



PARKS & RECREATION ADVISORY BOARD MEETING SUMMARY

Wednesday, September 14, 2022 – 6pm ♦ City Hall – 2224 104th Avenue East ♦

1. **CALL TO ORDER**

Brian Levenhagen called the meeting to order at 6:00pm

2. **ROLL CALL**

Present: Brian Levenhagen, Jeff Southard, Amity Highley, Bill Hilton, Anne Percival (arrived at 7:07pm), Stacie Farmer

Excused: Linda Howard

Council Liaison: Deputy Mayor Rosanne Tomy

City Staff Present: Public Works Director (PWD) Jeremy Metzler, IT Director Matthew Ray

3. **APPROVAL OF MEETING SUMMARY**

Amity Highley **MOVED**, Jeff Southard **SECONDED** to approve the July 13, 2022 Meeting Summary.

APPROVED (5 -0)

4. **OLD BUSINESS**

- Community Garden – Roles and Policy Updates
PWD Metzler explained the city's desire to be more involved with the Nelson Farm Park, and the Community Garden process. He briefed on the meeting he and staff had with Greg Pile and Anne Percival, and gave an overview of what the city would like to accomplish with regards to the park moving forward.
- Edgewood Parks – Entry and Regulatory Signage (Updates at Existing Parks?)
Board members were asked whether or not they approved of the signage at Edgewood Community Park, and whether or not they'd like to see it implemented at parks throughout the city.
- Pocket Parks – Jovita Crossroads (Interurban Trail Design Coordination?)
PWD Metzler discussed the process for implementation or various design options.
- Volunteer Opportunities (Eagle Scouts, etc.)
Board members were briefed on the bird boxes placed on tree throughout the Nelson Nature Park, built by a local Eagle Scout. They were then encouraged to email PWD Metzler with any other project ideas they may have for future Eagle Scout opportunities.
- Discussion/Follow-up – Memorial(s) for Fallen Officer(s)
PWD Metzler let board members know that Deputy Dom Calata's family wanted to donate a tree to be planted at the Edgewood Community Park. Discussion then ensued as to where it should be planted, taking watering, security, and any future park development into consideration. Bill Hilton then asked if the city could donate a bench with a plaque in honor of Deputy Calata, to be placed next to the tree.
- Future Agendas List / 2022 Work Plan
Board members reviewed and added items for future agenda discussion.

5. NEW BUSINESS

- Christmas Tree Lighting Planning (after Thanksgiving)
IT Director Ray asked board members if they wanted to continue being involved with this event, or if they would like to be phased out of it, and leave it up to the city to put on completely. PWD Metzler brought up the option of changing the date to accommodate peoples schedules better. There were no decisions made, opting to bring it back for further discussion.
- Board Member Term Expirations – Positions 4-7 (Amity, Jeff, Linda, Anne)
PWD Metzler explained Edgewood City Council's updated rules of procedures, explaining that expiring term board members will now how to reapply in order to be considered for reappointment. This new process will also open the door for new applicants who can apply for those same expiring positions, and then be interviewed by the Council, along with the existing board members (should they decide to reapply) thus making it a more equitable, and inclusive process.

6. ADJOURN – 6:51pm