



**CITY OF EDGEWOOD
COUNCIL STUDY SESSION AGENDA**

Tuesday, January 3, 2023 – 7:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA
Meeting Link: <https://cityofedgewood-org.zoom.us/j/86916509308>

1. CALL TO ORDER

Roll Call, Pledge of Allegiance

2. COUNCIL BUSINESS

- A.** Equity, Diversity and Inclusion (Trainings, Planning, etc.)
- B.** General Sewer Plan Update - Status and Schedule
- C.** Strategic Plan Topics

3. OTHER COUNCIL ITEMS

4. ADJOURN

Study Sessions are meetings for Council to review upcoming and pertinent business of the City, no action is taken by the City Council. Study Sessions are open to the public, but public input is reserved for the regular Council meetings



City Of Edgewood Council Agenda Summary Sheet

Subject: Equity, Diversity and Inclusion (Trainings, Planning, etc.)	Agenda Item #: 2.A
	For Agenda of: 1/3/2023
	Prepared by: Jill Schwerzler-Herrera
Attachments (list):	
Approval of Materials: Jill Schwerzler-Herrera Rachel Pitzel, City Clerk/HR Director 12/28/2022 Dave Gray 12/28/2022 Daryl Eidinger 12/28/2022	Expenditure Required:
	Amount Budgeted:
	Timeline: Topic to be added to all future Study Sessions (see item history below)

Summary Statement:

In order to improve communication, accessibility, and foster a safe place for residents to voice concerns, the subcommittee requests a designated email that is distributed to the current subcommittee members.

In order to improve accessibility and accommodate a larger segment of our population, the subcommittee recommends that the website be locally translatable rather than relying on Google or other translation software. The availability of the translations should be made readily apparent on the front page of the website.

In order to inform our residents of translation and accessibility tools available to them for accessing city departments and resources, the subcommittee recommends an accessibility drop down or page that lists available resources for: interpreters for meetings, translated document requests, ADA resources, etc.

Item History:

The council has asked that this topic be discussed at all study sessions for the foreseeable future. As such, this has been a reoccurring agenda item since September of 2020.

Recommended Action:

N/A

Fiscal Note/Consideration:

N/A



City Of Edgewood Council Agenda Summary Sheet

Subject: General Sewer Plan Update - Status and Schedule	Agenda Item #: 2.B
	For Agenda of: 1/3/2023
	Prepared by: Jeremy Metzler
Attachments (list):	
Approval of Materials: Jeremy Metzler Rachel Pitzel, City Clerk/HR Director 12/29/2022 Dave Gray 12/29/2022 Daryl Eidinger 12/29/2022	Expenditure Required: N/A Amount Budgeted: N/A Timeline: 01/03/2023 SS

Summary Statement: Staff has been working on a update to our General Sewer Plan (GSP) since August 2019 with our consultant, Grey & Osborne, Inc., with the goal of establishing a path to sewer availability for everyone in Edgewood. Our current plan and code, established around 2007, created three phases for our sanitary sewer utility: Phase 1 along Meridian Avenue and at the former Fife Sand & Gravel pit (available now), Phase 2 near the Meridian Avenue Phase 1 area (available after 2027), and Phase 3 being the rest of the City (available after 2057). After more than 3 years of discussion, review, and collaboration, a complete draft of our updated plan is finally ready for review, published on our brand-new webpage: <https://www.cityofedgewood.org/424/>. Instead of time-based phases, this plan identifies which areas in Edgewood are routed to the four proposed receiving sewer utilities (Lakehaven, Fife, Pierce County, and Puyallup), and what improvements are needed in order to provide sewer service no matter where you are located in Edgewood.

Also, as stated on the web page linked above, here is staff's tentative timeline moving forward:

- January 3, 2023 – City Council Study Session briefing
- January 9, 2023 – Planning Commission briefing
- February 2023 – Initiate Coordination Meetings with Receiving Sewer Utilities
- February 13, 2023 Planning Commission – Introduce Draft Code Amendments, Review Draft GSP Update
- On or about February 24, 2023 – Publish SEPA Notice of Application, Transmit Notice to Dept. of Commerce
- March 13, 2023 Planning Commission – Public Hearing on Draft Code Amendments and GSP Update
- On or about April 14, 2023 – Transmit materials to Dept. of Ecology for review
- Summer/Fall 2023 – Dept. of Ecology approval
- Fall/Winter 2023 – Complete code and GSP adoption process
 - Planning Commission final review and recommendation to Council
 - City Council review, discussion, possible public hearing, and final action
- Winter 2023 / Spring 2024 – Complete Coordination with Receiving Sewer Utilities, Execute

Agreements

Staff is looking for Council's feedback on the tentative timeline, seeking concurrence on the plan to proceed with the Planning Commission at their regular meeting next week. Council, as well as the public, will have ample opportunity to provide feedback on details of the Draft GSP, code amendments, and agreements in the coming months.

Item History:

N/A

Recommended Action:

Hold a discussion and provide staff direction to General Sewer Plan Update - Status and Schedule

Fiscal Note/Consideration:

N/A



City Of Edgewood Council Agenda Summary Sheet

Subject: Strategic Plan Topics	Agenda Item #: 2.C
	For Agenda of: 1/3/2023
	Prepared by: Dave Gray
Attachments (list):	
Approval of Materials: Dave Gray Rachel Pitzel, City Clerk/HR Director 12/28/2022 Dave Gray 12/28/2022 Daryl Eidinger 12/29/2022	Expenditure Required: N/A Discussion Amount Budgeted: N/A Discussion Timeline: 01/03/2023 First Study Session discussion to set timelines.

Summary Statement:

Normal Strategic Planning generally involves an update to a long range plan, focused on changes needed for the next budget year. A work plan for the current year. Edgewood does not have a long-range strategic plan, other than capital and equipment needs for multi-year forecasting. In 2022 the City Council and Mayor began the process of building a long-range strategic plan to coincide with the 2025 Comprehensive Plan publication. We've outlined the Town Center Sub Area Plan, Sewer Plan, Surface Water Management Plan and both Multi-Modal and Paralell Road Plans. We've worked on code and zoning changes to enhance a balanced "roof top" mix and done some marketing to attract it. Our next step is to analyze money. Sources and uses of known and/or potential revenue streams. Identify sustained vs. transactional funding. Identify ongoing overhead costs vs transactional and capital onetime costs. In the process, we should be able to set some standards of service levels, and identify at least directionally executable plans for transient shortfalls and systemic downturns in revenue streams.

Item History:

Recommended Action:

Hold a discussion and provide staff directions to Strategic Plan Topics

Fiscal Note/Consideration: