CITY OF EDGEWOOD
COUNCIL STUDY SESSION AGENDA
Tuesday, October 6, 2020 – 7:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA

1. **CALL TO ORDER**
   Roll Call, Pledge of Allegiance
2. **COUNCIL BUSINESS**
   - **A.** Interviews - Parks and Recreation Advisory Board
   - **B.** Discussion – Resolution – Pitney Bowes (Postage) Lease Agreement
   - **C.** Discussion – Resolution – Reaffirming Existing Wellness Program
   - **D.** Discussion – Receive Street Lighting Recommendation from Planning Commission
   - **E.** Discussion – Resolution – Pierce County Court Services Agreement
   - **F.** Discussion – Resolution – General Sewer Plan Update – Contract Amendment
   - **G.** Discussion – Ordinance - CIP Update
   - **H.** Resolution – Hazard Trees – Meridian Ave E
   - **I.** Discussion – National League of Cities (NLC)
   - **J.** Discussion – Equity, Diversity and Inclusion (Trainings, Planning, etc.)
3. **OTHER COUNCIL ITEMS**
4. **ADJOURN**

Study Sessions are meetings for Council to review upcoming and pertinent business of the City, no action is taken by the City Council. Study Sessions are open to the public, but public input is reserved for the regular Council meetings

This meeting is accessible to persons with disabilities. For individuals who may require special accommodations, please contact City Hall at (253) 952.3299, 24 hours in advance.

City Of Edgewood
Council Agenda Summary Sheet

Subject: Interviews - Parks and Recreation Advisory Board	**Agenda Item #: 2.A**
	For Agenda of: 10/6/2020
	Prepared by: Jeremy Metzler
Attachments (list): 1. PRAB Roster Current Public	
Approval of Materials: Jeremy Metzler Rachel Pitzel 9/29/2020 Dave Gray 9/29/2020 Daryl Eidinger 9/29/2020	**Expenditure Required:** N/A
	Amount Budgeted: N/A
	Timeline: 10/6/2020 Study Session 10/13/2020 Regular Council Meeting

Summary Statement:
In accordance with Section 2.31.020 of the Edgewood Municipal Code (EMC), appointment and reappointment to the Parks and Recreation Advisory Board (aka PRAB) shall follow the City Council Rules of Procedures, which require applications and interviews for each applicant. The City Council shall interview candidates in a panel format, with all candidates participating in the interview session concurrently. The Mayor shall call on each Council Member to ask questions. Upon completing the interviews, each Council Member will announce their candidate rankings and the City Clerk shall tally the rankings. The rankings shall be provided to the Council and shall be used by the Mayor for consideration in the appointment process. At the Mayor's discretion, the appointment process may take place at a regularly scheduled Council meeting or a special Council meeting following the interview session. The Mayor shall appoint or reappoint and the Council shall confirm or deny the appointments proposed by the Mayor.
At this time, we have four members with terms ending this month, three of which have expressed interest in renewing their membership. The fourth member is stepping down and we have received two new applicants for that position.
If no action is taken at the next regular council meeting to fill these vacant and expiring positions, the PRAB will not have enough members to constitute a quorum at their next regular meeting scheduled for November 5, 2020.

Item History:
N/A

Recommended Action:
Receive a briefing, conduct interview(s), and make a recommendation to the Mayor regarding the candidates seeking (re)appointment to PRAB positions 4, 5, 6, and 7.

Fiscal Note/Consideration:

N/A

CITY OF EDGEWOOD
PARKS AND RECREATION ADVISORY BOARD
CURRENT ROSTER *Revised March 2020*

Brian Levenhagen, Chair
blevenhagen@cityofedgewood.org
Chair Term ends 9/30/2020
Position 1 – *Term ending September 30, 2021*

Mary Grace Eala
mgeala@cityofedgewood.org
Position 2 – *Term ending September 30, 2021*

Bill Hilton
bhilton@cityofedgewood.org
Position 3 – *Term ending September 30, 2021*

Vacanty
Position 4 – *Term ending September 30, 2020*

Jeff Southard
Vice Chair – *Term ending September 30, 2020*
jsouthard@cityofedgewood.org
Position 5 – *Term ending September 30, 2020*

Linda Howard
lhoward@cityofedgewood.org
Position 6 – *Term ending September 30, 2020*

Anne Percival
apercival@cityofedgewood.org
Position 7 – *Term ending September 30, 2020*

City Of Edgewood
Council Agenda Summary Sheet

Subject: Discussion – Resolution – Pitney Bowes (Postage) Lease Agreement	**Agenda Item #: 2.B**
	For Agenda of: 10/6/2020
	Prepared by: Stephanie Goff

Attachments (list):
1. pitneybowesLease
2. Resolution 20-0xx Postage Machine Lease Agreement

Approval of Materials:		**Expenditure Required:**
Stephanie Goff		$58.66 per month, plus tax, for 60 months.
Rachel Pitzel	9/29/2020	**Amount Budgeted:**
Dave Gray	9/29/2020	**Timeline:**
Daryl Eidinger	9/29/2020	

Summary Statement:
The current lease the City has with Pitney Bowes for the postage machine expires in December of 2020. The postage machine needs to be replaced with a newer machine and the City desires to enter into a new lease agreement for the postage machine for a term of 60 months.

Item History:

Recommended Action:
Hold a discussion and provide staff guidance regarding Discussion – Resolution – Pitney Bowes (Postage) Lease Agreement

Fiscal Note/Consideration:
Current lease is $64.75 per month, plus tax. New lease will be $58.66 per month, plus tax.

pitney bowes

Sourcewell (formerly known as NJPA) State & Local FMV Lease

Agreement Number

Your Business Information

Full Legal Name of Lessee / DBA Name of Lessee

CITY OF EDGEWOOD

Tax ID # (FEIN/TIN)

Sold-To: Address

2224 104TH AVE E, EDGEWOOD, WA, 98372-1513, US

Sold-To: Contact Name	Sold-To: Contact Phone #	Sold-To: Account #
Stephanie Goff	(253) 952-3299	0010026017

Bill-To: Address

2224 104TH AVE E, EDGEWOOD, WA, 98372-1513, US

Bill-To: Contact Name	Bill-To: Contact Phone #	Bill-To: Account #	Bill-To: Email
Stephanie Goff	(253) 952-3299	0010026017	finance@cityofedgewood.org

Ship-To: Address

2224 104TH AVE E, EDGEWOOD, WA, 98372-1513, US

Ship-To: Contact Name	Ship-To: Contact Phone #	Ship-To: Account #
Stephanie Goff	(253) 952-3299	0010026017

PO #

Your Business Needs

Qty	Item	Business Solution Description
1	SENDPROCSERIES4	SendPro C Series - Version 4
1	1FXA	Interface to InView Dashboard
1	7H00	C Series IMI Meter
1	8H00	C Series IMI Base
1	APAC	Connect+ Accounting Weight Break Reports
1	APAX	Cost Acctg Accounts Level (100)
1	APB2	Cost Accounting Devices (10)
1	APKN	Account List Import/Export
1	C200	SendPro C200
1	CAAB	Basic Cost Accounting
1	DM1RKL	Return Kit for DM100/125 - Large
	F9S2	SendPro C Install Training with Shipping
1	HZ80001	SendPro C Series Drop Stacker
1	ME1A	Meter Equipment - C Series

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Pitney Bowes Confidential Information

1	MP81	C Series Integrated Scale
1	PAB1	C Series Premium App Bundle
1	PTJ1	SendPro Online
1	PTJA	SendPro Basic 1 User
1	PTJN	Single User Access
1	PTK1	Web Browser Integration
1	PTK2	SendPro C Series Shipping Integration
1	SJS1	C200 SoftGuard
1	STDSLA	Standard SLA-Equipment Service Agreement (for SendPro C Series - Version 4)
1	ZH24	Manual Weight Entry
1	ZH26	HZ02 50 LPM Speed
1	ZHD5	USPS Rates with Metered Letter
1	ZHD7	E Conf Services for Metered LTR. BDL
1	ZHWL	5lb/3kg Weighing Option for MP81

Your Payment Plan

Initial Term: 60 months	**Initial Payment Amount:**	
Number of Months	**Monthly Amount**	**Billed Quarterly at***
60	**$ 58.66**	**$ 175.98**

**Does not include any applicable sales, use, or property taxes which will be billed separately.*

( ) Tax Exempt Certificate Attached
( ) Tax Exempt Certificate Not Required

( ) Purchase Power® transaction fees included
(X) Purchase Power® transaction fees extra

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Your Signature Below

Non-Appropriations. You warrant that you have funds available to make all payments until the end of your current fiscal period, and shall use your best efforts to obtain funds to make all payments in each subsequent fiscal period through the end of your lease term. If your appropriation request to your legislative body, or funding authority ("Governing Body") for funds to make the payments is denied, you may terminate this lease on the last day of the fiscal period for which funds have been appropriated, upon (i) submission of documentation reasonably satisfactory to us evidencing the Governing Body's denial of an appropriation sufficient to continue this lease for the next succeeding fiscal period, and (ii) satisfaction of all charges and obligations under this lease incurred through the end of the fiscal period for which funds have been appropriated, including the return of the equipment at your expense.

By signing below, you agree to be bound by all the terms and conditions of this Agreement, including the NJPA Contract Number 041917-PIT, effective date May 17, 2017 and the State and Local Fair Market Value Lease Terms (including the Pitney Bowes Terms) (Version 2/20) which is available at http://www.pb.com/states/njpa and is incorporated by reference (the "Agreement"). You acknowledge that, except for non-appropriation, you may not cancel this lease for any reason and that all payment obligations are unconditional. This lease will be binding on us after we have completed our credit and documentation approval process and have signed below. This lease requires you to either provide proof of insurance or participate in the ValueMAX® requirement protection program (see Section 6 of the State and Local Fair Market Value Lease Terms) for an additional fee. If software is included in the Order, additional terms apply which are available by clicking on the hyperlink for that software located at http://www.pitneybowes.com/us/license-terms-of-use/software-and-subscription-terms-and-conditions.html. Those additional terms are incorporated by reference.

Not Applicable
State/Entity's Contract#

Lessee Signature

Print Name

Title

Date

Email Address

Pitney Bowes Signature

Print Name

Title

Date

Sales Information

Davinder Heslin	davinder.heslin@pb.com	
Account Rep Name	Email Address	PBGFS Acceptance

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RESOLUTION NO. 20-XXXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, PIERCE COUNTY, WASHINGTON, AUTHORIZING THE MAYOR TO EXECUTE A POSTAGE MACHINE LEASE AGREEMENT WITH PITNEY BOWES.

WHEREAS, the City of Edgewood has a lease for use of a postage machine with Pitney Bowes subject to a master contract between Pitney Bowes and the Washington State Department of Enterprise Services; and

WHEREAS, the postage machine needs to be replaced with a newer machine when the current lease expires in December 2020; and

WHEREAS, the City now desires to enter into a new lease agreement for the postage machine for a term of 60 months; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. The Mayor is authorized to execute the postage machine Lease Agreement with Pitney Bowes attached hereto as Exhibit A and incorporated herein by this reference.

Section 2. Effective Date. This resolution will take effect immediately upon passage by the City Council.

ADOPTED THIS ___DAY OF _____, 2020

_____
Daryl Eidinger, Mayor

ATTEST:

_____
Rachel Pitzel, CMC
City Clerk

City Of Edgewood
Council Agenda Summary Sheet

Subject: Discussion – Resolution – Reaffirming Existing Wellness Program	**Agenda Item #: 2.C**
	For Agenda of: 10/6/2020
	Prepared by: Jennifer Bartelson

Attachments (list):

1. Resolution 20-xxxx Affirming Wellness Policy
2. Resolution No. 19-0455, ESTABLISHING A CITY EMPLOYEE WELLNESS PROGRAM AND ADOPTING THE WELLNESS COMMITTEE POLICY

Approval of Materials:		**Expenditure Required:**
Jennifer Bartelson		N/A
Rachel Pitzel	9/30/2020	**Amount Budgeted:**
Dave Gray	9/30/2020	N/A
Daryl Eidinger	10/1/2020	**Timeline:**

Summary Statement:

The City of Edgewood is a member of the Association of Washington Cities (AWC). Part of the health benefits provided by AWC is the WellCity program. A requirement on the annual WellCity application is for the City Council to reaffirm the existing wellness program resolution.

In 2019, the City Council adopted a resolution establishing the city employee wellness program. In January 2020, the City of Edgewood earned the WellCity award which provides a 2% discount on medical premiums. This discount will be applied to 2021 medical premiums and the estimated cost savings to the City will be almost $10,000. More importantly, by continuing to work toward earning another WellCity award, it shows the City's commitment to employee wellness.

Item History:

Recommended Action:

Hold a discussion and provide staff guidance regarding reaffirming the existing Wellness Program, and placing the resolution under the consent agenda at the next regular council meeting for action.

Fiscal Note/Consideration:

RESOLUTION NO. 20-XXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, PIERCE COUNTY, WASHINGTON, REAFFIRMING THE WELLNESS PLEDGE AND REAFFIRMING THE CITY EMPLOYEE WELLNESS PROGRAM

WHEREAS, the City of Edgewood recognizes that employee health is related to lifestyle decisions and many illnesses and injuries can be prevented by positive individual health processes; and

WHEREAS, the City of Edgewood further recognizes that improvements to employee health, achievable through active workplace health promotion programs and activities can result in better morale, reduced absenteeism, and enhanced productivity and performance; and

WHEREAS, the AWC wellness program, at a minimum, has proven to be cost neutral beginning with implementation and studies showing cost reductions over the long term;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Reaffirmation of Wellness Pledge. In order to contribute to the health and well-being of City employees, the City reaffirms the following pledge:

- Improve the quality of life through knowledge about health and lifestyle.
- Decrease the usage of health care services under the current provider's health benefits plan.
- Decrease the incidence of workplace injuries and the severity of injury claims expense.
- Reduce sick leave usage.
- Improve employee morale and well-being.
- Demonstrate to employees that the City of Edgewood cares about the health and well-being of its workforce.
- Increase recreational or other opportunities, which lead to improved physical and emotional health and reduced stress.

Section 2. Reaffirmation of the City Employee Wellness Program. The Wellness Committee Policy attached hereto as Exhibit A is hereby reaffirmed as part of the City of Edgewood City Employee Wellness Program.

Section 3. Effective Date. This resolution will take effect immediately upon passage by the City Council.

ADOPTED THIS __ DAY OF OCTOBER, 2020

_____
Daryl Eidinger, Mayor

ATTEST:

_____
Rachel Pitzel, CMC
City Clerk

RESOLUTION NO. 19-0455

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, PIERCE COUNTY, WASHINGTON, ESTABLISHING A CITY EMPLOYEE WELLNESS PROGRAM AND ADOPTING THE WELLNESS COMMITTEE POLICY

WHEREAS, the City of Edgewood recognizes that employee health is related to lifestyle decisions and many illnesses and injuries can be prevented by positive individual health processes; and

WHEREAS, the City of Edgewood further recognizes that improvements to employee health, achievable through active workplace health promotion programs and activities can result in better morale, reduced absenteeism, and enhanced productivity and performance; and

WHEREAS, the AWC wellness program, at a minimum, has proven to be cost neutral beginning with implementation and studies show cost reducing over the long run;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. In order to contribute to health and well-being of City employees the Wellness Committee pledges the following:

- Improve the quality of life through knowledge about health and lifestyle.
- Decrease the usage of health care services under the current provider's health benefits plan.
- Decrease the incidence of workplace injuries and the severity of injury claims expense.
- Reduce sick leave usage.
- Improve employee morale and well-being.
- Demonstrate to employees that the City of Edgewood cares about the health and well-being of its workforce.
- Increase recreational or other opportunities, which lead to improved physical and emotional health and reduced stress.

Section 2. The Wellness Committee Policy attached hereto as Exhibit A is hereby adopted as part of the City of Edgewood City Employee Wellness Program.

ADOPTED THIS 23RD DAY OF APRIL, 2019

Daryl Eidinger, Mayor

ATTEST:

Rachel Pitzel, City Clerk

EXHIBIT A

CITY OF EDGEWOOD
INTERNAL ACCOUNTING & ADMINISTRATIVE CONTROLS (IACC)

TITLE:		IAAC NO.
Wellness Committee Policy		
APPROVED BY	**REVISES OR SUPERSEDES**	**EFFECTIVE DATE:**

PURPOSE:

To create an environment that supports healthy lifestyles and offers opportunities for employees to optimize their health and well-being.

GOAL:

To support wellness in the workplace by creating a program that meets the needs and interests of the employees of the City of Edgewood.

SCOPE:

This policy applies to all regular, part-time (exempt and non-exempt) City of Edgewood employees.

POLICY:

I. The Committee will be comprised of 4-5 members. The following departments are strongly encouraged to have at least one member on the committee: Administrative Services, Public Works, Planning and Community Development. Membership on the Committee is voluntary.

II. Members of the Wellness Committee will serve an indefinite term and are encouraged to be enthusiastic and supportive of the purpose and goal of the Committee.

III. The Wellness Committee will meet at least once a month during regular business hours, and will follow an agenda prepared by the Chairperson of the Committee.

IV. Duties of the Wellness Committee include:

- Providing enthusiastic support of the purpose and goal of the Committee.
- Creating a sense of employee ownership by participating in the planning and promotion of wellness activities.
- Performing evaluations of ongoing programs and activities.
- Providing peer support and advocacy to boost wellness program participation.
- Sharing responsibilities to lessen the workload impact on the Chairperson.
- Preparing an annual budget for presentation to the Asst. City Administrator for program support.

V. Duties of the Chairperson include:

- Setting the time and place of meetings.
- Communicating with all members of the Committee to coordinate meeting dates and times.
- Preparing an agenda in advance of the meeting and distributing copies to other members, along with notice of the meeting.
- Managing the agenda and discussion of the meeting.

VI. Confidentiality is important in all health education activities. Because the Wellness Committee may offer programs about potentially sensitive issues, the transactions and interactions regarding personal and medical information that take place in the City's wellness programs will be confidential and will be respected as such. Employee participation will strictly be on a voluntary basis and will be respected.

PROCEDURE:

I. Build a Foundation

- Create a mission statement.
- Assess the City's working environment by considering the possible support systems and challenges.
- Successfully develop and promote the wellness program.
- Set program policies to address participant confidentiality, employee eligibility, and any City policies that govern wellness activities, including employee participation.
- Inform the employees of the wellness program by distributing a letter of introduction stating the City's commitment to employee health and encouragement of employee participation.
- Gain the support of everyone involved, including management, department heads, and employees.

II. Locate Available Resources

- Inventory internal resources.
- Locate other wellness program coordinators.

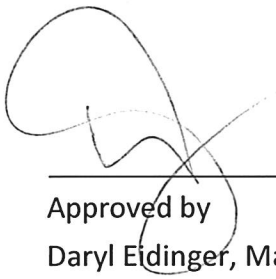
- Explore AWC resources.
- Identify external resources that may be able to provide services and products for the program.
- Review human resource data to determine what the City's employees' needs may be.
- Identify topics that work toward the program's mission and meet the needs and interests of employees.
- Involve employees by conducting a needs and interests survey.

III. Design the Program

- Establish program goals and objectives.
- Develop a means of evaluation to measure the level of satisfaction with the program and assist in the planning of future activities.
- Select program activities that will encourage employees to become involved.
- Establish a program budget.
- Create a program timeline and schedule that includes all wellness program activities and any other events, which will conflict with, support or otherwise influence the program.
- Delegate responsibilities to different members of the committee.

IV. Promote and Facilitate the Program

- Promote the program and activities to raise employees' awareness of and enthusiasm for the worksite wellness program, to stimulate and maintain high levels of participation, and to keep the program visible.
- Build incentives into the program to not only reward participants, but to encourage and motivate participation.
- Introduce the program by communicating the City's commitment, previewing upcoming activities, and leaving employees eager to participate.
- Facilitate the activities to help ensure a smooth program and satisfied participants.
- Decisions on structure and program details will be approved by the Mayor and/or Asst. City Administrator.



Approved by
Daryl Eidinger, Mayor

4-23-2019
Date

City Of Edgewood
Council Agenda Summary Sheet

Subject: Discussion – Receive Street Lighting Recommendation from Planning Commission	**Agenda Item #: 2.D** **For Agenda of: 10/6/2020** **Prepared by: Darren Groth**
Attachments (list): 1. PC Recommendation_ Street Light Standards	
Approval of Materials: Darren Groth Rachel Pitzel 10/1/2020 Dave Gray 10/1/2020 Daryl Eidinger 10/1/2020	**Expenditure Required:** N/A **Amount Budgeted:** N/A **Timeline:** 10-06-2020 SS

Summary Statement:
At the December 9, 2019 Planning Commission meeting, the Commission added this discussion item to the 2020 Work Plan. This item was added to the Work Plan after consultation with City Council that the City of Edgewood should have a more uniform policy regarding street light standards. To begin the discussion, on February 10, 2020, the Planning Commission agenda included topics such as: uniformity, height, angle, shielding, color, and spacing of street lights. Further discussions pertaining to street light standards ensued during the Planning Commission meetings on March 9 and April 13, 2020.

On June 8, 2020, the Planning Commission and City staff developed a public survey to allow the community to identify their street light temperature preference. The results of this survey were discussed at the July 13, 2020 Planning Commission. The Planning Commission asked to continue the discussion on street light standards, and suggested that a second public survey be conducted in October when there is less daylight.

While the prior discussion has focused on street light temperature for the past several meetings, the Planning Commission was charged by City Council with considering all of those topics on the February 10 agenda, i.e., uniformity, height, angle, shielding, color, and spacing of street lights. On August 10, 2020, the Planning Commission re-engaged in discussing all of the topics to finalize their recommendation, which was approved on September 14, 2020 by a 5-0 vote. The Planning Commission's recommendation to City Council is attached as Exhibit 1.

Item History:

Recommended Action:
Hold a discussion and provide staff direction to Discussion – Receive Street Lighting Recommendation from Planning Commission

Fiscal Note/Consideration:
N/A

CITY OF EDGEWOOD
PLANNING COMMISSION
RECOMMENDATION

The Planning Commission feels that current street light standards are not adequate. In order to address the necessary changes, the Planning Commission voted 5-0 to recommend to City Council that the City take the following next steps germane to the City of Edgewood's Street Light Standards.

1. Ensure all lights are compatible with the surrounding neighborhood;
2. New street lights are installed consistent with the City of Edgewood's Comprehensive Plan (particularly Chapter 7);
3. Set a light temperature/color requirement for street light bulbs;
4. Require light shielding when light trespass may impact adjoining private property;
5. Require uniform aesthetic, height, and spacing standards;
6. Discontinue light installations on existing utility poles that do not comply with the new aesthetic standards;
7. Include the promotion of the upcoming street light survey in the Mayor's report to garner community input and participation.

RECOMMENDED BY THE CITY OF EDGEWOOD PLANNING COMMISSION ON THE 14TH DAY OF SEPTEMBER 2020.

Planning Commission Chair

Attest by:

Evan Hietpas
Planning Technician

City Of Edgewood
Council Agenda Summary Sheet

Subject: Discussion – Resolution – Pierce County Court Services Agreement	**Agenda Item #: 2.E**
	For Agenda of: 10/6/2020
	Prepared by: Dave Gray
Attachments (list): 1. 2020 Edgewood Contract CC-102373	
Approval of Materials: Dave Gray Rachel Pitzel 10/1/2020 Dave Gray 10/1/2020 Daryl Eidinger 10/1/2020	**Expenditure Required:** Net Zero.
	Amount Budgeted: The Contract will be in place for the 4th Quarter of 2020. (See fiscal note below)
	Timeline: Study Session Review 10/06/2020 Regular Council Meeting Action Requested 10/13/2020

Summary Statement:

Since the City incorporated in 1996 we have contracted our District Court service needs with Pierce County Courts. A number of addendums have been instituted since the original Contract Agreement including most recently the addition of citation collection and appeal actions for the introduction to the City of School Zone Speed Cameras. With the increase in law enforcement presence since 2015 the City's citation revenue has steadily increased, in particular since 2017, a result of guidance by the City Council and collaboration between Mayor Eidinger and then new Chief of Police Micah Lundborg. The previous contractual agreements set an annual cost to the City inclusive of all services ($25,500 for 2020) with the Court capturing 100 percent of all citation revenue, excluding the new School Speed Cameras. The replacement Contract Agreement changes this arrangement with an increase in annual cost at a flat rate ($111,160 for the year 2021 with an annual upward adjustment of 2.5 percent per year, and the Court returning 100 percent of all citation revenue to the City monthly. At this time the increased annual cost set against the City's collection of all citation revenue shows the City's current out of pocket cost (net cost) decreasing marginally. In short, the higher annual cost will be offset by the city collection of all infraction fees. In 2021 the net result would be, given 2020 infraction revenue over a 2020 cost of $108,449, about a $25,000 reduction in annual City costs for Court Services. As the cost escalates each year by 2.5%, the City would need to have about the same increase in citation revenue to "break even", maintaining that cost reduction. Most Cities have an out of pocket General Fund expenditure to operate or contract their Court Services. Black Diamond spent about $105,000 above their infraction revenue in 2015. My opinion is the City is getting a good bargain by partnering with Pierce County Courts. The cost for services in todays dollars, if the City received little or no citation revenue would be comparable to what other cities are experiencing so to break even between cost and revenue is unusual. I would attribute this to the moderate cost from Pierce County to provide the service and the infraction activity provided by an adequate law enforcement presence in the City of Edgewood. Excellent policy established by the City Council, Administered by the Mayor and Executed by Chief Lundborg and his department personnel. I do not believe excellent is in any

way to be confused with heavy handed. This is not what I hear from our Citizens. If anything I hear light touch and at times a call for a more robust response. Future staffing in pace with our growth will allow a wider span of control, a more consistent level of service and regulatory oversight and may keep pace with the 2.5 percent annual increase in providing Court Services. Regardless, my opinion of this agreement is that it is a synergistic relationship with the County and good for both parties.

Item History:

Recommended Action:
Hold a discussion and provide staff guidance regarding Pierce county Court Services Agreement.

Fiscal Note/Consideration:
The existing Contract cost will increase from $25,500 (original 2020) per year to $111,160 for 2021, increasing 2.5% per year until the year 2026. Infraction revenue excluding school zone speed cameras, zero under the existing agreement is estimated to be $116,000 for 2021 producing a net gain to the City. This is an estimate based upon a curve projected using historical collections from the County.

The Contract will be in place for the 4th Quarter of 2020. A budget amendment for the increased cost and increased citation revenue will be required, as the old agreement was used for the 2020 Budget. the 4th Quarter Budget, one quarter of the annual budget is $5,090. The actual under this agreement will increase to $27,112.50. The infraction revenue for the 4th Quarter was budgeted at zero. The actual estimated will be $28,130. Again, a small gain for the City.

AGREEMENT BETWEEN PIERCE COUNTY AND THE CITY OF EDGEWOOD FOR PROSECUTION, DEFENSE, PROBATION AND COURT SERVICES

THIS AGREEMENT is entered into this day by and between PIERCE COUNTY, a political subdivision of the State of Washington (herein referred to as "COUNTY") and the CITY OF EDGEWOOD, a municipal corporation of the State of Washington (herein referred to as "CITY") and is applicable to all properties located within the geographic area that constitutes the incorporated limits of the CITY.

Whereas, the City of Edgewood, hereinafter referred to as the "City", has the authority and jurisdiction with respect to traffic infractions, non-traffic infractions, criminal traffic and criminal non-traffic misdemeanors and gross misdemeanor cases occurring within the City's municipal boundaries; and

Whereas, RCW 3.50.815 and RCW 39.34.180 expressly allow cities and counties to enter into contracts for the prosecution, adjudication, sentencing, and incarceration of misdemeanor and gross misdemeanor offenses committed by adults in their respective jurisdictions; and

Whereas, in 2016, the City and County entered into an Interlocal Agreement for the County to provide district court, prosecution, and assigned counsel services to the City; and

Whereas, after negotiation, the City and the County have determined that it is in the best interest of the City and the County to enter into a new agreement for the County to continue providing district court, prosecution and assigned counsel services to the City as set forth herein;

Now, therefore, the County and the City mutually agree as follows:

I. General

A. Purposes. The purposes of this Agreement are to establish procedures for City cases filed in Pierce County District Court; to define the court, prosecution, probation and other services to be provided by the County to the City for such cases; to establish a payment method for City cases handled by the County; and to provide for indemnity.

B. Scope of Services Provided. The County shall provide the court services listed below for all City cases filed during the term of this Agreement. "City cases" shall include infractions, criminal traffic and criminal non-traffic misdemeanors and gross misdemeanors occurring within City limits. All City cases shall be filed in Pierce County District Court. The County shall provide court services for City cases of the same type and level as the County provides for cases originating in unincorporated Pierce County.

1. Municipal Court Services. Municipal court services include all court services imposed by state statute, court rule, City ordinances, or other regulation as now existing or hereafter amended. The County shall provide municipal court services to the City including,

but are not limited to: the filing, processing, adjudication and penalty enforcement of all City cases filed during the term of this Agreement, in District Court, regardless of the year a final judgment is entered, including, but not limited to, issuance of search and arrest warrants; procedures for establishing bail; arraignments and plea hearings; pretrial motions and evidentiary hearings; discovery matters; notification and subpoenaing of witnesses and parties, where relevant; bench and jury trials; pre-sentence investigations; sentencing; post-trial motions; the duties of courts of limited jurisdiction regarding appeals; and all other court functions as they relate to City cases filed in District Court. The County shall provide all necessary judicial and clerical personnel to perform such services in a timely and efficient manner as required by law and court rule.

2. City Prosecution Services. Except for automatic safety camera infractions, all City cases covered by this Agreement shall be reviewed, filed and prosecuted by the Office of the Pierce County Prosecutor. The Prosecutor's Office shall have final case disposition authority of all City cases.

3. Other Services. The County shall provide assigned counsel and interpreter, file management, and all other services necessary for the handling and disposition of City cases filed in the District Court, except for prisoner transport and detention, and work release. Probation services will be provided for City cases and shall be paid by City defendants receiving said services.

4. Prisoner Transport. This agreement does not cover costs for prisoner transport.

5. Traffic Safety Cameras Infraction.

a. The City shall identify Pierce County District Court as the adjudicative court and the location for payments to be made for any automated traffic safety camera infractions issued pursuant to RCW 46.63.170 and RCW 46.63.060.

b. Pierce County District Court may adjudicate any contested automatic safety camera infractions issued by the City. The County will not provide prosecution or defense services for these infractions.

C. Property. This Agreement does not provide for the acquisition, holding or disposal of real or personal property.

D. Financial Provisions. In consideration for the County providing all the services to the City set forth in this Agreement:

For the year 2020, the City shall pay the County the sum of $27,112, payable no later than November 30, 2020.

For each subsequent year, the City shall pay the County the base cost from the previous year plus an increase of 2.5% calculated as follows:

Year	Previous base cost	Previous base cost times 2.5%	Annual base cost
2021	$108,449	$2,711	$111,160
2022	$111,160	$2,779	$113,939
2023	$113,939	$2,849	$116,788
2024	$116,788	$2,920	$119,708
2025	$119,708	$2,993	$122,700
2026	$122,700	$3,068	$125,678

The Annual base cost shall be payable in four installments. The County shall invoice the City in the months of January, April, July and October each year of the contract, with payment by the City due February 28th, May 31st, August 31st, and November 30th, respectively.

Payments that are not received by the deadline shall be considered delinquent and shall accrue interest on the unpaid balance, from the date of delinquency until paid, at an interest rate of one half of one percent (.5%) per month.

The County shall remit to the City all locally retained fines and penalties assessed and collected for the City cases with the exception of a $25 administrative court cost per case for automated traffic safety camera infractions which shall be retained by the County. The County shall also retain interest collected by the County through a contracted collection agency or through a delinquency legal proceeding.

Any new programs established after the effective date of this Agreement shall not be included but shall be addressed by the parties in a separate amendment hereto.

E. Limitation of Financial Obligations. It is the parties' intent to provide compensation to the County solely as set forth in Section D, above. Except as provided for in Section D, the City shall not be billed for any other fee or cost associated with the filing, prosecution, or defense of City cases. Costs for jail and work release are specifically excluded from this Agreement. The City and the County shall enter a separate agreement whereby the City shall compensate the County for the costs associated with the detention of prisoners held on City charges.

F. Agreement Administration and Dispute Resolution. The County shall designate an employee representative from each of the various departments that will be providing the services contemplated herein to act as a liaison with the City to handle daily administration of this Agreement. The City shall also designate one or more liaisons for the various services described herein. Each party shall notify the other in writing of its designated representatives for the various services. County liaisons shall meet with the City liaisons on a regular or on an "as needed" basis, whichever the liaisons deem appropriate, to discuss questions and resolve problems regarding the delivery of services and activities to be performed under this Agreement. Any operational conflict that is not resolved by the liaison committee shall be referred to the Mayor and the County Executive who shall attempt in good faith to resolve the dispute prior to submitting the matter to arbitration.

Any controversy or claim arising out of or relating to this Agreement or the alleged breach thereof that cannot be resolved, shall be submitted to binding arbitration in accordance with the rules and procedures set forth in Chapter 7.04 RCW, and judgment upon the award rendered by the arbitrator may be entered in any court having jurisdiction thereof.

II. Additional Terms

A. Monthly Reports. Each month, the County shall provide the City with a report which summarizes court activity during the preceding month. The monthly report will contain all information about City cases which the County compiles for the Office of the Administrator of Courts. In addition, the monthly reports shall contain data about the amount of fines and forfeitures collected by the County for City cases.

B. Adoption of Ordinances. Upon notice from the County, the City shall promptly consider whether to adopt by reference any infractions, misdemeanors or gross misdemeanors which is created by County Ordinance. The City shall also notify the County upon the City's adoption of any ordinances affecting infractions, misdemeanors or gross misdemeanors.

C. City May Create Its Own Court. Nothing in this Agreement shall be construed as precluding the City from creating its own municipal court pursuant to state law.

D. Authorization to Act. Pierce County, its employees, agents and third parties with whom the County may contract are authorized to prosecute and defend City cases as set forth in this Agreement.

E. No Employment Relationship Created. No agent, employee, or representative of the City shall be deemed an employee of the County, and no agent, employee, or representative of the County shall be deemed an employee of the City.

III. Indemnification

A. Liability. In executing this Agreement, the County does not assume liability or responsibility for or in any way release the City from any liability or responsibility which arises in whole or in part from: (1) the existence or effect of any City ordinance; or (2) any prosecution by the City Attorney. If any cause, claim, suit, action or administrative proceeding is commenced involving the enforceability and/or validity of any such ordinance or prosecution, the City shall defend the same at its sole expense and if judgment is entered or damages are awarded against the City, the County, or both, the City shall satisfy the same, including all chargeable costs and attorney's fees.

B. Indemnification. The County shall indemnify, defend and hold harmless the City, its officers, agents and employees, from and against any and all claims, actions, suits, liability, loss, costs, expenses, and damages of any nature whatever, including costs and attorneys fees in defense thereof, for injuries, sickness or death of persons (including employees of the City), or damage to property, or the violation of any person's civil rights, which is caused by or arises out of the County's acts, error or omissions with respect to the subject matter of this Agreement, or

any act or omission of any agent retained by or contracted with by the County to provide services covered by this Agreement provided, however, that:

1. The County's obligation to indemnify, defend and hold harmless shall not extend to injuries, sickness, death, damage or civil rights violations caused by or resulting from the actions or negligence of the City, its officers, agents or employees; and

2. The County's obligation to indemnify, defend and hold harmless for injuries, sickness, death, damage or civil rights violations caused by or resulting from the concurrent actions or negligence of the County or its agents and the City or its agents shall apply only to the extent that the County's or its officer's, employee's, or agent's actions or negligence caused or contributed thereto.

C. No Third Party Beneficiary. The County does not by this Agreement assume any contractual obligations to anyone other than the City and the City does not assume any contractual obligations to anyone other than the County. The County and the City expressly eliminate any third-party beneficiary to this Agreement.

IV. Termination Provisions

A. Term of Agreement. The initial term of this Agreement shall be seventy-five (75) months commencing at 12:00 a.m., October 1, 2020 and terminating at 12:00 a.m., December 31, 2026. Nothing in this section precludes the parties from renegotiating and amending the terms and conditions of this Agreement, including duration and compensation, prior to the termination. However, the parties acknowledge that renegotiation of this Agreement may include a price escalation depending on actual cases processed and the cost or processing those cases.

B. Process for Termination. Any termination of this Agreement shall be in conformance with the provisions of RCW 3.50.810 under which Notice of Intention to Terminate the Agreement must be provided not less than one year prior to February 1st of the year in which all district court judges are subject to election. In such event, this agreement would terminate effective December 31, 2026. In the event that the Agreement is to be terminated, then the parties agree that they will work cooperatively to facilitate an orderly and effective transfer of responsibility.

V. Signatures and Date

IN WITNESS WHEREOF, the parties have executed this Agreement this ____ day of _____, 2020.

CITY OF EDGEWOOD:

_____ ____
Mayor Date

Approved as to form:

_____ 9/15/20
City Attorney Date

Attest:

_____ ____
City Clerk Date

PIERCE COUNTY:

Bruce Dammeier Digitally signed by Bruce Dammeier Date: 2020.09.10 14:41:39 -07'00'

_____ ____
Bruce Dammeier, County Executive Date

Approved as to form:

Andrew Scott
Deputy Prosecuting Attorney Date 8/10/20

Michelle Robosa 8/24/2020
District Court Administrator Date

Electronic review/approval in WD on 9/2/20
Budget & Finance Date

City Of Edgewood
Council Agenda Summary Sheet

Subject: Discussion – Resolution – General Sewer Plan Update – Contract Amendment	**Agenda Item #: 2.F** **For Agenda of: 10/6/2020** **Prepared by: Jeremy Metzler**
Attachments (list): 1. RES - GO GSP Update First Amendment to PSA 2. FIRST AMENDMENT G&O GSP Update	
Approval of Materials: Jeremy Metzler Rachel Pitzel 9/30/2020 Dave Gray 9/30/2020 Daryl Eidinger 10/1/2020	**Expenditure Required:** $182,170 **Amount Budgeted:** $157,170 **Timeline:** 10/06/2020 SS 10/13/2020 RCM

Summary Statement:
The currently adopted General Sewer Plan (GSP) was developed by Parametrix, Inc. in 2004, then approved by the Department of Ecology and adopted by the City of Edgewood in June 2007. An amendment to the City of Fife's Sewer Plan was completed in 2014 and adopted by Fife in 2016, allowing sewer connections in the Non-Core Phase 1 West area. Edgewood's adopted plan currently prohibits sewer extensions and connections outside of the Phase One service area until 2027 or later, but staff and Council recognize the potential need to provide sanitary sewer service to existing residents with at-risk or failing septic systems in a more timely fashion. For these reasons, Council authorized a contract with Gray & Osborne, Inc. (G&O) to update the GSP in August 2019 with Resolution 19-0470.

Since the Agreement was executed, the City and G&O have mutually agreed to delay work due to anticipated updates to growth and planning information, warranting an extension of the term from December 31, 2020 to July 1, 2021. The City and G&O have also agreed to some additional work not included in the original scope, warranting additional compensation in an amount not to exceed $25,000:

- Rather than using current zoning and population projections obtained from the City, Gray & Osborne will develop alternative zoning scenarios, capacity analysis, and population projections that will be used in the plan, at the direction of the City.
- The original scope of work assumed City GIS information including invert elevations, rim elevation, pipe diameters, and lift station information was available. Because such information is not available, Gray & Osborne shall create a functional GIS based map of the sewer system from the base map provided using construction documents and reworking of the base map files.

The aforementioned actions require amendments to the original agreement, as detailed in the attached draft resolution and amendment.

Item History:
08/13/2019 RCM

Recommended Action:
Hold a discussion and provide staff guidance regarding Discussion – Resolution – General Sewer Plan Update – Contract Amendment

Fiscal Note/Consideration:
This amendment represents a $25,000 increase in the total contract amount. Staff anticipates REET revenues and the existing fund balance will accommodate this difference.

RESOLUTION NO. 20-0xxx

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, PIERCE COUNTY, WASHINGTON, AUTHORIZING THE MAYOR TO ENTER INTO A FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH GRAY & OSBORNE TO UPDATE THE CITY'S GENERAL SEWER PLAN

WHEREAS, by passing Resolution 19-0470 on August 13, 2019, the City Council authorized execution of a Professional Services Agreement ("Agreement") with Gray & Osborne, Inc. ("G&O") to update the City's General Sewer Plan; and

WHEREAS, since the Agreement was executed, the City and Consultant have mutually agreed to delay work due to anticipated growth and planning information updates, and also because the City and Consultant have agreed upon some additional work not included in the original scope; and

WHEREAS, the delay and additional work warrant an extension of the Agreement's term from December 31, 2020 to July 1, 2021; and

WHEREAS, the additional work warrants additional compensation be paid to G&O in an amount not to exceed $25,000;

WHEREAS, the aforementioned actions require amendments to the Agreement's term, scope of work, and compensation, which both parties desire; and

WHEREAS, the Agreement also contains typographical errors that the parties wish to correct;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The Mayor is hereby authorized to enter into the First Amendment to Professional Services Agreement, attached hereto, between the City of Edgewood and G&O, in a substantial form as attached to this resolution and incorporated herein as Exhibit A.

ADOPTED THIS 13TH DAY OF OCTOBER, 2020.

_____
Daryl Eidinger, Mayor

ATTEST:

_____
Rachel Pitzel, CMC
City Clerk

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Exhibit A

First Amendment to the Professional Services Agreement between the
City Of Edgewood and Gray And Osborne, Inc for the
2019 General Sewer Plan Update

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FIRST AMENDMENT TO
PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE CITY OF EDGEWOOD
AND GRAY AND OSBORNE, INC FOR THE
2019 GENERAL SEWER PLAN UPDATE

Section I. Date and Parties.

This document ("First Amendment"), is dated the 13th day of October, 2020, and is entered into by and between the CITY OF EDGEWOOD, a Washington municipal corporation ("City") and Gray & Osborne, Inc. ("Consultant"). This First Amendment modifies the Professional Services Agreement dated August 13, 2019, by and between the City and Consultant (the "Agreement").

Section II. **General Recitals.**

A. The City and Consultant entered into the Agreement for the purposes of allowing the Consultant to perform engineering and planning services described therein.

B. Since the Agreement was executed, the City and Consultant have mutually agreed to delay work due to anticipated updates to growth and planning information. The City and Consultant have further agreed upon some additional work not included in the original scope of the Agreement.

C. Upon reviewing the original Agreement, the City has discovered some typographical errors that must be corrected.

D. The parties have now agreed to amend the Agreement as set forth in this First Amendment.

Section III. **Amendments to the Agreement.**

A. Name of Consultant. Throughout the agreement, every mention of "Grey & Osborne" shall be replaced with "Gray & Osborne".

B. Section 2. Schedule of Work. Section 2 of the original Agreement is hereby amended by modifying Section A to read as follows:

> Consultant shall diligently perform the services described in the scope of work attached to this contract as Exhibit "A", with the goal of completing the work described therein ~~within 12 months~~ within the terms stated below in Section 3 of this Agreement. If delays beyond Consultant's reasonable control occur, the parties will negotiate in good faith to determine whether an extension is appropriate.

C. Section 3. Terms. Section 3 of the original Agreement is hereby amended to read as follows:

> This Agreement shall commence on August 14, 2019, ("Commencement Date") and shall terminate on ~~December 31, 2020~~ July 1, 2021, unless extended or terminated in writing as provided herein.

D. Section 4. Compensation. Section 4 of the original Agreement is hereby amended by modifying the second paragraph to read as follows:

> TIME AND MATERIALS NOT TO EXCEED. Compensation for these services shall not exceed ~~$157,170.00~~ $182,170.00, including all applicable tax, without written authorization and will be based on billing rates and reimbursable expenses attached hereto as Exhibit B.

E. Exhibit A. Scope of Work. Exhibit A of the original agreement shall be appended to add the following language:

- Rather than using current zoning and population projections obtained from the City, Gray & Osborne will develop alternative zoning scenarios, capacity analysis, and population projections that will be used in the plan, at the direction of the City.

- The original scope of work assumed City GIS information including invert elevations, rim elevation, pipe diameters, and lift station information was available. Because such information is not available, Gray & Osborne shall create a functional GIS based map of the sewer system from the base map provided using construction documents and reworking of the base map files.

Section IV. Other Terms Unchanged. All other terms of the Agreement remain unchanged and enforceable. The First Amendment is intended to modify the terms and conditions of the original Agreement only insofar as such modifications are set forth in this Amendment; all other provisions shall remain unchanged and in full effect. In the case of any conflict between the terms of the Agreement and First Amendment, the provisions of this First Amendment shall control.

City **Consultant**

DATED: This ___ day of October, 2020.

CITY OF EDGEWOOD	CONSULTANT
By: _____	By: _____
	Printed Name: _____
Its: Mayor, Daryl Eidinger	Its: _____
Date: _____	Date: _____, 2020

ATTEST:

_____
City Clerk, Rachel Pitzel

APPROVED AS TO FORM:

_____
City Attorney, Ann Marie Soto

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City Of Edgewood
Council Agenda Summary Sheet

Subject: Discussion – Ordinance - CIP Update	**Agenda Item #: 2.G**
	For Agenda of: 10/6/2020
	Prepared by: Jeremy Metzler
Attachments (list): 1. DRAFT Ordinance No. 20-0xxx CIP 2021-2026 2. DRAFT - 2021 CIP Program	
Approval of Materials: Jeremy Metzler Rachel Pitzel 10/1/2020 Dave Gray 10/1/2020 Daryl Eidinger 10/1/2020	**Expenditure Required:** N/A
	Amount Budgeted: N/A
	Timeline: 10/06/2020 SS 10/13/2020 RCM Public Hearing 10/20/2020 SS 10/27/2020 RCM

Summary Statement:
The City utilizes an annually-updated Capital Improvement Plan (CIP), in conformance with the Capital Facilities Element of the adopted Comprehensive Plan, which outlines projects, their estimated costs, timelines for work, and anticipated funding sources. These plans serve as the guiding documents for Staff to execute capital improvements throughout the City, as resources are made available through City financial resources or other identified funding sources (i.e. Impact Fees, TIB, WSDOT, other grants, etc.).

The attached DRAFT Ordinance and CIP Program represent Staff's current recommendation on project priorities, funding sources, and timelines for implementation. Individual project budget sheets are being developed / updated, and updates to several project detail sheets are still in progress. Staff relies on the City Council to help guide this planning, to ensure it aligns with the Council's desires and sound management of the City's financial resources.

Item History:
N/A

Recommended Action:
Hold a discussion and provide staff guidance regarding Discussion – Ordinance - CIP Update, preparing for a scheduled Public Hearing at the next Regular Council Meeting.

Fiscal Note/Consideration:
Project selection and funding resources are still being considered as part of this Study Session and additional evaluation of Staff as project priorities, timelines and other planning requirements are set by the

City Council.

ORDINANCE NO. 20-0xxx

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, RELATING TO THE CITY'S BUDGET, ADOPTING A CAPITAL IMPROVEMENT PLAN FOR THE YEARS 2021-2026

WHEREAS, the Capital Improvement Plan is the City's annual budget preparation tool used to finance capital improvements within projected funding capacities, identifying sources of public money for such purposes over a six-year period; and

WHEREAS, the City's Capital Improvement Plan has been updated to address the current and projected capital project needs and priorities of the City for fiscal years 2021 through 2026; and

WHEREAS, the City's SEPA Responsible Official has determined that this procedural action is categorically exempt from SEPA threshold determination and EIS requirements pursuant to WAC 197-11-800(19); and

WHEREAS, a public hearing was held on October 13th, 2020 on the proposed updates to the Capital Improvement Plan;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, HEREBY ORDAINS AS FOLLOWS:

Section 1. The City Council does hereby adopt the 2021-2026 Six-Year Capital Improvement Plan (CIP), a copy of which is attached as Exhibit A and incorporated herein by reference.

Section 2. Effective Date. This Ordinance will take effect five days after publication as required by law.

ADOPTED THIS 27TH DAY OF OCTOBER, 2019.

_____
Daryl Eidinger, Mayor

ATTEST:

_____
Rachel Pitzel, CMC
City Clerk

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APPROVED AS TO FORM:

_____
Ann Marie J. Soto
City Attorney

Date Published:
Effective Date:

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Exhibit A
2021-2026 Capital Improvement Plan (CIP)

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EDGEWOOD
Washington

CAPITAL IMPROVEMENT PLAN

Annual Update for years 2021–2026

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Table of Contents

Introduction 1

Capital Improvement Program Summary 3

Capital Project Detail 8

Surface Water 8

SW-1 – City Drainage Infrastructure Program / Spot Improvements 9

SW-2 – Mortenson Farm Regional Stormwater Improvements 11

SW-3 – Jovita Creek Regional Improvement Feasibility Study 13

SW-4 – Edgewood Pothole Pilot Project Feasibility Assessment (Water Quality / Treatment) 15

SW-5 – 108th Avenue East / 36th Street East Road Flooding 17

SW-6 – Surface Water Management Plan Update (including Stormwater Comprehensive Plan Update) 19

SW-7 – 25th Street East Drainage Improvements 20

SW-8 – Lake Chalet Pothole Flood Reduction Project 22

SW-9 – 24th Street East / 112th Avenue East Intersection Seasonal Ponding 24

SW-10 – 108th Avenue East (8th Street East to 16th Street East) Neighborhood Flooding 26

SW-11 – Jovita Boulevard Rehabilitation 28

SW-12 – Flood Reduction Plan for the Edgewood Pothole 30

SW-13 – 56th St E / Edgewood Drive Drainage Improvements 32

SW-14 – Monta Vista Drive E Drainage Improvements 34

Transportation 36

T-1 – Citywide Road Preservation Program (TIP No. 6) 37

T-2 – Citywide Traffic Safety Program (TIP No. 9) 39

T-3 – Interurban Trail Phase III, Connection Feasibility Study (TIP No. 7) 41

T-4 – Chrisella Road East Safety Improvements (TIP No. 5) 43

T-5 – Edgewood Drive East Safety Improvements (TIP No. 4) 45

T-6 – Transportation Engineering / Plan Support 47

T-7 – Meridian Avenue East / 32nd Street East Intersection Improvements (TIP No. 1) 49

T-8 – Meridian Avenue East Preliminary Design (TIP No. 2) 51

T-9 – Citywide Pedestrian Mobility and Safety Improvements (TIP No. 8) 53

T-10 – Meridian Parallel Road Network Construction (TIP No. 11) 55

T-11 – Meridian / Emerald Signal Improvements (TIP No. 12) 57

T-12 – 36th Street East Walkway Extension (TIP No. 13) 59

DRAFT

Parks 61
P-1 – Interurban Trail Phase III Design and Construction 62
P-2 – Miscellaneous Park Improvements 64
P-3 – Edgewood Multi-Modal Trail Loop (8th Street East / 122nd Avenue East / 24th Street East) 66
P-4 – Nelson Farm - Farmhouse Remodel / Evaluation 68
P-5 – 36th and Meridian Park – First Phase 70
P-6 – Citywide Park Land Acquisition 72
P-7 – Edgemont Park Improvements 74
P-8 – Mortenson Farm Passive Recreation Trail 76
P-9 – Wolf Point Passive Recreation Trail 78
Sanitary Sewer 80
SS-1 – General Sewer Plan Update (Sanitary Sewer Comprehensive Plan) 81
SS-2 – Wetland Mitigation - Northwood Elementary School Mitigation Site (LID No. 1) 83
Public Facilities 85
PF-1 – City Hall Information Technology (IT) / Security Upgrades 86
PF-2 – City Hall Tenant Improvements (Lobby Remodel) 88
PF-3 – Public Works Service Yard 90

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Introduction

Capital Improvement Plan Overview

The City of Edgewood's Capital Improvement Plan (CIP) is a six-year plan addressing the capital budget needs of the City, guiding the annual budget process and thereby satisfying the requirements of the Growth Management Act (GMA). The purposes and goals of the CIP are to:

- Provide capital facilities and infrastructure that are needed by the community and support the vision of Edgewood's future, as articulated in the City's Comprehensive Plan;
- Support the provision of City services consistent with the expectations of the community, as expressed in the City's declared level-of-service standards;
- Preserve level-of-service as growth and development add new demands on City government;
- Supply facilities that meet the needs of the community; and
- Rehabilitate or replace the City's facilities and infrastructure to extend the useful life and assure continued efficiency.

The GMA also requires jurisdictions to have capital facilities in place and readily available (constructed) when new development occurs or as a service area's population grows. This concept is known as *concurrency*. Specifically, this means that:

- All public facilities, needed to serve new development and a growing service area's population, must be in place at the time of the initial need. If the facilities are not in place, a financial commitment must have been made to provide the facilities within six years of the time of the initial need; and
- Such facilities must be of sufficient capacity to serve the service area's population and new development without decreasing service levels below locally established minimum standards, known as *level-of-service*.

Minimum standards are established at local levels. Factors that influence local standards are citizens, City Council recommendations, national standards, federal and state mandates, and the standards of neighboring jurisdictions.

The GMA stipulates that if a jurisdiction is unable to provide or finance capital facilities in a manner that meets concurrency and level-of-service requirements, it must either: 1) adopt and enforce ordinances which prohibit approval of proposed developments which would cause the level-of-service to drop below locally established standards, or 2) lower established standards for the level-of-service.

The Capital Improvement Plan provides a six-year list of proposed major capital expenditures for the City. This plan attempts to set funding strategies not only for the current year, but also to project future needs for major construction, land acquisition and equipment needs that

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improve the cultural environment, capital infrastructure and recreational opportunities for the citizens of Edgewood. Capital expenditures are viewed not only in the context of how much the new project will cost, but also what impact the project will have on the City's operating budget.

The Capital Improvement Plan is divided into seven sections: 1) Introduction, 2) CIP Summary, 3) Surface Water Projects, 4) Transportation and Pedestrian Projects, 5) Parks Projects, 6) Sanitary Sewer Projects, and 7) Public Facilities Projects.

Capital Improvement Program Summary

The CIP Summary contains a financial spreadsheet listing each project within the five capital project areas (Surface Water, Transportation, Parks, Sanitary Sewer, and Public Facilities), and anticipated revenue sources.

Capital Project Detail

Included for each capital project in the CIP is a capital project detail sheet providing information such as the following:

- Fund – The associated capital fund (Capital - General, Capital - Parks, Capital - Roads, Capital - TIB, Street, Surface Water and Sewer).
- Project Category – The appropriate category for the particular project. These categories are also used in the Program Financial Summary.
- Project Description – A brief description of the project.
- Comprehensive Plan Goal - Identification of the Comp Plan goal affected by the project.
- Service Impact – A brief description of the project's impact on Edgewood citizens or others that use the public facility and any impact to maintenance and operating costs.
- Total Project Budget - All costs associated with the project. This will include prior expenditures, current year estimates and projected costs included in the six-year plan.
- Funding Sources – All of the anticipated revenue sources for the project.
- Critical Milestones – A list of all of the most important project milestones with their expected completion dates.
- Project Budget – Actual expenditures from prior periods and projected future costs by project phase. It also displays the specific revenue sources used to fund the project and any impacts on the General Fund operating budget.

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Capital Improvement Program Summary

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City of Edgewood 2021 - 2026 Capital Improvement Plan

	Project	2021 Estimate	2022 Estimate	2023 Estimate	2024 Estimate	2025 Estimate	2026 Estimate	Totals
	Surface Water							
SW-1	City Drainage Infrastructure Program / Spot Improvements	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	**$ 600,000**
SW-2	Mortenson Farm Regional Stormwater Improvements	**Removed from financial plan** - work to be performed by and title transerred to WSDOT for 10 years after SR 167 completion (*possibly through 2036*)						**$ -**
SW-3	Jovita Creek Regional Improvement Feasibility Study	$ -	$ -	$ 200,000	$ 200,000	$ 180,000	$ -	**$ 580,000**
SW-4	Edgewood Pothole Pilot Project Feasibility Assessment	$ -	$ 300,000	$ 100,000	$ -	$ -	$ -	**$ 400,000**
SW-5	108th Ave E / 36th St E Flooding	$ -	$ 50,000	$ 900,000	$ 175,000	$ -	$ -	**$ 1,125,000**
SW-6	Surface Water Management Plan Update (Including Stormwater Comprehensive Plan Update)	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	**$ 150,000**
SW-7	25th St. E. Drainage Improvements	$ -	$ -	$ 235,000	$ -	$ -	$ -	**$ 235,000**
SW-8	Lake Chalet Pothole Flood Reduction Project	$ 50,000	$ 500,000	$ -	$ -	$ -	$ -	**$ 550,000**
SW-9	24th / 112th Seasonal Ponding	$ 170,000	$ -	$ -	$ -	$ -	$ -	**$ 170,000**
SW-10	108th Ave E - 8th to 16th Flooding	$ -	$ -	$ 40,000	$ 270,000	$ 65,000	$ -	**$ 375,000**
SW-11	Jovita Boulevard Rehabilitation	$ -	$ -	$ 55,000	$ 345,000	$ 180,000	$ -	**$ 580,000**
SW-12	Flood Reduction Plan for Edgewood Pothole	$ -	$ -	$ 170,000	$ -	$ -	$ -	**$ 170,000**
SW-13	56th St E / Edgewood Dr E Drainage Improvements	$ 1,000,000	$ -	$ -	$ -	$ -	$ -	**$ 1,000,000**
SW-14	Monta Vista Dr E Drainage Improvements	$ 25,000	$ 250,000	$ -	$ -	$ -	$ -	**$ 275,000**
SW-15	132nd Ave E / 53rd St Ct E Drainage Improvements	$ 150,000	$ -	$ -	$ -	$ -	$ -	**$ 150,000**
SW-16	12200 block 24th St E Drainage Improvements	$ 200,000	$ -	$ -	$ -	$ -	$ -	**$ 200,000**
	Total Surface Water	**$ 1,720,000**	**$ 1,225,000**	**$ 1,825,000**	**$ 1,115,000**	**$ 550,000**	**$ 125,000**	**$ 6,560,000**

City of Edgewood 2021 - 2026 Capital Improvement Plan

	Project	2021 Estimate	2022 Estimate	2023 Estimate	2024 Estimate	2025 Estimate	2026 Estimate	Totals
	Transportation							
T-1	Citywide Road Preservation Program (TIP No. 6)	$ 280,000	$ 290,000	$ 300,000	$ 310,000	$ 320,000	$ 330,000	**$ 1,830,000**
T-2	Citywide Traffic Safety Program (TIP No. 9)	$ 75,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	**$ 325,000**
T-3	Interurban Trail Phase III, Connection Feas. Study (TIP No. 7)	$ -	$ 100,000	$ -	$ -	$ -	$ -	**$ 100,000**
T-4	Chrisella Road East Safety Improvements (TIP No. 5)	$ 200,000	$ 1,335,000	$ -	$ -	$ 4,750,000	$ -	**$ 6,285,000**
T-5	Edgewood Drive Safety Improvements (TIP No. 4)	$ 335,000	$ 600,000	$ -	$ -	$ 4,000,000	$ 5,500,000	**$ 10,435,000**
T-6	Transporation Engineering / Plan Support	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	**$ 300,000**
T-7	Meridian / 32nd Intersection Improvements (TIP No. 1)	$ -	$ -	$ -	$ -	$ -	$ -	**$ -**
T-8	Meridian Ave E. Preliminary Design (TIP No. 2)	$ 350,000	$ -	$ -	$ -	$ -	$ -	**$ 350,000**
T-9	Citywide Pedestrian Mobility and Safety Improvements (TIP No. 8)	$ 1,075,000	$ 75,000	$ 75,000	$ 75,000	$ 75,000	$ 75,000	**$ 1,450,000**
T-10	Meridian Parallel Road Network Constr. - Various Seg's (TIP No. 11)	$ 1,100,000	$ 1,100,000	$ 1,100,000	$ 1,100,000	$ -	$ -	**$ 4,400,000**
T-11	Meridian / Emerald Signal Improvements (TIP No. 12)	$ 300,000	$ -	$ -	$ -	$ -	$ -	**$ 300,000**
T-12	36th Street East Walkway Extension (TIP No. 13)	$ -	$ 50,000	$ 450,000	$ -	$ -	$ -	**$ 500,000**
	Total Transportation	**$ 3,765,000**	**$ 3,650,000**	**$ 2,025,000**	**$ 1,585,000**	**$ 9,245,000**	**$ 6,005,000**	**$ 26,275,000**

City of Edgewood 2021 - 2026 Capital Improvement Plan

	Project	2021 Estimate	2022 Estimate	2023 Estimate	2024 Estimate	2025 Estimate	2026 Estimate	Totals
	Parks							
P-1	Interurban Trail Phase III Design / Construction	$ -	$ -	$ 150,000	$ 1,050,000	$ -	$ -	**$ 1,200,000**
P-2	Miscellaneous Park Improvements	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	**$ 150,000**
P-3	Edgewood Multi-Modal Trail Loop (8th, 122nd, 24th)	$ -	$ 200,000	$ 1,500,000	$ -	$ -	$ -	**$ 1,700,000**
P-4	Nelson Farmhouse Remodel Eval.	$ 55,000	$ -	$ -	$ -	$ -	$ -	**$ 55,000**
P-5	36th and Meridian Park - Phase One	$ 1,750,000	$ -	$ -	$ -	$ -	$ -	**$ 1,750,000**
P-6	Land Acquisition	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	**$ 300,000**
P-7	Edgemont Park Improvements	$ 275,000	$ -	$ -	$ -	$ -	$ -	**$ 275,000**
P-8	Mortenson Farm Trail	$ -	$ -	$ 325,000	$ -	$ -	$ -	**$ 325,000**
P-9	Wolf Point Trail	$ -	$ 450,000	$ -	$ -	$ -	$ -	**$ 450,000**
	Total Parks	**$ 2,155,000**	**$ 725,000**	**$ 2,050,000**	**$ 1,125,000**	**$ 75,000**	**$ 75,000**	**$ 6,205,000**
	Sanitary Sewer							
SS-1	General Sewer Plan Update	$ 80,000	$ -	$ -	$ -	$ -	$ -	**$ 80,000**
SS-2	Wetland Mitigation - Northwood Elementary (LID No. 1)	$ 55,000	$ -	$ -	$ -	$ -	$ -	**$ 55,000**
	Total Sanitary Sewer	**$ 135,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 135,000**
	Public Facilities							
PF-1	Citywide IT/Security Upgrades	$ 50,000	$ 50,000	$ 50,000	$ -	$ -	$ -	**$ 150,000**
PF-2	Civic Center Campus Improvements	**TBD**	**TBD**	**TBD**	**TBD**	**TBD**	**TBD**	**$ -**
PF-3	Public Works Service Facility	$ 100,000	**TBD**	$ -	$ -	$ -	$ -	**$ 100,000**
	Total Public Facilities	**$ 150,000**	**$ 50,000**	**$ 50,000**	**$ -**	**$ -**	**$ -**	**$ 250,000**
	TOTAL CAPITAL EXPENDITURES	**$7,925,000**	**$5,650,000**	**$5,950,000**	**$3,825,000**	**$9,870,000**	**$6,205,000**	**$39,425,000**

City of Edgewood 2021 - 2026 Capital Improvement Plan

Project	2021 Estimate	2022 Estimate	2023 Estimate	2024 Estimate	2025 Estimate	2026 Estimate	Totals
CAPITAL REVENUE SOURCES:							
Surface Water Fees	$ 955,000	$ 850,000	$ 720,000	$ 530,000	$ 165,000	$ 100,000	**$ 3,320,000**
Surface Water Grant Revenue	$ 625,000	$ 375,000	$ 615,000	$ 545,000	$ 355,000	$ 25,000	**$ 2,540,000**
Est. Interagency Participation (SW)	$ -	$ -	$ 40,000	$ 40,000	$ 30,000	$ -	**$ 110,000**
Traffic Impact Fees	$ 1,965,000	$ 2,050,000	$ 1,115,000	$ 1,115,000	$ 1,305,000	$ 765,000	**$ 8,315,000**
Transportation Grant Revenue	$ 1,090,000	$ 995,500	$ 450,000	$ -	$ 7,460,000	$ 4,750,000	**$ 14,745,500**
School Zone Camera Fees	$ 155,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	**$ 405,000**
REET (1st 1/4% - Gen. Fund Capital)	$ 215,000	$ 175,000	$ 155,000	$ 100,000	$ 125,000	$ 125,000	**$ 895,000**
REET (2nd 1/4% - Pub. Works Capital)	$ 600,000	$ 404,500	$ 200,000	$ 150,000	$ 125,000	$ 125,000	**$ 1,604,500**
Park Impact Fees	$ 1,985,000	$ 500,000	$ 525,000	$ 1,100,000	$ 50,000	$ 50,000	**$ 4,210,000**
Parks Grant Revenue	$ -	$ 175,000	$ 1,500,000	$ -	$ -	$ -	**$ 1,675,000**
Capital Parks Reserve Fund	$ -	$ -	$ -	$ -	$ -	$ -	**$ -**
Sewer Fees	$ 135,000	$ -	$ -	$ -	$ -	$ -	**$ 135,000**
Bonds / Loans (Future Debt Service)	$ -	$ -	$ -	$ -	$ -	$ -	**$ -**
General Fund Xfer (Property/Sales/Utility Tax)	*$ 200,000*	*$ 75,000*	*$ 580,000*	*$ 195,000*	*$ 205,000*	*$ 215,000*	***$ 1,470,000***
TOTAL CAPITAL RESOURCES	**$ 7,925,000**	**$ 5,650,000**	**$ 5,950,000**	**$ 3,825,000**	**$ 9,870,000**	**$ 6,205,000**	**$ 39,425,000**

Capital Project Detail

Surface Water

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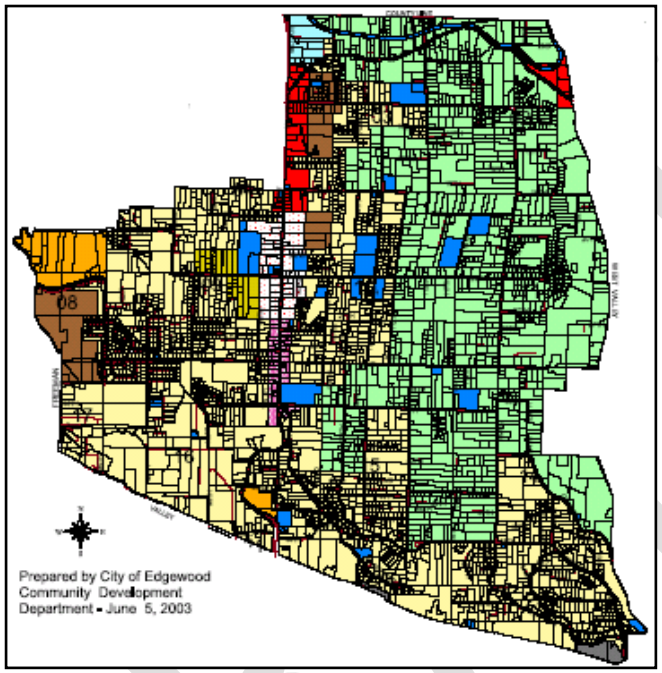
SW-1 – City Drainage Infrastructure Program / Spot Improvements

Fund:
Surface Water Fund

Project Category:
Surface Water

UPDATE PICTURE



Project Description: New drainage problems are identified annually through routine maintenance inspections and Citizen Action Requests (CAR's). The City Council annually budgets for small improvements to the public stormwater system, as several components of the City's drainage infrastructure are either undersized, failing, and/or incomplete. This program evaluates and installs culvert piping, catch basins, and ditch improvements, as well as other improvements associated with road projects, replacing up to two miles of existing drainage infrastructure per year. Work will generally include ditch lining, curbing, and catch basin and/or storm pipe installation / replacement.

The tentative plan for 2021 includes:

- 48th Ave E at 116th Ave E – Culvert Entrance Improvements
- TBD

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: This project will help alleviate localized flooding of private and public properties by making improvements to public storm drainage systems where a small project (*i.e. less than $35,000 per project*) can be cost-effective in resolving the problem.

Total 6-Year Project Budget: $600,000

Funding Source:

- Storm Drainage Fees

Critical Milestones:

- Various projects will be identified, evaluated, prioritized, designed and constructed each year.

SW-2 – Mortenson Farm Regional Stormwater Improvements

Fund:
Surface Water Fund

Project Category:
Surface Water

Project Description: In 2003, the City purchased the old twelve-acre Mortenson farm with Surface Water Funds as a site for future stormwater quality enhancements and possible park use. Improvements are planned to enhance the water quality of Surprise Lake Creek before it leaves the City of Edgewood, thereby improving the health of the Hylebos Creek watershed. Restoration of the stream channel will create salmon rearing and spawning habitat, which is now more accessible to fish thanks to the City of Fife's improvements along Freeman Road. Efforts to decrease base flows leaving the site are planned by expanding and enhancing wetland areas on the site. This restoration may be complemented by a passive trail or boardwalk in the future, if funds and regulations allow.

The City is coordinating with the Washington State Department of Transportation (WSDOT) regarding the use of the property as a wetland impact mitigation site for the construction of SR 167 (*Phase 1 construction tentatively begins in 2021*). **Based on conversations through 2020, the City anticipates transfer of the property to WSDOT for their proposed mitigation work, and as such has removed this project from the CIP funding plan.**

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.IV:** Design and locate capital facilities with features and characteristics that support the environment, energy-efficiency, aesthetics, technological innovation, cost-effectiveness and sustainability.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Enhancing the natural environment will reduce uncontrolled stormwater runoff and help protect sensitive salmon bearing streams and wetlands.

Total 6-Year Project Budget: N/A

Funding Sources: N/A

Critical Milestones:

- 2020-2021 – Planning / Design
- 2021-2022 – Construction

SW-3 – Jovita Creek Regional Improvement Feasibility Study

Fund:
Surface Water Fund

Project Category:
Surface Water

Project Description: As identified in the 1997 Surface Water Management Plan, this project includes preparation of an Engineering Feasibility Study for the design and construction of a regional retention/detention pond to reduce peak flow rates within the Jovita Creek basin. Other elements to be considered in the study include slope stability measures (i.e. piped slope drains) and property / easement acquisition.

The study will address known basin-wide flow control and water quality issues (i.e., TMDL for Fecal Coliform), identify possible location(s) for development of a regional facility, costs of property acquisition and development, and the environmental impacts associated with its construction.

Implementation of a regional facility will require the cooperation of multiple local agencies, including the City of Pacific and King County. Piped slope drains can be implemented completely within the City of Edgewood.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Enhancing the natural environment will reduce uncontrolled stormwater runoff.

Total 6-Year Project Budget: $580,000

Funding Sources:

- Grant Revenue
- Inter-Agency Participation

Critical Milestones:

- 2023-2025 – Planning/Design
- 2025 or later – Construction

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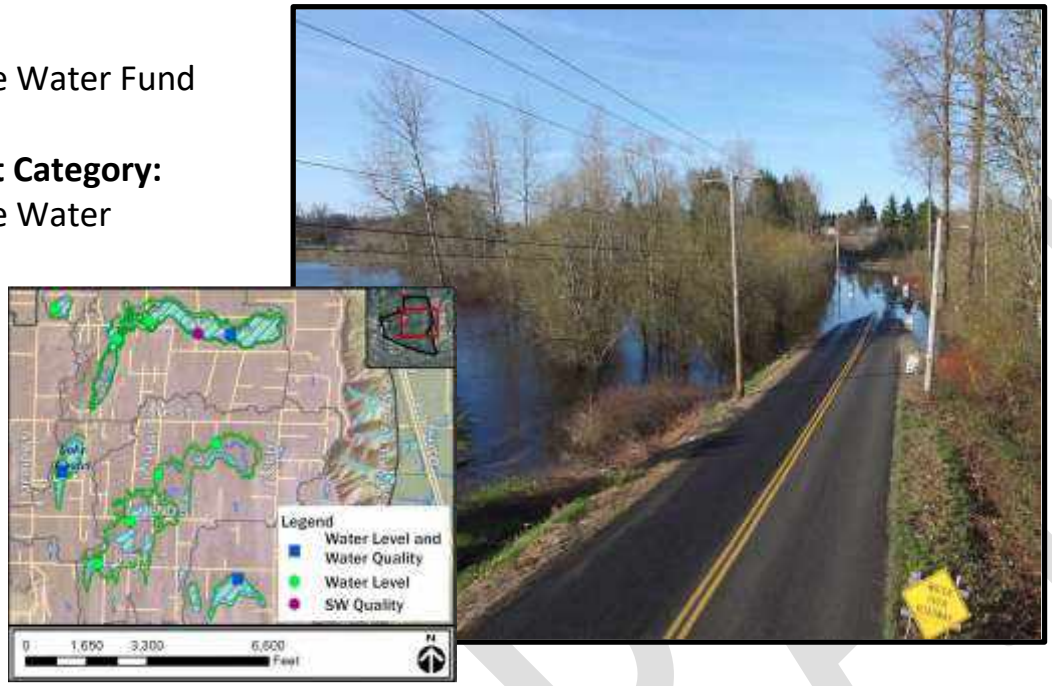
SW-4 – Edgewood Pothole Pilot Project Feasibility Assessment (Water Quality / Treatment)

Fund:
Surface Water Fund

Project Category:
Surface Water



Project Description: The City of Edgewood has six closed depression basins that retain stormwater runoff and frequently flood during winter months. Before removing excess flood waters, additional data is needed to determine the water quality treatment needs in each pothole.

This feasibility assessment will evaluate: 1) whether an advanced stormwater treatment facility can adequately treat stormwater in these pothole basins, and 2) the volume of water that can be adequately treated. First, water elevation and water quality data will be collected to evaluate conditions at the candidate site, Walker Pond at 16th Street East and 110th Avenue East. A conceptual design for an advanced bioretention treatment facility will then be developed based on collected monitoring and hydraulic modeling data. Throughout the project, public and advisory group meetings will be held to inform the public and stakeholders about project progress and findings.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **NA.V:** Minimize risks to people, property and the environment posed by geological and flood hazard areas.
- **LU.III:** Promote development that respects and preserves the natural environment.
- **U.III:** Work with regional partners to address regional utility issues.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.

Service Impact: Understanding the water quality impacts from growth and development will help guide preservation of the natural environment.

Total 6-Year Project Budget: $400,000

Funding Sources:

- Dept. of Ecology Grant Revenue

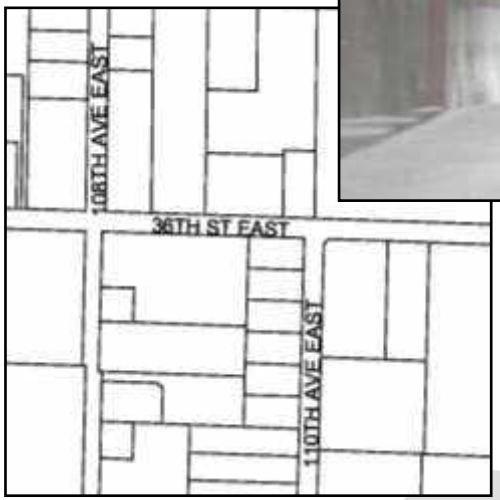
Critical Milestones:

- 2022 – Data Collection
- 2022-2023 – Design / Construction

SW-5 – 108th Avenue East / 36th Street East Road Flooding

Fund:
Surface Water Fund

Project Category:
Surface Water



Project Description: This project is located at 108th Ave. E. / 36th St. E. intersection approximately 500 feet in all directions. During heavy rains, this area is prone to flooding where the entire roadway ends up being underwater. Roadway intersection and adjoining streets routinely flood during wet winters resulting in the closure of the roadways for long periods of time. An engineering feasibility study is needed to assess alternatives for raising the intersection and adjoining streets to prevent roadway flooding.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **T.IX:** Assign a high priority to meeting the maintenance needs of the transportation system so that it is safe and functional.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Improvements to this area are necessary to prevent prolonged closure of the roadway during wet winter months. This project will also help to prevent localized flooding.

Total 6-Year Project Budget: $1,125,000

Funding Sources:

- General Fund
- Surface Water Fees

Critical Milestones:

- 2022/2023 – Planning/Design
- 2023/2024 – Construction

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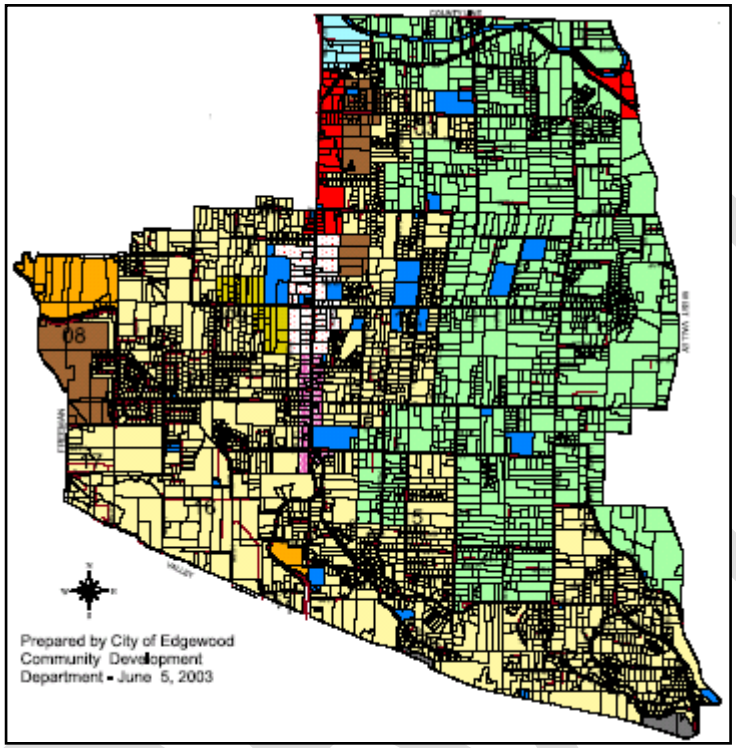
SW-6 – Surface Water Management Plan Update (including Stormwater Comprehensive Plan Update)

Fund:
Surface Water Fund

Project Category:
Surface Water

UPDATE PICTURE



Project Description: Regular updates to the City's Surface Water Management Plan are required to address multiple NPDES Phase II permit conditions and deadlines. The City's current plan was updated and adopted in 2018, reflecting recent changes in local, state and federal requirements for stormwater management. A component of this update considers basin-level planning and targeted development standards to determine how to best address pothole flooding issues throughout the City. Also, the current NPDES permit requires annual updates to the SWMP and reporting to DOE and the citizens.

REPLACE WITH BUDGET SPREADSHEET

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **U.I:** Ensure the location and design of utility facilities meets the community's needs.
- **U.III:** Work with regional partners to address regional utility issues.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.

Service Impact: An updated city-wide plan is needed to ensure adequate service for existing and future development.

Total 6-Year Project Budget: $150,000

Funding Sources:

- Dept. of Ecology Capacity Grant

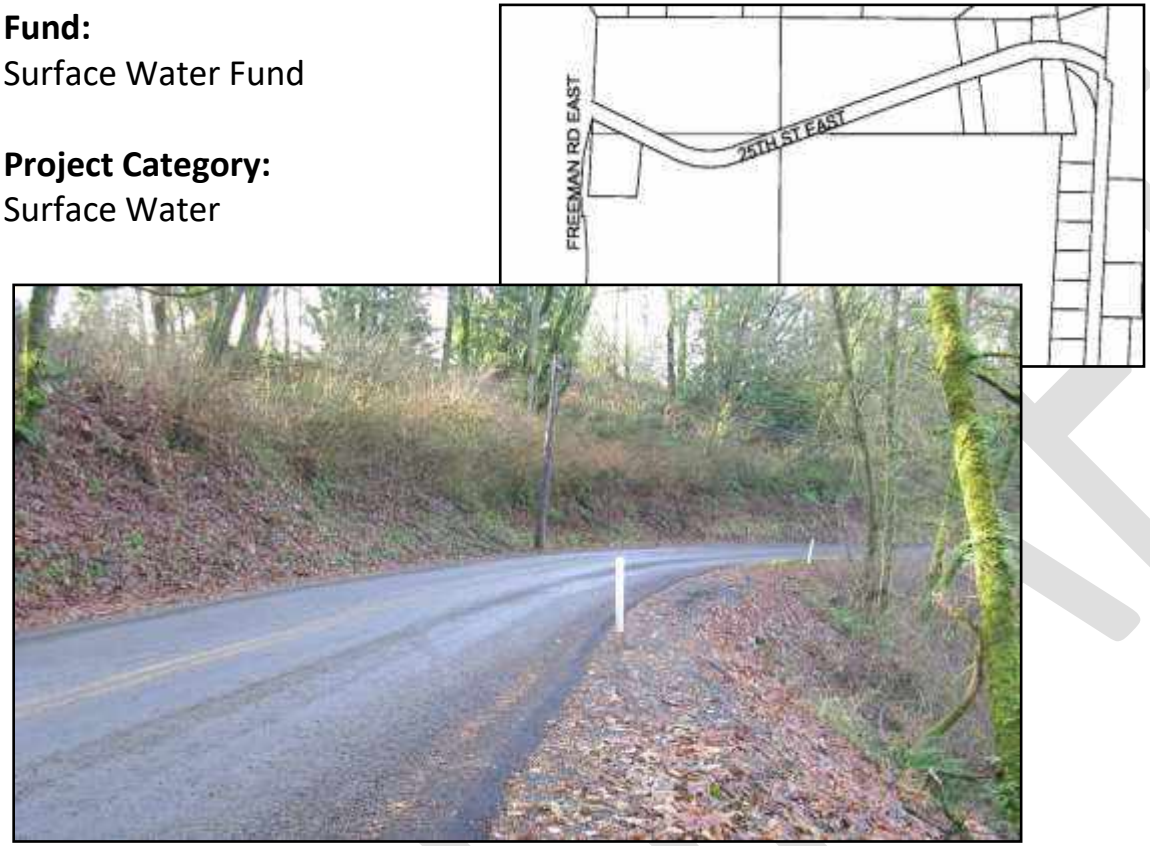
Critical Milestones:

- *Last Comprehensive Surface Water Management Plan Update: 2018*
- Initial Basin-Level Planning – 2021
- **Annual Updates/Reporting Ongoing**

SW-7 – 25th Street East Drainage Improvements

Fund:
Surface Water Fund

Project Category:
Surface Water



Project Description: This project is located along a recently abandoned segment of 25th Street East between the recently installed cul-de-sac and Westridge Parkway. Work being considered includes construction of a thickened edge curb, catch basins, and piped road crossings to control drainage along the north side / slope. Work will also include restoration of the ditch along the south side, and possible relocation / consolidation of outfalls along the north side with slope drains piped to the bottom of the hill. This work is recommended in order to stabilize and repair slide damage to prevent slides along roadway, shoulder erosion and roadway flooding.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.

Service Impact: This project will reduce downhill erosion and sliding of embankments. However, this section of roadway was closed in 2015, when Westridge Parkway was opened connecting 86th Avenue East to Freeman Road in Fife.

Total 6-Year Project Budget: $235,000

Funding Source:

- Grant Revenues

Anticipated Milestones:

- 2023— Design/Construction

SW-8 – Lake Chalet Pothole Flood Reduction Project

Fund:
Surface Water Fund

Project Category:
Surface Water

Project Description: While historically Lake Chalet has discharged to Simon's Creek, development over the last several decades has apparently blocked that pathway and Lake Chalet has become a closed depression pothole. As a result, seasonal rainfall events lead to flooding of public streets and private property adjacent to Lake Chalet, including flooding of 29th Street E.

Three options were considered: 1) pumped discharge, 2) gravity overflow, and 3) horizontal directional drilling / siphon. Of the three alternatives, the least expensive (from a capital cost standpoint) is to pump water from Lake Chalet to an existing gravity conveyance at the Simon's Mill Apartment site. This option will require long term pump station operations and maintenance, not accounted for in the capital project cost estimates. The City acquired some property this year in the vicinity of Lake Chalet to help facilitate this project.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.V:** Minimize risks to people, property and the environment posed by geological and flood hazard areas.
- **T.IX:** Assign a high priority to meeting the maintenance needs of the transportation system so that it is safe and functional.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.

Service Impact: Protecting adjacent property from flooding will lower impacts to associated septic systems, thereby enhancing water quality in the existing natural environment.

Total 6-Year Project Budget: $550,000

Funding Sources:

- Storm Drainage Fees
- General Fund Revenue

Critical Milestones:

- 2021 – Design
- 2022 – Construction

SW-9 – 24th Street East / 112th Avenue East Intersection Seasonal Ponding

Fund:
Surface Water Fund

Project Category:
Surface Water

Project Description: Due to lack of existing piped conveyance, surface water collects at the northeast corner of 24th Street East and 112th Avenue East during wet weather periods, creating a safety hazard for vehicles and pedestrians. Both 24th and 112th are classified as arterial roadways, being primary routes for traffic through the City. To the west of this intersection, the existing ditch on the north side of 24th is very deep and the shoulder experiences erosion that threatens the road prism.

This project will provide a new piped conveyance for surface water flows along the north side of 24th Street East between 111th Avenue East and 112th Avenue East, eliminating the seasonal ponding and filling the deep ditch described earlier. By eliminating the ditch, this work helps prepare for future pedestrian improvements along the north side of 24th between 110th and 112th.

Applicable Comprehensive Plan Goals –

- **T.IX:** Assign a high priority to meeting the maintenance needs of the transportation system so that it is safe and functional.
- **U.I:** Ensure the location and design of utility facilities meets the community's needs.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Completing this segment of the collection and conveyance system will prevent water from ponding on the road surface and adjacent private property during the wet season.

Total 6-Year Project Budget: $170,000

Funding Sources:

- Storm Drainage Fees

Critical Milestones:

- 2018/2019 - Design
- 2021 - Construction

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SW-10 – 108th Avenue East (8th Street East to 16th Street East) Neighborhood Flooding

Fund:
Surface Water Fund

Project Category:
Surface Water

Project Description: A sub-basin of the Edgewood Bowl closed-depression pothole, this area experiences seasonal flooding on several private properties due in part to surface water flows leaving 108th Avenue East. The City asked their consultant, Gray & Osborne, to prepare a Hydrologic Surface Water Report in January 2017, analyzing the neighborhood and its surface water characteristics.

This project will take the conclusions in this report and perform the next steps needed to design and construct an appropriate conveyance improvement. The budget estimate considers costs for acquisition of easement(s) and coordination with other planning efforts in the Edgewood Bowl closed depression pothole.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **U.I:** Ensure the location and design of utility facilities meets the community's needs.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.

Service Impact: Reduces the impact of uncontrolled stormwater runoff on private properties and associated septic systems.

Total 6-Year Project Budget: $375,000

Funding Sources:

- Storm Drainage Fees

Critical Milestones:

- 2023 – Design
- 2023/2024 – Easement Acquisition
- 2024/2025 – Construction

SW-11 – Jovita Boulevard Rehabilitation

Fund:
Surface Water Fund

Project Category:
Surface Water

Project Description: This project is located on Jovita Boulevard from 114th Avenue East to West Valley Highway (approximately 5,400 lf.).

The project considers the reconstruction of the existing roadway, redefining of roadway alignment and superelevation in spots, additional slope protection (guardrails), stream protection, installation of additional seismic wall(s) to deter landslides, new storm drainage conveyance installation, and re-establishment of the roadway prism and shoulders. Since two seismic walls and associated drainage were constructed during the winter of 2016 / 2017, this project's priority has been lowered.

Applicable Comprehensive Plan Goals –

- **T.IX:** Assign a high priority to meeting the maintenance needs of the transportation system so that it is safe and functional.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: This project is necessary to assess remaining problems and identify a solution to this stabilization problem.

Total 6-Year Project Budget: $580,000

Funding Sources:

- Grant Revenues

Critical Milestones:

- 2023-2024 – Planning / Design
- 2024-2025 – Construction

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SW-12 – Flood Reduction Plan for the Edgewood Pothole

Fund:
Surface Water Fund

Project Category:
Surface Water

Project Description: More information is needed to evaluate and select the best solution to flooding problems within Edgewood's closed depression pothole basins, and the Edgewood Bowl is the largest of these. Individual characteristics that need to be understood before developing a viable flood control plan include base flood elevation (high water surface), available storage volume, the existing stormwater conveyance network, and overall basin characteristics.

Monitoring data and findings from the feasibility assessment for the Edgewood Bowl pothole will be used to develop a continuous hydrologic and hydraulic model of the existing conditions, then used to develop and evaluate different solution alternatives. An initial report will be developed describing the pothole characteristics, modeling results and the alternatives. At least one meeting will be held with the public to discuss results, alternatives considered and recommendations. The solutions will be compared, and the best alternative will be selected. The models will also be used as the basis for a flood study to update FEMA maps of the potholes and potentially result in a letter of map revision (LOMR) for each pothole.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **T.IX:** Assign a high priority to meeting the maintenance needs of the transportation system so that it is safe and functional.
- **U.I:** Ensure the location and design of utility facilities meets the community's needs.
- **U.III:** Work with regional partners to address regional utility issues.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.

Service Impact: Flooding conditions continue to worsen as development occurs in the City's closed depression basins without a viable solution.

Total 6-Year Project Budget: $170,000

Funding Sources:

- Storm Drainage Fees

Critical Milestones:

- 2023 – Planning / Design

SW-13 – 56th St E / Edgewood Drive Drainage Improvements

Fund:
Surface Water Fund

Project Category:
Surface Water

UPDATE PICTURE

Project Description: Failing infrastructure was identified through Citizen Action Requests and inspection in late 2018 / early 2019. During staff's investigation of the issues, the need for significant improvements became apparent from the affected neighborhood on 56th St E, down Edgewood Drive and Sumner Heights Drive, downstream into the City of Sumner. Due to the scope of improvements needed, this project has been elevated from the Spot Improvement Program to the Capital Improvement Program.

This project will install necessary surface water conveyance improvements along the entire length of road described above, converting an existing ditch line along Edgewood Drive into a culvert, improving traffic safety with widened travel lanes and new curbing, and increasing the conveyance capacity of the culvert and ditch system along Sumner Heights Drive to its destination at West Valley Highway in the City of Sumner. **The conveyance along West Valley Highway will also be improved, including replacement of an existing culvert at the end of its service life with an outfall into WSDOT right-of-way.**

Applicable Comprehensive Plan Goals –

- **NA.II:** Protect and enhance water quality.
- **LU.IV**: Promote the quality, character and function of residential neighborhoods.
- **U.II:** Support the provision of quality utility services that are reliable, efficient and financially and environmentally sustainable.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Surface water inundation and trespass as a result of increasing seasonally significant storm event frequency will continue to impact adjacent residences and roadways without this project.

Total 6-Year Project Budget: $1,000,000

Funding Source:

- Storm Drainage Fees
- Pierce County Flood Control Grant

Critical Milestones:

- 2019/2020 – Design
- 2021 – Construction

SW-14 – Monta Vista Drive E Drainage Improvements

Fund:
Surface Water Fund

Project Category:
Surface Water

Project Description: This project has been on the City's Spot Improvement Program for many years, but significant stormwater flows and velocities have caused more frequent maintenance issues in recent years. Due to the scope of improvements needed, this project has been elevated from the Spot Improvement Program to the Capital Improvement Program.

This project will install necessary surface water conveyance improvements along the stretch of Monta Vista between 51st St E and 53rd St Ct E, converting the existing ditch line into a culvert, replacing damaged and failing culverts with a new system meeting present-day design and construction standards, and improving traffic safety with widened travel lanes and new curbing.

Applicable Comprehensive Plan Goals –

- **NA.II:** Protect and enhance water quality.
- **LU.IV**: Promote the quality, character and function of residential neighborhoods.
- **U.II:** Support the provision of quality utility services that are reliable, efficient and financially and environmentally sustainable.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Surface water inundation and trespass as a result of increasing seasonally significant storm event frequency will continue to impact adjacent residences and roadways without this project.

Total 6-Year Project Budget: $275,000

Funding Source:

- Storm Drainage Fees

Critical Milestones:

- 2021 – Design
- 2022 – Construction

Transportation

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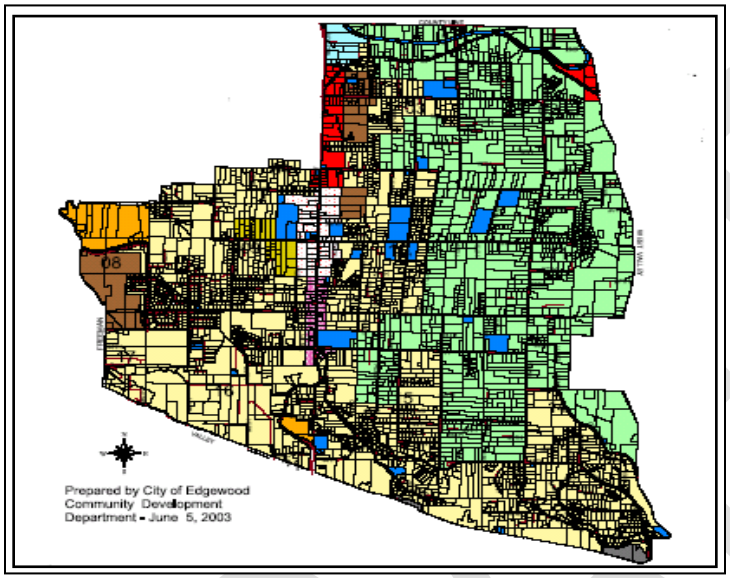
T-1 – Citywide Road Preservation Program (TIP No. 6)

Fund:
General Fund

Project Category:
Transportation

Comprehensive Plan Transportation Element Project A-2

UPDATE PICTURE



Project Description: The City's Road Preservation Program is designed to maintain the City's road system to the highest condition rating with the funds available using asphalt overlays and surface chip seals. Currently, the asphalt overlays are done in conjunction with Pierce County's countywide overlay projects. The City of Edgewood's Public Works Department will provide project administration, construction oversight, quality review and final acceptance.

Since 2014, the City has averaged approximately 4 road-miles of chip sealing each year. The Council has authorized transfers of the second 0.25% of Real Estate Excise Tax (REET2) to help fund this program since 2006.

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.VIII:** Adequately fund the transportation system to meet current and future capital, maintenance and operational needs.
- **T.IX:** Assign a high priority to meeting the maintenance needs of the transportation system so that it is safe and functional.
- **CF.III:** Ensure that planned capital facilities are financially feasible.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: This program is needed to maintain the road quality and extend the life span of the City's existing roadway network.

Total 6-Year Project Budget: $1,830,000

Funding Source:

- Real Estate Excise Tax

Critical Milestones:

- The program takes place annually during the summer construction period (June – September).

T-2 – Citywide Traffic Safety Program (TIP No. 9)

Fund:
General Fund

Project Category:
Transportation

Comprehensive Plan Transportation Element Project A-3

Project Description: This program is an annual review and safety assessment of existing facilities, evaluating the need to install miscellaneous signage, crosswalks, lighting and pavement markings. Other improvements may include: pedestrian landing pads and/or shelters for school bus stops, bus turnouts / pull-outs, improved traffic signage, flashing beacons, sidewalks, or improvements as needed to resolve other miscellaneous safety hazards that are identified.

Potential locations identified for new lighting in 2021:

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **T.XI:** Protect the livability and safety of residential neighborhoods from the adverse impacts of the automobile.
- **CF.III:** Ensure that planned capital facilities are financially feasible.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Neighborhood traffic calming projects, safety projects and reconstruction of ADA deficiencies.

Total 6-Year Project Budget: $325,000

Funding Source:

- School Zone Camera Fees
- Real Estate Excise Taxes
- General Fund

Critical Milestones:

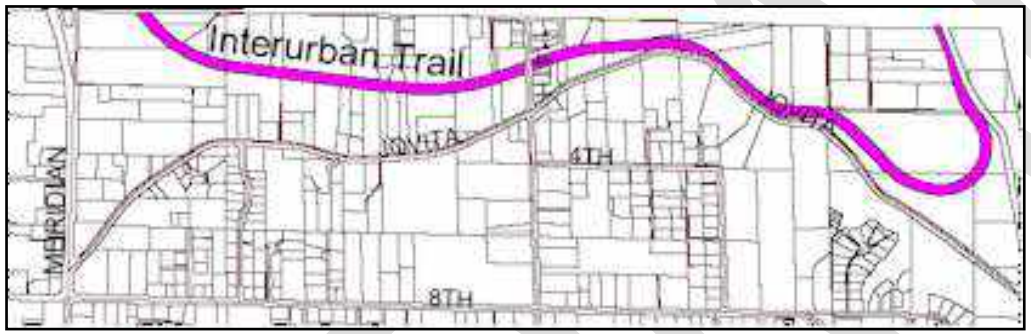
- Annual allocation for utilizing funds for pedestrian improvement projects, as well as identified pedestrian safety issues that arise.

T-3 – Interurban Trail Phase III, Connection Feasibility Study (TIP No. 7)

Fund:
General Fund

Project Category:
Transportation

Comprehensive Plan Transportation Element Project S-3



Project Description: The western section of Edgewood's Interurban Trail has been completed for several years, but the eastern portion traverses much more difficult terrain riddled with various environmentally sensitive areas. This project will gather topographic survey data and evaluate conceptual design of the remaining segment, determine whether or not tunnel design is feasible, and review geotechnical components of the future project.

Applicable Comprehensive Plan Goals –

- **T.III:** Provide clear and identifiable systems of walkways, sidewalks and trails.
- **T.V:** Promote programs to encourage carpooling, transit and non-motorized transportation.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **T.XII:** Develop transportation solutions that align with the state and multi-county policies that protect the environment.
- **CF.III:** Ensure that planned capital facilities are financially feasible.

Service Impact: Increase non-motorized transportation capacity within Edgewood in order to alleviate impacts associated with increased traffic demands. Provide vital connection between the Cities of Milton, Fife, Pacific and Auburn.

Total 6-Year Project Budget: $100,000

Funding Source:

- Real Estate Excise Taxes

Critical Milestones:

- 2022 - Study initiation and completion

T-4 – Chrisella Road East Safety Improvements (TIP No. 5)

Fund:
General Fund

Project Category:
Transportation

Comprehensive Plan Transportation Element Project R-10

Project Description: As described in the current Comprehensive Plan, this project will "improve pavement markings, signage, lighting, sight distance; improve intersection with 48th Avenue East and consider installation of traffic calming measures". All-way stop control has already been established at the intersection with 48th Street East per Resolution 18-0405. The budget contained herein contemplates additional work needed for retaining wall and guardrail upgrades / repair between 48th Street East and Karshner Road East.

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **T.XI:** Protect the livability and safety of residential neighborhoods from the adverse impacts of the automobile.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Chrisella is a well-established bypass for southbound SR-161 traffic. Steep topography and narrow sections of roadway limits driver sight distance. With no sidewalks, pedestrian capacity is very limited.

Total 6-Year Project Budget: $6,285,000

Funding Source:

- Traffic Impact Fees
- Grant Revenue

Critical Milestones:

- *2021/2022 – Pending HSIP Grant*
- 2022 – Planning/Design
- 2025 – Construction

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T-5 – Edgewood Drive East Safety Improvements (TIP No. 4)

Fund:
General Fund

Project Category:
Transportation

Comprehensive Plan Transportation Element Project R-4

Project Description:
As described in the current Comprehensive Plan, this project will include "roadway widening, curb, gutter, storm water system and pedestrian walkway." Design work has been completed for repair of the intersection at the south end of Edgewood Drive (near the City of Sumner boundary), and a TIB grant application was awarded in 2019 for construction funding.

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **T.XI:** Protect the livability and safety of residential neighborhoods from the adverse impacts of the automobile.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Edgewood Drive is a well-established bypass for southbound traffic coming out of King County. Steep topography and narrow sections of roadway limits driver sight distance. With no sidewalks, pedestrian capacity is very limited.

Total 6-Year Project Budget: $10,435,000

Funding Source:

- Real Estate Excise Tax
- Traffic Impact Fees
- Grant Revenue

Critical Milestones:

- 2021 – Intersection Repair
- 2022 –Design of remainder
- 2025 or later – Construction

T-6 – Transportation Engineering / Plan Support

Fund:
General Fund

Project Category:
Transportation

Comprehensive Plan Transportation Element Project A-1

Project Description: Annual program to maintain/update pavement management system, road standards and traffic model.

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.VIII:** Adequately fund the transportation system to meet current and future capital, maintenance and operational needs.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.

Service Impact: Due to limited in-house staffing, on-call transportation engineering services are needed.

Total 6-Year Project Budget: $300,000

Funding Source:

- Real Estate Excise Taxes
- General Fund

Critical Milestones:

- Annual funding for necessary transportation analysis.

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T-7 – Meridian Avenue East / 32nd Street East Intersection Improvements (TIP No. 1)

Fund:
General Fund

Project Category:
Transportation

Comprehensive Plan Transportation Element Project R-8

Project Description: As described in the current Comprehensive Plan, this project will install a signal and make ADA upgrades at the intersection. This intersection is the only one currently identified as failing in the City's concurrency model without signalization, operating at a Level of Service (LOS) of F due to westbound movement delays. There are several dozen residents to the west that must use this un-signalized intersection as their only means of access. Also, existing utility poles located on the corners make right-turn movements difficult from Meridian to 32nd in each direction.

An Intersection Evaluation was started in 2019, and the preliminary results indicate a two-lane roundabout may be required, having a significantly increased cost. Further review is underway and recommendations will be evaluated before any project is implemented.

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **T.XI:** Protect the livability and safety of residential neighborhoods from the adverse impacts of the automobile.
- **CF.III:** Ensure that planned capital facilities are financially feasible.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Must coordinate with WSDOT on appropriate solution, particularly as this intersection is within ¼-mile of another signal.

Total 6-Year Project Budget: TBD

Funding Sources:

- Real Estate Excise Taxes (REET)
- Traffic Impact Fees
- Grant Revenue (TBD)

Critical Milestones:

- TBD

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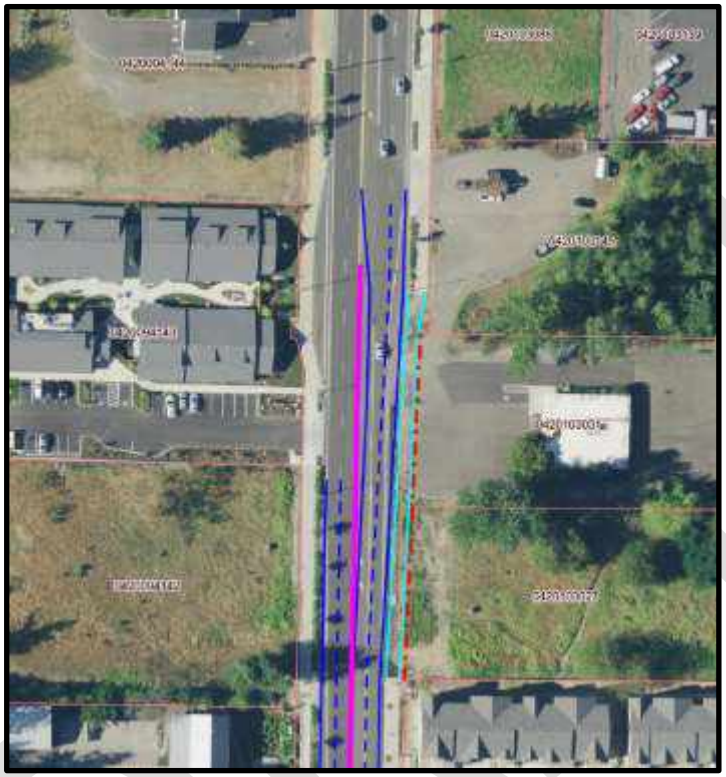
T-8 – Meridian Avenue East Preliminary Design (TIP No. 2)

Fund:
General Fund

Project Category:
Transportation

Comprehensive Plan Transportation Element Project S-1



Project Description: As described in the current Comprehensive Plan, this project will be a "Complete corridor study and preliminary design of 3-lane cross-section and supporting intersection treatments" between 24th Street East and 36th Street East. However, the current regional transportation plan indicates WSDOT is planning to extend the 5-lane cross-section from its current terminus at 24th to 36th within the next 7 to 10 years.

An access management study is underway, and there are additional safety concerns along the segment of Meridian Ave E south of 36th St E. The City is interested in closely coordinating efforts with WSDOT on improving this corridor without duplicating efforts or creating conflicts.

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.VIII:** Adequately fund the transportation system to meet current and future capital, maintenance and operational needs.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.

Service Impact: Evaluating AM-peak northbound capacity and PM-peak southbound capacity, coordinating with WSDOT on regional network impacts and local access needs.

Total 6-Year Project Budget: $350,000

Funding Sources:

- Traffic Impact Fees

Critical Milestones:

- 2021 – Design / Planning

T-9 – Citywide Pedestrian Mobility and Safety Improvements (TIP No. 8)

Fund:
General Fund

Project Category:
Transportation

Comprehensive Plan Transportation Element Projects N-2, N-3, N-10

Project Description: This project attempts to address several of the projects listed in the current Comprehensive Plan, addressing various high priority pedestrian-oriented improvements. The City has received grant funding under this project from the Transportation Improvement Board (TIB) to complete gaps in the existing sidewalk network in the vicinity of 24th Street East and Meridian Avenue East, connecting recent developments with existing infrastructure along the Meridian Avenue East (SR-161) corridor.

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.III:** Provide clear and identifiable systems of walkways, sidewalks and trails.
- **T.V:** Promote programs to encourage carpooling, transit and non-motorized transportation.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.

Service Impact: Separate pedestrians from vehicular traffic in the busy town center corridor.

Total 6-Year Project Budget: $1,450,000

Funding Sources:

- Grant Revenues
- Real Estate Excise Taxes (REET)
- Traffic Impact Fees

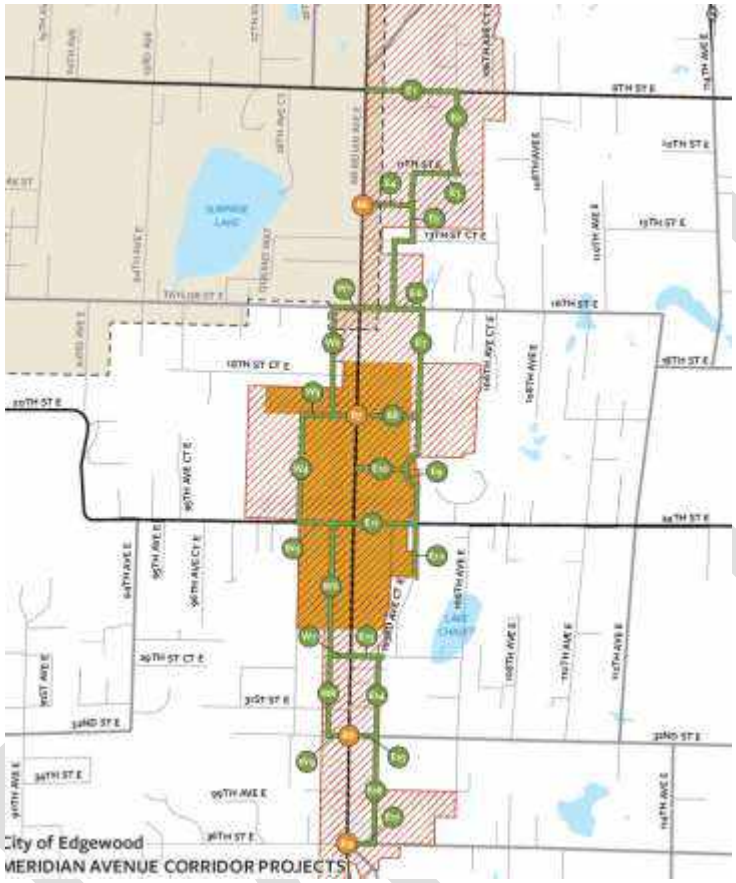
Critical Milestones:

- 2019 to 2021 – 24th & Meridian Gaps
- 2022+ - Other high-priority locations

T-10 – Meridian Parallel Road Network Construction (TIP No. 11)

Fund:
General Fund

Project Category:
Transportation



Project Description: In an effort to encourage development of the overall Meridian Corridor, this project will annually review and identify critical segments of the Parallel Road Network for design and construction. This will help facilitate access and circulation along the corridor, in turn improving mobility and safety.

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.II:** Develop a transportation system that enhances the delivery and transport of goods and services.
- **T.IV:** Support improved transit coverage and service throughout the region to improve mobility options for Edgewood.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.

Service Impact: Improves the movement of people and freight through the Meridian corridor by providing managed access to adjacent property.

Total 6-Year Project Budget: $4,400,000

Funding Sources:

- Traffic Impact Fees

Critical Milestones:

- Ongoing – Identify / Design priorities
- 2021 – Begin construction

T-11 – Meridian / Emerald Signal Improvements (TIP No. 12)

Fund:
General Fund

Project Category:
Transportation

Project Description: Add mast arms and improve vehicle detection to all non-split phasing of traffic movements.

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.II:** Develop a transportation system that enhances the delivery and transport of goods and services.
- **T.IV:** Support improved transit coverage and service throughout the region to improve mobility options for Edgewood.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.

Service Impact: Improves the movement of people and freight through the Meridian corridor by correcting a Level of Service deficiency.

Total 6-Year Project Budget: $300,000

Funding Sources:

- Traffic Impact Fees

Critical Milestones:

- 2021 – Construction

DRAFT

T-12 – 36th Street East Walkway Extension (TIP No. 13)

Fund:
General Fund

Project Category:
Transportation

Project Description: Design and construct a separated pedestrian pathway along 36th Street East, connecting the existing walkway that terminates at 110th Ave E to the proposed Community Park at Meridian Ave E.

Applicable Comprehensive Plan Goals –

- **T.I:** Develop a safe and efficient street system that accommodates all transportation modes and maximizes people-carrying capacity. Improve the operating efficiency of the existing system and maintain the capacity to adequately serve present and future travel demand.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.

Service Impact: Provides a continuous separated pedestrian walkway through a short gap encumbered by critical areas.

Total 6-Year Project Budget: $500,000

Funding Sources:

- Grant Revenues
- Real Estate Excise Taxes (REET)

Critical Milestones:

- 2022 – Design
- 2023 – Construction

Parks

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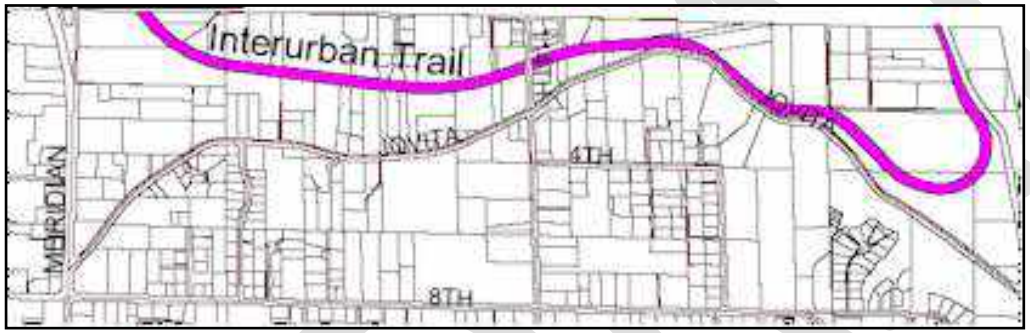
P-1 – Interurban Trail Phase III Design and Construction

Fund:
General Fund

Project Category:
Parks and Recreation

Parks, Recreation and Open Space Plan Project P-1



Project Description: Phase III involves the development of the Interurban Trail east of 114th Avenue East to West Valley Highway, in coordination with Transportation Project T-3 (feasibility assessment). This Phase of the Trail will be constructed in segments due to the environmental and geotechnical challenges the location presents. Some of the more challenging elements include steep slopes, Jovita Creek, a bridge, a collapsed tunnel and switchbacks to reach the valley floor below. An alternate alignment along Jovita Boulevard will also be considered, aligning with recent work in the City of Pacific along Stewart Road under SR 167.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **CC.IV:** Protect and enhance Edgewood's cultural, scenic, historical and natural attributes.
- **T.III:** Provide clear and identifiable systems of walkways, sidewalks and trails.
- **T.V:** Promote programs to encourage carpooling, transit and non-motorized transportation.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **PR.VI:** Build an interconnected system of multi-purpose, non-motorized paths and trails throughout the City that provides access to community facilities and regional transportation networks.

Service Impact: This project is needed to progress toward the level-of-service identified in the Comprehensive Plan.

Total 6-Year Project Budget: $1,200,000

Funding Source:

- Park Impact Fee Revenues

Critical Milestones:

- 2023—ROW Survey & Certification
- 2023/2024—Design Phase
- 2025+—Begin Construction Phase

P-2 – Miscellaneous Park Improvements

Fund:
General Fund

Project Category:
Parks and Recreation

Parks, Recreation and Open Space Plan Project P-9

Project Description: Miscellaneous improvements and repairs will be made to existing parks, including parking areas, restrooms and shelters.

Applicable Comprehensive Plan Goals –

- **CC.IV:** Protect and enhance Edgewood's cultural, scenic, historical and natural attributes.
- **PR.I:** Provide efficient and effective management of parks resources.
- **PR.III:** Develop a parks, recreation and open space system that builds on existing strengths and serves all residents of the community.
- **PR.IV:** Ensure park lands and facilities that are actively used by community members are safe and accessible.
- **PR.V:** Protect and manage natural areas for the enjoyment of current and future generations.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.

Service Impact: Improvements and repairs are necessary to maintain ongoing usability of existing parks.

Total 6-Year Project Budget: $150,000

Funding Source:

- Real Estate Excise Taxes (REET)
- General Fund
- Non-Profit Donations

Critical Milestones:

- Annually – Park Needs Evaluated at the Start of Each Year.

DRAFT

P-3 – Edgewood Multi-Modal Trail Loop (8th Street East / 122nd Avenue East / 24th Street East)

Fund:
General Fund

Project Category:
Parks and Facilities

Parks, Recreation and Open Space Plan Project P-4

Project Description: As described in the adopted Parks, Recreation and Open Space Plan, this project will "Construct a safe route for pedestrians and bicyclists from Meridian Ave N and 8th St E, to 8th St E and 122nd Ave E, to 122nd Ave E and 24th St E, to 24th St E and Meridian Ave N."

Applicable Comprehensive Plan Goals –

- **CC.IV:** Protect and enhance Edgewood's cultural, scenic, historical and natural attributes.
- **T.III:** Provide clear and identifiable systems of walkways, sidewalks and trails.
- **T.V:** Promote programs to encourage carpooling, transit and non-motorized transportation.
- **T.VII:** Minimize transportation conflicts to ensure safety.
- **PR.VI:** Build an interconnected system of multi-purpose, non-motorized paths and trails throughout the City that provides access to community facilities and regional transportation networks.

Service Impact: Trails have been identified as a needed City resource in order to meet the goals identified within the adopted Comprehensive Plan.

Total 6-Year Project Budget: $1,700,000

Funding Source:

- Real Estate Excise Taxes (REET)
- Grant Revenues (TBD)

Critical Milestones:

- 2022 – Complete Design
- 2023+ – Land/Right of Way Acquisition and Construction

DRAFT

P-4 – Nelson Farm - Farmhouse Remodel / Evaluation

Fund:
General Fund

Project Category:
Parks and Recreation

Parks, Recreation and Open Space Plan Project P-10

Project Description: The farmhouse located at the Nelson Farm Park is currently not being used for any purposes. The 1,300 square foot house was built in 1920 and remodeled in 1952.

This project contemplates updating the plumbing and electrical systems and modifying the entrance and restroom for ADA accessibility at the farmhouse. Reroofing the garage and adding a parking area are also being considered. The farmhouse could be used as meeting space for park related groups and/or projects, and also as an information center for future activities at the Nelson Farm Park.

Due to various other projects and delays due to the COVID-19 pandemic, this project was unable to start in 2020 as originally planned.

Applicable Comprehensive Plan Goals –

- **CC.IV:** Protect and enhance Edgewood's cultural, scenic, historical and natural attributes.
- **PR.I:** Provide efficient and effective management of parks resources.
- **PR.III:** Develop a parks, recreation and open space system that builds on existing strengths and serves all residents of the community.
- **PR.IV:** Ensure park lands and facilities that are actively used by community members are safe and accessible.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Redevelopment should meet the changing needs in the community and promote safety and accessibility as primary considerations.

Total 6-Year Project Budget: $55,000

Funding Source:

- Park Impact Fees
- Non-Profit Donations

Critical Milestones:

- 2021 – Evaluation to determine Scope of Work and Budget

DRAFT

P-5 – 36th and Meridian Park – First Phase

Fund:
General Fund

Project Category:
Parks and Recreation

Parks, Recreation and Open Space Plan Project P-3

Project Description: This project involves development of 18 acres purchased from the Puyallup School District in December 2004.

The 36th and Meridian Park Adhoc Committee was formed in early 2007 and with the help of a landscape architect, a Master Plan of the 18-acre park facility was presented to the Council and citizens of Edgewood. Design work for the project began in 2015 and a 30% plan developed as part of the submittal package for two RCO grants in June of 2016. These grants were awarded in 2019 and work on construction plans and permits is underway. The current design includes a shelter, picnic facilities, parking lot, play equipment, and restroom.

Applicable Comprehensive Plan Goals –

- **CC.IV:** Protect and enhance Edgewood's cultural, scenic, historical and natural attributes.
- **PR.I:** Provide efficient and effective management of parks resources.
- **PR.III:** Develop a parks, recreation and open space system that builds on existing strengths and serves all residents of the community.
- **PR.IV:** Ensure park lands and facilities that are actively used by community members are safe and accessible.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.

Service Impact: This project is needed to progress toward the parks level-of-service identified in the Comprehensive Plan.

Total 6-Year Project Budget: $1,750,000

Funding Source:

- Recreation and Conservation Office Grants
- Park Impact Fees

Critical Milestones:

- *2006 — Hired Landscape Architect to begin preparing Master Plan*
- *2007 — Master Plan completed*
- 2019 — Phase One Design
- 2020/2021 — Phase One Construction

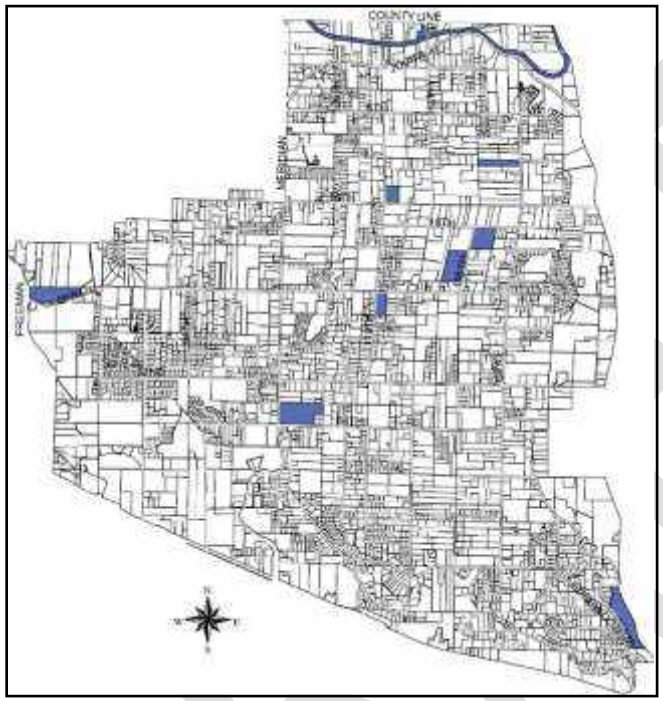
P-6 – Citywide Park Land Acquisition

Fund:
General Fund

Project Category:
Parks and Recreation

Parks, Recreation and Open Space Plan Project P-11

UPDATE PICTURE



Project Description: The intent of this project is to plan for the acquisition and preservation of land for future parks and recreational uses in advance of development, in an effort to ensure affordable land prices and a choice of sites. Priority areas identified in the Parks, Recreation and Open Space Plan are "*west of Meridian Ave E and in Sumner Heights.*"

Property owners in Edgewood are encouraged to donate or sell property at a reduced rate to be used for future parks and open space. Land Acquisition identified in the CIP provides funds for future purchases.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **NA.IV:** Protect and enhance fish and wildlife habitat.
- **NA.V:** Minimize risks to people, property and the environment posed by geological and flood hazard areas.
- **CC.IV:** Protect and enhance Edgewood's cultural, scenic, historical and natural attributes.
- **PR.III:** Develop a parks, recreation and open space system that builds on existing strengths and serves all residents of the community.
- **PR.V:** Protect and manage natural areas for the enjoyment of current and future generations.

Service Impact: This project is needed to progress toward the level-of-service identified in the Comprehensive Plan.

Total 6-Year Project Budget: $300,000

Funding Source:

- Park Impact Fees

Critical Milestones:

- Annual Planning of Land Acquisition Opportunities

P-7 – Edgemont Park Improvements

Fund:
General Fund

Project Category:
Parks and Recreation

Parks, Recreation and Open Space Plan Project P-2

Project Description:

As described in the adopted Parks, Recreation and Open Space Plan, this project will fund "new playground equipment and path connection east along 24th to Nelson Parks". The path connection would be constructed in coordination with Parks Project P-3: Edgewood Multi-Modal Trail Loop. Additional capacity improvements may be considered on the Edgemont Park property, budget dependent.

Applicable Comprehensive Plan Goals –

- **CC.II:** Promote the creation of highly usable public spaces that maintain community character and increase public safety.
- **CC.IV:** Protect and enhance Edgewood's cultural, scenic, historical and natural attributes.
- **PR.I:** Provide efficient and effective management of parks resources.
- **PR.III:** Develop a parks, recreation and open space system that builds on existing strengths and serves all residents of the community.
- **PR.IV:** Ensure park lands and facilities that are actively used by community members are safe and accessible.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.

Service Impact: Edgemont Park is one of few active recreation facilities in the City, being the community's "go-to" gathering spot situated near the Town Center and Edgemont Junior High. As population continues to grow, there is an increasing need for new active recreation opportunities at this site.

Total 6-Year Project Budget: $275,000

Funding Sources:

- Park Impact Fees

Critical Milestones:

- 2021 – Design / Construction

P-8 – Mortenson Farm Passive Recreation Trail

Fund:
General Fund

Project Category:
Parks and Recreation

Parks, Recreation and Open Space Plan Project P-5

Project Description:

As described in the adopted Parks, Recreation and Open Space (PROS) Plan, this project will "construct a loop trail around stormwater facility". As depicted in the PROS Plan Appendix, the trail would be situated near the existing stream and along the slopes on the perimeter of the property. Connections to nearby residential developments to the north and south are also desired.

As a part of Surface Water Project SW-2, the City is coordinating with the Washington State Department of Transportation (WSDOT) regarding the use of the property as a wetland impact mitigation site for the construction of SR 167 (*Phase 1 construction tentatively begins in 2021*). Design and construction of the loop trail is set to begin after WSDOT's plans have been finalized.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **CC.IV:** Protect and enhance Edgewood's cultural, scenic, historical and natural attributes.
- **PR.III:** Develop a parks, recreation and open space system that builds on existing strengths and serves all residents of the community.
- **PR.IV:** Ensure park lands and facilities that are actively used by community members are safe and accessible.
- **PR.V:** Protect and manage natural areas for the enjoyment of current and future generations.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.

Service Impact: Development of this trail will facilitate public access to existing City-owned property and provide a nature escape for nearby residents.

Total 6-Year Project Budget: $325,000

Funding Sources:

- Park Impact Fees

Critical Milestones:

- 2023 – Design / Construction

DRAFT

P-9 – Wolf Point Passive Recreation Trail

Fund:
General Fund

Project Category:
Parks and Recreation

Parks, Recreation and Open Space Plan Project P-8

Project Description:

As described in the adopted Parks, Recreation and Open Space (PROS) Plan, this project will "construct a trail through the plat between 36th St E and the southern City limits." The Wolf Point project received Preliminary Subdivision approval in March 2019, s Site Development application was received in August 2019, and the project is expected to go to construction following Site Development Permit issuance sometime in 2020.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **CC.IV:** Protect and enhance Edgewood's cultural, scenic, historical and natural attributes.
- **PR.III:** Develop a parks, recreation and open space system that builds on existing strengths and serves all residents of the community.
- **PR.IV:** Ensure park lands and facilities that are actively used by community members are safe and accessible.
- **PR.V:** Protect and manage natural areas for the enjoyment of current and future generations.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.

Service Impact: Development of this trail will provide a nature escape for nearby residents and connectivity from the valley to the plateau.

Total 6-Year Project Budget: $450,000

Funding Sources:

- Park Impact Fees
- Developer Contribution

Critical Milestones:

- 2022 – Design / Construction

DRAFT

Sanitary Sewer

DRAFT

SS-1 – General Sewer Plan Update (Sanitary Sewer Comprehensive Plan)

Fund:
Sewer Fund

Project Category:
Sanitary Sewer

Project Description:
The General Sewer Plan (GSP) was adopted by Council in 2007 and construction was completed for a large portion of the Phase I Sewer System through LID No. 1 in 2011. In 2019 the Council approved a contract with Gray & Osborne to update the GSP.

This project will update the GSP to reflect the actual project that was constructed and plan for future expansion of Phase II and Phase III. *The estimated cost for this update presented herein has been increased significantly since the Comprehensive Plan's adoption, reflecting the actual cost that has been contracted.*

Applicable Comprehensive Plan Goals –

- **NA.II:** Protect and enhance water quality.
- **LU.III:** Promote development that respects and preserves the natural environment.
- **CC.IV:** Protect and enhance Edgewood's cultural, scenic, historical and natural attributes.
- **H.I:** Ensure new housing development supports City and regional growth plans.
- **U.I:** Ensure the location and design of utility facilities meets the community's needs.
- **U.II:** Support the provision of quality utility services that are reliable, efficient and financially and environmentally sustainable.
- **U.III:** Work with regional partners to address regional utility issues.
- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.

Service Impact: Future development in the City is limited by the lack of wastewater facilities.

Total 6-Year Project Budget: $80,000

Funding Source:

- Capital Sewer Fund

Critical Milestones:

- 2019 to 2021 – Plan Update

DRAFT

SS-2 – Wetland Mitigation - Northwood Elementary School Mitigation Site (LID No. 1)

Fund:
Sewer Fund

Project Category:
Sewer

Project Description:
The Sanitary Sewer LID #1 project included the placement of a sewer line through a wetland buffer near Northwood Elementary School, located on property owned by the Puyallup School District. As a result of the line placement, some unavoidable impacts to wetland buffers occurred.

As a significant amount of time has passed since the LID #1 project, the wetland area will be re-evaluated for impacts and mitigation needs.

Applicable Comprehensive Plan Goals –

- **NA.I:** Protect and enhance the natural environment for the benefit of current and future generations.
- **NA.II:** Protect and enhance water quality.
- **NA.IV:** Protect and enhance fish and wildlife habitat.
- **LU.III:** Promote development that respects and preserves the natural environment.
- **CC.IV:** Protect and enhance Edgewood's cultural, scenic, historical and natural attributes.
- **U.I:** Ensure the location and design of utility facilities meets the community's needs.
- **U.II:** Support the provision of quality utility services that are reliable, efficient and financially and environmentally sustainable.

Service Impact: Project was a result of impacts associated with the original construction of the Sewer system. Mitigation is required in order to compensate for project impacts on an existing wetland buffer.

Total 6-Year Project Budget: $55,000

Funding Source:

- Capital Sewer Fund

Critical Milestones:

- 2021(?) – Evaluation / Installation

Public Facilities

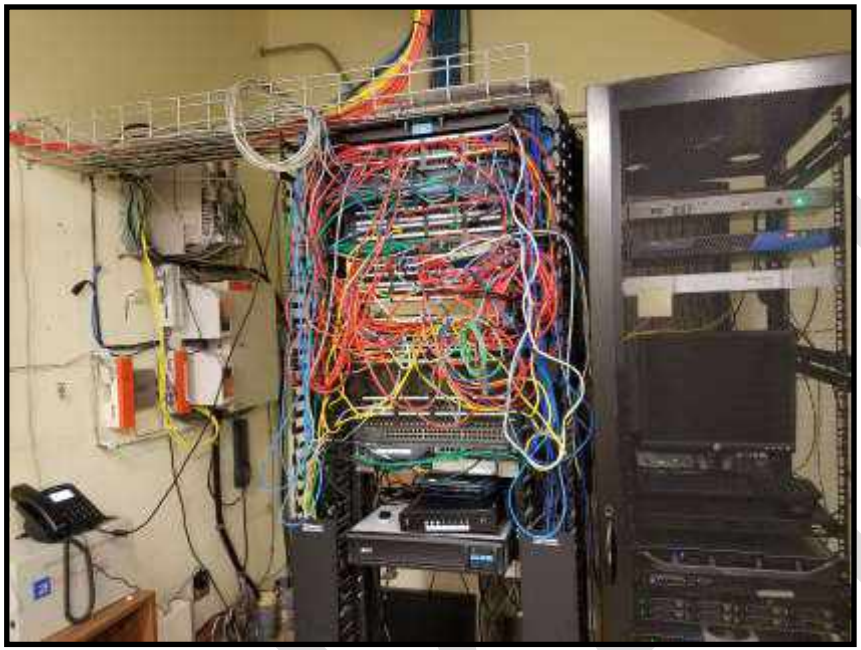
DRAFT

PF-1 – Citywide Information Technology (IT) / Security Upgrades

Fund:
General Fund

Project Category:
Capital / Public Facilities

UPDATE PICTURE



Project Description: Upgrade network and security infrastructure at City Hall.

Applicable Comprehensive Plan Goals –

- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.
- **CF.IV:** Design and locate capital facilities with features and characteristics that support the environment, energy efficiency, aesthetics, technological innovation, cost-effectiveness and sustainability.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: Infrastructure at City Hall is quickly becoming obsolete and additional security measures are necessary to protect the property.

Total 6-Year Project Budget: $150,000

Funding Sources:

- Real Estate Excise Taxes (REET)

Critical Milestones:

- 2021 – Design / Identify Needs
- 2021-2023 - Construction

PF-2 – Civic Center Campus Improvements

Fund:
General Fund

Project Category:
Capital / Public Facilities

Project Description: UPDATE

Applicable Comprehensive Plan Goals –

- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.
- **CF.IV:** Design and locate capital facilities with features and characteristics that support the environment, energy efficiency, aesthetics, technological innovation, cost-effectiveness and sustainability.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: UPDATE

Total 6-Year Project Budget: TBD

Funding Sources:

- Real Estate Excise Taxes (REET)

Critical Milestones:

- TBD

DRAFT

PF-3 – Public Works Service Facility

Fund:
General Fund

Project Category:
Capital / Public Facilities

Project Description:

The City of Edgewood has historically relied on Pierce County Public Works crews to perform any and all functions needed. With a rapidly growing population and increased demand for quick response, the City needs a local public works yard. In 2018 the City acquired property adjacent to the City Hall campus to serve as an interim yard, having an existing secured outdoor storage area and small garage. $15,000 is budgeted for 2019 in order to install security upgrades. The Public Works Department anticipates outgrowing this location in the near future.

To operate most efficiently, the Public Works Department envisions a permanent facility that is laid out similarly to the Mountain View – Edgewood Water Company's site (pictured above). The goal is to evaluate candidate sites for a permanent facility by 2021. One location that has been considered over the years is the northeast corner of the 36th & Meridian Park property, which is already owned by the City.

Applicable Comprehensive Plan Goals –

- **CF.I:** Provide capital facilities and public services necessary to support existing and new development envisioned in the Land Use Element.
- **CF.II:** Provide adequate capital facilities that address past deficiencies, meet the needs of growth and enhance the quality of life through acceptable levels of service.
- **CF.III:** Ensure that planned capital facilities are financially feasible.
- **CF.IV:** Design and locate capital facilities with features and characteristics that support the environment, energy efficiency, aesthetics, technological innovation, cost-effectiveness and sustainability.
- **CF.V:** Maintain capital facilities so that they are reliable, functional, safe, sanitary, clean, attractive and financially sustainable.

Service Impact: As the City's population grows, the need for local Public Works operations increases. Developing this long-term solution is critical to maintaining a high level of service.

Total 6-Year Project Budget: TBD

Funding Sources:

- Real Estate Excise Taxes (REET)
- General Funds

Critical Milestones:

- 2021 – Evaluate Site(s), Design
- 2022+ – Construction

City Of Edgewood
Council Agenda Summary Sheet

Subject: Resolution – Hazard Trees – Meridian Ave E	**Agenda Item #: 2.H**
	For Agenda of: 10/6/2020
	Prepared by: Jeremy Metzler

Attachments (list):

1. (21) Hazardous Vegetation Notice - 2020-08-07
2. (11-18) Hazardous Vegetation Notice - 2020-08-07
3. (1) Hazardous Vegetation Notice - 2020-08-07
4. (21) Notice of Proceedings - 2020-09-30
5. (11-18) Notice of Proceedings - 2020-09-30
6. (1) Notice of Proceedings - 2020-09-30
7. DRAFT Resolution No. 20-0xxx - Dangerous Trees 3700 Meridian Ave E
8. DRAFT Resolution No. 20-0xxx - Dangerous Trees 3915 Meridian Ave E
9. DRAFT Resolution No. 20-0xxx - Dangerous Trees 4102 102nd Ave E
10. Exhibit A - Hazard Mitigation Evaluation

Approval of Materials:		**Expenditure Required:**
Jeremy Metzler		TBD
Rachel Pitzel	10/1/2020	**Amount Budgeted:**
Dave Gray	10/1/2020	N/A
Daryl Eidinger	10/1/2020	**Timeline:** 10/06/2020 SS 10/13/2020 RCM

Summary Statement:

At least one tree fell across Meridian Avenue East during a windstorm on October 22, 2019, and said tree was removed by emergency work crews. The City requested a Hazard Mitigation Evaluation by a qualified arborist in June 2020 to determine if any other dead or dangerous trees were in the area that could cause damage or injury to persons or public or private property in a future windstorm. In said Evaluation, several trees were identified which are located outside of the public right-of-way and on private property. Even though the remaining dangerous trees are located on private property, they pose a hazard to the public health, safety and welfare if not removed or properly mitigated.

Under the City's code, a private property owner is responsible for the condition of the trees on his/her property. "All landowners within the City shall maintain their property in a manner that does not pose a hazard to the public health, safety or welfare" (EMC 8.15.020). A Hazardous Vegetation Notice and Request for Voluntary Compliance (attached) was sent to each of the property owners on August 7, 2020 to inform of the apparent code violation and requirement to correct the situation by September 7, 2020. While two of the three property owners have responded to the City, none have performed the required mitigation voluntarily. A Notice of Proceedings and Final Voluntary Request for Compliance was issued to each of the property owners on September 30, 2020 (attached).

EMC 8.15.030 states, “the city council may initiate proceedings against the landowner by resolution… (describing) the subject property and the hazardous condition(s), and shall require the landowner to remove or destroy the same by the deadline established therein.” EMC 8.15.040 continues, “If the landowner fails to remove or destroy the dangerous condition(s) identified in the city council resolution by the deadline established thereby, the city may cause the removal or destruction of such condition(s).” Finally, EMC 8.15.050 states, “The costs incurred by the city under this chapter shall become a charge to the landowner and a lien against the subject property. Notice of such lien shall be in substantially the same form, filed with the same officer, and within the same time and manner, and enforced and foreclosed as provided by law for liens for labor and materials.”

Staff recommends that action be taken by the City to properly mitigate these trees as soon as practical to prevent damage or injury. In order to move forward with mitigation of the trees, staff offers the attached draft resolutions for Council’s consideration at the next regular meeting.

Item History:
N/A

Recommended Action:
Hold a discussion and provide staff guidance regarding Resolution – Hazard Trees – Meridian Ave E.

Fiscal Note/Consideration:
The estimated cost to mitigate the dangerous trees is $20,000. If Council elects to follow the process stated in EMC 8.15, there will be costs associated with filing a lien and enforcing a against the property to recover the tree removal expenses. These costs may exceed the amount required to remove the tree.

City of
Edgewood

2224 104th Avenue E., Edgewood, WA 98372-1513
Phone: (253)952-3299
www.cityofedgewood.org

HAZARDOUS VEGETATION NOTICE
REQUEST FOR VOLUNTARY COMPLIANCE

August 7, 2020

SENT VIA REGULAR AND CERTIFIED MAIL

Igloo Industries, LLC
301 Thelma Dr, Ste 153
Casper, WY 82609-2325

Re: Dangerous Tree(s) located at approx. 3700 Meridian Avenue East
Parcel No. 0420152081

To Whom It May Concern:

A hazardous tree fell across overhead power and utility lines adjacent to 4025 Meridian Avenue East (State Route 161) on October 22, 2019. Due to concerns that there may be other dead, dying, diseased, or hazardous trees along this busy highway, the City requested a Hazard Mitigation Evaluation by a qualified arborist in June 2020. The arborist found several trees in the area that pose an immediate hazard to the public health, safety or welfare.

Since the arborist's site visit, City staff have taken field measurements to determine the location of the dangerous trees in relation to the City's right-of-way. Pierce County Assessor-Treasurer mapping and available right-of-way records indicate there is a 60-foot-wide public right-of-way for Meridian Avenue East adjacent to your property, with the paved roadway surface being generally centered within the right-of-way. The total paved roadway surface width was measured at 41 feet, leaving 9.5 feet of right-of-way from the edge of the pavement. The tree in question (ID #21, see attached) was measured at least 19 feet from the edge of the pavement. Based on these measurements, the City has determined that the tree in question is located on your private property.

As identified in the attached report, the arborist has determined that this tree is dead and must be removed because it poses a hazard to the public health, safety and welfare. Under the Edgewood Municipal Code (EMC), the property owner is responsible for the condition of the trees on their property. See EMC Section 8.15.020 ("*All landowners within the City shall maintain their property in a manner that does not pose a hazard to the public health, safety or welfare.*"). Specifically, EMC Subsections 8.15.020(A) and (B) provide that landowners are responsible for

"removing or destroying all trees, plants, shrubs or vegetation or parts thereof, located upon their property which overhang any public sidewalk or street or which are growing thereon in such manner as to obstruct or impair the free and full use of the sidewalk or street by the public," and for "removing or destroying all dead grass, weeds, shrubs, bushes, trees or vegetation located upon their property which constitutes… a menace to public health, safety or welfare." Therefore, you are responsible for removing the dangerous tree on your property which constitutes a hazard or menace to the public health, safety or welfare.

CORRECTIVE ACTION REQUIRED:

You must remove the tree on or before **September 7, 2020** to prevent institution of enforcement proceedings. Failure to remove the tree by this date may result in initiation of City Council proceedings pursuant to EMC 8.15.030 requiring you to remove the tree by a date certain or the City will remove the tree at your expense, with such expense becoming a lien against your property. In addition, or alternatively, the City may initiate a code enforcement action under EMC Title 7, which carries a penalty of up to $250.00 per day for each day a violation exists.

This letter is intended to provide you with advance notice of the City's proposed action, so that you will have adequate time to remove the tree. If you have any questions or concerns about this process or the determination regarding the tree, please give me a call at 253-952-3299 x114.

Very truly yours,

Jeremy Metzler, PE
Public Works Director

cc: Ann Marie J. Soto, Edgewood City Attorney

Enclosures

City of
Edgewood

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Phone: (253)952-3299
www.cityofedgewood.org

HAZARDOUS VEGETATION NOTICE
REQUEST FOR VOLUNTARY COMPLIANCE

August 7, 2020

SENT VIA REGULAR AND CERTIFIED MAIL

Dean Collier
3915 Meridian Ave E
Edgewood, WA 98371

Re: Dangerous Tree(s) located at 3915 Meridian Avenue East
Parcel No. 0420152145

Mr. Collier:

A hazardous tree fell across overhead power and utility lines adjacent to 4025 Meridian Avenue East (State Route 161) on October 22, 2019. Due to concerns that there may be other dead, dying, diseased, or hazardous trees along this busy highway, the City requested a Hazard Mitigation Evaluation by a qualified arborist in June 2020. The arborist found several trees in the area that pose an immediate hazard to the public health, safety or welfare.

Since the arborist's site visit, City staff have taken field measurements to determine the location of the dangerous trees in relation to the City's right-of-way. Pierce County Assessor-Treasurer mapping and available right-of-way records indicate there is a 60-foot-wide public right-of-way for Meridian Avenue East adjacent to your property, with the paved roadway surface being generally centered within the right-of-way. The total paved roadway surface width was measured at 41 feet, leaving 9.5 feet of right-of-way from the edge of the pavement. The trees in question (ID #11, 12, and 14 through 18, see attached) were measured no closer than 14 feet from the edge of the pavement. Based on these measurements, the City has determined that the trees in question are located on your private property.

As identified in the attached report, the arborist has determined that these trees require mitigation because they pose a hazard to the public health, safety, and welfare. Under the Edgewood Municipal Code, the property owner is responsible for the condition of the trees on their property. See EMC Section 8.15.020 ("*All landowners within the City shall maintain their property in a manner that does not pose a hazard to the public health, safety or welfare.*").

Specifically, EMC Subsections 8.15.020(A) and (B) provide that landowners are responsible for "removing or destroying all trees, plants, shrubs or vegetation or parts thereof, located upon their property which overhang any public sidewalk or street or which are growing thereon in such manner as to obstruct or impair the free and full use of the sidewalk or street by the public," and for "removing or destroying all dead grass, weeds, shrubs, bushes, trees or vegetation located upon their property which constitutes… a menace to public health, safety or welfare. Therefore, you are responsible for mitigating these dangerous trees on your property which constitutes a hazard or menace to the public health, safety or welfare. In this instance, the arborist has recommended removing a 15-inch-high ring of the ivy around the tree's base for ID # 11 and 12. In addition, ID #_14 and 15 are dead and must be removed or cut back and left as habitat snags. The City has measured ID #13 at 7 feet from the edge of pavement, placing it within the public right-of-way, and the City will perform the recommended mitigation following any corrective action by you as detailed below.

CORRECTIVE ACTION REQUIRED:

You must complete the arborist's recommended actions on or before **September 7, 2020** to prevent institution of enforcement proceedings. Failure to remove the tree by this date may result in initiation of City Council proceedings pursuant to EMC 8.15.030 requiring you to remove the tree by a date certain or the City will remove the tree at your expense, with such expense becoming a lien against your property. In addition, or alternatively, the City may initiate a code enforcement action under EMC Title 7, which carries a penalty of up to $250.00 per day for each day a violation exists.

This letter is intended to provide you with advance notice of the City's proposed action, so that you will have adequate time to complete the required maintenance. If you have any questions or concerns about this process or the determination regarding the trees, please give me a call at 253-952-3299 x114.

Very truly yours,

Jeremy Metzler, PE
Public Works Director

cc: Ann Marie J. Soto, Edgewood City Attorney

Enclosures

City of
Edgewood

2224 104th Avenue E., Edgewood, WA 98372-1513
Phone: (253)952-3299
www.cityofedgewood.org

HAZARDOUS VEGETATION NOTICE
REQUEST FOR VOLUNTARY COMPLIANCE

August 7, 2020

SENT VIA REGULAR AND CERTIFIED MAIL

Michael & Sara Kinsman
4102 102nd Ave E
Edgewood, WA 98371-2712

Re: Dangerous Tree(s) located at 4102 102nd Avenue East
Parcel No. 0420164054

Mr. and Mrs. Kinsman:

A hazardous tree fell across overhead power and utility lines adjacent to 4025 Meridian Avenue East (State Route 161) on October 22, 2019. Due to concerns that there may be other dead, dying, diseased, or hazardous trees along this busy highway, the City requested a Hazard Mitigation Evaluation by a qualified arborist in June 2020. The arborist found several trees in the area that pose an immediate hazard to the public health, safety or welfare.

Since the arborist's site visit, City staff have taken field measurements to determine the location of the dangerous trees in relation to the City's right-of-way. Pierce County Assessor-Treasurer mapping and available right-of-way records indicate there is a 60-foot-wide public right-of-way for Meridian Avenue East adjacent to your property, with the paved roadway surface being generally centered within the right-of-way. The total paved roadway surface width was measured at 41 feet, leaving 9.5 feet of right-of-way from the edge of the pavement. The tree in question (ID #1, see attached) was measured at 18 feet from the edge of the pavement. Based on these measurements, the City has determined that the tree in question is located on your private property.

As identified in the attached report, the arborist has determined that this tree must be removed because it is in major decline, with 80% of the tree dead, and poses a hazard to the public health, safety and welfare. Under the Edgewood Municipal Code (EMC), the property owner is responsible for the condition of the trees on their property. See EMC Section 8.15.020 ("*All landowners within the City shall maintain their property in a manner that does not pose a hazard to the public health, safety or welfare.*"). Specifically, EMC Subsections 8.15.020(A) and (B)

provide that landowners are responsible for "removing or destroying all trees, plants, shrubs or vegetation or parts thereof, located upon their property which overhang any public sidewalk or street or which are growing thereon in such manner as to obstruct or impair the free and full use of the sidewalk or street by the public," and for "removing or destroying all dead grass, weeds, shrubs, bushes, trees or vegetation located upon their property which constitutes… a menace to public health, safety or welfare." Therefore, you are responsible for removing the dangerous tree on your property which constitutes a hazard or menace to the public health, safety or welfare.

CORRECTIVE ACTION REQUIRED:

You must remove the tree on or before **September 7, 2020** to prevent institution of enforcement proceedings. Failure to remove the tree by this date may result in initiation of City Council proceedings pursuant to EMC 8.15.030 requiring you to remove the tree by a date certain or the City will remove the tree at your expense, with such expense becoming a lien against your property. In addition, or alternatively, the City may initiate a code enforcement action under EMC Title 7, which carries a penalty of up to $250.00 per day for each day a violation exists.

This letter is intended to provide you with advance notice of the City's proposed action, so that you will have adequate time to remove the tree. If you have any questions or concerns about this process or the determination regarding the tree, please give me a call at 253-952-3299 x114.

Very truly yours,

Jeremy Metzler, PE
Public Works Director

cc: Ann Marie J. Soto, Edgewood City Attorney

Enclosures

City of
Edgewood

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Phone: (253)952-3299
www.cityofedgewood.org

HAZARDOUS VEGETATION
NOTICE OF PROCEEDINGS AND
FINAL VOLUNTARY REQUEST FOR COMPLIANCE

September 30, 2020

SENT VIA REGULAR AND CERTIFIED MAIL

Igloo Industries, LLC
301 Thelma Dr, Ste 153
Casper, WY 82609-2325

Re: Dangerous Tree(s) located at approx. 3700 Meridian Avenue East
Parcel No. 0420152081

To Whom It May Concern:

The City issued a Request for Voluntary Compliance on August 7, 2020, finding tree(s) located on your private property are dangerous and require mitigation. As of the date of this letter, you have not completed the required mitigation and have yet to respond. Therefore, we are initiating City Council proceedings pursuant to EMC 8.15.030, which will require you to complete the mitigation by a date certain or the City will perform said mitigation at your expense, with such expense becoming a lien against your property. We are preparing to take this matter to City Council at the October 6, 2020 study session, with action to follow at the October 13, 2020 regular meeting.

This letter is intended to provide you with advance notice of the City's proposed action. If you have any questions or concerns about this process or next steps, please give me a call at 253-952-3299 x114.

Very truly yours,

Jeremy Metzler, PE
Public Works Director

cc: Ann Marie J. Soto, Edgewood City Attorney

City of
Edgewood

2224 104th Avenue E., Edgewood, WA 98372-1513
Phone: (253)952-3299
www.cityofedgewood.org

HAZARDOUS VEGETATION
NOTICE OF PROCEEDINGS AND
FINAL VOLUNTARY REQUEST FOR COMPLIANCE

September 30, 2020

SENT VIA REGULAR AND CERTIFIED MAIL

Dean Collier
3915 Meridian Ave E
Edgewood, WA 98371

Re: Dangerous Tree(s) located at 3915 Meridian Avenue East
Parcel No. 0420152145

Mr. Collier:

The City issued a Request for Voluntary Compliance on August 7, 2020, finding tree(s) located on your private property are dangerous and require mitigation. You promptly responded by email on August 11, 2020; however, during our conversation on August 13, 2020, it was understood that you are unable to perform the required mitigation voluntarily. Therefore, we are initiating City Council proceedings pursuant to EMC 8.15.030, which will require you to complete the mitigation by a date certain or the City will perform said mitigation at your expense, with such expense becoming a lien against your property. We are preparing to take this matter to City Council at the October 6, 2020 study session, with action to follow at the October 13, 2020 regular meeting.

This letter is intended to provide you with advance notice of the City's proposed action. If you have any questions or concerns about this process or next steps, please give me a call at 253-952-3299 x114.

Very truly yours,

Jeremy Metzler, PE
Public Works Director

cc: Ann Marie J. Soto, Edgewood City Attorney

City of
Edgewood

2224 104th Avenue E., Edgewood, WA 98372-1513
Phone: (253)952-3299
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HAZARDOUS VEGETATION
NOTICE OF PROCEEDINGS AND
FINAL VOLUNTARY REQUEST FOR COMPLIANCE

September 30, 2020

SENT VIA REGULAR AND CERTIFIED MAIL

Michael & Sara Kinsman
4102 102nd Ave E
Edgewood, WA 98371-2712

Re: Dangerous Tree(s) located at 4102 102nd Avenue East
Parcel No. 0420164054

Mr. and Mrs. Kinsman:

The City issued a Request for Voluntary Compliance on August 7, 2020, finding tree(s) located on your private property are dangerous and require mitigation. The City was contacted by your agent soon after your receipt of the letter, after which the City held discussions with Puget Sound Energy and their contractor, Asplundh, regarding options. I had a conversation with you on August 31, 2020, but as of the date of this letter, the required mitigation has not been completed.

As the hazard has yet to be mitigated, we are initiating City Council proceedings pursuant to EMC 8.15.030, which will require you to complete the mitigation by a date certain or the City will perform said mitigation at your expense, with such expense becoming a lien against your property. We are preparing to take this matter to City Council at the October 6, 2020 study session, with action to follow at the October 13, 2020 regular meeting. The City will coordinate with you prior to performing any work on your property.

This letter is intended to provide you with advance notice of the City's proposed action. If you have any questions or concerns about this process or next steps, please give me a call at 253-952-3299 x114.

Very truly yours,

Jeremy Metzler, PE
Public Works Director

cc: Ann Marie J. Soto, Edgewood City Attorney

RESOLUTION NO. 20-0xxx

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, PIERCE COUNTY, WASHINGTON AUTHORIZING THE MITIGATION OF DANGEROUS TREES LOCATED AT 3700 MERIDIAN AVENUE EAST, PARCEL NO. 0420152081, INITIATING PROCEEDINGS PURSUANT TO CHAPTER 8.15 EMC.

WHEREAS, at least one tree located at 4025 Meridian Avenue East fell across the public right-of-way during a windstorm on October 22, 2019, damaging utility lines and property; and

WHEREAS, the City requested a Hazard Mitigation Evaluation by a qualified arborist in June 2020 to determine if any other dead or dangerous trees were in the area that could cause damage or injury to persons or public or private property in a future windstorm; and

WHEREAS, the arborist determined several trees located outside of the public right-of-way and on private property appear dead and/or dangerous, specifically including a tree identified as ID #21 in the report attached hereto as Exhibit A, located at approximately 3700 Meridian Avenue East, Pierce County Parcel No. 0420152081 (the "Property"); and

WHEREAS, the arborist determined that ID #21 must be removed because it is dead and poses a hazard to the public health, safety, and welfare; and

WHEREAS, even though the dangerous tree is located on private property, the arborist determined it could likely to fall onto public right of way similar to the tree that fell on October 22, 2019; and

WHEREAS, Edgewood Municipal Code (EMC) 8.15.020 states, "All landowners within the City shall maintain their property in a manner that does not pose a hazard to the public health, safety or welfare"; and

WHEREAS, EMC 8.15.030 provides that when there is a violation of EMC 8.15.020, that the City Council may initiate proceedings against the property owner by passing a Resolution, which shall not occur until written notice has been given to the property owner and five days have passed; and

WHEREAS, a Hazardous Vegetation Notice and Request for Voluntary Compliance was sent to the owners of the Property on August 7, 2020 to inform them of the apparent code violation and requirement to remove the tree on or before September 7, 2020; and

WHEREAS, the property owners did not complete the required mitigation by the deadline; and

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WHEREAS, EMC 8.15.040 provides that "If the landowner fails to remove or destroy the dangerous condition(s) identified in the city council resolution by the deadline established thereby, the city may cause the removal or destruction of such condition(s)"; and

WHEREAS, the Notice of Proceedings and Final Voluntary Request for Compliance issued to each of the property owners on September 30, 2020 serves as the "five days' written notice" described under EMC 8.15.030; and

WHEREAS, the City Council is interested in abating this nuisance as soon as possible to avoid any possible injury or property damage;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The City Council hereby directs the owners of Pierce County Parcel Number 0420152081 to remove or destroy the aforementioned dangerous tree designated as ID #21 in Exhibit A as described in the June 2020 Hazard Mitigation Evaluation on or before October 31, 2020.

Section 2. If said tree is not removed or destroyed by the property owner by the October 31, 2020 deadline, the Public Works Director is hereby authorized to have the dangerous tree removed or destroyed as described in the Hazard Mitigation Evaluation immediately thereafter.

Section 3. The City Council may take any and all action to recover its costs as allowed by chapter 8.15 EMC.

Section 4. A copy of this resolution shall be provided to the landowner following passage.

PASSED BY THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 13TH DAY OF OCTOBER, 2020.

_____
Daryl Eidinger, Mayor

ATTEST:

_____
Rachel Pitzel, City Clerk

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Exhibit A
Hazard Mitigation Evaluation

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RESOLUTION NO. 20-0xxx

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, PIERCE COUNTY, WASHINGTON AUTHORIZING THE MITIGATION OF DANGEROUS TREES LOCATED AT 3915 MERIDIAN AVENUE EAST, PARCEL NO. 0420152145, INITIATING PROCEEDINGS PURSUANT TO CHAPTER 8.15 EMC.

WHEREAS, at least one tree located at 4025 Meridian Avenue East fell across the public right-of-way during a windstorm on October 22, 2019, damaging utility lines and property; and

WHEREAS, the City requested a Hazard Mitigation Evaluation by a qualified arborist in June 2020 to determine if any other dead or dangerous trees were in the area that could cause damage or injury to persons or public or private property in a future windstorm; and

WHEREAS, the arborist determined several trees located outside of the public right-of-way and on private property appear dead and/or dangerous, specifically including trees identified as ID #11, 12, 14, 15, 16, 17, and 18 in the report attached hereto as Exhibit A, located at 3915 Meridian Avenue East, Pierce County Parcel No. 0420152145 (the "Property"); and

WHEREAS, the arborist determined that ID #11, 12, 14, 15, 16, 17, and 18 must be mitigated because they pose a hazard to the public health, safety, and welfare; and

WHEREAS, the arborist specifically recommended creating an ivy ring buffer around the base and remove up to 15" of ivy for ID #11 and 12, and ID #14 through 18 must be removed or left as habitat snags because the trees are dead; and

WHEREAS, even though the dangerous trees are located on private property, the arborist determined they could likely to fall onto public right of way similar to the tree that fell on October 22, 2019; and

WHEREAS, Edgewood Municipal Code (EMC) 8.15.020 states, "All landowners within the City shall maintain their property in a manner that does not pose a hazard to the public health, safety or welfare"; and

WHEREAS, EMC 8.15.030 provides that when there is a violation of EMC 8.15.020, that the City Council may initiate proceedings against the property owner by passing a Resolution, which shall not occur until written notice has been given to the property owner and five days have passed; and

WHEREAS, a Hazardous Vegetation Notice and Request for Voluntary Compliance was sent to the owners of the Property on August 7, 2020 to inform them of the apparent code violation and requirement to mitigate and remove the trees as specified on or before September 7, 2020; and

WHEREAS, the property owners did not complete the required mitigation by the deadline; and

WHEREAS, EMC 8.15.040 provides that "If the landowner fails to remove or destroy

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the dangerous condition(s) identified in the city council resolution by the deadline established thereby, the city may cause the removal or destruction of such condition(s)"; and

WHEREAS, the Notice of Proceedings and Final Voluntary Request for Compliance issued to each of the property owners on September 30, 2020 serves as the "five days' written notice" described under EMC 8.15.030; and

WHEREAS, the City Council is interested in abating this nuisance as soon as possible to avoid any possible injury or property damage;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The City Council hereby directs the owners of Pierce County Parcel Number 0420152081 to remove or otherwise mitigate the aforementioned dangerous trees designated as ID #14 through 18 in the June 2020 Hazard Mitigation Evaluation, attached as Exhibit A, and remove the ivy on the trees designated as ID #11 and 12 as described in Exhibit A, on or before October 31, 2020.

Section 2. If said trees are not removed, destroyed, or mitigated by the property owner by the October 31, 2020 deadline, the Public Works Director is hereby authorized to have the dangerous trees removed, destroyed, or mitigated as described in the Hazard Mitigation Evaluation immediately thereafter.

Section 3. The City Council may take any and all action to recover its costs as allowed by chapter 8.15 EMC.

Section 4. A copy of this resolution shall be provided to the landowner following passage.

PASSED BY THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 13TH DAY OF OCTOBER, 2020.

_____
Daryl Eidinger, Mayor

ATTEST:

_____
Rachel Pitzel, City Clerk

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Exhibit A
Hazard Mitigation Evaluation

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RESOLUTION NO. 20-0xxx

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, PIERCE COUNTY, WASHINGTON AUTHORIZING THE MITIGATION OF DANGEROUS TREES LOCATED AT 4102 102ND AVENUE EAST, PARCEL NO. 0420164054, INITIATING PROCEEDINGS PURSUANT TO CHAPTER 8.15 EMC.

WHEREAS, at least one tree located at 4025 Meridian Avenue East fell across the public right-of-way during a windstorm on October 22, 2019, damaging utility lines and property; and

WHEREAS, the City requested a Hazard Mitigation Evaluation by a qualified arborist in June 2020 to determine if any other dead or dangerous trees were in the area that could cause damage or injury to persons or public or private property in a future windstorm; and

WHEREAS, the arborist determined several trees located outside of the public right-of-way and on private property appear dead and/or dangerous, specifically including a tree identified as ID #1 in the report attached hereto as Exhibit A, located at 4102 102nd Avenue East, Pierce County Parcel No. 0420164054 (the "Property"); and

WHEREAS, the arborist determined that ID #1 must be removed because it is in major decline, with 80% of the tree dead, and poses a hazard to the public health, safety, and welfare; and

WHEREAS, even though the dangerous tree is located on private property, the arborist determined it could likely to fall onto public right of way similar to the tree that fell on October 22, 2019; and

WHEREAS, Edgewood Municipal Code (EMC) 8.15.020 states, "All landowners within the City shall maintain their property in a manner that does not pose a hazard to the public health, safety or welfare"; and

WHEREAS, EMC 8.15.030 provides that when there is a violation of EMC 8.15.020, that the City Council may initiate proceedings against the property owner by passing a Resolution, which shall not occur until written notice has been given to the property owner and five days have passed; and

WHEREAS, a Hazardous Vegetation Notice and Request for Voluntary Compliance was sent to the owners of the Property on August 7, 2020 to inform them of the apparent code violation and requirement to remove the tree on or before September 7, 2020; and

WHEREAS, the property owners did not complete the required mitigation by the deadline; and

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WHEREAS, EMC 8.15.040 provides that "If the landowner fails to remove or destroy the dangerous condition(s) identified in the city council resolution by the deadline established thereby, the city may cause the removal or destruction of such condition(s)"; and

WHEREAS, the Notice of Proceedings and Final Voluntary Request for Compliance issued to each of the property owners on September 30, 2020 serves as the "five days' written notice" described under EMC 8.15.030; and

WHEREAS, the City Council is interested in abating this nuisance as soon as possible to avoid any possible injury or property damage;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The City Council hereby directs the owners of Pierce County Parcel Number 0420164054 to remove or destroy the aforementioned dangerous tree designated as ID #1 in Exhibit A as described in the June 2020 Hazard Mitigation Evaluation on or before October 31, 2020.

Section 2. If said tree is not removed or destroyed by the property owner by the October 31, 2020 deadline, the Public Works Director is hereby authorized to have the dangerous tree removed or destroyed as described in the Hazard Mitigation Evaluation immediately thereafter.

Section 3. The City Council may take any and all action to recover its costs as allowed by chapter 8.15 EMC.

Section 4. A copy of this resolution shall be provided to the landowner following passage.

PASSED BY THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 13TH DAY OF OCTOBER, 2020.

_____
Daryl Eidinger, Mayor

ATTEST:

_____
Rachel Pitzel, City Clerk

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Exhibit A
Hazard Mitigation Evaluation

DRAFT

MONARCH TREE SERVICES

City of Edgewood - Meridian Street

Legend (23)

- Bigleaf Maple (13)
- Douglas Fir (10)

City of Edgewood - Meridian Street

Arbor Care - Meridian Street Hazard Mitigation - City of Edgewood - 6.26.20

April 27, 2020

Pseudotsuga menziesii ID# 1
Douglas Fir Tag# 1
Height: 60'+ DBH: 19"-24"
Health: 20% - Critical

Hazard Mitigation Removal
Power lines adjacent. May be able to work from opposite side
Die back in Crown. Multiple dead parts. Poor structure. Presence of Ivy growing up trunk in excess of 40 feet. Major decline. 80% of tree is dead.

April 27, 2020

Acer macrophyllum ID# 2
Bigleaf Maple Tag# 2
Height: 60'+ DBH: 19"-24"
Health: 40% - Poor

Hazard Mitigation Removal

Multiple parts hanging and leaning out over roadway. HOUSE feed powerlines within 20 feet of tree. Multiple dead parts within canopy. Presence of decay in many of structure branches. May be able to access tree from neighboring yard.

April 27, 2020

Acer macrophyllum ID# 3
Bigleaf Maple Tag# 3
Height: 60'+ DBH: 19"-24"
Health: 40% - Poor

Hazard Mitigation Removal

MONARCH TREE SERVICES

City of Edgewood - Meridian Street

Arbor Care - Meridian Street Hazard Mitigation - City of Edgewood - 6.26.20

April 27, 2020

Acer macrophyllum ID# 4
Bigleaf Maple Tag# 4
Height: 60'+ DBH: 19"-24"
Health: 40% - Poor

Hazard Mitigation Removal

April 27, 2020

Pseudotsuga menziesii ID# 5
Douglas Fir Tag# 5
Height: 60'+ DBH: 7"-12"
Health: 40% - Poor

Hazard Mitigation Removal

Major lean out over road. Can be accessed from adjacent driveway

June 25, 2020

Acer macrophyllum ID# 6
Bigleaf Maple Tag# 6
Height: 60'+ DBH: 25"-30"
Health: 20% - Critical

Hazard Mitigation Removal / Leave as a Habitat Snag (15-20ft)

City of Edgewood - Meridian Street

Arbor Care - Meridian Street Hazard Mitigation - City of Edgewood - 6.26.20

June 25, 2020

Acer macrophyllum ID# 7
Bigleaf Maple Tag# 7
Height: 60'+ DBH: 13"-18"
Health: 0% - Dead

Hazard Mitigation Removal / Leave as a Habitat Snag (15-20ft)

June 25, 2020

Pseudotsuga menziesii ID# 11
Douglas Fir Tag# 11
Height: 60'+ DBH: 7"-12"
Health: 80% - Good

Ivy Removal- create ivy ring buffer around base and remove up to 15"

June 25, 2020

Pseudotsuga menziesii ID# 12
Douglas Fir Tag# 12
Height: 60'+ DBH: 7"-12"
Health: 80% - Good

Ivy Removal- create ivy ring buffer around base and remove up to 15"

MONARCH TREE SERVICES

City of Edgewood - Meridian Street

Arbor Care - Meridian Street Hazard Mitigation - City of Edgewood - 6.26.20

June 25, 2020

Pseudotsuga menziesii ID# 13
Douglas Fir Tag# 13
Height: 60'+ DBH: 7"-12"
Health: 80% - Good

Ivy Removal- create ivy ring buffer around base and remove up to 15"

June 25, 2020

Acer macrophyllum ID# 14
Bigleaf Maple Tag# 14
Height: 60'+ DBH: 19"-24"
Health: 0% - Dead

Hazard Mitigation Removal / Leave as a Habitat Snag (15-20ft)

June 25, 2020

Acer macrophyllum ID# 15
Bigleaf Maple Tag# 15
Height: 60'+ DBH: 25"-30"
Health: 0% - Dead

Hazard Mitigation Removal / Leave as a Habitat Snag (15-20ft)

City of Edgewood - Meridian Street

Arbor Care - Meridian Street Hazard Mitigation - City of Edgewood - 6.26.20

June 25, 2020

Acer macrophyllum ID# 15
Bigleaf Maple Tag# 15
Height: 60'+ DBH: 25"-30"
Health: 0% - Dead

Hazard Mitigation Removal / Leave as a Habitat Snag (15-20ft)

June 25, 2020

Pseudotsuga menziesii ID# 19
Douglas Fir Tag# 19
Height: 60'+ DBH: 7"-12"
Health: 20% - Critical

Hazard Mitigation Removal / Leave as a Habitat Snag (15-20ft)

June 25, 2020

Pseudotsuga menziesii ID# 20
Douglas Fir Tag# 20
Height: 60'+ DBH: 7"-12"
Health: 0% - Dead

Hazard Mitigation Removal / Leave as a Habitat Snag (15-20ft)

MONARCH TREE SERVICES

City of Edgewood - Meridian Street

Arbor Care - Meridian Street Hazard Mitigation - City of Edgewood - 6.26.20

June 25, 2020

Acer macrophyllum ID# 21
Bigleaf Maple Tag# 21
Height: 60'+ DBH: 25"-30"
Health: 0% - Dead

Hazard Mitigation Removal / Leave as a Habitat Snag (15-20ft)

June 25, 2020

Acer macrophyllum ID# 22
Bigleaf Maple Tag# 22
Height: 60'+ DBH: 19"-24"
Health: 40% - Poor

Hazard Mitigation Removal / Leave as a Habitat Snag (15-20ft)

City Of Edgewood
Council Agenda Summary Sheet

Subject: Discussion – National League of Cities (NLC)	**Agenda Item #: 2.I**
	For Agenda of: 10/6/2020
	Prepared by: Jill Herrera
Attachments (list):	
Approval of Materials: Jill Herrera Dave Gray 10/2/2020 Daryl Eidinger 10/2/2020	**Expenditure Required:** $7,500.00
	Amount Budgeted: N/A
	Timeline: 09/29/2020 Study Session 10/06/2020 Study Session

Summary Statement:
The National League of Cities offers an eight hour Race Equity and Leadership 101 training. This training offers tools and resources designed to help local elected leaders build safe places where people from all racial, ethnic and cultural backgrounds thrive socially, economically, academically and physically. The purpose of the training is to strengthen local elected officials' knowledge and capacity to eliminate racial disparities, heal racial divisions, and build more equitable communities. Training can be in one eight hour session, or broken out over a two day period such as a weekend.

Item History:

Recommended Action:

Fiscal Note/Consideration:
$7,500.00

City Of Edgewood
Council Agenda Summary Sheet

Subject: Discussion – Equity, Diversity and Inclusion (Trainings, Planning, etc.)	**Agenda Item #: 2.J**
	For Agenda of: 10/6/2020
	Prepared by: Daryl Eidinger
Attachments (list):	
Approval of Materials: Daryl Eidinger Rachel Pitzel 10/1/2020 Dave Gray 10/1/2020 Daryl Eidinger 10/1/2020	**Expenditure Required:** N/A
	Amount Budgeted: N/A
	Timeline: Topic to be added to all future Study Sessions (see history timeline)

Summary Statement:
City Council is committed to creating a stronger and more inclusive community and believe that equity, diversity and inclusion is essential for our present and our future.

Item History:
Council has asked that this topic be a discussion item at all future study sessions for the foreseeable future.
Council has discussed Equity, Diversity and Inclusion trainings and planning at the following meetings:
09/01/2020 Study Session
09/15/2020 Study Session
09/29/2020 Study Session
10/06/2020 Study Session

Recommended Action:
N/A

Fiscal Note/Consideration:
N/A