



**CITY OF EDGEWOOD
COUNCIL STUDY SESSION AGENDA**

Tuesday, January 6, 2026 – 7:00 PM ♦ City Hall – 10440 Dom Calata Way E ♦ Edgewood, WA
Meeting Link: <https://cityofedgewood-org.zoom.us/j/86916509308>

1. CALL TO ORDER

Roll Call, Pledge of Allegiance

2. PRESENTATION

A. Open Public Meetings Act/Public Records Training

3. COUNCIL BUSINESS

A. Deputy Mayor Nominations

B. Commission and Board Liaisons

C. Equity, Diversity, and Inclusion Council Sub-Committee Update

4. OTHER COUNCIL ITEMS

5. ADJOURN

Study Sessions are meetings for Council to review upcoming and pertinent business of the City, no action is taken by the City Council. Study Sessions are open to the public, but public input is reserved for the regular Council meetings



City Of Edgewood Council Agenda Summary Sheet

Subject: Deputy Mayor Nominations	Agenda Item #:
	For Agenda of: 1/6/2026
	Prepared by:
Attachments (list):	
Approval of Materials: Rachel Pitzel, Assistant City Administrator 12/30/2025 Dave Olson, Mayor 12/31/2025	Expenditure Required: Amount Budgeted: Timeline: 01/06/2026 - Reminder for nominations for Deputy Mayor at the 01/13/2026 RCM 01/13/2026 - Nominations for Deputy Mayor

Summary Statement: Per Council Rules of Procedure, biennially at the first meeting of the council, the council may designate a Councilmember as Deputy Mayor. Mayor Olson is asking for nominations to designate the Deputy Mayor.

Below is Section 3 and Section 4 of Council Rules of Procedures for Mayor and Deputy Mayor roles and responsibilities, and the appointment process.

SECTION 3. MAYOR AND DEPUTY MAYOR

3.1 Presiding Officer Duties. The Mayor shall preside at all meetings of the Council, and in the absence of the Mayor, the Deputy Mayor will act in that capacity. If both the Mayor and Deputy Mayor are absent, the Councilmembers present shall elect one of its members to serve as Presiding Officer until the return of the Mayor or Deputy Mayor.

The responsibilities of the Mayor, Deputy Mayor or Presiding Officer shall be as follows:

1. He or she shall preserve order and decorum in the Council chambers;
2. He or she shall observe and enforce all procedural rules adopted by the Council;
3. He or she shall decide all questions on order in accordance with these rules, subject to appeal by any Councilmember;
4. He or she recognize Councilmembers in the order in which they request the floor (Councilmembers shall wait to be recognized before speaking);
5. He or she shall state the applicable public hearing procedures before each public hearing;
6. He or she shall announce executive sessions held during regular or special Council meetings;
7. He or she shall indicate the names of the Councilmembers making the motion and second;
8. He or she shall summarize consensus at the conclusion of discussions when the Council concurs or agrees to an item that does not require a formal motion;
9. He or she (or his/her designee) shall read the title of the ordinance prior to voting;

10. He or she shall appoint Councilmembers to serve on ad hoc committees as deemed necessary;
11. He or she will determine ongoing dedicated schedules for regular study sessions, special Council meetings, executive sessions;
12. He or she will approve the Council agenda; and
13. Mayor may send issues directly to a Council study session for review in lieu of or prior to being referred to a regular Council meeting;

3.2 Mayoral Tie-Breaking Authority and Veto Power. Pursuant to Chapter 35A.12 RCW, the Mayor shall have the following authority with respect to voting and the veto of ordinances:

- (1) The Mayor shall have a vote only in the case of a tie in the votes of the Councilmembers with respect to matters other than the passage of any ordinance, grant, or revocation of franchise or license, or any resolution for the payment of money.
- (2) The Mayor shall have the power to veto ordinances passed by the Council and submitted to him or her as provided in Chapter 35A.12 RCW. Every ordinance which passes the Council in order to become valid must be presented to the Mayor; if the Mayor approves it, he or she shall sign it, but if not, the Mayor shall return it with his or her written objections to the Council and the Council shall cause his or her objections to be entered at large into the meeting minutes and proceed to a reconsideration thereof. If upon reconsideration a majority plus one of the whole Council, voting upon a call of ayes and nays, favor its passage, the ordinance shall become valid notwithstanding the Mayor's veto. If the Mayor fails for ten days to either approve or veto an ordinance, it shall become valid without his or her approval.

3.3 Mayor's Statutory Authority and Ceremonial Duties of Mayor.

- (1) The Mayor's duties and authority are as set forth in RCW 35A.12.100 and .090, as well as other statutes relating to Mayors in cities organized under the Optional Municipal Code (Title 35A RCW).
- (2) The Mayor shall make an annual State of the City report during a regularly scheduled Council meeting.
- (3) The Mayor shall represent the City at functions and meetings with other jurisdictions/organizations

SECTION 4. PRO TEMPORE AND DEPUTY MAYOR APPOINTMENTS

4.1 Biennially at the first meeting of the Council, or periodically thereafter, the Council may designate a Councilmember as Mayor Pro Tempore or Deputy Mayor for such period as may be specified by the Council. The Deputy Mayor shall serve in the absence or temporary disability of the Mayor.

4.2 Alternatively, the Council may, as the need may arise, appoint any qualified person to serve as Mayor Pro Tempore in the absence or disability of the Mayor.

4.3 Appointment of a Councilmember to preside over a meeting shall not in any way abridge his or her right to vote on matters coming before the Council at such meeting.

4.4 In the event of the extended excused absence or disability of a Councilmember, the remaining members by majority vote may appoint a Councilmember Pro Tempore to serve during the absence or disability.

Item History:

Recommended Action:

Reminder for councilmembers to bring forward nominations at the next regular council meeting of January 13, 2026.

Fiscal Note/Consideration:



City Of Edgewood Council Agenda Summary Sheet

Subject: Commission and Board Liaisons	Agenda Item #:
	For Agenda of: 1/6/2026
	Prepared by: Rachel Pitzel
Attachments (list): 1. Resolution No. 26-0xx - Council Liasions 2. EX A 2026 Appt to Ext Boards 3. EX B 2026 Council Liaison to COE Commissions and Boards	
Approval of Materials: Rachel Pitzel Rachel Pitzel, Assistant City Administrator 12/30/2025 Dave Olson, Mayor 12/30/2025	Expenditure Required: Amount Budgeted: Timeline: 01/06/2026 - Study Session discussion item 01/13/2026 - Action under consent agenda

Summary Statement:

There are several opportunities for Councilmembers to serve on local and regional boards, committees, or commissions as a representative of the City of Edgewood and the City Council. Changes in the make-up of the City Council, and in some cases interests among individual members, require the need to update these council liaison assignments from time to time.

It is anticipated that City Council will discuss the 2026 External Boards and the 2026 Council Liaisons list and add or remove any boards, committees or commissions, and make new assignments where applicable. You will see the proposed changes for council to take action during the next regular council meeting.

Once approved, this list will be provided for each of the organizations designated therein to make them aware of any change in Edgewood's representation.

Item History:

Recommended Action:

Hold a discussion and provide staff directions for Commission and Board Liaisons to be brought forward on the consent agenda of the next regular council meeting.

Fiscal Note/Consideration:

RESOLUTION NO. 26-0xxx

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF EDGEWOOD, PIERCE COUNTY,
WASHINGTON, APPOINTING COUNCIL LIAISONS TO
CITY OF EDGEWOOD AND REGIONAL EXTERNAL
BOARDS AND COMMISSIONS FOR THE YEAR 2026**

WHEREAS, the City Council adopted Resolution 22-0611 to establish a list of City Council representatives to serve on various external Boards, City of Edgewood Commissions, Committees and other organizations in 2022, or until a replacement has been selected; and

WHEREAS, the City Council wishes to establish the 2026 list of appointees to serve as Council Liaisons and representatives on various City and regional boards, commissions, committees, and other organizations;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Regional Board Representatives Appointed. City Council representatives are hereby appointed and/or reappointed to serve on the designated external Board(s), Commission(s), Committee(s) and/or other organization(s) as indicated on the list of Council representatives, attached hereto as Exhibit A and incorporated herein by this reference.

Section 2. City Council Liaisons Appointed. City Council Liaisons are hereby appointed and/or reappointed to serve on the designated City of Edgewood Board(s), Commission(s), and Committee(s), as indicated on the list of Council Liaisons, attached hereto as Exhibit B and incorporated herein by this reference.

Section 3. Appointment Term. The term for the appointments made pursuant to this resolution shall be for the calendar year 2026, or until a replacement is appointed by the City Council.

Section 4. Notice to External Organizations. The Clerk shall provide a copy of this Resolution to organizations named in Exhibit A, as necessary.

Section 5. Effective Date. This Resolution will take effect immediately upon passage by the City Council.

ADOPTED THIS 13TH DAY OF JANUARY 2026

Mayor, Dave Olson

ATTEST:

Jill Schwerzler-Herrera, CMC
City Clerk

~~2025 External~~ 2026 External Board Council Representatives

Organization	Representative(s)	2025 <u>2026</u> Meeting Information
Pierce County Regional Council	Mayor Dave Olson Councilmember Jason Ramirez (Alt) Christi Keith (Alt)	Meets the 3 rd Thursday of each month (no meetings in August or December) - 6:00 pm Pierce County Annex - <i>Hybrid Meeting</i> (with the exception of the General Assembly meeting) Danica Williams (253) 798-7156 danica.williams@piercecounitywa.gov
Pierce County Cities & Towns Association	Mayor Dave Olson Councilmember Erica Buckley (Alt)	Zoom meeting – Quarterly (agenda sent in advance) – 5:00pm Paul Loveless, paulloveless@ci.steilicoom.wa.us
FME Chamber of Commerce	Councilmember Jennifer Pazaruski Councilmember John West (Alt)	Chamber Luncheon Meets the 2 nd Wednesday of each month – 11:30am at 5580 Pacific Hwy E, Fife (Emerald Queen Conf. Center) Linda Disney (253) 922-9320 - LindaDisney@fmechamber.org
Mt. View Edgewood Water Company	Councilmember Jason Ramirez Councilmember Jennifer Pazaruski (Alt)	Meets the 2 nd Wednesday of each month – 6:00pm – as long as it falls on or after the 10 th . If so, default to the next Wednesday. Meets at the Mt. View Edgewood Water Company – Russ Avery russa@mtviewwater.com
South Sound Housing Affordability Partners Steering Committee	Councilmember John West Mayor Dave Olson (Alt)	Meets the 1 st Friday of each month – 8:30am – 10:00am. Mary Connolly, mary.connolly@piercecounitywa.gov
Opioid Abatement Council	Councilmember John West Mayor Dave Olson (Alt)	On-Call – notified by email
Behavioral Health Opioid Committee (BHOC)	Councilmember Erica Buckley Mayor Dave Olson (Alt)	<i>Information to be determined by the BHOC – will be updated as soon as it is available.</i>

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Exhibit B

2025-2026 Council Liaisons to COE Commission and Boards

COE Boards/Commissions	Council Liaison(s)	Monthly Meeting Information
Planning Commission	Councilmember: <i>Jason Ramirez</i> Councilmember: <i>Rosanne Tomin (Alt)</i>	Date/Time: 2 nd Monday 6:00 p.m. Staff Contacts: <i>Jeremy Metzler and Josh Kubitza</i>
Economic Development Advisory Board (EDAB)	Councilmember: Councilmember: <i>Jennifer Pazaruski (Alt)</i> <i>CM Pazaruski asked for volunteers to attend this meeting as she has other commitments</i>	Date/Time: 1 st Monday 6:00 p.m. Staff Contacts: <i>Josh Kubitza</i>
Parks & Recreation Advisory Board (PRAB)	Councilmember: <i>Jeff Southard</i> Councilmember: <i>Erica Buckley (Alt)</i>	Date/Time: 2 nd Wednesday 6:00 p.m. Staff Contacts: <i>Chuck Hendricksen and Matthew Ray</i>

2025 Council Subcommittee Representation

Council Subcommittee	Council Representatives	Monthly Meeting Information
Equity, Diversity and Inclusion (EDI) Council Subcommittee	Councilmember: <i>Rosanne Tomin</i> Councilmember: <i>Erica Buckley</i> Councilmember: <i>Jeff Southard</i> Councilmembers: <i>Jennifer Pazaruski (Alt) & Jason Ramirez (Alt)</i>	Date/Time: 2 nd Tuesday 6:00 p.m. via Zoom



City Of Edgewood Council Agenda Summary Sheet

Subject: Equity, Diversity, and Inclusion Council Sub-Committee Update	Agenda Item #: 3.C
	For Agenda of: 1/6/2026
	Prepared by: Jill Schwerzler-Herrera
Attachments (list):	
Approval of Materials: Jill Schwerzler-Herrera Rachel Pitzel, Assistant City Administrator Dave Olson, Mayor 12/30/2025 12/31/2025	Expenditure Required:
	Amount Budgeted:
	Timeline: Topic to be added to all future Study Sessions (see item history below)

Summary Statement:

Item History:

The council has asked that this topic be discussed at all study sessions for the foreseeable future. As such, this has been a reoccurring agenda item since September of 2020.

Recommended Action:

N/A

Fiscal Note/Consideration:

N/A