



CITY OF EDGEWOOD

PARKS & RECREATION ADVISORY BOARD MEETING AGENDA SUMMARY

Wednesday, November 12, 2025 – 6:00 PM ♦ City Hall 10440 Dom Calata Way E ♦ Edgewood, WA

1.

CALL TO ORDER/ROLL CALL

Chair Levenhagen called the meeting to order at 6pm.

Present: Elizabeth Kerlin, Matthew Torrey, Amity Highley, Carrie Alger, Shawn Olesen, Anne Percival, Brian Levenhagen

2.

ACTION ITEMS

A. Chair/Vice Chair Nominations

Motion: Brian Levenhagen for Chair **Action:** Approved **Moved by:** Shawn Olesen **Seconded by:** Anne Percival **Motion Passed 7-0**

Motion: Matthew Torrey for Vice Chair **Action:** Approved **Moved by:** Shawn Olesen **Seconded by:** Carrie Alger **Motion Passed 7-0**

3.

AUDIENCE COMMENTS

There were no audience comments.

4.

APPROVAL OF MEETING SUMMARY

A. September 10, 2025, Meeting Summary

Motion: As read **Action:** Approved **Moved by:** Matthew Torrey **Seconded by:** Elizabeth Kerlin **Motion Passed 7-0**

5.

DISCUSSION ITEMS

A. Mandatory OPMA Training

Board members were reminded to complete the mandatory OPMA training. The Clerk noted that the training link would be emailed to members for a third time no later than November 21.

B. Quarterly Meetings

Public Works Director Hendricksen recommended shifting from monthly to quarterly meetings due to a lack of substantive agenda items. Board members requested that, if the meeting schedule is reduced, they be provided adequate notice of the change.

6.

STAFF UPDATES/BOARD MEMBER COMMENTS

Staff reminded the board that November 22 is the scheduled cleanup day at Nelson Nature Park, organized by the Pierce Conservation District. Anne Percival asked about brochures, Matthew Torrey asked when the memorial bench would be installed.

7.

ADJOURN

Chair Levenhagen adjourned the meeting at 6:18pm.

