



CITY OF EDGEWOOD

STUDY SESSION MEETING AGENDA SUMMARY

Tuesday, April 7, 2026 – 7:00 PM ♦ City Hall – 10440 Dom Calata Way E ♦ Edgewood, WA

1 CALL TO ORDER

Mayor Olson called the meeting to order at 7:00pm and led attendees in the Pledge of Allegiance.

Present: Mayor Olson, Deputy Mayor Creley (virtually via Zoom), Councilmember Pazaruski, Councilmember Ramirez, Councilmember Keith, Councilmember Rasmus (virtually via Zoom), Councilmember Edwards, Councilmember Southard (virtually via Zoom)

2 COUNCIL BUSINESS

- A. Equity, Diversity, and Inclusion Council Sub-Committee Update**

EDI Subcommittee members discussed topics from their previous meeting, including website updates, continuing the senior lunch listening sessions, and distributing an EDI survey to gauge community perspectives on equity, diversity, and inclusion issues.
- B. Transportation Impact Administrative Fees**

Council reviewed the Transportation Impact Fee (TIF) Administrative Fee and a proposed ordinance to establish a flat fee of \$250 per unit and add it to the Fee Schedule for transparency. Staff noted the fee supports TIF program administration and is projected to generate sufficient revenue to cover anticipated costs. Council will consider adoption at a future meeting.
- C. Fee Schedule Update**

Council reviewed the proposed updates to the City's Fee Schedule, last comprehensively updated in 2023. Staff presented revisions discussed at prior meetings, including a \$250 per unit TIF Administrative Fee and a proposed \$80 Special Event Permit application fee. Council previously tabled the item to allow additional review and received the updated draft for further discussion and direction, with adoption by resolution and a proposed effective date of May 1, 2026.
- D. NFC Franchise Agreement**

Council reviewed the proposed NFC Franchise Agreement. Staff noted that, if Council supports moving forward, the agreement will return the following week for a first reading, and again on April 28, 2026, for a second reading and subsequent adoption.
- E. Repealing Ordinance No. 23-0469 and Chapter 8.10 - Fireworks**

Council continued discussion regarding the potential repeal of the City's current fireworks ban (Ordinance 23-0469) and associated code provisions, ahead of a scheduled vote at the next Council meeting. Discussion focused on enforcement challenges, mixed public feedback, and the limited data available from the first year of the ban. Council also considered timelines for potentially implementing an alternative "partial ban" approach, as well as broader concerns including public safety, impacts to residents and animals, risk management, and community input. While some members expressed interest in returning to a more permissive model aligned with state standards, others raised concerns about enforcement, liability, and whether the decision should ultimately be referred to voters.
- F. Council Rules of Procedures**

During the study session, Council reviewed prior changes to the Council Rules of Procedure, including adding flexibility to designate a parliamentarian, allowing removal of agenda items by majority plus one vote, clarifying that ordinances require four votes, and confirming existing mayoral tie-breaking authority. The group discussed additional proposed edits, including communication methods with the city clerk, virtual attendance expectations, and potential policies related to council retreats and remote participation. Significant discussion occurred around whether to impose limits on virtual attendance, though no final action was taken on that topic. Ultimately, Council indicated a preference to continue refining changes and postpone final adoption to a future meeting. The Mayor requested that Councilmembers submit any suggested redline changes or additions in writing to ensure proposals are clearly documented and can be reviewed efficiently. These submissions will help inform future discussion and potential revisions to the Rules of Procedure.

Motions:

Motion: To vote on each suggested change to the Council Rules of Procedure during the study session

Moved by: Councilmember Keith

Seconded by: Councilmember Creley

Vote: Passed 4–3 (Creley, Keith, Edwards, Pazaruski - **Ayes** Ramirez, Rasmus, Southard - **Nays**)

Motion: To change the word “email” to “inform” in Section 14.1 (regarding notifying the City Clerk)

Moved by: Councilmember Edwards

Seconded by: Councilmember Keith

Vote: Passed 7-0

Motion: To require Councilmembers to attend at least one regular council meeting per month in person

Moved by: Councilmember Ramirez

Seconded by: Yes (name not clearly stated)

Vote: Not applicable (motion withdrawn)

Motion: To revise Section 9.3 language regarding removal of agenda items (per Robert’s Rules)

Moved by: Councilmember Creley

Seconded by: None

Vote: Failed (no vote taken due to lack of second)

G. Newsletter Launch Discussion

Council discussed the launch of the City of Edgewood’s new monthly newsletter, which is now available on the City’s website, at City Hall, and via a QR code for email sign-up. It was noted that a new subscriber list will be created, as existing email lists were collected for other purposes. The newsletter will be promoted through social media and updated monthly, with the understanding that content and format may continue to evolve

over time. Councilmembers expressed support for the launch and were encouraged to provide feedback and suggestions for future editions through the Mayor.

H. Council Communications Policy - (DM Creley, Sponsor / CM Keith, Co-Sponsor)

Council discussed the development of a formal Council Communications Policy, with emphasis on establishing clear, consistent, and legally sound guidance for how the Council communicates and sets expectations for information sharing. It was noted that prior work on this topic had been conducted in past retreats but was never finalized into an official policy. Councilmember Keith proposed forming a small working group to review existing materials and examples from other jurisdictions in order to draft a comprehensive policy for future Council consideration. Council expressed general support for the effort and requested that prior materials and examples be provided for review.

Motions:

Motion: To have Council appoint three members at the next council meeting to the existing Communications Committee to develop a Council Communications Policy

Moved by: Councilmember Keith

Seconded by: Councilmember Rasmus

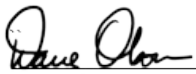
Vote: Passed 7-0

3 OTHER COUNCIL ITEMS

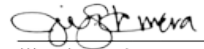
Mayor Olson read a prepared statement.

4 ADJOURN

Mayor Olson adjourned the meeting at 8:59pm.



Dave Olson
Mayor



Jill Schwerzler-Herrera
City Clerk/HR Director