CITY OF EDGEWOOD
REGULAR COUNCIL MEETING AGENDA

Tuesday, September 24, 2024 – 7:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA
Meeting Link: https://cityofedgewood-org.zoom.us/j/86916509308

1. **CALL TO ORDER**
2. **PRESENTATION**
   - **A.** Pierce Transit - Destination 2045 Long Range Plan
3. **AUDIENCE COMMENT**
4. **MAYOR'S REPORT**
5. **CONSENT AGENDA:** *The consent agenda includes items that are routine in nature and are adopted by one motion. Should Council wish to discuss a consent agenda item, the item would be removed from the consent agenda and discussed under Council Business.*
   The following items are presented for Council approval:
   - **A.** Regular City Council Meeting Minutes of September 10, 2024
   - **B.** Study Session Meeting Minutes of September 17, 2024
   - **C.** **AB24-038-** a motion approving September 2024 Budgeted Expenditures as follows: Deferred Compensation Program; Payroll Direct Deposit; Department of Retirement Systems; and IRS 941 in the amount of $147,838.79 and Vendor Check Numbers 26239 through 26253, with EFT and Direct Pay Payments in the amount of $940,092.66. Total distributions submitted for review and authorization in the amount of $1,087,931.45.
6. **COUNCIL BUSINESS**
   - **A.** **AB24-39 -** Mayoral Appointment/Council Confirmation – Boards/Commission Applicants
   - **B.** **AB24-0743 -** Resolution 24-0743, First Amendment to Contour Engineering PSA
7. **COUNCIL COMMENTS**
8. **ADJOURN**

This meeting is accessible to persons with disabilities. For individuals who may require special accommodations, please contact City Hall at (253) 952.3299, 24 hours in advance.

Destination 2045

LONG RANGE PLAN

PierceTransit

City of Edgewood

24 September 2024

The Long Range Plan

- Portrays long-term vision, goals and objectives through the horizon year 2045
- Estimates costs and staff resources for long-term investment needs
- Focuses on performance-based planning for long-term service outcomes
- References previous Destination 2040 Long Range Plan (2016, update 2020)

DESTINATION 2045
LONG RANGE PLAN
PierceTransit

Destination 2045 LRP Focus Areas

DESTINATION 2045 LONG RANGE PLAN PierceTransit

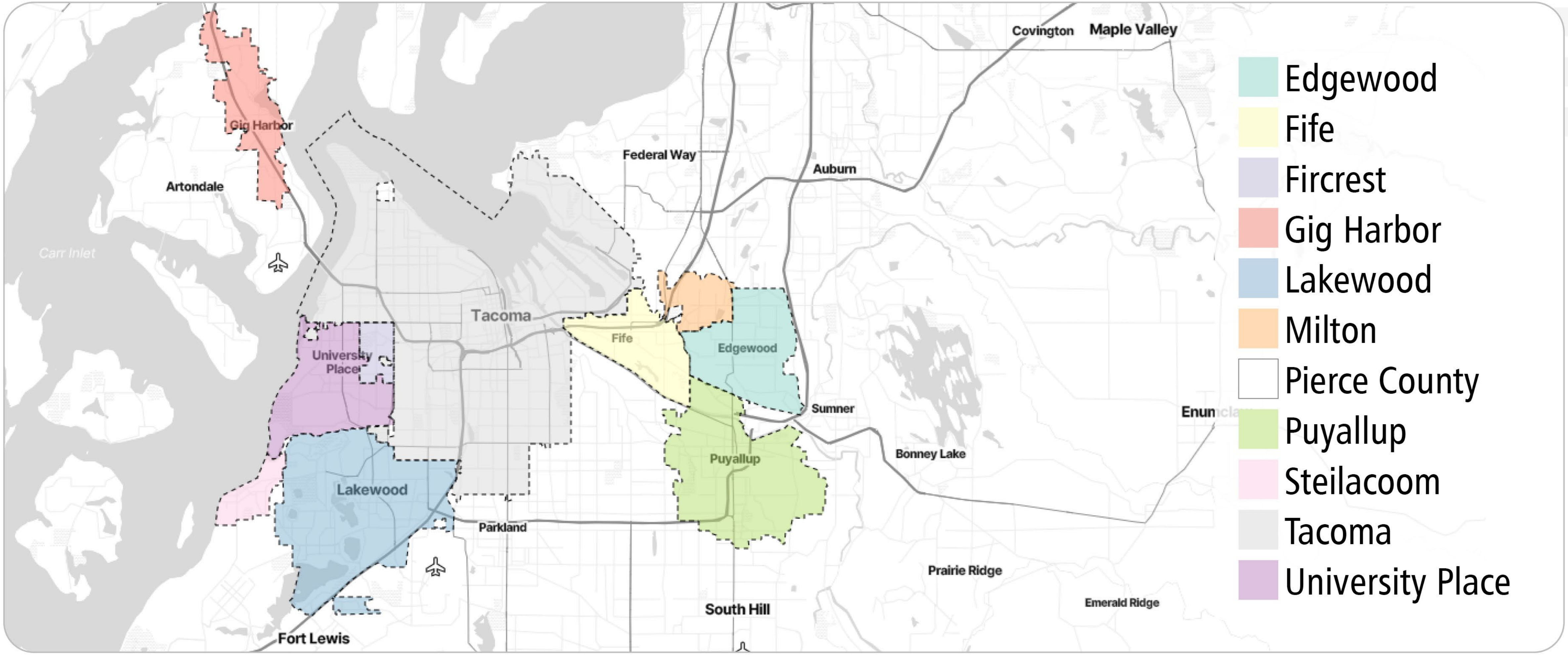
Key Trends

PierceTransit

Common Themes for Transit in 2045

- Need for New Bus Routes and Services
- Frequency and Scheduling Improvements
- Transit Service to Growing and Underserved Areas and Populations
- Better Regional Integration
- Environmental and Economic Considerations
- Improved Infrastructure at Transit Locations

Partner Coordination



Service Expansion Scenarios

Scenarios A and B

600-650K Annual Service Hours

- Later service for more productive routes
- 30-minute all day weekday frequency for select routes that operate 30-minute only in the peak periods

Scenario C

735K Annual Service Hours

- Improvements from A and B
- Route 2 or 3: Bus Rapid Transit
- Route 4: Fast, Frequent and Reliable Network
- 20-minute weekday frequency for the more productive routes
- Later service and more frequent service for other local routes

Scenario D

900K Annual Service Hours

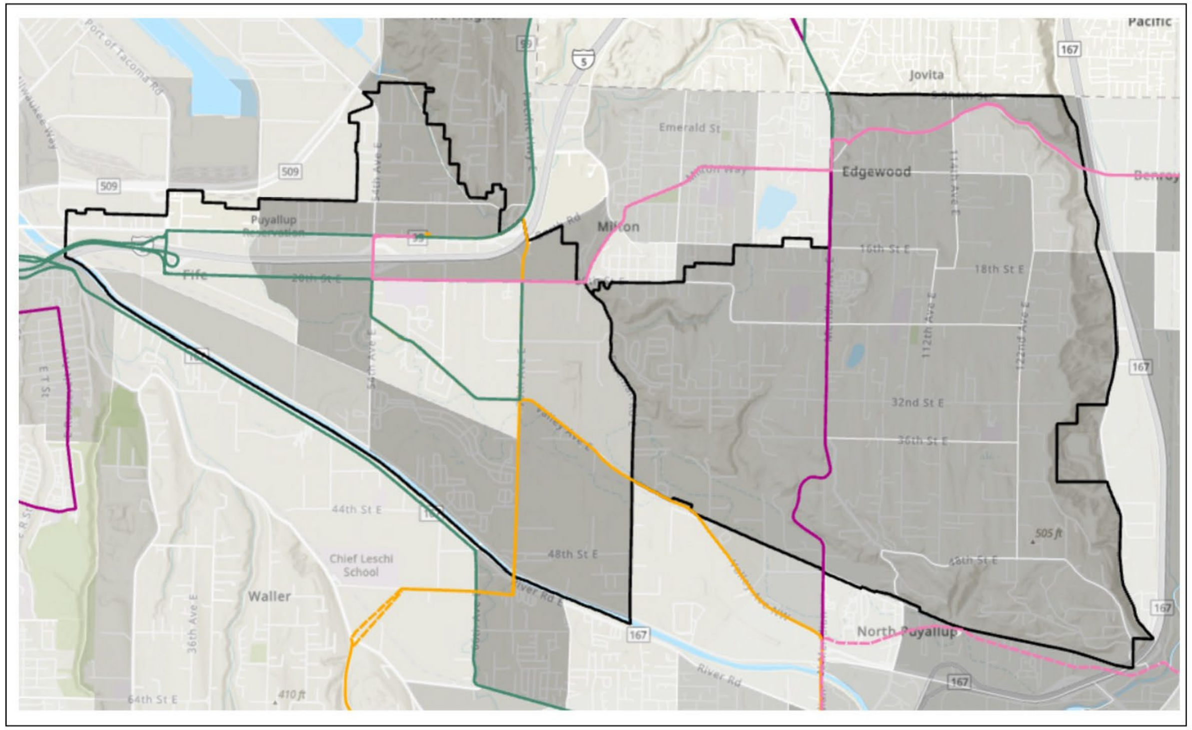
- Improvements from A, B, and C
- Assumes expansion of the Pierce Transit service area
- New service to Auburn, Bonney Lake, Frederickson, Graham, Orting, Sumner, plus Fife Light Rail station
- Routes 2 and 3: Bus Rapid Transit
- Route 202: Fast, Frequent and Reliable Network

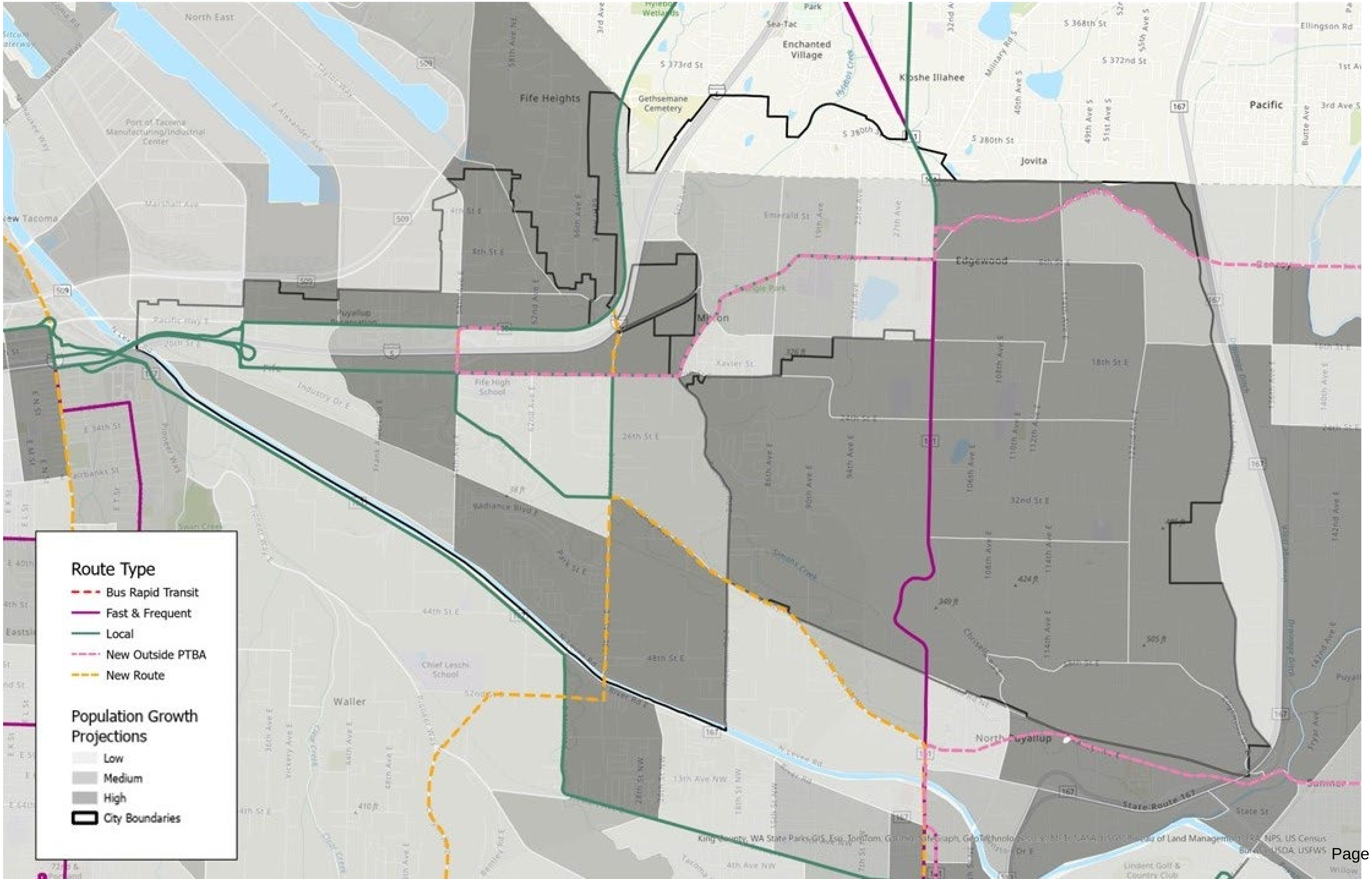
Basing System Expansion Scenarios on Land Use Changes – **Edgewood / Fife**

- Focused service improvements where population growth is forecast to be the greatest

Route Type
- Bus Rapid Transit
- Fast & Frequent
- Local
- New Outside PTBA
- New Route

Population Growth Projections
- Low
- Medium
- High
- City Boundaries



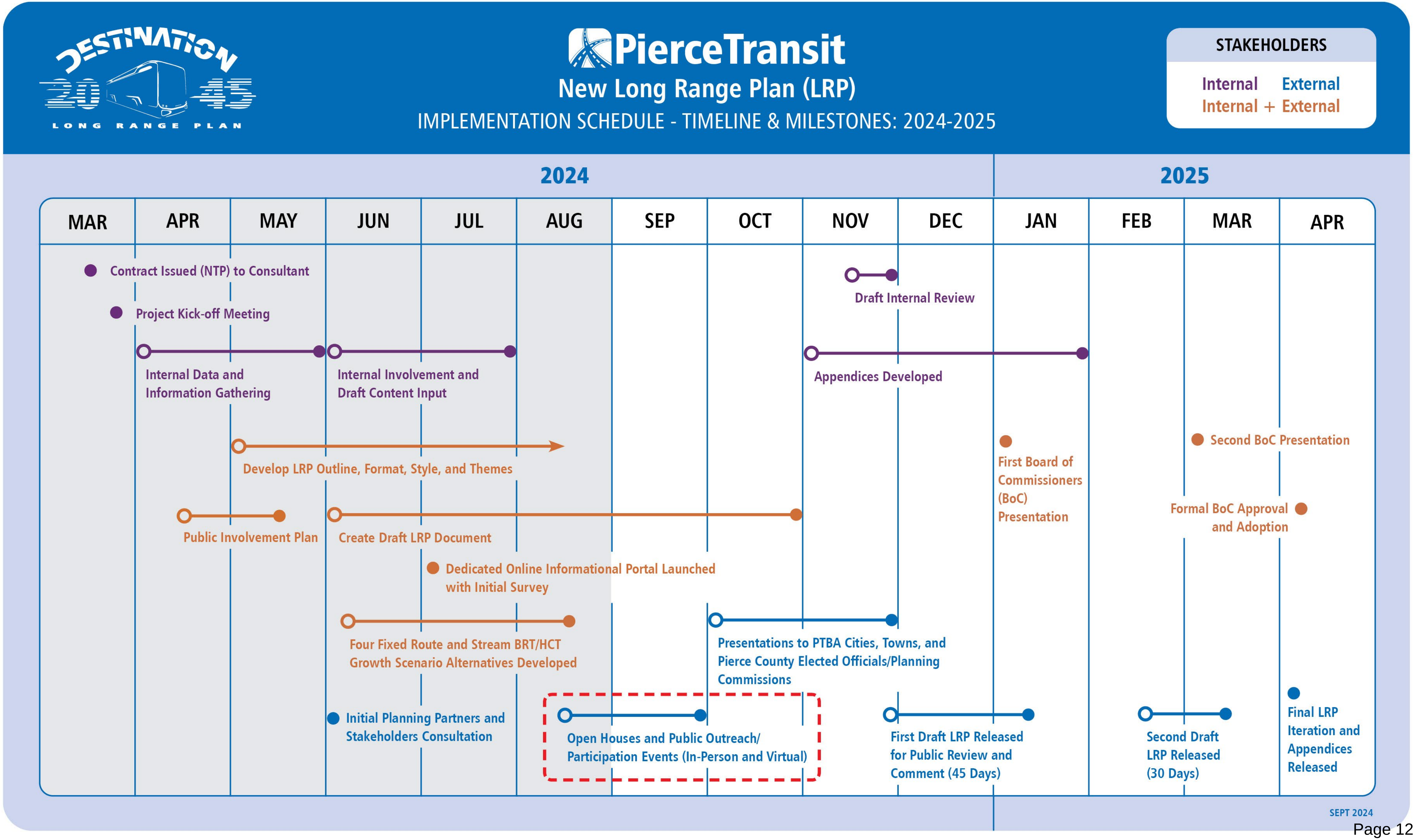

Route Type
Bus Rapid Transit
Fast & Frequent
Local
New Outside PTBA
New Route
Population Growth Projections
Low
Medium
High
City Boundaries
Fife Heights
Edgewood
Milton
North Puyallup
Pacific
Jovita
Enchanted Village
Waller
Fife
Port of Tacoma Manufacturing/Industrial Center
Gethsemane Cemetery
Fife High School
Chief Leschi School
King County, WA State Parks GIS, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, Bureau of Land Management, EPA, NPS, US Census Bureau, USDA, USFWS

Discussion

- From your perspective, what do you think are the biggest challenges for Pierce Transit in obtaining the vision of the proposed service improvements in Scenario A?

- From what you know about population and employment projections for your jurisdiction, do you feel the proposed Scenario A sufficiently serves the areas your city predicts greatest future transit demand?
  - Do you know of specific areas where population and employment growth are projected that seem underserved by the routes shown in the 2045 Network Map (Scenario A)?

- If you alone were designing the 2045 network, would you make changes to any of the routes? If so, please add a brief note indicating where and why.



DESTINATION 2045
LONG RANGE PLAN
PierceTransit
New Long Range Plan (LRP)
IMPLEMENTATION SCHEDULE - TIMELINE & MILESTONES: 2024-2025
STAKEHOLDERS
Internal
External
Internal + External
2024
2025
MAR
APR
MAY
JUN
JUL
AUG
SEP
OCT
NOV
DEC
JAN
FEB
MAR
APR
Contract Issued (NTP) to Consultant
Project Kick-off Meeting
Internal Data and Information Gathering
Internal Involvement and Draft Content Input
Draft Internal Review
Appendices Developed
Develop LRP Outline, Format, Style, and Themes
Public Involvement Plan
Create Draft LRP Document
First Board of Commissioners (BoC) Presentation
Second BoC Presentation
Formal BoC Approval and Adoption
Dedicated Online Informational Portal Launched with Initial Survey
Four Fixed Route and Stream BRT/HCT Growth Scenario Alternatives Developed
Presentations to PTBA Cities, Towns, and Pierce County Elected Officials/Planning Commissions
Initial Planning Partners and Stakeholders Consultation
Open Houses and Public Outreach/ Participation Events (In-Person and Virtual)
First Draft LRP Released for Public Review and Comment (45 Days)
Second Draft LRP Released (30 Days)
Final LRP Iteration and Appendices Released
SEPT 2024

NEXT STEPS

COMMUNITY EVENTS • SOCIAL MEDIA • ARC GIS STORYMAP • SUBSCRIBE

DESTINATION 2045

LONG RANGE PLAN

PierceTransit

PierceTransit.org/LongRangePlans

CITY OF EDGEWOOD
REGULAR COUNCIL MEETING AGENDA SUMMARY
Tuesday, September 10, 2024 – 7:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA

1 CALL TO ORDER

Mayor Olson called the meeting to order at 7:00pm and Councilmember Southard led the attendees in the Pledge of Allegiance.
Present: Mayor Olson, Deputy Mayor Tomyn, Councilmember Pazaruski, Councilmember Ramirez, Councilmember Keith (arrived after role at 7:02pm), Councilmember West, Councilmember Buckley, Councilmember Southard **Staff Present**: Assistant City Administrator Rachel Pitzel, City Clerk/HR Director Jill Schwerzler-Herrera, Finance Director Hardeep Goraya, Public Works Director Chuck Hendricksen, Community Development Director Jeremy Metzler, City Attorney Maili Barber

2 AUDIENCE COMMENT

Public comment was received via email from Ryan Erickson and were read into the record, Daryl Eidinger, and Kendra Dixon also spoke.

3 MAYOR'S REPORT

Mayor Olson read his report into the record.

4 CONSENT AGENDA:

A. Regular City Council Meeting Minutes of August 27, 2024

B. Study Session Meeting Minutes of September 3, 2024

C. Review of Boards/Commission Minutes

D. **AB24-036-** a motion approving September 2024 Budgeted Expenditures as follows: AWC Employee Benefit Trust; Deferred Compensation Program; Payroll Direct Deposit; Department of Retirement Systems; and IRS 941 in the amount of $183,635.90 and Vendor Check Numbers 26230 through 26238, with EFT and Direct Pay Payments in the amount of $210,125.96. Total distributions submitted for review and authorization in the amount of $393,761.86.

Motion: As read **Action:** Approved **Moved by:** Councilmember Southard **Seconded by**: Councilmember Pazruski **Motion Passed 7-0**

5 COUNCIL BUSINESS

A. **AB24-037** - Mayoral Appointment/Council Confirmation - Economic Development Advisory Board Applicant
Motion: As read **Action:** Approved **Moved by:** Councilmember West **Seconded by**: Councilmember Buckley **Motion Passed 7-0**

B. **AB24-0741** - Resolution 24-0741 Meridian Corridor Study
Motion: As read **Action:** Approved **Moved by:** Councilmember Keith **Seconded by**: Deputy Mayor Tomyn **Motion Passed 7-0**

6 COUNCIL COMMENTS

Mayor Olson, Deputy Mayor Tomyn, and Councilmembers Buckley, and Keith spoke.

7 EXECUTIVE SESSION

A. Pursuant to RCW 42.30.110(1)(i) – Potential Litigation

Mayor Olson announced an executive session to discuss with legal counsel representing the city litigation as allowed by RCW 42.30.110(1)(i).
He noted the Council would be in executive session for a period of 15 minutes with potential action to follow.
The executive session was extended twice, first for a period of 15 minutes until 8:10pm, and then for 10 minutes until 8:20pm.
Mayor Olson reconvened the meeting at 8:20pm and asked the Council if there was a motion.

Motion: To add to the agenda the consideration of Resolution 24-0742 authorizing the Mayor to execute a Settlement Agreement for case #23-2-07280-0 **Action:** Approved **Moved by:** Councilmember Keith **Seconded by**: Councilmember Buckley **Motion Passed 7-0**

Motion: To pass Resolution 24-0742 authorizing the Mayor to execute a Settlement Agreement for case #23-2-07280-0 **Action:** Approved **Moved by:** Councilmember West **Seconded by:** Councilmember Southard **Motion Passed 7-0**

8 ADJOURN

Mayor Olson adjourned the meeting at 8:24pm.

Dave Olson
Mayor

Jill Schwerzler-Herrera
City Clerk/HR Director

From:	RYAN ERICKSON
To:	Jill Schwerzler-Herrera
Subject:	9-10-2024 Edgewood City Council Audience Comment
Date:	Tuesday, September 10, 2024 3:38:45 PM

Hi Jill,
Can you please accept this audience comment for tonight's meeting? I will be unable to attend online or in person this evening.
Thanks much,
Ryan Erickson
425-260-7926
Good afternoon,
I had an opportunity to watch last week's council meeting as I was unable to attend due to being out of town. I heard a lot of great input related to the proposal to adopt the Meridian Corridor Study. Many insightful comments were made regarding Community Impacts, Study Data, Safety, and Inclusivity in the outreach process.
All of these designs will affect our community in many different ways. The importance of these impacts should not be underestimated or minimized. While the consultants and designers have come up with a potential model for our community, this is ultimately our community and should reflect the will of what people here actually want.
Much of the data that has been compiled and informs these study options is from 2021-2022. We all know that 2021-2022 was probably not the best reflection of reality in numbers or otherwise. 2021-2022 were the years we went from a lockdown, to work from home and our traffic numbers were very low because of it. In 2024, everyone is returning to office and regular work and we have all witnessed the massive traffic increase by our own time on the road as well as the continued residential growth within the city. A current traffic study is critical when planning at the 50,000 foot level. Having current data and numbers would better reflect the reality of today and beyond. Fresh data and the most current information will better ensure the right decisions.
Safety is a major factor in the designs and how all of this moves forward. Having the most current data and input from community members is paramount. Getting granular with the needs of this community will help inform what the 50,000 foot view looks like.
Inclusivity in the outreach process was another major topic that council rightfully agreed on. When looking at the corridor study and the properties it affects, there are approximately 265 property owners-approximately 99 on the Meridian corridor within city limits, 62 off of 102nd, and 104 on Chrisella Rd E North of the 48th Street E intersection. Each of these property owners should be made aware of and included in this whole process. As the community stakeholders, everyone deserves a seat at the table in this process. As evidenced in the Meridian corridor study on page 5 of Appendix A: Public Outreach Plan, the statement is as follows:
Stakeholders (as identified by Jeremy)

- Mt. View – Edgewood Water Company: Mike Craig, General Manager, 253-863-7348

Interview scheduled: October 18, 11am

- Nightside Distillery: Tom Greene, Owner, 253-377-1379, etgreene@hotmail.com

Interview scheduled: October 25, 9am

- The Ballet Theatre School: 253-927-3526, Kathy Wilson,

theballettheatreschool@gmail.com
Responded, no formal interview but gave feedback over phone

- North Hill Community Fellowship: 253-446-9902

Interview scheduled: no response

- Austin’s Auto Sales: 253-256-7117

Interview scheduled: no response
This outreach effort doesn’t seem to coincide with the stated goals of this council and seems to have left many parties out of the process. It sounds like the goal of all council members is to be inclusive in the decision-making process, which I’m sure the community will greatly appreciate.
No bad decision ever came from having too much information. The decision to adopt this study shouldn’t be rushed and should contain current study information and proper stakeholder outreach so that the best plan moves forward. Thank you for your time and consideration.
All the best,
Ryan Erickson

1 CALL TO ORDER

Mayor Olson called the meeting to order at 7:00pm and led the attendees in the Pledge of Allegiance.
Present: Mayor Olson, Deputy Mayor Tomyn, Councilmember Pazaruski, Councilmember Ramirez, Councilmember Keith, Councilmember West, Councilmember Buckley, Councilmember Southard **Staff Present**: City Clerk/HR Director Jill Schwerzler-Herrera, Community Development Director (CDD) Jeremy Metzler, IT Director Matthew Ray, Finance Director Hardeep Goraya, Public Works Director Chuck Hendricksen, Police Chief Jason Youngman

2 INTERVIEWS

A. Parks & Recreation Advisory Board Re-Appointments

Applicants Amity Highley, Anne Percival, and Shawn Olesen each presented their reasons for wishing to continue their service on the board. They provided detailed explanations of their ongoing commitment and the contributions they aim to make.

B. Planning Commission

Leyla Church introduced herself and explained her reasons for wanting to volunteer. She then engaged with the Council, answering their questions and providing additional insights into her interest and qualifications.

C. Economic Development Advisory Board

Amanda Weidman shared her motivations for volunteering and responded to the Council's inquiries, providing a detailed explanation of her commitment and addressing questions posed by the Council.

3 COUNCIL BUSINESS

A. Equity, Diversity, and Inclusion (Trainings, Planning, etc.)

Deputy Mayor Tomyn addressed this recurring agenda topic, providing insights and updates based on ongoing developments.

B. Economic Development Advisory Board (EDAB) Updates

CDD Metzler introduced this agenda item for discussion, following the Council's request to include it as a topic in the second study session of each month. He facilitated the discussion to ensure it was thoroughly reviewed and addressed according to the Council's directives.

C. Status Update - Comprehensive Plan Periodic Update

CDD Metzler provided a progress report on this agenda item, noting that preparations are ongoing for its presentation to the City Council in December. He detailed the current status and upcoming steps, ensuring the Council is well-informed ahead of the final consideration.

D. Status Update - Naming Ordinance and Policy

CDD Metzler gave an informative update on the recent activities of the Planning Commission related to this topic. He outlined the progress made, key discussions held, and the current status of ongoing projects, offering a clear overview of their work and future plans.

E. 2025 Budget - Citywide Revenue & General Fund (GF) Expenditure Estimates

Finance Director Goraya delivered a comprehensive and detailed presentation on the city's revenue streams and general fund expenditures. His thorough analysis provided valuable insights into the financial health of the city, highlighting key trends and allocations within the budget.

4 OTHER COUNCIL ITEMS

Mayor Olson, and Councilmembers Ramirez, Buckley and Keith spoke.

5 ADJOURN

Mayor Olson adjourned the meeting at 8:35pm.

Dave Olson	Jill Schwerzler-Herrera
Mayor	City Clerk/HR Director

City Of Edgewood
Council Agenda Summary Sheet

Subject: **AB24-038-** a motion approving September 2024 Budgeted Expenditures as follows: Deferred Compensation Program; Payroll Direct Deposit; Department of Retirement Systems; and IRS 941 in the amount of $147,838.79 and Vendor Check Numbers 26239 through 26253, with EFT and Direct Pay Payments in the amount of $940,092.66. Total distributions submitted for review and authorization in the amount of $1,087,931.45.	**Agenda Item #:** **5.C** **For Agenda of:** **9/24/2024** **Prepared by: Stephanie Goff, Vicki Lundgren**

Attachments (list):

1. 092424 Voucher Directory
2. 092424 Claims Register

Approval of Materials:		
Stephanie Goff, Vicki Lundgren		**Expenditure Required:** $1,087,931.45
Rachel Pitzel, Assistant City Administrator	9/19/2024	**Amount Budgeted:** $1,087,931.45
Dave Olson	9/19/2024	**Timeline:**

Summary Statement:
AB24-030 approving September 2024 Budgeted Expenditures as follows: Deferred Compensation Program; Payroll Direct Deposit; Department of Retirement Systems; and IRS 941 in the amount of $147,838.79 and Vendor Check Numbers 26239 through 26253, with EFT and Direct Pay Payments in the amount of $940,092.66. Total distributions submitted for review and authorization in the amount of $1,087,931.45.

Item History:

Recommended Action:

Fiscal Note/Consideration:

Voucher Directory

Fiscal: : 2024 - September
Council Date: : 2024 - September - 2nd Council Meeting

Vendor	Number	Reference	Account Number	Description	Amount
Advanced Government Services, LLC					
	26239			**2024 - September - 2nd Council Meeting**	
		2409426			
			Traffic Control Services 8/11-8/17/2024		
			101-000-000-542-30-41-01	Roadway-Professional Service	$3,477.88
				Traffic Control Services 8/11-8/17/2024 - 923 122nd Ave E	
		Total 2409426			**$3,477.88**
	Total 26239				**$3,477.88**
Total Advanced Government Services, LLC					**$3,477.88**
Amazon Capital Services					
	Direct Pay Payment 9/18/2024 7:43:38 PM - 1			**2024 - September - 2nd Council Meeting**	
		1HFT-HXCC-PL4L			
			August Statement		
			001-018-000-518-20-31-01	Office & Operational Supplies	$519.11
				Whiteboard,Batteries,Cleaning Supplies,Desk Mat,Desk Storage Drawer,Badge Clips,Air Freshener,Valve Temp. Controls (Faucets-City Hall)	
			001-022-000-548-30-31-53	PPE-Personal Protective Equipment	$300.23
				PPE-Gloves, Hard Hats (Qty 4)	
			001-022-000-548-30-32-02	Supplies/Parts-Vehicles & Equipment	$665.97
				Floor Mats, Grill Light, Strobe Lights, Window Deflectors-Vehicle #20	
			001-076-000-576-80-31-01	Operational Supplies	$331.27
				Aluminum Outdoor Dog Bag Dispenser	
		Total 1HFT-HXCC-PL4L			**$1,816.58**
	Total Direct Pay Payment 9/18/2024 7:43:38 PM - 1				**$1,816.58**
Total Amazon Capital Services					**$1,816.58**
American Shredding					
	EFT Payment 9/18/2024 7:42:10 PM - 1			**2024 - September - 2nd Council Meeting**	
		15596090924			
			Sept-Oct Svcs		
			001-018-000-518-30-41-01	Professional Services	$67.50
				Bi Monthly Rental of 1 Executive Console	
		Total 15596090924			**$67.50**
	Total EFT Payment 9/18/2024 7:42:10 PM - 1				**$67.50**
Total American Shredding					**$67.50**

Vendor	Number	Reference	Account Number	Description	Amount
Comcast Business					
	EFT Payment 9/18/2024 7:42:10 PM - 2			**2024 - September - 2nd Council Meeting**	
		218231671			
			9/15-10/14/24 Svcs		
			001-018-000-518-85-42-01	Cell Phones/Internet/Telecommunications	$786.10
				City Hall Internet	
		Total 218231671			**$786.10**
	Total EFT Payment 9/18/2024 7:42:10 PM - 2				**$786.10**
Total Comcast Business					**$786.10**
Crystal Springs					
	EFT Payment 9/18/2024 7:42:10 PM - 3			**2024 - September - 2nd Council Meeting**	
		15787820 090424			
			September Water Delivery		
			001-018-000-518-20-31-01	Office & Operational Supplies	$167.82
				Water Delivery	
		Total 15787820 090424			**$167.82**
	Total EFT Payment 9/18/2024 7:42:10 PM - 3				**$167.82**
Total Crystal Springs					**$167.82**
Department of Ecology					
	EFT Payment 9/18/2024 7:42:10 PM - 4			**2024 - September - 2nd Council Meeting**	
		24-RS-WAR045006-1			
			Stormwater Action Monitoring		
			410-000-000-531-38-49-02	Non NPDES Permit Fees	$4,874.00
				Stormwater Action Monitoring	
		Total 24-RS-WAR045006-1			**$4,874.00**
	Total EFT Payment 9/18/2024 7:42:10 PM - 4				**$4,874.00**
Total Department of Ecology					**$4,874.00**
Department of Transportation					
	26240			**2024 - September - 2nd Council Meeting**	
		RE-313-ATB40909001			
			Prj GCB3315R-Interlocal Funding Agreement		
			411-000-000-594-31-64-64	Capital Improvement Projects	$324,000.00
				SW Utility-CIP #SW-2-Resolution 23-0687-Mortenson Farm SW Improvements	
		Total RE-313-ATB40909001			**$324,000.00**
	Total 26240				**$324,000.00**
Total Department of Transportation					**$324,000.00**
Form Source, Inc.					
	26241			**2024 - September - 2nd Council Meeting**	
		861122			
			September Purchases		
			001-018-000-518-20-31-01	Office & Operational Supplies	$211.23

Vendor	Number	Reference	Account Number	Description	Amount
				Business Cards-J.Kubitza,K.Bojang,D.Murdock	
		Total 861122			**$211.23**
	Total 26241				**$211.23**
Total Form Source, Inc.					**$211.23**
Grainger					
	EFT Payment 9/18/2024 7:42:10 PM - 5			**2024 - September - 2nd Council Meeting**	
		9240764044			
			September Purchases		
			001-076-000-576-80-31-01	Operational Supplies	$123.55
				Soap Dispenser-Parks Restroom	
		Total 9240764044			**$123.55**
	Total EFT Payment 9/18/2024 7:42:10 PM - 5				**$123.55**
Total Grainger					**$123.55**
Gray & Osborne, Inc					
	26242			**2024 - September - 2nd Council Meeting**	
		34-G&O Prj. 21621.00			
			Aug Svcs-Chrisella Road East Safety Improvements		
			340-000-000-595-10-63-01	Capital Improvements-Engineering	$38,687.45
				Chrisella Road East Safety Improvements	
		Total 34-G&O Prj. 21621.00			**$38,687.45**
	Total 26242				**$38,687.45**
Total Gray & Osborne, Inc					**$38,687.45**
Jennings Equipment, Inc.					
	Direct Pay Payment 9/18/2024 7:43:38 PM - 2			**2024 - September - 2nd Council Meeting**	
		56627P			
			September Purchases		
			001-022-000-548-30-32-02	Supplies/Parts-Vehicles & Equipment	$341.37
				Parts-Kubota Mower	
		Total 56627P			**$341.37**
	Total Direct Pay Payment 9/18/2024 7:43:38 PM - 2				**$341.37**
Total Jennings Equipment, Inc.					**$341.37**

Vendor	Number	Reference	Account Number		Description	Amount
KPG Psomas, Inc.						
	26243			**2024 - September - 2nd Council Meeting**		
		212834				
			Aug Svcs-Interurban Trail Phase III			
			310-000-000-594-76-63-05		Improvements - Cap Park Projects	$4,958.23
				Interurban Trail Phase III		
		Total 212834				**$4,958.23**
	Total 26243					**$4,958.23**
Total KPG Psomas, Inc.						**$4,958.23**
Lakehaven Water & Sewer District						
	EFT Payment 9/18/2024 7:42:10 PM - 6			**2024 - September - 2nd Council Meeting**		
		3575901 7/1-9/3/24				
			7/1-9/3/24 Svcs 22 114th Ave E			
			001-018-000-518-30-47-04		Sewer Charges	$32.30
				22 114th Ave E		
		Total 3575901 7/1-9/3/24				**$32.30**
	Total EFT Payment 9/18/2024 7:42:10 PM - 6					**$32.30**
Total Lakehaven Water & Sewer District						**$32.30**
Les Schwab Tire Center						
	EFT Payment 9/18/2024 7:42:10 PM - 7			**2024 - September - 2nd Council Meeting**		
		42700422174				
			August Services			
			001-022-000-548-30-48-07		Maintenance/Repairs-Vehicles	$343.33
				Transfer Tires from Vehicle #7 to Vehicle #20		
		Total 42700422174				**$343.33**
	Total EFT Payment 9/18/2024 7:42:10 PM - 7					**$343.33**
Total Les Schwab Tire Center						**$343.33**
Menke Jackson Beyer, LLP						
	26244			**2024 - September - 2nd Council Meeting**		
		083124-MJBLLP				
			August Services			
			001-018-000-515-41-41-01		Legal Services-External	$1,219.00
				Edgewood-re Suelo Marina, LLC		
		Total 083124-MJBLLP				**$1,219.00**
	Total 26244					**$1,219.00**
Total Menke Jackson Beyer, LLP						**$1,219.00**
Mt. View-Edgewood Water Co.						
	26245			**2024 - September - 2nd Council Meeting**		
		3401-100385 7/8-9/9/24				
			7/8-9/9/24 10301 36th St E			
			001-018-000-518-30-47-02		Water	$1,500.72

Vendor	Number	Reference	Account Number	Description	Amount
				Edgewood Community Park	
		Total 3401-100385 7/8-9/9/24			**$1,500.72**
		3401-2746 7/8-9/9/24			
			7/8-9/9/24 2224 104th Ave E		
			001-018-000-518-30-47-02	Water	$307.09
				City Hall	
		Total 3401-2746 7/8-9/9/24			**$307.09**
		3401-2823 7/8-9/9/24			
			7/8-9/9/24 10311 22nd St E		
			001-018-000-518-30-47-02	Water	$53.86
				PW Garage	
		Total 3401-2823 7/8-9/9/24			**$53.86**
		3401-2961 7/8-9/9/24			
			7/8-9/9/24 1800 Meridian Ave E		
			001-018-000-518-30-47-02	Water	$396.11
				1800 Meridian Ave E	
		Total 3401-2961 7/8-9/9/24			**$396.11**
		3401-3796 7/8-9/9/24			
			7/8-9/9/24 1200 Meridian Ave E		
			001-018-000-518-30-47-02	Water	$943.15
				1200 Meridian Ave E	
		Total 3401-3796 7/8-9/9/24			**$943.15**
	Total 26245				**$3,200.93**
Total Mt. View-Edgewood Water Co.					**$3,200.93**
Office Depot					
	EFT Payment 9/18/2024 7:42:10 PM - 8			**2024 - September - 2nd Council Meeting**	
		377848872001			
			August Purchases		
			001-018-000-518-20-31-01	Office & Operational Supplies	$85.35
				Paper Towels-Restrooms-City Hall	
		Total 377848872001			**$85.35**
	Total EFT Payment 9/18/2024 7:42:10 PM - 8				**$85.35**
Total Office Depot					**$85.35**
Pape Machinery Inc.					
	Direct Pay Payment 9/18/2024 7:43:38 PM - 3			**2024 - September - 2nd Council Meeting**	
		6612148			
			September Services		
			001-022-000-548-30-48-06	Maintenance/Repairs-Equipment	$4,235.08
				Maintenance & Repairs-Brush Mower	
		Total 6612148			**$4,235.08**
	Total Direct Pay Payment 9/18/2024 7:43:38 PM - 3				**$4,235.08**
Total Pape Machinery Inc.					**$4,235.08**

Vendor	Number	Reference	Account Number	Description	Amount
Pierce County Budget & Finance PW					
	26246			**2024 - September - 2nd Council Meeting**	
		CI-357209			
			July Services		
			101-000-000-542-64-41-02	Traffic Control Devices-Traffic Operations (Contract)	$2,240.84
				July Services-Signs & Signals	
		Total CI-357209			**$2,240.84**
	Total 26246				**$2,240.84**
Total Pierce County Budget & Finance PW					**$2,240.84**
Procom LLC					
	26247			**2024 - September - 2nd Council Meeting**	
		111209			
			August Services		
			001-022-000-544-20-41-01	Professional Services	$72.00
				DOT Pre-employment Drug Test-L.Bell	
		Total 111209			**$72.00**
	Total 26247				**$72.00**
Total Procom LLC					**$72.00**
Puget Sound Energy					
	EFT Payment 9/18/2024 7:42:10 PM - 9			**2024 - September - 2nd Council Meeting**	
		300000011233-Aug 2024			
			August Statement		
			001-018-000-518-30-47-01	Electricity	$5,538.52
				8/1-8/30/24 Services	
		Total 300000011233-Aug 2024			**$5,538.52**
	Total EFT Payment 9/18/2024 7:42:10 PM - 9				**$5,538.52**
Total Puget Sound Energy					**$5,538.52**
Raedeke Associates, Inc.					
	Direct Pay Payment 9/18/2024 7:43:38 PM - 4			**2024 - September - 2nd Council Meeting**	
		61455			
			Prj 2018-097 August Services		
			001-058-000-558-60-41-01	Professional Services-Reimbursable	$1,899.50
				120-d1;24-1138 Prologis Demo 3-1st Review	
			001-058-000-558-60-41-01	Professional Services-Reimbursable	$412.50
				215-1;23-1299-Homestretch Preliminary Plat-1st Review	
			001-058-000-558-60-41-01	Professional Services-Reimbursable	$42.50
				210-1-Tyee Ranch Subdivision-1st Review	
		Total 61455			**$2,354.50**
	Total Direct Pay Payment 9/18/2024 7:43:38 PM - 4				**$2,354.50**
Total Raedeke Associates, Inc.					**$2,354.50**

Vendor	Number	Reference	Account Number		Description	Amount
Refunds/Reimbursements Vendor						
	26248			**2024 - September - 2nd Council Meeting**		
		090424-LB			**Lionel M Bell**	
			Clothing Allowance & PPE Reimbursement			
			001-022-000-544-20-31-54		Work Clothing/Uniforms	$202.53
				Clothing Allowance-Shirt(1);Pants(2)		
			001-022-000-548-30-31-53		PPE-Personal Protective Equipment	$176.15
				PPE-Workboots		
		Total 090424-LB				**$378.68**
	Total 26248					**$378.68**
	26249			**2024 - September - 2nd Council Meeting**		
		090924-MH			**Maria L Hayes**	
			WABO/COAP Tuition Fee Reimbursement			
			001-058-000-558-50-49-03		Registration & Training	$52.00
				WABO/COAP Tuition Fee Reimbursement		
		Total 090924-MH				**$52.00**
	Total 26249					**$52.00**
Total Refunds/Reimbursements Vendor						**$430.68**
Rhay Design LLC						
	26250			**2024 - September - 2nd Council Meeting**		
		EDW090524				
			Fall 2024 Magazine Services			
			001-018-000-518-20-49-05		Printing & Binding-Magazine	$2,000.00
				Fall 2024 Magazine Services		
		Total EDW090524				**$2,000.00**
	Total 26250					**$2,000.00**
Total Rhay Design LLC						**$2,000.00**
RW Scott						
	26251			**2024 - September - 2nd Council Meeting**		
		PE #2-TIP #5				
			Chrisella Rd E Safety Improvements			
			340-000-000-595-80-63-01		Transportation Cap Projects	$530,668.57
				Chrisella Rd E Safety Improvements-TIP #5 (Period 8/4-8/30/24)		
		Total PE #2-TIP #5				**$530,668.57**
	Total 26251					**$530,668.57**
Total RW Scott						**$530,668.57**
Shell						
	EFT Payment 9/18/2024 7:42:10 PM - 10			**2024 - September - 2nd Council Meeting**		
		99566865				
			August Statement			
			001-022-000-548-30-32-01		Fuel	$2,123.63
				August Statement		

Vendor	Number	Reference	Account Number	Description	Amount
			001-022-000-548-30-48-07	Maintenance/Repairs-Vehicles	$101.97
				Oil Change-Vehicle #12	
		Total 99566865			**$2,225.60**
	Total EFT Payment 9/18/2024 7:42:10 PM - 10				**$2,225.60**
Total Shell					**$2,225.60**
Smarsh, Inc.					
	EFT Payment 9/18/2024 7:42:10 PM - 11			**2024 - September - 2nd Council Meeting**	
		INV-206585			
			8/1-8/31/24 Web Archiving		
			001-018-000-518-85-49-03	Computer Subscriptions	$0.45
				8/1-8/31/24 Web Archiving	
		Total INV-206585			**$0.45**
	Total EFT Payment 9/18/2024 7:42:10 PM - 11				**$0.45**
Total Smarsh, Inc.					**$0.45**
Tacoma Screw Products Inc					
	26252			**2024 - September - 2nd Council Meeting**	
		130065500-00			
			September Purchases		
			001-022-000-548-30-32-02	Supplies/Parts-Vehicles & Equipment	$1,209.03
				Parts-John Deere Brush Cutter	
		Total 130065500-00			**$1,209.03**
	Total 26252				**$1,209.03**
Total Tacoma Screw Products Inc					**$1,209.03**
Transportation Systems Inc.					
	26253			**2024 - September - 2nd Council Meeting**	
		6781			
			August Services		
			101-000-000-542-64-41-01	Traffic Control Devices-Professional Services	$351.45
				Electrical Svcs-Schoolzone Flasher-114th Ave E	
		Total 6781			**$351.45**
	Total 26253				**$351.45**
Total Transportation Systems Inc.					**$351.45**
US Bank ACH/EFT					
	EFT Payment 9/18/2024 7:43:13 PM - 1			**2024 - September - 2nd Council Meeting**	
		090624-US Bank			
			August Safekeeping Fees		
			001-018-000-514-20-42-05	Bank & Bond Fees	$26.00
				August Safekeeping Fees	
		Total 090624-US Bank			**$26.00**
	Total EFT Payment 9/18/2024 7:43:13 PM - 1				**$26.00**
Total US Bank ACH/EFT					**$26.00**

Vendor	Number	Reference	Account Number	Description	Amount
US Bank Corporate Payment System					
	EFT Payment 9/18/2024 7:42:10 PM - 12			**2024 - September - 2nd Council Meeting**	
		082624-US Bank			
			August Statement		
			001-018-000-518-20-31-01	Office & Operational Supplies	$42.05
				S.Goff-Costco-Kitchen Supplies	
			001-018-000-518-20-31-01	Office & Operational Supplies	$201.46
				J.Bartelson-Costco,Walmart,Target-Kitchen & Cleaning Supplies	
			001-018-000-518-20-39-11	Teambuilding-Supplies	$240.42
				V.Lundgren-Jimmy John's-Sandwiches-Team Building Event	
			001-018-000-518-20-39-11	Teambuilding-Supplies	$147.39
				J.Bartelson-Costco,Walmart,Dollar Tree, Grocery Outlet,Java Junkie-BE Team Supplies	
			001-018-000-518-85-49-03	Computer Subscriptions	$161.48
				M.Ray-Netflare/Dmarcly, Vimeo-Email Health/Reputation Monitor, Annual Software Subscription	
			001-018-000-518-85-49-04	Registration & Training	$35.00
				S.Goff-PSFOA-Aug 14th Meeting-M.Ray	
			001-018-000-518-85-49-04	Registration & Training	$450.00
				M.Ray-E3 Creative-IT Conference ACCIS	
			001-019-010-518-10-49-02	Background Checks	$11.00
				J.S-Herrera-WSP Background-Background Check-K.Bojang	
			001-019-030-514-20-49-03	Registration & Training	$439.30
				J.S-Herrera-Fredy Pryor-Annual Membership Renewal	
			001-019-030-514-20-49-03	Registration & Training	$180.00
				J.S-Herrera-IIMC-Training	
			001-022-000-548-30-31-53	PPE-Personal Protective Equipment	$250.00
				H.Auelua-Redwing-Workboots	
			001-022-000-548-30-32-02	Supplies/Parts-Vehicles & Equipment	$55.69
				B.Whitman-Camping World-Vent-Haulmark Trailer	
			001-058-000-558-50-31-54	Work Clothing/Uniforms	$143.55
				D.Davis-Target, Fred Meyer-Shirts (3), Pants (2)	
			001-058-010-558-50-31-54	Work Clothing/Uniforms	$300.00
				J.Blaine-911 Supply-Jacket, Pants (2)-D.Murdock	
			001-076-000-576-80-31-01	Operational Supplies	$763.24
				B.Whitman-Ewing, Lowes-Solenoids ECP Irrigation, Sign Posts/Dumpster Boards-ECP	
		Total 082624-US Bank			**$3,420.58**
	Total EFT Payment 9/18/2024 7:42:10 PM - 12				**$3,420.58**
Total US Bank Corporate Payment System					**$3,420.58**
Utilities Underground Location Center					
	Direct Pay Payment 9/18/2024 7:43:38 PM - 5			**2024 - September - 2nd Council Meeting**	
		4080147			
			August Services		
			410-000-000-531-38-49-09	Misc. Fees & Charges	$128.04

Vendor	Number	Reference	Account Number	Description	Amount
				Utility Locating Svs. for August	
		Total 4080147			**$128.04**
	Total Direct Pay Payment 9/18/2024 7:43:38 PM - 5				**$128.04**
Total Utilities Underground Location Center					**$128.04**
Whistle Workwear / Workworld					
	Direct Pay Payment 9/18/2024 7:43:38 PM - 6			**2024 - September - 2nd Council Meeting**	
		INV2040005837			
			September Purchases		
			001-022-000-548-30-31-53	PPE-Personal Protective Equipment	$297.24
				Safety Vest, Waterproof Jacket, Waterproof Bibs-L.Bell	
		Total INV2040005837			**$297.24**
		INV2040005838			
			September Purchases		
			001-022-000-544-20-31-54	Work Clothing/Uniforms	$29.16
				T-Shirt (1)-L.Bell	
		Total INV2040005838			**$29.16**
		INV2040005844			
			September Purchases		
			001-022-000-548-30-31-53	PPE-Personal Protective Equipment	$168.44
				PPE-Workboots-B.Whitman	
		Total INV2040005844			**$168.44**
		INV2040005885			
			September Purchases		
			001-022-000-548-30-31-53	PPE-Personal Protective Equipment	$303.86
				PPE-Workboots-T.Pettie	
		Total INV2040005885			**$303.86**
	Total Direct Pay Payment 9/18/2024 7:43:38 PM - 6				**$798.70**
Total Whistle Workwear / Workworld					**$798.70**
Grand Total		**Vendor Count**	**33**		**$940,092.66**

City of Edgewood 2024

September 24th 2024 Council Meeting Check & EFT Payment Distribution Review & Authorization

Number	Name	Print Date	Amount
US Bank	**PAYROLL ACCOUNT DISTRIBUTION**		
10611	**Last Number Issued Previous Authorization**		
DCP EFT 9/13/24	Deferred Compensation Program	9/13/2024	$18,013.82
Direct Deposit Run -	Payroll Vendor	9/13/2024	$93,865.42
DRS EFT 9/13/24	Dept of Retirement Systems	9/13/2024	$19,708.86
IRS 941 EFT 9/13/24	IRS 941	9/13/2024	$16,250.69
		Total	**$147,838.79**

Number	Name	Print Date	Amount
	CLAIM VOUCHER ACCOUNT DISTRIBUTION		
26238	**Last Number Issued Previous Authorization**		
26239	Advanced Government Services, LLC	9/24/2024	$3,477.88
26240	Department of Transportation	9/24/2024	$324,000.00
26241	Form Source, Inc.	9/24/2024	$211.23
26242	Gray & Osborne, Inc	9/24/2024	$38,687.45
26243	KPG Psomas, Inc.	9/24/2024	$4,958.23
26244	Menke Jackson Beyer, LLP	9/24/2024	$1,219.00
26245	Mt. View-Edgewood Water Co.	9/24/2024	$3,200.93
26246	Pierce County Budget & Finance PW	9/24/2024	$2,240.84
26247	Procom LLC	9/24/2024	$72.00
26248	Bell, Lionel M	9/24/2024	$378.68
26249	Hayes, Maria L	9/24/2024	$52.00
26250	Rhay Design LLC	9/24/2024	$2,000.00
26251	RW Scott	9/24/2024	$530,668.57
26252	Tacoma Screw Products Inc	9/24/2024	$1,209.03
26253	Transportation Systems Inc.	9/24/2024	$351.45
Direct Pay Payment	Amazon Capital Services	9/24/2024	$1,816.58
Direct Pay Payment	Jennings Equipment, Inc.	9/24/2024	$341.37
Direct Pay Payment	Pape Machinery Inc.	9/24/2024	$4,235.08
Direct Pay Payment	Raedeke Associates, Inc.	9/24/2024	$2,354.50
Direct Pay Payment	Utilities Underground Location Center	9/24/2024	$128.04
Direct Pay Payment	Whistle Workwear / Workworld	9/24/2024	$798.70
EFT Payment 9/18/2024	American Shredding	9/24/2024	$67.50
EFT Payment 9/18/2024	Shell	9/24/2024	$2,225.60
EFT Payment 9/18/2024	Smarsh, Inc.	9/24/2024	$0.45
EFT Payment 9/18/2024	US Bank Corporate Payment System	9/24/2024	$3,420.58
EFT Payment 9/18/2024	Comcast Business	9/24/2024	$786.10
EFT Payment 9/18/2024	Crystal Springs	9/24/2024	$167.82
EFT Payment 9/18/2024	Department of Ecology	9/24/2024	$4,874.00
EFT Payment 9/18/2024	Grainger	9/24/2024	$123.55
EFT Payment 9/18/2024	Lakehaven Water & Sewer District	9/24/2024	$32.30
EFT Payment 9/18/2024	Les Schwab Tire Center	9/24/2024	$343.33
EFT Payment 9/18/2024	Office Depot	9/24/2024	$85.35
EFT Payment 9/18/2024	Puget Sound Energy	9/24/2024	$5,538.52
EFT Payment 9/18/2024	US Bank ACH/EFT	9/24/2024	$26.00
Total Claims Voucher Distribution			**$940,092.66**

Total Distribution Submitted for Review & Authorization	$ 1,087,931.45
Authorization Adjustments:	
Total Distribution Net of Prior Authorized Adjustments	**$ 1,087,931.45**

Claims Voucher Approval : I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Edgewood, and that I am authorized to authenticate and certify to said claim.

______________________________Accounting Manager, Stephanie Goff

______________________________Mayor, Dave Olson ___________________________________Council Member

City Of Edgewood
Council Agenda Summary Sheet

Subject: **AB24-39 -** Mayoral Appointment/Council Confirmation – Boards/Commission Applicants	Agenda Item #: **6.A**
	For Agenda of: **9/24/2024**
	Prepared by: **Jeremy Metzler**

Attachments (list):
1. PC Public Roster_PROPOSED 20240924
2. PRAB_Roster_Proposed_20240924
3. EDAB Public Roster_PROPOSED_09242024

Approval of Materials:		
Jeremy Metzler		**Expenditure Required:** N/A
Rachel Pitzel, Assistant City Administrator	9/18/2024	**Amount Budgeted:** N/A
Dave Olson	9/18/2024	**Timeline:** ~~09/17/2024 SS~~ 09/24/2024 RCM

Summary Statement: In accordance with Sections 2.30.020, 2.31.020 and 2.32.020 of the Edgewood Municipal Code (EMC), appointments and re-appointments to the Planning Commission (PC), Parks and Recreation Advisory Board (PRAB), and Economic Development Advisory Board (EDAB) shall follow the City Council Rules of Procedures, which require applications and interviews for each applicant. The Mayor shall appoint the applicants, and the Council shall confirm or deny the appointments proposed by the Mayor.

- For the PC, Position 6 is vacant.
- For the PRAB, Positions 4, 6, and 7 are expiring on September 30, 2024 and applicants wish to be reappointed.
- For the EDAB, Positions 2 and 3 are vacant.

The city actively promotes these vacancies through social media and its website, with weekly posts to encourage applications.

Item History:
N/A

Recommended Action: MOTION confirming the following Mayoral Appointments:

- Leyla Church to Position 6 on the Planning Commission, with a term ending June 30, 2025
- Amity Highley to position 4 on the Parks and Recreation Advisory Board with a term ending September 30, 2026

- Shawn Olesen to position 6 on the Parks and Recreation Advisory Board with a term ending September 30, 2026
- Anne Percival to position 7 on the Parks and Recreation Advisory Board with a term ending September 30, 2026
- Amanda Weidman to Position 2 on the Economic Development Advisory Board with a term ending June 30, 2025

Fiscal Note/Consideration:
N/A

PLANNING COMMISSION

Public Roster

Position	Title	First Name	Last Name	Term Expires
1	Vice Chair	Carly	Guillory	6/30/2026
2	Chair	JoAnn	Overfield	6/30/2026
3		Tom	Greene	6/30/2026
4		Sarah	Wagner	6/30/2025
5		Jan	Furey	6/30/2025
6		Leyla	Church	6/30/2025
7		Carly	Lenoir	6/30/2025

EDGEWOOD Washington

PARKS & RECREATION ADVISORY BOARD

PUBLIC DOCUMENT

Position	Title	First Name	Last Name	Term Expires
1	Chair	Brian	Levenhagen	9/30/2025
2		Elizabeth	Kerlin	9/30/2025
3		Matthew	Torrey	9/30/2025
4		Amity	Highley	9/30/2026
5		Carrie	Alger	9/30/2026
6		Shawn	Olesen	9/30/2026
7	Vice Chair	Anne	Percival	9/30/2026

EDGEWOOD Washington

ECONOMIC DEVELOPMENT ADVISORY BOARD

Public Roster

Position	Title	First Name	Last Name	Term Expires
1	Chair	Andrew	Wiesenfeld	6/30/2025
2		Amanda	Weidman	6/30/2025
3		**VACANT**		6/30/2025
4		Steven	Weiss	6/30/2026
5		Shawn	Olesen	6/30/2026
6	Vice-Chair	Michael	Pearce	6/30/2026
7		Kelsey	Morgan	6/30/2026

EDGEWOOD
Washington

City Of Edgewood
Council Agenda Summary Sheet

Subject: **AB24-0743 -** Resolution 24-0743, First Amendment to Contour Engineering PSA	**Agenda Item #:**
	For Agenda of: **9/24/2024**
	Prepared by: Jeremy Metzler

Attachments (list):
1. Resolution 24-0743 First Amendment to PSA_Contour
2. FIRST AMENDMENT Contour Engineering with Exhibit SOW

Approval of Materials:		
Jeremy Metzler		**Expenditure Required:** $2,000 additional
Rachel Pitzel, Assistant City Administrator	9/19/2024	**Amount Budgeted:** $450,000 (2024 CIP Project P-9)
Dave Olson	9/19/2024	**Timeline:** 09/24/2024 RCM

Summary Statement:
The Capital Improvement Plan (CIP) contains Project P-9, the Wolf Point Passive Recreation Trail. As described therein, this project will "construct a trail through the plat between 36th St E and the southern City limits." The City Council passed Resolution 23-0691 on November 14, 2023, authorizing an agreement with Contour Engineering, LLC (Contour) to prepare 30% preliminary engineering of said trail through the Wolf Point Subdivision, including but not limited to survey data collection and design / drafting.

Contour has completed the 30% design work, and staff has initiated conversations with the developer to acquire the land needed to construct the trail. To facilitate this land acquisition, staff is seeking additional survey work from Contour to prepare a legal description and exhibit. As the City's agreement with Contour expired in June, the City Attorney has prepared the attached resolution and contract amendment for Council's consideration this evening.

Item History:
11/14/2023 - Resolution 23-0691

Recommended Action:
MOTION to adopt **AB24-0743 -** Resolution 24-0743, First Amendment to Contour Engineering PSA

Fiscal Note/Consideration:
This additional $2,000 of work will be paid for using Park Impact Fees.

RESOLUTION NO. 24-0743

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, PIERCE COUNTY, WASHINGTON, AUTHORIZING THE MAYOR TO EXECUTE THE FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN CONTOUR ENGINEERING, LLC AND THE CITY OF EDGEWOOD

WHEREAS, the City of Edgewood ("City") and Contour Engineering, LLC had a Professional Services Agreement in order for Contour Engineering, LLC. to perform professional services to the City, in an amount not to exceed $33,000.00; and

WHEREAS, the current contract expired on June 30, 2024, with Contour Engineering, LLC having completed the work that was in the scope of work for the Wolf Point Trail – Topographic Survey and Preliminary Design; and

WHEREAS, the City is requesting an extension to this contract to allow for Contour Engineering, LLC to supply the City a new scope of work for an exhibit map and legal description on the Wolf Point Trail project, recognizing that Contour Engineering, LLC's previous work constitutes a significant portion of the project and will contribute to the efficiency of the current work requested; and

WHEREAS, the existing agreement listed in Exhibit A can be amended by agreement with the contractor, adding an additional scope of work with an amount of $2,000.00 not to be exceeded, extending the term date by mutual agreement by the City and Contour Engineering, LLC as provided, and amending the City contact information to include the recently hired Public Works Director; and

WHEREAS, to facilitate timely adjustments necessary for the effective continuation and completion of the project as a whole, the amendment authorizes the Assistant City Manager or the Mayor to authorize the continual execution of contract amendments with Contour Engineering, LLC without the need for formal Council approval for each modification; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Authorization. The Mayor is hereby authorized to execute the First Amendment to the Professional Services Agreement between Contour Engineering, LLC and the City of Edgewood dated November 14, 2023, as Exhibit A and incorporated herein by this reference, through October 31, 2024.

Section 2. Ongoing Authorization. The Assistant City Manager or the Mayor is hereby authorized to execute any future necessary contract amendments for this project without the need for formal Council approval.

Section 3. Effective Date. This resolution will take effect immediately upon passage by the City Council.

ADOPTED THIS 24TH DAY OF SEPTEMBER, 2024

____
Dave Olson, Mayor

ATTEST:

____
Jill Schwerzler-Herrera, CMC
City Clerk

Exhibit A

Amendment No. 1 to the Professional Services Agreement with Contour Engineering, LLC.

**FIRST AMENDMENT TO THE
PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE CITY OF EDGEWOOD
AND CONTOUR ENGINEERING, LLC**

Section I. Date and Parties.

This document ("First Amendment") is dated the 24th day of September 2024, and is entered into by and between the CITY OF EDGEWOOD, a Washington municipal corporation ("City") and Contour Engineering, LLC. ("Consultant"). This First Amendment modifies the Professional Services Agreement dated November 14, 2023, by and between the City and Consultant (the "Contract").

Section II. General Recitals.

A. The City and Consultant entered into the Contract for the purposes of allowing the Consultant to perform professional services as described therein, in an amount not to exceed $33,000.00.

B. The current contract expired on June 30, 2024. Contour Engineering, LLC completed the work that was in the Scope of Work for the Wolf Point Trail – Topographic Survey and Preliminary Design.

C. To support the City in obtaining a deed to dedicate the property, a new scope needs to be requested for an exhibit map and legal description, the parties have now agreed to amend the Contract as set forth in this First Amendment.

Section III. Services by Consultant.

Section 1. A and B. of the original Contract is hereby amended to read as follows:

1. **Services by Consultant.**

A. Consultant shall perform the services described in the Scope of Work attached to the Agreement as Exhibit "A" and shall perform the services described in the Scope of Work attached to this First Amendment to the Professional Services Agreement. The services performed by the Consultant shall not exceed the Scope of Work without prior written approval.

B. The City may from time to time require changes or modifications to the Professional Services Agreement. Any modifications, extensions, or additions to the terms, scope of work, or additional scope of work that are agreed upon by the parties may be incorporated through written amendments. Such amendments may be executed by the Assistant City Manager or the Mayor without the need for formal Council approval, provided that there is ongoing Council approval for the specific project(s) as a whole. This provision is intended to facilitate timely adjustments necessary for the effective continuation and completion of the project.

City **Consultant**

Section IV. Terms.

Section 3 of the original Contract is hereby amended to read as follows:

3. Terms. This agreement shall commence on September 24, 2024 ("Commencement Date") and shall terminate on October 31, 2024, unless extended or terminated by mutual agreement by the City and Contour Engineering, LLC.

Section V. Compensation.

Section 4, first paragraph of the original Contract is hereby amended to read as follows:

☒ LUMP SUM. Compensation for these services shall be a Lump Sum of $2,000.00, which includes all applicable tax.

Section VI. Notice.

Section 15, specifically only the City's contact information for notices required to be given by the Consultant to the City is hereby amended to read as follows:

City of Edgewood
Attn: Chuck Hendricksen, P.E.
2224 - 104th Ave. E.
Edgewood, WA 98372

Phone: (253) 952-3299
Email: chuck@cityofedgewood.org

CITY OF EDGEWOOD	CONSULTANT
By: ______________________	By: B
	Printed Name: Brett Allen
Its: Mayor, Dave Olson	Its: Managing Member LLC
Date: ______________________	Date: 9/19, 2024

ATTEST:

____
City Clerk, Jill Schwerzler-Herrera

APPROVED AS TO FORM:

City Attorney, Maili C. Barber

City Consultant

Exhibit A

Scope of Work from Contour Engineering, LLC. for Project 23-190 Wolf Point Recreation Trail

City **Consultant**

CONTOUR ENGINEERING • LLC
PO Box 949, Gig Harbor, WA 98335. ph 253-857-5454

Engineer/Surveyor: **Contour Engineering LLC**
Brett Allen, PE
(253) 857-5454 -- phone
Brett.Allen@contourengineeringllc.com

Date of Agreement: ***August 22, 2024***

For the following Project:

Project: **23-190 Wolf Point Recreation Trail**

Thank you for the opportunity to provide you with this quotation. The scope that we have anticipated and the fees, are as follows for the services requested:

TASK SUMMARY:

To provide legal description and associated exhibit for the trail and the associated stormwater improvements on the 30% design plan from Civil Task 1.

Survey Task 2 – Easement Legal Description and Exhibits

We will prepare a legal description and exhibit for the easment. Easement corners are not expected to be staked. We only anticipate one easement is needed for this scope of work.

Survey Task 2 Fixed Fee Budget = $2,000

Notes:
Additional tasks, request for additional task budget and adjustments/revisions to tasks or Scope of Work will be presented to Client for approval utilizing this contract as the base document. No work/time will be applied to additional tasks, adjusted/revised tasks or Scope of Work, or request for additional budget until authorization is received from Client.

We believe this covers the scope of services you will need from us to develop the project. If you have any questions or need further information, please give me a call.

Respectfully,

Brett Allen, PE
Managing Member/Project Engineer
Contour Engineering, LLC