



**CITY OF EDGEWOOD
REGULAR COUNCIL MEETING AGENDA**

Tuesday, October 8, 2024 – 7:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA
Meeting Link: <https://cityofedgewood-org.zoom.us/j/86916509308>

- 1. CALL TO ORDER**
- 2. PUBLIC HEARING**
 - A. AB24-040** - Capital Improvement Plan (CIP)
- 3. AUDIENCE COMMENT**
- 4. MAYOR'S REPORT**
- 5. CONSENT AGENDA:** *The consent agenda includes items that are routine in nature and are adopted by one motion. Should Council wish to discuss a consent agenda item, the item would be removed from the consent agenda and discussed under Council Business.*
The following items are presented for Council approval:
 - A.** Regular City Council Meeting Minutes of September 24, 2024
 - B.** Study Session Meeting Minutes of October 1, 2024
 - C.** Review of Boards/Commission Meeting Minutes
 - D. AB24-041-** a motion approving October 2024 Budgeted Expenditures as follows: AWC Employee Benefit Trust; Deferred Compensation Program; Payroll Direct Deposit; Department of Retirement Systems; and IRS 941 in the amount of \$194,726.99 and Vendor Check Numbers 26254 through 26272, with EFT and Direct Pay Payments in the amount of \$977,181.20. Total distributions submitted for review and authorization in the amount of \$1,171,908.19.
 - E. AB24-0744** - Resolution 24-0744 authorizing the Mayor to sign the Amendment to the ILA for Pierce County relating to Law Enforcement Services
- 6. COUNCIL BUSINESS**
 - A. AB24-042** - Nomination to Pierce Transit Board
- 7. COUNCIL COMMENTS**
- 8. ADJOURN**

This meeting is accessible to persons with disabilities. For individuals who may require special accommodations, please contact City Hall at (253) 952.3299, 24 hours in advance.



City Of Edgewood Council Agenda Summary Sheet

Subject: AB24-040 - Capital Improvement Plan (CIP)	Agenda Item #: 2.A
	For Agenda of: 10/8/2024
	Prepared by: Chuck Hendricksen
Attachments (list): 1. DRAFT CIP Priority List 2024-09-19 2. DRAFT - 2025 CIP Budget Spreadsheet 3. 24-005CODE CIP Update DNS 4. CIP Project Map	
Approval of Materials: Chuck Hendricksen Rachel Pitzel, Assistant City Administrator 10/3/2024 Dave Olson 10/3/2024	Expenditure Required: N/A
	Amount Budgeted: N/A
	Timeline: 10/01/2024 SS 10/08/2024 RCM PH 10/15/2024 SS 10/22/2024 RCM

Summary Statement:

The City utilizes an annually-updated Capital Improvement Plan (CIP), in conformance with the Capital Facilities Element of the City's Comprehensive Plan, which outlines projects, their estimated costs, timelines for work, and anticipated funding sources. These plans serve as the guiding documents for Staff to execute capital improvements throughout the City, as resources are made available through City financial resources or other identified funding sources (i.e. Impact Fees, grants, General Fund, etc.).

Staff is taking a similar approach to this year's CIP Program update as last year - reviewing and updating a priority list for all listed capital projects, then programming them for the next six years based on anticipated funding availability. The attached DRAFT CIP Project List represents staff's current recommendation on project priorities, and the attached DRAFT CIP Budget Spreadsheet takes these project priorities and programs their execution over the upcoming six-year period. Also attached is a map showing proposed capital projects with known locations.

Please note that this is still a "work in progress" - Staff relies on the City Council to guide this planning, to ensure it aligns with the Council's desires and sound management of the City's financial resources. Tonight's public hearing is scheduled to receive public input, and additional public comment will be received through SEPA Environmental Review in the coming weeks (see attached DNS). Formal action on this item is not scheduled until the October 22, 2024 RCM.

Item History:

N/A

Recommended Action:

Public Hearing Only to receive public comment on the proposed **AB24-040** - Capital Improvement Plan (CIP)

Fiscal Note/Consideration:

Please note that this is a planning document - Project selection and funding resources contained herein are still under consideration, as project priorities, timelines and other planning requirements are set by the City Council through adoption of the Annual Budget.

DRAFT Project Prioritization List

All Identified Projects

9/19/2024

No.	Project Name	Score	Est. 1-Yr Cost	Project Cost
Developer-coordinated Capital Projects (not included in annual project cap)				
SS-2	Wetland Mitigation - Northwood Elementary (LID No. 1)	N/A	\$ 55,000	\$ 55,000
City-led Capital Projects (not included in annual project cap)				
T-14	48th St E Preservation Project	59.43	\$ 754,000	\$ 800,000
P-1	Interurban Trail Phase III Design / Construction (TIP No. 7)	57.09	\$ 1,000,000	\$ 24,417,890
City-led Annual Programs			Est. 1-Yr Cost	Running Total
SW-1	City Drainage Infrastructure Program / Spot Improvements	N/A	\$ 100,000	\$ 100,000
SW-6	SWMP Update (including SW Comp. Plan Update)	N/A	\$ 25,000	\$ 125,000
T-1	Citywide Road Preservation Program (TIP No. 6)	N/A	\$ 200,000	\$ 325,000
T-2	Citywide Traffic Safety Program (TIP No. 9)	N/A	\$ -	\$ 325,000
T-6	Transportation Engineering / Plan Support	N/A	\$ -	\$ 325,000
T-9	Citywide Pedestrian Mobility and Safety Improvements (TIP No. 8)	N/A	\$ 30,000	\$ 355,000
P-2	Miscellaneous Park Improvements	N/A	\$ -	\$ 355,000
P-6	Land Acquisition	N/A	\$ -	\$ 355,000
City-led Capital Projects				
PF-3	Public Works Service Facility (Feasibility / Preliminary Design)	70.00	\$ 100,000	\$ 455,000
SW-13	56th St E / Edgewood Dr E Drainage Improvements	69.50	\$ 350,000	\$ 805,000
P-5	Nelson Nature Park Rehabilitation	67.00	\$ -	\$ 805,000
SW-16	(Spot Imp S-21) Top O' Valley Outfall - 24th St E east of 125th	65.00	\$ 200,000	\$ 1,005,000
SW-8	Lake Chalet Pothole Flood Reduction Project	64.50	\$ 400,000	\$ 1,405,000
P-4	Nelson Farmhouse Remodel Eval.	62.00	\$ 40,000	\$ 1,445,000
	Chrisella Rd E Realignment - 36th to 39th	60.50	\$ 250,000	\$ 1,695,000
T-13	Caldwell & 129th Intersection Regrade	57.00	\$ 150,000	\$ 1,845,000
T-3	(TIF R-6) Meridian & 12th/13th - Intersection Improvements	56.83	\$ 500,000	\$ 2,345,000
T-10	(TIF MCE-2) 104th Ave E - 8th to 10th	54.98	\$ 250,000	\$ 2,595,000
SW-12	Flood Reduction Plan for Edgewood Pothole	54.50	\$ 170,000	\$ 2,765,000
SW-12	Flood Reduction Plan for Pinedale Pond (114th)	54.50	\$ 170,000	\$ 2,935,000
T-11	108th Ave E (north of 32nd St E) - Rebuild Roadway	52.50	\$ 250,000	\$ 3,185,000
SW-7	25th St E Drainage Improvements	50.00	\$ 235,000	\$ 3,420,000
T-5	Edgewood Drive Safety Improvements (TIP No. 4)	48.77	\$ 535,000	\$ 3,955,000
P-3	Edgewood Multi-Modal Trail Loop (8th, 122nd, 24th)	47.86	\$ 160,000	\$ 4,115,000
SW-5	108th Ave E / 36th St E Flooding	47.80	\$ 150,000	\$ 4,265,000
SW-14	Monta Vista Dr E Drainage Improvements	47.00	\$ 500,000	\$ 4,765,000
SW-3	Jovita Creek Regional Improvement Feasibility Study	46.45	\$ 200,000	\$ 4,965,000
SW-4	Edgewood Pothole Pilot Project Feasibility Assessment	46.38	\$ 150,000	\$ 5,115,000
T-10	(TIF MCE-16) 106th Ave E - 32nd to 36th	42.81	\$ 250,000	\$ 5,365,000
SW-9	24th / 112th Seasonal Ponding	42.00	\$ 170,000	\$ 5,535,000
P-9	Wolf Point Trail	42.00	\$ 400,000	\$ 5,935,000
P-7	Edgemont Park Improvements	40.00	\$ 250,000	\$ 6,185,000
SW-12	Flood Reduction Plan for 122nd Ave Pothole	40.00	\$ 170,000	\$ 6,355,000
SW-2	Mortenson Farm Regional Stormwater Improvements	40.00	\$ -	\$ 6,355,000
T-10	(TIF MCE-7) 104th Ave E - 16th to 18th	39.90	\$ 150,000	\$ 6,505,000
SW-10	108th Ave E - 8th to 16th Flooding	38.63	\$ 50,000	\$ 6,555,000
	(Spot Imp S-17) 11000 block 16th St E Shoulder	37.00	\$ 100,000	\$ 6,655,000
	(Spot Imp S-20) 20th St E Culvert (near 90th)	37.00	\$ 150,000	\$ 6,805,000
	FEMA Flood Study	37.00	\$ -	\$ 6,805,000
T-4	Chrisella Road East Safety Improvements (TIP No. 5) - 48th to C/L	36.25	\$ 450,000	\$ 7,255,000
	(TIF MCE-14) 106th Ave E - 24th to 32nd	35.42	\$ 250,000	\$ 7,505,000
	(TIF NP-4) Meridian Ave E Mid-block Pedestrian Crossings	35.00	\$ 40,000	\$ 7,545,000
T-12	36th Street East Walkway Extension (TIP No. 13)	34.63	\$ 85,000	\$ 7,630,000
	Flood Reduction Plan for 108th Ave Pothole	34.50	\$ 170,000	\$ 7,800,000
SW-15	48th St E / 127th Ave E Drainage Improvements	33.91	\$ 50,000	\$ 7,850,000

DRAFT Project Prioritization List

All Identified Projects

9/19/2024

No.	Project Name	Score	Est. 1-Yr Cost	Running Total
T-7, etc.	(TIF R-3) Meridian Ave E Safety Improvements - 24th to 36th	33.54	\$ 750,000	\$ 8,600,000
	Meridian Ave E. Drainage Capacity Review (8th to 24th)	33.00	\$ 50,000	\$ 8,650,000
	(TIF MCE-17) 36th St E - Meridian to Chrisella	31.50	\$ 150,000	\$ 8,800,000
	(TIF MCW-2) 101st Ave E - 18th to 20th	31.30	\$ 150,000	\$ 8,950,000
	(TIF MCE-13) 29th St E - 103rd to 106th	31.05	\$ 200,000	\$ 9,150,000
PF-2	Civic Center Campus Improvements (Entry, PD Parking, Security)	31.00	\$ 100,000	\$ 9,250,000
	Flood Reduction Plan for Surprise Lake Pothole	30.00	\$ 170,000	\$ 9,420,000
	(TIF MCE-15) 32nd St E - Meridian to 106th	28.35	\$ 100,000	\$ 9,520,000
	(TIF MCW-8) 100th Ave E - 29th to 32nd	28.16	\$ 150,000	\$ 9,670,000
	(TIF MCE-6) 16th St E - Meridian to 104th	28.10	\$ 150,000	\$ 9,820,000
	(TIF R-2) 122nd Ave E Safety Improvements - 24th to 48th	28.08	\$ 250,000	\$ 10,070,000
	(TIF MCW-7) 29th St E - 101st to Meridian	27.93	\$ 100,000	\$ 10,170,000
SW-11	Jovita Boulevard Rehabilitation	27.00	\$ -	\$ 10,170,000
	(Spot Imp S-15) 12th St E Outfall - east of 122nd	26.67	\$ 50,000	\$ 10,220,000
	(Spot Imp S-16) 1411 126th Ave E Outfall	26.67	\$ 50,000	\$ 10,270,000
	(TIF R-7) Meridian & 20th - Intersection Improvements	26.67	\$ 2,000,000	\$ 12,270,000
	(TIF MCE-11) 24th St E - Meridian to 104th	26.10	\$ 150,000	\$ 12,420,000
	(TIF MCW-5) 24th St E - 100th to Meridian	26.04	\$ 75,000	\$ 12,495,000
	(TIF MCW-9) 32nd St E - 100th to Meridian	25.93	\$ 100,000	\$ 12,595,000
	(TIF R-9) Meridian & 36th - Intersection Improvements	25.59	\$ 250,000	\$ 12,845,000
	(Spot Imp S-10) 2400 block 112th Ave E Ditch Conversion	25.50	\$ 75,000	\$ 12,920,000
	(TIF MCW-4) 100th Ave E - 20th to 24th	23.05	\$ 250,000	\$ 13,170,000
	(PROST #2) Nelson Farm Park Master Plan & Feasibility Study	22.00	\$ 125,000	\$ 13,295,000
	(Spot Imp S-22) 9022 34th St E Ponding	22.00	\$ 200,000	\$ 13,495,000
	(Spot Imp) 11126 46th St E	22.00	\$ 50,000	\$ 13,545,000
	(TIF R-5) Railroad Frontage Road	21.11	\$ 750,000	\$ 14,295,000
	(PROST System-Wide) Signage & Branding	20.00	\$ 75,000	\$ 14,370,000
	NEW 4621 108th Ave E Drainage	20.00	\$ 100,000	\$ 14,470,000
	(TIF N-8) 32nd St E Walkway - 110th to 114th	17.74	\$ 75,000	\$ 14,545,000
	(TIF N-6) 114th Ave E Walkway - 8th to 18th	17.38	\$ 150,000	\$ 14,695,000
	(PROST #6) ECP Phase 2 - Sport Courts	17.00	\$ 100,000	\$ 14,795,000
	(Spot Imp S-23) 47th St Ct E @ 114th Ave E	16.67	\$ 50,000	\$ 14,845,000
	(TIF N-7) Edgemont Walkway - EJH to 114th Walkway	15.88	\$ 150,000	\$ 14,995,000
	East Wapato Ravine Drainage	15.00	\$ -	\$ 14,995,000
	Simons Creek Bed Erosion (9608 29th St Ct E?)	15.00	\$ -	\$ 14,995,000
	(PROST System-Wide) School District Co-Op Agreements	8.33	\$ 500,000	
	(Spot Imp S-24) 525 114th Ave E	5.00	\$ -	

City of Edgewood 2025 - 2030 Capital Improvement Plan

Project	2025 Estimate	2026 Estimate	2027 Estimate	2028 Estimate	2029 Estimate	2030 Estimate	Totals
Surface Water							
SW-1 City Drainage Infrastructure Program / Spot Improvements	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 600,000
SW-2 Mortenson Farm Regional Stormwater Improvements	<i>Deferring to future year, pending return of property by WSDOT (est. 2035)</i>						\$ -
SW-3 Jovita Creek Regional Improvement Feasibility Study	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SW-4 Edgewood Pothole Pilot Project Feasibility Assessment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000
SW-5 108th Ave E / 36th St E Flooding	\$ -	\$ -	\$ 150,000	\$ 500,000	\$ 500,000	\$ -	\$ 1,150,000
SW-6 Surface Water Management Plan Update (Including Stormwater Comprehensive Plan Update)	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 150,000
SW-7 25th St. E. Drainage Improvements	\$ -	\$ 35,000	\$ 200,000	\$ -	\$ -	\$ -	\$ 235,000
SW-8 Lake Chalet Pothole Flood Reduction Project	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000
SW-9 24th / 112th Seasonal Ponding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SW-10 108th Ave E - 8th to 16th Flooding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SW-11 Jovita Boulevard Rehabilitation	<i>Deferring to future year, pending result of Project P-1</i>						\$ -
SW-12 Flood Reduction Plans for Closed Depression Basins	\$ -	\$ 170,000	\$ 170,000	\$ -	\$ -	\$ -	\$ 340,000
SW-13 56th St E / Edgewood Dr E Drainage Improvements	\$ 350,000	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 950,000
SW-14 Monta Vista Dr E Drainage Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000
SW-15 48th St E / 127th Ave E Drainage Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SW-16 Top O' Valley Outfall - Replace Failed Pipe	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Total Surface Water	\$ 1,075,000	\$ 930,000	\$ 645,000	\$ 625,000	\$ 625,000	\$ 375,000	\$ 4,275,000

City of Edgewood 2025 - 2030 Capital Improvement Plan

Project		2025 Estimate	2026 Estimate	2027 Estimate	2028 Estimate	2029 Estimate	2030 Estimate	Totals
Transportation								
T-1	Citywide Road Preservation Program (TIP No. 6)	\$ 150,000	\$ 150,000	\$ 150,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,200,000
T-2	Citywide Traffic Safety Program (TIP No. 9)	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000
T-3	Meridian & 12th/13th Intersection Improvements (TIP No. 14)	\$ -	\$ -	\$ 500,000	\$ -	\$ 2,150,000	\$ -	\$ 2,650,000
T-4	Chrisella Road East Safety Improvements (TIP No. 5)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
T-5	Edgewood Drive Safety Improvements (TIP No. 4)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
T-6	Transporation Engineering / Plan Support	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000
T-7	Meridian / 32nd Intersection Improvements (TIP No. 1)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
T-8	Meridian Ave E. Preliminary Design (TIP No. 2)	Project Complete, Resolution 24-0471; Future Projects Pending Available Funds						\$ -
T-9	Citywide Pedestrian Mobility and Safety Improvements (TIP No. 8)	\$ 30,000	\$ 30,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 360,000
T-10	Meridian Parallel Road Network Constr. - Various Seg's (TIP No. 11)	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ 2,300,000	\$ 2,550,000
T-11	108th Ave E (north of 32nd St E) - Rebuild Failing Roadway	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 200,000	\$ 250,000
T-12	36th Street East Walkway Extension (TIP No. 13)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
T-13	Caldwell & 129th Intersection Regrade	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000
T-14	48th St E Preservation Project	\$ 754,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 754,000
Total Transportation		\$ 934,000	\$ 180,000	\$ 975,000	\$ 425,000	\$ 2,875,000	\$ 2,925,000	\$ 8,314,000

City of Edgewood 2025 - 2030 Capital Improvement Plan

Project	2025 Estimate	2026 Estimate	2027 Estimate	2028 Estimate	2029 Estimate	2030 Estimate	Totals
Parks							
P-1 Interurban Trail Phase III Design / Construction (TIP No. 7)	\$ 750,000	\$ 10,000,000	\$ 11,500,000	\$ 885,000	\$ -	\$ -	\$ 23,135,000
P-2 Miscellaneous Park Improvements	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 100,000
P-3 Edgewood Multi-Modal Trail Loop (8th, 122nd, 24th)	\$ -	\$ 160,000	\$ -	\$ -	\$ -	\$ -	\$ 160,000
P-4 Nelson Farmhouse Remodel Eval.	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000
P-5 Nelson Nature Park Rehabilitation	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ 45,000
P-6 Land Acquisition	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 50,000	\$ 80,000
P-7 Edgemont Park Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
P-8 Mortenson Farm Trail	<i>Deferring to future year, pending return of property by WSDOT (est. 2035)</i>						\$ -
P-9 Wolf Point Trail	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ 400,000
Total Parks	\$ 790,000	\$ 10,160,000	\$ 11,570,000	\$ 910,000	\$ 55,000	\$ 475,000	\$ 23,960,000
Sanitary Sewer							
SS-1 SR-161 Enchanted Parkway Fish Passages - Franchise Utility Work	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
SS-2 Wetland Mitigation - Northwood Elementary (LID No. 1)	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,000
Total Sanitary Sewer	\$ 305,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 305,000
Public Facilities							
PF-1 Citywide IT/Security Upgrades	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PF-2 Civic Center Campus Improvements	\$ -	\$ -	\$ 100,000	\$ 175,000	TBD	TBD	\$ 275,000
PF-3 Public Works Service Facility	\$ -	\$ 100,000	TBD	\$ -	\$ -	\$ -	\$ 100,000
Total Public Facilities	\$ -	\$ 100,000	\$ 100,000	\$ 175,000	\$ -	\$ -	\$ 375,000
TOTAL CAPITAL EXPENDITURES	\$3,104,000	\$11,370,000	\$13,290,000	\$2,135,000	\$3,555,000	\$3,775,000	\$37,229,000
Annual Cap Check:	\$1,545,000	\$1,370,000	\$1,790,000	\$1,250,000	\$3,555,000	\$3,375,000	

City of Edgewood 2025 - 2030 Capital Improvement Plan

Project	2025 Estimate	2026 Estimate	2027 Estimate	2028 Estimate	2029 Estimate	2030 Estimate	Totals
CAPITAL REVENUE SOURCES:							
Surface Water Fees	\$ 902,895	\$ 905,000	\$ 545,000	\$ 600,000	\$ 600,000	\$ 425,000	\$ 3,977,895
Other Surface Water Grant Revenue	\$ 172,105	\$ 25,000	\$ 100,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 372,105
Est. Interagency Participation (SW)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Traffic Impact Fees	\$ 156,000	\$ 2,038,000	\$ 2,465,000	\$ 192,000	\$ 1,605,000	\$ 1,395,000	\$ 7,851,000
Transportation Grant Revenue	\$ 600,000	\$ -	\$ 350,000	\$ -	\$ 500,000	\$ 795,000	\$ 2,245,000
REET (1 st 1/4% - Gen. Fund Capital)	\$ -	\$ -	\$ 100,000	\$ 175,000	\$ 360,000	\$ 250,000	\$ 885,000
REET (2 nd 1/4% - Pub. Works Capital)	\$ 304,000	\$ 250,000	\$ 345,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,649,000
Park Impact Fees	\$ 640,000	\$ 128,000	\$ -	\$ -	\$ 30,000	\$ 450,000	\$ 1,248,000
Parks Grant Revenue	\$ -	\$ 8,000,000	\$ 9,200,000	\$ 708,000	\$ -	\$ -	\$ 17,908,000
Capital Parks Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer Fees	\$ 305,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 305,000
Bonds / Loans (Future Debt Service)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
School Zone Camera Fees	\$ 24,000	\$ 24,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 488,000
General Fund Xfer (Property/Sales/Utility Tax)	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 300,000
TOTAL CAPITAL RESOURCES	\$ 3,104,000	\$ 11,370,000	\$ 13,290,000	\$ 2,135,000	\$ 3,555,000	\$ 3,775,000	\$ 37,229,000



Determination of Nonsignificance (DNS)

City of Edgewood ■ 2224 104th Ave East ■ Edgewood, Washington 98372-1513 ■ 253-952-3299

Date of Issuance:	September 23, 2024
Project Name:	ANNUAL CAPITAL IMPROVEMENT PLAN (CIP) UPDATE
File:	#24-005CODE
Lead Agency:	City of Edgewood, 2224 104th Ave E, Edgewood, WA 98372
Applicant	Public Works Director 253-952-3299 cityhall@cityofedgewood.org
Agency Contact:	Josh Kubitza, Planning Manager 253-952-3299 comdev@cityofedgewood.org
Location:	Non-Project Action (Citywide). See project map in application documents.
Project Description:	This is an annual update to the Capital Improvement Plan (CIP). A CIP is a short-range planning document showing funding sources and estimated amounts for capital projects planned for design and/or construction in the next six (6) years. It must be consistent with the City of Edgewood Comprehensive Plan and is intended to ensure coordination between the local jurisdiction and other agencies. Each project contained in the CIP will be required to undergo an independent environmental review and threshold determination.
Existing Documents:	• SEPA Checklist • CIP Budget Spreadsheet • CIP Priority Ranking Spreadsheet • CIP Project Map
Combined Comment Period:	Any interested person/party has the right to comment on the proposal, review file materials, request a copy of the decision, and appeal the decision subject to requirements outlined in Edgewood Municipal Code (EMC) and the applicable regulations as adopted by the City.
SEPA Determination:	The lead agency for this proposal has determined that it does not have a probable significant adverse impact on the environment, and an environmental impact statement (EIS) is not required under RCW 43.21C.030(2)(c). This decision was made after review of a completed environmental checklist, the <i>Edgewood Comprehensive Plan</i> , and other municipal policies, plans, rules, and regulations designated as a basis for exercise of substantive authority under the <i>State Environmental Protection Act</i> (SEPA) pursuant to RCW 43.21C. This information is available to the public by request and at: portal.cityofedgewood.org .

Please call (253) 952-3299 if you have any questions.

Any interested person/party has the right to comment on the proposal, review file materials, request a copy of the decision, and appeal the decision subject to requirements outlined in Edgewood Municipal Code and the applicable regulations as adopted by the City.

Comments can be provided at the meeting. Alternatively, written comments may be submitted to the Community & Economic Development Department at 2224 104th Avenue E, Edgewood, WA 98372 or comdev@cityofedgewood.org. This Determination of Nonsignificance (DNS) is issued under WAC 197-11-340(2); the lead agency will not act on this proposal for 14 days from the date of issuance. Comments must be submitted by 5:00 PM on October 7, 2024.

Responsible SEPA
Official:



9/20/2024

Responsible Official Signature

Date

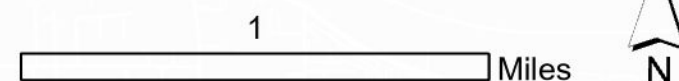
Jeremy Metzler, PE , Community Development Director
253-952-3299 | comdev@cityofedgewood.org

Appeal Period and
Process:

Unless modified by the City, this determination will become final following the above comment deadline. Any person aggrieved by the City's final determination may file an appeal no later than 5:00 PM on October 21, 2024. Appeals must be submitted in writing and contain the information required in EMC 20.05.250(J) along with the required appeal fee. You should be prepared to make specific factual objections. All appeals shall contain a specific statement of reasons why the decision of the SEPA Responsible Official is alleged to be in error. Appeals may be in person, by mail, or via the City's permit portal: portal.cityofedgewood.org.

Please call (253) 952-3299 if you have any questions.

Any interested person/party has the right to comment on the proposal, review file materials, request a copy of the decision, and appeal the decision subject to requirements outlined in Edgewood Municipal Code and the applicable regulations as adopted by the City.





CITY OF EDGEWOOD

REGULAR COUNCIL MEETING AGENDA SUMMARY

Tuesday, September 24, 2024 – 7:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA

1 CALL TO ORDER

Mayor Olson called the meeting to order at 7:00pm and led the attendees in the Pledge of Allegiance.

Present: Mayor Olson, Deputy Mayor Tomin, Councilmember Pazaruski, Councilmember Ramirez, Councilmember West, Councilmember Buckley, Councilmember Southard **Excused:** Councilmember Keith **Staff Present:** Assistant City Administrator Rachel Pitzel, City Clerk/HR Director Jill Schwerzler-Herrera, Community Development Director Jeremy Metzler, Finance Director Hardeep Goraya, Public Works Director Chuck Hendricksen, IT Director Matthew Ray, City Attorney Maili Barber

2 PRESENTATION

A. Pierce Transit - Destination 2045 Long Range Plan

Principal Planner Darin Stavish provided a comprehensive presentation and answered the Council's questions.

3 AUDIENCE COMMENT

Doug Grenfell, and Tony Cordell spoke.

4 MAYOR'S REPORT

Mayor Olson read his report into the record and invited each director to speak on topics of their choosing.

5 CONSENT AGENDA:

A. Regular City Council Meeting Minutes of September 10, 2024

B. Study Session Meeting Minutes of September 17, 2024

C. AB24-038- a motion approving September 2024 Budgeted Expenditures as follows: Deferred Compensation Program; Payroll Direct Deposit; Department of Retirement Systems; and IRS 941 in the amount of \$147,838.79 and Vendor Check Numbers 26239 through 26253, with EFT and Direct Pay Payments in the amount of \$940,092.66. Total distributions submitted for review and authorization in the amount of \$1,087,931.45.

Motion: As read **Action:** Approved **Moved by:** Councilmember Southard **Seconded by:** Councilmember Buckley **Motion Passed 6-0**

6 COUNCIL BUSINESS

A. AB24-39 - Mayoral Appointment/Council Confirmation – Boards/Commission Applicants

Motion: As read **Action:** Approved **Moved by:** Councilmember Ramirez **Seconded by:** Councilmember West **Motion Passed 6-0**

B. AB24-0743 - Resolution 24-0743, First Amendment to Contour Engineering PSA

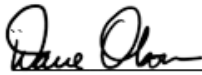
Motion: As read **Action:** Approved **Moved by:** Deputy Mayor Tomin **Seconded by:** Councilmember Southard **Motion Passed 6-0**

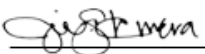
7 COUNCIL COMMENTS

Mayor Olson, Councilmembers Ramirez, and Deputy Mayor Tomin spoke.

8 ADJOURN

Mayor Olson adjourned the meeting at 7:53pm.


Dave Olson
Mayor


Jill Schwerzler-Herrera
City Clerk/HR Director



CITY OF EDGEWOOD

STUDY SESSION MEETING AGENDA SUMMARY

Tuesday, October 1, 2024 – 7:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA

1 CALL TO ORDER

Mayor Olson called the meeting to order at 7:00pm and led the attendees in the Pledge of Allegiance.

Present: Mayor Olson, Deputy Mayor Tomin, Councilmember Pazaruski, Councilmember Ramirez, Councilmember Keith, Councilmember West, Councilmember Buckley, Councilmember Southard **Staff Present:** Assistant City Administrator Rachel Pitzel, City Clerk/HR Director Jill Schwerzler-Herrera, Community Development Director (CDD) Jeremy Metzler, IT Director Matthew Ray, Finance Director Hardeep Goraya, Public Works Director Chuck Hendricksen, Police Chief Jason Youngman

2 COUNCIL BUSINESS

- A.** Equity, Diversity, and Inclusion (Trainings, Planning, etc.)
Councilmember Buckley gave a detailed overview of the subcommittee's recommendations to the Council and a detailed discussion then ensued.
- B.** Capital Improvement Plan (CIP) Annual Update
Public Works Director Hendricksen discussed the annually updated Capital Improvement Plan with the Council. He noted it was still a work in progress as staff relies on the Council to guide the planning of it to align with their desires, and sound management of the city's financial resources.
- C.** Amendment to the ILA for Police Services
Assistant City Administrator Pitzel explained that the resolution authorizes the Mayor to sign an amended Interlocal Agreement with Pierce County regarding law enforcement services. She noted that the Council previously adopted an ILA on July 23, 2024, but recent amendments proposed by the Pierce County Council necessitate an update.
- D.** Connect over Coffee
Mayor Olson brought this item forward to gauge interest in hosting upcoming events.
- E.** Annual Traffic Impact Fee (TIF) Update, pursuant to EMC [4.30.130\(B\)\(2\)](#)
Public Works Director Hendricksen gave a detailed update on this agenda item, and answered the Council's questions.

3 OTHER COUNCIL ITEMS

Mayor Olson, Deputy Mayor Tomin, Councilmembers Southard, Pazaruski and Buckley spoke.

4 ADJOURN

Mayor Olson adjourned the meeting at 8:45pm.

Dave Olson
Mayor

Jill Schwerzler-Herrera
City Clerk/HR Director



**CITY OF EDGEWOOD
ECONOMIC DEVELOPMENT ADVISORY BOARD (EDAB)
MEETING AGENDA SUMMARY**

Monday, August 5, 2024 – 6:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA

1 CALL TO ORDER

Chair Wiesenfeld called the meeting to order at 6:19pm

Present: Chair Wiesenfeld, Vice Chair Pearce, Steven Weiss, Shawn Olesen

Staff Members Present: Senior Planner Morgan Dorner

2 CONSENT AGENDA:

A. Current Meeting Agenda - Approval or Modifications

B. Economic Development Advisory Board Meeting Minutes of July 1, 2024

Motion: As Read **Action:** Approve, **Moved by:** Vice Chair Pearce **Seconded by:** Commissioner Weiss **Motion Passed 4-0**

3 CITIZEN COMMENT PERIOD:

Councilmember Pazaruski, and Linda Disney spoke.

4 NEW BUSINESS

A. Chair and Vice Chair Appointments

Motion: To nominate Michael Pearce as Vice Chair until June 30, 2025, **Action:** Approve, **Moved by:** Commissioner Wiesenfeld **Seconded by:** There was no second **Roll Call Vote 4-0**

Motion: To nominate Andrew Wiesenfeld as Chair until June 30, 2025, **Action:** Approve, **Moved by:** Vice Chair Pearce **Seconded by:** Commissioner Olesen **Motion Passed 4-0**

B. September Meeting

Motion: To reschedule the September 2, 2024 meeting to August 26, 2024 at 6pm **Action:** Approve, **Moved by:** Chair Wiesenfeld **Seconded by:** Commissioner Weiss **Motion Passed 4-0**

5 OLD BUSINESS

A. Edgewood Comprehensive Plan - Economic Development

Senior Planner Dorner reviewed the board members' responses to staff questions at the meeting prior. Board members then provided input on the first draft of the Economic Development Element.

B. EDAB Work Plan

Board members discussed the importance of providing input for the Town Center Subarea Plan to the Planning Commission and City Council relating to planning for public spaces to help facilitate an Edgewood Marketplace.

6 STAFF COMMENTS

Senior Planner Dorner spoke.

7 BOARD MEMBER UPDATES

Board members discussed various topics of interest.

8 ADJOURN

Chair Wiesenfeld adjourned the meeting at 7:53pm.



**CITY OF EDGEWOOD
ECONOMIC DEVELOPMENT ADVISORY BOARD (EDAB)
MEETING AGENDA SUMMARY**

Monday, August 26, 2024 – 6:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA

1 CALL TO ORDER

Chair Wiesenfeld called the meeting to order at 6:01pm

Present: Andrew Wiesenfeld, Michael Pearce, Steven Weiss (joined after roll at 6:03pm), Shawn Olesen

Staff Members Present: Senior Planner Dorner, Community Development Director Metzler

2 CONSENT AGENDA:

A. Current Meeting Agenda

B. Economic Development Advisory Board Meeting Minutes of August 5, 2024

Motion: to approve the minutes of August 5, 2024 as amended **Action:** Approve, **Moved by:** Commissioner Olesen **Seconded by:** Commissioner Pearce **Motion Passed** 3-0

Motion: to approve the consent agenda as amended **Action:** Approve, **Moved by:** Commissioner Olesen **Seconded by:** Commissioner Pearce **Motion Passed** 3-0

3 CITIZEN COMMENT PERIOD:

Board member Weiss joined the meeting.

There were no citizen comments.

4 OLD BUSINESS

A. Vice Chair Appointment

This item was removed from the agenda.

B. Edewood Comprehensive Plan - Economic Development Element

The board members were reintroduced to the Draft Economic Development Element, prepared by consultants AHBL, Inc. and ECONorthwest. This led to an in-depth discussion between the board members and staff.

C. EDAB Work Plan

Staff recommended incorporating the proposed work plan changes into the 2025 Work Plan. Attached for review was the draft of the 2025 Work Plan, which reflected the edits submitted by Chair Weisenfeld. Staff adjustments include clarifications, reorganization, and the removal of specific solutions.

5 STAFF COMMENTS

Staff members discussed various items related to the board.

6 BOARD MEMBER UPDATES

There were no board member comments.

7 ADJOURN

Chair Wiesenfeld adjourned the meeting at 7:40pm



CITY OF EDGEWOOD

PLANNING COMMISSION MEETING AGENDA SUMMARY

Monday, August 12, 2024 – 6:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA

1 CALL TO ORDER

a. Pledge of Allegiance

b. Roll Call

Chair Overfield called the meeting to order at 6pm and led attendees in the Pledge of Allegiance.

Present: JoAnn Overfield, Carly Guillory, Allison Pincas, Jan Furey, Carly Lenoir, Sarah Wagner, Tom Green, **Staff:** Senior Planner Morgan Dorner

2 CONSENT AGENDA:

a. Agenda Approval or Modifications

b. Review Planning Commission meeting minutes of July 8, 2024

Motion: As Read **Action:** Approve, **Moved by:** Commissioner Lenoir **Seconded by:** Commissioner Guillory **Motion Passed 6-0**

3 CITIZEN COMMENT PERIOD

There were no public comments.

4 DISCUSSION ITEMS

a. Election of Chair and Vice Chair

Motion: to appoint Carly Guillory as Vice Chair **Action:** Approve, **Moved by:** Commissioner Overfield **Seconded by:** there was no second **Motion Passed 6-0**

b. 2024 Comprehensive Plan Periodic Update – Draft Transportation Element

Paul Sharmen and Daniel Hendricks with Transpo Group provided an in depth overview of the Draft Transportation Element, and then answered the Commissioners questions.

c. Planning Commission Future Agendas List (FAL)

Senior Planner Dorner reviewed and explained the purpose of the current Future Agendas List, highlighting the importance of certain upcoming dates.

Motion: to cancel the November 11, 2024, meeting and replace it with a special meeting on November 6, 2024, **Action:** Approve, **Moved by:** Commissioner Overfield **Seconded by:** Commissioner Boyle **Motion Passed 6-0**

5 STAFF COMMENTS

Senior Planner Dorner let the commissioners know their city emails were going to be deleted. The plan is to transition to sending them text updates to whatever cell phone they provided on their volunteer application.

6 COMMISSIONER UPDATES

There were no commissioner updates.

7 ADJOURN

Chair Overfield adjourned the meeting at 7:42pm.



**City Of Edgewood
Council Agenda Summary Sheet**

Subject: AB24-041- a motion approving October 2024 Budgeted Expenditures as follows: AWC Employee Benefit Trust; Deferred Compensation Program; Payroll Direct Deposit; Department of Retirement Systems; and IRS 941 in the amount of \$194,726.99 and Vendor Check Numbers 26254 through 26272, with EFT and Direct Pay Payments in the amount of \$977,181.20. Total distributions submitted for review and authorization in the amount of \$1,171,908.19.	Agenda Item #: 5.D
	For Agenda of: 10/8/2024
	Prepared by: Stephanie Goff, Vicki Lundgren
Attachments (list): 1. 100824 Voucher Directory 2. 100824 Claims Register	
Approval of Materials: Stephanie Goff, Vicki Lundgren Rachel Pitzel, Assistant City Administrator 10/3/2024 Dave Olson 10/3/2024	Expenditure Required: \$1,171,908.19
	Amount Budgeted: \$1,171,908.19
	Timeline:

Summary Statement:

AB24-030 approving October 2024 Budgeted Expenditures as follows: AWC Employee Benefit Trust; Deferred Compensation Program; Payroll Direct Deposit; Department of Retirement Systems; and IRS 941 in the amount of \$194,726.99 and Vendor Check Numbers 26254 through 26272, with EFT and Direct Pay Payments in the amount of \$977,181.20. Total distributions submitted for review and authorization in the amount of \$1,171,908.19.

Item History:

Recommended Action:

Fiscal Note/Consideration:



Voucher Directory

Fiscal: : 2024 - October
Council Date: : All

Vendor	Number	Reference	Account Number	Description	Amount
Advanced Government Services, LLC					
	26254		2024 - October - 1st Council Meeting		
		2409462			
			Traffic Control Services 8/18-8/24/2024		
			101-000-000-542-30-41-01	Roadway-Professional Service	\$3,486.88
			Traffic Control Services 8/18-8/24/2024 - Monta Vista & 53rd St E; 122nd & 3500 Block		
		Total 2409462			\$3,486.88
	Total 26254				\$3,486.88
Total Advanced Government Services, LLC					\$3,486.88
AHBL					
	Direct Pay Payment 10/3/2024 11:25:02 AM - 1		2024 - October - 1st Council Meeting		
	147560				
			August Svcs- On-Call Consultant Services		
			001-058-000-558-60-41-03	Professional Services-Non-reimbursable	\$10,598.75
			On-Call Consultant Services		
		Total 147560			\$10,598.75
	147561				
			August Svcs-Edgewood Prologis EIS		
			001-058-000-558-60-41-01	Professional Services-Reimbursable	\$1,262.50
			Edgewood Prologis EIS		
		Total 147561			\$1,262.50
	147562				
			August Svcs-Edgewood Memory Care		
			001-058-000-558-60-41-03	Professional Services-Non-reimbursable	\$120.00
			Edgewood Memory Care		
		Total 147562			\$120.00
	147563				
			August Svcs-Edgewood Northwood Estates Preliminary Plat Permit Review		
			001-058-000-558-60-41-03	Professional Services-Non-reimbursable	\$360.00
			Edgewood Northwood Estates Preliminary Plat Permit Review		
		Total 147563			\$360.00
	147662				
			August Svcs-Edgewood Comprehensive Plan Periodic Update		
			001-058-000-558-60-41-23	Professional Serv-GMA	\$20,983.38

Vendor	Number	Reference	Account Number	Description	Amount
				Edgewood Comprehensive Plan Periodic Update	
		Total 147662			\$20,983.38
		Total Direct Pay Payment 10/3/2024 11:25:02 AM - 1			\$33,324.63
Total AHBL					\$33,324.63
Alpine Products/Aramco, Inc.					
		Direct Pay Payment 10/3/2024 11:25:02 AM - 2	2024 - October - 1st Council Meeting		
		TM-227601			
			September Purchases		
			001-076-000-576-80-31-01	Operational Supplies	\$59.47
				In/Out Signs-Park Gates	
		Total TM-227601			\$59.47
		Total Direct Pay Payment 10/3/2024 11:25:02 AM - 2			\$59.47
Total Alpine Products/Aramco, Inc.					\$59.47
American Traffic Solutions					
		Direct Pay Payment 10/3/2024 11:25:02 AM - 3	2024 - October - 1st Council Meeting		
		INV0085382			
			September Traffic Camera Services		
			001-021-000-521-70-41-11	Traffic Policing-Traffic Camera Contract	\$33,250.00
				7 Traffic Cameras	
		Total INV0085382			\$33,250.00
		Total Direct Pay Payment 10/3/2024 11:25:02 AM - 3			\$33,250.00
Total American Traffic Solutions					\$33,250.00
Bunce Rental Inc.					
	26255		2024 - October - 1st Council Meeting		
		417225-2			
			September Rental		
			001-076-000-576-80-45-03	Operating Rentals	\$326.34
				Extending Irrigation Lines-ECP	
		Total 417225-2			\$326.34
	Total 26255				\$326.34
Total Bunce Rental Inc.					\$326.34

Vendor	Number	Reference	Account Number	Description	Amount
Century Link					
		EFT Payment 10/3/2024 11:23:58 AM - 1	2024 - October - 1st Council Meeting		
		253-927-2018 680 9/26-10/25/24			
		9/26-10/25/24 Services			
		001-018-000-518-85-42-01	Cell Phones/Internet/Telecommunications		\$178.67
			Elevator and Fire Alarm Line		
		Total 253-927-2018 680 9/26-10/25/24			\$178.67
		Total EFT Payment 10/3/2024 11:23:58 AM - 1			\$178.67
Total Century Link					\$178.67
CH2O, Inc.					
	26256		2024 - October - 1st Council Meeting		
		352280			
		September Services			
		001-018-000-518-30-48-03	Maintenance/Repairs - Buildings		\$660.60
			Potable Water Analysis		
		Total 352280			\$660.60
	Total 26256				\$660.60
Total CH2O, Inc.					\$660.60
City of Sumner					
	26257		2024 - October - 1st Council Meeting		
		100124-COS			
		3rd Qtr 2024 Animal Licenses			
		650-000-000-589-30-00-05	Animal Licenses		\$536.00
			3rd Qtr 2024 Animal Licenses		
		Total 100124-COS			\$536.00
	Total 26257				\$536.00
Total City of Sumner					\$536.00
Comcast					
		EFT Payment 10/3/2024 11:23:58 AM - 2	2024 - October - 1st Council Meeting		
		8498 35 021 0602869 9/29-10/28/24			
		9/29-10/28/24 Services			
		001-018-000-518-85-42-01	Cell Phones/Internet/Telecommunications		\$97.22
			City Hall Public Internet		
		Total 8498 35 021 0602869 9/29-10/28/24			\$97.22
		Total EFT Payment 10/3/2024 11:23:58 AM - 2			\$97.22
Total Comcast					\$97.22
Contour Engineering, LLC					
	26258		2024 - October - 1st Council Meeting		
		24-1284			
		Project #23-190			
		310-000-000-594-76-63-05	Improvements - Cap Park Projects		\$845.00

Vendor	Number	Reference	Account Number	Description	Amount
				Wolf Point Recreation Trail (Ref 21-033)-CIP P-9	
		Total 24-1284			\$845.00
	Total 26258				\$845.00
Total Contour Engineering, LLC					\$845.00
Department of Ecology					
	EFT Payment 10/3/2024 11:23:58 AM - 3		2024 - October - 1st Council Meeting		
		25-WAR045006-1			
			FY2025 7/1/24-6/30/25		
			410-000-000-531-38-41-20	Storm Drainage-NPDES Permit Fees-Intergov	\$5,898.00
				Water Quality Program-SW PH 2 7/1/24-6/30/25	
		Total 25-WAR045006-1			\$5,898.00
	Total EFT Payment 10/3/2024 11:23:58 AM - 3				\$5,898.00
Total Department of Ecology					\$5,898.00
DLT Solutions LLC					
	Direct Pay Payment 10/3/2024 11:25:02 AM - 4		2024 - October - 1st Council Meeting		
		SI670239			
			PO 2024037		
			001-018-000-518-85-49-03	Computer Subscriptions	\$5,710.38
				Civil 3D Government Subscription-10/26/24-10/25/25	
		Total SI670239			\$5,710.38
	Total Direct Pay Payment 10/3/2024 11:25:02 AM - 4				\$5,710.38
Total DLT Solutions LLC					\$5,710.38
Drain-Pro					
	26259		2024 - October - 1st Council Meeting		
		133931			
			August Addt'l Svcs Edgemont Park		
			001-076-000-576-80-45-03	Operating Rentals	\$7.00
				Seat Cover Refills-Edgemont Park	
		Total 133931			\$7.00
		133932			
			August Addt'l Svcs Trailhead Park		
			001-076-000-576-80-45-03	Operating Rentals	\$7.00
				Seat Cover Refills-Trailhead Park	
		Total 133932			\$7.00
		134479			
			9/29-10/26/24 Svcs Edgemont Park		
			001-076-000-576-80-45-03	Operating Rentals	\$144.50
				Edgemont Park	
		Total 134479			\$144.50

Vendor	Number	Reference	Account Number	Description	Amount
		134480			
			9/29-10/26/24 Svcs Nelson Nature Park		
			001-076-000-576-80-45-03	Operating Rentals	\$259.00
				Nelson Nature Park	
		Total 134480			\$259.00
		134481			
			9/29-10/26/24 Svcs Nelson Farm Park		
			001-076-000-576-80-45-03	Operating Rentals	\$144.50
				Nelson Farm Park	
		Total 134481			\$144.50
		134482			
			9/29-10/26/24 Svcs Trailhead Park		
			001-076-000-576-80-45-03	Operating Rentals	\$224.50
				Trailhead Park	
		Total 134482			\$224.50
		134483			
			9/29-10/26/24 Svcs PW Yard		
			001-076-000-576-80-45-03	Operating Rentals	\$144.50
				PW Yard	
		Total 134483			\$144.50
		135149			
			September Addt'l Svcs Nelson Nature Park		
			001-076-000-576-80-45-03	Operating Rentals	\$7.00
				Seat Cover Refills-Nelson Nature Park	
		Total 135149			\$7.00
	Total 26259				\$938.00
Total Drain-Pro					\$938.00
Grainger					
	EFT Payment 10/3/2024 11:23:58 AM - 4		2024 - October - 1st Council Meeting		
	9256488637				
			September Purchases		
			001-018-000-518-20-31-01	Office & Operational Supplies	\$141.50
				LED Lightbulbs (Qty 2)-Outdoor Light Posts-City Hall	
	Total 9256488637				\$141.50
	9261824339				
			September Purchases		
			001-022-000-548-30-31-01	Operating Supplies	\$54.17
				Liquid Bite/Sting Relief 10 Pk (Qty 6)	
	Total 9261824339				\$54.17
	9261919931				
			September Purchases		
			001-022-000-548-30-31-01	Operating Supplies	\$333.73
				Wasp/Hornet Killer, Spray Can (Qty 24)	
	Total 9261919931				\$333.73

Vendor	Number	Reference	Account Number	Description	Amount
		9262737407			
			September Purchases		
			001-022-000-548-30-31-01	Operating Supplies	\$125.15
				Wasp/Hornet Killer, Spray Can (Qty 9)	
		Total 9262737407			\$125.15
		9267171800			
			October Purchases		
			001-076-000-576-80-31-01	Operational Supplies	\$769.49
				Trash Cans-32 Gal.(Qty 10)-Parks	
		Total 9267171800			\$769.49
		9267171818			
			October Purchases		
			001-076-000-576-80-31-01	Operational Supplies	\$1,534.25
				Trash Can Tops-Swing Closure (Qty 10)-Parks	
		Total 9267171818			\$1,534.25
		Total EFT Payment 10/3/2024 11:23:58 AM - 4			\$2,958.29
Total Grainger					\$2,958.29
Inslee, Best, Doezie & Ryder, P.S.					
	26260		2024 - October - 1st Council Meeting		
		424693			
			August Services		
			001-018-000-515-41-41-01	Legal Services-External	\$3,139.00
				Edgewood Heights	
			001-018-000-515-41-41-01	Legal Services-External	\$219.00
				Prologis Development	
			001-018-000-515-41-41-01	Legal Services-External	\$520.00
				Suelo Marina	
			001-018-000-515-41-41-01	Legal Services-External	\$12,866.50
				August Services	
		Total 424693			\$16,744.50
	Total 26260				\$16,744.50
Total Inslee, Best, Doezie & Ryder, P.S.					\$16,744.50
J & J Electric LLC					
	26261		2024 - October - 1st Council Meeting		
		8875			
			PO 2024033		
			001-018-000-518-30-48-03	Maintenance/Repairs - Buildings	\$2,272.46
				Trim Light Install-COE Barn	
		Total 8875			\$2,272.46
	Total 26261				\$2,272.46
Total J & J Electric LLC					\$2,272.46

Vendor	Number	Reference	Account Number	Description	Amount
Kelley Create					
	26262			2024 - October - 1st Council Meeting	
		IN1748084			
			6/30-9/29/24 Copy Charges		
			001-018-000-518-20-42-03	Copy Machine Charges	\$46.41
				Copy Overage Charges	
		Total IN1748084			\$46.41
	Total 26262				\$46.41
Total Kelley Create					\$46.41
KnowBe4, Inc.					
	Direct Pay Payment 10/3/2024 11:25:02 AM - 5			2024 - October - 1st Council Meeting	
	INV346730				
		PO 2024034			
		001-018-000-518-85-49-03		Computer Subscriptions	\$1,798.48
				Security Awareness Training Subscription-11/29/24-11/28/25	
		Total INV346730			\$1,798.48
	Total Direct Pay Payment 10/3/2024 11:25:02 AM - 5				\$1,798.48
Total KnowBe4, Inc.					\$1,798.48
McClatchy Company LLC					
	Direct Pay Payment 10/3/2024 11:25:02 AM - 6			2024 - October - 1st Council Meeting	
	270683				
		September Statement			
		001-019-030-514-30-41-02		Legal Publications	\$1,632.33
				September Statement	
		Total 270683			\$1,632.33
	Total Direct Pay Payment 10/3/2024 11:25:02 AM - 6				\$1,632.33
Total McClatchy Company LLC					\$1,632.33
McKinstry Co, LLC					
	Direct Pay Payment 10/3/2024 11:25:02 AM - 7			2024 - October - 1st Council Meeting	
	10262813				
		October Maintenance			
		001-018-000-518-30-48-03		Maintenance/Repairs - Buildings	\$1,686.46
				October Maintenance	
		Total 10262813			\$1,686.46
	9947285				
		PO 2024021			
		001-018-000-518-30-48-03		Maintenance/Repairs - Buildings	\$9,351.89
				T&M Multiple Plumbing Repairs	
		Total 9947285			\$9,351.89
	Total Direct Pay Payment 10/3/2024 11:25:02 AM - 7				\$11,038.35
Total McKinstry Co, LLC					\$11,038.35

Vendor	Number	Reference	Account Number	Description	Amount
McLendon Hardware-Blue Tarp Credit Services					
	EFT Payment 10/3/2024 11:23:58 AM - 5		2024 - October - 1st Council Meeting		
	092524-MH				
		September Statement			
		001-018-000-518-30-48-03	Maintenance/Repairs - Buildings		\$625.67
			Maintenance-City Hall Restrooms & COE Barn		
		001-022-000-548-30-31-01	Operating Supplies		\$61.00
			Eyebolts; Fasteners; Flat Washers		
		001-022-000-548-30-32-02	Supplies/Parts-Vehicles & Equipment		\$69.77
			Spray Paint-Vehicle #20		
		001-076-000-576-80-31-01	Operational Supplies		\$199.36
			Supplies & Trees for Memorial-ECP		
		410-000-000-531-38-31-01	Operational Supplies		\$23.25
			Spray Paint-Vehicle #20		
	Total 092524-MH				\$979.05
	Total EFT Payment 10/3/2024 11:23:58 AM - 5				\$979.05
Total McLendon Hardware-Blue Tarp Credit Services					\$979.05
Murrey's Disposal Company					
	EFT Payment 10/3/2024 11:23:58 AM - 6		2024 - October - 1st Council Meeting		
	12453672S111				
		September Services			
		001-022-000-544-20-47-03	Waste Disposal		\$390.18
			PW Yard		
	Total 12453672S111				\$390.18
	Total EFT Payment 10/3/2024 11:23:58 AM - 6				\$390.18
Total Murrey's Disposal Company					\$390.18
Nasim Landscape					
	EFT Payment 10/3/2024 11:23:58 AM - 7		2024 - October - 1st Council Meeting		
	12640				
		October Maintenance			
		001-076-000-576-80-41-10	Parks Maintenance		\$3,736.79
			Edgewood Community Park Maintenance		
	Total 12640				\$3,736.79
	Total EFT Payment 10/3/2024 11:23:58 AM - 7				\$3,736.79
Total Nasim Landscape					\$3,736.79
Office Depot					
	EFT Payment 10/3/2024 11:23:58 AM - 8		2024 - October - 1st Council Meeting		
	386855222001				
		September Purchases			
		001-018-000-518-20-31-01	Office & Operational Supplies		\$118.54
			Restroom Supplies-City Hall		
		001-076-000-576-80-31-01	Operational Supplies		\$239.82

Vendor	Number	Reference	Account Number	Description	Amount
				Restroom Supplies-Parks	
		Total 386855222001			\$358.36
		Total EFT Payment 10/3/2024 11:23:58 AM - 8			\$358.36
Total Office Depot					\$358.36
O'Reilly Auto Parts					
		EFT Payment 10/3/2024 11:23:58 AM - 9		2024 - October - 1st Council Meeting	
		092824-OAP			
			September Statement		
			001-022-000-548-30-31-01	Operating Supplies	\$15.39
				Shop Towels; LP Fasteners	
			001-022-000-548-30-32-02	Supplies/Parts-Vehicles & Equipment	\$143.80
				Safety Lights, Braided Loom, Wiper Blades-Vehicle #20	
			410-000-000-531-38-32-02	Supplies/Parts-Vehicles & Equipment	\$47.93
				Safety Lights, Braided Loom, Wiper Blades-Vehicle #20	
		Total 092824-OAP			\$207.12
		Total EFT Payment 10/3/2024 11:23:58 AM - 9			\$207.12
Total O'Reilly Auto Parts					\$207.12
PCRCO, LLC					
	26263			2024 - October - 1st Council Meeting	
		41942B19OH			
			September Services		
			001-022-000-544-20-47-03	Waste Disposal	\$24.00
				Tire Disposal	
		Total 41942B19OH			\$24.00
	Total 26263				\$24.00
Total PCRCO, LLC					\$24.00
Petty Cash Custodian					
	26264			2024 - October - 1st Council Meeting	
		092524-Petty Cash			
			Replenish Petty Cash		
			001-011-000-511-60-31-01	Office & Operational Supplies	\$48.47
				Photo Frame-Council Picture	
			001-018-000-518-20-39-11	Teambuilding-Supplies	\$56.39
				BE Team Supplies	
			001-018-000-518-20-42-02	Postage	\$18.44
				Postage & Certified Mailing	
			001-021-000-521-20-31-01	Office & Operational Supplies	\$24.99
				Cake-Going Away Party- C. Seavers-PD	

Vendor	Number	Reference	Account Number	Description	Amount
			001-022-000-548-30-48-07	Maintenance/Repairs-Vehicles	\$18.00
				Car Wash-Vehicle #13; Truck Wash-Oversized	
			001-076-000-576-80-31-01	Operational Supplies	\$15.38
				Lumber-ECP	
		Total 092524-Petty Cash			\$181.67
	Total 26264				\$181.67
Total Petty Cash Custodian					\$181.67
Pierce County Budget & Finance Jail					
26265			2024 - October - 1st Council Meeting		
		CI-357320			
			August Services		
			001-021-000-523-60-41-01	Jail Services	\$373.48
				August Services	
		Total CI-357320			\$373.48
	Total 26265				\$373.48
Total Pierce County Budget & Finance Jail					\$373.48
Pierce County Budget & Finance PW					
26266			2024 - October - 1st Council Meeting		
		CI-357553			
			August M&O Services		
			101-000-000-542-38-41-02	Roadway-Road Maint (Intergov contract)	\$7,424.81
			101-000-000-542-64-41-02	Traffic Control Devices-Traffic Operations (Contract)	\$14,940.02
		Total CI-357553			\$22,364.83
	Total 26266				\$22,364.83
Total Pierce County Budget & Finance PW					\$22,364.83
Pierce County Budget & Finance Sheriff					
26267			2024 - October - 1st Council Meeting		
		CI-357469			
			January Services		
			001-021-000-521-20-41-01	Police Services	\$266,702.49
				January Services	
		Total CI-357469			\$266,702.49
		CI-357470			
			February Services		
			001-021-000-521-20-41-01	Police Services	\$266,702.49
				February Services	
		Total CI-357470			\$266,702.49
		CI-357471			
			March Services		
			001-021-000-521-20-41-01	Police Services	\$266,702.49
				March Services	
		Total CI-357471			\$266,702.49

Vendor	Number	Reference	Account Number	Description	Amount
		CI-357484			
			January OT Services		
			001-021-000-521-20-41-02	Police Overtime	\$738.89
				January OT Services	
		Total CI-357484			\$738.89
		CI-357485			
			February OT Services		
			001-021-000-521-20-41-02	Police Overtime	\$860.20
				February OT Services	
		Total CI-357485			\$860.20
	Total 26267				\$801,706.56
Total Pierce County Budget & Finance Sheriff					\$801,706.56
Puget Sound Regional Council					
	Direct Pay Payment 10/3/2024 11:25:02 AM - 8		2024 - October - 1st Council Meeting		
	2025028				
			2025 Membership Dues		
			001-018-000-518-90-49-52	Puget Sound Regional Council	\$5,340.00
				2025 Membership Dues	
		Total 2025028			\$5,340.00
	Total Direct Pay Payment 10/3/2024 11:25:02 AM - 8				\$5,340.00
Total Puget Sound Regional Council					\$5,340.00
Refunds/Reimbursements Vendor					
	26268		2024 - October - 1st Council Meeting		
		091724-SG		Stephanie Goff	
			Mileage Reimbursement		
			001-014-000-514-20-43-01	Travel	\$202.34
				WFOA Conference-Yakima-S.Goff	
		Total 091724-SG			\$202.34
	Total 26268				\$202.34
	26269		2024 - October - 1st Council Meeting		
		093024-BRSP		BRS Permitting	
			Refund #24-1363		
			001-000-000-322-10-00-01	Building Permit	\$200.00
				Permit Fee Refund/Permit Withdrawal #24-1363-Finley Solar	
		Total 093024-BRSP			\$200.00
	Total 26269				\$200.00
	26270		2024 - October - 1st Council Meeting		
		100824-CT		Chris Tebaldi	
			Assignment of Funds Release #24-1277		
			006-000-000-582-10-00-02	Refunds-Assignment of Funds	\$7,528.95

Vendor	Number	Reference	Account Number	Description	Amount
				Assignment of Funds Release #24-1277-Tebaldi Clear & Grade	
		Total 100824-CT			\$7,528.95
	Total 26270				\$7,528.95
Total Refunds/Reimbursements Vendor					\$7,931.29
SS Landscaping Services					
	Direct Pay Payment 10/3/2024 11:25:02 AM - 9		2024 - October - 1st Council Meeting		
	60098				
		September Services			
		101-000-000-542-70-48-04		Roadside- ROW Veg Maint Contractor	\$2,593.21
				Landscape Maintenance Services for September	
	Total 60098				\$2,593.21
	60135				
		September Services			
		001-076-000-576-80-41-10		Parks Maintenance	\$1,548.23
				Landscape Maintenance Services for Sept-City Hall	
	Total 60135				\$1,548.23
	Total Direct Pay Payment 10/3/2024 11:25:02 AM - 9				\$4,141.44
Total SS Landscaping Services					\$4,141.44
Trimlight NW LLC					
	26271		2024 - October - 1st Council Meeting		
		2777			
		PO 2024032			
		001-018-000-518-30-48-03		Maintenance/Repairs - Buildings	\$6,016.95
				Holiday Lights Installation-COE Barn	
	Total 2777				\$6,016.95
	Total 26271				\$6,016.95
Total Trimlight NW LLC					\$6,016.95
Verizon Wireless					
	EFT Payment 10/3/2024 11:23:58 AM - 10		2024 - October - 1st Council Meeting		
	9974654490				
		September Statement			
		001-018-000-518-85-42-01		Cell Phones/Internet/Telecommunications	\$1,255.14
				Monthly Statement	
	Total 9974654490				\$1,255.14
	Total EFT Payment 10/3/2024 11:23:58 AM - 10				\$1,255.14
Total Verizon Wireless					\$1,255.14

Vendor	Number	Reference	Account Number	Description	Amount
WA State Treasurer	26272			2024 - October - 1st Council Meeting	
		100124-WST			
			3rd Qtr 2024 Building Fees		
			001-076-000-576-80-41-01	Professional Services	\$25.00
				3rd Qtr 2024 Building Fees-COE Projects #24-1230 ECP Gate	
			650-000-000-589-30-00-04	State Bldg Code Fee	\$199.50
				3rd Qtr 2024 Building Fees	
		Total 100124-WST			\$224.50
	Total 26272				\$224.50
Total WA State Treasurer					\$224.50
Xtreme Graphix, Inc.					
	EFT Payment 10/3/2024 11:23:58 AM - 11			2024 - October - 1st Council Meeting	
	24-1951				
			September Purchases		
			001-022-000-548-30-31-01	Operating Supplies	\$98.55
				Reflective Decals (Qty 2)-PW Trucks	
		Total 24-1951			\$98.55
		24-2172			
			September Purchases		
			001-018-000-518-20-31-01	Office & Operational Supplies	\$49.28
				Decals-COE (Qty 50); Property of (Qty 100)	
		Total 24-2172			\$49.28
	Total EFT Payment 10/3/2024 11:23:58 AM - 11				\$147.83
Total Xtreme Graphix, Inc.					\$147.83
Grand Total		Vendor Count	37		\$977,181.20

Number	Name	Print Date	Amount
US Bank PAYROLL ACCOUNT DISTRIBUTION			
10611 Last Number Issued Previous Authorization			
<u>AWC EFT 9/30/24</u>	AWC Employee Benefit Trust	9/30/2024	\$47,951.68
<u>DCP EFT 9/30/24</u>	Deferred Compensation Program	9/30/2024	\$18,509.87
<u>Direct Deposit Run -</u>	Payroll Vendor	9/30/2024	\$92,593.36
<u>DRS EFT 9/30/24</u>	Dept of Retirement Systems	9/30/2024	\$19,522.90
<u>IRS 941 EFT 9/30/24</u>	IRS 941	9/30/2024	\$16,149.18
Total			\$194,726.99

Number	Name	Print Date	Amount
CLAIM VOUCHER ACCOUNT DISTRIBUTION			
26253 Last Number Issued Previous Authorization			
<u>26254</u>	Advanced Government Services, LLC	10/8/2024	\$3,486.88
<u>26255</u>	Bunce Rental Inc.	10/8/2024	\$326.34
<u>26256</u>	CH2O, Inc.	10/8/2024	\$660.60
<u>26257</u>	City of Sumner	10/8/2024	\$536.00
<u>26258</u>	Contour Engineering, LLC	10/8/2024	\$845.00
<u>26259</u>	Drain-Pro	10/8/2024	\$938.00
<u>26260</u>	Inslee, Best, Doezie & Ryder, P.S.	10/8/2024	\$16,744.50
<u>26261</u>	J & J Electric LLC	10/8/2024	\$2,272.46
<u>26262</u>	Kelley Create	10/8/2024	\$46.41
<u>26263</u>	PCRCO, LLC	10/8/2024	\$24.00
<u>26264</u>	Petty Cash Custodian	10/8/2024	\$181.67
<u>26265</u>	Pierce County Budget & Finance Jail	10/8/2024	\$373.48
<u>26266</u>	Pierce County Budget & Finance PW	10/8/2024	\$22,364.83
<u>26267</u>	Pierce County Budget & Finance Sheriff	10/8/2024	\$801,706.56
<u>26268</u>	Goff, Stephanie	10/8/2024	\$202.34
<u>26269</u>	BRS Permitting	10/8/2024	\$200.00
<u>26270</u>	Tebaldi, Chris	10/8/2024	\$7,528.95
<u>26271</u>	Trimlight NW LLC	10/8/2024	\$6,016.95
<u>26272</u>	WA State Treasurer	10/8/2024	\$224.50
<u>Direct Pay Payment</u>	AHBL	10/8/2024	\$33,324.63
<u>Direct Pay Payment</u>	Alpine Products/Aramco, Inc.	10/8/2024	\$59.47
<u>Direct Pay Payment</u>	American Traffic Solutions	10/8/2024	\$33,250.00
<u>Direct Pay Payment</u>	DLT Solutions LLC	10/8/2024	\$5,710.38
<u>Direct Pay Payment</u>	KnowBe4, Inc.	10/8/2024	\$1,798.48
<u>Direct Pay Payment</u>	McClatchy Company LLC	10/8/2024	\$1,632.33
<u>Direct Pay Payment</u>	McKinstry Co, LLC	10/8/2024	\$11,038.35
<u>Direct Pay Payment</u>	Puget Sound Regional Council	10/8/2024	\$5,340.00
<u>Direct Pay Payment</u>	SS Landscaping Services	10/8/2024	\$4,141.44
<u>EFT Payment 10/3/2024</u>	Century Link	10/8/2024	\$178.67
<u>EFT Payment 10/3/2024</u>	Verizon Wireless	10/8/2024	\$1,255.14
<u>EFT Payment 10/3/2024</u>	Xtreme Graphix, Inc.	10/8/2024	\$147.83
<u>EFT Payment 10/3/2024</u>	Comcast	10/8/2024	\$97.22
<u>EFT Payment 10/3/2024</u>	Department of Ecology	10/8/2024	\$5,898.00
<u>EFT Payment 10/3/2024</u>	Grainger	10/8/2024	\$2,958.29
<u>EFT Payment 10/3/2024</u>	McLendon Hardware-Blue Tarp Credit Services	10/8/2024	\$979.05
<u>EFT Payment 10/3/2024</u>	Murrey's Disposal Company	10/8/2024	\$390.18
<u>EFT Payment 10/3/2024</u>	Nasim Landscape	10/8/2024	\$3,736.79
<u>EFT Payment 10/3/2024</u>	Office Depot	10/8/2024	\$358.36
<u>EFT Payment 10/3/2024</u>	O'Reilly Auto Parts	10/8/2024	\$207.12
Total Claims Voucher Distribution			\$977,181.20

Total Distribution Submitted for Review & Authorization \$ 1,171,908.19

Authorization Adjustments:

Total Distribution Net of Prior Authorized Adjustments \$ 1,171,908.19

Claims Voucher Approval : I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Edgewood, and that I am authorized to authenticate and certify to said claim.

Accounting Manager, Stephanie Goff

Mayor, Dave Olson

Council Member



City Of Edgewood Council Agenda Summary Sheet

Subject: AB24-0744 - Resolution 24-0744 authorizing the Mayor to sign the Amendment to the ILA for Pierce County relating to Law Enforcement Services	Agenda Item #: 5.E
	For Agenda of: 10/8/2024
	Prepared by: Rachel Pitzel
Attachments (list): 1. Resolution No. 24-0744 Amended ILA to Police Services 2. R2024-198 Signed Final Resolution with Exhibit	
Approval of Materials: Rachel Pitzel Rachel Pitzel, Assistant City Administrator 9/30/2024 Dave Olson 9/30/2024	Expenditure Required:
	Amount Budgeted:
	Timeline: 10/01/2024 SS Discussion 10/08/2024 RCM Action Under Consent Agenda

Summary Statement: This resolution authorizes the Mayor of Edgewood to sign an amended Interlocal Agreement (ILA) with Pierce County regarding law enforcement services. The City Council previously adopted an ILA on July 23, 2024, but recent amendments proposed by the Pierce County Council necessitate an update.

The section below in red text is the additional language to the ILA.

SECTION 3. COST OF SERVICES. - Item B. (last paragraph added)

Rates may be adjusted annually by the County, and the new rate schedule will be provided to the City no less than 30 days prior to the beginning of each calendar year. The parties are authorized to negotiate annual rate and service adjustments, and execute written agreements that reflect agreed-upon adjustments.

There were no other changes to the ILA. The key change allows for annual adjustments to service rates, which will be communicated to the city at least 30 days before each calendar year.

Additionally, this new language has been included to facilitate simple annual rate and service adjustments—such as adding deputies to the contract—without undergoing the lengthy Pierce County council review process. This language will also be incorporated into contracts with other cities and towns for specialized services like SWAT and forensics.

This amendment aims to enhance collaboration between Edgewood and the Pierce County Sheriff's Office and will replace the original ILA.

Item History:

Recommended Action:

MOTION to adopt **AB24-0744** - Resolution 24-0744 authorizing the Mayor to sign the Amendment to the ILA for Pierce County relating to Law Enforcement Services as presented under the Consent Agenda

Fiscal Note/Consideration:

RESOLUTION NO. 24-0744

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, PIERCE COUNTY, WASHINGTON, AUTHORIZING THE MAYOR TO SIGN THE AMENDED INTERLOCAL AGREEMENT WITH PIERCE COUNTY RELATING TO LAW ENFORCEMENT SERVICES

WHEREAS, the City Council previously adopted by Resolution No. 24-0736 an Interlocal Agreement (ILA) with Pierce County for Law Enforcement Services on July 23, 2024; and

WHEREAS, on September 19, 2024, the Pierce County Council held their council meeting to approve the ILA and proposed changes and amendments to the original ILA; and

WHEREAS, Pierce County has requested the following changes to the original ILA in **Section 3. Cost of Services** subsection 2 adding last paragraph: *Rates may be adjusted annually by the County, and the new rate schedule will be provided to the city no less than 30 days prior to the beginning of each calendar year. The parties are authorized to negotiate annual rate and service adjustments and execute written agreements that reflect agreed-upon adjustments*; and

WHEREAS, the City Council desires to adopt the amended version of the ILA to reflect these changes and to ensure continued collaboration between the City and the Sheriff's Office; and

WHEREAS, this amended Interlocal Agreement shall supersede and replace the previously adopted Interlocal Agreement by City Council on July 23, 2024 by Resolution No. 24-0736;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Authorization. The mayor is hereby authorized to execute the amended Interlocal Agreement with Pierce County for the provision of law enforcement Services. Attached hereto as Exhibit A.

Section 2. Effective Date. This resolution will take effect immediately upon passage by the City Council.

ADOPTED THIS 8TH DAY OF OCTOBER, 2024

Dave Olson, Mayor

ATTEST:

Jill Schwerzler-Herrera, CMC
City Clerk

Exhibit A

Amended Pierce County Sheriff's Interlocal Agreement- Law Enforcement Services

Sponsored by: Councilmember Paul Herrera
Requested by: County Executive/Sheriff's Department

RESOLUTION NO. R2024-198

A Resolution of the Pierce County Council Granting the Pierce County Executive Authority to Execute an Agreement Titled "Interlocal Agreement Between Pierce County and City of Edgewood Relating to Law Enforcement Services"; Terminating Any Prior Agreement Between the Parties for Law Enforcement Services; and Requesting that the Finance Department Post Said Agreement on the County's Dedicated Interlocal Agreement Website.

Whereas, this Interlocal Agreement ("Agreement") is entered into by and between Pierce County, a political subdivision of the State of Washington ("County") and The City of Edgewood, a municipal corporation of the State of Washington (herein referred to as "City") and is applicable to all properties located within the geographic area that constitutes the incorporated limits of the City; and

Whereas, pursuant to Chapter 35.02 of the Revised Code of Washington (RCW), the City established February 28, 1996, as it's official date of incorporation, and upon that date commenced operations as a City; and

Whereas, pursuant to Chapter 35.02 RCW as the date of incorporation local government authority and jurisdiction with respect to the newly incorporated area transferred from the County to the City; and

Whereas, the City has requested that the County provide law enforcement services to the City; and

Whereas, the County has resources through the Pierce County Sheriff's Department to provide law enforcement services to the community; and

Whereas, the Parties entered into an agreement for law enforcement services in 1997, and subsequently amended that agreement in 2007, 2011, 2013, 2019 and in October 2020; and



1 **Whereas**, after evaluating the scope of the City of Edgewood's need for law
2 enforcement services, Pierce County seeks to enter into this new Agreement for a new
3 scope of work, and upon the effective date of this Agreement, any prior agreement
4 between the Parties for law enforcement services shall be null; and

5
6 **Whereas**, the parties are authorized to enter into such agreements by virtue
7 of RCW 39.34 and 35.02.225; **Now Therefore**,

8
9 **BE IT RESOLVED by the Council of Pierce County:**

10
11 Section 1. The Pierce County Executive or designee is hereby authorized to
12 execute the Agreement titled "Interlocal Agreement Between Pierce County and the City
13 of Edgewood Relating to Law Enforcement Services" as shown in Exhibit A, which is
14 attached hereto and incorporated herein by reference.

15
16 Section 2. Upon the effective date of this Agreement, any prior agreement
17 between the Parties for law enforcement services shall be null and void.

18
19 Section 3. The Finance Department is requested to post the executed
20 Agreement found at Exhibit A on the County's dedicated Interlocal Agreement Website.

21
22 ADOPTED this 17th day of September, 2024.

23
24
25 ATTEST:

26 **PIERCE COUNTY COUNCIL**
27 Pierce County, Washington

28
29 Audrey Persons
30 Audrey Persons
31 Acting Clerk to the Council

32 Ryan N. Mello
33 Ryan N. Mello
 Council Chair



**INTERLOCAL AGREEMENT
BETWEEN PIERCE COUNTY AND THE CITY OF EDGEWOOD
RELATING TO LAW ENFORCEMENT SERVICES**

THIS INTERLOCAL AGREEMENT ("Agreement") is entered into by and between PIERCE COUNTY, a political subdivision of the State of Washington ("County") and THE CITY OF EDGEWOOD, a municipal corporation of the State of Washington (herein referred to as "City") and is applicable to all properties located within the geographic area that constitutes the incorporated limits of the City.

WHEREAS, pursuant to Chapter 35.02 of the Revised Code of Washington (RCW), the City established February 28, 1996, as it's official date of incorporation, and upon that date commenced operations as a City; and

WHEREAS, pursuant to Chapter 35.02 RCW as the date of incorporation local government authority and jurisdiction with respect to the newly incorporated area transferred from the County to the City; and

WHEREAS, the City has requested that the County provide law enforcement services to the city; and

WHEREAS, the County has resources through the Pierce County Sheriff's Department to provide law enforcement services to the community; and

WHEREAS, the parties entered into an agreement for law enforcement services in 2004, and subsequently amended that agreement in 2007, 2011, 2013, 2019 and in October 2020; and

WHEREAS, after evaluating the scope of the City of Edgewood's need for law enforcement services, Pierce County seeks to enter into this new Agreement ("Agreement") for a new scope of work, and upon the effective date of this Agreement, any prior agreement between the Parties for law enforcement services shall be null; and

WHEREAS, the parties are authorized to enter into such agreements by virtue of RCW 39.34 and 35.02.225.

NOW, THEREFORE, in consideration of the terms and conditions contained herein, it is mutually agreed by and between the County and the City (together as "Parties") as follows:



1 **SECTION 1. PURPOSE.**

2 The purpose of this agreement is for the County to provide law enforcement service to
3 the City and its residents by and through the Pierce County Sheriff's Department.

4
5 **SECTION 2. DIRECT SERVICES.**

6 The County will provide law enforcement services as described in the categories below
7 within the City's incorporated area at the level and cost described in Exhibit A, attached
8 hereto, and incorporated herein by this reference. Patrol Deputies, Sergeants, K9
9 Units, Investigators and Chief categories shall be filled utilizing trained and fully
10 commissioned deputies. The County shall coordinate with the City to maximize
11 coverage and efficiency in utilization of deputy assignments. The County is to provide
12 sworn police services dedicated to the City. In so doing, the law enforcement services
13 shall be dedicated to the City and shall not be used elsewhere within Pierce County;
14 provided however, in the event of emergency, or a call by dispatch or an officer for
15 assistance, then reasonable levels of mutual aid may be rendered.

- 16
17 A. Patrol and Enforcement Services. Patrol and enforcement services will, to the
18 extent reasonably practicable based on service levels described in Exhibit A,
19 constitute the first response for the enforcement of state and City adopted
20 municipal criminal and traffic codes. As used herein, "patrol services" means
21 reactive patrol to respond to residents' and businesses' calls for law enforcement
22 services, proactive patrol to prevent and deter criminal activity, traffic patrol to
23 enforce applicable traffic codes, traffic accident investigation, and other lawful law
24 enforcement assignments the City and the Sheriff deems necessary.

25 Deputies will be selected and supervised by the Sergeant(s) and Chief. In the
26 event that a Deputy position cannot be filled due to a lack of applicants, or if
27 applicant(s) are not successful during the selection process, the position will be
28 filled according to the Sheriff's Department's guild contract, a current copy of
29 which, and any changes thereto, shall be provided to the City.

30 The County recognizes that it is providing commissioned law enforcement
31 services dedicated to the City. In doing so, the law enforcement services shall be
32 dedicated to the City and shall not be used elsewhere within Pierce County;
33 provided that, in the event of an emergency or call for assistance by an officer,
34 then mutual aid may be rendered by officers outside of the City limits.

- 35 B. Sergeants. The County will provide Sergeant(s) who will be selected by the
36 County. The City shall be provided notice of and may elect to participate and
37 provide input into the selection process. The Sergeants will be assigned to the
38 City to provide patrol supervision for Sheriff's Department deputies, provide patrol
39 services, assist the Chief as directed, and serve as the Acting Chief in the Chief's
40 absence at the discretion of the City.



1 Sergeant patrol services will be provided when regular duty or extra duty staff is
2 unavailable; provided that such patrol services will occur only to the extent
3 reasonably practicable in consideration of Sergeant administrative duties and the
4 service levels described in Exhibit A.

5 In the event a Sergeant position cannot be filled due to a lack of applicants, or if
6 applicant(s) are not successful during the selection process, the position will be
7 filled according to the Pierce County Sheriff's Department Guild contract.

- 8
- 9 c. Supervisor/Liaison. The County will provide a Sheriff's Department member with the
10 rank of
11 Sergeant or Lieutenant to serve as the City's contract Police Chief and in the capacity
12 of
13 Supervisor/Liaison to the City and the City Manager/Mayor or designee. The
14 Supervisor will handle and direct the day-to-day operational concerns in the same
15 fashion as a city Police Chief by coordinating the daily delivery of service and
16 supervising the officers assigned to the city. In addition, the contract Police Chief
17 or other designated supervisory staff will be available to the City during certain
18 days and hours, as mutually agreed to by the County and the City for such
19 activities as meetings of the City Council and appropriate community meetings.

20
21 The process for selection of the Chief shall adhere to that Memorandum of
22 Understanding Between Pierce County and the Pierce County Deputy Sheriffs'
23 Independent Guild, Local No. 1889, executed on or about March 27, 2018 ("Guild
24 MOU"). In the event that the Guild MOU is subject to future amendment, the City
25 shall have the right to provide input to the Sheriff prior to finalization of the
26 amendment. The Sheriff will make the final selection after consultation with the
27 City Manager/Mayor or his/her designee. The duties of the contract Chief shall
28 include, but are not limited to:

- 29 i. To work with the City Manager/Mayor or his/her designee to
30 establish goals and objectives for City police services which reflect
31 the specific needs within the City.
- 32 ii. Coordinate police activities within the City, including hours of operation and
33 City Specific protocols and procedures.
- 34 iii. Review the performance of officers assigned to the City. Report to the
35 City Manager/Mayor or their designee and the Sheriff's Department any
36 recommendations for performance improvement.
- 37



- iv. Coordinate duties of officers assigned to the City as specific needs arise, as requested by the City Manager/Mayor or his/her designee within established policies and procedures. Report to the Sheriff's Department any changes in duty of City-assigned officers.
- v. Oversee the implementation within the City of all Sheriff's Department policies and procedures. Maintain a copy of current City police procedures on files at City Hall for the City's reference. Notify the City Manager/Mayor or his/her designee of any County procedures or changes which either supplement or possibly detract from the City's goals and objectives for police services.
- vi. Oversee the implementation of all City policies and procedures relating to police services. Provide to the Sheriff's Department any written information relative to police services created by the City. Notify the Sheriff's Department of all procedures which differ from the Sheriff's Department policies and procedures.
- vii. Identify areas of supplemental training for officers assigned to the City. Make recommendations to the Sheriff's Department for supplemental training. Make recommendations to the City Manager/Mayor or his/her designee for training not provided by the Pierce County Sheriff's Department.

D. Investigation Services. The County will provide investigation services consisting of the services of detectives consistent with the services provided by the Sheriff's Department to residents of unincorporated Pierce County. Investigation services will also include special units within the Sheriff's Department investigating certain crimes including – but not limited to – homicide, special assaults, aggravated assaults, sexual assaults, robberies, and domestic violence assaults. The detectives are supported by forensics, crime analysts, polygraph, identifications, evidence control and Automatic Fingerprint Identification System (AFIS).

E. Administrative Professional Staff. The County will provide an Office Assistant to serve as the City's professional support staff as described in Exhibit A. The Office Assistant will be selected and supervised by the Sergeant(s) and Chief. In the event that an office assistant position cannot be filled due to a lack of applicants, or if applicant(s) are not successful during the selection process, the position will be filled according to the Pierce County Sheriff's Department Guild contract, a current copy of which, and any changes thereto, shall be provided to the City.

F. South Sound 911. The County utilizes South Sound 911 (SS911) to provide law enforcement communications, records management, and related administrative support services. In contracting for law enforcement services, the City and County



1 agrees that SS911 will continue to provide communication, records management
2 and maintenance, and related support services.

- 3 G. Special Services. The Pierce County Sheriff's Department is a full-service
4 law enforcement agency, and a number of specialized services will be
5 provided to the City consistent with the services provided by the Sheriff's
6 Department to residents of unincorporated Pierce County. These services
7 include: Special Weapons & Tactics (SWAT) Team, Hazardous Devices Unit
8 (HDU), Marine Services, Air Operations, Swiftwater Rescue, Dive, Search &
9 Rescue (SAR), and Canine (K9).
- 10 H. Optional Services. As a full-service law enforcement agency, the Pierce
11 County Sheriff's Department also offers several optional services, including
12 School Resource Officer (SRO), Community Liaison Deputy (CLD), Traffic
13 Deputy, and Investigator Deputy. The City may engage the County in the
14 provision of these services for an additional charge when reasonably allowed
15 by staffing. Alternatively, the City may use personnel assigned by the County
16 to the City to provide these services, provided that any agreements for SRO or
17 similar school-based initiatives shall be reviewed by the Pierce County Sheriff's
18 Department prior to City approval; these agreements must abide by Sheriff's
19 Department's collective bargaining agreements.
- 20 I. Special Assignments. As used herein, "Special Assignment" is when a Pierce
21 County Sheriff's Department employee who is ordinarily assigned to the City
22 under this Agreement is temporarily assigned by the Sheriff's Department for
23 another purpose and is therefore not performing services for the City. Prior to
24 any Special Assignment, the City delegate will meet with the Undersheriff or
25 delegate to review and mutually approve any Special Assignment activities and
26 the duration of same. Prior approval shall not be required in the event of an
27 emergency. An "emergency" for the purposes of this paragraph shall be a
28 declared local, state or federal emergency. The City may revisit this term and
29 negotiate alternative staffing, cost reductions or further modifications to the
30 costs under this Agreement as a result of Special Assignments.
- 31 J. Staffing Vacancies. In the event that the Pierce County Sheriff's Department
32 incurs a significant increase in staffing vacancies, the Sheriff's Department will
33 maintain the authority to reasonably reduce service levels to the City. For
34 purposes of this section, staffing vacancy means any law enforcement officer
35 duty shift, excluding Chief, sergeant, or other command position, that is unfilled
36 by County due to officer attrition, retirement, separation, vacation, illness, on
37 the job injury, military leave, and any other reason. If the City incurs a police
38 staffing vacancy, the Sheriff's Department may leave the position unfilled if
39 necessary due to significant vacancies within the Sheriff's Department until the
40 City reaches a proportional share of staffing vacancies incurred by County,



1 excluding Chief, sergeant, or other command position. In the event Sheriff's
2 Department reduces service levels hereunder, the vacancy percentage at the
3 City will equal but not exceed the vacancy percentage of similarly unavailable
4 employees at the County. Service level reductions due to staffing vacancies
5 shall not be construed as a breach of this Agreement. The City shall be notified
6 of any service reductions, and the grounds therefor in advance. If prior notice is
7 not possible, the City shall be notified of the change within two (2) City
8 business days. If a reduction in staffing in the City results in less than two
9 deputies per shift, the Sheriff and the City Manager/Mayor shall confer to
10 identify safety concerns and develop staffing strategies.

11 12 **SECTION 3. COST OF SERVICES.**

- 13 A. Charges for services provided in 2024. Base year costs and unit costs for law
14 enforcement services for 2024 are shown in Exhibit A and will be billed based on
15 actual services provided. All Pierce County Sheriff's Department staff assigned to
16 the City of Edgewood and included in this Exhibit A will be fully trained through
17 the Sheriff's Department and will be supervised by and through the contract Chief
18 and Sergeant positions.
- 19 B. Annual Increases for Patrol, Investigations, and Supervisor Services. The annual
20 costs for patrol/traffic investigations and supervisor services for each year shall be
21 the 2024 base costs shown on Exhibit A plus the growth in the previous year's
22 July to June Consumer Price Index for All Urban Consumers (CPI-U) for Seattle-
23 Tacoma-Bellevue area. When applicable, any cost adjustments in the
24 Washington State Workers' Compensation Fund and any costs from
25 salary/benefit increases negotiated by the deputies' guild and labor management
26 would be passed through to the City as an addition to the base cost and CPI-U
27 increase, if these additional costs are in excess of the CPI-U; if there are
28 extraordinary expenses that will not be covered within the annual CPI, the County
29 will seek to work with the City to negotiate a rate so that the County does not
30 suffer a financial loss for those extraordinary costs of providing the services
31 covered under this agreement. The County will provide the City with
32 documentation of the cost adjustments in the Washington State Workers'
33 Compensation Fund and any costs from salary/benefit increases negotiated by
34 the deputies' guild and labor management. If the deputies' salary and benefits
35 package is re-negotiated with the County mid-year, any increases would be
36 charged retroactively to the City.
- 37 If, at any time during this contract term, the County negotiates with any new city,
38 or an existing city when renewing and extending current contracts, and an
39 increase in the CPI-U of less than 100% is provided to any of these cities or a
40 maximum rate increase ceiling is provided to any of these cities, the City shall be
41 provided the same adjustment in the current contract corresponding to the
42 effective date of that CPI-U provision. Rates may be adjusted annually by the



County, and the new rate schedule will be provided to the City no less than 30 days prior to the beginning of each calendar year. The parties are authorized to negotiate annual rate and service adjustments, and execute written agreements that reflect agreed-upon adjustments.

- C. Calculation of South Sound 911 Services. The annual costs will be a direct pass-through of charges calculated by South Sound 911, based on services provided and a cost allocation methodology developed and determined by South Sound 911.
- D. Calculation of Specialized Law Enforcement Services. The costs for the Sheriff's Department's Special Weapons & Tactics (SWAT) Team, Hazardous Devices Unit (HDU), Marine Services, Air Operations, Swiftwater Rescue, Dive, Search & Rescue (SAR), and Canine (K9) response to incidents within the city limits will be provided by the Sheriff's Department at no additional charge from the County to the City.
- E. Purchase of Additional Services. In the event the City determines it desires to purchase additional positions beyond the 2024 base, the County will provide additional positions when staffing is reasonably available at the unit cost reflected in Exhibit A (as modified for annual cost increases as set forth in Paragraph 3(B)). For each additional position, the County will bill the City for new deputy startup costs including training, hiring incentives, a vehicle with public safety package, and quartermaster package to include – but not limited to – uniforms, firearms, taser, vest, helmet, body-worn cameras, radio, phone, computer, handcuffs, stop-sticks, and biohazard kits.
- F. Billing Procedure. The cost of services as outlined in this Agreement will be billed monthly by the County after the tenth (10th) of the month in which the services are rendered. Payments by the City will be due thirty (30) days after receipt of the invoice. Monthly payments that are not paid within the allotted time period shall be considered delinquent. Delinquent charges shall accrue interest on the unpaid balance from the date of delinquency until paid, at an interest of one half of one percent (0.5%) per month. If an amount is in dispute, the City will send payment for the undisputed amount according to the above schedule. Amounts in dispute will not be charged a delinquent penalty until one month after the dispute has been resolved.
- G. Vacancies. No billing credit shall be due to the City for staffing vacancies of less than sixty (60) consecutive calendar days, per employee, not to exceed a total of ninety (90) days per calendar year. The Sheriff's Department will issue a per diem billing credit per vacancy to the City for position vacancies in excess of consecutive sixty (60) calendar days; the credit would start on the sixty first (61st) day of leave. If the County provides backfill for any purpose, then a credit for the backfilled vacancy will not be provided by the County to the City. Credits shall



1 apply, regardless of the length of vacancy, to vacancies created by Military Leave
2 or Paid Family Medical Leave (PFML) unless the employee is paid by the County.
3 A credit may be issued to the City if the County receives compensation from a
4 third party for an employee contracted to the City.

- 5 H. Credit for Unincorporated Response. During those times when deputies assigned
6 to the City are needed to provide emergency call response to census blocks in
7 unincorporated County areas neighboring the City, the County will provide the City
8 with a credit per call at a rate reflected in Exhibit A (as modified for annual cost
9 increases) on a monthly basis. The standard call response shall be for 911 calls
10 under the call structure established by the County.
- 11 I. Overtime. If the City requests and utilizes PCSD Deputies to provide overtime,
12 when requested for special events, special emphasis, staffing shortfalls and
13 unusual occurrences, the expenditure will be billed to the City on a monthly basis.

14
15 **SECTION 4. REPORTING.**

- 16 A. Patrol Districts. The Pierce County Sheriff's Department will establish a patrol
17 district that encompasses the City in order to assure accurate collection of data
18 related to criminal and traffic activity. The patrol district will coincide with City
19 limits as closely as possible without compromising efficient use of reactive patrol
20 officers. A patrol district is a geographical area of a size and configuration
21 designed to minimize response times to residents' calls for service. Response time
22 for this purpose is measured from the time a call is received by an officer to the
23 time a unit arrives on scene.
- 24 B. Notification of Significant Criminal Activity. The Supervisor/Liaison, or his or her
25 designee, will immediately notify the City Manager/Mayor or his/her designee of
26 any significant criminal incidents within the City. The term "significant" as used in
27 this section shall be construed in the agreement as any crime incident that creates
28 significant concern to the residents or an ongoing threat to the community
29 occurring within the City or other offenses that the Supervisor/Liaison deems
30 significant.
- 31 C. Reports. In addition to reports that the Supervisor/Liaison and the City
32 Manager/Mayor determine are reasonably necessary to measure the performance
33 of the County under this contract and/or to determine the scope of the City's
34 policing service needs, the County shall provide the following written reports:
- 35 The following reports shall be provided monthly upon request from the City:
- 36 i. Dispatched calls for service to include the time the call is received
37 to the time of dispatch; the time of dispatch to arrival; and the time
38 from arrival to clearance.



- 1 ii. Information relating to criminal and traffic activity within the City.
- 2 iii. Information relating to law enforcement services, investigation services,
- 3 and special services received and/or performed within the City.

4

5

6 **SECTION 5. RECORDS RETENTION, AUDIT, AND PUBLIC RECORDS.**

- 7 A. Records Retention and Audit. During the term of this Agreement and for a period
- 8 of not less than six (6) years from the date of its expiration or earlier termination,
- 9 the records and accounts pertaining to this Agreement and services provided
- 10 hereunder are to be kept available by both Parties for inspection and audit by the
- 11 other party and the State Auditor, and copies of all records, accounts, documents
- 12 or other data pertaining to the Agreement or services provided hereunder will be
- 13 furnished upon reasonable notice. If any litigation, claim or audit is commenced,
- 14 records and accounts, along with any supporting documentation shall be retained
- 15 until the litigation, claim, or audit has been resolved, even if such litigation, claim
- 16 or audit continues past the six-year retention period; provided further that,
- 17 consistent with RCW 40.14.070, personnel records for peace officers providing
- 18 services under this Agreement shall be retained for the duration of the officer's
- 19 employment and a minimum of ten (10) years thereafter.
- 20 B. Disclosure of Public Records. The Parties acknowledge that all non-privileged
- 21 non-exempt records that may be maintained by either party pursuant to this
- 22 Agreement may be subject to disclosure under the Washington State Public
- 23 Records Act, or other laws, and that disclosure of any such record(s) by either
- 24 party shall not constitute a breach of this Agreement or a basis for claim by one
- 25 party adverse to the other.

26

27 **SECTION 6. HIRING, ASSIGNMENT, RETENTION, SUPERVISION, AND**

28 **DISCIPLINE OF OFFICERS AND INDEPENDENT CONTRACTOR STATUS.**

29 Pierce County and the Pierce County Sheriff's Department are, and shall at all times be

30 deemed to be, an independent contractor of the City. Nothing herein shall be

31 construed as creating the relationship of employer and employee between the City and

32 the County or between the City and any of the County's deputies, agents, or

33 employees. The County shall retain all authority for hiring, supervision, discipline,

34 rendition of services, standards of performance, and control of Sheriff's Department

35 personnel, and other matters incident to the performance of services by the County

36 pursuant to this Agreement as set forth herein.

37

38 Pierce County shall hire, assign, retain, supervise, and discipline all Sheriff's

39 Department employees according to the Sheriff's Department's collective bargaining

40 agreement, civil service rules, and state and federal law.



As the County is acting hereunder as an independent contractor, the following shall apply:

- A. Standards of Performance Governed by County. Control of personnel, standards of performance, discipline and all other aspects of performance shall be governed by the County. Provided, however, that only qualified, trained officers meeting all of the requirements of applicable state laws and regulations may be utilized in the performance of services under this Agreement.
- B. Assignment of Deputies. In the assignment of deputies, the Sheriff's Department shall use whenever possible, deputies who request for duty assignment within the City. In those instances where there are an insufficient number of deputies who volunteer for duty within the City, then the Sheriff or the Sheriff's designee shall determine who shall be assigned for duty.
- C. City Input on Personnel Matters. The City shall retain the right to meet and confer with the Sheriff with respect to those personnel who are assigned to work within the City. In the event that the City has requested the reassignment of personnel, and the Sheriff does, in fact, reassign the personnel, reassignment alone shall not be considered discipline. Provided however, that issues or discipline or performance will be specifically handled according to Sheriff's Department policies.
- D. Municipal Police Authority. Except as provided by this Agreement, the City shall retain all police powers.
The County shall encourage officer retention to provide continuity of service and promote diversity in the work force which is reflective of the diversity of the community.

Nothing in this Agreement shall make any employee of the City a County employee or any employee of the County a City employee for any purpose, including, but not limited to, withholding of taxes, payment of benefits, worker's compensation pursuant to Title 51 RCW, or any other rights or privileges accorded County or City employees by virtue of their employment.

SECTION 7. LABOR NEGOTIATIONS.

The City may participate with other cities that contract with the Pierce County Sheriff's Department for law enforcement services to select no more than two (2) representatives who shall have the right to advise the County in any labor negotiations between the County and the collective bargaining units representing the employees of the Sheriff's Department. Provided however, that all such advice is done in accordance with the rules established by the parties to the negotiations.

SECTION 8. USE OF NON-COMMISSIONED PERSONNEL.

The City and the Sheriff's Department agree that non-commissioned personnel and



volunteers are an important component of public safety. The Sheriff's Department recognizes that it may not use volunteers to perform duties otherwise assigned to members of collective bargaining units. The City and the Sheriff's Department agree that non-commissioned personnel and volunteers may be used in a variety of capacities provided that positions within the collective bargaining unit are not supplanted. To this end, such activities as parking enforcement, records management, lost property services, vacation security checks, business watch, municipal code enforcement, community outreach, and other activities which are not delivered by any member of a collective bargaining unit are all examples of activities which are subject to being delivered by non-commissioned personnel, those holding limited commissions under the authority of the City or volunteers. The list of activities provided within this paragraph is illustrative only and not intended to be an exclusive list of such activities.

SECTION 9. ADDITIONAL RESPONSIBILITIES OF THE PARTIES.

A. The City shall be additionally responsible to:

- i. With the assistance of the Supervisor/Liaison, develop and provide to the County the general policies, procedures, and standards by which the City expects the County to provide law enforcement services for the residents of the City.
- ii. To the extent reasonably possible taking into consideration local circumstances, endeavor as it adopts local ordinances that relate to law enforcement or public safety to have such provisions be consistent with ordinances of the County or state law. It is recognized that it is in the interest of both Parties to this Agreement that reasonable uniformity of common regulations will promote efficient provision of law enforcement services. Nothing in this provision shall prevent the City from adopting ordinances that it determines to be necessary and in the best interest of the residents of the City.
- iii. Provide and maintain the facility(ies) for all County personnel to deliver services under this Agreement.
- iv. The City Manager/Mayor shall have the general duty and responsibility of providing to the assigned Supervisor/Liaison the general direction relative to the furnishing of law enforcement services to the City.
- v. Except as otherwise stated herein, supply at its own cost and expense any special supplies, stationery, notices, or forms where such must be issued in the name of the City.

B. The County shall be additionally responsible to:

- i. Make operational and day-to-day decisions to implement pursuant to this Agreement City's general policies, procedures, and standards by which the



1 City expects the County to provide law enforcement services for residents of
2 the City.

- 3 ii. Serve as a subject matter expert to consult with the City as needed in the
4 development of the City's policies relating to the provision of law
5 enforcement services.
- 6 iii. Keep the City Manager/Mayor informed of Sheriff's Department policy,
7 procedures, standards, rules, guidelines, or best practices that may conflict
8 with City policies, procedures, rules, or practices so that the Parties may
9 resolve any such disputes and determine the appropriate course.
- 10 iv. Provide all necessary supplies, vehicles, uniforms, weapons, and
11 equipment for law enforcement personnel to meet the service provisions as
12 specified in this Agreement.
- 13 v. The Supervisor/Liaison shall maintain communication between the City and
14 the Sheriff's Department command structures to ensure that changes in
15 County policies are agreeable to the City and that changes in City policies are
16 agreeable to the County.
- 17 vi. Provide deputies who are trained on and equipped with such technology as is
18 customarily provided to its patrol deputies. Such technology may include but
19 is not limited to: mobile data terminals (MDTs); AFIS; GIS; computer access
20 to criminal history data and other like data; and other current technology
21 utilized within law enforcement agencies. Any technology not currently in use
22 or not customarily provided to patrol deputies, may be requested by the City,
23 and the County and City agree to meet and confer over the need, with the
24 County having final decision-making authority on whether such technology
25 will be utilized or implemented in support of this Agreement.

26 c. Both Parties will:

- 27 i. Regularly meet and confer to ensure that the implementation of services
28 provided by the County is consistent with the City's priorities.
- 29 ii. Collaborate to establish a list of policies and procedures that are subject to
30 City control and those that are subject to County control.
- 31 iii. Maintain communication between the Supervisor/Liaison and the City
32 Manager/Mayor so that contract management direction is provided by the
33 City to the County.
- 34 iv. In the event a City procedure, policy goal or operation differs from the
35 County's, and there is a need for resolution of the issue, the City
36 Manager/Mayor and the Sheriff's Department shall negotiate to reach a final
37 determination as to which policy will prevail.



- 1 v. The City and the County will equally share responsibility and liability for any
2 mutually- negotiated deviation from standard County procedure, policy, or
3 operation.
4

5
6 **SECTION 10. ADDITIONAL TRAINING.**

7 The City may seek to have the deputies assigned to duty within the City attend
8 additional or supplemental training specific to their work. Such training would be
9 requested by the City and subject to approval by the Pierce County Sheriff, who will
10 not unreasonably withhold approval. Such training shall be done at the sole cost and
11 expense of the City.
12

13 **SECTION 11. COMMUNITY IDENTITY.**

14 The Sheriff's Department will maintain a uniform for its officers. The City acknowledges
15 that the assigned personnel shall retain the uniform of the Sheriff's Department;
16 however, the County agrees that assigned personnel may wear additional identification
17 in the nature of a pin, patch, or other like identification indicating affiliation with the City.
18 The nature and design of any additional identification will be determined jointly by the
19 Sheriff and the City and provided to the Sheriff's Department at the expense of the City
20 utilizing the budget as provided by the County under the contract.

21 Patrol vehicles that are assigned to the City shall display the identification and other
22 logo of the City. Additionally, the vehicles will indicate that they are Sheriff's Department
23 vehicles with appropriate law enforcement markings. The form of City identification will
24 be determined jointly by the Sheriff's Department and City and provided at the City's
25 expense. If the City requests that patrol vehicles be a different color than ordinarily
26 used by the Sheriff's Department, the County will make reasonable efforts to
27 accommodate the City's request in accordance with the County's vehicle replacement
28 schedule.
29

30 **SECTION 12. CONTRACT ADMINISTRATION.**

- 31 A. City Council. The City Council of Edgewood will review issues of policy and
32 confidential matters relating to law enforcement services within the City.
- 33 B. Daily Operations. The Edgewood City Manager/Mayor or their designee shall
34 be responsible for communicating with the Supervisor/Liaison about the general
35 direction of the law enforcement services and the general daily operations of
36 policing within the City. This designation shall not intrude upon the province of
37 the Sheriff's Department staff in the actual delivery of police services but shall
38 be the method of liaison and communication between the City and the Sheriff's
39 Department's command structure.



1 c. Dispute Resolution. In the event of a dispute with regard to this Agreement, the
2 Edgewood City Manager/Mayor shall discuss the dispute with the
3 Supervisor/Liaison in an attempt to resolve the problem. Any problem that cannot
4 be resolved by the Edgewood City Manager/Mayor and the Supervisor/Liaison
5 shall be referred to the Pierce County Sheriff who will negotiate with the
6 Edgewood City Manager/Mayor. If the dispute cannot be resolved by the
7 Edgewood City Manager/Mayor and the Pierce County Sheriff, the Parties agree
8 to participate in non-binding mediation before a third party whose selection will be
9 mutually agreed upon. The cost of mediating the dispute will be borne equally by
10 both parties.
11

12 **SECTION 13. TERM OF AGREEMENT AND TERMINATION.**

14 The term of the Agreement shall commence on April 1, 2024 ("Effective Date") and
15 extend through at least December 31, 2030 ("End Date") unless the termination
16 process outlined herein is invoked. Any extension or amendment must be in writing
17 and agreed to by the Parties.

18
19 A. Process for Termination. If either party desires to terminate the Agreement prior to
20 the End Date, that party shall provide at least eighteen (18) months' advance
21 written notice of termination prior to termination. If neither party gives such notice,
22 then the contract shall continue in effect until such notice is given, or until a new
23 contract has been negotiated. If a notice of termination is given, the parties shall
24 work together to develop a transition plan, which shall be established no later than
25 one hundred eighty (180) days prior to the effective date of the termination and
26 shall provide for an orderly transition of police service responsibilities from the
27 Sheriff's Department to the City.
28

29 B. Transition Plan. The Transition Plan shall identify and address any transfer of
30 personnel and/or conveyance of equipment to the City's newly formed police
31 department, workload, assignments, and any other issues related to the
32 transition. Each party shall bear its own cost in developing the transition plan.

33 C. Implementation of Plan. The County and City agree to use their best efforts
34 to implement the transition plan to provide an orderly, effective transition of
35 services.

36 D. Option to Purchase Vehicles. At the termination of this Agreement, the City
37 shall have the option to purchase the County-owned vehicles assigned to
38 deputies for the City at the then- existing undepreciated value of those
39 vehicles.

40 E. Unplanned Fiscal Impacts. Due to circumstances beyond the City's control, if the



1 City's revenues experience an unplanned major fiscal disruption, or if funds are
2 not allocated in the City budget for the services contemplated by this Agreement,
3 the City may need to eliminate sworn positions provided by the County to the City.
4 When eliminating positions, the City shall provide the County with the following
5 advance notice:

6
7 One Position: 30 days notice

8 Two to three positions: 90 days notice

9 Four or mor positions: 180 days notice
10

11 The position of Chief shall not be subject to elimination under this section. Further,
12 it is acknowledged that any reduction in staffing pursuant to this section may
13 negate the minimum staffing/service level provisos described in Exhibit A, and that
14 such reduction shall not be deemed a breach of this Agreement so long as the City
15 gives the above-indicated advance notice to the County, and provided that the
16 resultant minimum staffing level is mutually agreed upon by both the City and the
17 County. In the event of such a reduction, the County shall begin to provide per
18 diem billing credit after the budgeted position has been vacated for sixty (60)
19 consecutive days.

20
21 **SECTION 14. INDEMNIFICATION AND DEFENSE.**

22 To the extent permitted by law, each Party agrees to protect, defend, indemnify, and
23 save harmless the other Party, its elected and appointed officials, officers, employees,
24 agents, and volunteers, from and against any and all claims, damages, losses,
25 judgements, and expenses, including but not limited to court costs, attorney's fees, and
26 alternative dispute resolution costs, for any injury or damage of any kind which are
27 alleged or proven to be caused by an act or omission related to the actions under this
28 Agreement, negligent or otherwise, of the Party, its elected and appointed officials,
29 officers, employees, agents, and volunteers.

30 A Party shall not be required to indemnify, defend, or hold the other Party harmless if
31 the claim, damage, loss, judgement, or expense for any injury or damage of any kind is
32 caused by the sole act or omission of the other Party or its elected and appointed
33 officials, officers, employees, agents, or volunteers.

34 In executing this Agreement, neither Party shall assume liability or responsibility for or in
35 any way release the other Party from any liability or responsibility which arises in whole
36 or in part from the existence or effect of the other Party's ordinances, rules, regulations,
37 resolutions, customs, policies or practices. If any cause, claim, suit, action or
38 administrative proceeding is commenced in which the enforceability and/or validity of
39 any such ordinance, rule, regulation, resolution, custom, policy or practice is at issue,
40 the appropriate Party shall defend the same at its sole expense, and if judgment



specifically attributable to such Party's provisions is entered and damages are awarded against the City, the County, or both, the appropriate Party shall satisfy the same, including all reasonable attorney's fees and costs.

The Parties agree that where such claims, suits, or actions result from the concurrent negligence of the Parties, the indemnity provisions herein shall be valid and enforceable only to the extent of a Party's own negligence.

It is further understood that no liability shall attach to either Party by reason of entering into this Agreement except as expressly provided herein.

Obligations under this section shall survive the expiration or termination of this Agreement.

SECTION 15. NO THIRD-PARTY BENEFICIARY.

Pierce County does not intend by this Agreement to assume any contractual obligations to anyone other than the City of Edgewood, and the City does not intend by this Agreement to assume any contractual obligations to anyone other than the County. The County and the City do not intend that there be any third-party beneficiary to this Agreement.

SECTION 16. INSURANCE.

The County maintains a comprehensive self-insurance program that is funded to pay claims, judgements, and settlements for which the County is found to be wholly or partially responsible.

The City is a member of a self-insured risk management pool formed pursuant to Chapter 48.62 RCW which provides its members with insurance coverage and is funded to pay claims, judgements, and settlements for which the City is found to be wholly or partially responsible.

Evidence of coverage shall be delivered to each of the Parties prior to the execution of this Agreement. It is the responsibility of each Party to ensure a valid certificate of coverage is in effect at all times throughout the course of this Agreement. If the insurance programs for either party is modified, the party needs to continue to provide proof of coverage in whatever form the coverage takes.

SECTION 17. NON-DISCRIMINATION.

The Pierce County Sheriff's Department and the City certify that they are Equal Opportunity Employers. The County shall remain committed to encourage a diverse workforce for law enforcement at the City. Both parties shall comply with all applicable federal, state and local laws, rules and regulations pertaining to nondiscrimination, and that during the performance of this Agreement, no party shall discriminate or tolerate harassment on the basis of sex, race, color, marital status, national origin, religious



1 affiliation, disability, sexual orientation, gender identity or expression or age except by
2 minimum age and retirement provisions, unless based upon a bona fide occupation
3 qualification in the administration or delivery of services or any other benefit under this
4 Agreement.

5
6 **SECTION 18. ASSIGNMENT.**

7 Neither the City nor the Sheriff's Department shall have the right to transfer or assign,
8 in whole or in part, any or all of its obligations and rights hereunder without the prior
9 written consent of the other party.

10
11 **SECTION 19. NOTICE.**

12 Any formal notice or communication to be given by the Sheriff's Department to the City
13 under this Agreement shall be deemed properly given if delivered, or if mailed postage
14 prepaid and addressed to:

15
16 City of Edgewood
17 2224 104th Avenue E.
18 Edgewood, WA 98372
19 Attn: City Manager/Mayor

20
21 Any formal notice or communication to be given by the City to the Sheriff's Department
22 under this Agreement shall be deemed properly given if delivered, or if mailed postage
23 prepaid and addressed to:

24 Pierce County Sheriff's Department
25 920 Tacoma Avenue S.
26 Tacoma Washington 98402-2100
27 Attn: Chief of Staff

28
29 The title and address to which notices and communications shall be directed may be
30 changed at any time, and from time to time, by either the City or the Sheriff's
31 Department giving notice thereof to the other as herein provided.

32
33 **SECTION 20. WAIVER.**

34 No waiver by either party of any term or condition of this Agreement shall be deemed or
35 construed to constitute a waiver of any other term or condition or of any subsequent
36 breach, whether of the same or a different provision of this Agreement.

37
38 **SECTION 21. AMENDMENT.**

39 Provisions within this Agreement may be amended with the mutual consent of the
40 Parties hereto. No additions to, or alternation of, the terms of this Agreement shall be



valid unless made in writing, formally approved and executed by duly authorized agents of both Parties.

SECTION 22. NO REAL PROPERTY ACQUISITION OR JOINT FINANCING.

This Agreement does not provide for the acquisition, holding or disposal of real property. Nor does this Agreement contemplate the financing of any joint or cooperative undertaking. There shall be no budget maintained for any joint or cooperative undertaking pursuant to this Agreement.

SECTION 23. SEVERABILITY.

If any of the provisions contained in this Agreement are held to be illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

SECTION 24. CONFLICTS.

In the event of a conflict between this Agreement and any other agreement between the Parties, this Agreement shall govern.

SECTION 25. ENTIRE AGREEMENT

This Agreement contains all of the agreements of the Parties with respect to any matter covered or mentioned in this Agreement and no prior agreements shall be effective for any purpose. Asset Forfeiture and Seizure Services are matters that are not covered by this Agreement.

END OF AGREEMENT; SIGNATURE PAGE IMMEDIATELY FOLLOWING.



PIERCE COUNTY
CONTRACT SIGNATURE PAGE

IN WITNESS WHEREOF, the parties have executed this Agreement this _____ day of 2024.

CITY OF EDGEWOOD:

City Signature Date

Title of Signatory Authorized by Firm Bylaws

Name: _____

Address: _____

Mailing
Address: _____

Contact Name: _____

Phone: _____

Fax: _____

PIERCE COUNTY:

Approved As to Legal Form Only:

Prosecuting Attorney Date

Recommended:

Finance Date

Approved:

Department Director Date

(less than \$250,000)

County Executive (over \$250,000) Date



EXHIBIT A-1 **PIERCE COUNTY SHERIFF** **FULL-SERVICE LAW ENFORCEMENT AGENCY RATES**

CITY OF EDGEWOOD 2024 - Q1
JANUARY 1, 2024 – MARCH 31, 2024

SERVICE	TITLE	NUMBER	POSITION COST	ANNUAL COST	Q1 COST
Command	Chief	1	\$ 293,260	\$ 293,260	\$ 73,315
Supervision	Sergeant	1	\$ 233,160	\$ 233,160	\$ 58,290
Basic Patrol	Deputy	11	\$ 222,650	\$ 2,449,150	\$ 612,287.50
Investigator	Deputy	1	\$ 222,650	\$ 222,650	\$ 55,662.50
Administrative Aide	Office Assistant 3	1	\$ 124,510	\$ 124,510	\$ 31,127.50
Investigations (Major Crimes & Investigative Support)			\$ 107,320	\$ 107,320	\$ 26,830
Specialized Services (K9, SWAT, Hazardous Devices, Search & Rescue, Air Operations, Marine, Dive)			NO CHARGE	\$ 0	\$ 0
Credit for Unincorporated Responses			CREDIT	\$ (14,590)	\$ (3,647.50)
South Sound 911 - Passthrough			\$ 230,270	\$ 230,270	\$ 57,567.50
TOTAL:		15		\$ 3,645,730	\$ 911,430

These rates are only applicable for the first quarter of calendar year 2024, and will be adjusted mid-year to reflect a new service contract between the City and County

EXHIBIT A-2 **PIERCE COUNTY SHERIFF** **FULL-SERVICE LAW ENFORCEMENT AGENCY RATES**

CITY OF EDGEWOOD 2024 – Q2-Q4
APRIL 1, 2024 – DECEMBER 31, 2024

SERVICE	TITLE	NUMBER	POSITION COST	ANNUAL COST	Q2-Q4 COST
Command	Chief	1	\$ 293,260	\$ 293,260	\$ 219,945
Supervision	Sergeant	1	\$ 233,160	\$ 233,160	\$ 174,870
Basic Patrol	Deputy	11	\$ 222,650	\$ 2,449,150	\$ 1,836,862.50
Investigator	Deputy	1	\$ 222,650	\$ 222,650	\$ 166,987.50
Administrative Aide	Office Assistant 3	1	\$ 124,510	\$ 124,510	\$ 93,382.50
Investigations (Major Crimes & Investigative Support)					
Specialized Services (K9, SWAT, Hazardous Devices, Search & Rescue, Air Operations, Marine, Dive)					
Credit for Unincorporated Responses			NO CHARGE	\$ 0	\$ 0
			CREDIT	\$ (14,590)	\$ (10,942.50)
South Sound 911 - Passthrough			\$ 230,270	\$ 230,270	\$ 172,702.50
TOTAL:		15		\$ 3,645,730	\$ 2,743,300

These rates are only applicable for the second, third, and fourth quarter of calendar year 2024 following an adjustment mid-year to reflect a new service contract between the City and County.





City Of Edgewood Council Agenda Summary Sheet

Subject: AB24-042 - Nomination to Pierce Transit Board	Agenda Item #:
	For Agenda of: 10/8/2024
	Prepared by: Jill Schwerzler-Herrera
Attachments (list): 1. Bios	
Approval of Materials: Jill Schwerzler-Herrera Rachel Pitzel, Assistant City Administrator 9/30/2024 Dave Olson 9/30/2024	Expenditure Required: Amount Budgeted: Timeline:

Summary Statement: Due to the recent change to the Pierce Transit Board that occurred as a result of the Pierce Transit Board Composition Review Meeting that was convened on June 26, 2024, the cities/towns of Fife, Milton, Edgewood, Pacific, Auburn, Steilacoom, and Ruston were recently sent a letter from Pierce Transit requesting nominations of an elected representative to represent these three cities on the Pierce Transit Board.

Nominations received as of September 13, 2024, submittal date were as follows:

- **Doug Fagundes, Fife Councilmember**
- **Mike Johnson, Steilacoom Councilmember**

Please select one individual from the list provided, to nominate for the open position. In accordance with Pierce Transit Bylaws Section 2.02.020 E and F, the plurality of ballots cast shall determine the winner. In the event of a tie, the city and town councils shall have an additional thirty days to reconsider. The ballot procedure will be repeated until a winner is selected by a plurality of votes.

Item History:

Recommended Action:

Nominate and vote for one of the two nominees to fill the Pierce Transit Board vacancy.

Fiscal Note/Consideration:

Bio of Councilmember Doug Fagundes from City of Fife:

Doug Fagundes currently holds Position 3 as a Fife City Councilmember. He's been serving as a councilmember for the past seven years. Fagundes has lived in Fife since 1989 and has played an active role in the community for decades. Before joining the city council, Doug was deeply involved in community service, serving as a Fife Planning Commissioner for 10 years and as a member of the Fife School Board. These roles reflect his long-standing dedication to civic engagement and education.

In addition to his duties as a councilmember, Fagundes currently serves on the Pierce Transit Board representing the cities/towns of Fife, Milton, Auburn, Pacific, Gig Harbor, Steilacoom, and Ruston and participates in the Voucher Review Committee. These responsibilities demonstrate his focus on improving transportation services and overseeing financial transparency and accountability within the community. He previously was chair of the city's Lodging Tax Advisory Commission helping make recommendations to support tourism and economic development efforts in the city.

Thank you for considering me for re-election to the Pierce Transit Board!

Doug Fagundes
Fife City Council

Bio of Councilmember Mike Johnson from Town of Steilacoom:

Mike Johnson is a former military officer with over 35 years of service, retiring at the rank of Colonel (O6). His military assignments included senior leadership positions at the National Guard Bureau, U.S. Embassy Iraq and various other positions in both the Active Army and the Washington National Guard. Upon retirement from the military, he held a variety of positions as a veterans' service program manager at Joint Base Lewis McChord and the Greater South Sound area. Mike is currently an elected council member for the Town of Steilacoom. He is a graduate of Eastern Washington University and holds an MBA from City University, Seattle and a Master's of Strategic Studies from the US Army War College, Carlisle Barracks, PA. Mike was born and raised in Spokane Washington and currently resides in Steilacoom Washington with his wife Donna.