



PARKS & RECREATION ADVISORY BOARD MEETING SUMMARY

Wednesday, October 12, 2022 – 6pm ♦ City Hall – 2224 104th Avenue East ♦

1. CALL TO ORDER

Brian Levenhagen called the meeting to order at 6:00pm

2. ROLL CALL

Present: Brian Levenhagen, Jeff Southard, Amity Highley, Anne Percival **Excused:** Bill Hilton, Stacie Farmer

Council Liaison: Deputy Mayor Rosanne Tomy

City Staff Present: Public Works Director (PWD) Jeremy Metzler, IT Director Matthew Ray

3. APPROVAL OF MEETING SUMMARY

Amity Highley **MOVED**, Anne Percival **SECONDED** to approve the September 14, 2022 Meeting Summary
APPROVED (4-0)

4. ELECTION OF CHAIR AND VICE CHAIR

Jeff Southard nominated Brian Levenhagen as Chair who accepted the nomination.

All were in favor of electing Brian Levenhagen to another year as Chair **APPROVED (4 -0)**

Anne Percival nominated Jeff Southard as Vice Chair who accepted the nomination.

All were in favor of electing Jeff Southard to another year as Vice Chair **APPROVED (4 -0)**

5. OLD BUSINESS

- Christmas Tree Lighting Update – November 25
IT Director Matthew Ray asked if any board members were interested in volunteering for the event.
Members indicated they would have to check their schedules, or were unable to volunteer altogether.
- Discussion/Follow-up – Memorial(s) for Fallen Officer(s)
Deputy Calata's parents requested to plant a weeping cherry tree, and a Japanese Maple on the Edgewood Community Park grounds, as well as a plaque in between the two trees.
Jeff Southard **MOVED**, Anne Percival **SECONDED** to recommend the memorial proposal from Deputy Dom Calata's family to the Council **APPROVED (4 -0)**
- Park Brochure and Website Updates
PWD Metzler requested that board members review the current park brochures, and provide content for Communications Coordinator Jill Schwerzler-Herrera to add to them. The item was pushed to the next meeting for further discussion.
- Future Agendas List / 2022 Work Plan
PWD Metzler reviewed the 2022 Work Plan, and FAL for any possible additions or deletions.

NEW BUSINESS

- Parks Appreciation Day Planning (April 2023)
PWD Metzler asked board members if they had any interest in leading the event, or would they prefer staff to take it on as they asked them to with the tree lighting event. Board members indicated they would prefer staff handle it and ask for volunteers with things they needed extra help with.

6. ADJOURN – 6:40pm