



**CITY OF EDGEWOOD
COUNCIL STUDY SESSION AGENDA**

Tuesday, November 4, 2025 – 7:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA
Meeting Link:

1. CALL TO ORDER

Roll Call, Pledge of Allegiance

2. COUNCIL BUSINESS

A. Equity, Diversity, and Inclusion Council Sub-Committee Update

B. Boards & Commission Alternates

C. Budget Discussion

D. Robert's Rules of Order Discussion

3. OTHER COUNCIL ITEMS

4. ADJOURN

Study Sessions are meetings for Council to review upcoming and pertinent business of the City, no action is taken by the City Council. Study Sessions are open to the public, but public input is reserved for the regular Council meetings

This meeting is accessible to persons with disabilities. For individuals who may require special accommodations, please contact City Hall at (253) 952.3299, 24 hours in advance.



**City Of Edgewood
Council Agenda Summary Sheet**

Subject: Equity, Diversity, and Inclusion Council Sub-Committee Update	Agenda Item #: 2.A
	For Agenda of: 11/4/2025
	Prepared by: Jill Schwerzler-Herrera
Attachments (list):	
Approval of Materials: Jill Schwerzler-Herrera Rachel Pitzel, Assistant City Administrator 10/28/2025 Dave Olson, Mayor 10/29/2025	Expenditure Required:
	Amount Budgeted:
	Timeline: Topic to be added to all future Study Sessions (see item history below)

Summary Statement:

Item History:

The council has asked that this topic be discussed at all study sessions for the foreseeable future. As such, this has been a reoccurring agenda item since September of 2020.

Recommended Action:

N/A

Fiscal Note/Consideration:

N/A



City Of Edgewood Council Agenda Summary Sheet

Subject: Boards & Commission Alternates	Agenda Item #: 2.B
	For Agenda of: 11/4/2025
	Prepared by:
Attachments (list):	
Approval of Materials:	Expenditure Required:
Rachel Pitzel, Assistant City Administrator 10/28/2025	Amount Budgeted:
Dave Olson, Mayor 10/30/2025	Timeline:

Summary Statement:

City Council has requested a discussion regarding the use of alternate members on the City's Boards and Commissions to determine whether this could be a viable way to engage all applicants interested in serving. The information below provides a summary of each Board and Commission for discussion purposes.

Economic Development Advisory Board (EDAB) -

Meetings are held at 6:00 PM on the first Month. Unless otherwise posted on the city's calendar.

Members of the Economic Development Board serve as volunteers in an advisory capacity to the City Council. They are responsible for studying the economic development needs of the citizens, business owners, and developers, and making recommendations to the Council concerning those needs.

EDAB is a seven-member Board.

EDAB Members serve two-year staggered terms — no term limit.

Parks & Recreation Advisory Board (PRAB) -

Meetings are held at 6:00 PM on the second Wednesday of every month.

The Parks & Recreation Advisory Board is an advisory board to the City Council responsible for studying the parks and recreation needs of the citizens, and making recommendations to the Council concerning those needs.

PRAB is a seven-member Board.

PRAB Members serve two-year staggered terms — no term limit.

Planning Commission -

Meetings are held at 6:00 PM on the second Monday of every month.

The Planning Commission's primary duty is to serve as an advisory body that reviews and makes recommendations to the city council on land use matters. This includes preparing and updating the city's comprehensive plan, reviewing and recommending changes to zoning ordinances and development regulations, and providing input on specific development projects and long-range planning goals. While the commission is not the final decision-maker, its role is crucial for guiding a city's growth and development.

Planning Commission is a seven-member Commission.

Planning Commissioners serve two-year staggered terms — no term limit.

Salary Commission —

The Salary Commission meets annually during the 3rd Quarter.

The commission is responsible for reviewing and analyzing the relationship between the duties of the Mayor and City Council and their corresponding salaries. Based on this evaluation, the commission establishes appropriate salary levels. Once finalized, the approved salary schedule is filed with the City Clerk and automatically incorporated into the city's budget, unless a referendum petition is filed for voters to approve or reject the proposed changes.

Salary Commission is a five-member Commission.

Commissioners serve three-year staggered terms — with a two-term limit.

Item History:

Hold a discussion and provide staff direction to Boards & Commission Alternates.

Recommended Action:**Fiscal Note/Consideration:**