



PARKS AND RECREATION ADVISORY BOARD MEETING SUMMARY

Wednesday, December 13, 2023 – 6pm ♦ City Hall – 2224 104th Avenue East ♦

1. Call to Order

Chair Southard called the meeting to order at 6pm.

2. Roll Call

Present: Jeff Southard, Brian Levenhagen, Amity Highley, Shawn Olesen, Anne Percival

Council liaison: Councilmember Tomya

City Staff Present: Public Works Director (PWD) Jeremy Metzler IT Director Matthew Ray

3. Presentation – 2024 Comprehensive Plan Update

Senior Planner Evan Hietpas was on hand to explain the plans timeline and strategies moving forward.

4. Staff Updates

Mayor Eidinger addressed Parks and Recreation Advisory Board Members commenting about city business on social media and making nonfactual statements pertaining to them. He explained this takes valuable time out of city employees' day as they must then address the topic and false claims.

5. Approval of Meeting Summary

- a. October 11, 2023

Motion: As Read **Action:** Approve, **Moved by:** Shawn Olesen **Seconded by** Anne Percival

Motion Passed 5-0

6. Old Business

a. Interurban Trail Phase III (Jovita Canyon) Status Update

PWD Metzler gave a brief update of the meeting he had with KPG Psomas on the trail alignment alternatives. They plan to regroup in January to continue the conversation.

b. Future Agendas List (FAL)/2023 Work Plan

Board members reviewed the FAL and Work Plan to project specific needs and discussion topics in the new year.

7. New Business

a. Christmas Tree Lighting Debrief

IT Director Matthew Ray gave a recap on the event resident Linda Howard donated the kids goodie bags, Starbucks donated coffee, Safeway donated cookies, the Boy Scouts were on hand to help with traffic control, Northwood Elementary School donated classroom artwork, and the Edgemont Junior High School band provided musical entertainment. Changes for 2024 are moving the date from the Friday after Thanksgiving to perhaps the first Thursday in December. He then asked the board

members to consider getting involved with the event in the upcoming years, as it continues to grow, more hands-on deck will be needed to make it successful.

b. Wolf Point Trail – Status Update

PWD Metzler explained that the Council had authorized a contract with Contour Engineering to prepare a design for the Wolf Point Trail. He then reviewed the GIS map with the Board Members to review the proposed route.

8. Adjourn –

Motion: Adjourn **Action:** Approve, **Moved by:** Anne Percival **Seconded by:** Brian Levenhagen
Motion Passed 5-0

Chair Southard adjourned the meeting at 6:59pm