CITY OF EDGEWOOD
REGULAR COUNCIL MEETING AGENDA
Tuesday, October 27, 2020 – 7:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA

1. **CALL TO ORDER**
   Roll Call, Pledge of Allegiance
2. **AUDIENCE COMMENT**
3. **MAYOR'S REPORT**
4. **CONSENT AGENDA:** *The consent agenda includes items that are routine in nature and are adopted by one motion. Should Council wish to discuss a consent agenda item, the item would be removed from the consent agenda and discussed under Council Business.*
   The following items are presented for Council approval:
   - **A.** Regular City Council Meeting Minutes of October 13, 2020
   - **B.** Study Session Meeting Minutes of October 20, 2020
   - **C.** Review of Commission, Committee and Board Meeting Minutes
   - **D.** **AB20-050**, a motion approving October 2020 Budgeted Expenditures as follows: Deferred Compensation Program; Payroll Direct Deposit; Department of Retirement Systems; Dept. of Child Support; AWC Employee Benefit Trust; IRS 941; ESD Unemployment Insurance Q3; L&I Q3; and ESD PFML Q3 in the amount of $131,821.99; and Vendor Check Numbers 24594 through 24612 with EFT and Direct Pay Payments in the amount of $446,380.85. Total distributions submitted for review and authorization in the amount of $578,202.84.
   - **E.** **AB20-051,** Remote Work and Flexible or Alternative Work Schedules Policy and Procedures
   - **F.** **AB20-0532,** approving Resolution No. 20-0532, Amendment to the Law Enforcement Service Contract with Pierce County
5. **COUNCIL BUSINESS**
   - **A.** **AB20-0586,** a motion adopting Ordinance No. 20-0586, the 2021-2026 Capital Improvement Plan (CIP) Update
   - **B.** **AB20-0587,** a motion adopting Ordinance No. 20-0587, No Parking Zones
6. **COUNCIL COMMENTS**
7. **ADJOURN**

This meeting is accessible to persons with disabilities. For individuals who may require special accommodations, please contact City Hall at (253) 952.3299, 24 hours in advance.

1 CALL TO ORDER

Mayor Eidinger called the meeting to order at 7:00pm and led attendees in the Pledge of Allegiance.

Present: Mayor Eidinger, Deputy Mayor Creley, Councilmember West, Councilmember Day, Councilmember Christopherson, Councilmember Wise, Councilmember Tomyn, Councilmember Lowry
Staff Present: Assistant City Administrator Dave Gray, City Clerk Rachel Pitzel, Community & Economic Development Director Darren Groth, Jeremy Metzler Public Works Director, Matthew Ray, IT Director, Police Chief Micah Lundborg.

2 PUBLIC HEARING

A. **AB20-047,** 2021-2026 Capital Improvement Plan (CIP) Update
Mayor Eidinger opened the Public Hearing at 7:05pm and invited the public to speak.
Lori Stanaway spoke.
Mayor Eidinger closed the Public Hearing at 7:11pm.

3 AUDIENCE COMMENT

Ron Strakra spoke.
Jason Ramirez spoke.

4 MAYOR'S REPORT

Mayor Eidinger read his report into the record and then invited each Director to speak on topics of their choosing.

5 CONSENT AGENDA

A. Regular City Council Meeting Minutes of September 22, 2020

B. Study Session Meeting Minutes of September 29, 2020

C. Special Council Meeting Minutes of September 29, 2020

D. Study Session Meeting Minutes of October 6, 2020

E. **AB20-048,** a motion approving October 2020 Budgeted Expenditures as follows: Deferred Compensation Program; Payroll Direct Deposit; Department of Retirement Systems; Dept. of Child Support; AWC Employee Benefit Trust; and IRS 941 in the amount of $164,844.38; and Vendor Check Numbers 24564 through 24593 with EFT and Direct Pay Payments in the amount of $715,548.20. Total distributions submitted for review and authorization in the amount of $880,392.58

F. **AB20-0525,** approving Resolution No. 20-0525, Pitney Bowes (Postage) Lease

Agreement

G. AB20-0526, approving Resolution No. 20-0526, Reaffirming Existing Wellness Program

H. AB20-0527, approving Resolution No. 20-0527, Pierce County Court Services Agreement

I. AB20-0528, approving Resolution No. 20-0528, General Sewer Plan Update – Contract Amendment

J. AB20-0529, approving Resolution No. 20-0529, Hazard Trees – 4102 102nd Ave E

K. AB20-0530, approving Resolution No. 20-0530, Hazard Trees – 3915 Meridian Ave E

L. AB20-0531, approving Resolution No. 20-0531, Hazard Trees – 3700 Meridian Ave E
Motion: Action: Approve **Moved By**: Councilmember Wise **Seconded By**: Deputy Mayor Creley Motion passed (7-0)

6 COUNCIL BUSINESS

A. AB20-049, Confirming the Mayoral Appointment of Mike Barnett to the Parks and Recreation Advisory Board, Position 4, and the re-appointment of Jeff Southard to Position No. 5, Linda Howard to Position No. 6, and Anne Percival to Position No. 7, all with terms ending September 30, 2022
Council requested looking into alternate position members for each board at an upcoming Study Session.
Motion: Action: Approve **Moved By:** Councilmember West **Seconded By:** Councilmemember Wise Motion passed (7-0)

7 COUNCIL COMMENTS

Mayor Eidinger spoke.
Councilmember Tomyn spoke.
Councilmember Lowry spoke.

8 EXECUTIVE SESSION

A. City Council will hold an executive session pursuant to RCW 42.30.110.(1)(i) regarding potential litigation that will last approximately 15 minutes with no action to follow
Mayor Eidinger called a recess at 7:30 pm for 15 minutes.
Mayor Eidinger called the meeting back to order at 7:45pm.

9 ADJOURN

Mayor Eidinger adjourned the meeting at 7:45pm.

Jill S. Herrera, Deputy City Clerk/
Communications Coordinator

Daryl Eidinger, Mayor

1 CALL TO ORDER

Mayor Eidinger called the meeting to order at 7:00pm and led attendees in the Pledge of Allegiance.

Present: Mayor Eidinger, Deputy Mayor Creley, Councilmember Day, Councilmember Christopherson, Councilmember Tomyn, Councilmember Lowry
Excused: Councilmember West, Councilmember Wise
Staff Present: Assistant City Administrator Dave Gray, City Clerk Rachel Pitzel, Community & Economic Development Director Darren Groth, Jeremy Metzler Public Works Director, Matthew Ray, IT Director, Police Chief Micah Lundborg.

2 COUNCIL BUSINESS

A. Discussion - Development Review
Planning Manager Emily Arteche briefed Council on this reoccuring agenda item.

B. Discussion – Equity, Diversity and Inclusion (Trainings, Planning, etc.)
Mayor Eidinger updated Council on scheduling two consecutive Saturday morning trainings for December 5, and 12 through the National League of Cities (NLC).

C. Discussion – Ordinance - 2021-2026 Capital Improvement Plan (CIP) Update
Public Works Director Metzler presented the updates to the 2021-2026 Capital Improvement Plan Update for Council to review, and then answered questions. After review Council agreed to move it forward for action at the next Regular Council Meeting.

D. Discussion – Remote Work and Flexible or Alternative Work Schedules Policy and Procedures
City Clerk Pitzel brought this item forward for review, discussion ensued and she answered questions. Council requested the topic be moved to an upcoming Consent Agenda.

E. Discussion – Private Road Signage
Public Works Director Metzler discussed the details of this item, and answered Council questions.

F. Discussion – Ordinance – No Parking Zones
Public Works Director Metzler brought this item forward and briefed Council on the details.

G. Discussion – 36th and Meridian Park Naming
Public Works Director Metzler brought forward the Parks and Recreation Advisory Boards top choices. Discussion then ensued between Council and staff about the timeline for picking a name, how the names will be presented to the citizens for a vote, and the possibility of moving the windmill to the park location.

H. Discussion – Budget Revenues and Property Tax
Assistant City Administrator Gray discussed this agenda item in detail with Council.

I. Amendment to the Law Enforcement Service Contract with Pierce County
Assistant City Administrator Gray briefed Council on this item. Council asked that it be moved forward to an upcoming Consent Agenda.

3 OTHER COUNCIL ITEMS

Mayor Eidinger spoke.
Councilmember Tomyn spoke.

4 ADJOURN

Mayor Eidinger adjourned the meeting at 8:08pm

_____
Jill S. Herrera, Deputy City Clerk/
Communications Coordinator

_____
Daryl Eidinger, Mayor

CITY OF EDGEWOOD
PARKS AND RECREATION ADVISORY BOARD MINUTES
Thursday September 3, 2020 – 6pm♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA

1. **CALL TO ORDER**
   Chair Levenhagen called the meeting to order at 6:01pm

2. **ROLL CALL**
   Present: Brian Levenhagen, Jeff Southard, Linda Howard, Mary Grace Eala, Anne Percival
   Absent: Caitlyn Remington, Bill Hilton
   City Staff: Public Works Director Jeremy Metzler, IT Director Matthew Ray, Communications Coordinator/Deputy City Clerk Jill Schwerzler-Herrera

3. **APPROVAL OF MEETING MINUTES**
   Anne Percival **MOVED**, seconded by Linda Howard to approve the August 6, 2020 Meeting Minutes.
   APPROVED (4-0)

4. **OLD BUSINESS**

   - **36th & Meridian Park Update**
     Public Works Director Metzler discussed the details of the accepted park bid from Active Construction in Puyallup, for the construction of the much anticipated park. Further discussion then ensued as to the option of a ground breaking ceremony.

   - **Eagle Scout Project**
     Isaac Hester installed his custom built benches, and laid new gravel for his Eagle Scout project earlier in the week at the Nelson Nature Park. Anne Percival has been in contact with Luke Coulter to build a few raised beds for the Nelson Farm Park for his Eagle Scout project.

5. **NEW BUSINESS**

   - **36th & Meridian Park Naming**
     Public Works Director Metzler provided the list of names from Council for Parks and Recreation Advisory Board members to choose their top five and send back to Jeremy for him to provide back to Council.

   - **Planting Trees**
     Anne Percival discussed recruiting parents, and children to plant trees in the upcoming colder months.

   - **Annual Capital Improvement Plan Update**
     Public Works Director Metzler discussed the various Parks and Recreation Advisory Board goals for prioritization in 2021.

ADJOURN – 6:50PM

CITY OF EDGEWOOD
PLANNING COMMISSION MEETING MINUTES
Monday, September 14, 2020 – 6 p.m. • Edgewood City Hall – 2224 104th Ave. E
Meeting Held Virtually via Zoom

1. **CALL TO ORDER:** Chair Overfield called meeting to order at 6:01 PM

   A. **Commissioners Present:** Guillory; Overfield; Wagner; Pincas; Ramirez; Slate (6:01- 7:03)

   B. **Commissioners Absent:** Goode

   C. **Staff Member(s) Present:** Darren Groth, Community and Economic Development Director
   Emily Arteche, Planning Manager
   Evan Hietpas, Planning Technician

   D. **Others Present:** Mayor Eidinger

2. **CONSENT AGENDA:** Pincas moved to APPROVE as presented, Wagner seconded. Commission voted 6-0 to approve the Consent Agenda.

3. **CITIZEN COMMENTS:** None

4. **PUBLIC HEARINGS:** None

5. **NEW BUSINESS:**
   A. **Discussion Items:**
      i. Construction Work Hours
         a. Hietpas opened discussion.
         b. Planning Commission recommended some slight revisions to the proposed code language.
         c. Planning Commission recommended having a public hearing on this item as soon as possible.

      ii. Tree Preservation
         a. Hietpas opened discussion.
         b. Planning Commission and city staff discussed significant tree definitions.
         c. Planning Commission asked city staff to provide examples of significant tree definitions from other municipalities to discuss on October 12, 2020.

      iii. Notice of Application Requirements
         a. Hietpas lead the Planning Commission through the city's new project permit application process.
         b. Hietpas explained the relationship between the process improvements and the proposed code amendment to the Notice of Application requirements.
         c. Planning Commission expressed gratitude for the efforts made by City staff.
         d. Planning Commission discussed the proposed code amendment, and recommended having a public hearing on this item as soon as possible.

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iv. Street Light Standards
- **a.** Hietpas opened discussion by outlining the October public survey structure.
- **b.** Planning Commission suggested additional methods to promote the survey.
- **c.** Hietpas continued the discussion by presenting information pertaining to street light standards within the City of Edgewood.
- **d.** Discussion ensued.

v. 2020 Work Plan
- **a.** Hietpas opened discussion and gave status updates on each work plan item.
- **b.** The Planning Commission suggested adding the Town Center work plan item as a Discussion Item as soon as possible.

B. Action Items:

i. Street Light Standards
- **a.** Hietpas gave a brief introduction to the action item and presented the draft recommendation.
- **b.** Planning Commission proposed one addition and one minor revision to the draft recommendation.
- **c.** Guillory moved to approve. Ramirez seconded. Commission voted 5-0 to approve, with the addition and revision included

6. STAFF COMMENTS: **NONE**
7. COMMISSIONER UPDATES: **NONE**

8. ADJOURN: Chair Overfield adjourned meeting at 7:29

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City Of Edgewood
Council Agenda Summary Sheet

Subject: **AB20-050**, a motion approving October 2020 Budgeted Expenditures as follows: Deferred Compensation Program; Payroll Direct Deposit; Department of Retirement Systems; Dept. of Child Support; AWC Employee Benefit Trust; IRS 941; ESD Unemployment Insurance Q3; L&I Q3; and ESD PFML Q3 in the amount of $131,821.99; and Vendor Check Numbers 24594 through 24612 with EFT and Direct Pay Payments in the amount of $446,380.85. Total distributions submitted for review and authorization in the amount of $578,202.84.	**Agenda Item #: AB20-050** **For Agenda of: 10/27/2020** **Prepared by: Stephanie Goff**
Attachments (list): 1. 102720 Claims Register 2. 102720 Voucher Directory	
Approval of Materials: Stephanie Goff Rachel Pitzel 10/23/2020 Dave Gray 10/23/2020 Daryl Eidinger 10/23/2020	**Expenditure Required:** $578,202.84 **Amount Budgeted:** $578,202.84 **Timeline:** N/A

Summary Statement:
Approving October 2020 Budgeted Expenditures as follows: Deferred Compensation Program; Payroll Direct Deposit; Department of Retirement Systems; Dept. of Child Support; AWC Employee Benefit Trust; IRS 941; ESD Unemployment Insurance Q3; L&I Q3; and ESD PFML Q3 in the amount of $131,821.99; and Vendor Check Numbers 24594 through 24612 with EFT and Direct Pay Payments in the amount of $446,380.85. Total distributions submitted for review and authorization in the amount of $578,202.84.

Item History:
N/A

Recommended Action:
MOTION to adopt AB20-050, October 2020 Budgeted Expenditures as presented under the Consent Agenda.

Fiscal Note/Consideration:

N/A

City of Edgewood 2020

October 27th 2020 Council Meeting Check & EFT Payment Distribution Review & Authorization

Number	Name	Print Date		Amount
US Bank	**PAYROLL ACCOUNT DISTRIBUTION**			
10611	**Last Number Issued Previous Authorization**			
DCP EFT 10/15/2020	Deferred Compensation Program	10/15/2020		$13,690.37
Direct Deposit Run -	Payroll Vendor	10/15/2020		$77,185.64
DRS EFT 10/15/2020	Dept of Retirement Systems	10/15/2020		$19,323.25
DSHS-DCS EFT	WA State Support Registry	10/15/2020		$275.00
ESD UI EFT Q3 2020	Employment Security Department	10/15/2020		$1,182.22
IRS 941 EFT 10/15/2020	IRS 941	10/15/2020		$12,379.86
L&I EFT Q3 2020	Dept of Labor & Industry	10/15/2020		$6,185.68
PFML EFT Q3 2020	Employment Security Department-PFML	10/15/2020		$1,599.97
			Total	**$131,821.99**

Number	Name	Print Date	Amount
	CLAIM VOUCHER ACCOUNT DISTRIBUTION		
24593	**Last Number Issued Previous Authorization**		
24594	AHBL	10/27/2020	$9,443.75
24595	Department of Ecology	10/27/2020	$5,619.66
24596	Department of Transportation	10/27/2020	$419.86
24597	Epic Land Solutions, Inc.	10/27/2020	$1,936.38
24598	Grainger	10/27/2020	$836.35
24599	Gray & Osborne, Inc	10/27/2020	$13,752.99
24600	Jennings Equipment, Inc.	10/27/2020	$604.58
24601	Lakehaven Water & Sewer District	10/27/2020	$394.37
24602	Mt. View-Edgewood Water Co.	10/27/2020	$10,765.00
24603	Orkin	10/27/2020	$2,051.79
24604	Pierce County Budget & Finance Court	10/27/2020	$9,000.00
24605	Pierce County Budget & Finance PW	10/27/2020	$316,442.71
24606	Pierce County Budget & Finance Sheriff	10/27/2020	$23,397.83
24607	Raedeke Associates, Inc.	10/27/2020	$1,079.75
24608	Heart & Soul Property Solutions LLC	10/27/2020	$25,300.14
24609	Shred-it	10/27/2020	$98.01
24610	State Auditor's Office	10/27/2020	$1,447.68
24611	Sterling Automotive Service	10/27/2020	$267.11
24612	West Coast Code Consultants, Inc.	10/27/2020	$4,881.25
Direct Pay Payment	Amazon Capital Services	10/27/2020	$1,646.05
Direct Pay Payment	CDW Government	10/27/2020	$4,871.78
Direct Pay Payment	Julie Dyer	10/27/2020	$2,590.00
EFT Payment	Crystal Springs	10/27/2020	$87.96
EFT Payment	Puget Sound Energy	10/27/2020	$4,399.81
EFT Payment	Shell	10/27/2020	$1,058.77
EFT Payment	US Bank Corporate Payment System	10/27/2020	$3,675.00
EFT Payment	US Bank ACH/EFT	10/27/2020	$312.27
Total Claims Voucher Distribution			**$446,380.85**
Total Distribution Submitted for Review & Authorization			$578,202.84
Authorization Adjustments:			**$ -**
Total Distribution Net of Prior Authorized Adjustments			**$578,202.84**

Claims Voucher Approval: I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Edgewood, and that I am authorized to authenticate and certify to said claim.

_____Accounting Manager, Stephanie Goff

_____Mayor, Daryl Eidinger

_____Council Member

Voucher Directory

Fiscal: : 2020 - October
Council Date: : 2020 - October - 2nd Council Meeting

Vendor	Number	Reference	Account Number	Description	Amount
AHBL					
	24594		**2020 - October - 2nd Council Meeting**		
		120168			
			5/26-6/25/20 On-Call Services		
			001-058-000-558-60-41-03	Prof. Services (Non-reimbursable)	$3,206.25
			On-Call Services		
		Total 120168			**$3,206.25**
		121061			
			7/26-8/25/20 2020 Comp Plan Amendment Docket Analysis		
			001-058-000-558-60-41-03	Prof. Services (Non-reimbursable)	$300.00
			7/26-8/25/20 2020 Comp Plan Amendment Docket Analysis		
		Total 121061			**$300.00**
		121062			
			7/26-8/25/20 2020 Comp Plan Processing		
			001-058-000-558-60-41-03	Prof. Services (Non-reimbursable)	$5,937.50
			7/26-8/25/20 2020 Comp Plan Processing		
		Total 121062			**$5,937.50**
	Total 24594				**$9,443.75**
Total AHBL					**$9,443.75**
Amazon Capital Services					
	Direct Pay Payment 10/23/2020 8:30:47 AM - 1		**2020 - October - 2nd Council Meeting**		
		1QJG-JMWQ-3PJF			
			October Purchases		
			001-018-000-518-20-31-01	Office & Operational Supplies	$255.86
			Power Strips, Phone Cases, KeyGuard Key Storage, Stylus Pens,		
			001-018-000-518-30-32-02	Supplies/Parts - Vehicles & Equipment	$95.60
			Towing Mirrors- Chevy Silverado		
			001-018-000-518-30-35-01	Small Tools/Minor Equip.	$857.20
			Portable PA System		
			001-018-000-518-85-31-03	Computer Hardware	$437.39
			Samsung Smart TV		
		Total 1QJG-JMWQ-3PJF			**$1,646.05**
	Total Direct Pay Payment 10/23/2020 8:30:47 AM - 1				**$1,646.05**
Total Amazon Capital Services					**$1,646.05**

Vendor	Number	Reference	Account Number	Description	Amount
CDW Government					
	Direct Pay Payment 10/23/2020 8:30:47 AM - 2		**2020 - October - 2nd Council Meeting**		
		SE2001267			
			September Services		
			001-019-000-518-90-41-01	Gen'l Gov't-Professional Services	$4,871.78
				Microsoft Teams Deployment	
		Total SE2001267			**$4,871.78**
	Total Direct Pay Payment 10/23/2020 8:30:47 AM - 2				**$4,871.78**
Total CDW Government					**$4,871.78**
Crystal Springs					
	EFT Payment 10/23/2020 8:50:35 AM - 1		**2020 - October - 2nd Council Meeting**		
		15787820 100720			
			Acct# 698722615787820		
			001-018-000-518-20-31-01	Office & Operational Supplies	$87.96
				City Hall Water	
		Total 15787820 100720			**$87.96**
	Total EFT Payment 10/23/2020 8:50:35 AM - 1				**$87.96**
Total Crystal Springs					**$87.96**
Department of Ecology					
	24595		**2020 - October - 2nd Council Meeting**		
		21-WAR045006-3			
			FY2021 7/1/20-6/30/21		
			410-000-000-531-38-41-20	Storm Drainage-NPDES Permit Fees-Intergov	$4,567.05
				Water Quality Program-SW PH 2 7/1/20-6/30/21	
		Total 21-WAR045006-3			**$4,567.05**
		21-WAR309400-1			
			FY2021 7/1/20-6/31/21		
			310-000-000-594-76-91-01	Permit Fees	$1,052.61
				36th & Meridian Park Water Quality Program-SW PH 2 7/1/20-6/30/21	
		Total 21-WAR309400-1			**$1,052.61**
	Total 24595				**$5,619.66**
Total Department of Ecology					**$5,619.66**
Department of Transportation					
	24596		**2020 - October - 2nd Council Meeting**		
		RE-313-ATB01013083			
			September Services		
			410-000-000-531-38-41-01	Professional Service	$419.86
				56th St / Edgewood Dr / Sumner Hts Dr Drainage Project	
		Total RE-313-ATB01013083			**$419.86**
	Total 24596				**$419.86**
Total Department of Transportation					**$419.86**

Vendor	Number	Reference	Account Number	Description	Amount
Epic Land Solutions, Inc.					
	24597		**2020 - October - 2nd Council Meeting**		
		0920-1037			
			September Services		
			340-000-000-595-20-61-01 Chrisella Rd. Early Acquisition	ROW Acquisition - Land	$1,936.38
		Total 0920-1037			**$1,936.38**
	Total 24597				**$1,936.38**
Total Epic Land Solutions, Inc.					**$1,936.38**
Grainger					
	24598		**2020 - October - 2nd Council Meeting**		
		9678536864			
			October Purchases		
			001-076-000-576-80-35-01 Shovels	Small Tools/Minor Equipment	$41.23
			101-000-000-542-30-35-01 Shovels	Roadway-Small Tools & Minor Equipment	$82.46
			410-000-000-594-31-64-04 Shovels	Equipment	$82.46
		Total 9678536864			**$206.15**
		9678536872			
			October Purchases		
			001-076-000-576-80-35-01 Shovels	Small Tools/Minor Equipment	$37.90
			101-000-000-542-30-35-01 Shovels	Roadway-Small Tools & Minor Equipment	$75.78
			410-000-000-594-31-64-04 Shovels	Equipment	$75.78
		Total 9678536872			**$189.46**
		9678536880			
			October Purchases		
			001-076-000-576-80-35-01 Rakes	Small Tools/Minor Equipment	$63.42
			101-000-000-542-30-35-01 Rakes	Roadway-Small Tools & Minor Equipment	$126.82
			410-000-000-594-31-64-04 Rakes	Equipment	$126.82
		Total 9678536880			**$317.06**
		9678536898			
			October Purchases		
			001-076-000-576-80-31-01	Operational Supplies	$123.68

Vendor	Number	Reference	Account Number	Description	Amount
				Misc. Park Supplies	
		Total 9678536898			**$123.68**
	Total 24598				**$836.35**
Total Grainger					**$836.35**
Gray & Osborne, Inc					
	24599			**2020 - October - 2nd Council Meeting**	
		12-G&O Prj. 18626.07			
			36th & Meridian Park Phase 1		
			310-000-000-594-76-41-03	Professional Svs.-Property	$967.18
				36th & Meridian Park Phase 1	
		Total 12-G&O Prj. 18626.07			**$967.18**
		12-G&O Prj. 19614.00			
			General Sewer Plan Update		
			401-000-000-594-35-61-01	Cap Improvements-Sewer Plan Update	$7,588.30
				General Sewer Plan Update	
		Total 12-G&O Prj. 19614.00			**$7,588.30**
		2-G&O Prj. 18626.11			
			132nd & 53rd Storm Improvements		
			410-000-000-531-38-41-01	Professional Service	$5,197.51
				132nd & 53rd Storm Improvements	
		Total 2-G&O Prj. 18626.11			**$5,197.51**
	Total 24599				**$13,752.99**
Total Gray & Osborne, Inc					**$13,752.99**
Jennings Equipment, Inc.					
	24600			**2020 - October - 2nd Council Meeting**	
		12719P			
			September Purchases		
			001-076-000-576-80-48-01	Equipment Repair & Maintenance	$604.58
				Kubota Mower Parts	
		Total 12719P			**$604.58**
	Total 24600				**$604.58**
Total Jennings Equipment, Inc.					**$604.58**

Vendor	Number	Reference	Account Number	Description	Amount
Julie Dyer					
	Direct Pay Payment 10/23/2020 8:30:47 AM - 3		**2020 - October - 2nd Council Meeting**		
		1023-JD			
			10/1-10/15/20 Services		
			001-018-000-518-80-41-01	Contracted IT Services	$2,590.00
				IT Consulting Services- 10/1-10/15/20	
		Total 1023-JD			**$2,590.00**
	Total Direct Pay Payment 10/23/2020 8:30:47 AM - 3				**$2,590.00**
Total Julie Dyer					**$2,590.00**
Lakehaven Water & Sewer District					
	24601		**2020 - October - 2nd Council Meeting**		
		Prj. 6320006 October 2020			
			October Services		
			310-000-000-594-76-41-03	Professional Svs.-Property	$394.37
				Meridian Sewer Extension- 36th & Meridian Park	
		Total Prj. 6320006 October 2020			**$394.37**
	Total 24601				**$394.37**
Total Lakehaven Water & Sewer District					**$394.37**
Mt. View-Edgewood Water Co.					
	24602		**2020 - October - 2nd Council Meeting**		
		102020-MVEW			
			310-000-000-594-76-63-01	Park Improvements	$10,765.00
				Service Installation- 10301 36th St E	
		Total 102020-MVEW			**$10,765.00**
	Total 24602				**$10,765.00**
Total Mt. View-Edgewood Water Co.					**$10,765.00**
Orkin					
	24603		**2020 - October - 2nd Council Meeting**		
		Invoice - 10/20/2020 2:14:09 PM			
			Acct 31501490		
			001-018-000-518-30-41-01	Professional Services	$165.39
				September 2020 Service	
			001-018-000-518-30-41-01	Professional Services	$1,886.40
				Annual Service Oct. 2020- Sept. 2021	
		Total Invoice - 10/20/2020 2:14:09 PM			**$2,051.79**
	Total 24603				**$2,051.79**
Total Orkin					**$2,051.79**

Vendor	Number	Reference	Account Number	Description	Amount
Pierce County Budget & Finance Court					
	24604		**2020 - October - 2nd Council Meeting**		
		CI-294055			
			Q2 2020 Services		
			001-019-000-512-50-41-01	Court Services-Contracted	$4,500.00
			Q2 2020 Services		
		Total CI-294055			**$4,500.00**
		CI-294056			
			Q3 2020 Services		
			001-019-000-512-50-41-01	Court Services-Contracted	$4,500.00
			Q3 2020 Services		
		Total CI-294056			**$4,500.00**
	Total 24604				**$9,000.00**
Total Pierce County Budget & Finance Court					**$9,000.00**
Pierce County Budget & Finance PW					
	24605		**2020 - October - 2nd Council Meeting**		
		CI-292947			
			July Services		
			101-000-000-542-38-41-02	Roadway-Road Maint (Intergov contract)	$218,304.62
			July Services		
			101-000-000-542-70-41-04	Roadside-ROW Veg Maint (Intergov)	$1,567.19
			July Services		
			101-000-000-542-90-43-01	Travel/Training Costs	$87.77
			July Services		
			410-000-000-531-38-41-06	Storm Drainage-ROW Veg Maint	$16,053.84
			July Services		
			410-000-000-531-38-41-12	Storm Drainage-Drain Maint	$5,412.78
			July Services		
			410-000-000-531-38-43-01	Training/Travel Costs	$87.77
			July Services		
		Total CI-292947			**$241,513.97**
		CI-293704			
			August Services		
			101-000-000-542-64-41-02	Traffic Control Devices-Traffic Operations (Contract)	$968.56
			August Services		
		Total CI-293704			**$968.56**
		CI-293955			
			September Services		
			101-000-000-542-38-41-02	Roadway-Road Maint (Intergov contract)	$58,434.71
			101-000-000-542-38-41-02	Roadway-Road Maint (Intergov contract)	$281.93
			101-000-000-542-70-41-04	Roadside-ROW Veg Maint (Intergov)	$522.50
			101-000-000-542-90-43-01	Travel/Training Costs	$31.00
			410-000-000-531-38-41-12	Storm Drainage-Drain Maint	$174.07
			410-000-000-531-38-41-12	Storm Drainage-Drain Maint	$281.92
			410-000-000-531-38-41-13	Storm Drainage-Structure Maint	$14,203.05

Vendor	Number	Reference	Account Number	Description	Amount
			410-000-000-531-38-43-01	Training/Travel Costs	$31.00
		Total CI-293955			**$73,960.18**
	Total 24605				**$316,442.71**
Total Pierce County Budget & Finance PW					**$316,442.71**
Pierce County Budget & Finance Sheriff					
	24606		**2020 - October - 2nd Council Meeting**		
		CI-293858			
			January-July Services-OT		
			001-021-000-521-20-41-02	Police Overtime	$8,555.23
			January-July Services-OT		
		Total CI-293858			**$8,555.23**
		CI-293863			
			August Services-OT		
			001-021-000-521-20-41-02	Police Overtime	$9,773.03
			August Services-OT		
		Total CI-293863			**$9,773.03**
		CI-293864			
			September Services-OT		
			001-021-000-521-20-41-02	Police Overtime	$5,069.57
			September Services-OT		
		Total CI-293864			**$5,069.57**
	Total 24606				**$23,397.83**
Total Pierce County Budget & Finance Sheriff					**$23,397.83**
Puget Sound Energy					
	EFT Payment 10/23/2020 8:50:35 AM - 2		**2020 - October - 2nd Council Meeting**		
		300000011233 September 2020			
			September Statement		
			001-018-000-518-30-47-01	Electricity	$4,399.81
			September Statement		
		Total 300000011233 September 2020			**$4,399.81**
	Total EFT Payment 10/23/2020 8:50:35 AM - 2				**$4,399.81**
Total Puget Sound Energy					**$4,399.81**

Vendor	Number	Reference	Account Number	Description	Amount
Raedeke Associates, Inc.					
	24607		**2020 - October - 2nd Council Meeting**		
		58843			
			September Services - Prj. 2018-097		
			001-058-000-558-60-41-01	Reim.Engineering - Prof. Serv	$1,079.75
			118 10610 County Line Road E		
		Total 58843			**$1,079.75**
	Total 24607				**$1,079.75**
Total Raedeke Associates, Inc.					**$1,079.75**
Refunds/Reimbursements Vendor					
	24608		**2020 - October - 2nd Council Meeting**		
		101620-H&S		**Heart & Soul Property Solutions LLC**	
			AOF Partial Release 19-1240		
			001-000-000-582-10-00-02	Refund Assignment of Funds Deposits	$25,300.14
			Partial Release SP #19-1240		
		Total 101620-H&S			**$25,300.14**
	Total 24608				**$25,300.14**
Total Refunds/Reimbursements Vendor					**$25,300.14**
Shell					
	EFT Payment 10/23/2020 8:50:35 AM - 3		**2020 - October - 2nd Council Meeting**		
		67920646			
			September Statement		
			001-018-000-518-30-32-01	Fuel	$1,058.77
			September Statement		
		Total 67920646			**$1,058.77**
	Total EFT Payment 10/23/2020 8:50:35 AM - 3				**$1,058.77**
Total Shell					**$1,058.77**
Shred-it					
	24609		**2020 - October - 2nd Council Meeting**		
		8180556400			
			September Services		
			001-018-000-518-30-41-01	Professional Services	$98.01
			September Services		
		Total 8180556400			**$98.01**
	Total 24609				**$98.01**
Total Shred-it					**$98.01**
State Auditor's Office					
	24610		**2020 - October - 2nd Council Meeting**		
		L138841			
			Audit No. 55087		
			001-019-000-514-23-41-01	State Auditor	$1,447.68

Vendor	Number	Reference	Account Number	Description	Amount
				2019 Accountability/Financial Audit	
		Total L138841			**$1,447.68**
	Total 24610				**$1,447.68**
Total State Auditor's Office					**$1,447.68**
Sterling Automotive Service					
	24611			**2020 - October - 2nd Council Meeting**	
		0030265			
			October Services		
			001-018-000-518-30-48-07	Maintenance & Repairs-Vehicles	$205.51
				2012 Ford F350- Repair Drivers Side Bed Rail	
		Total 0030265			**$205.51**
		0030299			
			October Services		
			001-018-000-518-30-48-07	Maintenance & Repairs-Vehicles	$61.60
				2003 Chevy Silverado- Oil Change	
		Total 0030299			**$61.60**
	Total 24611				**$267.11**
Total Sterling Automotive Service					**$267.11**
US Bank ACH/EFT					
	EFT Payment 10/23/2020 8:49:12 AM - 1			**2020 - October - 2nd Council Meeting**	
		102020-USBank			
			September Analysis Fee		
			001-019-000-514-20-42-05	Bank & Bond Fees	$282.27
				September Analysis Fee	
		Total 102020-USBank			**$282.27**
		102120-USBank			
			September Safekeeping Fees		
			001-019-000-514-20-42-05	Bank & Bond Fees	$30.00
				September Safekeeping Fees	
		Total 102120-USBank			**$30.00**
	Total EFT Payment 10/23/2020 8:49:12 AM - 1				**$312.27**
Total US Bank ACH/EFT					**$312.27**
US Bank Corporate Payment System					
	EFT Payment 10/23/2020 8:50:35 AM - 4			**2020 - October - 2nd Council Meeting**	
		092520-USBank			
			September Statement		
			001-018-000-518-20-31-01	Office & Operational Supplies	$8.78
				D.Eidinger-Ebay-Personal Exp. Error (Reimbursment on Rec# 8315)	

Vendor	Number	Reference	Account Number	Description	Amount
			001-018-000-518-20-31-01	Office & Operational Supplies	$19.76
				D.Eidinger-Lowes-Light Bulbs for City Hall Grounds	
			001-018-000-518-20-31-01	Office & Operational Supplies	$29.64
				A.Thompson-Walgreens-First Aid Supplies	
			001-018-000-518-20-35-02	Office Furniture	$351.66
				B.Whitman-Costco-Shelving for City Hall Storage Room	
			001-018-000-518-20-49-01	Memberships	($39.99)
				J.Privett-Nortern Tool-Annual Fee for Free Shipping Refund	
			001-018-000-518-30-32-01	Fuel	$42.70
				D.Eidinger-Costco Gas-Fuel for 2004 Chevy Silverado	
			001-018-000-518-30-32-02	Supplies/Parts - Vehicles & Equipment	$37.98
				D.Eidinger-Ebay-Safety Equipment for 2004 Chevy Silverado	
			001-018-000-518-30-32-02	Supplies/Parts - Vehicles & Equipment	$6.48
				D.Eidinger-O'Reilly-Tail Light for 2004 Chevy Silverado	
			001-018-000-518-30-32-02	Supplies/Parts - Vehicles & Equipment	$300.00
				B.Whitman-Freeway Trailer Supplies-Hitch for 2019 Ford F350	
			001-018-000-518-85-49-03	Computer Subscriptions	$352.22
				M.Ray-Amazon Web Services-Cloud Backup	
			001-018-000-518-85-49-03	Computer Subscriptions	$17.95
				B.Murray-Cloud Cover Music-City Hall Lobby Music Subscription	
			001-019-000-514-20-43-01	Travel & Training Costs	$25.00
				J.S-Herrera-WAPRO-Virtual Conference	
			001-019-000-514-20-43-01	Travel & Training Costs	$75.00
				R.Pitzel-Summit Law-Webinar, Conducting Personnel Investigations	
			001-019-000-514-20-49-01	Memberships & Subscriptions	$582.47
				M.Ray-Flippingbook LTD-Annual Cost for Hosting EW Magazine	
			001-019-000-514-20-49-01	Memberships & Subscriptions	$80.00
				J.S-Herrera-iStock Photo-Purchase of Photos for Magazine	
			001-021-000-521-20-31-05	Supplies-Misc	$82.65
				M.Lundborg-Big Johns Trophies-Retirement Plague (Jerry Johnson)	
			001-021-000-521-20-35-01	Small Tools/Minor Equipment	$457.79
				M.Lundborg-Federal Eastern Intl-Vest for Deputy Ashmore	
			001-021-000-521-20-43-04	Meals Expense	$38.30
				S.Goff-Legendary Doughnuts-Retirement Lunch (Jerry Johnson)	
			001-021-000-521-20-43-04	Meals Expense	$346.50
				J.Bartelson-Chipotle-Retirement Lunch (Jerry Johnson)	
			001-021-000-521-20-43-04	Meals Expense	$7.14
				J.Bartelson-Walmart-Retirement Lunch (Jerry Johnson)	
			001-021-000-521-20-43-04	Meals Expense	$35.75
				J.Bartelson-Costco-Retirement Lunch (Jerry Johnson)	
			001-058-000-558-50-31-01	Office & Operational Supplies	$95.00
				J.Tumelson-My Building Permit-Books (for Staff)	
			001-058-000-558-50-31-01	Office & Operational Supplies	$313.89
				J.Tumelson-WABO-Books (Mike George)	
			001-058-000-558-50-43-01	Training/Travel Costs	$60.00
				J.Curbow-My Building Permit-Webinar	

Vendor	Number	Reference	Account Number	Description	Amount
			001-058-000-558-50-43-01	Training/Travel Costs	$60.00
				J.Tumelson-My Building Permit-Webinar	
			001-058-000-558-50-43-01	Training/Travel Costs	$60.00
				C.McVay-My Building Permit-Webinar	
			001-058-000-558-50-43-01	Training/Travel Costs	$128.69
				J.Tumelson-WABO-Webinar (Mike George)	
			001-058-000-558-50-43-01	Training/Travel Costs	$340.00
				J.Tumelson-WABO-COAP (Mike George)	
			001-058-000-558-50-43-01	Training/Travel Costs	$95.00
				J.Tumelson-My Building Permit-Webinar (Mike George)	
			001-058-000-558-50-43-01	Training/Travel Costs	$60.00
				J.Tumelson-My Building Permit-Webinar (Mike George)	
			001-058-000-558-60-43-01	Training/Travel Costs	($680.00)
				D.Groth-ICSC-ICSC Conferernce Refund	
			001-058-000-558-60-49-01	Memberships	$55.00
				J.Fairbanks-WACE-WA Assoc. of Code Enforcement Dues	
			001-076-000-576-80-31-01	Operational Supplies	$205.95
				B.Whitman-Harbor Freight-Misc. Tools	
			001-076-000-576-80-35-01	Small Tools/Minor Equipment	$114.51
				A.Thompson-Harbor Freight-Tools & Toolbox for PW Shop	
			101-000-000-542-30-31-01	Roadway-Operational Supplies	$16.55
				D.Eidinger-Ebay-Public Works Radio Batteries	
			101-000-000-542-30-35-01	Roadway-Small Tools & Minor Equipment	$229.02
				A.Thompson-Harbor Freight-Tools & Toolbox for PW Shop	
			101-000-000-542-90-43-01	Travel/Training Costs	($285.00)
				J.Metzler-CM Inspector Training-APWA CM Inspector Training (J.Blaine)	
			410-000-000-531-38-31-01	Operational Supplies	$229.02
				A.Thompson-Harbor Freight-Tools & Toolbox for PW Shop	
			410-000-000-531-38-41-06	Storm Drainage-ROW Veg Maint	$4.59
				S.Goff-Moutain View Water Dist.-Wholesale Water, Roadside Spraying	
			410-000-000-531-38-43-01	Training/Travel Costs	($285.00)
				J.Metzler-CM Inspector Training-APWA CM Inspector Training (J.Blaine)	
		Total 092520-USBank			**$3,675.00**
	Total EFT Payment 10/23/2020 8:50:35 AM - 4				**$3,675.00**
Total US Bank Corporate Payment System					**$3,675.00**
West Coast Code Consultants, Inc.					
	24612		**2020 - October - 2nd Council Meeting**		
		2020-EDG-SEP			
			September Services		
			001-058-000-558-50-41-01	Professional Service	$4,881.25

Vendor	Number	Reference	Account Number	Description	Amount
				3rd Party Plan Review- Paul Gneiding	
		Total 2020-EDG-SEP			**$4,881.25**
	Total 24612				**$4,881.25**
Total West Coast Code Consultants, Inc.					**$4,881.25**
Grand Total		**Vendor Count**	**27**		**$446,380.85**

City Of Edgewood
Council Agenda Summary Sheet

Subject: **AB20-051,** Remote Work and Flexible or Alternative Work Schedules Policy and Procedures	**Agenda Item #: 4.E** **For Agenda of: 10/27/2020** **Prepared by: Rachel Pitzel**
Attachments (list): 1. Remote Work Policy and Procedure FINAL 101520 2. Remote Work Policy Acknowledgement_FINAL 101520	
Approval of Materials: Rachel Pitzel Rachel Pitzel 10/21/2020 Dave Gray 10/22/2020 Daryl Eidinger 10/22/2020	**Expenditure Required:** N/A **Amount Budgeted:** N/A **Timeline:** ~~10/20/2020 SS Discussion~~ 10/27/2020 RCM Consent Agenda

Summary Statement:
City staff has been working remotely since March 12, 2020 to "flatten the curve" under the Governor's emergency phased pandemic order as well as out of caution and protection for our employees, customers, and the general public. While converting to an obligatory remote operation has produced many challenges, it has also provided an opportunity for organizations like our city to "discover" the power of virtual meetings, remote work flow, accountability and communication processes. We are learning virtually how to work together collaboratively, on a timeline delivering internal support to move critical work through complex processes. This requires new tools, mostly utilizing technology, but includes new processes and policies to ensure multiple disciplines work together to provide critical services to our primary public service mission, serving the public. One of those processes involves managing personnel scheduling, accountability work assignments and public access.

As these processes and policies have been adapted, like many organizations and each of us individually, we've learned what works well virtually and what is best served by a physical presence. As the city administration has matured its virtual expertise and remote capabilities, the Mayor tasked staff with developing a policy to carry forward and take advantage of lessons learned - that result is the draft "Remote Work and Flexible or Alternative Work Schedule Policy and Procedures" document.

This policy if approved by Council, will be in place after the City of Edgewood has removed the all-staff remote work order currently imposed due to the pandemic and staff is allowed back to work under the Safe Start program. Currently, Mayor Eidinger has told staff to not expect to be able to come back to work before December 31, 2020. As the state continues to show outbreaks, Mayor Eidinger is forward-thinking on the reality that we may not be moving into phase 3 of Governor Inslee's plan before then. In these uncertain times staff appreciates having a commitment of what their remote status looks like long-term to allow them to create a plan for their home and work life.

The Mayor's intent with this policy is to empower staff to continue to utilize the positive attributes of virtual work. To participate in and benefit from the economic and efficiency for both the city and our employees, and compatible with our mission of producing on time, high quality, high volume work product in the fore front, and benefit from the added long term flexibility to manage work/life balance.

Item History:

Recommended Action:
MOTION to adopt the Remote Work and Flexible or Alternative Work Schedules Policy and Procedures as presented under the Consent Agenda

Fiscal Note/Consideration:
N/A

CITY OF EDGEWOOD
POLICIES AND PROCEDURES

TITLE:	POLICY MANUAL SECTION & NO.	
Remote work and Flexible or Alternate Work Schedules Policy and Procedures	*To be assigned….*	
APPROVED BY	**REVISES OR SUPERSEDES**	**EFFECTIVE DATE:**
Mayor Eidinger	**New Content**	

I. Objective

Remote work allows employees to work from home, on the road, or in a satellite location for all or part of their workweek. Flexible or alternate work schedules allow employees to work a schedule other than standard scheduled workweek. City of Edgewood considers remote work and flexible or alternate work schedules to be a viable work option when both the employee and the job are suited for such an arrangement. Remote work and flexible/alternate work schedules may be appropriate and approved for some employees or job situations, but not for others. Remote work and flexible/alternate work schedules are not an entitlement, are not an employment benefit, and in no way change the terms and conditions of employment with City of Edgewood.

II. Remote Work

A. Procedures

Remote work may be temporary, e.g., working from home for a short-term project or on the road during business travel, or long-term according to a set schedule of working away from the office as described below. The Mayor, director/supervisor, or employee can suggest remote work as a possible work arrangement. Remote work arrangements will be on a trial basis for the first three months. The trial basis may be discontinued at any time at the request of either the employee or the City. After the trial period and in order to accommodate commuting, childcare, or other issues that may arise from a sudden schedule change, the City will endeavor to provide 30 days' notice of a discontinuation of the remote work arrangement. There may be instances, however, when less or even no notice will occur. Communication between the employee and his/her supervisor is necessary to ensure any remote work changes are known.

B. Eligibility

Before signing the remote work acknowledgement form, the employee and director/supervisor, with the assistance of the Human Resource Department, will evaluate the suitability of such an arrangement, reviewing the following areas:

- Employee suitability. The employee and director/supervisor will assess the needs and work habits of the employee, compared to traits customarily recognized as appropriate for successful telecommuters.
- Job responsibilities. The employee and director/supervisor will discuss the job responsibilities and determine if the job tasks are conducive to a remote work arrangement. If a remote work arrangement is determined feasible, the employee and director/supervisor will devise a mutually agreed upon schedule.

- Workstation. The employee and director/supervisor shall identify any equipment, workspace design considerations, and other scheduling/availability issues that the employee will need to successfully implement a remote work schedule.

If the employee and director/supervisor agree, and the Human Resource Department concurs, a remote work acknowledgement form will be prepared and signed by all parties, commencing the three-month trial period. Evaluation of the employee's performance during the trial period will include regular interaction by phone, e-mail, or virtual meetings between the employee and the director/supervisor, as well as face-to-face meetings to discuss work progress and problems. Face-to-face meetings (in-person or virtually) shall occur at least once every two weeks and no less than twice per month, although weekly meetings are encouraged.

C. Equipment

On a case-by-case basis, the City will determine, with information supplied by the employee and the director/supervisor, the appropriate hardware, software, , phone, and other office equipment needs for each remote work arrangement. The Human Resource and Information Technology Departments shall be used as resources in this matter. Equipment supplied by the City will be maintained by the City. Work equipment used and supplied by the employee, if the City deems appropriate for use, will be maintained by the employee. The City of Edgewood accepts no responsibility for maintenance, damage or repairs to employee-owned equipment. In addition, the City of Edgewood reserves the right to make determinations as to the appropriateness of equipment, which is subject to change at any time. Equipment supplied by the City is to be used for business purposes only. The employee must sign an inventory of all City property received and agree to take appropriate action to protect the items from loss, damage, theft, or unreasonable wear and tear. Upon termination of employment, all inventoried property must be returned to the City, unless other arrangements have been made.

The City supplies employees with office supplies, e.g., pens, paper, etc., as necessary, and will reimburse employees for business-related expenses. Please note that expenses must be approved in advance.
It is the employee's responsibility to establish a suitable remote work environment. The City will not be responsible for costs associated with the setup of a remote office, such as remodeling, furniture, lighting, repairs, or modifications. Employees are to use city issued devices for remote work, in the event of equipment failure or service interruption, the employees must notify the employer immediately to discuss alternate assignments or other options.

D. Security

Remote work employees are expected to ensure the protection of property and records consistent with the City's expectations of information security for employees working at the office. Such safeguards include the use of locked file cabinets and desks, regular password maintenance, and any other measures appropriate for the job and the environment. Employees must immediately notify their Supervisor if you suspect a breach in physical or informational security.

E. Safety

Employees are expected to maintain their remote workspace in a safe manner, free from safety hazards. The City will provide each remote worker with a safety checklist that must be completed at least twice per year. Injuries sustained by the employee in a remote work location and in conjunction with his or her regular work duties may be covered by the City's workers' compensation policy. Remote work employees are responsible for notifying the City of such injuries as soon as practicable. The employee is liable for any injuries sustained by visitors to his or her remote worksite.

Remote work is not designed to be a replacement for childcare. Although an individual employee's schedule and work location may be modified to accommodate childcare needs, the focus of the arrangement must remain on job performance and meeting business demands.

F. Temporary Arrangements

Temporary remote work and alternate or flex work schedule arrangements may be approved for circumstances such as inclement weather, special projects, or business travel. These arrangements are approved on an as-needed basis only, with no expectation of a change to the employee's permanent work location.

Other informal, short-term arrangements or reasonable accommodations may be made for employees on family or medical leave to the extent practical for the employee and the City and with the consent of the employee's health care provider, if appropriate.

All informal remote work and alternate or flex work schedule arrangements are made on a case-by-case basis, focusing first on the business needs of the City.

III. Alternate/Flexible Work Schedules and Time Worked

A. Overview

Alternate work schedules that accommodate the City's workload may be established by agreement between an employee and the City.

A Flexible Work Schedule is a work schedule that permits starting and quitting times other than the standard work schedule that coincides with City Hall hours. Flexible work schedules require that a minimum number of hours be worked each workday.

Note: The City of Edgewood's standard work week as defined in the current personnel policy is: Sunday 12:01 a.m. through Saturday midnight. The scheduled workweek for most full-time employees is Monday through Friday, from 8:30 a.m. to 5:00 p.m., with a half-hour unpaid lunch period.

A Compressed Work Week is a work schedule which permits employees to increase the length of each workday so as to provide extended time off every one or two weeks. Compressed workweek schedules include:

1) 4/10 - Four ten-hour days each week. This provides one "off" day each week.

2) 9/80 - 80 hours in a two-week period are scheduled over nine working days. Example: The normal workday is extended to nine hours for eight days in a two-week period, with one regular eight-hour day, to reach 80 hours in nine days as opposed to 10 days. This schedule provides one "off" day every two weeks.

The following are examples of alternate work schedules for non-exempt employees:

EXAMPLE #1: Compressed Work Week- 4/10

(Workweek Start/End: Sunday midnight – Saturday 11:59pm

Week 1

	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total Hrs.
Normal	0	8	8	8	8	8	0	40
4/10	0	10	10	10	10	0	0	40

EXAMPLE #2: Compressed Work Week – 9/80
(Workweek Start/End: *Friday Noon –Friday 11:59am)

Week1

	Fri	Sat	Sun	Mon	Tues	Wed	Thu	Fri*	Total Hrs.
Normal		0	0	8	8	8	8	8	40
9/80	0 (off)	0	0	9	9	9	9	4 (7am-11am)	40

Week 2

	Fri*	Sat	Sun	Mon	Tues	Wed	Thu	Fri	Total Hrs.
Normal		0	0	8	8	8	8	8	40
9/80	4 (Noon-4pm)	0	0	9	9	9	9	0 (off)	40

Note:** **Friday of week 1 & 2 is same day, but split between two work weeks to avoid overtime

B. Eligibility

All regular status full-time and part-time employees of the City are eligible for consideration to work flexible work schedules. Final decisions for participation will be made by the Mayor with concurrence by the respective department director. Among other factors that will be considered are whether the alternative work schedule interferes with the City's business operations or compromises the City's ability to provide service to residents.

Each department reserves the right to administer the flexible schedule policy to promote the efficient use of resources and to provide effective service to the residents. The alternative work schedule options offered are subject to change at any time. Changes in workload, funding, legal mandates, legal interpretations, or other needs of the City, to include individual departments, may cause the City to modify or cancel an alternative work schedule.

C. Procedure

To request a flexible schedule, the employee must complete a Request for Flexible Work Schedule form and submit the form to their department director for review. Each application will be reviewed and approved by the Human Resources Department for compliance with the Fair Labor Standards Act and the Washington Wage and Hour Law. Final approval of a Flexible Work Schedule shall only be granted by the Mayor. Approved copies of the Flexible Work Schedule form will be distributed to the employee, the respective department director, and payroll. The original, signed form will be placed in the employee's personnel file. A flexible work schedule request must be approved prior to the start of the pay period in which the alternate schedule is to begin.

Flexible work schedules will be initially only implemented for a trial period lasting at least three months, but no more than six (6) months, as identified on the approved Flexible Work Schedule form. At the conclusion of the trial period, the respective director/supervisor and the Mayor will evaluate the situation and determine if the alternate work schedule should be continued full-time or, at which time the city can decline an extension of a flexible work schedule.

D. Sick leave, vacation, and holiday pay

Sick and vacation leave will continue to accrue at the employee's regular rate. When an employee takes a full day of sick or vacation leave, the time charged will be equivalent to the full number of hours the employee was

scheduled to work on that day pursuant to their approved flexible schedule.
When a paid holiday falls on a full-time or part-time employee's regularly scheduled workday, the employee will be paid eight hours of holiday pay. If the regularly scheduled workday is greater than eight hours, the employee will be required to use either vacation or compensatory time earned to make up for the time in excess of the eight hours that the employee was scheduled to work. If the department director approves, an employee may work additional hours during the same workweek as the holiday in lieu of using accrued leave.
When a paid holiday falls on a full-time employee's regularly scheduled day off, the employee will not be required to use eight hours of holiday time off, which will remain as available accrued holiday hours that must be scheduled and used prior to the end of that same calendar year.
In order to maintain adequate levels of service for the City, employees are encouraged to schedule personal appointments on their scheduled days off. As the City's needs may dictate, employees may be required to work on their regularly scheduled "off" day and will be compensated accordingly for hours worked. Supervisors and employees will provide as much advance notice as possible if any scheduling deviations occur that impact the employee's standard flexible work schedule.

IV. General provisions applicable to remote work and flex/alternate schedules

A. Overtime and FLSA Compliance
The Fair Labor Standards Act (FLSA) requires that non-exempt employees be paid overtime for all hours worked in excess of forty hours during a workweek. The workweek consists of seven consecutive 24-hour periods, and the employer retains the right to designate when the work period begins and ends. The defined workweek is not required to be the same for all employees.
The City will not incur additional costs in order to permit employees to choose alternate work schedules.

Therefore, alternate schedules regularly in excess of 40 hours per workweek will not be approved.

Employees will be required to accurately record all hours worked using the City's time-keeping system. Hours worked in excess of those scheduled per day and per workweek will still require the advance approval of the employee's director/supervisor. Failure to comply with this requirement may result in the immediate termination of the remote work or Flexible Schedule agreement. **Unless a pre-approved 9/80 day work schedule has been approved.*

B. Conflicts with other laws and policies
In the event of a conflict between this policy and any City of Edgewood ordinance or state or federal law, the terms of such ordinance or law shall prevail. In the event of a conflict between this policy and any other policy of the City of Edgewood, this policy shall govern.

CITY OF EDGEWOOD

Remote & Flexible or Alternative Work Schedule & Acknowledgement Form

This document is intended to ensure that both the City and the employee have a clear, shared understanding of the employee's remote work or flexible/alternative work arrangement. Each arrangement is unique depending on the needs of the position, supervisor, and the employee.

This schedule is not a contract of employment and does not provide any contractual rights to continued employment. It does not alter or supersede the terms of the existing employment relationship and may be withdrawn by the employee or revoked by the City at any time.

Employee Information

Employee Name:	Supervisor Name:
Employee's Job Title:	Department:
Arrangement requested by: ☐ Employee ☐ Employer	
Location where remote work or flexible/alternative schedule will be performed:	
Arrangement effective dates:	

Job Duties

The general expectation for a remote work or flexible/alternative schedule is that the employee will effectively accomplish their regular job duties, regardless of work location or schedule. If there are remote or flexible/alternative work-specific job duties and/or expectations, specify them in the box below, or enter N/A if not applicable. Employee will indicate remote and flexible or alternative work days in their email signature. In-person attendance (physically or virtually) is required for scheduled work-related meetings unless specifically authorized by their employer.

Work Schedule and Location

Day of Week	Work Hours*	Work Location
Sunday		
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		

*For exempt employees, these are the employee's core business hours. Nonexempt employees are responsible for ensuring that they comply with all meal and rest break requirements for their position.

Remote Work or Flexible and Alternative Schedule Review

Within three (3) months of the onset of an approved remote work or flexible/alternative schedule, and periodically as necessary, the employee and their Department Director or designee shall meet to discuss the effectiveness of the plan or schedule.
Review Date & Location:

Equipment & Technology Access

The employee and employer will coordinate to ensure that the alternate worksite is safe and suitable. Specify any equipment or technology access the employee will need and whether it will be employee or employer provided, below. Add additional pages if necessary.

Equipment/Technology Access	Provided by

City Policies & Procedures Acknowledgement

Policy or Procedure	Employee Initial
I have read and understand City of Edgewood Remote Work and Flexible or Alternative Work Schedules Policy & Procedures, and I agree to abide by the provisions therein.	

Employee Acknowledgement

Employee Signature _____ Date _____

☐ Approved
☐ Denied

Department Director Signature _____ Date _____

☐ Approved
☐ Denied

Mayor Signature _____ Date _____

Human Resources Signature _____ Date Received / Filed _____

City Of Edgewood
Council Agenda Summary Sheet

Subject: **AB20-0532,** approving Resolution No. 20-0532, Amendment to the Law Enforcement Service Contract with Pierce County	**Agenda Item #: 4.F** **For Agenda of: 10/27/2020** **Prepared by: Dave Gray**
Attachments (list): 1. Resolution No 2. Amendment No. 6 2020	
Approval of Materials: Dave Gray Rachel Pitzel 10/19/2020 Dave Gray 10/19/2020 Daryl Eidinger 10/20/2020	**Expenditure Required:** N/A **Amount Budgeted:** **Timeline:** ~~10/20/2020 Study Session Review~~ 10/27/2020 Regular Council Meeting for Action

Summary Statement:
This is an addendum to continue our Agreement for Services through 2021

Item History:

Recommended Action:
MOTION to adopt Resolution No. 20-0523, as presented under the Consent Agenda

Fiscal Note/Consideration:

RESOLUTION NO. 20-0532

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, PIERCE COUNTY, WASHINGTON, REQUESTING THE MAYOR EXECUTE AN AMENDMENT EXTENDING THE LAW ENFORCEMENT SERVICE CONTRACT WITH PIERCE COUNTY THROUGH DECEMBER 31, 2021

WHEREAS, the City of Edgewood has enjoyed a mutually beneficial law enforcement services agreement with the Pierce County Sheriff's Department since the City's formation in 1996; and

WHEREAS, the City has continued to evaluate the cost at levels of service in detail every several years; and

WHEREAS, the result being the highest level of service for the lowest cost provided the citizens of Edgewood is integrating the City law enforcement effort into the larger, full service capability and capacity of the Pierce County Sheriff's Office; and

WHEREAS, the out-of-pocket contract cost, when viewed within the context of training, bargaining effort, hardware, software, equipment and liability, and the fact that as a part of the larger Sheriff's contingent capable of responding to the City's standing force as an integrated single department benefits both the City and the County;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. The Mayor is hereby authorized to execute the amendment attached as Exhibit A, extending the Interlocal Agreement for law enforcement services through December 31, 2021 and beyond per the amendment provisions.

Section 2. Effective Date. This resolution will take effect immediately upon passage by the City Council.

ADOPTED THIS 27TH DAY OF OCTOBER, 2020

_____
Daryl Eidinger, Mayor

ATTEST:

_____
Rachel Pitzel, City Clerk

Amendment No. 6
to
Contract No. CC-30957
Between the City of Edgewood
And
Pierce County

This amendment modifies the agreement between the City of Edgewood and Pierce County relating to law enforcement services as follows.

SECTION 12. TERM OF THE CONTRACT AND TERMINATION, TERM OF AGREEMENT.

A. The contract shall remain in effect through December 31, 2021. If either party wishes to terminate the contract, it shall give at least 6 months written notice. If neither party gives such notice, then the contract shall continue in effect until such notice is given, or until a new contract has been negotiated.

All other terms and conditions hall remain the in full force and effect.

Signature page immediately following.

City Of Edgewood
Council Agenda Summary Sheet

Subject: **AB20-0586,** a motion adopting Ordinance No. 20-0586, the 2021-2026 Capital Improvement Plan (CIP) Update	**Agenda Item #: 5.A** **For Agenda of: 10/27/2020** **Prepared by: Jeremy Metzler**
Attachments (list): 1. Ordinance No. 20-0586 CIP 2021-2026 2. FINAL - 2021 CIP Program	
Approval of Materials: Jeremy Metzler Rachel Pitzel 10/22/2020 Dave Gray 10/22/2020 Daryl Eidinger 10/23/2020	**Expenditure Required:** N/A **Amount Budgeted:** N/A **Timeline:** 10/27/2020 RCM

Summary Statement:
The City utilizes an annually-updated Capital Improvement Plan (CIP), in conformance with the Capital Facilities Element of the adopted Comprehensive Plan, which outlines projects, their estimated costs, timelines for work, and anticipated funding sources. These plans serve as the guiding documents for Staff to execute capital improvements throughout the City, as resources are made available through City financial resources or other identified funding sources (i.e. Impact Fees, TIB, WSDOT, other grants, etc.).

The attached Ordinance and CIP Program represent Staff's recommendation on project priorities, funding sources, and timelines for implementation. There was a Public Hearing on this matter at the October 13, 2020 Regular Council Meeting, where one public comment was provided in support of the proposed Surface Water program. Staff relies on the City Council to help guide this planning, to ensure it aligns with the Council's desires and sound management of the City's financial resources.

Item History:
10/06/2020 SS
10/13/2020 RCM Public Hearing
10/20/2020 SS

Recommended Action:
MOTION to adopt **AB20-0586,** a motion adopting Ordinance No. 20-0586, the 2021-2026 Capital Improvement Plan (CIP) Update.

Fiscal Note/Consideration:
Project selection and funding resources contained herein are still under consideration, as project priorities, timelines and other planning requirements are set by the City Council through adoption of the Annual Budget.

ORDINANCE NO. 20-0586

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, RELATING TO THE CITY'S BUDGET, ADOPTING A CAPITAL IMPROVEMENT PLAN FOR THE YEARS 2021-2026

WHEREAS, the Capital Improvement Plan is the City's annual budget preparation tool used to finance capital improvements within projected funding capacities, identifying sources of public money for such purposes over a six-year period; and

WHEREAS, the City's Capital Improvement Plan has been updated to address the current and projected capital project needs and priorities of the City for fiscal years 2021 through 2026; and

WHEREAS, the City's SEPA Responsible Official has determined that this procedural action is categorically exempt from SEPA threshold determination and EIS requirements pursuant to WAC 197-11-800(19); and

WHEREAS, a public hearing was held on October 13th, 2020 on the proposed updates to the Capital Improvement Plan;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, HEREBY ORDAINS AS FOLLOWS:

Section 1. The City Council does hereby adopt the 2021-2026 Six-Year Capital Improvement Plan (CIP), a copy of which is attached as Exhibit A and incorporated herein by reference.

Section 2. Effective Date. This Ordinance will take effect five days after publication as required by law.

ADOPTED THIS 27TH DAY OF OCTOBER, 2020.

_____
Daryl Eidinger, Mayor

ATTEST:

_____
Rachel Pitzel, CMC
City Clerk

APPROVED AS TO FORM:

Ann Marie J. Soto
City Attorney

Date Published:
Effective Date:

Exhibit A
2021-2026 Capital Improvement Plan (CIP)

EDGEWOOD
Washington

CAPITAL IMPROVEMENT PLAN

Annual Update for years 2021–2026

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Introduction

Capital Improvement Plan Overview

The City of Edgewood's Capital Improvement Plan (CIP) is a six-year plan addressing the capital budget needs of the City, guiding the annual budget process and thereby satisfying the requirements of the Growth Management Act (GMA). The purposes and goals of the CIP are to:

- Provide capital facilities and infrastructure that are needed by the community and support the vision of Edgewood's future, as articulated in the City's Comprehensive Plan;
- Support the provision of City services consistent with the expectations of the community, as expressed in the City's declared level-of-service standards;
- Preserve level-of-service as growth and development add new demands on City government;
- Supply facilities that meet the needs of the community; and
- Rehabilitate or replace the City's facilities and infrastructure to extend the useful life and assure continued efficiency.

The GMA also requires jurisdictions to have capital facilities in place and readily available (constructed) when new development occurs or as a service area's population grows. This concept is known as *concurrency*. Specifically, this means that:

- All public facilities, needed to serve new development and a growing service area's population, must be in place at the time of the initial need. If the facilities are not in place, a financial commitment must have been made to provide the facilities within six years of the time of the initial need; and
- Such facilities must be of sufficient capacity to serve the service area's population and new development without decreasing service levels below locally established minimum standards, known as *level-of-service*.

Minimum standards are established at local levels. Factors that influence local standards are citizens, City Council recommendations, national standards, federal and state mandates, and the standards of neighboring jurisdictions.

The GMA stipulates that if a jurisdiction is unable to provide or finance capital facilities in a manner that meets concurrency and level-of-service requirements, it must either: 1) adopt and enforce ordinances which prohibit approval of proposed developments which would cause the level-of-service to drop below locally established standards, or 2) lower established standards for the level-of-service.

The Capital Improvement Plan provides a six-year list of proposed major capital expenditures for the City. This plan attempts to set funding strategies not only for the current year, but also to project future needs for major construction, land acquisition and equipment needs that

improve the cultural environment, capital infrastructure and recreational opportunities for the citizens of Edgewood. Capital expenditures are viewed not only in the context of how much the new project will cost, but also what impact the project will have on the City's operating budget.

The Capital Improvement Plan is divided into seven sections: 1) Introduction, 2) CIP Summary, 3) Surface Water Projects, 4) Transportation and Pedestrian Projects, 5) Parks Projects, 6) Sanitary Sewer Projects, and 7) Public Facilities Projects.

Capital Improvement Program Summary

The CIP Summary contains a financial spreadsheet listing each project within the five capital project areas (Surface Water, Transportation, Parks, Sanitary Sewer, and Public Facilities), and anticipated revenue sources.

Capital Project Detail

Included for each capital project in the CIP is a capital project detail sheet providing information such as the following:

- Fund – The associated capital fund (Capital - General, Capital - Parks, Capital - Roads, Capital - TIB, Street, Surface Water and Sewer).
- Project Category – The appropriate category for the particular project. These categories are also used in the Program Financial Summary.
- Project Description – A brief description of the project.
- Comprehensive Plan Goal - Identification of the Comp Plan goal affected by the project.
- Service Impact – A brief description of the project's impact on Edgewood citizens or others that use the public facility and any impact to maintenance and operating costs.
- Total Project Budget - All costs associated with the project. This will include prior expenditures, current year estimates and projected costs included in the six-year plan.
- Funding Sources – All of the anticipated revenue sources for the project.
- Critical Milestones – A list of all of the most important project milestones with their expected completion dates.
- Project Budget – Actual expenditures from prior periods and projected future costs by project phase. It also displays the specific revenue sources used to fund the project and any impacts on the General Fund operating budget.

Capital Improvement Program Summary

City of Edgewood 2021 - 2026 Capital Improvement Plan

	Project	2021 Estimate	2022 Estimate	2023 Estimate	2024 Estimate	2025 Estimate	2026 Estimate	Totals
	Surface Water							
SW-1	City Drainage Infrastructure Program / Spot Improvements	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	**$ 600,000**
SW-2	Mortenson Farm Regional Stormwater Improvements	**Removed from financial plan** - work to be performed by and title transerred to WSDOT for 10 years after SR 167 completion (*possibly through 2036*)						**$ -**
SW-3	Jovita Creek Regional Improvement Feasibility Study	$ -	$ -	$ 200,000	$ 200,000	$ 180,000	$ -	**$ 580,000**
SW-4	Edgewood Pothole Pilot Project Feasibility Assessment	$ -	$ 300,000	$ 100,000	$ -	$ -	$ -	**$ 400,000**
SW-5	108th Ave E / 36th St E Flooding	$ -	$ 50,000	$ 900,000	$ 175,000	$ -	$ -	**$ 1,125,000**
SW-6	Surface Water Management Plan Update (Including Stormwater Comprehensive Plan Update)	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	**$ 150,000**
SW-7	25th St. E. Drainage Improvements	$ -	$ -	$ 235,000	$ -	$ -	$ -	**$ 235,000**
SW-8	Lake Chalet Pothole Flood Reduction Project	$ 50,000	$ 500,000	$ -	$ -	$ -	$ -	**$ 550,000**
SW-9	24th / 112th Seasonal Ponding	$ 170,000	$ -	$ -	$ -	$ -	$ -	**$ 170,000**
SW-10	108th Ave E - 8th to 16th Flooding	$ -	$ -	$ 40,000	$ 270,000	$ 65,000	$ -	**$ 375,000**
SW-11	Jovita Boulevard Rehabilitation	$ -	$ -	$ 55,000	$ 345,000	$ 180,000	$ -	**$ 580,000**
SW-12	Flood Reduction Plan for Edgewood Pothole	$ -	$ -	$ 170,000	$ -	$ -	$ -	**$ 170,000**
SW-13	56th St E / Edgewood Dr E Drainage Improvements	$ 1,000,000	$ -	$ -	$ -	$ -	$ -	**$ 1,000,000**
SW-14	Monta Vista Dr E Drainage Improvements	$ 25,000	$ 250,000	$ -	$ -	$ -	$ -	**$ 275,000**
SW-15	132nd Ave E / 53rd St Ct E Drainage Improvements	$ 150,000	$ -	$ -	$ -	$ -	$ -	**$ 150,000**
SW-16	12200 block 24th St E Drainage Improvements	$ 200,000	$ -	$ -	$ -	$ -	$ -	**$ 200,000**
	Total Surface Water	**$ 1,720,000**	**$ 1,225,000**	**$ 1,825,000**	**$ 1,115,000**	**$ 550,000**	**$ 125,000**	**$ 6,560,000**

City of Edgewood 2021 - 2026 Capital Improvement Plan

	Project	2021 Estimate	2022 Estimate	2023 Estimate	2024 Estimate	2025 Estimate	2026 Estimate	Totals
	Transportation							
T-1	Citywide Road Preservation Program (TIP No. 6)	$ 280,000	$ 290,000	$ 300,000	$ 310,000	$ 320,000	$ 330,000	**$ 1,830,000**
T-2	Citywide Traffic Safety Program (TIP No. 9)	$ 75,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	**$ 325,000**
T-3	Interurban Trail Phase III, Connection Feas. Study (TIP No. 7)	$ -	$ 100,000	$ -	$ -	$ -	$ -	**$ 100,000**
T-4	Chrisella Road East Safety Improvements (TIP No. 5)	$ 200,000	$ 1,335,000	$ -	$ -	$ 4,750,000	$ -	**$ 6,285,000**
T-5	Edgewood Drive Safety Improvements (TIP No. 4)	$ 335,000	$ 600,000	$ -	$ -	$ 4,000,000	$ 5,500,000	**$ 10,435,000**
T-6	Transporation Engineering / Plan Support	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	**$ 300,000**
T-7	Meridian / 32nd Intersection Improvements (TIP No. 1)	**TBD -** *Pending T-8 (Meridian Ave E. Preliminary Design) Results*						**$ -**
T-8	Meridian Ave E. Preliminary Design (TIP No. 2)	$ 350,000	$ -	$ -	$ -	$ -	$ -	**$ 350,000**
T-9	Citywide Pedestrian Mobility and Safety Improvements (TIP No. 8)	$ 1,075,000	$ 75,000	$ 75,000	$ 75,000	$ 75,000	$ 75,000	**$ 1,450,000**
T-10	Meridian Parallel Road Network Constr. - Various Seg's (TIP No. 11)	$ 1,100,000	$ 1,100,000	$ 1,100,000	$ 1,100,000	$ -	$ -	**$ 4,400,000**
T-11	Meridian / Emerald Signal Improvements (TIP No. 12)	$ 300,000	$ -	$ -	$ -	$ -	$ -	**$ 300,000**
T-12	36th Street East Walkway Extension (TIP No. 13)	$ -	$ 50,000	$ 450,000	$ -	$ -	$ -	**$ 500,000**
	Total Transportation	**$ 3,765,000**	**$ 3,650,000**	**$ 2,025,000**	**$ 1,585,000**	**$ 9,245,000**	**$ 6,005,000**	**$ 26,275,000**

City of Edgewood 2021 - 2026 Capital Improvement Plan

	Project	2021 Estimate	2022 Estimate	2023 Estimate	2024 Estimate	2025 Estimate	2026 Estimate	Totals
	Parks							
P-1	Interurban Trail Phase III Design / Construction	$ -	$ -	$ 150,000	$ 1,050,000	$ -	$ -	**$ 1,200,000**
P-2	Miscellaneous Park Improvements	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	**$ 150,000**
P-3	Edgewood Multi-Modal Trail Loop (8th, 122nd, 24th)	$ -	$ 200,000	$ 1,500,000	$ -	$ -	$ -	**$ 1,700,000**
P-4	Nelson Farmhouse Remodel Eval.	$ 55,000	$ -	$ -	$ -	$ -	$ -	**$ 55,000**
P-5	36th and Meridian Park - Phase One	$ 1,750,000	$ -	$ -	$ -	$ -	$ -	**$ 1,750,000**
P-6	Land Acquisition	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	**$ 300,000**
P-7	Edgemont Park Improvements	$ 275,000	$ -	$ -	$ -	$ -	$ -	**$ 275,000**
P-8	Mortenson Farm Trail	$ -	$ -	$ 325,000	$ -	$ -	$ -	**$ 325,000**
P-9	Wolf Point Trail	$ -	$ 450,000	$ -	$ -	$ -	$ -	**$ 450,000**
	Total Parks	**$ 2,155,000**	**$ 725,000**	**$ 2,050,000**	**$ 1,125,000**	**$ 75,000**	**$ 75,000**	**$ 6,205,000**
	Sanitary Sewer							
SS-1	General Sewer Plan Update	$ 80,000	$ -	$ -	$ -	$ -	$ -	**$ 80,000**
SS-2	Wetland Mitigation - Northwood Elementary (LID No. 1)	$ 55,000	$ -	$ -	$ -	$ -	$ -	**$ 55,000**
	Total Sanitary Sewer	**$ 135,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 135,000**
	Public Facilities							
PF-1	Citywide IT/Security Upgrades	$ 50,000	$ 50,000	$ 50,000	$ -	$ -	$ -	**$ 150,000**
PF-2	Civic Center Campus Improvements	$ 100,000	**TBD**	**TBD**	**TBD**	**TBD**	**TBD**	**$ 100,000**
PF-3	Public Works Service Facility	$ 100,000	**TBD**	$ -	$ -	$ -	$ -	**$ 100,000**
	Total Public Facilities	**$ 250,000**	**$ 50,000**	**$ 50,000**	**$ -**	**$ -**	**$ -**	**$ 350,000**
	TOTAL CAPITAL EXPENDITURES	**$8,025,000**	**$5,650,000**	**$5,950,000**	**$3,825,000**	**$9,870,000**	**$6,205,000**	**$39,525,000**

City of Edgewood 2021 - 2026 Capital Improvement Plan

Project	2021 Estimate	2022 Estimate	2023 Estimate	2024 Estimate	2025 Estimate	2026 Estimate	Totals
CAPITAL REVENUE SOURCES:							
Surface Water Fees	$ 955,000	$ 850,000	$ 720,000	$ 530,000	$ 165,000	$ 100,000	**$ 3,320,000**
Surface Water Grant Revenue	$ 625,000	$ 375,000	$ 615,000	$ 545,000	$ 355,000	$ 25,000	**$ 2,540,000**
Est. Interagency Participation (SW)	$ -	$ -	$ 40,000	$ 40,000	$ 30,000	$ -	**$ 110,000**
Traffic Impact Fees	$ 1,965,000	$ 2,050,000	$ 1,115,000	$ 1,115,000	$ 1,305,000	$ 765,000	**$ 8,315,000**
Transportation Grant Revenue	$ 1,090,000	$ 995,500	$ 450,000	$ -	$ 7,460,000	$ 4,750,000	**$ 14,745,500**
School Zone Camera Fees	$ 155,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	**$ 405,000**
REET (1st 1/4% - Gen. Fund Capital)	$ 315,000	$ 175,000	$ 155,000	$ 100,000	$ 125,000	$ 125,000	**$ 995,000**
REET (2nd 1/4% - Pub. Works Capital)	$ 600,000	$ 404,500	$ 200,000	$ 150,000	$ 125,000	$ 125,000	**$ 1,604,500**
Park Impact Fees	$ 1,985,000	$ 500,000	$ 525,000	$ 1,100,000	$ 50,000	$ 50,000	**$ 4,210,000**
Parks Grant Revenue	$ -	$ 175,000	$ 1,500,000	$ -	$ -	$ -	**$ 1,675,000**
Capital Parks Reserve Fund	$ -	$ -	$ -	$ -	$ -	$ -	**$ -**
Sewer Fees	$ 135,000	$ -	$ -	$ -	$ -	$ -	**$ 135,000**
Bonds / Loans (Future Debt Service)	$ -	$ -	$ -	$ -	$ -	$ -	**$ -**
General Fund Xfer (Property/Sales/Utility Tax)	*$ 200,000*	*$ 75,000*	*$ 580,000*	*$ 195,000*	*$ 205,000*	*$ 215,000*	***$ 1,470,000***
TOTAL CAPITAL RESOURCES	**$ 8,025,000**	**$ 5,650,000**	**$ 5,950,000**	**$ 3,825,000**	**$ 9,870,000**	**$ 6,205,000**	**$ 39,525,000**

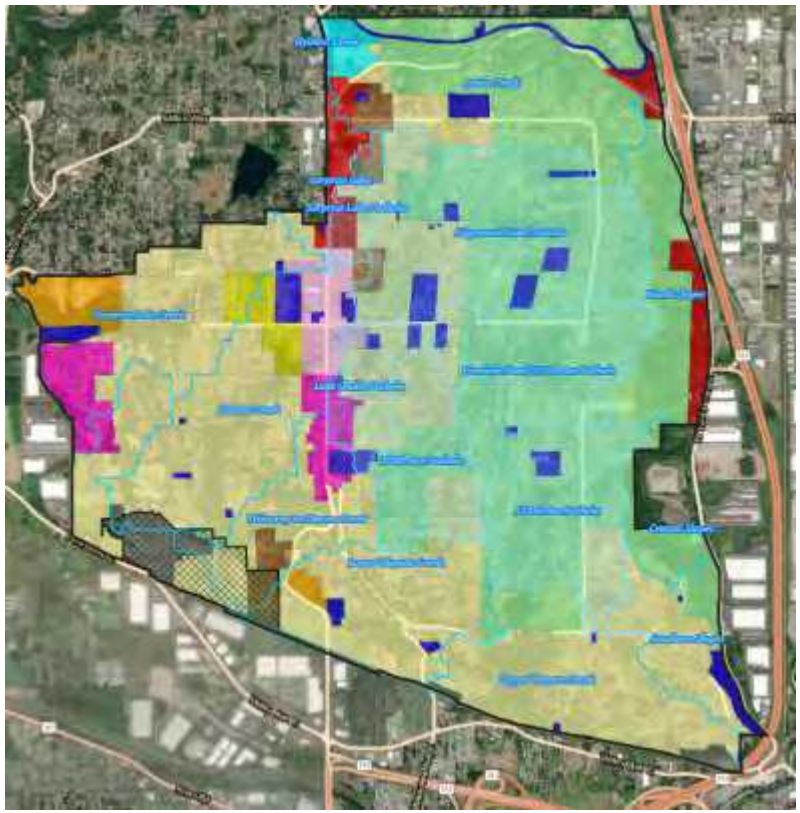
Capital Project Detail

Surface Water

SW-1 – City Drainage Infrastructure Program / Spot Improvements

Fund:
Surface Water Fund

Project Category:
Surface Water



Project Description: New drainage problems are identified annually through routine maintenance inspections and Citizen Action Requests (CAR's). The City Council annually budgets for small improvements to the public stormwater system, as several components of the City's drainage infrastructure are either undersized, failing, and/or incomplete. This program evaluates and installs culvert piping, catch basins, and ditch improvements, as well as other improvements associated with road projects, replacing up to two miles of existing drainage infrastructure per year. Work will generally include ditch lining, curbing, and catch basin and/or storm pipe installation / replacement.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: This project will help alleviate localized flooding of private and public properties by making improvements to public storm drainage systems where a small project (*i.e. less than $35,000 per project*) can be cost-effective in resolving the problem.

Total 6-Year Project Budget: $600,000

Funding Source:

- Storm Drainage Fees

Critical Milestones:

- Various projects will be identified, evaluated, prioritized, designed and constructed each year.

SW-1							
City Drainage Infrastructure Program / Spot Improvements							
Total Project Budget:	$600,000						
Phase	**6-Year Projected Plan**						**Projected 6-Year**
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	
Project Expenditures:							
Masterplan	-	-	-	-	-	-	-
Planning/Design	$15,000	$15,000	$15,000	$15,000	$15,000	$15,000	$90,000
Construction	$85,000	$85,000	$85,000	$85,000	$85,000	$85,000	$510,000
Total Expenditures	**$100,000**	**$100,000**	**$100,000**	**$100,000**	**$100,000**	**$100,000**	**$600,000**
Revenue Sources:							
Grant Revenue (DOE)							
Grant Revenue							
REET 1 (Gen. Fund Capital)							
Surface Water Fees	$100,000	$100,000	$100,000	$100,000	$100,000	$100,000	$600,000
Total Revenues	**$100,000**	**$100,000**	**$100,000**	**$100,000**	**$100,000**	**$100,000**	**$600,000**
General Fund Impacts:	-	-	-	-	-	-	-

SW-2 – Mortenson Farm Regional Stormwater Improvements

Fund:
Surface Water Fund

Project Category:
Surface Water

Project Description: In 2003, the City purchased the old twelve-acre Mortenson farm with Surface Water Funds as a site for future stormwater quality enhancements and possible park use. Improvements are planned to enhance the water quality of Surprise Lake Creek before it leaves the City of Edgewood, thereby improving the health of the Hylebos Creek watershed. Restoration of the stream channel will create salmon rearing and spawning habitat, which is now more accessible to fish thanks to the City of Fife's improvements along Freeman Road. Efforts to decrease base flows leaving the site are planned by expanding and enhancing wetland areas on the site. This restoration may be complemented by a passive trail or boardwalk in the future, if funds and regulations allow.

The City is coordinating with the Washington State Department of Transportation (WSDOT) regarding the use of the property as a wetland impact mitigation site for the construction of SR 167 (*Phase 1 construction tentatively begins in 2021*).

Based on conversations through 2020, the City anticipates transfer of the property to WSDOT for their proposed mitigation work, and as such has removed this project from the CIP funding plan.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.IV:** Design and locate capital facilities with features and characteristics that support the environment, energy-efficiency, aesthetics, technological innovation, cost-effectiveness and sustainability.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Enhancing the natural environment will reduce uncontrolled stormwater runoff and help protect sensitive salmon bearing streams and wetlands.

Total 6-Year Project Budget: N/A

Funding Sources: N/A

Critical Milestones:

- 2020-2021 – Planning / Design
- 2021-2022 – Construction

SW-2							
Mortenson Farm Regional Stormwater Improvements							
Total Project Budget:	$0						
Phase	**6-Year Projected Plan**						**Projected 6-Year**
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	
Project Expenditures:							
Masterplan							
Planning/Design							
Construction							
Total Expenditures	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
Revenue Sources:							
Grant Revenue (DOE)							
Grant Revenue (TBD)							
City of Fife							
City of Milton							
WSDOT (Mitigation)							
Surface Water Fees							
Total Revenues	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
General Fund Impacts:	-	-	-	-	-	-	-

Removed from financial plan - work to be performed by and title transerred to WSDOT for 10 years after SR 167 completion (*possibly through 2036*)

SW-3 – Jovita Creek Regional Improvement Feasibility Study

Fund:
Surface Water Fund

Project Category:
Surface Water

Project Description: As identified in the 1997 Surface Water Management Plan, this project includes preparation of an Engineering Feasibility Study for the design and construction of a regional retention/detention pond to reduce peak flow rates within the Jovita Creek basin. Other elements to be considered in the study include slope stability measures (i.e. piped slope drains) and property / easement acquisition.

The study will address known basin-wide flow control and water quality issues (i.e., TMDL for Fecal Coliform), identify possible location(s) for development of a regional facility, costs of property acquisition and development, and the environmental impacts associated with its construction.

Implementation of a regional facility will require the cooperation of multiple local agencies, including the City of Pacific and King County. Piped slope drains can be implemented completely within the City of Edgewood.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Enhancing the natural environment will reduce uncontrolled stormwater runoff.

Total 6-Year Project Budget: $580,000

Funding Sources:

- Grant Revenue
- Inter-Agency Participation

Critical Milestones:

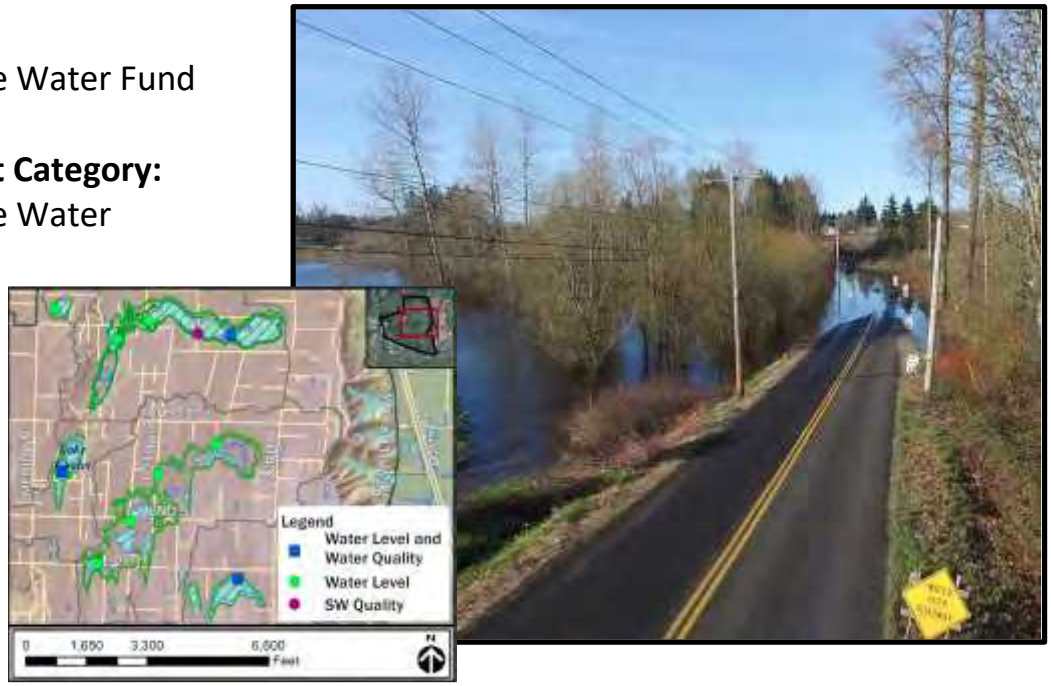
- 2023-2025 – Planning/Design
- 2025 or later – Construction

SW-3							
Jovita Creek Regional Improvement Feasibility Study							
Total Project Budget:	$580,000						
Phase	**6-Year Projected Plan**						**Projected 6-Year**
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	
Project Expenditures:							
Masterplan			$150,000	$150,000	$130,000		$430,000
Planning/Design			$50,000	$50,000	$50,000		$150,000
Construction							
Total Expenditures	**$0**	**$0**	**$200,000**	**$200,000**	**$180,000**	**$0**	**$580,000**
Revenue Sources:							
Grant Revenue (DOE)							
Grant Revenue (TBD)			$160,000	$160,000	$150,000		$470,000
City of Pacific							
King County			$40,000	$40,000	$30,000		$110,000
Surface Water Fees							
Total Revenues	**$0**	**$0**	**$200,000**	**$200,000**	**$180,000**	**$0**	**$580,000**
General Fund Impacts:	-	-	-	-	-	-	-

SW-4 – Edgewood Pothole Pilot Project Feasibility Assessment (Water Quality / Treatment)

Fund:
Surface Water Fund

Project Category:
Surface Water



Project Description: The City of Edgewood has six closed depression basins that retain stormwater runoff and frequently flood during winter months. Before removing excess flood waters, additional data is needed to determine the water quality treatment needs in each pothole.

This feasibility assessment will evaluate: 1) whether an advanced stormwater treatment facility can adequately treat stormwater in these pothole basins, and 2) the volume of water that can be adequately treated. First, water elevation and water quality data will be collected to evaluate conditions at the candidate site, Walker Pond at 16th Street East and 110th Avenue East. A conceptual design for an advanced bioretention treatment facility will then be developed based on collected monitoring and hydraulic modeling data. Throughout the project, public and advisory group meetings will be held to inform the public and stakeholders about project progress and findings.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **NA.V:** Minimize risks to people, property and the environment posed by geological and flood hazard areas.
- **LU.III:** Promote development that respects and preserves the natural environment.
- **U.III:** Work with regional partners to address regional utility issues.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.

Service Impact: Understanding the water quality impacts from growth and development will help guide preservation of the natural environment.

Total 6-Year Project Budget: $400,000

Funding Sources:

- Dept. of Ecology Grant Revenue

Critical Milestones:

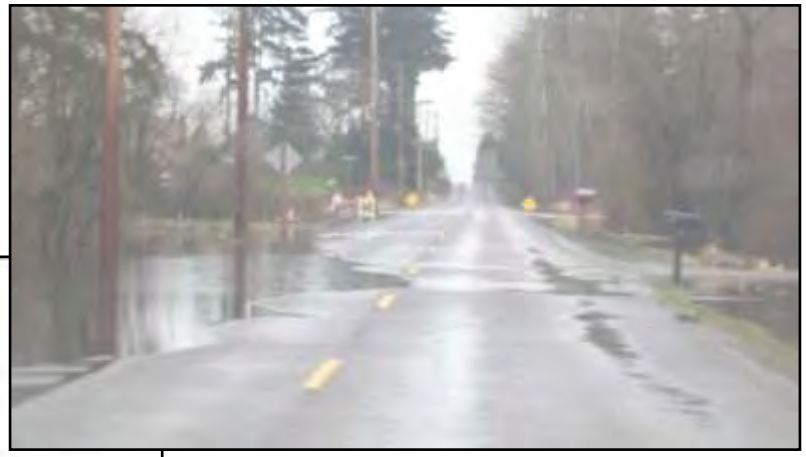
- 2022 – Data Collection
- 2022-2023 – Design / Construction

SW-4							
Edgewood Pothole Pilot Project Feasibility Assessment							
Total Project Budget:	$400,000						
Phase	**6-Year Projected Plan**						**Projected 6-Year**
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	
Project Expenditures:							
Masterplan							
Planning/Design		$300,000	$100,000				$400,000
Construction							
Total Expenditures	**$0**	**$300,000**	**$100,000**	**$0**	**$0**	**$0**	**$400,000**
Revenue Sources:							
Grant Revenue (DOE)							
Grant Revenue (TBD)		$ 300,000	$100,000				$400,000
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)							
Debt Financing							
Surface Water Fees							
Total Revenues	**$0**	**$300,000**	**$100,000**	**$0**	**$0**	**$0**	**$400,000**
General Fund Impacts:	-	-	-	-	-	-	-

SW-5 – 108th Avenue East / 36th Street East Road Flooding

Fund:
Surface Water Fund

Project Category:
Surface Water



Project Description: This project is located at 108th Ave. E. / 36th St. E. intersection approximately 500 feet in all directions. During heavy rains, this area is prone to flooding where the entire roadway ends up being underwater. Roadway intersection and adjoining streets routinely flood during wet winters resulting in the closure of the roadways for long periods of time. An engineering feasibility study is needed to assess alternatives for raising the intersection and adjoining streets to prevent roadway flooding.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **T.IX:** Assign a high priority to meeting the maintenance needs of the transportation system so that it is safe and functional.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Improvements to this area are necessary to prevent prolonged closure of the roadway during wet winter months. This project will also help to prevent localized flooding.

Total 6-Year Project Budget: $1,125,000

Funding Sources:

- General Fund
- Surface Water Fees

Critical Milestones:

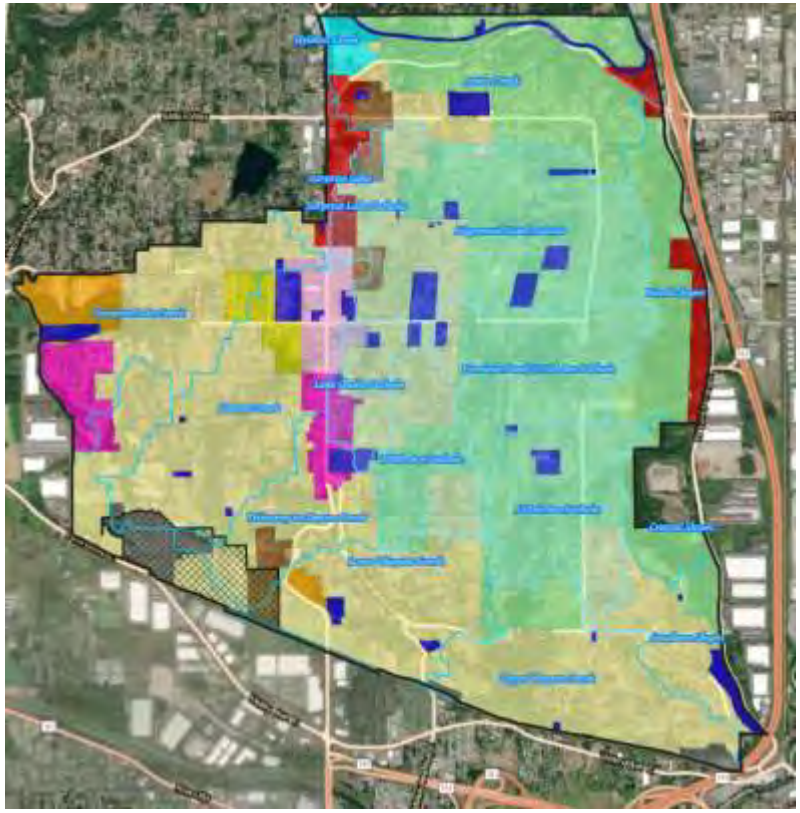
- 2022/2023 – Planning/Design
- 2023/2024 – Construction

SW-5							
108th Ave E / 36th St E Flooding							
Total Project Budget:	$1,125,000						
Phase	**6-Year Projected Plan**						**Projected 6-Year**
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	
Project Expenditures:							
Planning/Design		$50,000	$50,000	$25,000			$125,000
Construction			$850,000	$150,000			$1,000,000
Total Expenditures	**$0**	**$50,000**	**$900,000**	**$175,000**	**$0**	**$0**	**$1,125,000**
Revenue Sources:							
PCFCZD Opp Fund (Grant)		$50,000	$40,000	$15,000			$105,000
Grant Revenue (TBD)							
Surface Water Fees			$410,000	$160,000			$570,000
Total Revenues	**$0**	**$50,000**	**$450,000**	**$175,000**	**$0**	**$0**	**$675,000**
General Fund Impacts:	-	-	$ 450,000	-	-	-	$450,000

SW-6 – Surface Water Management Plan Update (including Stormwater Comprehensive Plan Update)

Fund:
Surface Water Fund

Project Category:
Surface Water



Project Description: Regular updates to the City's Surface Water Management Plan are required to address multiple NPDES Phase II permit conditions and deadlines. The City's current plan was updated and adopted in 2018, reflecting recent changes in local, state and federal requirements for stormwater management**.** A component of this update considers basin-level planning and targeted development standards to determine how to best address pothole flooding issues throughout the City. Also, the current NPDES permit requires annual updates to the SWMP and reporting to DOE and the citizens.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **U.I:** Ensure the location and design of utility facilities meets the community's needs.
- **U.III:** Work with regional partners to address regional utility issues.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.

Service Impact: An updated city-wide plan is needed to ensure adequate service for existing and future development.

Total 6-Year Project Budget: $150,000

Funding Sources:

- Dept. of Ecology Capacity Grant

Critical Milestones:

- *Last Comprehensive Surface Water Management Plan Update: 2018*
- Initial Basin-Level Planning – 2021
- **Annual Updates/Reporting Ongoing**

SW-6							
Surface Water Management Plan Update *(Including Stormwater Comprehensive Plan Update)*							
Total Project Budget:	$150,000						
Phase	**6-Year Projected Plan**						**Projected 6-Year**
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	
Project Expenditures:							
Master Plan	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000	$150,000
Planning/Design							
Construction							
Total Expenditures	**$25,000**	**$25,000**	**$25,000**	**$25,000**	**$25,000**	**$25,000**	**$150,000**
Revenue Sources:							
DOE Capacity Grant	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000	$150,000
Grant Revenue (TBD)							
Surface Water Fees							
Total Revenues	**$25,000**	**$25,000**	**$25,000**	**$25,000**	**$25,000**	**$25,000**	**$150,000**
General Fund Impacts:	-	-	-	-	-	-	-

SW-7 – 25th Street East Drainage Improvements

Fund:
Surface Water Fund

Project Category:
Surface Water

Project Description: This project is located along a recently abandoned segment of 25th Street East between the recently installed cul-de-sac and Westridge Parkway. Work being considered includes construction of a thickened edge curb, catch basins, and piped road crossings to control drainage along the north side / slope. Work will also include restoration of the ditch along the south side, and possible relocation / consolidation of outfalls along the north side with slope drains piped to the bottom of the hill. This work is recommended in order to stabilize and repair slide damage to prevent slides along roadway, shoulder erosion and roadway flooding.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.

Service Impact: This project will reduce downhill erosion and sliding of embankments. However, this section of roadway was closed in 2015, when Westridge Parkway was opened connecting 86th Avenue East to Freeman Road in Fife.

Total 6-Year Project Budget: $235,000

Funding Source:

- Grant Revenues

Anticipated Milestones:

- 2023— Design/Construction

SW-7							
25th St. E. Drainage Improvements							
Total Project Budget:	$235,000						
Phase	**6-Year Projected Plan**						**Projected 6-Year**
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	
Project Expenditures:							
Planning/Design			$35,000				$35,000
Construction			$200,000				$200,000
Total Expenditures	**$0**	**$0**	**$235,000**	**$0**	**$0**	**$0**	**$235,000**
Revenue Sources:							
PCFCZD Opp Fund			$20,000				$20,000
Grant Revenue (TBD)			$215,000				$215,000
Surface Water Fees							
Total Revenues	**$0**	**$0**	**$235,000**	**$0**	**$0**	**$0**	**$235,000**
General Fund Impacts:	-	-	-	-	-	-	-

SW-8 – Lake Chalet Pothole Flood Reduction Project

Fund:
Surface Water Fund

Project Category:
Surface Water

Project Description: While historically Lake Chalet has discharged to Simon's Creek, development over the last several decades has apparently blocked that pathway and Lake Chalet has become a closed depression pothole. As a result, seasonal rainfall events lead to flooding of public streets and private property adjacent to Lake Chalet, including flooding of 29th Street E.

Three options were considered: 1) pumped discharge, 2) gravity overflow, and 3) horizontal directional drilling / siphon. Of the three alternatives, the least expensive (from a capital cost standpoint) is to pump water from Lake Chalet to an existing gravity conveyance at the Simon's Mill Apartment site. This option will require long term pump station operations and maintenance, not accounted for in the capital project cost estimates. The City acquired some property this year in the vicinity of Lake Chalet to help facilitate this project.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.V:** Minimize risks to people, property and the environment posed by geological and flood hazard areas.
- **T.IX:** Assign a high priority to meeting the maintenance needs of the transportation system so that it is safe and functional.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.

Service Impact: Protecting adjacent property from flooding will lower impacts to associated septic systems, thereby enhancing water quality in the existing natural environment.

Total 6-Year Project Budget: $550,000

Funding Sources:

- Storm Drainage Fees
- General Fund Revenue

Critical Milestones:

- 2021 – Design
- 2022 – Construction

SW-8							
Lake Chalet Pothole Flood Reduction Project							
Total Project Budget:	$550,000						
Phase	**6-Year Projected Plan**						**Projected 6-Year**
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	
Project Expenditures:							
Masterplan							
Planning/Design	$50,000						$50,000
Construction		$500,000					$500,000
Total Expenditures	**$50,000**	**$500,000**	**$0**	**$0**	**$0**	**$0**	**$550,000**
Revenue Sources:							
Grant Revenue (DOE)							
Grant Revenue (TBD)							
Surface Water Fees	$50,000	$500,000					$550,000
Total Revenues	**$50,000**	**$500,000**	**$0**	**$0**	**$0**	**$0**	**$550,000**
General Fund Impacts:	-	-	-	-	-	-	-

SW-9 – 24th Street East / 112th Avenue East Intersection Seasonal Ponding

Fund:
Surface Water Fund

Project Category:
Surface Water

Project Description: Due to lack of existing piped conveyance, surface water collects at the northeast corner of 24th Street East and 112th Avenue East during wet weather periods, creating a safety hazard for vehicles and pedestrians. Both 24th and 112th are classified as arterial roadways, being primary routes for traffic through the City. To the west of this intersection, the existing ditch on the north side of 24th is very deep and the shoulder experiences erosion that threatens the road prism.

This project will provide a new piped conveyance for surface water flows along the north side of 24th Street East between 111th Avenue East and 112th Avenue East, eliminating the seasonal ponding and filling the deep ditch described earlier. By eliminating the ditch, this work helps prepare for future pedestrian improvements along the north side of 24th between 110th and 112th.

Applicable Comprehensive Plan Goals –

- **T.IX:** Assign a high priority to meeting the maintenance needs of the transportation system so that it is safe and functional.
- **U.I:** Ensure the location and design of utility facilities meets the community's needs.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Completing this segment of the collection and conveyance system will prevent water from ponding on the road surface and adjacent private property during the wet season.

Total 6-Year Project Budget: $170,000

Funding Sources:

- Storm Drainage Fees

Critical Milestones:

- 2018/2019 - Design
- 2021 - Construction

SW-9							
24th / 112th Seasonal Ponding							
Total Project Budget:	$170,000						
Phase	**6-Year Projected Plan**						**Projected 6-Year**
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	
Project Expenditures:							
Masterplan							
Planning/Design	$10,000						$10,000
Construction	$160,000						$160,000
Total Expenditures	**$170,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$170,000**
Revenue Sources:							
Grant Revenue (DOE)							
Grant Revenue (TBD)							
Surface Water Fees	$170,000						$170,000
Total Revenues	**$170,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$170,000**
General Fund Impacts:	-	-	-	-	-	-	-

SW-10 – 108th Avenue East (8th Street East to 16th Street East) Neighborhood Flooding

Fund:
Surface Water Fund

Project Category:
Surface Water

Project Description: A sub-basin of the Edgewood Bowl closed-depression pothole, this area experiences seasonal flooding on several private properties due in part to surface water flows leaving 108th Avenue East. The City asked their consultant, Gray & Osborne, to prepare a Hydrologic Surface Water Report in January 2017, analyzing the neighborhood and its surface water characteristics.

This project will take the conclusions in this report and perform the next steps needed to design and construct an appropriate conveyance improvement. The budget estimate considers costs for acquisition of easement(s) and coordination with other planning efforts in the Edgewood Bowl closed depression pothole.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **U.I:** Ensure the location and design of utility facilities meets the community's needs.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.

Service Impact: Reduces the impact of uncontrolled stormwater runoff on private properties and associated septic systems.

Total 6-Year Project Budget: $375,000

Funding Sources:

- Storm Drainage Fees

Critical Milestones:

- 2023 – Design
- 2023/2024 – Easement Acquisition
- 2024/2025 – Construction

SW-10							
108th Ave E - 8th to 16th Flooding							
Total Project Budget:	$375,000						
Phase	**6-Year Projected Plan**						**Projected 6-Year**
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	
Project Expenditures:							
Masterplan							
Planning/Design			$40,000				$40,000
Construction				$270,000	$65,000		$335,000
Total Expenditures	**$0**	**$0**	**$40,000**	**$270,000**	**$65,000**	**$0**	**$375,000**
Revenue Sources:							
Grant Revenue (DOE)							
Grant Revenue (TBD)							
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)							
Surface Water Fees			$40,000	$270,000	$65,000		$375,000
Total Revenues	**$0**	**$0**	**$40,000**	**$270,000**	**$65,000**	**$0**	**$375,000**
General Fund Impacts:	-	-	-	-	-	-	-

SW-11 – Jovita Boulevard Rehabilitation

Fund:
Surface Water Fund

Project Category:
Surface Water

Project Description: This project is located on Jovita Boulevard from 114th Avenue East to West Valley Highway (approximately 5,400 lf.).

The project considers the reconstruction of the existing roadway, redefining of roadway alignment and superelevation in spots, additional slope protection (guardrails), stream protection, installation of additional seismic wall(s) to deter landslides, new storm drainage conveyance installation, and re-establishment of the roadway prism and shoulders. Since two seismic walls and associated drainage were constructed during the winter of 2016 / 2017, this project's priority has been lowered.

Applicable Comprehensive Plan Goals –

- **T.IX:** Assign a high priority to meeting the maintenance needs of the transportation system so that it is safe and functional.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: This project is necessary to assess remaining problems and identify a solution to this stabilization problem.

Total 6-Year Project Budget: $580,000

Funding Sources:

- Grant Revenues

Critical Milestones:

- 2023-2024 – Planning / Design
- 2024-2025 – Construction

SW-11							
Jovita Boulevard Rehabilitation							
Total Project Budget:	$580,000						
Phase	**6-Year Projected Plan**						**Projected 6-Year**
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	
Project Expenditures:							
Planning/Design			$55,000	$65,000	$30,000		$150,000
Construction				$280,000	$150,000		$430,000
Total Expenditures	**$0**	**$0**	**$55,000**	**$345,000**	**$180,000**	**$0**	**$580,000**
Revenue Sources:							
Grant Revenue (TBD)			$55,000	$345,000	$180,000		$580,000
Surface Water Fees							
Total Revenues	**$0**	**$0**	**$55,000**	**$345,000**	**$180,000**	**$0**	**$580,000**
General Fund Impacts:	-	-	-	-	-	-	-

SW-12 – Flood Reduction Plan for the Edgewood Pothole

Fund:
Surface Water Fund

Project Category:
Surface Water

Project Description: More information is needed to evaluate and select the best solution to flooding problems within Edgewood's closed depression pothole basins, and the Edgewood Bowl is the largest of these. Individual characteristics that need to be understood before developing a viable flood control plan include base flood elevation (high water surface), available storage volume, the existing stormwater conveyance network, and overall basin characteristics.

Monitoring data and findings from the feasibility assessment for the Edgewood Bowl pothole will be used to develop a continuous hydrologic and hydraulic model of the existing conditions, then used to develop and evaluate different solution alternatives. An initial report will be developed describing the pothole characteristics, modeling results and the alternatives. At least one meeting will be held with the public to discuss results, alternatives considered and recommendations. The solutions will be compared, and the best alternative will be selected. The models will also be used as the basis for a flood study to update FEMA maps of the potholes and potentially result in a letter of map revision (LOMR) for each pothole.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **T.IX:** Assign a high priority to meeting the maintenance needs of the transportation system so that it is safe and functional.
- **U.I:** Ensure the location and design of utility facilities meets the community's needs.
- **U.III:** Work with regional partners to address regional utility issues.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.

Service Impact: Flooding conditions continue to worsen as development occurs in the City's closed depression basins without a viable solution.

Total 6-Year Project Budget: $170,000

Funding Sources:

- Storm Drainage Fees

Critical Milestones:

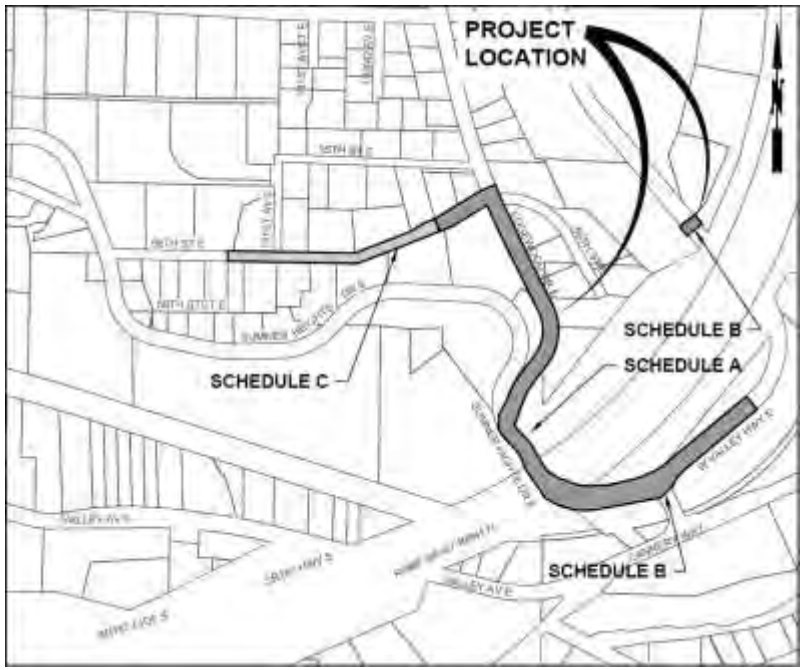
- 2023 – Planning / Design

SW-12							
Flood Reduction Plan for Edgewood Pothole							
Total Project Budget:	$170,000						
Phase	**6-Year Projected Plan**						**Projected**
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	**6-Year**
Project Expenditures:							
Masterplan							
Planning/Design			$170,000				$170,000
Construction							
Total Expenditures	**$0**	**$0**	**$170,000**	**$0**	**$0**	**$0**	**$170,000**
Revenue Sources:							
Grant Revenue (DOE)							
Grant Revenue (TBD)							
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)							
Surface Water Fees			$170,000				$170,000
Total Revenues	**$0**	**$0**	**$170,000**	**$0**	**$0**	**$0**	**$170,000**
General Fund Impacts:	-	-	-	-	-	-	-

SW-13 – 56th St E / Edgewood Drive Drainage Improvements

Fund:
Surface Water Fund

Project Category:
Surface Water



Project Description: Failing infrastructure was identified through Citizen Action Requests and inspection in late 2018 / early 2019. During staff's investigation of the issues, the need for significant improvements became apparent from the affected neighborhood on 56th St E, down Edgewood Drive and Sumner Heights Drive, downstream into the City of Sumner. Due to the scope of improvements needed, this project has been elevated from the Spot Improvement Program to the Capital Improvement Program.

This project will install necessary surface water conveyance improvements along the entire length of road described above, converting an existing ditch line along Edgewood Drive into a culvert, improving traffic safety with widened travel lanes and new curbing, and increasing the conveyance capacity of the culvert and ditch system along Sumner Heights Drive to its destination at West Valley Highway in the City of Sumner. The conveyance along West Valley Highway will also be improved, including replacement of an existing culvert at the end of its service life with an outfall into WSDOT right-of-way.

Applicable Comprehensive Plan Goals –

- **NA.II:** Protect and enhance water quality.
- **LU.IV**: Promote the quality, character and function of residential neighborhoods.
- **U.II:** Support the provision of quality utility services that are reliable, efficient and financially and environmentally sustainable.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Surface water inundation and trespass as a result of increasing seasonally significant storm event frequency will continue to impact adjacent residences and roadways without this project.

Total 6-Year Project Budget: $1,000,000

Funding Source:

- Storm Drainage Fees
- Pierce County Flood Control Grant

Critical Milestones:

- 2019/2020 – Design
- 2021 – Construction

SW-13							
56th St E / Edgewood Dr E Drainage Improvements							
Total Project Budget:	$1,000,000						
Phase	**6-Year Projected Plan**						**Projected**
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	**6-Year**
Project Expenditures:							
Masterplan							
Planning/Design							
Construction	$1,000,000						$1,000,000
Total Expenditures	**$1,000,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,000,000**
Revenue Sources:							
Grant Revenue (DOE)							
Grant Revenue (TBD)	$ 600,000						$600,000
REET 1 (Gen. Fund Capital)	$ 140,000						$140,000
REET 2 (Pub. Works Capital)	$ -						
Surface Water Fees	$260,000						$260,000
Total Revenues	**$1,000,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,000,000**
General Fund Impacts:	-	-	-	-	-	-	-

SW-14 – Monta Vista Drive E Drainage Improvements

Fund:
Surface Water Fund

Project Category:
Surface Water

Project Description: This project has been on the City's Spot Improvement Program for many years, but significant stormwater flows and velocities have caused more frequent maintenance issues in recent years. Due to the scope of improvements needed, this project has been elevated from the Spot Improvement Program to the Capital Improvement Program.

This project will install necessary surface water conveyance improvements along the stretch of Monta Vista between 51st St E and 53rd St Ct E, converting the existing ditch line into a culvert, replacing damaged and failing culverts with a new system meeting present-day design and construction standards, and improving traffic safety with widened travel lanes and new curbing.

Applicable Comprehensive Plan Goals –

- **NA.II:** Protect and enhance water quality.
- **LU.IV**: Promote the quality, character and function of residential neighborhoods.
- **U.II:** Support the provision of quality utility services that are reliable, efficient and financially and environmentally sustainable.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Surface water inundation and trespass as a result of increasing seasonally significant storm event frequency will continue to impact adjacent residences and roadways without this project.

Total 6-Year Project Budget: $275,000

Funding Source:

- Storm Drainage Fees

Critical Milestones:

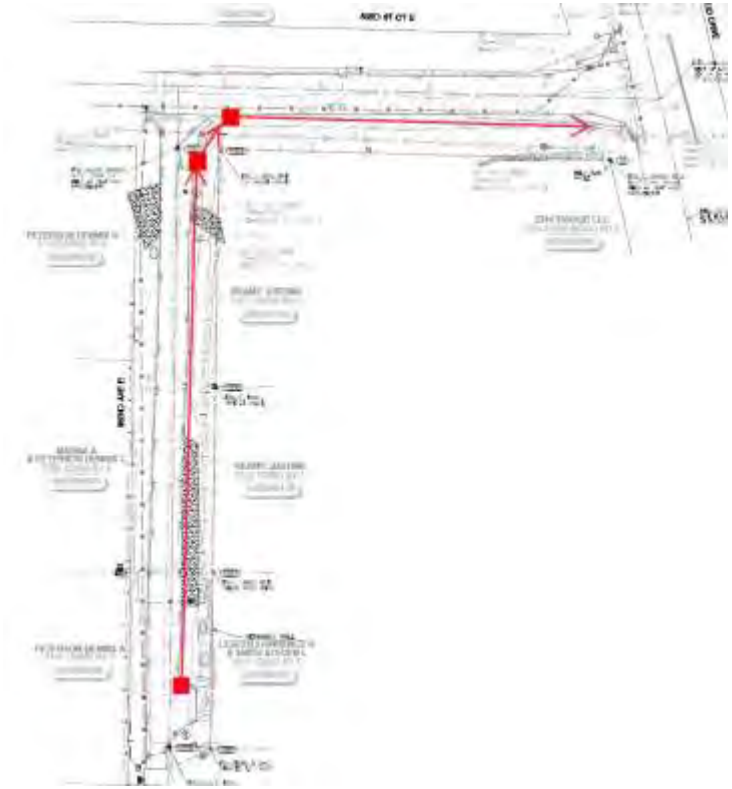
- 2021 – Design
- 2022 – Construction

SW-14							
Monta Vista Dr E Drainage Improvements							
Total Project Budget:	$275,000						
Phase	**6-Year Projected Plan**						**Projected**
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	**6-Year**
Project Expenditures:							
Masterplan							
Planning/Design	$25,000						$25,000
Construction		$250,000					$250,000
Total Expenditures	**$25,000**	**$250,000**	**$0**	**$0**	**$0**	**$0**	**$275,000**
Revenue Sources:							
Grant Revenue (DOE)							
Grant Revenue (TBD)							
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)							
Surface Water Fees	$25,000	$250,000					$275,000
Total Revenues	**$25,000**	**$250,000**	**$0**	**$0**	**$0**	**$0**	**$275,000**
General Fund Impacts:	-	-	-	-	-	-	-

SW-15 – 132nd Ave E / 53rd St Ct E Drainage Improvements

Fund:
Surface Water Fund

Project Category:
Surface Water



Project Description: This project came to the City's attention recently, being a dead-end public roadway in poor condition with no formal drainage facilities. Runoff currently concentrates at the end of the road and leaves the public right-of-way, threatening adjacent driveways and homes. Due to the scope of improvements needed, this project has been elevated to the Capital Improvement Program.

This project will install necessary surface water conveyance improvements along 132nd Ave E to 53rd St Ct E, then east toward Edgewood Drive. Some existing ditch line along 53rd will be converted into a culvert, meeting present-day design and construction standards, and providing some traffic safety benefit with a widened travel lane and new curbing.

Applicable Comprehensive Plan Goals –

- **NA.II:** Protect and enhance water quality.
- **LU.IV**: Promote the quality, character and function of residential neighborhoods.
- **U.II:** Support the provision of quality utility services that are reliable, efficient and financially and environmentally sustainable.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Surface water inundation and trespass as a result of increasing seasonally significant storm event frequency will continue to impact adjacent residences without this project.

Total 6-Year Project Budget: $150,000

Funding Source:

- Storm Drainage Fees

Critical Milestones:

- 2021 – Design / Construction

SW-15							
132nd Ave E / 53rd St Ct E Drainage Improvements							
Total Project Budget:	$150,000						
Phase	**6-Year Projected Plan**						**Projected**
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	**6-Year**
Project Expenditures:							
Masterplan							
Planning/Design							
Construction	$150,000						$150,000
Total Expenditures	**$150,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$150,000**
Revenue Sources:							
Grant Revenue (DOE)							
Grant Revenue (TBD)							
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)							
Surface Water Fees	$150,000						$150,000
Total Revenues	**$150,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$150,000**
General Fund Impacts:	-	-	-	-	-	-	-

SW-16 – 12200 Block 24th St E Drainage Improvements

Fund:
Surface Water Fund

Project Category:
Surface Water

Project Description: The City was recently made aware of a public drainage easement across multiple private properties that is in need of maintenance. This drainage course currently flows south to north, with discharge onto other private property with no public easement or access rights. Existing culverts are in need of repair, and access to this narrow easement is very poor. Due to the scope of improvements needed, this project has been elevated to the Capital Improvement Program.

This project will replace the existing easement's open ditch with a piped system to improve long-term maintenance, then take that piped runoff south to 24th St E. Also included is installation of necessary surface water culverts from said easement along 24th St E to 122nd Ave E, then south just past 25th St E, installing a new culvert system meeting present-day design and construction standards, and improving traffic safety with new curbing.

Applicable Comprehensive Plan Goals –

- **NA.II:** Protect and enhance water quality.
- **LU.IV**: Promote the quality, character and function of residential neighborhoods.
- **U.II:** Support the provision of quality utility services that are reliable, efficient and financially and environmentally sustainable.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Surface water inundation and trespass as a result of increasing seasonally significant storm event frequency will continue to impact adjacent residences without this project.

Total 6-Year Project Budget: $200,000

Funding Source:

- Storm Drainage Fees

Critical Milestones:

- 2021 – Design / Construction

SW-16							
12200 block 24th St E Drainage Improvements							
Total Project Budget:	$200,000						
Phase	**6-Year Projected Plan**						**Projected**
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	**6-Year**
Project Expenditures:							
Masterplan							
Planning/Design							
Construction	$200,000						$200,000
Total Expenditures	**$200,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$200,000**
Revenue Sources:							
Grant Revenue (DOE)							
Grant Revenue (TBD)							
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)							
Surface Water Fees	$200,000						$200,000
Total Revenues	**$200,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$200,000**
General Fund Impacts:	-	-	-	-	-	-	-

Transportation

T-1 – Citywide Road Preservation Program (TIP No. 6)

Fund:
General Fund

Project Category:
Transportation

Comprehensive Plan Transportation Element Project A-2

Project Description: The City's Road Preservation Program is designed to maintain the City's road system to the highest condition rating with the funds available using asphalt overlays and surface chip seals. Currently, the asphalt overlays are done in conjunction with Pierce County's countywide overlay projects. The City of Edgewood's Public Works Department will provide project administration, construction oversight, quality review and final acceptance.

Since 2014, the City has averaged approximately 4 road-miles of chip sealing each year. The Council has authorized transfers of the second 0.25% of Real Estate Excise Tax (REET2) to help fund this program since 2006.

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.VIII:** Adequately fund the transportation system to meet current and future capital, maintenance and operational needs.
- **T.IX:** Assign a high priority to meeting the maintenance needs of the transportation system so that it is safe and functional.
- **CF.III:** Ensure that planned capital facilities are financially feasible.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: This program is needed to maintain the road quality and extend the life span of the City's existing roadway network.

Total 6-Year Project Budget: $1,830,000

Funding Source:

- Real Estate Excise Tax

Critical Milestones:

- The program takes place annually during the summer construction period (June – September).

T-1							
Citywide Road Preservation Program (TIP No. 6)							
Total Project Budget:	$ 1,830,000						
Phase	**6-Year Projected Plan**						**Projected 6-Year**
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	
Project Expenditures:							
Design							
Construction	$ 280,000	$ 290,000	$ 300,000	$ 310,000	$ 320,000	$ 330,000	$ 1,830,000
Total Expenditures	**$ 280,000**	**$ 290,000**	**$ 300,000**	**$ 310,000**	**$ 320,000**	**$ 330,000**	**$ 1,830,000**
Revenue Sources:							
School Zone Camera Fees							
REET 1 (Gen. Fund Capital)		$ 40,000	$ 80,000	$ 100,000	$ 125,000	$ 125,000	$ 470,000
REET 2 (Pub. Works Capital)	$ 280,000	$ 250,000	$ 200,000	$ 150,000	$ 125,000	$ 125,000	$ 1,130,000
TIB Grant Revenue							
Grant Revenue (TBD)							
Total Revenues	**$280,000**	**$290,000**	**$280,000**	**$250,000**	**$250,000**	**$250,000**	**$1,600,000**
General Fund Impacts:	-	-	$ 20,000	$ 60,000	$ 70,000	$ 80,000	$ 230,000

T-2 – Citywide Traffic Safety Program (TIP No. 9)

Fund:
General Fund

Project Category:
Transportation

Comprehensive Plan Transportation Element Project A-3

Project Description: This program is an annual review and safety assessment of existing facilities, evaluating the need to install miscellaneous signage, crosswalks, lighting and pavement markings. Other improvements may include: pedestrian landing pads and/or shelters for school bus stops, bus turnouts / pull-outs, improved traffic signage, flashing beacons, sidewalks, or improvements as needed to resolve other miscellaneous safety hazards that are identified.

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **T.XI:** Protect the livability and safety of residential neighborhoods from the adverse impacts of the automobile.
- **CF.III:** Ensure that planned capital facilities are financially feasible.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Neighborhood traffic calming projects, safety projects and reconstruction of ADA deficiencies.

Total 6-Year Project Budget: $325,000

Funding Source:

- School Zone Camera Fees
- Real Estate Excise Taxes
- General Fund

Critical Milestones:

- Annual allocation for utilizing funds for pedestrian improvement projects, as well as identified pedestrian safety issues that arise.

T-2							
Citywide Traffic Safety Program (TIP No. 9)							
Total Project Budget:	$ 325,000						
Phase	**6-Year Projected Plan**						**Projected 6-Year**
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	
Project Expenditures:							
Design & Construction	$ 75,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 325,000
Total Expenditures	**$ 75,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 325,000**
Revenue Sources:							
Grant Revenue							
School Zone Camera Fees	$ 75,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 325,000
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)							
Total Revenues	**$75,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$325,000**
General Fund Impacts:	-	-	-	-	-	-	-

T-3 – Interurban Trail Phase III, Connection Feasibility Study (TIP No. 7)

Fund:
General Fund

Project Category:
Transportation

Comprehensive Plan Transportation Element Project S-3

Project Description: The western section of Edgewood's Interurban Trail has been completed for several years, but the eastern portion traverses much more difficult terrain riddled with various environmentally sensitive areas. This project will gather topographic survey data and evaluate conceptual design of the remaining segment, determine whether or not tunnel design is feasible, and review geotechnical components of the future project.

Applicable Comprehensive Plan Goals –

- **T.III:** Provide clear and identifiable systems of walkways, sidewalks and trails.
- **T.V:** Promote programs to encourage carpooling, transit and non-motorized transportation.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **T.XII:** Develop transportation solutions that align with the state and multi-county policies that protect the environment.
- **CF.III:** Ensure that planned capital facilities are financially feasible.

Service Impact: Increase non-motorized transportation capacity within Edgewood in order to alleviate impacts associated with increased traffic demands. Provide vital connection between the Cities of Milton, Fife, Pacific and Auburn.

Total 6-Year Project Budget: $100,000

Funding Source:

- Real Estate Excise Taxes

Critical Milestones:

- 2022 - Study initiation and completion

T-3							
Interurban Trail Phase III, Connection Feas. Study (TIP No. 7)							
Total Project Budget:	$ 100,000						
Phase	**6-Year Projected Plan**						**Projected 6-Year**
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	
Project Expenditures:							
Design		$ 100,000					$ 100,000
Construction							
Total Expenditures	**$ -**	**$ 100,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 100,000**
Revenue Sources:							
Grant Revenue (TBD)							
School Zone Camera Fees							
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)		$ 100,000					$ 100,000
Total Revenues	**$0**	**$100,000**	**$0**	**$0**	**$0**	**$0**	**$100,000**
General Fund Impacts:	-	-	-	-	-	-	-

T-4 – Chrisella Road East Safety Improvements (TIP No. 5)

Fund:
General Fund

Project Category:
Transportation

Comprehensive Plan Transportation Element Project R-10

Project Description: As described in the current Comprehensive Plan, this project will "improve pavement markings, signage, lighting, sight distance; improve intersection with 48th Avenue East and consider installation of traffic calming measures". All-way stop control has already been established at the intersection with 48th Street East per Resolution 18-0405. The budget contained herein contemplates additional work needed for retaining wall and guardrail upgrades / repair between 48th Street East and Karshner Road East.

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **T.XI:** Protect the livability and safety of residential neighborhoods from the adverse impacts of the automobile.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Chrisella is a well-established bypass for southbound SR-161 traffic. Steep topography and narrow sections of roadway limits driver sight distance. With no sidewalks, pedestrian capacity is very limited.

Total 6-Year Project Budget: $6,285,000

Funding Source:

- Traffic Impact Fees
- Grant Revenue

Critical Milestones:

- *2021/2022 – Pending HSIP Grant*
- 2022 – Planning/Design
- 2025 – Construction

T-4							
Chrisella Road East Safety Improvements (TIP No. 5)							
Total Project Budget:	$ 6,285,000						
Phase	**6-Year Projected Plan**						**Projected 6-Year**
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	
Project Expenditures:							
Design		$ 335,000					$ 335,000
Construction	$ 200,000	$ 1,000,000			$ 4,750,000		$ 5,950,000
Total Expenditures	**$ 200,000**	**$ 1,335,000**	**$ -**	**$ -**	**$ 4,750,000**	**$ -**	**$ 6,285,000**
Revenue Sources:							
Grant Revenue (WSDOT/STP)	$ 180,000	$ 995,500			$ 4,000,000		$ 5,175,500
School Zone Camera Fees							
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)	$ 20,000	$ 4,500					$ 24,500
Traffic Impact Fees		$ 335,000			$ 750,000		$ 1,085,000
Total Revenues	**$200,000**	**$1,335,000**	**$0**	**$0**	**$4,750,000**	**$0**	**$6,285,000**
General Fund Impacts:	-	-	-	-	-	-	-

T-5 – Edgewood Drive East Safety Improvements (TIP No. 4)

Fund:
General Fund

Project Category:
Transportation

Comprehensive Plan Transportation Element Project R-4

Project Description:
As described in the current Comprehensive Plan, this project will include "roadway widening, curb, gutter, storm water system and pedestrian walkway." Design work has been completed for repair of the intersection at the south end of Edgewood Drive (near the City of Sumner boundary), and a TIB grant application was awarded in 2019 for construction funding.

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **T.XI:** Protect the livability and safety of residential neighborhoods from the adverse impacts of the automobile.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Edgewood Drive is a well-established bypass for southbound traffic coming out of King County. Steep topography and narrow sections of roadway limits driver sight distance. With no sidewalks, pedestrian capacity is very limited.

Total 6-Year Project Budget: $10,435,000

Funding Source:

- Real Estate Excise Tax
- Traffic Impact Fees
- Grant Revenue

Critical Milestones:

- 2021 – Intersection Repair
- 2022 – Design of remainder
- 2025 or later – Construction

T-5							
Edgewood Drive Safety Improvements (TIP No. 4)							
Total Project Budget:	$ 10,435,000						
Phase	**6-Year Projected Plan**						**Projected 6-Year**
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	
Project Expenditures:							
Design		$ 600,000					$ 600,000
Construction	$ 335,000				$ 4,000,000	$ 5,500,000	$ 9,835,000
Total Expenditures	**$ 335,000**	**$ 600,000**	**$ -**	**$ -**	**$ 4,000,000**	**$ 5,500,000**	**$ 10,435,000**
Revenue Sources:							
Traffic Impact Fees		$ 600,000			$ 540,000	$ 750,000	$ 1,890,000
TIB Grant Revenue	$ 280,000						$ 280,000
Grant Revenue (STP)					$ 3,460,000	$ 4,750,000	$ 8,210,000
School Zone Camera Fees							
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)	$ 55,000						$ 55,000
Total Revenues	**$335,000**	**$600,000**	**$0**	**$0**	**$4,000,000**	**$5,500,000**	**$10,435,000**
General Fund Impacts:	-	-	-	-	-	-	-

T-6 – Transportation Engineering / Plan Support

Fund:
General Fund

Project Category:
Transportation

Comprehensive Plan Transportation Element Project A-1

Project Description: Annual program to maintain/update pavement management system, road standards and traffic model.

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.VIII:** Adequately fund the transportation system to meet current and future capital, maintenance and operational needs.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.

Service Impact: Due to limited in-house staffing, on-call transportation engineering services are needed.

Total 6-Year Project Budget: $300,000

Funding Source:

- Real Estate Excise Taxes
- General Fund

Critical Milestones:

- Annual funding for necessary transportation analysis.

T-6							
Transporation Engineering / Plan Support							
Total Project Budget:	$ 300,000						
Phase	**6-Year Projected Plan**						**Projected 6-Year**
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	
Project Expenditures:							
Master Plan							
Design	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 300,000
Right of Way							
Construction							
Total Expenditures	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 300,000**
Revenue Sources:							
TIB Grant Revenue							
Grant Revenue							
School Zone Camera Fees							
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)							
Total Revenues	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
General Fund Impacts:	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 300,000

T-7 – Meridian Avenue East / 32nd Street East Intersection Improvements (TIP No. 1)

Fund:
General Fund

Project Category:
Transportation

Comprehensive Plan Transportation Element Project R-8

Project Description: As described in the current Comprehensive Plan, this project will install a signal and make ADA upgrades at the intersection. This intersection is the only one currently identified as failing in the City's concurrency model without signalization, operating at a Level of Service (LOS) of F due to westbound movement delays. There are several dozen residents to the west that must use this un-signalized intersection as their only means of access. Also, existing utility poles located on the corners make right-turn movements difficult from Meridian to 32nd in each direction.

An Intersection Evaluation was started in 2019, and the preliminary results indicate a two-lane roundabout may be required, having a significantly increased cost. Further review is underway (*see Project T-8*) and recommendations will be evaluated before any project is implemented.

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **T.XI:** Protect the livability and safety of residential neighborhoods from the adverse impacts of the automobile.
- **CF.III:** Ensure that planned capital facilities are financially feasible.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Must coordinate with WSDOT on appropriate solution, particularly as this intersection is within ¼-mile of another signal.

Total 6-Year Project Budget: TBD

Funding Sources:

- Real Estate Excise Taxes (REET)
- Traffic Impact Fees
- Grant Revenue (TBD)

Critical Milestones:

- TBD

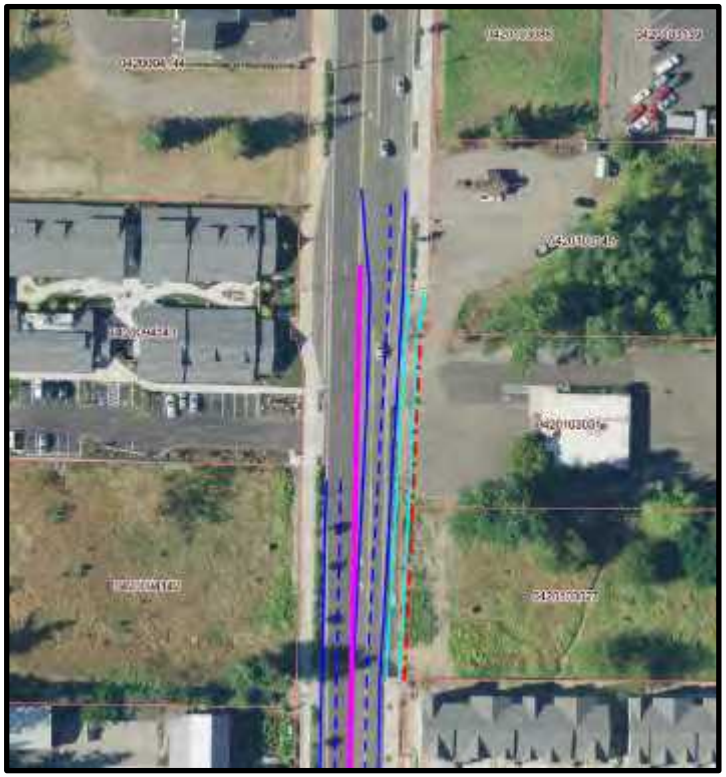
T-7							
Meridian / 32nd Intersection Improvements (TIP No. 1)							
Total Project Budget:	$ -						
Phase	**6-Year Projected Plan**						**Projected 6-Year**
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	
Project Expenditures:							
Design							
Right of Way							
Construction							
Total Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Revenue Sources:							
TIB Grant Revenue							
Grant Revenue (TBD)							
School Zone Camera Fees							
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)							
Traffic Impact Fund							
Total Revenues	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
General Fund Impacts:	-	-	-	-	-	-	-

T-8 – Meridian Avenue East Preliminary Design (TIP No. 2)

Fund:
General Fund

Project Category:
Transportation

Comprehensive Plan Transportation Element Project S-1



Project Description: As described in the current Comprehensive Plan, this project will be a "Complete corridor study and preliminary design of 3-lane cross-section and supporting intersection treatments" between 24th Street East and 36th Street East. However, the current regional transportation plan indicates WSDOT is planning to extend the 5-lane cross-section from its current terminus at 24th to 36th within the next 7 to 10 years.

An access management study is underway, and there are additional safety concerns along the segment of Meridian Ave E south of 36th St E. The City is interested in closely coordinating efforts with WSDOT on improving this corridor without duplicating efforts or creating conflicts.

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.VIII:** Adequately fund the transportation system to meet current and future capital, maintenance and operational needs.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.

Service Impact: Evaluating AM-peak northbound capacity and PM-peak southbound capacity, coordinating with WSDOT on regional network impacts and local access needs.

Total 6-Year Project Budget: $350,000

Funding Sources:

- Traffic Impact Fees

Critical Milestones:

- 2021 – Design / Planning

T-8							
Meridian Ave E. Preliminary Design (TIP No. 2)							
Total Project Budget:	$ 350,000						
Phase	**6-Year Projected Plan**						**Projected 6-Year**
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	
Project Expenditures:							
Design	$ 350,000						$ 350,000
Right of Way							
Construction							
Total Expenditures	**$ 350,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 350,000**
Revenue Sources:							
Grant Revenue (TBD)							
School Zone Camera Fees							
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)							
Traffic Impact Fund	$ 350,000						$ 350,000
Total Revenues	**$350,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$350,000**
General Fund Impacts:	-	-	-	-	-	-	-

T-9 – Citywide Pedestrian Mobility and Safety Improvements (TIP No. 8)

Fund:
General Fund

Project Category:
Transportation

Comprehensive Plan Transportation Element Projects N-2, N-3, N-10

Project Description: This project attempts to address several of the projects listed in the current Comprehensive Plan, addressing various high priority pedestrian-oriented improvements. The City has received grant funding under this project from the Transportation Improvement Board (TIB) to complete gaps in the existing sidewalk network in the vicinity of 24th Street East and Meridian Avenue East, connecting recent developments with existing infrastructure along the Meridian Avenue East (SR-161) corridor.

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.III:** Provide clear and identifiable systems of walkways, sidewalks and trails.
- **T.V:** Promote programs to encourage carpooling, transit and non-motorized transportation.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.

Service Impact: Separate pedestrians from vehicular traffic in the busy town center corridor.

Total 6-Year Project Budget: $1,450,000

Funding Sources:

- Grant Revenues
- Real Estate Excise Taxes (REET)
- Traffic Impact Fees

Critical Milestones:

- 2019 to 2021 – 24th & Meridian Gaps
- 2022+ - Other high-priority locations

T-9							
Citywide Pedestrian Mobility and Safety Improvements (TIP No. 8)							
Total Project Budget:	$ 1,450,000						
Phase	**6-Year Projected Plan**						**Projected 6-Year**
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	
Project Expenditures:							
Design	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 90,000
Right of Way							
Construction	$ 1,060,000	$ 60,000	$ 60,000	$ 60,000	$ 60,000	$ 60,000	$ 1,360,000
Total Expenditures	**$ 1,075,000**	**$ 75,000**	**$ 75,000**	**$ 75,000**	**$ 75,000**	**$ 75,000**	**$ 1,450,000**
Revenue Sources:							
TIB Grant Revenue	$ 630,000						$ 630,000
WSDOT Grant Revenue							
School Zone Camera Fees	$ 80,000						$ 80,000
REET 1 (Gen. Fund Capital)		$ 60,000					$ 60,000
REET 2 (Pub. Works Capital)							
Traffic Impact Fund	$ 215,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 290,000
Total Revenues	**$925,000**	**$75,000**	**$15,000**	**$15,000**	**$15,000**	**$15,000**	**$1,060,000**
General Fund Impacts:	$ 150,000	-	$ 60,000	$ 60,000	$ 60,000	$ 60,000	$ 390,000

T-10 – Meridian Parallel Road Network Construction (TIP No. 11)

Fund:
General Fund

Project Category:
Transportation

Project Description: In an effort to encourage development of the overall Meridian Corridor, this project will annually review and identify critical segments of the Parallel Road Network for design and construction. This will help facilitate access and circulation along the corridor, in turn improving mobility and safety.

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.II:** Develop a transportation system that enhances the delivery and transport of goods and services.
- **T.IV:** Support improved transit coverage and service throughout the region to improve mobility options for Edgewood.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.

Service Impact: Improves the movement of people and freight through the Meridian corridor by providing managed access to adjacent property.

Total 6-Year Project Budget: $4,400,000

Funding Sources:

- Traffic Impact Fees

Critical Milestones:

- Ongoing – Identify / Design priorities
- 2021 – Begin construction

T-10							
Meridian Parallel Road Network Constr. - Various Seg's (TIP No. 11)							
Total Project Budget:	$ 4,400,000						
Phase	**6-Year Projected Plan**						**Projected 6-Year**
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	
Project Expenditures:							
Design	$ 100,000	$ 100,000	$ 100,000	$ 100,000			$ 400,000
Right of Way							
Construction	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000			$ 4,000,000
Total Expenditures	**$ 1,100,000**	**$ 1,100,000**	**$ 1,100,000**	**$ 1,100,000**	**$ -**	**$ -**	**$ 4,400,000**
Revenue Sources:							
TIB Grant Revenue							
Grant Revenue (TBD)							
School Zone Camera Fees							
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)							
Traffic Impact Fund	$ 1,100,000	$ 1,100,000	$ 1,100,000	$ 1,100,000			$ 4,400,000
Total Revenues	**$ 1,100,000**	**$ 1,100,000**	**$ 1,100,000**	**$ 1,100,000**	**$ -**	**$ -**	**$ 4,400,000**
General Fund Impacts:	-	-	-	-	-	-	-

T-11 – Meridian / Emerald Signal Improvements (TIP No. 12)

Fund:
General Fund

Project Category:
Transportation

Project Description: Add mast arms and improve vehicle detection to all non-split phasing of traffic movements.

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.II:** Develop a transportation system that enhances the delivery and transport of goods and services.
- **T.IV:** Support improved transit coverage and service throughout the region to improve mobility options for Edgewood.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.

Service Impact: Improves the movement of people and freight through the Meridian corridor by correcting a Level of Service deficiency.

Total 6-Year Project Budget: $300,000

Funding Sources:

- Traffic Impact Fees

Critical Milestones:

- 2021 – Construction

T-11							
Meridian / Emerald Signal Improvements (TIP No. 12)							
Total Project Budget:	$ 300,000						
Phase	**6-Year Projected Plan**						**Projected 6-Year**
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	
Project Expenditures:							
Design							
Right of Way							
Construction	$ 300,000						$ 300,000
Total Expenditures	**$ 300,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 300,000**
Revenue Sources:							
TIB Grant Revenue							
Grant Revenue							
School Zone Camera Fees							
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)							
Traffic Impact Fund	$ 300,000						$ 300,000
Total Revenues	**$ 300,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 300,000**
General Fund Impacts:	-	-	-	-	-	-	-

T-12 – 36th Street East Walkway Extension (TIP No. 13)

Fund:
General Fund

Project Category:
Transportation

Project Description: Design and construct a separated pedestrian pathway along 36th Street East, connecting the existing walkway that terminates at 110th Ave E to the proposed Community Park at Meridian Ave E.

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.

Service Impact: Provides a continuous separated pedestrian walkway through a short gap encumbered by critical areas.

Total 6-Year Project Budget: $500,000

Funding Sources:

- Grant Revenues
- Real Estate Excise Taxes (REET)

Critical Milestones:

- 2022 – Design
- 2023 – Construction

T-12							
36th Street East Walkway Extension (TIP No. 13)							
Total Project Budget:	$ 500,000						
Phase	**6-Year Projected Plan**						**Projected 6-Year**
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	
Project Expenditures:							
Design		$ 50,000					$ 50,000
Right of Way							
Construction			$ 450,000				$ 450,000
Total Expenditures	**$ -**	**$ 50,000**	**$ 450,000**	**$ -**	**$ -**	**$ -**	**$ 500,000**
Revenue Sources:							
TIB Grant Revenue							
Grant Revenue (TBD)			$ 450,000				$ 450,000
School Zone Camera Fees							
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)		$ 50,000					$ 50,000
Traffic Impact Fund							
Total Revenues	**$ -**	**$ 50,000**	**$ 450,000**	**$ -**	**$ -**	**$ -**	**$ 500,000**
General Fund Impacts:	-	-	-	-	-	-	-

Parks

P-1 – Interurban Trail Phase III Design and Construction

Fund:
General Fund

Project Category:
Parks and Recreation

Parks, Recreation and Open Space Plan Project P-1

Project Description: Phase III involves the development of the Interurban Trail east of 114th Avenue East to West Valley Highway, in coordination with Transportation Project T-3 (feasibility assessment). This Phase of the Trail will be constructed in segments due to the environmental and geotechnical challenges the location presents. Some of the more challenging elements include steep slopes, Jovita Creek, a bridge, a collapsed tunnel and switchbacks to reach the valley floor below. An alternate alignment along Jovita Boulevard will also be considered, aligning with recent work in the City of Pacific along Stewart Road under SR 167.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **CC.IV:** Protect and enhance Edgewood's cultural, scenic, historical and natural attributes.
- **T.III:** Provide clear and identifiable systems of walkways, sidewalks and trails.
- **T.V:** Promote programs to encourage carpooling, transit and non-motorized transportation.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **PR.VI:** Build an interconnected system of multi-purpose, non-motorized paths and trails throughout the City that provides access to community facilities and regional transportation networks.

Service Impact: This project is needed to progress toward the level-of-service identified in the Comprehensive Plan.

Total 6-Year Project Budget: $1,200,000

Funding Source:

- Park Impact Fee Revenues

Critical Milestones:

- 2023—ROW Survey & Certification
- 2023/2024—Design Phase
- 2025+—Begin Construction Phase

P-1							
Interurban Trail Phase III Design / Construction							
Total Project Budget:	$1,200,000						
Phase	**6-Year Projected Plan**						**Projected 6-Year**
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	
Project Expenditures:							
Feasibility							
ROW/Environmental							
Design			$ 150,000	$ 50,000			$ 200,000
Construction				$ 1,000,000			$ 1,000,000
Total Expenditures	**$ -**	**$ -**	**$ 150,000**	**$ 1,050,000**	**$ -**	**$ -**	**$ 1,200,000**
Revenue Sources:							
Grant Revenue							
Capital Parks Reserves							
Park Impact Fee			$ 150,000	$ 1,050,000			$ 1,200,000
Total Revenues	**$0**	**$0**	**$150,000**	**$1,050,000**	**$0**	**$0**	**$1,200,000**
General Fund Impacts:	-	-	-	-	-	-	-

P-2 – Miscellaneous Park Improvements

Fund:
General Fund

Project Category:
Parks and Recreation

Parks, Recreation and Open Space Plan Project P-9

Project Description: Miscellaneous improvements and repairs will be made to existing parks, including parking areas, restrooms and shelters.

Applicable Comprehensive Plan Goals –

- **CC.IV:** Protect and enhance Edgewood's cultural, scenic, historical and natural attributes.
- **PR.I:** Provide efficient and effective management of parks resources.
- **PR.III:** Develop a parks, recreation and open space system that builds on existing strengths and serves all residents of the community.
- **PR.IV:** Ensure park lands and facilities that are actively used by community members are safe and accessible.
- **PR.V:** Protect and manage natural areas for the enjoyment of current and future generations.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.

Service Impact: Improvements and repairs are necessary to maintain ongoing usability of existing parks.

Total 6-Year Project Budget: $150,000

Funding Source:

- Real Estate Excise Taxes (REET)
- General Fund
- Non-Profit Donations

Critical Milestones:

- Annually – Park Needs Evaluated at the Start of Each Year.

P-2							
Miscellaneous Park Improvements							
Total Project Budget:	$150,000						
Phase	**6-Year Projected Plan**						**Projected 6-Year**
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	
Project Expenditures:							
Masterplan							
Design							
Construction	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 150,000
Total Expenditures	**$ 25,000**	**$ 25,000**	**$ 25,000**	**$ 25,000**	**$ 25,000**	**$ 25,000**	**$ 150,000**
Revenue Sources:							
RCO Grant Revenue							
Grant Revenue							
Capital Parks Reserves							
Park Impact Fee							
REET1	$ 25,000		$ 25,000				$ 50,000
Total Revenues	**$25,000**	**$0**	**$25,000**	**$0**	**$0**	**$0**	**$50,000**
General Fund Impacts:	-	$ 25,000	-	$ 25,000	$ 25,000	$ 25,000	$ 100,000

P-3 – Edgewood Multi-Modal Trail Loop (8th Street East / 122nd Avenue East / 24th Street East)

Fund:
General Fund

Project Category:
Parks and Facilities

Parks, Recreation and Open Space Plan Project P-4

Project Description: As described in the adopted Parks, Recreation and Open Space Plan, this project will "Construct a safe route for pedestrians and bicyclists from Meridian Ave N and 8th St E, to 8th St E and 122nd Ave E, to 122nd Ave E and 24th St E, to 24th St E and Meridian Ave N."

Applicable Comprehensive Plan Goals –

- **CC.IV:** Protect and enhance Edgewood's cultural, scenic, historical and natural attributes.
- **T.III:** Provide clear and identifiable systems of walkways, sidewalks and trails.
- **T.V:** Promote programs to encourage carpooling, transit and non-motorized transportation.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **PR.VI:** Build an interconnected system of multi-purpose, non-motorized paths and trails throughout the City that provides access to community facilities and regional transportation networks.

Service Impact: Trails have been identified as a needed City resource in order to meet the goals identified within the adopted Comprehensive Plan.

Total 6-Year Project Budget: $1,700,000

Funding Source:

- Real Estate Excise Taxes (REET)
- Grant Revenues (TBD)

Critical Milestones:

- 2022 – Complete Design
- 2023+ – Land/Right of Way Acquisition and Construction

P-3							
Edgewood Multi-Modal Trail Loop (8th, 122nd, 24th)							
Total Project Budget:	$1,700,000						
Phase	**6-Year Projected Plan**						**Projected 6-Year**
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	
Project Expenditures:							
Master Plan							
Design		$ 200,000					$ 200,000
Construction			$ 1,500,000				$ 1,500,000
Total Expenditures	**$ -**	**$ 200,000**	**$ 1,500,000**	**$ -**	**$ -**	**$ -**	**$ 1,700,000**
Revenue Sources:							
REET 1 (Gen. Fund Capital)		$ 25,000					$ 25,000
REET 2 (Pub. Works Capital)							
Grant Revenue (TBD)		$ 175,000	$ 1,500,000				$ 1,675,000
School Zone Camera Fees							
Park Impact Fee							
Total Revenues	**$0**	**$200,000**	**$1,500,000**	**$0**	**$0**	**$0**	**$1,700,000**
General Fund Impacts:	-	-	-	-	-	-	-

P-4 – Nelson Farm - Farmhouse Remodel / Evaluation

Fund:
General Fund

Project Category:
Parks and Recreation

Parks, Recreation and Open Space Plan Project P-10

Project Description: The farmhouse located at the Nelson Farm Park is currently not being used for any purposes. The 1,300 square foot house was built in 1920 and remodeled in 1952.

This project contemplates updating the plumbing and electrical systems and modifying the entrance and restroom for ADA accessibility at the farmhouse. Reroofing the garage and adding a parking area are also being considered. The farmhouse could be used as meeting space for park related groups and/or projects, and also as an information center for future activities at the Nelson Farm Park.

Due to various other projects and delays due to the COVID-19 pandemic, this project was unable to start in 2020 as originally planned.

Applicable Comprehensive Plan Goals –

- **CC.IV:** Protect and enhance Edgewood's cultural, scenic, historical and natural attributes.
- **PR.I:** Provide efficient and effective management of parks resources.
- **PR.III:** Develop a parks, recreation and open space system that builds on existing strengths and serves all residents of the community.
- **PR.IV:** Ensure park lands and facilities that are actively used by community members are safe and accessible.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Redevelopment should meet the changing needs in the community and promote safety and accessibility as primary considerations.

Total 6-Year Project Budget: $55,000

Funding Source:

- Park Impact Fees
- Non-Profit Donations

Critical Milestones:

- 2021 – Evaluation to determine Scope of Work and Budget

P-4							
Nelson Farmhouse Remodel Eval.							
Total Project Budget:	$55,000						
Phase	**6-Year Projected Plan**						**Projected 6-Year**
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	
Project Expenditures:							
Master Plan	$ 55,000						$ 55,000
Design							
Construction							
Total Expenditures	**$ 55,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 55,000**
Revenue Sources:							
Grant Revenue							
RCO Grant Revenue							
Park Impact Fee	$ 55,000						$ 55,000
Total Revenues	**$55,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$55,000**
General Fund Impacts:	-	-	-	-	-	-	-

P-5 – 36th and Meridian Park – First Phase

Fund:
General Fund

Project Category:
Parks and Recreation

Parks, Recreation and Open Space Plan Project P-3

Project Description: This project involves development of 18 acres purchased from the Puyallup School District in December 2004.

The 36th and Meridian Park Adhoc Committee was formed in early 2007 and with the help of a landscape architect, a Master Plan of the 18-acre park facility was presented to the Council and citizens of Edgewood. Design work for the project began in 2015 and a 30% plan developed as part of the submittal package for two RCO grants in June of 2016. These grants were awarded in 2019 and construction is underway. This phase includes a shelter, picnic facilities, parking lot, play equipment, and restroom.

Applicable Comprehensive Plan Goals –

- **CC.IV:** Protect and enhance Edgewood's cultural, scenic, historical and natural attributes.
- **PR.I:** Provide efficient and effective management of parks resources.
- **PR.III:** Develop a parks, recreation and open space system that builds on existing strengths and serves all residents of the community.
- **PR.IV:** Ensure park lands and facilities that are actively used by community members are safe and accessible.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.

Service Impact: This project is needed to progress toward the parks level-of-service identified in the Comprehensive Plan.

Total 6-Year Project Budget: $1,750,000

Funding Source:

- Recreation and Conservation Office Grants
- Park Impact Fees

Critical Milestones:

- *2006 — Hired Landscape Architect to begin preparing Master Plan*
- *2007 — Master Plan completed*
- 2019 — Phase One Design
- 2020/2021 — Phase One Construction

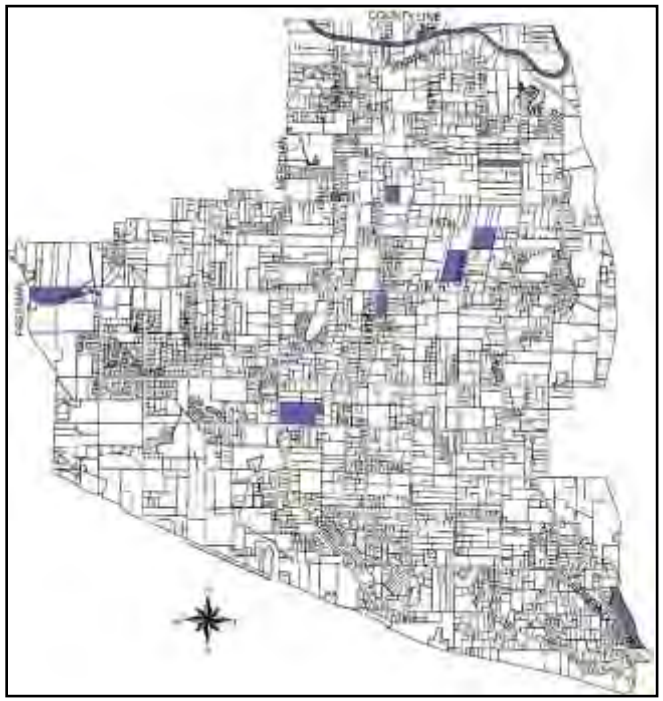
P-5							
36th and Meridian Park - Phase One							
Total Project Budget:	$1,750,000						
Phase	**6-Year Projected Plan**						**Projected 6-Year**
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	
Project Expenditures:							
Design							
Construction	$ 1,750,000						$ 1,750,000
Total Expenditures	**$ 1,750,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,750,000**
Revenue Sources:							
Park Impact Fee	$ 1,750,000						$ 1,750,000
Capital Parks Reserves							
RCO Grant Revenue							
Total Revenues	**$1,750,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,750,000**
General Fund Impacts:	-	-	-	-	-	-	-

P-6 – Citywide Park Land Acquisition

Fund:
General Fund

Project Category:
Parks and Recreation

Parks, Recreation and Open Space Plan Project P-11



Project Description: The intent of this project is to plan for the acquisition and preservation of land for future parks and recreational uses in advance of development, in an effort to ensure affordable land prices and a choice of sites. Priority areas identified in the Parks, Recreation and Open Space Plan are "*west of Meridian Ave E and in Sumner Heights.*"

Property owners in Edgewood are encouraged to donate or sell property at a reduced rate to be used for future parks and open space. Land Acquisition identified in the CIP provides funds for future purchases.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **NA.IV:** Protect and enhance fish and wildlife habitat.
- **NA.V:** Minimize risks to people, property and the environment posed by geological and flood hazard areas.
- **CC.IV:** Protect and enhance Edgewood's cultural, scenic, historical and natural attributes.
- **PR.III:** Develop a parks, recreation and open space system that builds on existing strengths and serves all residents of the community.
- **PR.V:** Protect and manage natural areas for the enjoyment of current and future generations.

Service Impact: This project is needed to progress toward the level-of-service identified in the Comprehensive Plan.

Total 6-Year Project Budget: $300,000

Funding Source:

- Park Impact Fees

Critical Milestones:

- Annual Planning of Land Acquisition Opportunities

P-6							
Land Acquisition							
Total Project Budget:	$300,000						
Phase	**6-Year Projected Plan**						**Projected 6-Year**
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	
Project Expenditures:							
Design							
Land Acquisition	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 300,000
Total Expenditures	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 300,000**
Revenue Sources:							
Conservation Futures							
Grant Revenue							
Surface Water Fees							
Park Impact Fee		$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 250,000
REET 2 (Pub. Works Capital)	$ 50,000						$ 50,000
Capital Parks Reserves							
Total Revenues	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$300,000**
General Fund Impacts:	-	-	-	-	-	-	-

P-7 – Edgemont Park Improvements

Fund:
General Fund

Project Category:
Parks and Recreation

Parks, Recreation and Open Space Plan Project P-2

Project Description:

As described in the adopted Parks, Recreation and Open Space Plan, this project will fund "new playground equipment and path connection east along 24th to Nelson Parks". The path connection would be constructed in coordination with Parks Project P-3: Edgewood Multi-Modal Trail Loop. Additional capacity improvements may be considered on the Edgemont Park property, budget dependent.

Applicable Comprehensive Plan Goals –

- **CC.II:** Promote the creation of highly usable public spaces that maintain community character and increase public safety.
- **CC.IV:** Protect and enhance Edgewood's cultural, scenic, historical and natural attributes.
- **PR.I:** Provide efficient and effective management of parks resources.
- **PR.III:** Develop a parks, recreation and open space system that builds on existing strengths and serves all residents of the community.
- **PR.IV:** Ensure park lands and facilities that are actively used by community members are safe and accessible.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.

Service Impact: Edgemont Park is one of few active recreation facilities in the City, being the community's "go-to" gathering spot situated near the Town Center and Edgemont Junior High. As population continues to grow, there is an increasing need for new active recreation opportunities at this site.

Total 6-Year Project Budget: $275,000

Funding Sources:

- Park Impact Fees

Critical Milestones:

- 2021 – Design / Construction

P-7							
Edgemont Park Improvements							
Total Project Budget:	$275,000						
Phase	**6-Year Projected Plan**						**Projected 6-Year**
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	
Project Expenditures:							
Design	$ 25,000						$ 25,000
Construction	$ 250,000						$ 250,000
Total Expenditures	**$ 275,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 275,000**
Revenue Sources:							
Conservation Futures							
Grant Revenue							
Surface Water Fees							
Park Impact Fee	$ 180,000						$ 180,000
REET 2 (Pub. Works Capital)	$ 95,000						$ 95,000
Capital Parks Reserves							
Total Revenues	**$275,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$275,000**
General Fund Impacts:	-	-	-	-	-	-	-

P-8 – Mortenson Farm Passive Recreation Trail

Fund:
General Fund

Project Category:
Parks and Recreation

Parks, Recreation and Open Space Plan Project P-5

Project Description:

As described in the adopted Parks, Recreation and Open Space (PROS) Plan, this project will "construct a loop trail around stormwater facility". As depicted in the PROS Plan Appendix, the trail would be situated near the existing stream and along the slopes on the perimeter of the property. Connections to nearby residential developments to the north and south are also desired.

As a part of Surface Water Project SW-2, the City is coordinating with the Washington State Department of Transportation (WSDOT) regarding the use of the property as a wetland impact mitigation site for the construction of SR 167 (*Phase 1 construction tentatively begins in 2021*). Design and construction of the loop trail is set to begin after WSDOT's plans have been finalized.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **CC.IV:** Protect and enhance Edgewood's cultural, scenic, historical and natural attributes.
- **PR.III:** Develop a parks, recreation and open space system that builds on existing strengths and serves all residents of the community.
- **PR.IV:** Ensure park lands and facilities that are actively used by community members are safe and accessible.
- **PR.V:** Protect and manage natural areas for the enjoyment of current and future generations.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.

Service Impact: Development of this trail will facilitate public access to existing City-owned property and provide a nature escape for nearby residents.

Total 6-Year Project Budget: $325,000

Funding Sources:

- Park Impact Fees

Critical Milestones:

- 2023 – Design / Construction

P-8							
Mortenson Farm Trail							
Total Project Budget:	$325,000						
Phase	**6-Year Projected Plan**						**Projected 6-Year**
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	
Project Expenditures:							
Design			$ 75,000				$ 75,000
Construction			$ 250,000				$ 250,000
Total Expenditures	**$ -**	**$ -**	**$ 325,000**	**$ -**	**$ -**	**$ -**	**$ 325,000**
Revenue Sources:							
Conservation Futures							
Grant Revenue							
Surface Water Fees							
Park Impact Fee			$ 325,000				$ 325,000
REET 2 (Pub. Works Capital)							
Capital Parks Reserves							
Total Revenues	**$0**	**$0**	**$325,000**	**$0**	**$0**	**$0**	**$325,000**
General Fund Impacts:	-	-	-	-	-	-	-

P-9 – Wolf Point Passive Recreation Trail

Fund:
General Fund

Project Category:
Parks and Recreation

Parks, Recreation and Open Space Plan Project P-8

Project Description:

As described in the adopted Parks, Recreation and Open Space (PROS) Plan, this project will "construct a trail through the plat between 36th St E and the southern City limits." The Wolf Point project received Preliminary Subdivision approval in March 2019, s Site Development application was received in August 2019, and the project is expected to go to construction following Site Development Permit issuance sometime in 2020.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **CC.IV:** Protect and enhance Edgewood's cultural, scenic, historical and natural attributes.
- **PR.III:** Develop a parks, recreation and open space system that builds on existing strengths and serves all residents of the community.
- **PR.IV:** Ensure park lands and facilities that are actively used by community members are safe and accessible.
- **PR.V:** Protect and manage natural areas for the enjoyment of current and future generations.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.

Service Impact: Development of this trail will provide a nature escape for nearby residents and connectivity from the valley to the plateau.

Total 6-Year Project Budget: $450,000

Funding Sources:

- Park Impact Fees
- Developer Contribution

Critical Milestones:

- 2022 – Design / Construction

P-9							
Wolf Point Trail							
Total Project Budget:	$450,000						
Phase	**6-Year Projected Plan**						**Projected 6-Year**
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	
Project Expenditures:							
Design		$ 75,000					$ 75,000
Construction		$ 375,000					$ 375,000
Total Expenditures	**$ -**	**$ 450,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 450,000**
Revenue Sources:							
Conservation Futures							
Grant Revenue							
Surface Water Fees							
Park Impact Fee		$ 450,000					$ 450,000
REET 2 (Pub. Works Capital)							
Capital Parks Reserves							
Total Revenues	**$0**	**$450,000**	**$0**	**$0**	**$0**	**$0**	**$450,000**
General Fund Impacts:	-	-	-	-	-	-	-

Sanitary Sewer

SS-1 – General Sewer Plan Update (Sanitary Sewer Comprehensive Plan)

Fund:
Sewer Fund

Project Category:
Sanitary Sewer

Project Description:
The General Sewer Plan (GSP) was adopted by Council in 2007 and construction was completed for a large portion of the Phase I Sewer System through LID No. 1 in 2011. In 2019 the Council approved a contract with Gray & Osborne to update the GSP.

This project will update the GSP to reflect the actual project that was constructed and plan for future expansion of Phase II and Phase III. *The estimated cost for this update presented herein has been increased significantly since the Comprehensive Plan's adoption, reflecting the actual cost that has been contracted.*

Applicable Comprehensive Plan Goals –

- **NA.II:** Protect and enhance water quality.
- **LU.III:** Promote development that respects and preserves the natural environment.
- **CC.IV:** Protect and enhance Edgewood's cultural, scenic, historical and natural attributes.
- **H.I:** Ensure new housing development supports City and regional growth plans.
- **U.I:** Ensure the location and design of utility facilities meets the community's needs.
- **U.II:** Support the provision of quality utility services that are reliable, efficient and financially and environmentally sustainable.
- **U.III:** Work with regional partners to address regional utility issues.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.

Service Impact: Future development in the City is limited by the lack of wastewater facilities.

Total 6-Year Project Budget: $80,000

Funding Source:

- Capital Sewer Fund

Critical Milestones:

- 2019 to 2021 – Plan Update

SS-1							
General Sewer Plan Update							
Total Project Budget:	$80,000						
Phase	**6-Year Projected Plan**						**Projected 6-Year**
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	
Project Expenditures:							
Plan Update	$ 80,000						$ 80,000
Total Expenditures	**$ 80,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 80,000**
Revenue Sources:							
Grant Revenue							
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)							
Sewer Fees	$ 80,000						$ 80,000
Total Revenues	**$ 80,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 80,000**
General Fund Impacts:	-	-	-	-	-	-	-
Total Impact	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

SS-2 – Wetland Mitigation - Northwood Elementary School Mitigation Site (LID No. 1)

Fund:
Sewer Fund

Project Category:
Sewer

Project Description:
The Sanitary Sewer LID #1 project included the placement of a sewer line through a wetland buffer near Northwood Elementary School, located on property owned by the Puyallup School District. As a result of the line placement, some unavoidable impacts to wetland buffers occurred.

As a significant amount of time has passed since the LID #1 project, the wetland area will be re-evaluated for impacts and mitigation needs.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **NA.IV:** Protect and enhance fish and wildlife habitat.
- **LU.III:** Promote development that respects and preserves the natural environment.
- **CC.IV:** Protect and enhance Edgewood's cultural, scenic, historical and natural attributes.
- **U.I:** Ensure the location and design of utility facilities meets the community's needs.
- **U.II:** Support the provision of quality utility services that are reliable, efficient and financially and environmentally sustainable.

Service Impact: Project was a result of impacts associated with the original construction of the Sewer system. Mitigation is required in order to compensate for project impacts on an existing wetland buffer.

Total 6-Year Project Budget: $55,000

Funding Source:

- Capital Sewer Fund

Critical Milestones:

- 2021 – Evaluation / Installation

SS-2							
Wetland Mitigation - Northwood Elementary (LID No. 1)							
Total Project Budget:	$55,000						
Phase	**6-Year Projected Plan**						**Projected 6-Year**
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	
Project Expenditures:							
Design							
Construction	$ 55,000						$ 55,000
Total Expenditures	**$ 55,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 55,000**
Revenue Sources:							
Developer Fees							
Grant Revenue							
LID Costs							
Sewer Fees	$ 55,000						$ 55,000
Total Revenues	**$55,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$55,000**
General Fund Impacts:	-	-	-	-	-	-	-

Public Facilities

PF-1 – Citywide Information Technology (IT) / Security Upgrades

Fund:
General Fund

Project Category:
Capital / Public Facilities

Project Description: Upgrade security and communications infrastructure at City Hall and park facilities. Project may include, but is not limited to, installation of security cameras, wireless internet access (public Wi-Fi), remote access locks, intelligent lighting, and variable message signs.

Applicable Comprehensive Plan Goals –

- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.
- **CF.IV:** Design and locate capital facilities with features and characteristics that support the environment, energy efficiency, aesthetics, technological innovation, cost-effectiveness and sustainability.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Infrastructure at City Hall and park facilities is in need of updates and improvements, and additional security measures are necessary to protect the properties.

Total 6-Year Project Budget: $150,000

Funding Sources:

- Real Estate Excise Taxes (REET)

Critical Milestones:

- 2021 – Design / Identify Needs
- 2021-2023 - Construction

PF-1							
Citywide IT/Security Upgrades							
Total Project Budget:	$150,000						
Phase	**6-Year Projected Plan**						**Projected 6-Year**
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	
Project Expenditures:							
Design							
Construction	$ 50,000	$ 50,000	$ 50,000				$ 150,000
Total Expenditures	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ -**	**$ -**	**$ -**	**$ 150,000**
Revenue Sources:							
Developer Fees							
Grant Revenue							
REET 1 (Gen. Fund Capital)	$ 50,000	$ 50,000	$ 50,000				$ 150,000
REET 2 (Pub. Works Capital)							
Total Revenues	**$50,000**	**$50,000**	**$50,000**	**$0**	**$0**	**$0**	**$150,000**
General Fund Impacts:	-	-	-	-	-	-	-

PF-2 – Civic Center Campus Improvements

Fund:
General Fund

Project Category:
Capital / Public Facilities

Project Description: Constructed in 2009, the Civic Center Campus has been home to City Hall and gravel walking trails. In recent years, City Hall has reached staffing capacity, and the grounds are in need of improvements. This project will evaluate and investigate potential improvements, initiate some design work, and prepare for work in future years. Some needs already identified include security fencing for the police department, landscape vegetation management and revisions, and expansion of indoor office spaces.

Applicable Comprehensive Plan Goals –

- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.
- **CF.IV:** Design and locate capital facilities with features and characteristics that support the environment, energy efficiency, aesthetics, technological innovation, cost-effectiveness and sustainability.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Originally built over 10 years ago, the campus is in need of aesthetic updates and improved public engagement opportunities.

Total 6-Year Project Budget: TBD

(Up to $100,000 for initial investigations and design work)

Funding Sources:

- Real Estate Excise Taxes (REET)

Critical Milestones:

- 2021 – Initial investigations and design

PF-2							
Civic Center Campus Improvements							
Total Project Budget:	$100,000						
Phase	**6-Year Projected Plan**						**Projected 6-Year**
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	
Project Expenditures:							
Design	$ 100,000	TBD	TBD	TBD	TBD	TBD	$ 100,000
Construction		TBD	TBD	TBD	TBD	TBD	$ -
Total Expenditures	**$ 100,000**	**TBD**	**TBD**	**TBD**	**TBD**	**TBD**	**$ 100,000**
Revenue Sources:							
Developer Fees							
Grant Revenue							
REET 1 (Gen. Fund Capital)	$ 100,000	TBD	TBD	TBD	TBD	TBD	$ 100,000
REET 2 (Pub. Works Capital)							
Total Revenues	**$100,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$100,000**
General Fund Impacts:	-	-	-	-	-	-	-

PF-3 – Public Works Service Facility

Fund:
General Fund

Project Category:
Capital / Public Facilities

Project Description:

The City of Edgewood has historically relied on Pierce County Public Works crews to perform any and all functions needed. With a rapidly growing population and increased demand for quick response, the City needs a local public works yard. In 2018 the City acquired property adjacent to the City Hall campus to serve as an interim yard, having an existing secured outdoor storage area and small garage. The Public Works Department anticipates outgrowing this location in the near future.

To operate most efficiently, the Public Works Department envisions a permanent facility that is laid out similarly to the Mountain View – Edgewood Water Company's site (pictured above). The goal is to evaluate candidate sites for a permanent facility by 2021. One location that has been considered over the years is the northeast corner of the 36th & Meridian Park property, which is already owned by the City.

$100,000 is the proposed budget for 2021 to complete site evaluations and prepare a facility design.

Applicable Comprehensive Plan Goals –

- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.
- **CF.IV:** Design and locate capital facilities with features and characteristics that support the environment, energy efficiency, aesthetics, technological innovation, cost-effectiveness and sustainability.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: As the City's population grows, the need for local Public Works operations increases. Developing this long-term solution is critical to maintaining a high level of service.

Total 6-Year Project Budget: TBD

Funding Sources:

- Real Estate Excise Taxes (REET)
- General Funds

Critical Milestones:

- 2021 – Evaluate Site(s), Design
- 2022+ – Construction

PF-3							
Public Works Service Facility							
Total Project Budget:	$100,000						
Phase	**6-Year Projected Plan**						**Projected 6-Year**
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	
Project Expenditures:							
Design	$ 100,000						$ 100,000
Construction		TBD					$ -
Total Expenditures	**$ 100,000**	**TBD**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 100,000**
Revenue Sources:							
PWTF Loan		TBD					$ -
Grant Revenue							
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)	$ 100,000						$ 100,000
Total Revenues	**$100,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$100,000**
General Fund Impacts:	-	-	-	-	-	-	-

City Of Edgewood
Council Agenda Summary Sheet

Subject: **AB20-0587,** a motion adopting Ordinance No. 20-0587, No Parking Zones	**Agenda Item #: 5.B** **For Agenda of: 10/27/2020** **Prepared by: Jeremy Metzler**
Attachments (list): 1. ORD - No Parking Zones	
Approval of Materials: Jeremy Metzler Rachel Pitzel 10/22/2020 Dave Gray 10/22/2020 Daryl Eidinger 10/23/2020	**Expenditure Required:** TBD **Amount Budgeted:** N/A **Timeline:** 10/27/2020 RCM

Summary Statement:
As the City has experienced rapid growth in recent years, new public roads have been developed—some that include on-street parking areas, some that do not. With this influx of new residents, the number of parking-related complaints has increased, with the City receiving more and more complaints of people parking improperly within the public right-of-way. Council adopted Ordinance 19-0554 on August 13, 2019, enacting parking enforcement regulations similar to those found in other municipalities in the area.

Based on various citizen complaints or other observations by staff and police, three additional "No Parking – Tow-Away Zones" are being proposed: 1) 24th Street East from Northwood Estates to Meridian Ave E, 2) Jovita Blvd from Meridian to 109th Ave Ct E (recently widened shoulder), and 3) 109th Ave Ct E south of 16th St E (narrow neighborhood cul-de-sac, public road). Furthermore, the code as currently adopted would allow "immediate impoundment" of vehicles parked in the "No Parking – Tow-Away Zones" listed, but enforcement is problematic without appropriate signage being posted in said zones.

Therefore, staff offers the attached draft ordinance for Council's consideration, which would update the "No Parking – Tow-Away Zones" list accordingly and include clarifying language regarding signage.

Item History:
10/20/2020 SS

Recommended Action:
MOTION to adopt **AB20-0587,** a motion adopting Ordinance No. 20-0587, No Parking Zones.

Fiscal Note/Consideration:
The cost to install a "No Parking" sign is approximately $150. If Council wishes to proceed, Public Works will install any needed signs in the designated zones as time and resources allow, prioritizing in coordination with the Police Department.

ORDINANCE NO. 20-0587

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, RELATING TO PARKING OF VEHICLES IN THE RIGHT-OF-WAY; AMENDING SECTION 10.12.020 OF THE EDGEWOOD MUNICIPAL CODE; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City Council adopted Ordinance 19-0554 on August 13, 2019, establishing Edgewood Municipal Code Chapter 10.12, "Parking"; and

WHEREAS, the City has received a number of parking-related complaints on public roadways not currently designated as a "NO PARKING – TOW-AWAY ZONE"; and

WHEREAS, in order to provide appropriate notice to the public and enable enforcement of areas designated as a "NO PARKING – TOW-AWAY ZONE", the City wants to ensure appropriate signage is installed; and

WHEREAS, the Council discussed this Ordinance during its October 20, 2020 study session; and

WHEREAS, the Council considered this Ordinance during its regular City Council meeting of October 27, 2020;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, HEREBY ORDAINS AS FOLLOWS:

Section 1. EMC Subsection 10.12.020(M) Amended. Edgewood Municipal Code Subsection 10.12.020(M) is hereby amended to read as follows:

M. No person shall park a vehicle in any areas designated with official "No Parking" signage or markings. In addition, the following areas shall be designated with appropriate signage and parking in these areas is subject to immediate impoundment:

NO PARKING – TOW-AWAY ZONE

Street	From	To
Westridge Parkway (31st Street East)	Freeman Road East	86th Avenue East
104th Avenue East	8th Street East	13th Street Court East
22nd Street East	Meridian Avenue East	104th Avenue East
104th Avenue East	22nd Street East	24th Street East

Street	From	To
24th Street East	96th Avenue Court East	Meridian Avenue East
24th Street East	108th Avenue East	110th Avenue East
110th Avenue East (west side)	24th Street East	2600 Block
110th Avenue East (east side)	21st Street Court East	24th Street East
36th Street East	11600 Block	116th Avenue Court East
Jovita Boulevard East	Meridian Avenue East	109th Avenue Court East
109th Avenue Court East	16th Street East	Cul-de-sac (1800 block)
8th Street East	120th Avenue East	122nd Avenue East
122nd Avenue East	8th Street East	12th Street East

Section 2. Severability. If any section, sentence, clause or phrase of this Ordinance should be held to be unconstitutional or unlawful by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 3. Effective Date. A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City. This Ordinance shall take effect and be in full force and effect five days after publication, as provided by law.

ADOPTED THIS 27TH DAY OF OCTOBER, 2020.

Daryl Eidinger, Mayor

ATTEST:

Rachel Pitzel, CMC
City Clerk

APPROVED AS TO FORM:

Ann Marie Soto, City Attorney

Published:
Effective Date: