



CITY OF EDGEWOOD

PLANNING COMMISSION MEETING AGENDA SUMMARY

Monday, December 8, 2025 – 6:00 PM ♦ City Hall –10440 Dom Calata Way E ♦ Edgewood, WA

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CALL TO ORDER

Chair Overfield called the meeting to order at 6:00pm and led attendees in the Pledge of Allegiance.

Present: Joann Overfield, Carly Guillory, Jan Furey, Lauren Roggenbuck, Carly Lenoir, Leyla Church
Absent: Tom Greene

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CONSENT AGENDA:

- a. Planning Commission meeting minutes from November 10, 2025
Motion: As read **Action:** Approved **Moved by:** Jan Furey **Seconded by:** Leyla Church **Motion Passed 6-0**

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CITIZEN COMMENT PERIOD

There were no citizen comments.

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ACTION ITEMS

- a. EMC 18.80.080 Amendments (Interim Zoning Ordinance 25-0676)
Motion: As read **Action:** Approved **Moved by:** Carly Guillory **Seconded by:** Lauren Roggenbuck **Motion Passed 6-0**
- b. Public Works Standards and Code Updates
Motion: As read **Action:** Approved **Moved by:** Jan Furey **Seconded by:** Carly Guillory **Motion Passed 6-0**

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DISCUSSION ITEMS

- a. Special Event Code
Staff presented a draft Special Events Code intended to clarify permitting requirements for special events, provide an alternative to the Temporary Use Permit process, and allow for establishment of a separate permit fee. The proposal is based on a WCIA model ordinance and examples from neighboring jurisdictions and would apply to events on private property and in the public right-of-way.

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STAFF UPDATES/BOARD MEMBER COMMENTS

Public Works Director Metzler reminded the commissioners about the OPMA/PRA training requirement.

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ADJOURN

Chair Overfield adjourned the meeting at 6:35pm.