



**CITY OF EDGEWOOD  
COUNCIL STUDY SESSION AGENDA**

Tuesday, April 21, 2026 – 7:00 PM ♦ 10440 Dom Calata Way E ♦ Edgewood, WA  
Meeting Link: <https://cityofedgewood-org.zoom.us/j/86916509308>

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- 1. CALL TO ORDER**  
Roll Call, Pledge of Allegiance
- 2. PRESENTATION**
  - A. Metro Animal Services - Lauren Wallin
- 3. COUNCIL BUSINESS**
  - A. Economic Development Advisory Board Updates
  - B. Code updates on salary commission and elected officials
  - C. Code update on payment of claims
  - D. 2025 and Q1 2026 – Financial Update
- 4. OTHER COUNCIL ITEMS**
- 5. ADJOURN**

*Study Sessions are meetings for Council to review upcoming and pertinent business of the City, no action is taken by the City Council. Study Sessions are open to the public, but public input is reserved for the regular Council meetings*

*This meeting is accessible to persons with disabilities. For individuals who may require special accommodations, please contact City Hall at (253) 952.3299, 24 hours in advance.*



**City Of Edgewood  
Council Agenda Summary Sheet**

<b>Subject:</b> Economic Development Advisory Board Updates	<b>Agenda Item #:</b> 3.A
	<b>For Agenda of:</b> 4/21/2026
	<b>Prepared by:</b> Jeremy Metzler
<b>Attachments (list):</b>	
<ol style="list-style-type: none"> <li>1. EDAB Recommendation - EMC 2.32 Amendment - Signed</li> <li>2. Attachment A. EMC 2.32 EDAB Amendments</li> <li>3. Quarterly Development Report</li> <li>4. Plat Construction Report- Q1 2026</li> </ol>	
<b>Approval of Materials:</b>	
Jeremy Metzler	<b>Expenditure Required:</b> N/A
Rachel Pitzel, Assistant City Administrator 04/16/2026	<b>Amount Budgeted:</b> N/A
Dave Olson, Mayor 04/16/2026	<b>Timeline:</b> Monthly Report to Council, 2nd Study Session

**Summary Statement:**

The Economic Development Advisory Board (EDAB) last met on Monday, April 6, 2026, and the materials can be found here: <https://edgewoodwa.portal.civicclerk.com/event/1204/files/agenda/2708>.

First was a brief discussion regarding requested changes to Edgewood Municipal Code (EMC) 2.32 regarding term limits and chair residency. Attached for Council's consideration is the EDAB's recommendation. Chair Morgan then facilitated a review of draft updates to the city's economic development webpage, preparing for further discussion and edits at next month's meeting.

Finally, pursuant to previous conversations with the City Council, staff has prepared the attached Q1 2026 development reports for Council's information and review. Staff will continue to update and provide these reports to the Council on a quarterly basis.

**Item History:**

This is a reoccurring agenda item every second study session of the month.

**Recommended Action:**

Hold a discussion regarding Economic Development Advisory Board Updates

**Fiscal Note/Consideration:**

N/A



CITY OF EDGEWOOD  
ECONOMIC DEVELOPMENT ADVISORY BOARD  
RECOMMENDATION

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The Economic Development Advisory Board voted 5-0 to recommend that the City Council adopt the proposed amendments to Edgewood Municipal Code (EMC) Chapter 2.31, Economic Development Advisory Board, as attached hereto.

RECOMMENDED BY THE CITY OF EDGEWOOD ECONOMIC DEVELOPMENT ADVISORY  
BOARD ON THE 6TH DAY OF APRIL 2026.

*Kelsey Morgan*

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Kelsey Morgan

Economic Development Advisory Board Chair

Attest by:

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Josh Kubitza, AICP  
Planning Manager

1  
2  
3  
4  
5  
6

~~Red Strikeout~~ = Text Removed  
Blue Text = Text Added

CHAPTER 2.32  
ECONOMIC DEVELOPMENT ADVISORY BOARD

7 **§ 2.32.010. Created – Membership.**

8 There is hereby created an economic development advisory board (board) consisting of  
9 seven members, the majority of which shall be residents of the city of Edgewood and,  
10 because of the regional nature of economic development, up to three members may be  
11 nonresidents. ~~No member shall serve more than two full consecutive terms on the board.~~  
12 The city council shall reasonably endeavor to seek a diverse membership including  
13 without limitation members from the banking industry, real estate investment, real estate  
14 sales, commercial marketing, business professionals, and economic development  
15 specialists.

16  
17 **§ 2.32.020. Appointment of members – Terms.**

- 18 A. The initial members of the board shall be appointed by the mayor and confirmed by  
19 the council, in accordance with the process set forth in the Council Rules of  
20 Procedure, by position number, and shall serve staggered terms as follows: positions  
21 one through three will initially serve a three-year term expiring on June 30, 2015,  
22 with two-year terms being assigned thereafter, and positions four through seven will  
23 be assigned two-year terms expiring on June 30, 2014, with two-year terms being  
24 assigned thereafter, in order to create staggered terms for the overall membership.
- 25 B. Future members shall be selected in accordance with the Council Rules of  
26 Procedure.
- 27 C. The board shall serve the city council as an advisory body with power to recommend  
28 policy to the council. The board shall not take binding action on behalf of the city.  
29

30 **§ 2.32.030. Powers.**

31 The economic development advisory board is created to assist and advise the city council  
32 in connection with issues and programs involving economic policy, commercial business,  
33 land development policy and business retention as may be referred to the board by the  
34 city council, including:

- 35 A. Facilitate cooperation and coordination between various business groups on business  
36 issues;
- 37 B. Make recommendations to the city council and to city staff for programs in which the city  
38 could or should participate to enhance commercial and mixed use development  
39 opportunities in the city, which programs may be in cooperation with any appropriate  
40 private, public, civic or community agency, group or association of or in the city, county,  
41 state or federal government;

- 42 C. Recommend ways and means of obtaining private, local, county, state or federal funds  
43 and other participation for the promotion of business development projects within the city;
- 44 D. Work with city staff, city council boards or commissions, task forces and other city/  
45 community based groups, as directed by the city council, on relevant issues and projects;
- 46 E. The board shall periodically have the responsibility of advising and making  
47 recommendations, to council, on economic policy;
- 48 F. The board shall periodically recommend projects or planning tools necessary to carry out  
49 its vision and develop the long-range capital budget necessary to support the  
50 recommendations;
- 51 G. The board shall, on a regular basis, be available for citizens' input concerning any matter  
52 which the board is considering or may consider;
- 53 H. The board shall make recommendations to the council regarding adoption of or  
54 amendments to all economic development plans.

55 **§ 2.32.040. Organization.**

- 56 A. City staff will be assigned as deemed necessary by the mayor in support of the board.
- 57 B. The mayor may appoint a chair and vice chair from the membership or choose to allow  
58 the board to elect them from its members. ~~The chair shall be a resident of the city of~~  
59 ~~Edgewood.~~The chair and vice chair terms of office shall be for one year beginning July  
60 1st and ending June 30th. The elected vice chair shall preside in the absence of the chair.  
61 The chair and vice chair shall be voting members of the board. The mayor may create and  
62 fill other such offices as is determined necessary.
- 63 C. At least once each year, the board shall meet with the council at a joint study session to  
64 discuss the board's work plan for the coming year and other issues of general interest.
- 65 D. The board shall adopt such rules and regulations as are necessary for the conduct of its  
66 business, including rules of procedure, that are consistent with applicable city ordinances  
67 and resolutions.
- 68 E. A simple majority of board members shall represent a quorum for the transaction of  
69 businesses, and a majority vote of those present shall be necessary to carry any  
70 proposition.
- 71 F. The board shall conduct meetings in accordance with the Open Public Meetings Act, and  
72 shall, whenever possible, keep an audio recording and/or written record of its meetings,  
73 business transactions, findings and determinations.
- 74 G. The board chair shall provide monthly reports to the city council at the second regular  
75 council meeting of the month.

76 **§ 2.32.050. Summary preparation (minutes).**

- 77 A. A sufficient record must be kept to furnish evidence that the board has complied with  
78 the rules by which it is governed.

79 B. Summaries shall show exactly what actions were taken and decisions made at the board  
80 meeting(s). The following is a list of information to be included in the summaries:

- 81 1. Date of meeting;
- 82 2. Location of meeting;
- 83 3. Type of meeting (regular, continued, public hearing, etc.);
- 84 4. Time of meeting;
- 85 5. Time meeting commenced;
- 86 6. Officials/members present<sup>1</sup>;
- 87 7. Officials/members absent or excused<sup>2</sup>;
- 88 8. Topics of business;
- 89 9. Actions taken on each business matter; Record of motions;
- 90 10. Record of voting;
- 91 11. Date and time of next scheduled meeting; and
- 92 12. Time of adjournment.

93 C. Standard Format. Use of standardized format to create uniformity of summary entries  
94 and to save time in composing the record shall be developed by the city clerk.  
95 Composition of the meeting summaries shall require the input of only specifics, such  
96 as verbiage of motions made, maker of motions and second, and results of voting. Other  
97 statements, discussion, and remarks of individual board members and commentators  
98 will not be noted in the summaries. Written statements may be submitted to the city  
99 clerk and will be retained in the appropriate meeting file.

100 D. Summaries of each meeting will be prepared by staff, approved by the board, and  
101 placed on the council consent agenda for approval.

102

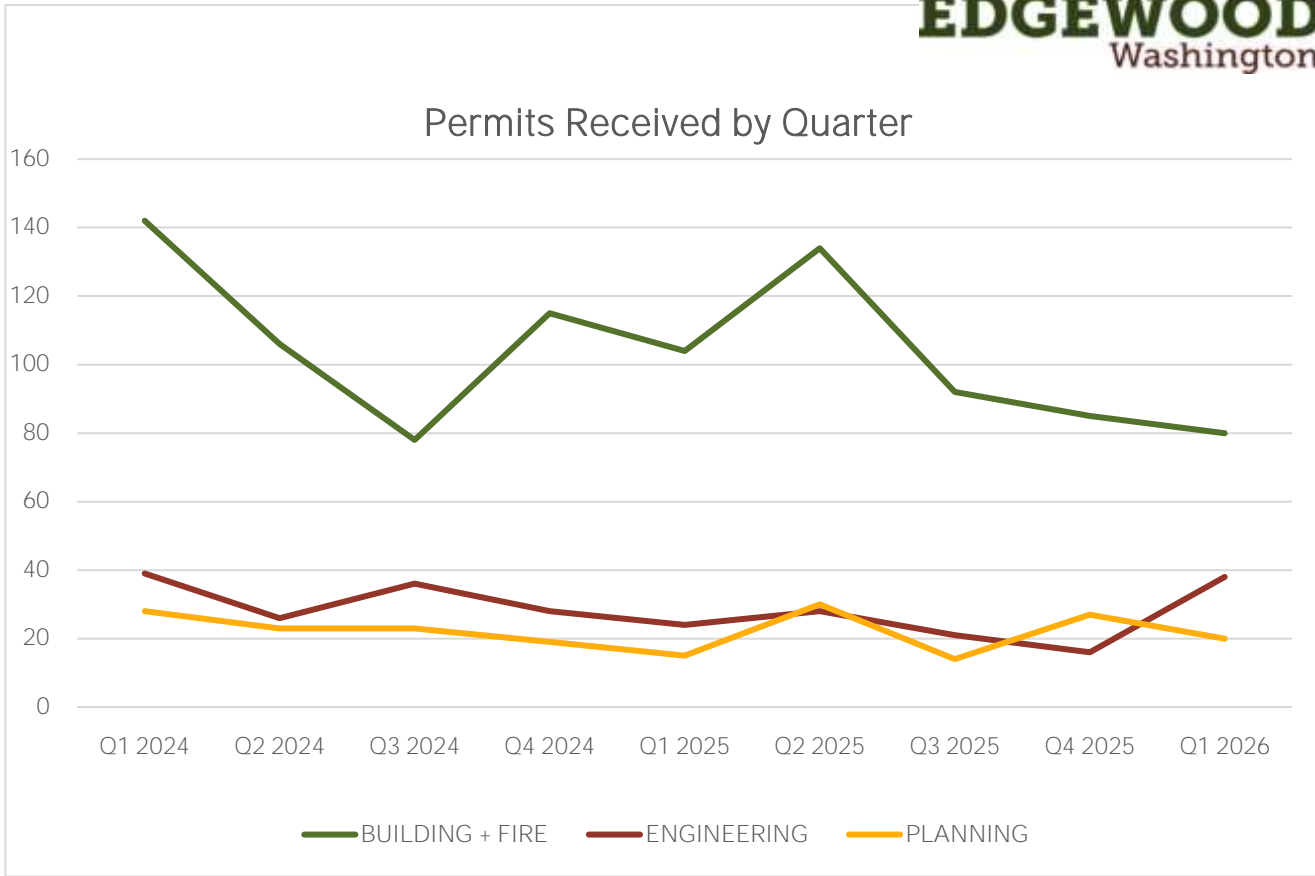
103 **§ 2.32.060. Removal and vacancies.**

104 The city council may remove any appointed member of the board. The board may, by a  
105 vote in favor thereof by a majority of its members, recommend to the city council removal  
106 of an appointed member upon such grounds as inefficiency, neglect of duty, or  
107 malfeasance in office. Three consecutive unexcused absences by any board member from  
108 both regular and special meetings shall constitute grounds for removal. Attendance of  
109 any board member that falls below 80 percent due to unexcused absences during any 12-  
110 month period shall also be grounds for removal. Any board member may resign at any  
111 time by delivering written notice to the city clerk. Vacancies occurring other than by  
112 expiration of term shall be filled for the unexpired term in the manner used for regular  
113 appointment to the board.

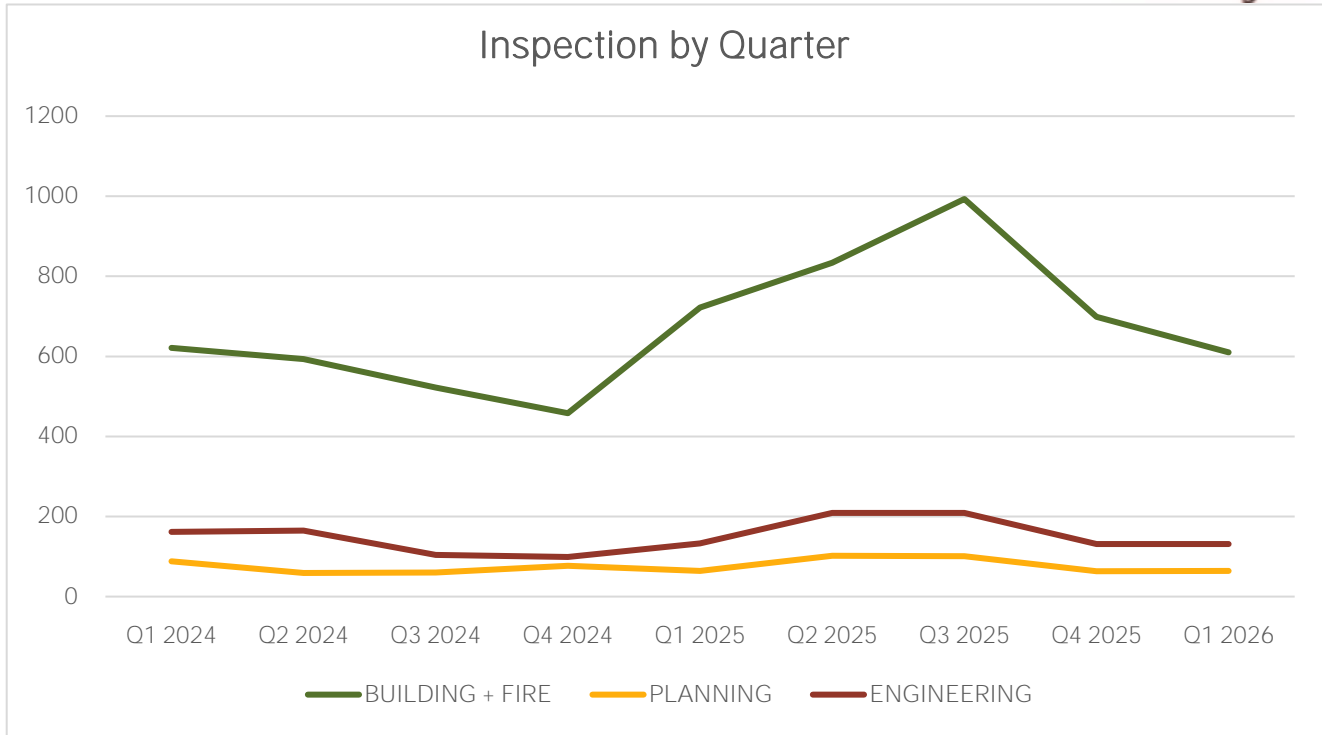
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<sup>1</sup>. If a board member leaves during a meeting, note time of departure and time of return, if applicable. If a board member arrives after commencement of the meeting, note time of arrival.

<sup>2</sup>. If a board member leaves during a meeting, note time of departure and time of return, if applicable. If a board member arrives after commencement of the meeting, note time of arrival.



<i>Permits</i>	Building + Fire		Planning		Engineering	
	Received	Approved	Received	Approved	Received	Approved
Q1 2026	80	76	20	15	38	36
2025	104	98	15	14	24	22
2024	142	95	28	18	39	33
Mon. Avg 2026	27	25	7	5	13	12
2025	35	34	7	7	7	7
2024	37	30	8	5	11	9
YTD 2026	80	76	20	15	38	36
2025	415	407	86	89	89	89
2024	441	361	93	60	129	104
<i>Permits</i>	Building + Fire		Planning		Engineering	
	Month	Received	Month	Received	Month	Received
Highest Month 2026	Mar	31	Mar	7	Mar	21
Highest Month 2025	Apr	60	Jun	12	Mar	11



<i>Inspections</i>	Building + Fire		Planning		Engineering	
Q1 2026	610		64		131	
2025	722		64		133	
2024	621		88		162	
Mon. Avg 2026	203		21		44	
2025	271		28		57	
2024	183		24		44	
YTD 2026	610		64		131	
2025	3248		330		682	
2024	2194		284		530	
	Building + Fire		Planning		Engineering	
	Month	Insp.	Month	Insp.	Month	Insp.
Highest Month 2026	Mar	268	Feb	24	Mar	57
Highest Month 2025	Jul	391	Sept	47	Sept	91



# Subdivision Development Tracking Report - 2026 Q1



Year Started	File No.	Project Name	Location	Status	No. of Lots	Lots Built or In		Remaining
						Progress	Lots	
2026	26-1058	FRANTSEVICH 24TH STREET SHORT PLAT	11521 24TH ST E	Preliminary Review	3	1	2	67%
	26-1013	OVERFIELD SHORT PLAT	12525 35TH ST E	Preliminary Review	3	1	2	67%
2025	25-1205	COLLIER SHORT PLAT	3915 MERIDIAN AVE E	Preliminary Review	2	1	1	50%
2024	24-1459	CONNOLLY SHORT PLAT PLAT	1711 122ND AVE E	Preliminary Review	4	1	3	75%
	24-1046	FRANTSEVICH SHORT PLAT	11315 18TH ST E	Final Recorded	3	2	1	33%
	24-1437	WOOD SHORT PLAT	2504 TO 2508 112TH AVE E	Awaiting Recording	2	2	0	--
2023	23-1528	PASQUIER SHORT PLAT	12513 44TH STREET CT E	Final Recorded	2	1	1	50%
	23-1521	36TH STREET SHORT PLAT	9814 36TH ST E	Final Recorded	3	1	2	67%
	23-1539	NORTHWOOD ESTATES WEST PHASE II	9623 24TH ST E	Final Recorded	46	5	41	89%
	23-1299	HOMESTRETCH SUBDIVISION	2208 116TH AVE E	SiteDev Review	32	3	29	91%
	23-1228	TYEE RANCH SUBDIVISION	11617 15TH ST E	SiteDev Construction	39	0	39	100%
2022	22-1479	JONES SHORT PLAT	11517 34TH ST E	Final Recorded	3	3	0	--
	22-1385	AFICHUK SHORT PLAT	1625 112TH AVE E	Final Approved	2	0	2	100%
2021	21-1170	BREYER SHORT PLAT	2114 95TH AVCT E	Final Recorded	5	4	1	20%
2020	20-1360	PADEN SHORT PLAT	1302 114TH ST E	Preliminary Approved	2	1	1	50%
	20-1350	HARRISON SHORT PLAT	12121 42ND ST E	Final Recorded	2	1	1	50%
	20-1100	NEW HOPE SHORT PLAT	4902 EDGEWOOD DR E	Final Recorded	2	1	1	50%
2019	19-1490	BJERK SHORT PLAT	9815 31ST ST E	Final Recorded	2	1	1	50%
	19-1471	ESTATES ON CALDWELL SUBDIVISION	XXX CALDWELL RD E	Final Recorded	6	6	0	--
2018	18-1214	GRUBB SHORT PLAT	12325 48TH ST E	SiteDev Review	3	1	2	67%
2017	17-1444	WOLF POINT SUBDIVISION	XXX MERIDIAN AV E	Final Recorded	55	46	9	16%
2016	16-5459	VOLENTE SUBDIVISION	8626 33RD ST E	Final Recorded	15	8	7	47%
	16-5462	GERVAIS SHORT PLAT	1607 112TH AVE E	Final Recorded	3	1	2	67%
	16-5366	PASCOLO ESTATES SUBDIVISION	2806 117TH AVE CT E	Final Recorded	19	18	1	5%
2015	5262	NICKLAUS (ASTER POINT) SUBDIVISION	2305-2307 94TH AVE CT E	Final Recorded	38	31	7	18%
	4965	VIEW POINTE SUBDIVISION	10413 13TH ST E	Final Recorded	44	43	1	2%
	4938	CURRAN ESTATES SUBDIVISION	412 114TH AVE E	Final Recorded	9	9	0	--
2014	4663	LISITSYN SHORT PLAT	11120 COUNTY LINE RD E	Final Recorded	6	4	2	33%

**Total Lots Remaining 159**



**City Of Edgewood  
Council Agenda Summary Sheet**

<b>Subject:</b> Code updates on salary commission and elected officials	<b>Agenda Item #:</b> 3.B
	<b>For Agenda of:</b> 4/21/2026
	<b>Prepared by:</b> Hardeep Goraya
<b>Attachments (list):</b> 1. ORDINANCE 26.070X, REPEALING SECTION 2.10.030 & 2.10.040 OF THE EMC 2. ORDINANCE 26.070X, AMENDING SECTION 2.10.050 OF THE EMC	
<b>Approval of Materials:</b> Hardeep Goraya Rachel Pitzel, Assistant City Administrator 04/14/2026 Dave Olson, Mayor 04/14/2026	<b>Expenditure Required:</b> <b>Amount Budgeted:</b> <b>Timeline:</b>

**Summary Statement:**

The salaries for the mayor and City Council members are established in EMC 2.10.030 and 2.10.040. Because amending the municipal code for every compensation adjustment creates an administrative burden, staff recommend repealing these sections.

The Edgewood City Code requires the Salary Commission to convene every August to determine the salaries for the Mayor and City Council, as well as to provide recommendations regarding employee compensation. Currently, the Code lacks the flexibility to meet outside of August, does not require the Commission to meet during the final year of a mayor’s term to establish the incoming Mayor's salary, nor does it include provisions for calling special meetings. Consequently, staff recommend several amendments to address these gaps.

**Item History:**

**Recommended Action:**

**Fiscal Note/Consideration:**

**ORDINANCE NO. 26-07XX**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, PIERCE COUNTY, WASHINGTON, REPEALED SECTIONS OF CHAPTER 2.10.030 AND 2.10.040 OF THE EDGEWOOD MUNICIPAL CODE RELATING TO COUNCIL MEMBERS SALARY AND MAYOR SALARY RESPECTIVELY; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE**

**WHEREAS**, in November 2014, the Citizens voted to transition to Mayor-Council form of government from a Council-Manager plan; and

**WHEREAS**, pursuant to RCW 35A.06.060, said reorganization shall take effect upon the election, qualification, and assumption of office of the newly elected Mayor; and

**WHEREAS**, pursuant to RCW 35A.12.100, the Mayor in a Mayor-Council form of government serves as the City's chief executive and administrative officer, exercising direct authority over all municipal departments and personnel; and

**WHEREAS**, in June 2016, the City Council established the mayor's monthly compensation rate at a level commensurate with the mayor's expanded, full-time scope of responsibilities; and

**WHEREAS**, pursuant to RCW 35.21.015, the Edgewood City Council adopted ordinance 16-0470 in August 2016 establishing an independent salary commission. The salary commission is authorized to determine the salaries of the City of Edgewood Mayor and City Council, as well as to provide nonbinding advisory recommendations regarding the appropriate compensation levels for City employees; and

**WHEREAS**, the Independent Salary Commission meets annually to review and establish compensation for the mayor and members of the City Council; and

**WHEREAS**, the salaries of the mayor and members of the City Council are established and set forth in the City Code; and

**WHEREAS**, amending the municipal code on each occasion of an adjustment to the Mayor's and Councilmembers' compensation creates an administrative burden; and

**WHEREAS**, the City Council considered the proposed code repeal at their council meetings held on April 21, 2026, and April 28, 2026;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, DO ORDAIN AS FOLLOWS:**

**Section 1. Findings.** The established salaries and compensation for the mayor and members of the City Council shall be published annually within the official City Budget and maintained for public access on the official City website.

**Section 2. Amendment EMC Section 2.10.030 and 2.10.040 is repealed.**

**Section 3. Corrections.** Upon the approval of the city attorney and/or the city clerk, the code publisher is authorized to make any necessary technical corrections to this Ordinance, including but not limited to the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers, and any reference thereto.

**Section 4. Severability.** If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

**Section 5. Effective Date.** A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City and shall take effect and be in full force five (5) days after publication as provided by law.

**PASSED BY THE CITY COUNCIL ON THE 28<sup>TH</sup> DAY OF APRIL, 2026**

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Dave Olson, Mayor

ATTEST/AUTHENTICATED:

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Jill Schwerzler-Herrera, CMC  
City Clerk

APPROVED AS TO FORM:

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Maili C. Barber, City Attorney

*Date of Publication:* 05/01/2026

*Effective Date:* 05/06/2026

**ORDINANCE NO. 26-07XX**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, PIERCE COUNTY, WASHINGTON, AMENDING SECTIONS OF CHAPTER 2.10.050 OF THE EDGEWOOD MUNICIPAL CODE RELATING TO SALARY COMMISSION; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE**

**WHEREAS**, in November 2014, the Citizens voted to transition to Mayor-Council form of government from a Council-Manager plan; and

**WHEREAS**, pursuant to RCW 35A.06.060, said reorganization shall take effect upon the election, qualification, and assumption of office of the newly elected Mayor; and

**WHEREAS**, pursuant to RCW 35.21.015, the Edgewood City Council adopted ordinance 16-0470 in August 2016 establishing an independent salary commission. The salary commission is authorized to determine the salaries of the City of Edgewood Mayor and City Council, as well as to provide nonbinding advisory recommendations regarding the appropriate compensation levels for City employees; and

**WHEREAS**, the Independent Salary Commission meets annually to review and establish compensation for the mayor and members of the City Council; and

**WHEREAS**, the Municipal Code requires the Salary Commission to convene in August of each year to determine the salaries of the City of Edgewood Mayor and City Council and provide recommendations regarding employee salaries; and

**WHEREAS**, the Municipal Code currently contains no requirement for the Commission to meet during the final year of a mayor's term to establish the incoming Mayor's salary, nor does it contain provisions governing the calling of special meetings; and

**WHEREAS**, the City Council considered the proposed code amendment at their council meetings held on April 21, 2026, and April 28, 2026;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, DO ORDAIN AS FOLLOWS:**

**Section 1. Findings.** The above recitals are hereby adopted as findings in support of this ordinance.

**Section 2. Amendment.** EMC Section 2.10.050 (E) is hereby amended as follows:

E. Duties – Adjustment of Salaries – (3) In the subsequent years, the salary commission shall meet at least once annually, with at least one meeting scheduled during the third quarter of the calendar year.

**Section 3. Amendment.** EMC Section 2.10.050 (E) is hereby amended to add the following new section:

E. Duties – Adjustment of Salaries – (11) the Salary Commission is mandated to convene during the final year of the current mayor's term to establish the compensation for the incoming mayor.

**Section 4. Amendment.** EMC Section 2.10.050 (G) is hereby amended as follows:

G. Special Meeting - A quorum of the salary commission may call a special meeting at any time, provided that they follow the notice and procedural rules outlined in the state's Open Public Meetings Act (RCW 42.30.080)

**Section 5. Corrections.** Upon the approval of the city attorney and/or the city clerk, the code publisher is authorized to make any necessary technical corrections to this Ordinance, including but not limited to the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers, and any reference thereto.

**Section 6. Severability.** If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

**Section 7. Effective Date.** A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City and shall take effect and be in full force five (5) days after publication as provided by law.

**PASSED BY THE CITY COUNCIL ON THE 28<sup>TH</sup> DAY OF APRIL, 2026**

---

Dave Olson, Mayor

ATTEST/AUTHENTICATED:

---

Jill Schwerzler-Herrera, CMC  
City Clerk

APPROVED AS TO FORM:

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Mali C. Barber, City Attorney

*Date of Publication:* 05/01/2026

*Effective Date:* 05/06/2026



**ORDINANCE NO. 26-07XX**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, PIERCE COUNTY, WASHINGTON, AMENDING SECTIONS OF CHAPTER 3.25.010 OF THE EDGEWOOD MUNICIPAL CODE RELATING TO PAYMENT OF CLAIMS; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE**

**WHEREAS**, through the enactment of EMC 3.25.010, the City has provided for payment of claims and obligations by check, has established procedures for signing checks on the City's behalf, and has designated a specific public depository whereupon such checks may be drawn; and

**WHEREAS**, the municipal code requires two signatures on all checks ; and

**WHEREAS**, RCW 35A.40.020 requires the legislative body to designate the offices authorized to sign the checks, but does not mandate a specific minimum number of signatures, such as two; and

**WHEREAS**, the City Council considered the proposed code amendment at their council meetings held on April 21, 2026, and April 28, 2026;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, DO ORDAIN AS FOLLOWS:**

**Section 1. Findings.** The above recitals are hereby adopted as findings in support of this ordinance.

**Section 2. Amendment.** EMC Section 3.25.010 is hereby amended as follows:

Payment of Claims or obligations of the city: Pursuant to RCW **35A.40.020**, all payment of city claims or obligations shall be made by check. The city officers authorized to sign these checks shall be the mayor, any council member, or the mayor's designee.

**Section 3. Corrections.** Upon the approval of the city attorney and/or the city clerk, the code publisher is authorized to make any necessary technical corrections to this Ordinance, including but not limited to the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers, and any reference thereto.

**Section 4. Severability.** If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or

unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

**Section 5. Effective Date.** A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City and shall take effect and be in full force five (5) days after publication as provided by law.

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Dave Olson, Mayor

ATTEST/AUTHENTICATED:

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Jill Schwerzler-Herrera, CMC  
City Clerk

APPROVED AS TO FORM:

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Maili C. Barber, City Attorney

*Date of Publication:* 05/01/2026

*Effective Date:* 05/06/2026



**City Of Edgewood  
Council Agenda Summary Sheet**

<b>Subject:</b> 2025 and Q1 2026 – Financial Update	<b>Agenda Item #:</b> 3.D
	<b>For Agenda of:</b> 4/21/2026
	<b>Prepared by:</b> Hardeep Goraya

<b>Attachments (list):</b> 1. Financial Updates 04212026
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<b>Approval of Materials:</b> Hardeep Goraya Rachel Pitzel, Assistant City Administrator 04/15/2026 Dave Olson, Mayor 04/16/2026	<b>Expenditure Required:</b>
	<b>Amount Budgeted:</b>
	<b>Timeline:</b>

**Summary Statement:**

Financial Presentation: 2025 Year-End Close and First Quarter 2026 Updates.

**Item History:**

**Recommended Action:**

**Fiscal Note/Consideration:**

# FINANCIAL UPDATE

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City of Edgewood – Financial Update April 21, 2026



# FUNDS



Government fund accounting is a specialized method of recording and reporting financial activity where resources are segregated into separate "funds" for

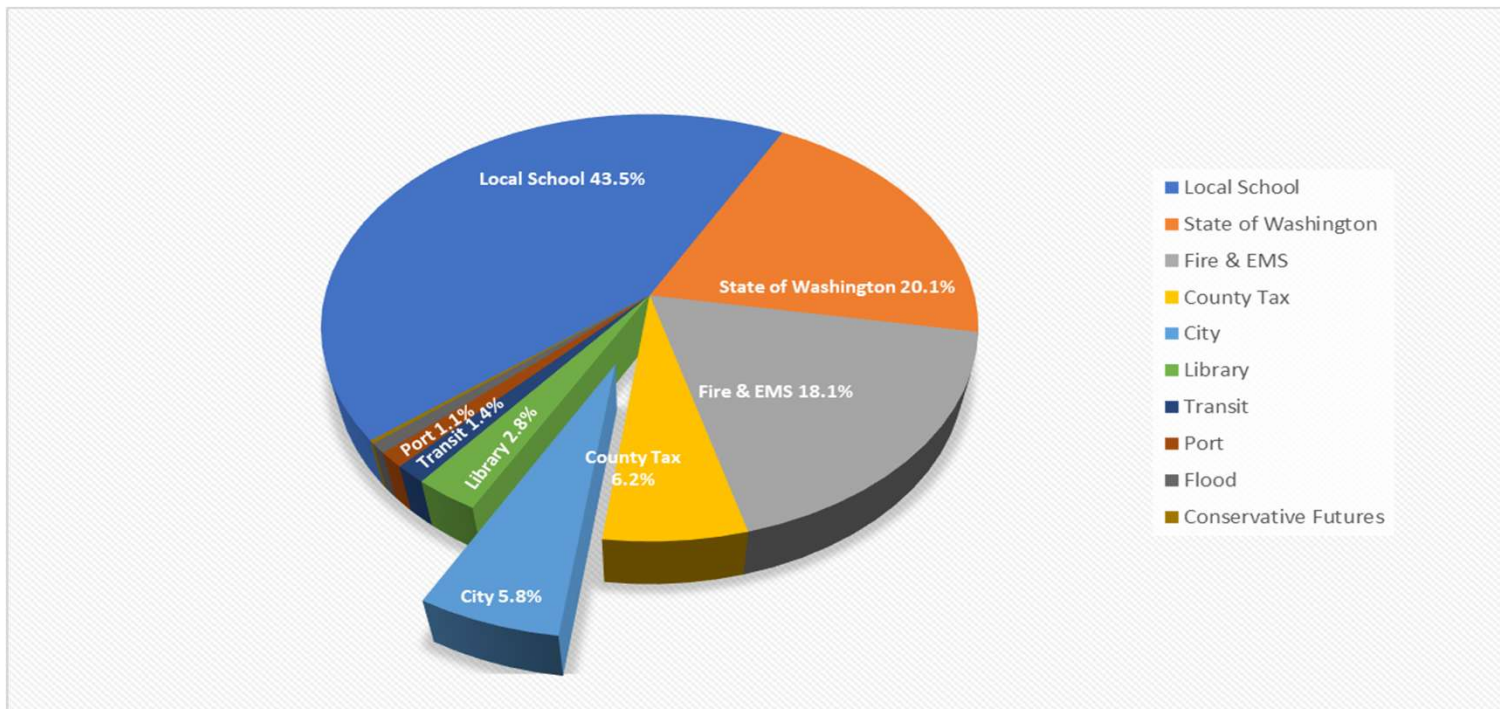
1. Legal Compliance
2. Restricted resources Tracking
3. Transparency
4. Budgetary Control

## GENERAL (FUND) REVENUES:



<b>Revenue Type</b>	<b>Uses</b>
Property Tax	Any lawful governmental purpose
Sales tax	Any lawful governmental purpose
Utility Tax	Any lawful governmental purpose
Planning and Development Charges	Recoup Administrative Cost
State Shared Revenue	Public Safety, Drug Addiction etc.
Fees	Public Safety, Lawful Govt. purpose
Misc. Revenues	Public Safety, Lawful Govt. purpose
Grants	State & Federal Restrictions

# PROPERTY TAX – SUMNER SCHOOL DIST.



# SALES TAX



City of Edgewood -Sales Tax				
<b>Total tax rate</b>	<b>10.10</b>			
State	6.50			
Special	2.00			
County	1.60			
	Rate	Split	DOR Admin Fee	City's Share
State of Washington	6.50%			
Pierce Transit	0.60%			
Sound Transit	1.40%			
County	1.00%	15% County, 85% City	1%	0.842%
Pierce County Juvenile Fa	0.10%			
Zoo/Parks	0.10%			
South Sound 911	0.10%			
Criminal Justice	0.10%			
Housing and Related Sen	0.10%			
Pierce County Mental	0.10%			
<b>Total</b>	<b>10.1%</b>			

# GENERAL FUND REVENUE



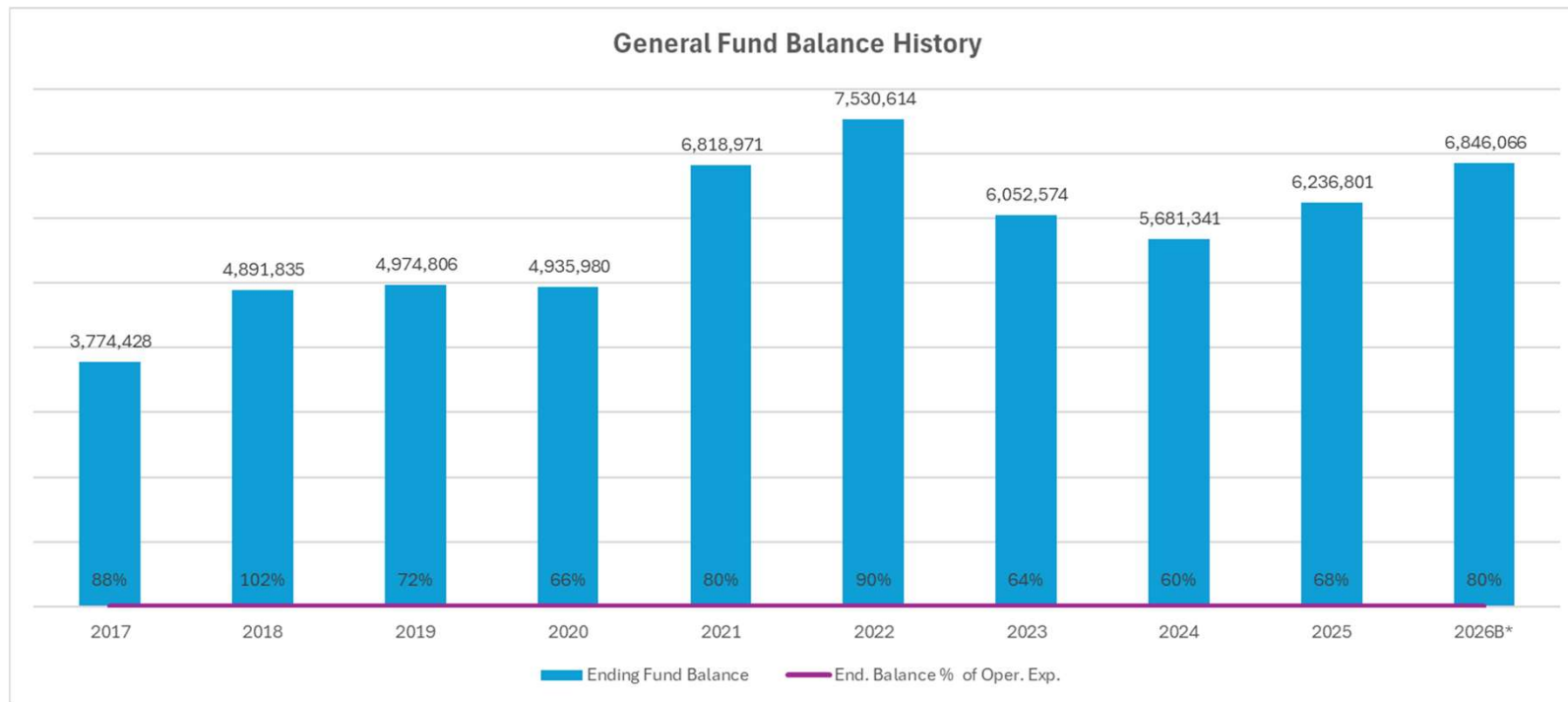
City of Edgewood Revenue				
General Fund	2023	2024	2025	2025
	<i>Actual</i>	<i>Actual</i>	<i>Budget</i>	<i>Actual</i>
<i>Property Tax</i>	2,221,338	2,318,632	2,335,243	2,364,815
<i>Sales Tax</i>	2,022,516	1,959,436	1,972,250	2,079,332
<i>Utility Tax</i>	1,479,243	1,476,095	1,567,000	1,620,107
<i>Development Fees</i>	796,146	1,015,495	1,200,000	1,448,993
<i>State Shared Revenue</i>	715,833	836,435	748,000	937,003
<i>Fees</i>	815,236	720,109	674,000	708,218
<i>Misc. Revenue</i>	385,475	1,049,264	385,000	867,797
<b>General Fund Total</b>	<b>8,435,788</b>	<b>9,375,465</b>	<b>8,881,493</b>	<b>10,026,265</b>

# GENERAL FUND EXPENDITURE



General Revenue Expenditures	2023	2024	2025	2025
	<i>Actual</i>	<i>Actual</i>	<i>Budget</i>	<i>Actual</i>
<b><u>Operating</u></b>				
Salaries & Wages	2,742,919	2,617,625	2,569,548	2,451,355
Benefits	948,359	882,843	945,654	819,508
Public Safety	3,423,562	3,429,530	3,801,000	4,100,129
Operating Supplies	104,616	127,402	159,620	113,571
Services	2,148,442	2,176,990	2,142,769	1,599,975
Misc. Expenditures	91,143	198,814	-	31,546
<b>Total Operating</b>	<b>9,459,041</b>	<b>9,433,204</b>	<b>9,618,591</b>	<b>9,116,084</b>
<b><u>Capital</u></b>				
Capital	454,784	313,496	550,500	354,723
<b>Total Expenditures</b>	<b>9,913,825</b>	<b>9,746,700</b>	<b>10,169,091</b>	<b>9,470,807</b>

# GENERAL FUND BALANCE HISTORY



# GENERAL FUND REVENUES – Q1 2026



City of Edgewood Revenue					
General Fund	2024	2025	2026	2026Q1	
	<i>Actual</i>	<i>Actual</i>	<i>Budget</i>	<i>Actual</i>	
<i>Property Tax</i>	2,318,632	2,364,815	2,415,000	48,604	2%
<i>Sales Tax</i>	1,959,436	2,079,332	1,998,250	548,487	27%
<i>Utility Tax</i>	1,476,095	1,620,107	1,637,000	523,812	32%
<i>Development Fees</i>	1,015,495	1,448,993	1,800,000	316,124	18%
<i>State Shared Revenue</i>	836,435	937,003	877,586	182,467	21%
<i>Fees</i>	720,109	708,218	668,500	168,452	25%
<i>Misc. Revenue</i>	1,049,264	867,797	397,000	198,441	50%
<b>General Fund Total</b>	<b>9,375,465</b>	<b>10,026,265</b>	<b>9,793,336</b>	<b>1,986,387</b>	

# GENERAL FUND EXPENDITURE – Q1 2026



General Revenue Expenditures	2024	2025	2026	2026Q1	2026Q1
	<i>Actual</i>	<i>Actual</i>	<i>Budget</i>		
<b><i>Operating</i></b>					
Salaries & Wages	2,617,625	2,451,355	2,339,017	584,406	25%
Benefits	882,843	819,508	789,197	197,880	25%
Public Safety	3,429,530	4,100,129	3,729,000	585,393	16%
Operating Supplies	127,402	113,571	149,400	20,555	14%
Services	2,176,990	1,599,975	1,540,667	504,641	33%
Misc. Expenditures	198,814	31,546	-	-	0%
<b>Total Operating</b>	<b>9,433,204</b>	<b>9,116,084</b>	<b>8,547,281</b>	<b>1,892,875</b>	
<b><i>Capital</i></b>					
Capital	<b>313,496</b>	<b>354,723</b>	<b>636,790</b>	<b>48,695</b>	<b>8%</b>
<b>Total Expenditures</b>	<b>9,746,700</b>	<b>9,470,807</b>	<b>9,184,071</b>	<b>1,941,570</b>	<b>21%</b>

# SCHOOL ZONE CAMERA REVENUE



School Zone Camera - Revenue & Uses									
Revenue	2019	2020	2021	2022	2023	2024	2025	2026B*	2026Q1
School Zone Camera - Revenue	80,411	395,039	879,861	501,843	536,866	461,047	461,039	400,000	101,724
Camera Contract - Expenditures	(44,282)	(118,056)	(312,717)	(384,750)	(399,000)	(399,000)	(326,282)	(252,000)	(23,121)
Net Revenue	36,129	276,983	567,144	117,093	137,866	62,047	134,757	148,000	78,603
Uses									
Citywide Pedestrian Mobility and Safety Improvements (T-9)	-	-	-	-	-	3,103	-	25,000	-
Public Safety - Pierce County Police Contract	-	36,129	276,983	567,144	117,093	134,763	62,047	85,000	-
	-	36,129	276,983	567,144	117,093	137,866	62,047	110,000	-
								<i>*Budget</i>	

# RESTRICTED REVENUES



City of Edgewood Revenue					
Special Revenue Funds	2023	2024	2025	2026B	2026Q1
<i>Street Fund</i>	279,119	279,338	256,664	262,631	67,446
<i>Park Impact Fee</i>	188,060	105,942	228,494	-	36,274
<i>Traffic Impact Fee</i>	716,385	368,197	661,106	-	134,666
<i>Real Estate Excise Tax</i>	636,212	692,977	739,902	-	181,752
<b>Special Revenue Fund Total</b>	<b>1,819,776</b>	<b>1,446,454</b>	<b>1,886,166</b>	<b>262,631</b>	<b>420,138</b>

Enterprise Funds					
<i>Sewer Revenue</i>	191,170	211,310	461,573	200,000	139,021
<i>Surface Water</i>	1,945,769	1,909,754	2,021,582	2,313,000	12,995
<b>Enterprise Funds Total</b>	<b>2,136,939</b>	<b>2,121,064</b>	<b>2,483,155</b>	<b>2,513,000</b>	<b>152,016</b>

# STREET FUND



Street Fund Funding					
	2023	2024	2025	2026B	2026Q1
<b>Fund Balance</b>	345,105	-	-	-	-
<b>Revenue</b>					
<i>Fuel tax</i>	267,895	257,969	256,654	262,631	67,446
<i>Street Permit Fees &amp; Misc.</i>	11,224	21,369	6,704	-	7,735
<b>Total Street Fund Revenue</b>	<b>279,119</b>	<b>279,338</b>	<b>263,358</b>	<b>262,631</b>	<b>75,181</b>
<b>Expenditure</b>					
<i>Salaries &amp; Wages</i>	238,647	157,421	156,228	187,681	45,536
<i>Benefits</i>	84,520	59,515	52,441	68,770	15,636
<i>Operating Supplies</i>	43,939	13,370	25,742	21,810	2,607
<i>Professional Services</i>	920,780	506,985	275,963	615,700	58,120
<b>Total Street Fund Expenditures</b>	<b>1,287,886</b>	<b>737,291</b>	<b>510,374</b>	<b>893,961</b>	<b>121,899</b>
	8%	-43%	-31%	75%	-86%
<b>Revenue less Expenditure</b>	<b>(1,008,767)</b>	<b>(457,953)</b>	<b>(247,016)</b>	<b>(631,330)</b>	<b>(46,718)</b>
<b><i>Help from Other Fund</i></b>					
<i>Real Estate Excise Tax</i>	320,000	290,719	-	381,330	-
<i>Help from General Fund</i>	343,662	167,234	247,016	250,000	46,718
<b>Ending Fund Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# ENTERPRISE EXPENDITURES



Sewer Utility	2023	2024	2025	2026B	2026 Q1
Beg Balance	539,572	712,515	878,838	1,308,948	1,308,948
<b>Revenue</b>					
Sewer Revenue	168,274	211,310	461,573	200,000	139,021
Investment Pool Interest	22,896	-	-	-	-
<b>Total Sewer Utility Revenue</b>	<b>191,170</b>	<b>211,310</b>	<b>461,573</b>	<b>200,000</b>	<b>139,021</b>
<b>Expenditure</b>					
Operating Expenditures	6,482	19,919	31,340	27,933	5,161
Capital Expenditures	11,622	24,968	-	650,000	-
Debt Payment	123	101	123	123	-
<b>Total Expenditure</b>	<b>18,227</b>	<b>44,988</b>	<b>31,463</b>	<b>678,056</b>	<b>5,161</b>
<b>Ending Fund Balance</b>	<b>712,515</b>	<b>878,838</b>	<b>1,308,948</b>	<b>830,892</b>	<b>1,442,808</b>

# ENTERPRISE EXPENDITURES



<b>Stormwater Utilities</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026 Budget</b>	<b>2026 Q1</b>
Beg Balance	<b>1,458,433</b>	<b>1,749,597</b>	<b>2,035,199</b>	<b>2,810,746</b>	<b>2,810,746</b>
<b>Revenue</b>					
Surface Water Revenue	1,845,104	1,812,098	1,989,239	1,841,000	51,549
Grant - State	44,444	97,657	32,343	-	-
Investment Pool Interest	56,221	-	-	-	-
<b>Total Stormwater Revenue</b>	<b>1,945,769</b>	<b>1,909,755</b>	<b>2,021,582</b>	<b>1,841,000</b>	<b>51,549</b>
<b>Expenditure</b>					
Operating Expenditure	1,321,326	1,125,829	1,211,991	1,433,193	431,091
Capital Expenditures	321,235	486,257	22,000	706,000	-
Debt payment	12,044	12,067	12,044	12,044	-
<b>Total Expenditure</b>	<b>1,654,605</b>	<b>1,624,153</b>	<b>1,246,035</b>	<b>2,151,237</b>	<b>431,091</b>
<b>Ending Fund Balance</b>	<b>1,749,597</b>	<b>2,035,199</b>	<b>2,810,746</b>	<b>2,500,509</b>	<b>2,431,204</b>



## QUESTIONS?

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