Council regarding density and growth
- Thanked Assistant City Administrator Dave Gray for all the contract work he has been doing, it has helped with the work load

4. CONSENT AGENDA

The consent agenda includes items that are routine in nature and are adopted by one motion. Should Council wish to discuss a consent agenda item, the item would be removed from the consent agenda and discussed under Council Business.

The following items are presented for Council approval:

- A. Regular City Council Meeting Minutes of August 8, 2017,
- B. Study Session and Special Council Meeting Minutes of August 15, 2017.
- C. **AB17-033**, a motion approving August 2017 Budgeted Expenditures as follows: IRS 941 ACHs; Deferred Compensations Program; Dept. of Retirement Systems and Payroll Direct Deposit in the amount of \$47,429.41; and Vendor Check Numbers 22873-22903 with EFT Payments in the amount of \$152,010.66. Total distributions submitted for review & authorization in the amount of \$199,440.07
- D. **AB17-0382**, a motion adopting Resolution No. 17-0382, authorizing the Mayor to declare miscellaneous obsolete equipment, computers, and electronics as surplus, and administer the donation or sale of the items

Motion: As Read, **Action:** Approve, **Moved by** Councilmember Rosanne Tomin, **Seconded by** Councilmember Luke Meyers. **Motion passed unanimously (5-0).**

5. COUNCIL BUSINESS

- A. **AB17-0505**, a motion to accept the second reading and adoption of Ordinance No. 17-0505, granting a nonexclusive franchise to Seattle SMSA Limited Partnership, D/B/A Verizon Wireless, to construct and operate a telecommunications system within certain public rights-of-way; providing for severability, and establishing an effective date

Assistant City Administrator Nix briefed on the agenda item.

Motion: As Read, **Action:** Approve, **Moved by** Councilmember Donna O'Ravez, **Seconded by** Councilmember Rosanne Tomin. **Motion passed unanimously (5-0).**

- B. **AB17-0507**, a motion adopting Ordinance No. 17-0507, adopting Findings of Fact to support the maintenance of the six-month moratorium imposed by the City on July 11, 2017, under Ordinance No. 17-0504 on the acceptance of applications for Planned Residential Developments (PRD's) under EMC 18.50.095, said moratorium adopted for the purpose of allowing the city to evaluate the existing regulations for consistency with law and the city's Comprehensive Plan, and such moratorium to be in effect while the city performs the necessary infrastructure analysis, legal review and follows the processes for any needed code amendments, all as required by RCW 36.70a.390

Assistant City Administrator Nix briefed on the agenda item. Noted that it is important to keep having these discussions and making this part of the code clear.

Motion: As Read, **Action:** Approve, **Moved by** Councilmember Rosanne Tomy, **Seconded by** Councilmember Mark Creley. **Motion passed unanimously (5-0).**

- C. **AB17-0383**, a motion adopting Resolution No. 17-0383, authorizing the first amendment to the Professional Services Agreement with BHC Consultants, LLC for Professional On-Call Planning Services

Assistant City Administrator Nix briefed on the agenda item.

Motion: As Read, **Action:** Approve, **Moved by** Councilmember Nate Lowry, **Seconded by** Councilmember Rosanne Tomy. **Motion passed unanimously (5-0).**

6. COUNCIL COMMENTS

Mayor question about cancelling the September 5, 2017 Study Session; consensus from Council was to go ahead and cancel since there was nothing currently on the agenda and it was after a holiday weekend.

Councilmember Meyers noted if there were an opportunity for staff to be able to put together, he would like to see a presentation on roundabouts.

Mayor Eiding noted, that we could have something placed on the September 19th agenda.

7. EXECUTIVE SESSION

Mayor Eiding asked City Attorney Carol Morris if there was an executive session.

City Attorney Morris stated there would be an Executive Session pursuant to RCW 42.30.110(1)(i), the City Council will now convene an executive session for the purpose of potential litigation legal counsel. The Executive Session will last approximately 10 minutes.

Mayor Eiding recessed the meeting to Executive Session at 7:51pm for 10 minutes.

Mayor Eiding extended the Executive Session at 8:01pm for 5 minutes.

Mayor Eiding extended the Executive Session at 8:06pm for 10 minutes

Mayor Eiding called the meeting back to order at 8:16pm.

8.ADJOURN

Mayor Eiding adjourned the meeting at 8:17pm.

Rachel Pitzel, City Clerk

Daryl Eiding, Mayor



CITY OF EDGEWOOD

COUNCIL STUDY SESSION SUMMARY

Tues., August 29, 2017 – 7:00 PM “ City Hall – 2224 104th Avenue East “ Edgewood, WA

1. CALL TO ORDER

Mayor Eidinger called the meeting to order at 7:00pm and Councilmember Creley led attendees in the Pledge of Allegiance.

ROLL CALL

Present: Mayor Daryl Eidinger (Not voting), Councilmember Mark Creley, Councilmember Luke Meyers, Deputy Mayor Tyron Christopherson, Councilmember Stephanie Shook, Councilmember Rosanne Tomy, Councilmember Nate Lowry. **Excused:** Councilmember Donna O'Ravez.

Staff Present: Assistant City Administrator Dave Gray, Assistant City Administrator Aaron Nix, City Clerk Rachel Pitzel, Community Development Director Darren Groth, Jeremy Metzler, Senior Engineer, Police Chief Micah Lundborg.

2. COUNCIL BUSINESS

A. Review/Discussion – Ordinance – Public Records Act

City Clerk Pitzel briefed Council on this agenda item.

Councilmember Lowry asked how many requests come in.

Councilmember Shook asked if staff time was being tracked for future updates to the PRA.

B. Review/Discussion – Year End Revenues & Expenditures/2017 Estimated Actuals

Assistant City Administrator Dave Gray briefed Council on this agenda item.

Discussion followed between staff and the Council. Councilmember Meyers asked if he could see a snapshot on the housing market at the Budget Retreat on September 16.

C. Review/Discussion – Planning Commission recommendation- Code Modification

Assistant City Administrator Aaron Nix briefed Council on this agenda item. Mr. Nix noted this is an introduction to the magnitude of the modifications; he highlighted some of the changes.

Discussion followed between staff and the Council. Intent is to have a clean version to you at the next study session with a subsequent regular council meeting adoption.

D. Discussion – Surface Water Management Plan Update

Senior Engineer Jeremy Metzler briefed Council on this agenda item.

Discussion followed between staff and the Council regarding other forms of mitigation.

3. OTHER COUNCIL ISSUES

Councilmember Tomy reminded folks of movie night on Friday, Moana at 6:30pm.

Deputy Mayor Christopherson stated Jovita Blvd. looked great after the cleaning.

Mayor Eidinger noted he would like to change the time of Connect over Coffee to 8:30am-10:00am.

Councilmember Meyers asked if at the September 16 meeting a discussion regarding utility tax and the communications strategies regarding it.

4. ADJOURN

Mayor Eidinger adjourned the meeting at 8:12pm.

Rachel Pitzel, City Clerk

Daryl Eidinger, Mayor



CITY OF EDGEWOOD
REQUEST FOR COUNCIL ACTION
Agenda Bill No.: 17-034

Date Action Requested: September 12, 2017

Title: AB17-034, a motion approving September 2017 Budgeted Expenditures as follows: IRS 941 ACHs; AWC Employee Benefit Trust; Deferred Compensations Program; Dept. of Retirement Systems and Payroll Direct Deposit in the amount of \$85,119.95; and Vendor Check Numbers 22904-22927 with EFT Payments in the amount of \$223,960.78; voided Check Number 21912 in the amount of (\$75.00). Total distributions submitted for review & authorization in the amount of \$309,005.73

Attachments: Payment Distribution Review & Authorization, Voucher Directory

Submitted By: Dave Gray, Assistant City Administrator, Finance

Approved For Agenda By: Mayor Daryl Eiding

Prepared For Agenda By: Rachel Pitzel, City Clerk

Recommendation: Move to Approve AB17-034

Discussion: Approval of Claims and Payroll Expenditures

Alternatives: 1) Do not approve. 2) Refer to Council Study Session for Further Review.

Fiscal Impact: An increase in the sum of \$309,005.73 to authorized Budgeted Expenditures.

Number	Name	Print Date	Amount
US Bank PAYROLL ACCOUNT DISTRIBUTION			
10606 Last Number Issued Previous Authorization			
<u>AWC EFT 8/31/17</u>	AWC Employee Benefit Trust	8/31/2017	\$25,296.01
<u>DCP EFT 8/31/17</u>	Deferred Compensation Program	8/31/2017	\$13,613.41
<u>Direct Deposit Run -</u>	Payroll Vendor	8/31/2017	\$33,441.76
<u>DRS EFT 8/31/17</u>	Dept of Retirement Systems	8/31/2017	\$7,228.30
<u>IRS 941 EFT 8/31/17</u>	IRS 941	8/31/2017	\$5,540.47
Total			\$85,119.95

Number	Name	Print Date	Amount
CLAIM VOUCHER ACCOUNT DISTRIBUTION			
22903 Last Number Issued Previous Authorization			
<u>22904</u>	A & R Services dba Angela Rojo	9/12/2017	\$785.00
<u>22905</u>	Bob's Property Solutions, Inc.	9/12/2017	\$1,318.80
<u>22906</u>	Century Link	9/12/2017	\$218.80
<u>22907</u>	City of Fife	9/12/2017	\$13,249.48
<u>22908</u>	Code Publishing Inc.	9/12/2017	\$373.66
<u>22909</u>	Consolidated Electrical Dist.	9/12/2017	\$101.93
<u>22910</u>	G & K Services Co.	9/12/2017	\$225.52
<u>22911</u>	Gray & Osborne, Inc	9/12/2017	\$10,773.39
<u>22912</u>	McCarthy & Causseaux	9/12/2017	\$2,908.06
<u>22913</u>	Morris Law PC	9/12/2017	\$14,674.00
<u>22914</u>	Northwest Landscape Services	9/12/2017	\$826.74
<u>22915</u>	Office Depot	9/12/2017	\$214.21
<u>22916</u>	Office of Minority & Women's Business	9/12/2017	\$100.00
<u>22917</u>	Pierce County Budget & Finance Sheriff	9/12/2017	\$161,055.43
<u>22918</u>	Puget Sound Regional Council	9/12/2017	\$3,375.00
<u>22919</u>	Ranger Heating & Cooling	9/12/2017	\$115.00
<u>22920</u>	Metzler, Jeremy W	9/12/2017	\$25.68
<u>22921</u>	Rick Pederson	9/12/2017	\$258.95
<u>22922</u>	Sewall Wetland Consulting, Inc.	9/12/2017	\$1,510.00
<u>22923</u>	TCMS Corp.	9/12/2017	\$5,193.05
<u>22924</u>	The News Tribune	9/12/2017	\$989.24
<u>22925</u>	Transpo Group	9/12/2017	\$1,025.00
<u>22926</u>	United States Postal Service	9/12/2017	\$1,204.50
<u>22927</u>	Utilities Underground Location Center	9/12/2017	\$15.48
<u>EFT Payment 9/7/2017</u>	Comcast	9/12/2017	\$101.33
<u>EFT Payment 9/7/2017</u>	Comcast Business	9/12/2017	\$802.36
<u>EFT Payment 9/7/2017</u>	McLendon Hardware-Blue Tarp Credit Services	9/12/2017	\$212.74
<u>EFT Payment 9/7/2017</u>	Mt. View-Edgewood Water Co.	9/12/2017	\$909.99
<u>EFT Payment 9/7/2017</u>	Thyssenkrupp Elevator Corp.	9/12/2017	\$967.88
<u>EFT Payment 9/7/2017</u>	Verizon Wireless	9/12/2017	\$429.56
Grand Total			\$223,960.78

Total Claims Voucher Distribution	\$223,960.78
Total Distribution Submitted for Review & Authorization	\$309,080.73
Authorization Adjustments: Void Ck #21912	\$ (75.00)
Total Distribution Net of Prior Authorized Adjustments	\$309,005.73

Claims Voucher Approval: I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed	
_____ Mayor, Daryl Eidinger	
_____ Council Member	



Voucher Directory

Vendor	Number	Reference	Account Number	Description	Amount
A & R Services dba Angela Rojo	22904			2017 - September - 1st Council Meeting	
		430			
			September Services		
			001-018-000-518-30-41-01	Professional Services	\$785.00
				Monthly Janitorial Svs. for September 2017	
		Total 430			\$785.00
	Total 22904				\$785.00
Total A & R Services dba Angela Rojo					\$785.00
Bob's Property Solutions, Inc.	22905			2017 - September - 1st Council Meeting	
		073117-BOB			
			Sumner Hts Drive-Tree Removal		
			410-000-000-531-38-41-01	Professional Service	\$1,318.80
		Total 073117-BOB			\$1,318.80
	Total 22905				\$1,318.80
Total Bob's Property Solutions, Inc.					\$1,318.80
Century Link	22906			2017 - September - 1st Council Meeting	
		253-927-2018 680B 8/25-9/25/17			
			8/25-9/25/17 Services		
			001-018-000-518-30-42-01	Telecommunications Charges	\$109.61
				Elevator Alarm Line	
		Total 253-927-2018 680B 8/25-9/25/17			\$109.61
		253-952-3537 889B 8/22-9/22/17			
			8/22-9/22/17 Services		
			001-018-000-518-30-42-01	Telecommunications Charges	\$109.19
				Fax and Fire Alarm Line	
		Total 253-952-3537 889B 8/22-9/22/17			\$109.19
	Total 22906				\$218.80
Total Century Link					\$218.80
City of Fife	22907			2017 - September - 1st Council Meeting	
		0144815			
			Q2 2017 IT Services		
			001-014-000-518-80-41-01	Contracted IT Services	\$8,219.42
				Q2 2017	
		Total 0144815			\$8,219.42

Vendor	Number	Reference	Account Number	Description	Amount
		0144816			
			Q2 2017 Equipment Reimbursement		
			001-014-000-518-80-49-03	Computer Subscriptions	\$1,222.17
				Mimecast Spam Filter	
			001-014-000-594-14-64-02	Central File Equipment	\$320.87
				AdobeAcrobat Pro	
			001-018-000-594-18-64-02	Hardware - Computer	\$3,487.02
				2 Monitors, 9 iPads	
		Total 0144816			\$5,030.06
	Total 22907				\$13,249.48
Total City of Fife					\$13,249.48
Code Publishing Inc.					
22908				2017 - September - 1st Council Meeting	
		57527			
			August Services		
			001-014-000-514-30-41-01	Professional Services	\$373.66
				EMC Updates	
		Total 57527			\$373.66
	Total 22908				\$373.66
Total Code Publishing Inc.					\$373.66
Comcast					
		EFT Payment 9/7/2017 1:24:09 PM - 1		2017 - September - 1st Council Meeting	
		8498 35 021 0458551 8/25-9/24/17			
			8/25-9/24/17 Services		
			001-018-000-518-30-42-01	Telecommunications Charges	\$101.33
				City Hall Internet	
		Total 8498 35 021 0458551 8/25-9/24/17			\$101.33
		Total EFT Payment 9/7/2017 1:24:09 PM - 1			\$101.33
Total Comcast					\$101.33
Comcast Business					
		EFT Payment 9/7/2017 1:24:09 PM - 2		2017 - September - 1st Council Meeting	
		55983041			
			8/15-9/14/17 Services		
			001-018-000-518-30-42-01	Telecommunications Charges	\$802.36
				City Hall Phones	
		Total 55983041			\$802.36
		Total EFT Payment 9/7/2017 1:24:09 PM - 2			\$802.36
Total Comcast Business					\$802.36
Consolidated Electrical Dist.					
22909				2017 - September - 1st Council Meeting	
		6028-556083			
			August Purchases		
			001-018-000-518-30-35-01	Small Tools/Minor Equip.	\$101.93

Vendor	Number	Reference	Account Number	Description	Amount
				Parking Lot Light	
		Total 6028-556083			\$101.93
	Total 22909				\$101.93
Total Consolidated Electrical Dist.					\$101.93
G & K Services Co.					
	22910			2017 - September - 1st Council Meeting	
		6068448120			
			8/7/17 Weekly Service		
			001-018-000-518-30-41-01	Professional Services	\$56.38
		Total 6068448120			\$56.38
		6068450062			
			8/14/17 Weekly Service		
			001-018-000-518-30-41-01	Professional Services	\$56.38
		Total 6068450062			\$56.38
		6068451969			
			8/21/17 Weekly Service		
			001-018-000-518-30-41-01	Professional Services	\$56.38
		Total 6068451969			\$56.38
		6068453861			
			8/28/17 Weekly Service		
			001-018-000-518-30-41-01	Professional Services	\$56.38
		Total 6068453861			\$56.38
	Total 22910				\$225.52
Total G & K Services Co.					\$225.52
Gray & Osborne, Inc					
	22911			2017 - September - 1st Council Meeting	
		1-G&O prj 17572.01			
			Aug Svcs-Prj 17572.01		
			410-000-000-594-31-64-64	Infrastructure Spot Improvement	\$572.62
				24th St E and 112th Ave E	
		Total 1-G&O prj 17572.01			\$572.62
		3-G&O prj 16463.07			
			Aug Svcs-Prj 16463.07 Chrisella Rd		
			410-000-000-594-31-64-60	Land Impr-Closed Depression Basin Plan	\$8,683.81
				Chrisella Road	
		Total 3-G&O prj 16463.07			\$8,683.81
		3-G&O prj 16463.09			
			Aug Svcs-View Pointe prj 16463.09		
			001-058-000-558-60-41-01	Reim.Engineering - Prof. Serv	\$1,516.96

Vendor	Number	Reference	Account Number	Description	Amount
				View Pointe Subdivision	
		Total 3-G&O prj 16463.09			\$1,516.96
	Total 22911				\$10,773.39
Total Gray & Osborne, Inc					\$10,773.39
McCarthy & Causseaux					
	22912			2017 - September - 1st Council Meeting	
		190			
			August Services		
			001-015-000-515-32-41-14	Hearing Examiner Legal Fees	\$2,908.06
				Hearing Examiner Svcs	
		Total 190			\$2,908.06
	Total 22912				\$2,908.06
Total McCarthy & Causseaux					\$2,908.06
McLendon Hardware-Blue Tarp Credit Services					
		EFT Payment 9/7/2017 1:24:09 PM - 3		2017 - September - 1st Council Meeting	
		D95961/3			
			July Purchases		
			101-000-000-542-30-31-01	Operational Supplies	\$24.04
				Treated Timbers	
		Total D95961/3			\$24.04
		E00878/3			
			August Purchases		
			001-076-000-576-80-31-01	Operational Supplies	\$8.72
				Wasp Killer	
		Total E00878/3			\$8.72
		H07512/3			
			August Purchases		
			001-018-000-518-20-31-01	Office & Operational Supplies	\$8.46
				Misc Fasteners	
		Total H07512/3			\$8.46
		H18340/3			
			August Purchases		
			101-000-000-542-30-31-01	Operational Supplies	\$9.82
				Spray Paint	
		Total H18340/3			\$9.82
		H20922/3			
			August Purchases		
			101-000-000-542-30-31-01	Operational Supplies	\$139.86
				Plywood	
		Total H20922/3			\$139.86

Vendor	Number	Reference	Account Number	Description	Amount
		X00644/3			
			July Purchases		
			101-000-000-542-30-31-01	Operational Supplies	\$21.84
			Drill Bits		
		Total X00644/3			\$21.84
		Total EFT Payment 9/7/2017 1:24:09 PM - 3			\$212.74
Total McLendon Hardware-Blue Tarp Credit Services					\$212.74
Morris Law PC	22913			2017 - September - 1st Council Meeting	
		090117-MOR			
			August Services		
			001-015-000-515-32-41-01	Legal Services	\$14,674.00
		Total 090117-MOR			\$14,674.00
	Total 22913				\$14,674.00
Total Morris Law PC					\$14,674.00
Mt. View-Edgewood Water Co.					
		EFT Payment 9/7/2017 1:24:09 PM - 4		2017 - September - 1st Council Meeting	
		15690-3401 6/11-8/10/17			
			6/11-8/10/17 Services		
			001-018-000-518-30-47-02	Water	\$119.29
			Nelson Farm		
		Total 15690-3401 6/11-8/10/17			\$119.29
		19143-7198 6/11-8/10/17			
			6/11-8/10/17 Services		
			001-018-000-518-30-47-02	Water	\$57.37
			Nature Park		
		Total 19143-7198 6/11-8/10/17			\$57.37
		2-3401 6/11-8/10/17			
			6/11-8/10/17 Services		
			001-018-000-518-30-47-02	Water	\$733.33
			Edgemont Park		
		Total 2-3401 6/11-8/10/17			\$733.33
		Total EFT Payment 9/7/2017 1:24:09 PM - 4			\$909.99
Total Mt. View-Edgewood Water Co.					\$909.99
Northwest Landscape Services	22914			2017 - September - 1st Council Meeting	
		RC000031168			
			September Services		
			101-000-000-542-70-48-04	Road Maint ROW Veg Maint Contractor	\$826.74
		Total RC000031168			\$826.74
	Total 22914				\$826.74
Total Northwest Landscape Services					\$826.74

Vendor	Number	Reference	Account Number	Description	Amount
Office Depot	22915			2017 - September - 1st Council Meeting	
		949258919001			
			August Purchases		
			001-018-000-518-20-31-01	Office & Operational Supplies	\$74.67
				Steno Books, 9V Batteries	
		Total 949258919001			\$74.67
		951777436001			
			August Purchases		
			001-018-000-518-20-31-01	Office & Operational Supplies	\$139.54
				Bulletin Board, Tape, Adding Machine Paper	
		Total 951777436001			\$139.54
	Total 22915				\$214.21
Total Office Depot					\$214.21
Office of Minority & Women's Business	22916			2017 - September - 1st Council Meeting	
		30312723			
			7/117-6/30/19		
			001-014-000-514-20-49-01	Memberships	\$100.00
		Total 30312723			\$100.00
	Total 22916				\$100.00
Total Office of Minority & Women's Business					\$100.00
Pierce County Budget & Finance Sheriff	22917			2017 - September - 1st Council Meeting	
		CI-236327			
			August Police Services		
			001-021-000-521-20-51-01	Police Services	\$160,111.58
		Total CI-236327			\$160,111.58
		CI-236883			
			July Jail Services		
			001-021-000-523-60-51-01	Jail Services	\$943.85
		Total CI-236883			\$943.85
	Total 22917				\$161,055.43
Total Pierce County Budget & Finance Sheriff					\$161,055.43
Puget Sound Regional Council	22918			2017 - September - 1st Council Meeting	
		2018026			
			2018 Dues		
			001-018-000-518-90-49-52	Puget Sound Regional Council	\$3,375.00
		Total 2018026			\$3,375.00
	Total 22918				\$3,375.00
Total Puget Sound Regional Council					\$3,375.00

Vendor	Number	Reference	Account Number	Description	Amount
Refunds/Reimbursements Vendor					
	22919			2017 - September - 1st Council Meeting	
		081817-RHC		Ranger Heating & Cooling	
			Refund Statler Permit 17-1243		
			001-000-000-322-10-00-02	Mechanical Permit	\$115.00
				Refund Statler Mechanical Permit 17-1243	
		Total 081817-RHC			\$115.00
	Total 22919				\$115.00
	22920			2017 - September - 1st Council Meeting	
		090117-JM		Jeremy W Metzler	
			Mileage Reimbursement		
			410-000-000-531-38-43-01	Training/Travel Costs	\$25.68
				Mileage Reimbursement	
		Total 090117-JM			\$25.68
	Total 22920				\$25.68
Total Refunds/Reimbursements Vendor					\$140.68
Rick Pederson					
	22921			2017 - September - 1st Council Meeting	
		Invoice - 9/6/2017 2:59:52 PM			
			101-000-000-542-90-43-03	Mileage Reimbursement	\$77.68
			410-000-000-531-38-43-03	Mileage Reimbursement	\$181.27
		Total Invoice - 9/6/2017 2:59:52 PM			\$258.95
	Total 22921				\$258.95
Total Rick Pederson					\$258.95
Sewall Wetland Consulting, Inc.					
	22922			2017 - September - 1st Council Meeting	
		42376			
			Aug Svcs-Job 17-182		
			410-000-000-531-38-41-01	Professional Service	\$465.00
				17-182 Mavin	
		Total 42376			\$465.00
	42399				
			Aug Svcs-Job 11-157		
			001-058-000-558-60-41-03	Prof. Services (Non-reimbursable)	\$435.00
				11-157 Jovita Culvert	
		Total 42399			\$435.00
	42400				
			Aug Svcs-Job 17-185		
			410-000-000-531-38-41-01	Professional Service	\$610.00
				17-185 Walker Pond	
		Total 42400			\$610.00
	Total 22922				\$1,510.00
Total Sewall Wetland Consulting, Inc.					\$1,510.00

Vendor	Number	Reference	Account Number	Description	Amount
TCMS Corp.	22923			2017 - September - 1st Council Meeting	
		070011			
			8/1-10/31/17 Svcs-Contract G6477		
			001-018-000-518-30-48-03	Maintenance/Repairs - Buildings	\$5,193.05
		Total 070011			\$5,193.05
	Total 22923				\$5,193.05
Total TCMS Corp.					\$5,193.05
The News Tribune	22924			2017 - September - 1st Council Meeting	
		255556 7/31-8/27/17			
			7/31-8/27/17 Services		
			001-014-000-511-30-41-02	Legal Publications	\$618.41
				Legal Notice	
			001-058-000-558-60-41-08	Legal Notices/Publications	\$370.83
				Legal Notice	
		Total 255556 7/31-8/27/17			\$989.24
	Total 22924				\$989.24
Total The News Tribune					\$989.24
Thyssenkrupp Elevator Corp.					
	EFT Payment 9/7/2017 1:24:09 PM - 5			2017 - September - 1st Council Meeting	
		3003420655			
			9/1-11/30/17 Services		
			001-018-000-518-30-48-03	Maintenance/Repairs - Buildings	\$967.88
				Elevator Maint Contract	
		Total 3003420655			\$967.88
	Total EFT Payment 9/7/2017 1:24:09 PM - 5				\$967.88
Total Thyssenkrupp Elevator Corp.					\$967.88
Transpo Group	22925			2017 - September - 1st Council Meeting	
		20771			
			Aug Svcs-Prj 0.13312.00		
			001-058-000-558-60-41-01	Reim.Engineering - Prof. Serv	\$1,025.00
				Northwood Estates West 16-54	
		Total 20771			\$1,025.00
	Total 22925				\$1,025.00
Total Transpo Group					\$1,025.00
United States Postal Service	22926			2017 - September - 1st Council Meeting	
		090617-USPS			
			Fall 2017 Magazine Postage		
			001-018-000-518-20-42-02	Postage	\$1,204.50

Vendor	Number	Reference	Account Number	Description	Amount
				Fall 2017 Magazine Postage	
		Total 090617-USPS			\$1,204.50
	Total 22926				\$1,204.50
Total United States Postal Service					\$1,204.50
Utilities Underground Location Center					
	22927			2017 - September - 1st Council Meeting	
		7080126			
			August Svcs-Acct 273610		
			410-000-000-531-38-49-09	Misc. Fees & Charges	\$15.48
				Utility Locating	
		Total 7080126			\$15.48
	Total 22927				\$15.48
Total Utilities Underground Location Center					\$15.48
Verizon Wireless					
	EFT Payment 9/7/2017 1:24:09 PM - 6			2017 - September - 1st Council Meeting	
	9791599638				
			8/24-9/23/17 Services		
			001-018-000-518-30-42-01	Telecommunications Charges	\$429.56
		Total 9791599638			\$429.56
	Total EFT Payment 9/7/2017 1:24:09 PM - 6				\$429.56
Total Verizon Wireless					\$429.56
Grand Total		Vendor Count	29		\$223,960.78



**CITY OF EDGEWOOD STAFF REPORT
REQUEST FOR COUNCIL ACTION
Agenda Bill No.: 17-0508**

Date: September 12, 2017

Title: Ordinance No. 17-0508, describing the procedures for the City to follow in the disclosure of Public Records, pursuant to Chapter 42.56 RCW, including charges for copying and production of electronic versions of such records, repealing EMC Chapter 2.50 and adopting a new Chapter 2.50, Public Records Inspection and Copying Procedures

Attachments: Ordinance No. 17-0508, Exhibit A; DRAFT redlined version of Ordinance

Submitted By: Rachel Pitzel, City Clerk

Approved For Agenda By: Daryl Eiding, Mayor

Discussion: The City of Edgewood is required to adopt rules establishing the manner in which the City complies with Chapter 42.56 RCW- Public Records Act. State Law recently adopted new laws that took effect July 23, 2017. A few of the changes in the Draft ordinance include the newly updated laws, such as:

- Charges for electronic records *(a city may establish different fees by conducting its own cost-study, but staff is recommending use of the default charges, which are noted in ordinance).*
- Ability to deny “Bot” requests *(a request for public records that an agency reasonably believes was automatically generated by a computer program or script).*
- Allows an agency to charge a flat fee of \$2 for providing copies when the estimated costs are expected to be \$2 or more
- Prohibits overly broad requests for all of a city’s records
- Creates a way for cities to apply a service charge to exceptionally complex requests

Recommendation: Staff is recommending adoption of Ordinance No. 17-0508.

Fiscal Impact:

ORDINANCE NO. 17-0508

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, DESCRIBING THE PROCEDURES FOR THE CITY TO FOLLOW IN THE DISCLOSURE OF PUBLIC RECORDS, PURSUANT TO CHAPTER 42.56 RCW, INCLUDING CHARGES FOR COPYING AND PRODUCTION OF ELECTRONIC VERSIONS OF SUCH RECORDS, REPEALING EDGEWOOD MUNICIPAL CODE CHAPTER 2.50 AND ADOPTING A NEW CHAPTER 2.50, PUBLIC RECORDS INSPECTION AND COPYING PROCEDURES

WHEREAS, the City of Edgewood is required to adopt rules establishing the manner in which the City will comply with chapter 42.56 RCW, the Public Records Act (PRA); and

WHEREAS, the Washington State Legislature recently adopted new laws affecting the manner in which public agencies must comply with the PRA; and

WHEREAS, RCW 42.56.070(7) allows the City to charge for responding to public records requests by charging its actual costs for producing photocopies or electronically produced records, and this statute also requires that the City provide public notice and public hearing on the City's statement of the factors and manner used to determine the actual costs;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Repealer. EMC Code Chapter 2.50 is repealed in its entirety.

Section 2. A new chapter 2.50 EMC is hereby adopted to read as follows:

Chapter 2.50
PUBLIC RECORDS INSPECTION AND
COPYING PROCEDURES

Sections:

- 2.50.010 Policy.**
- 2.50.020 Office Hours.**
- 2.50.030 Requests for Public Records.**
- 2.50.040 Procedure for Responding to Requests for Public Records.**
- 2.50.050 Copying and Fees.**
- 2.50.060 Disposition of Funds**
- 2.50.070 Access to Public Records.**
- 2.50.080 Protection of Public Records.**
- 2.50.090 Misuse of Public Records - Penalty.**
- 2.50.100 Exemptions.**

2.50.010 Policy.

- A. These procedures are established to provide a uniform system for all City departments to follow when requested to provide access to public records for inspection and copying.

- B. This Chapter constitutes the city's rules and regulations to carry out and implement the Public Records Act, Chapter 42.56 RCW.
- C. The City is required to maintain a current list of laws other than chapter 42.56 RCW that the City believes exempts or prohibits disclosure of specific information or records of the City. Attached to this Ordinance is the City's list of such laws (Exhibit A).
- D. Pursuant to RCW 42.56.070(4), the City does not maintain an index of all records listed in RCW 42.56.070(3) because to do so would be unduly burdensome. The City of Edgewood is a small city with limited staff, and is unable to provide an integrated index of all of its public records.
- E. The City shall designate a public records officer(s) under RCW 42.56.580, and such officer(s) must complete training as required by RCW 42.56.152. Any person wishing to request access to public records of the City, or seeking assistance in making such a request, should follow the procedures set forth in Section 2.50.030 and contact the Public Records Officer (the City Clerk) of the City to submit such a request or to obtain assistance in making such a request:

City Clerk
City of Edgewood
2224 104th Avenue East
Edgewood, WA 98372-1513
Phone (253)952-3299
Fax 253-952-3537

2.50.020 Office Hours. Public records shall be available for inspection and copying during customary office hours. For the purposes of this Chapter, the customary office hours shall be from 8:30 a.m. to 5:00 p.m., Monday through Friday, excluding legal holidays.

2.50.030 Requests for Public Records. The Public Records Act (RCW 42.56.100) allows agencies to adopt rules to prevent unreasonable invasions of privacy, to protect public records from damage or disorganization, and to prevent excessive interference with essential functions of the City. Public records may be inspected or copied or copies of such records may be obtained, by members of the public, as set forth in this Chapter.

- A. Any person wishing to inspect or copy identifiable public records of the City should make the request in one of the following ways:
 - On the provided request form (available at City Hall or online: www.cityofedgewood.org);
 - By letter, fax, phone call or e-mail addressed to the City Clerk; or
 - In person at City Hall.
- B. Any/all requests shall be presented to the City Clerk who shall coordinate with the staff member responsible for the record requested, during customary office hours. The request shall include the following information:
 1. The name of the person requesting the record;
 2. The calendar date on which the request was made;
 3. The nature of the request (*If the request is for a list of individuals, the City Clerk may ask the requestor if he/she intends to use the records for commercial purposes. The City is not authorized to provide lists of individuals for commercial purposes. The City shall not distinguish among persons requesting records and such persons shall not be required to provide information as to the purpose of the request except to*

establish whether inspection or copying would violate RCW 42.56.070(9) (release of lists of individuals for commercial purposes prohibited) or RCW 42.56.240(14) (body camera recordings are exempt under certain circumstances), or other statute which exempts or prohibits disclosure of specific information or records to certain persons.

4. An accurate description of the record requested;
5. The signature and other identifying information of the requestor.

The City Clerk may accept requests for public records that contain the above information by telephone or in person. If an oral request is made, the City Clerk will generally confirm receipt of the information and the substance of the request in writing by filling out the City's public request form, as well as the necessary contact information from the requestor so that the City can respond. The confirmation will be deemed the correct statement of the scope of the request unless the requestor responds with a different statement of the scope.

Many records are also available on the City of Edgewood's website at www.cityofedgewood.org. Requestors are encouraged to view the documents available on the website prior to submitting a public records request.

- C. The City may deny a bot request that is one of multiple requests from the requestor to the city within a twenty-four hour period, if the city establishes that responding to the multiple requests would cause excessive interference with other essential functions of the city. For purposes of this subsection, "bot request" means a request for public records that an agency reasonably believes was automatically generated by a computer program or script.
- D. If a public record request is made at a time when such record exists but is scheduled for destruction in the near future, the City may not destroy or erase the record until the request is resolved.

2.50.040 Procedure for Responding to Requests for Public Records.

- A. Requests for copies of public records shall be recorded (indexed) in sequence.
- B. Within five business days of receiving a public record request, the City must respond by (1) providing the record; (2) providing an internet address and link on the City's website to the specific records requested, except that if the requester notifies the agency that he or she cannot access the records through the internet, then the City shall provide copies of the record or allow the requestor to view the copies using the City's computer; (3) acknowledging that the City has received the request and providing a reasonable estimate of the time the City will require to respond to the request; or (4) denying the request.
- C. Additional time required to respond to a request may be based upon the need to clarify the intent of the request, to locate and assemble the information requested, to notify third persons or agencies affected by the request, to locate and assemble the information requested, to notify third persons or agencies affected by the request, or to determine whether any of the information is exempt and that a denial should be made as to all or part of a request.

- D. If the requestor fails to respond to an agency request to clarify the request, and the entire request is unclear, the City need not respond to it. Otherwise, the City must respond, pursuant to this Section 2.50.040, to those portions of the request that are clear.
- E. Upon request for identifiable public records, the City shall make public records promptly available to any person, including, if applicable, on a partial or installment basis as records that are part of a larger set of requested records are assembled or made ready for inspection or disclosure.
- F. A public records request must be for identifiable public records. A request for substantially all records prepared, owned, used or retained by the City is not a valid request for identifiable records under this chapter, provided that a request for all records regarding a particular topic or containing a particular keyword or name shall not be considered a request for all of the City's records.
- G. The City shall not deny a request for identifiable public records solely on the basis that the request is overbroad.
- H. A requestor may ask the City to provide, and if requested, the City shall provide, a summary of the applicable charges before any copies are made and the requestor may revise the request to reduce the number of copies to be made and reduce the applicable charges.
- I. Redactions of specific portions of public records and denials of requests for public records must be accompanied by a written statement of the specific reason for the redaction or denial.
- J. If a decision is made to deny inspection/disclosure of a public record, the decision denying disclosure shall be reviewed by the Mayor, upon consultation with the City Attorney, which review shall be deemed complete within the second business day following the denial of inspection/disclosure, and shall constitute the final decision for purposes of judicial review.
- K. Records requests may only encompass existing records. They cannot be used to obtain copies of records not yet in existence or in the possession of the City.

2.50.050 Copying and Fees. No fee shall be charged for the inspection of public records or locating public documents and making them available for copying, except as provided in RCW 42.56.240(14) and RCW 42.56.120(3).

When calculating any fees authorized under this section, the City may include all costs directly incident to copying public records, including the factors set forth in RCW 42.56.070(7) (a) shall use the most reasonable cost efficient method available to the city as part of its normal operations. If the city translates a record into an alternative electronic format at the request of a requestor, the copy created does not constitute a new public record. Scanning paper records to make electronic copies of such records is a method of copying paper records and does not amount to the creation of a new public record.

A. Fee Schedule. The charge for standards black-and-white photocopies is fifteen cents (\$0.15) per page. Ten cents (\$0.10) per page for public records scanned into an electronic format or for the use of agency equipment to scan the records; Five cents (\$0.05) per each four electronic files or attachment uploaded to email, cloud-based data storage service, or other means of electronic delivery; and Ten cents (\$0.10) per gigabyte for the transmission of public records in an electronic format or for the use of agency equipment to send the records electronically. The city shall take reasonable steps to provide the records in the most efficient

manner available in its normal operations; and the actual cost of any digital storage media or device provided by the city, the actual cost of any container or envelope used to mail the copies to the requestor, and the actual postage or delivery charge.

The City may charge a flat fee of up to two dollars (\$2.00) for any request as an alternative to fees authorized under this section when the city reasonably estimates and documents that the costs allowed under this subsection are clearly equal to or more than two dollars (\$2.00). An additional flat fee shall not be charged for any installment after the first installment of a request produced in installments. If the city has elected to charge the flat fee for an initial installment, it may not charge the fees authorized under this section on subsequent installments.

B. Certified Copies. Where the request is for a certified copy, an additional charge may be applied to cover the additional expense and time required for certification. Charges for certification may be found in the fee schedule on the Finance webpage of the city's website www.cityofedgewood.org.

C. Sales Tax. The City will not charge sales tax on copies of records.

D. Use of Copying Services. The City is not required to copy records at its own facilities and may determine to use a commercial copying center. The City will bill the requestor for the amount charge by the vendor.

E. Deposit or Payment by Installments. Before beginning to copy or scan records, the City Clerk or designee may require a deposit of up to ten percent (10%) of the estimated costs of copying or scanning the records selected by a requestor. The City Clerk may also require the payment of the remainder of the copying or scanning costs before providing all the records, or the payment of the costs of copying an installment before providing that installment.

F. Method of Payment. Payment may be made by cash, check, credit card, or money order to the City of Edgewood.

2.50.060 Disposition of Funds. Cash receipts shall be given for all money received for copies provided and duplicate receipt shall be retained in the Finance Department.

2.50.070 Access to Public Records. The providing of public records shall be governed by the following procedures:

- A. Public records shall be made available without disrupting essential functions of the office. Any City employee who believes that essential functions will be interrupted shall consult with the Mayor.
- B. Duplicate, carbon copy or other secondary records are to be dealt with in the same manner as the original or primary copy.
- C. With regard to photocopying, prearrangement for copies of records is recommended so that they can be accommodated within the City Clerk's Office work schedule. With regard to other printing which cannot be produced within the City Clerk's Office will be forwarded to the appropriate City department or outside business. The requestor will be billed for such services.
- D. With regard to taped or digital recordings, all of the provisions of this Section and Section 2.50.050 shall apply.

2.50.080 Protection of Public Records. The City shall enforce reasonable rules to protect public records from damage, disappearance, disorganization, or destruction. Public records consist mainly of operational files that are subject to high usage. Public records will be inspected in the City Hall offices. Inspection shall be in the presence of the authorized department staff employee. Prior arrangements should be made for a convenient time for a staff member to assist and supervise the inspection so that essential functions of the office are not disrupted. No records shall be removed from a file except by a staff member. The staff member who will supervise the inspection will be assigned based on the work schedule at the time and availability.

2.50.090 Misuse of Public Records - Penalty. Every person who shall unlawfully remove, alter, mutilate, destroy, disorganize, conceal, erase, obliterate, or falsify any public record shall be guilty of a misdemeanor.

2.50.100 Exemptions.

- A. The exemptions to the disclosure of public records identified in RCW 42.56, and future amendments thereto, are incorporated in this chapter. Attached to this Ordinance is the City's list of such exemptions (Exhibit A). The city clerk shall maintain and make available for public inspection and copying a current version of RCW 42.56.
- B. The exemptions from public disclosure set forth in RCW 42.56 and as incorporated into subsection A of this section, shall be inapplicable to the extent that information, the disclosure of which would violate personal privacy, can be deleted from the specific public record sought. A person's right to personal privacy is violated if disclosure of information about the person would be highly offensive to a reasonable person and is not of legitimate concern to the public. No exemption shall be construed to permit the non-disclosure of statistical information not descriptive of any readily identifiable person or persons.
- C. Inspection or copying of any public records exempt under this section may be permitted if any superior court finds, after a hearing with notice to the requester, all persons mentioned in the public records and the city, that the exemption of such public records is clearly unnecessary to protect any individual's right of privacy or any vital governmental function.
- D. Nothing in this section shall affect a duty of the city to disclose or withhold information pursuant to any other law.

Section 3. Severability. Should any section, paragraph, sentence, clause or phrase of this Code, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason or should any portion of this Code be pre-empted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this Code or its application to other persons or circumstances.

Section 4. Effective Date. A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City, and shall take effect and be in full force 5 days after the date of publication.

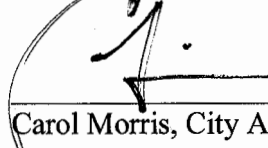
ADOPTED BY THE CITY COUNCIL ON THE 12TH DAY OF SEPTEMBER, 2017.

Daryl Eidinger, Mayor

ATTEST:

Rachel Pitzel, City Clerk

APPROVED AS TO FORM:



Carol Morris, City Attorney

Date Published: September 14, 2017

Effective Date: September 19, 2017

EXHIBIT A

Exemption and Prohibition Statutes Not Listed in Chapter 42.56 RCW (Appendix C from MRSC Public Records Act)

RCW 42.56.070(2) requires an agency to:

publish and maintain a current list containing every law, other than those listed in the PRA, that the agency believes exempts or prohibits disclosure of specific information or records of the agency. An agency's failure to list an exemption shall not affect the efficacy of any exemption.

The following list provides exemptions and prohibition statutes not listed in the PRA. Some of the exemptions and prohibitions on the list concern public record information that may not be relevant for your jurisdiction. For instance, cities would not normally have records regarding marriage license applications or adoption records.

MRSC will periodically update this list; the date of the last update is reflected in the footer. If you become aware of additions or corrections that should be made to the list, please notify one of the staff attorneys at MRSC.

The [Attorney General's Sunshine Committee](#) webpage also provides a list of public disclosure exemptions created annually by the Code Reviser's Office.

Washington State Statutes

RCW 2.64.111	Judicial conduct commission investigations of judges and initial proceedings
RCW 4.24.550	Information on sex offenders
RCW 4.24.601 and .611	Trade secrets and confidential research, development or commercial information re products or business methods
RCW 5.60.060	Privileged communications
RCW 5.60.070 ; RCW 7.07.070	Mediation records
RCW 7.68.140	Victims' compensation claims
RCW 7.69A.030(4)	Name, address and photograph of child victim or child witness
RCW 7.69A.050	Child victims and witnesses of certain crimes – protection of address
RCW 7.75.050	Records of Dispute Resolution Centers
RCW 9.02.100	Reproductive privacy
RCW 9.41.097(2)	Mental health information re persons buying pistols or applying for CPLs
RCW 9.41.129	Concealed pistol license applications

<u>RCW 9.73.230</u>	Name of confidential informants in written report on wire tapping
<u>RCW 9.51.050</u>	Disclosing transaction of grand jury
<u>RCW 9.51.060</u>	Disclosure of grand jury deposition
<u>RCW 9.73.090(1)(c)</u>	Prohibition on disclosure of law enforcement dash cam videos until final disposition of litigation
<u>RCW 9A.44.138</u>	Offender registration information given to high school or institution of higher education re an employee or student
<u>RCW 9A.82.170</u>	Financial institution records re criminal profiteering act
<u>RCW 10.27.090</u>	Grand jury testimony/evidence
<u>RCW 10.27.160</u>	Grand jury reports – release to public only by judicial order
<u>RCW 10.52.100</u>	Records identifying child victims of sexual assault
<u>RCW 10.77.205</u>	Information re victims, next of kin, or witnesses requesting notice of release of person found not guilty of a sex, violent, or felony harassment offense by reason of criminal insanity and the notice itself
<u>RCW 10.52.100</u>	Records identifying child victim of sexual assault
<u>RCW 10.77.210</u>	Records of persons committed for criminal insanity
<u>RCW 10.97.040</u>	Criminal history information released must include disposition, with some exceptions
<u>RCW 10.97.050</u>	Conviction and criminal history information
<u>RCW 10.97.060</u>	Deletion of certain criminal history record information, conditions
<u>RCW 10.97.070</u>	Disclosure of identity of suspect to victim
<u>RCW 10.97.080</u>	Inspection of criminal record by subject
<u>RCW 10.97.130</u>	Information about victims of sexual assault under age eighteen
<u>RCW 10.101.020(3)</u>	Information given by an accused regarding determination for indigent defense
<u>RCW 13.34.115</u>	Court dependency proceedings
<u>RCW 13.40.217</u>	Juveniles adjudicated of sex offenses – release of information
<u>RCW 13.50.010</u>	Maintenance of and access to juvenile records
<u>RCW 13.50.050</u>	Juvenile offender records
<u>RCW 13.50.100</u>	Juvenile/children records not relating to offenses
<u>RCW 13.60.020</u>	Missing children or endangered person information
<u>RCW 18.04.405</u>	Confidentiality of information gained by CPA
<u>RCW 18.19.060</u>	Notification to clients by counselors
<u>RCW 18.19.180</u>	Confidential communications with counselors
<u>RCW 19.215.020</u>	Destruction of personal health and financial information
<u>RCW 19.34.240(3)</u>	Private digital signature keys

<u>RCW 19.215.030</u>	Compliance with federal rules
<u>RCW 26.04.175</u>	Name and address of domestic violence victim in marriage records
<u>RCW 26.12.170</u>	Reports of child abuse/neglect with courts
<u>RCW 26.23.050</u>	Child support orders
<u>RCW 26.23.120</u>	Child support records
<u>RCW 26.26.041</u>	Uniform Parentage Act – protection of participants
<u>RCW 26.26.450</u>	Confidentiality of genetic testing
<u>RCW 26.33.330</u>	Sealed court adoption records
<u>RCW 26.33.340</u>	Agency adoption records
<u>RCW 26.33.343</u>	Access to adoption records by confidential intermediary
<u>RCW 26.33.380</u>	Adoption – identity of birth parents confidential
<u>RCW 26.44.010</u>	Privacy of reports on child abuse and neglect
<u>RCW 26.44.031</u>	Information related to reports of child abuse or neglect
<u>RCW 26.44.125</u>	Reports, reviews and hearings related to a review of abuse finding
<u>RCW 27.53.070</u>	Records identifying the location of archaeological sites
<u>RCW 29A.08.720</u>	Voter registration records – place of registration and any decision not to register to vote confidential
<u>RCW 29A.08.710</u>	Voter registration records – certain information exempt
<u>RCW 35.102.145</u>	Municipal business and occupation tax – local ordinance can protect return or tax information
<u>RCW 36.28A.060(8)</u>	Tactical and intelligence information provided to WASPC
<u>RCW 39.10.470(2)</u>	Alternative public works - trade secrets or other proprietary information submitted by bidder in connection with an alternative public works transaction if data identified and reasons stated in writing
<u>RCW 39.10.470(3)</u>	Alternative public works – proposals submitted by design-build finalists until notification of highest scoring finalist is made
<u>RCW 42.23.070(4)</u>	Municipal officer disclosure of confidential information prohibited
<u>RCW 42.41.030(7)</u>	Identity of local government whistleblower
<u>RCW 42.41.045</u>	Non-disclosure of protected information (whistleblower)
<u>RCW 43.43.762</u>	Contents of statewide criminal street gang database
<u>RCW 46.52.065</u>	State toxicologist records relating to analyses of blood samples
<u>RCW 46.52.080</u>	Traffic accident reports – confidentiality
<u>RCW 46.52.083</u>	Traffic accident reports – available to interested parties
<u>RCW 46.52.120</u>	Traffic crimes and infractions – confidential use by police and courts
<u>RCW 46.52.130(2)</u>	Abstract of driving record – limited disclosure

<u>RCW 48.62.101</u>	Local government insurance/risk management liability reserve funds established to settle claims
<u>RCW 50.13.060</u>	Access to employment security records by local government agencies
<u>RCW 50.13.100</u>	Disclosure of confidential employment security records allowed if identifying information deleted or with consent
<u>RCW 51.28.070</u>	Worker's compensation records confidential – limited disclosure
<u>RCW 51.36.060</u>	Physician information on injured workers
<u>RCW 60.70.040</u>	No duty to disclose record of common law lien
<u>RCW 68.50.105</u>	Autopsy reports – confidential – limited disclosure
<u>RCW 68.50.320</u>	Dental identification records – available to law enforcement agencies
<u>Ch. 70.02 RCW</u>	Medical records – access and disclosure – entire chapter (information from HC providers)
<u>RCW 70.05.170</u>	Child mortality reviews by local health departments
<u>RCW 70.24.022</u>	Public health agency information regarding sexually transmitted disease investigations - confidential
<u>RCW 70.24.024</u>	Transcripts and records of hearings regarding sexually transmitted diseases
<u>RCW 70.28.020</u>	Local health department TB records – confidential
<u>RCW 70.41.200</u>	Hospital quality improvement committee records and accreditation reports
<u>RCW 70.48.100</u>	Jail records and booking photos
<u>RCW 70.58.055</u>	Birth certificates – certain information confidential
<u>RCW 70.58.104</u>	Vital records, research confidentiality safeguards
<u>RCW 70.94.205</u>	Washington Clean Air Act – confidentiality of data.
<u>RCW 70.96A.150</u>	Registration and other records of alcohol and drug abuse treatment programs
<u>RCW 70.123.075</u>	Client records of domestic violence programs
<u>RCW 70.125.065</u>	Records of community sexual assault program and underserved populations provider in discovery
<u>RCW 71.05.425</u>	Notice of release or transfer of committed person after offense dismissal
<u>RCW 71.05.445</u>	Release of mental health information to Dept. of Corrections
<u>RCW 71.05.620</u>	Access to court records related to mental health cases under chapter 71.05 RCW
<u>RCW 71.24.035(5)(g)</u>	Mental health information system – state, county and regional support networks – confidentiality of client records
<u>RCW 71.34.335</u>	Mental health treatment of minors – records confidential
<u>RCW 71A.14.070</u>	Records regarding developmental disability – confidentiality

<u>RCW 72.09.345</u>	Notice to public about sex offenders – department of corrections access to information
<u>RCW 72.09.585</u>	Disclosure of inmate records to local agencies – confidentiality
<u>RCW 73.04.030</u>	Veterans discharge papers exemption (see related RCW 42.56.440)
<u>RCW 74.04.060</u>	Applicants and recipients of public assistance
<u>RCW 74.04.520</u>	Food stamp program confidentiality
<u>RCW 74.13.075(5)</u>	Juvenile's status as a sexually aggressive youth and related info
<u>RCW 74.13.280</u>	Children in out-of-home placements - confidentiality
<u>RCW 74.20.280</u>	Child support enforcement – local agency cooperation, information
<u>RCW 74.34.095</u>	Abuse of vulnerable adults - confidentiality of investigations and reports
<u>RCW 82.32.330</u>	Disclosure of tax information
<u>RCW 84.36.389</u>	Confidential income data in property tax records held by assessor
<u>RCW 84.40.020</u>	Confidential income data supplied to assessor regarding real property

Selected Federal Confidentiality Statutes and Rules

18 USC § 2721 - 2725	Driver and License Plate Information
20 USC § 1232g	Family Education Rights and Privacy Act
23 USC § 409	Evidence of certain accident reports
42 USC 290dd-2	Confidentiality of Substance Abuse Records
42 USC § 405(c)(2)(C)(viii) (I)	Limits on Use and Disclosure of Social Security Numbers.
42 USC 654(26)	State Plans for Child Support
42 USC 671(a)(8)	State Plans for Foster Care and Adoption Assistance
42 USC 1396a(7)	State Plans for Medical Assistance
7 CFR 272.1(c)	Food Stamp Applicants and Recipients
34 CFR 361.38	State Vocational Rehabilitation Services Programs
42 CFR Part 2 (2.1 - 2.67)	Confidentiality of Alcohol and Drug Abuse Patient Records
42 CFR 431.300 - 307	Safeguarding Information on Applicants and Recipients of Medical Assistance
42 CFR 483.420	Client Protections for Intermediate Care Facilities for the Mentally Retarded

42 CFR 5106a	Grants to States for Child Abuse and Neglect Prevention and Treatment Programs
45 CFR 160-164	HIPAA Privacy Rule
46 CFR 40.321	USCG regulations regarding confidentiality

ORDINANCE NO. ~~02-019717~~-xxx

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, DESCRIBING THE PROCEDURES FOR THE CITY TO FOLLOW IN THE DISCLOSURE OF PUBLIC RECORDS, PURSUANT TO CHAPTER 42.56 RCW, INCLUDING CHARGES FOR COPYING AND PRODUCTION OF ELECTRONIC VERSIONS OF SUCH RECORDS, REPEALING AND REPLACING EDGEWOOD MUNICIPAL CODE CHAPTER 2.50 AND ADOPTING A NEW CHAPTER 2.50, PUBLIC RECORDS INSPECTION AND COPYING PROCEDURES.

WHEREAS, the City of Edgewood is required to adopt rules establishing the manner in which the City will comply with chapter 42.56 RCW, the Public Records Act (PRA); and

WHEREAS, the Washington State Legislature recently adopted new laws affecting the manner in which public agencies must comply with the PRA; and

WHEREAS, RCW 42.56.070(7) allows the City to charge for responding to public records requests by charging its actual costs for producing photocopies or electronically produced records, and this statute also requires that the City provide public notice and public hearing on the City's statement of the factors and manner used to determine the actual costs; ~~the City Council enacted public records and inspection procedures by the adoption of Ordinance 96-0001, which adopted Pierce County Code Chapter 2.04 Sections 2.04.010 to 2.04.130 by reference, codified as Chapter 2.50 of the Edgewood Municipal Code; and~~

~~WHEREAS, the City Council repealed and replaced EMC Ch. 2.50 Public Records on November 26, 2002 eliminated the references to the Pierce County Code from EMC and adopted procedures specific to the City's needs; and~~

~~WHEREAS, the City Council wishes to eliminate the references to the Pierce County Code from the Edgewood Municipal Code and adopt procedures specific to the City's needs; the City Council has determined that it is in the best interest of the City of Edgewood to repeal and replace EMC Chapter 2.50 to reflect and be consistent with RCW 42.56 and current practice;~~

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Repealer. EMC Code Chapter 2.50 is repealed in its entirety.

Section 2. A new chapter 2.50 EMC is hereby adopted to read as follows; and replaced with the following new Chapter 2.50.

Chapter 2.50
**PUBLIC RECORDS INSPECTION AND
COPYING PROCEDURES**

Sections:

2.50.010 Policy.

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2.50.020 Office Hours.
2.50.030 Requests for Public Records.
2.50.040 Procedure for ~~Providing Copies of~~ Responding to Requests for Public Records.
2.50.050 Copying and Fees.
2.50.060 Disposition of Funds
2.50.070 Access to Public Records.
2.50.080 Protection of Public Records.
~~2.50.090 Review of Denials of Public Records Requests.~~
2.50.100 Misuse of Public Records - Penalty.
~~2.05.110 Fees, Exemptions.~~
~~2.05.120 Severability.~~
~~2.05.130 Effective Date.~~

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2.50.010 Policy.

- A. These procedures are established to provide a uniform system for all City departments to follow when requested to provide access to public records for inspection and copying.
- ~~B. It shall be the policy of the City to follow the requirements of Initiative 276, as codified in RCW Chapter 42.17, in accordance with the procedures set forth in this Chapter. All City departments, divisions, bureaus, boards, committees, commissions and officers are required to follow these procedures and to demand full compliance with them. This Chapter constitutes the city's rules and regulations to carry out and implement the Public Records Act, Chapter 42.56 RCW. Except as provided in this chapter, Chapter 42.56 RCW shall apply to all city public records.~~
- ~~C. The City is required to maintain a current list of laws other than chapter 42.56 RCW that the City believes exempts or prohibits disclosure of specific information or records of the City. Attached to this Ordinance is the City's list of such laws (Exhibit A).~~
- ~~D. Pursuant to RCW 42.56.070(4), the City does not maintain an index of all records listed in RCW 42.56.070(3) because to do so would be unduly burdensome. The City of Edgewood is a small city with limited staff, and is unable to provide an integrated index of all of its public records.~~
- ~~E. The City shall designate a public records officer(s) under RCW 42.56.580, and such officer(s) must complete training as required by RCW 42.56.152. Any person wishing to request access to public records of the City, or seeking assistance in making such a request, should follow the procedures set forth in Section 2.50.030 and contact the Public Records Officer (the City Clerk) of the City to submit such a request or to obtain assistance in making such a request:~~

~~City Clerk
City of Edgewood
2224 104th Avenue East
Edgewood, WA 98372-1513
Phone (253)952-3299
B. Fax 253-952-3537~~

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- ~~F. 2.50.020 Office Hours. Public records shall be available for inspection and copying during customary office hours. For the purposes of this Chapter, the customary office hours shall be from 8:30 a.m. to 5:00 p.m., Monday through Friday, excluding legal holidays.~~

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2.50.030 Requests for Public Records. ~~In accordance with the requirements of The Public Records Act (RCW 42.56.100) State law that allows agencies to adopt rules to prevent unreasonable invasions of privacy, to protect public records from damage or disorganization, and to prevent excessive interference with essential functions of the City. P-~~ public records may be inspected or copied or copies of such records may be obtained, by members of the public, as set forth in this Chapter.

~~, upon compliance with the following procedures:~~

~~A. A request shall be made in writing upon a standard form which shall be available at City Hall. Any person wishing to inspect or copy identifiable public records of the City should make the request in one of the following ways:~~

- ~~• On the provided request form (available at City Hall or online;~~
- ~~• By letter, fax, phone call or e-mail addressed to the City Clerk; or~~
- ~~• In person at City Hall.~~

~~B. The completed form~~Any/all requests shall be presented to the City Clerk who shall coordinate with the staff member responsible for the record requested, during customary office hours. The request shall include the following information:

1. The name of the person requesting the record;
2. The calendar date on which the request was made;
3. The nature of the request ~~(If the request is for a list of individuals, the City Clerk may ask the requestor if he/she intends to use the records for commercial purposes. The City is not authorized to provide lists of individuals for commercial purposes. The City Clerk may also seek sufficient information to determine if another statute may prohibit disclosure).~~ The City shall not distinguish among persons requesting records and such persons shall not be required to provide information as to the purpose of the request except to establish whether inspection or copying would violate RCW 42.56.070(9) (release of lists of individuals for commercial purposes prohibited) or RCW 42.56.240(14) (body camera recordings are exempt under certain circumstances), or other statute which exempts or prohibits disclosure of specific information or records to certain persons.
4. An accurate description of the record requested;
5. The signature and other identifying information of the requestor.

~~B. Persons requesting public records will be required to complete a statement agreeing not to release or use the information for commercial purposes.~~

The City Clerk may accept requests for public records that contain the above information by telephone or in person. If an oral request is made, the City Clerk will generally confirm receipt of the information and the substance of the request in writing by filling out the City's public request form, as well as the necessary contact information from the requestor so that the City can respond. The confirmation will be deemed the correct statement of the scope of the request unless the requestor responds with a different statement of the scope.

Many records are also available on the City of Edgewood's website at www.cityofedgewood.org. Requestors are encouraged to view the documents available on the website prior to submitting a public records request.

G. The City may deny a request that is one of multiple requests from the requestor to the city within a twenty-four hour period, if the city establishes that responding to the multiple requests would cause excessive interference with other essential functions of

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the city. For purposes of this subsection, "bot request" means a request for public records that an agency reasonably believes was automatically generated by a computer program or script.

- H. If a public record request is made at a time when such record exists but is scheduled for destruction in the near future, the City may not destroy or erase the record until the request is resolved.

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2.50.040 Procedure for ~~Providing Copies Responding to Requests for~~ of Public Records.

- A. Requests for copies of public records shall be recorded (indexed) in sequence.
- B. Within five business days of receiving a public record request, the City must respond by (1) providing the record; (2) providing an internet address and link on the City's website to the specific records requested, except that if the requester notifies the agency that he or she cannot access the records through the internet, then the City shall provide copies of the record or allow the requestor to view the copies using the City's computer; (3) acknowledging that the City has received the request and providing a reasonable estimate of the time the City will require to respond to the request; or (4) denying the request.
- C. Additional time required to respond to a request may be based upon the need to clarify the intent of the request, to locate and assemble the information requested, to notify third persons or agencies affected by the request, to locate and assemble the information requested, to notify third persons or agencies affected by the request, or to determine whether any of the information is exempt and that a denial should be made as to all or part of a request.
- D. If the requestor fails to respond to an agency request to clarify the request, and the entire request is unclear, the City need not respond to it. Otherwise, the City must respond, pursuant to this Section 2.50.040, to those portions of the request that are clear. ~~and will be provided at a time determined to be reasonable, in order to prevent unreasonable invasions of privacy, to protect public records from damage or disorganization and to avoid excessive interference with essential functions of the City Clerks Office.~~
- E. Upon request for identifiable public records, the City shall make public records promptly available to any person, including, if applicable, on a partial or installment basis as records that are part of a larger set of requested records are assembled or made ready for inspection or disclosure.
- F. A public records request must be for identifiable public records. A request for substantially all records prepared, owned, used or retained by the City is not a valid request for identifiable records under this chapter, provided that a request for all records regarding a particular topic or containing a particular keyword or name shall not be considered a request for all of the City's records.
- G. The City shall not deny a request for identifiable public records solely on the basis that the request is overbroad.
- H. A requestor may ask the City to provide, and if requested, the City shall provide, a summary of the applicable charges before any copies are made and the requestor may revise the request to reduce the number of copies to be made and reduce the applicable charges.

I. Redactions of specific portions of public records and denials of requests for public records must be accompanied by a written statement of the specific reason for the redaction or denial.

A-J. If a decision is made to deny inspection/disclosure of a public record, the decision denying disclosure shall be reviewed by the Mayor, upon consultation with the City Attorney, which review shall be deemed complete within the second business day following the denial of inspection/disclosure, and shall constitute the final decision for purposes of judicial review.

~~Searching fees shall be levied in accordance with the City's established fee schedule and only when the person making the request cannot clearly identify the document requested.~~

B-K. Records requests may only encompass existing records. They cannot be used to obtain copies of records not yet in existence or in the possession of the City.

2.50.050 Copying and Fees. The City will charge a fee in the amount necessary to reimburse the department for its actual costs incident to providing copies of public records, in accordance with the adopted fee schedule, which schedule shall be available to the public upon request. No fee shall be charged for the inspection of public records or locating public documents and making them available for copying, except as provided in RCW 42.56.240(14) and RCW 42.56.120(3).

When calculating any fees authorized under this section, the City may include all costs directly incident to copying public records, including the factors set forth in RCW 42.56.070(7)(a). ~~shall use the most reasonable cost efficient method available to the city as part of its normal operations~~ shall use the most reasonable cost efficient method available to the city as part of its normal operations. If the city translates a record into an alternative electronic format at the request of a requestor, the copy created does not constitute a new public record. Scanning paper records to make electronic copies of such records is a method of copying paper records and does not amount to the creation of a new public record.

~~Actual costs may only be imposed in accordance with the costs established and published by the city pursuant to RCW 42.56.070(7), an in accordance with the statement of factors and manner used to determine the actual costs.~~

~~Per state law, the City is not allowed to charge for locating a public records or for making records available for review or inspection. The City may charge, however, for reimbursement of certain costs associated with copying public records.~~

A. Fee Schedule. The charge for standards black-and-white photocopies is fifteen cents (\$0.15) per page. Ten cents (\$0.10) per page for public records scanned into an electronic format or for the use of agency equipment to scan the records; Five cents (\$0.05) per each four electronic files or attachment uploaded to email, cloud-based data storage service, or other means of electronic delivery; and Ten cents (\$0.10) per gigabyte for the transmission of public records in an electronic format or for the use of agency equipment to send the records electronically. The city shall take reasonable steps to provide the records in the most efficient manner available in its normal operations; and the actual cost of any digital storage media or device provided by the city, the actual cost of any container or envelope used to mail the copies to the requestor, and the actual postage or delivery charge.

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The City may charge a flat fee of up to two dollars (\$2.00) for any request as an alternative to fees authorized under this section when the city reasonably estimates and documents that the costs allowed under this subsection are clearly equal to or more than two dollars (\$2.00). An additional flat fee shall not be charged for any installment after the first installment of a request produced in installments. If the city has elected to charge the flat fee for an initial installment, it may not charge the fees authorized under this section on subsequent installments.

B. Certified Copies. Where the request is for a certified copy, an additional charge may be applied to cover the additional expense and time required for certification. Charges for certification may be found in the fee schedule on the Finance webpage of the city's website www.cityofedgewood.org.

C. Sales Tax. The City will not charge sales tax on copies of records.

D. Use of Copying Services. The City is not required to copy records at its own facilities and may determine to use a commercial copying center. The City will bill the requestor for the amount charge by the vendor.

E. Deposit or Payment by Installments. Before beginning to copy or scan records, the City Clerk or designee may require a deposit of up to ten percent (10%) of the estimated costs of copying or scanning the records selected by a requestor. The City Clerk may also require the payment of the remainder of the copying or scanning costs before providing all the records, or the payment of the costs of copying an installment before providing that installment.

F. Method of Payment. Payment may be made by cash, check, credit card, or money order to the City of Edgewood.

2.50.060 Disposition of Funds. Cash receipts shall be given for all money received for copies provided and duplicate receipt shall be retained in the Finance Department.

2.50.070 Access to Public Records. The providing of public records shall be governed by the following procedures:

A. Public records shall be made available without disrupting essential functions of the office. Any City employee who believes that essential functions will be interrupted shall consult with the ~~City Manager~~ Mayor.

~~B. Retrieval of a record from off-premises storage shall occur no more than once per week.~~

~~C. B.~~ Duplicate, carbon copy or other secondary records are to be dealt with in the same manner as the original or primary copy.

~~D. C.~~ With regard to photocopying, prearrangement for copies of records is recommended so that they can be accommodated within the City Clerk's Office work schedule. With regard to other printing which cannot be produced within the City Clerk's Office will be forwarded to the appropriate City department or outside business. The requestor will be billed for such services.

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~~E.~~ D. With regard to taped or digital recordings, all of the provisions of this Section and Section 2.50.050 shall apply.

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2.50.080 Protection of Public Records. The City shall enforce reasonable rules to protect public records from damage, disappearance, ~~disorganization~~ or destruction. Public records consist mainly of operational files that are subject to high usage. Public records will be inspected in the City Hall offices. Inspection shall be in the presence of the authorized department staff employee. Prior arrangements should be made for a convenient time for a staff member to assist and supervise the inspection so that essential functions of the office are not disrupted. No records shall be removed from a file except by a staff member. The staff member who will supervise the inspection will be assigned ~~on the basis of~~ based on the work schedule at the time and availability.

2.50.090 Review of Denials of Public Records Requests.

~~B.~~ Upon any denial of a request for a public record, the public official or staff member who denied the record shall initiate a prompt review of the decision by referring the request and denial to the City Attorney who shall consider the matter and recommend to affirm or reverse such denial or call a special meeting as soon as legally possible to review the denial. In any case, the request shall be returned with a final decision within two business days following the original denial.

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~~C.A.~~ Administrative remedies shall not be considered exhausted until the City has returned the review of a denial with a decision or until the close of the second business day following denial of inspection, whichever occurs first.

2.50.100 Misuse of Public Records - Penalty. Every person who shall unlawfully remove, alter, mutilate, destroy, disorganize, conceal, erase, ~~obliterate~~ or falsify any public record shall be guilty of a misdemeanor.

2.50.110 Exemptions. ~~Fees.~~ Appropriate fees will be charged in accordance with the City's fee schedule.

A. The exemptions to the disclosure of public records identified in RCW 42.56, and future amendments thereto, are incorporated in this chapter. Attached to this Ordinance is the City's list of such exemptions (Exhibit A). The city clerk shall maintain and make available for public inspection and copying a current version of RCW 42.56.

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B. The exemptions from public disclosure set forth in RCW 42.56 and as incorporated into subsection A of this section, shall be inapplicable to the extent that information, the disclosure of which would violate personal privacy, can be deleted from the specific public record sought. A person's right to personal privacy is violated if disclosure of information about the person would be highly offensive to a reasonable person and is not of legitimate concern to the public. No exemption shall be construed to permit the non-disclosure of statistical information not descriptive of any readily identifiable person or persons.

C. Inspection or copying of any public records exempt under this section may be permitted if any superior court finds, after a hearing with notice to the requester, all persons mentioned in the public records and the city, that the exemption of such public records is clearly unnecessary to protect any individual's right of privacy or any vital governmental function.

D. Nothing in this section shall affect a duty of the city to disclose or withhold information pursuant to any other law.

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Section 3. Severability. Should any section, paragraph, sentence, clause or phrase of this Code, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason or should any portion of this Code be pre-empted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this Code or its application to other persons or circumstances.

Section 4. Effective Date. A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City, and shall take effect and be in full force 5 days after the date of publication.

~~Presented to Council for First Reading on November 12, 2002.~~

~~Presented to Council for Second Reading on November 26, 2002.~~

ADOPTED BY THE CITY COUNCIL ON THE 26th DAY OF ~~NOVEMBER, 2002.~~

~~John F. Powers~~Daryl Eidinger, Mayor

ATTEST:

~~Terri Berry~~Rachel Pitzel, City Clerk

APPROVED AS TO FORM:

~~Wayne Tanaka~~Carol Morris, City Attorney

Date Published: ~~December 5, 2002~~

Effective Date: ~~December 10, 2002~~

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**CITY OF EDGEWOOD
REQUEST FOR COUNCIL ACTION
AGENDA BILL NO. : 17-035**

Date: September 12, 2017

Title: 2nd Quarter Financial Position Statements

Attachments: 2nd Quarter Financial Position Statement, Budget to Actual Summary & Line Item Detail, Key Revenue Year-to-Date Comparative Charts.

Submitted By: Dave Gray, Asst. City Administrator/Finance Director

Approved For Agenda By: Daryl Eiding, Mayor

Recommendation: To authorize the Mayor to cause the 2nd Quarter Financial position statements & attachments to be posted on the City website and made available as a public document.

Fiscal Impact: All fiscal impacts are stated as a variance of budget to actual. Significant impacts upon the 2017 Budget are noted in the Position Statement Narrative.

CITY OF EDGEWOOD
QUARTERLY FINANCIAL DISCLOSURE TO THE COUNCIL
SECOND QUARTER 2017 REVIEW OF FINANCIAL POSITION

General Statement of Financial Position:

The City has a strong Fund Balance position for all current expense funds for General Government operations, Street and Surface Water operations, Equipment Replacement needs and the ability to fund 2017 Budgeted Capital needs.

Fees for Services are forecast above budget, as building permit and inspection fee generating activity has significantly increased. It is anticipated some of the increase in revenue will be offset by third party on-call professional services costs associated with the increased volume.

Debt Service for the City Hall bond is fully funded for 2017 via ongoing 2017 Budgeted revenues. As authorized by the Council, the Mayor executed a pay down of the LID NO. 1 USDA debt in response to robust LID Assessment payoffs, mostly coming from meridian development activity. The LID Debt (No 2 on the Debt Map) was completely paid off, releasing the City from its first place position assumed during financing due to the LID lawsuits pending at the time. In addition, just over a million dollars was paid down on LID Debt No 5 (Debt Map). The payments reduce the corresponding interest cost to the LID Fund which is important, as the paid off assessments no longer generate interest income to the LID Fund. Assessment payoffs continue to be received and the Mayor will bring forward more pay down requests as appropriate

The Strategic Reserve Fund balance, which can only be expended via Council resolution, is \$1,004,748.11 as of July 31, 2017. Council has resolved to guarantee the availability of \$100,000 to secure a Pierce County Conservation Grant from the Strategic Reserve Fund, to send a message to the Grantor the money for matching grant purposes is banked and available. Should the Grant be funded matching dollars would likely come from the Park Impact Fee Fund, leaving the Strategic Reserve fund balance intact. Council authorized the purchase of one million in government securities increasing the interest income to the Fund significantly. The purchases were made with staggered maturity dates to ensure fund availability for several grant matching projects, should the City execute on the grants and need the reserve to bridge any gap in REET or Impact Fee Revenue collections.

Quarterly Reporting:

- Council has chosen to receive formalized financial position statements quarterly throughout the fiscal year. The Mayor will advise Council of any interim financial concern if/when they occur. Council and the Public have full access to any interim financial data including the City's month end closing documents, as well as any ongoing financial documents such as invoices paid or receipts received, all of which are public records and available by contacting staff. The goal is to provide total access of all financial documentation and tracking information at any point on any day, while streamlining the information into a formalized standardized quarterly update that gives Council and the Public a succinct picture of the City's financial health.
- Quarterly financial disclosure documents will be posted to the City Web site after review by Council in a Study session and review and distribution to the public in a Regular Council Meeting.
- The Mayor and/or the Council have the ability to modify the presentation format and/or the timing of the release of financial information at any time or on an ad hoc basis.

Budget Amendments:

Adjustments to the Budget, which are a normal governmental process, happen through a formalized Budget Amendment presented to Council by the Mayor, specifically amending budget line items, requiring approval of a Budget Amendment Ordinance

2018 Budget-2017 Year Ending Revenue Forecast

Fiscal: 2017 - June

Account Number	Description	Actual 2015	Actual 2016	Budget 2017	Actual 2017	% Actual of Budget YTD	Year End Forecast
001-000-000-311-10-00-01	Property Tax	1,459,214	1,531,292	1,577,690	863,440	54.7%	1,577,690
001-000-000-313-11-00-01	Sales & Use Tax	705,056	876,627	875,000	459,518	52.5%	901,250
001-000-000-313-17-10-02	Local Parks - Sales/Use Tax	83,260	89,390	85,000	46,231	54.4%	92,461
001-000-000-313-71-00-01	Local Criminal Justice	149,109	159,496	150,000	67,834	45.2%	150,000
001-000-000-317-20-00-01	Leasehold Excise Tax Revenue	578	95	0	95	N/B	95
	001-000-000-31 Total	2,397,216	2,656,901	2,687,690	1,437,118	53.5%	2,721,496
001-000-000-321-60-00-04	Conditional Use Permit	2,740	5,730	3,820	6,330	165.7%	6,330
001-000-000-321-60-00-05	Temporary Use Permit	540	3,035	2,827	610	21.6%	2,827
001-000-000-321-60-00-06	Sign Permit	363	1,142	1,142	0	0.0%	0
001-000-000-321-91-00-01	Cable Franchise Fees	163,418	171,456	175,000	91,452	52.3%	182,903
001-000-000-321-99-00-01	Business Licensing	28,120	29,302	29,945	20,095	67.1%	29,000
001-000-000-322-10-00-01	Building Permit	308,916	290,809	260,000	270,875	104.2%	290,809
001-000-000-322-10-00-02	Mechanical Permit	39,887	36,047	40,000	29,495	73.7%	58,989
001-000-000-322-10-00-03	Plumbing Permit	59,851	45,576	60,000	33,370	55.6%	66,740
001-000-000-322-10-00-04	Conditional Use Permit	13,700	0	14,000	0	0.0%	0
001-000-000-322-10-00-05	Temporary Use Permit	540	180	500	0	0.0%	0
001-000-000-322-10-00-06	Other/Miscellaneous Permits	2,008	75	2,000	1,571	78.6%	3,143
	001-000-000-32 Total	620,082	583,352	589,234	453,798	77.0%	640,741
001-000-000-333-20-60-01	U.S. Dept. of Transp. Grant	0	2,000	0	0	N/B	0
001-000-000-336-00-98-01	City Assistance	113,853	116,829	123,523	49,024	39.7%	116,829
001-000-000-336-06-21-01	Local Criminal Justice - Pop.	2,545	2,648	3,000	1,346	44.9%	2,693
001-000-000-336-06-25-01	Criminal Justice-Contract Svs.	16,135	16,398	16,000	23,087	144.3%	23,087
001-000-000-336-06-26-01	Criminal Justice-Special Prog.	9,325	9,656	10,000	4,899	49.0%	9,797
001-000-000-336-06-41-01	Marijuana Enforcement	8	8	8	0	0.0%	8
001-000-000-336-06-51-01	DUI Cities	1,443	1,499	1,500	742	49.5%	1,485
001-000-000-336-06-94-01	Liquor Excise Tax	25,932	44,860	45,000	23,810	52.9%	47,620
001-000-000-336-06-95-01	Liquor Board Profits	83,461	82,826	90,000	41,109	45.7%	82,218
001-000-000-338-71-00-00	L & I Internship	0	0	2,188	0	0.0%	2,188
	001-000-000-33 Total	252,703	276,725	291,219	144,017	49.5%	285,924
001-000-000-341-81-00-02	Duplication Services	96	532	500	211	42.2%	422
001-000-000-341-81-00-03	Publication Services	0	7,800	0	7,800	N/B	7,800
001-000-000-341-82-00-01	Engineering Fees	14,214	61,174	0	0	N/B	0
001-000-000-342-10-00-00	Law Enforcement Services	0	425	0	0	N/B	0
001-000-000-345-81-00-01	Zoning & Subdivision Fees & Services	5,410	0	500	0	0.0%	0
001-000-000-345-81-00-05	Final Short Plat	0	3,560	3,500	2,870	82.0%	5,740
001-000-000-345-81-00-06	Preliminary Short Plat	8,790	8,950	10,000	3,080	30.8%	6,160

001-000-000-345-81-00-07	Clearing and Grading	3,117	2,670	4,000	2,555	63.9%	5,110
001-000-000-345-81-00-08	Preliminary Subdivision	25,620	44,030	35,000	8,520	24.3%	17,040
001-000-000-345-81-00-09	Boundary Line Adjustment	3,000	3,330	5,000	5,355	107.1%	5,355
001-000-000-345-81-00-10	Final Subdivision	0	6,090	5,000	2,350	47.0%	4,700
001-000-000-345-81-00-11	Binding Site Plan - Admin.	0	0	0	1,435	N/B	1,435
001-000-000-345-83-00-01	Plan Review & Inspection Fees & Services	220,338	243,600	240,000	204,812	85.3%	240,000
001-000-000-345-83-00-02	Planning Review Fee	1,590	0	0	6,920	N/B	6,920
001-000-000-345-83-00-03	Inspection Fee	150	462	0	500	N/B	500
001-000-000-345-83-00-04	Stormwater Inspection	2,475	8,872	0	10,156	N/B	20,312
001-000-000-345-83-00-05	Energy Code Review	26,317	18,076	15,000	13,412	89.4%	26,824
001-000-000-345-85-00-01	TIF Administrative Fees	18,520	19,396	20,000	15,768	78.8%	31,537
001-000-000-345-89-00-01	Other/Environmental Review Fees & Services	4,495	78,340	0	30,079	N/B	60,159
001-000-000-345-89-00-02	SW Engineering Review	17,631	22,794	20,000	8,405	42.0%	16,810
001-000-000-345-89-00-04	SEPA - Major	17,680	29,160	28,000	39,278	140.3%	39,278
001-000-000-345-89-00-07	Posting Sign Fee	840	900	1,000	540	54.0%	1,080
001-000-000-345-89-00-10	Design Standards Review	3,840	8,960	15,000	27,675	184.5%	27,675
001-000-000-345-89-00-13	Pre-Dev. Conference	9,750	16,780	20,000	6,900	34.5%	13,800
001-000-000-345-89-00-15	Right of Way	648	350	0	0	N/B	0
001-000-000-345-89-00-17	Driveway Access Review Fee	4,250	1,500	2,000	3,125	156.3%	6,250
001-000-000-345-89-00-18	Site Development	13,800	38,590	30,000	32,320	107.7%	38,590
001-000-000-345-89-00-20	Engineering Fee	90,491	66,968	0	-5	N/B	0
001-000-000-345-89-00-22	Admin Interpretation/Decision	0	1,300	0	0	N/B	0
001-000-000-345-89-00-23	Administrative Variance	0	1,100	0	0	N/B	0
001-000-000-345-89-00-24	Building Permit Ext.	0	0	0	0	N/B	0
001-000-000-345-89-00-25	Pre-Application - Minor	650	0	0	0	N/B	0
001-000-000-345-89-00-26	Billable Staff Time	385	4,152	0	2,275	N/B	2,275
001-000-000-345-89-00-28	Subdivision Community Meeting	760	1,460	0	640	N/B	640
001-000-000-345-89-00-29	Administrative Decision Appeal	1,300	0	0	0	N/B	0
001-000-000-345-89-00-31	Critical Areas Checklist	585	540	0	225	N/B	225
001-000-000-345-89-00-32	Developer Agreement	3,935	7,140	0	0	N/B	0
001-000-000-345-89-00-34	Site Plan Review	412	170	0	0	N/B	0
001-000-000-345-89-00-35	Critical Areas Review	45	0	0	45	N/B	45
001-000-000-347-30-00-01	Edgemont Park Facility Fee	1,720	2,150	2,150	1,430	66.5%	2,860
	001-000-000-34 Total	502,855	711,320	456,650	438,677	96.1%	589,541
001-000-000-356-50-00-01	Restitution - Investigative Fund Assess	586	8	0	21	N/B	21
	001-000-000-35 Total	586	8	0	21	N/B	21
001-000-000-361-11-00-02	Investment Pool Interest	2,474	5,892	5,000	2,518	50.4%	5,037
001-000-000-361-11-00-03	Interest on Property Tax	128	0	0	0	N/B	0
001-000-000-361-11-00-40	Interest Income - Bonds	1,080	0	0	0	N/B	0
001-000-000-361-40-00-01	Other Interest	349	588	500	295	59.0%	590

001-000-000-361-40-00-02	Interest on Interfund Loan	86	33	0	87	N/B	87
001-000-000-362-40-00-01	Facilities Rental - Mtg Rm & Com Rm Rental	2,300	0	0	0	N/B	0
001-000-000-362-50-00-01	Facilities Rental - Long Term	4,250	0	0	0	N/B	0
001-000-000-367-11-00-02	Park Contributions	30	0	0	0	N/B	0
001-000-000-369-40-00-01	Judgements and Settlements	53	0	0	0	N/B	0
001-000-000-369-40-00-02	Reimbursement of City Expenses	7,603	10,056	0	658	N/B	658
001-000-000-369-81-00-01	Cashier Over/Short	4	0	0	0	N/B	0
001-000-000-369-90-00-01	NSF Returned Check Fee	0	0	0	40	N/B	40
001-000-000-369-90-00-02	Misc. General Fund Revenue	0	0	0	182	N/B	182
	001-000-000-36 Total	19,529	16,585	5,500	3,822	69.5%	6,635
001-000-000-397-00-00-01	Opr. Tfr. In - Overhead Cost Recovery	208,813	0	0	0	N/B	0
001-000-000-397-00-00-03	Oper. Trn. - TMIF Fund	13,744	0	0	0	N/B	0
	001-000-000-39 Total	222,557	0	0	0	N/B	0
001-081-000-381-20-00-01	Loan Repayment Received	761,868	0	0	0	N/B	0
	001-081-000-38 Total	761,868	0	0	0	N/B	0
001-086-000-386-10-00-01	Assignment of Funds	65,933	3,512	0	0	N/B	0
001-086-000-386-10-00-03	Bldg Rental Deposit	1,750	0	0	0	N/B	0
001-086-000-386-10-00-04	State Building Code Fee	531	760	0	0	N/B	0
001-086-000-386-10-00-05	Animal Licenses	2,954	2,325	0	0	N/B	0
001-086-000-386-10-00-06	Fire Plan Review	21,716	13,537	0	0	N/B	0
001-086-000-386-10-00-07	City Hall Tenant Excise Tax	514	0	0	0	N/B	0
	001-086-000-38 Total	2,062,248	20,134	0	0	N/B	0
	Fund Total	3,792,971	4,244,890	4,030,292	2,477,453	61.5%	4,244,358
005-000-000-361-11-00-02	Investment Pool Interest	233	660	500	549	109.7%	1,097
005-000-000-361-11-00-40	Interest Income - Bonds	2,647	818	1,500	0	0.0%	0
005-000-000-361-40-00-02	Interest Intefund Loan	13	0	0	0	N/B	0
	005-000-000-36 Total	2,893	1,477	2,000	549	27.4%	1,097
005-000-000-381-20-00-01	Interfund Loan Payment	115,000	0	0	0	N/B	0
	005-000-000-38 Total	115,000	0	0	0	N/B	0
005-000-000-397-00-00-02	Transfer In - General Fund	376,325	0	0	0	N/B	0
	005-000-000-39 Total	376,325	0	0	0	N/B	0
	Fund Total	494,218	1,477	2,000	549	27.4%	1,097
101-000-000-317-60-00-01	Received from ETB - Veh License Fees	97,175	271,348	168,000	95,753	57.0%	178,100
	101-000-000-31 Total	97,175	271,348	168,000	95,753	57.0%	178,100
101-000-000-322-40-00-02	Street Vacation	2,000	5,760	0	0	N/B	0
101-000-000-322-40-00-04	Right-of-Way Permit	14,048	30,302	0	60,488	N/B	60,488
	101-000-000-32 Total	16,048	36,062	0	60,488	N/B	0
101-000-000-336-00-71-01	Multimodal Transpo City	0	9,838	0	3,258	N/B	0
101-000-000-336-00-87-01	MV Fuel Tax-City Streets	130,749	52,336	217,000	98,080	45.2%	196,160
101-000-000-336-00-87-02	MVFT Refund Cities	69,961	155,223	0	0	N/B	0

	101-000-000-33 Total	200,711	217,397	217,000	101,338	46.7%	256,649
101-000-000-344-10-00-01	Road/Street Services (TBD Work)	0	0	0	0	N/B	0
101-000-000-344-10-00-02	Traffic Eng. Peer Review	10,000	36,952	0	10,426	N/B	10,426
	101-000-000-34 Total	10,000	36,952	0	10,426	N/B	10,426
101-000-000-361-11-00-02	Investment Pool Interest	41	121	26	97	366.3%	194
101-000-000-369-10-00-01	Sales of Scrap/Junk	127	0	0	0	N/B	0
	101-000-000-36 Total	168	121	26	97	366.3%	194
101-000-000-397-00-00-02	Oper. Trn. - General Fund	10,000	0	0	0	N/B	0
101-000-000-397-00-00-04	Oper. Trn. - MCR-REET2	195,000	220,000	0	0	N/B	0
101-000-000-397-00-00-05	Oper. Trn. - Surface Water	73,150	0	0	0	N/B	0
	101-000-000-39 Total	278,150	220,000	0	0	N/B	0
	Fund Total	602,252	781,881	385,026	268,102	69.6%	445,368
110-000-000-345-85-00-01	Park Impact Fee	494,446	378,330	200,000	253,166	126.6%	506,332
	110-000-000-34 Total	494,446	378,330	200,000	253,166	126.6%	506,332
110-000-000-361-11-00-02	Investment Pool Interest	71	201	46	167	366.4%	335
	110-000-000-36 Total	71	201	46	167	366.4%	335
	Fund Total	494,517	378,531	200,046	253,333	126.6%	506,667
111-000-000-345-85-00-01	Traffic Mitigation Impact Fees	354,583	387,928	269,279	315,365	117.1%	630,730
111-000-000-345-89-00-01	Admin Fee - TMIF	116	0	0	0	N/B	0
	111-000-000-34 Total	354,700	387,928	269,279	315,365	117.1%	630,730
111-000-000-361-11-00-02	Investment Pool Interest	3	0	8	0	0.0%	0
	111-000-000-36 Total	3	0	8	0	0.0%	0
	Fund Total	354,702	387,928	269,287	315,365	117.1%	630,730
130-000-000-318-34-00-01	Real Estate Excise Tax (REET1)	179,240	244,331	250,000	142,875	57.1%	285,750
	130-000-000-31 Total	179,240	244,331	250,000	142,875	57.1%	285,750
130-000-000-361-11-00-02	Investment Pool Interest	12	33	7	27	367.5%	54
	130-000-000-36 Total	12	33	7	27	367.5%	54
	Fund Total	179,251	244,364	250,007	142,902	57.2%	285,804
132-000-000-318-34-00-01	Real Estate Excise Tax (REET 2)	179,239	244,226	250,000	142,875	57.1%	285,750
	132-000-000-31 Total	179,239	244,226	250,000	142,875	57.1%	285,750
132-000-000-361-11-00-02	Investment Pool Interest	37	106	24	88	366.0%	176
	132-000-000-36 Total	37	106	24	88	366.0%	176
	Fund Total	179,277	244,332	250,024	142,963	57.2%	285,925
201-000-000-397-00-00-01	Oper. Trn. - General Fund	186,063	136,063	186,063	175,340	94.2%	175,340
201-000-000-397-00-00-03	Transfer In - Sewer	123	123	123	123	100.0%	123
201-000-000-397-00-00-04	Transfer In - Surface Water	12,044	12,044	12,044	12,044	100.0%	12,044
201-000-000-397-00-00-07	Oper. Trn. - MCR-REET1	203,690	253,690	203,690	203,690	100.0%	203,690
	201-000-000-39 Total	401,920	401,920	401,920	391,197	97.3%	391,197
	Fund Total	401,920	401,920	401,920	391,197	97.3%	391,197
310-000-000-361-11-00-02	Investment Pool Interest	51	152	27	127	471.3%	254

	310-000-000-36 Total	51	152	27	127	471.3%	254
310-000-000-397-00-00-04	Oper. Trn. - PIF	100,000	0	100,000	100,000	100.0%	100,000
310-000-000-397-00-00-09	Oper. Trn. - SWM	10,000	10,000	10,000	10,000	100.0%	10,000
	310-000-000-39 Total	110,051	10,152	110,027	110,127	100.1%	110,000
	Fund Total	110,051	10,152	110,027	110,127	100.1%	110,000
340-000-000-333-20-20-01	STP-CMAQ Funding	753,423	0	0	0	N/B	0
340-000-000-333-20-20-05	STPUL HLP 3290(010) Jovita Seismic Walls Grant	146,104	45,544	0	0	N/B	0
340-000-000-334-03-60-01	State Grant - WSDOT	0	569,493	0	415,857	N/B	415,857
	340-000-000-33 Total	899,527	615,037	0	415,857	N/B	415,857
340-000-000-381-10-00-01	Interfund Loan Received	0	400,000	0	0	N/B	0
	340-000-000-38 Total	0	400,000	0	0	N/B	0
	Fund Total	899,527	1,015,037	0	415,857	N/B	415,857
341-000-000-397-00-00-01	Transfer In - REET2	20,000	0	0	0	N/B	0
341-000-000-397-00-00-02	Transfer In - TMIF Fund	180,000	0	0	0	N/B	0
341-000-000-397-00-00-03	Transfer In - SW Fund	50,000	0	0	0	N/B	0
	341-000-000-39 Total	250,000	0	0	0	N/B	0
	Fund Total	250,000	0	0	0	N/B	0
350-000-000-334-03-60-05	TIB Grant - Jovita Realignment	141,844	0	0	0	N/B	0
	350-000-000-33 Total	141,844	0	0	0	N/B	0
	Fund Total	144,846	0	0	0	N/B	0
401-000-000-343-50-00-01	Sewer Revenue	7,819	13,324	15,000	14,382	95.9%	28,764
	401-000-000-34 Total	7,819	13,324	15,000	14,382	95.9%	28,764
	Fund Total	35,439	45,781	15,000	46,885	312.6%	28,764
410-000-000-333-20-20-02	STP(U) Grant - Jovita Rehab-Seismic Walls	0	0	0	0	N/B	0
410-000-000-334-03-11-01	Dept of Ecology Grant Revenue	51,995	0	0	25,000	N/B	25,000
	410-000-000-33 Total	51,995	0	0	25,000	N/B	25,000
410-000-000-343-10-00-01	Surface Water Fees	654,095	653,298	661,550	370,294	56.0%	701,243
410-000-000-343-83-00-01	Storm Drainage Fees & Charges	0	5,076	0	0	N/B	0
410-000-000-345-89-00-01	SW Plan Reviews	1,110	0	0	11,260	N/B	22,520
410-000-000-345-89-00-02	Inspections	225	0	0	0	N/B	0
	410-000-000-34 Total	655,430	658,374	661,550	381,554	57.7%	773,763
410-000-000-361-11-00-02	Investment Pool Interest	251	710	161	591	366.4%	1,182
410-000-000-361-11-00-40	Interest Earnings - Bond	392	0	1,175	0	0.0%	0
	410-000-000-36 Total	643	710	1,337	591	44.2%	1,182
	Fund Total	708,068	659,085	662,887	407,145	61.4%	799,945
411-000-000-359-00-00-02	LID No. 1 Penalties Received	21,533	50,489	79,936	6,806	8.5%	13,612
	411-000-000-35 Total	21,533	50,489	79,936	6,806	8.5%	13,612
411-000-000-361-11-00-02	Investment Pool Interest	2,339	5,036	1,144	4,190	366.4%	7,187
411-000-000-361-40-00-01	LID No. 1 Interest Received	502,361	609,933	610,341	75,229	12.3%	610,341
411-000-000-368-10-00-01	LID #1 Principal Received	1,216,371	1,366,331	758,515	1,314,766	173.3%	2,315,076

411-000-000-36 Total		1,721,071	1,981,300	1,370,000	1,394,185	101.8%	2,932,605
Fund Total		1,742,604	2,031,788	1,449,936	1,400,991	96.6%	2,946,216
412-000-000-397-00-00-01	Transfer In - Temp. LID Fund	118,116	118,116	118,116	118,116	100.0%	118,116
412-000-000-39 Total		118,116	118,116	118,116	118,116	100.0%	118,116
Fund Total		118,116	118,116	118,116	118,116	100.0%	118,116
501-000-000-361-11-00-02	Investment Pool Interest	101	286	65	238	366.4%	476
501-000-000-362-00-00-01	Comcast PEG Fees	0	0	0	14,983	N/B	20,763
501-000-000-36 Total		101	286	65	15,220	23455.6%	21,239
501-000-000-397-00-00-01	Oper. Trn. - In	0	4,000	0	0	N/B	0
501-000-000-39 Total		0	4,000	0	0	N/B	0
Fund Total		101	4,286	65	15,220	23455.6%	21,239
630-000-000-317-60-00-01	Transportation Benefit Dist Vehicle Fee	157,001	162,083	146,000	0	0.0%	0
630-000-000-31 Total		157,001	162,083	146,000	0	0.0%	0
Fund Total		211,581	273,848	146,000	0	0.0%	0
Grand Total		10,719,440	10,843,416	8,290,633	6,506,206	78.5%	11,231,285

2018 Budget-2017 Year Ending Revenue Forecast

Fiscal: 2017 - June

Account Number	Description	Actual 2015	Actual 2016	Budget 2017	Actual 2017	% Actual of Budget YTD	Year End Forecast
001-000-000-311-10-00-01	Property Tax	1,459,214	1,531,292	1,577,690	863,440	54.7%	1,577,690
001-000-000-313-11-00-01	Sales & Use Tax	705,056	876,627	875,000	459,518	52.5%	901,250
001-000-000-313-17-10-02	Local Parks - Sales/Use Tax	83,260	89,390	85,000	46,231	54.4%	92,461
001-000-000-313-71-00-01	Local Criminal Justice	149,109	159,496	150,000	67,834	45.2%	150,000
001-000-000-317-20-00-01	Leasehold Excise Tax Revenue	578	95	0	95	N/B	95
	001-000-000-31 Total	2,397,216	2,656,901	2,687,690	1,437,118	53.5%	2,721,496
001-000-000-321-60-00-04	Conditional Use Permit	2,740	5,730	3,820	6,330	165.7%	6,330
001-000-000-321-60-00-05	Temporary Use Permit	540	3,035	2,827	610	21.6%	2,827
001-000-000-321-60-00-06	Sign Permit	363	1,142	1,142	0	0.0%	0
001-000-000-321-91-00-01	Cable Franchise Fees	163,418	171,456	175,000	91,452	52.3%	182,903
001-000-000-321-99-00-01	Business Licensing	28,120	29,302	29,945	20,095	67.1%	29,000
001-000-000-322-10-00-01	Building Permit	308,916	290,809	260,000	270,875	104.2%	290,809
001-000-000-322-10-00-02	Mechanical Permit	39,887	36,047	40,000	29,495	73.7%	58,989
001-000-000-322-10-00-03	Plumbing Permit	59,851	45,576	60,000	33,370	55.6%	66,740
001-000-000-322-10-00-04	Conditional Use Permit	13,700	0	14,000	0	0.0%	0
001-000-000-322-10-00-05	Temporary Use Permit	540	180	500	0	0.0%	0
001-000-000-322-10-00-06	Other/Miscellaneous Permits	2,008	75	2,000	1,571	78.6%	3,143
	001-000-000-32 Total	620,082	583,352	589,234	453,798	77.0%	640,741
001-000-000-333-20-60-01	U.S. Dept. of Transp. Grant	0	2,000	0	0	N/B	0
001-000-000-336-00-98-01	City Assistance	113,853	116,829	123,523	49,024	39.7%	116,829
001-000-000-336-06-21-01	Local Criminal Justice - Pop.	2,545	2,648	3,000	1,346	44.9%	2,693
001-000-000-336-06-25-01	Criminal Justice-Contract Svs.	16,135	16,398	16,000	23,087	144.3%	23,087
001-000-000-336-06-26-01	Criminal Justice-Special Prog.	9,325	9,656	10,000	4,899	49.0%	9,797
001-000-000-336-06-41-01	Marijuana Enforcement	8	8	8	0	0.0%	8
001-000-000-336-06-51-01	DUI Cities	1,443	1,499	1,500	742	49.5%	1,485
001-000-000-336-06-94-01	Liquor Excise Tax	25,932	44,860	45,000	23,810	52.9%	47,620
001-000-000-336-06-95-01	Liquor Board Profits	83,461	82,826	90,000	41,109	45.7%	82,218
001-000-000-338-71-00-00	L & I Internship	0	0	2,188	0	0.0%	2,188
	001-000-000-33 Total	252,703	276,725	291,219	144,017	49.5%	285,924
001-000-000-341-81-00-02	Duplication Services	96	532	500	211	42.2%	422
001-000-000-341-81-00-03	Publication Services	0	7,800	0	7,800	N/B	7,800
001-000-000-341-82-00-01	Engineering Fees	14,214	61,174	0	0	N/B	0
001-000-000-342-10-00-00	Law Enforcement Services	0	425	0	0	N/B	0
001-000-000-345-81-00-01	Zoning & Subdivision Fees & Services	5,410	0	500	0	0.0%	0
001-000-000-345-81-00-05	Final Short Plat	0	3,560	3,500	2,870	82.0%	5,740
001-000-000-345-81-00-06	Preliminary Short Plat	8,790	8,950	10,000	3,080	30.8%	6,160
001-000-000-345-81-00-07	Clearing and Grading	3,117	2,670	4,000	2,555	63.9%	5,110
001-000-000-345-81-00-08	Preliminary Subdivision	25,620	44,030	35,000	8,520	24.3%	17,040

001-000-000-345-81-00-09	Boundary Line Adjustment	3,000	3,330	5,000	5,355	107.1%	5,355
001-000-000-345-81-00-10	Final Subdivision	0	6,090	5,000	2,350	47.0%	4,700
001-000-000-345-81-00-11	Binding Site Plan - Admin.	0	0	0	1,435	N/B	1,435
001-000-000-345-83-00-01	Plan Review & Inspection Fees & Services	220,338	243,600	240,000	204,812	85.3%	240,000
001-000-000-345-83-00-02	Planning Review Fee	1,590	0	0	6,920	N/B	6,920
001-000-000-345-83-00-03	Inspection Fee	150	462	0	500	N/B	500
001-000-000-345-83-00-04	Stormwater Inspection	2,475	8,872	0	10,156	N/B	20,312
001-000-000-345-83-00-05	Energy Code Review	26,317	18,076	15,000	13,412	89.4%	26,824
001-000-000-345-85-00-01	TIF Administrative Fees	18,520	19,396	20,000	15,768	78.8%	31,537
001-000-000-345-89-00-01	Other/Environmental Review Fees & Services	4,495	78,340	0	30,079	N/B	60,159
001-000-000-345-89-00-02	SW Engineering Review	17,631	22,794	20,000	8,405	42.0%	16,810
001-000-000-345-89-00-04	SEPA - Major	17,680	29,160	28,000	39,278	140.3%	39,278
001-000-000-345-89-00-07	Posting Sign Fee	840	900	1,000	540	54.0%	1,080
001-000-000-345-89-00-10	Design Standards Review	3,840	8,960	15,000	27,675	184.5%	27,675
001-000-000-345-89-00-13	Pre-Dev. Conference	9,750	16,780	20,000	6,900	34.5%	13,800
001-000-000-345-89-00-15	Right of Way	648	350	0	0	N/B	0
001-000-000-345-89-00-17	Driveway Access Review Fee	4,250	1,500	2,000	3,125	156.3%	6,250
001-000-000-345-89-00-18	Site Development	13,800	38,590	30,000	32,320	107.7%	38,590
001-000-000-345-89-00-20	Engineering Fee	90,491	66,968	0	-5	N/B	0
001-000-000-345-89-00-22	Admin Interpretation/Decision	0	1,300	0	0	N/B	0
001-000-000-345-89-00-23	Administrative Variance	0	1,100	0	0	N/B	0
001-000-000-345-89-00-24	Building Permit Ext.	0	0	0	0	N/B	0
001-000-000-345-89-00-25	Pre-Application - Minor	650	0	0	0	N/B	0
001-000-000-345-89-00-26	Billable Staff Time	385	4,152	0	2,275	N/B	2,275
001-000-000-345-89-00-28	Subdivision Community Meeting	760	1,460	0	640	N/B	640
001-000-000-345-89-00-29	Administrative Decision Appeal	1,300	0	0	0	N/B	0
001-000-000-345-89-00-31	Critical Areas Checklist	585	540	0	225	N/B	225
001-000-000-345-89-00-32	Developer Agreement	3,935	7,140	0	0	N/B	0
001-000-000-345-89-00-34	Site Plan Review	412	170	0	0	N/B	0
001-000-000-345-89-00-35	Critical Areas Review	45	0	0	45	N/B	45
001-000-000-347-30-00-01	Edgemont Park Facility Fee	1,720	2,150	2,150	1,430	66.5%	2,860
	001-000-000-34 Total	502,855	711,320	456,650	438,677	96.1%	589,541
001-000-000-356-50-00-01	Restitution - Investigative Fund Assess	586	8	0	21	N/B	21
	001-000-000-35 Total	586	8	0	21	N/B	21
001-000-000-361-11-00-02	Investment Pool Interest	2,474	5,892	5,000	2,518	50.4%	5,037
001-000-000-361-11-00-03	Interest on Property Tax	128	0	0	0	N/B	0
001-000-000-361-11-00-40	Interest Income - Bonds	1,080	0	0	0	N/B	0
001-000-000-361-40-00-01	Other Interest	349	588	500	295	59.0%	590
001-000-000-361-40-00-02	Interest on Interfund Loan	86	33	0	87	N/B	87
001-000-000-362-40-00-01	Facilities Rental - Mtg Rm & Com Rm Rental	2,300	0	0	0	N/B	0
001-000-000-362-50-00-01	Facilities Rental - Long Term	4,250	0	0	0	N/B	0
001-000-000-367-11-00-02	Park Contributions	30	0	0	0	N/B	0
001-000-000-369-40-00-01	Judgements and Settlements	53	0	0	0	N/B	0

001-000-000-369-40-00-02	Reimbursement of City Expenses	7,603	10,056	0	658	N/B	658
001-000-000-369-81-00-01	Cashier Over/Short	4	0	0	0	N/B	0
001-000-000-369-90-00-01	NSF Returned Check Fee	0	0	0	40	N/B	40
001-000-000-369-90-00-02	Misc. General Fund Revenue	0	0	0	182	N/B	182
	001-000-000-36 Total	19,529	16,585	5,500	3,822	69.5%	6,635
001-000-000-397-00-00-01	Opr. Tfr. In - Overhead Cost Recovery	208,813	0	0	0	N/B	0
001-000-000-397-00-00-03	Oper. Trn. - TMIF Fund	13,744	0	0	0	N/B	0
	001-000-000-39 Total	222,557	0	0	0	N/B	0
001-081-000-381-20-00-01	Loan Repayment Received	761,868	0	0	0	N/B	0
	001-081-000-38 Total	761,868	0	0	0	N/B	0
001-086-000-386-10-00-01	Assignment of Funds	65,933	3,512	0	0	N/B	0
001-086-000-386-10-00-03	Bldg Rental Deposit	1,750	0	0	0	N/B	0
001-086-000-386-10-00-04	State Building Code Fee	531	760	0	0	N/B	0
001-086-000-386-10-00-05	Animal Licenses	2,954	2,325	0	0	N/B	0
001-086-000-386-10-00-06	Fire Plan Review	21,716	13,537	0	0	N/B	0
001-086-000-386-10-00-07	City Hall Tenant Excise Tax	514	0	0	0	N/B	0
	001-086-000-38 Total	2,062,248	20,134	0	0	N/B	0
	Fund Total	3,792,971	4,244,890	4,030,292	2,477,453	61.5%	4,244,358
005-000-000-361-11-00-02	Investment Pool Interest	233	660	500	549	109.7%	1,097
005-000-000-361-11-00-40	Interest Income - Bonds	2,647	818	1,500	0	0.0%	0
005-000-000-361-40-00-02	Interest Intefund Loan	13	0	0	0	N/B	0
	005-000-000-36 Total	2,893	1,477	2,000	549	27.4%	1,097
005-000-000-381-20-00-01	Interfund Loan Payment	115,000	0	0	0	N/B	0
	005-000-000-38 Total	115,000	0	0	0	N/B	0
005-000-000-397-00-00-02	Transfer In - General Fund	376,325	0	0	0	N/B	0
	005-000-000-39 Total	376,325	0	0	0	N/B	0
	Fund Total	494,218	1,477	2,000	549	27.4%	1,097
101-000-000-317-60-00-01	Received from ETB - Veh License Fees	97,175	271,348	168,000	95,753	57.0%	178,100
	101-000-000-31 Total	97,175	271,348	168,000	95,753	57.0%	178,100
101-000-000-322-40-00-02	Street Vacation	2,000	5,760	0	0	N/B	0
101-000-000-322-40-00-04	Right-of-Way Permit	14,048	30,302	0	60,488	N/B	60,488
	101-000-000-32 Total	16,048	36,062	0	60,488	N/B	0
101-000-000-336-00-71-01	Multimodal Transpo City	0	9,838	0	3,258	N/B	0
101-000-000-336-00-87-01	MV Fuel Tax-City Streets	130,749	52,336	217,000	98,080	45.2%	196,160
101-000-000-336-00-87-02	MVFT Refund Cities	69,961	155,223	0	0	N/B	0
	101-000-000-33 Total	200,711	217,397	217,000	101,338	46.7%	256,649
101-000-000-344-10-00-01	Road/Street Services (TBD Work)	0	0	0	0	N/B	0
101-000-000-344-10-00-02	Traffic Eng. Peer Review	10,000	36,952	0	10,426	N/B	10,426
	101-000-000-34 Total	10,000	36,952	0	10,426	N/B	10,426
101-000-000-361-11-00-02	Investment Pool Interest	41	121	26	97	366.3%	194
101-000-000-369-10-00-01	Sales of Scrap/Junk	127	0	0	0	N/B	0
	101-000-000-36 Total	168	121	26	97	366.3%	194

101-000-000-397-00-00-02	Oper. Trn. - General Fund	10,000	0	0	0	N/B	0
101-000-000-397-00-00-04	Oper. Trn. - MCR-REET2	195,000	220,000	0	0	N/B	0
101-000-000-397-00-00-05	Oper. Trn. - Surface Water	73,150	0	0	0	N/B	0
	101-000-000-39 Total	278,150	220,000	0	0	N/B	0
	Fund Total	602,252	781,881	385,026	268,102	69.6%	445,368
110-000-000-345-85-00-01	Park Impact Fee	494,446	378,330	200,000	253,166	126.6%	506,332
	110-000-000-34 Total	494,446	378,330	200,000	253,166	126.6%	506,332
110-000-000-361-11-00-02	Investment Pool Interest	71	201	46	167	366.4%	335
	110-000-000-36 Total	71	201	46	167	366.4%	335
	Fund Total	494,517	378,531	200,046	253,333	126.6%	506,667
111-000-000-345-85-00-01	Traffic Mitigation Impact Fees	354,583	387,928	269,279	315,365	117.1%	630,730
111-000-000-345-89-00-01	Admin Fee - TMIF	116	0	0	0	N/B	0
	111-000-000-34 Total	354,700	387,928	269,279	315,365	117.1%	630,730
111-000-000-361-11-00-02	Investment Pool Interest	3	0	8	0	0.0%	0
	111-000-000-36 Total	3	0	8	0	0.0%	0
	Fund Total	354,702	387,928	269,287	315,365	117.1%	630,730
130-000-000-318-34-00-01	Real Estate Excise Tax (REET1)	179,240	244,331	250,000	142,875	57.1%	285,750
	130-000-000-31 Total	179,240	244,331	250,000	142,875	57.1%	285,750
130-000-000-361-11-00-02	Investment Pool Interest	12	33	7	27	367.5%	54
	130-000-000-36 Total	12	33	7	27	367.5%	54
	Fund Total	179,251	244,364	250,007	142,902	57.2%	285,804
132-000-000-318-34-00-01	Real Estate Excise Tax (REET 2)	179,239	244,226	250,000	142,875	57.1%	285,750
	132-000-000-31 Total	179,239	244,226	250,000	142,875	57.1%	285,750
132-000-000-361-11-00-02	Investment Pool Interest	37	106	24	88	366.0%	176
	132-000-000-36 Total	37	106	24	88	366.0%	176
	Fund Total	179,277	244,332	250,024	142,963	57.2%	285,925
201-000-000-397-00-00-01	Oper. Trn. - General Fund	186,063	136,063	186,063	175,340	94.2%	175,340
201-000-000-397-00-00-03	Transfer In - Sewer	123	123	123	123	100.0%	123
201-000-000-397-00-00-04	Transfer In - Surface Water	12,044	12,044	12,044	12,044	100.0%	12,044
201-000-000-397-00-00-07	Oper. Trn. - MCR-REET1	203,690	253,690	203,690	203,690	100.0%	203,690
	201-000-000-39 Total	401,920	401,920	401,920	391,197	97.3%	391,197
	Fund Total	401,920	401,920	401,920	391,197	97.3%	391,197
310-000-000-361-11-00-02	Investment Pool Interest	51	152	27	127	471.3%	254
	310-000-000-36 Total	51	152	27	127	471.3%	254
310-000-000-397-00-00-04	Oper. Trn. - PIF	100,000	0	100,000	100,000	100.0%	100,000
310-000-000-397-00-00-09	Oper. Trn. - SWM	10,000	10,000	10,000	10,000	100.0%	10,000
	310-000-000-39 Total	110,051	10,152	110,027	110,127	100.1%	110,000
	Fund Total	110,051	10,152	110,027	110,127	100.1%	110,000
340-000-000-333-20-20-01	STP-CMAQ Funding	753,423	0	0	0	N/B	0
340-000-000-333-20-20-05	STPUL HLP 3290(010) Jovita Seismic Walls Grant	146,104	45,544	0	0	N/B	0
340-000-000-334-03-60-01	State Grant - WSDOT	0	569,493	0	415,857	N/B	415,857
	340-000-000-33 Total	899,527	615,037	0	415,857	N/B	415,857

340-000-000-381-10-00-01	Interfund Loan Received	0	400,000	0	0	N/B	0
	340-000-000-38 Total	0	400,000	0	0	N/B	0
	Fund Total	899,527	1,015,037	0	415,857	N/B	415,857
341-000-000-397-00-00-01	Transfer In - REET2	20,000	0	0	0	N/B	0
341-000-000-397-00-00-02	Transfer In - TMIF Fund	180,000	0	0	0	N/B	0
341-000-000-397-00-00-03	Transfer In - SW Fund	50,000	0	0	0	N/B	0
	341-000-000-39 Total	250,000	0	0	0	N/B	0
	Fund Total	250,000	0	0	0	N/B	0
350-000-000-334-03-60-05	TIB Grant - Jovita Realignment	141,844	0	0	0	N/B	0
	350-000-000-33 Total	141,844	0	0	0	N/B	0
	Fund Total	144,846	0	0	0	N/B	0
401-000-000-343-50-00-01	Sewer Revenue	7,819	13,324	15,000	14,382	95.9%	28,764
	401-000-000-34 Total	7,819	13,324	15,000	14,382	95.9%	28,764
	Fund Total	35,439	45,781	15,000	46,885	312.6%	28,764
410-000-000-333-20-20-02	STP(U) Grant - Jovita Rehab-Seismic Walls	0	0	0	0	N/B	0
410-000-000-334-03-11-01	Dept of Ecology Grant Revenue	51,995	0	0	25,000	N/B	25,000
	410-000-000-33 Total	51,995	0	0	25,000	N/B	25,000
410-000-000-343-10-00-01	Surface Water Fees	654,095	653,298	661,550	370,294	56.0%	701,243
410-000-000-343-83-00-01	Storm Drainage Fees & Charges	0	5,076	0	0	N/B	0
410-000-000-345-89-00-01	SW Plan Reviews	1,110	0	0	11,260	N/B	22,520
410-000-000-345-89-00-02	Inspections	225	0	0	0	N/B	0
	410-000-000-34 Total	655,430	658,374	661,550	381,554	57.7%	773,763
410-000-000-361-11-00-02	Investment Pool Interest	251	710	161	591	366.4%	1,182
410-000-000-361-11-00-40	Interest Earnings - Bond	392	0	1,175	0	0.0%	0
	410-000-000-36 Total	643	710	1,337	591	44.2%	1,182
	Fund Total	708,068	659,085	662,887	407,145	61.4%	799,945
411-000-000-359-00-00-02	LID No. 1 Penalties Received	21,533	50,489	79,936	6,806	8.5%	13,612
	411-000-000-35 Total	21,533	50,489	79,936	6,806	8.5%	13,612
411-000-000-361-11-00-02	Investment Pool Interest	2,339	5,036	1,144	4,190	366.4%	7,187
411-000-000-361-40-00-01	LID No. 1 Interest Received	502,361	609,933	610,341	75,229	12.3%	610,341
411-000-000-368-10-00-01	LID #1 Principal Received	1,216,371	1,366,331	758,515	1,314,766	173.3%	2,315,076
	411-000-000-36 Total	1,721,071	1,981,300	1,370,000	1,394,185	101.8%	2,932,605
	Fund Total	1,742,604	2,031,788	1,449,936	1,400,991	96.6%	2,946,216
412-000-000-397-00-00-01	Transfer In - Temp. LID Fund	118,116	118,116	118,116	118,116	100.0%	118,116
	412-000-000-39 Total	118,116	118,116	118,116	118,116	100.0%	118,116
	Fund Total	118,116	118,116	118,116	118,116	100.0%	118,116
501-000-000-361-11-00-02	Investment Pool Interest	101	286	65	238	366.4%	476
501-000-000-362-00-00-01	Comcast PEG Fees	0	0	0	14,983	N/B	20,763
	501-000-000-36 Total	101	286	65	15,220	23455.6%	21,239
501-000-000-397-00-00-01	Oper. Trn. - In	0	4,000	0	0	N/B	0
	501-000-000-39 Total	0	4,000	0	0	N/B	0
	Fund Total	101	4,286	65	15,220	23455.6%	21,239

630-000-000-317-60-00-01	Transportation Benefit Dist Vehicle Fee	157,001	162,083	146,000	0	0.0%	0
630-000-000-31 Total		157,001	162,083	146,000	0	0.0%	0
Fund Total		211,581	273,848	146,000	0	0.0%	0
Grand Total		10,719,440	10,843,416	8,290,633	6,506,206	78.5%	11,231,285

FINANCIAL POSITION

2ND QUARTER

Fiscal: 2017 - June

Unaudited Financial Data Used For Quarterly Interim Disclosure: some activity has been eliminated for internal transfers, investment transfers & fund balances.

Account Number	Description	Budget 2016	Actual 2016	Budget 2017	Actual 2017	Quarter to Date Budget	Actual Over/(Under)	Actual % Over/(Under)
001-000-000-311-10-00-01	Property Tax	\$1,506,712.00	\$1,531,292.46	\$1,577,690.00	\$872,346.29	\$788,845.00	\$83,501.29	10.6%
001-000-000-313-11-00-01	Sales & Use Tax	\$800,000.00	\$876,627.43	\$875,000.00	\$459,517.96	\$437,500.00	\$22,017.96	5.0%
001-000-000-313-17-10-02	Local Parks - Sales/Use Tax	\$77,700.00	\$89,389.76	\$85,000.00	\$53,649.20	\$42,500.00	\$11,149.20	26.2%
001-000-000-313-71-00-01	Local Criminal Justice	\$143,986.00	\$159,496.15	\$150,000.00	\$67,833.98	\$75,000.00	(\$7,166.02)	-9.6%
001-000-000-317-20-00-01	Leasehold Excise Tax Revenue	\$713.00	\$95.16		\$95.18		\$95.18	
	001-000-000-31 Total	\$2,529,111.00	\$2,656,900.96	\$2,687,690.00	\$1,453,442.61	\$1,343,845.00	\$109,597.61	8.2%
001-000-000-321-60-00-04	Conditional Use Permit	\$0.00	\$5,730.00	\$3,820.00	\$6,330.00	\$1,910.00	\$4,420.00	231.4%
001-000-000-321-60-00-05	Temporary Use Permit	\$0.00	\$3,035.00	\$2,826.67	\$610.00	\$1,413.34	(\$803.34)	-56.8%
001-000-000-321-60-00-06	Sign Permit	\$0.00	\$1,141.96	\$1,141.96	\$0.00	\$570.98	(\$570.98)	-100.0%
001-000-000-321-91-00-01	Cable Franchise Fees	\$195,502.00	\$171,456.15	\$175,000.00	\$91,451.57	\$87,500.00	\$3,951.57	4.5%
001-000-000-321-99-00-01	Business Licensing	\$26,260.00	\$29,302.10	\$29,945.04	\$20,785.41	\$14,972.52	\$5,812.89	38.8%
001-000-000-322-10-00-01	Building Permit	\$360,000.00	\$290,809.14	\$260,000.00	\$281,079.68	\$130,000.00	\$151,079.68	116.2%
001-000-000-322-10-00-02	Mechanical Permit	\$31,200.00	\$36,046.77	\$40,000.00	\$30,554.60	\$20,000.00	\$10,554.60	52.8%
001-000-000-322-10-00-03	Plumbing Permit	\$46,800.00	\$45,575.85	\$60,000.00	\$34,820.00	\$30,000.00	\$4,820.00	16.1%
001-000-000-322-10-00-04	Conditional Use Permit	\$17,810.00	\$0.00	\$14,000.00	\$0.00	\$7,000.00	(\$7,000.00)	-100.0%
001-000-000-322-10-00-05	Temporary Use Permit	\$720.00	\$180.00	\$500.00	\$0.00	\$250.00	(\$250.00)	-100.0%
001-000-000-322-10-00-06	Other/Miscellaneous Permits	\$0.00	\$75.00	\$2,000.00	\$1,571.25	\$1,000.00	\$571.25	57.1%
	001-000-000-32 Total	\$678,292.00	\$583,351.97	\$589,233.67	\$467,202.51	\$294,616.84	\$172,585.68	58.6%
001-000-000-333-20-60-01	U.S. Dept. of Transp. Grant	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
001-000-000-336-00-98-01	City Assistance	\$107,339.00	\$116,828.99	\$123,523.00	\$49,023.73	\$61,761.50	(\$12,737.77)	-20.6%
001-000-000-336-06-21-01	Local Criminal Justice - Pop.	\$2,770.00	\$2,648.28	\$3,000.00	\$1,346.45	\$1,500.00	(\$153.55)	-10.2%
001-000-000-336-06-25-01	Criminal Justice-Contract Svs.	\$12,139.00	\$16,398.47	\$16,000.00	\$23,087.28	\$8,000.00	\$15,087.28	188.6%
001-000-000-336-06-26-01	Criminal Justice-Special Prog.	\$9,597.00	\$9,655.71	\$10,000.00	\$4,898.58	\$5,000.00	(\$101.42)	-2.0%
001-000-000-336-06-41-01	Marijuana Enforcement	\$48.00	\$8.32	\$8.32	\$0.00	\$4.16	(\$4.16)	-100.0%
001-000-000-336-06-51-01	DUI Cities	\$1,750.00	\$1,499.14	\$1,500.00	\$742.39	\$750.00	(\$7.61)	-1.0%
001-000-000-336-06-94-01	Liquor Excise Tax	\$18,000.00	\$44,860.27	\$45,000.00	\$23,809.87	\$22,500.00	\$1,309.87	5.8%
001-000-000-336-06-95-01	Liquor Board Profits	\$84,000.00	\$82,826.31	\$90,000.00	\$41,108.79	\$45,000.00	(\$3,891.21)	-8.6%
001-000-000-338-71-00-00	L & I Internship	\$0.00	\$2,187.50	\$2,187.50	\$0.00	\$1,093.75	(\$1,093.75)	-100.0%
	001-000-000-33 Total	\$235,643.00	\$278,912.99	\$291,218.82	\$144,017.09	\$145,609.41	(\$1,592.32)	-1.1%
001-000-000-341-81-00-02	Duplication Services	\$100.00	\$531.65	\$500.00	\$211.20	\$250.00	(\$38.80)	-15.5%
001-000-000-341-81-00-03	Publication Services	\$0.00	\$7,800.00	\$0.00	\$8,400.00	\$0.00	\$8,400.00	
001-000-000-341-82-00-01	Engineering Fees	\$170,000.00	\$61,173.62	\$290,000.00	\$0.00	\$145,000.00	(\$145,000.00)	-100.0%
001-000-000-342-10-00-00	Law Enforcement Services	\$0.00	\$425.00	\$0.00	\$0.00	\$0.00	\$0.00	
001-000-000-345-81-00-01	Zoning & Subdivision Fees & Services	\$0.00	\$0.00	\$500.00	\$0.00	\$250.00	(\$250.00)	-100.0%
001-000-000-345-81-00-05	Final Short Plat	\$3,040.00	\$3,560.00	\$3,500.00	\$2,870.00	\$1,750.00	\$1,120.00	64.0%
001-000-000-345-81-00-06	Preliminary Short Plat	\$9,000.00	\$8,950.00	\$10,000.00	\$5,490.00	\$5,000.00	\$490.00	9.8%
001-000-000-345-81-00-07	Clearing and Grading	\$0.00	\$2,669.65	\$4,000.00	\$2,554.92	\$2,000.00	\$554.92	27.7%
001-000-000-345-81-00-08	Preliminary Subdivision	\$16,900.00	\$44,030.00	\$35,000.00	\$8,520.00	\$17,500.00	(\$8,980.00)	-51.3%

Account Number	Description	Budget 2016	Actual 2016	Budget 2017	Actual 2017	Quarter to Date Budget	Actual Over/(Under)	Actual % Over/(Under)
001-000-000-345-81-00-09	Boundary Line Adjustment	\$3,600.00	\$3,330.00	\$5,000.00	\$5,355.00	\$2,500.00	\$2,855.00	114.2%
001-000-000-345-81-00-10	Final Subdivision	\$3,880.00	\$6,090.00	\$5,000.00	\$2,350.00	\$2,500.00	(\$150.00)	-6.0%
001-000-000-345-81-00-11	Binding Site Plan - Admin.	\$0.00	\$0.00	\$0.00	\$1,435.00	\$0.00	\$1,435.00	
001-000-000-345-83-00-01	Plan Review & Inspection Fees & Services	\$214,500.00	\$243,599.50	\$240,000.00	\$207,221.01	\$120,000.00	\$87,221.01	72.7%
001-000-000-345-83-00-02	Planning Review Fee	\$0.00	\$0.00	\$0.00	\$6,920.17	\$0.00	\$6,920.17	
001-000-000-345-83-00-03	Inspection Fee	\$0.00	\$461.86	\$0.00	\$500.00	\$0.00	\$500.00	
001-000-000-345-83-00-04	Stormwater Inspection	\$0.00	\$8,871.50	\$0.00	\$10,555.90	\$0.00	\$10,555.90	
001-000-000-345-83-00-05	Energy Code Review	\$20,000.00	\$18,076.09	\$15,000.00	\$13,812.00	\$7,500.00	\$6,312.00	84.2%
001-000-000-345-85-00-01	TIF Administrative Fees	\$13,184.00	\$19,396.41	\$20,000.00	\$16,430.20	\$10,000.00	\$6,430.20	64.3%
001-000-000-345-89-00-01	Other/Environmental Review Fees & Services	\$0.00	\$78,340.00	\$0.00	\$30,079.46	\$0.00	\$30,079.46	
001-000-000-345-89-00-02	SW Engineering Review	\$20,000.00	\$22,794.38	\$20,000.00	\$8,405.00	\$10,000.00	(\$1,595.00)	-16.0%
001-000-000-345-89-00-04	SEPA - Major	\$26,520.00	\$29,160.00	\$28,000.00	\$39,277.50	\$14,000.00	\$25,277.50	180.6%
001-000-000-345-89-00-07	Posting Sign Fee	\$0.00	\$900.00	\$1,000.00	\$660.00	\$500.00	\$160.00	32.0%
001-000-000-345-89-00-10	Design Standards Review	\$7,680.00	\$8,960.00	\$15,000.00	\$27,675.00	\$7,500.00	\$20,175.00	269.0%
001-000-000-345-89-00-13	Pre-Dev. Conference	\$5,000.00	\$16,780.00	\$20,000.00	\$7,745.00	\$10,000.00	(\$2,255.00)	-22.6%
001-000-000-345-89-00-15	Right of Way	\$0.00	\$350.00	\$0.00	\$0.00	\$0.00	\$0.00	
001-000-000-345-89-00-17	Driveway Access Review Fee	\$8,450.00	\$1,500.00	\$2,000.00	\$3,375.00	\$1,000.00	\$2,375.00	237.5%
001-000-000-345-89-00-18	Site Development	\$18,820.00	\$38,590.00	\$30,000.00	\$32,320.00	\$15,000.00	\$17,320.00	115.5%
001-000-000-345-89-00-20	Engineering Fee	\$0.00	\$66,967.83	\$0.00	(\$4.50)	\$0.00	(\$4.50)	
001-000-000-345-89-00-22	Admin Interpretation/Decision	\$0.00	\$1,300.00	\$0.00	\$0.00	\$0.00	\$0.00	
001-000-000-345-89-00-23	Administrative Variance	\$0.00	\$1,100.00	\$0.00	\$0.00	\$0.00	\$0.00	
001-000-000-345-89-00-25	Pre-Application - Minor	\$4,740.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
001-000-000-345-89-00-26	Billable Staff Time	\$0.00	\$4,152.02	\$0.00	\$2,530.00	\$0.00	\$2,530.00	
001-000-000-345-89-00-28	Subdivision Community Meeting	\$0.00	\$1,460.00	\$0.00	\$640.00	\$0.00	\$640.00	
001-000-000-345-89-00-29	Administrative Decision Appeal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
001-000-000-345-89-00-31	Critical Areas Checklist	\$0.00	\$540.00	\$0.00	\$270.00	\$0.00	\$270.00	
001-000-000-345-89-00-32	Developer Agreement	\$0.00	\$7,140.00	\$0.00	\$0.00	\$0.00	\$0.00	
001-000-000-345-89-00-34	Site Plan Review	\$0.00	\$170.00	\$0.00	\$0.00	\$0.00	\$0.00	
001-000-000-345-89-00-35	Critical Areas Review	\$0.00	\$0.00	\$0.00	\$45.00	\$0.00	\$45.00	
001-000-000-347-30-00-01	Edgemont Park Facility Fee	\$2,505.00	\$2,150.00	\$2,150.00	\$1,460.00	\$1,075.00	\$385.00	35.8%
	001-000-000-34 Total	\$547,919.00	\$711,319.51	\$746,650.00	\$447,102.86	\$373,325.00	\$73,777.86	19.8%
001-000-000-356-50-00-01	Restitution - Investigative Fund Assess	\$600.00	\$7.91		\$43.63		\$43.63	
	001-000-000-35 Total	\$600.00	\$7.91		\$43.63			
001-000-000-361-11-00-02	Investment Pool Interest	\$300.00	\$5,892.33	\$5,000.00	\$2,678.46	\$2,500.00	\$178.46	7.1%
001-000-000-361-11-00-03	Interest on Property Tax	\$180.00	\$0.00		\$0.00			
001-000-000-361-11-00-40	Interest Income - Bonds	\$1,620.00	\$0.00		\$0.00			
001-000-000-361-40-00-01	Other Interest	\$200.00	\$587.85	\$500.00	\$294.87	\$250.00	\$44.87	17.9%
001-000-000-361-40-00-02	Interest on Interfund Loan	\$0.00	\$33.00		\$86.82		\$86.82	
001-000-000-362-40-00-01	Facilities Rental - Mtg Rm & Com Rm Rental	\$1,201.00	\$0.00		\$0.00		\$0.00	
001-000-000-369-40-00-02	Reimbursement of City Expenses	\$0.00	\$10,055.57	\$0.00	\$658.00	\$0.00	\$658.00	
001-000-000-369-81-00-01	Cashier Over/Short	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
001-000-000-369-90-00-01	NSF Returned Check Fee	\$0.00	\$0.00	\$0.00	\$40.00	\$0.00	\$40.00	

Account Number	Description	Budget 2016	Actual 2016	Budget 2017	Actual 2017	Quarter to Date Budget	Actual Over/(Under)	Actual % Over/(Under)
001-000-000-369-90-00-02	Misc. General Fund Revenue	\$0.00	\$0.00	\$0.00	\$182.04	\$0.00	\$182.04	
	001-000-000-36 Total	\$3,501.00	\$16,568.75	\$5,500.00	\$3,940.19	\$2,750.00	\$1,190.19	43.3%
001-086-000-386-10-00-01	Assignment of Funds	\$0.00	\$3,512.00					
001-086-000-386-10-00-03	Bldg Rental Deposit	\$0.00	\$0.00					
001-086-000-386-10-00-04	State Building Code Fee	\$0.00	\$760.00					
001-086-000-386-10-00-05	Animal Licenses	\$0.00	\$2,325.00					
001-086-000-386-10-00-06	Fire Plan Review	\$0.00	\$13,536.55					
001-086-000-386-10-00-07	City Hall Tenant Excise Tax	\$0.00	\$0.00					
	001-086-000-38 Total	\$0.00	\$20,133.55					
	Fund Total	\$3,995,066.00	\$4,267,195.64	\$4,320,292.49	\$2,515,748.89	\$2,160,146.25	\$355,602.65	16.5%
005-000-000-361-11-00-02	Investment Pool Interest	\$500.00	\$659.52	\$500.00	\$548.74	\$250.00	\$298.74	119.5%
005-000-000-361-11-00-40	Interest Income - Bonds	\$1,500.00	\$817.71	\$1,500.00	\$0.00	\$750.00	(\$750.00)	-100.0%
	Fund Total	\$2,000.00	\$1,477.23	\$2,000.00	\$548.74	\$1,000.00	(\$451.26)	-45.1%
101-000-000-317-60-00-01	Received from ETB - Veh License Fees	\$0.00	\$271,348.02	\$146,000.00	\$95,752.80	\$73,000.00	\$22,752.80	
	101-000-000-31 Total	\$0.00	\$271,348.02	\$146,000.00	\$95,752.80	\$73,000.00	\$22,752.80	
101-000-000-322-40-00-02	Street Vacation	\$0.00	\$5,760.00	\$0.00	\$0.00	\$0.00	\$0.00	
101-000-000-322-40-00-04	Right-of-Way Permit	\$0.00	\$30,302.35	\$0.00	\$60,738.28	\$0.00	\$60,738.28	
	101-000-000-32 Total	\$0.00	\$36,062.35	\$0.00	\$60,738.28	\$0.00	\$60,738.28	
101-000-000-336-00-71-01	Multimodal Transpo City	\$0.00	\$9,838.40	\$0.00	\$3,257.90	\$0.00	\$3,257.90	
101-000-000-336-00-87-01	MV Fuel Tax-City Streets	\$205,454.00	\$207,559.04	\$217,000.00	\$98,080.32	\$108,500.00	(\$10,419.68)	-9.6%
	101-000-000-33 Total	\$205,454.00	\$217,397.44	\$217,000.00	\$101,338.22	\$108,500.00	(\$7,161.78)	-6.6%
101-000-000-344-10-00-01	Road/Street Services (TBD Work)	\$0.00	\$0.00	\$168,000.00	\$0.00	\$84,000.00	(\$84,000.00)	-100.0%
101-000-000-344-10-00-02	Traffic Eng. Peer Review	\$0.00	\$36,951.78	\$0.00	\$10,426.11	\$0.00	\$10,426.11	
	101-000-000-34 Total	\$0.00	\$36,951.78	\$168,000.00	\$10,426.11	\$84,000.00	(\$73,573.89)	-87.6%
101-000-000-361-11-00-02	Investment Pool Interest	\$26.43	\$121.30	\$26.43	\$96.80	\$13.22	\$83.59	632.5%
101-000-000-369-10-00-01	Sales of Scrap/Junk	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	101-000-000-36 Total	\$26.43	\$121.30	\$26.43	\$96.80	\$13.22	\$83.59	632.5%
	Fund Total	\$205,480.43	\$561,880.89	\$531,026.43	\$268,352.21	\$265,513.22	\$2,839.00	1.1%
110-000-000-345-85-00-01	Park Impact Fee	\$421,747.00	\$378,330.00	\$200,000.00	\$261,986.00	\$100,000.00	\$161,986.00	162.0%
	110-000-000-34 Total	\$421,747.00	\$378,330.00	\$200,000.00	\$261,986.00	\$100,000.00	\$161,986.00	162.0%
110-000-000-361-11-00-02	Investment Pool Interest	\$46.00	\$201.18	\$45.69	\$167.40	\$22.85	\$144.56	632.8%
	110-000-000-36 Total	\$46.00	\$201.18	\$45.69	\$167.40	\$22.85	\$144.56	632.8%
	Fund Total	\$421,793.00	\$378,531.18	\$200,045.69	\$262,153.40	\$100,022.85	\$162,130.56	162.1%
111-000-000-345-85-00-01	Traffic Mitigation Impact Fees	\$269,279.00	\$387,928.21	\$269,279.18	\$328,604.00	\$134,639.59	\$193,964.41	144.1%
	111-000-000-34 Total	\$269,279.00	\$387,928.21	\$269,279.18	\$328,604.00	\$134,639.59	\$193,964.41	144.1%
111-000-000-361-11-00-02	Investment Pool Interest	\$8.00	\$0.00	\$7.74	\$0.00	\$3.87	(\$3.87)	-100.0%
	111-000-000-36 Total	\$8.00	\$0.00	\$7.74	\$0.00	\$3.87	(\$3.87)	-100.0%
	Fund Total	\$269,287.00	\$387,928.21	\$269,286.92	\$328,604.00	\$134,643.46	\$193,960.54	144.1%
130-000-000-318-34-00-01	Real Estate Excise Tax (REET1)	\$175,856.00	\$244,330.90	\$250,000.00	\$182,199.51	\$125,000.00	\$57,199.51	45.8%
	130-000-000-31 Total	\$175,856.00	\$244,330.90	\$250,000.00	\$182,199.51	\$125,000.00	\$57,199.51	45.8%
130-000-000-361-11-00-02	Investment Pool Interest	\$7.00	\$32.61	\$7.38	\$27.12	\$3.69	\$23.43	635.0%
	130-000-000-36 Total	\$7.00	\$32.61	\$7.38	\$27.12	\$3.69	\$23.43	635.0%

Account Number	Description	Budget 2016	Actual 2016	Budget 2017	Actual 2017	Quarter to Date Budget	Actual Over/(Under)	Actual % Over/(Under)
	Fund Total	\$175,863.00	\$244,363.51	\$250,007.38	\$182,226.63	\$125,003.69	\$57,222.94	45.8%
132-000-000-318-34-00-01	Real Estate Excise Tax (REET 2)	\$175,857.00	\$244,225.85	\$250,000.00	\$182,199.40	\$125,000.00	\$57,199.40	45.8%
	132-000-000-31 Total	\$175,857.00	\$244,225.85	\$250,000.00	\$182,199.40	\$125,000.00	\$57,199.40	45.8%
132-000-000-361-11-00-02	Investment Pool Interest	\$24.00	\$105.70	\$24.03	\$87.96	\$12.02	\$75.95	632.1%
	132-000-000-36 Total	\$24.00	\$105.70	\$24.03	\$87.96	\$12.02	\$75.95	632.1%
	Fund Total	\$175,881.00	\$244,331.55	\$250,024.03	\$182,287.36	\$125,012.02	\$57,275.35	45.8%
201-000-000-397-00-00-01	Oper. Trn. - General Fund	\$186,063.00	\$0.00	\$186,063.00	\$93,031.50	\$93,031.50	\$0.00	0.0%
201-000-000-397-00-00-03	Transfer In - Sewer	\$123.00	\$0.00	\$123.00	\$61.50	\$61.50	\$0.00	0.0%
201-000-000-397-00-00-04	Transfer In - Surface Water	\$12,044.00	\$0.00	\$12,044.00	\$6,022.00	\$6,022.00	\$0.00	0.0%
201-000-000-397-00-00-07	Oper. Trn. - MCR-REET1	\$203,690.00	\$0.00	\$203,690.00	\$101,845.00	\$101,845.00	\$0.00	0.0%
	Fund Total	\$401,920.00	\$0.00	\$401,920.00	\$200,960.00	\$200,960.00	\$0.00	0.0%
310-000-000-361-11-00-02	Investment Pool Interest	\$27.00	\$152.40	\$26.91	\$126.82	\$13.46	\$113.37	842.5%
	310-000-000-36 Total	\$27.00	\$152.40	\$26.91	\$126.82	\$13.46	\$113.37	842.5%
310-000-000-397-00-00-04	Oper. Trn. - PIF	\$100,000.00	\$0.00	\$100,000.00	\$50,000.00	\$50,000.00	\$0.00	0.0%
310-000-000-397-00-00-09	Oper. Trn. - SWM	\$10,000.00	\$0.00	\$10,000.00	\$5,000.00	\$5,000.00	\$0.00	0.0%
	310-000-000-39 Total	\$110,000.00	\$0.00	\$110,000.00	\$55,000.00	\$55,000.00	\$0.00	0.0%
	Fund Total	\$110,027.00	\$152.40	\$110,026.91	\$55,126.82	\$55,013.46	\$113.37	0.2%
340-000-000-333-20-20-05	STPUL HLP 3290(010) Jovita Seismic Walls Grant	\$0.00	\$45,543.57	\$0.00	\$0.00	\$0.00	\$0.00	
340-000-000-334-03-60-01	State Grant - WSDOT	\$0.00	\$569,493.08	\$0.00	\$415,857.05	\$0.00	\$415,857.05	
	Fund Total	\$0.00	\$615,036.65	\$0.00	\$415,857.05	\$0.00	\$415,857.05	
401-000-000-343-50-00-01	Sewer Revenue	\$7,429.00	\$13,324.45	\$15,000.00	\$14,382.00	\$7,500.00	\$6,882.00	91.8%
	Fund Total	\$7,429.00	\$13,324.45	\$15,000.00	\$14,382.00	\$7,500.00	\$6,882.00	91.8%
410-000-000-343-10-00-01	Surface Water Fees	\$661,550.00	\$653,298.29	\$661,550.00	\$373,836.65	\$373,836.65	\$0.00	0.0%
410-000-000-343-83-00-01	Storm Drainage Fees & Charges	\$0.00	\$5,075.91	\$0.00	\$0.00	\$0.00	\$0.00	
410-000-000-345-89-00-01	SW Plan Reviews	\$0.00	\$0.00	\$0.00	\$11,700.00	\$0.00	\$11,700.00	
410-000-000-345-89-00-02	Inspections	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	410-000-000-34 Total	\$661,550.00	\$658,374.20	\$661,550.00	\$385,536.65	\$373,836.65	\$11,700.00	3.1%
410-000-000-361-11-00-02	Investment Pool Interest	\$161.00	\$710.40	\$161.34	\$591.07	\$80.67	\$510.40	632.7%
410-000-000-361-11-00-40	Interest Earnings - Bond	\$1,175.00	\$0.00	\$1,175.34	\$0.00	\$587.67	(\$587.67)	-100.0%
	410-000-000-36 Total	\$1,336.00	\$710.40	\$1,336.68	\$591.07	\$668.34	(\$77.27)	-11.6%
	Fund Total	\$662,886.00	\$659,084.60	\$662,886.68	\$386,127.72	\$374,504.99	\$11,622.73	3.1%
411-000-000-359-00-00-02	LID No. 1 Penalties Received	\$79,936.00	\$50,488.56	\$79,936.17	\$6,805.95	\$39,968.09	(\$33,162.14)	-83.0%
	411-000-000-35 Total	\$79,936.00	\$50,488.56	\$79,936.17	\$6,805.95	\$39,968.09	(\$33,162.14)	-83.0%
411-000-000-361-11-00-02	Investment Pool Interest	\$1,144.00	\$5,035.75	\$1,143.63	\$4,189.85	\$571.82	\$3,618.04	632.7%
411-000-000-361-40-00-01	LID No. 1 Interest Received	\$883,159.00	\$609,932.84	\$610,341.00	\$75,229.09	\$305,170.50	(\$229,941.41)	-75.3%
411-000-000-368-10-00-01	LID #1 Principal Received	\$1,211,563.00	\$1,366,331.21	\$758,515.00	\$1,314,765.84	\$379,257.50	\$935,508.34	246.7%
	411-000-000-36 Total	\$2,095,866.00	\$1,981,299.80	\$1,369,999.63	\$1,394,184.78	\$684,999.82	\$709,184.97	103.5%
	Fund Total	\$2,175,802.00	\$2,031,788.36	\$1,449,935.80	\$1,400,990.73	\$724,967.90	\$676,022.83	93.2%
412-000-000-397-00-00-01	Transfer In - Temp. LID Fund	\$118,116.00	\$118,116.00	\$118,116.00	\$59,058.00	\$59,058.00	\$0.00	
	412-000-000-39 Total	\$118,116.00	\$118,116.00	\$118,116.00	\$59,058.00	\$59,058.00	\$0.00	
	Fund Total	\$118,116.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
501-000-000-361-11-00-02	Investment Pool Interest	\$65.00	\$285.76	\$64.89	\$237.75	\$32.45	\$205.31	632.8%

Account Number	Description	Budget 2016	Actual 2016	Budget 2017	Actual 2017	Quarter to Date Budget	Actual Over/(Under)	Actual % Over/(Under)
501-000-000-362-00-00-01	Comcast PEG Fees	\$0.00	\$0.00	\$0.00	\$14,982.61	\$0.00	\$14,982.61	
	Fund Total	\$65.00	\$285.76	\$64.89	\$15,220.36	\$32.45	\$15,187.92	46811.3%
630-000-000-317-60-00-01	Transportation Benefit Dist Vehicle Fee	\$146,000.00	\$162,082.80					
	Fund Total	\$146,000.00	\$162,082.80					
	Total General Fund				\$2,515,705.26	\$2,160,146.25	\$355,559.02	

Note: Labor costs are collected in Central Services and journalized back to the individual cost centers. These statements do not reflect that activity.

Estimated Expenditure Summary								
Account Number	Description	Budget 2016	Actual 2016	Budget 2017	Actual 2017	Quarter to Date Budget	Actual Over/(Under)	Actual % Over/(Under)
Legislative								
001-011-000-511-60-11-01	Salaries and Wages	\$30,000	\$33,875	\$50,400	\$25,200	\$25,200	\$0	
001-011-000-511-60-21-01	Benefits	\$435	\$491	\$795	\$398	\$398	\$1	
001-011-000-511-60-31-01	Office & Operational Supplies	\$457	\$149	\$400	\$200	\$200	\$0	
001-011-000-511-60-31-05	Meeting Meals Expense	\$0	\$245	\$500	\$210	\$250	-\$41	-16.2%
001-011-000-511-60-35-01	Small Tools/Minor Equipment	\$0	\$0	\$0	\$0	\$0	\$0	
001-011-000-511-60-41-01	Professional Services	\$500	\$2,000	\$0	\$0	\$0	\$0	
001-011-000-511-60-43-01	Travel/Training Costs	\$750	\$0	\$750	\$0	\$375	-\$375	
001-011-000-511-60-43-02	Lodging Charges	\$750	\$0	\$750	\$0	\$375	-\$375	
001-011-000-511-60-43-03	Mileage Reimbursement	\$250	\$0	\$0	\$0	\$0	\$0	
001-011-000-511-60-43-04	Conference Meals	\$0	\$352	\$250	\$0	\$125	-\$125	
001-011-000-511-60-49-01	Memberships	\$150	\$50	\$150	\$50	\$75	-\$25	-33.3%
001-011-000-511-60-49-03	Registration	\$500	\$0	\$500	\$0	\$250	-\$250	
001-011-000-511-60-49-04	Subscriptions	\$350	\$380	\$400	\$0	\$200	-\$200	
001-011-000-594-11-64-01	Office Furniture	\$0	\$0	\$35,974	\$0	\$17,987	-\$17,987	
Executive	Legislative Total	\$34,142	\$37,542	\$90,869	\$26,058	\$45,435	-\$19,377	
001-013-000-513-10-11-01	Salaries and Wages	\$15,600	\$43,187	\$119,971	\$59,985	\$59,985	\$0	
001-013-000-513-10-21-01	Benefits	\$226	\$625	\$39,272	\$19,636	\$19,636	\$0	
001-013-000-513-10-31-01	Office & Operational Supplies	\$0	\$0	\$0	\$0	\$0	\$0	
001-013-000-513-10-31-05	Meeting Meals Expense	\$250	\$600	\$500	\$476	\$250	\$226	90.5%
001-013-000-513-10-43-01	Travel/Training Costs	\$1,500	\$70	\$1,500	\$50	\$750	-\$700	-93.3%
001-013-000-513-10-43-02	Lodging Charges	\$750	\$0	\$750	\$330	\$375	-\$45	-11.9%
001-013-000-513-10-43-03	Mileage Reimbursement	\$250	\$0	\$250	\$314	\$125	\$189	150.8%
001-013-000-513-10-43-04	Conference Meals	\$350	\$0	\$350	\$26	\$175	-\$149	-85.1%
001-013-000-513-10-43-05	Parking	\$150	\$9	\$150	\$0	\$75	-\$75	-100.0%
001-013-000-513-10-49-01	Memberships	\$160	\$0	\$160	\$0	\$80	-\$80	-100.0%
001-013-000-513-10-49-03	Registration	\$250	\$0	\$250	\$400	\$125	\$275	220.0%
001-013-000-513-10-49-04	Subscriptions	\$50	\$0	\$50	\$0	\$25	-\$25	-100.0%
001-013-000-594-13-64-01	Office Furniture	\$0	\$0	\$85,538	\$0	\$42,769	-\$42,769	-100.0%
Administrative/Clerk	Executive Total	\$19,536	\$44,490	\$248,741	\$81,217	\$124,370	-\$43,153	-34.7%
001-014-000-511-30-41-02	Legal Publications	\$5,000	\$4,065	\$5,000	\$2,500	\$2,500	\$0	0.0%
001-014-000-514-20-11-01	Salaries and Wages	\$95,590	\$98,338	\$99,570	\$49,785	\$49,785	\$0	0.0%
001-014-000-514-20-21-01	Benefits	\$1,386	\$1,422	\$44,703	\$22,352	\$22,352	\$1	0.0%

Account Number	Description	Budget 2016	Actual 2016	Budget 2017	Actual 2017	Quarter to Date Budget	Actual Over/(Under)	Actual % Over/(Under)
001-014-000-514-20-31-01	Office & Operational Supplies	\$200	\$0	\$0	\$22,750	\$0	\$22,750	
001-014-000-514-20-31-05	Meeting Meals Expense	\$0	\$507	\$0	\$353	\$0	\$353	
001-014-000-514-20-41-01	Professional Services	\$1,000	\$0	\$0	\$0	\$0	\$0	
001-014-000-514-20-42-05	Bank & Bond Fees	\$0	\$328	\$0	\$662	\$0	\$662	
001-014-000-514-20-43-01	Training & Travel Costs	\$1,500	\$0	\$3,500	\$790	\$1,750	-\$960	-54.9%
001-014-000-514-20-43-02	Lodging Charges	\$1,000	\$0	\$0	\$0	\$0	\$0	
001-014-000-514-20-43-03	Mileage Reimbursement	\$150	\$86	\$250	\$45	\$125	-\$80	-63.7%
001-014-000-514-20-43-04	Conference Meals	\$250	\$26	\$0	\$50	\$0	\$50	
001-014-000-514-20-48-02	Software Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	
001-014-000-514-20-49-01	Memberships	\$250	\$0	\$350	\$25	\$175	-\$150	-85.7%
001-014-000-514-20-49-03	Registration	\$610	\$0	\$0	\$0	\$0	\$0	
001-014-000-514-23-41-01	Accounting & Auditing Services	\$0	\$15,050	\$0	\$3,003	\$0	\$3,003	
001-014-000-514-30-11-01	Salaries & Wages	\$59,504	\$61,354	\$59,381	\$29,691	\$29,691	\$1	0.0%
001-014-000-514-30-21-01	Benefits	\$863	\$885	\$30,689	\$15,345	\$15,345	\$1	0.0%
001-014-000-514-30-31-01	Operational Supplies	\$300	\$131	\$300	\$150	\$150	\$0	0.0%
001-014-000-514-30-31-05	Meeting Meals & Expenses	\$0	\$23	\$0	\$0	\$0	\$0	
001-014-000-514-30-41-01	Professional Services	\$1,500	\$7,560	\$1,500	\$5,181	\$750	\$4,431	590.8%
001-014-000-514-30-42-06	Website Services	\$0	\$350	\$0	\$350	\$0	\$350	
001-014-000-514-30-43-01	Training & Travel Costs	\$200	\$338	\$200	\$0	\$100	-\$100	-100.0%
001-014-000-514-30-43-02	Lodging	\$600	\$114	\$600	\$0	\$300	-\$300	-100.0%
001-014-000-514-30-43-03	Mileage Reimbursement	\$150	\$0	\$150	\$128	\$75	\$53	71.2%
001-014-000-514-30-43-04	Conference Meals	\$150	\$0	\$150	\$0	\$75	-\$75	-100.0%
001-014-000-514-30-44-01	Legal Publication	\$500	\$2,092	\$500	\$0	\$250	-\$250	-100.0%
001-014-000-514-30-48-01	Equipment Repair	\$0	\$0	\$0	\$0	\$0	\$0	
001-014-000-514-30-49-01	Memberships	\$480	\$305	\$480	\$354	\$240	\$114	47.5%
001-014-000-514-30-49-03	Registration	\$350	\$45	\$350	\$0	\$175	-\$175	-100.0%
001-014-000-514-40-51-01	Election Costs	\$8,000	\$3,753	\$4,000	\$0	\$2,000	-\$2,000	-100.0%
001-014-000-514-90-51-01	Voter Registration	\$18,000	\$18,451	\$18,500	\$15,504	\$9,250	\$6,254	67.6%
001-014-000-518-10-49-01	Memberships	\$0	\$0	\$0	\$185	\$0	\$185	
001-014-000-518-10-49-03	Registrations	\$0	\$0	\$0	\$0	\$0	\$0	
001-014-000-518-80-31-01	IT Operating Supplies	\$0	\$0	\$1,296	\$0	\$648	-\$648	-100.0%
001-014-000-518-80-41-01	Contracted IT Services	\$19,760	\$19,558	\$26,000	\$4,508	\$13,000	-\$8,492	-65.3%
001-014-000-518-80-41-02	Web Site Services	\$1,800	\$1,860	\$4,500	\$2,100	\$2,250	-\$150	-6.7%
001-014-000-518-80-48-01	IT Repair & Maintenance	\$5,000	\$177	\$5,000	\$0	\$2,500	-\$2,500	-100.0%
001-014-000-518-80-49-03	Computer Subscriptions	\$16,000	\$12,881	\$13,518	\$33,737	\$6,759	\$26,978	399.1%
001-014-000-594-14-64-01	Office Furniture	\$0	\$0	\$71,148	\$0	\$35,574	-\$35,574	-100.0%
001-014-000-594-14-64-02	Central File Equipment	\$0	\$0	\$32,679	\$0	\$16,340	-\$16,340	-100.0%
001-014-000-594-14-64-03	Software - Computer	\$0	\$5,251	\$42,369	\$0	\$21,185	-\$21,185	-100.0%
001-014-000-594-18-64-02	IT Hardware	\$0	\$0	\$0	\$0	\$0	\$0	
001-014-000-594-18-64-05	A/V Equipment	\$0	\$0	\$0	\$0	\$0	\$0	
Legal Services Administrative/Clerk Total		\$240,093	\$254,950	\$466,683	\$209,548	\$233,342	-\$23,793	-10.2%
001-015-000-515-32-41-01	Legal Services	\$140,000	\$166,178	\$140,000	\$47,197	\$70,000	-\$22,803	-32.6%

Account Number	Description	Budget 2016	Actual 2016	Budget 2017	Actual 2017	Quarter to Date Budget	Actual Over/(Under)	Actual % Over/(Under)
001-015-000-515-32-41-14	Hearing Examiner Legal Fees	\$7,500	\$14,757	\$25,000	\$7,915	\$12,500	-\$4,585	-36.7%
001-015-000-515-32-41-15	Code Enforcement Legal Fees	\$0	\$0	\$15,000	\$0	\$7,500	-\$7,500	-100.0%
Central Services	Legal Services Total	\$147,500	\$180,934	\$180,000	\$55,112	\$90,000	-\$34,888	-38.8%
001-018-000-512-50-51-01	Court Services	\$22,000	\$18,000	\$22,000	\$9,000	\$11,000	-\$2,000	-18.2%
001-018-000-518-10-11-01	Salaries & Wages	\$0	\$18,595	\$93,973	\$46,987	\$46,987	\$0	0.0%
001-018-000-518-10-21-01	Medicare	\$0	\$269	\$44,746	\$22,373	\$22,373	\$0	0.0%
001-018-000-518-10-21-02	Social Security Replacement	\$0	\$1,410	\$0	\$0	\$0	\$0	
001-018-000-518-10-21-05	PERS	\$0	\$2,118	\$0	\$0	\$0	\$0	
001-018-000-518-10-21-07	Labor & Industries	\$0	-\$562	\$0	\$0	\$0	\$0	
001-018-000-518-10-21-08	Unemployment	\$0	\$74	\$0	\$2,061	\$0	\$2,061	
001-018-000-518-10-21-10	Medical	\$0	\$4,204	\$0	\$0	\$0	\$0	
001-018-000-518-10-31-01	Operational Supplies	\$0	\$0	\$15,000	\$0	\$7,500	-\$7,500	-100.0%
001-018-000-518-20-11-01	Salaries & Wages	\$108,879	\$73,738	\$0	\$273,438	\$273,438	\$0	
001-018-000-518-20-21-01	Medicare	\$1,579	\$1,067	\$0	\$3,978	\$3,978	\$0	
001-018-000-518-20-21-02	Social Security Replacement	\$6,751	\$4,371	\$0	\$15,511	\$15,511	\$0	
001-018-000-518-20-21-05	PERS	\$12,173	\$8,393	\$0	\$25,971	\$25,971	\$0	
001-018-000-518-20-21-07	Labor & Industries	\$535	\$344	\$0	\$0	\$0	\$0	
001-018-000-518-20-21-08	Unemployment	\$1,960	\$295	\$0	\$1,412	\$1,412	\$0	
001-018-000-518-20-21-10	Medical	\$31,263	\$34,822	\$0	\$61,007	\$61,007	\$0	
001-018-000-518-20-31-01	Office & Operational Supplies	\$100	\$1,834	\$0	\$10,405	\$0	\$10,405	
001-018-000-518-20-35-01	Small Tools/Minor Equipment	\$250	\$85	\$500	\$401	\$250	\$151	60.2%
001-018-000-518-20-35-02	Office Furniture	\$0	\$0	\$0	\$0	\$0	\$0	
001-018-000-518-20-41-01	Professional Service	\$1,500	\$3,010	\$12,800	\$371	\$6,400	-\$6,029	-94.2%
001-018-000-518-20-42-01	Telephone Charges	\$0	\$0	\$0	\$1,498	\$0	\$1,498	
001-018-000-518-20-42-02	Postage	\$0	\$4,411	\$7,000	\$2,287	\$3,500	-\$1,213	-34.6%
001-018-000-518-20-43-01	Travel/Training Costs	\$0	\$0	\$0	\$0	\$0	\$0	
001-018-000-518-20-45-03	Postage Meter Lease	\$870	\$850	\$870	\$1,112	\$435	\$677	155.6%
001-018-000-518-20-45-06	Copier Lease	\$1,100	\$0	\$3,500	\$2,164	\$1,750	\$414	23.6%
001-018-000-518-20-47-01	Electricity	\$21,000	\$0	\$45,000	\$30,779	\$22,500	\$8,279	36.8%
001-018-000-518-20-47-02	Water	\$0	\$0	\$10,900	\$2,581	\$5,450	-\$2,869	-52.6%
001-018-000-518-20-47-50	LID Interest Payment	\$0	\$0	\$0	\$28,894	\$0	\$28,894	
001-018-000-518-20-47-60	LID Principal Payment	\$0	\$0	\$0	\$45,324	\$0	\$45,324	
001-018-000-518-20-49-01	Memberships	\$0	\$108	\$0	\$220	\$0	\$220	
001-018-000-518-20-49-05	Printing & Binding	\$15,000	\$20,180	\$25,000	\$9,176	\$12,500	-\$3,324	-26.6%
001-018-000-518-20-49-07	Copying Charge	\$0	\$0	\$0	\$0	\$0	\$0	
001-018-000-518-30-11-01	Salaries & Wages	\$12,430	\$12,492	\$0	\$0	\$0	\$0	
001-018-000-518-30-21-01	Medicare	\$180	\$180	\$0	\$0	\$0	\$0	
001-018-000-518-30-21-02	Social Security Replacement	\$740	\$772	\$0	\$0	\$0	\$0	
001-018-000-518-30-21-05	PERS	\$1,334	\$1,450	\$0	\$0	\$0	\$0	
001-018-000-518-30-21-07	L&I	\$486	\$379	\$0	\$0	\$0	\$0	
001-018-000-518-30-21-08	Unemployment	\$224	\$50	\$0	\$0	\$0	\$0	
001-018-000-518-30-21-10	Medical	\$3,431	\$3,453	\$0	\$0	\$0	\$0	

Account Number	Description	Budget 2016	Actual 2016	Budget 2017	Actual 2017	Quarter to Date Budget	Actual Over/(Under)	Actual % Over/(Under)
001-018-000-518-30-31-01	Office & Operational Supplies	\$9,500	\$13,219	\$0	\$2,293	\$0	\$2,293	
001-018-000-518-30-31-09	Chemicals	\$0	\$0	\$0	\$0	\$0	\$0	
001-018-000-518-30-32-01	Fuel	\$400	\$336	\$400	\$3,593	\$200	\$3,393	1696.6%
001-018-000-518-30-32-02	Fuel	\$0	\$0	\$0	\$0	\$0	\$0	
001-018-000-518-30-35-01	Small Tools/Minor Equip.	\$0	\$2,199	\$0	\$994	\$0	\$994	
001-018-000-518-30-41-01	Professional Services	\$8,800	\$13,309	\$0	\$9,210	\$0	\$9,210	
001-018-000-518-30-41-05	Alarm Monitoring	\$0	\$0	\$0	\$0	\$0	\$0	
001-018-000-518-30-42-01	Telecommunications Charges	\$17,000	\$15,105	\$10,800	\$10,554	\$5,400	\$5,154	95.4%
001-018-000-518-30-42-03	Postage	\$2,500	\$2,029	\$0	\$1,500	\$0	\$1,500	
001-018-000-518-30-45-03	Postage Meter Lease	\$0	\$0	\$0	\$0	\$0	\$0	
001-018-000-518-30-45-06	Copier Lease	\$5,000	\$6,358	\$5,000	\$3,994	\$2,500	\$1,494	59.8%
001-018-000-518-30-45-07	Operating Permits	\$400	\$129	\$400	\$174	\$200	-\$26	-13.1%
001-018-000-518-30-46-01	Alarm Monitoring	\$2,000	\$1,293	\$2,000	\$360	\$1,000	-\$640	-64.0%
001-018-000-518-30-47-01	Electricity	\$22,660	\$16,745	\$0	\$0	\$0	\$0	
001-018-000-518-30-47-04	Sewer Charges	\$500	\$938	\$1,100	\$283	\$550	-\$267	-48.5%
001-018-000-518-30-48-03	Maintenance/Repairs - Buildings	\$45,000	\$33,564	\$90,000	\$97,615	\$45,000	\$52,615	116.9%
001-018-000-518-30-48-04	Repairs to Facility	\$0	\$275	\$0	\$0	\$0	\$0	
001-018-000-518-30-48-06	Equipment Repairs	\$12,000	\$4,260	\$10,000	\$0	\$5,000	-\$5,000	-100.0%
001-018-000-518-30-48-07	Maintenance & Repairs-Vehicles	\$0	\$0	\$0	\$5,317	\$0	\$5,317	
001-018-000-518-30-49-01	Memberships	\$0	\$0	\$0	\$0	\$0	\$0	
001-018-000-518-30-51-03	Surface Water Charge	\$240	\$189	\$240	\$189	\$120	\$69	57.6%
001-018-000-518-85-48-03	Computer Maintenance-Permitting SW	\$875	\$875	\$0	\$879	\$0	\$879	
001-018-000-518-85-49-04	Subscriptions	\$0	\$160	\$0	\$0	\$0	\$0	
001-018-000-518-90-46-50	WCIA Insurance Premium	\$41,500	\$41,462	\$48,096	\$46,477	\$48,096	-\$1,619	-3.4%
001-018-000-518-90-49-51	Puget Sound Clean Air Dues	\$5,836	\$8,199	\$6,000	\$6,734	\$6,000	\$734	12.2%
001-018-000-518-90-49-52	Puget Sound Regional Council	\$3,042	\$3,103	\$1,303	\$388	\$652	-\$264	-40.5%
001-018-000-518-90-49-53	AWC Dues	\$5,950	\$6,268	\$6,268	\$6,382	\$6,268	\$114	1.8%
001-018-000-518-90-49-55	Pierce County Regional Council	\$388	\$388	\$388	\$0	\$194	-\$194	-100.0%
001-018-000-518-90-49-57	Chamber Dues	\$500	\$450	\$500	\$0	\$250	-\$250	-100.0%
001-018-000-525-60-51-01	Emergency Services	\$8,172	\$8,173	\$8,421	\$8,275	\$4,211	\$4,064	96.5%
001-018-000-554-30-51-01	Animal Control Services	\$38,719	\$31,730	\$38,719	\$27,663	\$19,360	\$8,303	42.9%
001-018-000-591-18-79-01	LID NO. 1 Principal	\$45,324	\$45,324	\$45,324	\$0	\$22,662	-\$22,662	-100.0%
001-018-000-591-18-82-01	LID Interest Payment	\$0	\$0	\$30,820	\$0	\$15,410	-\$15,410	-100.0%
001-018-000-592-18-82-01	LID NO. 1 Interest	\$30,820	\$30,820	\$0	\$0	\$0	\$0	
001-018-000-594-18-63-01	City Hall Reader Board	\$0	\$200	\$0	\$0	\$0	\$0	
001-018-000-594-18-64-02	Hardware - Computer	\$16,500	\$15,712	\$16,500	\$0	\$8,250	-\$8,250	-100.0%
001-018-000-594-18-64-03	Software - Computer	\$4,000	\$0	\$4,000	\$0	\$2,000	-\$2,000	-100.0%
001-018-000-594-18-64-05	Council Chamber Video Equipment	\$0	\$0	\$40,000	\$0	\$20,000	-\$20,000	-100.0%
	Salary Distributed			-\$647,568	-\$273,438	-\$273,438	\$0	
	Benefits Distributed				-\$107,878	-\$107,878	\$0	
	Operations Distributed				-\$154,654	-\$161,893		
Law Enforcement	Central Service Total	\$571,412	\$519,206	\$0	\$293,852	\$192,074	\$94,539	49.2%

Account Number	Description	Budget 2016	Actual 2016	Budget 2017	Actual 2017	Quarter to Date Budget	Actual Over/(Under)	Actual % Over/(Under)
001-021-000-521-10-49-01	Dues & Memberships	\$270	\$320	\$270	\$150	\$135	\$15	11.1%
001-021-000-521-10-52-01	Intergov. Chemical Dependency	\$2,100	\$2,557	\$2,100	\$1,921	\$1,050	\$871	82.9%
001-021-000-521-20-21-07	L&I Volunteers	\$100	\$30	\$100	\$16	\$50	-\$34	-67.4%
001-021-000-521-20-31-01	Office & Operational Supplies	\$150	\$1,094	\$150	\$267	\$75	\$192	256.4%
001-021-000-521-20-35-01	Small Tools/Minor Equipment	\$150	\$2,000	\$150	\$42	\$75	-\$33	-43.7%
001-021-000-521-20-43-02	Lodging	\$720	\$0	\$720	\$0	\$360	-\$360	-100.0%
001-021-000-521-20-43-04	Conference Meals	\$200	\$0	\$200	\$145	\$100	\$45	45.0%
001-021-000-521-20-49-01	Memberships	\$0	\$0	\$0	\$0	\$0	\$0	
001-021-000-521-20-49-03	Registration	\$400	\$0	\$400	\$0	\$200	-\$200	-100.0%
001-021-000-521-20-51-01	Police Services	\$1,815,948	\$1,786,418	\$1,885,093	\$1,058,693	\$942,547	\$116,146	12.3%
001-021-000-521-20-51-02	Police Overtime	\$50,000	\$55,363	\$50,000	\$5,668	\$25,000	-\$19,332	-77.3%
001-021-000-521-20-51-04	911 Call Responses	\$0	\$0	\$0	\$0	\$0	\$0	
001-021-000-521-40-43-01	Training/Travel Costs	\$0	\$0	\$0	\$574	\$0	\$574	
001-021-000-521-40-43-02	Lodging	\$0	\$0	\$0	\$0	\$0	\$0	
001-021-000-521-40-49-03	Registrations	\$0	\$0	\$0	\$0	\$0	\$0	
001-021-000-521-50-42-01	Telecommunications Charges	\$0	\$0	\$0	\$150	\$0	\$150	
001-021-000-523-60-51-01	Jail Services	\$17,500	\$8,046	\$17,500	\$11,691	\$8,750	\$2,941	33.6%
Building & Inspection	Law Enforcement Total	\$1,887,538	\$1,855,828	\$1,956,683	\$1,079,317	\$978,342	\$100,975	10.3%
001-058-000-558-50-11-01	Salaries and Wages	\$256,619	\$234,336	\$217,920	\$120,041	\$108,960	\$11,081	10.2%
001-058-000-558-50-21-01	Benefits	\$3,721	\$3,386	\$105,375	\$52,687	\$52,687	\$0	0.0%
001-058-000-558-50-31-01	Office & Operational Supplies	\$1,250	\$4,119	\$0	\$352	\$0	\$352	
001-058-000-558-50-31-05	Meeting Meals Expense	\$0	\$80	\$0	\$460	\$0	\$460	
001-058-000-558-50-32-01	Fuel	\$600	\$1,632	\$0	\$0	\$0	\$0	
001-058-000-558-50-35-01	Small Tools/Minor Equipment	\$800	\$377	\$800	\$572	\$400	\$172	43.0%
001-058-000-558-50-41-01	Professional Service	\$0	\$3,250	\$0	\$0	\$0	\$0	
001-058-000-558-50-41-04	Contracted Labor	\$40,000	\$0	\$40,000	\$0	\$20,000	-\$20,000	-100.0%
001-058-000-558-50-42-01	Telephone Charges	\$2,000	\$0	\$0	\$0	\$0	\$0	
001-058-000-558-50-43-01	Training/Travel Costs	\$0	\$2,345	\$0	\$1,923	\$0	\$1,923	
001-058-000-558-50-43-02	Lodging Charges	\$0	\$0	\$0	\$351	\$0	\$351	
001-058-000-558-50-43-04	Conference Meals	\$0	\$24	\$0	\$58	\$0	\$58	
001-058-000-558-50-48-03	Maintenance & Repairs	\$0	\$1,179	\$0	\$0	\$0	\$0	
001-058-000-558-50-49-01	Memberships	\$1,500	\$400	\$1,500	\$300	\$750	-\$450	-60.0%
001-058-000-558-50-49-03	Registration	\$500	\$0	\$500	\$850	\$250	\$600	240.0%
001-058-000-558-50-49-04	Subscriptions	\$1,200	\$0	\$1,200	\$0	\$600	-\$600	-100.0%
001-058-000-558-50-49-05	Printing & Binding	\$0	\$418	\$0	\$0	\$0	\$0	
001-058-000-558-50-51-01	Building Inspection Services	\$0	\$0	\$0	\$0	\$0	\$0	
001-058-000-558-50-95-01	Interfund Operating Rentals	\$0	\$0	\$155,886	\$0	\$77,943	-\$77,943	-100.0%
001-058-000-558-51-21-10	Medical	\$0	\$0	\$0	\$0	\$0	\$0	
001-058-000-558-60-11-01	Salaries and Wages	\$220,487	\$263,698	\$125,093	\$62,546	\$62,546	\$0	0.0%
001-058-000-558-60-21-01	Medicare	\$3,197	\$3,813	\$46,317	\$23,158	\$23,158	\$0	0.0%
001-058-000-558-60-21-02	Social Security Replacement	\$13,670	\$16,303	\$0	\$0	\$0	\$0	
001-058-000-558-60-21-05	PERS	\$24,651	\$29,904	\$0	\$0	\$0	\$0	

Account Number	Description	Budget 2016	Actual 2016	Budget 2017	Actual 2017	Quarter to Date Budget	Actual Over/(Under)	Actual % Over/(Under)
001-058-000-558-60-21-07	Labor & Industries	\$913	\$1,069	\$0	\$0	\$0	\$0	
001-058-000-558-60-21-08	Unemployment	\$3,969	\$1,052	\$0	\$0	\$0	\$0	
001-058-000-558-60-21-10	Medical	\$40,590	\$42,682	\$0	\$0	\$0	\$0	
001-058-000-558-60-31-01	Office & Operational Supplies	\$600	\$1,794	\$0	\$0	\$0	\$0	
001-058-000-558-60-31-04	Office Publications	\$0	\$0	\$0	\$505	\$0	\$505	
001-058-000-558-60-31-05	Meeting Meals Exp.	\$0	\$20	\$0	\$0	\$0	\$0	
001-058-000-558-60-31-07	Maps	\$3,000	\$0	\$3,000	\$0	\$1,500	-\$1,500	-100.0%
001-058-000-558-60-31-11	Signs	\$2,000	\$0	\$2,000	\$0	\$1,000	-\$1,000	-100.0%
001-058-000-558-60-32-01	Fuel	\$600	\$113	\$0	\$0	\$0	\$0	
001-058-000-558-60-35-01	Small Tools/Minor Equipment	\$250	\$0	\$250	\$0	\$125	-\$125	-100.0%
001-058-000-558-60-41-01	Reim.Engineering - Prof. Serv	\$170,000	\$265,573	\$290,000	\$41,933	\$145,000	-\$103,067	-71.1%
001-058-000-558-60-41-03	Prof. Services (Non-reimbursable)	\$18,000	\$62,839	\$15,000	\$22,593	\$7,500	\$15,093	201.2%
001-058-000-558-60-41-04	Contracted Labor	\$0	\$0	\$0	\$0	\$0	\$0	
001-058-000-558-60-41-08	Legal Notices/Publications	\$14,000	\$16,418	\$15,000	\$12,653	\$7,500	\$5,153	68.7%
001-058-000-558-60-41-19	Ortho Photos	\$3,200	\$0	\$3,200	\$0	\$1,600	-\$1,600	-100.0%
001-058-000-558-60-41-23	Professional Serv-GMA	\$100,000	\$20,927	\$35,000	\$49,893	\$17,500	\$32,393	185.1%
001-058-000-558-60-42-01	Telephone Charges	\$0	\$484	\$0	\$56	\$0	\$56	
001-058-000-558-60-42-02	Postage	\$0	\$0	\$0	\$48	\$0	\$48	
001-058-000-558-60-43-01	Training/Travel Costs	\$800	\$829	\$2,500	\$193	\$1,250	-\$1,057	
001-058-000-558-60-43-02	Lodging Charges	\$600	\$385	\$1,000	\$25	\$500	-\$475	-95.0%
001-058-000-558-60-43-03	Mileage Reimbursement	\$600	\$346	\$600	\$0	\$300	-\$300	-100.0%
001-058-000-558-60-43-04	Conference Meals	\$300	\$88	\$500	\$0	\$250	-\$250	-100.0%
001-058-000-558-60-44-01	Legal Publications	\$0	\$0	\$0	\$0	\$0	\$0	
001-058-000-558-60-48-03	Maintenance	\$0	\$364	\$0	\$0	\$0	\$0	
001-058-000-558-60-49-01	Memberships	\$1,400	\$1,451	\$4,000	\$923	\$2,000	-\$1,077	-53.9%
001-058-000-558-60-49-03	Registration	\$2,000	\$45	\$2,000	\$0	\$1,000	-\$1,000	-100.0%
001-058-000-558-60-49-04	Subscriptions	\$0	\$0	\$0	\$0	\$0	\$0	
001-058-000-558-60-49-05	Printing & Binding	\$1,200	\$589	\$0	\$0	\$0	\$0	
001-058-000-558-60-51-01	Pierce County Recording Fees	\$0	\$407	\$5,000	\$0	\$2,500	-\$2,500	-100.0%
001-058-000-558-60-95-01	Interfund Operating Rentals	\$0	\$0	\$89,535	\$44,767	\$44,767	\$0	0.0%
001-058-000-558-70-41-26	Economic Development Services	\$0	\$35	\$0	\$0	\$0	\$0	
Parks & Recreation Building Inspection Services Total		\$934,217	\$982,775	\$1,163,174	\$436,886	\$581,587	-\$144,701	-24.9%
001-076-000-573-90-31-01	Operational Supplies	\$0	\$4	\$0	\$0	\$0	\$0	
001-076-000-576-80-11-01	Salaries and Wages	\$23,767	\$28,412	\$59,902	\$29,951	\$29,951	\$0	0.0%
001-076-000-576-80-21-01	Medicare	\$345	\$411	\$31,077	\$15,538	\$15,538	\$0	0.0%
001-076-000-576-80-31-01	Operational Supplies	\$1,500	\$621	\$3,500	\$675	\$1,750	-\$1,075	-61.4%
001-076-000-576-80-31-02	Operational Supplies	\$2,750	\$321	\$2,750	\$77	\$1,375	-\$1,298	-94.4%
001-076-000-576-80-31-09	Chemicals	\$0	\$247	\$500	\$199	\$250	-\$51	-20.4%
001-076-000-576-80-31-10	Outdoor Gear	\$200	\$0	\$800	\$150	\$400	-\$250	-62.6%
001-076-000-576-80-31-11	Signs	\$0	\$0	\$0	\$52	\$0	\$52	
001-076-000-576-80-32-01	Fuel	\$700	\$382	\$1,000	\$0	\$500	-\$500	-100.0%
001-076-000-576-80-35-01	Small Tools/Minor Equipment	\$2,300	\$2,046	\$1,500	\$271	\$750	-\$479	-63.9%

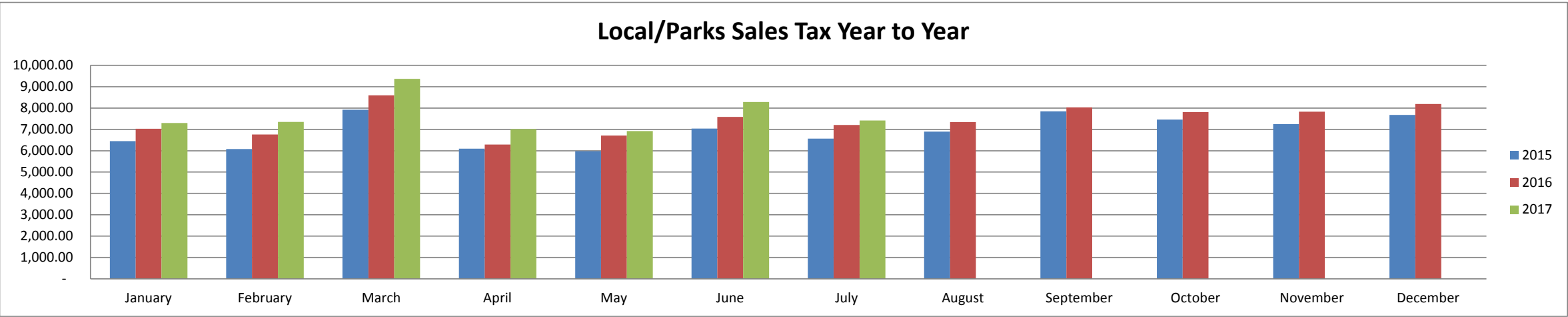
Account Number	Description	Budget 2016	Actual 2016	Budget 2017	Actual 2017	Quarter to Date Budget	Actual Over/(Under)	Actual % Over/(Under)
001-076-000-576-80-35-05	Park Equipment	\$4,800	\$2,061	\$5,000	\$833	\$2,500	-\$1,667	-66.7%
001-076-000-576-80-41-01	Professional Services	\$14,000	\$3,379	\$2,500	\$235	\$1,250	-\$1,015	-81.2%
001-076-000-576-80-42-01	Telephone Charges	\$0	\$977	\$0	\$199	\$0	\$199	
001-076-000-576-80-43-03	Mileage Reimbursement	\$0	\$0	\$0	\$0	\$0	\$0	
001-076-000-576-80-45-03	Operating Rentals	\$4,000	\$5,614	\$3,500	\$3,256	\$1,750	\$1,506	86.1%
001-076-000-576-80-47-01	Electricity	\$1,500	\$1,719	\$0	\$0	\$0	\$0	
001-076-000-576-80-47-02	Water	\$0	\$0	\$0	\$41	\$0	\$41	
001-076-000-576-80-48-01	Equipment Repair & Maintenance	\$2,800	\$1,052	\$1,500	\$1,454	\$750	\$704	93.9%
001-076-000-576-80-48-04	Equipment Repairs	\$0	\$0	\$0	\$15	\$0	\$15	
001-076-000-576-80-48-05	Maintenance-Tank Pumping	\$1,000	\$1,057	\$10,000	\$412	\$5,000	-\$4,588	-91.8%
001-076-000-576-80-49-03	Registration	\$750	\$0	\$1,000	\$0	\$500	-\$500	-100.0%
001-076-000-576-80-51-01	Parks Maintenance	\$0	\$0	\$0	\$484	\$0	\$484	
001-076-000-576-80-51-03	Surface Water Fee	\$1,600	\$1,206	\$1,000	\$1,206	\$500	\$706	141.2%
001-076-000-576-80-95-01	Interfund Operating Rental	\$0	\$0	\$43,169	\$0	\$21,584	-\$21,584	-100.0%
Steet Fund	Parks Total	\$62,012	\$49,508	\$168,697	\$55,047	\$84,349	-\$29,302	-34.7%
101-000-000-541-30-51-01	Road Preservation (Intergov)	\$0	\$273,545	\$0	\$4,995	\$0	\$4,995	
101-000-000-542-30-31-01	Operational Supplies	\$554	\$493	\$5,000	\$2,926	\$2,500	\$426	17.0%
101-000-000-542-30-32-01	Fuel	\$630	\$459	\$4,000	\$78	\$2,000	-\$1,922	-96.1%
101-000-000-542-30-41-04	Contracted Labor	\$0	\$3,100	\$0	\$0	\$0	\$0	
101-000-000-542-30-48-03	Maintenance-Cleaning	\$2,500	\$0	\$1,500	\$0	\$750	-\$750	-100.0%
101-000-000-542-30-51-03	Surface Water Charge	\$2,957	\$0	\$2,957	\$0	\$1,478	-\$1,478	-100.0%
101-000-000-542-38-51-02	Road Maint (Intergov)	\$462,000	\$18,132	\$400,000	\$7,510	\$200,000	-\$192,490	-96.2%
101-000-000-542-63-47-01	Electricity	\$22,000	\$34,975	\$0	\$0	\$0	\$0	
101-000-000-542-64-31-11	Signs	\$0	\$3,067	\$0	\$1,013	\$0	\$1,013	
101-000-000-542-64-41-19	Guardrails	\$15,000	\$0	\$15,000	\$29,535	\$7,500	\$22,035	293.8%
101-000-000-542-64-51-02	Traffic Operations (Contract)	\$25,000	\$42,971	\$35,000	\$13,300	\$17,500	-\$4,200	-24.0%
101-000-000-542-66-51-03	Road Maint Snow & Ice (Intergov)	\$0	\$43,498	\$0	\$76,516	\$0	\$76,516	
101-000-000-542-70-31-09	Roadside Supplies - Chemicals	\$3,500	\$0	\$1,000	\$0	\$500	-\$500	-100.0%
101-000-000-542-70-48-04	Road Maint ROW Veg Maint Contractor	\$0	\$23,035	\$10,500	\$13,393	\$5,250	\$8,143	155.1%
101-000-000-542-70-51-04	ROW Veg Maint (Intergov)	\$0	\$117,711	\$5,800	\$94,280	\$2,900	\$91,380	3151.0%
101-000-000-542-90-11-01	Salaries and Wages	\$81,355	\$33,198	\$88,220	\$44,110	\$44,110	\$0	0.0%
101-000-000-542-90-21-01	Medicare	\$1,180	\$480	\$39,245	\$19,623	\$19,623	\$0	0.0%
101-000-000-542-90-31-01	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	
101-000-000-542-90-31-10	Outdoor Gear	\$0	\$0	\$300	\$0	\$150	-\$150	-100.0%
101-000-000-542-90-35-01	Small Tools/Minor Equipment	\$600	\$650	\$1,000	\$122	\$500	-\$378	-75.5%
101-000-000-542-90-42-01	Telephone	\$750	\$864	\$750	\$199	\$375	-\$176	-46.8%
101-000-000-542-90-43-03	Mileage Reimbursement	\$850	\$881	\$150	\$507	\$75	\$432	576.5%
101-000-000-542-90-49-01	Memberships	\$250	\$0	\$2,000	\$0	\$1,000	-\$1,000	-100.0%
101-000-000-542-90-94-01	Interfund Operating Rental	\$0	\$0	\$63,154	\$0	\$31,577	-\$31,577	-100.0%
Capital Roads	Fund Total	\$619,125	\$597,059	\$675,575	\$308,109	\$337,788	-\$29,679	-8.8%
340-000-000-595-80-41-02	STPUL HLP 3290(010) Jovita Seismic Walls Constr	\$0	\$57,607	\$0	\$11,019	\$0	\$11,019	
340-000-000-595-80-63-01	STPUL HLP 3290(010) Jovita Seismic Walls Constr	\$0	\$917,355	\$0	\$4,250	\$0	\$4,250	

Account Number	Description	Budget 2016	Actual 2016	Budget 2017	Actual 2017	Quarter to Date Budget	Actual Over/(Under)	Actual % Over/(Under)
Surface Water	Fund Total	\$0	\$974,962	\$0	\$15,269	\$0	\$15,269	#DIV/0!
410-000-000-531-38-11-01	Salaries and Wages	\$91,692	\$97,711	\$204,934	\$102,467	\$102,467	\$0	0.0%
410-000-000-531-38-21-01	Benefits	\$1,330	\$1,416	\$95,607	\$47,803	\$47,803	\$0	0.0%
410-000-000-531-38-31-01	Operational Supplies	\$2,000	\$3,229	\$2,000	\$1,338	\$1,000	\$338	33.8%
410-000-000-531-38-31-09	Chemicals	\$7,000	\$5,356	\$1,000	\$5,166	\$500	\$4,666	933.2%
410-000-000-531-38-31-10	Outdoor Gear	\$500	\$0	\$500	\$92	\$250	-\$158	-63.1%
410-000-000-531-38-32-01	Fuel	\$1,500	\$802	\$1,000	\$0	\$500	-\$500	-100.0%
410-000-000-531-38-35-04	Software - Computer	\$2,000	\$1,712	\$0	\$0	\$0	\$0	
410-000-000-531-38-35-05	Equipment - Surface Water	\$4,000	\$5,186	\$1,000	\$1,741	\$500	\$1,241	248.1%
410-000-000-531-38-41-01	Professional Service	\$5,000	\$16,934	\$15,000	\$5,370	\$7,500	-\$2,130	-28.4%
410-000-000-531-38-41-02	Prof. Service-Plan Update	\$150,000	\$75,399	\$120,000	\$58,844	\$60,000	-\$1,156	-1.9%
410-000-000-531-38-41-03	Professional Service - SR161	\$5,500	\$2,041	\$7,500	\$116	\$3,750	-\$3,634	-96.9%
410-000-000-531-38-42-01	Telephone Charges	\$500	\$720	\$0	\$166	\$0	\$166	
410-000-000-531-38-43-01	Training/Travel Costs	\$2,000	\$1,601	\$2,000	\$272	\$1,000	-\$728	-72.8%
410-000-000-531-38-43-03	Mileage Reimbursement	\$2,000	\$2,057	\$500	\$1,344	\$250	\$1,094	437.7%
410-000-000-531-38-47-01	Dump Site Fees	\$500	\$0	\$500	\$0	\$250	-\$250	-100.0%
410-000-000-531-38-48-01	Repair & Maintenance Costs	\$750	\$650	\$750	\$0	\$375	-\$375	-100.0%
410-000-000-531-38-48-04	Equipment Repairs	\$500	\$0	\$500	\$0	\$250	-\$250	-100.0%
410-000-000-531-38-49-01	Memberships	\$350	\$260	\$500	\$370	\$250	\$120	48.0%
410-000-000-531-38-49-02	Non NPDES Permit Fees	\$10,000	\$9,879	\$14,000	\$6,779	\$7,000	-\$221	-3.2%
410-000-000-531-38-49-09	Misc. Fees & Charges	\$0	\$0	\$1,000	\$113	\$500	-\$388	-77.5%
410-000-000-531-38-51-01	PC SW PT Interlocal Collection Fee	\$70,000	\$53,698	\$150,000	\$69,620	\$75,000	-\$5,380	-7.2%
410-000-000-531-38-51-02	Drain Maint (Intergov)	\$320,000	\$114,997	\$250,000	\$21,537	\$125,000	-\$103,463	-82.8%
410-000-000-531-38-51-03	Structure Maint (Intergov)	\$0	\$153,233	\$75,000	\$151,091	\$37,500	\$113,591	302.9%
410-000-000-531-38-51-04	Ponds Maint (Intergov)	\$100,000	\$9,007	\$25,000	\$2,427	\$12,500	-\$10,073	-80.6%
410-000-000-531-38-51-05	Erosion Maint (Intergov)	\$0	\$493	\$0	\$0	\$0	\$0	
410-000-000-531-38-94-01	Interfund Operating Rental	\$0	\$0	\$146,293	\$73,147	\$73,147	\$0	0.0%
410-000-000-531-78-51-07	Polution Control (Intergov)	\$0	\$2,464	\$2,500	\$14,567	\$1,250	\$13,317	1065.4%
410-000-000-531-91-51-02	NPDES Permit Fees	\$4,000	\$12,007	\$6,500	\$0	\$3,250	-\$3,250	-100.0%
410-000-000-594-31-63-07	Land Impr-Jovita Rehab/Seismic Walls	\$105,000	\$0	\$0	\$3,250	\$0	\$3,250	
410-000-000-594-31-64-04	Equipment	\$0	\$52,025	\$335,000	\$0	\$167,500	-\$167,500	-100.0%
410-000-000-594-31-64-64	Infrastructure Spot Improvement	\$0	\$0	\$0	\$13,360	\$0	\$13,360	
410-000-000-597-00-00-02	Transfer Out - Civic Center Bond	\$0	\$0	\$12,044	\$6,022	\$6,022	\$0	0.0%
LID NO. 1	Fund Total	\$886,122	\$622,877	\$1,470,628	\$587,004	\$735,314	-\$148,310	-20.2%
411-000-000-535-10-41-02	Professional Services	\$108,171	\$23,313	\$15,000	\$6,228	\$7,500	-\$1,272	-17.0%
411-000-000-591-35-71-01	USDA-RD GO Principal Payments	\$29,412	\$75,920	\$78,957	\$2,445,123	\$39,479	\$2,405,645	6093.6%
411-000-000-591-35-73-01	USDA-RD LID Principal Payments	\$78,957	\$475,241	\$494,251	\$1,000,000	\$247,126	\$752,875	304.7%
411-000-000-591-35-78-01	Principal USDA/RD Loan Payment	\$193,566	\$0	\$0	\$0	\$0	\$0	
411-000-000-591-35-78-02	Principal PWTF Loan Payment	\$300,685	\$29,412	\$29,412	\$29,412	\$14,706	\$14,706	100.0%
411-000-000-592-35-83-02	Interest PWTF Loan Payment	\$1,912	\$1,912	\$1,912	\$1,765	\$956	\$809	84.6%
411-000-000-592-35-83-03	USDA/RD Loan Interest Payment	\$607,953	\$630,000	\$607,953	\$59,219	\$303,977	-\$244,758	-80.5%
411-000-000-597-00-00-02	Transfer Out - LID Bond Reserve	\$118,116	\$0	\$118,116	\$0	\$59,058	-\$59,058	-100.0%

Account Number	Description	Budget 2016	Actual 2016	Budget 2017	Actual 2017	Quarter to Date Budget	Actual Over/(Under)	Actual % Over/(Under)
	Fund Total	\$1,438,772	\$1,235,798	\$1,345,601	\$3,541,747	\$672,800	\$2,868,946	\$64
	Grand Total	\$6,840,468	\$7,355,929	\$7,766,653	\$6,689,166	\$4,075,400	\$2,606,528	

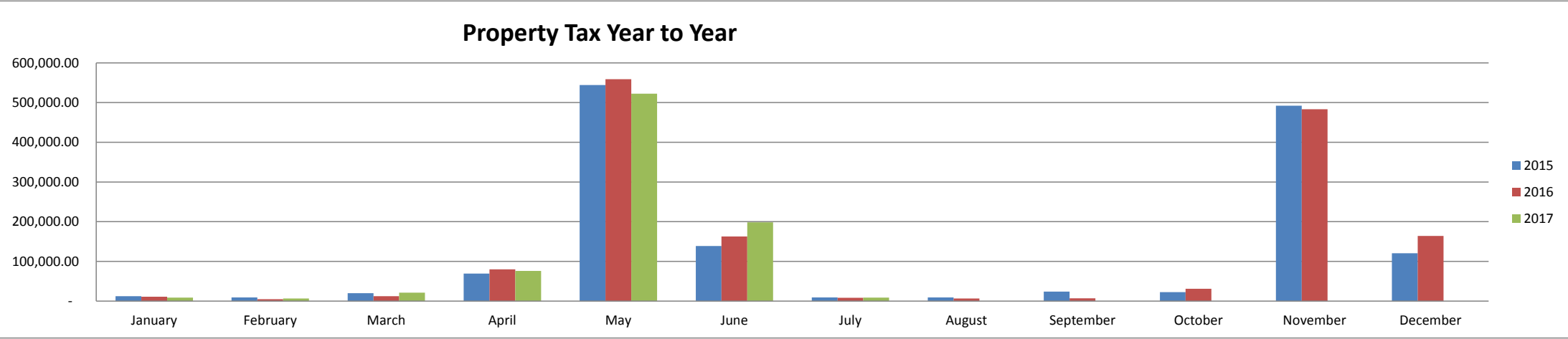
Local/Parks Sales Tax Collection

	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budget	Difference over/(under)	% Of Budget
2013	5,693.91	5,381.70	7,039.01	5,405.93	5,360.10	6,434.19	5,893.50	6,075.59	6,438.01	6,471.93	6,410.33	6,643.45	73,247.65	66,000.00	7,247.65	111.0%
2014	6,125.68	5,981.22	7,546.14	5,757.45	5,780.53	6,664.80	6,180.71	6,603.80	6,857.46	6,764.38	6,768.38	6,976.75	78,007.30	66,000.00	12,007.30	118.2%
2015	6,445.85	6,079.00	7,917.95	6,100.28	5,976.97	7,034.57	6,567.50	6,898.02	7,847.27	7,462.82	7,249.01	7,680.45	83,259.69	77,700.00	5,559.69	107.2%
2016	7,032.91	6,761.15	8,590.71	6,287.16	6,711.42	7,588.50	7,207.08	7,345.17	8,030.83	7,810.48	7,832.62	8,191.73	89,389.76	77,700.00	11,689.76	115.0%
2017	7,299.25	7,348.10	9,363.65	7,016.19	6,921.21	8,282.11	7,418.69						53,649.20	85,000.00	(31,350.80)	63.1%
															YTD Budget %	58.0%



Monthly Property Tax Collection Year Over Year

Property Tax Receipts													Total	Budget	over/(under)	% Of Budget
January	February	March	April	May	June	July	August	September	October	November	December					
2014	12,715.29	9,006.04	28,039.20	90,969.08	477,265.49	154,435.12	7,009.15	7,439.45	5,481.76	23,180.72	492,210.05	115,868.50	1,423,619.85	1,400,000.00	23,619.85	101.7%
2015	12,580.89	9,189.94	20,005.94	69,168.43	544,140.43	138,966.34	9,220.11	9,283.68	24,177.34	22,681.85	492,017.55	120,641.10	1,472,073.60	1,425,000.00	47,073.60	103.3%
2016	11,203.53	4,954.57	12,277.78	79,967.50	559,061.75	162,771.68	8,510.31	6,621.39	7,094.93	31,208.47	483,365.79	164,254.76	1,531,292.46	1,506,712.00	24,580.46	101.6%
2017	8,884.46	6,516.71	21,271.73	76,010.66	522,366.20	198,390.49	8,906.04						842,346.29	1,577,690.00	(735,343.71)	53.4%
													-		YTD Budget %	58.0%



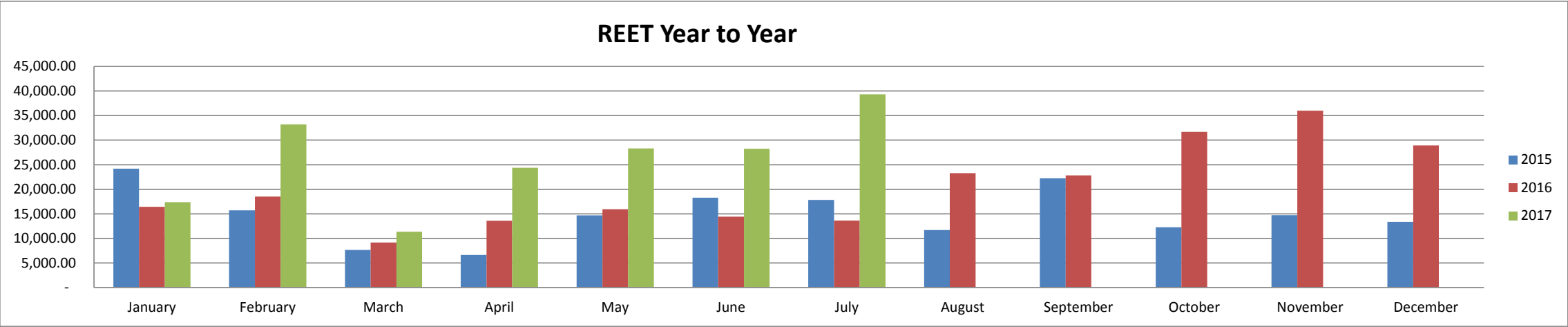
Monthly Real Estate Excise Tax Collection Year Over Year

Fund 130 REET1 (first 1/4% tax)

	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budget	Difference over/(under)	% Of Budget
2014	11,973.31	9,737.53	5,475.83	3,970.51	7,924.40	13,397.90	14,983.26	12,198.79	15,071.28	11,312.81	13,081.10	9,752.18	128,878.90	110,000.00	18,878.90	117.2%
2015	24,188.60	15,702.03	7,665.08	6,624.84	14,684.31	18,276.73	17,843.02	11,711.70	22,206.78	12,253.70	14,710.45	13,372.36	179,239.60	135,754.00	43,485.60	132.0%
2016	16,415.33	18,502.44	9,150.40	13,576.76	15,946.25	14,422.93	13,625.36	23,292.45	22,826.37	31,672.21	35,999.98	28,900.43	244,330.90	175,858.00	68,472.90	138.9%
2017	17,392.69	33,187.90	11,371.24	24,376.17	28,297.88	28,249.01	39,324.62						182,199.51	175,856.00	6,343.51	103.6%
															YTD Budget %	58.0%

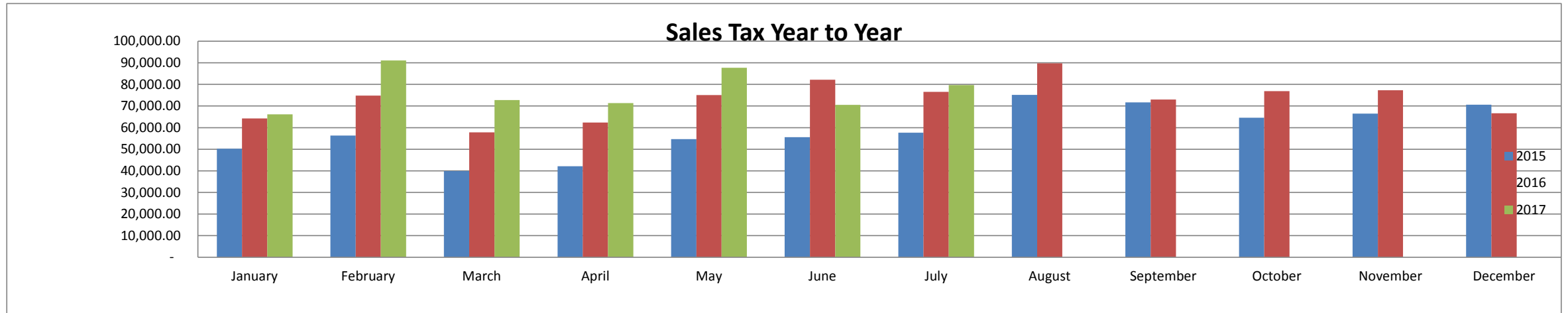
Fund 132 REET2 (second 1/4% tax)

	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budget	Difference over/(under)	
2014	11,973.29	9,737.50	5,475.82	3,970.50	7,924.36	13,397.89	14,983.24	12,198.79	15,071.28	11,312.78	13,081.08	9,752.17	128,878.70	110,000.00	18,878.70	117.2%
2015	24,188.57	15,702.00	7,665.07	6,624.82	14,684.28	18,276.73	17,843.02	11,711.70	22,206.78	12,253.70	14,710.45	13,372.36	179,239.48	135,754.00	43,485.48	132.0%
2016	16,415.33	18,502.44	9,150.36	13,576.76	15,946.25	14,422.93	13,625.36	23,292.45	22,721.36	31,672.20	35,999.38	28,901.03	244,225.85	175,858.00	68,367.85	138.9%
2017	17,392.68	33,187.88	11,371.21	24,376.16	28,297.88	28,248.97	39,324.62						182,199.40	175,857.00	6,342.40	103.6%
															YTD Budget %	58.0%



Monthly Sales Tax Collection

	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budget	Year-To-Date Difference over/(under)	% Of Budget
2014	36,391.84	48,129.62	39,465.12	48,148.24	42,678.78	34,512.65	41,699.06	38,964.97	42,994.87	40,412.78	44,930.42	48,929.86	507,258.21	438,000.00	69,258.21	115.8%
2015	50,255.78	56,309.51	39,937.04	42,167.44	54,660.08	55,558.39	57,665.95	75,155.12	71,676.29	64,555.12	66,491.14	70,633.76	705,065.62	506,116.00	198,949.62	139.3%
2016	64,263.55	74,801.64	57,823.65	62,355.17	75,050.54	82,141.62	76,554.81	89,737.40	72,994.04	76,928.27	77,302.89	66,673.85	876,627.43	800,000.00	76,627.43	109.6%
2017	66,151.15	91,055.90	72,773.93	71,353.92	87,680.73	70,502.33	79,678.67						539,196.63	875,000.00	(335,803.37)	61.6%
															Budgeted %	58.00%



Storm Water Fees Comparison

	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budget	Difference over/(under)	% Of Budget
2014	4,742.27	3,769.53	12,701.24	43,174.04	233,557.41	62,161.38	2,927.15	4,428.63	2,743.95	6,429.53	226,352.17	49,345.11	652,332.41	640,000.00	12,332.41	101.9%
2015	4,929.96	2,762.91	9,432.10	33,949.49	258,028.93	54,947.29	3,784.95	9,853.96	2,197.66	7,060.40	218,067.84	53,419.49	658,434.98	655,000.00	3,434.98	100.5%
2016	5,075.91	2,258.50	950.89	41,436.46	248,233.94	65,338.65	3,877.43	2,147.50	2,751.60	11,276.33	204,464.14	70,562.85	658,374.20	661,550.00	(3,175.80)	99.5%
2017	4,334.70	2,645.63	9,480.93	41,453.39	236,069.31	76,310.39	3,542.31						373,836.66	661,551.00	(287,714.34)	56.5%
															YTD Budget %	58.0%

