



**CITY OF EDGEWOOD
REGULAR COUNCIL MEETING AGENDA**

Tuesday, December 9, 2025 – 7:00 PM ♦ City Hall – 10440 Dom Calata Way E ♦ Edgewood, WA
Zoom: <https://cityofedgewood-org.zoom.us/j/86916509308>

- 1. CALL TO ORDER**
- 2. AUDIENCE COMMENT**
- 3. MAYOR'S REPORT**
- 4. CONSENT AGENDA:** *The consent agenda includes items that are routine in nature and are adopted by one motion. Should Council wish to discuss a consent agenda item, the item would be removed from the consent agenda and discussed under Council Business.*
The following items are presented for Council approval:
 - A.** Regular City Council Meeting Minutes of November 25, 2025
 - B.** Study Session Meeting Minutes of December 2, 2025
 - C. AB25-088-** a motion approving December 2025 Budgeted Expenditures as follows:
AWC Employee Benefit Trust; Deferred Compensation Program; Payroll Direct Deposit; Department of Retirement Systems; and IRS 941 in the amount of \$184,630.25 and Vendor Check Numbers 26636 through 26642, with EFT and Direct Pay Payments in the amount of \$493,751.41. Total distributions submitted for review and authorization in the amount of \$678,381.66.
 - D. AB25-0783-** Resolution 25-0783 authorizing the Mayor to execute a contract for vegetation management services in the DD21 service area to Torres Reforestation in the amount of \$34,000.00
 - E. AB25-0785 -** Resolution 25-0785 authorizing a Mutual Aid Agreement with the City of Fife
- 5. COUNCIL BUSINESS**
 - A. AB25-089 -** Board and Commission Alternates
 - B. AB25-0693 -** Ordinance 25-0693 adopting the Budget and Salary Schedule for the 2026 Fiscal Year
- 6. COUNCIL COMMENTS**
- 7. ADJOURN**

This meeting is accessible to persons with disabilities. For individuals who may require special accommodations, please contact City Hall at (253) 952.3299, 24 hours in advance.



CITY OF EDGEWOOD

REGULAR COUNCIL MEETING AGENDA SUMMARY

Tuesday, November 25, 2025 – 7:00 PM ♦ 10440 Dom Calata Way E ♦ Edgewood, WA

1 CALL TO ORDER

Mayor Olson called the meeting to order at 7:00pm and Rylee and Brayden Friberg led attendees in the Pledge of Allegiance.

Present: Mayor Olson, Deputy Mayor Tomin, Councilmember Pazaruski, Councilmember Ramirez, Councilmember Keith, Councilmember West, Councilmember Buckley, Councilmember Southard

2 PUBLIC HEARING

A. AB25-085- Property Tax Levy

Mayor Olson opened the public hearing at 7:04pm, there were no public comments, and he closed the public hearing at 7:11pm.

B. AB25-086 - Final 2026 Budget

Mayor Olson opened the public hearing at 7:12pm, Corbin Edwards, Lucy Lowry, and Jason Rasmus spoke. Mayor Olson then closed the public hearing at 7:32pm.

3 AUDIENCE COMMENT

Lucy Lowry, and Jason Rasmus spoke.

4 MAYOR'S REPORT

Mayor Olson read his report to those in attendance.

5 CONSENT AGENDA:

A. Special Meeting Minutes of November 13, 2025

B. Study Session Meeting Minutes of November 18, 2025

C. AB25-087- a motion approving November 2025 Budgeted Expenditures as follows: Deferred Compensation Program; Payroll Direct Deposit; Department of Retirement Systems; and IRS 941 in the amount of \$135,688.93 and Vendor Check Numbers 26628 through 26635, with EFT and Direct Pay Payments in the amount of \$353,754.88. Total distributions submitted for review and authorization in the amount of \$489,443.81.

Motion: As read **Action:** Approved **Moved by:** Councilmember Ramirez **Seconded by:** Councilmember Buckley **Motion Passed 7-0**

6 COUNCIL BUSINESS

A. AB25-0692 - Ordinance 25-0692 Relating to the City's Budget Adopting a Capital Improvement Plan for the Years 2026-2031

Motion: As read **Action:** Approved **Moved by:** Councilmember Pazaruski **Seconded by:** Councilmember Ramirez **Motion Passed 7-0**

B. AB25-0690 - Ordinance 25-0690 Relating to Traffic Impact Fees Establishing an Updated Traffic Impact Fee Schedule

Motion: As read **Action:** Approved **Moved by:** Councilmember West **Seconded by:** Councilmember Southard **Motion Passed** 6-1 (Keith)

C. AB25-0691 - Ordinance 25-0691 Establishing the Amount of Property Taxes to be Levied for the Year 2026

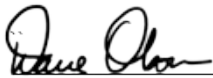
Motion: As read **Action:** Approved **Moved by:** Deputy Mayor Tomin **Seconded by:** Councilmember Buckley **Motion Passed** 7-0

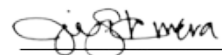
7 COUNCIL COMMENTS

Councilmember Southard, Councilmember West spoke.

8 ADJOURN

Mayor Olson adjourned the meeting at 7:56pm.


Dave Olson
Mayor


Jill Schwerzler-Herrera
City Clerk/HR Director



CITY OF EDGEWOOD

STUDY SESSION MEETING AGENDA SUMMARY

Tuesday, December 2, 2025 – 7:00 PM ♦ City Hall – 10440 Dom Calata Way E ♦ Edgewood, WA

1 CALL TO ORDER

Mayor Olson called the meeting to order at 7:00pm and led attendees in the Pledge of Allegiance.

Present: Mayor Olson, Deputy Mayor Tomin, Councilmember Pazaruski, Councilmember Ramirez, Councilmember Keith (virtually via Zoom) Councilmember West (virtually via Zoom), Councilmember Buckley, Councilmember Southard (virtually via Zoom)

2 COUNCIL BUSINESS

- A. Council Rules of Procedure, RCWs, and Robert's Rules of Order**
Attorney Charli Archer of Inslee Best provided a detailed presentation on the Council's Rules of Procedure and the roles and responsibilities of Councilmembers. She also responded to questions from the Council and offered clarification on related governance matters.
- B. Equity, Diversity, and Inclusion Council Sub-Committee Update**
Deputy Mayor Tomin delivered an overview of the Equity, Diversity, and Inclusion Sub-Committees' Listening Session held at Walker High School, highlighting key themes, and feedback received from the students.
- C. Mutual Aid Agreement**
IT Director Ray provided an overview of the proposed IT Mutual Aid Agreement, modeled after public safety mutual aid, allowing participating city IT departments to support one another during cyber incidents, projects, or staffing shortages. The agreement is structured as a no-cost hour-for-hour exchange, with reimbursement provisions included for major incidents or imbalances in support.
- D. DD21 Contract Renewal**
The Mayor authorized the Drainage District 21 maintenance contract on June 10, 2025, under purchasing policy authority. Staff is requesting an inflation-based adjustment to increase the contract from the original \$29,900 to \$34,000 for 2026 maintenance.

3 OTHER COUNCIL ITEMS

Mayor Olson, and Councilmember Ramirez spoke.

4 ADJOURN

Mayor Olson adjourned the meeting at 8:34pm.

Dave Olson
Mayor

Jill Schwerzler-Herrera
City Clerk/HR Director



City Of Edgewood Council Agenda Summary Sheet

Subject: AB25-088- a motion approving December 2025 Budgeted Expenditures as follows: AWC Employee Benefit Trust; Deferred Compensation Program; Payroll Direct Deposit; Department of Retirement Systems; and IRS 941 in the amount of \$184,630.25 and Vendor Check Numbers 26636 through 26642, with EFT and Direct Pay Payments in the amount of \$493,751.41. Total distributions submitted for review and authorization in the amount of \$678,381.66.	Agenda Item #: 4.C
	For Agenda of: 12/9/2025
	Prepared by: Stephanie Goff, Vicki Lundgren
Attachments (list): 1. 120925 Claims Register 2. 120925 Voucher Directory	
Approval of Materials: Stephanie Goff, Vicki Lundgren Rachel Pitzel, Assistant City Administrator 12/04/2025 Dave Olson, Mayor 12/04/2025	Expenditure Required: \$678,381.66
	Amount Budgeted: \$678,381.66
	Timeline:

Summary Statement:

AB25-087 approving December 2025 Budgeted Expenditures as follows: AWC Employee Benefit Trust; Deferred Compensation Program; Payroll Direct Deposit; Department of Retirement Systems; and IRS 941 in the amount of \$184,630.25 and Vendor Check Numbers 26636 through 26642, with EFT and Direct Pay Payments in the amount of \$493,751.41. Total distributions submitted for review and authorization in the amount of \$678,381.66.

Item History:

Recommended Action:

MOTION to adopt AB25-088- a motion approving December 2025 Budgete as presented under the Consent Agenda.

Fiscal Note/Consideration:

City of Edgewood 2025

December 9th, 2025 Council Meeting Check & EFT Payment Distribution Review & Authorization

Number	Name	Print Date	Amount
US Bank PAYROLL ACCOUNT DISTRIBUTION			
10611 Last Number Issued Previous Authorization			
AWC EFT 11/30/25	AWC Employee Benefit Trust	11/26/2025	\$47,197.59
DCP EFT 11/30/25	Deferred Compensation Program	11/26/2025	\$18,074.16
Direct Deposit Run -	Payroll Vendor	11/26/2025	\$89,077.74
DRS EFT 11/30/25	Dept of Retirement Systems	11/26/2025	\$13,438.73
IRS 941 EFT 11/30/25	IRS 941	11/26/2025	\$16,842.03
Total			\$184,630.25

Number	Name	Print Date	Amount
CLAIM VOUCHER ACCOUNT DISTRIBUTION			
26635 Last Number Issued Previous Authorization			
26636	City of Sumner	12/9/2025	\$9,386.67
26637	Drain-Pro	12/9/2025	\$949.00
26638	Evergreen Automotive	12/9/2025	\$396.97
26639	LONG Building Technologies, Inc.	12/9/2025	\$13,968.72
26640	Pierce County Budget & Finance PW	12/9/2025	\$16,282.78
26641	Tumelson, James G	12/9/2025	\$261.80
26642	US Bank	12/9/2025	\$1,184.76
Direct Pay Payment	AHBL	12/9/2025	\$7,106.25
Direct Pay Payment	Amazon Capital Services	12/9/2025	\$1,356.70
Direct Pay Payment	American Traffic Solutions	12/9/2025	\$21,000.00
Direct Pay Payment	CompuNet, Inc.	12/9/2025	\$5,000.00
Direct Pay Payment	Inslee, Best, Doezie & Ryder, P.S.	12/9/2025	\$17,229.00
Direct Pay Payment	Jennings Equipment, Inc.	12/9/2025	\$101.13
Direct Pay Payment	McKinstry Co, LLC	12/9/2025	\$1,686.46
Direct Pay Payment	Pape Machinery Inc.	12/9/2025	\$1,731.15
Direct Pay Payment	Transpo Group	12/9/2025	\$8,065.00
EFT Payment	Columbia Bank	12/9/2025	\$374,679.45
EFT Payment	Verizon Connect Fleet	12/9/2025	\$175.95
EFT Payment	Verizon Wireless	12/9/2025	\$1,063.08
EFT Payment	Xtreme Graphix, Inc.	12/9/2025	\$56.94
EFT Payment	Comcast	12/9/2025	\$455.68
EFT Payment	Crystal Springs	12/9/2025	\$200.16
EFT Payment	Ferrellgas	12/9/2025	\$187.50
EFT Payment	Kings III Emergency Communications	12/9/2025	\$54.95
EFT Payment	McLendon - Parkrose Hardware	12/9/2025	\$264.69
EFT Payment	Murrey's Disposal Company	12/9/2025	\$458.10
EFT Payment	O'Reilly Auto Parts	12/9/2025	\$90.38
EFT Payment	Puget Sound Energy	12/9/2025	\$10,358.14
Total Claims Voucher Distribution			\$493,751.41
Total Distribution Submitted for Review & Authorization			\$ 678,381.66
Authorization Adjustments:			\$ -
Total Distribution Net of Prior Authorized Adjustments			\$ 678,381.66

Claims Voucher Approval: I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Edgewood, and that I am authorized to authenticate and certify to said claim.

Accounting Manager, Stephanie Goff

Mayor, Dave Olson

Council Member



Voucher Directory

Fiscal : 2025 - December
Council Date : 2025 - December - 1st Council Meeting

Vendor	Number	Reference	Account Number	Description	Amount
AHBL					
	Direct Pay Payment 12/4/2025 9:20:06 AM - 1	2025 - December - 1st Council Meeting			
	155454				
		Oct Svcs Edgewood Prologis EIS			
		001-058-000-558-60-41-01	Professional Services-Reimbursable		\$7,106.25
			Edgewood Prologis EIS		
	Total 155454				\$7,106.25
	Total Direct Pay Payment 12/4/2025 9:20:06 AM - 1				\$7,106.25
Total AHBL					\$7,106.25
Amazon Capital Services					
	Direct Pay Payment 12/4/2025 9:20:06 AM - 2	2025 - December - 1st Council Meeting			
	1DYY-TKD4-XKGW				
		November Statement			
		001-018-000-518-20-31-01	Office & Operational Supplies		\$611.63
			Plotter Printhead;Cardstock;Receipt Book;Sound Deadening Mat		
		001-021-000-521-20-31-01	Office & Operational Supplies		\$281.06
			Lysol Wipes;Windex;Trash Bags;Toilet Cleaner;Batteries;Stationary;Razor Blade		
			Tool;Pens		
		001-076-000-576-80-31-02	Recreation Activities & Events		\$464.01
			Folding Sandwich Boards(2); Double Sided Tape-2025 Tree Lighting Event		
	Total 1DYY-TKD4-XKGW				\$1,356.70
	Total Direct Pay Payment 12/4/2025 9:20:06 AM - 2				\$1,356.70
Total Amazon Capital Services					\$1,356.70
American Traffic Solutions					
	Direct Pay Payment 12/4/2025 9:20:06 AM - 3	2025 - December - 1st Council Meeting			
	INV0112578				
		November Traffic Camera Services			
		001-021-000-521-70-41-11	Traffic Policing-Traffic Camera Contract		\$21,000.00
			7 Traffic Cameras		
	Total INV0112578				\$21,000.00
	Total Direct Pay Payment 12/4/2025 9:20:06 AM - 3				\$21,000.00
Total American Traffic Solutions					\$21,000.00

Vendor	Number	Reference	Account Number	Description	Amount
City of Sumner	26636			2025 - December - 1st Council Meeting	
		1409			
			December Services		
			001-019-000-554-30-41-01	Animal Control Services	\$9,386.67
				Animal Control Svs. for December	
		Total 1409			\$9,386.67
	Total 26636				\$9,386.67
Total City of Sumner					\$9,386.67
Columbia Bank					
	EFT Payment 12/4/2025 9:19:12 AM - 1			2025 - December - 1st Council Meeting	
		111425-CB			
			City Hall Mortgage Loan		
			201-000-000-591-18-71-01	Bond Repayment - Principal	\$366,492.53
			201-000-000-592-18-83-01	Interest on Bonds	\$8,186.92
		Total 111425-CB			\$374,679.45
	Total EFT Payment 12/4/2025 9:19:12 AM - 1				\$374,679.45
Total Columbia Bank					\$374,679.45
Comcast					
	EFT Payment 12/4/2025 9:19:12 AM - 2			2025 - December - 1st Council Meeting	
		8498 35 021 0602869 11/29-12/28/25			
			11/29-12/28/25 Services		
			001-018-000-518-85-42-01	Cell Phones/Internet/Telecommunications	\$455.68
				City Hall Public Internet	
		Total 8498 35 021 0602869 11/29-12/28/25			\$455.68
	Total EFT Payment 12/4/2025 9:19:12 AM - 2				\$455.68
Total Comcast					\$455.68
CompuNet, Inc.					
	Direct Pay Payment 12/4/2025 9:20:06 AM - 4			2025 - December - 1st Council Meeting	
		310606			
			PO 2025039		
			001-018-000-518-85-41-01	Contracted IT Services	\$5,000.00
				Prepaid Prof Services	
		Total 310606			\$5,000.00
	Total Direct Pay Payment 12/4/2025 9:20:06 AM - 4				\$5,000.00
Total CompuNet, Inc.					\$5,000.00
Crystal Springs					
	EFT Payment 12/4/2025 9:19:12 AM - 3			2025 - December - 1st Council Meeting	
		15787820 112625			
			November Water Delivery		
			001-018-000-518-20-31-01	Office & Operational Supplies	\$200.16

Vendor	Number	Reference	Account Number	Description	Amount
				November Water Delivery	
				Total 15787820 112625	\$200.16
				Total EFT Payment 12/4/2025 9:19:12 AM - 3	\$200.16
Total Crystal Springs					\$200.16
Drain-Pro					
	26637			2025 - December - 1st Council Meeting	
		150514			
				11/23-12/20/25 Svcs Edgemont Park	
			001-076-000-576-80-45-03	Operating Rentals	\$144.50
				Edgemont Park	
		Total 150514			\$144.50
		150515			
				11/23-12/20/25 Svcs Nelson Nature Park	
			001-076-000-576-80-45-03	Operating Rentals	\$259.00
				Nelson Nature Park	
		Total 150515			\$259.00
		150516			
				11/23-12/20/25 Svcs Nelson Farm Park	
			001-076-000-576-80-45-03	Operating Rentals	\$144.50
				Nelson Farm Park	
		Total 150516			\$144.50
		150517			
				11/23-12/20/25 Svcs Trailhead Park	
			001-076-000-576-80-45-03	Operating Rentals	\$224.50
				Trailhead Park	
		Total 150517			\$224.50
		150518			
				11/23-12/20/28 Svcs PW Yard	
			001-076-000-576-80-45-03	Operating Rentals	\$144.50
				PW Yard	
		Total 150518			\$144.50
		151118			
				Nov Addt'l Svcs Trailhead Park	
			001-076-000-576-80-45-03	Operating Rentals	\$32.00
				Seat Covers & Sanitizer Refill-Trailhead Park	
		Total 151118			\$32.00
	Total 26637				\$949.00
Total Drain-Pro					\$949.00

Vendor	Number	Reference	Account Number	Description	Amount
Evergreen Automotive	26638			2025 - December - 1st Council Meeting	
		RO 41432			
			November Repair Services		
			001-022-000-548-30-48-06	Maintenance/Repairs-Equipment	\$396.97
				2020 Trailer Speed Sign-Mobile Reader Board	
		Total RO 41432			\$396.97
	Total 26638				\$396.97
Total Evergreen Automotive					\$396.97
Ferrellgas					
	EFT Payment 12/4/2025 9:19:12 AM - 4			2025 - December - 1st Council Meeting	
	5009770566				
			November Purchases		
			001-076-000-576-80-31-02	Recreation Activities & Events	\$187.50
				Propane-Heaters-2025 Tree Lighting Event	
		Total 5009770566			\$187.50
	Total EFT Payment 12/4/2025 9:19:12 AM - 4				\$187.50
Total Ferrellgas					\$187.50
Inslee, Best, Doezie & Ryder, P.S.					
	Direct Pay Payment 12/4/2025 9:20:06 AM - 5			2025 - December - 1st Council Meeting	
	450140				
			November Services		
			001-018-000-515-41-41-01	Legal Services-External	\$913.00
				Zipty Franchise Agreement	
			001-018-000-515-41-41-01	Legal Services-External	\$935.00
				Prologis Development	
			001-018-000-515-41-41-01	Legal Services-External	\$519.00
				AT&T/Lumen Franchise Agreement	
			001-018-000-515-41-41-01	Legal Services-External	\$14,797.00
				November Services	
			202-000-000-515-41-41-02	Legal Services	\$65.00
				Suelo Marina LID Foreclosure	
		Total 450140			\$17,229.00
	Total Direct Pay Payment 12/4/2025 9:20:06 AM - 5				\$17,229.00
Total Inslee, Best, Doezie & Ryder, P.S.					\$17,229.00
Jennings Equipment, Inc.					
	Direct Pay Payment 12/4/2025 9:20:06 AM - 6			2025 - December - 1st Council Meeting	
	113025-JEI				
			November Statement		
			001-022-000-548-30-32-02	Supplies/Parts-Vehicles & Equipment	\$75.85
				Chainsaw Chains	
			410-000-000-531-38-32-02	Supplies/Parts-Vehicles & Equipment	\$25.28

Vendor	Number	Reference	Account Number	Description	Amount
				Chainsaw Chains	
		Total 113025-JEI			\$101.13
		Total Direct Pay Payment 12/4/2025 9:20:06 AM - 6			\$101.13
Total Jennings Equipment, Inc.					\$101.13
Kings III Emergency Communications					
		EFT Payment 12/4/2025 9:19:12 AM - 5		2025 - December - 1st Council Meeting	
		3216975			
			Service Elevator Phone(s)		
			001-018-000-518-85-42-01	Cell Phones/Internet/Telecommunications	\$54.95
				Service Elevator Phone(s) 11/1-11/30/25	
		Total 3216975			\$54.95
		Total EFT Payment 12/4/2025 9:19:12 AM - 5			\$54.95
Total Kings III Emergency Communications					\$54.95
LONG Building Technologies, Inc.					
	26639			2025 - December - 1st Council Meeting	
		JC020818			
			Prj #5050.240006		
			340-000-000-582-20-00-02	Contractor Retainage-Release	\$13,968.72
				Prj 5050.240006-Security System CIP PF1-PF2	
		Total JC020818			\$13,968.72
	Total 26639				\$13,968.72
Total LONG Building Technologies, Inc.					\$13,968.72
McKinstry Co, LLC					
		Direct Pay Payment 12/4/2025 9:20:06 AM - 7		2025 - December - 1st Council Meeting	
		10307660			
			December Maintenance		
			001-018-000-518-30-48-03	Maintenance/Repairs - Buildings	\$1,686.46
				Dec Maintenance	
		Total 10307660			\$1,686.46
		Total Direct Pay Payment 12/4/2025 9:20:06 AM - 7			\$1,686.46
Total McKinstry Co, LLC					\$1,686.46

Vendor	Number	Reference	Account Number	Description	Amount
McLendon - Parkrose Hardware					
	EFT Payment 12/4/2025 9:19:12 AM - 6		2025 - December - 1st Council Meeting		
	113025-MH				
		November Statement			
		001-018-000-518-20-31-01	Office & Operational Supplies		\$169.72
			Duct Tape;Spray Adhesive;Fasteners;Holiday Lights		
		001-022-000-548-30-31-01	Operating Supplies		\$55.59
			Tarps;Bungees		
		001-076-000-576-80-31-01	Operational Supplies		\$39.38
			Sand Tube/Traction 66-Parks Bridges		
		Total 113025-MH			\$264.69
	Total EFT Payment 12/4/2025 9:19:12 AM - 6				\$264.69
Total McLendon - Parkrose Hardware					\$264.69
Murrey's Disposal Company					
	EFT Payment 12/4/2025 9:19:12 AM - 7		2025 - December - 1st Council Meeting		
	13310136S111				
		November Services			
		001-022-000-544-20-47-03	Waste Disposal		\$458.10
			PW Yard		
		Total 13310136S111			\$458.10
	Total EFT Payment 12/4/2025 9:19:12 AM - 7				\$458.10
Total Murrey's Disposal Company					\$458.10
O'Reilly Auto Parts					
	EFT Payment 12/4/2025 9:19:12 AM - 8		2025 - December - 1st Council Meeting		
	112825-OAP				
		November Statement			
		001-022-000-548-30-32-02	Supplies/Parts-Vehicles & Equipment		\$67.79
			Car Fogger;Vent Clip;Wiper Fluid;Lug Nuts; Wheel Studs		
		410-000-000-531-38-32-02	Supplies/Parts-Vehicles & Equipment		\$22.59
			Car Fogger;Vent Clip;Wiper Fluid;Lug Nuts; Wheel Studs		
		Total 112825-OAP			\$90.38
	Total EFT Payment 12/4/2025 9:19:12 AM - 8				\$90.38
Total O'Reilly Auto Parts					\$90.38
Pape Machinery Inc.					
	Direct Pay Payment 12/4/2025 9:20:06 AM - 8		2025 - December - 1st Council Meeting		
	16523653				
		November Returns			
		001-022-000-548-30-32-02	Supplies/Parts-Vehicles & Equipment		(\$587.36)
			Rtn Inv #16469480-Broom Attachment/Bristles-Skid Steer		
		410-000-000-531-38-32-02	Supplies/Parts-Vehicles & Equipment		(\$195.79)
			Rtn Inv #16469480-Broom Attachment/Bristles-Skid Steer		
		Total 16523653			(\$783.15)

Vendor	Number	Reference	Account Number	Description	Amount
		16523683			
			November Purchases		
			001-022-000-548-30-32-02	Supplies/Parts-Vehicles & Equipment	\$1,605.55
				Broom Attachment/Bristles-Skid Steer	
			410-000-000-531-38-32-02	Supplies/Parts-Vehicles & Equipment	\$535.18
				Broom Attachment/Bristles-Skid Steer	
		Total 16523683			\$2,140.73
		16526802			
			November Purchases		
			001-022-000-548-30-32-02	Supplies/Parts-Vehicles & Equipment	\$280.18
				Bearings-Brush Cutter	
			410-000-000-531-38-32-02	Supplies/Parts-Vehicles & Equipment	\$93.39
				Bearings-Brush Cutter	
		Total 16526802			\$373.57
		Total Direct Pay Payment 12/4/2025 9:20:06 AM - 8			\$1,731.15
Total Pape Machinery Inc.					\$1,731.15
Pierce County Budget & Finance PW					
26640			2025 - December - 1st Council Meeting		
		CI-377935			
			October Services-M&O		
			101-000-000-542-38-41-02	Roadway-Road Maint (Intergov contract)	\$2,017.26
			101-000-000-542-66-41-03	Snow & Ice Control-Prof Svcs	\$108.04
			101-000-000-542-70-41-04	Roadside-ROW Veg Maint (Intergov)	\$5,649.46
			410-000-000-531-38-41-12	Storm Drainage-Drain Maint	\$5,673.65
		Total CI-377935			\$13,448.41
		CI-378029			
			October Services-Signs/Signals		
			101-000-000-542-64-41-02	Traffic Control Devices-Traffic Operations (Contract)	\$2,834.37
		Total CI-378029			\$2,834.37
		Total 26640			\$16,282.78
Total Pierce County Budget & Finance PW					\$16,282.78
Puget Sound Energy					
		EFT Payment 12/4/2025 9:19:12 AM - 9	2025 - December - 1st Council Meeting		
		300000011233 Nov 2025			
			November Statement		
			001-018-000-518-30-47-01	Electricity	\$3,205.03
				10/2-11/3/25 Services	
		Total 300000011233 Nov 2025			\$3,205.03
		300000011233 Nov 2025 (2)			
			November Statement		
			001-018-000-518-30-47-01	Electricity	\$7,153.11

Vendor	Number	Reference	Account Number	Description	Amount
				11/4-12/2/25 Services	
				Total 300000011233 Nov 2025 (2)	\$7,153.11
				Total EFT Payment 12/4/2025 9:19:12 AM - 9	\$10,358.14
Total Puget Sound Energy					\$10,358.14
Refunds/Reimbursements Vendor					
	26641			2025 - December - 1st Council Meeting	
		110525-JT		James G Tumelson	
			Mileage Reimbursement		
			001-058-000-558-50-43-01	Travel	\$261.80
				Mileage Reimbursement-WABO Fall Business Meeting	
		Total 110525-JT			\$261.80
	Total 26641				\$261.80
Total Refunds/Reimbursements Vendor					\$261.80
Transpo Group					
		Direct Pay Payment 12/4/2025 9:20:06 AM - 9		2025 - December - 1st Council Meeting	
		36373			
			Prj. 1.24363.00 TIF Program Update		
			001-058-000-558-60-41-03	Professional Services-Non-reimbursable	\$8,065.00
				TIF Program Update	
		Total 36373			\$8,065.00
	Total Direct Pay Payment 12/4/2025 9:20:06 AM - 9				\$8,065.00
Total Transpo Group					\$8,065.00
US Bank					
	26642			2025 - December - 1st Council Meeting	
		120925-USB			
			Check Refund		
			001-000-000-369-91-00-03	Misc. Revenue	\$1,184.76
				Refund Check-Incorrectly Paid By USB	
		Total 120925-USB			\$1,184.76
	Total 26642				\$1,184.76
Total US Bank					\$1,184.76

Vendor	Number	Reference	Account Number	Description	Amount
Verizon Connect Fleet					
	EFT Payment 12/4/2025 9:19:12 AM - 10	352000083815	2025 - December - 1st Council Meeting		
			November Statement		
			001-018-000-518-85-42-01	Cell Phones/Internet/Telecommunications	\$175.95
			Nov Statement		
		Total 352000083815			
	Total EFT Payment 12/4/2025 9:19:12 AM - 10				\$175.95
Total Verizon Connect Fleet					\$175.95
Verizon Wireless					
	EFT Payment 12/4/2025 9:19:12 AM - 11	6129308116	2025 - December - 1st Council Meeting		
			November Statement		
			001-018-000-518-85-42-01	Cell Phones/Internet/Telecommunications	\$1,063.08
			November Monthly Statement		
		Total 6129308116			
	Total EFT Payment 12/4/2025 9:19:12 AM - 11				\$1,063.08
Total Verizon Wireless					\$1,063.08
Xtreme Graphix, Inc.					
	EFT Payment 12/4/2025 9:19:12 AM - 12	25-2848	2025 - December - 1st Council Meeting		
			December Purchases		
			001-076-000-576-80-31-02	Recreation Activities & Events	\$56.94
			Sponsor Banner-2025 Tree Lighting Event		
		Total 25-2848			
	Total EFT Payment 12/4/2025 9:19:12 AM - 12				\$56.94
Total Xtreme Graphix, Inc.					\$56.94
Grand Total	Vendor Count	28	\$493,751.41		



City Of Edgewood Council Agenda Summary Sheet

Subject: AB25-0783- Resolution 25-0783 authorizing the Mayor to execute a contract for vegetation management services in the DD21 service area to Torres Reforestation in the amount of \$34,000.00	Agenda Item #: 4.D
	For Agenda of: 12/9/2025
	Prepared by: Chuck Hendricksen
Attachments (list): 1. Resolution 25-0783 2. Edgewood contract 2026	
Approval of Materials: Chuck Hendricksen Rachel Pitzel, Assistant City Administrator 12/03/2025 Dave Olson, Mayor 12/04/2025	Expenditure Required: \$34,000.00 Amount Budgeted: \$150,000.00 (All ditch maintenance) Timeline:

Summary Statement:

The mayor authorized a contract for the maintenance of Drainage District 21 on June 10, 2025. The purchasing policy allowed this to be signed without council approval. Purchasing policy requires council approval for contracts increasing more than 10%. This is an inflation adjustment for the current contract. The original bid was \$29,900.00. The request is an increase to \$34,000.00 for 2026 maintenance. The contract price for this work in 2023 was \$37,345.00. The current contractor did an exceptional job on the maintenance and staff recommends authorization to extend the current contract with the inflation adjustment.

Item History:

Recommended Action:

MOTION to adopt **AB25-0783-** Resolution 25-0783 authorizing the Mayor to execute a contract for vegetation management services in the DD21 service area to Torres Reforestation in the amount of \$34,000.00as presented under the Consent Agenda

Fiscal Note/Consideration:

RESOLUTION NO. 25-0783

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, PIERCE COUNTY, WASHINGTON, AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT FOR VEGETATION MANAGEMENT SERVICES IN THE DRAINAGE DISTRICT #21 SERVICE AREA TO TORRES REFORESTATION IN THE AMOUNT OF \$34,000.00

WHEREAS, on August 11, 2020, the City Council authorized the withdrawal of Pierce County Drainage District #21 from all area within the boundaries of the City of Edgewood effective December 31, 2020, by authorization of Resolution 20-0513; and

WHEREAS, the City issued a Small Works Roster solicitation on May 6, 2025, requesting bids for the work required to maintain drainageways in the former Drainage District #21 service area; and

WHEREAS, after two bids were received and opened on May 20, 2025, City staff reviewed and determined that the lowest responsive and responsible bidder was Torres Reforestation, based on its bid of \$29,900.00, plus tax; and

WHEREAS, on June 10, 2025, the Mayor considered staff's recommendation and determined that the contract for vegetation maintenance should be awarded to Torres Reforestation:

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Contract authorized. The City Council hereby authorizes the Mayor to execute the contract extension between the City of Edgewood and Torres Reforestation in the amount of \$34,000.00 for vegetation management services in the Drainage District #21 service area. A copy of such contract is attached hereto as Exhibit A.

Section 2. Effective Date. This resolution will take effect immediately upon passage by the City Council.

ADOPTED THIS 9TH DAY OF DECEMBER, 2025

Dave Olson, Mayor

ATTEST:

Jill Schwerzler-Herrera, CMC
City Clerk

**FIRST AMENDMENT TO THE
VEGETATION MANAGEMENT SERVICES AGREEMENT
BETWEEN THE CITY OF EDGEWOOD AND
TORRES REFORESTATION
FOR THE DRAINAGE DISTRICT #21 SERVICE AREA**

Section I. Date and Parties.

This document ("First Amendment"), is dated the 9th day of December, 2025, and is entered into by and between the CITY OF EDGEWOOD, a Washington municipal corporation ("City") and Torres Reforestation ("Contractor"). This First Amendment modifies the Vegetation Management Services Agreement dated June 10, 2025, by and between the City and Contractor (the "Agreement").

Section II. General Recitals.

A. The City and Contractor entered into the Agreement for the purposes of allowing the Contractor to perform vegetation management services described therein.

B. Since the Agreement was executed, the City and Contractor have mutually agreed to extend the contract for an additional year of work as contemplated and allowed by the original solicitation.

C. The parties have now agreed to amend the Agreement as set forth in this First Amendment.

Section III. Amendments to the Agreement.

A. Section 3. Terms. Section 3 of the original Agreement is hereby amended to read as follows:

This Agreement shall commence on June 1, 2026 and shall terminate on December 31, ~~2025~~ 2026, unless extended or terminated in writing as provided herein.

B. Section 4. Compensation. Section 4 of the original Agreement is hereby amended by modifying the second paragraph to read as follows:

LUMP SUM. Compensation for these services shall be a Lump Sum of \$29,900.00 for work performed in 2025, and \$34,000.00 for work performed in 2026, which includes all applicable tax.

Section IV. Other Terms Unchanged. All other terms of the Agreement remain unchanged and enforceable. The First Amendment is intended to modify the terms and conditions of the original Agreement only insofar as such modifications are set forth in this Amendment; all other

provisions shall remain unchanged and in full effect. In the case of any conflict between the terms of the Agreement and First Amendment, the provisions of this First Amendment shall control.

DATED: This 9th day of December, 2025.

CITY OF EDGEWOOD

CONTRACTOR

By: _____

By:  _____

Its: Mayor, Dave Olson

Printed Name: Miguel Torres

Its: owner

Date: _____

Date: 12-01-2025, 2025

ATTEST:

City Clerk, Jill Schwerzler-Herrera

APPROVED AS TO FORM:

City Attorney, Maili Barber



City Of Edgewood Council Agenda Summary Sheet

Subject: AB25-0785 - Resolution 25-0785 authorizing a Mutual Aid Agreement with the City of Fife	Agenda Item #: 4.E
	For Agenda of: 12/9/2025
	Prepared by: Matthew Ray
Attachments (list): 1. RESOLUTION NO. 25-0785 2. Fife Mutual Aid Agreement	
Approval of Materials: Matthew Ray Rachel Pitzel, Assistant City Administrator 12/04/2025 Dave Olson, Mayor 12/04/2025	Expenditure Required: N/A
	Amount Budgeted: N/A
	Timeline: 12/02/2025 SS 12/09/2025 RM

Summary Statement:

When things go wrong, it's important to have all the resources at your disposal. This Mutual Aid agreement is the first of several that is designed to allow city IT departments to work together to help maintain, defend and strengthen the overall security of local government.

It's modeled after the Public Safety Mutual Aid approach, where police agencies support each other across jurisdictions—whether that's responding to a major incident or filling gaps during a short-staffed shift. In the same way, this agreement allows IT staff to help each other during a cyber-attack, on projects, or simply to cover staff illnesses or vacations.

The agreement is intended to operate at zero cost. For example, if Fife assists Edgewood IT for 40 hours, Edgewood would then provide 40 hours of support back to Fife. In the case of a major incident or an imbalance in hours, the agreement also includes reimbursement language to help offset costs.

Item History:

December 2, 2025 - Council Study Session

Recommended Action:

MOTION to adopt **AB25-0785** - Resolution 25-0785 authorizing a Mutual Aid Agreement with the City of Fife as presented under the Consent Agenda

Fiscal Note/Consideration:

N/A

RESOLUTION NO. 25-0785

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, PIERCE COUNTY, WASHINGTON, AUTHORIZING A MUTUAL AID AGREEMENT WITH THE CITY OF FIFE

WHEREAS, computer networks are vital for cities to connect, communicate, and process information; and

WHEREAS, the cities of Fife and Edgewood share the same Insurance, types of networks, and software; and

WHEREAS, in the event of an cyber incident both cities are limited by the technical staff bandwidth they can allocate to address the issue; and

WHEREAS, both cities wish to formalize a framework for providing mutual aid, including coverage during planned absences and emergency IT support; and

WHEREAS, the City Council discussed and reviewed the Mutual Aid Agreement at their December 2, 2025 study session; and

WHEREAS, the City Council considered staff's recommendation and determined that the contract is in the best interest of both cities;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. The City Council hereby authorizes the Mayor to execute the contract between the City of Edgewood and City of Fife for the Mutual Aid Agreement attached hereto as Exhibit A.

Section 2. Effective Date. This resolution will take effect immediately upon passage by the City Council.

ADOPTED THIS 9TH DAY OF DECEMBER 2025

Dave Olson, Mayor

ATTEST:

Jill Schwerzler-Herrera, CMC
City Clerk

MUTUAL AID AGREEMENT FOR INFORMATION TECHNOLOGY SERVICES

THIS AGREEMENT is made this _____ day of _____ 2025, by and between the Cities of Edgewood, and Fife. (the “Parties”). Through this agreement, said parties agree to provide mutual aid for Information Technology IT services

WHEREAS, the Parties recognize the importance of maintaining efficient, reliable, and secure IT operations for their respective cities, and

WHEREAS, the Parties wish to formalize a framework for providing mutual aid, including coverage during planned absences (such as vacations) and emergency IT support,

NOW, THEREFORE, the Parties agree as follows:

1. Purpose

The purpose of this Agreement is to provide a framework for the mutual sharing of IT services, including but not limited to disaster recovery, system maintenance, emergency support, and coverage during planned employee absences such as vacations or personal leave.

2. Scope of Mutual Aid

a. Assistance Provided:

Each Party agrees to provide mutual aid in the form of IT services to the other Parties in the event of system outages, cyber incidents, disaster recovery, or other critical disruptions. This includes:

- **Network support** (e.g., troubleshooting, network restoration),
- **Data management and backup,**
- **System administration** (e.g., server maintenance, software updates),
- **Cybersecurity assistance,** and
- **Vacation or planned absence coverage.**

b. Limitations:

Assistance will be provided on a best-effort basis, subject to resource availability and urgency. Each Party is not obligated to provide support if doing so would compromise its own critical operations or resources.

3. Vacation and Planned Absence Coverage

a. Notification and Planning:

When an employee of a Party is planning a vacation, personal leave, or other planned absence, the Party requesting coverage shall notify the other Parties at least two weeks in advance of the absence.

The requesting Party will provide:

- A list of critical systems and tasks requiring coverage,
- Access to relevant documentation, systems, and personnel for the assisting Party

to adequately fulfill coverage responsibilities.

b. Coverage Responsibilities:

The assisting Party agrees to provide qualified personnel to cover the responsibilities of the absent employee. Coverage will be provided for the duration of the absence and is limited to the critical IT services identified by the requesting Party.

c. Qualified Personnel:

The assisting Party will make reasonable efforts to ensure that personnel covering the absence are adequately trained or familiar with the systems and responsibilities being covered. If a qualified person is unavailable, the assisting Party will work with the requesting Party to find an appropriate solution.

d. Compensation for Coverage:

Unless otherwise agreed, vacation and planned absence coverage shall be provided without charge. If the assisting Party incurs additional costs due to overtime, travel, or other expenses, the requesting Party agrees to reimburse these costs within thirty days after receiving an itemized invoice.

e. Duration of Coverage:

Vacation and planned absence coverage is limited to the duration of the absence, typically not exceeding 14 days. If an absence is extended unexpectedly, the Parties will negotiate a reasonable extension of coverage.

4. Request for Aid

a. **Notification:** In the event of a need for emergency IT support, a Party requiring assistance shall notify the other Parties in writing or via an agreed communication method, detailing the nature of the emergency, systems affected, and expected duration of support required.

b. **Response Time:** The assisting Party will acknowledge receipt of the request and confirm an estimated response time based on the urgency of the situation.

5. Compensation for Emergency Aid

a. **Costs:** Emergency aid shall generally be provided without charge, unless the Parties agree otherwise in writing. The requesting Party may be required to reimburse the assisting Party for reasonable out-of-pocket costs, including but not limited to:

- Overtime labor,
- Travel and lodging (if applicable),
- Temporary third-party services (e.g., cloud services, contractors).

b. **Reimbursement Process:** Any reimbursable costs will be documented by the assisting Party and invoiced to the requesting Party. The requesting Party agrees to reimburse these costs within 30 days of receipt.

6. Liability, Insurance, and Indemnification

a. **Limitation of Liability:** Each Party agrees that it will not be liable to any other Party

for any indirect, incidental, or consequential damages arising from the provision of IT support under this Agreement.

b. **Insurance:** Each Party agrees to maintain liability insurance and cyber insurance during the term of the Agreement. The aforementioned insurance requirements of the Parties may be fulfilled by membership and coverage in WCIA, a self-insured municipal insurance pool.

c. **Indemnification:** Each Party agrees to indemnify, defend, and hold harmless the other Parties from any third-party claims arising out of the negligent or willful acts or omissions of the indemnifying Party while providing IT services under this Agreement.

7. Duration and Termination

a. **Term:** This Agreement will be effective as of the date listed above and will remain in effect for three years, unless terminated earlier by mutual written agreement of the Parties.

b. **Termination for Cause:** Any Party may terminate this Agreement for cause if another Party fails to perform its obligations under this Agreement and does not cure the breach within 90 days of written notice.

c. **Renewal:** This Agreement can be renewed for an additional Term by written notice by all parties

8. Confidentiality

The Parties agree to maintain the confidentiality of any proprietary, sensitive, or personal information exchanged as part of this Agreement, except as required by law. Data shared during the provision of services shall be handled according to each Party's applicable data protection and privacy policies.

9. Dispute Resolution

Any disputes arising under or in connection with this Agreement shall be resolved through [arbitration/mediation], with a mutually agreed-upon third-party arbitrator or mediator, and any decision shall be binding upon all Parties.

10. Force Majeure

No Party shall be held liable for failure to perform its obligations under this Agreement due to circumstances beyond its reasonable control, including acts of God, natural disasters, war, terrorism, government regulation, or significant IT outages.

11. Miscellaneous

a. **Entire Agreement:** This Agreement constitutes the entire understanding between the Parties with respect to mutual IT aid and supersedes any prior agreements or communications related to this subject matter.

b. **Amendments:** This Agreement may be amended only by a written document signed by authorized representatives of all Parties.

IN WITNESS WHEREOF, the Parties have executed this Mutual Aid Agreement as of the Effective Date:

City of Edgewood

By: _____

Name: _____

Title: _____

Date: _____

[City 2 Name]

By: _____

Name: _____

Title: _____

Date: _____

[City 3 Name]

By: _____

Name: _____

Title: _____

Date: _____

.



City Of Edgewood Council Agenda Summary Sheet

Subject: AB25-089 - Board and Commission Alternates	Agenda Item #:
	For Agenda of: 12/9/2025
	Prepared by: Rachel Pitzel
Attachments (list):	
Approval of Materials: Rachel Pitzel Rachel Pitzel, Assistant City Administrator 12/03/2025 Dave Olson, Mayor 12/04/2025	Expenditure Required: N/A
	Amount Budgeted: N/A
	Timeline: Council motion on desired direction – 12/9/2025

Summary Statement:

This agenda item provides an opportunity for Council to discuss whether to establish alternate positions on internal Boards and Commissions. Placing alternates has been raised as a topic of interest, and additional direction is needed before any formal steps are taken.

At this time, alternates are not included in the current structure, and implementing them would require a policy decision and supporting resolution. Staff notes that introducing alternates may present challenges related to consistency, role definition, and ongoing administration. With that in mind, staff is seeking Council's input to determine whether there is interest in exploring this further.

If Council expresses support, staff will return at a future Study Session and Regular Council Meeting with a draft resolution outlining the creation and function of alternate positions.

Item History:

Recommended Action:

MOTION to direct staff to prepare a draft resolution for a future Regular Council meeting regarding the establishment of alternate positions on internal Boards and Commissions.

OR

MOTION that no further action be taken at this time regarding the creation of alternate positions on internal Boards and Commissions.

Fiscal Note/Consideration:



City Of Edgewood Council Agenda Summary Sheet

Subject: AB25-0693 - Ordinance 25-0693 adopting the Budget and Salary Schedule for the 2026 Fiscal Year	Agenda Item #:
	For Agenda of: 12/9/2025
	Prepared by: Hardeep Goraya
Attachments (list): 1. 2026 Budget Ordinance No. 25-0693 2. 2026 Budget Exhibit A 3. Salary Range & Steps Exhibit B	
Approval of Materials: Hardeep Goraya Rachel Pitzel, Assistant City Administrator 12/03/2025 Dave Olson, Mayor 12/04/2025	Expenditure Required:
	Amount Budgeted:
	Timeline: 1st Public Hearing 10.28.2025 2nd Public Hearing 11.25.2025 Budget Adoption 12.09.2025

Summary Statement:

The 2026 Budget presentations and public hearings concluded on Nov 25th, 2025. This budget ordinance sets forth a summary of the totals of estimated revenues and appropriations for each separate fund and the aggregate totals for all such funds combined.

Item History:

The 2026 Budget appropriation was discussed in a council study session on September 16th. And the public hearings were held on Oct 28th and Nov 25th.

Recommended Action:

MOTION to adopt AB25-0693 - Ordinance 25-0693 Final 2026 Budget

Fiscal Note/Consideration:

2026 Final Budget

ORDINANCE NO. 25-0693

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, PIERCE COUNTY, WASHINGTON, ADOPTING THE BUDGET AND SALARY SCHEDULE FOR THE 2026 FISCAL YEAR; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, State Law, Chapter 35A.33 RCW requires the City of Edgewood to adopt an annual budget and provides procedures for such; and

WHEREAS, a preliminary budget for the fiscal year 2026 has been prepared and filed in the Office of the City Clerk for the City of Edgewood; and

WHEREAS, public hearings were scheduled and properly notified for October 28, 2025, at 7:00 p.m. and November 25, 2025, at 7:00 p.m. for the purpose of making and adopting the final budget for the year 2026; and

WHEREAS, the City Council of the City of Edgewood held the said public hearings regarding the proposed budget and revenues, and has deliberated and discussed changes as deemed necessary and proper; and

WHEREAS, the City Council has determined the estimated expenditures set forth in said budget are all those necessary to carry on the government of the City of Edgewood for the year 2026 and being sufficient to meet the needs of the City of Edgewood for this period;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. 2026 Budget Adoption and Funds Appropriated. The City Council hereby adopts the 2026 Budget covering the period of January 1, 2026, through December 31, 2026, as attached hereto as Exhibit A.

Section 2. 2026 Salary Schedule. The 2026 Salary Schedule for authorized positions, attached hereto as Exhibit B of this Ordinance, is hereby adopted by reference.

Section 3. Transmittal. The City Clerk is hereby authorized and directed to transmit a certified copy of this ordinance to the Association of Washington Cities, the Auditor of the State of Washington, and Municipal Research Services Center.

Section 4. Corrections. Upon the approval of the city attorney and/or the city clerk, the code publisher is authorized to make any necessary technical corrections to this ordinance, including but not limited to the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers, and any reference thereto.

Section 5. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 6. Effective Date. A summary of this Ordinance, consisting of its title, shall be published in the official newspaper of the City and shall take effect and be in full force five (5) days after the date of final passage. The full text of this Ordinance shall be mailed without charge, upon request.

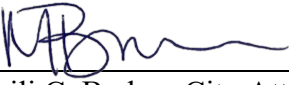
PASSED BY THE CITY COUNCIL ON THE 9TH DAY OF DECEMBER 2025.

Dave Olson, Mayor

ATTEST/AUTHENTICATED:

Jill Schwerzler-Herrera, CMC
City Clerk

APPROVED AS TO FORM:



Maili C. Barber, City Attorney

Date of Publication: December 12, 2025
Effective Date: December 17, 2025

EXHIBIT "A"

2026 Appropriated Budget

	Estimated Beg. Fund Balance	Estimated Revenue	Appropriations	Estimated End. Fund Balance
General Fund				
Current Expense Fund	4,169,731	9,793,336	9,184,071	4,778,996
Strategic Reserves Fund	1,355,735	-		1,355,735
Special Revenue Funds				
Street Fund	-	893,961	893,961	-
Park Impact Fee	472,919	-	390,000	82,919
Traffic Impact Fee	5,667,810	-	150,000	5,517,810
Real Estate Excise Tax I	456,169	-	409,095	47,075
Real Estate Excise Tax II	983,101	-	785,000	198,101
Debt Service Funds				
Debt Service	-	382,679	382,679	-
LID Debt Service	1,219,358	607,000	631,522	1,194,836
LID Debt Service Reserve Fund	614,806	-	-	614,806
Capital Project Funds	-	1,905,043	1,905,043	-
Enterprise Funds				
Sewer Utility Fund	1,214,124	200,000	678,056	736,068
Sewer Capital Fund	-	650,000	650,000	-
Surface Water Utility Fund	2,375,714	1,841,000	2,151,237	2,065,477
Surface Water Capital Fund	-	1,160,000	1,160,000	-
Internal Service Fund				
Equipment Replacement Fund	31,500	-	-	31,500
	18,560,967	17,433,019	19,370,664	16,623,323

EXHIBIT "B"
ORDINANCE 25-0693 2026 APPROPRIATED BUDGET
2026 SALARY RANGE & STEP SCHEDULE

Range	Job Title	Monthly Wage Range						
		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
FT-25-01	Permit Tech	\$5,760	\$5,938	\$6,122	\$6,311	\$6,506	\$6,708	\$6,915
FT-25-01	Maintenance Worker I	\$5,760	\$5,938	\$6,122	\$6,311	\$6,506	\$6,708	\$6,915
FT-25-02	Accounting/Administrative Tech	\$6,203	\$6,395	\$6,593	\$6,797	\$7,007	\$7,223	\$7,447
FT-25-02	Maintenance Worker II	\$6,203	\$6,395	\$6,593	\$6,797	\$7,007	\$7,223	\$7,447
FT-25-03	Permit Coordinator	\$6,521	\$6,723	\$6,931	\$7,145	\$7,366	\$7,594	\$7,829
FT-25-03	Planning Technician	\$6,521	\$6,723	\$6,931	\$7,145	\$7,366	\$7,594	\$7,829
FT-25-03	ROW Inspector	\$6,521	\$6,723	\$6,931	\$7,145	\$7,366	\$7,594	\$7,829
FT-25-03	Parks Maintenance Lead	\$6,521	\$6,723	\$6,931	\$7,145	\$7,366	\$7,594	\$7,829
FT-25-04	Field Supervisor	\$7,317	\$7,543	\$7,776	\$8,017	\$8,265	\$8,520	\$8,784
FT-25-04	Engineering Tech	\$7,317	\$7,543	\$7,776	\$8,017	\$8,265	\$8,520	\$8,784
FT-25-04	Associate Planner	\$7,317	\$7,543	\$7,776	\$8,017	\$8,265	\$8,520	\$8,784
FT-25-04	Code Compliance Specialist	\$7,317	\$7,543	\$7,776	\$8,017	\$8,265	\$8,520	\$8,784
FT-25-05	Deputy City Clerk /Communications	\$8,204	\$8,458	\$8,720	\$8,990	\$9,268	\$9,554	\$9,850
FT-25-05	Development Review Coordinator	\$8,204	\$8,458	\$8,720	\$8,990	\$9,268	\$9,554	\$9,850
FT-25-05	Combination Inspector	\$8,204	\$8,458	\$8,720	\$8,990	\$9,268	\$9,554	\$9,850
FT-25-06	NPDES/Surface Water Program Manager	\$8,304	\$8,561	\$8,825	\$9,098	\$9,380	\$9,670	\$9,969
FT-25-07	Code Compliance Manager	\$8,369	\$8,628	\$8,895	\$9,170	\$9,453	\$9,746	\$10,047
FT-25-07	Accounting Manager	\$8,369	\$8,628	\$8,895	\$9,170	\$9,453	\$9,746	\$10,047
FT-25-07	Office Manager	\$8,369	\$8,628	\$8,895	\$9,170	\$9,453	\$9,746	\$10,047
FT-25-07	InformationTechnology Manager	\$8,369	\$8,628	\$8,895	\$9,170	\$9,453	\$9,746	\$10,047
FT-25-07	Combination Inspector/Plans Examiner	\$8,369	\$8,628	\$8,895	\$9,170	\$9,453	\$9,746	\$10,047
FT-25-08	Associate Engineer	\$8,883	\$9,157	\$9,441	\$9,733	\$10,034	\$10,344	\$10,664
FT-25-08	Senior Planner	\$8,883	\$9,157	\$9,441	\$9,733	\$10,034	\$10,344	\$10,664
FT-25-09	Principal Planner	\$9,149	\$9,432	\$9,724	\$10,025	\$10,335	\$10,654	\$10,984
FT-25-10	Building/Fire Code Official	\$9,541	\$9,836	\$10,140	\$10,454	\$10,777	\$11,110	\$11,454
FT-25-10	Planning Manager	\$9,541	\$9,836	\$10,140	\$10,454	\$10,777	\$11,110	\$11,454
FT-25-11	Senior Engineer	\$10,035	\$10,345	\$10,665	\$10,995	\$11,335	\$11,686	\$12,047
FT-25-11	Public Works Superintendent	\$10,035	\$10,345	\$10,665	\$10,995	\$11,335	\$11,686	\$12,047
FT-25-12	Chief Building/Fire Official	\$10,788	\$11,121	\$11,465	\$11,820	\$12,185	\$12,562	\$12,951
FT-25-12	City Engineer	\$10,788	\$11,121	\$11,465	\$11,820	\$12,185	\$12,562	\$12,951
FT-25-13	Information Technology Director	\$11,898	\$12,266	\$12,645	\$13,036	\$13,439	\$13,855	\$14,284
FT-25-13	City Clerk/ HR Director	\$11,898	\$12,266	\$12,645	\$13,036	\$13,439	\$13,855	\$14,284
FT-25-13	Public Works Director	\$11,898	\$12,266	\$12,645	\$13,036	\$13,439	\$13,855	\$14,284
FT-25-13	Community Development Director	\$11,898	\$12,266	\$12,645	\$13,036	\$13,439	\$13,855	\$14,284
FT-25-13	Finance Director	\$11,898	\$12,266	\$12,645	\$13,036	\$13,439	\$13,855	\$14,284
FT-25-14	City Attorney	\$12,955	\$13,355	\$13,768	\$14,194	\$14,633	\$15,086	\$15,552
FT-25-14	Assistant City Administrator	\$12,955	\$13,355	\$13,768	\$14,194	\$14,633	\$15,086	\$15,552
FT-25-15	City Administrator	\$13,784	\$14,210	\$14,649	\$15,102	\$15,569	\$16,051	\$16,547

All Steps are 3% lower than the higher step. All Comparables are at step 7 (AWC averages are top step).

All Hourly Compensation Rates are based upon the Monthly Rate Divided by 173.33 Hours.