



**CITY OF EDGEWOOD
COUNCIL STUDY SESSION AGENDA**

Tuesday, October 20, 2020 – 7:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA

1. CALL TO ORDER

Roll Call, Pledge of Allegiance

2. COUNCIL BUSINESS

A. Discussion - Development Review

B. Discussion – Equity, Diversity and Inclusion (Trainings, Planning, etc.)

C. Discussion – Ordinance - 2021-2026 Capital Improvement Plan (CIP) Update

D. Discussion – Remote Work and Flexible or Alternative Work Schedules Policy and Procedures

E. Discussion – Private Road Signage

F. Discussion – Ordinance – No Parking Zones

G. Discussion – 36th and Meridian Park Naming

H. Discussion – Budget Revenues and Property Tax

3. OTHER COUNCIL ITEMS

4. ADJOURN

Study Sessions are meetings for Council to review upcoming and pertinent business of the City, no action is taken by the City Council. Study Sessions are open to the public, but public input is reserved for the regular Council meetings



City Of Edgewood Council Agenda Summary Sheet

Subject: Discussion - Development Review	Agenda Item #: 2.A
	For Agenda of: 10/20/2020
	Prepared by: Emily Arteche
Attachments (list): 1. October 2020 Land Division report 2. For October - September Permit Inspection Tally 3. Monthly Projects - Council Summary - PDF_PDF Pending Projects with Chart	
Approval of Materials: Emily Arteche Rachel Pitzel 10/15/2020 Dave Gray 10/16/2020 Daryl Eidinger 10/16/2020	Expenditure Required: N/A
	Amount Budgeted: N/A
	Timeline:

Summary Statement:

The City's Community Development Department (CDD) is entrusted by City Council, Edgewood citizens, and the State of Washington to provide growth management and development review, neighborhood preservation and revitalization, property inspection and maintenance, and other programs and business development services necessary to ensure the healthy, safety, and quality of life of Edgewood residents. To carry out these responsibilities, the CDD staff members perform numerous customer interactions, code interpretations, permitting functions, project reviews, on-site inspections, and multiple other functions. Kristin Moerler and Silas Read will be presenting the Development Review this month.

Item History:

Recommended Action:

Receive a briefing, hold a discussion, and provide any direction to staff regarding the reporting of community development project and permit statuses.

Fiscal Note/Consideration:

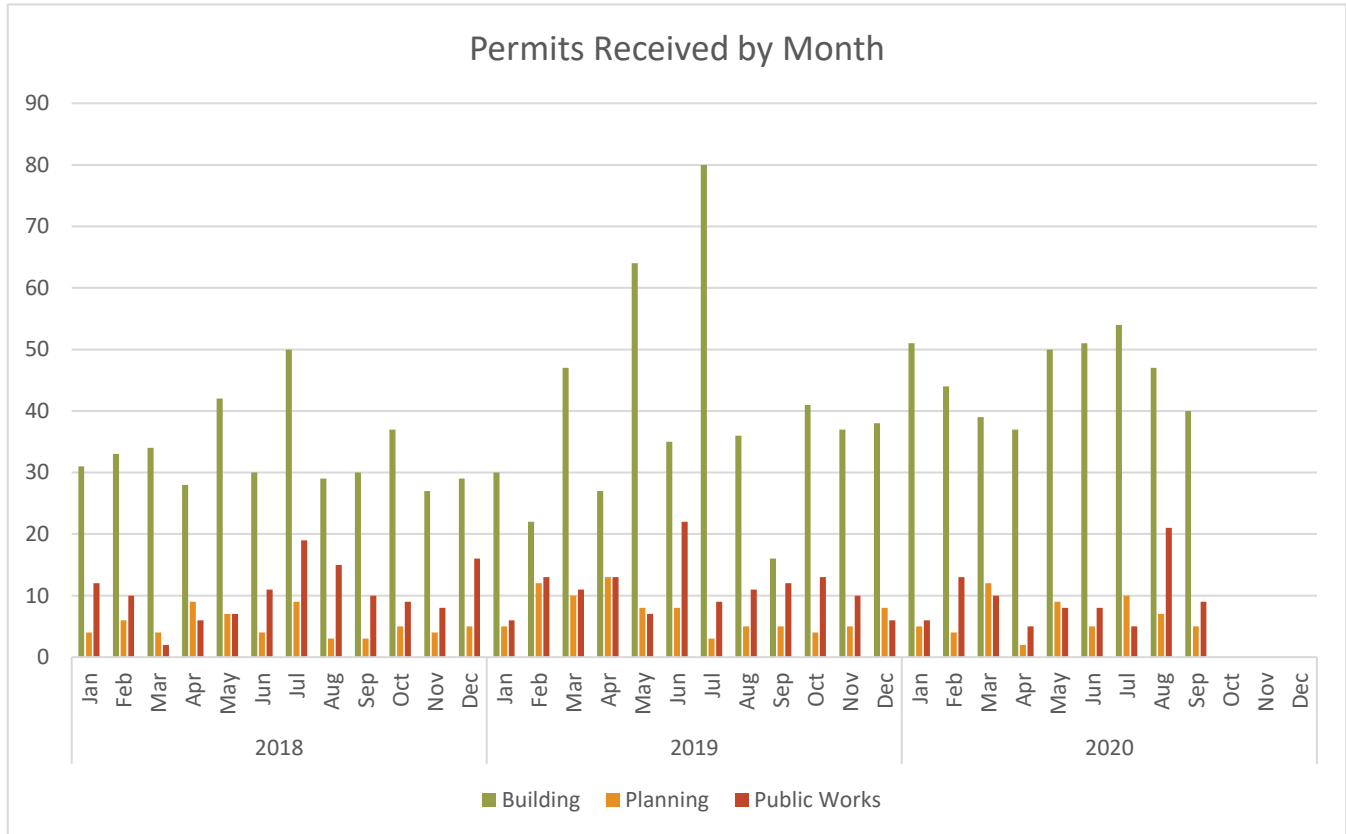
N/A

Land Division Report- October 2020

Preliminary Plat						Site Development	Final Plat		
Start Year	Submitted	Project	Total Lots Proposed	Status	Approved	Status	Status	Recorded Date	Total Lots Recorded
2020	8/10/2020	TEBALDI SHORT PLAT	2	APPLICATION		NOT SUBMITTED	NOT SUBMITTED		
	7/17/2020	PADEN SHORT PLAT	2	APPLICATION		NOT SUBMITTED	NOT SUBMITTED		
	7/13/2020	HARRISON SHORT PLAT	2	APPLICATION		NOT SUBMITTED	NOT SUBMITTED		
	3/18/2020	PHILLIPS RIDGE SUBDIVISION	14	APPLICATION		NOT SUBMITTED	NOT SUBMITTED		
	2/28/2020	DODDS SHORT PLAT	2	APPROVED	9/3/2020	NOT SUBMITTED	NOT SUBMITTED		
	1/23/2020	SMITH SHORT PLAT	2	APPLICATION		NOT SUBMITTED	NOT SUBMITTED		
2019	11/7/2019	BJERK SHORT PLAT	2	APPROVED	1/14/2020	N/A	APPROVED		
	10/18/2019	ESTATES ON CALDWELL SUBDIVISION	6	APPROVED	5/5/2020	ISSUED	NOT SUBMITTED		
	8/28/2019	JENNA ACRES SHORT PLAT	4	APPROVED	9/14/2020	APPLICATION	NOT SUBMITTED		
	4/8/2019	SELLERS SHORT PLAT	2	APPROVED	9/27/2019	NOT SUBMITTED	NOT SUBMITTED		
	3/26/2019	WAGNER SHORT PLAT	3	APPROVED	10/23/2019	APPLICATION	NOT SUBMITTED		
	3/26/2019	RAMSAUR SHORT PLAT	4	APPROVED	6/21/2019	N/A	APPROVED	8/14/2020	2
	3/18/2019	MISENAR SHORT PLAT	2	APPROVED	5/23/2019	N/A	APPROVED	6/14/2019	2
	3/12/2019	BECKER SHORT PLAT	2	APPROVED	7/1/2019	APPLICATION	APPROVED	7/27/2020	2
2018	11/26/2018	BARTH SUBDIVISION	37	APPROVED	6/4/2020	APPLICATION	NOT SUBMITTED		
	10/17/2018	T GARRETT SHORT PLAT	2	APPROVED	3/1/2019	ISSUED	APPROVED	10/4/2019	2
	7/13/2018	MAKSIMCHUK SHORT PLAT	2	APPROVED	1/25/2019	N/A	APPROVED	3/13/2019	2
	6/15/2018	GRUBB SHORT PLAT	3	APPLICATION		NOT SUBMITTED	NOT SUBMITTED		
	4/17/2018	HEART & SOUL SHORT PLAT	4	APPROVED	12/26/2018	ISSUED	APPLICATION		
	4/17/2018	MICKELSON SUBDIVISION	10	APPROVED	8/25/2020	NOT SUBMITTED	NOT SUBMITTED		
	2/15/2018	CHUMAKIN SHORT PLAT	4	APPROVED	6/22/2018	FINALED	APPROVED	5/21/2020	4
	2/8/2018	BEREZNYOV SHORT PLAT	4	APPROVED	1/10/2019	APPLICATION	NOT SUBMITTED		
	1/9/2018	ABEL SHORT PLAT	6	APPROVED	9/13/2018	ISSUED	NOT SUBMITTED		
2017	12/6/2017	CIRILIUM SUBDIVISION	18	APPROVED	8/15/2018	FINALED	APPROVED	3/27/2020	18
	10/11/2017	CHAMBERLIN SHORT PLAT	2	APPROVED	4/26/2018	N/A	APPROVED	7/11/2018	2
	10/10/2017	WOLF POINT SUBDIVISION	56	APPROVED	3/20/2019	APPLICATION	NOT SUBMITTED		
	3/23/2017	YURINA-COLLINS SHORT PLAT	3	APPROVED	10/19/2017	FINALED	APPROVED	3/12/2019	3
	3/22/2017	GAGNON SHORT PLAT	2	APPROVED	11/17/2017	FINALED	APPROVED	7/27/2020	2
2016	11/3/2016	VOLENTE SUBDIVISION	15	APPROVED	6/6/2017	ISSUED	APPROVED	9/11/2020	15
	9/23/2016	DOMUS TOWNHOMES PRD (THE WOODLANDS)	55	APPROVED	1/11/2017	ISSUED	APPROVED	7/11/2018	55
		EDGEWOOD VIEW ESTATES SUBDIVISION PHASE 2					APPROVED	3/25/2020	67
	9/2/2016	EDGEWOOD VIEW ESTATES SUBDIVISION PHASE 1	92	APPROVED	12/14/2017	FINALED	APPROVED	12/5/2019	23
	7/15/2016	PETERSON SHORT PLAT	3	APPROVED	12/10/2016	NOT SUBMITTED	NOT SUBMITTED		
	7/13/2016	DAFFODIL FARMS SHORT PLAT	5	APPROVED	3/7/2017	FINALED	APPROVED	5/29/2018	5
	6/3/2016	GERVAIS SHORT PLAT	3	APPROVED	12/22/2016	APPLICATION	NOT SUBMITTED		
	5/12/2016	NORTHWOOD ESTATES WEST SUBDIVISION- PHASE 2	41	APPROVED	10/24/2017	APPLICATION	NOT SUBMITTED		
		NORTHWOOD ESTATES WEST SUBDIVISION- PHASE 1	13			FINALED	APPROVED	1/25/2018	13
	4/4/2016	PASCOLO ESTATES SUBDIVISION	19	APPROVED	3/21/2017	FINALED	APPROVED	12/18/2019	19
2015	2/16/2016	EDGEWOOD TERRACE SUBDIVISION	28	APPROVED	7/5/2017	NOT SUBMITTED	NOT SUBMITTED		
	12/10/2015	NICKLAUS SUBDIVISION	38	APPROVED	12/15/2016	FINALED	APPROVED	6/12/2019	38
	11/13/2015	CALDWELL CREST SUBDIVISION	15	APPROVED	6/30/2016	FINALED	APPROVED	11/16/2017	15
	11/12/2015	RAINIER VISTA SUBDIVISION	13	APPROVED	7/28/2016	FINALED	APPROVED	11/28/2018	13
	11/2/2015	CALIBER SHORT PLAT	6	APPROVED	9/8/2016	FINALED	APPROVED	9/6/2019	
	10/26/2015	EDGEWOOD HEIGHTS SHORT PLAT	2	APPROVED	8/4/2016	ISSUED	APPROVED	5/4/2017	0
	7/21/2015	LEEPER SHORT PLAT	3	APPROVED	9/26/2015	FINALED	APPROVED	3/5/2018	3
	7/8/2015	EDGEWOOD ESTATES SUBDIVISION	14	APPROVED	9/29/2016	ISSUED	APPLICATION		
	6/24/2015	LARSON SHORT PLAT	4	APPROVED	2/23/2016	FINALED	APPROVED	1/20/2017	4
	2/27/2015	VIEW POINTE SUBDIVISION	44	APPROVED	4/29/2016	FINALED	APPROVED	8/16/2017	44
	1/26/2015	MAPLE GROVE SUBDIVISION	8	APPROVED	9/13/2016	FINALED	APPROVED	11/13/2019	8
	1/23/2015	CURRAN ESTATES SUBDIVISION	9	APPROVED	12/30/2015	FINALED	APPROVED	6/12/2019	9
2014	10/31/2014	WAMPOLD SHORT PLAT	6	APPROVED	1/15/2015	FINALED	APPROVED	3/15/2017	6
	4/24/2014	FOREST WOOD ESTATES SHORT PLAT	4	APPROVED	7/15/2014	N/A	APPROVED	12/19/2014	4
	4/4/2014	NOLAN SHORT PLAT	2	APPROVED	7/21/2014	FINALED	APPROVED	7/17/2015	2
	1/27/2014	LISITSYN SHORT PLAT	6	APPROVED	7/15/2014	FINALED	APPROVED	7/15/2019	6
2013	6/19/2013	WESTRIDGE SUBDIVISION	360	APPROVED	9/4/2014	FINALED	APPROVED	7/20/2016	284

Sep 2020

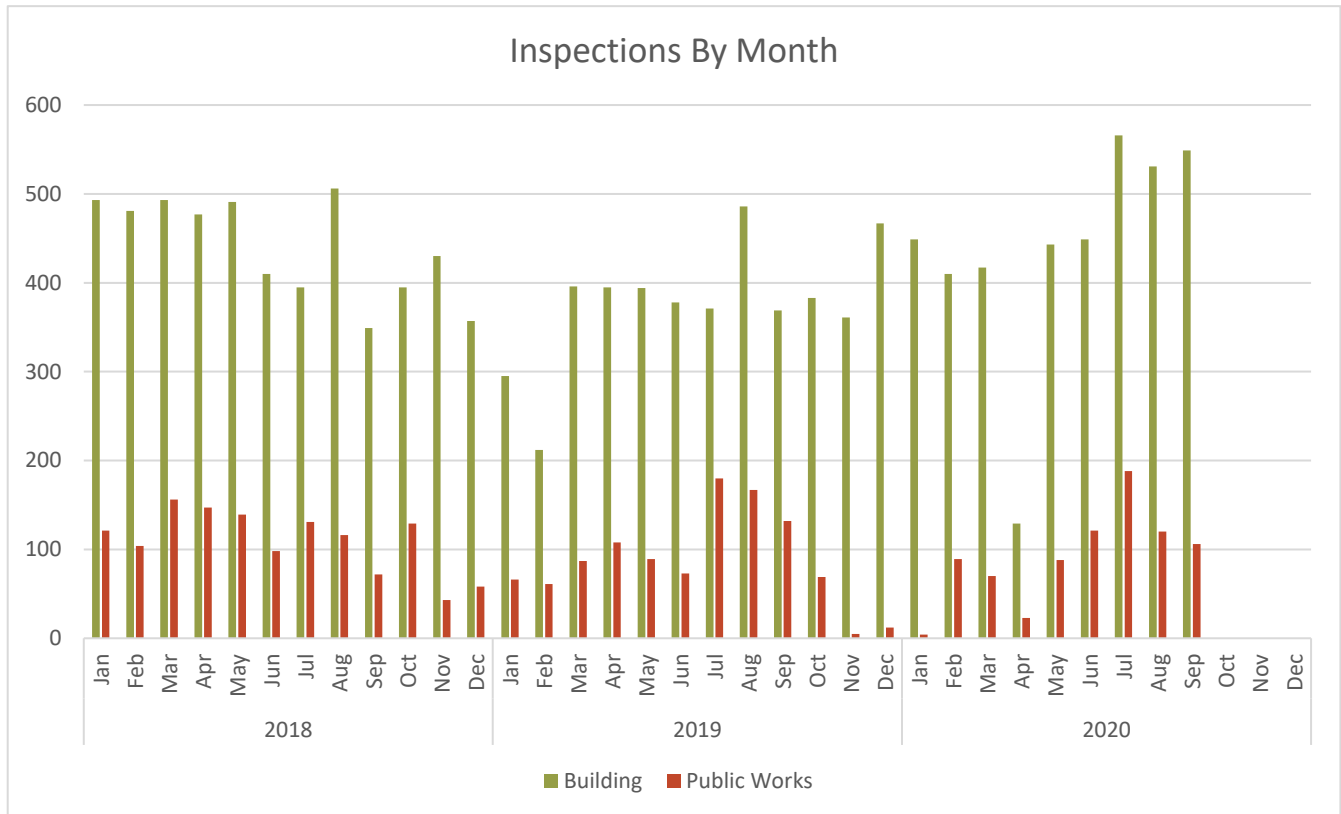
City of Edgewood Monthly Development Report



<i>Permits</i>	Building		Planning		Public Works	
	Received	Issued	Received	Issued	Received	Issued
Sep 2020	40	47	5	7	9	10
Sep 2019	16	38	5	4	12	9
Sep 2018	30	40	3	5	10	9
Average 2020	46	33	7	3	9	8
Average 2019	39	38	7	6	11	10
Average 2018	33	32	5	2	10	7
YTD 2020	413	293	59	30	85	71
YTD 2019	357	333	69	54	104	94
YTD 2018	307	304	49	15	92	59
	Building		Planning		Public Works	
	Month	Received	Month	Received	Month	Received
Highest Month 2020	Jul	54	Mar	12	Aug	21
Highest Month 2019	Jul	80	Apr	13	Jun	22
Highest Month 2018	Jul	50	Apr	9	Jul	19

Sep 2020

City of Edgewood Monthly Development Report



<i>Inspections</i>	Building		Public Works	
Sep 2020	549		106	
Sep 2019	369		132	
Sep 2018	349		72	
Average 2020	329		67	
Average 2019	376		87	
Average 2018	440		110	
YTD 2020	3943		809	
YTD 2019	3296		963	
YTD 2018	4095		1084	
	Building		Public Works	
	Month	Insp.	Month	Insp.
Highest Month 2020	Jul	566	Jul	188
Highest Month 2019	Aug	486	Jul	180
Highest Month 2018	Aug	506	Mar	156

Pending Projects - Planning and Engineering Permits

38 Permits

Exported: 10/01/2020

Permit #	Project	Site Address	Parcel	Department	Type	Status	Submitted	Last Activity
BLA								
20-1235	HILLSTRAND/ CONRAD BOUNDARY LINE ADJUSTMENT	10716 TO 10718 47TH ST E	3030000260	PLANNING	BLA	WAITING ON REVISIONS	05/20/2020	09/01/2020
20-1396	STOKES BOUNDARY LINE ADJUSTMENT	909 MERIDIAN AV E	420033077	PLANNING	BLA	UNDER REVIEW	08/04/2020	09/23/2020
CLEAR AND GRADE								
19-1408	BELYAYEVA CLEAR AND GRADE	11826 24TH ST E	420113150	ENGINEERING	CLEAR AND GRADE	WAITING ON REVISIONS	08/21/2019	09/29/2020
20-1431	BRAY CLEAR AND GRADE	XXXX Caldwell RD E	420144707	ENGINEERING	CLEAR AND GRADE	UNDER REVIEW	08/25/2020	09/21/2020
20-1486	URBACK CLEAR AND GRADE	12417 12TH ST E	420027021	ENGINEERING	CLEAR AND GRADE	UNDER REVIEW	09/23/2020	09/28/2020
20-1489	K. M. S. DRIVEWAY	8217 34TH ST E	420175007	ENGINEERING	CLEAR AND GRADE	INCOMPLETE	09/29/2020	10/01/2020
CODE UPDATES/CHANGES								
19-1569	BRIDGE DEVELOPMENT PARTNERS COMPREHENSIVE PLAN AMENDMENT/ REZONE	XXX 96TH AV E	420164050	PLANNING	CODE UPDATES/CHANGES	UNDER REVIEW	12/31/2019	07/22/2020
19-1571	EAST SIDE COMMERCIAL FLUM			PLANNING	CODE UPDATES/CHANGES	UNDER REVIEW	12/31/2019	07/22/2020
19-1572	ELIMINATE STUDY OVERLAY			PLANNING	CODE UPDATES/CHANGES	UNDER REVIEW	12/31/2019	07/22/2020
19-1573	STUDY OVERLAY INDUSTRIAL FLUM			PLANNING	CODE UPDATES/CHANGES	UNDER REVIEW	12/31/2019	07/22/2020
19-1574	TRANSPORTATION SYSTEMS PLAN			PLANNING	CODE UPDATES/CHANGES	UNDER REVIEW	12/31/2019	07/22/2020
20-1495	Code Update - EMC 14.80 Flood Hazard Areas			PLANNING	CODE UPDATES/CHANGES	APPLICATION	09/30/2020	09/30/2020
DESIGN STAND REVIEW								
19-1436	THE LEARNING EXPERIENCE DESIGN STANDARDS REVIEW	527 MERIDIAN AV E	420036070	PLANNING	DESIGN STAND REVIEW	UNDER REVIEW	09/18/2019	09/30/2020
20-1348	DHALIWAL TC LANDING DESIGN STANDARDS REVIEW	1914 MERIDIAN AV E	420091134	PLANNING	DESIGN STAND REVIEW	UNDER REVIEW	07/13/2020	09/23/2020
20-1362	EAST PIERCE FIRE STATION 118 DESIGN STANDARDS REVIEW	10105 24th St. E.	420091025	PLANNING	DESIGN STAND REVIEW	WAITING ON REVISIONS	07/17/2020	09/21/2020
PRE APP								
20-1351	VERIZON AT NELSON NATURE PARK PRE-APPLICATION MEETING	11912 18TH ST E	420112082	PLANNING	PRE APP	INCOMPLETE	07/14/2020	08/10/2020
REASONABLE USE								
19-1134	MCCUTCHEON REASONABLE USE PERMIT	XXX 36TH ST E	420152089	PLANNING	REASONABLE USE	WAITING ON REVISIONS	04/05/2019	09/22/2020
SHORT PLAT - FINAL								
20-1475	HEART AND SOUL SHORT PLAT FINAL SHORT PLAT	9725 18TH ST CT E	420095021	PLANNING	SHORT PLAT - FINAL	APPLICATION	09/21/2020	09/28/2020
SHORT PLAT - PRELIMINARY								
18-1214	GRUBB SHORT PLAT PRELIMINARY PLAT	12325 48TH ST E	6755000323	PLANNING	SHORT PLAT - PRELIMINARY	WAITING ON REVISIONS	06/15/2018	09/17/2020
20-1034	SMITH SHORT PLAT PRELIMINARY PLAT	2506 117TH AV E	420108013	PLANNING	SHORT PLAT - PRELIMINARY	WAITING ON REVISIONS	01/23/2020	09/22/2020
20-1280	BREYER-BURNETT SHORT PLAT ALTERATION	2110 TO 2114 95TH AVCT E	420095023	PLANNING	SHORT PLAT - PRELIMINARY	WAITING ON REVISIONS	06/05/2020	08/26/2020

Pending Projects - Planning and Engineering Permits

38 Permits

Exported: 10/01/2020

Permit #	Project	Site Address	Parcel	Department	Type	Status	Submitted	Last Activity
20-1350	HARRISON SHORT PLAT PRELIMINARY PLAT	12121 42ND ST E	420143110	PLANNING	SHORT PLAT - PRELIMINARY	APPLICATION	07/13/2020	09/25/2020
20-1360	PADEN SHORT PLAT PRELIMINARY PLAT	1302 114TH ST E	420034147	PLANNING	SHORT PLAT - PRELIMINARY	WAITING ON REVISIONS	07/17/2020	09/18/2020
20-1405	2818 MERIDIAN SHORT PLAT AMENDMENT	2818 MERIDIAN AV E	420098023	PLANNING	SHORT PLAT - PRELIMINARY	WAITING ON REVISIONS	08/10/2020	09/18/2020
20-1406	TEBALDI SHORT PLAT PRELIMINARY PLAT	4625 126TH AV E	6755000240	PLANNING	SHORT PLAT - PRELIMINARY	WAITING ON REVISIONS	08/10/2020	09/25/2020
SITE DEVELOPMENT								
17-1527	NORTHWOOD ESTATES WEST PHASE II SITE DEVELOPMENT	9609 24TH ST E	420091136	ENGINEERING	SITE DEVELOPMENT	UNDER REVIEW	12/05/2017	01/15/2020
19-1401	BEREZNYOV SHORT PLAT SITE DEVELOPMENT	8904 20TH ST E	420096012	ENGINEERING	SITE DEVELOPMENT	UNDER REVIEW	08/16/2019	08/13/2020
19-1413	WOLF POINT SUBDIVISION SITE DEVELOPMENT	XXX MERIDIAN AV E	420164094	ENGINEERING	SITE DEVELOPMENT	UNDER REVIEW	08/27/2019	09/03/2020
20-1131	WAGNER SHORT PLAT SITE DEVELOPMENT	11226 18TH ST E	9770000069	ENGINEERING	SITE DEVELOPMENT	WAITING ON REVISIONS	03/18/2020	08/14/2020
20-1145	CITY OF EDGEWOOD PARK SITE DEVELOPMENT	10301 36TH ST E	420152006	ENGINEERING	SITE DEVELOPMENT	UNDER REVIEW	03/25/2020	09/16/2020
20-1229	BARTH SUBDIVISION SITE DEVELOPMENT	3624 96TH AV E	420161087	ENGINEERING	SITE DEVELOPMENT	UNDER REVIEW	05/19/2020	09/29/2020
20-1236	JENNA ACRES SHORT PLAT SITE DEVELOPMENT	1419 114TH AV E	420034061	ENGINEERING	SITE DEVELOPMENT	APPLICATION	05/20/2020	09/21/2020
20-1266	Nielsen Pacific, LTD, Jovita Site Entrance	12620 Jovita Blvd. East	420021022	ENGINEERING	SITE DEVELOPMENT	APPLICATION	06/03/2020	06/11/2020
SUBDIVISION - FINAL								
20-1487	EDGEWOOD ESTATES SUBDIVISION FINAL PLAT	12220 12TH ST E	420023062	PLANNING	SUBDIVISION - FINAL	APPLICATION	09/25/2020	09/28/2020
SUBDIVISION - PRELIMINARY PLAT								
20-1133	PHILLIPS RIDGE SUBDIVISION PRELIMINARY PLAT	XXX 86TH AVCT E	420081040	PLANNING	SUBDIVISION - PRELIMINARY PLAT	WAITING ON REVISIONS	03/18/2020	09/28/2020
SURFACE WATER								
19-1423	56TH ST E STORMWATER IMPROVEMENTS SEPA	13122 56th St E	420234043	ENGINEERING	SURFACE WATER	UNDER REVIEW	09/09/2019	09/17/2020
20-1369	GREENE PAVING	2818 105th Ave E	3625000211	ENGINEERING	SURFACE WATER	WAITING ON REVISIONS	07/21/2020	09/03/2020
20-1370	BLUNT PAVING	2802 106TH AV E	3625000140	ENGINEERING	SURFACE WATER	WAITING ON REVISIONS	07/21/2020	09/03/2020

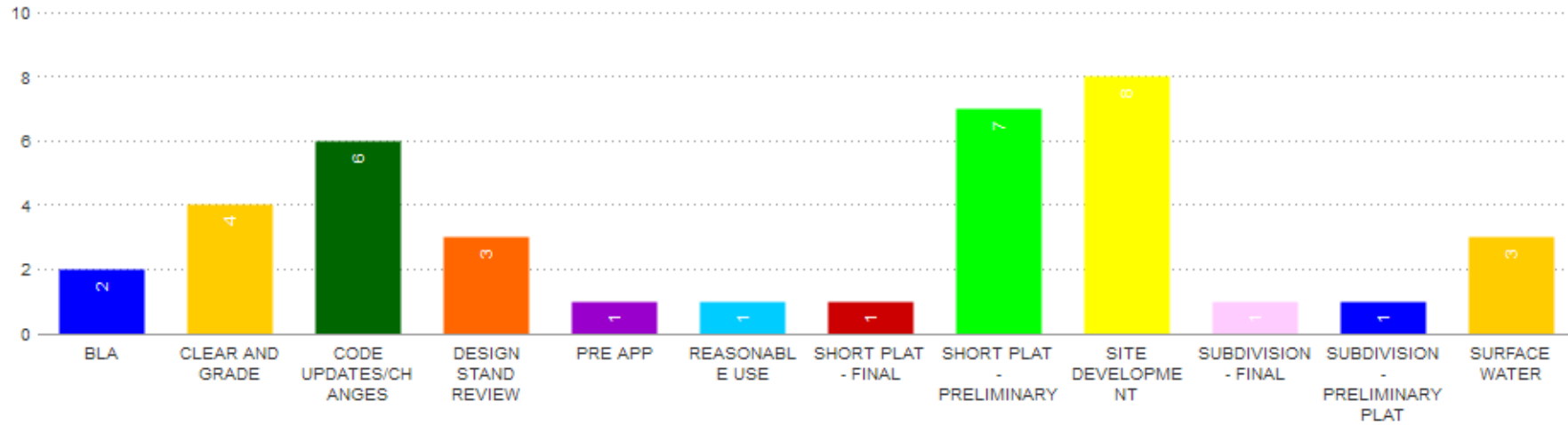
Pending Projects - Planning and Engineering Permits

38 Permits

Exported: 10/01/2020

Permit #	Project	Site Address	Parcel	Department	Type	Status	Submitted	Last Activity
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Permits by Type





City Of Edgewood Council Agenda Summary Sheet

Subject: Discussion – Equity, Diversity and Inclusion (Trainings, Planning, etc.)	Agenda Item #: 2.B
	For Agenda of: 10/20/2020
	Prepared by: Daryl Eidingen
Attachments (list):	
Approval of Materials: Daryl Eidingen	Expenditure Required:
	Amount Budgeted:
	Timeline: Topic to be added to all future Study Sessions (see item history below)

Summary Statement:

City Council is committed to creating a stronger and more inclusive community and believe that equity, diversity and inclusion is essential for our present and our future.

Item History:

Council has asked that this topic be a discussion item at all future study sessions for the foreseeable future. Council has discussed Equity, Diversity and Inclusion trainings and planning at the following meetings:

09/01/2020 Study Session

09/15/2020 Study Session

09/29/2020 Study Session

10/06/2020 Study Session

Recommended Action:

N/A

Fiscal Note/Consideration:

N/A



City Of Edgewood Council Agenda Summary Sheet

Subject: Discussion – Ordinance - 2021-2026 Capital Improvement Plan (CIP) Update	Agenda Item #: 2.C
	For Agenda of: 10/20/2020
	Prepared by: Jeremy Metzler
Attachments (list): 1. DRAFT Ordinance No. 20-0xxx CIP 2021-2026 2. DRAFT - 2021 CIP Program-compressed	
Approval of Materials: Jeremy Metzler Rachel Pitzel 10/15/2020 Dave Gray 10/16/2020 Daryl Eidinger 10/16/2020	Expenditure Required: N/A
	Amount Budgeted: N/A
	Timeline: 10/20/2020 SS 10/27/2020 RCM

Summary Statement:

The City utilizes an annually-updated Capital Improvement Plan (CIP), in conformance with the Capital Facilities Element of the adopted Comprehensive Plan, which outlines projects, their estimated costs, timelines for work, and anticipated funding sources. These plans serve as the guiding documents for Staff to execute capital improvements throughout the City, as resources are made available through City financial resources or other identified funding sources (i.e. Impact Fees, TIB, WSDOT, other grants, etc.).

The attached DRAFT Ordinance and CIP Program represent Staff's current recommendation on project priorities, funding sources, and timelines for implementation. There was a Public Hearing on this matter at the October 13, 2020 Regular Council Meeting, where one public comment was provided in support of the proposed Surface Water program. No changes have been made to the draft materials since the last meeting. Staff relies on the City Council to help guide this planning, to ensure it aligns with the Council's desires and sound management of the City's financial resources.

Item History:

10/06/2020 SS

10/13/2020 RCM Public Hearing

Recommended Action:

Hold a discussion and provide staff guidance regarding Discussion – Ordinance - 2021-2026 Capital Improvement Plan (CIP) Update.

Fiscal Note/Consideration:

Project selection and funding resources are still being considered under this draft, as project priorities, timelines and other planning requirements are set by the City Council through adoption of the Annual

Budget.

ORDINANCE NO. 20-0xxx

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY
OF EDGEWOOD, WASHINGTON, RELATING TO THE
CITY'S BUDGET, ADOPTING A CAPITAL
IMPROVEMENT PLAN FOR THE YEARS 2021-2026**

WHEREAS, the Capital Improvement Plan is the City's annual budget preparation tool used to finance capital improvements within projected funding capacities, identifying sources of public money for such purposes over a six-year period; and

WHEREAS, the City's Capital Improvement Plan has been updated to address the current and projected capital project needs and priorities of the City for fiscal years 2021 through 2026; and

WHEREAS, the City's SEPA Responsible Official has determined that this procedural action is categorically exempt from SEPA threshold determination and EIS requirements pursuant to WAC 197-11-800(19); and

WHEREAS, a public hearing was held on October 13th, 2020 on the proposed updates to the Capital Improvement Plan;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD,
WASHINGTON, HEREBY ORDAINS AS FOLLOWS:**

Section 1. The City Council does hereby adopt the 2021-2026 Six-Year Capital Improvement Plan (CIP), a copy of which is attached as Exhibit A and incorporated herein by reference.

Section 2. Effective Date. This Ordinance will take effect five days after publication as required by law.

ADOPTED THIS 27TH DAY OF OCTOBER, 2019.

Daryl Eiding, Mayor

ATTEST:

Rachel Pitzel, CMC
City Clerk

APPROVED AS TO FORM:

Ann Marie J. Soto
City Attorney

Date Published:

Effective Date:

DRAFT

Exhibit A
2021-2026 Capital Improvement Plan (CIP)

DRAFT



CAPITAL IMPROVEMENT PLAN

Annual Update for years 2021–2026

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Introduction

Capital Improvement Plan Overview

The City of Edgewood's Capital Improvement Plan (CIP) is a six-year plan addressing the capital budget needs of the City, guiding the annual budget process and thereby satisfying the requirements of the Growth Management Act (GMA). The purposes and goals of the CIP are to:

- Provide capital facilities and infrastructure that are needed by the community and support the vision of Edgewood's future, as articulated in the City's Comprehensive Plan;
- Support the provision of City services consistent with the expectations of the community, as expressed in the City's declared level-of-service standards;
- Preserve level-of-service as growth and development add new demands on City government;
- Supply facilities that meet the needs of the community; and
- Rehabilitate or replace the City's facilities and infrastructure to extend the useful life and assure continued efficiency.

The GMA also requires jurisdictions to have capital facilities in place and readily available (constructed) when new development occurs or as a service area's population grows. This concept is known as *concurrency*. Specifically, this means that:

- All public facilities, needed to serve new development and a growing service area's population, must be in place at the time of the initial need. If the facilities are not in place, a financial commitment must have been made to provide the facilities within six years of the time of the initial need; and
- Such facilities must be of sufficient capacity to serve the service area's population and new development without decreasing service levels below locally established minimum standards, known as *level-of-service*.

Minimum standards are established at local levels. Factors that influence local standards are citizens, City Council recommendations, national standards, federal and state mandates, and the standards of neighboring jurisdictions.

The GMA stipulates that if a jurisdiction is unable to provide or finance capital facilities in a manner that meets concurrency and level-of-service requirements, it must either: 1) adopt and enforce ordinances which prohibit approval of proposed developments which would cause the level-of-service to drop below locally established standards, or 2) lower established standards for the level-of-service.

The Capital Improvement Plan provides a six-year list of proposed major capital expenditures for the City. This plan attempts to set funding strategies not only for the current year, but also to project future needs for major construction, land acquisition and equipment needs that

improve the cultural environment, capital infrastructure and recreational opportunities for the citizens of Edgewood. Capital expenditures are viewed not only in the context of how much the new project will cost, but also what impact the project will have on the City's operating budget.

The Capital Improvement Plan is divided into seven sections: 1) Introduction, 2) CIP Summary, 3) Surface Water Projects, 4) Transportation and Pedestrian Projects, 5) Parks Projects, 6) Sanitary Sewer Projects, and 7) Public Facilities Projects.

Capital Improvement Program Summary

The CIP Summary contains a financial spreadsheet listing each project within the five capital project areas (Surface Water, Transportation, Parks, Sanitary Sewer, and Public Facilities), and anticipated revenue sources.

Capital Project Detail

Included for each capital project in the CIP is a capital project detail sheet providing information such as the following:

- Fund – The associated capital fund (Capital - General, Capital - Parks, Capital - Roads, Capital - TIB, Street, Surface Water and Sewer).
- Project Category – The appropriate category for the particular project. These categories are also used in the Program Financial Summary.
- Project Description – A brief description of the project.
- Comprehensive Plan Goal - Identification of the Comp Plan goal affected by the project.
- Service Impact – A brief description of the project's impact on Edgewood citizens or others that use the public facility and any impact to maintenance and operating costs.
- Total Project Budget - All costs associated with the project. This will include prior expenditures, current year estimates and projected costs included in the six-year plan.
- Funding Sources – All of the anticipated revenue sources for the project.
- Critical Milestones – A list of all of the most important project milestones with their expected completion dates.
- Project Budget – Actual expenditures from prior periods and projected future costs by project phase. It also displays the specific revenue sources used to fund the project and any impacts on the General Fund operating budget.

Capital Improvement Program Summary

City of Edgewood 2021 - 2026 Capital Improvement Plan

Project	2021 Estimate	2022 Estimate	2023 Estimate	2024 Estimate	2025 Estimate	2026 Estimate	Totals
Surface Water							
SW-1 City Drainage Infrastructure Program / Spot Improvements	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 600,000
SW-2 Mortenson Farm Regional Stormwater Improvements	Removed from financial plan - work to be performed by and title transerred to WSDOT for 10 years after SR 167 completion (<i>possibly through 2036</i>)						\$ -
SW-3 Jovita Creek Regional Improvement Feasibility Study	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 180,000	\$ -	\$ 580,000
SW-4 Edgewood Pothole Pilot Project Feasibility Assessment	\$ -	\$ 300,000	\$ 100,000	\$ -	\$ -	\$ -	\$ 400,000
SW-5 108th Ave E / 36th St E Flooding	\$ -	\$ 50,000	\$ 900,000	\$ 175,000	\$ -	\$ -	\$ 1,125,000
SW-6 Surface Water Management Plan Update (Including Stormwater Comprehensive Plan Update)	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 150,000
SW-7 25th St. E. Drainage Improvements	\$ -	\$ -	\$ 235,000	\$ -	\$ -	\$ -	\$ 235,000
SW-8 Lake Chalet Pothole Flood Reduction Project	\$ 50,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 550,000
SW-9 24th / 112th Seasonal Ponding	\$ 170,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 170,000
SW-10 108th Ave E - 8th to 16th Flooding	\$ -	\$ -	\$ 40,000	\$ 270,000	\$ 65,000	\$ -	\$ 375,000
SW-11 Jovita Boulevard Rehabilitation	\$ -	\$ -	\$ 55,000	\$ 345,000	\$ 180,000	\$ -	\$ 580,000
SW-12 Flood Reduction Plan for Edgewood Pothole	\$ -	\$ -	\$ 170,000	\$ -	\$ -	\$ -	\$ 170,000
SW-13 56th St E / Edgewood Dr E Drainage Improvements	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
SW-14 Monta Vista Dr E Drainage Improvements	\$ 25,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 275,000
SW-15 132nd Ave E / 53rd St Ct E Drainage Improvements	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
SW-16 12200 block 24th St E Drainage Improvements	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Total Surface Water	\$ 1,720,000	\$ 1,225,000	\$ 1,825,000	\$ 1,115,000	\$ 550,000	\$ 125,000	\$ 6,560,000

City of Edgewood 2021 - 2026 Capital Improvement Plan

Project	2021 Estimate	2022 Estimate	2023 Estimate	2024 Estimate	2025 Estimate	2026 Estimate	Totals
Transportation							
T-1 Citywide Road Preservation Program (TIP No. 6)	\$ 280,000	\$ 290,000	\$ 300,000	\$ 310,000	\$ 320,000	\$ 330,000	\$ 1,830,000
T-2 Citywide Traffic Safety Program (TIP No. 9)	\$ 75,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 325,000
T-3 Interurban Trail Phase III, Connection Feas. Study (TIP No. 7)	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
T-4 Chrisella Road East Safety Improvements (TIP No. 5)	\$ 200,000	\$ 1,335,000	\$ -	\$ -	\$ 4,750,000	\$ -	\$ 6,285,000
T-5 Edgewood Drive Safety Improvements (TIP No. 4)	\$ 335,000	\$ 600,000	\$ -	\$ -	\$ 4,000,000	\$ 5,500,000	\$ 10,435,000
T-6 Transporation Engineering / Plan Support	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
T-7 Meridian / 32nd Intersection Improvements (TIP No. 1)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
T-8 Meridian Ave E. Preliminary Design (TIP No. 2)	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350,000
T-9 Citywide Pedestrian Mobility and Safety Improvements (TIP No. 8)	\$ 1,075,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 1,450,000
T-10 Meridian Parallel Road Network Constr. - Various Seg's (TIP No. 11)	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000	\$ -	\$ -	\$ 4,400,000
T-11 Meridian / Emerald Signal Improvements (TIP No. 12)	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
T-12 36th Street East Walkway Extension (TIP No. 13)	\$ -	\$ 50,000	\$ 450,000	\$ -	\$ -	\$ -	\$ 500,000
Total Transportation	\$ 3,765,000	\$ 3,650,000	\$ 2,025,000	\$ 1,585,000	\$ 9,245,000	\$ 6,005,000	\$ 26,275,000

City of Edgewood 2021 - 2026 Capital Improvement Plan

Project	2021 Estimate	2022 Estimate	2023 Estimate	2024 Estimate	2025 Estimate	2026 Estimate	Totals
Parks							
P-1 Interurban Trail Phase III Design / Construction	\$ -	\$ -	\$ 150,000	\$ 1,050,000	\$ -	\$ -	\$ 1,200,000
P-2 Miscellaneous Park Improvements	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 150,000
P-3 Edgewood Multi-Modal Trail Loop (8th, 122nd, 24th)	\$ -	\$ 200,000	\$ 1,500,000	\$ -	\$ -	\$ -	\$ 1,700,000
P-4 Nelson Farmhouse Remodel Eval.	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,000
P-5 36th and Meridian Park - Phase One	\$ 1,750,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,750,000
P-6 Land Acquisition	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
P-7 Edgemont Park Improvements	\$ 275,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 275,000
P-8 Mortenson Farm Trail	\$ -	\$ -	\$ 325,000	\$ -	\$ -	\$ -	\$ 325,000
P-9 Wolf Point Trail	\$ -	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ 450,000
Total Parks	\$ 2,155,000	\$ 725,000	\$ 2,050,000	\$ 1,125,000	\$ 75,000	\$ 75,000	\$ 6,205,000
Sanitary Sewer							
SS-1 General Sewer Plan Update	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000
SS-2 Wetland Mitigation - Northwood Elementary (LID No. 1)	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,000
Total Sanitary Sewer	\$ 135,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 135,000
Public Facilities							
PF-1 Citywide IT/Security Upgrades	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 150,000
PF-2 Civic Center Campus Improvements	TBD	TBD	TBD	TBD	TBD	TBD	\$ -
PF-3 Public Works Service Facility	\$ 100,000	TBD	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Total Public Facilities	\$ 150,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 250,000
TOTAL CAPITAL EXPENDITURES	\$7,925,000	\$5,650,000	\$5,950,000	\$3,825,000	\$9,870,000	\$6,205,000	\$39,425,000

City of Edgewood 2021 - 2026 Capital Improvement Plan

Project	2021 Estimate	2022 Estimate	2023 Estimate	2024 Estimate	2025 Estimate	2026 Estimate	Totals
CAPITAL REVENUE SOURCES:							
Surface Water Fees	\$ 955,000	\$ 850,000	\$ 720,000	\$ 530,000	\$ 165,000	\$ 100,000	\$ 3,320,000
Surface Water Grant Revenue	\$ 625,000	\$ 375,000	\$ 615,000	\$ 545,000	\$ 355,000	\$ 25,000	\$ 2,540,000
Est. Interagency Participation (SW)	\$ -	\$ -	\$ 40,000	\$ 40,000	\$ 30,000	\$ -	\$ 110,000
Traffic Impact Fees	\$ 1,965,000	\$ 2,050,000	\$ 1,115,000	\$ 1,115,000	\$ 1,305,000	\$ 765,000	\$ 8,315,000
Transportation Grant Revenue	\$ 1,090,000	\$ 995,500	\$ 450,000	\$ -	\$ 7,460,000	\$ 4,750,000	\$ 14,745,500
School Zone Camera Fees	\$ 155,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 405,000
REET (1 st 1/4% - Gen. Fund Capital)	\$ 215,000	\$ 175,000	\$ 155,000	\$ 100,000	\$ 125,000	\$ 125,000	\$ 895,000
REET (2 nd 1/4% - Pub. Works Capital)	\$ 600,000	\$ 404,500	\$ 200,000	\$ 150,000	\$ 125,000	\$ 125,000	\$ 1,604,500
Park Impact Fees	\$ 1,985,000	\$ 500,000	\$ 525,000	\$ 1,100,000	\$ 50,000	\$ 50,000	\$ 4,210,000
Parks Grant Revenue	\$ -	\$ 175,000	\$ 1,500,000	\$ -	\$ -	\$ -	\$ 1,675,000
Capital Parks Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer Fees	\$ 135,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 135,000
Bonds / Loans (Future Debt Service)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>General Fund Xfer (Property/Sales/Utility Tax)</i>	\$ 200,000	\$ 75,000	\$ 580,000	\$ 195,000	\$ 205,000	\$ 215,000	\$ 1,470,000
TOTAL CAPITAL RESOURCES	\$ 7,925,000	\$ 5,650,000	\$ 5,950,000	\$ 3,825,000	\$ 9,870,000	\$ 6,205,000	\$ 39,425,000

Capital Project Detail

Surface Water

SW-1 – City Drainage Infrastructure Program / Spot Improvements

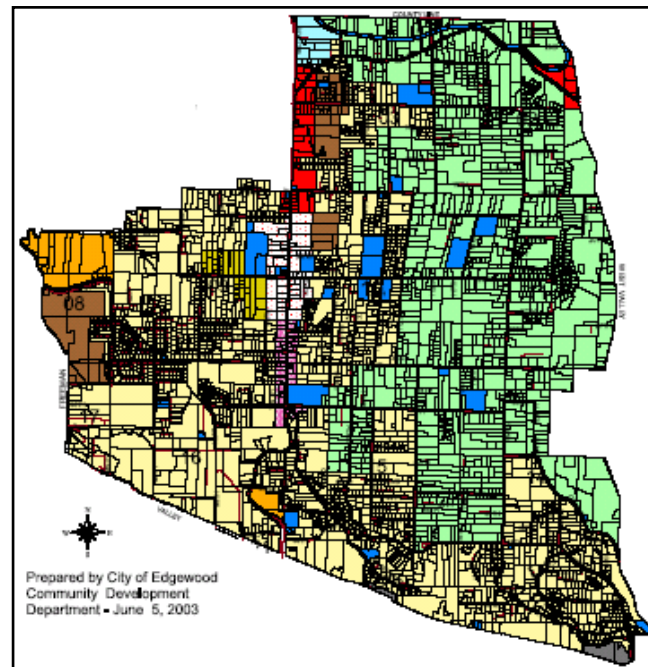
Fund:

Surface Water Fund

Project Category:

Surface Water

UPDATE PICTURE



Project Description: New drainage problems are identified annually through routine maintenance inspections and Citizen Action Requests (CAR's). The City Council annually budgets for small improvements to the public stormwater system, as several components of the City's drainage infrastructure are either undersized, failing, and/or incomplete. This program evaluates and installs culvert piping, catch basins, and ditch improvements, as well as other improvements associated with road projects, **replacing up to two miles of existing drainage infrastructure per year.** Work will generally include ditch lining, curbing, and catch basin and/or storm pipe installation / replacement.

The tentative plan for 2021 includes:

- 48th Ave E at 116th Ave E – Culvert Entrance Improvements
- TBD

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: This project will help alleviate localized flooding of private and public properties by making improvements to public storm drainage systems where a small project (*i.e. less than \$35,000 per project*) can be cost-effective in resolving the problem.

Total 6-Year Project Budget: \$600,000

Funding Source:

- Storm Drainage Fees

Critical Milestones:

- Various projects will be identified, evaluated, prioritized, designed and constructed each year.

SW-1							
City Drainage Infrastructure Program / Spot Improvements							
Total Project Budget:	\$600,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2021	2022	2023	2024	2025	2026	
Project Expenditures:							
Masterplan	-	-	-	-	-	-	-
Planning/Design	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$90,000
Construction	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000	\$510,000
Total Expenditures	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$600,000
Revenue Sources:							
Grant Revenue (DOE)							
Grant Revenue							
REET 1 (Gen. Fund Capital)							
Surface Water Fees	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$600,000
Total Revenues	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$600,000
General Fund Impacts:	-	-	-	-	-	-	-

SW-2 – Mortenson Farm Regional Stormwater Improvements

Fund:

Surface Water Fund

Project Category:

Surface Water



Project Description: In 2003, the City purchased the old twelve-acre Mortenson farm with Surface Water Funds as a site for future stormwater quality enhancements and possible park use. Improvements are planned to enhance the water quality of Surprise Lake Creek before it leaves the City of Edgewood, thereby improving the health of the Hylebos Creek watershed. Restoration of the stream channel will create salmon rearing and spawning habitat, which is now more accessible to fish thanks to the City of Fife's improvements along Freeman Road. Efforts to decrease base flows leaving the site are planned by expanding and enhancing wetland areas on the site. This restoration may be complemented by a passive trail or boardwalk in the future, if funds and regulations allow.

The City is coordinating with the Washington State Department of Transportation (WSDOT) regarding the use of the property as a wetland impact mitigation site for the construction of SR 167 (*Phase 1 construction tentatively begins in 2021*). **Based on conversations through 2020, the City anticipates transfer of the property to WSDOT for their proposed mitigation work, and as such has removed this project from the CIP funding plan.**

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.IV:** Design and locate capital facilities with features and characteristics that support the environment, energy-efficiency, aesthetics, technological innovation, cost-effectiveness and sustainability.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Enhancing the natural environment will reduce uncontrolled stormwater runoff and help protect sensitive salmon bearing streams and wetlands.

Total 6-Year Project Budget: N/A

Funding Sources: N/A

Critical Milestones:

- 2020-2021 – Planning / Design
- 2021-2022 – Construction

SW-2							
Mortenson Farm Regional Stormwater Improvements							
Total Project Budget:	\$0						
Phase	6-Year Projected Plan						Projected 6-Year
	2021	2022	2023	2024	2025	2026	
Project Expenditures:							
Masterplan							
Planning/Design							
Construction							
Total Expenditures	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Revenue Sources:	Removed from financial plan - work to be performed by and title transerred to WSDOT for 10 years after SR 167 completion (<i>possibly through 2036</i>)						
Grant Revenue (DOE)							
Grant Revenue (TBD)							
City of Fife							
City of Milton							
WSDOT (Mitigation)							
Surface Water Fees							
Total Revenues	\$0	\$0	\$0	\$0	\$0	\$0	\$0
General Fund Impacts:	-	-	-	-	-	-	-

SW-3 – Jovita Creek Regional Improvement Feasibility Study

Fund:

Surface Water Fund

Project Category:

Surface Water



Project Description: As identified in the 1997 Surface Water Management Plan, this project includes preparation of an Engineering Feasibility Study for the design and construction of a regional retention/detention pond to reduce peak flow rates within the Jovita Creek basin. Other elements to be considered in the study include slope stability measures (i.e. piped slope drains) and property / easement acquisition.

The study will address known basin-wide flow control and water quality issues (i.e., TMDL for Fecal Coliform), identify possible location(s) for development of a regional facility, costs of property acquisition and development, and the environmental impacts associated with its construction.

Implementation of a regional facility will require the cooperation of multiple local agencies, including the City of Pacific and King County. Piped slope drains can be implemented completely within the City of Edgewood.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Enhancing the natural environment will reduce uncontrolled stormwater runoff.

Total 6-Year Project Budget: \$580,000

Funding Sources:

- Grant Revenue
- Inter-Agency Participation

Critical Milestones:

- 2023-2025 – Planning/Design
- 2025 or later – Construction

SW-3							
Jovita Creek Regional Improvement Feasibility Study							
Total Project Budget:	\$580,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2021	2022	2023	2024	2025	2026	
Project Expenditures:							
Masterplan			\$150,000	\$150,000	\$130,000		\$430,000
Planning/Design			\$50,000	\$50,000	\$50,000		\$150,000
Construction							
Total Expenditures	\$0	\$0	\$200,000	\$200,000	\$180,000	\$0	\$580,000
Revenue Sources:							
Grant Revenue (DOE)							
Grant Revenue (TBD)			\$160,000	\$160,000	\$150,000		\$470,000
City of Pacific							
King County			\$40,000	\$40,000	\$30,000		\$110,000
Surface Water Fees							
Total Revenues	\$0	\$0	\$200,000	\$200,000	\$180,000	\$0	\$580,000
General Fund Impacts:	-	-	-	-	-	-	-

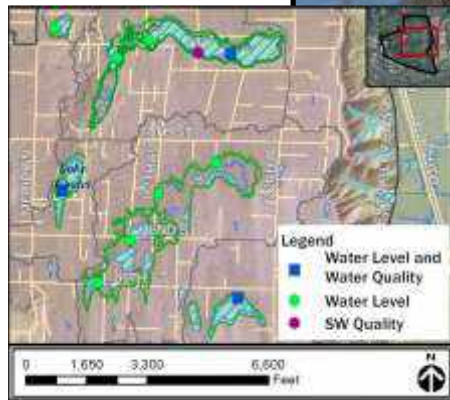
SW-4 – Edgewood Pothole Pilot Project Feasibility Assessment (Water Quality / Treatment)

Fund:

Surface Water Fund

Project Category:

Surface Water



Project Description: The City of Edgewood has six closed depression basins that retain stormwater runoff and frequently flood during winter months. Before removing excess flood waters, additional data is needed to determine the water quality treatment needs in each pothole.

This feasibility assessment will evaluate: 1) whether an advanced stormwater treatment facility can adequately treat stormwater in these pothole basins, and 2) the volume of water that can be adequately treated. First, water elevation and water quality data will be collected to evaluate conditions at the candidate site, Walker Pond at 16th Street East and 110th Avenue East. A conceptual design for an advanced bioretention treatment facility will then be developed based on collected monitoring and hydraulic modeling data. Throughout the project, public and advisory group meetings will be held to inform the public and stakeholders about project progress and findings.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **NA.V:** Minimize risks to people, property and the environment posed by geological and flood hazard areas.
- **LU.III:** Promote development that respects and preserves the natural environment.
- **U.III:** Work with regional partners to address regional utility issues.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.

Service Impact: Understanding the water quality impacts from growth and development will help guide preservation of the natural environment.

Total 6-Year Project Budget: \$400,000

Funding Sources:

- Dept. of Ecology Grant Revenue

Critical Milestones:

- 2022 – Data Collection
- 2022-2023 – Design / Construction

SW-4							
Edgewood Pothole Pilot Project Feasibility Assessment							
Total Project Budget:	\$400,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2021	2022	2023	2024	2025	2026	
Project Expenditures:							
Masterplan							
Planning/Design		\$300,000	\$100,000				\$400,000
Construction							
Total Expenditures	\$0	\$300,000	\$100,000	\$0	\$0	\$0	\$400,000
Revenue Sources:							
Grant Revenue (DOE)							
Grant Revenue (TBD)		\$ 300,000	\$100,000				\$400,000
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)							
Debt Financing							
Surface Water Fees							
Total Revenues	\$0	\$300,000	\$100,000	\$0	\$0	\$0	\$400,000
General Fund Impacts:	-	-	-	-	-	-	-

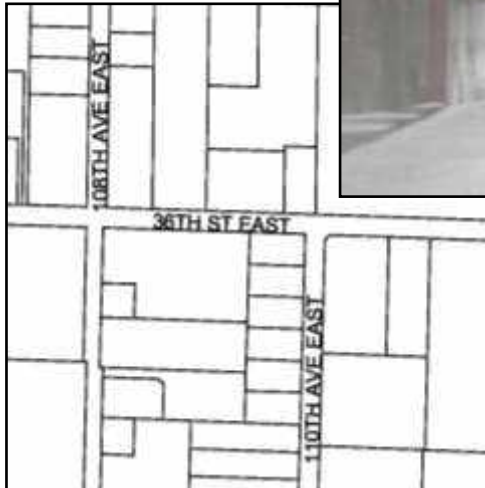
SW-5 – 108th Avenue East / 36th Street East Road Flooding

Fund:

Surface Water Fund

Project Category:

Surface Water



Project Description: This project is located at 108th Ave. E. / 36th St. E. intersection approximately 500 feet in all directions. During heavy rains, this area is prone to flooding where the entire roadway ends up being underwater. Roadway intersection and adjoining streets routinely flood during wet winters resulting in the closure of the roadways for long periods of time. An engineering feasibility study is needed to assess alternatives for raising the intersection and adjoining streets to prevent roadway flooding.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **T.IX:** Assign a high priority to meeting the maintenance needs of the transportation system so that it is safe and functional.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Improvements to this area are necessary to prevent prolonged closure of the roadway during wet winter months. This project will also help to prevent localized flooding.

Total 6-Year Project Budget: \$1,125,000

Funding Sources:

- General Fund
- Surface Water Fees

Critical Milestones:

- 2022/2023 – Planning/Design
- 2023/2024 – Construction

SW-5							
108th Ave E / 36th St E Flooding							
Total Project Budget:	\$1,125,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2021	2022	2023	2024	2025	2026	
Project Expenditures:							
Planning/Design		\$50,000	\$50,000	\$25,000			\$125,000
Construction			\$850,000	\$150,000			\$1,000,000
Total Expenditures	\$0	\$50,000	\$900,000	\$175,000	\$0	\$0	\$1,125,000
Revenue Sources:							
PCFCZD Opp Fund (Grant)		\$50,000	\$40,000	\$15,000			\$105,000
Grant Revenue (TBD)							
Surface Water Fees			\$410,000	\$160,000			\$570,000
Total Revenues	\$0	\$50,000	\$450,000	\$175,000	\$0	\$0	\$675,000
General Fund Impacts:	-	-	\$ 450,000	-	-	-	\$450,000

SW-6 – Surface Water Management Plan Update (including Stormwater Comprehensive Plan Update)

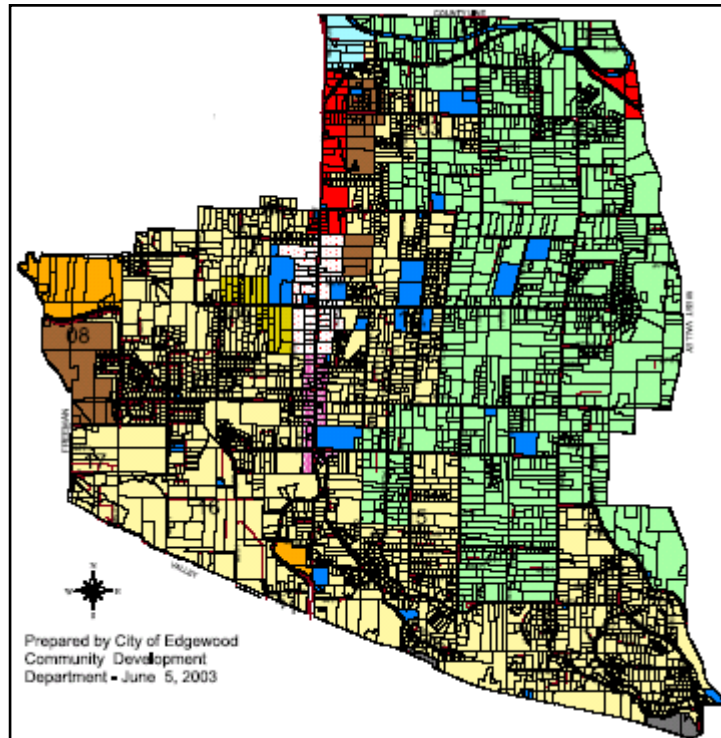
Fund:

Surface Water Fund

Project Category:

Surface Water

UPDATE PICTURE



Project Description: Regular updates to the City's Surface Water Management Plan are required to address multiple NPDES Phase II permit conditions and deadlines. The City's current plan was updated and adopted in 2018, reflecting recent changes in local, state and federal requirements for stormwater management. A component of this update considers basin-level planning and targeted development standards to determine how to best address pothole flooding issues throughout the City. Also, the current NPDES permit requires annual updates to the SWMP and reporting to DOE and the citizens.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **U.I:** Ensure the location and design of utility facilities meets the community's needs.
- **U.III:** Work with regional partners to address regional utility issues.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.

Service Impact: An updated city-wide plan is needed to ensure adequate service for existing and future development.

Total 6-Year Project Budget: \$150,000

Funding Sources:

- Dept. of Ecology Capacity Grant

Critical Milestones:

- *Last Comprehensive Surface Water Management Plan Update: 2018*
- Initial Basin-Level Planning – 2021
- **Annual Updates/Reporting Ongoing**

SW-6							
Surface Water Management Plan Update <i>(Including Stormwater Comprehensive Plan Update)</i>							
Total Project Budget:	\$150,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2021	2022	2023	2024	2025	2026	
Project Expenditures:							
Master Plan	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$150,000
Planning/Design							
Construction							
Total Expenditures	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$150,000
Revenue Sources:							
DOE Capacity Grant	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$150,000
Grant Revenue (TBD)							
Surface Water Fees							
Total Revenues	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$150,000
General Fund Impacts:	-	-	-	-	-	-	-

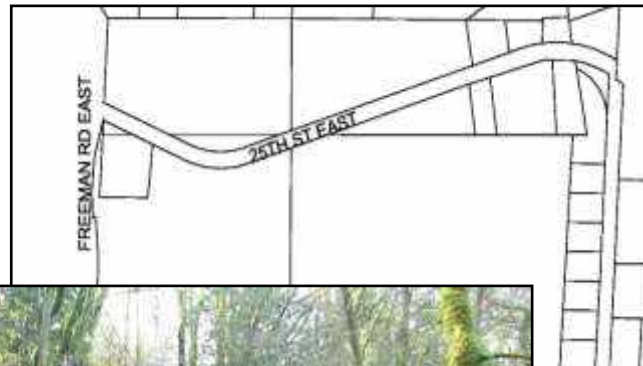
SW-7 – 25th Street East Drainage Improvements

Fund:

Surface Water Fund

Project Category:

Surface Water



Project Description: This project is located along a recently abandoned segment of 25th Street East between the recently installed cul-de-sac and Westridge Parkway. Work being considered includes construction of a thickened edge curb, catch basins, and piped road crossings to control drainage along the north side / slope. Work will also include restoration of the ditch along the south side, and possible relocation / consolidation of outfalls along the north side with slope drains piped to the bottom of the hill. This work is recommended in order to stabilize and repair slide damage to prevent slides along roadway, shoulder erosion and roadway flooding.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.

Service Impact: This project will reduce downhill erosion and sliding of embankments. However, this section of roadway was closed in 2015, when Westridge Parkway was opened connecting 86th Avenue East to Freeman Road in Fife.

Total 6-Year Project Budget: \$235,000

Funding Source:

- Grant Revenues

Anticipated Milestones:

- 2023— Design/Construction

SW-7							
25th St. E. Drainage Improvements							
Total Project Budget:	\$235,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2021	2022	2023	2024	2025	2026	
Project Expenditures:							
Planning/Design			\$35,000				\$35,000
Construction			\$200,000				\$200,000
Total Expenditures	\$0	\$0	\$235,000	\$0	\$0	\$0	\$235,000
Revenue Sources:							
PCFCZD Opp Fund			\$20,000				\$20,000
Grant Revenue (TBD)			\$215,000				\$215,000
Surface Water Fees							
Total Revenues	\$0	\$0	\$235,000	\$0	\$0	\$0	\$235,000
General Fund Impacts:	-	-	-	-	-	-	-

SW-8 – Lake Chalet Pothole Flood Reduction Project

Fund:

Surface Water Fund

Project Category:

Surface Water



Project Description: While historically Lake Chalet has discharged to Simon's Creek, development over the last several decades has apparently blocked that pathway and Lake Chalet has become a closed depression pothole. As a result, seasonal rainfall events lead to flooding of public streets and private property adjacent to Lake Chalet, including flooding of 29th Street E.

Three options were considered: 1) pumped discharge, 2) gravity overflow, and 3) horizontal directional drilling / siphon. Of the three alternatives, the least expensive (from a capital cost standpoint) is to pump water from Lake Chalet to an existing gravity conveyance at the Simon's Mill Apartment site. This option will require long term pump station operations and maintenance, not accounted for in the capital project cost estimates. The City acquired some property this year in the vicinity of Lake Chalet to help facilitate this project.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.V:** Minimize risks to people, property and the environment posed by geological and flood hazard areas.
- **T.IX:** Assign a high priority to meeting the maintenance needs of the transportation system so that it is safe and functional.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.

Service Impact: Protecting adjacent property from flooding will lower impacts to associated septic systems, thereby enhancing water quality in the existing natural environment.

Total 6-Year Project Budget: \$550,000

Funding Sources:

- Storm Drainage Fees
- General Fund Revenue

Critical Milestones:

- 2021 – Design
- 2022 – Construction

SW-8							
Lake Chalet Pothole Flood Reduction Project							
Total Project Budget:	\$550,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2021	2022	2023	2024	2025	2026	
Project Expenditures:							
Masterplan							
Planning/Design	\$50,000						\$50,000
Construction		\$500,000					\$500,000
Total Expenditures	\$50,000	\$500,000	\$0	\$0	\$0	\$0	\$550,000
Revenue Sources:							
Grant Revenue (DOE)							
Grant Revenue (TBD)							
Surface Water Fees	\$50,000	\$500,000					\$550,000
Total Revenues	\$50,000	\$500,000	\$0	\$0	\$0	\$0	\$550,000
General Fund Impacts:	-	-	-	-	-	-	-

SW-9 – 24th Street East / 112th Avenue East Intersection Seasonal Ponding

Fund:

Surface Water Fund

Project Category:

Surface Water



Project Description: Due to lack of existing piped conveyance, surface water collects at the northeast corner of 24th Street East and 112th Avenue East during wet weather periods, creating a safety hazard for vehicles and pedestrians. Both 24th and 112th are classified as arterial roadways, being primary routes for traffic through the City. To the west of this intersection, the existing ditch on the north side of 24th is very deep and the shoulder experiences erosion that threatens the road prism.

This project will provide a new piped conveyance for surface water flows along the north side of 24th Street East between 111th Avenue East and 112th Avenue East, eliminating the seasonal ponding and filling the deep ditch described earlier. By eliminating the ditch, this work helps prepare for future pedestrian improvements along the north side of 24th between 110th and 112th.

Applicable Comprehensive Plan Goals –

- **T.IX:** Assign a high priority to meeting the maintenance needs of the transportation system so that it is safe and functional.
- **U.I:** Ensure the location and design of utility facilities meets the community's needs.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Completing this segment of the collection and conveyance system will prevent water from ponding on the road surface and adjacent private property during the wet season.

Total 6-Year Project Budget: \$170,000

Funding Sources:

- Storm Drainage Fees

Critical Milestones:

- 2018/2019 - Design
- 2021 - Construction

SW-9							
24th / 112th Seasonal Ponding							
Total Project Budget:	\$170,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2021	2022	2023	2024	2025	2026	
Project Expenditures:							
Masterplan							
Planning/Design	\$10,000						\$10,000
Construction	\$160,000						\$160,000
Total Expenditures	\$170,000	\$0	\$0	\$0	\$0	\$0	\$170,000
Revenue Sources:							
Grant Revenue (DOE)							
Grant Revenue (TBD)							
Surface Water Fees	\$170,000						\$170,000
Total Revenues	\$170,000	\$0	\$0	\$0	\$0	\$0	\$170,000
General Fund Impacts:	-	-	-	-	-	-	-

SW-10 – 108th Avenue East (8th Street East to 16th Street East) Neighborhood Flooding

Fund:

Surface Water Fund

Project Category:

Surface Water

Project Description: A sub-basin of the Edgewood Bowl closed-depression pothole, this area experiences seasonal flooding on several private properties due in part to surface water flows leaving 108th Avenue East. The City asked their consultant, Gray & Osborne, to prepare a Hydrologic Surface Water Report in January 2017, analyzing the neighborhood and its surface water characteristics.

This project will take the conclusions in this report and perform the next steps needed to design and construct an appropriate conveyance improvement. The budget estimate considers costs for acquisition of easement(s) and coordination with other planning efforts in the Edgewood Bowl closed depression pothole.



Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **U.I:** Ensure the location and design of utility facilities meets the community's needs.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.

Service Impact: Reduces the impact of uncontrolled stormwater runoff on private properties and associated septic systems.

Total 6-Year Project Budget: \$375,000

Funding Sources:

- Storm Drainage Fees

Critical Milestones:

- 2023 – Design
- 2023/2024 – Easement Acquisition
- 2024/2025 – Construction

SW-10							
108th Ave E - 8th to 16th Flooding							
Total Project Budget:	\$375,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2021	2022	2023	2024	2025	2026	
Project Expenditures:							
Masterplan							
Planning/Design			\$40,000				\$40,000
Construction				\$270,000	\$65,000		\$335,000
Total Expenditures	\$0	\$0	\$40,000	\$270,000	\$65,000	\$0	\$375,000
Revenue Sources:							
Grant Revenue (DOE)							
Grant Revenue (TBD)							
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)							
Surface Water Fees			\$40,000	\$270,000	\$65,000		\$375,000
Total Revenues	\$0	\$0	\$40,000	\$270,000	\$65,000	\$0	\$375,000
General Fund Impacts:	-	-	-	-	-	-	-

SW-11 – Jovita Boulevard Rehabilitation

Fund:

Surface Water Fund

Project Category:

Surface Water



Project Description: This project is located on Jovita Boulevard from 114th Avenue East to West Valley Highway (approximately 5,400 lf.).

The project considers the reconstruction of the existing roadway, redefining of roadway alignment and superelevation in spots, additional slope protection (guardrails), stream protection, installation of additional seismic wall(s) to deter landslides, new storm drainage conveyance installation, and re-establishment of the roadway prism and shoulders. Since two seismic walls and associated drainage were constructed during the winter of 2016 / 2017, this project's priority has been lowered.

Applicable Comprehensive Plan Goals –

- **T.IX:** Assign a high priority to meeting the maintenance needs of the transportation system so that it is safe and functional.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: This project is necessary to assess remaining problems and identify a solution to this stabilization problem.

Total 6-Year Project Budget: \$580,000

Funding Sources:

- Grant Revenues

Critical Milestones:

- 2023-2024 – Planning / Design
- 2024-2025 – Construction

SW-11							
Jovita Boulevard Rehabilitation							
Total Project Budget:	\$580,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2021	2022	2023	2024	2025	2026	
Project Expenditures:							
Planning/Design			\$55,000	\$65,000	\$30,000		\$150,000
Construction				\$280,000	\$150,000		\$430,000
Total Expenditures	\$0	\$0	\$55,000	\$345,000	\$180,000	\$0	\$580,000
Revenue Sources:							
Grant Revenue (TBD)			\$55,000	\$345,000	\$180,000		\$580,000
Surface Water Fees							
Total Revenues	\$0	\$0	\$55,000	\$345,000	\$180,000	\$0	\$580,000
General Fund Impacts:	-	-	-	-	-	-	-

SW-12 – Flood Reduction Plan for the Edgewood Pothole

Fund:

Surface Water Fund

Project Category:

Surface Water



Project Description: More information is needed to evaluate and select the best solution to flooding problems within Edgewood’s closed depression pothole basins, and the Edgewood Bowl is the largest of these. Individual characteristics that need to be understood before developing a viable flood control plan include base flood elevation (high water surface), available storage volume, the existing stormwater conveyance network, and overall basin characteristics.

Monitoring data and findings from the feasibility assessment for the Edgewood Bowl pothole will be used to develop a continuous hydrologic and hydraulic model of the existing conditions, then used to develop and evaluate different solution alternatives. An initial report will be developed describing the pothole characteristics, modeling results and the alternatives. At least one meeting will be held with the public to discuss results, alternatives considered and recommendations. The solutions will be compared, and the best alternative will be selected. The models will also be used as the basis for a flood study to update FEMA maps of the potholes and potentially result in a letter of map revision (LOMR) for each pothole.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **T.IX:** Assign a high priority to meeting the maintenance needs of the transportation system so that it is safe and functional.
- **U.I:** Ensure the location and design of utility facilities meets the community’s needs.
- **U.III:** Work with regional partners to address regional utility issues.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.

Service Impact: Flooding conditions continue to worsen as development occurs in the City’s closed depression basins without a viable solution.

Total 6-Year Project Budget: \$170,000

Funding Sources:

- Storm Drainage Fees

Critical Milestones:

- 2023 – Planning / Design

SW-12							
Flood Reduction Plan for Edgewood Pothole							
Total Project Budget:	\$170,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2021	2022	2023	2024	2025	2026	
Project Expenditures:							
Masterplan							
Planning/Design			\$170,000				\$170,000
Construction							
Total Expenditures	\$0	\$0	\$170,000	\$0	\$0	\$0	\$170,000
Revenue Sources:							
Grant Revenue (DOE)							
Grant Revenue (TBD)							
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)							
Surface Water Fees			\$170,000				\$170,000
Total Revenues	\$0	\$0	\$170,000	\$0	\$0	\$0	\$170,000
General Fund Impacts:	-	-	-	-	-	-	-

SW-13 – 56th St E / Edgewood Drive Drainage Improvements

Fund:

Surface Water Fund

Project Category:

Surface Water

UPDATE PICTURE



Project Description: Failing infrastructure was identified through Citizen Action Requests and inspection in late 2018 / early 2019. During staff's investigation of the issues, the need for significant improvements became apparent from the affected neighborhood on 56th St E, down Edgewood Drive and Sumner Heights Drive, downstream into the City of Sumner. Due to the scope of improvements needed, this project has been elevated from the Spot Improvement Program to the Capital Improvement Program.

This project will install necessary surface water conveyance improvements along the entire length of road described above, converting an existing ditch line along Edgewood Drive into a culvert, improving traffic safety with widened travel lanes and new curbing, and increasing the conveyance capacity of the culvert and ditch system along Sumner Heights Drive to its destination at West Valley Highway in the City of Sumner. **The conveyance along West Valley Highway will also be improved, including replacement of an existing culvert at the end of its service life with an outfall into WSDOT right-of-way.**

Applicable Comprehensive Plan Goals –

- **NA.II:** Protect and enhance water quality.
- **LU.IV:** Promote the quality, character and function of residential neighborhoods.
- **U.II:** Support the provision of quality utility services that are reliable, efficient and financially and environmentally sustainable.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Surface water inundation and trespass as a result of increasing seasonally significant storm event frequency will continue to impact adjacent residences and roadways without this project.

Total 6-Year Project Budget: **\$1,000,000**

Funding Source:

- Storm Drainage Fees
- Pierce County Flood Control Grant

Critical Milestones:

- 2019/2020 – Design
- **2021** – Construction

SW-13							
56th St E / Edgewood Dr E Drainage Improvements							
Total Project Budget:	\$1,000,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2021	2022	2023	2024	2025	2026	
Project Expenditures:							
Masterplan							
Planning/Design							
Construction	\$1,000,000						\$1,000,000
Total Expenditures	\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$1,000,000
Revenue Sources:							
Grant Revenue (DOE)							
Grant Revenue (TBD)	\$ 600,000						\$600,000
REET 1 (Gen. Fund Capital)	\$ 140,000						\$140,000
REET 2 (Pub. Works Capital)	\$ -						
Surface Water Fees	\$260,000						\$260,000
Total Revenues	\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$1,000,000
General Fund Impacts:	-	-	-	-	-	-	-

SW-14 – Monta Vista Drive E Drainage Improvements

Fund:

Surface Water Fund

Project Category:

Surface Water



Project Description: This project has been on the City's Spot Improvement Program for many years, but significant stormwater flows and velocities have caused more frequent maintenance issues in recent years. Due to the scope of improvements needed, this project has been elevated from the Spot Improvement Program to the Capital Improvement Program.

This project will install necessary surface water conveyance improvements along the stretch of Monta Vista between 51st St E and 53rd St Ct E, converting the existing ditch line into a culvert, replacing damaged and failing culverts with a new system meeting present-day design and construction standards, and improving traffic safety with widened travel lanes and new curbing.

Applicable Comprehensive Plan Goals –

- **NA.II:** Protect and enhance water quality.
- **LU.IV:** Promote the quality, character and function of residential neighborhoods.
- **U.II:** Support the provision of quality utility services that are reliable, efficient and financially and environmentally sustainable.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Surface water inundation and trespass as a result of increasing seasonally significant storm event frequency will continue to impact adjacent residences and roadways without this project.

Total 6-Year Project Budget: \$275,000

Funding Source:

- Storm Drainage Fees

Critical Milestones:

- 2021 – Design
- 2022 – Construction

SW-14							
Monta Vista Dr E Drainage Improvements							
Total Project Budget:	\$275,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2021	2022	2023	2024	2025	2026	
Project Expenditures:							
Masterplan							
Planning/Design	\$25,000						\$25,000
Construction		\$250,000					\$250,000
Total Expenditures	\$25,000	\$250,000	\$0	\$0	\$0	\$0	\$275,000
Revenue Sources:							
Grant Revenue (DOE)							
Grant Revenue (TBD)							
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)							
Surface Water Fees	\$25,000	\$250,000					\$275,000
Total Revenues	\$25,000	\$250,000	\$0	\$0	\$0	\$0	\$275,000
General Fund Impacts:	-	-	-	-	-	-	-

SW-15 – 132nd Ave E / 53rd St Ct E Drainage Improvements

Fund:

Surface Water Fund

Project Category:

Surface Water

Project Description: This project came to the City's attention recently, being a dead-end public roadway in poor condition with no formal drainage facilities. Runoff currently concentrates at the end of the road and leaves the public right-of-way, threatening adjacent driveways and homes. Due to the scope of improvements needed, this project has been elevated to the Capital Improvement Program.

This project will install necessary surface water conveyance improvements along 132nd Ave E to 53rd St Ct E, then east toward Edgewood Drive. Some existing ditch line along 53rd will be converted into a culvert, meeting present-day design and construction standards, and providing some traffic safety benefit with a widened travel lane and new curbing.

Applicable Comprehensive Plan Goals –

- **NA.II:** Protect and enhance water quality.
- **LU.IV:** Promote the quality, character and function of residential neighborhoods.
- **U.II:** Support the provision of quality utility services that are reliable, efficient and financially and environmentally sustainable.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Surface water inundation and trespass as a result of increasing seasonally significant storm event frequency will continue to impact adjacent residences without this project.

Total 6-Year Project Budget: \$150,000

Funding Source:

- Storm Drainage Fees

Critical Milestones:

- 2021 – Design / Construction

SW-15							
132nd Ave E / 53rd St Ct E Drainage Improvements							
Total Project Budget:	\$150,000		Project Summary Sheet still being developed				
Phase	6-Year Projected Plan						Projected 6-Year
	2021	2022	2023	2024	2025	2026	
Project Expenditures:							
Masterplan							
Planning/Design							
Construction	\$150,000						\$150,000
Total Expenditures	\$150,000	\$0	\$0	\$0	\$0	\$0	\$150,000
Revenue Sources:							
Grant Revenue (DOE)							
Grant Revenue (TBD)							
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)							
Surface Water Fees	\$150,000						\$150,000
Total Revenues	\$150,000	\$0	\$0	\$0	\$0	\$0	\$150,000
General Fund Impacts:	-	-	-	-	-	-	-

SW-16 – 12200 Block 24th St E Drainage Improvements

Fund:

Surface Water Fund

Project Category:

Surface Water

Project Description: The City was recently made aware of a public drainage easement across multiple private properties that is in need of maintenance. This drainage course currently flows south to north, with discharge onto other private property with no public easement or access rights. Existing culverts are in need of repair, and access to this narrow easement is very poor. Due to the scope of improvements needed, this project has been elevated to the Capital Improvement Program.

This project will install necessary surface water conveyance improvements from said easement along 24th St E to 122nd Ave E, then south just past 25th St E, installing a new culvert system meeting present-day design and construction standards, and improving traffic safety with new curbing.

Applicable Comprehensive Plan Goals –

- **NA.II:** Protect and enhance water quality.
- **LU.IV:** Promote the quality, character and function of residential neighborhoods.
- **U.II:** Support the provision of quality utility services that are reliable, efficient and financially and environmentally sustainable.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Surface water inundation and trespass as a result of increasing seasonally significant storm event frequency will continue to impact adjacent residences without this project.

Total 6-Year Project Budget: \$200,000

Funding Source:

- Storm Drainage Fees

Critical Milestones:

- 2021 – Design / Construction

SW-16							
12200 block 24th St E Drainage Improvements							
Total Project Budget:	\$200,000		Project Summary Sheet still being developed				
Phase	6-Year Projected Plan						Projected 6-Year
	2021	2022	2023	2024	2025	2026	
Project Expenditures:							
Masterplan							
Planning/Design							
Construction	\$200,000						\$200,000
Total Expenditures	\$200,000	\$0	\$0	\$0	\$0	\$0	\$200,000
Revenue Sources:							
Grant Revenue (DOE)							
Grant Revenue (TBD)							
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)							
Surface Water Fees	\$200,000						\$200,000
Total Revenues	\$200,000	\$0	\$0	\$0	\$0	\$0	\$200,000
General Fund Impacts:	-	-	-	-	-	-	-

DRAFT

Transportation

T-1 – Citywide Road Preservation Program (TIP No. 6)

Fund:

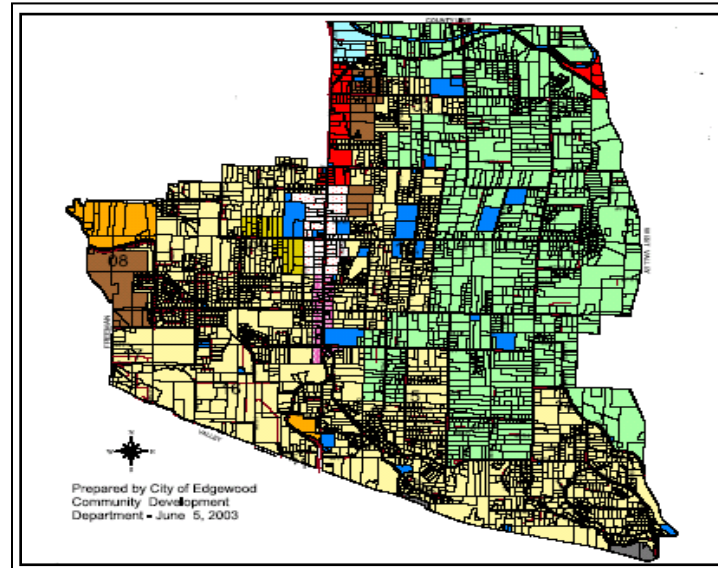
General Fund

Project Category:

Transportation

Comprehensive Plan Transportation Element Project A-2

UPDATE PICTURE



Project Description: The City's Road Preservation Program is designed to maintain the City's road system to the highest condition rating with the funds available using asphalt overlays and surface chip seals. Currently, the asphalt overlays are done in conjunction with Pierce County's countywide overlay projects. The City of Edgewood's Public Works Department will provide project administration, construction oversight, quality review and final acceptance.

Since 2014, the City has averaged approximately 4 road-miles of chip sealing each year. The Council has authorized transfers of the second 0.25% of Real Estate Excise Tax (REET2) to help fund this program since 2006.

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.VIII:** Adequately fund the transportation system to meet current and future capital, maintenance and operational needs.
- **T.IX:** Assign a high priority to meeting the maintenance needs of the transportation system so that it is safe and functional.
- **CF.III:** Ensure that planned capital facilities are financially feasible.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: This program is needed to maintain the road quality and extend the life span of the City's existing roadway network.

Total 6-Year Project Budget: **\$1,830,000**

Funding Source:

- Real Estate Excise Tax

Critical Milestones:

- The program takes place annually during the summer construction period (June – September).

T-1							
Citywide Road Preservation Program (TIP No. 6)							
Total Project Budget:	\$ 1,830,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2021	2022	2023	2024	2025	2026	
Project Expenditures:							
Design							
Construction	\$ 280,000	\$ 290,000	\$ 300,000	\$ 310,000	\$ 320,000	\$ 330,000	\$ 1,830,000
Total Expenditures	\$ 280,000	\$ 290,000	\$ 300,000	\$ 310,000	\$ 320,000	\$ 330,000	\$ 1,830,000
Revenue Sources:							
School Zone Camera Fees							
REET 1 (Gen. Fund Capital)		\$ 40,000	\$ 80,000	\$ 100,000	\$ 125,000	\$ 125,000	\$ 470,000
REET 2 (Pub. Works Capital)	\$ 280,000	\$ 250,000	\$ 200,000	\$ 150,000	\$ 125,000	\$ 125,000	\$ 1,130,000
TIB Grant Revenue							
Grant Revenue (TBD)							
Total Revenues	\$280,000	\$290,000	\$280,000	\$250,000	\$250,000	\$250,000	\$1,600,000
General Fund Impacts:	-	-	\$ 20,000	\$ 60,000	\$ 70,000	\$ 80,000	\$ 230,000

T-2 – Citywide Traffic Safety Program (TIP No. 9)

Fund:

General Fund

Project Category:

Transportation

Comprehensive Plan

Transportation Element

Project A-3



Project Description: This program is an annual review and safety assessment of existing facilities, evaluating the need to install miscellaneous signage, crosswalks, lighting and pavement markings. Other improvements may include: pedestrian landing pads and/or shelters for school bus stops, bus turnouts / pull-outs, improved traffic signage, flashing beacons, sidewalks, or improvements as needed to resolve other miscellaneous safety hazards that are identified.

Potential locations identified for new lighting in 2021:

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **T.XI:** Protect the livability and safety of residential neighborhoods from the adverse impacts of the automobile.
- **CF.III:** Ensure that planned capital facilities are financially feasible.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Neighborhood traffic calming projects, safety projects and reconstruction of ADA deficiencies.

Total 6-Year Project Budget: \$325,000

Funding Source:

- School Zone Camera Fees
- Real Estate Excise Taxes
- General Fund

Critical Milestones:

- Annual allocation for utilizing funds for pedestrian improvement projects, as well as identified pedestrian safety issues that arise.

T-2							
Citywide Traffic Safety Program (TIP No. 9)							
Total Project Budget:	\$ 325,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2021	2022	2023	2024	2025	2026	
Project Expenditures:							
Design & Construction	\$ 75,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 325,000
Total Expenditures	\$ 75,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 325,000
Revenue Sources:							
Grant Revenue							
School Zone Camera Fees	\$ 75,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 325,000
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)							
Total Revenues	\$75,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$325,000
General Fund Impacts:	-	-	-	-	-	-	-

T-3 – Interurban Trail Phase III, Connection Feasibility Study (TIP No. 7)

Fund:

General Fund

Project Category:

Transportation

Comprehensive Plan

Transportation Element

Project S-3



Project Description: The western section of Edgewood's Interurban Trail has been completed for several years, but the eastern portion traverses much more difficult terrain riddled with various environmentally sensitive areas. This project will gather topographic survey data and evaluate conceptual design of the remaining segment, determine whether or not tunnel design is feasible, and review geotechnical components of the future project.

Applicable Comprehensive Plan Goals –

- **T.III:** Provide clear and identifiable systems of walkways, sidewalks and trails.
- **T.V:** Promote programs to encourage carpooling, transit and non-motorized transportation.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **T.XII:** Develop transportation solutions that align with the state and multi-county policies that protect the environment.
- **CF.III:** Ensure that planned capital facilities are financially feasible.

Service Impact: Increase non-motorized transportation capacity within Edgewood in order to alleviate impacts associated with increased traffic demands. Provide vital connection between the Cities of Milton, Fife, Pacific and Auburn.

Total 6-Year Project Budget: \$100,000

Funding Source:

- Real Estate Excise Taxes

Critical Milestones:

- 2022 - Study initiation and completion

T-3

Interurban Trail Phase III, Connection Feas. Study (TIP No. 7)

Total Project Budget:	\$ 100,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2021	2022	2023	2024	2025	2026	
Project Expenditures:							
Design		\$ 100,000					\$ 100,000
Construction							
Total Expenditures	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Revenue Sources:							
Grant Revenue (TBD)							
School Zone Camera Fees							
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)		\$ 100,000					\$ 100,000
Total Revenues	\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000
General Fund Impacts:	-	-	-	-	-	-	-

T-4 – Chrisella Road East Safety Improvements (TIP No. 5)

Fund:

General Fund

Project Category:

Transportation

Comprehensive Plan

Transportation Element

Project R-10



Project Description: As described in the current Comprehensive Plan, this project will “improve pavement markings, signage, lighting, sight distance; improve intersection with 48th Avenue East and consider installation of traffic calming measures”. All-way stop control has already been established at the intersection with 48th Street East per Resolution 18-0405. The budget contained herein contemplates additional work needed for retaining wall and guardrail upgrades / repair between 48th Street East and Karshner Road East.

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **T.XI:** Protect the livability and safety of residential neighborhoods from the adverse impacts of the automobile.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Chrisella is a well-established bypass for southbound SR-161 traffic. Steep topography and narrow sections of roadway limits driver sight distance. With no sidewalks, pedestrian capacity is very limited.

Total 6-Year Project Budget: \$6,285,000

Funding Source:

- Traffic Impact Fees
- Grant Revenue

Critical Milestones:

- 2021/2022 – Pending HSIP Grant
- 2022 – Planning/Design
- 2025 – Construction

T-4							
Chrisella Road East Safety Improvements (TIP No. 5)							
Total Project Budget:	\$ 6,285,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2021	2022	2023	2024	2025	2026	
Project Expenditures:							
Design		\$ 335,000					\$ 335,000
Construction	\$ 200,000	\$ 1,000,000			\$ 4,750,000		\$ 5,950,000
Total Expenditures	\$ 200,000	\$ 1,335,000	\$ -	\$ -	\$ 4,750,000	\$ -	\$ 6,285,000
Revenue Sources:							
Grant Revenue (WSDOT/STP)	\$ 180,000	\$ 995,500			\$ 4,000,000		\$ 5,175,500
School Zone Camera Fees							
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)	\$ 20,000	\$ 4,500					\$ 24,500
Traffic Impact Fees		\$ 335,000			\$ 750,000		\$ 1,085,000
Total Revenues	\$200,000	\$1,335,000	\$0	\$0	\$4,750,000	\$0	\$6,285,000
General Fund Impacts:	-	-	-	-	-	-	-

T-5 – Edgewood Drive East Safety Improvements (TIP No. 4)

Fund:

General Fund

Project Category:

Transportation

Comprehensive Plan

Transportation Element

Project R-4



Project Description:

As described in the current Comprehensive Plan, this project will include “roadway widening, curb, gutter, storm water system and pedestrian walkway.” Design work has been completed for repair of the intersection at the south end of Edgewood Drive (near the City of Sumner boundary), and a TIB grant application was awarded in 2019 for construction funding.

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **T.XI:** Protect the livability and safety of residential neighborhoods from the adverse impacts of the automobile.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Edgewood Drive is a well-established bypass for southbound traffic coming out of King County. Steep topography and narrow sections of roadway limits driver sight distance. With no sidewalks, pedestrian capacity is very limited.

Total 6-Year Project Budget: \$10,435,000

Funding Source:

- Real Estate Excise Tax
- Traffic Impact Fees
- Grant Revenue

Critical Milestones:

- 2021 – Intersection Repair
- 2022 –Design of remainder
- 2025 or later – Construction

T-5							
Edgewood Drive Safety Improvements (TIP No. 4)							
Total Project Budget:	\$ 10,435,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2021	2022	2023	2024	2025	2026	
Project Expenditures:							
Design		\$ 600,000					\$ 600,000
Construction	\$ 335,000				\$ 4,000,000	\$ 5,500,000	\$ 9,835,000
Total Expenditures	\$ 335,000	\$ 600,000	\$ -	\$ -	\$ 4,000,000	\$ 5,500,000	\$ 10,435,000
Revenue Sources:							
Traffic Impact Fees		\$ 600,000			\$ 540,000	\$ 750,000	\$ 1,890,000
TIB Grant Revenue	\$ 280,000						\$ 280,000
Grant Revenue (STP)					\$ 3,460,000	\$ 4,750,000	\$ 8,210,000
School Zone Camera Fees							
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)	\$ 55,000						\$ 55,000
Total Revenues	\$335,000	\$600,000	\$0	\$0	\$4,000,000	\$5,500,000	\$10,435,000
General Fund Impacts:	-	-	-	-	-	-	-

T-6 – Transportation Engineering / Plan Support

Fund:

General Fund

Project Category:

Transportation

Comprehensive Plan Transportation Element Project A-1



Project Description: Annual program to maintain/update pavement management system, road standards and traffic model.

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.VIII:** Adequately fund the transportation system to meet current and future capital, maintenance and operational needs.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.

Service Impact: Due to limited in-house staffing, on-call transportation engineering services are needed.

Total 6-Year Project Budget: \$300,000

Funding Source:

- Real Estate Excise Taxes
- General Fund

Critical Milestones:

- Annual funding for necessary transportation analysis.

T-6							
Transporation Engineering / Plan Support							
Total Project Budget:	\$ 300,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2021	2022	2023	2024	2025	2026	
Project Expenditures:							
Master Plan							
Design	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
Right of Way							
Construction							
Total Expenditures	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
Revenue Sources:							
TIB Grant Revenue							
Grant Revenue							
School Zone Camera Fees							
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)							
Total Revenues	\$0	\$0	\$0	\$0	\$0	\$0	\$0
General Fund Impacts:	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000

T-7 – Meridian Avenue East / 32nd Street East Intersection Improvements (TIP No. 1)

Fund:

General Fund

Project Category:

Transportation

Comprehensive Plan

Transportation

Element

Project R-8



Project Description: As described in the current Comprehensive Plan, this project will install a signal and make ADA upgrades at the intersection. This intersection is the only one currently identified as failing in the City's concurrency model without signalization, operating at a Level of Service (LOS) of F due to westbound movement delays. There are several dozen residents to the west that must use this un-signalized intersection as their only means of access. Also, existing utility poles located on the corners make right-turn movements difficult from Meridian to 32nd in each direction.

An Intersection Evaluation was started in 2019, and the preliminary results indicate a two-lane roundabout may be required, having a significantly increased cost. Further review is underway and recommendations will be evaluated before any project is implemented.

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **T.XI:** Protect the livability and safety of residential neighborhoods from the adverse impacts of the automobile.
- **CF.III:** Ensure that planned capital facilities are financially feasible.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Must coordinate with WSDOT on appropriate solution, particularly as this intersection is within ¼-mile of another signal.

Total 6-Year Project Budget: TBD

Funding Sources:

- Real Estate Excise Taxes (REET)
- Traffic Impact Fees
- Grant Revenue (TBD)

Critical Milestones:

- TBD

T-7								
Meridian / 32nd Intersection Improvements (TIP No. 1)								
Total Project Budget:	\$	-						
Phase	6-Year Projected Plan						Projected 6-Year	
	2021	2022	2023	2024	2025	2026		
Project Expenditures:								
Design								
Right of Way								
Construction								
Total Expenditures	\$	-	\$	-	\$	-	\$	-
Revenue Sources:								
TIB Grant Revenue								
Grant Revenue (TBD)								
School Zone Camera Fees								
REET 1 (Gen. Fund Capital)								
REET 2 (Pub. Works Capital)								
Traffic Impact Fund								
Total Revenues		\$0		\$0		\$0		\$0
General Fund Impacts:								

T-8 – Meridian Avenue East Preliminary Design (TIP No. 2)

Fund:

General Fund

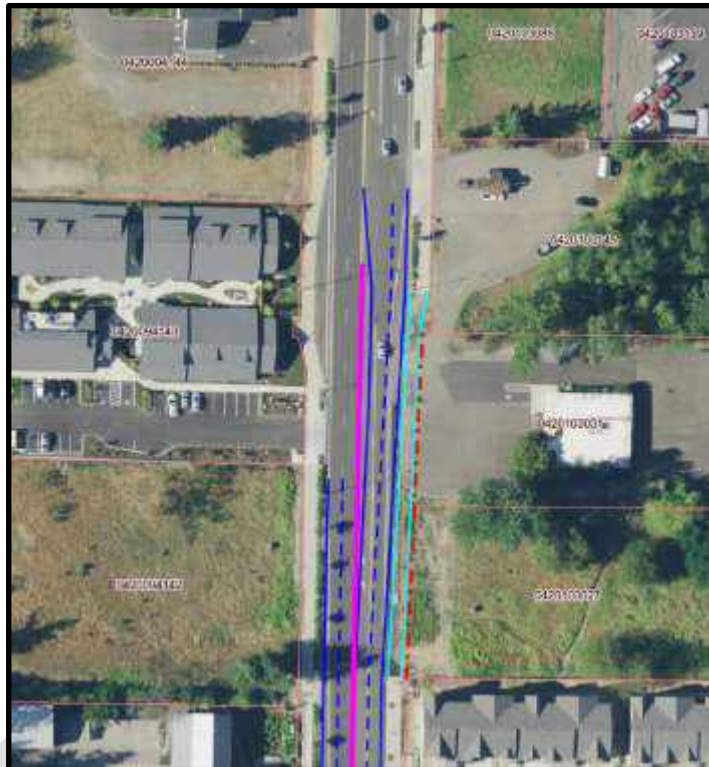
Project Category:

Transportation

Comprehensive Plan

Transportation Element

Project S-1



Project Description: As described in the current Comprehensive Plan, this project will be a “Complete corridor study and preliminary design of 3-lane cross-section and supporting intersection treatments” between 24th Street East and 36th Street East. However, the current regional transportation plan indicates WSDOT is planning to extend the 5-lane cross-section from its current terminus at 24th to 36th within the next 7 to 10 years.

An access management study is underway, and there are additional safety concerns along the segment of Meridian Ave E south of 36th St E. The City is interested in closely coordinating efforts with WSDOT on improving this corridor without duplicating efforts or creating conflicts.

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.VIII:** Adequately fund the transportation system to meet current and future capital, maintenance and operational needs.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.

Service Impact: Evaluating AM-peak northbound capacity and PM-peak southbound capacity, coordinating with WSDOT on regional network impacts and local access needs.

Total 6-Year Project Budget: **\$350,000**

Funding Sources:

- Traffic Impact Fees

Critical Milestones:

- **2021** – Design / Planning

T-8							
Meridian Ave E. Preliminary Design (TIP No. 2)							
Total Project Budget:	\$ 350,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2021	2022	2023	2024	2025	2026	
Project Expenditures:							
Design	\$ 350,000						\$ 350,000
Right of Way							
Construction							
Total Expenditures	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350,000
Revenue Sources:							
Grant Revenue (TBD)							
School Zone Camera Fees							
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)							
Traffic Impact Fund	\$ 350,000						\$ 350,000
Total Revenues	\$350,000	\$0	\$0	\$0	\$0	\$0	\$350,000
General Fund Impacts:							

T-9 – Citywide Pedestrian Mobility and Safety Improvements (TIP No. 8)

Fund:

General Fund

Project Category:

Transportation

Comprehensive Plan

Transportation Element

Projects N-2, N-3, N-10



Project Description: This project attempts to address several of the projects listed in the current Comprehensive Plan, addressing various high priority pedestrian-oriented improvements. The City has received grant funding under this project from the Transportation Improvement Board (TIB) to complete gaps in the existing sidewalk network in the vicinity of 24th Street East and Meridian Avenue East, connecting recent developments with existing infrastructure along the Meridian Avenue East (SR-161) corridor.

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.III:** Provide clear and identifiable systems of walkways, sidewalks and trails.
- **T.V:** Promote programs to encourage carpooling, transit and non-motorized transportation.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.

Service Impact: Separate pedestrians from vehicular traffic in the busy town center corridor.

Total 6-Year Project Budget: \$1,450,000

Funding Sources:

- Grant Revenues
- Real Estate Excise Taxes (REET)
- Traffic Impact Fees

Critical Milestones:

- **2019 to 2021** – 24th & Meridian Gaps
- **2022+** - Other high-priority locations

T-9

Citywide Pedestrian Mobility and Safety Improvements (TIP No. 8)

Total Project Budget:	\$ 1,450,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2021	2022	2023	2024	2025	2026	
Project Expenditures:							
Design	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 90,000
Right of Way							
Construction	\$ 1,060,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 1,360,000
Total Expenditures	\$ 1,075,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 1,450,000
Revenue Sources:							
TIB Grant Revenue	\$ 630,000						\$ 630,000
WSDOT Grant Revenue							
School Zone Camera Fees	\$ 80,000						\$ 80,000
REET 1 (Gen. Fund Capital)		\$ 60,000					\$ 60,000
REET 2 (Pub. Works Capital)							
Traffic Impact Fund	\$ 215,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 290,000
Total Revenues	\$925,000	\$75,000	\$15,000	\$15,000	\$15,000	\$15,000	\$1,060,000
General Fund Impacts:	\$ 150,000	-	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 390,000

T-10 – Meridian Parallel Road Network Construction (TIP No. 11)

Fund:

General Fund

Project Category:

Transportation



Project Description: In an effort to encourage development of the overall Meridian Corridor, this project will annually review and identify critical segments of the Parallel Road Network for design and construction. This will help facilitate access and circulation along the corridor, in turn improving mobility and safety.

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.II:** Develop a transportation system that enhances the delivery and transport of goods and services.
- **T.IV:** Support improved transit coverage and service throughout the region to improve mobility options for Edgewood.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.

Service Impact: Improves the movement of people and freight through the Meridian corridor by providing managed access to adjacent property.

Total 6-Year Project Budget: \$4,400,000

Funding Sources:

- Traffic Impact Fees

Critical Milestones:

- Ongoing – Identify / Design priorities
- 2021 – Begin construction

T-10							
Meridian Parallel Road Network Constr. - Various Seg's (TIP No. 11)							
Total Project Budget:	\$ 4,400,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2021	2022	2023	2024	2025	2026	
Project Expenditures:							
Design	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000			\$ 400,000
Right of Way							
Construction	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000			\$ 4,000,000
Total Expenditures	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000	\$ -	\$ -	\$ 4,400,000
Revenue Sources:							
TIB Grant Revenue							
Grant Revenue (TBD)							
School Zone Camera Fees							\$ -
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)							\$ -
Traffic Impact Fund	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000			\$ 4,400,000
Total Revenues	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000	\$ -	\$ -	\$ 4,400,000
General Fund Impacts:	-	-	-	-	-	-	-

T-11 – Meridian / Emerald Signal Improvements (TIP No. 12)

Fund:

General Fund

Project Category:

Transportation



Project Description: Add mast arms and improve vehicle detection to all non-split phasing of traffic movements.

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.II:** Develop a transportation system that enhances the delivery and transport of goods and services.
- **T.IV:** Support improved transit coverage and service throughout the region to improve mobility options for Edgewood.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.

Service Impact: Improves the movement of people and freight through the Meridian corridor by correcting a Level of Service deficiency.

Total 6-Year Project Budget: \$300,000

Funding Sources:

- Traffic Impact Fees

Critical Milestones:

- 2021 – Construction

T-11							
Meridian / Emerald Signal Improvements (TIP No. 12)							
Total Project Budget:	\$ 300,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2021	2022	2023	2024	2025	2026	
Project Expenditures:							
Design							
Right of Way							
Construction	\$ 300,000						\$ 300,000
Total Expenditures	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Revenue Sources:							
TIB Grant Revenue							
Grant Revenue							
School Zone Camera Fees							
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)							
Traffic Impact Fund	\$ 300,000						\$ 300,000
Total Revenues	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
General Fund Impacts:	-	-	-	-	-	-	-

T-12 – 36th Street East Walkway Extension (TIP No. 13)

Fund:

General Fund

Project Category:

Transportation



Project Description: Design and construct a separated pedestrian pathway along 36th Street East, connecting the existing walkway that terminates at 110th Ave E to the proposed Community Park at Meridian Ave E.

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.

Service Impact: Provides a continuous separated pedestrian walkway through a short gap encumbered by critical areas.

Total 6-Year Project Budget: \$500,000

Funding Sources:

- Grant Revenues
- Real Estate Excise Taxes (REET)

Critical Milestones:

- **2022** – Design
- **2023** – Construction

T-12							
36th Street East Walkway Extension (TIP No. 13)							
Total Project Budget:	\$	500,000					
Phase	6-Year Projected Plan						Projected 6-Year
	2021	2022	2023	2024	2025	2026	
Project Expenditures:							
Design		\$ 50,000					\$ 50,000
Right of Way							
Construction			\$ 450,000				\$ 450,000
Total Expenditures	\$ -	\$ 50,000	\$ 450,000	\$ -	\$ -	\$ -	\$ 500,000
Revenue Sources:							
TIB Grant Revenue							
Grant Revenue (TBD)			\$ 450,000				\$ 450,000
School Zone Camera Fees							
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)		\$ 50,000					\$ 50,000
Traffic Impact Fund							
Total Revenues	\$ -	\$ 50,000	\$ 450,000	\$ -	\$ -	\$ -	\$ 500,000
General Fund Impacts:	-	-	-	-	-	-	-

DRAFT

Parks

P-1 – Interurban Trail Phase III Design and Construction

Fund:

General Fund

Project Category:

Parks and Recreation

Parks, Recreation and Open Space Plan

Project P-1



Project Description: Phase III involves the development of the Interurban Trail east of 114th Avenue East to West Valley Highway, in coordination with Transportation Project T-3 (feasibility assessment). This Phase of the Trail will be constructed in segments due to the environmental and geotechnical challenges the location presents. Some of the more challenging elements include steep slopes, Jovita Creek, a bridge, a collapsed tunnel and switchbacks to reach the valley floor below. An alternate alignment along Jovita Boulevard will also be considered, aligning with recent work in the City of Pacific along Stewart Road under SR 167.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **CC.IV:** Protect and enhance Edgewood’s cultural, scenic, historical and natural attributes.
- **T.III:** Provide clear and identifiable systems of walkways, sidewalks and trails.
- **T.V:** Promote programs to encourage carpooling, transit and non-motorized transportation.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **PR.VI:** Build an interconnected system of multi-purpose, non-motorized paths and trails throughout the City that provides access to community facilities and regional transportation networks.

Service Impact: This project is needed to progress toward the level-of-service identified in the Comprehensive Plan.

Total 6-Year Project Budget: \$1,200,000

Funding Source:

- Park Impact Fee Revenues

Critical Milestones:

- 2023—ROW Survey & Certification
- 2023/2024—Design Phase
- 2025+—Begin Construction Phase

P-1							
Interurban Trail Phase III Design / Construction							
Total Project Budget:	\$1,200,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2021	2022	2023	2024	2025	2026	
Project Expenditures:							
Feasibility							
ROW/Environmental							
Design			\$ 150,000	\$ 50,000			\$ 200,000
Construction				\$ 1,000,000			\$ 1,000,000
Total Expenditures	\$ -	\$ -	\$ 150,000	\$ 1,050,000	\$ -	\$ -	\$ 1,200,000
Revenue Sources:							
Grant Revenue							
Capital Parks Reserves							
Park Impact Fee			\$ 150,000	\$ 1,050,000			\$ 1,200,000
Total Revenues	\$0	\$0	\$150,000	\$1,050,000	\$0	\$0	\$1,200,000
General Fund Impacts:	-	-	-	-	-	-	-

P-2 – Miscellaneous Park Improvements

Fund:

General Fund

Project Category:

Parks and Recreation

Parks, Recreation and**Open Space Plan****Project P-9**

Project Description: Miscellaneous improvements and repairs will be made to existing parks, including parking areas, restrooms and shelters.

Applicable Comprehensive Plan Goals –

- **CC.IV:** Protect and enhance Edgewood's cultural, scenic, historical and natural attributes.
- **PR.I:** Provide efficient and effective management of parks resources.
- **PR.III:** Develop a parks, recreation and open space system that builds on existing strengths and serves all residents of the community.
- **PR.IV:** Ensure park lands and facilities that are actively used by community members are safe and accessible.
- **PR.V:** Protect and manage natural areas for the enjoyment of current and future generations.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.

Service Impact: Improvements and repairs are necessary to maintain ongoing usability of existing parks.

Total 6-Year Project Budget: \$150,000

Funding Source:

- Real Estate Excise Taxes (REET)
- General Fund
- Non-Profit Donations

Critical Milestones:

- Annually – Park Needs Evaluated at the Start of Each Year.

P-2							
Miscellaneous Park Improvements							
Total Project Budget:	\$150,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2021	2022	2023	2024	2025	2026	
Project Expenditures:							
Masterplan							
Design							
Construction	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 150,000
Total Expenditures	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 150,000
Revenue Sources:							
RCO Grant Revenue							
Grant Revenue							
Capital Parks Reserves							
Park Impact Fee							
REET1	\$ 25,000		\$ 25,000				\$ 50,000
Total Revenues	\$25,000	\$0	\$25,000	\$0	\$0	\$0	\$50,000
General Fund Impacts:	-	\$ 25,000	-	\$ 25,000	\$ 25,000	\$ 25,000	\$ 100,000

P-3 – Edgewood Multi-Modal Trail Loop (8th Street East / 122nd Avenue East / 24th Street East)

Fund:

General Fund

Project Category:

Parks and Facilities

Parks, Recreation and

Open Space Plan

Project P-4



Project Description: As described in the adopted Parks, Recreation and Open Space Plan, this project will “Construct a safe route for pedestrians and bicyclists from Meridian Ave N and 8th St E, to 8th St E and 122nd Ave E, to 122nd Ave E and 24th St E, to 24th St E and Meridian Ave N.”

Applicable Comprehensive Plan Goals –

- **CC.IV:** Protect and enhance Edgewood’s cultural, scenic, historical and natural attributes.
- **T.III:** Provide clear and identifiable systems of walkways, sidewalks and trails.
- **T.V:** Promote programs to encourage carpooling, transit and non-motorized transportation.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **PR.VI:** Build an interconnected system of multi-purpose, non-motorized paths and trails throughout the City that provides access to community facilities and regional transportation networks.

Service Impact: Trails have been identified as a needed City resource in order to meet the goals identified within the adopted Comprehensive Plan.

Total 6-Year Project Budget: \$1,700,000

Funding Source:

- Real Estate Excise Taxes (REET)
- Grant Revenues (TBD)

Critical Milestones:

- **2022** – Complete Design
- **2023+** – Land/Right of Way Acquisition and Construction

P-3							
Edgewood Multi-Modal Trail Loop (8th, 122nd, 24th)							
Total Project Budget:	\$1,700,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2021	2022	2023	2024	2025	2026	
Project Expenditures:							
Master Plan							
Design		\$ 200,000					\$ 200,000
Construction			\$ 1,500,000				\$ 1,500,000
Total Expenditures	\$ -	\$ 200,000	\$ 1,500,000	\$ -	\$ -	\$ -	\$ 1,700,000
Revenue Sources:							
REET 1 (Gen. Fund Capital)		\$ 25,000					\$ 25,000
REET 2 (Pub. Works Capital)							
Grant Revenue (TBD)		\$ 175,000	\$ 1,500,000				\$ 1,675,000
School Zone Camera Fees							
Park Impact Fee							
Total Revenues	\$0	\$200,000	\$1,500,000	\$0	\$0	\$0	\$1,700,000
General Fund Impacts:	-	-	-	-	-	-	-

P-4 – Nelson Farm - Farmhouse Remodel / Evaluation

Fund:

General Fund

Project Category:

Parks and Recreation

Parks, Recreation and Open Space Plan

Project P-10



Project Description: The farmhouse located at the Nelson Farm Park is currently not being used for any purposes. The 1,300 square foot house was built in 1920 and remodeled in 1952.

This project contemplates updating the plumbing and electrical systems and modifying the entrance and restroom for ADA accessibility at the farmhouse. Reroofing the garage and adding a parking area are also being considered. The farmhouse could be used as meeting space for park related groups and/or projects, and also as an information center for future activities at the Nelson Farm Park.

Due to various other projects and delays due to the COVID-19 pandemic, this project was unable to start in 2020 as originally planned.

Applicable Comprehensive Plan Goals –

- **CC.IV:** Protect and enhance Edgewood's cultural, scenic, historical and natural attributes.
- **PR.I:** Provide efficient and effective management of parks resources.
- **PR.III:** Develop a parks, recreation and open space system that builds on existing strengths and serves all residents of the community.
- **PR.IV:** Ensure park lands and facilities that are actively used by community members are safe and accessible.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Redevelopment should meet the changing needs in the community and promote safety and accessibility as primary considerations.

Total 6-Year Project Budget: \$55,000

Funding Source:

- Park Impact Fees
- Non-Profit Donations

Critical Milestones:

- 2021 – Evaluation to determine Scope of Work and Budget

P-4							
Nelson Farmhouse Remodel Eval.							
Total Project Budget:	\$55,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2021	2022	2023	2024	2025	2026	
Project Expenditures:							
Master Plan	\$ 55,000						\$ 55,000
Design							
Construction							
Total Expenditures	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,000
Revenue Sources:							
Grant Revenue							
RCO Grant Revenue							
Park Impact Fee	\$ 55,000						\$ 55,000
Total Revenues	\$55,000	\$0	\$0	\$0	\$0	\$0	\$55,000
General Fund Impacts:	-	-	-	-	-	-	-

P-5 – 36th and Meridian Park – First Phase

Fund:

General Fund

Project Category:

Parks and Recreation

Parks, Recreation and Open Space Plan

Project P-3



Project Description: This project involves development of 18 acres purchased from the Puyallup School District in December 2004.

The 36th and Meridian Park Adhoc Committee was formed in early 2007 and with the help of a landscape architect, a Master Plan of the 18-acre park facility was presented to the Council and citizens of Edgewood. Design work for the project began in 2015 and a 30% plan developed as part of the submittal package for two RCO grants in June of 2016. These grants were awarded in 2019 and work on construction plans and permits is underway. The current design includes a shelter, picnic facilities, parking lot, play equipment, and restroom.

Applicable Comprehensive Plan Goals –

- **CC.IV:** Protect and enhance Edgewood's cultural, scenic, historical and natural attributes.
- **PR.I:** Provide efficient and effective management of parks resources.
- **PR.III:** Develop a parks, recreation and open space system that builds on existing strengths and serves all residents of the community.
- **PR.IV:** Ensure park lands and facilities that are actively used by community members are safe and accessible.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.

Service Impact: This project is needed to progress toward the parks level-of-service identified in the Comprehensive Plan.

Total 6-Year Project Budget: \$1,750,000

Funding Source:

- Recreation and Conservation Office Grants
- Park Impact Fees

Critical Milestones:

- 2006 — Hired Landscape Architect to begin preparing Master Plan
- 2007 — Master Plan completed
- 2019 — Phase One Design
- 2020/2021 — Phase One Construction

P-5							
36th and Meridian Park - Phase One							
Total Project Budget:	\$1,750,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2021	2022	2023	2024	2025	2026	
Project Expenditures:							
Design							
Construction	\$ 1,750,000						\$ 1,750,000
Total Expenditures	\$ 1,750,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,750,000
Revenue Sources:							
Park Impact Fee	\$ 1,750,000						\$ 1,750,000
Capital Parks Reserves							
RCO Grant Revenue							
Total Revenues	\$1,750,000	\$0	\$0	\$0	\$0	\$0	\$1,750,000
General Fund Impacts:							

P-6 – Citywide Park Land Acquisition

Fund:

General Fund

Project Category:

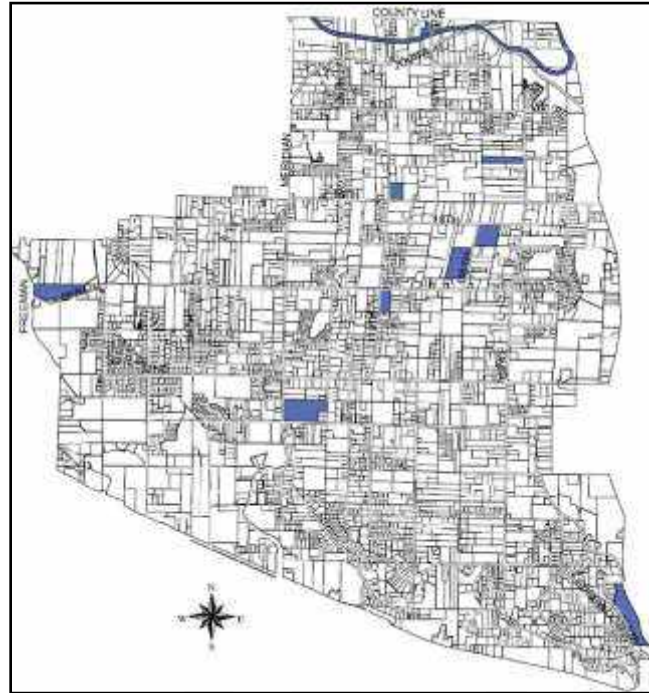
Parks and Recreation

Parks, Recreation and

Open Space Plan

Project P-11

UPDATE PICTURE



Project Description: The intent of this project is to plan for the acquisition and preservation of land for future parks and recreational uses in advance of development, in an effort to ensure affordable land prices and a choice of sites. Priority areas identified in the Parks, Recreation and Open Space Plan are “*west of Meridian Ave E and in Sumner Heights.*”

Property owners in Edgewood are encouraged to donate or sell property at a reduced rate to be used for future parks and open space. Land Acquisition identified in the CIP provides funds for future purchases.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **NA.IV:** Protect and enhance fish and wildlife habitat.
- **NA.V:** Minimize risks to people, property and the environment posed by geological and flood hazard areas.
- **CC.IV:** Protect and enhance Edgewood’s cultural, scenic, historical and natural attributes.
- **PR.III:** Develop a parks, recreation and open space system that builds on existing strengths and serves all residents of the community.
- **PR.V:** Protect and manage natural areas for the enjoyment of current and future generations.

Service Impact: This project is needed to progress toward the level-of-service identified in the Comprehensive Plan.

Total 6-Year Project Budget: \$300,000

Funding Source:

- Park Impact Fees

Critical Milestones:

- Annual Planning of Land Acquisition Opportunities

P-6							
Land Acquisition							
Total Project Budget:	\$300,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2021	2022	2023	2024	2025	2026	
Project Expenditures:							
Design							
Land Acquisition	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
Total Expenditures	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
Revenue Sources:							
Conservation Futures							
Grant Revenue							
Surface Water Fees							
Park Impact Fee		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
REET 2 (Pub. Works Capital)	\$ 50,000						\$ 50,000
Capital Parks Reserves							
Total Revenues	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$300,000
General Fund Impacts:	-	-	-	-	-	-	-

P-7 – Edgemont Park Improvements

Fund:

General Fund

Project Category:

Parks and Recreation

Parks, Recreation and

Open Space Plan

Project P-2



Project Description:

As described in the adopted Parks, Recreation and Open Space Plan, this project will fund “new playground equipment and path connection east along 24th to Nelson Parks”. The path connection would be constructed in coordination with Parks Project P-3: Edgewood Multi-Modal Trail Loop. Additional capacity improvements may be considered on the Edgemont Park property, budget dependent.

Applicable Comprehensive Plan Goals –

- **CC.II:** Promote the creation of highly usable public spaces that maintain community character and increase public safety.
- **CC.IV:** Protect and enhance Edgewood’s cultural, scenic, historical and natural attributes.
- **PR.I:** Provide efficient and effective management of parks resources.
- **PR.III:** Develop a parks, recreation and open space system that builds on existing strengths and serves all residents of the community.
- **PR.IV:** Ensure park lands and facilities that are actively used by community members are safe and accessible.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.

Service Impact: Edgemont Park is one of few active recreation facilities in the City, being the community’s “go-to” gathering spot situated near the Town Center and Edgemont Junior High. As population continues to grow, there is an increasing need for new active recreation opportunities at this site.

Total 6-Year Project Budget: \$275,000

Funding Sources:

- Park Impact Fees

Critical Milestones:

- **2021** – Design / Construction

Edgemont Park Improvements

Total Project Budget:	\$275,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2021	2022	2023	2024	2025	2026	
Project Expenditures:							
Design	\$ 25,000						\$ 25,000
Construction	\$ 250,000						\$ 250,000
Total Expenditures	\$ 275,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 275,000
Revenue Sources:							
Conservation Futures							
Grant Revenue							
Surface Water Fees							
Park Impact Fee	\$ 180,000						\$ 180,000
REET 2 (Pub. Works Capital)	\$ 95,000						\$ 95,000
Capital Parks Reserves							
Total Revenues	\$275,000	\$0	\$0	\$0	\$0	\$0	\$275,000
General Fund Impacts:	-	-	-	-	-	-	-

P-8 – Mortenson Farm Passive Recreation Trail

Fund:
General Fund

Project Category:
Parks and Recreation

**Parks, Recreation and
Open Space Plan
Project P-5**



Project Description:

As described in the adopted Parks, Recreation and Open Space (PROS) Plan, this project will “construct a loop trail around stormwater facility”. As depicted in the PROS Plan Appendix, the trail would be situated near the existing stream and along the slopes on the perimeter of the property. Connections to nearby residential developments to the north and south are also desired.

As a part of Surface Water Project SW-2, the City is coordinating with the Washington State Department of Transportation (WSDOT) regarding the use of the property as a wetland impact mitigation site for the construction of SR 167 (*Phase 1 construction tentatively begins in 2021*). **Design and construction of the loop trail is set to begin after WSDOT’s plans have been finalized.**

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **CC.IV:** Protect and enhance Edgewood’s cultural, scenic, historical and natural attributes.
- **PR.III:** Develop a parks, recreation and open space system that builds on existing strengths and serves all residents of the community.
- **PR.IV:** Ensure park lands and facilities that are actively used by community members are safe and accessible.
- **PR.V:** Protect and manage natural areas for the enjoyment of current and future generations.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.

Service Impact: Development of this trail will facilitate public access to existing City-owned property and provide a nature escape for nearby residents.

Total 6-Year Project Budget: **\$325,000**

Funding Sources:

- Park Impact Fees

Critical Milestones:

- 2023 – Design / Construction

P-8							
Mortenson Farm Trail							
Total Project Budget:	\$325,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2021	2022	2023	2024	2025	2026	
Project Expenditures:							
Design			\$ 75,000				\$ 75,000
Construction			\$ 250,000				\$ 250,000
Total Expenditures	\$ -	\$ -	\$ 325,000	\$ -	\$ -	\$ -	\$ 325,000
Revenue Sources:							
Conservation Futures							
Grant Revenue							
Surface Water Fees							
Park Impact Fee			\$ 325,000				\$ 325,000
REET 2 (Pub. Works Capital)							
Capital Parks Reserves							
Total Revenues	\$0	\$0	\$325,000	\$0	\$0	\$0	\$325,000
General Fund Impacts:	-	-	-	-	-	-	-

P-9 – Wolf Point Passive Recreation Trail

Fund:

General Fund

Project Category:

Parks and Recreation

Parks, Recreation and Open Space Plan Project P-8



Project Description:

As described in the adopted Parks, Recreation and Open Space (PROS) Plan, this project will “construct a trail through the plat between 36th St E and the southern City limits.” The Wolf Point project received Preliminary Subdivision approval in March 2019, s Site Development application was received in August 2019, and the project is expected to go to construction following Site Development Permit issuance sometime in 2020.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **CC.IV:** Protect and enhance Edgewood’s cultural, scenic, historical and natural attributes.
- **PR.III:** Develop a parks, recreation and open space system that builds on existing strengths and serves all residents of the community.
- **PR.IV:** Ensure park lands and facilities that are actively used by community members are safe and accessible.
- **PR.V:** Protect and manage natural areas for the enjoyment of current and future generations.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.

Service Impact: Development of this trail will provide a nature escape for nearby residents and connectivity from the valley to the plateau.

Total 6-Year Project Budget: **\$450,000**

Funding Sources:

- Park Impact Fees
- Developer Contribution

Critical Milestones:

- 2022 – Design / Construction

P-9							
Wolf Point Trail							
Total Project Budget:	\$450,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2021	2022	2023	2024	2025	2026	
Project Expenditures:							
Design		\$ 75,000					\$ 75,000
Construction		\$ 375,000					\$ 375,000
Total Expenditures	\$ -	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ 450,000
Revenue Sources:							
Conservation Futures							
Grant Revenue							
Surface Water Fees							
Park Impact Fee		\$ 450,000					\$ 450,000
REET 2 (Pub. Works Capital)							
Capital Parks Reserves							
Total Revenues	\$0	\$450,000	\$0	\$0	\$0	\$0	\$450,000
General Fund Impacts:	-	-	-	-	-	-	-

Sanitary Sewer

SS-1 – General Sewer Plan Update (Sanitary Sewer Comprehensive Plan)

Fund:

Sewer Fund

Project Category:

Sanitary Sewer



Project Description:

The General Sewer Plan (GSP) was adopted by Council in 2007 and construction was completed for a large portion of the Phase I Sewer System through LID No. 1 in 2011. In 2019 the Council approved a contract with Gray & Osborne to update the GSP.

This project will update the GSP to reflect the actual project that was constructed and plan for future expansion of Phase II and Phase III. *The estimated cost for this update presented herein has been increased significantly since the Comprehensive Plan's adoption, reflecting the actual cost that has been contracted.*

Applicable Comprehensive Plan Goals –

- **NA.II:** Protect and enhance water quality.
- **LU.III:** Promote development that respects and preserves the natural environment.
- **CC.IV:** Protect and enhance Edgewood's cultural, scenic, historical and natural attributes.
- **H.I:** Ensure new housing development supports City and regional growth plans.
- **U.I:** Ensure the location and design of utility facilities meets the community's needs.
- **U.II:** Support the provision of quality utility services that are reliable, efficient and financially and environmentally sustainable.
- **U.III:** Work with regional partners to address regional utility issues.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.

Service Impact: Future development in the City is limited by the lack of wastewater facilities.

Total 6-Year Project Budget: \$80,000

Funding Source:

- Capital Sewer Fund

Critical Milestones:

- 2019 to 2021 – Plan Update

SS-1							
General Sewer Plan Update							
Total Project Budget:	\$80,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2021	2022	2023	2024	2025	2026	
Project Expenditures:							
Plan Update	\$ 80,000						\$ 80,000
Total Expenditures	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000
Revenue Sources:							
Grant Revenue							
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)							
Sewer Fees	\$ 80,000						\$ 80,000
Total Revenues	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000
General Fund Impacts:	-	-	-	-	-	-	-
Total Impact	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SS-2 – Wetland Mitigation - Northwood Elementary School Mitigation Site (LID No. 1)

Fund:
Sewer Fund

**Project
Category:**
Sewer



Project Description:

The Sanitary Sewer LID #1 project included the placement of a sewer line through a wetland buffer near Northwood Elementary School, located on property owned by the Puyallup School District. As a result of the line placement, some unavoidable impacts to wetland buffers occurred.

As a significant amount of time has passed since the LID #1 project, the wetland area will be re-evaluated for impacts and mitigation needs.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **NA.IV:** Protect and enhance fish and wildlife habitat.
- **LU.III:** Promote development that respects and preserves the natural environment.
- **CC.IV:** Protect and enhance Edgewood's cultural, scenic, historical and natural attributes.
- **U.I:** Ensure the location and design of utility facilities meets the community's needs.
- **U.II:** Support the provision of quality utility services that are reliable, efficient and financially and environmentally sustainable.

Service Impact: Project was a result of impacts associated with the original construction of the Sewer system. Mitigation is required in order to compensate for project impacts on an existing wetland buffer.

Total 6-Year Project Budget: \$55,000

Funding Source:

- Capital Sewer Fund

Critical Milestones:

- **2021(?)** – Evaluation / Installation

SS-2							
Wetland Mitigation - Northwood Elementary (LID No. 1)							
Total Project Budget:	\$55,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2021	2022	2023	2024	2025	2026	
Project Expenditures:							
Design							
Construction	\$ 55,000						\$ 55,000
Total Expenditures	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,000
Revenue Sources:							
Developer Fees							
Grant Revenue							
LID Costs							
Sewer Fees	\$ 55,000						\$ 55,000
Total Revenues	\$55,000	\$0	\$0	\$0	\$0	\$0	\$55,000
General Fund Impacts:	-	-	-	-	-	-	-

DRAFT

Public Facilities

PF-1 – Citywide Information Technology (IT) / Security Upgrades

Fund:

General Fund

Project Category:

Capital / Public
Facilities

UPDATE PICTURE



Project Description: Upgrade network and security infrastructure at City Hall.

Applicable Comprehensive Plan Goals –

- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.
- **CF.IV:** Design and locate capital facilities with features and characteristics that support the environment, energy efficiency, aesthetics, technological innovation, cost-effectiveness and sustainability.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Infrastructure at City Hall is quickly becoming obsolete and additional security measures are necessary to protect the property.

Total 6-Year Project Budget: \$150,000

Funding Sources:

- Real Estate Excise Taxes (REET)

Critical Milestones:

- 2021 – Design / Identify Needs
- 2021-2023 - Construction

PF-1							
Citywide IT/Security Upgrades							
Total Project Budget:	\$150,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2021	2022	2023	2024	2025	2026	
Project Expenditures:							
Design							
Construction	\$ 50,000	\$ 50,000	\$ 50,000				\$ 150,000
Total Expenditures	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 150,000
Revenue Sources:							
Developer Fees							
Grant Revenue							
REET 1 (Gen. Fund Capital)	\$ 50,000	\$ 50,000	\$ 50,000				\$ 150,000
REET 2 (Pub. Works Capital)							
Total Revenues	\$50,000	\$50,000	\$50,000	\$0	\$0	\$0	\$150,000
General Fund Impacts:	-	-	-	-	-	-	-

PF-2 – Civic Center Campus Improvements

Fund:

General Fund

Project Category:

Capital / Public Facilities

Project Description: **UPDATE**

Applicable Comprehensive Plan Goals –

- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.
- **CF.IV:** Design and locate capital facilities with features and characteristics that support the environment, energy efficiency, aesthetics, technological innovation, cost-effectiveness and sustainability.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: **UPDATE**

Total 6-Year Project Budget: **TBD**

Funding Sources:

- Real Estate Excise Taxes (REET)

Critical Milestones:

- **TBD**

PF-2							
Civic Center Campus Improvements							
Total Project Budget:	TBD						
Phase	6-Year Projected Plan						Projected 6-Year
	2021	2022	2023	2024	2025	2026	
Project Expenditures:							
Design	TBD	TBD	TBD	TBD	TBD	TBD	\$ -
Construction	TBD	TBD	TBD	TBD	TBD	TBD	\$ -
Total Expenditures	TBD	TBD	TBD	TBD	TBD	TBD	TBD
Revenue Sources:							
Developer Fees							
Grant Revenue							
REET 1 (Gen. Fund Capital)	TBD	TBD	TBD	TBD	TBD	TBD	\$ -
REET 2 (Pub. Works Capital)							
Total Revenues	\$0	\$0	\$0	\$0	\$0	\$0	\$0
General Fund Impacts:	-	-	-	-	-	-	-

PF-3 – Public Works Service Facility

Fund:

General Fund

Project Category:

Capital / Public Facilities



Project Description:

The City of Edgewood has historically relied on Pierce County Public Works crews to perform any and all functions needed. With a rapidly growing population and increased demand for quick response, the City needs a local public works yard. In 2018 the City acquired property adjacent to the City Hall campus to serve as an interim yard, having an existing secured outdoor storage area and small garage. \$15,000 is budgeted for 2019 in order to install security upgrades. The Public Works Department anticipates outgrowing this location in the near future.

To operate most efficiently, the Public Works Department envisions a permanent facility that is laid out similarly to the Mountain View – Edgewood Water Company's site (pictured above). The goal is to evaluate candidate sites for a permanent facility by 2021. One location that has been considered over the years is the northeast corner of the 36th & Meridian Park property, which is already owned by the City.

Applicable Comprehensive Plan Goals –

- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.
- **CF.IV:** Design and locate capital facilities with features and characteristics that support the environment, energy efficiency, aesthetics, technological innovation, cost-effectiveness and sustainability.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: As the City's population grows, the need for local Public Works operations increases. Developing this long-term solution is critical to maintaining a high level of service.

Total 6-Year Project Budget: TBD

Funding Sources:

- Real Estate Excise Taxes (REET)
- General Funds

Critical Milestones:

- 2021 – Evaluate Site(s), Design
- 2022+ – Construction

PF-3							
Public Works Service Facility							
Total Project Budget:	\$100,000						
Phase	6-Year Projected Plan						Projected 6-Year
	2021	2022	2023	2024	2025	2026	
Project Expenditures:							
Design	\$ 100,000						\$ 100,000
Construction		TBD					\$ -
Total Expenditures	\$ 100,000	TBD	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Revenue Sources:							
PWTF Loan		TBD					\$ -
Grant Revenue							
REET 1 (Gen. Fund Capital)							
REET 2 (Pub. Works Capital)	\$ 100,000						\$ 100,000
Total Revenues	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
General Fund Impacts:	-	-	-	-	-	-	-



City Of Edgewood Council Agenda Summary Sheet

Subject: Discussion – Remote Work and Flexible or Alternative Work Schedules Policy and Procedures	Agenda Item #: 2.D
	For Agenda of: 10/20/2020
	Prepared by: Rachel Pitzel
Attachments (list): 1. Remote Work Policy and Procedure FINAL 101520 2. Remote Work Policy Acknowledgement_FINAL 101520	
Approval of Materials: Rachel Pitzel Rachel Pitzel 10/16/2020 Dave Gray 10/16/2020 Daryl Eiding 10/16/2020	Expenditure Required: N/A Amount Budgeted: N/A Timeline: 10/20/2020 SS Discussion 10/7/2020 RCM Consent Agenda

Summary Statement:

City staff has been working remotely since March 12, 2020 to "flatten the curve" under the Governor's emergency phased pandemic order as well as out of caution and protection for our employees, customers, and the general public. While converting to an obligatory remote operation has produced many challenges, it has also provided an opportunity for organizations like our city to "discover" the power of virtual meetings, remote work flow, accountability and communication processes. We are learning virtually how to work together collaboratively, on a timeline delivering internal support to move critical work through complex processes. This requires new tools, mostly utilizing technology, but includes new processes and policies to ensure multiple disciplines work together to provide critical services to our primary public service mission, serving the public. One of those processes involves managing personnel scheduling, accountability work assignments and public access.

As these processes and policies have been adapted, like many organizations and each of us individually, we've learned what works well virtually and what is best served by a physical presence. As the city administration has matured its virtual expertise and remote capabilities, the Mayor tasked staff with developing a policy to carry forward and take advantage of lessons learned - that result is the draft "Remote Work and Flexible or Alternative Work Schedule Policy and Procedures" document.

This policy if approved by Council, will be in place after the City of Edgewood has removed the all-staff remote work order currently imposed due to the pandemic and staff is allowed back to work under the Safe Start program. Currently, Mayor Eiding has told staff to not expect to be able to come back to work before December 31, 2020. As the state continues to show outbreaks, Mayor Eiding is forward-thinking on the reality that we may not be moving into phase 3 of Governor Inslee's plan before then. In these uncertain times staff appreciates having a commitment of what their remote status looks like long-term to allow them to create a plan for their home and work life.

The Mayor's intent with this policy is to empower staff to continue to utilize the positive attributes of virtual work. To participate in and benefit from the economic and efficiency for both the city and our employees, and compatible with our mission of producing on time, high quality, high volume work product in the fore front, and benefit from the added long term flexibility to manage work/life balance.

Item History:

Recommended Action:

Hold a discussion on the remote work and flexible or alternative work schedules policy and procedures, providing feedback to staff to be presented under the consent agenda at the next regular council meeting.

Fiscal Note/Consideration:

N/A



**CITY OF EDGEWOOD
POLICIES AND PROCEDURES**

TITLE: Remote work and Flexible or Alternate Work Schedules Policy and Procedures	POLICY MANUAL SECTION & NO. <i>To be assigned....</i>	
APPROVED BY Mayor Eidinger	REVISES OR SUPERSEDES New Content	EFFECTIVE DATE:

I. Objective

Remote work allows employees to work from home, on the road, or in a satellite location for all or part of their workweek. Flexible or alternate work schedules allow employees to work a schedule other than standard scheduled workweek. City of Edgewood considers remote work and flexible or alternate work schedules to be a viable work option when both the employee and the job are suited for such an arrangement. Remote work and flexible/alternate work schedules may be appropriate and approved for some employees or job situations, but not for others. Remote work and flexible/alternate work schedules are not an entitlement, are not an employment benefit, and in no way change the terms and conditions of employment with City of Edgewood.

II. Remote Work

A. Procedures

Remote work may be temporary, e.g., working from home for a short-term project or on the road during business travel, or long-term according to a set schedule of working away from the office as described below. The Mayor, director/supervisor, or employee can suggest remote work as a possible work arrangement. Remote work arrangements will be on a trial basis for the first three months. The trial basis may be discontinued at any time at the request of either the employee or the City. After the trial period and in order to accommodate commuting, childcare, or other issues that may arise from a sudden schedule change, the City will endeavor to provide 30 days' notice of a discontinuation of the remote work arrangement. There may be instances, however, when less or even no notice will occur. Communication between the employee and his/her supervisor is necessary to ensure any remote work changes are known.

B. Eligibility

Before signing the remote work acknowledgement form, the employee and director/supervisor, with the assistance of the Human Resource Department, will evaluate the suitability of such an arrangement, reviewing the following areas:

- Employee suitability. The employee and director/supervisor will assess the needs and work habits of the employee, compared to traits customarily recognized as appropriate for successful telecommuters.
- Job responsibilities. The employee and director/supervisor will discuss the job responsibilities and determine if the job tasks are conducive to a remote work arrangement. If a remote work arrangement is determined feasible, the employee and director/supervisor will devise a mutually agreed upon schedule.

- **Workstation.** The employee and director/supervisor shall identify any equipment, workspace design considerations, and other scheduling/availability issues that the employee will need to successfully implement a remote work schedule.

If the employee and director/supervisor agree, and the Human Resource Department concurs, a remote work acknowledgement form will be prepared and signed by all parties, commencing the three-month trial period. Evaluation of the employee's performance during the trial period will include regular interaction by phone, e-mail, or virtual meetings between the employee and the director/supervisor, as well as face-to-face meetings to discuss work progress and problems. Face-to-face meetings (in-person or virtually) shall occur at least once every two weeks and no less than twice per month, although weekly meetings are encouraged.

C. Equipment

On a case-by-case basis, the City will determine, with information supplied by the employee and the director/supervisor, the appropriate hardware, software, , phone, and other office equipment needs for each remote work arrangement. The Human Resource and Information Technology Departments shall be used as resources in this matter. Equipment supplied by the City will be maintained by the City. Work equipment used and supplied by the employee, if the City deems appropriate for use, will be maintained by the employee. The City of Edgewood accepts no responsibility for maintenance, damage or repairs to employee-owned equipment. In addition, the City of Edgewood reserves the right to make determinations as to the appropriateness of equipment, which is subject to change at any time. Equipment supplied by the City is to be used for business purposes only. The employee must sign an inventory of all City property received and agree to take appropriate action to protect the items from loss, damage, theft, or unreasonable wear and tear. Upon termination of employment, all inventoried property must be returned to the City, unless other arrangements have been made.

The City supplies employees with office supplies, e.g., pens, paper, etc., as necessary, and will reimburse employees for business-related expenses. Please note that expenses must be approved in advance. It is the employee's responsibility to establish a suitable remote work environment. The City will not be responsible for costs associated with the setup of a remote office, such as remodeling, furniture, lighting, repairs, or modifications. Employees are to use city issued devices for remote work, in the event of equipment failure or service interruption, the employees must notify the employer immediately to discuss alternate assignments or other options.

D. Security

Remote work employees are expected to ensure the protection of property and records consistent with the City's expectations of information security for employees working at the office. Such safeguards include the use of locked file cabinets and desks, regular password maintenance, and any other measures appropriate for the job and the environment. Employees must immediately notify their Supervisor if you suspect a breach in physical or informational security.

E. Safety

Employees are expected to maintain their remote workspace in a safe manner, free from safety hazards. The City will provide each remote worker with a safety checklist that must be completed at least twice per year. Injuries sustained by the employee in a remote work location and in conjunction with his or her regular work duties may be covered by the City's workers' compensation policy. Remote work employees are responsible for notifying the City of such injuries as soon as practicable. The employee is liable for any injuries sustained by visitors to his or her remote worksite.

Remote work is not designed to be a replacement for childcare. Although an individual employee's schedule and work location may be modified to accommodate childcare needs, the focus of the arrangement must remain on job performance and meeting business demands.

F. Temporary Arrangements

Temporary remote work and alternate or flex work schedule arrangements may be approved for circumstances such as inclement weather, special projects, or business travel. These arrangements are approved on an as-needed basis only, with no expectation of a change to the employee's permanent work location.

Other informal, short-term arrangements or reasonable accommodations may be made for employees on family or medical leave to the extent practical for the employee and the City and with the consent of the employee's health care provider, if appropriate.

All informal remote work and alternate or flex work schedule arrangements are made on a case-by-case basis, focusing first on the business needs of the City.

III. Alternate/Flexible Work Schedules and Time Worked

A. Overview

Alternate work schedules that accommodate the City's workload may be established by agreement between an employee and the City.

A Flexible Work Schedule is a work schedule that permits starting and quitting times other than the standard work schedule that coincides with City Hall hours. Flexible work schedules require that a minimum number of hours be worked each workday.

Note: The City of Edgewood's standard work week as defined in the current personnel policy is: Sunday 12:01 a.m. through Saturday midnight. The scheduled workweek for most full-time employees is Monday through Friday, from 8:30 a.m. to 5:00 p.m., with a half-hour unpaid lunch period.

A Compressed Work Week is a work schedule which permits employees to increase the length of each workday so as to provide extended time off every one or two weeks. Compressed workweek schedules include:

- 1) 4/10 - Four ten-hour days each week. This provides one "off" day each week.
- 2) 9/80 - 80 hours in a two-week period are scheduled over nine working days. Example: The normal workday is extended to nine hours for eight days in a two-week period, with one regular eight-hour day, to reach 80 hours in nine days as opposed to 10 days. This schedule provides one "off" day every two weeks.

The following are examples of alternate work schedules for non-exempt employees:

EXAMPLE #1: Compressed Work Week- 4/10 (Workweek Start/End: Sunday midnight – Saturday 11:59pm)

Week 1								
	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total Hrs.
Normal	0	8	8	8	8	8	0	40
4/10	0	10	10	10	10	0	0	40

EXAMPLE #2: Compressed Work Week – 9/80
(Workweek Start/End: *Friday Noon –Friday 11:59am)

Week1

	Fri	Sat	Sun	Mon	Tues	Wed	Thu	Fri*	Total Hrs.
Normal		0	0	8	8	8	8	8	40
9/80	0 (off)	0	0	9	9	9	9	4 (7am-11am)	40

Week 2

	Fri*	Sat	Sun	Mon	Tues	Wed	Thu	Fri	Total Hrs.
Normal		0	0	8	8	8	8	8	40
9/80	4 (Noon-4pm)	0	0	9	9	9	9	0 (off)	40

***Note: Friday of week 1 & 2 is same day, but split between two work weeks to avoid overtime**

B. Eligibility

All regular status full-time and part-time employees of the City are eligible for consideration to work flexible work schedules. Final decisions for participation will be made by the Mayor with concurrence by the respective department director. Among other factors that will be considered are whether the alternative work schedule interferes with the City's business operations or compromises the City's ability to provide service to residents.

Each department reserves the right to administer the flexible schedule policy to promote the efficient use of resources and to provide effective service to the residents. The alternative work schedule options offered are subject to change at any time. Changes in workload, funding, legal mandates, legal interpretations, or other needs of the City, to include individual departments, may cause the City to modify or cancel an alternative work schedule.

C. Procedure

To request a flexible schedule, the employee must complete a Request for Flexible Work Schedule form and submit the form to their department director for review. Each application will be reviewed and approved by the Human Resources Department for compliance with the Fair Labor Standards Act and the Washington Wage and Hour Law. Final approval of a Flexible Work Schedule shall only be granted by the Mayor. Approved copies of the Flexible Work Schedule form will be distributed to the employee, the respective department director, and payroll. The original, signed form will be placed in the employee's personnel file. A flexible work schedule request must be approved prior to the start of the pay period in which the alternate schedule is to begin.

Flexible work schedules will be initially only implemented for a trial period lasting at least three months, but no more than six (6) months, as identified on the approved Flexible Work Schedule form. At the conclusion of the trial period, the respective director/supervisor and the Mayor will evaluate the situation and determine if the alternate work schedule should be continued full-time or, at which time the city can decline an extension of a flexible work schedule.

D. Sick leave, vacation, and holiday pay

Sick and vacation leave will continue to accrue at the employee's regular rate. When an employee takes a full day of sick or vacation leave, the time charged will be equivalent to the full number of hours the employee was

scheduled to work on that day pursuant to their approved flexible schedule.

When a paid holiday falls on a full-time or part-time employee's regularly scheduled workday, the employee will be paid eight hours of holiday pay. If the regularly scheduled workday is greater than eight hours, the employee will be required to use either vacation or compensatory time earned to make up for the time in excess of the eight hours that the employee was scheduled to work. If the department director approves, an employee may work additional hours during the same workweek as the holiday in lieu of using accrued leave. When a paid holiday falls on a full-time employee's regularly scheduled day off, the employee will not be required to use eight hours of holiday time off, which will remain as available accrued holiday hours that must be scheduled and used prior to the end of that same calendar year.

In order to maintain adequate levels of service for the City, employees are encouraged to schedule personal appointments on their scheduled days off. As the City's needs may dictate, employees may be required to work on their regularly scheduled "off" day and will be compensated accordingly for hours worked. Supervisors and employees will provide as much advance notice as possible if any scheduling deviations occur that impact the employee's standard flexible work schedule.

IV. General provisions applicable to remote work and flex/alternate schedules

A. Overtime and FLSA Compliance

The Fair Labor Standards Act (FLSA) requires that non-exempt employees be paid overtime for all hours worked in excess of forty hours during a workweek. The workweek consists of seven consecutive 24-hour periods, and the employer retains the right to designate when the work period begins and ends. The defined workweek is not required to be the same for all employees.

The City will not incur additional costs in order to permit employees to choose alternate work schedules.

Therefore, alternate schedules regularly in excess of 40 hours per workweek will not be approved.

Employees will be required to accurately record all hours worked using the City's time-keeping system. Hours worked in excess of those scheduled per day and per workweek will still require the advance approval of the employee's director/supervisor. Failure to comply with this requirement may result in the immediate termination of the remote work or Flexible Schedule agreement. **Unless a pre-approved 9/80 day work schedule has been approved.*

B. Conflicts with other laws and policies

In the event of a conflict between this policy and any City of Edgewood ordinance or state or federal law, the terms of such ordinance or law shall prevail. In the event of a conflict between this policy and any other policy of the City of Edgewood, this policy shall govern.



CITY OF EDGEWOOD

Remote & Flexible or Alternative Work Schedule & Acknowledgement Form

This document is intended to ensure that both the City and the employee have a clear, shared understanding of the employee's remote work or flexible/alternative work arrangement. Each arrangement is unique depending on the needs of the position, supervisor, and the employee.

This schedule is not a contract of employment and does not provide any contractual rights to continued employment. It does not alter or supersede the terms of the existing employment relationship and may be withdrawn by the employee or revoked by the City at any time.

Employee Information

Employee Name:	Supervisor Name:
Employee's Job Title:	Department:
Arrangement requested by: ☐ Employee ☐ Employer	
Location where remote work or flexible/alternative schedule will be performed:	
Arrangement effective dates:	

Job Duties

The general expectation for a remote work or flexible/alternative schedule is that the employee will effectively accomplish their regular job duties, regardless of work location or schedule. If there are remote or flexible/alternative work-specific job duties and/or expectations, specify them in the box below, or enter N/A if not applicable. Employee will indicate remote and flexible or alternative work days in their email signature. In-person attendance (physically or virtually) is required for scheduled work-related meetings unless specifically authorized by their employer.

Work Schedule and Location

Day of Week	Work Hours*	Work Location
Sunday		
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		

*For exempt employees, these are the employee's core business hours. Nonexempt employees are responsible for ensuring that they comply with all meal and rest break requirements for their position.

Remote Work or Flexible and Alternative Schedule Review

Within three (3) months of the onset of an approved remote work or flexible/alternative schedule, and periodically as necessary, the employee and their Department Director or designee shall meet to discuss the effectiveness of the plan or schedule.

Review Date & Location:

Equipment & Technology Access

The employee and employer will coordinate to ensure that the alternate worksite is safe and suitable. Specify any equipment or technology access the employee will need and whether it will be employee or employer provided, below. Add additional pages if necessary.

Equipment/Technology Access	Provided by

City Policies & Procedures Acknowledgement

Policy or Procedure	Employee Initial
I have read and understand City of Edgewood Remote Work and Flexible or Alternative Work Schedules Policy & Procedures, and I agree to abide by the provisions therein.	

Employee Acknowledgement

Employee Signature

Date

☐ Approved
☐ Denied

Department Director Signature

Date

☐ Approved
☐ Denied

Mayor Signature

Date

Human Resources Signature

Date Received / Filed



City Of Edgewood Council Agenda Summary Sheet

Subject: Discussion – Private Road Signage	Agenda Item #: 2.E
	For Agenda of: 10/20/2020
	Prepared by: Jeremy Metzler
Attachments (list): 1. Map (20201020 SS) 2. (Current Guidance) Private_Road_Signage 3. PC Details	
Approval of Materials: Jeremy Metzler Rachel Pitzel 10/15/2020 Dave Gray 10/16/2020 Daryl Eidinger 10/16/2020	Expenditure Required: TBD
	Amount Budgeted: N/A
	Timeline: 10/20/2020 SS 11/03/2020 SS (Tentative)

Summary Statement:

Councilmember Christopherson contacted Public Works on August 25, 2020 with a concern regarding inconsistent or missing signage where private roads meet public right-of-ways, noting traffic safety and the need for proper identification signage. Current practice requires individual property owners to install appropriate signage, but this method has proven difficult to enforce over time and has resulted in a variety of sign styles being installed.

After further conversation with the Mayor, Staff performed a citywide analysis to determine how many private-to-public road intersections exist in the City, and which of those have sub-standard or missing signage. While all intersections were evaluated for identification signage, of the several different types of private roads Staff found in the analysis, only paved roadways (wider than 15 feet) were evaluated for stop signage. Of the 189 locations identified, 103 locations need identification and/or stop signage to be compliant.

Council discussed this item at the September 29, 2020 study session, and there was interest in a phased implementation approach, prioritizing installation of stop signage before street identification signage. Attached is an updated map breaking the 103 locations into three categories: those needing stop signs, those needing compliant street identification signage, and those needing both. As an additional prioritization filter, staff also looked at the classification of the public road involved, and here are the results:

Both Signs: 9 Arterial, 10 Local

Stop Sign Only: 16 Arterial, 4 Local

Identification Only: 36 Arterial, 28 Local

Also attached for reference is a handout that Staff has provided property owners in the past regarding signage for private roads, and the Pierce County Standard Details for private road and stop signage (as used

currently by Edgewood).

A City-funded private road signage program could address these non-compliant locations and would ensure consistent and standardized implementation. For additional context, staff contacted the City of Bonney Lake for information regarding their private road signage. Their City Engineer confirmed that new private developments pay for, install, and maintain their own signs, the same as Edgewood. However, when they established their sign standards about 15 years ago, Bonney Lake paid to replace existing signs, the new signs became part of their inventory, and they were all installed in the public ROW. Staff seeks Council direction on whether or not to establish a City-funded private road signage program for existing non-compliant locations.

Item History:

09/29/2020 SS

Recommended Action:

Hold a discussion and provide staff direction to Discussion – Private Road Signage.

Fiscal Note/Consideration:

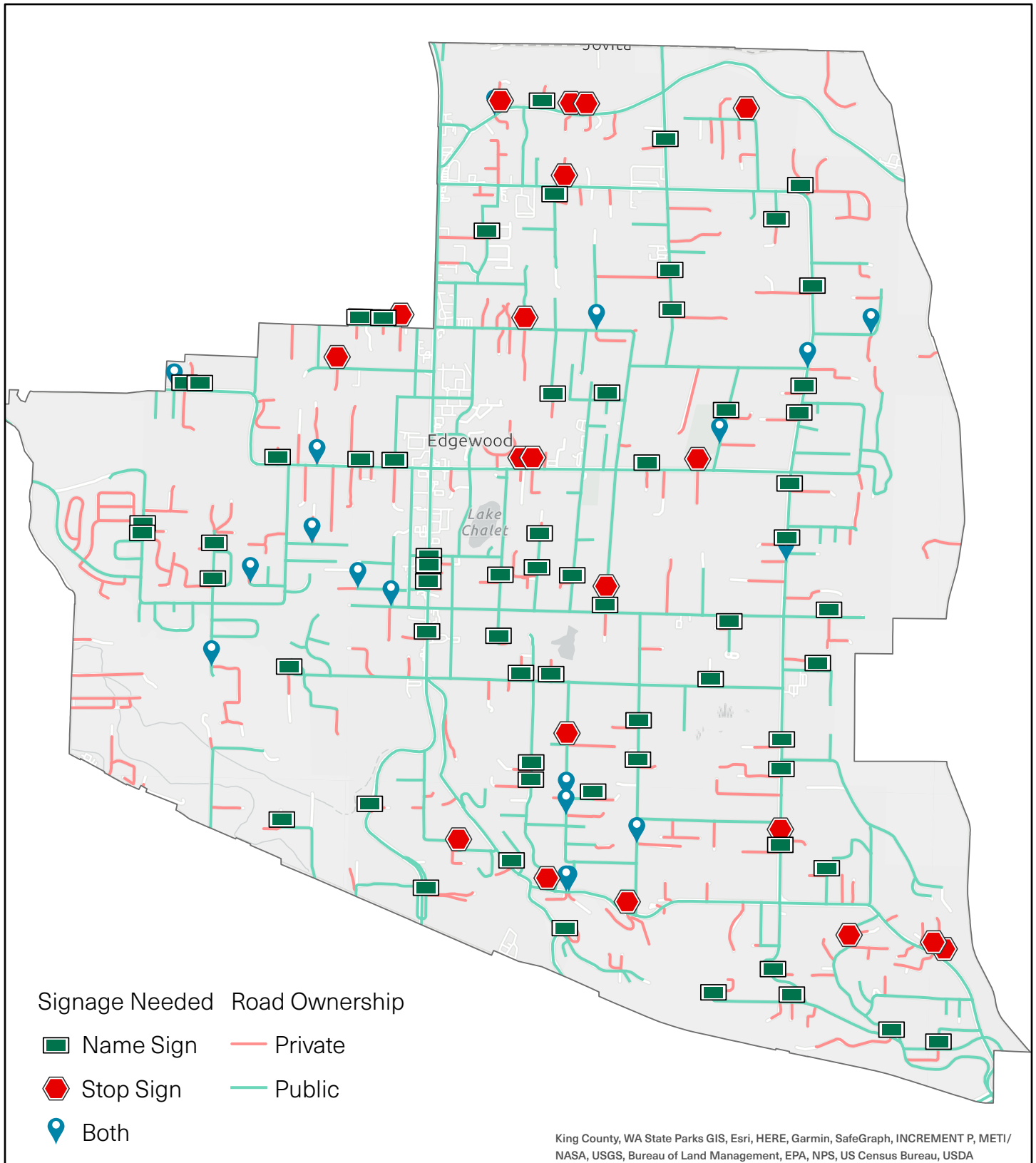
Each sign location could cost between \$250 and \$500 to install. Based on the breakdown provided above:

Both Signs: \$4,500 Arterial, \$5,000 Local

Stop Sign Only: \$4,000 Arterial, \$1,000 Local

Identification Only: \$9,000 Arterial, \$7,000 Local

Public-to-Private Intersections with Non-Compliant Signage



Date Saved: 10/5/2020

Private Road Signage

There are more than 100 private roads in our City. The difference between a private road and a public road is that the City maintains public roads, and private roads are maintained by the owner(s) of the road. There are other differences, too, such as initial cost and requirements for private vs. public roads. For instance, the rules governing public roads require the developer to install ditches, gutters and sidewalks, among other costly amenities. Private roads are normally constructed to the same standards as a public road, however, deviation may be considered on a case-by-case basis. The private road may be allowed to be gravel instead of asphalt, and sidewalks may not be required.

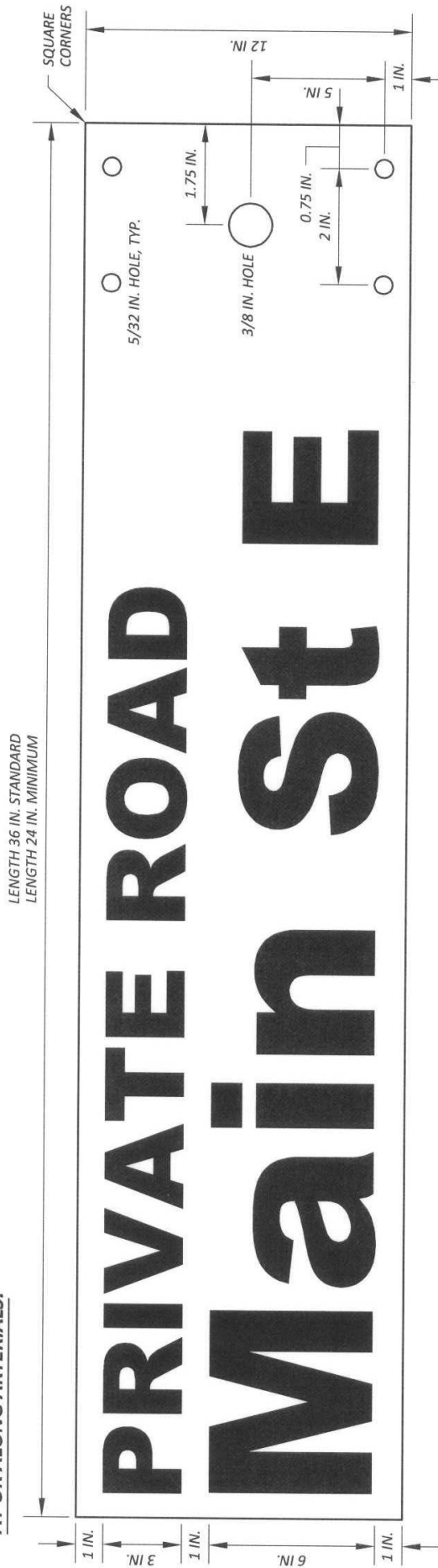
Another area that public roads differ from private roads is signage. Signage for public roads (street name signs, stop signs, etc.) is purchased and maintained by the City, whereas the City is not responsible for furnishing signage on private roads. If you live on a private road, it is likely that you share the responsibility for maintenance and signage on your road with your neighbors.

If there is a need for a stop sign or street sign on your private road, you may wish to contact *Zumar*, the company the City uses to purchase signs for public streets. Purchasing signs from the same company will help maintain uniform signage throughout the City. They are familiar with the size and type of signs we have purchased in the past and can help you select the right signs for your road. You may contact *Zumar* by telephoning 1-800-426-7967. If you have any question as to whether or not your road is public or private, you can telephone City Hall for assistance.

AT NON-ARTERIAL INTERSECTIONS ONLY:



AT OR ALONG ARTERIALS:



SEE STANDARD DRAWING PC.G1.5 FOR STREET NAME SIGN NOTES AND DETAILS



Pierce County
Public Works
Office of the County Engineer
Tacoma Mall Office Building
4301 South Pine Street, Suite 628
Tacoma, Washington 98409-7207
An APWA Accredited Agency



BRIAN D. STACY, P.E.
COUNTY ENGINEER

Office of the County Engineer

STREET NAME SIGN
PRIVATE ROAD
SHEET 4 OF 5

PC.G1.4

NOTES:

LETTERING REQUIREMENTS

- 1) STANDARD LETTER SERIES "B" OR "C" FOR POST-MOUNTED SIGNS.
- 2) DO NOT USE ORDINATE SUFFIXES (1ST, 2ND, 3RD, etc.) WITH NUMBERED STREET NAMES (i.e., 110 AVE E, NOT 110TH AVE E).
- 3) USE STANDARD ROADWAY DESIGNATION AND AREA ABBREVIATIONS AS LISTED ON THIS SHEET. WHEN STREET NAME WITH STANDARD ROADWAY DESIGNATION AND AREA IS LARGER THAN STANDARD BLANK SIZE THE ROADWAY DESIGNATION AND AREA HEIGHT MAY BE REDUCED BY 25%.

SIGN MATERIAL REQUIREMENTS

- 1) FOR OVERHEAD SIGNS, THE SHEET ALUMINUM SIGN SHALL BE CONSTRUCTED OF ALLOY 6061-T6, 5052-H36 OR 5052-H38, WITH A THICKNESS OF 0.125 IN.
- 2) FOR POST-MOUNTED SIGNS, THE SHEET ALUMINUM SIGN SHALL BE CONSTRUCTED OF ALLOY 6061-T6, 5052-H36 OR 5052-H38, WITH A THICKNESS OF 0.080 IN. OR 14 GAUGE.
- 3) SIGN FACE MATERIAL FOR POST-MOUNTED STREET NAME SIGNS SHALL BE TYPE IV WHITE SHEETING OVERLAIN WITH GREEN ELECTRO CUT FILM WITH THE STREET NAME CUT OUT. FOR OVERHEAD-MOUNTED STREET NAME SIGNS, THE MATERIAL SHALL BE TYPE IX SHEETING.

SIGN POST REQUIREMENTS

- 1) WOOD SIGN POSTS SHALL BE UNTREATED WESTERN RED CEDAR, 4 IN. X 4 IN. NOMINAL DIMENSION.
- 2) GALVANIZED SIGN POSTS SHALL MEET REQUIREMENTS SPECIFIED IN PC.62.2.

HARDWARE - PUBLIC ROAD SIGNS

- 1) SIGN BRACKET SHALL BE DIE CAST HIGH STRENGTH ALUMINUM ALLOY DESIGNED FOR MOUNTING ON TOP OF THE 4 IN. X 4 IN. WOODEN POST. SLOTS FOR SIGNS SHALL HAVE A NOMINAL 6 IN. LENGTH (3 IN. FOR 8 IN. TALL SIGNS) WITH TWO 5/16 IN. ZINC PLATED STANDARD ALLEN WRENCH SET SCREWS.

- 2) ALL OTHER HARDWARE AND FASTENERS SHALL BE GALVANIZED STEEL.

HARDWARE - PRIVATE ROAD SIGNS

- 1) USE 3/8 IN. X 2 IN. GALVANIZED LAG BOLT WITH NYLON WASHER FOR CENTER MOUNTING HOLE. SUPPLEMENT LAG BOLT WITH FOUR 2.5 IN. 8 D GALVANIZED NAILS IN THE OUTER HOLES.

ROADWAY DESIGNATION ABBREVIATIONS:

Ave	-	AVENUE
St	-	STREET
Ct	-	COURT
Blvd	-	BOULEVARD
Cir	-	CIRCLE
Dr	-	DRIVE
Ext	-	EXTENSION
Hwy	-	HIGHWAY
Pkwy	-	PARKWAY
Pl	-	PLACE
Ln	-	LANE
Rd	-	ROAD
Way	-	WAY

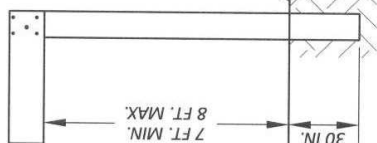
AREA ABBREVIATIONS:

E	-	EAST
NE	-	NORTHEAST
NW	-	NORTHWEST
S	-	SOUTH
SW	-	SOUTHWEST
W	-	WEST

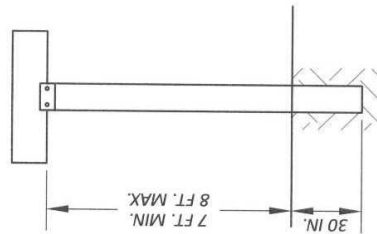


**SIGN PLACEMENT
PRIVATE ROAD**

CENTER SIGN ON POST



**SIGN INSTALLATION
PRIVATE ROAD**



**SIGN INSTALLATION
PUBLIC ROAD**

(NOT TO SCALE)



Pierce County

Public Works

Office of the County Engineer
Tacoma Mall Office Building
4301 South Pine Street, Suite 628
Tacoma, Washington 98409-7207
An APWA Accredited Agency



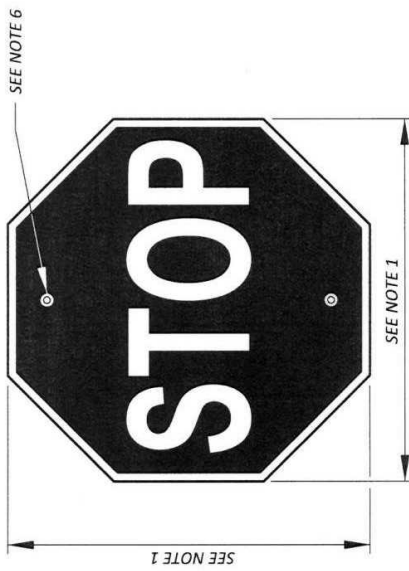
BRIAN D. STACY, P.E.
COUNTY ENGINEER

Office of the County Engineer

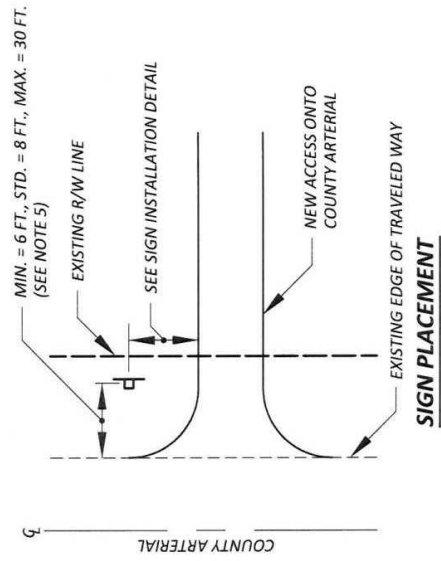
**STREET NAME SIGN
NOTES AND DETAILS**

SHEET 5 OF 5

PC.G1.5



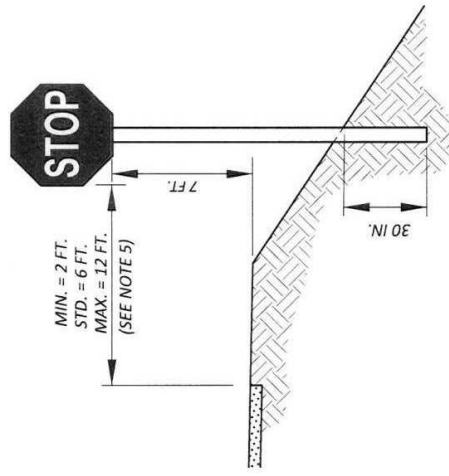
STOP SIGN (R1-1)



SIGN PLACEMENT

NOTES:

- 1) SIGN SIZE: A STOP SIGN THAT FACES A MULTI-LANE APPROACH SHALL BE 36 IN. X 36 IN. IF THE SIDE ROAD INTERSECTS A MULTI-LANE STREET WITH A SPEED LIMIT OF 45 MPH, THE STOP SIGN SHALL BE 36 IN. X 36 IN. ALL OTHER STOP SIGNS SHALL BE 30 IN. X 30 IN., UNLESS OTHERWISE DIRECTED BY THE COUNTY ENGINEER.
- 2) SIGN FACE MATERIAL SHALL BE TYPE IV SHEETING. SIGN POST SHALL BE 4 IN. X 4 IN. UNTREATED WESTERN RED CEDAR OR 2 IN. GALVANIZED METAL AS DIRECTED BY THE COUNTY ENGINEER.
- 3) THE STOP SIGN SHALL BE VISIBLE FROM A DISTANCE OF AT LEAST 240 FT. BACK ON THE APPROACHING ROADWAY, WHEN THE LEGAL SPEED LIMIT IS 25 MPH.
- 4) ALL CLEARING WITHIN PIERCE COUNTY RIGHT OF WAY TO MAKE THE SIGN VISIBLE IS THE RESPONSIBILITY OF THE APPLICANT. APPROVED ROAD CONSTRUCTION PLANS OR A PERMIT FROM PIERCE COUNTY IS NECESSARY BEFORE WORK COMMENCES.
- 5) VARIATION FROM THIS LOCATION BY WRITTEN APPROVAL OF THE COUNTY ENGINEER.
- 6) MOUNT WITH TWO 3/8 IN. X 3 IN. GALVANIZED LAG SCREW AGAINST 1 IN. DIA. GALVANIZED FLAT WASHER AGAINST 1 IN. DIA. NYLON WASHER.
- 7) LEGEND, BACKGROUND, AND BORDER SHALL MEET WSDOT SIGN FABRICATION MANUAL.



SIGN INSTALLATION DETAIL

(NOT TO SCALE)

Pierce County
Public Works and Utilities
 Office of the County Engineer
 Tacoma Mall Office Building
 4301 South Pine Street, Suite 628
 Tacoma, Washington 98409
 An APWA Accredited Agency



BRIAN D. STACY, P.E.
COUNTY ENGINEER

Office of the County Engineer

**STOP SIGN
 INSTALLATION**

PC.G2.1



City Of Edgewood Council Agenda Summary Sheet

Subject: Discussion – Ordinance – No Parking Zones	Agenda Item #: 2.F
	For Agenda of: 10/20/2020
	Prepared by: Jeremy Metzler
Attachments (list): 1. DRAFT ORD - No Parking Zones	
Approval of Materials: Jeremy Metzler Rachel Pitzel 10/15/2020 Dave Gray 10/15/2020 Daryl Eidinger 10/15/2020	Expenditure Required: TBD Amount Budgeted: N/A Timeline: 10/20/2020 SS 10/27/2020 RCM

Summary Statement:

As the City has experienced rapid growth in recent years, new public roads have been developed—some that include on-street parking areas, some that do not. With this influx of new residents, the number of parking-related complaints has increased, with the City receiving more and more complaints of people parking improperly within the public right-of-way. Council adopted Ordinance 19-0554 on August 13, 2019, enacting parking enforcement regulations similar to those found in other municipalities in the area.

Based on various citizen complaints or other observations by staff and police, three additional “No Parking – Tow-Away Zones” are being proposed: 1) 24th Street East from Northwood Estates to Meridian Ave E, 2) Jovita Blvd from Meridian to 109th Ave Ct E (recently widened shoulder), and 3) 109th Ave Ct E south of 16th St E (narrow neighborhood cul-de-sac, public road). Furthermore, the code as currently adopted would allow “immediate impoundment” of vehicles parked in the “No Parking – Tow-Away Zones” listed, but enforcement is problematic without appropriate signage being posted in said zones.

Therefore, staff offers the attached draft ordinance for Council’s consideration, which would update the “No Parking – Tow-Away Zones” list accordingly and include clarifying language regarding signage.

Item History:

N/A

Recommended Action:

Hold a discussion and provide staff guidance regarding Discussion – Ordinance – No Parking Zones.

Fiscal Note/Consideration:

The cost to install a "No Parking" sign is approximately \$150. If Council wishes to proceed, Public Works will install any needed signs in the designated zones as time and resources allow, prioritizing in coordination

with the Police Department.

ORDINANCE NO. 20-0XXX

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, RELATING TO PARKING OF VEHICLES IN THE RIGHT-OF-WAY; AMENDING SECTION 10.12.020 OF THE EDGEWOOD MUNICIPAL CODE; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City Council adopted Ordinance 19-0554 on August 13, 2019, establishing Edgewood Municipal Code Chapter 10.12, “Parking”; and

WHEREAS, the City has received a number of parking-related complaints on public roadways not currently designated as a “NO PARKING – TOW-AWAY ZONE”; and

WHEREAS, in order to provide appropriate notice to the public and enable enforcement of areas designated as a “NO PARKING – TOW-AWAY ZONE”, the City wants to ensure appropriate signage is installed; and

WHEREAS, the Council discussed this Ordinance during its October 20, 2020 study session; and

WHEREAS, the Council considered this Ordinance during its regular City Council meeting of October 27, 2020;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, HEREBY ORDAINS AS FOLLOWS:

Section 1. EMC Subsection 10.12.020(M) Amended. Edgewood Municipal Code Subsection 10.12.020(M) is hereby amended to read as follows:

- M. No person shall park a vehicle in any areas designated with official “No Parking” signage or markings. In addition, the following areas shall be designated with appropriate signage and parking in these areas is subject to immediate impoundment:

NO PARKING – TOW-AWAY ZONE

Street	From	To
Westridge Parkway (31 st Street East)	Freeman Road East	86 th Avenue East
104 th Avenue East	8 th Street East	13 th Street Court East
22 nd Street East	Meridian Avenue East	104 th Avenue East
104 th Avenue East	22 nd Street East	24 th Street East

Street	From	To
<u>24th Street East</u>	<u>97th Avenue Court East</u>	<u>Meridian Avenue East</u>
24 th Street East	108 th Avenue East	110 th Avenue East
110 th Avenue East (west side)	24 th Street East	2600 Block
110 th Avenue East (east side)	21 st Street Court East	24 th Street East
36 th Street East	11600 Block	116 th Avenue Court East
<u>Jovita Boulevard East</u>	<u>Meridian Avenue East</u>	<u>109th Avenue Court East</u>
<u>109th Avenue Court East</u>	<u>16th Street East</u>	<u>Cul-de-sac (1800 block)</u>

Section 2. Severability. If any section, sentence, clause or phrase of this Ordinance should be held to be unconstitutional or unlawful by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 3. Effective Date. A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City. This Ordinance shall take effect and be in full force and effect five days after publication, as provided by law.

ADOPTED THIS 27TH DAY OF OCTOBER, 2020.

Daryl Eiding, Mayor

ATTEST:

Rachel Pitzel, CMC
City Clerk

APPROVED AS TO FORM:

Ann Marie Soto, City Attorney

Published:

Effective Date:



City Of Edgewood Council Agenda Summary Sheet

Subject: Discussion – 36th and Meridian Park Naming	Agenda Item #: 2.G
	For Agenda of: 10/20/2020
	Prepared by: Jeremy Metzler
Attachments (list):	
Approval of Materials: Jeremy Metzler Rachel Pitzel 10/15/2020 Dave Gray 10/15/2020 Daryl Eidingen 10/15/2020	Expenditure Required: TBD Amount Budgeted: N/A Timeline: 10/20/2020 SS 11/03/2020 SS (Tentative)

Summary Statement:

With construction of this long-awaited community park beginning, Council has been discussing the topic of naming the park. Reviewing Edgewood Municipal Code, the City's adopted Comprehensive Plan, and the City's Parks, Recreation and Open Space (PROS) Plan, Staff is unable to find any prescribed procedures for naming a new park.

The Parks and Recreation Advisory Board (PRAB) reviewed Council's list of names at their September 3, 2020 meeting, provided individual recommendations to staff following said meeting, and met again on September 30, 2020 to review and deliberate. The PRAB hereby recommends the following names to the Council for soliciting the public's response: Edgewood Community Park, Edgewood Windmill Park, Windmill Park, Mountain View Park, Mountain View-Edgewood Park, and Hillcrest Park.

There has been a common desire expressed by Council and PRAB to encourage public participation in the naming process, suggesting promotion through the City's social media channels, email, and website. Given the proposed construction will continue through the winter and spring months, there is an opportunity to include something in the Winter edition of the City's magazine. This item is on tonight's agenda to continue the conversation, consider the PRAB recommendation, and discuss the upcoming public involvement process.

Item History:

08/18/2020 SS
09/01/2020 SS

Recommended Action:

Hold a discussion and provide staff direction to Discussion – 36th and Meridian Park Naming.

Fiscal Note/Consideration:

Similar to other City parks, the proposed name will likely require appropriate signage. Design and pricing of said signage has not yet been prepared or investigated, and any associated costs are not included in the park construction contract.



City Of Edgewood Council Agenda Summary Sheet

Subject: Discussion – Budget Revenues and Property Tax	Agenda Item #: 2.H
	For Agenda of: 10/20/2020
	Prepared by: Dave Gray
Attachments (list): 1. 2021 PC Property Tax Levy Memorandum 2. 2021 Revenue Budget Charts 3. 2021 Line Item Revenue Budget as of 9.30.20	
Approval of Materials: Dave Gray Rachel Pitzel 10/16/2020 Dave Gray 10/16/2020 Daryl Eidinger 10/16/2020	Expenditure Required: Work Papers Presented for Council Review
	Amount Budgeted: Discussion Only
	Timeline:

Summary Statement:

Item History:

Recommended Action:

Fiscal Note/Consideration:



MEMORANDUM

DATE: September 22, 2020
TO: Pierce County Taxing Districts
FROM: Mike Lonergan, Assessor-Treasurer
RE: **Preliminary Certification of Assessed Values/Levy Limit Factor**

Enclosed is the Preliminary Certification of Assessed Values for your taxing district. These values include last year's State Assessed Property Values.

For budget preparation assistance to applicable districts, Levy limit factor worksheets, court ordered refund information, and sample ordinance/resolutions are included. *The amount of the prior year's additional revenue from increase in state assessed property listed on the preliminary values memo may be added to the levy limit calculation for estimating budget purposes and preparing Levy Certifications.*

Submit original ad valorem Budget / Levy Certifications & an approved Ordinance or Resolution no later than November 30th:

Pierce County Council
Attention: Clerk, Rm. 1046
County City Building
930 Tacoma Ave. S
Tacoma, WA 98402

And a copy to:

Pierce County Assessor-Treasurer
Attention: Levy Dept.
2401 S. 35th St. Rm. 142
Tacoma, WA 98409

email: kim.fleshman@piercecountywa.gov

DUE TO THE GOVERNOR'S STAY HOME STAY HEALTHY ORDER PLEASE EMAIL 2ND COPIES IN PDF FOR THE ASSESSOR-TREASURER TO KIM FLESHMAN

(Failure to submit a budget request & the district's Resolution/Ordinance may adversely affect next year's Levy collection)

Preliminary Values Are Subject to Change.

Districts will receive **Final** values in late December.

Amended Levy Certifications may be submitted to the Pierce County Council & Pierce County Assessor-Treasurer after final values have been calculated.

The district's Ordinance/Resolution **must** identify these three components.

- The **dollar amount of the previous year's levy**. The actual levy received, including refunds.
- The **dollar amount of increase** reflects the difference between the previous year's actual levy and the 1% growth of the highest lawful levy, or a lesser amount if banking levy capacity.
- The **percent of increase** equals the change over the prior year's actual levy plus the dollar amount of increase equal to the district's highest lawful levy for this year, or a lesser amount if banking levy capacity.

The sample Ordinance/Resolution enclosed provides the amounts for districts wishing to request their highest lawful levy.

Levy FAQs

Q. How should the Ordinance/Resolution read if the district is limited at a lesser amount due to the statutory maximum rate limit?

A. Prepare the document as though there is no limit due to the statutory maximum rate. Add language to inform the district's taxpayers of the rate limit and the projected allowable levy to the Ordinance/Resolution.

The Ordinance/Resolution must contain three amounts; last year's actual levy, the dollar amount & percent of increase needed for the following year. The intent of the district must be clear in the Ordinance/Resolution.

Q. Why does the sample Ordinance/Resolution show more/less than 1%?

A. The 1% limit refers to the limitation of increase to a district's highest lawful levy known as the Levy Limit Factor. The percent of increase approved in a district's Ordinance/Resolution equals the change over the prior year's actual amount levied plus the dollar amount of increase for the next year's budget needs.

- The simple act of passing an Ordinance/Resolution allows a district to increase the Highest Lawful levy by the lesser of 1% or the IPD, depending on the size of the district.
- The increase authorized in the document identifies how much of that increase is required for the next year's budget needs.

Q. Why does the sample show \$0 increase and an increase of 0%?

A. The total amount levied in the prior year is more than this year's increase from the limit factor, the district should ask for a \$0 and 0% increase. This does not affect any increase allowed by the limit factor increase of the highest lawful levy. Once a district passes the Ordinance/Resolution the Highest Lawful levy is allowed to increase by the limit factor.

A district's Ordinance or Resolution controls two levy limitations;

1. *The act of passing a resolution/ordinance allows the Limit Factor increase (lesser of 1% or the IPD) to the highest lawful levy.*
2. *The authorized percent and dollar amount stated increase over the prior year's actual, Certified levy request.*

Q. What documents need to be submitted by November 30?

A. No later than November 30, provide a copy of the approved Ordinance/Resolution & the Levy Certification (Budget Request).

FAILURE TO PROVIDE THESE DOCUMENTS BY THE DUE DATE COULD ADVERSLEY AFFECT YOUR LEVY.



Pierce County

Mike Lonergan, Assessor-Treasurer

2401 South 35th Street
Tacoma, WA 98409-7498
(253) 798-6111 FAX (253) 798-3142
ATLAS (253) 798-3333
www.piercecountywa.org/atr

September 22, 2020

OFFICIAL NOTIFICATION TO: EDGEWOOD

RE: 2020 PRELIMINARY ASSESSED VALUES

FOR REGULAR LEVY

Total Taxable Regular Value	2,280,466,497
Highest lawful regular levy amount since 1985	1,869,421.16
Last year's actual levy amount (including refunds)	1,870,989.97
Additional revenue from current year's NC&I	116,747.65
Additional revenue from annexations (RCW 84.55)	0.00
Additional revenue from administrative refunds (RCW 84.69)	2,381.42
<i>No additional revenue from administrative refunds will be allowed if you are limited by your statutory rate limit.</i>	
Prior Year's Additional revenue from increase in state-assessed property	0.00

FOR EXCESS LEVY

Taxable Value	2,241,709,295
Timber Assessed Value	-
Total Taxable Excess Value	2,241,709,295
2020 New Construction and Improvement Value	124,643,487

*If you need assistance or have any questions regarding this information, please contact Kim Fleshman
253.798.7114 kim.fleshman@piercecountywa.gov*



Pierce County

Mike Lonergan, Assessor-Treasurer

2401 South 35th Street
 Tacoma, WA 98409-7498
 (253) 798-6111 FAX (253) 798-3142
 ATLAS (253) 798-3333
www.piercecountywa.org/atr

PRELIMINARY HIGHEST LAWFUL LEVY LIMIT 2020 FOR 2021

EDGEWOOD

> 10,000

REGULAR TAX LEVY LIMIT:

2019

A. <u>Highest regular tax which could have been lawfully levied beginning with the 1985 levy</u> [refund levy not included] times limit factor (as defined in RCW 84.55.005).	1,869,421.16
	1.0060152
	1,880,666.10
B. Current year's assessed value of new construction, improvements and wind turbines in original districts before annexation occurred times last year's levy rate (if an error occurred or an error correction was made in the previous year, use the rate that would have been levied had no error occurred).	124,643,487
	0.936652661463
	116,747.65
C. Current year's state assessed property value in original district if annexed less last year's state assessed property value. The remainder to be multiplied by last year's regular levy rate (or the rate that should have been levied).	21,998,709
	21,998,709
	0.00
	0.936652661463
	0.00
D. REGULAR PROPERTY TAX LIMIT (A + B + C)	1,997,413.76

ADDITIONAL LEVY LIMIT DUE TO ANNEXATIONS:

E. To find rate to be used in F, take the levy limit as shown in Line D above and divide it by the current assessed value of the district, excluding the annexed area.	1,997,413.76
	2,280,466,497
	0.875879456516
F. Annexed area's current assessed value including new construction and improvements times rate found in E above.	0.00
	0.875879456516
	0.00
G. NEW LEVY LIMIT FOR ANNEXATION (D + F)	1,997,413.76

LEVY FOR REFUNDS:

H. RCW 84.55.070 provides that the levy limit will not apply to the levy for taxes refunded or to be refunded pursuant to Chapters 84.68 or 84.69 RCW. (D or G + refund if any)	1,997,413.76
	2,381.42
	1,999,795.18
I. TOTAL ALLOWABLE LEVY AS CONTROLLED BY THE LEVY LIMIT (D,G,or H)	1,999,795.18
J. Amount of levy under statutory rate limitation.	2,280,466,497
	1.704871625130
	3,887,902.62
K. LESSER OF I OR J	1,999,795.18

**EXAMPLE OF ORDINANCE/RESOLUTION
REQUESTING HIGHEST LAWFUL LEVY**

**Ordinance/Resolution No. _____
RCW 84.55.120**

WHEREAS, the _____ of EDGEWOOD has met and considered
(Governing body of the taxing district) (Name of the taxing district)
its budget for the calendar year 2021; and,

WHEREAS, the districts actual levy amount from the previous year was \$ 1,870,989.97 and,
(Previous Year's Levy Amount)

WHEREAS, the population of this district is ☐ more than or ☐ less than 10,000; and now, therefore,
(Check One)

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy
is hereby authorized for the levy to be collected in the 2021 tax year.
(Year of Collection)

The dollar amount of the increase over the actual levy amount from the previous year shall be \$ 9,676.13
which is a percentage increase of 0.517166% from the previous year. This increase is exclusive of
(Percentage Increase)

additional revenue resulting from new construction, improvements to property, newly constructed wind turbines,
any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Adopted this _____ day of _____, _____.

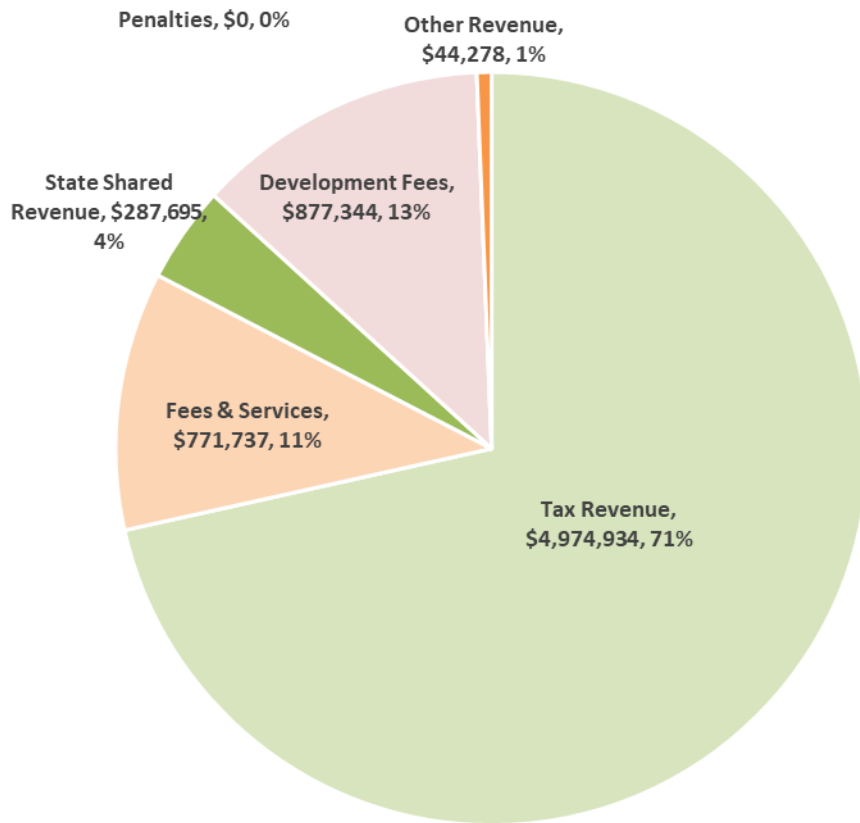
SAMPLE

If additional signatures are necessary, please attach additional page.

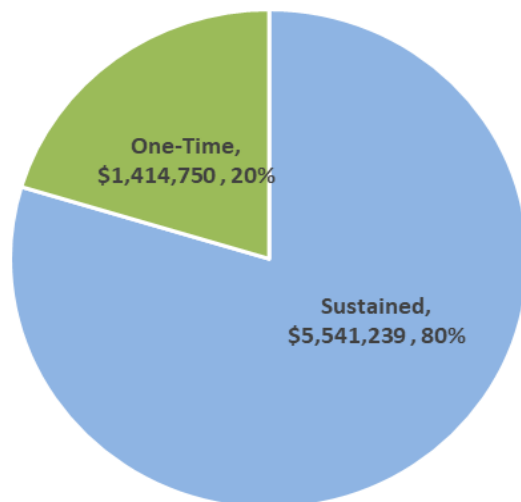
This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax. This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax levies. A certified budget/levy request, separate from this form is to be filed with the County Legislative Authority no later than November 30th. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The Department of Revenue provides the "Levy Certification" form (REV 64 0100) for this purpose. The form can be found at: <http://dor.wa.gov/docs/forms/PropTx/Forms/LevyCertf.doc>.

For tax assistance, visit <http://dor.wa.gov/content/taxes/property/default.aspx> or call (360) 570-5900. To inquire about the availability of this document in an alternate format for the visually impaired, please call (360) 705-6715. Teletype (TTY) users may call 1-800-451-7985.

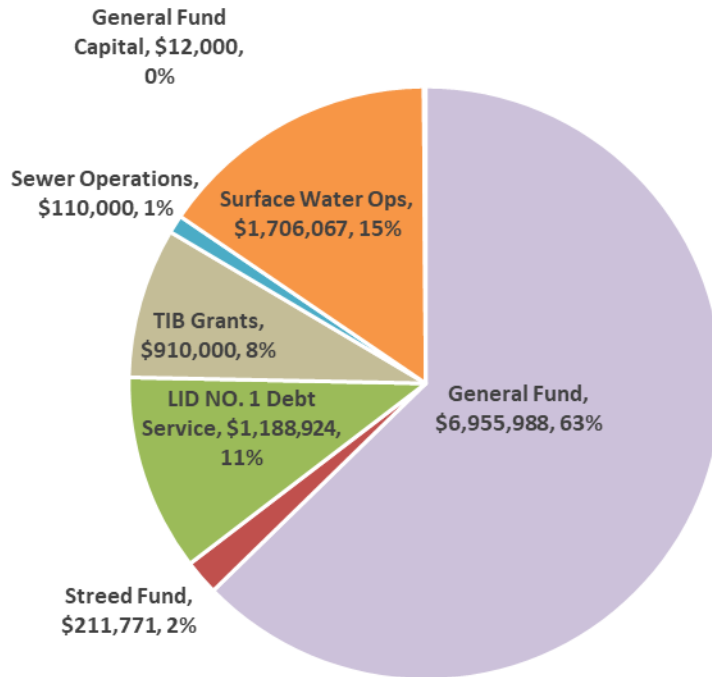
Revenue Sources



Revenue Type



ALL CITY FUNDS



CITY OF EDGEWOOD
2020 REVENUE BUDGET

FORECAST REVENUE W/O FUND BALANCES OR PROJECTED INTERFUND TRANSFERS (REET, IMPACT FEES, GENERAL FUNDING)

Description	Budget 2019	Actual 2019	Budget 2020	Actual 2020	Estimated 2020 Actual	Budget 2021	2020 v 2021	Sustained	One Time
Property Tax	\$1,796,735.00	\$1,800,557.37	\$1,871,134.00	\$1,030,170.07	\$1,999,795.18	\$1,999,795		\$1,999,795	
Sale of Tax Title Property	\$0.00	\$6.21	\$6.00	\$615.43	\$615.43	\$0			\$0
Sales & Use Tax	\$1,022,873.00	\$1,428,477.97	\$1,272,331.00	\$1,090,417.69	\$1,453,890.25	\$1,453,890		\$1,453,890	
Local Parks - Sales/Use Tax	\$106,838.00	\$123,815.43	\$9,144.00	\$92,427.33	\$123,815.43	\$123,815		\$123,815	
Local Criminal Justice	\$150,000.00	\$218,378.78	\$150,000.00	\$165,011.57	\$220,015.43	\$220,015		\$220,015	
Utility Tax - Natural Gas	\$153,184.00	\$109,729.13	\$121,172.00	\$106,052.52	\$141,403	\$141,403		\$141,403	
Utility Tax - Electricity	\$509,068.00	\$427,042.13	\$456,064.00	\$342,637.68	\$456,850	\$456,850		\$456,850	
Utility Tax - Telephone	\$431,200.00	\$159,425.80	\$179,127.00	\$99,034.46	\$159,426	\$159,426		\$159,426	
Utility Tax - Cable	\$211,680.00	\$213,273.62	\$239,512.00	\$161,793.91	\$215,725	\$215,725		\$215,725	
Utility Tax - Garbage	\$75,264.00	\$98,089.68	\$92,174.00	\$87,468.54	\$116,625	\$116,625		\$116,625	
Utility Tax - Water	\$82,800.00	\$87,029.01	\$82,438.00	\$62,876.82	\$87,029	\$87,029		\$87,029	
Timber Excise Tax	\$10.00	\$0.00	\$5.00	\$0.00	\$0	\$0			\$0
Leasehold Excise Tax Revenue	\$846.00	\$248.35	\$176.00	\$359.68	\$360	\$360			\$360
Tax Revenue	\$4,540,498.00	\$4,666,073.48	\$4,473,283.00	\$3,238,865.70	\$4,975,550	\$4,974,934	\$501,651	\$4,974,575	\$360
Conditional Use Permit	\$4,298.00	(\$1,373.00)	(\$2,060.00)	\$0.00	\$0.00	\$0			\$0
Temporary Use Permit	\$1,628.00	\$305.00	\$458.00	\$0.00	\$0.00	\$0			\$0
Sign Permit	\$53.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0			\$0
Cable Franchise Fees	\$206,535.00	\$179,594.70	\$202,435.00	\$134,828.62	\$179,771.49	\$179,771		\$179,771	
Business Licensing	\$41,855.00	\$39,760.06	\$42,755.00	\$28,543.35	\$39,760.06	\$53,013		\$53,013	
Building Permit	\$728,437.00	\$323,964.18	\$322,019.00	\$278,384.33	\$323,964.18	\$431,952			\$431,952
Mechanical Permit	\$113,084.00	\$49,477.25	\$53,208.00	\$34,021.00	\$45,361.33	\$45,361			\$45,361
Plumbing Permit	\$157,568.00	\$47,615.00	\$50,198.00	\$37,955.00	\$50,606.67	\$50,607			\$50,607
Conditional Use Permit	\$0.00	\$0.00	\$0.00	\$5,730.00	\$5,730.00	\$5,730			\$5,730
Temporary Use Permit	\$0.00	\$990.00	\$1,028.00	\$1,370.00	\$1,826.67	\$1,827			\$1,827
Other/Miscellaneous Permits	\$0.00	\$3,475.00	\$5,213.00	\$0.00	\$3,475.00	\$3,475			\$3,475
Fees & Services	\$1,253,458.00	\$643,808.19	\$675,254.00	\$520,832.30	\$650,495	\$771,737	\$96,483	\$232,785	\$538,952
U.S. Dept. of Transp. Grant	\$1,395.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0			\$0
City Assistance	\$124,794.00	\$101,036.05	\$124,794.00	\$59,437.73	\$101,036.05	\$101,036		\$101,036	
Local Criminal Justice - Pop.	\$2,883.00	\$3,294.32	\$3,531.00	\$2,647.77	\$3,294.32	\$3,294		\$3,294	
Criminal Justice-Contract Svs.	\$17,793.00	\$20,305.71	\$17,793.00	\$16,281.32	\$20,305.71	\$20,306		\$20,306	
Criminal Justice-Special Prog.	\$10,441.00	\$11,852.50	\$12,757.00	\$9,485.13	\$11,852.50	\$11,853		\$11,853	
Marijuana Enforcement	\$8.00	\$0.00	\$8.00	\$0.00	\$0.00	\$0		\$0	
DUI Cities	\$1,503.00	\$1,531.31	\$1,503.00	\$1,201.35	\$1,531.31	\$1,531		\$1,531	
Liquor Excise Tax	\$49,481.00	\$60,087.64	\$62,531.00	\$51,748.79	\$60,087.64	\$60,088		\$60,088	
Liquor Board Profits	\$84,256.00	\$89,587.64	\$91,348.00	\$68,571.40	\$89,587.64	\$89,588		\$89,588	

L & I Internship	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0		\$0	
State Shared Revenue	\$292,554.00	\$287,695.17	\$314,265.00	\$209,373.49	\$287,695	\$287,695	-\$26,570	\$287,695	\$0
Duplication Services	\$16.00	\$279.20	\$79.00	\$89.35	\$279.20	\$279			\$279
Publication Services	\$13,500.00	\$7,500.00	\$6,750.00	\$9,600.00	\$12,800.00	\$12,800			\$12,800
Final Short Plat	\$4,305.00	\$9,525.00	\$8,090.00	\$7,175.00	\$9,566.67	\$9,567			\$9,567
Preliminary Short Plat	\$25,305.00	\$16,870.00	\$25,305.00	\$16,870.00	\$22,493.33	\$22,493			\$22,493
Clearing and Grading	\$2,002.00	\$349.50	\$2,002.00	\$0.00	\$349.50	\$350			\$350
Preliminary Subdivision	\$7,380.00	\$4,520.00	\$7,380.00	\$5,320.00	\$7,093.33	\$7,093			\$7,093
Boundary Line Adjustment	\$6,885.00	\$1,530.00	\$6,885.00	\$2,295.00	\$3,060.00	\$3,060			\$3,060
Final Subdivision	\$10,575.00	\$9,400.00	\$10,575.00	\$4,700.00	\$9,400.00	\$9,400			\$9,400
Binding Site Plan - Admin.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0			\$0
Plan Review & Inspection Fees	\$390,777.00	\$228,667.34	\$390,777.00	\$406,200.25	\$541,600.33	\$541,600			\$541,600
Planning Review Fee	\$6,057.00	\$5,703.30	\$6,057.00	(\$21.22)	\$5,703.30	\$5,703			\$5,703
Inspection Fee	\$630.00	\$505.00	\$630.00	\$210.00	\$505.00	\$505			\$505
Stormwater Inspection	\$15,573.00	\$10,217.79	\$0.00	\$0.00	\$0.00	\$0			\$0
Energy Code Review	\$47,396.00	\$14,455.00	\$47,396.00	\$21,409.00	\$28,545.33	\$28,545			\$28,545
Traffic Eng-Peer Review Fees	\$20,588.00	\$0.00	\$20,588.00	\$0.00	\$0.00	\$0			\$0
TIF Administrative Fees	\$116,436.00	\$26,310.15	\$116,436.00	\$20,657.25	\$27,543.00	\$27,543			\$27,543
Concurrency Fees	\$19,571.00	\$24,391.25	\$19,571.00	\$10,000.00	\$24,391.25	\$24,391			\$24,391
Other/Environmental Review Fees	\$73,332.00	\$23,761.62	\$73,332.00	\$7,150.00	\$23,761.62	\$23,762			\$23,762
SW Engineering/Plan Review	\$25,890.00	\$24,640.00	\$0.00	\$0.00	\$0.00	\$0			\$0
SEPA - Major	\$26,805.00	\$5,962.50	\$26,805.00	\$16,500.00	\$22,000.00	\$22,000			\$22,000
SEPA - Minor	\$0.00	\$2,650.00	\$0.00	\$0.00	\$2,650.00	\$2,650			\$2,650
Posting Sign Fee	\$1,800.00	\$1,560.00	\$1,800.00	\$1,320.00	\$1,760.00	\$1,760			\$1,760
Administrative Use Permit	\$0.00	(\$780.00)	\$0.00	\$0.00	\$0.00	\$0			\$0
Design Standards Review	\$3,075.00	\$1,025.00	\$3,075.00	\$5,125.00	\$6,833.33	\$6,833			\$6,833
Pre-Dev. Conference	\$21,758.00	\$6,563.00	\$21,758.00	\$5,955.00	\$7,940.00	\$7,940			\$7,940
Comp Plan Amendment	\$0.00	\$6,210.00	(\$7,460.00)	\$0.00	\$6,210.00	\$6,210			\$6,210
Right of Way Permit	\$28,574.00	\$46,739.60	\$28,574.00	\$21,952.00	\$46,739.60	\$46,740			\$46,740
Driveway Access Review Fee	\$2,625.00	\$4,000.00	\$2,625.00	\$3,000.00	\$4,000.00	\$4,000			\$4,000
Site Development	\$15,510.00	\$28,400.00	\$15,510.00	\$30,020.00	\$40,026.67	\$40,027			\$40,027
Traffic Engineering Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0			\$0
Admin Interpretation/Decision	\$0.00	\$0.00	\$0.00	\$1,300.00	\$1,733.33	\$1,733			\$1,733
Pre-Application - Minor	\$0.00	\$7,645.00	\$0.00	\$4,225.00	\$7,645.00	\$7,645			\$7,645
Billable Staff Time	\$645.00	\$3,450.00	\$645.00	\$3,132.50	\$4,176.67	\$4,177			\$4,177
Subdivision Community Meeting	\$0.00	\$320.00	\$0.00	\$320.00	\$426.67	\$427			\$427
Administrative Decision Appeal	\$0.00	\$0.00	\$0.00	\$1,300.00	\$1,733.33	\$1,733			\$1,733
Critical Areas Checklist	\$743.00	\$180.00	\$743.00	\$270.00	\$360.00	\$360			\$360
Site Development - Minor	\$0.00	\$845.00	\$0.00	\$0.00	\$845.00	\$845			\$845
Site Plan Review	\$3,675.00	\$2,874.10	\$3,675.00	\$2,450.00	\$3,266.67	\$3,267			\$3,267

Critical Areas Review	\$68.00	\$0.00	\$68.00	\$0.00	\$0.00	\$0			\$0
Edgemont Park Facility Fee	\$2,505.00	\$1,906.00	\$2,505.00	\$80.00	\$1,906.00	\$1,906		\$1,906	
Development Fees	\$894,001.00	\$528,375.35	\$842,176.00	\$608,604.13	\$877,344.14	\$877,344.14	\$35,168	\$1,906	\$875,438
School Zone Camera Infractions	\$0.00	\$80,411.00	\$0.00	\$343,681.76	\$343,681.76	\$0			\$0
Administrative Compliance Fee	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0			\$0
Restitution - Investigative	\$185.00	\$394.26	\$514.00	\$0.70	\$0.00	\$0			\$0
Penalties	\$185.00	\$81,305.26	\$514.00	\$343,682.46	\$343,681.76	\$0	-\$514		\$0
Interest Savings Account	\$4,184.00	\$6,672.51	\$7,737.00	\$1,162.85	\$1,162.85	\$0			\$0
Investment Pool Interest	\$2,679.00	\$19,423.79	\$4,312.00	\$5,196.80	\$5,196.80	\$0			\$0
Interest Income - Bonds	\$0.00	\$21,911.26	\$15,386.00	\$17,713.28	\$17,713.28	\$0			\$0
Other Interest	\$1,276.00	\$2,845.79	\$2,813.00	\$1,657.70	\$1,657.70	\$0			\$0
Facilities Rental - Long Term	\$50,400.00	\$50,400.00	\$50,400.00	\$37,800.00	\$50,400.00	\$21,000		\$21,000	
Sale of Surplus Equipment	\$0.00	\$0.00	\$0.00	\$7,915.56	\$7,915.56	\$0			\$0
NSF Returned Check Fee	\$60.00	\$80.00	\$0.00	\$0.00	\$0.00	\$0			\$0
Reimbursement of City Expenses	\$11,168.00	\$23,277.87	\$17,553.00	\$15,482.42	\$15,482.42	\$23,278		\$23,278	
Misc. Revenue	\$369.00	\$1,369.21	\$1,648.00	\$1,014.37	\$1,014.37	\$0			\$0
Other Revenue	\$70,136.00	\$125,980.43	\$99,849.00	\$87,942.98	\$100,542.98	\$44,277.87	-\$55,571	\$44,278	\$0
City Owned General Fund Total	\$7,050,832.00	\$6,333,237.88	\$6,405,341.00	\$5,009,301.06	\$7,235,309.19	\$6,955,988.30	\$550,647	\$5,541,239	\$1,414,750
Deposits- Assignment of Funds	\$0.00	\$0.00	\$0.00	\$38,731.43	\$38,731.43	\$0			
Retainage Deposits	\$0.00	\$0.00	\$0.00	\$5,220.00	\$5,220.00	\$0			
Fiduciary Funds (OPM)	\$0.00	\$0.00	\$0.00	\$43,951.43	\$43,951.43	\$0.00			
General Fund Total	\$7,050,832.00	\$6,333,237.88	\$6,405,341.00	\$5,053,252.49	\$7,279,260.62	\$6,955,988.30	\$550,647	\$5,541,239	\$1,414,750
STRATEGIC RESERVE FUND									
Investment Pool Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0			
Interest Income - Bonds	\$10,931.00	\$0.00	\$10,931.00	\$0.00	\$0.00	\$0			
005-000-000-36 Total	\$10,931.00	\$0.00	\$10,931.00	\$0.00	\$0.00	\$0			
Transfer In - General Fund	\$0.00	\$333,333.00	\$0.00	\$0.00	\$0.00	\$0			
005-000-000-39 Total	\$0.00	\$333,333.00	\$0.00	\$0.00	\$0.00	\$0			
Strategic Reserve	\$10,931.00	\$333,333.00	\$10,931.00	\$0.00	\$0.00	\$0			
STREED FUND									
Received from ETB - Veh License	\$190,000.00	\$193,812.30	\$0.00	\$93,475.80	\$93,475.80	\$0			
ETB	\$190,000.00	\$193,812.30	\$0.00	\$93,475.80	\$93,475.80	\$0.00			
Street Vacation	\$9,433.00	\$0.00	\$10,125.00	\$0.00	\$0.00	\$0			
Street Use Permit	\$0.00	\$400.00	\$0.00	\$250.00	\$0.00	\$0			
Right-of-Way Permit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0			
Permits	\$9,433.00	\$400.00	\$10,125.00	\$250.00	\$0.00	\$0.00			
WA State Military Dept. Asst.	\$0.00	\$0.00	\$0.00	\$250.00	\$0.00	\$0			
Multimodal Transpo City	\$10,998.00	\$15,214.23	\$11,000.00	\$11,645.14	\$15,526.85	\$15,527			
MV Fuel Tax-City Streets	\$12,520.00	\$30,399.20	\$65,000.00	\$72,408.25	\$96,544.33	\$96,544			
MVFT Refund Cities	\$209,287.00	\$201,299.20	\$160,000.00	\$74,774.49	\$99,699.32	\$99,699			

Taxes	\$232,805.00	\$246,912.63	\$236,000.00	\$159,077.88	\$211,770.51	\$211,770.51
Road/Street Services (TBD Work)	\$168.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0
Admin. Fee - Traffic Eng.	\$221.00	\$1,451.85	\$2,000.00	\$0.00	\$0.00	\$0
Fees	\$389.00	\$1,451.85	\$2,000.00	\$0.00	\$0.00	\$0.00
Judgements and Settlements	\$3,024.00	\$9,653.86	\$0.00	\$651.38	\$651.38	\$0
Judgements	\$3,024.00	\$9,653.86	\$0.00	\$651.38	\$651.38	\$0.00
Oper. Trn. - In	\$0.00	\$260,000.02	\$0.00	\$0.00	\$0.00	\$0
Oper. Trn. - MCR-REET2	\$0.00	\$0.00	\$480,000.00	\$0.00	\$480,000.00	\$0
Fund Transfers In	\$0.00	\$260,000.02	\$480,000.00	\$0.00	\$480,000.00	\$0
Streed Fund	\$435,651.00	\$712,230.66	\$728,125.00	\$253,455.06	\$785,897.69	\$211,770.51
PARK IMPACT FEES						
Park Impact Fee	\$1,432,485.00	\$355,404.00	\$0.00	\$275,598.00	\$367,464.00	\$0
Park Impact Fees	\$1,432,485.00	\$355,404.00	\$0.00	\$275,598.00		\$0
TRAFFIC IMPACT FEES						
Traffic Mitigation Impact Fees	\$2,335,347.00	\$555,240.00	\$0.00	\$413,145.00	\$550,860.00	\$0
Traffic Impact Fees	\$2,335,347.00	\$555,240.00	\$0.00	\$413,145.00	\$550,860.00	\$0
REET 1						
Real Estate Excise Tax (REET1)	\$491,113.00	\$399,043.60	\$0.00	\$517,840.28	\$690,453.71	\$0
Reet 1	\$491,113.00	\$399,043.60	\$0.00	\$517,840.28	\$690,453.71	\$0
REET 2						
Real Estate Excise Tax (REET 2)	\$491,113.00	\$399,043.05	\$0.00	\$517,839.85	\$690,453.13	\$0
Reet 2	\$491,113.00	\$399,043.05	\$0.00	\$517,839.85	\$690,453.13	\$0
DEBT SERVICE						
Oper. Trn. - General Fund	\$119,938.00	\$390,004.00	\$125,000.00	\$125,000.00	\$125,000.00	\$0
Transfer In - Sewer	\$123.00	\$123.00	\$123.00	\$123.00	\$123.00	\$0
Transfer In - Surface Water	\$12,044.00	\$12,044.00	\$12,044.00	\$12,044.00	\$12,044.00	\$0
Oper. Trn. - MCR-REET1	\$359,895.00	\$0.00	\$270,000.00	\$270,000.00	\$270,000.00	\$0
Civic Hall Debt Service	\$492,000.00	\$402,171.00	\$407,167.00	\$407,167.00	\$407,167.00	\$0
LID No. 1 Penalties Received	\$56,796.00	\$27,987.54	\$30,000.00	\$3,048.10	\$30,000.00	\$25,000
LID No. 1 Interest Received	\$487,523.00	\$466,439.86	\$487,523.00	\$162,538.20	\$487,523.00	\$487,523
LID #1 Principal Received	\$676,401.00	\$1,681,450.76	\$676,401.00	\$615,666.89	\$676,401.00	\$676,401
LID NO. 1 Debt Service	\$1,220,720.00	\$2,175,878.16	\$1,193,924.00	\$781,253.19	\$1,193,924.00	\$1,188,924.00
Investment Pool Interest	\$0.00	\$13,605.53	\$0.00	\$3,557.88	\$3,557.88	\$0
Transfer In - Temp. LID Fund	\$118,116.00	\$118,116.00	\$118,116.00	\$118,116.00	\$0.00	\$0
LID NO. 1 Reserve	\$118,116.00	\$131,721.53	\$118,116.00	\$121,673.88	\$3,557.88	\$0.00
PARKS CAPITAL FUND						
RCO Grant	\$0.00	\$19,383.72	\$955,000.00	\$45,466.98	\$955,000.00	\$0
Investment Pool Interest	\$0.00	\$6,782.58	\$0.00	\$1,773.65	\$1,773.65	\$0
Oper. Trn. - General Fund	\$0.00	\$305,000.00	\$0.00	\$0.00	\$0.00	\$0
Oper. Trn. - PIF	\$0.00	\$0.00	\$2,275,000.00	\$2,275,000.00	\$2,275,000.00	\$0

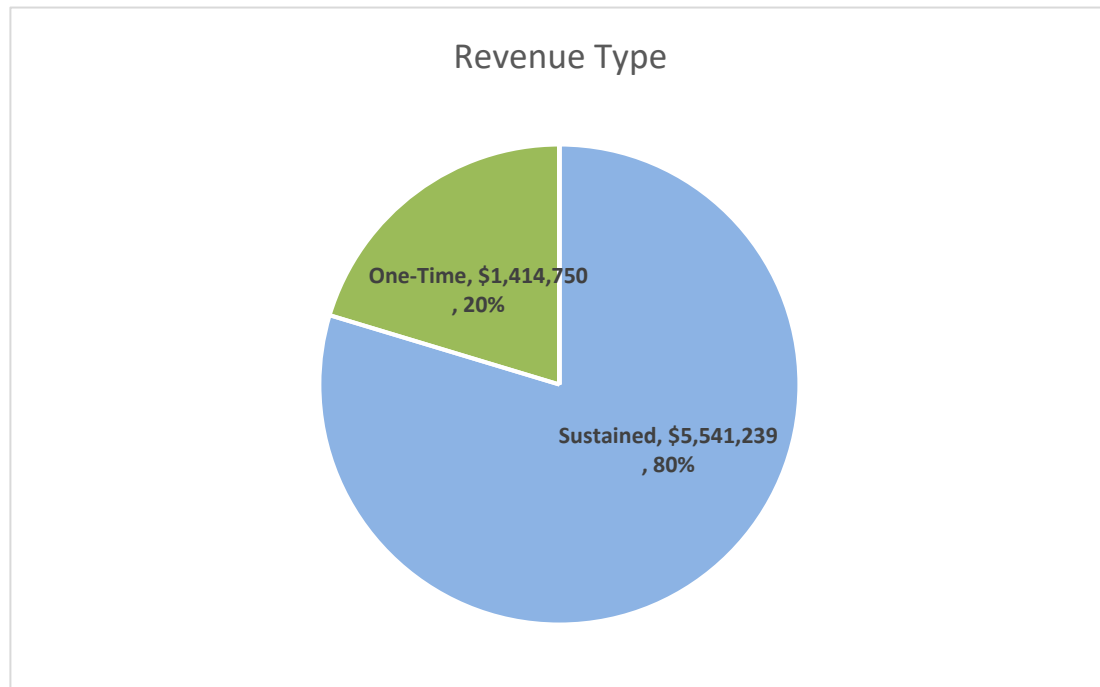
Parks Capital Fund	\$0.00	\$331,166.30	\$3,230,000.00	\$2,322,240.63	\$3,231,773.65	\$0.00
ROADS CAPITAL FUND						
Oper Trns - TIB In	\$500,000.00	\$6,824.69	\$910,000.00	\$0.00	\$0.00	\$910,000
Investment Pool Interest	\$0.00	\$2,049.12	\$0.00	\$535.86	\$535.86	\$0
Oper. Trn. - General Fund	\$0.00	\$151,980.59	\$0.00	\$0.00	\$0.00	\$0
Oper. Trn. - TMIF	\$0.00	\$0.00	\$640,000.00	\$640,000.00	\$640,000.00	\$0
Roads Capital Fund	\$500,000.00	\$160,854.40	\$1,550,000.00	\$640,535.86	\$640,535.86	\$910,000.00
ROADS CAPITAL PROJECT						
Investment Pool Interest	\$0.00	\$5,693.76	\$0.00	\$1,488.93	\$1,488.93	\$0
Roads Capital Project	\$0.00	\$5,693.76	\$0.00	\$1,488.93	\$1,488.93	\$0.00
TIB GRANTS						
TIB Grant - 24th Street	\$0.00	\$0.00	\$910,000.00	\$31,776.61	\$40,000.00	\$910,000
TIB Grants	\$0.00	\$0.00	\$910,000.00	\$31,776.61	\$40,000.00	\$910,000.00
SEWER OPERATIONS						
Sewer Revenue	\$55,741.00	\$68,405.63	\$70,000.00	\$71,551.73	\$95,402.31	\$110,000
Conveyance Dev. Charges	\$0.00	\$70,950.00	\$0.00	\$53,984.00	\$53,984.00	\$0
Investment Pool Interest	\$0.00	\$6,636.58	\$0.00	\$1,735.49	\$1,735.49	\$0
Oper Trns - Temp Sewer LID	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sewer Operations	\$55,741.00	\$145,992.21	\$70,000.00	\$127,271.22	\$151,121.80	\$110,000.00
SURFACE WATER OPS						
Dept of Ecology Grant Revenue	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$25,000.00	\$25,000
Opportunity Fund Project Revenue	\$0.00	\$0.00	\$0.00	\$10,324.60	\$10,324.60	\$0
Surface Water Fees	\$760,148.00	\$1,155,301.19	\$1,620,000.00	\$898,831.26	\$1,620,000.00	\$1,620,000
Stormwater Inspection	\$0.00	\$0.00	\$14,000.00	\$10,800.00	\$14,400.00	\$14,400
SW Plan Reviews	\$0.00	\$0.00	\$25,680.00	\$35,000.00	\$46,666.67	\$46,667
Misc. Revenue	\$0.00	\$5,384.65	\$0.00	\$0.00	\$0.00	\$0
Oper. Trn. - In	\$0.00	\$170,000.00	\$0.00	\$0.00	\$0.00	\$0
Surface Water Ops	\$785,148.00	\$1,330,685.84	\$1,684,680.00	\$954,955.86	\$1,716,391.27	\$1,706,066.67
GENERAL FUND CAPITAL						
Investment Pool Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0
Comcast PEG Fees	\$19,661.00	\$12,133.77	\$19,661.00	\$9,032.45	\$12,043.27	\$12,000
Oper. Trn. - In	\$0.00	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0
General Fund Capital	\$19,661.00	\$162,133.77	\$19,661.00	\$9,032.45	\$12,043.27	\$12,000.00
ALL CITY FUNDS TOTAL	\$15,438,858.00	\$13,933,829.16	\$16,327,945.00	\$12,384,574.88	\$17,350,977.37	\$12,004,749.48

Note: No Fund Balances or Transfers Added

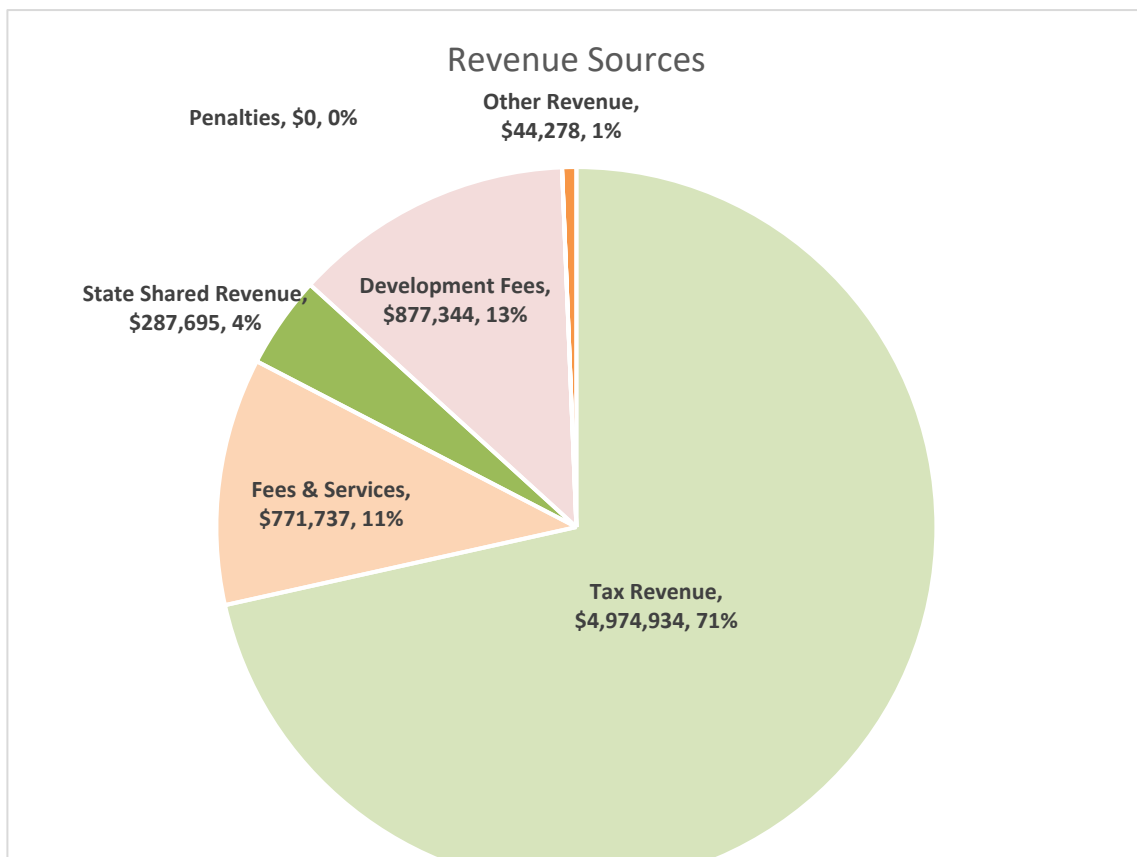
CITY OF EDGEWOOD
2020 REVENUE BUDGET
GENERAL FUND & ALL CITY FUNDING CHARTS

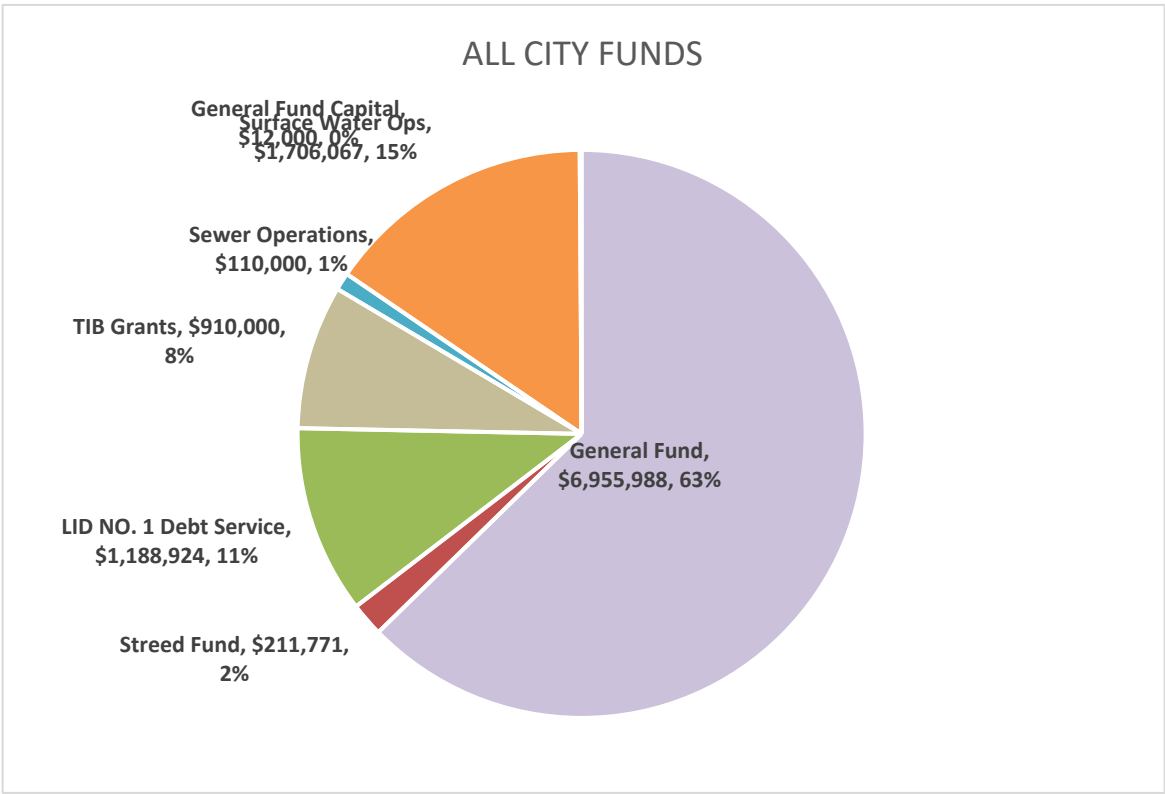
GENERAL FUND:

Sustained v One-Time



Sources





GENERAL FUND:

Sustained	\$5,541,239	80%
One-Time	\$1,414,750	20%
	\$6,955,988	

Tax Revenue	\$4,974,934
Fees & Services	\$771,737
State Shared Revenue	\$287,695
Development Fees	\$877,344
Penalties	\$0
Other Revenue	\$44,278
	6955988.3

ALL CITY FUNDS:

General Fund	\$6,955,988
Streed Fund	\$211,771
LID NO. 1 Debt Service	\$1,188,924
TIB Grants	\$910,000
Sewer Operations	\$110,000
Surface Water Ops	\$1,706,067
General Fund Capital	\$12,000



City Of Edgewood Council Agenda Summary Sheet

Subject: Amendment to the Law Enforcement Service Contract with Pierce County	Agenda Item #: 2.I
	For Agenda of: 10/20/2020
	Prepared by: Dave Gray
Attachments (list): 1. Resolution No 2. Amendment No. 6 2020	
Approval of Materials: Dave Gray Rachel Pitzel 10/16/2020 Dave Gray 10/16/2020 Daryl Eidinger 10/16/2020	Expenditure Required: N/A Amount Budgeted: Timeline: 10/20/2020 Study Session Review 10/27/2020 Regular Council Meeting for Action

Summary Statement:

This is an addendum to continue our Agreement for Services through 2021

Item History:

Recommended Action:

Hold a discussion and provide staff guidance regarding Amendment to the Law Enforcement Service Contract with Pierce County to be presented under the Consent Agenda

Fiscal Note/Consideration:

RESOLUTION NO. 20-0xxx

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF EDGEWOOD, PIERCE COUNTY,
WASHINGTON, REQUESTING THE MAYOR
EXECUTE AN AMENDMENT EXTENDING THE LAW
ENFORCEMENT SERVICE CONTRACT WITH
PIERCE COUNTY THROUGH DECEMBER 31, 2021**

WHEREAS, the City of Edgewood has enjoyed a mutually beneficial law enforcement services agreement with the Pierce County Sheriff's Department since the City's formation in 1996; and

WHEREAS, the City has continued to evaluate the cost at levels of service in detail every several years; and

WHEREAS, the result being the highest level of service for the lowest cost provided the citizens of Edgewood is integrating the City law enforcement effort into the larger, full service capability and capacity of the Pierce County Sheriff's Office; and

WHEREAS, the out-of-pocket contract cost, when viewed within the context of training, bargaining effort, hardware, software, equipment and liability, and the fact that as a part of the larger Sheriff's contingent capable of responding to the City's standing force as an integrated single department benefits both the City and the County;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. The Mayor is hereby authorized to execute the amendment attached as Exhibit A, extending the Interlocal Agreement for law enforcement services through December 31, 2021 and beyond per the amendment provisions.

Section 2. Effective Date. This resolution will take effect immediately upon passage by the City Council.

ADOPTED THIS 27TH DAY OF OCTOBER, 2019

Daryl Eidinger, Mayor

ATTEST:

Rachel Pitzel, City Clerk

Amendment No. 6
to
Contract No. CC-30957
Between the City of Edgewood
And
Pierce County

This amendment modifies the agreement between the City of Edgewood and Pierce County relating to law enforcement services as follows.

SECTION 12. TERM OF THE CONTRACT AND TERMINATION, TERM OF AGREEMENT.

- A. The contract shall remain in effect through December 31, 2021. If either party wishes to terminate the contract, it shall give at least 6 months written notice. If neither party gives such notice, then the contract shall continue in effect until such notice is given, or until a new contract has been negotiated.

All other terms and conditions shall remain in full force and effect.

Signature page immediately following.