CITY OF EDGEWOOD
REGULAR COUNCIL MEETING AGENDA

Tuesday, December 27, 2022 – 7:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA
Meeting Link: https://cityofedgewood-org.zoom.us/j/86916509308

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1. **CALL TO ORDER**
2. **AUDIENCE COMMENT**
3. **MAYOR'S REPORT**
4. **CONSENT AGENDA:** *The consent agenda includes items that are routine in nature and are adopted by one motion. Should Council wish to discuss a consent agenda item, the item would be removed from the consent agenda and discussed under Council Business.*
   The following items are presented for Council approval:
   - **A.** Regular Council Meeting Minutes of December 13, 2022
   - **B.** Study Session Meeting Minutes of December 20, 2022
   - **C.** **AB22-068** – a motion approving December 2022 Budgeted Expenditures as follows: Deferred Compensation Program; Payroll Direct Deposit; Department of Retirement Systems; Dept. of Child Support; and IRS 941 in the amount of $141,313.31 and Vendor Check Numbers 25637 through 25655 with EFT and Direct Pay Payments in the amount of $188,133.46 Total distributions submitted for review and authorization in the amount of $329,446.77.
   - **D.** **AB22-0653** - a motion approving Resolution 22-0653 authorizing the Mayor to execute a third addendum extending a PSA with Public Finance Inc for LID Administration Services
   - **E.** **AB22-0654** - a motion approving Resolution 22-0654 authorizing the Mayor to execute an agreement with Mt. View Community Center to assist in reducing food source instability and residential rent and utility assistance
5. **COUNCIL BUSINESS**
   - **A.** **AB22-069** - Reappointments/Appointments Positions No. 3, 4, & 5 to the Code Enforcement Board
   - **B.** **AB22-0641** - a motion adopting Ordinance 22-0641 establishing a compost procurement policy for the City of Edgewood as required by RCW 43.19A
   - **C.** **AB22-0642** - a motion adopting Ordinance 22-0642 amending the budget for the 2022 fiscal year
6. **COUNCIL COMMENTS**
7. **ADJOURN**

This meeting is accessible to persons with disabilities. For individuals who may require special accommodations, please contact City Hall at (253) 952.3299, 24 hours in advance.

1 CALL TO ORDER

Mayor Eidinger called the meeting to order at 7:00pm and led the attendees in the Pledge of Allegiance. **Present:** Mayor Eidinger, Deputy Mayor Tomyn, Councilmember Creley, Councilmember Day, Councilmember Keith (arrived late 7:02pm), Councilmember West, Councilmember Buckley, Councilmember Lowry **Staff Present:** Assistant City Administrator Dave Gray, City Clerk/HR Director Rachel Pitzel, IT Director Matthew Ray, Public Works Director Jeremy Metzler, City Attorney Ann Marie Soto

2 AUDIENCE COMMENT

3 MAYOR'S REPORT

Mayor Eidinger read his report into the record, and invited each Director to speak on items of their choosing.

4 CONSENT AGENDA:

A. Regular City Council Meeting Minutes of November 22, 2022

B. Study Session Meeting Minutes of December 6, 2022

C. Review of Board/Commission Minutes

D. **AB22-066** – a motion approving December 2022 Budgeted Expenditures as follows: Deferred Compensation Program; Payroll Direct Deposit; Department of Retirement Systems; Dept. of Child Support; AWC Employee Benefit Trust; and IRS 941 in the amount of $188,141.03 and Vendor Check Numbers 25620 through 25636 with EFT and Direct Pay Payments in the amount of $794,450.13. Total distributions submitted for review and authorization in the amount of $982,591.16.

E. **AB22-067** - Edgewood Community Park - Change Order #6A

F. **AB22-0650** - a motion approving Resolution 22-0650 Interurban Trail - Port of Tacoma LEDIF

G. **AB22-0651** - a motion approving Resolution 22-0651 ForeverGreen Trails - Membership

H. **AB22-0652** - a motion approving Resolution 22-0652 authorizing the Mayor to enter into a fourth amendment to the Professional Services Agreement with Gray and Osborne to update the City's General Sewer Plan

Motion: As amended, **Action:** Approve, **Moved by:** Councilmember West **Seconded by:** Councilmember Creley **Motion Passed 7-0**

5 COUNCIL BUSINESS

A. **AB22-0637** - a motion adopting Ordinance 22-0637 2021 City Comprehensive Plan Amendment

Motion: As amended, **Action:** Approve, **Moved by:** Councilmember Keith **Seconded by:**

Councilmember Lowry **Motion Passed 7-0**

B. **AB22-0638** - a motion adopting Ordinance 22-0638 EMC Title 18 Commercial Zoning District Code Land Use and Text Amendments

Motion: As amended, **Action:** Approve, **Moved by:** Councilmember Keith **Seconded by:** Deputy Mayor Tomyn **Motion Passed 6-1 (Lowry)**

C. **AB22-0639** - a motion adopting Ordinance 22-0639 EMC Title 18 Industrial Zone Height Standards Amendments

Motion: As amended, **Action:** Approve, **Moved by:** Councilmember West **Seconded by:** Deputy Mayor Tomyn **Motion Passed 7-0**

D. **AB22-0640** - a motion adopting Ordinance 22-0640 the budget and salary schedule for the 2023 fiscal year

Motion: As amended, **Action:** Approve, **Moved by:** Deputy Mayor Tomyn **Seconded by:** Councilmember Lowry **Motion Passed 7-0**

6 COUNCIL COMMENTS

Councilmember Lowry spoke.
Councilmember Creley spoke.
Councilmember Keith spoke.
Councilmember West spoke.

7 ADJOURN

Mayor Eidinger adjourned the meeting at 7:25pm.

Jill S. Herrera
Communications Coordinator / Deputy City Clerk

Daryl Eidinger
Mayor

CITY OF EDGEWOOD
STUDY SESSION MEETING AGENDA SUMMARY
Tuesday, December 20, 2022 – 7:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA

1 CALL TO ORDER

Mayor Eidinger called the meeting to order at 7:00pm and led attendees in the Pledge of Allegiance.
Present: Mayor Eidinger, Councilmember Creley, Councilmember Keith, Councilmember West, Councilmember Buckley, Councilmember Day, Councilmember Lowry **Excused:** Deputy Mayor Tomyn **Staff Present**: Assistant City Administrator Dave Gray, City Clerk/HR Director Rachel Pitzel, Public Works Director Jeremy Metzler, Chief Mark Berry, City Attorney Ann Marie Soto, IT Director Matthew Ray

2 COUNCIL BUSINESS

A. Interviews for Code Enforcement Board

Code Enforcement Manager Fairbanks introduced the three applicants to the board. Each individual then spoke a little about themselves and answered Council questions.

B. Development Review

Building Official Tumelson discussed this housekeeping item with the Council.

C. Equity, Diversity and Inclusion (Trainings, Planning, etc.)

Councilmember West spoke briefly about the Senior Citizen and Disabled Person Property Tax Exemption Seminar schedule for February.

D. Ordinance - Compost Procurement

Public Works Director Metzler reviewed with the Council the reasoning behind this agenda topic and answered questions.

E. Resolution - Professional Services Agreement Addendum - Public Finance, Inc.

City Administrator Gray brought this housekeeping item forward for discussion and advancement to an upcoming consent agenda.

F. Resolution - MVCC Food Bank

Assistant City Administrator Gray briefed the Council on this resolution and, after a detailed discussion, asked that it be placed on an upcoming consent agenda.

G. Ordinance - 2022 Budget Amendment No. 3

Assistant City Administrator Gray brought this agenda item forward for review/discussion.

3 OTHER COUNCIL ITEMS

Councilmember Buckley spoke.
Councilmember Lowry spoke.

4 ADJOURN

Mayor Eidinger adjourned the meeting at 7:52pm.

Jill S. Herrera
Communications Coordinator / Deputy City Clerk

Daryl Eidinger
Mayor

Voucher Directory

Fiscal: : 2022 - December
Council Date: : 2022 - December - 2nd Council Meeting

Vendor	Number	Reference	Account Number	Description	Amount
AHBL					
	Direct Pay Payment 12/22/2022 8:35:08 AM - 1		**2022 - December - 2nd Council Meeting**		
		136031			
			November On-Call Svcs		
			004-058-000-558-60-41-03	Professional Services - Non reimbursable	$2,925.00
			On-Call Consultant Services		
		Total 136031			**$2,925.00**
		136032			
			November Svcs-Prologis Review		
			004-058-000-558-60-41-01	Professional Services - Reimbursable	$2,327.50
			Prologis Review		
		Total 136032			**$2,327.50**
		136258			
			November Svcs-Edgewood Town Center Plan		
			004-058-000-558-60-41-03	Professional Services - Non reimbursable	$4,290.00
			Edgewood Town Center Plan		
		Total 136258			**$4,290.00**
	Total Direct Pay Payment 12/22/2022 8:35:08 AM - 1				**$9,542.50**
Total AHBL					**$9,542.50**
Amazon Capital Services					
	Direct Pay Payment 12/22/2022 8:35:08 AM - 2		**2022 - December - 2nd Council Meeting**		
		1DVK-4Q4M-4TX3			
			November Statement		
			001-018-000-518-20-31-01	Office & Operational Supplies	$495.12
			Misc Office & Kitchen Supplies; Phone Cases; Laptop Charger		
			001-018-000-518-20-31-54	Clothing/Uniforms/PPE	$109.98
			Work Clothes- J.Blaine		
			001-018-000-518-20-39-11	Teambuilding-Supplies	$17.59
			Treat Bags- BE Team Holiday Event		
			001-018-000-518-30-32-02	Supplies/Parts - Vehicles & Equipment	$76.99
			Window Deflectors- Vehicle #18		
			001-018-000-518-85-31-03	Computer Hardware	$945.96
			(2) Replacement Monitors; (2) TV's for Surveillance		
			001-019-000-525-60-31-01	Emergency Preparedness-Supplies	$73.01
			Giveaways/Supplies for Emergency Preparedness Course		
			001-021-000-521-20-31-05	Supplies-Misc	$485.28

Vendor	Number	Reference	Account Number	Description	Amount
				Keurig Maintenance Kit; Misc. Office & Community Supplies	
		Total 1DVK-4Q4M-4TX3			**$2,203.93**
	Total Direct Pay Payment 12/22/2022 8:35:08 AM - 2				**$2,203.93**
Total Amazon Capital Services					**$2,203.93**
Be Culture					
	EFT Payment 12/22/2022 8:34:32 AM - 1			**2022 - December - 2nd Council Meeting**	
		8424			
			February Services		
			001-019-000-518-90-41-01	Gen'l Gov't-Professional Services	$3,500.00
				Developing Culture Integrating Equity Transition Meeting	
		Total 8424			**$3,500.00**
	Total EFT Payment 12/22/2022 8:34:32 AM - 1				**$3,500.00**
Total Be Culture					**$3,500.00**
CDW Government					
	Direct Pay Payment 12/22/2022 8:35:08 AM - 3			**2022 - December - 2nd Council Meeting**	
		FN20886			
			PO 2022080		
			001-018-000-518-85-49-03	Computer Subscriptions	$56.27
				PO 2022080- Adobe Acrobat (D.Gray)	
		Total FN20886			**$56.27**
		FN56423			
			PO 2022054		
			001-018-000-518-85-49-03	Computer Subscriptions	$2,164.14
				PO 2022054- Cisco Duo Security Standard Access	
		Total FN56423			**$2,164.14**
	Total Direct Pay Payment 12/22/2022 8:35:08 AM - 3				**$2,220.41**
Total CDW Government					**$2,220.41**
City of Sumner					
	25638			**2022 - December - 2nd Council Meeting**	
		852			
			November Services		
			001-019-000-554-30-41-01	Animal Control Services	$5,958.33
				Animal Control Svs. for November	
		Total 852			**$5,958.33**
		858			
			December Services		
			001-019-000-554-30-41-01	Animal Control Services	$5,958.33

Vendor	Number	Reference	Account Number	Description	Amount
				Animal Control Svs. for December	
		Total 858			**$5,958.33**
	Total 25638				**$11,916.66**
Total City of Sumner					**$11,916.66**
Clarity Consulting Engineers, PLLC					
	25639			**2022 - December - 2nd Council Meeting**	
		1141			
			Consulting Fees		
			004-058-000-558-50-41-01	Professional Services	$770.00
				East Pierce Fire Station 118 Underground (22-1517)	
			004-058-000-558-50-41-01	Professional Services	$660.00
				Edgewood Heights Phase II Bldg S (22-1400)	
			004-058-000-558-50-41-01	Professional Services	$715.00
				1542 Sprinkler Bldg P (22-1542)	
			004-058-000-558-50-41-01	Professional Services	$660.00
				1542 Sprinkler Bldg Q (22-1530)	
			004-058-000-558-50-41-01	Professional Services	$715.00
				1542 Sprinkler Bldg R (22-1544)	
		Total 1141			**$3,520.00**
	Total 25639				**$3,520.00**
Total Clarity Consulting Engineers, PLLC					**$3,520.00**
Comcast					
	EFT Payment 12/22/2022 8:34:32 AM - 2			**2022 - December - 2nd Council Meeting**	
		8498 34 018 0012868 12/13-1/12/23			
			12/13-1/12/23 Services		
			001-018-000-518-30-42-01	Telecommunications Charges	$114.79
				Home Internet (IT Director- M.Ray)	
		Total 8498 34 018 0012868 12/13-1/12/23			**$114.79**
		8498 35 021 0458551 11/25-12/24/22			
			11/25-12/24/22 Services		
			001-018-000-518-30-42-01	Telecommunications Charges	$406.85
				City Hall Internet	
		Total 8498 35 021 0458551 11/25-12/24/22			**$406.85**
	Total EFT Payment 12/22/2022 8:34:32 AM - 2				**$521.64**
Total Comcast					**$521.64**

Vendor	Number	Reference	Account Number	Description	Amount
Consolidated Press					
	Direct Pay Payment 12/22/2022 8:35:08 AM - 4		**2022 - December - 2nd Council Meeting**		
		29978*			
			Winter 2022 Magazine		
			001-018-000-518-20-49-05	Printing & Binding-Magazine	$3,730.88
				Winter 2022 Magazine	
		Total 29978*			**$3,730.88**
	Total Direct Pay Payment 12/22/2022 8:35:08 AM - 4				**$3,730.88**
Total Consolidated Press					**$3,730.88**
Daryl Eidinger					
	25640		**2022 - December - 2nd Council Meeting**		
		121422-DE			
			Reimbursement of Nov/Dec Expenses		
			001-076-000-576-80-31-02	Recreation Activities & Events	$424.10
				Portable Folding Stage for Events	
			101-000-000-542-70-31-01	Roadside-Operational Supplies	$110.00
				4 LED Street Light Bulbs	
		Total 121422-DE			**$534.10**
	Total 25640				**$534.10**
Total Daryl Eidinger					**$534.10**
Department of Transportation					
	25641		**2022 - December - 2nd Council Meeting**		
		RE-313-ATB20613079			
			May Svcs Emerald St. Signal Improvements		
			340-000-000-595-64-63-01	Traffic Control Devices-Other Improvements	$153.85
				Emerald St. Signal Improvements	
		Total RE-313-ATB20613079			**$153.85**
		RE-313-ATB20815078			
			July Svcs Emerald St. Signal Improvements		
			340-000-000-595-64-63-01	Traffic Control Devices-Other Improvements	$82.24
				Emerald St. Signal Improvements	
		Total RE-313-ATB20815078			**$82.24**
		RE-313-ATB21114088			
			October Svcs Emerald St. Signal Improvements		
			340-000-000-595-64-63-01	Traffic Control Devices-Other Improvements	$1,348.36
				Emerald St. Signal Improvements	
		Total RE-313-ATB21114088			**$1,348.36**
		RE-313-ATB21213076			
			November Svcs Emerald St. Signal Improvements		
			340-000-000-595-64-63-01	Traffic Control Devices-Other Improvements	$2,642.59

Vendor	Number	Reference	Account Number	Description	Amount
				Emerald St. Signal Improvements	
		Total RE-313-ATB21213076			**$2,642.59**
	Total 25641				**$4,227.04**
Total Department of Transportation					**$4,227.04**
ESI Security					
	EFT Payment 12/22/2022 8:34:32 AM - 3			**2022 - December - 2nd Council Meeting**	
		001874			
			November Purchases		
			001-076-000-576-80-31-01	Operational Supplies	$917.40
				Padlocks & Keys for Parks	
		Total 001874			**$917.40**
	Total EFT Payment 12/22/2022 8:34:32 AM - 3				**$917.40**
Total ESI Security					**$917.40**
ForeverGreen Trails					
	25642			**2022 - December - 2nd Council Meeting**	
		2022-JM5			
			2023 Annual Membership		
			001-076-000-576-80-49-01	Memberships	$1,000.00
				2023 Annual Membership	
		Total 2022-JM5			**$1,000.00**
	Total 25642				**$1,000.00**
Total ForeverGreen Trails					**$1,000.00**
Galls, LLC					
	Direct Pay Payment 12/22/2022 8:35:08 AM - 5			**2022 - December - 2nd Council Meeting**	
		022802317			
			PO 2022077		
			001-021-000-521-20-31-01	Office & Operational Supplies	$154.88
				PO 2022077- Gloves for Edgewood PD	
		Total 022802317			**$154.88**
		023009821			
			PO 2022077		
			001-021-000-521-20-31-01	Office & Operational Supplies	$61.95
				PO 2022077- Gloves for Edgewood PD	
		Total 023009821			**$61.95**
	Total Direct Pay Payment 12/22/2022 8:35:08 AM - 5				**$216.83**
Total Galls, LLC					**$216.83**

Vendor	Number	Reference	Account Number	Description	Amount
Harry C. Cordon					
	25637		**2022 - December - 2nd Council Meeting**		
		PO #2022081			
			K&K Systems Arrow Sign Trailer		
			501-000-000-594-18-65-03	City Equipment	$1,050.00
				VIN1K9BA08146T244086- Message/Sign Trailer	
		Total PO #2022081			**$1,050.00**
	Total 25637				**$1,050.00**
Total Harry C. Cordon					**$1,050.00**
Lakehaven Water & Sewer					
	25643		**2022 - December - 2nd Council Meeting**		
		120722-LAK			
			Prj 6320006-Meridian Sewer Ext		
			310-000-000-594-76-41-03	Professional Svs.-Property	$200.81
				36th & Meridian Park Sewer Extension	
		Total 120722-LAK			**$200.81**
	Total 25643				**$200.81**
Total Lakehaven Water & Sewer					**$200.81**
Legend Data Systems, Inc., dba Legend ID					
	25644		**2022 - December - 2nd Council Meeting**		
		136051			
			December Purchases		
			001-018-000-518-20-31-01	Office & Operational Supplies	$36.30
				Photo ID Cards (A.Thompson, D.Davis)	
		Total 136051			**$36.30**
	Total 25644				**$36.30**
Total Legend Data Systems, Inc., dba Legend ID					**$36.30**
McClatchy Company LLC					
	Direct Pay Payment 12/22/2022 8:35:08 AM - 6		**2022 - December - 2nd Council Meeting**		
		165009			
			November Services		
			001-019-000-511-30-41-02	Legal Publications	$170.87
			004-058-000-558-60-41-08	Legal Notices/Publications	$342.39
		Total 165009			**$513.26**
	Total Direct Pay Payment 12/22/2022 8:35:08 AM - 6				**$513.26**
Total McClatchy Company LLC					**$513.26**
Mountain View Community Center					
	25645		**2022 - December - 2nd Council Meeting**		
		122722-MVCC			
			Donation		
			001-019-000-518-63-40-00	Grants & Distributions to Local Govt's	$50,000.00

Vendor	Number	Reference	Account Number	Description	Amount
				Donation-Food, Housing, Utility Assistance	
		Total 122722-MVCC			**$50,000.00**
	Total 25645				**$50,000.00**
Total Mountain View Community Center					**$50,000.00**
Mt. View-Edgewood Water Co.					
	EFT Payment 12/22/2022 8:34:32 AM - 4			**2022 - December - 2nd Council Meeting**	
		15690-3401 10/11-12/10/22			
			10/11-12/10/22 Svcs Nelson Farm		
			001-018-000-518-30-47-02	Water	$70.94
				Nelson Farm	
		Total 15690-3401 10/11-12/10/22			**$70.94**
		19143-3401 10/11-12/10/22			
			10/11-12/10/22 Svcs 118th Ave E		
			001-018-000-518-30-47-02	Water	$53.64
				118th Ave E	
		Total 19143-3401 10/11-12/10/22			**$53.64**
		2-3401 10/11-12/10/22			
			10/11-12/10/22 Svcs Edgemont Park		
			001-018-000-518-30-47-02	Water	$253.61
				Edgemont Park	
		Total 2-3401 10/11-12/10/22			**$253.61**
	Total EFT Payment 12/22/2022 8:34:32 AM - 4				**$378.19**
Total Mt. View-Edgewood Water Co.					**$378.19**
Nelson Truck Equipment					
	25646			**2022 - December - 2nd Council Meeting**	
		738463			
			PO 2022079		
			501-000-000-594-18-65-03	City Equipment	$9,031.77
				PO 2022079- Snow Plow (Vehicle #12)	
		Total 738463			**$9,031.77**
		738986			
			December Purchase		
			501-000-000-594-18-65-03	City Equipment	$502.59
				Part for Snow Plow (Vehicle #12)	
		Total 738986			**$502.59**
	Total 25646				**$9,534.36**
Total Nelson Truck Equipment					**$9,534.36**

Vendor	Number	Reference	Account Number	Description	Amount
Office Depot					
	EFT Payment 12/22/2022 8:34:32 AM - 5		**2022 - December - 2nd Council Meeting**		
		277235811001			
			December Purchases		
			001-018-000-518-20-31-01	Office & Operational Supplies	$79.50
			Highlighters, Tape, Papertowels		
		Total 277235811001			**$79.50**
	Total EFT Payment 12/22/2022 8:34:32 AM - 5				**$79.50**
Total Office Depot					**$79.50**
Olympic Embroidery					
	25647		**2022 - December - 2nd Council Meeting**		
		28697			
			December Purchase		
			001-018-000-518-20-31-54	Clothing/Uniforms/PPE	$104.29
			COE Jacket (D.Davis)		
		Total 28697			**$104.29**
	Total 25647				**$104.29**
Total Olympic Embroidery					**$104.29**
Peak Industrial Inc					
	25648		**2022 - December - 2nd Council Meeting**		
		PSI-175822			
			November Purchase		
			501-000-000-594-18-65-03	City Equipment	$1,529.22
			Rear Window Guard for Tool Kat		
		Total PSI-175822			**$1,529.22**
	Total 25648				**$1,529.22**
Total Peak Industrial Inc					**$1,529.22**
Pierce County Budget & Finance PW					
	25649		**2022 - December - 2nd Council Meeting**		
		CI-325269			
			October Services		
			101-000-000-542-64-41-02	Traffic Control Devices-Traffic Operations (Contract)	$4,106.15
		Total CI-325269			**$4,106.15**
		CI-325857			
			November M&O Services		
			101-000-000-542-38-41-02	Roadway-Road Maint (Intergov contract)	$97.63
			101-000-000-542-66-41-03	Snow & Ice Control-Prof Svcs	$13,583.41
			101-000-000-542-90-43-01	Travel/Training Costs	$15.50
			410-000-000-531-38-41-07	Storm Drainage-Polution Control	$1,425.73
			410-000-000-531-38-41-10	Storm Drainage-Ditch Maint	$6,311.80
			410-000-000-531-38-41-13	Storm Drainage-Structure Maint	$7,459.15

Vendor	Number	Reference	Account Number	Description	Amount
			410-000-000-531-38-43-01	Training/Travel Costs	$15.50
		Total CI-325857			**$28,908.72**
	Total 25649				**$33,014.87**
Total Pierce County Budget & Finance PW					**$33,014.87**
Pierce County Budget & Finance Sheriff					
	25650			**2022 - December - 2nd Council Meeting**	
		CI-325906			
			November OT Services		
			001-021-000-521-20-41-02	Police Overtime	$6,339.58
		Total CI-325906			**$6,339.58**
	Total 25650				**$6,339.58**
Total Pierce County Budget & Finance Sheriff					**$6,339.58**
Puget Sound Energy					
	EFT Payment 12/22/2022 8:34:32 AM - 6			**2022 - December - 2nd Council Meeting**	
		300000011233 November 2022			
			November Statement		
			001-018-000-518-30-47-01	Electricity	$4,693.95
		Total 300000011233 November 2022			**$4,693.95**
	Total EFT Payment 12/22/2022 8:34:32 AM - 6				**$4,693.95**
Total Puget Sound Energy					**$4,693.95**
Raedeke Associates, Inc.					
	Direct Pay Payment 12/22/2022 8:35:08 AM - 7			**2022 - December - 2nd Council Meeting**	
		60352			
			Prj 2018-097 November Services		
			004-058-000-558-60-41-01	Professional Services - Reimbursable	$37.00
				207-1 Deross Wetland Review	
			004-058-000-558-60-41-01	Professional Services - Reimbursable	$1,788.25
				120-3 Prologis Park Wetland Review	
		Total 60352			**$1,825.25**
	Total Direct Pay Payment 12/22/2022 8:35:08 AM - 7				**$1,825.25**
Total Raedeke Associates, Inc.					**$1,825.25**

Vendor	Number	Reference	Account Number	Description	Amount
Refunds/Reimbursements Vendor					
	25651		**2022 - December - 2nd Council Meeting**		
		121222-BM		**Brittany L Murray**	
			Reimbursement for Tree Lighting Event Expenses		
			001-076-000-576-80-31-02	Recreation Activities & Events	$64.96
			Reimbursement for Tree Lighting Event Expenses- Backdrop & Stand (Amazon)		
		Total 121222-BM			**$64.96**
	Total 25651				**$64.96**
	25652		**2022 - December - 2nd Council Meeting**		
		121422-JT		**James Tumelson**	
			Reimbursement for Travel Expenses		
			004-058-000-558-50-43-03	Mileage Reimbursement	$130.00
			Mileage Expense- Fire Plan Review Training (Longview, WA)		
			004-058-000-558-50-43-04	Meals Expense	$170.11
			Meals Expense- Fire Plan Review Training (Longview, WA)		
		Total 121422-JT			**$300.11**
	Total 25652				**$300.11**
Total Refunds/Reimbursements Vendor					**$365.07**
Rhay Design LLC					
	25653		**2022 - December - 2nd Council Meeting**		
		120722-RD			
			Winter 2022 Magazine Services		
			001-018-000-518-20-49-05	Printing & Binding-Magazine	$2,000.00
			Winter 2022 Magazine Services		
		Total 120722-RD			**$2,000.00**
	Total 25653				**$2,000.00**
Total Rhay Design LLC					**$2,000.00**
Security Gate and Access					
	EFT Payment 12/22/2022 8:34:32 AM - 7		**2022 - December - 2nd Council Meeting**		
		Sga090430			
			December Services		
			001-018-000-518-30-48-06	Maintenance/Repairs-Equipment	$550.00
			PW Yard Gate Repair		
		Total Sga090430			**$550.00**
	Total EFT Payment 12/22/2022 8:34:32 AM - 7				**$550.00**
Total Security Gate and Access					**$550.00**

Vendor	Number	Reference	Account Number	Description	Amount
Shell					
	EFT Payment 12/22/2022 8:34:32 AM - 8		**2022 - December - 2nd Council Meeting**		
		85647448			
			November Statement		
			001-018-000-518-30-32-01	Fuel	$2,533.86
		Total 85647448			**$2,533.86**
	Total EFT Payment 12/22/2022 8:34:32 AM - 8				**$2,533.86**
Total Shell					**$2,533.86**
SS Landscaping Services					
	Direct Pay Payment 12/22/2022 8:35:08 AM - 8		**2022 - December - 2nd Council Meeting**		
		54355			
			Dec. 2022 Service		
			101-000-000-542-70-48-04	Roadside- ROW Veg Maint Contractor	$2,590.85
			Dec. 2022 Landscape Maintenance Service		
		Total 54355			**$2,590.85**
	Total Direct Pay Payment 12/22/2022 8:35:08 AM - 8				**$2,590.85**
Total SS Landscaping Services					**$2,590.85**
Sterling Automotive Service					
	25654		**2022 - December - 2nd Council Meeting**		
		0004755			
			December Services		
			001-018-000-518-30-48-07	Maintenance & Repairs-Vehicles	$1,502.52
			Replace Front Calipers, Pads, & Rotators (Vehicle #7)		
		Total 0004755			**$1,502.52**
	Total 25654				**$1,502.52**
Total Sterling Automotive Service					**$1,502.52**
Transpo Group					
	Direct Pay Payment 12/22/2022 8:35:08 AM - 9		**2022 - December - 2nd Council Meeting**		
		29457			
			Prj. 1.21147.00 Meridian Avenue Corridor Study		
			101-000-000-542-30-41-01	Roadway-Professional Service	$14,208.25
			Meridian Avenue Corridor Study		
		Total 29457			**$14,208.25**
		29458			
			Prj. 1.21147.00 Wet Rabbit Traffic Study Review		
			004-058-000-558-60-41-03	Professional Services - Non reimbursable	$888.75
			Wet Rabbit Traffic Study Review		
		Total 29458			**$888.75**
		29464			
			Prj. 1.18149.00 SR 161 & Emerald St Signal Design		
			340-000-000-595-69-63-01	Pedestrian & Traffic Safety Improvements	$5,969.18

Vendor	Number	Reference	Account Number	Description	Amount
				SR 161 & Emerald St Signal Design and Traffic Analysis	
		Total 29464			**$5,969.18**
	Total Direct Pay Payment 12/22/2022 8:35:08 AM - 9				**$21,066.18**
Total Transpo Group					**$21,066.18**
US Bank ACH/EFT					
	EFT Payment 12/22/2022 8:35:01 AM - 1		**2022 - December - 2nd Council Meeting**		
		120722-USBank			
			November Safekeeping Fees		
			001-019-000-514-20-42-05	Bank & Bond Fees	$30.00
				November Safekeeping Fees	
		Total 120722-USBank			**$30.00**
	Total EFT Payment 12/22/2022 8:35:01 AM - 1				**$30.00**
Total US Bank ACH/EFT					**$30.00**
US Bank Corporate Payment System					
	EFT Payment 12/22/2022 8:34:32 AM - 9		**2022 - December - 2nd Council Meeting**		
		112522-USBank			
			November Statement		
			001-018-000-518-20-31-01	Office & Operational Supplies	$47.68
				A.Thompson-Various-Personal expense error (reimbursed on receipt no. 11478)	
			001-018-000-518-20-35-01	Small Tools/Minor Equipment	$87.51
				B.Murray-Target-Replacement microwave for staff kitchen	
			001-018-000-518-20-39-11	Teambuilding-Supplies	$47.41
				B.Murray-Various-Supplies for all staff potluck	
			001-018-000-518-20-39-11	Teambuilding-Supplies	$10.25
				B.Murray-Java Junkie-staff birthday celebration	
			001-018-000-518-20-43-01	Travel/Training Costs	$2.00
				D.Eidinger-Tacoma Parking-Parking for small claims court	
			001-018-000-518-20-43-04	Employee Meals	$41.37
				J.S-Herrera-Happy Donuts-Donuts for staff training	
			001-018-000-518-30-48-07	Maintenance & Repairs-Vehicles	$5.00
				G.Mehr-Tahoma Market-Carwash (vehicle #14)	
			001-018-000-518-85-49-03	Computer Subscriptions	$69.00
				M.Ray-Netflare-Email Security Service	
			001-018-000-518-85-49-03	Computer Subscriptions	$79.19
				M.Ray-Flickr-Annual Subscription	
			001-018-000-518-85-49-04	Subscriptions	$588.00
				J.S-Herrera-iStock-Annual subscription for stock photos	
			001-018-000-518-85-49-04	Subscriptions	$31.90
				J.S-Herrera-Dataknet-Software for magazine content	

Vendor	Number	Reference	Account Number	Description	Amount
			001-019-000-525-60-31-01	Emergency Preparedness-Supplies	$49.57
				B.Murray-Various-Giveways for emergency preparedness training	
			001-076-000-576-80-31-01	Operational Supplies	$3.29
				J.Privett-Tractor Supply-Measuring Tool	
			001-076-000-576-80-31-01	Operational Supplies	$24.16
				B.Whitman-ArcMate-(5) litter pickup tools for PW vehicles	
			001-076-000-576-80-31-01	Operational Supplies	$142.98
				J.Privett-Tractor Supply-Outdoor Heater, Extension Cord	
			001-076-000-576-80-31-02	Recreation Activities & Events	$334.92
				M.Ray-Lowes-Outdoor propane heaters for tree lighting event	
			001-076-000-576-80-31-02	Recreation Activities & Events	$44.42
				B.Murray-Amazon-Photo backdrop for tree lighting event	
			001-076-000-576-80-31-02	Recreation Activities & Events	$52.71
				J.Bartelson-Walmart-Supplies for tree lighting event	
			001-076-000-576-80-31-02	Recreation Activities & Events	$41.73
				D.Eidinger-Smart Food Service-Supplies for tree lighting event	
			001-076-000-576-80-43-01	Travel/Training Costs	$42.84
				A.Thompson-WA DOL-CDW Renewal	
			004-058-000-558-50-43-01	Travel/Training Costs	$241.00
				C.McVay-Int't Code Council-Exam fee for Fire Inspector II	
			004-058-000-558-50-43-01	Travel/Training Costs	$432.44
				J.Tumelson-Davenport Hotel-Lodging for Fall Business Conference	
			004-058-000-558-50-43-01	Travel/Training Costs	($100.00)
				E.Hietpas-AirBnB-Lodging credit for APA WA Conference	
			004-058-000-558-50-49-01	Memberships	$95.00
				J.Tumelson-WABO-Annual Membership Dues	
			101-000-000-542-30-31-01	Roadway-Operational Supplies	$48.31
				B.Whitman-ArcMate-(5) litter pickup tools for PW vehicles	
			101-000-000-542-30-31-01	Roadway-Operational Supplies	$6.60
				J.Privett-Tractor Supply-Measuring Tool	
			101-000-000-542-90-43-01	Travel/Training Costs	$85.70
				A.Thompson-WA DOL-CDW Renewal	
			410-000-000-531-38-31-01	Operational Supplies	$48.31
				B.Whitman-ArcMate-(5) litter pickup tools for PW vehicles	
			410-000-000-531-38-31-01	Operational Supplies	$6.60
				J.Privett-Tractor Supply-Measuring Tool	
			410-000-000-531-38-43-01	Training/Travel Costs	$85.70
				A.Thompson-WA DOL-CDW Renewal	
			501-000-000-594-18-65-03	City Equipment	$64.00
				J.Bartelson-WA DOL-License/Reg.- '22 Ford Ranger (vehicle #18)	
			501-000-000-594-18-65-03	City Equipment	$365.39
				D.Eidinger-WA DOL-License/Reg.- WANCO Message/Sign Trailer	
		Total 112522-USBank			**$3,124.98**
		Total EFT Payment 12/22/2022 8:34:32 AM - 9			**$3,124.98**
Total US Bank Corporate Payment System					**$3,124.98**

Vendor	Number	Reference	Account Number	Description	Amount
WA Assoc. of Building Officials					
	25655		**2022 - December - 2nd Council Meeting**		
		43729			
			December Purchases		
			004-058-000-558-50-31-01	Office & Operational Supplies	$797.30
			Code Books (J.Tumelson)		
		Total 43729			**$797.30**
		43730			
			December Purchases		
			004-058-000-558-50-31-01	Office & Operational Supplies	$221.73
		Total 43730			**$221.73**
	Total 25655				**$1,019.03**
Total WA Assoc. of Building Officials					**$1,019.03**
Grand Total		**Vendor Count**	**37**		**$188,133.46**

City of Edgewood 2022

December 27th 2022 Council Meeting Check & EFT Payment Distribution Review & Authorization

Number	Name	Print Date		Amount
US Bank	**PAYROLL ACCOUNT DISTRIBUTION**			
10611	**Last Number Issued Previous Authorization**			
DCP EFT 12/15/22	Deferred Compensation Program	12/15/2022		$16,387.61
Direct Deposit Run -	Payroll Vendor	12/15/2022		$87,597.78
DRS EFT 12/15/22	Dept of Retirement Systems	12/15/2022		$19,952.81
DSHS-DCS EFT	WA State Support Registry	12/15/2022		$719.00
IRS 941 EFT 12/15/22	IRS 941	12/15/2022		$16,656.11
			Total	**$141,313.31**

Number	Name	Print Date	Amount
	CLAIM VOUCHER ACCOUNT DISTRIBUTION		
25636	**Last Number Issued Previous Authorization**		
25637	Harry C. Cordon	12/15/2022	$1,050.00
25638	City of Sumner	12/27/2022	$11,916.66
25639	Clarity Consulting Engineers, PLLC	12/27/2022	$3,520.00
25640	Daryl Eidinger	12/27/2022	$534.10
25641	Department of Transportation	12/27/2022	$4,227.04
25642	ForeverGreen Trails	12/27/2022	$1,000.00
25643	Lakehaven Water & Sewer	12/27/2022	$200.81
25644	Legend Data Systems, Inc., dba Legend ID	12/27/2022	$36.30
25645	Mountain View Community Center	12/27/2022	$50,000.00
25646	Nelson Truck Equipment	12/27/2022	$9,534.36
25647	Olympic Embroidery	12/27/2022	$104.29
25648	Peak Industrial Inc	12/27/2022	$1,529.22
25649	Pierce County Budget & Finance PW	12/27/2022	$33,014.87
25650	Pierce County Budget & Finance Sheriff	12/27/2022	$6,339.58
25651	Murray, Brittany L	12/27/2022	$64.96
25652	Tumelson, James	12/27/2022	$300.11
25653	Rhay Design LLC	12/27/2022	$2,000.00
25654	Sterling Automotive Service	12/27/2022	$1,502.52
25655	WA Assoc. of Building Officials	12/27/2022	$1,019.03
Direct Pay Payment	AHBL	12/27/2022	$9,542.50
Direct Pay Payment	Amazon Capital Services	12/27/2022	$2,203.93
Direct Pay Payment	CDW Government	12/27/2022	$2,220.41
Direct Pay Payment	Consolidated Press	12/27/2022	$3,730.88
Direct Pay Payment	Galls, LLC	12/27/2022	$216.83
Direct Pay Payment	McClatchy Company LLC	12/27/2022	$513.26
Direct Pay Payment	Raedeke Associates, Inc.	12/27/2022	$1,825.25
Direct Pay Payment	SS Landscaping Services	12/27/2022	$2,590.85
Direct Pay Payment	Transpo Group	12/27/2022	$21,066.18
EFT Payment	Be Culture	12/27/2022	$3,500.00
EFT Payment	Comcast	12/27/2022	$521.64
EFT Payment	ESI Security	12/27/2022	$917.40
EFT Payment	Mt. View-Edgewood Water Co.	12/27/2022	$378.19
EFT Payment	Office Depot	12/27/2022	$79.50
EFT Payment	Puget Sound Energy	12/27/2022	$4,693.95
EFT Payment	Security Gate and Access	12/27/2022	$550.00
EFT Payment	Shell	12/27/2022	$2,533.86
EFT Payment	US Bank Corporate Payment System	12/27/2022	$3,124.98
EFT Payment	US Bank ACH/EFT	12/27/2022	$30.00
Total Claims Voucher Distribution			**$188,133.46**
Total Distribution Submitted for Review & Authorization			$329,446.77
Authorization Adjustments:			
Total Distribution Net of Prior Authorized Adjustments			**$329,446.77**

Claims Voucher Approval: I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Edgewood, and that I am authorized to authenticate and certify to said claim.

_____Accounting Manager, Stephanie Goff

_____Mayor, Daryl Eidinger

_____Council Member

City Of Edgewood
Council Agenda Summary Sheet

Subject:	**Agenda Item #: 4.D**
AB22-0653 - a motion approving Resolution 22-0653 authorizing the Mayor to execute a third addendum extending a PSA with Public Finance Inc for LID Administration Services	**For Agenda of: 12/27/2022**
	Prepared by: Dave Gray

Attachments (list):

1. Resolution 22-0653 PFI Personal Services Addendum 3 LID Administration
2. PFI Third Addendum - AMS edits

Approval of Materials:

Dave Gray	
Rachel Pitzel, City Clerk/HR Director	12/22/2022
Dave Gray	12/22/2022
Daryl Eidinger	12/22/2022

Expenditure Required:
The basic fee is based upon the total number of LID accounts serviced. The total quarterly invoice may include charges for things like a re-issue of payment schedules that occurred due to the city refinancing the loan and the interest rate dropping. Other fees on an "as they occur basis", are segregation of lots (a large "parent" parcel being divided into multiple "child" lots due to the completion of a housing development or as the result of a border-line adjustment). In general, the total cost for PFI's services is at or below $10,000 per year, with their charges for activities other than the LID billing administration being passed through as third party billing to developers or property owners generating the charge for segregation or lot line adjustments.

Amount Budgeted:
$10,000 in professional services aggregate budget.

Timeline:
~~12/20/2022 SS~~
12/27/2022 RCM

Summary Statement:
Every three years since the LID No. 1 funded sanitary sewer went on line, the city has entered or extended the agreement to manage the collection, documentation and notification activity between the city and the individual property owners being assessed for repayment of the twenty year bond debt payments. PFI has performed extremely well. PFI is competitive with the few other providers of these services, is at a level of expenditure that does not mandate bidding, and provides a service not regulated by RCW for municipal expenditure. Internal city best practices require the Council to act on agreements for expenditures that extend beyond one fiscal budget year (multi-year agreements).

Item History:

Recommended Action:

MOTION to adopt **AB22-0653** - a motion approving Resolution 22-0653 authorizing the Mayor to execute a third addendum extending a PSA with Public Finance Inc for LID Administration Services as presented under the Consent Agenda

Fiscal Note/Consideration:

RESOLUTION NO. 22-0653

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, PIERCE COUNTY, WASHINGTON, AUTHORIZING THE MAYOR TO EXECUTE A THIRD ADDENDUM EXTENDING A PERSONAL SERVICES AGREEMENT WITH PUBLIC FINANCE, INC. (PFI) FOR LID ADMINISTRATION SERVICES

WHEREAS, PFI has successfully provided collection, administration and assessment accounting services for the City's Sanitary Sewer Local Improvement District No.1 since 2013; and

WHEREAS, the City extended the original personal services agreement in 2016 and 2019 and wishes to continue receiving PFI's services for another three years through December 31, 2025 thereby maintaining continuity with the individual assessments, assessment activity, late and potentially foreclosing parcels; and

WHEREAS, the City believes the services provided by PFI are reasonably priced, fall below the purchasing policy for professional services competitive bid best practices and require Council approval for a multi-year agreement;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Authorizes the Mayor to execute a Second Addendum to the Personal Services Agreement with PFI for three years ending December 31, 2025.

Section 2. Effective Date. This resolution will take effect immediately upon passage by the City Council.

ADOPTED THIS 27TH DAY OF DECEMBER, 2022

_____
Daryl Eidinger, Mayor

ATTEST:

_____
Rachel Pitzel, CMC
City Clerk

ADDENDUM NO. 3
TO PERSONAL SERVICES AGREEMENT
PUBLIC FINANCE INC.

THIS THIRD ADDENDUM is made by and between the City of Edgewood (hereinafter referred to as "City"), a Washington municipal corporation, and Public Finance, Inc. (hereinafter referred to as "Service Provider"), collectively the "Parties."

WHEREAS, on April 9, 2013, the Parties entered into that certain Professional Services Agreement ("the Agreement") for the provision of services related to the LID No. 1 Assessment Roll maintenance, notice and debt retirement administration; and

WHEREAS, in January 2016 the Parties executed Addendum No. 1, which extended the agreement to December 31, 2019, and further extended the agreement in December 2019 through December 31, 2022 pursuant to Addendum No. 2; and

WHEREAS, the Parties desire to amend the Agreement in order to extend the Agreement for an additional three years, replacing the Duration of Work (section 5) to December 31, 2025

NOW, THEREFORE, IN CONSIDERATION OF the mutual promises, terms and conditions set forth in the Agreement and contained herein, the Parties hereby agree as follows:

Section 1. Amendment of Section 5, Duration of Work. Section 5 of the Agreement, as amended by Addendum No. 1 and Addendum No. 2, is hereby revised to read as follows:

> **5. Duration of Work.** This Agreement shall be effective as of date set forth above and shall expire automatically on December 31, 2025, unless extended by mutual agreement of the Parties or terminated earlier pursuant to Section 6.

Section 2. Effect of Addendum. All of the remaining terms of the Agreement, as amended by Addendum No. 1 and Addendum No. 2, shall remain in full force and effect except as specifically modified by this Addendum No. 3.

DATED THIS 27TH DAY OF DECEMBER, 2022.

CITY OF EDGEWOOD

By: _____
Mayor Daryl Eidinger

ATTEST/AUTHENTICATED:

Rachel Pitzel, City Clerk

APPROVED AS TO FORM
OFFICE OF THE CITY ATTORNEY:

By: _____
Ann Marie Soto, City Attorney

SERVICE PROVIDER

By: _____
Rick Knopf, Public Finance Inc.

City Of Edgewood
Council Agenda Summary Sheet

Subject: **AB22-0654** - a motion approving Resolution 22-0654 authorizing the Mayor to execute an agreement with Mt. View Community Center to assist in reducing food source instability and residential rent and utility assistance	**Agenda Item #: 4.E** **For Agenda of: 12/27/2022** **Prepared by: Dave Gray**

Attachments (list):

1. RESOLUTION NO. 22.0654 AUTHORIZING AGREEMENT WITH MT. VIEW COMMUNITY CENTER - AMS edits
2. Mt. View Community Center General Funds Contribution Agreement

Approval of Materials:	
Dave Gray	
Rachel Pitzel, City Clerk/HR Director	12/22/2022
Dave Gray	12/22/2022
Daryl Eidinger	12/22/2022

Expenditure Required:
$50,000 general fund dollars.

Amount Budgeted:
Budget amendment No. 3-2022, funds this expenditure.

Timeline:
~~12/20/2022 SS~~
12/27/2022 RCM

Summary Statement:
The Edgewood City Council has expressed concern over the percentage of local households continuing to experience food insecurity and rent/utility cost burdens as a result of financial instability created by the lingering effects of the Covid 19 Pandemic. Mt. View Community Center was a recipient of Cares Act funding in 2020 and performed well in assisting those in need of assistance. They provided all required funding use documentation timely and adhered to the city's agreement requirements at that time and the Council and Mayor feel this expenditure, given the high rate of inflation affecting food, rent, and utility costs, is appropriate.

Item History:

Recommended Action:
MOTION to adopt **AB22-0654** - a motion approving Resolution 22-0654 authorizing the Mayor to execute an agreement with Mt. View Community Center to assist in reducing food source instability and residential rent and utility assistance as presented under the Consent Agenda

Fiscal Note/Consideration:

RESOLUTION NO. 22-0654

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, PIERCE COUNTY, WASHINGTON, AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH MT. VIEW COMMUNITY CENTER TO ASSIST IN REDUCING FOOD SOURCE INSTABILITY AND RESIDENTIAL RENT AND UTILITY ASSISTANCE AS A RESULT OF THE COVID-19 PANDEMIC AND ITS RESIDUAL FINANCIAL INSTABILITY.

WHEREAS, the COVID-19 pandemic has continued to impact the community, resulting in food source, housing, and utility instability; and

WHEREAS, financial assistance is necessary to support those in need who do not have other means to obtain food or pay for housing or utilities; and

WHEREAS, such support furthers the City's fundamental purposes of government in protecting the public health and promoting the public welfare; and

WHEREAS, Mt. View Community Center is a nonprofit food bank that operates within Pierce County and provides food, community rent and utility payment distribution, and assistance operations in Edgewood; and

WHEREAS, the City has determined that a portion of its general funds should be distributed to Mt. View Community Center to provide necessary support for reducing food source instability and assisting with residential rent and utilities, and that such expenses are an appropriate use of public funds to further the City's fundamental purposes.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Agreement Authorized. The Mayor is hereby authorized to execute an agreement with Mt. View Community Center, attached hereto as Exhibit A and incorporated herein by this reference for distribution of city general funds to provide necessary support for reducing food source instability and assisting with residential rent and utilities, as a result of the COVID-19 pandemic and its residual financial instability to the community.

Section 2. Effective Date. This resolution will take effect immediately upon passage by the City Council.

ADOPTED THIS 27TH DAY OF DECEMEBER, 2022

_____
Daryl Eidinger, Mayor

ATTEST:

_____

Rachel Pitzel, CMC
City Clerk

AGREEMENT BETWEEN THE CITY OF EDGEWOOD
AND
MT. VIEW COMMUNITY CENTER
FOR THE RECEIPT OF FUNDS FOR THE NECESSARY SUPPORT OF INDIVIDUALS IN NEED

THIS AGREEMENT is entered into on this 27th day of December 2022, by and between the City of Edgewood, hereinafter "the City," and Mt. View Community Center, recipient of funds from the City, hereinafter "the Recipient."

RECITALS

WHEREAS, the COVID-19 pandemic has continued to impact the community, resulting in food source, housing, and utility instability; and

WHEREAS, financial assistance is necessary to support those in need who do not have other means to obtain food or pay for housing or utilities; and

WHEREAS, such support furthers the City's fundamental purposes of government in protecting the public health and promoting the public welfare; and

WHEREAS, Mt. View Community Center is a nonprofit organization that operates within Pierce County and provides food, community rent and utility payment distribution, and assistance operations in Edgewood; and

WHEREAS, the City has determined that a portion of its general funds should be distributed to Mt. View Community Center to provide necessary support for reducing food source instability and assisting with residential rent and utilities, and that such expenses are an appropriate use of public funds to further the City's fundamental purposes.

NOW, THEREFORE, the parties herein do mutually agree as follows:

1. **Fund Amount and Eligible Expenses.** The total amount to be provided to Recipient under this Agreement is $50,000 (the "Funds"). Recipient shall use the Funds only to pay for Eligible Expenses incurred during the time period set forth in Section 2. A list of Eligible and Ineligible Expenses is included in Exhibit A. Expenditure of the Funds on Ineligible Expenses shall be subject to recapture at the discretion of the City. The Recipient agrees to repay to the City, within thirty (30) days or such other the time period specified by the City, all Funds determined by the City to have been spent on an Ineligible Expense.

2. **Time Period**. All Eligible Expenses must be incurred by the Recipient between December 28, 20221 and June 30, 2023. Any expenses incurred before or after this period are not Eligible Expenses. Recipient shall provide documentation to the City regarding said expenditures no later than July 31, 2023. Failure to submit expenditure documentation may

result in use of funds being deemed ineligible. The Recipient understands that any expenses incurred in excess of the Funds are the Recipient's sole responsibility and will not be paid by the City.

3. **Compliance with Federal, State and Local Laws**. The Recipient shall comply with and obey all applicable federal, state and local laws, regulations, and ordinances. Should the Recipient's spending of the Funds be inconsistent with applicable laws, provisions of this Agreement, or otherwise inappropriate, the City shall have the right to the return of any portion of the Funds that are later determined to have been spent in violation of applicable laws or this Agreement. The City shall not exercise this right until it has given written notice of noncompliance with applicable laws or this Agreement to Recipient, and allowed Recipient a period of ten (10) days from the date of notice for Recipient to cure the noncompliance. The rights provided in this section is in addition to and not in lieu of any right which Washington law provides for breach of contract.

    a. Requirement to Provide Accurate Information. The Recipient understands and acknowledges that providing false information on any documents submitted to the City or its designees may constitute fraud, and may be subject to civil and/or criminal penalties and/or sanctions.

4. **Maintenance of Records.** The Recipient shall maintain accurate written records, including accounting records such as invoices, sales receipts, and proof of payment, books, documents, data and other evidence that reflects all of Recipient's direct and indirect expenditures of the Funds. The City may at any time review the documentation to determine the Recipient's conformance with the requirements of this Agreement, and the Recipient shall make available to the City, upon request, all of the Recipient's records and documents with respect to all matters covered by this Agreement.

    a. The City may require the Recipient to provide additional documentation if the existing documentation is deemed incomplete.

    b. The Recipient shall retain all records related to this Agreement for a period of six (6) years following the receipt of the Funds. These records, including materials generated under the contract, shall be subject at all reasonable times to inspection and review by the City.

5. **No Employee Relationship**. The Recipient understands and acknowledges that neither the Recipient nor any officer, employee or agent of the Recipient shall be considered to be an employee of the City, nor entitled to any benefits accorded City employees, by virtue of the services provided under this Agreement. The City shall not be responsible for assuming the duties of an employer with respect to the Recipient or any employee of the Recipient.

6. **Indemnification**. The Recipient shall indemnify and hold the City harmless against any claim or liability of any nature in connection with or arising in any manner out of this Agreement. In the event of any dispute between the Recipient and its employees, subcontractors or anyone with a claim to some or all of the Funds, the Recipient shall be

responsible for resolution of any such claim and the City shall have no responsibility or obligation in the resolution process or outcome.

7. **Non-discrimination**. The Recipient shall conduct its business and use the Funds in a manner which assures fair, equal and non-discriminatory treatment of all persons, including maintaining open hiring and employment practices, and compliance with all requirements of applicable federal, state or local laws or regulations related to hiring and employment practices and providing services to all persons, without discrimination as to any person's race, color, religion, sex, sexual orientation, disabled veteran condition, physical or mental handicap or national origin.

8. **Complete Agreement**. This Agreement sets forth the complete expression of the agreement between the Parties, and any oral representations or understandings not incorporated herein are excluded.

9. **Waiver**. Any waiver by the Recipient or the City of the breach of any provision of this Agreement by the other party will not operate, or be construed, as a waiver of any subsequent breach by either party or prevent either party from thereafter enforcing any such provisions.

10. **Modification**. This Agreement may only be amended by written agreement signed by both Parties.

11. **Severability**. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void, insofar as it is in conflict with said laws, and the remainder of the Agreement shall remain in full force and effect.

12. **Notices**.

A. Notices to the City of Edgewood shall be sent to the following address:

City of Edgewood
Attn: Asst. City Administrator
2224 104th Ave E.
Edgewood, WA 98372

B. Notices to the Recipient shall be sent to the following address:

Mt. View Community Center
3607 122nd Avenue East Suite A
Edgewood, WA 98372

13. **Assignment of Contract.** The Recipient shall not assign this contract without the prior written consent of the City.

14. **Venue.** This Agreement shall be governed by the law of the State of Washington and venue for any lawsuit arising out of this Agreement shall be in Pierce County.

IN WITNESS WHEREOF, the City and Recipient have executed this Agreement as of the date first above written.

CITY OF EDGEWOOD, WASHINGTON By:_____ Its: Mayor Date:_____	Recipient Mt. View Community Center By:_____ Jesie Holden:_____ Its:_Executive Director_____
ATTEST: Rachel Pitzel, City Clerk Date:	
APPROVED AS TO FORM: Ann Marie Soto, City Attorney, Date: _____	

Exhibit A

ELIGIBLE AND INELIGIBLE USE OF FUNDS

A. Eligible Uses of Funds:
Food supplies, rent and/or utility assistance.

B. Ineligible Uses of Funds:

payroll or other employee-related or business-associated costs
Any expenditure other than those listed in A above.

City Of Edgewood
Council Agenda Summary Sheet

Subject: **AB22-069** - Reappointments/Appointments Positions No. 3, 4, & 5 to the Code Enforcement Board	**Agenda Item #: 5.A** **For Agenda of: 12/27/2022** **Prepared by: John Fairbanks**

Attachments (list):
1. CEB Public Roster_Current
2. CEB Public Roster_Proposed

Approval of Materials:		**Expenditure Required:**
John Fairbanks		N/A
Rachel Pitzel, City Clerk/HR Director	12/22/2022	**Amount Budgeted:** N/A
Dave Gray	12/22/2022	
Daryl Eidinger	12/22/2022	**Timeline:** ~~12/22/2022 SS~~ 12/27/2022 RCM

Summary Statement:
In accordance with Edgewood Municipal Code (EMC) Section 2.33.020 for Code Enforcement Board (CEB) vacancies, City Council shall fill vacancies as stated in the Council Rules of Procedure. Per the Council Rules, once the applications are received, the City Council shall review and rank application packets. Should there be four or fewer applicants for any one position, however, all candidates shall be interviewed by the Council. In regard to this agenda item, we have two new applicants, CEB Alternate Positions 4, David Olson with a term expiring December 31, 2023 and CEB Alternate Position 5, Robert Warren, with a term expiring December 31, 2024. Current Alternate CEB Position 4, Andy Duckworth, moving to fill vacant position 3 with a term expiring December 31, 2024. CEB Position 1, Applicant Spencer Guynup was not present for the interviews and will not be appointed at this time. Applications were provided under separate cover to City Council. On December 20, 2022, City Council interviewed the applicants and the Mayor recommends the applicants be appointed to the Code Enforcement Board. This agenda item is intended for City Council to either confirm or deny the Mayor's appointment.

Item History:
~~12/20/2022 SS~~
12/27/2022 RCM

Recommended Action:
MOTION to adopt **AB22-069** - Reappointments/Appointments Positions No. 3, 4, & 5 to the Code Enforcement Board

Fiscal Note/Consideration:

CODE ENFORCEMENT BOARD

Position	Title	First Name	Last Name	Term Expires
1	Chair	Julia	Wood	12/31/2022
2		Kenneth	Farthing	12/31/2023
3	Vice Chair	Joyce	Meske	12/31/2022
4 (Alternate)		Andy	Duckworth	12/31/2023
5 (Alternate)		Kristin	Small	12/31/2022

EDGEWOOD
Washington

CODE ENFORCEMENT BOARD

Position	Title	First Name	Last Name	Term Expires
1	VACANT			12/31/2024
2		Kenneth	Farthing	12/31/2023
3		Andy	Duckworth	12/31/2024
4 (Alternate)		David	Olson	12/31/2023
5 (Alternate)		Robert	Warren	12/31/2024

EDGEWOOD
Washington

City Of Edgewood
Council Agenda Summary Sheet

Subject: **AB22-0641** - a motion adopting Ordinance 22-0641 establishing a compost procurement policy for the City of Edgewood as required by RCW 43.19A	**Agenda Item #: 5.B** **For Agenda of: 12/27/2022** **Prepared by: Jeremy Metzler**

Attachments (list):
1. ORD - EMC 2.66 Compost Procurement
2. Exhibit A - Compost Ordinance

Approval of Materials:		**Expenditure Required:**
Jeremy Metzler		N/A
Rachel Pitzel, City Clerk/HR Director	12/21/2022	**Amount Budgeted:** N/A
Dave Gray	12/21/2022	
Daryl Eidinger	12/21/2022	**Timeline:** ~~12/20/2022 SS~~ 12/27/2022 RCM

Summary Statement:
In March 2022, HB 1799 was signed into Washington law. The primary goal of the law is to increase the diversion of organic materials going to landfills in order to reduce methane emissions as landfills are a significant source of methane emissions. This reduction will occur through the production of compost from the diverted organic materials. As more organic materials are diverted and recycled, it is critical that the compost manufactured be procured by local jurisdictions and others to support the economic viability of these processes and programs.

As discussed at last week's study session, HB 1799 encourages most cities and counties in Washington to adopt a compost procurement ordinance by January 1, 2023, through the establishment of RCW 43.19A.150. It was recently brought to staff's attention that this new law is applicable to the City of Edgewood, as we have regular yard waste pickup available for residents through our contract solid waste provider, and the law requires adoption of a local ordinance by January 1, 2023. Attached is said ordinance for Council's consideration, crafted using the City of Bonney Lake's recently adopted ordinance.

CM West requested information on whether or not there is a specific amount of compost procurement required by the new law. RCW 43.19A.130 does state, "*The local government is encouraged to purchase an amount of finished compost product that is equal to or greater than fifty percent of the amount of organic residuals it delivered to the compost processor.*" This benchmark is reflected in the proposed ordinance. Furthermore, HB 1799 Section 101 states a goal for reducing the landfill disposal of organic materials, including yard waste, by 75% of 2015 levels by the year 2030.

CM Creley asked how cities are expected to track the quantity of compost generated from the yard waste that is collected in the jurisdiction, in order to evaluate the goal stated above. Mayor Eidinger has contacted Murrey's Disposal to get more information, but we have yet to receive a response at this time.

Item History:
N/A

Recommended Action:
MOTION to adopt **AB22-0641** - a motion adopting Ordinance 22-0641 establishing a compost procurement policy for the City of Edgewood as required by RCW 43.19A

Fiscal Note/Consideration:
Use of compost in landscaping is a generally accepted practice in the industry, and capital projects like the Edgewood Community Park regularly require use of compost in landscaped areas. Staff anticipates this will have minimal fiscal impact on the City of Edgewood and its capital project development in the future.

ORDINANCE NO. 22-0641

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, PIERCE COUNTY, WASHINGTON, ADOPTING A NEW CHAPTER 2.66 TO THE EDGEWOOD MUNICIPAL CODE RELATED TO COMPOST PROCUREMENT; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, in March 2022, HB 1799 was signed into Washington law. The primary goal of the law is to increase the diversion of organic materials going to landfills in order to reduce methane emissions as landfills are a significant source of methane emissions; and

WHEREAS, as more organic materials are diverted and recycled, it is critical that the compost manufactured be procured by local jurisdictions and others to support the economic viability of these processes and programs. It is well established that compost production and use provide significant environmental benefits to our soil and food. HB 1799 encourages most cities and counties in Washington to adopt a compost procurement ordinance by January 1, 2023; and

WHEREAS, the Edgewood City Council considered this matter in its study session on December 20, 2022; and

WHEREAS, on December 27, 2022, the Edgewood City Council took final action on this Ordinance during its regular meeting; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. EMC Chapter 2.66, Adopted. A new Chapter 2.66 of the Edgewood Municipal Code, Compost Procurement, is hereby adopted to read as shown in Exhibit A, attached hereto and incorporated herein by this reference.

Section 2. Severability. If any section, sentence, clause, or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this ordinance.

Section 3. Corrections**.** Upon the approval of the city attorney, the city clerk and/or code publisher is authorized to make any necessary technical corrections to this Ordinance, including but not limited to the correction of scrivener's/clerical errors, references, Ordinance numbering, section/subsection numbers, and any reference thereto.

Section 4. Effective Date. The provisions of this ordinance shall be in full force and effect five (5) days from and after its passage, approval, and publication, as required by law.

PASSED BY THE CITY COUNCIL ON THE 27TH DAY OF DECEMBER 2022.

Mayor Daryl Eidinger

ATTEST/AUTHENTICATED:

Rachel Pitzel, CMC
City Clerk

APPROVED AS TO FORM:

Ann Marie Soto, City Attorney

Date of Publication: 12/29/2022
Effective Date: 01/04/2023

EXHIBIT A

Edgewood Municipal Code
Chapter 2.66
COMPOST PROCUREMENT

2.66.010 Intent of chapter – Definitions.
2.66.020 General Policy.
2.66.030 Local Purchasing.
2.66.040 Education.
2.66.050 Reporting.

2.66.010 Intent of chapter – Definitions.

A. The intention of this chapter is to establish a compost procurement policy for Edgewood to increase the diversion of organic materials going to landfills in order to reduce methane emissions as landfills are a significant source of methane emissions consistent with Chapter 43.19A RCW.

B. The following terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section:

1. "Compost" means a product created with "composted material" as defined in RCW 70A.205.015(3). "Compost" includes, but is not limited to, 100% finished compost or blends that include compost as a primary ingredient. Mulch is considered a "Compost" if it contains a minimum of sixty percent composted material. Bark is not a "Compost".

2. "Cost prohibitive" means a product purchasing cost that exceeds 10% of the cost of another product that would serve the same purpose.

3. "Local" or "locally" as to compost providers means that such provider is located within a 25-mile radius of the city limits of Edgewood.

2.66.020 General Policy.

A. Edgewood shall plan for compost use in the following categories:

1. Landscaping projects;

2. Construction and postconstruction soil amendments;

3. Applications to prevent erosion, filter stormwater runoff, promote vegetative growth, or improve the stability and longevity of roadways; and/or

4. Low-impact development of green infrastructure to filter pollutants or to keep water onsite, or both.

B. Compost products shall be purchased for use in City projects in which compost is an appropriate material or on City property, provided it is not cost prohibitive to acquire. Procurement costs will include the product cost and all associated transportation and delivery charges. Edgewood is not required to use compost products if:

1. Compost products are not available within a reasonable period of time or distance;

2. Compost products that are available do not comply with existing purchasing standards;

3. Available compost products do not comply with federal or state health, quality, or safety standards; or

4. Compost purchase prices are not reasonable or competitive.

C. Pursuant to RCW 43.19A.130, Edgewood will strive to purchase an amount of finished compost products equal or greater than fifty percent of the amount of organic materials the City delivered to the compost processor. This plan will be re-assessed each December 31st of even-numbered years, beginning in 2024 and thereafter as part of the reporting obligations in EMC 2.66.050.

2.66.030 Local Purchasing.

Edgewood will purchase finished compost products from companies producing compost locally, are certified by a nationally recognized organization, such as the US Composting Council, and produce finished compost products derived from municipal solid waste compost programs while meeting quality standards adopted by the Department of Transportation or adopted by rule by the Department of Ecology. If locally produced compost is not available, compost shall be sourced from outside the region, with preference given to products sourced as close as possible to Edgewood. Proof that locally produced compost was not available at the time of purchase or was cost prohibitive shall be documented.

2.66.040 Education.

Edgewood shall conduct educational outreach to inform residents about the value of compost and how the City uses compost in its operations each year.

2.66.050. Reporting.

By December 31, 2024, and each December 31st of even-numbered years thereafter, Edgewood shall report the following information to the Department of Ecology:

A. The total tons of organic material diverted each year;

B. The volume and cost of compost purchased each year; and

C. The source(s) of the finished compost product purchased.

ORDINANCE NO. 22-0642

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, AMENDING THE BUDGET FOR THE 2022 FISCAL YEAR, PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, State law, Chapter 35A.33 RCW, requires the City of Edgewood adopt an annual budget and provides procedures for such; and

WHEREAS, the City of Edgewood established its 2022 Budget in Ordinance No. 21-0621, amended by Ordinance 22-0627 and Ordinance 22-0628 and

WHEREAS, the City Council desires to amend the 2022 Budget to reflect an increase in REET transfers reflecting a fourth quarter 2021 revenue increase after the 2022 budget was approved that increased the 2021 ending fund balance available for the street fund, and to appropriate out of the 2022 General Fund beginning fund balance the amount of fifty thousand dollars to fund food and rent insecurity needed to protect and foster public health and welfare; and

NOW THEREFORE THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Amending 2022 Budget. The 2022 Budget approved with Ordinance 21-06, as amended by Ordinance 22-0627 and Ordinance 22-0628, is further amended to increase city expenses identified in Exhibit A, to accommodate an increase in REET revenue used for street and equipment capital projects and providing funding to Mt. View Community Center for food, housing and utility stability efforts in the community thereby improving public health and welfare due to the lingering effects of Covid 19 and the resulting financial instability it has caused.

Section 2. Direction to Staff: Staff is hereby authorized and instructed to make the necessary changes to the printed form of the 2022 Budget to reflect the above amendments.

Section 3. Transmittal. The City Clerk is hereby authorized and directed to transmit a certified copy of this ordinance to the Association of Washington Cities, the Auditor of the State of Washington, and Municipal Research Services Center.

Section 4. Severability. Should any section, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.
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Section 5. Effective Date. A summary of this ordinance shall be published in the official newspaper of the City and this ordinance shall take effect and be in full force five (5) days after the date of publication.

PASSED BY THE CITY COUNCIL THIS 27TH DAY OF DECEMBER 2022.

Mayor, Daryl Eidinger

Attest/Authenticated:

City Clerk, Rachel Pitzel, CMC

Approved As To Form:

City Attorney Ann Marie Soto

Date of Publication*: December 29, 2022*
Effective Date: *January 04, 2023*

City of Edgewood 2022 Budget
Budget Amendment No. 3

EXHIBIT A
12/27/2022

Ordinance 22-0642

Fund Name/Department	Fund Number	**Original Budget**	Original Line Item	Description of Request	Line Item Added	Line Item Deleted	**Amended Budget**	**Fund Balance Impact**
General Fund Expenditure								
Mt. View Community Center Funding	001	$12,934,646.00	$0.00	Increased Public Health Funding Activity	$50,000.00	$0.00	$12,984,646.00	$50,000.00
General Fund Ending Fund Balance Reduction	001	$12,934,646.00	$0.00		$50,000.00		$12,984,646.00	$50,000.00
Fund Transfers								
General Fund Fund Balance Transfer	001	$50,000.00	$50,000.00	Transfer 2021 Purchases Paid in 2022	$106,000.00	$0.00	$156,000.00	-$106,000.00
Equipment Replacement Expenditure Funding	501	$224,930.00	$50,000.00	Increased Fund Transfer	$106,000.00	$0.00	$330,930.00	$106,000.00
Reet 1 Fund Balance Transfer to Streets	130	$0.00	$0.00	Increased Fund Transfer	$450,000.00	$0.00	$450,000.00	-$450,000.00
Street Fund Road Preservation Revenue In	101	$450,000.00	$450,000.00	Increased Revenue Required	$450,000.00	$0.00	$900,000.00	$450,000.00
Reet 1 Fund Balance Transfer to Bond Debt Funding	130	$350,000.00	$350,000.00	Increased Fund Transfer	$17,518.04	$0.00	$367,518.04	-$17,518.04
Civic Center Debt Funding-Bond Payment	201	$350,000.00	$350,000.00	Transfer Reet to Bond Payment Total	$17,518.04	$0.00	$367,518.04	$17,518.04
Total Fund Transfer Activity	101				$1,147,036.08	$0.00		$573,518.04

There is no full year 2023 Impact for these budget adjustments as item one is an unbudgeted one time public health expenditure and the remaining items provide for an anticipated housekeeping fund transfers.