



**CITY OF EDGEWOOD
REGULAR COUNCIL MEETING AGENDA**

Tuesday, July 9, 2024 – 7:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA
Meeting Link: <https://cityofedgewood-org.zoom.us/j/86916509308>

1. CALL TO ORDER

2. PRESENTATION

A. East Pierce Fire & Rescue

3. AUDIENCE COMMENT

4. MAYOR'S REPORT

5. CONSENT AGENDA: *The consent agenda includes items that are routine in nature and are adopted by one motion. Should Council wish to discuss a consent agenda item, the item would be removed from the consent agenda and discussed under Council Business.*

The following items are presented for Council approval:

A. AB24-026- a motion approving July 2024 Budgeted Expenditures as follows: AWC Employee Benefit Trust; Deferred Compensation Program; Payroll Direct Deposit; Department of Retirement Systems; and IRS 941 in the amount of \$174,029.44 and Vendor Check Numbers 26177 through 26188, with EFT and Direct Pay Payments in the amount of \$422,659.67. Total distributions submitted for review and authorization in the amount of \$596,689.11.

B. Regular City Council Meeting Minutes of June 25, 2024

C. Study Session Meeting Minutes of July 2, 2024

6. COUNCIL BUSINESS

A. AB24-0665 - Ordinance 24-0665 extending emergency interim zoning control regulations adopted by Ordinance 23-0647

7. COUNCIL COMMENTS

8. ADJOURN

This meeting is accessible to persons with disabilities. For individuals who may require special accommodations, please contact City Hall at (253) 952.3299, 24 hours in advance.



**City Of Edgewood
Council Agenda Summary Sheet**

Subject: AB24-026- a motion approving July 2024 Budgeted Expenditures as follows: AWC Employee Benefit Trust; Deferred Compensation Program; Payroll Direct Deposit; Department of Retirement Systems; and IRS 941 in the amount of \$174,029.44 and Vendor Check Numbers 26177 through 26188, with EFT and Direct Pay Payments in the amount of \$422,659.67. Total distributions submitted for review and authorization in the amount of \$596,689.11.	Agenda Item #:
	For Agenda of: 7/9/2024
	Prepared by: Stephanie Goff, Vicki Lundgren
Attachments (list): 1. 070924 Voucher Directory 2. 070924 Claims Register	
Approval of Materials: Stephanie Goff, Vicki Lundgren Rachel Pitzel, Assistant City Administrator 7/3/2024 Dave Olson 7/5/2024	Expenditure Required: \$596,689.11
	Amount Budgeted: \$596,689.11
	Timeline:

Summary Statement:

Approving July 2024 Budgeted Expenditures as follows: AWC Employee Benefit Trust; Deferred Compensation Program; Payroll Direct Deposit; Department of Retirement Systems; and IRS 941 in the amount of \$174,029.44 and Vendor Check Numbers 26177 through 26188, with EFT and Direct Pay Payments in the amount of \$422,659.67. Total distributions submitted for review and authorization in the amount of \$596,689.11.

Item History:

Recommended Action:

Fiscal Note/Consideration:



Voucher Directory

Fiscal: : 2024 - July
Council Date: : 2024 - July - 1st Council Meeting

Vendor	Number	Reference	Account Number	Description	Amount
A & R Services dba Angela Rojo					
	26177			2024 - July - 1st Council Meeting	
		602			
			July Services		
			001-018-000-518-30-41-01	Professional Services	\$1,135.00
				Monthly Janitorial Svs. for July	
		Total 602			\$1,135.00
	Total 26177				\$1,135.00
Total A & R Services dba Angela Rojo					\$1,135.00
AHBL					
	Direct Pay Payment 7/3/2024 8:46:02 AM - 1			2024 - July - 1st Council Meeting	
	145801				
			May Svcs-On-Call Services		
			001-058-000-558-60-41-03	Professional Services-Non-reimbursable	\$13,070.00
				On-Call Consultant Services	
	Total 145801				\$13,070.00
	145802				
			May Svcs-Edgewood Prologis EIS		
			001-058-000-558-60-41-01	Professional Services-Reimbursable	\$8,440.00
				Edgewood Prologis EIS	
	Total 145802				\$8,440.00
	146035				
			May Svcs-Edgewood Comprehensive Plan Periodic Update		
			001-058-000-558-60-41-23	Professional Serv-GMA	\$28,669.87
				Edgewood Comprehensive Plan Periodic Update	
	Total 146035				\$28,669.87
	Total Direct Pay Payment 7/3/2024 8:46:02 AM - 1				\$50,179.87
Total AHBL					\$50,179.87
Amazon Capital Services					
	Direct Pay Payment 7/3/2024 8:46:02 AM - 2			2024 - July - 1st Council Meeting	
	1HXM-34LD-66NW				
			June Statement		
			001-018-000-518-20-31-01	Office & Operational Supplies	\$103.29
				Lined Notepads, iPhone Case, NPT Check Valve(City Hall)	
			001-022-000-548-30-31-01	Operating Supplies	\$24.97

Vendor	Number	Reference	Account Number	Description	Amount
				ArmorAll Cleaning Wipes	
				Total 1HXM-34LD-66NW	\$128.26
				Total Direct Pay Payment 7/3/2024 8:46:02 AM - 2	\$128.26
				Total Amazon Capital Services	\$128.26
American Traffic Solutions					
				Direct Pay Payment 7/3/2024 8:46:02 AM - 3	2024 - July - 1st Council Meeting
				INV0079977	
				June Traffic Camera Services	
				001-021-000-521-70-41-11	Traffic Policing-Traffic Camera Contract
				7 Traffic Cameras	\$33,250.00
				Total INV0079977	\$33,250.00
				Total Direct Pay Payment 7/3/2024 8:46:02 AM - 3	\$33,250.00
				Total American Traffic Solutions	\$33,250.00
ARG Industrial					
				Direct Pay Payment 7/3/2024 8:46:02 AM - 4	2024 - July - 1st Council Meeting
				T066140	
				June Purchases	
				001-022-000-548-30-32-02	Supplies/Parts-Vehicles & Equipment
				Hose for Pressure Washer	\$9.69
				Total T066140	\$9.69
				Total Direct Pay Payment 7/3/2024 8:46:02 AM - 4	\$9.69
				Total ARG Industrial	\$9.69
Association of WA Cities					
				26178	2024 - July - 1st Council Meeting
				130949	
				2024 Workshop Registration-D.Olson	
				001-011-000-511-60-49-03	Registration & Training
				Municipal Budgeting & Fiscal Mgmt Workshop 2024-D.Olson	\$275.00
				Total 130949	\$275.00
				Total 26178	\$275.00
				Total Association of WA Cities	\$275.00

Vendor	Number	Reference	Account Number	Description	Amount
CDW Government					
		Direct Pay Payment 7/3/2024 8:46:02 AM - 5	2024 - July - 1st Council Meeting		
		SC50686			
			PO 2024024		
			001-018-000-518-85-49-03	Computer Subscriptions	\$34,129.86
				PO 2024024-Crowdstrike Annual Renewal	
		Total SC50686			\$34,129.86
		Total Direct Pay Payment 7/3/2024 8:46:02 AM - 5			\$34,129.86
Total CDW Government					\$34,129.86
Century Link					
		EFT Payment 7/3/2024 8:43:57 AM - 1	2024 - July - 1st Council Meeting		
		253-927-2018 680 6/26-7/25/24			
			6/26-7/25/24 Services		
			001-018-000-518-85-42-01	Cell Phones/Internet/Telecommunications	\$178.49
				Elevator and Fire Alarm Line	
		Total 253-927-2018 680 6/26-7/25/24			\$178.49
		Total EFT Payment 7/3/2024 8:43:57 AM - 1			\$178.49
Total Century Link					\$178.49
City of Sumner					
	26179		2024 - July - 1st Council Meeting		
		070124-COS			
			2nd Qtr 2024 Animal Licenses		
			650-000-000-589-30-00-05	Animal Licenses	\$499.00
				2nd Qtr 2024 Animal Licenses	
		Total 070124-COS			\$499.00
	Total 26179				\$499.00
Total City of Sumner					\$499.00
Comcast					
		EFT Payment 7/3/2024 8:43:57 AM - 2	2024 - July - 1st Council Meeting		
		8498 35 021 0602869 6/29-7/28/24			
			6/29-7/28/24 Services		
			001-018-000-518-85-42-01	Cell Phones/Internet/Telecommunications	\$97.22
				City Hall Public Internet	
		Total 8498 35 021 0602869 6/29-7/28/24			\$97.22
		Total EFT Payment 7/3/2024 8:43:57 AM - 2			\$97.22
Total Comcast					\$97.22
Consolidated Press					
		Direct Pay Payment 7/3/2024 8:46:02 AM - 6	2024 - July - 1st Council Meeting		
		32477*			
			Summer 2024 Magazine		
			001-018-000-518-20-49-05	Printing & Binding-Magazine	\$3,896.57

Vendor	Number	Reference	Account Number	Description	Amount
				Summer 2024 Magazine	
		Total 32477*			\$3,896.57
		Total Direct Pay Payment 7/3/2024 8:46:02 AM - 6			\$3,896.57
Total Consolidated Press					\$3,896.57
Contour Engineering, LLC					
26180				2024 - July - 1st Council Meeting	
		24-0851			
			Project #23-190		
			310-000-000-594-76-63-05	Improvements - Cap Park Projects	\$7,513.75
				Wolf Point Recreation Trail (Ref 21-033)	
		Total 24-0851			\$7,513.75
		Total 26180			\$7,513.75
Total Contour Engineering, LLC					\$7,513.75
ESI Security					
		EFT Payment 7/3/2024 8:43:57 AM - 3		2024 - July - 1st Council Meeting	
		002132			
			July Purchases		
			001-022-000-548-30-31-01	Operating Supplies	\$720.05
				Rekey Lock, Keys, & Parts	
		Total 002132			\$720.05
		Total EFT Payment 7/3/2024 8:43:57 AM - 3			\$720.05
Total ESI Security					\$720.05
Ewing Irrigation Products Inc.					
26181				2024 - July - 1st Council Meeting	
		22666662			
			June Purchases		
			001-076-000-576-80-35-05	Park Equipment	\$990.70
				Irrigation Controller-ECP	
		Total 22666662			\$990.70
		Total 26181			\$990.70
Total Ewing Irrigation Products Inc.					\$990.70

Vendor	Number	Reference	Account Number	Description	Amount
First American Title Insurance Company					
		EFT Payment 7/3/2024 8:45:29 AM - 1		2024 - July - 1st Council Meeting	
		070224-FAT			
			Windmill Property Purchase		
			310-000-000-594-76-61-01	Park Property	\$173,413.81
				Purchase of Parcel #0420091157-10105 24th St E (Windmill Property)	
		Total 070224-FAT			\$173,413.81
		Total EFT Payment 7/3/2024 8:45:29 AM - 1			\$173,413.81
		Total First American Title Insurance Company			\$173,413.81
Gray & Osborne, Inc					
	26182			2024 - July - 1st Council Meeting	
		2-G&O Prj. 21565.09			
			May Svcs-Chrisella Rd Gas Main Relocations Survey		
			410-000-000-531-38-41-01	Professional Service	\$228.66
				Chrisella Rd Gas Main Relocations Survey	
		Total 2-G&O Prj. 21565.09			\$228.66
		30-G&O Prj. 21621.00			
			May Svcs-Chrisella Road East Safety Improvements		
			340-000-000-595-10-63-01	Capital Improvements-Engineering	\$4,420.16
				Chrisella Road East Safety Improvements	
		Total 30-G&O Prj. 21621.00			\$4,420.16
		31-G&O Prj. 21621.00			
			June Svcs-Chrisella Road East Safety Improvements		
			340-000-000-595-10-63-01	Capital Improvements-Engineering	\$2,654.92
				Chrisella Road East Safety Improvements	
		Total 31-G&O Prj. 21621.00			\$2,654.92
		7-G&O Prj. 21565.08			
			May Svcs-GSP Update-Review Comments Response & Revisions		
			401-000-000-594-35-61-01	Cap Improvements-Sewer Plan Update	\$1,462.44
				GSP Update-Review Comments Response & Revisions	
		Total 7-G&O Prj. 21565.08			\$1,462.44
		Total 26182			\$8,766.18
		Total Gray & Osborne, Inc			\$8,766.18
Kelley Create					
	26183			2024 - July - 1st Council Meeting	
		IN1668498			
			3/30-6/29/24 Copy Charges		
			001-018-000-518-20-42-03	Copy Machine Charges	\$31.38
				Copy Overage Charges	
		Total IN1668498			\$31.38
		Total 26183			\$31.38
		Total Kelley Create			\$31.38

Vendor	Number	Reference	Account Number	Description	Amount
Lakehaven Water & Sewer District					
		EFT Payment 7/3/2024 8:43:57 AM - 4	2024 - July - 1st Council Meeting		
		3574701 4/15-6/13/24			
		4/15-6/13/24 Svcs 2224 104th Ave E			
		001-018-000-518-30-47-04	Sewer Charges		\$137.79
			City Hall		
		Total 3574701 4/15-6/13/24			\$137.79
		3833501 4/15-6/13/2024			
		4/15-6/13/24 Svcs 10301 36th St E			
		001-018-000-518-30-47-04	Sewer Charges		\$162.07
			Edgewood Community Park		
		Total 3833501 4/15-6/13/2024			\$162.07
		Total EFT Payment 7/3/2024 8:43:57 AM - 4			\$299.86
Total Lakehaven Water & Sewer District					\$299.86
McClatchy Company LLC					
		Direct Pay Payment 7/3/2024 8:46:02 AM - 7	2024 - July - 1st Council Meeting		
		257993			
		June Statement			
		001-058-000-558-60-41-08	Legal Notices/Publications		\$549.46
			June Statement		
		Total 257993			\$549.46
		Total Direct Pay Payment 7/3/2024 8:46:02 AM - 7			\$549.46
Total McClatchy Company LLC					\$549.46
McKinstry Co, LLC					
		Direct Pay Payment 7/3/2024 8:46:02 AM - 8	2024 - July - 1st Council Meeting		
		10253611			
		July Maintenance			
		001-018-000-518-30-48-03	Maintenance/Repairs - Buildings		\$1,686.46
			July Maintenance		
		Total 10253611			\$1,686.46
		Total Direct Pay Payment 7/3/2024 8:46:02 AM - 8			\$1,686.46
Total McKinstry Co, LLC					\$1,686.46
McLendon Hardware-Blue Tarp Credit Services					
		EFT Payment 7/3/2024 8:43:57 AM - 5	2024 - July - 1st Council Meeting		
		I43149			
		May Purchases			
		001-076-000-576-80-31-01	Operational Supplies		\$90.83
			Batteries, Bar Clamp, Hex Key Sets (Qty 2), Spiral Notebook		
		Total I43149			\$90.83
		I46367			
		June Purchases			
		001-022-000-548-30-31-01	Operating Supplies		\$18.48

Vendor	Number	Reference	Account Number	Description	Amount
			Saber		
		Total I46367 I46904			\$18.48
			June Purchases		
			001-076-000-576-80-31-01	Operational Supplies	\$51.80
				Bulk Fasteners, Gloves, Wire Brush Set	
		Total I46904 I51196			\$51.80
			June Purchases		
			001-076-000-576-80-31-01	Operational Supplies	\$38.27
				Toilet Plunger	
		Total I51196 I52701			\$38.27
			June Purchases		
			001-022-000-548-30-31-01	Operating Supplies	\$157.08
				Bulk Fasteners, Liquid Bolt Locker	
		Total I52701 I54107			\$157.08
			June Purchases		
			001-022-000-548-30-31-01	Operating Supplies	\$48.13
				Spray Nozzle, Quick Connect Plug, High Pressure Nozzle	
		Total I54107 I57806			\$48.13
			June Purchases		
			001-022-000-548-30-31-01	Operating Supplies	\$15.44
				Bulk Fasteners	
		Total I57806 I58378			\$15.44
			June Purchases		
			101-000-000-542-70-31-01	Roadside-Operational Supplies	\$30.62
				Landscape Bark for ROW	
		Total I58378			\$30.62
		Total EFT Payment 7/3/2024 8:43:57 AM - 5			\$450.65
		Total McLendon Hardware-Blue Tarp Credit Services			\$450.65
Menke Jackson Beyer, LLP					
26184			2024 - July - 1st Council Meeting		
		053124-MJBLLP			
			May Services		
			001-018-000-515-41-41-01	Legal Services-External	\$1,513.25
				Edgewood-re Suelo Marina, LLC	
		Total 053124-MJBLLP			\$1,513.25
		Total 26184			\$1,513.25
Total Menke Jackson Beyer, LLP					\$1,513.25

Vendor	Number	Reference	Account Number	Description	Amount
Murrey's Disposal Company					
	EFT Payment 7/3/2024 8:43:57 AM - 6	12199416S111	2024 - July - 1st Council Meeting		
			June Services		
			001-022-000-544-20-47-03	Waste Disposal	\$384.87
			PW Yard		
		Total 12199416S111			\$384.87
	Total EFT Payment 7/3/2024 8:43:57 AM - 6				\$384.87
Total Murrey's Disposal Company					\$384.87
Nasim Landscape					
	EFT Payment 7/3/2024 8:43:57 AM - 7	12002*	2024 - July - 1st Council Meeting		
			July Maintenance		
			001-076-000-576-80-41-10	Parks Maintenance	\$3,736.79
			Edgewood Community Park Maintenance		
		Total 12002*			\$3,736.79
	Total EFT Payment 7/3/2024 8:43:57 AM - 7				\$3,736.79
Total Nasim Landscape					\$3,736.79
Office Depot					
	EFT Payment 7/3/2024 8:43:57 AM - 8	367781826001	2024 - July - 1st Council Meeting		
			June Purchases		
			001-018-000-518-20-31-01	Office & Operational Supplies	\$135.71
			Multifold Paper Towels; Copy Paper		
		Total 367781826001			\$135.71
	Total EFT Payment 7/3/2024 8:43:57 AM - 8				\$135.71
Total Office Depot					\$135.71
O'Reilly Auto Parts					
	EFT Payment 7/3/2024 8:43:57 AM - 9	3725-156930	2024 - July - 1st Council Meeting		
			May Purchases		
			001-022-000-548-30-32-02	Supplies/Parts-Vehicles & Equipment	\$93.57
			Adapter/Wiring-Dump Trailer		
		Total 3725-156930			\$93.57
		3725-157821			
			June Purchases		
			001-022-000-548-30-32-02	Supplies/Parts-Vehicles & Equipment	\$22.97
			Wiring parts-Dump Trailer		
		Total 3725-157821			\$22.97
		3725-161460			
			June Purchases		
			001-022-000-548-30-32-02	Supplies/Parts-Vehicles & Equipment	\$37.41

Vendor	Number	Reference	Account Number	Description	Amount
				Motor Oil-Zero Turn Mower	
		Total 3725-161460			\$37.41
		3725-161831			
			June Purchases		
			001-022-000-548-30-31-01	Operating Supplies	\$45.12
				ArmorAll Wipes, Phone Holder	
			001-022-000-548-30-32-02	Supplies/Parts-Vehicles & Equipment	\$40.27
				Steering Wheel Spinner & Wiper Blades-John Deere Tractor	
		Total 3725-161831			\$85.39
		Total EFT Payment 7/3/2024 8:43:57 AM - 9			\$239.34
Total O'Reilly Auto Parts					\$239.34
Orkin					
	26185			2024 - July - 1st Council Meeting	
		268397350			
			June Pest Control Svcs		
			001-018-000-518-30-41-01	Professional Services	\$605.55
				June Pest Control Svcs (Mole Control)	
		Total 268397350			\$605.55
	Total 26185				\$605.55
Total Orkin					\$605.55
Pierce County Budget & Finance PW					
	26186			2024 - July - 1st Council Meeting	
		CI-353135			
			May M&O Services		
			101-000-000-542-38-41-02	Roadway-Road Maint (Intergov contract)	\$1,416.78
			101-000-000-542-64-41-02	Traffic Control Devices-Traffic Operations (Contract)	\$702.79
			101-000-000-542-70-41-04	Roadside-ROW Veg Maint (Intergov)	\$31,970.74
			410-000-000-531-38-41-06	Storm Drainage-ROW Veg Maint	\$23,727.10
			410-000-000-531-38-41-12	Storm Drainage-Drain Maint	\$9,489.25
			410-000-000-531-38-41-13	Storm Drainage-Structure Maint	\$7,806.86
		Total CI-353135			\$75,113.52
	Total 26186				\$75,113.52
Total Pierce County Budget & Finance PW					\$75,113.52

Vendor	Number	Reference	Account Number	Description	Amount
Public Finance Inc.					
		Direct Pay Payment 7/3/2024 8:46:02 AM - 9	2024 - July - 1st Council Meeting		
		0002522			
			3rd Qtr 2024 LID Services		
			202-000-000-535-10-41-01	Professional Services	\$2,385.80
			3rd Qtr 2024 LID Services		
		Total 0002522			\$2,385.80
		Total Direct Pay Payment 7/3/2024 8:46:02 AM - 9			\$2,385.80
Total Public Finance Inc.					\$2,385.80
SS Landscaping Services					
		Direct Pay Payment 7/3/2024 8:46:02 AM - 10	2024 - July - 1st Council Meeting		
		59216			
			June Services		
			101-000-000-542-70-48-04	Roadside- ROW Veg Maint Contractor	\$2,593.21
				Landscape Maintenance Services for June	
		Total 59216			\$2,593.21
		59255			
			June Services		
			001-076-000-576-80-41-10	Parks Maintenance	\$1,548.23
				Landscape Maintenance Services for June - City Hall	
		Total 59255			\$1,548.23
		Total Direct Pay Payment 7/3/2024 8:46:02 AM - 10			\$4,141.44
Total SS Landscaping Services					\$4,141.44
Tacoma Screw Products Inc					
		26187		2024 - July - 1st Council Meeting	
		130062069-00			
			June Purchases		
			001-076-000-576-80-31-01	Operational Supplies	\$128.02
				Round Wire Lock Pins (Qty 200)	
		Total 130062069-00			\$128.02
		130062863-00			
			June Purchases		
			001-022-000-548-30-31-01	Operating Supplies	\$56.85
				Toolbox Shop Towels (Blue)	
		Total 130062863-00			\$56.85
		130063007-00			
			June Purchases		
			001-022-000-548-30-31-53	PPE-Personal Protective Equipment	\$137.33
				Disposable Nitrile Gloves (Qty 6 Boxes)	
		Total 130063007-00			\$137.33
		Total 26187			\$322.20
Total Tacoma Screw Products Inc					\$322.20

Vendor	Number	Reference	Account Number	Description	Amount
Transpo Group					
	Direct Pay Payment 7/3/2024 8:46:02 AM - 11		2024 - July - 1st Council Meeting		
		32901			
			Prj. 1.21147.00 Meridian Avenue Corridor Study		
			101-000-000-542-30-41-01	Roadway-Professional Service	\$447.25
				Meridian Avenue Corridor Study	
			340-000-000-595-80-63-01	Transportation Cap Projects	\$1,789.00
				Meridian Avenue Corridor Study	
		Total 32901			\$2,236.25
		32902			
			Prj. 1.21147.00 Meridian/20th Roundabout Design Assistance		
			340-000-000-595-69-63-01	Pedestrian & Traffic Safety Improvements	\$296.25
				Meridian/20th Roundabout Design Assistance	
		Total 32902			\$296.25
		32903			
			Prj. 1.21147.00 Meridian SR 161 at 12th & 13th		
			340-000-000-595-80-63-01	Transportation Cap Projects	\$5,961.25
				Meridian SR 161 at 12th & 13th	
		Total 32903			\$5,961.25
		32904			
			Prj. 1.21147.00 Salvation Baptist School		
			001-058-000-558-60-41-01	Professional Services-Reimbursable	\$1,143.75
				Salvation Baptist School	
		Total 32904			\$1,143.75
		32905			
			Prj. 1.21147.00 Memory Care Facility		
			001-058-000-558-60-41-01	Professional Services-Reimbursable	\$1,530.00
				Memory Care Facility	
		Total 32905			\$1,530.00
		32906			
			Prj. 1.21147.00 Edgewood Heights Concurrency		
			001-058-000-558-60-41-03	Professional Services-Non-reimbursable	\$2,778.75
				Edgewood Heights Concurrency	
		Total 32906			\$2,778.75
	Total Direct Pay Payment 7/3/2024 8:46:02 AM - 11				\$13,946.25
Total Transpo Group					\$13,946.25
Utilities Underground Location Center					
	Direct Pay Payment 7/3/2024 8:46:02 AM - 12		2024 - July - 1st Council Meeting		
		4060147			
			June Services		
			410-000-000-531-38-49-09	Misc. Fees & Charges	\$135.96

Vendor	Number	Reference	Account Number	Description	Amount
				Utility Locating Svcs. for June	
		Total 4060147			\$135.96
		Total Direct Pay Payment 7/3/2024 8:46:02 AM - 12			\$135.96
Total Utilities Underground Location Center					\$135.96
Verizon Wireless					
		EFT Payment 7/3/2024 8:43:57 AM - 10		2024 - July - 1st Council Meeting	
		9967414044			
			June Statement		
			001-018-000-518-85-42-01	Cell Phones/Internet/Telecommunications	\$1,457.09
				Monthly Statement	
		Total 9967414044			\$1,457.09
		Total EFT Payment 7/3/2024 8:43:57 AM - 10			\$1,457.09
Total Verizon Wireless					\$1,457.09
WA State Treasurer					
	26188			2024 - July - 1st Council Meeting	
		070124-WST			
			2nd Qtr 2024 Building Fees		
			650-000-000-589-30-00-04	State Bldg Code Fee	\$252.50
				2nd Qtr 2024 Building Fees	
		Total 070124-WST			\$252.50
	Total 26188				\$252.50
Total WA State Treasurer					\$252.50
Whistle Workwear / Workworld					
		Direct Pay Payment 7/3/2024 8:46:02 AM - 13		2024 - July - 1st Council Meeting	
		INV2040005243			
			June Purchases		
			001-022-000-544-20-31-54	Work Clothing/Uniforms	\$79.23
				T-Shirts (Qty 4)-H.Auelua	
			001-022-000-548-30-31-53	PPE-Personal Protective Equipment	\$8.91
				Nitrile Gloves (Qty 1)-H.Auelua	
		Total INV2040005243			\$88.14
		Total Direct Pay Payment 7/3/2024 8:46:02 AM - 13			\$88.14
Total Whistle Workwear / Workworld					\$88.14
Grand Total		Vendor Count	36		\$422,659.67

City of Edgewood 2024

July 9th 2024 Council Meeting Check & EFT Payment Distribution Review & Authorization

Number	Name	Print Date	Amount
US Bank PAYROLL ACCOUNT DISTRIBUTION			
10611 Last Number Issued Previous Authorization			
AWC EFT 6/28/24	AWC Employee Benefit Trust	6/28/2024	\$42,258.41
DCP EFT 6/28/24	Deferred Compensation Program	6/28/2024	\$16,446.49
Direct Deposit Run -	Payroll Vendor	6/28/2024	\$82,501.42
DRS EFT 6/28/24	Dept of Retirement Systems	6/28/2024	\$17,910.39
IRS 941 EFT 6/28/24	IRS 941	6/28/2024	\$14,912.73
Total			\$174,029.44

Number	Name	Print Date	Amount
CLAIM VOUCHER ACCOUNT DISTRIBUTION			
26176 Last Number Issued Previous Authorization			
26177	A & R Services dba Angela Rojo	7/9/2024	\$1,135.00
26178	Association of WA Cities	7/9/2024	\$275.00
26179	City of Sumner	7/9/2024	\$499.00
26180	Contour Engineering, LLC	7/9/2024	\$7,513.75
26181	Ewing Irrigation Products Inc.	7/9/2024	\$990.70
26182	Gray & Osborne, Inc	7/9/2024	\$8,766.18
26183	Kelley Create	7/9/2024	\$31.38
26184	Menke Jackson Beyer, LLP	7/9/2024	\$1,513.25
26185	Orkin	7/9/2024	\$605.55
26186	Pierce County Budget & Finance PW	7/9/2024	\$75,113.52
26187	Tacoma Screw Products Inc	7/9/2024	\$322.20
26188	WA State Treasurer	7/9/2024	\$252.50
Direct Pay Payment	AHBL	7/9/2024	\$50,179.87
Direct Pay Payment	SS Landscaping Services	7/9/2024	\$4,141.44
Direct Pay Payment	Transpo Group	7/9/2024	\$13,946.25
Direct Pay Payment	Utilities Underground Location Center	7/9/2024	\$135.96
Direct Pay Payment	Whistle Workwear / Workworld	7/9/2024	\$88.14
Direct Pay Payment	Amazon Capital Services	7/9/2024	\$128.26
Direct Pay Payment	American Traffic Solutions	7/9/2024	\$33,250.00
Direct Pay Payment	ARG Industrial	7/9/2024	\$9.69
Direct Pay Payment	CDW Government	7/9/2024	\$34,129.86
Direct Pay Payment	Consolidated Press	7/9/2024	\$3,896.57
Direct Pay Payment	McClatchy Company LLC	7/9/2024	\$549.46
Direct Pay Payment	McKinstry Co, LLC	7/9/2024	\$1,686.46
Direct Pay Payment	Public Finance Inc.	7/9/2024	\$2,385.80
EFT Payment 7/3/2024	Century Link	7/9/2024	\$178.49
EFT Payment 7/3/2024	Verizon Wireless	7/9/2024	\$1,457.09
EFT Payment 7/3/2024	Comcast	7/9/2024	\$97.22
EFT Payment 7/3/2024	ESI Security	7/9/2024	\$720.05
EFT Payment 7/3/2024	Lakehaven Water & Sewer District	7/9/2024	\$299.86
EFT Payment 7/3/2024	McLendon Hardware-Blue Tarp Credit Services	7/9/2024	\$450.65
EFT Payment 7/3/2024	Murrey's Disposal Company	7/9/2024	\$384.87
EFT Payment 7/3/2024	Nasim Landscape	7/9/2024	\$3,736.79
EFT Payment 7/3/2024	Office Depot	7/9/2024	\$135.71
EFT Payment 7/3/2024	O'Reilly Auto Parts	7/9/2024	\$239.34
EFT Payment 7/3/2024	First American Title Insurance Company	7/9/2024	\$173,413.81
Total Claims Voucher Distribution			\$422,659.67

Total Distribution Submitted for Review & Authorization \$ 596,689.11

Authorization Adjustments:

Total Distribution Net of Prior Authorized Adjustments \$ 596,689.11

Claims Voucher Approval: I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Edgewood, and that I am authorized to authenticate and certify to said claim.

Accounting Manager, Stephanie Goff

Mayor, Dave Olson

Council Member



CITY OF EDGEWOOD REGULAR COUNCIL MEETING AGENDA SUMMARY

Tuesday, June 25, 2024 – 7:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA

1 CALL TO ORDER

Mayor Olson called the meeting to order at 7:00pm and Bennett Tomin led the attendees in the Pledge of Allegiance.

Present: Mayor Olson, Deputy Mayor Tomin, Councilmember Ramirez, Councilmember Keith, Councilmember West, Councilmember Buckley, Councilmember Southard **Excused:** Councilmember Pazaruski **Staff Present:** Assistant City Administrator Rachel Pitzel, City Clerk/HR Director Jill Schwerzler-Herrera, Community Development Director Jeremy Metzler, Police Chief Jason Youngman, Public Works Director Chuck Hendricksen, City Attorney Maili Barber

2 PRESENTATION

A. Mountainview Community Center - Executive Director Jessie Holden

Jessie Holden took to the podium to present her PowerPoint and answer the Council's questions about the services MVCC provides.

3 INTERVIEWS

A. Boards/Commission Applicants

Applicants Steven Weiss (EDAB), Tom Greene (Planning Commission), Carly Guillory (Planning Commission), Michael Pearce (EDAB), and JoAnn Overfield (Planning Commission) were called individually to speak about their decision to volunteer.

4 AUDIENCE COMMENT

There were no audience comments.

5 MAYOR'S REPORT

Mayor Olson read his report into the record and then called on directors to speak on topics of their choosing.

6 CONSENT AGENDA:

A. Regular City Council Meeting Minutes of June 11, 2024

B. Study Session Meeting Minutes of June 18, 2024

C. Review of Board/Commission Minutes

D. AB24-024- a motion approving June 2024 Budgeted Expenditures as follows: Deferred Compensation Program; Payroll Direct Deposit; Department of Retirement Systems; and IRS 941 in the amount of \$159,190.69 and Vendor Check Numbers 26169 through 26176, with EFT and Direct Pay Payments in the amount of \$99,039.72. Total distributions submitted for review and authorization in the amount of \$258,230.41.

E. AB24-0722 - Resolution 24-0722 authorizing the mayor to execute the first amendment to the current on-call professional services agreement between AEGIS Engineering LLC

F. AB24-0723 - Resolution 24-0723 authorizing the mayor to execute the first amendment to the current on-call professional services agreement with Associated Earth Sciences (AESI)

- G. AB24-0724** - Resolution 24-0724 authorizing the mayor to execute the second amendment to the current on-call professional services agreement with AHBL
- H. AB24-0725** - Resolution 24-0725 authorizing the mayor to execute the first amendment to the current on-call professional services agreement with BHC Consultants LLC
- I. AB24-0726** - Resolution 24-0726 authorizing the mayor to execute the first amendment to the current on-call professional services agreement with Bush, Roed and Hitchings (BRH)
- J. AB24-0727** - Resolution 24-0727 authorizing the mayor to execute the first amendment to the current on-call professional services agreement with Clarity Consulting Engineers PLLC
- K. AB24-0728** - Resolution 24-0728 authorizing the mayor to execute the first amendment to the current on-call professional services agreement with Gray & Osborne INC
- L. AB24-0729** - Resolution 24-0729 authorizing the mayor to execute the first amendment to the current on-call professional services agreement with Herrera Environmental Consultants Inc
- M. AB24-0730** - Resolution 24-0730 authorizing the mayor to execute the first amendment to the current on-call professional services agreement with Raedeke Associates Inc
- N. AB24-0731** - Resolution 24-0731 authorizing the mayor to execute the first amendment to the current on-call professional services agreement with SCJ Alliance
- O. AB24-0732** - Resolution 24-0732 authorizing the mayor to execute the second amendment to the current on-call professional services agreement with Transpo Group
- P. AB24-0733** - Resolution 24-0733 authorizing the mayor to execute the first amendment to the current on-call professional services agreement with Transportation Solutions Inc
- Q. AB24-0734** - Resolution 24-0734 authorizing the mayor to execute the first amendment to the current on-call professional services agreement with West Coast Code Consultants Inc
- R. AB24-0735** - Resolution 24-0735 Six Year Transportation Improvement Plan (TIP) Update

Motion: As read **Action:** Approved **Moved by:** Deputy Mayor Tomin **Seconded by:** Councilmember West **Motion Passed 6-0**

7 COUNCIL BUSINESS

- A. AB24-25** - Mayoral Appointment/Council Confirmation – Boards/Commission Applicants
Motion: As read **Action:** Approved **Moved by:** Deputy Mayor Tomin **Seconded by:** Councilmember Ramirez **Motion Passed 6-0**
- B. AB24-0665** - Ordinance 24-0665 Naming of Streets, Public Facilities, and Public Parks
Motion: To move this item to the August 20, 2024, study session **Action:** Approved **Moved**

by: Councilmember Southard **Seconded by:** Councilmember West **Motion Passed 6-0**

8 COUNCIL COMMENTS

Mayor Olson, Deputy Mayor Tomin, and Councilmembers Southard spoke.

9 ADJOURN

Mayor Olson adjourned the meeting at 8:21pm.


Dave Olson
Mayor


Jill Schwerzler-Herrera
City Clerk HR Director



CITY OF EDGEWOOD STUDY SESSION MEETING AGENDA SUMMARY

Tuesday, July 2, 2024 – 7:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA

1 CALL TO ORDER

Mayor Olson called the meeting to order at 7:00pm and Councilmember West led the attendees in the Pledge of Allegiance.

Present: Mayor Olson, Deputy Mayor Tomin, Councilmember Pazaruski, Councilmember Keith, Councilmember West, Councilmember Buckley, Councilmember Southard **Excused:** Councilmember Ramirez **Staff Present:** Assistant City Administrator Rachel Pitzel, City Clerk/HR Director Jill Schwerzler-Herrera, Community Development Director Jeremy Metzler, Finance Director Hardeep Goraya, Public Works Director Chuck Hendricksen, Police Chief Jason Youngman

2 COUNCIL BUSINESS

- A.** Equity, Diversity, and Inclusion (Trainings, Planning, etc.)
Deputy Mayor Tomin gave an update on this reoccurring agenda item.

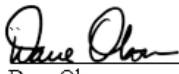
- B.** Ordinance 23-0647 Extension
Public Works Director Metzler briefed the Council on this topic in preparation for bringing it forward under Council Business at the next Regular Council Meeting.

3 OTHER COUNCIL ITEMS

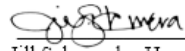
Deputy Mayor Tomin, and Councilmember Southard spoke.

4 ADJOURN

Mayor Olson adjourned the meeting at 7:12pm.



Dave Olson
Mayor



Jill Schwerzler-Herrera
City Clerk/HR Director



City Of Edgewood Council Agenda Summary Sheet

Subject: AB24-0665 - Ordinance 24-0665 extending emergency interim zoning control regulations adopted by Ordinance 23-0647	Agenda Item #: 6.A
	For Agenda of: 7/9/2024
	Prepared by: Jeremy Metzler
Attachments (list): 1. Ordinance 24-0665 - Extension of Interim Regulations 2. Ex.A (ORDINANCE 23.0647)	
Approval of Materials: Jeremy Metzler Rachel Pitzel, Assistant City Administrator 7/3/2024 Dave Olson 7/5/2024	Expenditure Required: N/A
	Amount Budgeted: N/A
	Timeline: 07/02/2024 SS 07/09/2024 RCM 08/27/2024 RCM PH

Summary Statement: In the 2023 Regular Session, the 68th Legislature unanimously passed Second Substitute Senate Bill 5290 (SB 5290), which made various amendments to Revised Code of Washington (RCW) Chapter 36.70B, Local Project Review. This state law is intended to ensure predictability and consistency in the local permit review process. Certain amendments in this law became effective on July 23, 2023. In order to ensure the best customer service possible, an emergency interim ordinance was passed by City Council on July 25, 2023 (Ordinance 23-0647, attached) to address the following sections of SB 5290:

- Section 1: Clarifying when a site plan may be required for internal improvements;
- Section 5: Updating the definition of project permit; and
- Section 6: Clarifying the procedure for determining whether an application is "complete" for the purposes of review.

The "emergency" portion of the ordinance allowed it to take effect immediately upon adoption. The City held the required a public hearing on August 8, 2023, and no further action was taken. The "interim" portion set a one (1) year deadline for completing any work on permanent regulations. This time period can be extended if necessary.

SB 5290 includes additional requirements, including significant updates to permit processing timelines, mandatory reporting, and various incentives and penalties for failing to process permits in a timely manner. These additional updates are due by January 1, 2025.

As adopted, Ordinance 23-0647 set a work plan to be completed within six (6) months (see Section 7). However, this work has yet to be completed and the one (1) year deadline is quickly approaching. Staff

discussed this with the Planning Commission at their May 13, 2024 and June 10, 2024 meetings, and they unanimously approved their formal recommendation to proceed with this extension. Staff has prepared the attached ordinance for Council's consideration. A public hearing is also scheduled on August 27, 2024 for this item.

Item History:

Ordinance 23-0647 adopted July 25, 2023, expires July 24, 2024

Recommended Action:

MOTION to adopt **AB24-0665** - Ordinance 24-0665 extending emergency interim zoning control regulations adopted by Ordinance 23-0647

Fiscal Note/Consideration:

N/A

ORDINANCE NO. 24-0665

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, PIERCE COUNTY, WASHINGTON, EXTENDING EMERGENCY INTERIM ZONING CONTROL REGULATIONS ADOPTED BY ORDINANCE NO. 23-0647 FOR THE AMENDING OF TITLE 18 OF THE EDGEWOOD MUNICIPAL CODE IN ACCORDANCE WITH AMENDMENTS TO STATE LAW ADOPTED IN 2023 IN THE SECOND SUBSTITUTE SENATE BILL 5290 FOR A PERIOD OF SIX MONTHS; ESTABLISHING A DATE FOR A PUBLIC HEARING; DECLARING AN EMERGENCY; AND PROVIDING THAT THE INTERIM REGULATIONS WILL TAKE EFFECT IMMEDIATELY UPON PASSAGE; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Edgewood is a non-charter optional municipal code city as provided in Revised Code of Washington (RCW) Title 35A, incorporated under the laws of the State of Washington, and plans pursuant to the Growth Management Act (GMA), RCW Chapter 36.70A; and

WHEREAS, the adoption of land use and zoning regulations is a valid exercise of the City's police power and is specifically authorized by RCW 35A.63.100; and

WHEREAS, within the express terms of the GMA, the Washington State Legislature has specifically conferred upon the governing bodies of Washington cities the right to establish and adopt interim development regulations; and

WHEREAS, local project review processes are governed by RCW Chapter 36.70B; and

WHEREAS, the Second Substitute Senate Bill 5290 (SB5290) concerning consolidating local permit review processes was passed into law during the 2023-2024 legislative session, that amends RCW Chapter 36.70B to set new requirements for the processing of project permit application; and

WHEREAS, SB 5290 became effective on July 23, 2023, with the exception of Section 7, that includes the new permit review timelines and annual reporting requirements, becoming effective January 1, 2025; and

WHEREAS, the City is authorized under RCW 35A.63.220 and 36.70A.390 to pass an interim zoning and official control ordinance for up to one (1) year if a work plan is developed for related studies providing for such a longer period; and

WHEREAS, the City is currently undertaking the periodic update of its Comprehensive Plan, and as part of this update the City will also be reviewing its land use permitting and procedures outlined in the Edgewood Municipal Code (EMC) Title 18; and

WHEREAS, On July 25, 2023, with the passage of Ordinance 23-0647 the City amended portions of the development code in EMC Title 18 to comply with SB 5290; and

WHEREAS, additionally, on July 25, 2023, with the passage of Ordinance 23-0647 the City Council determined that to comply with SB 5290 and thoroughly analyze permanent regulations, interim development regulations adopted under the provisions of RCW 36.70A.390 were necessary to allow adequate time for the City to adopt permanent development regulations in compliance with SB 5290; and

WHEREAS, with Ordinance 23-0647, the City Staff developed a work plan for related studies for compliance with SB 5290 and such work plan was included in the ordinance and a public hearing was held on August 8, 2023, at 7:00 pm; and

WHEREAS, the conditions that predicated the adoption of Ordinance No. 23-0647 continue to exist today and, therefore, the extension of the interim regulations for an additional six months will provide more time for the City to properly go through the necessary requirements to adopt permanent development regulations; and

WHEREAS, On June 10, 2024, the Planning Commission voted 7-0 to recommend that the City Council extend emergency interim Ordinance 23-0647 until December 31, 2024. This extension is necessary for the City to remain compliant with SB5290 and allow for adequate time to review the EMC for any additional revisions needed to maintain the required compliance on January 1, 2025; and

WHEREAS, RCW 36.70A.390 authorizes the City Council to renew by adoption an interim zoning control ordinance for one (1) or more six (6) month periods without first holding a public hearing on the proposed interim zoning control ordinance so long as a public hearing is held within at least 60 days after its adoption and findings of facts are made prior to each renewal; and

WHEREAS, the City Council has scheduled a public hearing regarding the adopted interim zoning ordinance on August 27, 2024; and

WHEREAS, the deadline in the SB 5290 for cities to adopt compliant development regulations caused an emergency which necessitates that this ordinance become effective immediately in order to preserve the public health, safety and welfare and also requires action prior to the preparation of a State Environmental Protection Act (SEPA) threshold determination pursuant; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Findings. The City Council hereby adopts the findings of fact set forth in Ordinance No. 23-0647 and the above Recitals as findings of fact and conclusions of the City Council for passing this Ordinance. The City Council further adopts by reference the previously held study session agenda bill(s) of July 2, 2024 as additional findings.

Section 2. Extension. This Ordinance is an extension of interim zoning and official controls approved by Ordinance 23-0647, and Ordinance 23-0647 is attached as Exhibit A.

Section 3. Duration of Interim Zoning Controls. The interim zoning and official controls approved by Ordinance 23-0647 are hereby extended by City Council and shall have continuing effect for a renewed six (6) month maximum period commencing on July 24, 2024 and ending on December 31, 2024, unless extended for an additional six (6) month period per RCW 36.70A.390 or modified by City Council or unless a final ordinance is adopted amending the Edgewood Municipal Code before December 31, 2024.

Section 4. Public Hearing. Pursuant to RCW 35A.63.220 and RCW 36.70A.390, the City Council shall hold a public hearing to accept public testimony on this interim ordinance within sixty (60) days of its adoption. The Council shall hold this hearing at Edgewood City Hall on August 27, 2024 at 7:00 pm or as soon thereafter. After the public hearing, the City Council may adopt additional legislative findings in support of this Ordinance and/or otherwise modify the provisions of this Ordinance.

Section 5. Corrections. The City Clerk and codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers for the purpose of codification, and any other references thereto.

Section 6. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 7. Effective Date. A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City and shall take effect and be in full force five (5) days after the date of publication.

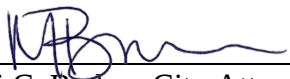
PASSED BY THE CITY COUNCIL ON THE 9th DAY OF JULY, 2024

Dave Olson, Mayor

ATTEST/AUTHENTICATED:

Jill Schwerzler-Herrera, CMC
City Clerk

APPROVED AS TO FORM:


Maili C. Barber, City Attorney

Date of Publication: July 12, 2024
Effective Date: July 17, 2024

Exhibit A
Ordinance No. 23-0647

ORDINANCE NO. 23-0647

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, ADOPTING AN EMERGENCY INTERIM ZONING CONTROL ORDINANCE TO AMEND TITLE 18 OF THE EDGEWOOD MUNICIPAL CODE IN ACCORDANCE WITH AMENDMENTS TO STATE LAW ADOPTED IN 2023 IN SECOND SUBSTITUTE SENATE BILL 5290 FOR A PERIOD OF ONE YEAR; ESTABLISHING A DATE FOR A PUBLIC HEARING; DECLARING AN EMERGENCY; PROVIDING FOR SEVERABILITY; AND PROVIDING THAT THE INTERIM REGULATIONS WILL TAKE EFFECT IMMEDIATELY UPON PASSAGE.

WHEREAS, the adoption of land use and zoning regulations is a valid exercise of the City's police power and is specifically authorized by Revised Code of Washington (RCW) 35A.63.100; and

WHEREAS, within the express terms of the Growth Management Act, the Washington State Legislature has specifically conferred upon the governing bodies of Washington cities the right to establish and adopt interim development regulations; and

WHEREAS, local project review processes are governed by Chapter 36.70B RCW; and

WHEREAS, Second Substitute Senate Bill 5290 (SB 5290) concerning consolidating local permit review processes was passed into law during the 2023-2024 legislative session, which amends Chapter 36.70B RCW to set new requirements for the processing of project permit application; and

WHEREAS, SB 5290 becomes effective on July 23, 2023, with the exception of Section 7, which is not effective until January 1, 2025; and

WHEREAS, the City must amend portions of the development code in Title 18 of the Edgewood Municipal Code (EMC) by July 23, 2023, to comply with SB 5290; and

WHEREAS, the City will be undertaking the periodic update of its Comprehensive Plan in 2024, and as part of this update will also be reviewing its land use permitting and procedures outlined in Title 18 EMC; and

WHEREAS, the City Council has determined that to comply with SB 5290 and thoroughly analyze permanent regulations, interim development regulations adopted under the provisions of RCW 36.70A.390 are necessary to allow adequate time for the City to adopt permanent development regulations in compliance with SB 5290; and

WHEREAS, the City is authorized under RCW 35A.63.220 and 36.70A.390 to pass an interim zoning and official control ordinance for up to one (1) year if a work plan is developed for related studies providing for such a longer period; and

WHEREAS, City Staff have developed a work plan for related studies for compliance with SB 5290 and such work plan is specified below; and

WHEREAS, RCW 36.70A.390 authorizes the City Council to adopt an interim zoning control ordinance for one (1) or more six (6) month periods without first holding a public hearing on the proposed interim zoning control ordinance so long as a public hearing is held within at least 60 days after its adoption; and

WHEREAS, the City Council has scheduled a public hearing regarding the adopted interim zoning ordinance on August 8, 2023; and

WHEREAS, the deadline in SB 5290 for cities to adopt compliant development regulations cause an emergency which necessitates that this ordinance become effective immediately in order to preserve the public health, safety, and welfare and also requires action prior to the preparation of a State Environmental Protection Act (SEPA) threshold determination pursuant to WAC 197-11-880; and

WHEREAS, the City Council considered this Ordinance during its regular City Council meeting of July 25, 2023;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, HEREBY ORDAINS AS FOLLOWS:

Section 1. Findings Adopted. The “Whereas Clauses” set forth in the recitals of this Ordinance are hereby adopted as the findings and conclusions of the City Council for passing this Ordinance.

Section 2. EMC 18.20.190, Amended. EMC Section 18.20.190, P definitions, is hereby amended as shown in Exhibit A attached and incorporated by this reference.

Section 3. EMC 18.40.150, Amended. EMC Section 18.40.150, Determination of completeness (RCW 36.70B.070), is hereby amended as shown in Exhibit A attached and incorporated by this reference.

Section 4. EMC 18.95.020, Amended. EMC Section 18.95.020, Applicability, is hereby amended as shown in Exhibit A attached and incorporated by this reference.

Section 5. Duration of Interim Zoning Controls. The interim zoning and official controls approved by this Ordinance shall be effective immediately upon passage of this ordinance and continue in effect for a period of one (1) year, commencing on July 25, 2023, and ending on July

24, 2024, unless extended or modified by City Council or unless a final ordinance is adopted amending the Edgewood Municipal Code before July 24, 2024.

Section 6. Public Hearing. Pursuant to RCW 35A.63.220 and RCW 36.70A.390, the City Council shall hold a public hearing to accept public testimony on this interim ordinance within sixty (60) days of its adoption. The Council shall hold this hearing at Edgewood City Hall on August 8, 2023, at 7:00 pm or as soon thereafter. After the public hearing, the City Council may adopt additional legislative findings in support of this Ordinance and/or otherwise modify the provisions of this Ordinance.

Section 7. Adoption of Work Plan. Within the next six (6) months following the passage of this Ordinance, the Edgewood Planning Commission is hereby directed to review the permanent regulations and to make a recommendation on whether said regulations, or some modification thereof, should be permanently adopted. The Edgewood Planning Commission is directed to complete its review, to conduct such public hearings as may be necessary or desirable, and to forward its recommendation to City Council.

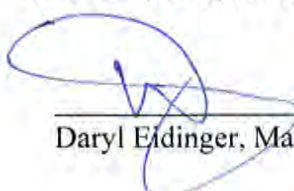
Pursuant to RCW 36.70A.106, the Director of the Community & Economic Development Department is hereby directed to transmit this ordinance to the Washington State Department of Commerce for review, as may be required or desired.

Section 8. Corrections. The City Clerk and codifiers of this Ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers for the purposes of codification, and any other references thereto.

Section 9. Severability. If any section, sentence, clause, or phrase of this Ordinance or any municipal code section amended hereby should be held to be unconstitutional or unlawful by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance or the amended municipal code section.

Section 10. Effective Date. The City Council hereby finds and declares that the deadlines in SB 5290 for cities to adopt compliant development regulations cause an emergency which necessitates that this ordinance become effective immediately in order to preserve the public health, safety, and welfare. This ordinance shall become effective immediately upon passage by at least a majority plus one member of the City Council. The City Clerk is directed to publish a summary of this ordinance at the earliest possible publication date.

ADOPTED THIS 25TH DAY OF JULY, 2023.



Daryl Eidinger, Mayor

ATTEST:



Rachel Pitzel, CMC
City Clerk

APPROVED AS TO FORM:



Ann Marie Soto, City Attorney

Published: July 27, 2023
Effective Date: July 25, 2023

Exhibit A

18.20.190 P definitions.

“Project permit” means any land use or environmental permit or license required from the city of Edgewood for a project action, including but not limited to ~~building permits~~, site development permits, fill and grade permits, subdivisions, binding site plans, planned unit developments, conditional uses, site plan(s), shoreline substantial development permits, development plan review, site specific rezones ~~authorized by the comprehensive plan which do not require a comprehensive plan amendment~~; but excluding adoption or amendment of ~~the a comprehensive plan, subarea plan or and development regulations, zoning of newly annexed land, area-wide rezones, and zoning map amendments~~ except as otherwise specifically included in this subsection.

18.40.150 Determination of completeness (RCW [36.70B.070](#)).

A. For the purposes of this title, a complete application is one that contains all required information, supporting documentation, and signatures ~~as outlined on the project permit application~~, and which is accompanied by payment of any and all fees as required by the community development department.

1. Time Limitations.

- a. Calculation of Time Periods for Issuance of Notice of Final Decision. In determining the number of calendar days that have elapsed after the city has notified the applicant that the application is complete for purposes of calculating the time for issuance of the notice of decision, the following periods shall be excluded:
 - i. Any period during which the applicant has been requested by the city to correct plans, perform required studies, provide additional required information, or otherwise requires the applicant to act. The period shall be calculated from the date the city notifies the applicant of the need for additional information until the earlier of the date the local government determines whether the additional information satisfies the request for information or 14 calendar days after the date the information has been provided to the city;
 - ii. If the city determines that the information submitted by the applicant under EMC [18.40.150](#), Determination of completeness, is insufficient or incorrect;
 - iii. Any period during which an environmental impact statement is being prepared following a determination of significance pursuant to Chapter [43.21C](#) RCW, if the city by ordinance has established time periods for completion of environmental impact statements, or if the city and the applicant in writing agree to a time period for completion of an environmental impact statement;

- iv. Any period for administrative appeals of project permit applications, if an open record appeal hearing or a closed record appeal, or both, are allowed. The time period for consideration and decision on appeals shall not exceed:
 - (A) Ninety calendar days for an open record appeal hearing; or
 - (B) Sixty calendar days for a closed record appeal, unless the parties agree to extend these time periods; and
- 2. Any extension of time mutually agreed upon by the applicant and the local government.
- 3. The time limits established in this section do not apply if a project permit application:
 - a. Requires an amendment to the comprehensive plan or a development regulation;
 - b. Requires approval of the siting of an essential public facility as provided in RCW [36.70A.200](#); or
 - c. Is substantially revised by the applicant, in which case the time period shall start from the date at which the revised project application is determined to be complete pursuant to this section.
- 4. If the city is unable to issue its final decision within the time limits provided in this chapter, it shall provide written notice of this fact to the project applicant. The notice shall include a statement of reasons why the time limits have not been met and an estimated date for issuance of a final decision. The city is not liable for damages due to the city's failure to make a final decision within the time limits established in this chapter.

B. Determination of complete application.

- 1. Within 28 calendar days after receiving a project permit application ~~for review for completeness~~, the city shall ~~mail or personally~~ provide a written determination of completeness to the applicant which ~~to the extent known by the city identifies other agencies with jurisdiction over the project permit application and~~ states either that:
 - a. ~~†~~The application is complete; or ~~that~~
 - b. ~~†~~The application is incomplete and that the procedural submission requirements of the city have not been met. The determination will outline what is necessary to make the application procedurally complete. To the extent known by the city, the determination will identify other agencies of local, state, or federal governments that may have jurisdiction over some aspect of the application.
- 2. If the city does not provide a written determination to the applicant that the application is incomplete within 28 calendar days, the application shall be deemed procedurally complete on the 29th day after receiving a project permit application. When the city does not provide a written determination to the applicant that the application is

procedurally incomplete, the city may still seek additional information or studies as provided for in subsection (B)(3). The time period guidelines for review of project permit applications begin following the determination of a complete application.

3. Additional information or studies may be required or project modifications may be undertaken subsequent to the procedural review of the application by the city. The city's determination of completeness shall not preclude the city from requesting additional information or studies either at the time of the notice of completeness or at some later time, if new ~~or additional~~ information is required or where there are substantial changes in the proposal. However, if the procedural submission requirements, as outlined on the project permit application have been provided, the need for additional information or studies may not preclude a completeness determination.

C. ~~Prior to a determination of a complete application,~~ If the applicant receives a written determination from the city that an application is not complete, the applicant shall have up to 90 calendar days to submit the necessary information to the city. Within 14 calendar days after an applicant has submitted the requested additional information, the city shall make the determination as described in subsection (B) of this section, and notify the applicant in the same manner. If the applicant either refuses, in writing, to submit additional information, or does not submit the required information within the 90 calendar day period, the application shall lapse because of a lack of information necessary to complete the review.

D. An application shall be considered complete when it contains the following:

1. The correct number of completed application forms signed by the applicant which contain a detailed description of the proposed land use, proposed impervious surface, and description of all existing and proposed improvements and easements;
2. The correct number of documents, plans, or maps identified in the applicable application, as appropriate for the proposed project;
3. A completed State Environmental Policy Act checklist, if required;
4. For preliminary plats only, a complete land survey of the perimeter of the site;
5. All studies and materials demonstrating compliance with the Edgewood Municipal Code;
6. Water availability letter (this requirement is for preliminary plats and short plats only);
7. Conceptual stormwater plans (this requirement is for preliminary plats and short plats only);
8. Payment of all applicable fees pursuant to the adopted fee schedule. In the event of insufficient funds on a draft, the application shall be deemed null and void;

9. Proposed applications shall be consistent with the comprehensive plan and applicable development regulations. (Ord. 03-203 § 1).

18.95.020 Applicability

A. Site plan design review shall be required prior to the issuance of construction permits in any of the following circumstances:

1. The new construction of a nonresidential building or other structure;
2. The expansion, remodel, or alteration of any building or other structure by more than five percent of its existing floor area, or overall size in cases where floor area standards are not applicable;
3. The expansion of any building or structure that creates a new dwelling unit;
4. A change of use, or where traffic, parking, noise or other impacts are greater than the impacts for the previously existing use, as determined by the director; or
5. The construction and reconstruction of driveway approaches, gates, roads, shared access facilities, alleys, and driving surfaces within ingress/egress easements.

B. The following activities shall not require site plan design review:

1. Permits authorizing residential construction for detached single-family residential use and accessory dwelling units.
2. Any activity that does not require a building permit or is not considered a change in use, as determined by the director.
3. Any activity on the exterior of a building that does not exceed a 25 percent change in any existing facade or roof form.
4. Interior ~~work that does not alter the exterior of the structure or affect parking standards as determined by the director.~~ alterations, provided that the interior alterations do not result in the following:
 - (a) Additional sleeping quarters or bedrooms;
 - (b) Nonconformity with federal emergency management agency substantial improvement thresholds; or
 - (c) Increase the total square footage or valuation of the structure thereby requiring upgraded fire access or fire suppression systems.

Nothing in this subsection exempts interior alterations from otherwise applicable building, plumbing, mechanical, or electrical codes. For purposes of this subsection, "interior

alterations” include construction activities that do not modify the existing site layout or its current use and involve no exterior work adding to the building footprint.

5. Normal building maintenance and repair. (Ord. 20-582 § 5; Ord. 16-469 § 2 (Exh. A); Ord. 11-360 § 3 (Exh. B)).