



PARKS AND RECREATION ADVISORY BOARD MEETING SUMMARY

Wednesday, October 11, 2023 – 6pm ♦ City Hall – 2224 104th Avenue East ♦

1. Call to Order

2. Roll Call

Present: Amity Highley, Jeff Southard, Shawn Olesen, Anne Percival

Council liaison: Councilmember Tomya

City Staff Present: Public Works Director (PWD) Jeremy Metzler

3. Officer Elections

- a. **Motion:** Nominating Jeff Southard for the position of Chair **Action:** Approve,
Moved by: Shawn Olesen **Seconded by** Anne Percival: **Motion Passed 4-0**
- b. **Motion:** Nominating Anne Percival for the position of Vice Chair **Action:** Approve,
Moved by: Shawn Olesen **Seconded by** Amity Highley: **Motion Passed 4-0**

4. Approval of Meeting Summary

- a. August 9, 2023

Motion: Approve **Moved by:** Anne Percival **Seconded by** Amity Highley: **Motion Passed 4-0**

5. Audience Comments

There were no audience comments.

6. Old Business

- a. Kerlin Birding Bench Dedication – Debrief
PWD Metzler showed photos of the event and recapped how it went.
- b. Interurban Trail Phase III – Status Update
There was nothing additional to discuss regarding this agenda item.
- c. Annual Parks Tour Planning
PWD Metzler asked the board members to help guide staff by gleaning ideas from other regional trails nearby.

d. Future Agendas List / 2023 Work Plan

Board members reviewed the future agenda list again and discussed prioritization.

7. New Business

a. Donation Request – ECP Birding Bench Trees

PWD Metzler explained how the birding group wished to donate three white oak trees to be planted near the Kerlin Birding Bench in Edgewood Community Park. All were in agreement to forward on to the Mayor to consider for acceptance.

8. Adjourn –

Motion: Adjourn **Action:** Approve **Moved by:** Anne Percival **Seconded by:** Shawn Oleson

Motion Passed 4-0

Jeff Southard adjourned the meeting at 7:49pm