



PARKS AND RECREATION ADVISORY BOARD MEETING SUMMARY

Wednesday, January 11, 2023 – 6pm ♦ City Hall – 2224 104th Avenue East ♦

1. Call to Order

Brian Levenhagen called the meeting to order at 6:00pm.

2. Roll Call

Present: Brian Levenhagen, Stacie Famer (arrived at 6:15pm), Bill Hilton, Amity Highley, Jeff Southard, Shawn Olesen, Anne Percival

Council liaison: Councilmember Tonym

City Staff Present: Public Works Director (PWD) Jeremy Metzler IT Director Matthew Ray

3. Approval of Meeting Summary

a. December 14, 2022

Motion: As Read **Action:** Approve, **Moved by:** Shawn Olesen **Seconded by** Anne Percival :
Motion Passed 7-0

4. Old Business

a. Community Garden – Roles and Policy Updates

PWD Metzler briefed on the letter and survey sent out to the Community Gardner's asking for their feedback on changes for the park.

b. Park Brochure and Website Updates

Board members reviewed the changes implemented to the website based on their feedback. Discussion then ensued as to what else they'd like to see added.

c. Discussion/Follow-up – Memorial(s) for Fallen Officer(s)

PWD Metzler gave a brief update on the plaque that will be mounted between the two trees being planted in Deputy Dom Calata's memory at Edgewood Community Park.

d. Future Agendas List / 2023 Work Plan

Board members reviewed changes made and discussed specifics of topics.

5. New Business

a. Tri-Jurisdictional Meeting Prep

PWD Metzler asked board members their opinion on when they'd like to schedule this annual event. Members agreed March would be the best month with all cities agreeing on an agenda ahead of time.

6. Adjourn –

Motion: Adjourn **Action:** Approve, **Moved by:** Bill Hilton **Seconded by:** Anne Percival

Motion Passed 7-0 Chair Levenhagen adjourned the meeting at 7:04pm.