



PARKS AND RECREATION ADVISORY BOARD MEETING SUMMARY

Wednesday, December 14, 2023 – 6pm ♦ City Hall – 2224 104th Avenue East ♦

1. Call to Order

Chair Levenhagen called the meeting to order at 6pm

2. Roll Call

Present: Brian Levenhagen, Stacie Famer, Bill Hilton, Amity Highley, Jeff Southard, Shawn Olesen, Anne Percival **Council Liaison:** Councilmember Tomya

City Staff Present: Public Works Director (PWD) Jeremy Metzler IT Director Matthew Ray

3. Approval of Meeting Summary

a. November 9, 2022

Motion: As Read **Action:** Approve, **Moved by:** Shawn Olesen **Seconded by:** Anne Percival: **Motion Passed 7-0**

4. Old Business

a. Park Brochure and Website Updates

Amity discussed the spreadsheet she sent PWD Metzler comparing other city websites. Included in her review were Orting, Sumner, Fife, Milton, and the Metro Parks page.

b. Interurban Trail Planning – FGT Partnership/Community Sponsors

i. Project Schedule/Benchmarks

PWD Metzler discussed the approval of the membership to ForeverGreen Trails, and what the next steps will be as far as promotion and community engagement. Discussion then ensued between board members and staff.

c. Future Agendas List/2023 Work Plan

Board members reviewed the list/plan for any additions/deletions for 2023.

5. New Business

a. Christmas Tree Lighting Debrief

IT Director Ray discussed details from, and shared photos of the event.

6. Adjourn –

Motion: Adjourn **Action:** Approve, **Moved by:** Anne Percival **Seconded by:** Shawn Olesen

Motion Passed 7-0 Chair Levenhagen adjourned the meeting at 6:38pm