



**CITY OF EDGEWOOD
PARKS & RECREATION ADVISORY BOARD (HYBRID) MEETING AGENDA
SUMMARY**

Wednesday, May 8, 2024 – 6:00 PM ♦ City Hall 2224 104th Avenue East ♦ Edgewood, WA

1. CALL TO ORDER/ROLL CALL

Chair Levenhagen called the meeting to order at 6pm and proceeded with the roll.

Present: Brian Levenhagen, Elizabeth Kerlin, Matthew Torrey, Amity Highley, Shawn Olesen, Anne Percival
City Staff Present: Public Works Director (PWD) Jeremy Metzler

2. STAFF UPDATES

PWD Metzler briefed those in attendance on the tree donations for the Kerlin Memorial Bench, and the new water spigots at Nelson Farm Park.

3. APPROVAL OF MEETING SUMMARY

Motion: To approve the meeting summary as presented **Action:** Approve **Moved by:** Matthew Torrey **Seconded by:** Shawn Olesen **Motion Passed 7-0**

4. AUDIENCE COMMENTS

Councilmember Southard was in the audience and gave a recap of the Volunteer Open House held on April 30th.

5. OLD BUSINESS

A. Parks Appreciation Day Debrief

PWD Metzler gave a brief overview of the event and thanked those who were able to come out and volunteer.

B. Interurban Trail Phase III (Jovita Canyon) – Status Update

The specifics of this ongoing city project were discussed, specifically the work being done by the consultant to complete the 30% design. City staff met with the consultant earlier in the week to review construction cost estimates and plan prep as well as coordination with sub-consultants. PWD Metzler then reviewed the plans with board members and answered questions.

C. Wolf Point Trail – Status Update

PWD Metzler gave a brief update on this agenda item, explaining that the consultant is continuing to work on this project, but with staff changes at the city, for the time being, the Interurban project will receive the staff's primary focus.

D.

Future Agendas List / 2024 Work Plan

PWD Metzler explained that with staff shortages within the city, it is his suggestion to cancel every other PRAB meeting through the summer. Doing so would allow staff to better focus on the day-to-day needs within the city.

6. NEW BUSINESS

A. Annual Picnic Booth Discussion

Board members were asked if they were interested in participating in the annual picnic, and if they had any ideas on what should be shared on the board's behalf. A discussion then ensued as to the various topics of discussion that could be shared.

B. Coordination with Friends of the Park and other Volunteer Organizations

PWD Metzler gave a brief overview of this agenda item, and discussion then ensued on how to

encourage collaboration between the groups.

7. BOARD MEMBER COMMENTS

Board members spoke on topics of their choosing.

8. ADJOURN

Motion: Adjourn Action: Approve, **Moved by:** Anne Percival **Seconded by:** Elizabeth Kerlin **Motion Passed 6-0**

Chair Levenhagen adjourned the meeting at 7:04pm.