



CITY OF EDGEWOOD

STUDY SESSION MEETING AGENDA SUMMARY

Tuesday, March 17, 2026 – 7:00 PM ♦ 10440 Dom Calata Way E ♦ Edgewood, WA

1 CALL TO ORDER

Mayor Olson called the meeting to order at 7:00pm and led attendees in the Pledge of Allegiance.

Present: Mayor Olson, Deputy Mayor Creley (virtually via Zoom), Councilmember Pazaruski, Councilmember Keith, Councilmember Rasmus, Councilmember Edwards, Councilmember Southard
Excused: Councilmember Ramirez

2 COUNCIL BUSINESS

A. Franchise Agreement - Ziplly Fiber

Public Works Director Hendricksen discussed this franchise agreement granting Ziplly Fiber and its subsidiaries the right to use the City of Edgewood's public right-of-way for the installation, operation, and maintenance of fiber optic infrastructure to provide telecommunications services.

B. Economic Development Advisory Board Updates

The Board reviewed the 2026 Work Plan and discussed potential updates to the City's economic development webpage to better serve businesses. Staff also provided updates on proposed code amendments related to home-based businesses, licensing requirements, and minor revisions to EDAB procedures, which may be brought forward for recommendation at a future meeting.

C. Special Events Code

Community Development Director Metzler presented a draft ordinance to establish a dedicated Special Event Permit process for events held on City-owned property and public rights-of-way. The proposed code is intended to provide clearer regulations than the current Temporary Use Permit provisions and was developed using the City's insurance pool model ordinance and examples from neighboring jurisdictions. The Planning Commission previously reviewed the proposal, and a SEPA Determination of Nonsignificance was issued with one comment received from the Puyallup School District. Staff also noted the proposed creation of an \$80 application fee for special event permits as part of the upcoming fee schedule update.

D. Transportation Impact Administrative Fees

Staff provided additional information regarding the 5% administrative fee currently applied to the City's Transportation Impact Fee, which has been in place since the program was adopted in 2007. Staff noted that few nearby jurisdictions include a similar fee and shared feedback from the City's transportation consultant recommending a revision, as the percentage-based fee may not reflect the actual administrative effort required. Staff presented options for Council consideration, including converting the fee to a tiered structure, establishing a flat rate, or removing the administrative fee altogether.

E. Multi-Family Tax Exemptions

Community Development Director Metzler presented information on the potential adoption of a Multi-Family Tax Exemption (MFTE) program under RCW 84.14 to

encourage residential and mixed-use development, including affordable housing, within designated urban center zones. Staff noted the program could help offset development costs, such as undergrounding utilities, and potentially support the inclusion of non-residential space in new developments. Staff requested Council direction on whether to proceed, recommending referral to the Planning Commission for further analysis and development of program standards and guidelines.

F. Newsletter Discussion

Council requested discussion regarding the potential reintroduction of a City newsletter. Staff provided background on the City's previous quarterly magazine-style publication, which was mailed to households and discontinued during prior budget reductions. Staff noted the City currently communicates with residents through the website, social media, meeting notifications, and other notices. Council discussed communication goals and options for providing information to residents, including the possibility of a printed or electronic newsletter, and operational considerations associated with producing and distributing a recurring publication.

G. Council Retreat Discussion

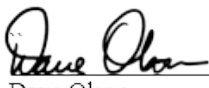
Council reviewed and discussed the proposed agenda for the upcoming Council Retreat. Staff noted that retreats provide an opportunity for broader discussion of Council priorities, strategic goals, and key policy topics. Council provided feedback on proposed agenda items and potential discussion topics.

3 COUNCIL COMMENTS

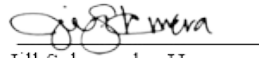
Mayor Olson, and Councilmembers Rasmus, Keith, and Edwards spoke.

4 ADJOURN

Mayor Olson adjourned the meeting at 8:59pm.



Dave Olson
Mayor



Jill Schwerzler-Herrera
City Clerk/HR Director