



CITY OF EDGEWOOD
CITY COUNCIL SPECIAL MEETING AGENDA

Monday, December 23, 2024 – 4:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA
<https://cityofedgewood-org.zoom.us/j/86916509308>

1. CALL TO ORDER

2. AUDIENCE COMMENT

3. CONSENT AGENDA: *The consent agenda includes items that are routine in nature and are adopted by one motion. Should Council wish to discuss a consent agenda item, the item would be removed from the consent agenda and discussed under Council Business.*

The following items are presented for Council approval:

A. Regular City Council Meeting Minutes of December 10, 2024

B. Study Session Meeting Minutes of December 17, 2024

C. AB24-052 - a motion approving December 2024 Budgeted Expenditures as follows: Deferred Compensation Program; Payroll Direct Deposit; Department of Retirement Systems; and IRS 941 in the amount of \$149,913.88 and Vendor Check Numbers 26329 through 26348, with EFT and Direct Pay Payments in the amount of \$496,116.57. Total distributions submitted for review and authorization in the amount of \$646,030.45.

D. AB24-0761 - Resolution 24-0761 authorizing the Mayor to declare automobiles as surplus and administer the donation or sale of items

4. COUNCIL BUSINESS

A. AB24-0672 - Ordinance 24-0672 adding sections 3.30.130 of the EMC regarding investment of public funds

5. COUNCIL COMMENTS

6. ADJOURN

This meeting is accessible to persons with disabilities. For individuals who may require special accommodations, please contact City Hall at (253) 952.3299, 24 hours in advance.



CITY OF EDGEWOOD

REGULAR COUNCIL MEETING AGENDA SUMMARY

Tuesday, December 10, 2024 – 7:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA

1 CALL TO ORDER

Mayor Olson called the meeting to order at 7:00pm and Hannah Hamm led the attendees in the Pledge of Allegiance **Present:** Mayor Olson (via Zoom), Councilmember Pazaruski, Councilmember Ramirez, Councilmember Keith (logged on after roll at 7:04pm via Zoom), Deputy Mayor Tomy, Councilmember Buckley (via Zoom), Councilmember Southard (via Zoom) **Excused:** Councilmember West **Staff Present:** Assistant City Administrator Rachel Pitzel, City Clerk/HR Director Jill Schwerzler-Herrera, Community Development Director Jeremy Metzler, Public Works Director Chuck Hendricksen, Finance Director Hardeep Goraya, IT Director Matthew Ray, City Attorney Maili Barber

2 AUDIENCE COMMENT

There were no audience comments.

3 MAYOR'S REPORT

Mayor Olson shared his report with those in attendance.

4 CONSENT AGENDA:

Councilmember Buckley asked to pull items E-Q from the Consent Agenda and place them at the end of Regular Business for further discussion prior to voting.

- A. Regular City Council Meeting Minutes of November 26, 2024
- B. Study Session Meeting Minutes of December 3, 2024
- C. Review of Board/Commission Minutes
- D. **AB24-051** - a motion approving December 2024 Budgeted Expenditures as follows: AWC Employee Benefit Trust; Deferred Compensation Program; Payroll Direct Deposit; Department of Retirement Systems; and IRS 941 in the amount of \$195,233.59 and Vendor Check Numbers 26316 through 26328, with EFT and Direct Pay Payments in the amount of \$1,068,299.95. Total distributions submitted for review and authorization in the amount of \$1,263,533.54.
- E. **AB24-0748** - Resolution 24-0748 authorizing the mayor to execute an on-call professional services agreement with BHC Consultants
- F. **AB24-0749** - Resolution 24-0749 authorizing the mayor to execute an on-call professional services agreement with Bush, Roed & Hitchings, Inc.
- G. **AB24-0750** - Resolution 24-0750 authorizing the mayor to execute an on-call professional services agreement with Gray and Osborne, Inc.

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- H. AB24-0751** - Resolution 24-0751 authorizing the mayor to execute an on-call professional services agreement with Herrera Environmental Consultants, Inc.
- I. AB24-0752** - Resolution 24-0752 authorizing the mayor to execute an on-call professional services agreement with Sage Geotechnical, LLC
- J. AB24-0753** - Resolution 24-0753 authorizing the mayor to execute an on-call professional services agreement with Transpo Group USA, Inc.
- K. AB24-0754** - Resolution 24-0754 authorizing the mayor to execute an on-call professional services agreement with West Coast Code Consultants, Inc.
- L. AB24-0755** - Resolution 24-0755 authorizing the mayor to execute an on-call professional services agreement with 4LEAF, Inc.
- M. AB24-0756** - Resolution 24-0756 authorizing the mayor to execute an on-call professional services agreement with Associated Earth Sciences, Inc.
- N. AB24-0757** - Resolution 24-0757 authorizing the mayor to execute an on-call professional services agreement with Raedeke Associates, Inc.
Motion: As read **Action:** Approved **Moved by:** Councilmember Keith **Seconded by:** Deputy Mayor Tomin **Motion Passed 6-0**
- O. AB24-0758** - Resolution 24-0758 authorizing the mayor to execute an on-call professional services agreement with SCJ Alliance
Motion: As read **Action:** Approved **Moved by:** Councilmember Keith **Seconded by:** Deputy Mayor Tomin **Motion Passed 6-0**
- P. AB24-0759** - Resolution 24-0759 authorizing the mayor to execute an on-call professional services agreement with AHBL, Inc.
- Q. AB24-0760** - Resolution 24-0760 authorizing the mayor to execute an on-call professional services agreement with Confluence Environmental Company
Motion: As Amended Removing Items E-Q **Action:** Approved **Moved by:** Councilmember Keith **Seconded by:** Councilmember Southard **Motion Passed 6-0**

5 COUNCIL BUSINESS

- A. AB24-0668** - Ordinance 24-0668 2024 Budget Adjustment
Motion: As read **Action:** Approved **Moved by:** Councilmember Ramirez **Seconded by:** Deputy Mayor Tomin **Motion Passed 6-0**
- B. AB24-0673** - Ordinance 24-0673 Final 2025 Budget
Motion: As read **Action:** Approved **Moved by:** Deputy Mayor Tomin **Seconded by:** Councilmember Pazarusk **Motion Passed 4-2 (Ayes - Tomin, Pazaruski, Ramirez, Southard Nays - Keith and Buckley)**

- C. AB24-0669** - Ordinance 24-0669 adopting a fully revised and updated comprehensive plan in accordance with Chapter 18.60 EMC and an updated zoning map in accordance with Chapter 18.80 EMC
Motion: As read **Action:** Approved **Moved by:** Deputy Mayor Tomin **Seconded by:** Councilmember Ramirez **Motion Passed 6-0**
- D. AB24-0670** - Ordinance 24-0670 General Sewer Plan Update
Motion: As read **Action:** Approved **Moved by:** Deputy Mayor Tomin **Seconded by:** Councilmember Pazaruski **Motion Passed 6-0**
- E. AB24-0671** - Ordinance 24-0671 SB 5290 Review Process Code Updates
Motion: As read **Action:** Approved **Moved by:** Councilmember Ramirez **Seconded by:** Councilmember Southard **Motion Passed 6-0**

Consent Agenda Items E-Q

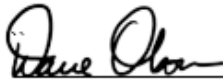
Motion: To Approve Items E-Q Collectively **Action:** Approved **Moved by:** Councilmember Buckley **Seconded by:** Councilmember Keith **Motion Passed 6-0**

6 COUNCIL COMMENTS

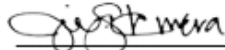
Councilmembers Buckley, Keith and Mayor Olson spoke.

7 ADJOURN

Mayor Olson adjourned the meeting at 7:54pm.



Dave Olson
Mayor



Jill Schwerzler-Herrera
City Clerk/HR Director



CITY OF EDGEWOOD STUDY SESSION MEETING AGENDA SUMMARY

Tuesday, December 17, 2024 – 7:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA

1 CALL TO ORDER

Mayor Olson called the meeting to order at 7pm and led attendees in the Pledge of Allegiance.

Present: Mayor Olson, Deputy Mayor Tomin, Councilmember Pazaruski, Councilmember Ramirez, Councilmember Keith (via Zoom), Councilmember West (via Zoom), Councilmember Buckley, Councilmember Southard **Staff Present:** Assistant City Administrator Rachel Pitzel, City Clerk/HR Director Jill Schwerzler-Herrera, Community Development Director Jeremy Metzler, IT Director Matthew Ray, Finance Director Hardeep Goraya, Public Works Director Chuck Hendricksen, Police Chief Jason Youngman

2 COUNCIL BUSINESS

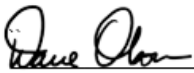
- A.** Equity, Diversity, and Inclusion Council Sub-Committee Update
Councilmember Buckley updated those in attendance on the subcommittee's recent meeting discussions.
- B.** Economic Development Advisory Board (EDAB) Updates
Planning Manager Kubitza briefed the Council on the recent Economic Development Advisory Board meeting where members continued their review of the draft 2025 Work Plan.
- C.** Investment Authorization
Finance Director Goraya discussed this topic, explaining that this addition to the EMC would enhance the health, welfare, and safety of the community.
- D.** Equipment/Vehicle Surplus
Public Works Director Hendricksen brought this agenda item forward for consideration asking that the Council approve placing the two vehicles on the upcoming consent agenda to be surplus.

3 OTHER COUNCIL ITEMS

Mayor Olson spoke.

4 ADJOURN

Mayor Olson adjourned the meeting at 7:24pm.


Dave Olson
Mayor


Jill Schwerzler-Herrera
City Clerk/HR Director



**City Of Edgewood
Council Agenda Summary Sheet**

Subject: AB24-052 - a motion approving December 2024 Budgeted Expenditures as follows: Deferred Compensation Program; Payroll Direct Deposit; Department of Retirement Systems; and IRS 941 in the amount of \$149,913.88 and Vendor Check Numbers 26329 through 26348, with EFT and Direct Pay Payments in the amount of \$496,116.57. Total distributions submitted for review and authorization in the amount of \$646,030.45.	Agenda Item #: 3.C
	For Agenda of: 12/23/2024
	Prepared by: Stephanie Goff, Vicki Lundgren
Attachments (list): 1. 122324 Claims Register 2. 122324 Voucher Directory	
Approval of Materials: Stephanie Goff, Vicki Lundgren Rachel Pitzel, Assistant City Administrator 12/19/2024 Dave Olson, Mayor 12/19/2024	Expenditure Required: \$646,030.45
	Amount Budgeted: \$646,030.45
	Timeline:

Summary Statement:

AB24-030 approving December 2024 Budgeted Expenditures as follows: Deferred Compensation Program; Payroll Direct Deposit; Department of Retirement Systems; and IRS 941 in the amount of \$149,913.88 and Vendor Check Numbers 26329 through 26348, with EFT and Direct Pay Payments in the amount of \$496,116.57. Total distributions submitted for review and authorization in the amount of \$646,030.45.

Item History:

Recommended Action:

Fiscal Note/Consideration:

Number	Name	Print Date	Amount
US Bank PAYROLL ACCOUNT DISTRIBUTION			
10611 Last Number Issued Previous Authorization			
DCP EFT 12/13/24	Deferred Compensation Program	12/13/2024	\$18,382.02
Direct Deposit Run -	Payroll Vendor	12/13/2024	\$95,155.63
DRS EFT 12/13/24	Dept of Retirement Systems	12/13/2024	\$19,920.90
IRS 941 EFT 12/13/24	IRS 941	12/13/2024	\$16,455.33
Total			\$149,913.88

Number	Name	Print Date	Amount
CLAIM VOUCHER ACCOUNT DISTRIBUTION			
26328 Last Number Issued Previous Authorization			
26329	City of Sumner	12/23/2024	\$7,134.75
26330	Gray & Osborne, Inc	12/23/2024	\$9,943.70
26331	KPG Psomas, Inc.	12/23/2024	\$56,024.57
26332	Landau Associates	12/23/2024	\$2,800.00
26333	Menke Jackson Beyer, LLP	12/23/2024	\$1,246.40
26334	Pierce County Auditor's Office	12/23/2024	\$304.50
26335	Pierce County Budget & Finance Sheriff	12/23/2024	\$186,804.00
26336	Procom LLC	12/23/2024	\$72.00
26337	Randles Sand & Gravel Inc.	12/23/2024	\$2,187.55
26338	SFI Holding LLC	12/23/2024	\$15,374.20
26339-26343	VOID - PRINTING ERROR	12/23/2024	Void
26344	RW Scott	12/23/2024	\$131,413.95
26345	Sterling Automotive Service	12/23/2024	\$172.23
26346	Tacoma Screw Products Inc	12/23/2024	\$226.37
26347	Transportation Systems Inc.	12/23/2024	\$331.45
26348	Wandering Cowgirl Coffee LLC	12/23/2024	\$1,029.44
Direct Pay Payment	AHBL	12/23/2024	\$22,004.33
Direct Pay Payment	Utilities Underground Location Center	12/23/2024	\$63.36
Direct Pay Payment	Alpine Products/Aramco, Inc.	12/23/2024	\$1,679.98
Direct Pay Payment	CDW Government	12/23/2024	\$361.02
Direct Pay Payment	Inslee, Best, Doezie & Ryder, P.S.	12/23/2024	\$35,108.90
Direct Pay Payment	Jennings Equipment, Inc.	12/23/2024	\$304.69
Direct Pay Payment	Raedeke Associates, Inc.	12/23/2024	\$2,619.25
Direct Pay Payment	SS Landscaping Services	12/23/2024	\$731.46
Direct Pay Payment	State Auditor's Office	12/23/2024	\$695.50
Direct Pay Payment	Transpo Group	12/23/2024	\$1,288.75
EFT Payment	Comcast Business	12/23/2024	\$786.10
EFT Payment	Grainger	12/23/2024	\$73.96
EFT Payment	Les Schwab Tire Center	12/23/2024	\$872.87
EFT Payment	Nasim Landscape	12/23/2024	\$3,736.79
EFT Payment	Office Depot	12/23/2024	\$78.60
EFT Payment	Puget Sound Energy	12/23/2024	\$4,156.58
EFT Payment	Shell	12/23/2024	\$2,260.59
EFT Payment	US Bank Corporate Payment System	12/23/2024	\$4,140.31
EFT Payment	Verizon Connect Fleet	12/23/2024	\$62.42
EFT Payment	US Bank ACH/EFT	12/23/2024	\$26.00

Total Claims Voucher Distribution	\$496,116.57
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Total Distribution Submitted for Review & Authorization	\$ 646,030.45
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Authorization Adjustments:

Total Distribution Net of Prior Authorized Adjustments	\$ 646,030.45
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Claims Voucher Approval: I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Edgewood, and that I am authorized to authenticate and certify to said claim.

Accounting Manager, Stephanie Goff

Mayor, Dave Olson

Council Member



Voucher Directory

Fiscal : 2024 - December
Council Date : 2024 - December - 2nd Council Meeting

Vendor	Number	Reference	Account Number	Description	Amount
AHBL		Direct Pay Payment 12/19/2024 11:15:51 AM - 1	2024 - December - 2nd Council Meeting		
		149351			
			November Svcs-Edgewood Prologis EIS		
			001-058-000-558-60-41-01	Professional Services-Reimbursable	\$13,710.00
				Edgewood Prologis EIS	
		Total 149351			\$13,710.00
		149420			
			November Svcs-Edgewood Comprehensive Plan Periodic Update		
			001-058-000-558-60-41-23	Professional Serv-GMA	\$8,294.33
				Edgewood Comprehensive Plan Periodic Update	
		Total 149420			\$8,294.33
		Total Direct Pay Payment 12/19/2024 11:15:51 AM - 1			\$22,004.33
Total AHBL					\$22,004.33
Alpine Products/Aramco, Inc.		Direct Pay Payment 12/19/2024 11:15:51 AM - 2	2024 - December - 2nd Council Meeting		
		TM-228994			
			December Purchases		
			001-022-000-548-30-31-01	Operating Supplies	\$1,679.98
				Cones(Qty50); Barricades(Qty6); Signs(Qty18)	
		Total TM-228994			\$1,679.98
		Total Direct Pay Payment 12/19/2024 11:15:51 AM - 2			\$1,679.98
Total Alpine Products/Aramco, Inc.					\$1,679.98
CDW Government		Direct Pay Payment 12/19/2024 11:15:51 AM - 3	2024 - December - 2nd Council Meeting		
		AB8M66M			
			PO 2024035		
			001-018-000-518-85-49-03	Computer Subscriptions	\$361.02
				Cisco Duo Advantage License (Qty 5)	
		Total AB8M66M			\$361.02
		Total Direct Pay Payment 12/19/2024 11:15:51 AM - 3			\$361.02
Total CDW Government					\$361.02

Vendor	Number	Reference	Account Number	Description	Amount
City of Sumner	26329			2024 - December - 2nd Council Meeting	
		1228			
			December 2024 Metro Animal Svcs		
			001-019-000-554-30-41-01	Animal Control Services	\$7,134.75
				Animal Control Svcs. for December	
		Total 1228			\$7,134.75
	Total 26329				\$7,134.75
Total City of Sumner					\$7,134.75
Comcast Business					
	EFT Payment 12/19/2024 11:14:29 AM - 1			2024 - December - 2nd Council Meeting	
	227500831				
			12/15/24-1/14/25 Svcs		
			001-018-000-518-85-42-01	Cell Phones/Internet/Telecommunications	\$786.10
				City Hall Internet	
		Total 227500831			\$786.10
	Total EFT Payment 12/19/2024 11:14:29 AM - 1				\$786.10
Total Comcast Business					\$786.10
Grainger					
	EFT Payment 12/19/2024 11:14:29 AM - 2			2024 - December - 2nd Council Meeting	
	9341293109				
			December Purchases		
			001-018-000-518-20-31-01	Office & Operational Supplies	\$73.96
				Light Bulbs(4pk)-City Hall Lobby	
		Total 9341293109			\$73.96
	Total EFT Payment 12/19/2024 11:14:29 AM - 2				\$73.96
Total Grainger					\$73.96
Gray & Osborne, Inc					
	26330			2024 - December - 2nd Council Meeting	
		37-G&O Prj. 21621.00			
			Nov Svcs-Chrisella Road East Safety Improvements		
			340-000-000-595-10-63-01	Capital Improvements-Engineering	\$9,943.70
				Chrisella Road East Safety Improvements	
		Total 37-G&O Prj. 21621.00			\$9,943.70
	Total 26330				\$9,943.70
Total Gray & Osborne, Inc					\$9,943.70
Inslee, Best, Doezie & Ryder, P.S.					
	Direct Pay Payment 12/19/2024 11:15:51 AM - 4			2024 - December - 2nd Council Meeting	
	427447				
			October Services		
			001-018-000-515-41-41-01	Legal Services-External	\$682.50
				Suelo Marina	

Vendor	Number	Reference	Account Number	Description	Amount
			001-018-000-515-41-41-01	Legal Services-External	\$73.00
			Edgewood Heights		
			001-018-000-515-41-41-01	Legal Services-External	\$219.00
			Prologis Development		
			001-018-000-515-41-41-01	Legal Services-External	\$10,402.12
			October Services		
			202-000-000-515-41-41-02	Legal Services	\$1,936.92
			LID Assessment/Delinquencies		
		Total 427447			\$13,313.54
		428659			
			November Services		
			001-018-000-515-41-41-01	Legal Services-External	\$19,342.86
			November Services		
			202-000-000-515-41-41-02	Legal Services	\$1,722.50
			LID Assessment/Delinquencies		
			410-000-000-531-38-41-01	Professional Service	\$730.00
			Asset Management Contract		
		Total 428659			\$21,795.36
		Total Direct Pay Payment 12/19/2024 11:15:51 AM -			\$35,108.90
		4			
Total Inslee, Best, Doezie & Ryder, P.S.					\$35,108.90
Jennings Equipment, Inc.					
		Direct Pay Payment 12/19/2024 11:15:51 AM - 5	2024 - December - 2nd Council Meeting		
		58974P			
			December Purchases		
			001-022-000-548-30-32-02	Supplies/Parts-Vehicles & Equipment	\$228.52
			Parts/Mowers		
			410-000-000-531-38-32-02	Supplies/Parts-Vehicles & Equipment	\$76.17
			Parts/Mowers		
		Total 58974P			\$304.69
		Total Direct Pay Payment 12/19/2024 11:15:51 AM -			\$304.69
		5			
Total Jennings Equipment, Inc.					\$304.69
KPG Psomas, Inc.					
	26331		2024 - December - 2nd Council Meeting		
		216104			
			Nov Svcs-Interurban Trail Phase III		
			310-000-000-594-76-63-05	Improvements - Cap Park Projects	\$56,024.57
			Interurban Trail Phase III		
		Total 216104			\$56,024.57
	Total 26331				\$56,024.57
Total KPG Psomas, Inc.					\$56,024.57

Vendor	Number	Reference	Account Number	Description	Amount
Landau Associates					
	26332			2024 - December - 2nd Council Meeting	
		0060600			
			Prj 0495116.010-Prologis Park EIS		
			001-058-000-558-60-41-01	Professional Services-Reimbursable	\$2,800.00
				Prologis Park EIS-Preparation Noise Support Svcs	
		Total 0060600			\$2,800.00
	Total 26332				\$2,800.00
Total Landau Associates					\$2,800.00
Les Schwab Tire Center					
	EFT Payment 12/19/2024 11:14:29 AM - 3			2024 - December - 2nd Council Meeting	
	42700431395				
			November Services		
			001-022-000-548-30-32-02	Supplies/Parts-Vehicles & Equipment	\$654.65
				Tires (Qty 3)-Vehicle #8 (Dump Truck)	
			410-000-000-531-38-32-02	Supplies/Parts-Vehicles & Equipment	\$218.22
				Tires (Qty 3)-Vehicle #8 (Dump Truck)	
		Total 42700431395			\$872.87
	Total EFT Payment 12/19/2024 11:14:29 AM - 3				\$872.87
Total Les Schwab Tire Center					\$872.87
Menke Jackson Beyer, LLP					
	26333			2024 - December - 2nd Council Meeting	
		113024-MJBLLP			
			November Services		
			001-018-000-515-41-41-01	Legal Services-External	\$1,246.40
				Edgewood-re Suelo Marina, LLC	
		Total 113024-MJBLLP			\$1,246.40
	Total 26333				\$1,246.40
Total Menke Jackson Beyer, LLP					\$1,246.40
Nasim Landscape					
	EFT Payment 12/19/2024 11:14:29 AM - 4			2024 - December - 2nd Council Meeting	
	13073				
			December Maintenance		
			001-076-000-576-80-41-10	Parks Maintenance	\$3,736.79
				Edgewood Community Park Maintenance	
		Total 13073			\$3,736.79
	Total EFT Payment 12/19/2024 11:14:29 AM - 4				\$3,736.79
Total Nasim Landscape					\$3,736.79

Vendor	Number	Reference	Account Number	Description	Amount
Office Depot					
		EFT Payment 12/19/2024 11:14:29 AM - 5	2024 - December - 2nd Council Meeting		
		402660201001			
			December Purchases		
			001-018-000-518-20-31-01	Office & Operational Supplies	\$78.60
				Restroom Supplies-City Hall	
		Total 402660201001			\$78.60
		Total EFT Payment 12/19/2024 11:14:29 AM - 5			\$78.60
Total Office Depot					\$78.60
Pierce County Auditor's Office					
26334			2024 - December - 2nd Council Meeting		
		CI-361484			
			Auditor Recording Fees Acct #5049		
			001-058-010-558-50-41-01	Professional Services	\$304.50
				Recording Fees-#CE-23-0045	
		Total CI-361484			\$304.50
		Total 26334			\$304.50
Total Pierce County Auditor's Office					\$304.50
Pierce County Budget & Finance Sheriff					
26335			2024 - December - 2nd Council Meeting		
		CI-360238			
			April Services-Partial Payment		
			001-021-000-521-20-41-01	Police Services	\$45,516.00
				April Services-Partial Payment	
		Total CI-360238			\$45,516.00
		CI-360241			
			May Services-Partial Payment		
			001-021-000-521-20-41-01	Police Services	\$46,938.00
				May Services-Partial Payment	
		Total CI-360241			\$46,938.00
		CI-360242			
			June Services-Partial Payment		
			001-021-000-521-20-41-01	Police Services	\$46,938.00
				June Services-Partial Payment	
		Total CI-360242			\$46,938.00
		CI-360245			
			July Services-Partial Payment		
			001-021-000-521-20-41-01	Police Services	\$47,412.00
				July Services-Partial Payment	
		Total CI-360245			\$47,412.00
		Total 26335			\$186,804.00
Total Pierce County Budget & Finance Sheriff					\$186,804.00

Vendor	Number	Reference	Account Number	Description	Amount
Procom LLC					
	26336			2024 - December - 2nd Council Meeting	
		115888			
			November Services		
			001-022-000-544-20-41-01	Professional Services	\$54.00
				DOT Pre-employment Drug Test-A.Osier	
			410-000-000-531-38-41-01	Professional Service	\$18.00
				DOT Pre-employment Drug Test-A.Osier	
		Total 115888			\$72.00
	Total 26336				\$72.00
Total Procom LLC					\$72.00
Puget Sound Energy					
	EFT Payment 12/19/2024 11:14:29 AM - 6			2024 - December - 2nd Council Meeting	
		220036939530 Nov 2024			
			November Statement		
			001-018-000-518-30-47-01	Electricity	\$81.59
				11/19-12/3/24 Services	
		Total 220036939530 Nov 2024			\$81.59
		300000011233 Nov 2024			
			November Statement		
			001-018-000-518-30-47-01	Electricity	\$3,702.40
				11/1-12/3/24 Services	
		Total 300000011233 Nov 2024			\$3,702.40
		400004343952 Nov 2024			
			November Statement		
			001-018-000-518-30-47-01	Electricity	\$372.59
				WO#105106318-New Street Light-36th St E	
		Total 400004343952 Nov 2024			\$372.59
	Total EFT Payment 12/19/2024 11:14:29 AM - 6				\$4,156.58
Total Puget Sound Energy					\$4,156.58
Raedeke Associates, Inc.					
	Direct Pay Payment 12/19/2024 11:15:51 AM - 6			2024 - December - 2nd Council Meeting	
		61660			
			Prj 2018-097 November Services		
			001-058-000-558-60-41-01	Professional Services-Reimbursable	\$1,117.50
				120a-2 Prologis Park-EIS Suuport 2nd Review	
			001-058-000-558-60-41-01	Professional Services-Reimbursable	\$977.50
				216-2 24-1276 lalanji 2nd Review	
			001-058-000-558-60-41-01	Professional Services-Reimbursable	\$367.25
				210-2 23-1228 Tyee Ranch Subdivision 2nd Review	
			001-058-000-558-60-41-01	Professional Services-Reimbursable	\$157.00

Vendor	Number	Reference	Account Number	Description	Amount
			217-1 24-1347	Wheeler 1st Review	
		Total 61660			\$2,619.25
		Total Direct Pay Payment 12/19/2024 11:15:51 AM - 6			\$2,619.25
Total Raedeke Associates, Inc.					\$2,619.25
Randles Sand & Gravel Inc.					
	26337			2024 - December - 2nd Council Meeting	
		437416			
			December Purchases		
			001-022-000-548-30-31-01	Operating Supplies	\$2,187.55
				Gravel Delivery-PW Yard	
		Total 437416			\$2,187.55
	Total 26337				\$2,187.55
Total Randles Sand & Gravel Inc.					\$2,187.55
Refunds/Reimbursements Vendor					
	26338			2024 - December - 2nd Council Meeting	
		121324-SFIH		SFI Holding LLC	
			Refund #21-1636		
			001-000-000-345-85-00-01	TIF Administrative Fees	\$580.20
				Permit Fee Refund/Permit Withdrawal #21-1636	
			001-000-000-345-89-00-01	Plan/Dev Review Fees & Svcs/Other Mitigation	\$250.00
				Permit Fee Refund/Permit Withdrawal #21-1636	
			110-000-000-345-85-00-01	Park Impact Fee	\$2,940.00
				Permit Fee Refund/Permit Withdrawal #21-1636	
			111-000-000-345-85-00-01	Traffic Mitigation Impact Fees	\$11,604.00
				Permit Fee Refund/Permit Withdrawal #21-1636	
		Total 121324-SFIH			\$15,374.20
	Total 26338				\$15,374.20
Total Refunds/Reimbursements Vendor					\$15,374.20

Vendor	Number	Reference	Account Number	Description	Amount
RW Scott					
	26344			2024 - December - 2nd Council Meeting	
		PE #5 TIP #5			
			Chrisella Rd E Safety Improvements		
			340-000-000-595-80-63-01	Transportation Cap Projects	\$131,413.95
				Chrisella Rd E Safety Improvements-TIP #5 (Period 10/27-12/4/24)	
		Total PE #5 TIP #5			\$131,413.95
	Total 26344				\$131,413.95
Total RW Scott					\$131,413.95
Shell					
	EFT Payment 12/19/2024 11:14:29 AM - 7			2024 - December - 2nd Council Meeting	
	101495395				
		November Statement			
		001-022-000-548-30-32-01	Fuel		\$1,676.16
			Fuel		
		410-000-000-531-38-32-01	Fuel		\$584.43
			Fuel		
		Total 101495395			\$2,260.59
	Total EFT Payment 12/19/2024 11:14:29 AM - 7				\$2,260.59
Total Shell					\$2,260.59
SS Landscaping Services					
	Direct Pay Payment 12/19/2024 11:15:51 AM - 7			2024 - December - 2nd Council Meeting	
	60804				
		November Services			
		101-000-000-542-70-48-04	Roadside- ROW Veg Maint Contractor		\$731.46
			Replace Irrigation Control Box-Meridian@Windmill		
		Total 60804			\$731.46
	Total Direct Pay Payment 12/19/2024 11:15:51 AM - 7				\$731.46
Total SS Landscaping Services					\$731.46
State Auditor's Office					
	Direct Pay Payment 12/19/2024 11:15:51 AM - 8			2024 - December - 2nd Council Meeting	
	L165030				
		Audit No. 57255			
		001-014-000-514-20-41-04	State Auditor		\$695.50
			2023 Financial Audit		
		Total L165030			\$695.50
	Total Direct Pay Payment 12/19/2024 11:15:51 AM - 8				\$695.50
Total State Auditor's Office					\$695.50

Vendor	Number	Reference	Account Number	Description	Amount
Sterling Automotive Service					
	26345		2024 - December - 2nd Council Meeting		
		0009621			
			December Services		
			001-022-000-548-30-48-07	Maintenance/Repairs-Vehicles	\$129.17
				Battery Replacement-Vehicle #6	
			410-000-000-531-38-48-07	Maintenance & Repairs-Vehicles	\$43.06
				Battery Replacement-Vehicle #6	
		Total 0009621			\$172.23
	Total 26345				\$172.23
Total Sterling Automotive Service					\$172.23
Tacoma Screw Products Inc					
	26346		2024 - December - 2nd Council Meeting		
		100344899-00			
			December Purchases		
			001-022-000-548-30-31-53	PPE-Personal Protective Equipment	\$51.50
				Nitrile Gloves-Sm-(Qty 3 bxs)	
			410-000-000-531-38-31-53	PPE-Personal Protective Equipment	\$17.17
				Nitrile Gloves-Sm-(Qty 3 bxs)	
		Total 100344899-00			\$68.67
		130070289-00			
			December Purchases		
			001-022-000-548-30-31-53	PPE-Personal Protective Equipment	\$51.51
				Nitrile Gloves-XL-(Qty 3 bxs)	
			001-022-000-548-30-35-01	Small Tools/Minor Equipment	\$89.02
				Brooms (Qty 4)	
			410-000-000-531-38-31-53	PPE-Personal Protective Equipment	\$17.17
				Nitrile Gloves-XL-(Qty 3 bxs)	
		Total 130070289-00			\$157.70
	Total 26346				\$226.37
Total Tacoma Screw Products Inc					\$226.37
Transpo Group					
	Direct Pay Payment 12/19/2024 11:15:51 AM - 9		2024 - December - 2nd Council Meeting		
		33884			
			Prj. 1.21147.00 Salvation Baptist School		
			001-058-000-558-60-41-01	Professional Services-Reimbursable	\$1,288.75
				Salvation Baptist School	
		Total 33884			\$1,288.75
	Total Direct Pay Payment 12/19/2024 11:15:51 AM - 9				\$1,288.75
Total Transpo Group					\$1,288.75

Vendor	Number	Reference	Account Number	Description	Amount
Transportation Systems Inc.	26347			2024 - December - 2nd Council Meeting	
		52344			
			December Services		
			001-076-000-576-80-41-01	Professional Services	\$331.45
				Electrical Svcs-ECP Light	
		Total 52344			\$331.45
	Total 26347				\$331.45
Total Transportation Systems Inc.					\$331.45
US Bank ACH/EFT					
	EFT Payment 12/19/2024 11:15:00 AM - 1			2024 - December - 2nd Council Meeting	
	120624-US Bank				
			Nov Safekeeping Fees		
			001-018-000-514-20-42-05	Bank & Bond Fees	\$26.00
				Nov Safekeeping Fees	
		Total 120624-US Bank			\$26.00
	Total EFT Payment 12/19/2024 11:15:00 AM - 1				\$26.00
Total US Bank ACH/EFT					\$26.00
US Bank Corporate Payment System					
	EFT Payment 12/19/2024 11:14:29 AM - 8			2024 - December - 2nd Council Meeting	
	112524-US Bank				
			November Statement		
			001-018-000-518-20-31-01	Office & Operational Supplies	\$89.95
				J.Bartelson-Dollar Tree/Costco-Office & Kitchen Supplies	
			001-018-000-518-20-35-01	Small Tools/Minor Equipment	\$638.57
				S.Goff-Costco-Refrigerator-Downstairs Kitchen	
			001-018-000-518-20-39-11	Teambuilding-Supplies	\$424.21
				J.Bartelson-Safeway/Fred Meyer-Staff Bday Treats;Vintage Bee-Staff Coffee Cart-BE Team	
			001-018-000-518-85-43-01	Travel	\$883.56
				M.Ray-Lodging-ACCIS Conference	
			001-018-000-518-85-49-03	Computer Subscriptions	\$149.44
				M.Ray-Dmarcly(Netflare)-Email Health & Reputation Monitor; Flicker.com-Photo Hosting Subscript.	
			001-019-010-518-10-49-02	Background Checks	\$11.00
				J.S-Herrera-WSP Background Checks-New Hire Background Check	
			001-019-010-518-10-49-03	Registration & Training	\$297.00
				J.S-Herrera-Employment Law Master-Law Master Class	
			001-019-020-518-90-49-01	Memberships & Subscriptions	\$588.00
				J.S-Herrera-IStock Photo-Annual Subscription	
			001-019-030-514-20-49-01	Memberships & Subscriptions	\$135.00
				V.Lundgren-IIMC-Annual Membership	
			001-022-000-544-20-31-54	Work Clothing/Uniforms	\$429.42
				B.Whitman-Sportco-Clothing Allowance-(B.Whitman & A.Osier)	

Vendor	Number	Reference	Account Number	Description	Amount
			001-022-000-548-30-31-53	PPE-Personal Protective Equipment	\$15.67
				B.Whitman-Sportco-PPE Safety Vest-(A.Osier)	
			001-058-000-558-60-49-01	Memberships & Subscriptions	\$109.00
				J.Tumelson-WABO-Annual Membership	
			001-076-000-576-80-31-02	Recreation Activities & Events	\$220.13
				J.Privett-Home Depot-Outdoor Heaters-2024 Tree Lighting Event	
			001-076-000-576-80-31-02	Recreation Activities & Events	\$1.00
				J.Bartelson-Cort Party Rental-Hold Fee-Chair Rental-2024 Tree Lighting Event	
			410-000-000-531-38-31-53	PPE-Personal Protective Equipment	\$5.22
				B.Whitman-Sportco-PPE Safety Vest-(A.Osier)	
			410-000-000-531-38-31-54	Work Clothing/Uniforms	\$143.14
				B.Whitman-Sportco-Clothing Allowance-(B.Whitman & A.Osier)	
			Total 112524-US Bank		\$4,140.31
			Total EFT Payment 12/19/2024 11:14:29 AM - 8		\$4,140.31
Total US Bank Corporate Payment System					\$4,140.31
Utilities Underground Location Center					
			Direct Pay Payment 12/19/2024 11:15:51 AM - 10	2024 - December - 2nd Council Meeting	
			4110148		
			November Services		
			410-000-000-531-38-49-09	Misc. Fees & Charges	\$63.36
				Utility Locating Svcs. for November	
			Total 4110148		\$63.36
			Total Direct Pay Payment 12/19/2024 11:15:51 AM - 10		\$63.36
Total Utilities Underground Location Center					\$63.36
Verizon Connect Fleet					
			EFT Payment 12/19/2024 11:14:29 AM - 9	2024 - December - 2nd Council Meeting	
			332000064676		
			October Statement		
			001-018-000-518-85-42-01	Cell Phones/Internet/Telecommunications	\$45.40
				10/21-10/31/24 Vehicle Tracking Svcs	
			Total 332000064676		\$45.40
			374000063224		
			November Statement		
			001-018-000-518-85-42-01	Cell Phones/Internet/Telecommunications	\$17.02
				10/25-11/30/24 Vehicle Tracking Services	
			Total 374000063224		\$17.02
			Total EFT Payment 12/19/2024 11:14:29 AM - 9		\$62.42
Total Verizon Connect Fleet					\$62.42

Vendor	Number	Reference	Account Number	Description	Amount
Wandering Cowgirl Coffee LLC	26348			2024 - December - 2nd Council Meeting	
		2024064			
				Coffee Cart Svcs-Tree Lighting Event	
			001-076-000-576-80-31-02	Recreation Activities & Events	\$1,029.44
				Coffee Cart Svcs-Tree Lighting Event	
		Total 2024064			\$1,029.44
	Total 26348				\$1,029.44
Total Wandering Cowgirl Coffee LLC					\$1,029.44
Grand Total		Vendor Count	35		\$496,116.57



City Of Edgewood Council Agenda Summary Sheet

Subject: AB24-0761 - Resolution 24-0761 authorizing the Mayor to declare automobiles as surplus and administer the donation or sale of items	Agenda Item #: 3.D
	For Agenda of: 12/23/2024
	Prepared by: Chuck Hendricksen
Attachments (list): 1. RESOLUTION 24-0761, AUTHORIZING THE MAYOR TO DECLARE MISCELLANEOUS OBSOLETE COMPUTER EQUIPMENT ELECTRONICS AND AUTOMOBILES AS SURPLUS 2. Surplus Equipment Exhibit A	
Approval of Materials: Chuck Hendricksen Rachel Pitzel, Assistant City Administrator 12/19/2024 Dave Olson, Mayor 12/19/2024	Expenditure Required: N/A
	Amount Budgeted: N/A
	Timeline: 12/17/2024 – SS Discussion 12/23/2024 - SP Consent Agenda

Summary Statement:

Staff continues to work to identify and prepare to dispose of miscellaneous obsolete computer equipment, electronics, and automobiles that are no longer in use or being retired as obsolete. By approval of this resolution, council will be authorizing the Mayor to work with staff to determine the most appropriate method to surplus the equipment and documenting any proceeds which will be returned to the general fund.

Item History:

Recommended Action:

MOTION to adopt **AB24-0761** - Resolution 24-0761 authorizing the Mayor to declare automobiles as surplus and administer the donation or sale of items

Fiscal Note/Consideration:

Any revenues generated from the surplus activity will be deposited in to the General Fund.

RESOLUTION NO. 24-0761

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, PIERCE COUNTY, WASHINGTON, AUTHORIZING THE MAYOR TO DECLARE MISCELLANEOUS OBSOLETE COMPUTER EQUIPMENT, ELECTRONICS, AND AUTOMOBILES AS SURPLUS, AND ADMINISTER THE DONATION OR SALE OF THE ITEMS

WHEREAS, City staff have been working to identify and prepare to dispose of miscellaneous obsolete computer equipment, electronics, and automobiles; and

WHEREAS, it is in the best interest of the City to free up valuable space that is currently not available due to storage of unused & obsolete items; and

WHEREAS, the City has donated and recycled obsolete computer equipment and electronics with little to no value in the past, for possible re-use by other government and non-profit organizations; and

WHEREAS, the City Council desires to formally authorize the Mayor to surplus said obsolete equipment;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Surplus Declaration. The City Council hereby declares these items surplus and authorizes the Mayor to administer the sale of items with a value greater than the disposal cost, donation of items that serve the public interest but have nominal or no value to the City, and finally to dispose of or recycle those items remaining. A list of items is attached as Exhibit A. All City data shall be permanently removed from all data devices prior to loss of custody by the City with a certificate provided stating such disposal was done according to the highest industry standards.

Section 2. Effective Date. This resolution will take effect immediately upon passage by the City Council.

ADOPTED THIS 23rd DAY OF DECEMBER, 2024

Dave Olson, Mayor

ATTEST:

Jill Schwerzler-Herrera, CMC
City Clerk

Exhibit A
(Insert Exhibit here if applicable)

EXHIBIT A

City of Edgewood
Resolution No. 24-0761
Surplus Property List
December 17, 2024

Description of Item	Value
2004 Chevrolet 1500	\$2,500
2014 Ford Explorer	\$6,500

- Final values to be determined upon sale of items, to be attached to the Original Resolution.



**City Of Edgewood
Council Agenda Summary Sheet**

Subject: AB24-0672 - Ordinance 24-0672 adding sections 3.30.130 of the EMC regarding investment of public funds	Agenda Item #: 4.A
	For Agenda of: 12/23/2024
	Prepared by: Hardeep Goraya
Attachments (list): 1. ORDINANCE 24.0672, ADDING SECTIONS 3.30.130 OF THE EMC REGARDING INVESTMENT OF PUBLIC FUNDS 2. Investment Interest Ordinance backup data	
Approval of Materials: Hardeep Goraya Rachel Pitzel, Assistant City Administrator 12/19/2024 Dave Olson, Mayor 12/19/2024	Expenditure Required: NA
	Amount Budgeted: NA
	Timeline: SS 12.17.2024 RCM 12.23.2024

Summary Statement:

Edgewood Municipal Code (EMC) Chapter 3.30 establishes various funds and their uses but is silent as to the exercise of the City's inherent authority to invest monies in compliance with state law. The addition of a section to EMC Chapter 3.30 allowing for investment of public funds to generate additional revenues, shall enhance the health, welfare, and safety of the community.

Item History:

This was discussed in the study session on Dec 17, 2024, and no changes or updates were requested.

Recommended Action:

Motion to adopt AB24-0672 - Ordinance 24-0672 adding sections 3.30.130 of the EMC regarding investment of public funds

Fiscal Note/Consideration:

NA

ORDINANCE NO. 24-0672

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, PIERCE COUNTY, WASHINGTON; ADDING SECTIONS 3.30.130 OF THE EDGEWOOD MUNICIPAL CODE REGARDING INVESTMENT OF PUBLIC FUNDS; PROVIDING FOR SEVERABILITY; DECLARING AN EMERGENCY; AND ESTABLISHING AN IMMEDIATE EFFECTIVE DATE

WHEREAS, pursuant to RCW 35A.11.020 the City is authorized to adopt ordinances of all kinds relating to the regulation and good governance of municipal affairs; and

WHEREAS, pursuant to RCW 35A.40.050 the City is authorized to invest excess or inactive funds and may apportion revenue derived from such investment; and

WHEREAS, Edgewood Municipal Code Chapter 3.30 establishes various funds and their uses but is silent as to the exercise of the City's inherent authority to invest monies in compliance with state law; and

WHEREAS, the Council finds investment of City funds, pursuant to state law, into revenue bearing financial accounts and instruments is an appropriate use of City funds and demonstrates wise stewardship of public monies; and

WHEREAS, having considered the aforementioned, the Council has concluded that the authorization of amendments to Edgewood Municipal Code (EMC) Chapter 3.30 allowing for investment of public funds to generate additional revenues, shall enhance the health, welfare, and safety of the community; and

WHEREAS, in order to deposit the year 2024 interest income to the general fund, the deposit must comply with RCW 35A.40.050 and this ordinance must take effect and be in effect prior to the end of 2024; and

WHEREAS, due to the Christmas and New Year's Day holidays, unless the City Council declares an emergency, this ordinance will not take effect before the end of 2024; and

WHEREAS, RCW 35A.12.130 provides that an ordinance may be made effective upon adoption if passed by a majority plus one of the whole membership of the Council, and if designated as a public emergency ordinance necessary for the protection of the public health, public safety, public property or public peace; and

WHEREAS, pursuant to RCW 35A.12.130, the City Council finds that this ordinance is a public emergency ordinance necessary for the protection of public health, public safety, public property, or public peace for the reasons set forth herein;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Findings. The City Council adopts the recitals set forth above, which are incorporated by reference, as findings in support of a declaration of this ordinance as a public emergency.

Section 2. New Section 3.30.130 Added. A new section is hereby added to Chapter 3.30 of the Edgewood Municipal Code (EMC) to read as follows:

3.30.130 Investment of Public Funds. (a) The City Administrator and the Finance Director are authorized to invest public funds, revenues and monies pursuant to the authority and requirements of RCW 35A.40.050 now or as amended.

(b) Unless prohibited by local, State or Federal law or regulation, all investment revenue shall be deposited into the general fund unless the stated intent of the original investment decision was to generate revenue for a specifically identified fund.

(c) Unless prohibited by local, State or Federal law or regulation, the provisions of this Chapter shall be interpreted to allow and encourage the investment of public funds pursuant to the authority and requirements of RCW 35A.40.050 now or as amended.

Section 3. Corrections. Upon the approval of the city attorney and/or the city clerk, the code publisher is authorized to make any necessary technical corrections to this ordinance, including but not limited to the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers, and any reference thereto.

Section 4. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 5. Designation of Emergency Ordinance; Immediate Effective Date. Pursuant to RCW 35A.12.130, the City Council declares and designates this ordinance as a public emergency ordinance necessary for the protection of the public health, public safety, public property, or the public peace. Upon adoption of this ordinance by a majority plus one of the whole membership of the council, this ordinance shall take effect and be in full force immediately upon its adoption. Pursuant to *Matson v. Clark County Board of Commissioners*, 79 Wn.App. 641, 904 P.2d 317 (1995), underlying facts necessary to support this emergency declaration are included in the recitals set forth above, which are adopted by reference.

PASSED BY THE CITY COUNCIL ON THE 23RD DAY OF DECEMBER 2024

Dave Olson, Mayor

ATTEST/AUTHENTICATED:

Jill Schwerzler-Herrera, CMC
City Clerk

APPROVED AS TO FORM:



Maili C. Barber, City Attorney

Date of Publication: Dec 27, 2024

Effective Date: Dec. 27, 2024

3.2.3.20 The answers to these questions may be “Yes: or “No”, based on the statutory language that authorized the imposition of taxes and levies or the distribution of fees and taxes by the state. These answers are also affected by the type of entity receiving the revenue.

Counties

3.2.3.30 County legislative authorities have the power to direct the investment of county funds, and when they do so, the interest earned stays with the original fund. If the legislative authority does not provide this direction RCW [36.29.020](#) allows a county treasurer to allocate the interest and other income earned on the investment of a county’s own funds into county general fund.

3.2.3.40 As discussed in the AGO 2010 No. 10, the three statutes listed below are examples of a specific legislative intent which overrides the general authorization granted counties in RCW [36.29.020](#).

- RCW [73.08.080](#) – Veterans’ assistance fund
- RCW [81.100.080](#) – High occupancy vehicle system fund
- RCW [41.16.050](#) – Firefighters’ pension fund

3.2.3.50 Again, the statutes listed above are not meant to provide an exhaustive list of all revenues where the allocation of interest is restricted. It is the county’s responsibility to carefully review the statutory language governing a particular revenue source to determine restrictions related to interest and other investment income.

Cities

3.2.3.60 Cities may transfer interest income to their general fund if the transfer is in compliance with RCW [35.39.034](#) (non-code cities) or RCW [35A.40.050](#) (code cities).

Capital Assets

Capital Assets Management

BARS Chapter
3.3.8

3 Accounting

3.3 Capital Assets

3.3.8 Capital Assets Management

Quick Links

[3.3.8.10 Definitions](#)
[3.3.8.20 Reporting capital asset transactions](#)
[3.3.8.30 General tracking requirements](#)
[3.3.8.40 Establishing capital assets policies](#)
[3.3.8.50 Small and attractive assets](#)
[3.3.8.60 Capital asset tracking system](#)
[3.3.8.70 Uniform Guidance - Property management](#)
[3.3.10.80 improvements, repairs and maintenance](#)

[Footnotes](#)

3.3.8.10 Definitions

Accountability means the obligation to demonstrate good management of or control over those matters for which the government is responsible.

Capital assets are real and personal property used in operations, above a specified value, the government intends to use or keep for more than one year. Capital assets include land and land rights; buildings, fixtures, and furniture; infrastructure assets, intangible assets (such right-to-use lease, SBITA, and PPP assets, right-of-way easements, patents, etc.), equipment, machinery, vehicles, and tools.

RCW 35.39.034**Investment by individual fund or commingling of funds—Investment in United States securities—Validation.**

Moneys thus determined available for this purpose may be invested on an individual fund basis or may, unless otherwise restricted by law be commingled within one common investment portfolio for investment. All income derived from such investment shall be apportioned and used for the benefit of the various participating funds or for the benefit of the general or current expense fund as the governing body of the city of [or] town shall determine by ordinance or resolution: PROVIDED, That funds derived from the sale of general obligation bonds or revenue bonds or similar instruments of indebtedness shall be invested, or used in such manner as the initiating ordinances, resolutions, or bond covenants may lawfully prescribe.

Any excess or inactive funds on hand in the city treasury not otherwise invested, or required to be invested by this section, as now or hereafter amended, may be invested by the city treasurer in United States government bonds, notes, bills, certificates of indebtedness, or interim financing warrants of a local improvement district which is within the protection of the local improvement guaranty fund law for the benefit of the general or current expense fund.

All previous or outstanding investments of city or town funds for the benefit of the city's or town's general or current expense fund which have been or could be made in accordance with the provisions of this section, as now or hereafter amended, are declared valid.

[1981 c 218 s 1; 1975 1st ex.s. c 11 s 2; 1969 ex.s. c 33 s 3.]

RCW 35A.40.050**Fiscal—Investment of funds.**

Excess and inactive funds on hand in the treasury of any code city may be invested in the same manner and subject to the same limitations as provided for city and town funds in all applicable statutes, including, but not limited to the following: RCW **35.39.030**, **35.58.510**, **35.81.070**, **35.82.070**, **36.29.020**, **39.58.020**, **39.58.080**, **39.58.130**, **39.60.010**, **39.60.020**, **41.16.040**, **68.52.060**, and **68.52.065**.

The responsibility for determining the amount of money available in each fund for investment purposes shall be placed upon the department, division, or board responsible for the administration of such fund.

Moneys thus determined available for this purpose may be invested on an individual fund basis or may, unless otherwise restricted by law be commingled within one common investment portfolio for the mutual benefit of all participating funds: PROVIDED, That if such moneys are commingled in a common investment portfolio, all income derived therefrom shall be apportioned among the various participating funds or the general or current expense fund as the governing body of the code city determines by ordinance or resolution.

Any excess or inactive funds on hand in the city treasury not otherwise invested for the specific benefit of any particular fund, may be invested by the city treasurer in United States government bonds, notes, bills or certificates of indebtedness for the benefit of the general or current expense fund.

[**2015 1st sp.s. c 4 s 28**; **2007 c 64 s 1**; **1987 c 331 s 77**; **1983 c 66 s 2**; **1983 c 3 s 64**; **1967 ex.s. c 119 s 35A.40.050**.]

NOTES:

Effective date—1987 c 331: See RCW **68.05.900**.

Severability—1983 c 66: See note following RCW **39.58.010**.

Hardeep Goraya

From: Eric J. Lowell <elowell@mrsc.org>
Sent: Thursday, December 5, 2024 4:42 PM
To: Hardeep Goraya
Subject: Sweeping Interest to General Fund

Follow Up Flag: Follow up
Flag Status: Flagged

***This message is from an External Sender**

Hardeep,

Good afternoon. I received your inquiry asking about sweeping interest from other funds to the general fund. The BARS Manual [Section 3.2.3.60](#) discusses cities sweeping interest to the general fund. Cities may do so, as long as the city follows RCW [35A.40.050](#) which states:

“Moneys thus determined available for this purpose may be invested on an individual fund basis or may, unless otherwise restricted by law be commingled within one common investment portfolio for the mutual benefit of all participating funds: PROVIDED, That if such moneys are commingled in a common investment portfolio, *all income derived therefrom shall be apportioned among the various participating funds or the general or current expense fund as the governing body of the code city determines by ordinance or resolution.*”

In [AGO Opinion 2010 No. 10](#), the AGO determined that if a restricted revenue statute does not specifically restrict interest earnings, then interest earned from those restricted revenues could be swept to the general fund. The only restricted revenues that I am aware of (and that are listed in BARS Manual [Section 3.2.3.60](#)) are revenues related to counties: veterans’ assistance funds, high occupancy vehicle system funds, and firefighters’ pension funds.

The city would need to make sure it has an ordinance or resolution in place allowing interest from other funds to be deposited into the general fund.

Let me know if you have further questions concerning this inquiry.

Regards,

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