



**CITY OF EDGEWOOD
COUNCIL STUDY SESSION AGENDA**

Tuesday, September 20, 2022 – 7:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA
Meeting Link: <https://us06web.zoom.us/j/89704983007>

1. CALL TO ORDER

Roll Call, Pledge of Allegiance

2. COUNCIL BUSINESS

- A.** Equity, Diversity and Inclusion (Trainings, Planning, etc.)
- B.** Stormwater Management Action Planning - Basin Prioritization
- C.** Development Review
- D.** WSDOT HSIP Supplemental Agreement – Chrisella Road Safety Improvements
- E.** Surplus Items

3. OTHER COUNCIL ITEMS

4. ADJOURN

Study Sessions are meetings for Council to review upcoming and pertinent business of the City, no action is taken by the City Council. Study Sessions are open to the public, but public input is reserved for the regular Council meetings



City Of Edgewood Council Agenda Summary Sheet

Subject: Stormwater Management Action Planning - Basin Prioritization	Agenda Item #: 2.B
	For Agenda of: 9/20/2022
	Prepared by: Jeremy Metzler
Attachments (list): 1. SMAPHerrera_090622_toCity 2. 21-07553-000_TM_EdgewoodBasinPrioritization_20220421	
Approval of Materials: Jeremy Metzler Rachel Pitzel, City Clerk/HR Director 9/15/2022 Dave Gray 9/15/2022 Daryl Eidinger 9/15/2022	Expenditure Required: N/A Amount Budgeted: \$63,000 Timeline: 09/20/2022 SS 09/27/2022 RCM PH 10/04/2022 SS

Summary Statement:

The Washington State Department of Ecology issued an updated Western Washington Phase II Municipal Stormwater Permit (aka, the NPDES Permit) on July 1, 2019 (effective August 1, 2019). Section S5.C.1.d of the permit requires existing permittees to perform Stormwater Management Action Planning (SMAP). The City Council passed Resolution 21-0556 on March 23, 2021, authorizing a contract with Herrera Environmental Consultants, Inc. (Herrera) to perform said SMAP. As agreed by contract, the results of the Receiving Water Assessment (Basin Inventory) were presented to Council on October 5, 2021 for consideration. Upon Council's review of this assessment, staff proceeded with the remainder of the SMAP tasks.

As it has been nearly a year since the Basin Inventory was presented, Herrera is here today to review and present the draft results of their Basin Prioritization effort with Council. A public hearing is scheduled with Council at next week's regular meeting to solicit public input on the draft prioritization. There will be one more opportunity to discuss this item with Council at the October 4, 2022 study session before Herrera proceeds with the SMAP effort.

Item History:

03/16/2021 SS
03/23/2021 RCM
10/05/2021 SS

Recommended Action:

Hold a discussion and provide staff direction to Stormwater Management Action Planning - Basin Prioritization.

Fiscal Note/Consideration:

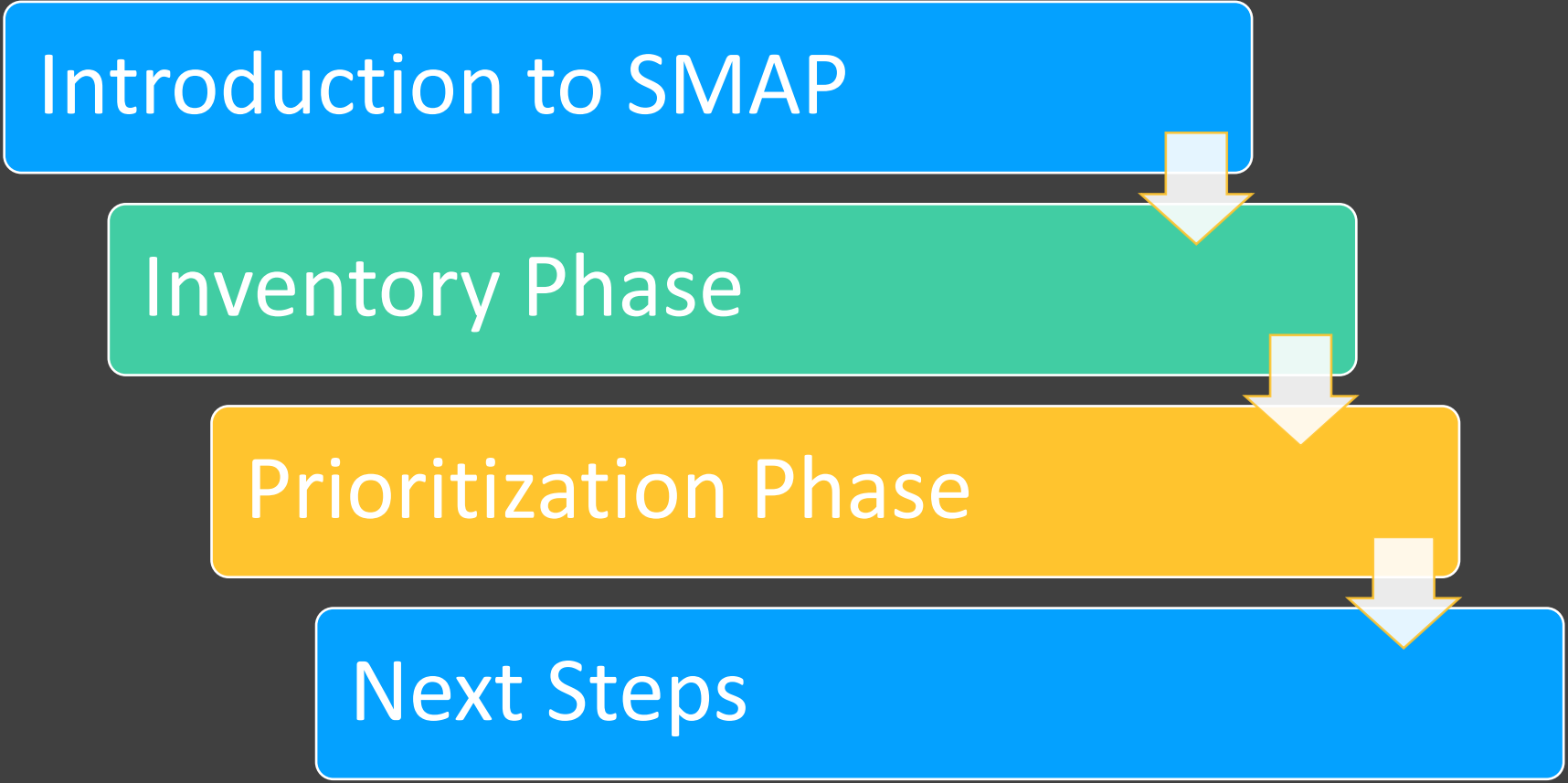
This effort is being funded using Surface Water Utility Fees and/or the bi-annual Department of Ecology Capacity Grant (\$50,000).



City of Edgewood

SMAP Prioritization

Introduction to SMAP



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graph TD; A[Introduction to SMAP] --> B[Inventory Phase]; B --> C[Prioritization Phase]; C --> D[Next Steps];
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Inventory Phase

Prioritization Phase

Next Steps

Presentation Outline

What is SMAP?

Driver: NPDES Municipal
Stormwater Permit

- **2019-2024 Permit** requirements include:
 - Assemble inventory
 - Conduct prioritization
 - Select priority watershed and subbasin
 - Develop implementation plan

Stormwater
Management
Action
Plan

“SMAP” refers to the planning ‘process’ and the plan that is developed

Benefits of SMAP

- **Typically**, stormwater planning is done in response to development
- The SMAP process is more proactive
 - Focusing stormwater management efforts in high priority areas
 - Accelerating environmental benefits



Stormwater runoff on the side of Jovita Boulevard transports pollutants and can damage the roadway.

SMAP Planning Process

Watershed inventory

- Characterize all watersheds in the City (600 to 12,000 acres)
- Assess the condition of receiving waters

Watershed Prioritization

- Evaluate and prioritize watersheds in the City
- Select the highest priority subbasin

Plan Development

- Develop a SMAP for one subbasin (400 – 600 acres)

Introduction to SMAP



Inventory Phase

Prioritization Phase

Next Steps

Receiving Water Condition Assessment

Step 1: Identify receiving waters and delineate basins

Step 2: Assess receiving water conditions

Step 3: Assess stormwater management influence

Step 4: Assess relative **conditions** and **City influence** on receiving waters

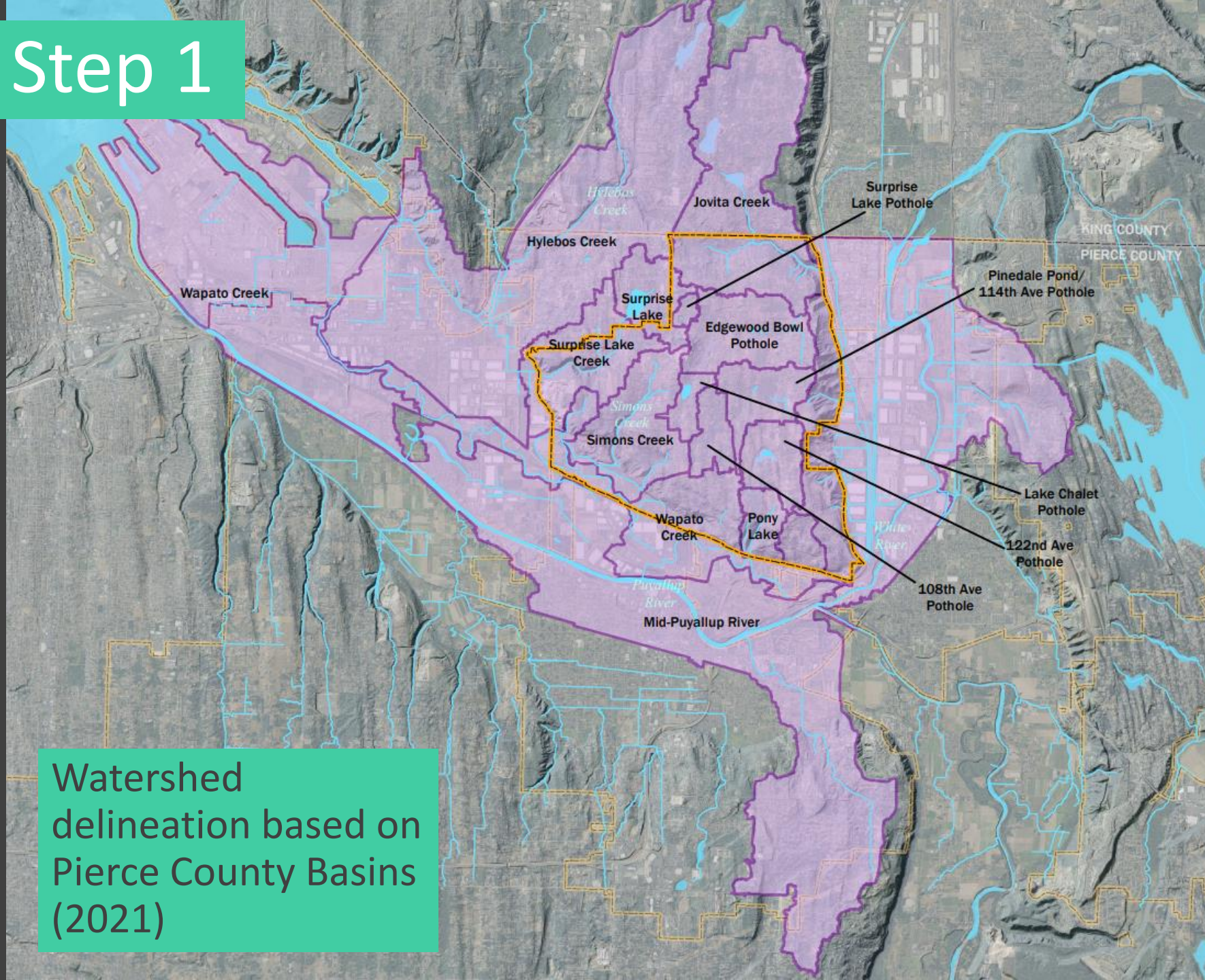
Outcomes

- Watershed Inventory
- List of candidate basins and data for prioritization

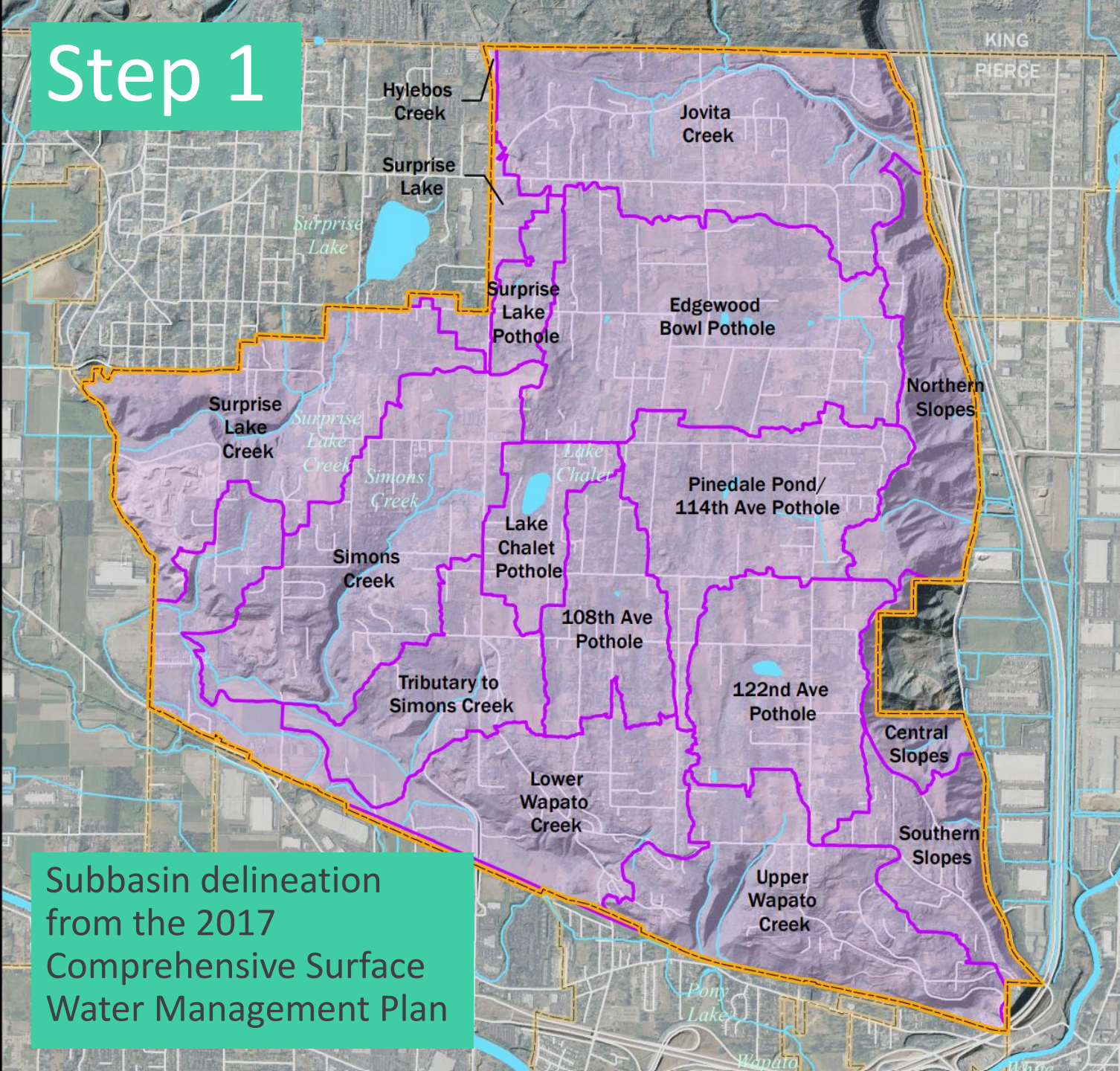
Step 1

Some
Watersheds
extend outside
city limits

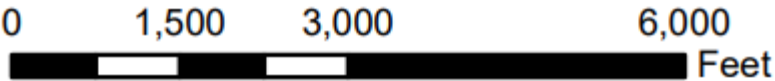
Watershed
delineation based on
Pierce County Basins
(2021)



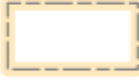
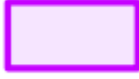
Step 1



Subbasin Boundaries in the City of Edgewood.



Legend

-  Edgewood City limits
-  County boundary
-  City limits
-  Subbasin
-  Waterbody
-  Road

Subbasin delineation
from the 2017
Comprehensive Surface
Water Management Plan



Steps 2 and 3

Identify Metrics

Herrera considered a list of **42 metrics** for qualifying:

- Condition of the receiving waters
 - Water quality
 - Habitat
 - Beneficial uses
- Stormwater influence from the portion of the basin in city limits
 - Landscape Condition
 - Future development

A final list of **15** metrics was selected based on **availability and usefulness** of the data

Condition Assessment		Stormwater Influence	
Water Resource Condition	Support of Beneficial Uses	Landscape Condition	Future Development
• Listed Water Quality Impairments • Known Groundwater Impairments (Quality/Quantity) • Flow Impairment (low flow) • Existing Fish Passage Barriers • Flooding Hazard	• Impact of Stormwater on Water Quality: Septic Vulnerability • Potential Impact of Stormwater on Drinking Water • Contribution of Stormwater to Stream Hydrologic Change and Habitat Quality • Contribution of Stormwater to Human Risks (e.g., home or roadway flooding)	• Percent Total Impervious Area • Percent of Basin within City Control • Road Density • Percent of Riparian Buffer that is Impervious • Portion of Basin Impacted by Flooding	• Development Pressure

Step 4

Assign Scores

Determining scores

- **Assign scores** to each subbasin based on the metrics

Example: Existing Fish Passage Barriers

Score of 0: Subbasins with no barriers

Score of 1: Subbasins with 1 to 2 barriers

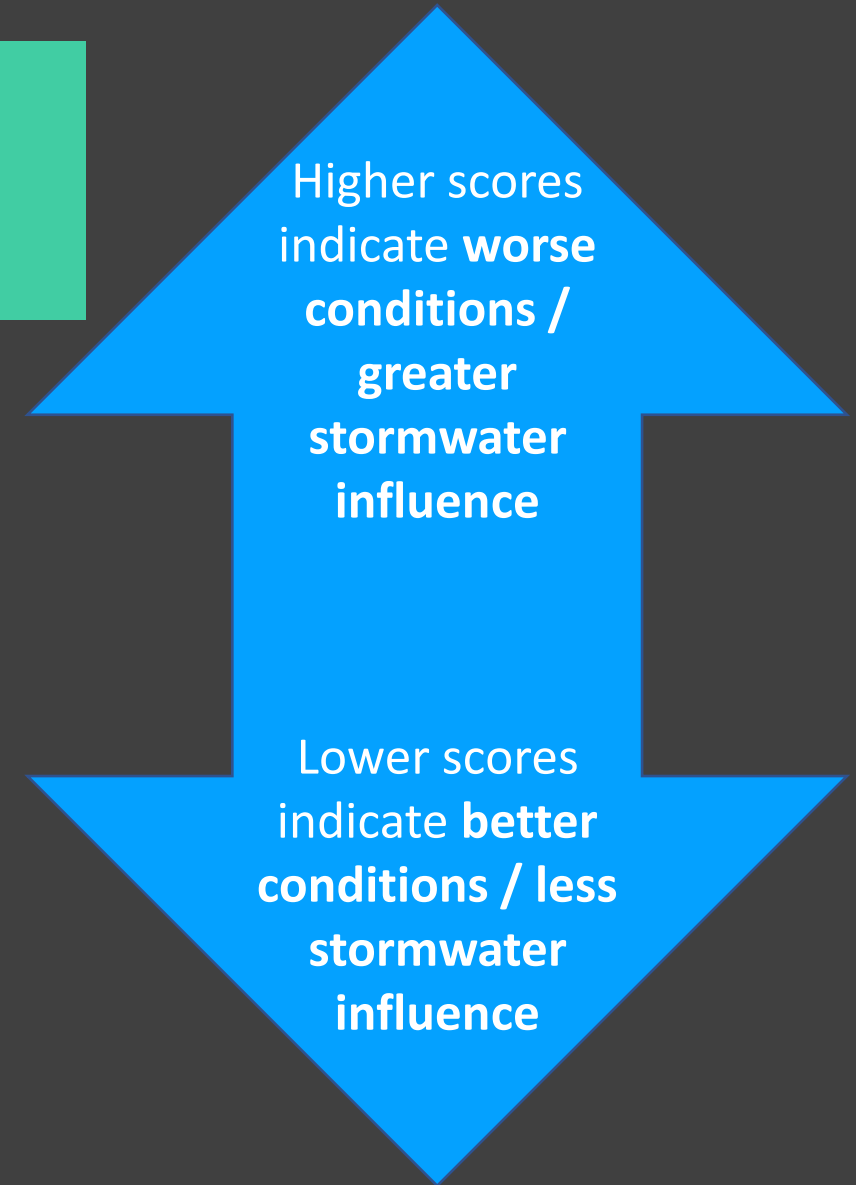
Score of 2: Subbasins with 3 or more barriers

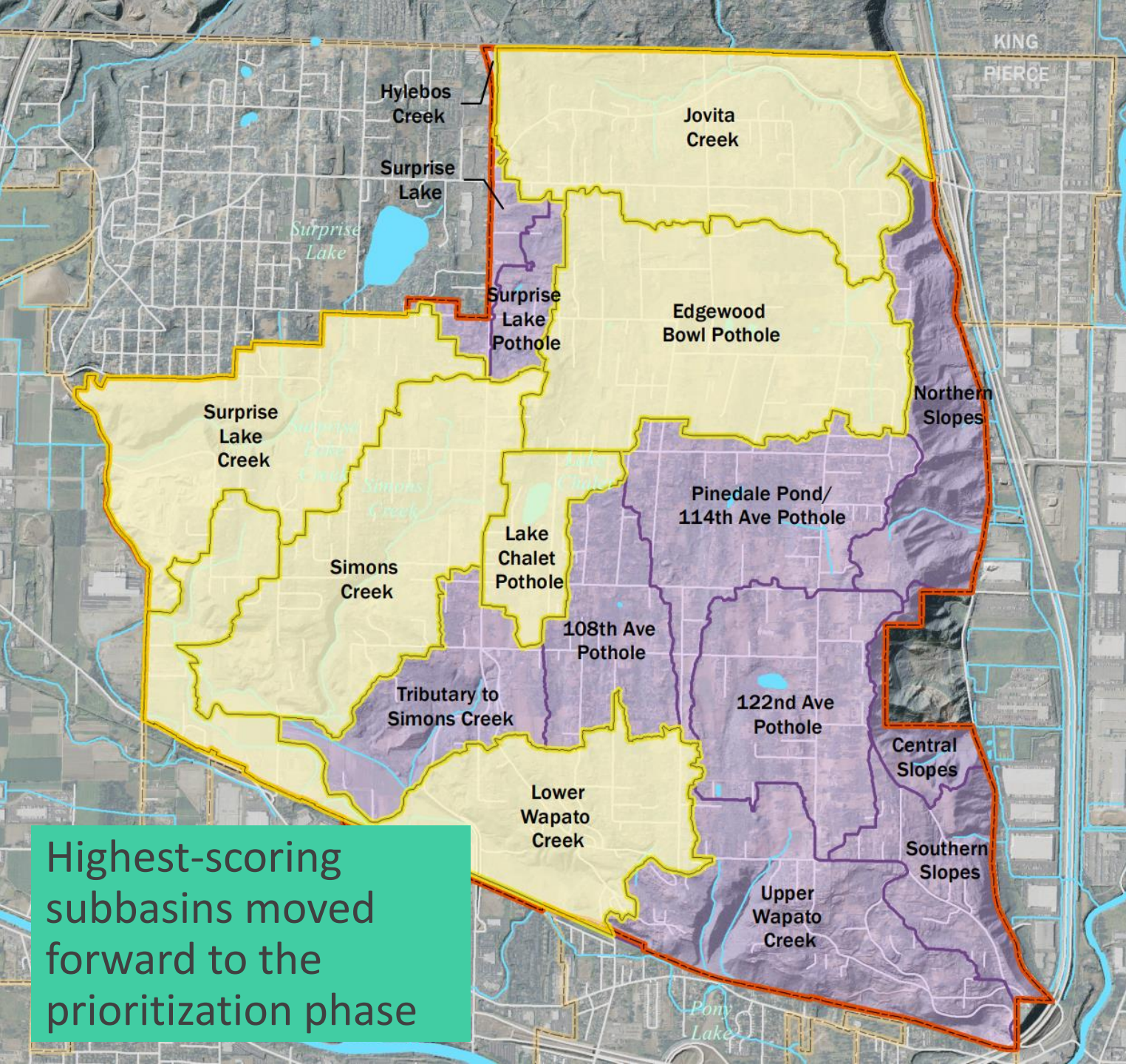
- **Assign weights** for each metric

Example:

Weight of 1: Existing Fish Passage Barriers metric

Weight of 2: Flooding Hazard metric





City of Edgewood Candidate Basins Selected for Prioritization.



0 1,500 3,000 6,000 Feet



Legend

-  Candidate basins
-  Edgewood city limits
-  City limits
-  County boundary
-  Subbasin boundary
-  Waterbody
-  Roads



Introduction to SMAP

Inventory Phase

Prioritization Phase

Next Steps

Prioritization

Goal of prioritization:

Target subbasins that provide the best opportunity for environmental uplift



Mortensen
Farm wetland
reconstruction
site

Process

Step 1: Further assessment of inventory results

Step 2: Evaluate social equity and define management goals

Step 3: Classify the potential for change

- Opportunities
- Projects
- Constraints

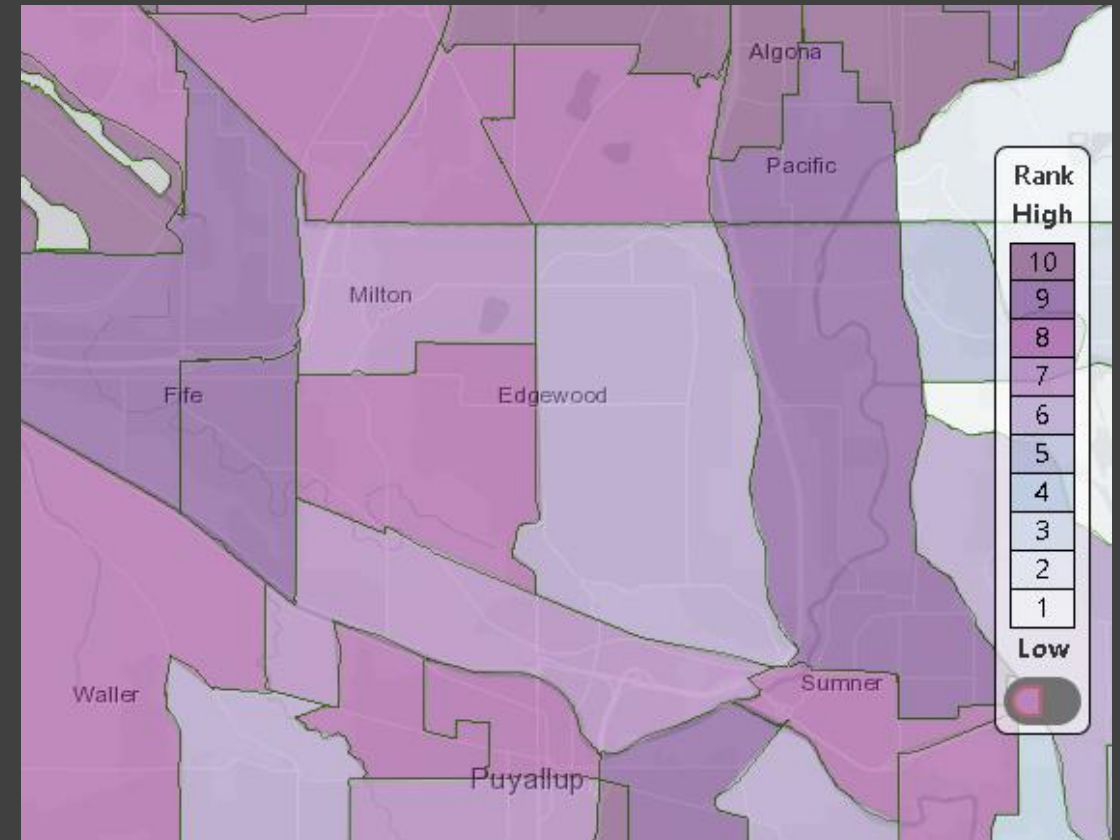
Evaluate Social Equity

Washington State Department of Health (WDOH) database includes many metrics related to social equity.

Environmental health disparity scores are shown below:

Environmental health disparity datasets were deemed most relevant to expected project outcomes in Edgewood

- Little meaningful difference
- Highest scores in Simons Creek and Surprise Lake Creek basins
 - higher potential for benefits to traditionally underserved communities



Potential for Change

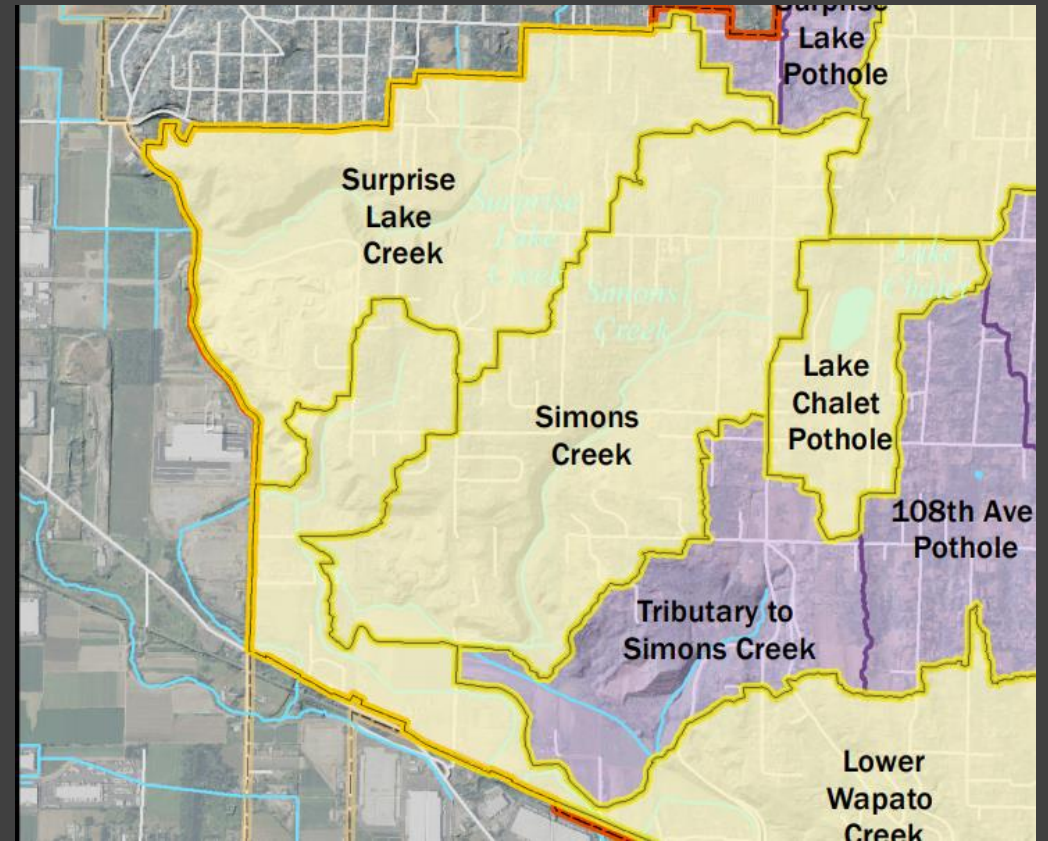
Snapshot of Simons Creek basin

- High potential for change
 - commercial and high-density residential development pressure in the upper basin
 - planned industrial development in the lower basin
- Opportunities
 - Town Center and SR 167 provide opportunities
- Identified Projects
 - No existing CIPs
- Constraints
 - No city-owned property along the drainage corridor
 - Moderate flood hazards within the basin

- Summarize the potential impact to the subbasin and its receiving water
 - potential for changes in flow
 - potential for changes pollutant loads
- Opportunities
- Identified projects
- Constraints

Highest Priority Subbasins

1. Simons Creek Basin
2. Lower Wapato Creek



An aerial photograph of a residential neighborhood. A creek flows through the center of the image. On the left side of the creek, there are several houses with green lawns and paved driveways. On the right side, there is a large area of bare, brown trees and shrubs. A blue rectangular text box is overlaid on the right side of the image, containing white text.

Simons Creek basin should be selected as the City's highest priority basin with respect to stormwater management planning

Our Recommendation

Next Step: Develop a SMAP for the Selected Subbasin

The plan is due to Ecology by **March 31, 2023**



Questions

Meghan Mullen

(she, her, hers)

mmullen@herrerainc.com

Draft TECHNICAL MEMORANDUM

Date: April 21, 2022
To: Jeremy Metzler and Joe Blaine, City of Edgewood
From: Joy Michaud, Herrera Environmental Consultants, Inc.
Subject: City of Edgewood—Basin Prioritization

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Step 2: Evaluate Social Equity and Define Management Goals	5
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BACKGROUND

The purpose of this technical memorandum is to document the basin prioritization process used for the City of Edgewood to meet the requirements of S5.C.1.d.ii of the Western Washington Phase 2 NPDES Stormwater Permit. The approach taken to complete this prioritization process generally follows Ecology's Stormwater Management Action Planning Guidance (Ecology 2019) with modifications that reflect the specific needs of the city and the landscape.

The City's basin inventory addressed conditions in the 17 basins that were delineated within the city's boundaries (Herrera 2021). In addition to providing characterization information for each of the basins, the inventory used a diverse set of metrics to score and compare the basins and then select the candidate basins to carry forward to this prioritization phase.

In general, the inventory process involved two steps; an assessment of stream condition and then an assessment of the likelihood of stormwater influencing stream conditions. The following lists the primary metrics considered for each of those steps:

- Condition Assessment
 - Listed surface water quality impairments
 - Known groundwater impairments
 - Listed flow impairments (low flow)
 - Existing fish passage barriers
 - Flooding hazards
- Stormwater Influence
 - Percent total impervious area
 - Percent of basin within City control
 - Road density
 - Percent of riparian buffer that is impervious
 - Portion of basin impacted by flooding
 - Development pressure

The intent of this prioritization phase is to further evaluate the ten candidate basins retained from the inventory phase to select the basin that will be the focus of the city's stormwater program through development of a Stormwater Management Action Plan (SMAP).

Prioritization involved the following steps which are described in detail below:

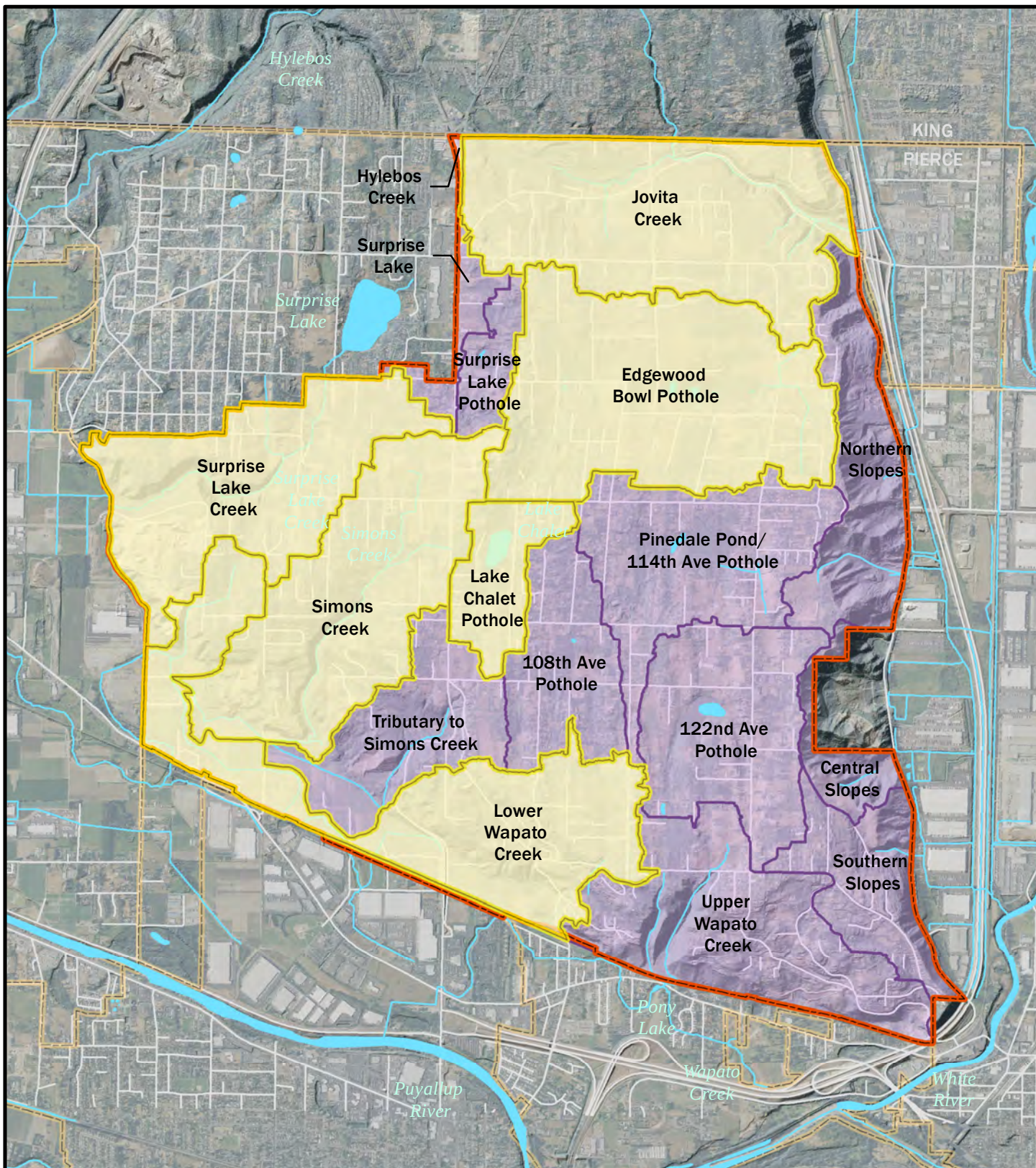
- Further Assess inventory scoring results
- Evaluate Social Equity and Define Management Goals
- Classify Potential for Change and Identify Known Opportunities, Projects, and Constraints

STEP 1: FURTHER ASSESS INVENTORY SCORING RESULTS

After completion of the basin inventory, a meeting was held with city staff to further review the inventory results and consider whether additional basins might be eliminated based on this review. Table 1 provides a summary of the inventory scoring results for the ten basins retained for this prioritization process. After a thoughtful review and discussion of these results it was agreed that the four lowest ranked basins of the ten could be eliminated from further consideration, because they are all hydrologically isolated and therefore do not impact downstream resources. Although these basins remain important to the city due to their frequent flooding, they do not impact as much developed area and/or public infrastructure as the two pothole basins that are ranked higher. This decision resulted in retaining a total of six basins, which are highlighted in Table 1. These discussions helped to further validate results of the scoring process used in the basin inventory report, adding confidence in the decision to eliminate the low ranked basins from the next prioritization step. Figure 1 shows the 17 basins in the city and the six candidate basins retained for Steps 2 and 3 in this prioritization.

Table 1. Scoring Summary of Basins Retained for Prioritization During the Basin Inventory Phase.			
Basin	Condition Assessment	Stormwater Influence	Total
Simons Creek	11	9	20
Lower Wapato Creek	11	8	19
Surprise Lake Creek	11	8	19
Jovita Creek	13	5	18
Edgewood Bowl Pothole	10	7	17
Lake Chalet Pothole	10	7	17
Pinedale Pond/114th Avenue Pothole	10	6	16
108th Avenue Pothole	10	5	15
122nd Avenue Pothole	9	4	13
Surprise Lake Pothole	9	4	13

Highlighted rows are those basins retained for Steps 2 and 3 after further review of the inventory data.



Legend

- Candidate basins
- Edgewood city limits
- City limits
- County boundary
- Subbasin boundary
- Waterbody
- Roads

Figure 1.
City of Edgewood Candidate Basins
Selected for Prioritization.



USDA, Aerial (2015)

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STEP 2: EVALUATE SOCIAL EQUITY AND DEFINE MANAGEMENT GOALS

Equity metrics were calculated using data from the Washington Environmental Health Disparities Map and database <<https://fortress.wa.gov/doh/wtnibl/WTNIBL/>>. Although the Washington State Department of Health (WDOH) database includes other types of risks, e.g., lead exposure, health disparities, and social vulnerability, the environmental health disparity datasets were assessed because they were deemed most relevant to expected project outcomes. The datasets are modeled by WDOH based on a conceptual formula where risk is defined as a function of ‘threat’ and ‘vulnerability’. Threat is based upon a composite Population Burden index that considers environmental exposure and environmental effects. Vulnerability is based upon a composite Population Characteristics index which considers socioeconomic factors and sensitive populations. Table 2 provides summary information on these metrics.

Table 2. Summary Description of Social Equity Metrics in WDOH Database.			
Environmental Exposures	Environmental Effects	Socioeconomic Factors	Sensitive Populations
Metric Summary			
This refers to how a person comes into contact with an environmental hazard. Examples of exposure include breathing air, eating food, drinking water or living close to where environmental hazards are released or are concentrated.	This refers to adverse environmental quality generally, even when population contact with an environmental hazard is unknown or uncertain.	This category includes indicators related to intrinsic and extrinsic vulnerabilities in communities that can modify the environmental risk factors.	This category includes indicators related to intrinsic and extrinsic vulnerabilities in communities that can modify the environmental risk factors. Indicators in this theme relate to biological susceptibility. People with pre-existing cardiovascular disease or low-birth-weight infants may be more vulnerable to environmental risk factors.
Metric Interpretation			
Indicators in the environmental exposures theme use data from measured environmental concentrations and releases of contaminants from pollution sources as a way to quantify pollution burden from exposure to pollutants.	Indicators in the environmental effects theme illustrate the potential risk of the environmental hazard on communities nearby. However, as proximity to a potential exposure does not necessarily reflect actual exposure.	Indicators in this theme are often found to be associated with environmental justice conditions, such as poverty or unemployment, which modify the effects of environmental exposures on health.	Indicators in this theme relate to biological susceptibility. People with pre-existing cardiovascular disease or low-birth-weight infants may be more vulnerable to environmental risk factors.

The WSDOH data is provided at the Census Tract scale which does not align with the SMAP basin delineations; therefore, the data were area-weighted before assigning values to the individual basins. Table 3 provides a summary of the results for the six candidate basins in Edgewood.

Due to the nature of the data used to develop the social equity scores it is most appropriate to consider the results in terms of low, medium, and high disparity. Since the scores range from 0 to 10, scores between 0 and 4 were considered low (little disparity), 4 to 7 as moderate (some disparity) and 7 to 10 as high (high disparity). The population burden scores were in the moderate range for all basins. The population characteristics scores were in the low range for most of the basins; Simons Creek and Surprise Lake Creek were the only basins rated as moderate. Based on the cumulative score for five of the six basins disparity was in the medium, and for one (Surprise Lake Creek) the disparity was in the high range, but in reality, the range in the Cumulative Health Disparities score for the six basins was very narrow (6.00 to 7.00) and thus there is no meaningful difference between these basins. Based on the Population Characteristics score there may be more disparity in the Simons Creek (4.8) and Surprise Lake Creek (5.0) basins, when compared to the other basins with scores between 2.5 and 3.6. Improvements to the Simons Creek and Surprise Lake Creek basins may have a higher potential for environmental health benefits to traditionally underserved communities.

Table 3. Social Equity Scores for Candidate Basins.

Basin Name	Area (acres)	Population Burden Score Weighted ^a	Population Characteristics Score Weighted ^b	Cumulative Health Disparities Score
Edgewood Bowl Pothole	656	6.8	2.5	6.00
Jovita Creek	622	6.7	2.5	6.01
Lake Chalet Pothole	136	6.7	2.5	6.00
Lower Wapato Creek	577	5.8	3.6	6.43
Simons Creek	529	4.7	4.8	6.92
Surprise Lake Creek	475	4.5	5.0	7.00

^a Population Burden is a composite of Environmental Exposure and Environmental Effects (0.5 multiplier for EE).

^b Population Characteristics is a composite of Sensitive Populations and Socioeconomics.

Management goals were assigned to each of the candidate basins generally using the categories defined by Ecology's watershed characterization process <<https://ecology.wa.gov/Water-Shorelines/Puget-Sound/Watershed-characterization-project>>, and applying the following definitions:

Protect/Restore: Basins of highest water resources of value and low-level of development. The management goal is to protect or restore these basins and limit development.

Conservation: Basins of moderate water resources value, and with low to moderate levels of development. Allow limited development while protecting remaining important areas.

Development: Basin with low water resources value and moderate to high levels of development. Allow more intense development.

Table 4 lists the management goals identified for the candidate basins. Most of the stream basins in Edgewood were not rated very high in terms of critical habitat features (Herrera 2021) and all of the candidate basins have impervious area that covers nearly 20 percent or more of the basin, therefore none of the basins has been categorized for “Protection/Restoration.” Three of the six basins were categorized for ‘development’ or ‘moderate development’, due to the type and amount of development present as well as existing development plans. The remaining three basins were categorized as ‘Moderate Conservation’ due to existing and proposed residential development coupled with existing concerns about flooding and other issues.

Table 4. Impervious Area, Development Pressure, and Management Goal for Candidate Basins.				
Basin	Percent of Basin within City Limits	Percent Impervious Area (within city)	Development Pressure	Management Goal for City portion of Basin
Simons Creek	100%	25.70%	Commercial and industrial development	Development
Lower Wapato Creek	14%	23.50%	Commercial and industrial development	Moderate Development
Surprise Lake Creek	61%	18.60%	Moderate to high residential development	Development
Jovita Creek	31%	19.80%	Low to moderate residential development	Moderate Conservation
Edgewood Bowl Pothole	100%	21.10%	Low residential development	Moderate Conservation
Lake Chalet Pothole	100%	27.60%	Moderate residential development	Moderate Conservation

STEP 3: CLASSIFY POTENTIAL FOR CHANGE AND IDENTIFY KNOWN OPPORTUNITIES, PROJECTS, AND CONSTRAINTS

The last step in the prioritization process was to summarize the potential impact to the basin and its receiving water in terms of potential for changes in flow or pollutant loads and then to list known opportunities, identified projects, and constraints. Results are summarized in Table 5.

Table 5. Summary of Potential Change, Identified Projects, Opportunities, and Constraints for Candidate Basins.	
Simons Creek (100% of the basin is within the City; 25% of the basin is impervious surface)	Potential for Change^a: High, due to commercial and high-density residential development pressure in the upper basin and planned industrial development in the lower basin
	Constraints/Problems: - No city-owned property along the drainage corridor, although city hall is at the top of the basin - Steep ravine in upper basin presents concerns for increased flows - Downstream (Lower Wapato) low flow impairment. - Moderate flood hazards within the basin - High potential for stormwater to impact stream flows
	Identified Projects: - Existing neighborhood conveyance issues have been identified - No existing capital improvement projects (CIPs) have been identified
	Opportunities: - This basin is potentially the destination for diverted water from Lake Chalet. May be synergistic opportunities to improve flow and provide flooding protection. - This stream discharges to Lower Wapato which is flow impaired due to diversion of the Upper Wapato basin to the Puyallup River - Much of the residential development occurred pre-2000; therefore, some of the conveyance is undersized. - This basin is within the area of potential indirect development impacts from both the new SR 167 highway corridor and a new freight road. - Development plans for the Town Center may provide opportunities for enhancement
Lower Wapato Creek (14% of the basin is within the City; 24% of the basin is impervious surface)	Potential for Change^(a): High, due to planned industrial development
	Constraints/Problems: - Small amount of the basin is under city control - Past diversion of the upper Wapato basin has impacted flows in this system - Moderate flood hazards within the basin (flat gradient, high groundwater)
	Identified Projects: No identified CIPs
	Opportunities: A project proposed to reduce flooding could influence this basin downstream of the confluence with Simons Creek
Surprise Lake Creek (61% of the basin is within the City; 19% of the basin is impervious surface)	Potential for Change^(a): Moderate, due to moderate to high residential development especially in the upper basin
	Constraints/Problems: High flood impact percentage, past diversion of the Upper Wapato basin has impacted flows in this system
	Identified Projects: WSDOT mitigation work at Mortenson Farm will allow 20 cfs of additional surface water discharge
	Opportunities: WSDOT mitigation work and future conveyance improvements will support existing and future development

Table 5 (continued). Summary of Potential Change, Identified Projects, Opportunities, and Constraints for Candidate Basins.	
Jovita Creek (31% of the basin is within the City; 20% of the basin is impervious surface)	Potential for Change^a: Low to Moderate, due to moderate residential development
	Constraints/Problems: • Most of the basin is outside the city. • Steep ravine on the lower section • A regional arterial road runs parallel to the stream within the city and constrains the channel • Many fish passage barriers and significant flood hazards within the basin; most associated with the roadway
	Identified Projects: • Feasibility study planned for city owned segment to identify restoration opportunities and priorities
	Opportunities: • Most significant opportunity is related to restoration of the stream channel is already being pursued
Edgewood Bowl Pothole (100% of the basin is within the City; 21% of the basin is impervious surface)	Potential for Change^a: Low, due to low residential development pressure
	Constraints/Problems: • This is a hydrologically isolated basin and much is mapped as wetland • Significant flood hazard and septic vulnerability.
	Identified Projects: • None currently proposed
	Opportunities: • Limited opportunities for significant change due to the nature of the basin and existing development and lack of sensitive resources.
Lake Chalet Pothole (100% of the basin is within the City; 28% of the basin is impervious surface)	Potential for Change^a: Low to moderate due to moderate residential development pressure
	Constraints/Problems: • This is a hydrologically isolated basin and much is mapped as wetland • Significant flood hazard and septic vulnerability.
	Identified Projects: • Pump station and diversion to Simons Creek in planning stages
	Opportunities: • Limited opportunities for significant change due to the nature of the basin and existing development and lack of sensitive resources.

^a This refers to the potential for change in flow or pollutant loads and was based on the expected type and rate of development.

The determination of the potential for change in flow or pollutant loads was based on the expected rate and type of development in the basin. Although all new development will occur under more protective stormwater design standards than what existed for older development, any development still represents a potential for an increase in the occurrence of pollutants on the land surface and an increase in stormwater runoff (flow). In addition to the overall increase in stormwater runoff, there is an expected increase in the peak rate of runoff during large storm events. Therefore, any basin experiencing higher rates of development pressure can be expected to contribute more runoff and higher peak flows and/or higher pollutant loads in the future when compared to existing conditions. Basins with more commercial and industrial development were rated higher in terms of expected changes in flow and pollutant loads due to

the higher impervious area associated with these developments and the higher likelihood of diverse pollutants on the land surface.

The list of constraints and problems is derived from the results of the basin inventory that was developed during the first phase of this project. The remaining information (i.e., identified projects and opportunities) was developed from meetings with city staff.

Based on review of the city's current CIP list and other plans, three of the six basins were removed from further consideration because there are currently projects identified to address the problems in the basin or that will provide the best first step, these are:

- For the Lake Chalet basin, a project is in design phase to route water from the basin to Simons Creek to control flooding. If this project is implemented, it should provide good protection from flooding with allowance for future development.
- The majority of the Jovita Creek basin lies outside of the city limits which is why it scored low in terms of the city's stormwater influence. The key to restoring this system will be development of a watershed-wide plan that requires coordination with all stakeholders. The City is currently seeking grant funds for a complex feasibility study of the segment of this stream that flows through the city to evaluate a suite of restoration actions that would address the primary issues of concern in this segment.
- A WSDOT mitigation project at Mortenson Farm is planned for the Surprise Lake Creek basin. This project will allow 20 cfs of additional surface water discharge from the site, providing ample allowance for future development.

For the Edgewood Bowl basin there is no current plan or project to control flooding. However, while the flooding is an important issue due to the large area of homes and roadway impacted, the basin lacks sensitive resources and would provide limited opportunities for creating significant change in water resource values. Therefore, this basin was also removed from further consideration. This basin should be protected from development until a solution to the flooding is implemented.

Of the two remaining basins, (i.e., Simons Creek and Lower Wapato Creek), Simons Creek provides more opportunities and synergy with other proposed projects and 100 percent of the basin is within the City's jurisdiction which gives the city a better chance of creating significant change in the basin. Also, since this stream discharges to Lower Wapato, improvements to Simons Creek should also improve conditions downstream in the Lower Wapato basin.

RECOMMENDATION AND NEXT STEPS

It is recommended that the Simons Creek basin be selected as the city's highest priority basin with respect to stormwater management planning. This was based on the rate and type of development occurring in the basin and the opportunities that presents in combination with the sensitive resources that it supports. Although social equity scores were not vastly different between the basins, Simons Creek was scored higher than almost all of the other basins in terms of population characteristics, therefore its selection may have a higher potential for providing benefits to traditionally underserved communities. The Simons Creek basin at 0.83 square miles (531 acres) and fits the catchment size of 400 to 600 acres recommended by Ecology (Ecology 2019), and therefore no additional work will be required to further segregate the basin.

The next steps will be to develop the Stormwater Management Action Plan for the Simons Creek basin.

REFERENCES

Ecology. 2019. Stormwater Management Action Planning Guidance. Washington Department of Ecology-Water Quality Program. Publication Number 19-10-010.

Herrera. 2021. City of Edgewood Basin Inventory. Prepared for the City of Edgewood, Washington. Prepared by Herrera Environmental Consultants Inc., Olympia, Washington. September



City Of Edgewood Council Agenda Summary Sheet

Subject: WSDOT HSIP Supplemental Agreement – Chrisella Road Safety Improvements	Agenda Item #: 2.D
	For Agenda of: 9/20/2022
	Prepared by: Jeremy Metzler
Attachments (list): 1. RESOLUTION NO. 22-0xxx 2. Edgewood - Chrisella Rd E Safety Imprs - Supplemental Agree No. 2 unsigned	
Approval of Materials: Jeremy Metzler Rachel Pitzel, City Clerk/HR Director Dave Gray Daryl Eidinger	Expenditure Required: \$180,425.73 Amount Budgeted: \$146,832.50 Timeline: 09/20/2022 SS 09/27/2022 RCM

Summary Statement:

The City was awarded grant funds through the Washington State Department of Transportation's (WSDOT) City Safety Program in December 2020 for Chrisella Road East. The City Council authorized a WSDOT consultant agreement with Gray & Osborne, Inc. under Resolution 21-0603 for Preliminary Engineering (PE) design work on November 9, 2021, with additional preliminary right-of-way (ROW) work authorized under Resolution 22-0630 on July 12, 2022. With said preliminary ROW work now complete, WSDOT has approved the City's ROW Plan and obligated grant funds for the ROW acquisition phase.

Therefore, in coordination with Gray & Osborne, the attached Supplemental Agreement Number 2 has been prepared to complete the ROW phase of work. These additional expenses will be covered by the WSDOT grant funds, requiring no offsetting or matching city funds. Also attached for Council's consideration is an authorizing resolution.

Item History:

11/02/2021 SS
11/09/2021 RCM
07/05/2022 SS
07/12/2022 RCM

Recommended Action:

Hold a discussion and provide staff guidance regarding WSDOT HSIP Supplemental Agreement – Chrisella Road Safety Improvements

Fiscal Note/Consideration:

The original grant application required 10% local participation in all pre-construction phases. Due to the COVID-19 emergency, however, the program is now covering 100% of all costs, saving the City at least \$30,000 over the course of this project.

RESOLUTION NO. 22-0xxx

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, AUTHORIZING THE MAYOR TO EXECUTE SUPPLEMENTAL AGREEMENT NUMBER 2 FOR THE CHRISSELLA ROAD EAST SAFETY IMPROVEMENTS PROJECT WITH GRAY & OSBORNE, INC.

WHEREAS, by passing Resolution 21-0603 on November 9, 2021, the City Council authorized execution of a Local Agency A&E Professional Services – Negotiated Hourly Rate Consultant Agreement (“Agreement”) with Gray & Osborne, Inc. (“G&O”) for the Chrisella Road East Safety Improvements Project Design (PE Phase); and

WHEREAS, by passing Resolution 22-0630 on July 12, 2022, the City Council authorized execution of Supplemental Agreement Number 1 (“Supplement”) with G&O for the Chrisella Road East Safety Improvements Project Design (PE Phase); and

WHEREAS, since the Agreement and Supplement were executed, the City and G&O have mutually agreed to additional work not included in said scopes of the Agreement that have been deemed necessary for right-of-way (“ROW”) acquisition; and

WHEREAS, City staff has worked with WSDOT Local Programs staff to verify and secure funding authorization for the additional work under the ROW Phase; and

WHEREAS, staff negotiated an acceptable scope of work and budget for said additional work with G&O following WSDOT procedures, resulting in a revised contract total of \$180,425.73, an increase of \$33,593.23; and

WHEREAS, these additional expenses will be covered by the WSDOT grant funds, requiring no offsetting or matching city funds; and

WHEREAS, the City Council considered staff’s recommendation during its study session of September 20, 2022 and regular Council meeting of September 27, 2022;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. The City Council hereby authorizes the Mayor to execute Supplemental Agreement Number 2 between the City of Edgewood and Gray & Osborne, Inc. for the revised total amount of \$180,425.73 for the Chrisella Road East Safety Improvements Project. A copy of said agreement is attached hereto as Exhibit A.

Section 2. This resolution will take effect immediately upon passage by the City Council.

ADOPTED THIS 27TH DAY OF SEPTEMBER, 2022

Daryl Eiding, Mayor

ATTEST:

Rachel Pitzel, City Clerk

DRAFT

Exhibit A
Supplemental Agreement Number 2
(WSDOT Form)

DRAFT



**Washington State
Department of Transportation**

Supplemental Agreement Number <u>2</u>		Organization and Address	
Original Agreement Number		Gray & Osborne, Inc. 1130 Rainier Ave S, Suite 300 Seattle, WA 98144 Phone: 206-284-0860	
Project Number HSIP 3209007	Execution Date	Completion Date December 31, 2023	
Project Title Chrisella Road East Safety Improvements	New Maximum Amount Payable \$180,425.73		
Description of Work Right-of-way acquisition.			

The Local Agency of City of Edgewood
desires to supplement the agreement entered in to with Gray & Osborne, Inc.
and executed on 11/10/2021 and identified as Agreement No. HSIP 3209007
All provisions in the basic agreement remain in effect except as expressly modified by this supplement.
The changes to the agreement are described as follows:

I

Section 1, SCOPE OF WORK, is hereby changed to read:

The first paragraph of the Scope of Work described in Exhibit A of the original agreement is amended to add the additional scope of work as shown in Exhibit A-2.

II

Section IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the number of calendar days for completion of the work to read: remains unchanged.

III

Section V, PAYMENT, shall be amended as follows:

As set forth in Supplemental Agreement No 2 Exhibit A attached and incorporated by reference adding \$33,593.23. Basic Agreement \$128,464.00 + Supplemental No. 1 \$18,368.50 + Supplemental No. 2 \$33,593.23 = \$180,425.73.

as set forth in the attached Exhibit A, and by this reference made a part of this supplement.

If you concur with this supplement and agree to the changes as stated above, please sign in the Appropriate spaces below and return to this office for final action.

By: Michael B Johnson, P.E. By: _____

Consultant Signature

Approving Authority Signature

Date

EXHIBIT A

Summary of Payments

	Basic Agreement	Supplement No. 1	Supplement No. 2	Total
Direct Salary Cost	\$39,896.30	\$2,191.40	\$2,078.50	\$44,166.20
Overhead (Including Payroll Additives)	\$75,862.81	\$4,166.95	\$3,834.62	\$83,864.38
Direct Non-Salary Costs	\$736.00	\$0.00	\$0.00	\$736.00
Fixed Fee	\$11,968.89	\$657.42	\$623.55	\$13,249.86
Subconsultant	\$0.00	\$11,352.73	\$27,056.56	\$38,409.29
Total	\$128,464.00	\$18,368.50	\$33,593.23	\$180,425.73

Our scope of work is more particularly described below.

TASK 12 – RIGHT-OF-WAY ACQUISITION

Objective: Perform right-of-way acquisition services for five strip takes on five parcels: Tax Lot 3025000051 (Ownen); Tax Lot 3025000030 (Giugler and Johnson); Tax Lot 3025000020 (Collins and Precht); Tax Lot 0420153041 (Chmyr); and Tax Lot 0420153015 (Sowers).

CONSULTANT Responsibilities

- 12.1 Prepare supporting exhibits for five acquisition areas as needed for right-of-way acquisition negotiations.
- 12.2 Perform additional project management during the right-of-way phase to include administration of the subconsultant contract.

SUBCONSULTANT Responsibilities

- 12.3 Right-of-Way Acquisition

Project Description

The City of Edgewood (AGENCY) is planning to construct safety improvements to Chrisella Road East, between 36th Street East to 48th Street East, for a total project length of .87 miles. The project will design and construct associated ADA and utility upgrades, pavement marking removal, sign/post removal or relocation and replacement, as needed. The project involves shoulder widening, guardrail installation, installation of profile thermoplastic dual-yellow, widely spaced centerlines, raised pavement markers, rumble strip, profile thermoplastic wide edge stripes, LEF perimeter lit curve warning chevrons, speed limit signage and speed feedback signs.

The project is funded in part by federal Highway Safety Improvement Program (HSIP) [Federal Aid Project No. HSIP-3209007]. Due to federal funding, right of way tasks are subject to Washington State Department of Transportation (WSDOT) oversight and will require a WSDOT Right of Way Funding Estimate and ROW Certification in accordance with WSDOT Local Agency Guidelines (LAG), and WSDOT Right of Way Manual.

Gray & Osborne, Inc. (PRIME) was contracted by the AGENCY to perform the Design Phase (Preliminary Engineering) services for this

project. The AGENCY is anticipating valuation and right of way acquisition tasks will be required to complete the project. Property rights, including temporary construction easements (TCEs) and narrow permanent roadway easements (“strip takes”), may be needed from up to five tax parcels owned by five unique entities, listed in the table below. No full parcel acquisitions or relocation assistance is required.

Assessor’s Parcel Number (APN)/Tax Lot	Property Owner	Land Use
3025000051	Owen	Residential
3025000030	Giugler and Johnson	Residential
3025000020	Collins and Precht	Residential
0420153041	Chmyr	Residential
0420153015	Sowers	Residential

Right-of-Way Subconsultant Services – Scope of Work

right of way acquisition services necessary for the project. The SUBCONSULANT will perform all right of way tasks in compliance with applicable local, state and federal policies, including the Uniform Relocation Assistance and Real Property Acquisitions Policies Act of 1970, as amended (URA), Washington State laws under the Revised Code of Washington (RCW) 8.26 and the Washington Administrative Code (WAC) 468-100, and any requirements as outlined by the AGENCY’s funding source that pertain to Appraisal/Acquisition. Standard project management services include periodic meetings and progress reports, monthly invoices for time-and-materials, file maintenance, file closeout, and budget tracking/analysis.

Key milestones include the following tasks:

1. Property valuations will be determined by the Administrative Offer Summaries (AOS’) process. Qualified real estate professionals will prepare the AOS’ and present them to the AGENCY for Determination of Just Compensation and to set the initial offer amount. As applicable, EPIC will adhere to the WSDOT Right of Way protocols for the Administrative Offer Summary (AOS) Policy.

Assumptions

- Assumes the there are no appraisals or appraisal reviews needed.

- Assumes no Phase I or Phase II Site Assessments are required from SUBCONSULTANT.

Deliverables

- Up to five Administrative Offer Summaries (AOS).
- Amount of Just Compensation forms.

2. Offer Package Preparation and Acquisition/Negotiation

SUBCONSULTANT will provide right of way acquisition/negotiation services to acquire rights to the parcels impacted by this project. SUBCONSULTANT will assist the AGENCY in developing all right-of-way documents and offer letters in accordance with the AGENCY's right-of-way procedures manual for acquisition of impacted properties. SUBCONSULTANT will draft the acquisition documents using AGENCY-approved forms or quality control of any forms that are created directly by AGENCY staff for pre-acquisition review, before any offers are made to property owners. SUBCONSULTANT agents will always act in good faith and will never coerce owners in an attempt to settle the parcel. All negotiations will start with an in-person presentation of all offers, wherever feasible. SUBCONSULTANT will identify property owner concerns and differences early on and document that information in the individual parcel negotiation diary. SUBCONSULTANT will work with AGENCY staff throughout the negotiation process with the property owner until settlement is reached. SUBCONSULTANT will obtain signatures on agreement documents and process all property owner payments through the AGENCY for closings, i.e., clear encumbrances and provide all signed documents to AGENCY for recording and payment processing.

Assumptions

- Assumes five tax parcels with five unique owners impacted.
- Assumes five partial acquisitions only; no full acquisitions or relocations. Any additional parcels will require a scope and fee update.

- AGENCY’S ROW Procedures, Right of Way Plan, and Administrative Offer Summaries will be approved by WSDOT before discussions with the property owners will commence.
- Property owners will have the opportunity to receive Just Compensation per URA guidelines.
- Signed conveyance documents will be delivered to the AGENCY to process payment and recording. SUBCONSULTANT can provide escrow, payment, and recording oversight for additional fee.
- Assumes no condemnation actions are included in the scope of work.
- Assumes project has no delays and that scope can be completed within 6 months from NTP.

Deliverables

- Negotiation services with up to five properties.
- Executed acquisition documents for up to five acquisitions (type of acquisition to be determined).

3. WSDOT Right-of-Way Certification Support

documents demonstrate that the real property interests have been secured and that all right-of-way activities were conducted by the AGENCY or its SUBCONSULTANT in accordance with the applicable policies and procedures. SUBCONSULTANT will QA/QC all project files to make sure all acquisition files meet state/federal laws and regulations, as well as being compliant with WSDOT’s Right of Way Manual and Local Agency Guidelines Manual. SUBCONSULTANT will work within the AGENCY’s Approved Right-of-Way Procedures to assure compliance and will work closely with the City and WSDOT’s Local Agency Coordinator to make sure the federal process is followed. SUBCONSULTANT will provide all files to WSDOT’s Local Agency Coordinator electronically and will assist the city in the preparation of the ROW Certification letter and spreadsheet for submittal to WSDOT. SUBCONSULTANT will transmit completed hard copy parcel files to AGENCY for retention.

Assumptions

- Assumes completed acquisition files will be provided to the AGENCY for retention and forwarding to WSDOT Local Agency Coordinator for certification.

Deliverables

- Right of Way Certification documents.
- Completed hard copy acquisition files.

Exhibit D-2: Prime Consultant Cost Computation

Project Name:	Chrisella Road East Safety Improvements - Supplement No 2
Contract Name	Fed. Aid # HSIPE-3209007
Consultant:	Gray & Osborne, Inc.
Date:	Thursday, August 25, 2022

Employee	Tani Stafford		David Roman Sanchez		Brian Bollen		Dylan Majejewski		Berny Hayden		Brian Schulkin		Rick Bond		Zack Leibowitz		Ron Albrecht		Jim Dougherty		Brian Sourwine		Myron Basden		Kerri Sidebottom		Totals
Function/Title	Principal/PM		Civil Engr		Civil Engineer		Engineer in Training		Technician		Surveyor		Professional Land Surveyor		Surveyor		Surveyor		Biologist		Principal		Structural Engineer		Civil Engineer		
Employee Rate	\$56.45		\$39.60		\$40.00		\$30.00		\$25.50		\$38.80		\$49.50		\$29.50		\$36.50		\$37.50		\$55.45		\$51.75		\$40.50		
Project Rate	\$177.53		\$124.54		\$125.80		\$94.35		\$80.19		\$122.02		\$155.67		\$92.77		\$114.79		\$117.93		\$174.38		\$162.75		\$127.37		
Task	hrs		hrs	\$	hrs	\$	hrs	\$	hrs	\$	hrs	\$	hrs	\$	hrs	\$	hrs	\$	hrs	\$	hrs	\$	hrs	\$	hrs	\$	
12.1- Exhibits to support RW Acquisition	2	\$355.06	0	\$0.00	8	\$1,006.37	0	\$0.00	8	\$641.56	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	\$2,002.99
12.2 Administer RW Subconsultant contract and in	8	\$1,420.24	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	20	\$3,113.45	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	\$4,533.69
12.3 - ROW Acquisition ** See Subconsultant below		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	
Hourly Subtotals	10	\$1,775.30	0	\$0.00	8	\$1,006.37	0	\$0.00	8	\$641.56	0	\$0.00	20	\$3,113.45	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	\$6,536.67
Mgt Res		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	
Hourly Totals	10	\$1,775.30	0	\$0.00	8	\$1,006.37	0	\$0.00	8	\$641.56	0	\$0.00	20	\$3,113.45	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	\$6,536.67

Fee	0.300
Overhead	1.8449

Actuals not to exceed Table	
Labor	\$6,536.67
Subconsultants	
Epic Land Services	\$27,056.56
Direct Expenses	\$0.00
Total Supplement No 2	\$33,593.23

Original Contract	\$128,464.00
Supplement No 1	\$18,368.50
Original Contract plus Supplement No 1 and No 2	\$180,425.73



**Washington State
Department of Transportation**

Development Division
Contract Services Office
PO Box 47408
Olympia, WA 98504-7408
7345 Linderson Way SW
Tumwater, WA 98501-6504

TTY: 1-800-833-6388
www.wsdot.wa.gov

August 29, 2022

Gray & Osborne, Inc.
1130 Rainier Avenue South, #300
Seattle, WA 98144

Subject: Acceptance FYE 2020 ICR – Audit Office Review

Dear Melissa Drysdale:

Transmitted herewith is the WSDOT Audit Office's memo of "Acceptance" of your firm's FYE 2020 Indirect Cost Rate (ICR) of 184.49% of direct labor (rate includes 0.15% Facilities Capital Cost of Money). This rate will be applicable for WSDOT Agreements and Local Agency Contracts in Washington only. This rate may be subject to additional review if considered necessary by WSDOT. Your ICR must be updated on an annual basis.

Costs billed to agreements/contracts will still be subject to audit of actual costs, based on the terms and conditions of the respective agreement/contract.

This was not a cognizant review. Any other entity contracting with your firm is responsible for determining the acceptability of the ICR.

If you have any questions, feel free to contact our office at **(360) 705-7019** or via email consultantrates@wsdot.wa.gov.

Regards;

A handwritten signature in blue ink, reading "Erik K. Jonson".

ERIK K. JONSON
Contract Services Manager

EKJ:ah

Exhibit E-2: Subconsultant Cost Computation

Project Name:

Chrisella Road East Safety Improvements - Supplement No 2

Contract Name

Fed. Aid # HSIPE-3209007

Consultant:

Gray & Osborne, Inc.

Date:

Monday August 15, 2022

Employee													Totals
Function/Title	Principal in Charge		Project Manager		Senior ROW Agent		ROW Agent		Budget & Financial Controls		Project Support		
Employee Rate	\$84.59		\$61.63		\$48.44		\$32.63		\$50.89		\$43.28		
Project Rate	\$244.59		\$178.20		\$140.06		\$94.35		\$147.15		\$125.14		
Task	hrs		hrs	\$	hrs	\$	hrs	\$	hrs	\$	hrs	\$	
1. Administrative Offer Summaries	2	\$489.18	8	\$1,425.63	30	\$4,201.93		\$0.00	1	\$147.15		\$0.00	\$6,263.89
Acquisition/ Negotiations (Assumes 5 Property	5	\$1,222.96	24	\$4,276.88	30	\$4,201.93	45	\$4,245.73	3	\$441.45	10	\$1,251.44	\$15,640.38
3. WSDOT Right of Way Certification Support	2	\$489.18	18	\$3,207.66	7	\$980.45		\$0.00		\$0.00		\$0.00	\$4,677.29
Hourly Subtotals	9	\$2,201.33	50	\$8,910.16	67	\$9,384.31	45	\$4,245.73	4	\$588.59	10	\$1,251.44	\$26,581.56
Mgt Res		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	\$0.00
Hourly Totals	9	\$2,201.33	50	\$8,910.16	67	\$9,384.31	45	\$4,245.73	4	\$588.59	10	\$1,251.44	\$26,581.56

Fee	0.300
Overhead	1.5915

Actuals not to exceed Table

Labor		\$26,581.56
Subconsultants		
		\$0.00
Direct Expenses		
Mileage (IRS allowable rate) 5 roundtrips @ 80 miles x \$.625		\$250.00
Postage/Overnight Packages 5 offer packages sent certified mail @ \$15		\$75.00
Property Ownership and Real Estate Data Catalyst @ \$100 x 6 months		\$600.00
Total Epic Land Services		\$27,506.56

\$8,302.85



**Washington State
Department of Transportation**

Development Division
Contract Services Office
PO Box 47408
Olympia, WA 98504-7408
7345 Linderson Way SW
Tumwater, WA 98501-6504

TTY: 1-800-833-6388
www.wsdot.wa.gov

July 27, 2021

Epic Land Solutions, Inc.
2601 Airport Drive, Suite 115
Torrance, CA 90505

Subject: Acceptance FYE 2020 ICR – Audit Office Review

Dear Cheryl Sinclair:

Transmitted herewith is the WSDOT Audit Office's memo of "Acceptance" of your firm's FYE 2020 Indirect Cost Rate (ICR) of 159.15% of direct labor. This rate will be applicable for WSDOT Agreements and Local Agency Contracts in Washington only. This rate may be subject to additional review if considered necessary by WSDOT. Your ICR must be updated on an annual basis.

Costs billed to agreements/contracts will still be subject to audit of actual costs, based on the terms and conditions of the respective agreement/contract.

This was not a cognizant review. Any other entity contracting with your firm is responsible for determining the acceptability of the ICR.

If you have any questions, feel free to contact our office at **(360) 705-7019** or via email consultantrates@wsdot.wa.gov.

Regards;

ERIK K. JONSON
Contract Services Manager

EKJ:ah



City Of Edgewood Council Agenda Summary Sheet

Subject: Surplus Items	Agenda Item #: 2.E
	For Agenda of: 9/20/2022
	Prepared by: Rachel Pitzel
Attachments (list): 1. Resolution 22-000 (Surplus Equipment) - AMS edits 2. Surplus Equipment Exhibit A	
Approval of Materials: Rachel Pitzel Rachel Pitzel, City Clerk/HR Director 9/15/2022 Dave Gray 9/15/2022 Daryl Eidinger 9/15/2022	Expenditure Required: N/A Amount Budgeted: N/A Timeline: SS Discussion - 09/20/2022 RCM Consent Agenda - 09/27/2022

Summary Statement:

Staff continues to work to identify and prepare to dispose of miscellaneous obsolete automobiles and equipment that are no longer in use or being retired as obsolete. The attached resolution authorizes the Mayor to work with staff to determine the most appropriate method to surplus the equipment, documenting any proceeds to be returned to the general fund. This is a general housekeeping item that staff is looking for approval to place on the consent agenda for the September 27, 2022 regular council meeting.

Item History:

Recommended Action:

Hold a discussion and provide staff guidance regarding Surplus Items

Fiscal Note/Consideration:

N/A

RESOLUTION NO. 22-0xxx

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF EDGEWOOD, PIERCE COUNTY, WASHINGTON,
DECLARING MISCELLANEOUS OBSOLETE
AUTOMOBILES AND EQUIPMENT AS SURPLUS, AND
AUTHORIZING THE MAYOR TO ADMINISTER THE
SALE OR DISPOSAL OF THE ITEMS**

WHEREAS, City staff have identified certain property of the City as surplus and recommend that such property be sold or disposed of; and

WHEREAS, it is in the best interest of the City to free up valuable space that is currently not available due to storage of unused & obsolete items; and

WHEREAS, the City Council desires to formally declare certain property as surplus and authorize the Mayor to sell or dispose of such property as appropriate;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Declaration of Surplus Personal Property. The City Council hereby declares the items identified in Exhibit A, attached hereto and incorporated herein by reference, as surplus and no longer needed by the City of Edgewood.

Section 2. Authorization to Sell and Dispose of Surplus Personal Property. The Mayor is hereby authorized to sell or dispose of the above-described surplus property in such a manner as deemed to be in the best interests of the City.

Section 3. Effective Date. This resolution will take effect immediately upon passage by the City Council.

ADOPTED THIS 27TH DAY OF SEPTEMBER, 2022

Daryl Eiding, Mayor

ATTEST:

Rachel Pitzel, CMC
City Clerk

EXHIBIT A

City of Edgewood
Resolution No. 22-0xxx
Surplus Property List
September 27, 2022

Description of Item
HP DesignJet T2300
Miscellaneous Electronics
Dell PowerEdge R310 Server
Synology NAS DS1513+
2019 Ford Pickup Truck bed
HM Tank Trailer

- Final values to be determined upon sale of items, to be attached to the Original Resolution.