



PARKS AND RECREATION ADVISORY BOARD MEETING SUMMARY

Wednesday, April 12, 2023 – 6pm ♦ City Hall – 2224 104th Avenue East ♦

1. Call to Order

2. Roll Call

Present: Brian Levenhagen, Stacie Famer, Bill Hilton, Jeff Southard, Shawn Olesen, Anne Percival

Excused: Amity Highley

City Staff Present: Public Works Director (PWD) Jeremy Metzler IT Director Matthew Ray

3. Approval of Meeting Summary

- February 8, 2023
- March 8, 2023

Motion: As Read Action: Approve, **Moved by:** Anne Percival **Seconded by** Bill Hilton:
Motion Passed 6-0

4. Discussion

- City Building Evaluations

Jerry Osborn explained he and his team did a preliminary tour of the structures, and they would be meeting the following day to review the reports in detail. Board members then discussed ideas for the future of the Nelson Farm Park, and windmill.

5. Old Business

- Earth Day Event (April 22, 2023)

Public Works Director Metzler discussed the planned schedule of events of the day.

- Community Garden Kick-Off

Details of the topics discussed at the meeting were shared as well as the individuals who had volunteered for the leadership team positions, including Anne Percival who volunteered for the position of PRAB Liaison.

- **Park Brochure and Website Updates**

Communications Coordinator/Deputy City Clerk Schwerzler-Herrera was tasked to send out the park brochures to the board members for further review.

- **Future Agendas List/2023 Work Plan**

Board members reviewed the current lists and discussed topics for further review.

6. New Business

- **Edgewood Picnic Planning (July 15, 2023)**

This discussion topic was brought forward to get the event on board members radars.

7. Adjourn –

Motion: Adjourn **Action:** Approve, **Moved by:** Shawn Oleson **Seconded by:** Anne Percival

Motion Passed 6-0

Chair Levenhagen adjourned the meeting at 7:03pm