CITY OF EDGEWOOD
REGULAR COUNCIL MEETING AGENDA
Tuesday, February 25, 2025 – 7:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA
Meeting Link: https://cityofedgewood-org.zoom.us/s/86916509308

1. **CALL TO ORDER**
2. **AUDIENCE COMMENT**
3. **MAYOR'S REPORT**
4. **CONSENT AGENDA:** *The consent agenda includes items that are routine in nature and are adopted by one motion. Should Council wish to discuss a consent agenda item, the item would be removed from the consent agenda and discussed under Council Business.*
   The following items are presented for Council approval:
   - **A.** Regular Council Meeting Minutes of February 11, 2025
   - **B.** Study Session Meeting Minutes of February 18, 2025
   - **C.** Review of Boards/Commission Minutes
   - **D.** **AB25-056** - a motion approving February 2025 Budgeted Expenditures as follows: Deferred Compensation Program; Payroll Direct Deposit; Department of Retirement Systems; and IRS 941 in the amount of $149,619.49 and Vendor Check Numbers 26404 through 26417, with EFT, and Direct Pay Payments in the amount of $105,912.82. Total distributions submitted for review and authorization in the amount of $255,532.31.
5. **COUNCIL BUSINESS**
   - **A.** **AB25-0768** - Resolution 25-0768, adopting the 2025 Final Docket for annual amendments to Edgewood's Comprehensive Plan
6. **COUNCIL COMMENTS**
7. **ADJOURN**

This meeting is accessible to persons with disabilities. For individuals who may require special accommodations, please contact City Hall at (253) 952.3299, 24 hours in advance.

CITY OF EDGEWOOD
REGULAR COUNCIL MEETING AGENDA SUMMARY
Tuesday, February 11, 2025 – 7:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA

1 CALL TO ORDER

Mayor Olson called the meeting to order at 7:00pm and Logan McKinney led the attendees in the Pledge of Allegiance **Present:** Mayor Olson, Councilmember Pazaruski, Councilmember Ramirez, Councilmember Keith (via Zoom), Deputy Mayor Tomyn, Councilmember West, Councilmember Southard (via Zoom), Councilmember Buckley **Staff Present**: Assistant City Administrator Rachel Pitzel, City Clerk/HR Director Jill Schwerzler-Herrera, Community Development Director Metzler, Public Works Director Chuck Hendricksen, Finance Director Hardeep Goraya, City Attorney Maili Barber

2 PRESENTATION

A. State of the City Address

Mayor Olson read his State of the City address into the record.

3 AUDIENCE COMMENT

Jesie Holden and Mike Stanzel spoke.

4 MAYOR'S REPORT

Mayor Olson read his report and then opened it up for the directors to speak on topics of their choosing.

5 CONSENT AGENDA:

A. Regular City Council Meeting Minutes of January 28, 2025

B. Study Session Meeting Minutes of February 4, 2025

C. **AB25-055 -** a motion approving February 2025 Budgeted Expenditures as follows: AWC Employee Benefit Trust; Deferred Compensation Program; Payroll Direct Deposit; Department of Retirement Systems; and IRS 941 in the amount of $198,301.79 and Vendor Check Numbers 26388 through 26403, with EFT, and Direct Pay Payments in the amount of $463,262.02 and EFT Voids in the amount of ($276.64). Total distributions submitted for review and authorization in the amount of $661,287.17.

D. **AB25-0767 -** Resolution 25-0767 Surplus of City Equipment

Motion: As Read **Action:** Approved **Moved by:** Deputy Mayor Tomyn **Seconded by**: Councilmember Keith **Motion Passed 7-0**

6 COUNCIL BUSINESS

A. **AB25-0675 -** Ordinance 25-0675 relating to Non-Conforming Uses and the Lawful Establishment Date thereof

Motion: As Read **Action:** Approved **Moved by:** Councilmember Buckley **Seconded by**: Councilmember Pazaruski **Motion Passed 7-0**

7 COUNCIL COMMENTS

Councilmembers West, Buckley, and Deputy Mayor Tomyn spoke.

8 ADJOURN

Mayor Olson adjourned the meeting at 7:32pm.

Dave Olson	Jill Schwerzler-Herrera
Mayor	City Clerk/HR Director

CITY OF EDGEWOOD
STUDY SESSION MEETING AGENDA SUMMARY
Tuesday, February 18, 2025 – 7:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA

1 CALL TO ORDER

Mayor Olson called the meeting to order at 7:00pm and led the attendees in the Pledge of Allegiance.
Present: Mayor Olson, Deputy Mayor Tomyn, Councilmember Pazaruski, Councilmember Ramirez, Councilmember Keith (via Zoom), Councilmember West, Councilmember Buckley, Councilmember Southard **Staff Present**: Assistant City Administrator Rachel Pitzel, City Clerk/HR Director Jill Schwerzler-Herrera, Finance Director Hardeep Goraya, Community Development Director Jeremy Metzler, Public Works Director Chuck Hendricksen, Police Chief Jason Youngman

2 COUNCIL BUSINESS

A. Annual Joint Commission & Board Work Plans

a. Parks & Recreation Advisory Board - 2025 Work Plan
b. Economic Development Advisory Board - 2025 Work Plan
c. Planning Commission - 2025 Work Plan

Parks and Recreation Advisory Board staff liaison Chuck Hendricksen, Economic Development Advisory Board Chair Andrew Wiesenfeld, and Planning Commission Chair JoAnn Overfield presented their 2025 Work Plans, and answered the Council's questions.

B. Equity, Diversity, and Inclusion Council Sub-Committee Update

Councilmember Southard discussed this agenda item with the Council and staff.

C. 2025 Annual Comprehensive Plan Amendment Docket

Community Development Director Metzler explained that this proposal would complete a land use study along the West Valley Highway Corridor to identify the most appropriate land uses with subsequent updates to the adopted Comprehensive Plan Future Land Use Map and Zoning Map.

D. Ordinance – EMC Title 18 Amendments for Animals

Senior Planner Dorner brought forward the Planning Commission's recommendations for review and consideration, noting that they were thoughtful in developing the amendments over the course of six meetings which included a Public Hearing.

3 OTHER COUNCIL ITEMS

Deputy Mayor Tomyn, and Mayor Olson spoke.

4 ADJOURN

Mayor Olson adjourned the meeting at 8:18pm.

Dave Olson
Mayor

Jill Schwerzler-Herrera
City Clerk/HR Director

CITY OF EDGEWOOD
ECONOMIC DEVELOPMENT ADVISORY BOARD (EDAB)
MEETING AGENDA SUMMARY
Monday, December 2, 2024 – 6:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA

1 CALL TO ORDER

Chair Wiesenfeld called the meeting to order at 6:15pm.
Present: Andrew Wiesenfeld, Amanda Weidman, Michael Stacey, Steven Weiss, Shawn Olesen, Michael Pearce **Excused:** Kelsey Morgan **Staff Members Present:** Senior Planner Dorner, Planning Manager Josh Kubitza

2 CONSENT AGENDA:

A. Meeting Minutes of November 4, 2024

Motion: As Read **Action:** Approve, **Moved by:** Commissioner Pearce **Seconded by:** Commissioner Weiss **Motion Passed** 6-0

3 CITIZEN COMMENT PERIOD:

There were no citizen comments.

4 ITEMS OF BUSINESS

A. 2025 Work Plan

Chair Wiesenfeld started out by giving a quick recap on the methodology for developing a prioritization method for the work plan, in order to present to the City Council. Board members and staff then discussed the Work Plan in detail.

5 STAFF UPDATES/BOARD MEMBER COMMENTS

Senior Planner Dorner informed the Board that City Council will be discussing the 2024 Comprehensive Plan Update December 3, 2024.

6 ADJOURN

Chair Wiesenfeld adjourned the meeting at 7:22pm.

CITY OF EDGEWOOD
PLANNING COMMISSION MEETING AGENDA SUMMARY
Monday, December 9, 2024 – 6:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA

1 CALL TO ORDER

a. Pledge of Allegiance and Roll Call

Chair Overfeild called the meeting to order at 6pm and led attendees in the Pledge of Allegiance. **Present**: Carly Guillory, JoAnn Overfield, Tom Greene, Sarah Wagner, Jan Furey, Carly Lenoir **Excused**: Leyla Church **Staff Present:** Senior Planner Dorner, Community Development Director Metzler, Planning Manager Kubitza

2 CONSENT AGENDA:

a. Agenda Approval or Modifications

b. Review Planning Commission meeting minutes from November 6, 2024

Motion: As Read **Action**: Approved, **Moved by**: Commissioner Lenoir **Seconded by**: Commissioner Furey **Motion Passed 6-0**

3 CITIZEN COMMENT PERIOD

There were no citizen comments.

4 ACTION ITEMS

a. 2024 Comprehensive Plan Update

Motion: As Read **Action**: Approved, **Moved by**: Commissioner Lenoir **Seconded by**: Commissioner Greene **Motion Passed 6-0**

b. SB 5290 Process Code Updates

Motion: As Read **Action**: Approved, **Moved by**: Commissioner Furey **Seconded by**: Commissioner Wagner **Motion Passed 6-0**

5 DISCUSSION ITEMS

a. Animals/Livestock

Senior Planner Dorner brought this item back for further discussion and deliberation and a detailed discussion on the proposed amendments ensued.

b. Non-Conforming Uses and Lawful Establishment Date - Status Update

Community Development Director Metzler reviewed the details of this agenda item, explaining that staff prepared draft code redlines for review and discussion.

c. Middle Housing Grant - Public Participation Status Update

Planning Manager Kubitza discussed this agenda topic requesting commissioners review the Department of Commerce's Middle Housing resource webpage and review the previous Planning Commission recordings for more information.

6 STAFF COMMENTS

Community Development Director Metzler spoke briefly.

7 COMMISSIONER UPDATES

Commissioners Guillory and Chair Overfield spoke.

8 ADJOURN

Chair Overfield adjourned the meeting at 7:06pm.

City Of Edgewood
Council Agenda Summary Sheet

Subject: **AB25-056** - a motion approving February 2025 Budgeted Expenditures as follows: Deferred Compensation Program; Payroll Direct Deposit; Department of Retirement Systems; and IRS 941 in the amount of $149,619.49 and Vendor Check Numbers 26404 through 26417, with EFT, and Direct Pay Payments in the amount of $105,912.82. Total distributions submitted for review and authorization in the amount of $255,532.31.	**Agenda Item #: 4.D** **For Agenda of: 2/25/2025** **Prepared by: Stephanie Goff, Vicki Lundgren**

Attachments (list):
1. 022525 Voucher Directory
2. 022525 Claims Register

Approval of Materials:		
Stephanie Goff, Vicki Lundgren		**Expenditure Required:** $255,532.31
Rachel Pitzel, Assistant City Administrator	2/20/2025	**Amount Budgeted:** $255,532.31
Dave Olson, Mayor	2/20/2025	**Timeline:**

Summary Statement:
AB24-030 approving February 2025 Budgeted Expenditures as follows: Deferred Compensation Program; Payroll Direct Deposit; Department of Retirement Systems; and IRS 941 in the amount of $149,619.49 and Vendor Check Numbers 26404 through 26417, with EFT, and Direct Pay Payments in the amount of $105,912.82. Total distributions submitted for review and authorization in the amount of $255,532.31.

Item History:

Recommended Action:

Fiscal Note/Consideration:

Voucher Directory

Fiscal: : 2025 - February
Council Date: : 2025 - February - 2nd Council Meeting

Vendor	Number	Reference	Account Number	Description	Amount
AHBL					
	Direct Pay Payment 2/20/2025 9:26:23 AM - 1			**2025 - February - 2nd Council Meeting**	
		150388			
			Jan Svcs-Edgewood Prologis EIS		
			001-058-000-558-60-41-01	Professional Services-Reimbursable	$9,685.00
				Edgewood Prologis EIS	
		Total 150388			**$9,685.00**
	Total Direct Pay Payment 2/20/2025 9:26:23 AM - 1				**$9,685.00**
Total AHBL					**$9,685.00**
City of Sumner					
	26404			**2025 - February - 2nd Council Meeting**	
		1261			
			February 2025 Metro Animal Svcs		
			001-019-000-554-30-41-01	Animal Control Services	$9,386.67
				Animal Control Svs. for February	
		Total 1261			**$9,386.67**
	Total 26404				**$9,386.67**
Total City of Sumner					**$9,386.67**
Dog Waste Depot					
	EFT Payment 2/20/2025 9:25:27 AM - 1			**2025 - February - 2nd Council Meeting**	
		749235			
			February Purchases		
			001-076-000-576-80-31-01	Operational Supplies	$432.94
				Dog Waste Bags-30 Roll Case-(Qty 2)	
		Total 749235			**$432.94**
	Total EFT Payment 2/20/2025 9:25:27 AM - 1				**$432.94**
Total Dog Waste Depot					**$432.94**
Drain-Pro					
	26405			**2025 - February - 2nd Council Meeting**	
		136565			
			2/16-3/15/25 Svcs Trailhead Park		
			001-076-000-576-80-45-03	Operating Rentals	$224.50
				Trailhead Park	
		Total 136565			**$224.50**

Vendor	Number	Reference	Account Number	Description	Amount
		139562			
			2/16-3/15/25 Svcs Edgemont Park		
			001-076-000-576-80-45-03	Operating Rentals	$144.50
			Edgemont Park		
		Total 139562			**$144.50**
		139563			
			2/16-3/15/25 Svcs Nelson Nature Park		
			001-076-000-576-80-45-03	Operating Rentals	$259.00
			Nelson Nature Park		
		Total 139563			**$259.00**
		139564			
			2/16-3/15/25 Svcs Nelson Farm Park		
			001-076-000-576-80-45-03	Operating Rentals	$144.50
			Nelson Farm Park		
		Total 139564			**$144.50**
		139566			
			2/16-3/15/25 Svcs PW Yard		
			001-076-000-576-80-45-03	Operating Rentals	$144.50
			PW Yard		
		Total 139566			**$144.50**
	Total 26405				**$917.00**
Total Drain-Pro					**$917.00**
ForeverGreen Trails					
	26406		**2025 - February - 2nd Council Meeting**		
		2025-JM1			
			2025 Annual Membership		
			001-076-000-576-80-49-01	Memberships & Subscriptions	$1,300.00
			2025 Annual Membership		
		Total 2025-JM1			**$1,300.00**
	Total 26406				**$1,300.00**
Total ForeverGreen Trails					**$1,300.00**
Form Source, Inc.					
	26407		**2025 - February - 2nd Council Meeting**		
		861497			
			January Purchases		
			001-018-000-518-20-31-01	Office & Operational Supplies	$542.51
			COE Envelopes		
		Total 861497			**$542.51**
	Total 26407				**$542.51**
Total Form Source, Inc.					**$542.51**

Vendor	Number	Reference	Account Number	Description	Amount
Inslee, Best, Doezie & Ryder, P.S.					
	Direct Pay Payment 2/20/2025 9:26:23 AM - 2			**2025 - February - 2nd Council Meeting**	
		431827			
			January Services		
			001-018-000-515-41-41-01	Legal Services-External	$2,104.23
				Suelo Marina	
			001-018-000-515-41-41-01	Legal Services-External	$9,087.10
				January Services	
			001-018-000-515-41-41-01	Legal Services-External	$1,025.20
				Prologis Development	
			202-000-000-515-41-41-02	Legal Services	$74.00
				Varga LID Foreclosure	
			202-000-000-515-41-41-02	Legal Services	$325.00
				LID Assessment/Delinquencies/Foreclosures	
			202-000-000-515-41-41-02	Legal Services	$162.50
				Winstead LID Foreclosure	
			202-000-000-515-41-41-02	Legal Services	$130.00
				Perez LID Foreclosure	
		Total 431827			**$12,908.03**
	Total Direct Pay Payment 2/20/2025 9:26:23 AM - 2				**$12,908.03**
Total Inslee, Best, Doezie & Ryder, P.S.					**$12,908.03**
Korum Automotive Group, Inc.					
	26408			**2025 - February - 2nd Council Meeting**	
		6817321/1			
			January Services		
			001-022-000-548-30-48-07	Maintenance/Repairs-Vehicles	$1,787.08
				Diagnosis/Repair-Check Engine Light; Power Loss-Vehicle #19	
			410-000-000-531-38-48-07	Maintenance & Repairs-Vehicles	$595.69
				Diagnosis/Repair-Check Engine Light; Power Loss-Vehicle #19	
		Total 6817321/1			**$2,382.77**
	Total 26408				**$2,382.77**
Total Korum Automotive Group, Inc.					**$2,382.77**
Measure Meant Inc.					
	26409			**2025 - February - 2nd Council Meeting**	
		25012			
			January Services		
			001-058-000-558-60-41-23	Professional Serv-GMA	$14,000.00
				Climate Assessment and Gap Analysis	
		Total 25012			**$14,000.00**
	Total 26409				**$14,000.00**
Total Measure Meant Inc.					**$14,000.00**

Vendor	Number	Reference	Account Number	Description	Amount
Menke Jackson Beyer, LLP					
	26410			**2025 - February - 2nd Council Meeting**	
		013125-MJBLLP			
			January Services		
			001-018-000-515-41-41-01	Legal Services-External	$232.00
				Edgewood-re Suelo Marina, LLC	
		Total 013125-MJBLLP			**$232.00**
	Total 26410				**$232.00**
Total Menke Jackson Beyer, LLP					**$232.00**
Mt. View-Edgewood Water Co.					
	EFT Payment 2/20/2025 9:25:27 AM - 2			**2025 - February - 2nd Council Meeting**	
		3401-15690 12/9-2/7/25			
			12/9-2/7/25 11912 18th St E		
			001-018-000-518-30-47-02	Water	$69.40
				Nelson Farm Park	
		Total 3401-15690 12/9-2/7/25			**$69.40**
		3401-15865 1/9-2/7/25			
			1/9-2/7/25 10105 24th St E		
			001-018-000-518-30-47-02	Water	$21.08
				Windmill	
		Total 3401-15865 1/9-2/7/25			**$21.08**
		3401-19143 12/9-2/7/25			
			12/9-2/7/25 118th Ave E		
			001-018-000-518-30-47-02	Water	$53.64
				Nelson Nature Park	
		Total 3401-19143 12/9-2/7/25			**$53.64**
		3401-2 12/9-2/7/25			
			12/9-2/7/25 11001 24th St E		
			001-018-000-518-30-47-02	Water	$153.79
				Edgemont Park	
		Total 3401-2 12/9-2/7/25			**$153.79**
	Total EFT Payment 2/20/2025 9:25:27 AM - 2				**$297.91**
Total Mt. View-Edgewood Water Co.					**$297.91**
Nasim Landscape					
	EFT Payment 2/20/2025 9:25:27 AM - 3			**2025 - February - 2nd Council Meeting**	
		13663			
			February Maintenance		
			001-076-000-576-80-41-10	Parks Maintenance	$3,736.79
				Edgewood Community Park Maintenance	
		Total 13663			**$3,736.79**
	Total EFT Payment 2/20/2025 9:25:27 AM - 3				**$3,736.79**
Total Nasim Landscape					**$3,736.79**

Vendor	Number	Reference	Account Number	Description	Amount
Pape Machinery Inc.					
	Direct Pay Payment 2/20/2025 9:26:23 AM - 3			**2025 - February - 2nd Council Meeting**	
		15873955			
			February Purchases		
			001-022-000-548-30-32-02	Supplies/Parts-Vehicles & Equipment	$29.56
				Parts-Chainsaw	
			410-000-000-531-38-32-02	Supplies/Parts-Vehicles & Equipment	$9.85
				Parts-Chainsaw	
		Total 15873955			**$39.41**
		15880110			
			February Purchases		
			001-022-000-548-30-32-02	Supplies/Parts-Vehicles & Equipment	$1,114.34
				Hydraulic Cylinder-Skid Steer	
			410-000-000-531-38-32-02	Supplies/Parts-Vehicles & Equipment	$371.45
				Hydraulic Cylinder-Skid Steer	
		Total 15880110			**$1,485.79**
	Total Direct Pay Payment 2/20/2025 9:26:23 AM - 3				**$1,525.20**
Total Pape Machinery Inc.					**$1,525.20**
PCCFOA					
	26411			**2025 - February - 2nd Council Meeting**	
		022825-PCCFOA			
			2025 Membership Dues		
			001-019-030-514-20-49-01	Memberships & Subscriptions	$25.00
				2025 Membership Dues-(J.S-Herrera)	
		Total 022825-PCCFOA			**$25.00**
	Total 26411				**$25.00**
Total PCCFOA					**$25.00**
Pierce County Budget & Finance Jail					
	26412			**2025 - February - 2nd Council Meeting**	
		CI-364799			
			January Services		
			001-021-000-523-60-41-01	Jail Services	$879.96
				January Services	
		Total CI-364799			**$879.96**
	Total 26412				**$879.96**
Total Pierce County Budget & Finance Jail					**$879.96**
Pitney Bowes Global Financial Services					
	EFT Payment 2/20/2025 9:25:27 AM - 4			**2025 - February - 2nd Council Meeting**	
		3320330786			
			12/30-3/29/25 Lease		
			001-018-000-591-18-70-01	Lease & SBITA Payments	$188.66

Vendor	Number	Reference	Account Number	Description	Amount
				Postage Meter Lease	
		Total 3320330786			**$188.66**
	Total EFT Payment 2/20/2025 9:25:27 AM - 4				**$188.66**
Total Pitney Bowes Global Financial Services					**$188.66**
Psomas					
	26413			**2025 - February - 2nd Council Meeting**	
		218083			
			Jan Svcs-Interurban Trail Phase III		
			310-000-000-594-76-63-05	Improvements - Cap Park Projects	$17,910.67
				P-1 Interurban Trail Ph 3 Design/Construction	
				Interurban Trail Phase III	
		Total 218083			**$17,910.67**
	Total 26413				**$17,910.67**
Total Psomas					**$17,910.67**
Puget Sound Energy					
	EFT Payment 2/20/2025 9:25:27 AM - 5			**2025 - February - 2nd Council Meeting**	
		300000011233 Jan 2025			
			January Statement		
			001-018-000-518-30-47-01	Electricity	$3,319.43
				1/1-1/30/25 Services	
		Total 300000011233 Jan 2025			**$3,319.43**
	Total EFT Payment 2/20/2025 9:25:27 AM - 5				**$3,319.43**
Total Puget Sound Energy					**$3,319.43**
Raedeke Associates, Inc.					
	Direct Pay Payment 2/20/2025 9:26:23 AM - 4			**2025 - February - 2nd Council Meeting**	
		61744			
			Prj 2018-097 January Services		
			001-058-000-558-60-41-01	Professional Services-Reimbursable	$85.00
				205-2 24-1318 Frunchak Wetland Review - 2nd Review	
			001-058-000-558-60-41-01	Professional Services-Reimbursable	$77.32
				210-2 23-1228 Tyee Ranch Subdivision 2nd Review	
			001-058-000-558-60-41-01	Professional Services-Reimbursable	$930.00
				216-3 24-1276 Ialanji 3rd Review	
			001-058-000-558-60-41-01	Professional Services-Reimbursable	$2,020.70
				205-2 24-1281 Demchuk 2nd Review	
		Total 61744			**$3,113.02**
	Total Direct Pay Payment 2/20/2025 9:26:23 AM - 4				**$3,113.02**
Total Raedeke Associates, Inc.					**$3,113.02**

Vendor	Number	Reference	Account Number	Description	Amount
Refunds/Reimbursements Vendor					
	26414			**2025 - February - 2nd Council Meeting**	
		022525-TSKP		**TSK Properties LLC**	
			Refund #CE-20-0034		
			001-000-000-345-89-00-29	Administrative Decision Appeal	$425.00
				Refund Appeal Fee-#CE-20-0034; Rec #14016	
		Total 022525-TSKP			**$425.00**
	Total 26414				**$425.00**
Total Refunds/Reimbursements Vendor					**$425.00**
Secoma Fence, Inc.					
	26415			**2025 - February - 2nd Council Meeting**	
		30784			
			February Services		
			101-000-000-542-30-41-01	Roadway-Professional Service	$1,717.56
				Fence Repair-Jovita & Emerald Roundabout	
		Total 30784			**$1,717.56**
	Total 26415				**$1,717.56**
Total Secoma Fence, Inc.					**$1,717.56**
Shell					
	EFT Payment 2/20/2025 9:25:27 AM - 6			**2025 - February - 2nd Council Meeting**	
		102739552			
			January Statement		
			001-022-000-548-30-32-01	Fuel	$2,187.01
			001-022-000-548-30-48-07	Maintenance/Repairs-Vehicles	$142.80
				Oil Change-Vehicles #6 & #20	
			410-000-000-531-38-32-01	Fuel	$797.25
			410-000-000-531-38-48-07	Maintenance & Repairs-Vehicles	$47.60
				Oil Change-Vehicles #6 & #20	
		Total 102739552			**$3,174.66**
	Total EFT Payment 2/20/2025 9:25:27 AM - 6				**$3,174.66**
Total Shell					**$3,174.66**
US Bank ACH/EFT					
	EFT Payment 2/20/2025 9:25:55 AM - 1			**2025 - February - 2nd Council Meeting**	
		020725-US Bank			
			Jan Safekeeping Fees		
			001-018-000-514-20-42-05	Bank & Bond Fees	$26.00
				January Safekeeping Fees	
		Total 020725-US Bank			**$26.00**
	Total EFT Payment 2/20/2025 9:25:55 AM - 1				**$26.00**
Total US Bank ACH/EFT					**$26.00**

Vendor	Number	Reference	Account Number	Description	Amount
US Bank Corporate Payment System					
	EFT Payment 2/20/2025 9:25:27 AM - 7			**2025 - February - 2nd Council Meeting**	
		012725-US Bank			
			January Statement		
			001-013-000-513-10-49-01	Memberships & Subscriptions	$205.00
				R.Pitzel-WCMA-City Administrator Dues	
			001-018-000-518-20-31-01	Office & Operational Supplies	$74.76
				J.S-Herrera-HR Direct-Fed & State Req'd HR Posters	
			001-018-000-518-20-31-01	Office & Operational Supplies	$207.19
				J.Bartelson-Costco,Dollar Tree,Amazon Retail-Restroom,Kitchen, & Office Supplies	
			001-018-000-518-20-31-01	Office & Operational Supplies	$68.25
				J.Bartelson-DOL-ROS-Wanco Message Boards (2), Vehicles #7, #5, & #15	
			001-018-000-518-20-39-11	Teambuilding-Supplies	$20.97
				J.Bartelson-Costco-Treats-Staff Birthday Recognition	
			001-018-000-518-30-48-03	Maintenance/Repairs - Buildings	$81.22
				B.Whitman-Ferguson Ent-Plumbing Parts-City Hall	
			001-018-000-518-30-48-03	Maintenance/Repairs - Buildings	$430.24
				M.Ray-Artic Glacier US-Fuel for Generator	
			001-018-000-518-85-49-03	Computer Subscriptions	$69.00
				M.Ray-Netflare-Email Security	
			001-058-000-558-50-43-02	Lodging & Meals	$256.13
				G.Mehr-Enzian Inn-Lodging-NWC ICC Training	
			001-058-000-558-50-49-03	Registration & Training	$495.00
				G.Mehr-NWC ICC-Code Training	
			001-058-000-558-50-49-03	Registration & Training	$495.00
				J.Tumelson-NCW ICC-Code Traning	
			001-058-000-558-60-41-08	Legal Notices/Publications	$41.60
				J.Metzler-Click2Mail-NOA-Edgewood Hts Ph3-#24-1365	
			001-058-000-558-60-41-08	Legal Notices/Publications	$106.95
				J.Bartelson-Click2Mail-NOA-#23-1539	
			001-058-000-558-60-41-08	Legal Notices/Publications	$24.65
				C.Hendricksen-Click2Mail-NOA-Connolly Short Plat Preliminary-#24-1459	
			001-058-010-558-50-31-54	Work Clothing/Uniforms	$191.75
				J.Blaine-911 Supply Inc-Clothing Allowance-D.Murdock	
			001-076-000-576-80-31-01	Operational Supplies	$76.39
				J.Bartelson-Costco-Paper Towels	
		Total 012725-US Bank			**$2,844.10**
	Total EFT Payment 2/20/2025 9:25:27 AM - 7				**$2,844.10**
Total US Bank Corporate Payment System					**$2,844.10**
West Coast Energy Systems, LLC					
	26416			**2025 - February - 2nd Council Meeting**	
		147193-1			
			PO 2024046		
			001-018-000-518-30-48-03	Maintenance/Repairs - Buildings	$1,269.44

Vendor	Number	Reference	Account Number	Description	Amount
				Generator Svc-Major PM Svc/Replaced Block Heater	
		Total 147193-1			**$1,269.44**
	Total 26416				**$1,269.44**
Total West Coast Energy Systems, LLC					**$1,269.44**
Witherspoon Brajcich McPhee, PLLC					
	26417			**2025 - February - 2nd Council Meeting**	
		100003-003M-ST #1			
			January Services		
			001-018-000-515-41-41-14	Hearing Examiner Legal Fees	$6,560.00
				Salvation Slavic Baptist Church CUP	
		Total 100003-003M-ST #1			**$6,560.00**
		100003-004M-ST #1			
			January Services		
			001-018-000-515-41-41-14	Hearing Examiner Legal Fees	$7,112.50
				Northwood Estates West Phase II Preliminary Plat	
		Total 100003-004M-ST #1			**$7,112.50**
	Total 26417				**$13,672.50**
Total Witherspoon Brajcich McPhee, PLLC					**$13,672.50**
Grand Total		**Vendor Count**	**26**		**$105,912.82**

City of Edgewood 2025

February 25th, 2025 Council Meeting Check & EFT Payment Distribution Review & Authorization

Number	Name	Print Date	Amount
US Bank	**PAYROLL ACCOUNT DISTRIBUTION**		
10611	**Last Number Issued Previous Authorization**		
DCP EFT 2/14/25	Deferred Compensation Program	2/14/2025	$19,162.70
Direct Deposit Run -	Payroll Vendor	2/14/2025	$93,973.43
DRS EFT 2/14/25	Dept of Retirement Systems	2/14/2025	$19,834.64
IRS 941 EFT 2/14/25	IRS 941	2/14/2025	$16,648.72
		Total	**$149,619.49**

Number	Name	Print Date	Amount
	CLAIM VOUCHER ACCOUNT DISTRIBUTION		
26403	**Last Number Issued Previous Authorization**		
26404	City of Sumner	2/25/2025	$9,386.67
26405	Drain-Pro	2/25/2025	$917.00
26406	ForeverGreen Trails	2/25/2025	$1,300.00
26407	Form Source, Inc.	2/25/2025	$542.51
26408	Korum Automotive Group, Inc.	2/25/2025	$2,382.77
26409	Measure Meant Inc.	2/25/2025	$14,000.00
26410	Menke Jackson Beyer, LLP	2/25/2025	$232.00
26411	PCCFOA	2/25/2025	$25.00
26412	Pierce County Budget & Finance Jail	2/25/2025	$879.96
26413	Psomas	2/25/2025	$17,910.67
26414	TSK Properties LLC	2/25/2025	$425.00
26415	Secoma Fence, Inc.	2/25/2025	$1,717.56
26416	West Coast Energy Systems, LLC	2/25/2025	$1,269.44
26417	Witherspoon Brajcich McPhee, PLLC	2/25/2025	$13,672.50
Direct Pay Payment	AHBL	2/25/2025	$9,685.00
Direct Pay Payment	Inslee, Best, Doezie & Ryder, P.S.	2/25/2025	$12,908.03
Direct Pay Payment	Pape Machinery Inc.	2/25/2025	$1,525.20
Direct Pay Payment	Raedeke Associates, Inc.	2/25/2025	$3,113.02
EFT Payment 2/20/2025	Dog Waste Depot	2/25/2025	$432.94
EFT Payment 2/20/2025	Mt. View-Edgewood Water Co.	2/25/2025	$297.91
EFT Payment 2/20/2025	Nasim Landscape	2/25/2025	$3,736.79
EFT Payment 2/20/2025	Pitney Bowes Global Financial Services	2/25/2025	$188.66
EFT Payment 2/20/2025	Puget Sound Energy	2/25/2025	$3,319.43
EFT Payment 2/20/2025	Shell	2/25/2025	$3,174.66
EFT Payment 2/20/2025	US Bank Corporate Payment System	2/25/2025	$2,844.10
EFT Payment 2/20/2025	US Bank ACH/EFT	2/25/2025	$26.00
Total Claims Voucher Distribution			**$105,912.82**

Total Distribution Submitted for Review & Authorization	$ 255,532.31
Authorization Adjustments:	
Total Distribution Net of Prior Authorized Adjustments	**$ 255,532.31**

Claims Voucher Approval : I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Edgewood, and that I am authorized to authenticate and certify to said claim.

______________________________Accounting Manager, Stephanie Goff

______________________________Mayor, Dave Olson ___________________________________Council Member

City Of Edgewood
Council Agenda Summary Sheet

Subject: **AB25-0768** - Resolution 25-0768, adopting the 2025 Final Docket for annual amendments to Edgewood's Comprehensive Plan	**Agenda Item #:** **5.A** **For Agenda of:** **2/25/2025** **Prepared by: Jeremy Metzler**

Attachments (list):
1. RESOLUTION 25-0768

Approval of Materials:		
Jeremy Metzler		**Expenditure Required:** up to $37,500 (estimated)
Rachel Pitzel, Assistant City Administrator	2/19/2025	**Amount Budgeted:** $37,500 (Planning - Professional Services)
Dave Olson, Mayor	2/20/2025	**Timeline:** ~~02/18/2025 SS~~ 02/25/2025 RCM

Summary Statement: Annual Comprehensive Plan Amendments are governed by Edgewood Municipal Code (EMC) Chapter 18.60. There is one item proposed for consideration this year: Future Land Use Study and Map Amendment for the West Valley Highway Overlay Area. This proposal would complete a land use study along the West Valley Highway Corridor to identify the most appropriate land use(s), with subsequent update(s) to the adopted Comprehensive Plan Future Land Use Map and Zoning Map. Staff evaluated the following criteria for consideration:

- Need and Urgency: The zoning along West Valley Highway is primarily residential, with a few properties zoned for commercial and public uses. Since 2015, several property owners and prospective developers have requested or inquired about allowing non-residential uses in this area, stemming from the proximity to State Route 167 and the neighboring cities of Sumner and Pacific, which have zoned this area for industrial and commercial uses. The existing heavy vehicular traffic conditions along the highway result in negative noise and air quality impacts for any residential uses. This situation could worsen as the city moves forward with code updates to implement HB 1110, which allows for a greater number of residential developments in areas that may not be equipped to handle these additional stresses. Given these factors, staff believes it is urgent to review the land uses along the West Valley Highway and consider a Comprehensive Plan Map Amendment.
- Appropriateness: This proposed land use study area was identified in the 2024 Comprehensive Plan under Land Use Goal 1.b.
- Availability of staff to review the amendment(s) and manage the public review process: Staff is working on a variety of project permits, code amendments to ensure compliance with state law, other development code updates requested by City Council, Climate Planning, and a required Critical Area Ordinance Update. Given this workload, staff will rely on a consultant to complete the study. However, staff anticipates being able to review the associated Comprehensive Plan Map Amendment and manage the public review process if the Planning Commission and City Council determine that this proposal is a priority.

- Anticipated costs and budget: This city-initiated proposal does not involve permit processing fees. It is estimated that staff time for review and public engagement will total approximately 40 hours, resulting in an estimated staff cost of $7,500. Additionally, the land use study, including assistance with Environmental Review (SEPA), staff reports, and development regulations, will require consultant services estimated to be between $15,000 and $30,000. In total, the proposal is anticipated to cost up to $37,500, and there is adequate budget appropriated for this effort.

The Planning Commission held an open Public Hearing on the proposed Preliminary Docket at their February 10, 2025 meeting (see Item History), where no public input was provided. Following robust discussion, the Planning Commission recommended inclusion of the Future Land Use Study and Map Amendment for the West Valley Highway Overlay Area in the Final Docket for Council's consideration.

This item was presented to Council at last week's study session pursuant to EMC 18.60.170. The City Council establishes the Final Docket through a resolution at a regularly scheduled Council Meeting, and said resolution is attached for Council's consideration. Following conversation at the study session, staff has included a statement in the attached resolution to have the Planning Commission also review the 2024 Comprehensive Plan and Zoning Map for scrivener's errors and inconsistencies. Placement on the Final Docket does not guarantee approval; it means that the proposal will undergo further analysis by City staff and the Planning Commission in the coming months, for consideration by the Council before the end of the year.

Item History:
Planning Commission Meeting - February 10, 2025:
https://edgewoodwa.portal.civicclerk.com/event/1065/overview

Recommended Action:
MOTION to adopt **AB25-0768** - Resolution 25-0768, adopting the 2025 Final Docket for annual amendments to Edgewood's Comprehensive Plan

Fiscal Note/Consideration:
The adopted 2025 Budget includes funds for Professional Services under the Planning department, with total appropriated funds being greater than the amount anticipated for this effort.

RESOLUTION NO. 25-0768

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, PIERCE COUNTY, WASHINGTON, ADOPTING THE 2025 FINAL DOCKET FOR ANNUAL AMENDMENTS TO EDGEWOOD'S COMPREHENSIVE PLAN

WHEREAS, RCW 36.70A.130 of the Growth Management Act generally allows cities and counties to consider comprehensive plan amendments no more frequently than once every year; and

WHEREAS, the City of Edgewood City Council has established a process and criteria for making modifications to the City's Comprehensive Plan in EMC Chapter 18.60, including text and map amendments in accordance with the Growth Management Act and State Law; and

WHEREAS, the City proposed one (1) comprehensive plan amendment for 2025, being the Future Land Use Study and Map Amendment for the West Valley Highway Overlay Area; and

WHEREAS, in accordance with the Edgewood Municipal Code (EMC) Section 18.60.140, the City's Planning Director ("Director") maintained a preliminary docket and prepared a report concerning which suggested amendments the director believed should be placed on the final docket for consideration during the annual amendment process; and

WHEREAS, the Director recommended including the Future Land Use Study and Map Amendment for the West Valley Highway Overlay Area in the 2025 Final Docket; and

WHEREAS, on February 10, 2025, the Planning Commission held a duly-noticed public hearing on the preliminary docket and made the recommendation to City Council that the Future Land Use Study and Map Amendment for the West Valley Highway Overlay Area should be included with the 2025 Final Docket;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. <u>Adoption of Findings</u>. The Edgewood City Council does hereby resolve to include the Future Land Use Study and Map Amendment for the West Valley Highway Overlay Area with the 2025 Final Docket.

Section 2. <u>Planning Commission Review</u>. The Edgewood Planning Commission is hereby directed to review the Future Land Use Study and Map Amendment for the West Valley Highway Overlay Area and make a recommendation on whether the proposal, or some modification thereof, should be adopted or denied. The Planning Commission is also hereby directed to review the 2024 Comprehensive Plan and Zoning Map for scrivener's errors and inconsistencies, and make a recommendation for adjustments as appropriate. The Edgewood Planning Commission is directed to complete its review, to conduct such public hearings as may be required, and to forward its recommendation to the Edgewood City Council prior to the deadline established in RCW 36.70A.130, as existing (December 31, 2025) or as amended.

Section 3. Effective Date. This resolution will take effect immediately upon passage by the City Council.

ADOPTED THIS 25TH DAY OF FEBRUARY, 2025

____
Dave Olson, Mayor

ATTEST:

____
Jill Schwerzler-Herrera, CMC
City Clerk