CITY OF EDGEWOOD
COUNCIL STUDY SESSION AGENDA

Tuesday, July 19, 2022 – 7:00 PM ♦ City Hall – 2224 104th Avenue East ♦ Edgewood, WA
Meeting Link: https://us06web.zoom.us/j/82095556576

1. CALL TO ORDER
Roll Call, Pledge of Allegiance

2. COUNCIL BUSINESS

A. Interviews – Code Enforcement Board Vacancy (Position No. 5)

B. Discussion – Equity, Diversity and Inclusion (Trainings, Planning, etc.)

C. Discussion – 2nd Quarter Financial Statements

D. Discussion – 2021 Annual Report

E. Discussion – Amendment to Council Rules of Procedures – Boards and Commissions

F. Discussion – Security and Technology

G. Discussion - Purchase Order for Ford Escape and Ford Ranger vehicles

H. Discussion - Purchase Order for Tool Cat

3. OTHER COUNCIL ITEMS

4. ADJOURN

Study Sessions are meetings for Council to review upcoming and pertinent business of the City, no action is taken by the City Council. Study Sessions are open to the public, but public input is reserved for the regular Council meetings

This meeting is accessible to persons with disabilities. For individuals who may require special accommodations, please contact City Hall at (253) 952.3299, 24 hours in advance.

City Of Edgewood
Council Agenda Summary Sheet

Subject: **Interviews** – Code Enforcement Board Vacancy (Position No. 5)	**Agenda Item #:** **2.A** **For Agenda of:** **7/19/2022** **Prepared by: John Fairbanks**
Attachments (list):	
Approval of Materials: John Fairbanks Rachel Pitzel 7/12/2022 Dave Gray 7/13/2022 Daryl Eidinger 7/13/2022	**Expenditure Required:** N/A **Amount Budgeted:** N/A **Timeline:** **07/19/22: Study Session Interview** 07/26/22: Regular Meeting Action Item

Summary Statement:
In accordance with Edgewood Municipal Code (EMC) Section 2.33.020 for Code Enforcement Board (CEB) vacancies, City Council shall fill vacancies as stated in the Council Rules of Procedure. Per the Council Rules, once the applications are received, the City Council shall review and rank application packets. Should there be four or fewer applicants for any one position, however, all candidates shall be interviewed by the Council. In regard to this agenda item, we only have one application for the CEB and the application was provided under separate cover to City Council. As such, this agenda item is intended to serve as the interview for said applicant. After the City Council's interview, the Mayor may appoint the respective interviewee and City Council is scheduled to either confirm or deny the appointment at their next regular meeting on July 26, 2022.

Item History:

Recommended Action:
Hold a discussion and provide the Mayor with input on bringing the candidate application forward to a regular council meeting for potential appointment and confirmation.

Fiscal Note/Consideration:

City Of Edgewood
Council Agenda Summary Sheet

Subject: **Discussion** – Equity, Diversity and Inclusion (Trainings, Planning, etc.)	**Agenda Item #:** **2.B** **For Agenda of:** **7/19/2022** **Prepared by: Daryl Eidinger**
Attachments (list):	

Approval of Materials:	
Daryl Eidinger Rachel Pitzel 7/13/2022 Dave Gray 7/13/2022 Daryl Eidinger 7/13/2022	**Expenditure Required:** **Amount Budgeted:** **Timeline:** Topic to be added to all future Study Sessions (see item history below)

Summary Statement:
The City Council is committed to creating a stronger and more inclusive community and believe that equity, diversity and inclusion are essential for our present and our future.

Item History:
Councilmember Buckley and Councilmember West will host a discussion on two historical topics of discussion: Oregon Black Exclusion Laws and The Tacoma Method. The subcommittee requests that everyone review the reference materials below prior to the meeting:

https://www.oregonencyclopedia.org/articles/exclusion_laws/
https://www.tacomamethod.com/#home-section

Councilmember Buckley will update the council on community outreach strategies following the subcommittee's first scheduled meeting with BeCulture.

The council has asked that this topic be discussed at all study sessions for the foreseeable future. As such, this has been a reoccurring agenda item since September of 2020.

Recommended Action:
N/A

Fiscal Note/Consideration:
N/A

FINANCIAL POSITION

2nd Quarter

Fiscal 2022-June 30, 2022

Revenues:

	2022 Annual Budget	Budgeted Quarter-To-Date	Actual Year-To-Date
Taxes	$5,382,889	$2,691,445	$3,132,238
Licenses & Permits	$833,963	$416,982	$353,694
Intergovernmental Revenues	$2,091,537	$1,045,769	$157,905
Charges for Goods & Services	$1,444,945	$722,473	$259,452
Fines & Penalties	$996,000	$498,000	$217,775
Interest & Other Earnings	$1,500	$750	$9,607
Non Revenues	$0	$0	$0
Total General Fund Revenues	$10,750,834	$5,375,417	$4,130,670
Fees For Service	$2,061,728	$1,030,864	$491,539
Total One Time Revenues	$2,061,728	$1,030,864	$491,539
Street Revenues	$1,095,837	$547,919	$127,145
Sewer Revenues	$114,061	$57,031	$70,398
Surface Water Revenues	$1,705,700	$852,850	$986,808
Reet1	$0	$0	$640,711
Reet2	$0	$0	$640,710
Park Impact Fees	$0	$0	$598,819
Traffic Impact Fees	$0	$0	$711,969
Debt Service	$1,238,438	$619,219	$97,345
Capital Parks	$630,000	$315,000	$0
Capital Roads	$1,547,960	$773,980	$322,228
Capital TIB	$0	$0	$0
Equipment Replacement	$61,995	$30,998	$5,761
Sewer Capital	$85,000	$42,500	$0
Surface Water Capital	$0	$0	$0
Fiduciary Funds	$0	$0	$2,743
RECAP:			
General Fund	$10,750,834	$6,406,281	$4,130,670
Public Works	$2,915,598	$1,457,799	$1,184,351
Capital	$3,563,393	$1,739,197	$3,020,286
TOTAL REVENUES			**$8,335,308**

Expenses:

General Fund Overhead	$5,689,151	$2,844,576	$2,510,164
Law Enforcement	$3,771,581	$1,885,791	$1,635,646
Total General Fund Expenses	$9,460,732	$4,730,366	$4,145,810
Fees For Service Overhead	$2,738,869	$1,369,435	$1,247,468
Street	$1,092,066	$546,033	$523,395
Sewer	$0	$0	$69,930
Surface Water	$1,216,722	$608,361	$605,879
Total Public Works & PW Capital	$2,308,788	$1,154,394	$1,199,204
Impact Fees	$0	$0	$0
REET	$0	$0	$0
Debt Service	$617,404	$308,702	$55,457
Fiduciary Funds	$0	$0	$1,707
Capital	$0	$0	$418,268
TOTAL EXPENSES			**$5,820,445**

Budget vs. Actual $	Budget vs. Actual %
$440,793	16.4%
-$63,288	-15.2%
-$887,863	-84.9%
-$463,020	-64.1%
-$280,226	-56.3%
$8,857	1180.9%
$0	100.0%
-$1,244,747	**-23.2%**
-$539,325	-52.3%
-$539,325	-52.3%
-$420,774	-76.8%
$13,368	23.4%
$133,958	15.7%
$640,711	Not Budgeted
$640,710	Not Budgeted
$598,819	Not Budgeted
$711,969	Not Budgeted
-$521,874	-84.3%
-$315,000	-100.0%
-$451,752	-58.4%
$0	0.0%
-$25,237	-81.4%
-$42,500	No Activity To Date
$0	No Activity To Date
$2,743	Not Budgeted
-$1,784,072	-27.8%
-$273,448	-18.8%
$2,592,209	149.0%

-$334,411	-11.8%
-$250,145	-13.3%
-$584,556	-12.4%
-$121,967	-8.9%
-$22,638	-4.1%
$69,930	0.0%
-$2,482	-0.4%
$44,810	3.9%
$0	0.0%
$0	0.0%
-$253,245	-82.0%
$1,707	0.0%
$418,268	0.0%

Estimated Revenue Summary

Q2 2022

Account Number	Description	Budget 2022	Actual 2022
001-000-000-311-10-00-01	Property Tax	$2,131,619.00	$1,161,320.86
001-000-000-311-30-00-01	Sale of Tax Title Property	$0.00	$0.00
001-000-000-313-11-00-01	Sales & Use Tax	$1,522,600.00	$993,019.89
001-000-000-313-17-10-02	Local Parks - Sales/Use Tax	$129,249.00	$84,614.93
001-000-000-313-71-00-01	Local Criminal Justice	$259,000.00	$151,965.18
001-000-000-316-40-00-01	Utility Tax - Natural Gas	$150,234.00	$117,045.51
001-000-000-316-40-00-02	Utility Tax - Electricity	$513,940.00	$310,887.44
001-000-000-316-40-00-03	Utility Tax - Telephone	$125,721.00	$42,274.97
001-000-000-316-40-00-04	Utility Tax - Cable	$235,000.00	$117,926.89
001-000-000-316-40-00-05	Utility Tax - Garbage	$142,620.00	$91,207.72
001-000-000-316-40-00-06	Utility Tax - Sewer	$65,000.00	$14,097.93
001-000-000-316-40-00-07	Utility Tax - Water	$107,906.00	$47,737.54
001-000-000-317-00-00-01	Timber Excise Tax	$0.00	$0.00
001-000-000-317-20-00-01	Leasehold Excise Tax Revenue	$0.00	$138.79
	001-000-000-31 Total	**$5,382,889.00**	**$3,132,237.65**
001-000-000-321-60-00-04	Conditional Use Permit	$0.00	$0.00
001-000-000-321-60-00-05	Temporary Use Permit	$0.00	$0.00
001-000-000-321-91-00-01	Cable Franchise Fees	$180,000.00	$98,384.06
001-000-000-321-99-00-01	Business Licensing	$37,180.00	$23,223.33
001-000-000-322-10-00-01	Building Permit	$486,000.00	$162,503.55
001-000-000-322-10-00-02	Mechanical Permit	$60,000.00	$31,647.00
001-000-000-322-10-00-03	Plumbing Permit	$65,000.00	$36,871.00
001-000-000-322-10-00-04	Conditional Use Permit	$4,298.00	$0.00
001-000-000-322-10-00-05	Temporary Use Permit	$1,485.00	$1,065.00
001-000-000-322-10-00-06	Other/Miscellaneous Permits	$0.00	$0.00
	001-000-000-32 Total	**$833,963.00**	**$353,693.94**
001-000-000-332-92-10-01	Covid 19 Non Grant Assistance	$1,823,638.00	$0.00
001-000-000-333-21-00-01	U.S. Dept of Treasury Indirect Grant-CARES Act	$0.00	$0.00

001-000-000-335-04-01-01	One-Time Legislative Allocations (LE &	$0.00	$0.00
001-000-000-336-00-98-01	City Assistance	$81,576.00	$36,338.99
001-000-000-336-06-21-01	Local Criminal Justice - Pop.	$4,638.00	$2,182.71
001-000-000-336-06-25-01	Criminal Justice-Contract Svs.	$21,921.00	$13,065.20
001-000-000-336-06-26-01	Criminal Justice-Special Prog.	$16,430.00	$7,757.74
001-000-000-336-06-41-01	Marijuana Enforcement	$0.00	$0.00
001-000-000-336-06-51-01	DUI Cities	$0.00	$1,096.01
001-000-000-336-06-94-01	Liquor Excise Tax	$71,792.00	$46,620.14
001-000-000-336-06-95-01	Liquor Board Profits	$71,542.00	$50,844.45
	001-000-000-33 Total	**$2,091,537.00**	**$157,905.24**
001-000-000-341-32-00-01	District/Municipal Court Records Services	$0.00	$3.34
001-000-000-341-33-00-01	District/Municipal Court Admin Fees	$0.00	$367.28
001-000-000-341-81-00-02	Duplication Services	$0.00	$5.50
001-000-000-341-81-00-03	Publication Services	$9,000.00	$600.00
001-000-000-342-10-00-00	Law Enforcement Services	$0.00	$0.00
001-000-000-342-21-00-01	Detention and Correction Services-	$0.00	$430.00
001-000-000-345-81-00-01	Zoning & Subdivision Fees & Services	$0.00	$4,520.00
001-000-000-345-81-00-05	Final Short Plat	$8,610.00	$1,505.00
001-000-000-345-81-00-06	Preliminary Short Plat	$24,100.00	$0.00
001-000-000-345-81-00-07	Clearing and Grading	$3,523.00	$203.80
001-000-000-345-81-00-08	Preliminary Subdivision	$8,420.00	$0.00
001-000-000-345-81-00-09	Boundary Line Adjustment	$4,590.00	$3,060.00
001-000-000-345-81-00-10	Final Subdivision	$4,700.00	$2,420.00
001-000-000-345-81-00-17	Deferred Impact Fees	$0.00	$300.00
001-000-000-345-83-00-01	Plan Review & Inspection Fees &	$1,041,600.00	$104,173.78
001-000-000-345-83-00-02	Planning Review Fee	$5,703.00	$5,287.59
001-000-000-345-83-00-03	Inspection Fee	$210.00	$70.00
001-000-000-345-83-00-05	Energy Code Review	$29,088.00	$2,686.00
001-000-000-345-83-00-06	Traffic Eng-Peer Review Fees	$3,000.00	$0.00
001-000-000-345-85-00-01	TIF Administrative Fees	$31,509.00	$11,095.90
001-000-000-345-85-00-02	Concurrency Fees	$17,500.00	$7,500.00
001-000-000-345-89-00-01	Other/Environmental Review Fees &	$116,898.00	$83,209.53
001-000-000-345-89-00-04	SEPA - Major	$16,500.00	$0.00
001-000-000-345-89-00-05	SEPA - Minor	$3,975.00	$0.00

001-000-000-345-89-00-07	Posting Sign Fee	$1,680.00	$120.00
001-000-000-345-89-00-10	Design Standards Review	$3,075.00	$2,050.00
001-000-000-345-89-00-13	Pre-Dev. Conference	$10,140.00	$3,375.00
001-000-000-345-89-00-14	Comp Plan Amendment	$5,510.00	$0.00
001-000-000-345-89-00-15	Right of Way Permit	$27,335.00	$7,064.60
001-000-000-345-89-00-17	Driveway Access Review Fee	$3,750.00	$250.00
001-000-000-345-89-00-18	Site Development	$43,980.00	$5,060.00
001-000-000-345-89-00-22	Admin Interpretation/Decision	$1,300.00	$0.00
001-000-000-345-89-00-24	Building Permit Ext.	$3,676.00	$0.00
001-000-000-345-89-00-25	Pre-Application - Minor	$4,225.00	$8,865.00
001-000-000-345-89-00-26	Billable Staff Time	$4,368.00	$3,380.00
001-000-000-345-89-00-28	Subdivision Community Meeting	$320.00	$0.00
001-000-000-345-89-00-29	Administrative Decision Appeal	$1,300.00	$0.00
001-000-000-345-89-00-31	Critical Areas Checklist	$360.00	$450.00
001-000-000-345-89-00-33	Site Development - Minor	$0.00	$0.00
001-000-000-345-89-00-34	Site Plan Review	$5,000.00	$1,400.00
001-000-000-345-89-00-35	Critical Areas Review	$0.00	$0.00
001-000-000-347-30-00-01	Edgemont Park Facility Fee	$0.00	$0.00
	001-000-000-34 Total	**$1,444,945.00**	**$259,452.32**
001-000-000-352-20-00-01	Cruelty to Animals Penalties	$0.00	$0.00
001-000-000-352-30-00-01	Proof of Motor Vehicle Insurance	$0.00	$13.28
001-000-000-352-90-00-01	Other Civil Penalties	$0.00	$0.00
001-000-000-353-10-00-01	School Zone Camera Infraction Penalties	$949,000.00	$204,793.09
001-000-000-353-10-00-02	Traffic Infraction Penalties/JIS/ Trauma	$47,000.00	$12,371.26
001-000-000-353-70-00-01	Non Traffic Penalties/Infractions/Revenue	$0.00	$296.87
001-000-000-356-50-00-01	Restitution - Investigative Fund Assess	$0.00	$0.00
001-000-000-359-00-00-01	Code Enforcement Fines/Penalties	$0.00	$300.00
	001-000-000-35 Total	**$996,000.00**	**$217,774.50**
001-000-000-361-11-00-01	Interest Savings Account	$0.00	$116.18
001-000-000-361-11-00-02	Investment Pool Interest	$0.00	$5,135.50
001-000-000-361-11-00-40	Interest Income - Bonds	$0.00	$9,012.50
001-000-000-361-32-00-40	Unrealized Gain/Loss on Inv	$0.00	($6,530.31)
001-000-000-361-40-00-01	Other Interest	$0.00	$720.52

001-000-000-362-50-00-01	Facilities Rental - Long Term	$0.00	$0.00
001-000-000-369-10-00-01	Sale of Surplus Equipment	$0.00	$0.00
001-000-000-369-91-00-02	Reimbursement of City Expenses	$0.00	$392.99
001-000-000-369-91-00-03	Misc. Revenue	$1,500.00	$759.30
	001-000-000-36 Total	**$1,500.00**	**$9,606.68**
001-000-000-382-10-00-02	Deposits- Assignment of Funds	$0.00	$0.00
001-000-000-382-20-00-01	Retainage Deposits	$0.00	$0.00
	001-000-000-38 Total	**$0.00**	**$0.00**
	Fund Total	**$10,750,834.00**	**$4,130,670.33**
005-000-000-361-11-00-40	Interest Income - Bonds	$0.00	$0.00
	005-000-000-36 Total	**$0.00**	**$0.00**
	Fund Total	**$0.00**	**$0.00**
006-000-000-382-10-00-02	Deposits-Assignment of Funds	$0.00	$0.00
	006-000-000-38 Total	**$0.00**	**$0.00**
	Fund Total	**$0.00**	**$0.00**
101-000-000-317-60-00-01	Received from ETB - Veh LIcense Fees	$0.00	$0.00
	101-000-000-31 Total	**$0.00**	**$0.00**
101-000-000-322-40-00-02	Street Vacation	$0.00	$0.00
101-000-000-322-40-00-03	Street Use Permit	$500.00	$0.00
	101-000-000-32 Total	**$500.00**	**$0.00**
101-000-000-334-01-80-01	WA State Military Dept. Asst.	$0.00	$0.00
101-000-000-336-00-71-01	Multimodal Transpo City	$15,527.00	$8,634.67
101-000-000-336-00-87-01	MV Fuel Tax-City Streets	$94,679.00	$98,326.31
101-000-000-336-00-87-02	MVFT Refund Cities	$115,131.00	$20,184.01
	101-000-000-33 Total	**$225,337.00**	**$127,144.99**
101-000-000-344-10-00-03	Admin. Fee - Traffic Eng.	$0.00	$0.00
	101-000-000-34 Total	**$0.00**	**$0.00**
101-000-000-369-40-00-01	Judgements and Settlements	$0.00	$0.00
	101-000-000-36 Total	**$0.00**	**$0.00**
101-000-000-397-00-00-01	Oper. Trn. - In	$870,000.00	$0.00
101-000-000-397-00-00-04	Oper. Trn. - MCR-REET2	$0.00	$0.00
	101-000-000-39 Total	**$870,000.00**	**$0.00**
	Fund Total	**$1,095,837.00**	**$127,144.99**
110-000-000-334-02-70-01	RCO Grant	$0.00	$241,920.60

	110-000-000-33 Total	**$0.00**	**$241,920.60**
110-000-000-345-85-00-01	Park Impact Fee	$0.00	$356,898.00
	110-000-000-34 Total	**$0.00**	**$356,898.00**
	Fund Total	**$0.00**	**$598,818.60**
111-000-000-345-85-00-01	Traffic Mitigation Impact Fees	$0.00	$688,633.00
111-000-000-345-85-00-02	TIF Admin Fee	$0.00	$23,335.75
	111-000-000-34 Total	**$0.00**	**$711,968.75**
	Fund Total	**$0.00**	**$711,968.75**
130-000-000-318-34-00-01	Real Estate Excise Tax (REET1)	$0.00	640,711.35
	130-000-000-31 Total	**$0.00**	**$640,711.35**
	Fund Total	**$0.00**	**$640,711.35**
132-000-000-318-34-00-01	Real Estate Excise Tax (REET 2)	$0.00	$640,710.49
	132-000-000-31 Total	**$0.00**	**$640,710.49**
	Fund Total	**$0.00**	**$640,710.49**
201-000-000-397-00-00-01	Oper. Trn. - General Fund	$0.00	$0.00
201-000-000-397-00-00-03	Transfer In - Sewer	$123.00	$0.00
201-000-000-397-00-00-04	Transfer In - Surface Water	$12,044.00	$0.00
201-000-000-397-00-00-07	Oper. Trn. - MCR-REET1	$350,000.00	$0.00
	201-000-000-39 Total	**$362,167.00**	**$0.00**
	Fund Total	**$362,167.00**	**$0.00**
202-000-000-345-83-00-01	Segregation Review	$0.00	$990.00
	202-000-000-34 Total	**$0.00**	**$990.00**
202-000-000-359-00-00-02	LID No. 1 Penalties Received	$6,769.00	$7,102.61
	202-000-000-35 Total	**$6,769.00**	**$7,102.61**
202-000-000-361-40-00-01	LID No. 1 Interest Received	$210,000.00	$19,386.59
202-000-000-368-10-00-01	LID #1 Principal Received	$659,502.00	$69,866.29
202-000-000-369-91-00-03	Misc. Revenue	$0.00	$0.00
	202-000-000-36 Total	**$869,502.00**	**$89,252.88**
202-000-000-391-30-10-01	USDA LID Bond	$0.00	$0.00
	202-000-000-39 Total	**$0.00**	**$0.00**
	Fund Total	**$876,271.00**	**$97,345.49**
203-000-000-361-11-00-02	Investment Pool Interest	$0.00	$0.00
	203-000-000-36 Total	**$0.00**	**$0.00**
203-000-000-397-00-00-01	Transfer In - Temp. LID Fund	$0.00	$0.00

	203-000-000-39 Total	**$0.00**	**$0.00**
	Fund Total	**$0.00**	**$0.00**
310-000-000-334-02-70-01	RCO Grant	$0.00	$0.00
	310-000-000-33 Total	**$0.00**	**$0.00**
310-000-000-361-11-00-02	Investment Pool Interest	$0.00	$0.00
	310-000-000-36 Total	**$0.00**	**$0.00**
310-000-000-397-00-00-01	Oper. Trn. - General Fund (Parks Tax)	$0.00	$0.00
310-000-000-397-00-00-04	Oper. Trn. - PIF	$630,000.00	$0.00
310-000-000-397-00-00-08	Oper. Trn. - MCR REET2	$0.00	$0.00
	310-000-000-39 Total	**$630,000.00**	**$0.00**
	Fund Total	**$630,000.00**	**$0.00**
340-000-000-334-03-60-01	State Grant - WSDOT	$0.00	$46,385.24
340-000-000-334-03-80-01	State TIB Grant	$0.00	$275,842.56
	340-000-000-33 Total	**$0.00**	**$322,227.80**
340-000-000-361-11-00-02	Investment Pool Interest	$0.00	$0.00
	340-000-000-36 Total	**$0.00**	**$0.00**
340-000-000-382-20-00-02	Contractor Retainage	$0.00	$0.00
	340-000-000-38 Total	**$0.00**	**$0.00**
340-000-000-397-00-00-01	Oper. Trn. - General Fund	$0.00	$0.00
340-000-000-397-00-00-08	Oper. Trn. - REET 2	$200,000.00	$0.00
340-000-000-397-00-00-09	Oper. Trn. - TMIF	$1,347,960.00	$0.00
	340-000-000-39 Total	**$1,547,960.00**	**$0.00**
	Fund Total	**$1,547,960.00**	**$322,227.80**
341-000-000-361-11-00-02	Investment Pool Interest	$0.00	$0.00
	341-000-000-36 Total	**$0.00**	**$0.00**
	Fund Total	**$0.00**	**$0.00**
350-000-000-334-03-80-01	TIB Grant - 24th Street	$0.00	$0.00
	350-000-000-33 Total	**$0.00**	**$0.00**
	Fund Total	**$0.00**	**$0.00**
401-000-000-343-50-00-01	Sewer Revenue	$114,061.00	$70,398.08
401-000-000-343-50-00-03	Conveyance Development Charges	$0.00	$0.00
	401-000-000-34 Total	**$114,061.00**	**$70,398.08**
401-000-000-361-11-00-02	Investment Pool Interest	$0.00	$0.00
	401-000-000-36 Total	**$0.00**	**$0.00**

	Fund Total	**$114,061.00**	**$70,398.08**
402-000-000-397-00-00-01	Operating Transf In	$85,000.00	$0.00
	402-000-000-39 Total	**$85,000.00**	**$0.00**
	Fund Total	**$85,000.00**	**$0.00**
410-000-000-334-03-10-01	Dept of Ecology Grant Revenue	$25,000.00	$0.00
410-000-000-337-00-00-01	Opportunity Fund Project Revenue	$0.00	$0.00
	410-000-000-33 Total	**$25,000.00**	**$0.00**
410-000-000-343-10-00-01	Surface Water Fees	$1,620,000.00	$975,908.08
410-000-000-343-10-00-02	Storm Drainage Fees & Charges	$0.00	$0.00
410-000-000-345-83-00-04	Stormwater Inspection	$16,100.00	$1,900.00
410-000-000-345-89-00-01	SW Plan Reviews	$44,600.00	$9,000.00
	410-000-000-34 Total	**$1,680,700.00**	**$986,808.08**
410-000-000-397-00-00-01	Oper. Trn. - In	$0.00	$0.00
	410-000-000-39 Total	**$0.00**	**$0.00**
	Fund Total	**$1,705,700.00**	**$986,808.08**
411-000-000-397-00-00-10	Op Trsf In-SW	$0.00	$0.00
411-000-000-397-00-00-30	Op Trsf In-REET 1	$0.00	$0.00
411-000-000-397-00-00-33	Op Trsf In-Grant Revenue	$0.00	$0.00
	411-000-000-39 Total	**$0.00**	**$0.00**
	Fund Total	**$0.00**	**$0.00**
501-000-000-362-00-00-01	Comcast PEG Fees	$11,995.00	$5,760.69
	501-000-000-36 Total	**$11,995.00**	**$5,760.69**
501-000-000-397-00-00-01	Oper. Trn. - In	$50,000.00	$0.00
	501-000-000-39 Total	**$50,000.00**	**$0.00**
	Fund Total	**$61,995.00**	**$5,760.69**
650-000-000-389-30-00-04	State Building Code Fee	$0.00	$1,234.00
650-000-000-389-30-00-05	Animal Licenses	$0.00	$622.00
650-000-000-389-30-00-06	Fire Plan Review	$0.00	$887.09
	650-000-000-38 Total	**$0.00**	**$2,743.09**
	Fund Total	**$0.00**	**$2,743.09**
	Grand Total	**$17,229,825.00**	**$8,335,307.74**

Estimated Expenditure Summary

Fiscal: 2022 - June

Account Number	Description	Budget 2022	Actual 2022
001-000-000-508-91-00-01	Ending Fund Bal-Unassigned	$0.00	$0.00
	001-000-000-50 Total	**$0.00**	**$0.00**
001-000-000-582-10-00-02	Refund Assignment of Funds Deposits	$0.00	$0.00
001-000-000-582-20-00-01	Refund Retainage Deposits	$0.00	$0.00
	001-000-000-58 Total	**$0.00**	**$0.00**
001-000-000-597-00-00-03	Oper. Trn.-Equip Rep	$0.00	$0.00
001-000-000-597-00-00-09	Oper. Trn. - Street Fund	$200,000.00	$0.00
	001-000-000-59 Total	**$200,000.00**	**$0.00**
001-011-000-511-60-10-99	Allocated Labor	$63,000.00	$31,779.00
001-011-000-511-60-20-99	Allocated Benefits	$1,986.00	$996.20
001-011-000-511-60-31-01	Office & Operational Supplies	$1,162.00	$191.10
001-011-000-511-60-31-05	Supplies-Misc	$0.00	$146.53
001-011-000-511-60-41-01	Professional Services	$16,703.00	$0.00
001-011-000-511-60-43-01	Travel/Training Costs	$7,366.00	$0.00
001-011-000-511-60-43-04	Meals Expense	$0.00	$0.00
001-011-000-511-60-49-01	Memberships	$0.00	$0.00
	001-011-000-51 Total	**$90,217.00**	**$33,112.83**
001-013-000-513-10-10-99	Allocated Labor	$222,531.00	$132,093.06
001-013-000-513-10-20-99	Allocated Benefits	$76,558.00	$49,992.67
001-013-000-513-10-30-99	Allocated Goods	$5,266.00	$3,760.68
001-013-000-513-10-31-01	Office & Operational Supplies	$0.00	$0.00
001-013-000-513-10-40-99	Allocated Services	$75,720.00	$34,240.76
001-013-000-513-10-43-01	Travel/Training Costs	$1,724.00	$4,569.43
001-013-000-513-10-43-03	Mileage Reimbursement	$0.00	$0.00
001-013-000-513-10-43-04	Meals Expense	$0.00	$993.29
001-013-000-513-10-49-01	Memberships	$0.00	$0.00
	001-013-000-51 Total	**$381,799.00**	**$225,649.89**
001-018-000-514-30-42-06	Website Services	$720.00	$555.00
001-018-000-518-10-21-05	PERS	$0.00	$0.00
001-018-000-518-20-11-01	Salaries & Wages	$3,198,621.00	$1,548,346.81
001-018-000-518-20-21-01	Medicare	$46,380.00	$22,453.59
001-018-000-518-20-21-02	Social Security Replacement	$195,228.00	$91,880.19
001-018-000-518-20-21-05	PERS	$321,401.00	$155,095.88
001-018-000-518-20-21-07	Labor & Industries	$22,738.00	$10,964.49
001-018-000-518-20-21-08	Unemployment	$14,374.00	$8,174.73
001-018-000-518-20-21-10	Medical	$611,341.00	$286,395.93
001-018-000-518-20-31-01	Office & Operational Supplies	$20,000.00	$8,989.26
001-018-000-518-20-31-02	Computer Supplies	$2,000.00	$0.00
001-018-000-518-20-31-08	Wellness Supplies	$1,500.00	$384.07
001-018-000-518-20-31-13	Safety Equipment	$0.00	$328.20

001-018-000-518-20-31-54	Clothing/Uniforms/PPE	$4,500.00	$3,644.92
001-018-000-518-20-35-01	Small Tools/Minor Equipment	$0.00	$0.00
001-018-000-518-20-35-02	Office Furniture	$5,000.00	$2,018.30
001-018-000-518-20-39-11	Teambuilding-Supplies	$0.00	$723.20
001-018-000-518-20-41-01	Professional Service	$19,000.00	$55.00
001-018-000-518-20-42-02	Postage	$1,500.00	$1,000.00
001-018-000-518-20-42-03	Copy Machine Charges	$2,500.00	$647.23
001-018-000-518-20-43-01	Travel/Training Costs	$0.00	$0.00
001-018-000-518-20-43-04	Employee Meals	$0.00	$154.36
001-018-000-518-20-45-03	Postage Meter Lease	$900.00	$565.62
001-018-000-518-20-47-03	Waste Disposal	$3,000.00	$814.12
001-018-000-518-20-49-01	Memberships	$9,968.00	$10,280.94
001-018-000-518-20-49-05	Printing & Binding-Magazine	$35,000.00	$13,249.65
001-018-000-518-20-49-11	City Employee Team Building	$5,000.00	$1,092.89
001-018-000-518-30-32-01	Fuel	$12,945.00	$11,324.09
001-018-000-518-30-32-02	Supplies/Parts - Vehicles &	$15,000.00	$7,092.37
001-018-000-518-30-35-01	Small Tools/Minor Equip.	$1,500.00	$0.00
001-018-000-518-30-41-01	Professional Services	$26,663.00	$9,763.92
001-018-000-518-30-41-02	Professional Services-Uniforms	$0.00	$0.00
001-018-000-518-30-41-03	Surface Water Charge	$20,052.00	$13,368.14
001-018-000-518-30-41-05	Alarm Monitoring	$0.00	$527.34
001-018-000-518-30-42-01	Telecommunications Charges	$30,000.00	$11,589.05
001-018-000-518-30-45-06	Copier Lease	$5,000.00	$737.02
001-018-000-518-30-45-07	Operating Permits	$0.00	$355.02
001-018-000-518-30-46-01	Alarm Monitoring	$6,313.00	$1,074.96
001-018-000-518-30-47-01	Electricity	$60,000.00	$36,021.05
001-018-000-518-30-47-02	Water	$6,500.00	$2,412.98
001-018-000-518-30-47-04	Sewer Charges	$5,990.00	$581.22
001-018-000-518-30-48-03	Maintenance/Repairs - Buildings	$110,000.00	$20,517.85
001-018-000-518-30-48-06	Maintenance/Repairs-Equipment	$1,000.00	$762.05
001-018-000-518-30-48-07	Maintenance & Repairs-Vehicles	$20,000.00	$5,079.53
001-018-000-518-80-41-01	Contracted IT Services	$35,000.00	$0.00
001-018-000-518-85-31-03	Computer Hardware	$0.00	$4,986.02
001-018-000-518-85-31-04	New Computer Software	$0.00	$0.00
001-018-000-518-85-48-02	Software Maintenance	$7,000.00	$5,370.00
001-018-000-518-85-49-03	Computer Subscriptions	$135,000.00	$80,010.36
001-018-000-518-85-49-04	Subscriptions	$150.00	$481.24
001-018-000-518-90-10-99	Allocated Labor	($3,198,621.00)	($1,548,346.81)
001-018-000-518-90-20-99	Allocated Benefits	($1,211,462.00)	($574,964.81)
001-018-000-518-90-30-99	Allocated Goods	($58,239.00)	($43,176.56)
001-018-000-518-90-40-99	Allocated Services	($1,010,308.00)	($393,120.09)
001-018-000-518-90-46-50	WCIA Insurance Premium	$166,608.00	$166,608.00
001-018-000-518-90-49-51	Puget Sound Clean Air Dues	$9,058.00	$9,058.00
001-018-000-518-90-49-52	Puget Sound Regional Council	$4,300.00	$387.55
001-018-000-518-90-49-53	AWC Dues	$0.00	$0.00
001-018-000-518-90-49-55	Pierce County Regional Council	$0.00	$0.00
001-018-000-518-90-49-57	Chamber Dues	$500.00	$0.00

001-018-000-518-90-49-58	Nat'l League of Cities Dues	$0.00	$0.00
	001-018-000-51 Total	**($279,380.00)**	**($3,686.13)**
001-018-000-594-18-64-01	Cap Exp-Office Furniture	$20,000.00	$0.00
001-018-000-594-18-64-02	Cap Exp-Computer Hardware	$50,000.00	$3,686.13
001-018-000-594-18-64-03	Cap Exp-Computer Software	$0.00	$0.00
001-018-000-594-18-64-04	Cap Exp-Communication Equipment	$2,500.00	$0.00
001-018-000-594-18-64-05	Cap Exp-Council Chambers Equipment	$15,000.00	$0.00
	001-018-000-59 Total	**$87,500.00**	**$3,686.13**
001-019-000-511-30-41-02	Legal Publications	$7,400.00	$3,387.78
001-019-000-512-50-41-01	Court Services-Contracted	$111,160.00	$56,969.50
001-019-000-514-20-10-99	Allocated Labor	$0.00	$0.00
001-019-000-514-20-20-99	Allocated Benefits	$0.00	$0.00
001-019-000-514-20-30-99	Allocated Goods	$0.00	$0.00
001-019-000-514-20-40-99	Allocated Services	$0.00	$0.00
001-019-000-514-20-42-05	Bank & Bond Fees	$3,000.00	$4,695.17
001-019-000-514-20-43-01	Travel & Training Costs	$4,000.00	$3,430.07
001-019-000-514-20-43-04	Meals Expense	$0.00	$50.00
001-019-000-514-20-49-01	Memberships & Subscriptions	$2,000.00	$817.01
001-019-000-514-23-41-01	State Auditor	$20,000.00	$7,198.20
001-019-000-514-90-41-01	Voter Registration	$24,284.00	$36,130.00
001-019-000-515-41-41-01	Legal Services-External	$145,000.00	$67,967.50
001-019-000-515-41-41-14	Hearing Examiner Legal Fees	$10,000.00	$0.00
001-019-000-518-20-47-50	LID No. 1 Interest	$0.00	($2,268.26)
001-019-000-518-20-47-60	LID No. 1 Principal	$0.00	($6,500.17)
001-019-000-518-63-40-00	Grants & Distributions to Local Govt's	$0.00	$0.00
001-019-000-518-85-49-03	Software Subscriptions-Clerk	$4,500.00	$3,929.31
001-019-000-518-90-10-99	Allocated Labor	$799,675.00	$286,176.32
001-019-000-518-90-20-99	Allocated Benefits	$294,178.00	$108,307.88
001-019-000-518-90-30-99	Allocated Goods	$19,206.00	$8,147.42
001-019-000-518-90-31-01	Gen'l Gov't-Supplies	$0.00	$0.00
001-019-000-518-90-40-99	Allocated Services	$172,663.00	$74,181.76
001-019-000-518-90-41-01	Gen'l Gov't-Professional Services	$100,000.00	$34,492.25
001-019-000-518-90-41-03	COE Permits to COE	$0.00	$0.00
001-019-000-518-90-49-01	Memberships & Subscriptions	$0.00	$0.00
	001-019-000-51 Total	**$1,717,066.00**	**$687,111.74**
001-019-000-525-60-31-01	Emergency Preparedness-Supplies	$10,000.00	$102.91
001-019-000-525-60-41-01	Emergency Services	$1,000.00	$0.00
	001-019-000-52 Total	**$11,000.00**	**$102.91**
001-019-000-554-30-41-01	Animal Control Services	$95,550.00	$35,749.98
	001-019-000-55 Total	**$95,550.00**	**$35,749.98**
001-019-000-594-18-63-01	Gen'l Govt-Cap Exp-City Campus Improvements	$0.00	$4,807.00
001-019-000-594-18-64-02	Cap Exp-Central Filing & Record	$0.00	$0.00
001-019-000-594-18-64-03	Cap Exp-Computer Software	$0.00	$0.00
	001-019-000-59 Total	**$0.00**	**$4,807.00**
001-021-000-521-10-42-01	Intergov Chemical Dependency	$3,964.00	$1,917.47

001-021-000-521-10-49-01	Dues & Memberships	$0.00	$0.00
001-021-000-521-20-21-07	L&I Volunteers	$0.00	$0.00
001-021-000-521-20-31-01	Office & Operational Supplies	$1,767.00	$578.95
001-021-000-521-20-31-05	Supplies-Misc	$458.00	$150.03
001-021-000-521-20-31-11	Signs	$0.00	$26.26
001-021-000-521-20-35-01	Small Tools/Minor Equipment	$0.00	$0.00
001-021-000-521-20-35-02	Office Furniture	$2,000.00	$0.00
001-021-000-521-20-41-01	Police Services	$3,289,392.00	$1,488,142.47
001-021-000-521-20-41-02	Police Overtime	$45,000.00	$1,772.29
001-021-000-521-20-42-02	Postage	$0.00	$0.00
001-021-000-521-20-43-04	Meals Expense	$500.00	$0.00
001-021-000-521-30-31-01	Crime Prevention-Supplies	$1,000.00	$178.70
001-021-000-521-30-41-01	Crime Prevention-Professional	$0.00	$0.00
001-021-000-521-30-43-01	Travel & Training Costs	$2,500.00	$0.00
001-021-000-521-30-43-04	Meals Expense	$0.00	$0.00
001-021-000-521-40-43-01	Training/Travel Costs	$0.00	$0.00
001-021-000-521-50-48-03	Facilities-Maintenance/Repairs	$0.00	$0.00
001-021-000-521-70-35-01	Traffic Policing-Small Tools/Minor	$1,000.00	$0.00
001-021-000-521-70-41-11	Traffic Policing-Traffic Camera	$399,000.00	$142,500.00
001-021-000-523-20-41-01	Professional Services-Electronic	$0.00	$0.00
001-021-000-523-60-41-01	Jail Services	$25,000.00	$379.69
	001-021-000-52 Total	**$3,771,581.00**	**$1,635,645.86**
001-058-000-558-50-10-99	Allocated Labor	$761,140.00	$492,884.53
001-058-000-558-50-11-02	Overtime Wages	$4,000.00	$0.00
001-058-000-558-50-20-99	Allocated Benefits	$314,264.00	$186,539.80
001-058-000-558-50-30-99	Allocated Goods	$11,617.00	$14,032.39
001-058-000-558-50-31-01	Office & Operational Supplies	$2,000.00	$823.04
001-058-000-558-50-31-05	Supplies-Misc	$0.00	$21.86
001-058-000-558-50-31-10	Outdoor Gear	$500.00	$0.00
001-058-000-558-50-40-99	Allocated Services	$167,028.00	$127,764.03
001-058-000-558-50-41-01	Professional Service	$80,000.00	$100.00
001-058-000-558-50-41-04	Contracted Labor	$0.00	$0.00
001-058-000-558-50-43-01	Training/Travel Costs	$15,000.00	$8,874.87
001-058-000-558-50-43-03	Mileage Reimbursement	$0.00	$0.00
001-058-000-558-50-43-04	Meals Expense	$0.00	$188.06
001-058-000-558-50-49-01	Memberships	$2,000.00	$175.00
001-058-000-558-50-49-04	Subscriptions	$0.00	$99.99
001-058-000-558-60-10-99	Allocated Labor	$490,492.00	$175,618.55
001-058-000-558-60-11-02	Overtime Wages	$2,000.00	$0.00
001-058-000-558-60-20-99	Allocated Benefits	$169,731.00	$66,465.57
001-058-000-558-60-30-99	Allocated Goods	$18,897.00	$4,999.85
001-058-000-558-60-31-01	Office & Operational Supplies	$0.00	$4.01
001-058-000-558-60-31-05	Supplies-Misc	$0.00	$5.45
001-058-000-558-60-31-10	Outdoor Gear	$0.00	$0.00
001-058-000-558-60-31-11	Signs	$4,000.00	$0.00
001-058-000-558-60-35-01	Small Tools/Minor Equipment	$0.00	$0.00
001-058-000-558-60-35-04	Software-Computer	$0.00	$339.11

001-058-000-558-60-40-99	Allocated Services	$271,700.00	$45,523.31
001-058-000-558-60-41-01	Reim.Engineering - Prof. Serv	$100,000.00	$65,063.47
001-058-000-558-60-41-03	Prof. Services (Non-reimbursable)	$65,000.00	$34,636.25
001-058-000-558-60-41-08	Legal Notices/Publications	$15,000.00	$3,462.07
001-058-000-558-60-41-10	Pierce County Recording Fees	$1,500.00	$0.00
001-058-000-558-60-41-19	Community Engagement	$20,000.00	$0.00
001-058-000-558-60-41-21	Professional Serv-Local Store Mkt	$45,000.00	$0.00
001-058-000-558-60-41-22	Prof Svcs-Town Center Masterplan	$0.00	$990.00
001-058-000-558-60-41-23	Professional Serv-GMA	$100,000.00	$0.00
001-058-000-558-60-43-01	Training/Travel Costs	$20,000.00	$12,416.88
001-058-000-558-60-43-04	Meals Expense	$0.00	$479.87
001-058-000-558-60-49-01	Memberships	$5,000.00	$3,392.00
001-058-000-558-60-49-04	Subscriptions	$3,000.00	$1,300.00
001-058-000-558-70-31-06	Economic Development	$0.00	$277.86
001-058-000-558-70-41-02	Professional Services - Marketing	$25,000.00	$990.00
001-058-000-558-70-41-26	Economic Development Services	$25,000.00	$0.00
	001-058-000-55 Total	**$2,738,869.00**	**$1,247,467.82**
001-076-000-573-90-31-01	Operational Supplies	$0.00	$0.00
001-076-000-573-90-35-01	Small Tools/Minor Equipment	$0.00	$648.99
001-076-000-576-80-10-99	Allocated Labor	$280,975.00	$76,738.33
001-076-000-576-80-11-02	Overtime Wages	$1,000.00	$0.00
001-076-000-576-80-20-99	Allocated Benefits	$124,236.00	$29,042.81
001-076-000-576-80-30-99	Allocated Goods	$7,125.00	$2,184.73
001-076-000-576-80-31-01	Operational Supplies	$4,000.00	$9,793.29
001-076-000-576-80-31-02	Recreation Activities & Events	$10,000.00	$1,624.05
001-076-000-576-80-31-09	Chemicals	$500.00	$292.79
001-076-000-576-80-31-10	Outdoor Gear	$2,000.00	$0.00
001-076-000-576-80-31-11	Signs	$500.00	$5,692.50
001-076-000-576-80-32-01	Fuel	$1,500.00	$0.00
001-076-000-576-80-35-01	Small Tools/Minor Equipment	$3,000.00	$792.65
001-076-000-576-80-35-05	Park Equipment	$7,500.00	$0.00
001-076-000-576-80-40-99	Allocated Services	$102,444.00	$19,891.88
001-076-000-576-80-41-01	Professional Services	$60,000.00	$52,292.36
001-076-000-576-80-41-03	Surface Water Fee	$0.00	$0.00
001-076-000-576-80-41-10	Parks Maintenance	$15,000.00	$0.00
001-076-000-576-80-43-01	Travel/Training Costs	$1,000.00	$85.50
001-076-000-576-80-45-03	Operating Rentals	$15,000.00	$8,251.50
001-076-000-576-80-48-01	Equipment Repair & Maintenance	$5,000.00	$0.00
001-076-000-576-80-48-05	Maintenance-Tank Pumping	$5,000.00	$0.00
001-076-000-576-80-49-01	Memberships	$750.00	$0.00
	001-076-000-57 Total	**$646,530.00**	**$207,331.38**
	Fund Total	**$9,460,732.00**	**$4,076,979.41**
005-000-000-508-41-00-01	Ending Fund Bal-Committed	$0.00	$0.00
	005-000-000-50 Total	**$0.00**	**$0.00**
	Fund Total	**$0.00**	**$0.00**
006-000-000-508-51-00-01	Ending Fund Bal-Assigned	$0.00	$0.00

	006-000-000-50 Total	**$0.00**	**$0.00**
006-000-000-582-10-00-02	Refunds-Assignment of Funds	$0.00	$68,830.64
	006-000-000-58 Total	**$0.00**	**$68,830.64**
	Fund Total	**$0.00**	**$68,830.64**
101-000-000-508-31-00-01	Ending Fund Bal-Restricted	$0.00	$0.00
	101-000-000-50 Total	**$0.00**	**$0.00**
101-000-000-542-30-31-01	Roadway-Operational Supplies	$5,000.00	$1,730.56
101-000-000-542-30-35-01	Roadway-Small Tools & Minor Equipment	$1,500.00	$702.71
101-000-000-542-30-41-01	Roadway-Professional Service	$5,000.00	$41,867.86
101-000-000-542-30-48-03	Roadway-Maintenance/Cleaning	$0.00	$0.00
101-000-000-542-38-41-02	Roadway-Road Maint (Intergov contract)	$350,000.00	$2,748.27
101-000-000-542-40-41-02	Drainage-Prof Svcs- Contractor	$15,000.00	$0.00
101-000-000-542-63-35-01	Street Lighting-Small Tools/Minor Equipment	$0.00	$0.00
101-000-000-542-64-31-01	Traffic Control Devices-Office & Operational Supplies	$0.00	$25.83
101-000-000-542-64-31-10	Traffic Control Devices-School Zone Flashers	$2,500.00	$0.00
101-000-000-542-64-31-11	Traffic Control Devices-Signs	$10,000.00	$5,021.64
101-000-000-542-64-41-01	Traffic Control Devices-Professional Services	$10,000.00	$3,206.72
101-000-000-542-64-41-02	Traffic Control Devices-Traffic Operations (Contract)	$50,000.00	$110,612.74
101-000-000-542-64-41-19	Traffic Control Devices-Guardrails	$25,000.00	$0.00
101-000-000-542-66-41-03	Snow & Ice Control-Prof Svcs	$75,000.00	$32,183.41
101-000-000-542-70-31-01	Roadside-Operational Supplies	$0.00	$26.25
101-000-000-542-70-31-09	Roadside-Supplies- Chemicals	$1,000.00	$0.00
101-000-000-542-70-41-04	Roadside-ROW Veg Maint (Intergov)	$0.00	$11,103.98
101-000-000-542-70-45-03	Roadside-Operating Rentals	$2,500.00	$0.00
101-000-000-542-70-48-04	Roadside- ROW Veg Maint Contractor	$100,000.00	$28,135.26
101-000-000-542-90-10-99	Allocated Labor	$230,057.00	$131,183.12
101-000-000-542-90-11-02	Admin/Overhead-Overtime Wages	$4,000.00	$0.00
101-000-000-542-90-20-99	Allocated Benefits	$93,818.00	$49,648.28
101-000-000-542-90-30-99	Allocated Goods	$5,654.00	$3,734.77
101-000-000-542-90-31-01	Admin/Overhead-Office Supplies	$0.00	$0.00
101-000-000-542-90-31-10	Admin/Overhead-Outdoor Gear	$250.00	$0.00
101-000-000-542-90-35-01	Admin/Overhead-Small Tools & Minor Equipment	$1,500.00	$0.00
101-000-000-542-90-40-99	Allocated Services	$81,287.00	$34,004.89
101-000-000-542-90-41-01	Admin/Overhead-Professional	$0.00	$0.00
101-000-000-542-90-43-01	Travel/Training Costs	$1,500.00	$51.51
101-000-000-542-90-43-03	Admin/Overhead-Mileage	$0.00	$0.00
101-000-000-542-90-43-04	Admin/Overhead-Meals Expense	$0.00	$67.50
101-000-000-542-90-49-01	Admin/Overhead-Memberships	$500.00	$315.00
101-000-000-542-90-49-09	Miscellaneous	$1,000.00	$60.00

101-000-000-544-40-41-01	Road/Street Ops-Planning-Prof Svcs	$20,000.00	$0.00
	101-000-000-54 Total	**$1,092,066.00**	**$456,430.30**
101-000-000-595-10-41-01	Professional Services-Capital Exp	$0.00	$66,964.41
	101-000-000-59 Total	**$0.00**	**$66,964.41**
	Fund Total	**$1,092,066.00**	**$523,394.71**
110-000-000-508-31-00-01	Ending Fund Bal-Restricted	$0.00	$0.00
	110-000-000-50 Total	**$0.00**	**$0.00**
110-000-000-597-00-00-01	Oper. Trn. - General Fund (Park Plan)	$0.00	$0.00
110-000-000-597-00-00-04	Oper. Trn. - Capital Parks	$0.00	$0.00
	110-000-000-59 Total	**$0.00**	**$0.00**
	Fund Total	**$0.00**	**$0.00**
111-000-000-508-31-00-01	Ending Fund Bal-Restricted	$0.00	$0.00
	111-000-000-50 Total	**$0.00**	**$0.00**
111-000-000-597-00-00-05	Transfer Out - Fund 340	$0.00	$0.00
	111-000-000-59 Total	**$0.00**	**$0.00**
	Fund Total	**$0.00**	**$0.00**
130-000-000-508-31-00-01	Ending Fund Bal-Restricted	$0.00	$0.00
	130-000-000-50 Total	**$0.00**	**$0.00**
130-000-000-597-00-00-07	Oper. Trn. - Capital Parks	$0.00	$0.00
130-000-000-597-00-00-10	Oper Trans - Civic Center Bond	$0.00	$0.00
130-000-000-597-00-00-11	Oper Trans - GG Facilities	$0.00	$0.00
	130-000-000-59 Total	**$0.00**	**$0.00**
	Fund Total	**$0.00**	**$0.00**
132-000-000-508-31-00-01	Ending Fund Bal-Restricted	$0.00	$0.00
	132-000-000-50 Total	**$0.00**	**$0.00**
132-000-000-597-00-00-03	Oper. Trn. - Street Fund	$0.00	$0.00
132-000-000-597-00-00-04	Transfer Out - Fund 340 Cap Roads	$0.00	$0.00
132-000-000-597-00-00-08	Oper. Trns. - Capital Parks	$0.00	$0.00
	132-000-000-59 Total	**$0.00**	**$0.00**
	Fund Total	**$0.00**	**$0.00**
201-000-000-508-41-00-01	Ending Fund Bal-Committed	$0.00	$0.00
	201-000-000-50 Total	**$0.00**	**$0.00**
201-000-000-591-18-71-01	Bond Repayment - Principal	$0.00	$0.00
201-000-000-592-18-83-01	Interest on Bonds	$0.00	$19,765.30
	201-000-000-59 Total	**$0.00**	**$19,765.30**
	Fund Total	**$0.00**	**$19,765.30**
202-000-000-508-41-00-01	Ending Fund Bal-Committed	$0.00	$0.00
	202-000-000-50 Total	**$0.00**	**$0.00**
202-000-000-515-41-41-02	Legal Services	$0.00	$0.00
	202-000-000-51 Total	**$0.00**	**$0.00**
202-000-000-535-10-41-01	Professional Services	$0.00	$5,250.09
	202-000-000-53 Total	**$0.00**	**$5,250.09**
202-000-000-591-35-71-01	USDA-RD GO Principal Payments	$0.00	$0.00
202-000-000-591-35-73-01	LID Loan Principal Payments	$475,847.00	$0.00

202-000-000-591-35-78-02	Principal PWTF Loan Payment	$29,412.00	$29,411.77
202-000-000-592-35-83-02	Interest PWTF Loan Payment	$1,324.00	$1,029.41
202-000-000-592-35-83-03	LID Loan Interest Payment	$110,821.00	$0.00
	202-000-000-59 Total	**$617,404.00**	**$30,441.18**
	Fund Total	**$617,404.00**	**$35,691.27**
203-000-000-508-41-00-01	Ending Fund Bal-Committed	$0.00	$0.00
	203-000-000-50 Total	**$0.00**	**$0.00**
	Fund Total	**$0.00**	**$0.00**
310-000-000-508-31-00-01	Ending Fund Bal-Restricted	$0.00	$0.00
	310-000-000-50 Total	**$0.00**	**$0.00**
310-000-000-594-76-41-03	Professional Svs.-Property	$0.00	$238,752.87
310-000-000-594-76-61-10	Permit Fees	$0.00	$0.00
310-000-000-594-76-62-06	Park Equipment	$0.00	$569.26
310-000-000-594-76-63-01	Park Improvements	$0.00	$0.00
	310-000-000-59 Total	**$0.00**	**$239,322.13**
	Fund Total	**$0.00**	**$239,322.13**
340-000-000-508-31-00-01	Ending Fund Bal-Restricted	$0.00	$0.00
	340-000-000-50 Total	**$0.00**	**$0.00**
340-000-000-591-95-78-02	Principal PWTF Loan Payment	$0.00	$13,186.92
340-000-000-592-95-82-01	Interest PWTF Loan Payment	$0.00	$329.67
340-000-000-595-10-41-06	Public Works Facility Acquisition	$0.00	$0.00
340-000-000-595-10-63-01	Capital Improvements-Engineering	$0.00	$10,000.00
340-000-000-595-20-61-01	ROW Acquisition - Land	$0.00	$1,683.50
340-000-000-595-30-63-03	Improvements - Other	$0.00	$0.00
340-000-000-595-30-63-04	Edgewood Drive Improvements	$0.00	$44,576.39
340-000-000-595-61-63-01	Construction/Improvements -	$0.00	$14,750.00
340-000-000-595-63-63-01	Improvements-Street Lighting	$0.00	$26,179.74
340-000-000-595-64-63-01	Traffic Control Devices-Other Improvements	$0.00	$3,904.22
340-000-000-595-69-63-01	Pedestrian & Traffic Safety Improvements	$0.00	$5,479.81
	340-000-000-59 Total	**$0.00**	**$120,090.25**
	Fund Total	**$0.00**	**$120,090.25**
341-000-000-508-31-00-01	Ending Fund Bal-Restricted	$0.00	$0.00
	341-000-000-50 Total	**$0.00**	**$0.00**
341-000-000-595-20-61-01	ROW Acquisition-Land	$0.00	$0.00
341-000-000-597-00-00-01	Fund Transfer Out	$0.00	$0.00
	341-000-000-59 Total	**$0.00**	**$0.00**
	Fund Total	**$0.00**	**$0.00**
350-000-000-508-31-00-01	Ending Fund Bal-Restricted	$0.00	$0.00
	350-000-000-50 Total	**$0.00**	**$0.00**
350-000-000-595-61-63-01	Pedestrian Projects	$0.00	$0.00
350-000-000-597-00-00-01	Oper. Trn. Out	$0.00	$0.00
	350-000-000-59 Total	**$0.00**	**$0.00**
	Fund Total	**$0.00**	**$0.00**
401-000-000-508-31-00-01	Ending Fund Bal-Restricted	$0.00	$0.00
	401-000-000-50 Total	**$0.00**	**$0.00**

401-000-000-535-10-41-01	Professional Services	$0.00	$209.75
401-000-000-535-10-41-51	State Taxes	$0.00	$5,919.62
	401-000-000-53 Total	**$0.00**	**$6,129.37**
401-000-000-594-35-61-01	Cap Improvements-Sewer Plan	$0.00	$63,801.01
401-000-000-594-35-63-05	Improvements - Northwood School	$0.00	$0.00
401-000-000-597-00-00-01	Transfer Out - General Fund OH	$0.00	$0.00
401-000-000-597-00-00-02	Transfer Out - Civic Center Bond	$0.00	$0.00
	401-000-000-59 Total	**$0.00**	**$63,801.01**
	Fund Total	**$0.00**	**$69,930.38**
402-000-000-594-35-61-01	Cap Imp-Sewer Plan Update	$0.00	$0.00
402-000-000-594-35-63-05	Cap Imp-Northwood School Mitigation	$0.00	$0.00
402-000-000-597-00-00-02	Transfer Out-Civic Center Bond	$0.00	$0.00
	402-000-000-59 Total	**$0.00**	**$0.00**
	Fund Total	**$0.00**	**$0.00**
410-000-000-508-31-00-01	Ending Fund Bal-Restricted	$0.00	$0.00
	410-000-000-50 Total	**$0.00**	**$0.00**
410-000-000-531-00-10-99	Allocated Labor	$350,750.00	$221,873.87
410-000-000-531-00-20-99	Allocated Benefits	$136,690.00	$83,971.61
410-000-000-531-00-30-99	Allocated Goods	$8,519.00	$6,316.73
410-000-000-531-00-40-99	Allocated Services	$122,763.00	$57,513.47
410-000-000-531-38-11-02	Overtime Wages	$4,000.00	$0.00
410-000-000-531-38-31-01	Operational Supplies	$3,000.00	$1,048.46
410-000-000-531-38-31-09	Chemicals	$1,500.00	$0.00
410-000-000-531-38-31-10	Outdoor Gear	$1,000.00	$0.00
410-000-000-531-38-32-01	Fuel	$0.00	$0.00
410-000-000-531-38-35-05	Equipment - Surface Water	$2,000.00	$672.96
410-000-000-531-38-41-01	Professional Service	$50,000.00	$50,955.95
410-000-000-531-38-41-04	Storm Drainage-Ponds Maint	$15,000.00	$0.00
410-000-000-531-38-41-06	Storm Drainage-ROW Veg Maint	$75,000.00	$28,922.04
410-000-000-531-38-41-07	Storm Drainage-Polution Control	$10,000.00	$0.00
410-000-000-531-38-41-10	Storm Drainage-Ditch Maint	$150,000.00	$63,102.67
410-000-000-531-38-41-12	Storm Drainage-Drain Maint	$50,000.00	$19,489.59
410-000-000-531-38-41-13	Storm Drainage-Structure Maint	$200,000.00	$26,594.10
410-000-000-531-38-41-20	Storm Drainage-NPDES Permit Fees-	$5,000.00	$4,893.41
410-000-000-531-38-43-01	Training/Travel Costs	$1,500.00	$171.00
410-000-000-531-38-43-02	Professional Licenses & Certification	$500.00	$0.00
410-000-000-531-38-43-03	Mileage Reimbursement	$0.00	$0.00
410-000-000-531-38-45-03	Operating Rentals	$0.00	$0.00
410-000-000-531-38-47-01	Dump Site Fees	$500.00	$0.00
410-000-000-531-38-48-01	Repair & Maintenance Costs	$2,000.00	$0.00
410-000-000-531-38-48-04	Equipment Repairs	$500.00	$0.00
410-000-000-531-38-49-01	Memberships	$700.00	$315.00
410-000-000-531-38-49-02	Non NPDES Permit Fees	$10,000.00	$0.00
410-000-000-531-38-49-09	Misc. Fees & Charges	$3,500.00	$735.96
	410-000-000-53 Total	**$1,204,422.00**	**$566,576.82**
410-000-000-594-31-61-01	Land	$0.00	$0.00

410-000-000-594-31-64-04	Equipment	$0.00	$29.75
410-000-000-594-31-64-64	Infrastructure Spot Improvement	$0.00	$17,157.36
410-000-000-595-30-63-04	Roadway Construction-Edgewood Dr	$0.00	$22,114.80
410-000-000-597-00-00-02	Transfer Out - Capital	$12,300.00	$0.00
	410-000-000-59 Total	**$12,300.00**	**$39,301.91**
	Fund Total	**$1,216,722.00**	**$605,878.73**
411-000-000-508-31-00-01	End. Fund Bal.-Restricted	$0.00	$0.00
	411-000-000-50 Total	**$0.00**	**$0.00**
411-000-000-594-31-64-64	Capital Improvement Projects	$0.00	$0.00
411-000-000-597-00-00-02	Trsf Out-Civic Center Bond	$0.00	$0.00
	411-000-000-59 Total	**$0.00**	**$0.00**
	Fund Total	**$0.00**	**$0.00**
501-000-000-508-41-00-01	Ending Fund Bal-Committed	$0.00	$0.00
	501-000-000-50 Total	**$0.00**	**$0.00**
501-000-000-594-18-65-02	Security, Communication Upgrades	$0.00	$453.75
501-000-000-594-18-65-03	City Equipment	$0.00	$58,401.66
	501-000-000-59 Total	**$0.00**	**$58,855.41**
	Fund Total	**$0.00**	**$58,855.41**
641-000-000-508-21-00-01	Ending Fund Bal-Non Spendable	$0.00	$0.00
	641-000-000-50 Total	**$0.00**	**$0.00**
	Fund Total	**$0.00**	**$0.00**
650-000-000-508-21-00-01	Ending Fund Bal-Non Spendable	$0.00	$0.00
	650-000-000-50 Total	**$0.00**	**$0.00**
650-000-000-589-30-00-04	State Bldg Code Fee	$0.00	$746.00
650-000-000-589-30-00-05	Animal Licenses	$0.00	$298.00
650-000-000-589-30-00-06	Fire Plan Review	$0.00	$663.18
	650-000-000-58 Total	**$0.00**	**$1,707.18**
	Fund Total	**$0.00**	**$1,707.18**
	Grand Total	**$12,386,924.00**	**$5,820,445.41**

CITY OF EDGEWOOD
QUARTERLY FINANCIAL DISCLOSURE TO THE COUNCIL
SECOND QUARTER 2022 REVIEW OF FINANCIAL POSITION

General Statement of Financial Position:

The City has a strong Fund Balance position for all current expense funds for General Government operations, Street and Surface Water operations, Equipment Replacement needs and the ability to fund 2022 Budgeted Capital Expenditures. Sales tax revenue continues to outperform budgeted expectations. With the current escalating inflation, we will likely test the durability of this revenue stream. Property Tax Revenue came in slightly higher than budgeted and Surface Water fees received to date are also above budget projections. Intergovernmental revenues are below budget primarily due to the ARPA Coronavirus Grant funds not being received until July 5th (third quarter activity).

Fees for Services are lower than budgeted for the second half, which is completely dependent upon project submittal timing, something the city does not control. Second quarter new permit volume has been robust as evidenced by new submissions in the pipeline. The City expects ongoing development activity to continue at a robust pace. Inspections are also continuing at a brisk pace as is plan review. The city has one of three plans examiner/inspector positions open and posted to hire as well as an open combination inspector appropriated as of March. The city has met to discuss sharing inspection and building official case load with Sumner and Bonney Lake, a result of all three cities taking on fire plans review and inspection. It may result in a council ask to adopt a three-way ILA to share services at least from time-to-time as interim needs arise. Regulatory inspection and plans examination personnel are in short supply both for government and private contractors. No interfund transfers have been made in the first half, which makes the revenues for funds heavily dependent upon them appear underfunded (Street Fund). We are discussing the practice some governments use of making quarterly transfers as opposed to what our practice has been of making them at the end of the year when the known deficits are identifiable and we use the discretion of not making the full authorized transfer if not needed or presenting a budget amendment to council if underfunded in the current budget appropriation.

Park Impact Fees collections year-to-date are just under $600k and Traffic Impact Fees are about $712k as of June 30.

REET revenue to date is at $1.28 million. LID debt is funded by property owner assessments, none of which are in default.

The Strategic Reserve Fund balance, which can only be expended via Council resolution, is slightly over $1,350,000. Existing bond instruments were purchased before the bond rates began to rise with inflation. The city does not budget interest income, as this type of revenue is used only to preserve purchasing power against inflation.

The city has continued to operate all normal city services during the pandemic. The city received the second tranche of ARPA grant funding on July 5th, so it was a few days past the end of the second half which makes the revenue budget for intergovernmental revenue look substantially low…as it was anticipated in June. Staff continues to improve on our development review, processing and inspection services, increase our overall financial oversight practices and increase the headcount of those cross trained in the various support staff task, processes and procedures as a result of increased staffing.

Staff is meeting with our accounting consultant, Clark Nuber, to complete the ARPA grant funding project expenditure plan draft in preparation for review by the City Council. The Mayor has directed an emphasis under the final treasury guidance and consultations with Clark Nuber to focus on Surface Water NPDES efforts and general governance staffing. The draft plan is to enhance both internal capabilities (financial oversight, grant attraction, community engagement as well as to stand up community program abilities.

The City currently has no open or known pending lawsuits.

Quarterly Reporting:

- Council has chosen to receive formalized financial position statements quarterly throughout the fiscal year. The Mayor will advise Council of any interim financial concern if/when they occur. Council and the Public have full access to any interim financial data including the City's month end closing documents, as well as any ongoing financial documents such as invoices paid or receipts received, all of which are public records and available by contacting staff. The goal is to provide total access of all financial documentation and tracking information at any point on any day, while streamlining the information into a formalized standardized quarterly update that gives Council and the Public a succinct picture of the City's financial health.
- Quarterly financial disclosure documents will be posted to the City Web site after review by Council in a Study session and review and distribution to the public in a Regular Council Meeting.
- The Mayor and/or the Council have the ability to modify the presentation format and/or the timing of the release of financial information at any time or on an ad hoc basis.

Budget Amendments:

Adjustments to the Budget, which are a normal governmental process, happen through a formalized Budget Amendment presented to Council by the Mayor, specifically amending budget line items, requiring approval of a Budget Amendment Ordinance

EDGEWOOD Washington

City Of Edgewood
Council Agenda Summary Sheet

Subject: **Discussion** – 2021 Annual Report	**Agenda Item #:** **2.D** **For Agenda of:** **7/19/2022** **Prepared by: Stephanie Goff**

Attachments (list):
1. 2021 SAO Annual Report Package

Approval of Materials: Stephanie Goff Rachel Pitzel 7/15/2022 Dave Gray 7/15/2022 Daryl Eidinger 7/15/2022	**Expenditure Required:** N/A This is a required public statement of the City's financial position due by the 150th day of the year submitted by the City to the Washington State Auditor's Office for use in the City's annual audit as well as internal State Financial reporting to the State Legislature, various State Agencies and the public at large
	Amount Budgeted: N/A
	Timeline: SS 07/19/2022 First Publication for Review by Council RCM 07/26/2022 Council Action to release the Report to the Public as an official unaudited statement of the City's Financial position as of 12/31/2021

Summary Statement:
This is the annual report of unaudited financial positions of the City overall and each fund specifically. This report lists the sources and uses of all financial activity within the city for the fiscal year beginning January 1, 2021 and ending December 31, 2021. It itemizes the beginning and ending fund balances and discloses how the city operates financially, levels and nature of revenues, expenditures and debt, as well as full disclosure of existing or potential risks that may have a substantive financial impact on the city or upon the city's ability to maintain its continuity of governance (meet it's operational service model needs). Later in the year, generally in the month of August, the Washington State Auditor's Office will perform a field audit resulting in a published audited set of financial statements as well as any control or transparency recommendations to staff and to the City Council and Mayor.

Item History:

Recommended Action:

Discuss the Financial position of the City.

Fiscal Note/Consideration:
N/A

City of Edgewood
2021 ANNUAL REPORT

Unaudited Financial Statements

City of Edgewood
2224 104th Avenue East
Edgewood WA 98372
www.cityofedgewood.org

City of Edgewood, Washington
2021 Annual Report
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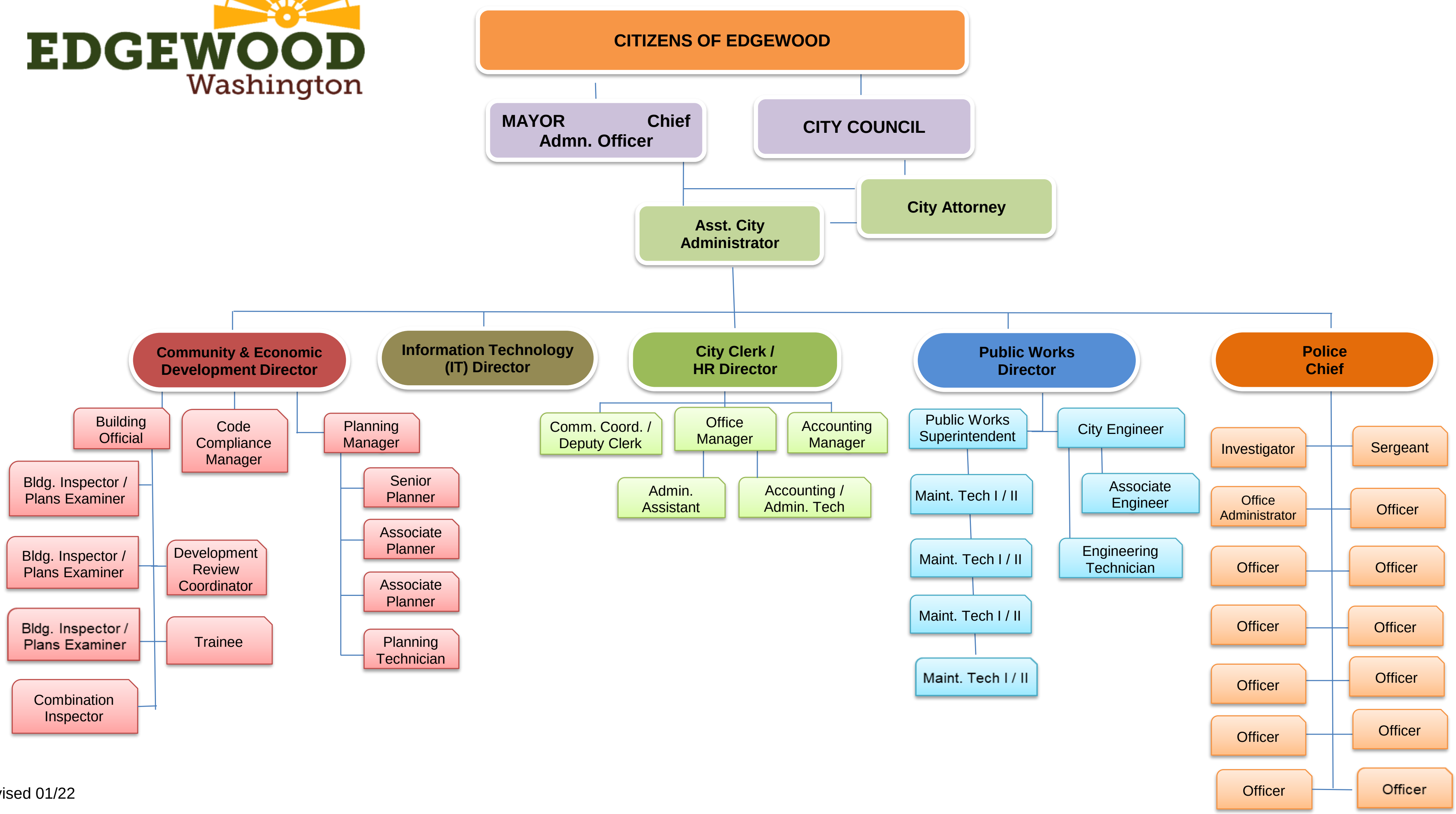
EDGEWOOD
Washington

ORGANIZATIONAL CHART



Revised 01/22

City of Edgewood, Washington
2021 City Officials

Elected City Councilmembers:

Mayor Daryl Eidinger	December 31, 2023
Councilmember Tyron Christopherson.	December 31, 2021
Councilmember Ryan Day	December 31, 2024
Councilmember Nate Lowry	December 31, 2024
Councilmember Colleen Wise	December 31, 2021
Councilmember John West	December 31, 2021
Deputy Mayor Mark Creley	December 31, 2024
Councilmember Rosanne Tomyn	December 31, 2021

Appointed Staff:

Police Chief (Contracted)	Mark Berry
City Clerk	Rachel Pitzel
City Attorney (Contracted)	Ann Marie Soto

ANNUAL REPORT CERTIFICATION

City of Edgewood
(Official Name of Government)

1111
MCAG No.

Submitted pursuant to RCW 43.09.230 to the Washington State Auditor's Office

For the Fiscal Year Ended 12/31/2021

GOVERNMENT INFORMATION:

Official Mailing Address	2224 104th Ave E
	Edgewood, WA 98372
Official Website Address	www.cityofedgewood.org
Official E-mail Address	dave@cityofedgewood.org
Official Phone Number	253-952-3299

AUDIT CONTACT or PREPARER INFORMATION and CERTIFICATION:

Audit Contact or Preparer Name and Title	Dave Gray Assistant City Administrator
Contact Phone Number	
Contact E-mail Address	dave@cityofedgewood.org

I certify 30th day of May, 2022, that annual report information is complete, accurate and in conformity with the Budgeting, Accounting and Reporting Systems Manual, to the best of my knowledge and belief, having reviewed this information and taken all appropriate steps in order to provide such certification. I acknowledge and understand our responsibility for the design and implementation of controls to ensure accurate financial reporting, comply with applicable laws and safeguard public resources, including controls to prevent and detect fraud. Finally, I acknowledge and understand our responsibility for immediately submitting corrected annual report information if any errors or an omission in such information is subsequently identified.

Signatures

Dave Gray (dave@cityofedgewood.org)

City of Edgewood
Fund Resources and Uses Arising from Cash Transactions
For the Year Ended December 31, 2021

		Total for All Funds (Memo Only)	001 Current Expense Fund	101 Street Fund	110 Park Impact Fee
Beginning Cash and Investments					
308	Beginning Cash and Investments	17,074,612	4,935,980	82,490	2,992,016
388 / 588	Net Adjustments	-	-	-	-
Revenues					
310	Taxes	7,294,731	5,710,569	396	-
320	Licenses and Permits	809,211	809,061	150	-
330	Intergovernmental Revenues	3,837,814	2,207,295	246,852	-
340	Charges for Goods and Services	3,865,295	713,713	-	456,232
350	Fines and Penalties	947,529	934,940	-	-
360	Miscellaneous Revenues	1,094,634	84,021	5,187	-
Total Revenues:		17,849,214	10,459,599	252,585	456,232
Expenditures					
510	General Government	1,624,910	1,606,910	-	-
520	Public Safety	3,539,002	3,539,002	-	-
530	Utilities	1,534,829	-	-	-
540	Transportation	809,320	-	809,320	-
550	Natural/Economic Environment	2,351,945	2,351,945	-	-
560	Social Services	-	-	-	-
570	Culture and Recreation	1,027,445	1,027,445	-	-
Total Expenditures:		10,887,451	8,525,302	809,320	-
Excess (Deficiency) Revenues over Expenditures:		6,961,763	1,934,297	(556,735)	456,232
Other Increases in Fund Resources					
391-393, 596	Debt Proceeds	6,784,809	-	-	-
397	Transfers-In	5,463,050	-	555,000	-
385	Special or Extraordinary Items	-	-	-	-
381, 382, 389, 395, 398	Other Resources	93,683	45,932	-	-
Total Other Increases in Fund Resources:		12,341,542	45,932	555,000	-
Other Decreases in Fund Resources					
594-595	Capital Expenditures	5,690,703	93,484	22,380	-
591-593, 599	Debt Service	9,932,685	-	-	-
597	Transfers-Out	5,463,050	-	-	3,000,000
585	Special or Extraordinary Items	-	-	-	-
581, 582, 589	Other Uses	3,750	3,750	-	-
Total Other Decreases in Fund Resources:		21,090,188	97,234	22,380	3,000,000
Increase (Decrease) in Cash and Investments:		**(1,786,883)**	**1,882,995**	**(24,115)**	**(2,543,768)**
Ending Cash and Investments					
50821	Nonspendable	-	-	-	-
50831	Restricted	7,483,694	-	58,374	448,248
50841	Committed	2,335,532	1,350,473	-	-
50851	Assigned	280,534	280,534	-	-
50891	Unassigned	5,187,968	5,187,968	-	-
Total Ending Cash and Investments		**15,287,728**	**6,818,975**	**58,374**	**448,248**

The accompanying notes are an integral part of this statement.

City of Edgewood
Fund Resources and Uses Arising from Cash Transactions
For the Year Ended December 31, 2021

		111 Traffic Impact Fee	130 Municipal Capital Reserver REET1	132 Municipal Capital Reserver REET
Beginning Cash and Investments				
308	Beginning Cash and Investments	4,184,549	518,210	273,114
388 / 588	Net Adjustments	-	-	-
Revenues				
310	Taxes	-	791,883	791,883
320	Licenses and Permits	-	-	-
330	Intergovernmental Revenues	-	-	-
340	Charges for Goods and Services	704,673	-	-
350	Fines and Penalties	-	-	-
360	Miscellaneous Revenues	-	-	-
Total Revenues:		704,673	791,883	791,883
Expenditures				
510	General Government	-	-	-
520	Public Safety	-	-	-
530	Utilities	-	-	-
540	Transportation	-	-	-
550	Natural/Economic Environment	-	-	-
560	Social Services	-	-	-
570	Culture and Recreation	-	-	-
Total Expenditures:		-	-	-
Excess (Deficiency) Revenues over Expenditures:		704,673	791,883	791,883
Other Increases in Fund Resources				
391-393, 596	Debt Proceeds	-	-	-
397	Transfers-In	-	-	-
385	Special or Extraordinary Items	-	-	-
381, 382, 389, 395, 398	Other Resources	-	-	-
Total Other Increases in Fund Resources:		-	-	-
Other Decreases in Fund Resources				
594-595	Capital Expenditures	-	-	-
591-593, 599	Debt Service	-	-	-
597	Transfers-Out	1,220,000	361,000	638,000
585	Special or Extraordinary Items	-	-	-
581, 582, 589	Other Uses	-	-	-
Total Other Decreases in Fund Resources:		1,220,000	361,000	638,000
Increase (Decrease) in Cash and Investments:		**(515,327)**	**430,883**	**153,883**
Ending Cash and Investments				
50821	Nonspendable	-	-	-
50831	Restricted	3,669,222	949,093	426,996
50841	Committed	-	-	-
50851	Assigned	-	-	-
50891	Unassigned	-	-	-
Total Ending Cash and Investments		**3,669,222**	**949,093**	**426,996**

The accompanying notes are an integral part of this statement.

City of Edgewood
Fund Resources and Uses Arising from Cash Transactions
For the Year Ended December 31, 2021

		201 Debt Service	202 LID Debt Service	203 LID Debt Service Reserve Fund	310 Capital Parks Fund
Beginning Cash and Investments					
308	Beginning Cash and Investments	9,876	2,135,546	614,806	34,464
388 / 588	Net Adjustments	-	-	-	-
Revenues					
310	Taxes	-	-	-	-
320	Licenses and Permits	-	-	-	-
330	Intergovernmental Revenues	-	-	-	693,229
340	Charges for Goods and Services	-	2,240	-	-
350	Fines and Penalties	-	12,589	-	-
360	Miscellaneous Revenues	-	993,548	-	-
Total Revenues:		-	1,008,377	-	693,229
Expenditures					
510	General Government	-	18,000	-	-
520	Public Safety	-	-	-	-
530	Utilities	-	22,894	-	-
540	Transportation	-	-	-	-
550	Natural/Economic Environment	-	-	-	-
560	Social Services	-	-	-	-
570	Culture and Recreation	-	-	-	-
Total Expenditures:		-	40,894	-	-
Excess (Deficiency) Revenues over Expenditures:		-	967,483	-	693,229
Other Increases in Fund Resources					
391-393, 596	Debt Proceeds	-	6,784,809	-	-
397	Transfers-In	373,167	-	-	3,083,000
385	Special or Extraordinary Items	-	-	-	-
381, 382, 389, 395, 398	Other Resources	-	-	-	-
Total Other Increases in Fund Resources:		373,167	6,784,809	-	3,083,000
Other Decreases in Fund Resources					
594-595	Capital Expenditures	-	-	-	3,090,360
591-593, 599	Debt Service	382,584	9,536,551	-	-
597	Transfers-Out	-	-	-	-
585	Special or Extraordinary Items	-	-	-	-
581, 582, 589	Other Uses	-	-	-	-
Total Other Decreases in Fund Resources:		382,584	9,536,551	-	3,090,360
Increase (Decrease) in Cash and Investments:		**(9,417)**	**(1,784,259)**	**-**	**685,869**
Ending Cash and Investments					
50821	Nonspendable	-	-	-	-
50831	Restricted	-	-	-	720,332
50841	Committed	459	351,287	614,806	-
50851	Assigned	-	-	-	-
50891	Unassigned	-	-	-	-
Total Ending Cash and Investments		**459**	**351,287**	**614,806**	**720,332**

The accompanying notes are an integral part of this statement.

City of Edgewood
Fund Resources and Uses Arising from Cash Transactions
For the Year Ended December 31, 2021

		340 Capital Roads Fund	341 Capital Roads - Meridian Ave Ph	350 Capital TIB Fund
Beginning Cash and Investments				
308	Beginning Cash and Investments	22,460	106	31,777
388 / 588	Net Adjustments	-	-	-
Revenues				
310	Taxes	-	-	-
320	Licenses and Permits	-	-	-
330	Intergovernmental Revenues	665,076	-	-
340	Charges for Goods and Services	-	-	-
350	Fines and Penalties	-	-	-
360	Miscellaneous Revenues	-	-	-
Total Revenues:		665,076	-	-
Expenditures				
510	General Government	-	-	-
520	Public Safety	-	-	-
530	Utilities	-	-	-
540	Transportation	-	-	-
550	Natural/Economic Environment	-	-	-
560	Social Services	-	-	-
570	Culture and Recreation	-	-	-
Total Expenditures:		-	-	-
Excess (Deficiency) Revenues over Expenditures:		665,076	-	-
Other Increases in Fund Resources				
391-393, 596	Debt Proceeds	-	-	-
397	Transfers-In	1,251,883	-	-
385	Special or Extraordinary Items	-	-	-
381, 382, 389, 395, 398	Other Resources	47,751	-	-
Total Other Increases in Fund Resources:		1,299,634	-	-
Other Decreases in Fund Resources				
594-595	Capital Expenditures	1,967,052	-	-
591-593, 599	Debt Service	13,550	-	-
597	Transfers-Out	-	106	31,777
585	Special or Extraordinary Items	-	-	-
581, 582, 589	Other Uses	-	-	-
Total Other Decreases in Fund Resources:		1,980,602	106	31,777
Increase (Decrease) in Cash and Investments:		**(15,892)**	**(106)**	**(31,777)**
Ending Cash and Investments				
50821	Nonspendable	-	-	-
50831	Restricted	6,568	-	-
50841	Committed	-	-	-
50851	Assigned	-	-	-
50891	Unassigned	-	-	-
Total Ending Cash and Investments		**6,568**	**-**	**-**

The accompanying notes are an integral part of this statement.

City of Edgewood
Fund Resources and Uses Arising from Cash Transactions
For the Year Ended December 31, 2021

		401 Sewer Utility Fund	410 Surface Water Utility Fund	411 Surface Water Capital Fund	501 Equipment Replacement Fund
Beginning Cash and Investments					
308	Beginning Cash and Investments	420,510	745,151	-	73,557
388 / 588	Net Adjustments	-	-	-	-
Revenues					
310	Taxes	-	-	-	-
320	Licenses and Permits	-	-	-	-
330	Intergovernmental Revenues	-	25,362	-	-
340	Charges for Goods and Services	219,098	1,769,339	-	-
350	Fines and Penalties	-	-	-	-
360	Miscellaneous Revenues	-	-	-	11,878
Total Revenues:		219,098	1,794,701	-	11,878
Expenditures					
510	General Government	-	-	-	-
520	Public Safety	-	-	-	-
530	Utilities	4,908	1,507,027	-	-
540	Transportation	-	-	-	-
550	Natural/Economic Environment	-	-	-	-
560	Social Services	-	-	-	-
570	Culture and Recreation	-	-	-	-
Total Expenditures:		4,908	1,507,027	-	-
Excess (Deficiency) Revenues over Expenditures:		214,190	287,674	-	11,878
Other Increases in Fund Resources					
391-393, 596	Debt Proceeds	-	-	-	-
397	Transfers-In	-	-	200,000	-
385	Special or Extraordinary Items	-	-	-	-
381, 382, 389, 395, 398	Other Resources	-	-	-	-
Total Other Increases in Fund Resources:		-	-	200,000	-
Other Decreases in Fund Resources					
594-595	Capital Expenditures	126,180	155,888	168,432	66,927
591-593, 599	Debt Service	-	-	-	-
597	Transfers-Out	123	212,044	-	-
585	Special or Extraordinary Items	-	-	-	-
581, 582, 589	Other Uses	-	-	-	-
Total Other Decreases in Fund Resources:		126,303	367,932	168,432	66,927
Increase (Decrease) in Cash and Investments:		**87,887**	**(80,258)**	**31,568**	**(55,049)**
Ending Cash and Investments					
50821	Nonspendable	-	-	-	-
50831	Restricted	508,398	664,894	31,569	-
50841	Committed	-	-	-	18,507
50851	Assigned	-	-	-	-
50891	Unassigned	-	-	-	-
Total Ending Cash and Investments		**508,398**	**664,894**	**31,569**	**18,507**

The accompanying notes are an integral part of this statement.

City of Edgewood
Fiduciary Fund Resources and Uses Arising from Cash Transactions
For the Year Ended December 31, 2021

		Total for All Funds (Memo Only)	Custodial
308	Beginning Cash and Investments	347,104	347,104
388 & 588	Net Adjustments	-	-
310-390	Additions	28,848	28,848
510-590	Deductions	28,822	28,822
	Net Increase (Decrease) in Cash and Investments:	26	26
508	Ending Cash and Investments	347,130	347,130

The accompanying notes are an integral part of this statement.

Notes to the Financial Statements
For year ended December 31, 2021

Note 1 - Summary of Significant Accounting Policies

The City of Edgewood was incorporated on February 28, 1996, and operates under the laws of the state of Washington applicable to a code city. The City is a general purpose government and provides law enforcement, emergency management, community planning, economic development, street, sewer and surface water maintenance and improvements, parks, and general administrative services. Many services are provided through contract or interlocal agency agreements. Since incorporation, the City has received Public Works, Court, Jail, Emergency Management, and Law Enforcement services from Pierce County. The City supplements these services through various long-term private contracts generally bid every three years. East Pierce Fire & Rescue provides Fire Suppression, Education and Inspection as well as Emergency Medical Services. The City is a member of Pierce County Metro services providing animal control through the Sumner Police Department on a membership consortium basis. The City manages its solid waste management plan through an interlocal agreement with Pierce County in which Murrey Waste Management is identified as the local service provider.

The City of Edgewood reports financial activity in accordance with the *Cash Basis Budgeting, Accounting and Reporting System* (BARS) Manual prescribed by the State Auditor's Office under the authority of Washington State law, Chapter 43.09 RCW. This manual prescribes a financial reporting framework that differs from generally accepted accounting principles (GAAP) in the following manner:

- Financial transactions are recognized on a cash basis of accounting as described below.
- Component units are required to be disclosed, but are not included in the financial statements.
- Government-wide statements, as defined in GAAP, are not presented.
- All funds are presented, rather than a focus on major funds.
- The *Schedule of Liabilities* is required to be presented with the financial statements as supplementary information disclosed in these financial statement notes.
- Supplementary information required by GAAP is not presented.
- Ending balances may be presented differently than the classifications defined in GAAP.

A. Fund Accounting

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. Each fund is accounted for with a separate set of single-entry accounts that comprises its cash, investments, revenues and expenditures, as appropriate. The City's resources are allocated to and accounted for in individual funds depending on their intended purpose. Two managerial funds, 005 Strategic Reserves and 006 Assignments are listed separately in the adoption of the budget. For 2021, the 005 Strategic Reserve fund is listed separately for financial presentation as committed and the 006 Assignment fund as assigned in the General Fund (Fund 001).

The following are the fund types used by the City:

GOVERNMENTAL FUND TYPES:

General (Current Expense) Funds

This fund is the primary operating fund of the City. It accounts for all financial resources except those required by law or elected to be accounted for in another fund. The City utilizes a General Fund Management fund which represents the committed by local government action (requires specific council action to expend) and as such is rolled into the General Fund Balance as the committed portion of the General Fund for reporting purposes. The City also uses a management fund for assignments which is also rolled into the General Fund Balance as the assigned portion of the General Fund.

Special Revenue Funds

These funds account for specific revenue sources that are restricted or committed to expenditures for specified purposes of the City.

Debt Service Funds

These funds account for the financial resources that are restricted, committed, or assigned to expenditures for principal, interest and related costs on general long-term debt.

Capital Projects Funds

These funds account for financial resources which are restricted, committed, or assigned for the acquisition or construction of capital facilities or other capital assets.

PROPRIETARY FUND TYPES:

Enterprise Funds

These funds account for operations that provide goods or services to the general public and are supported primarily through user charges.

Internal Service Funds

These funds account for operations that provide goods or services to other departments or funds of the City on a cost reimbursement basis.

FIDUCIARY FUND TYPES:

Fiduciary funds account for assets held by the government in a trustee capacity or as an agent on behalf of others. In 2021, the City continues to account for assigned funds for pass through State and Local revenue collections and funds held on behalf of others as surety or deposits in Funds 641 (Deposits) $345,778.13 and 650 (Agency) $1,351.83.

B. Basis of Accounting and Measurement Focus

Financial statements are prepared using the cash basis of accounting and measurement focus directed under the Washington State Budget, Accounting, and Reporting System (BARS) for Cities. Revenues are recognized when cash is received and expenditures are recognized when paid, including those properly chargeable against the report year(s) budget appropriations as required by state law.

All restricted revenues are booked directly to the appropriate fund (street, surface water, etc.).

In accordance with state law the City also recognizes expenditures paid twenty days after the close of the fiscal year for claims incurred during the previous period. These expenditures are classified as thirteenth period expenditures and so designated in the financial statements. The City generally accomplishes this with two period 13 claims account distributions in January, which are identified in the City Council Packet as such.

Citywide (not fund specific) expenditures for labor, benefits, goods and services are initially charged to Central Services, a segregated cost center within the General Fund, and then allocated to all funds and cost centers within funds to reflect their allocated share of said costs. This system allows management and accounting the ability to examine and balance labor, benefit, and large service provider expenditures in total while capturing the fully absorbed cost of each activity in the proper fund/cost center. Allocations are based upon personnel deployment. Costs of a direct nature are charged to their fund/cost center directly (election, law enforcement contract costs, specialized specific contract services, etc.)

The basis of accounting described above represents a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America (GAAP).

C. Cash and Investments

See Note 2, *Deposits and Investments*.

D. Capital Assets

Purchases of capital assets are expensed in the year of acquisition. There is no capitalization of assets, nor allocation of depreciation expense. Inventory is expensed when purchased. City assets generally above a dollar cost or useful life threshold identified in the internal administrative and accounting control (IAAC) manual are tracked in spreadsheets, including small and attractive assets issued directly to employees. This is done to ensure adequate controls against theft or misappropriation and to assist in budgeting for timely replacement or repair. This activity is extraneous to the financial statements.

E. Compensated Absences

Vacation leave may be accumulated up to 240 hours and unpaid balances are payable upon separation or retirement. Compensatory time can be accrued up to 40 hours. It is accrued at the rate of 1.5 hours per hour worked. Unused balances are paid upon separation. Payments are recognized as expenditures when paid. Sick leave may be accumulated indefinitely. Upon separation or retirement, employees do not receive payment for unused sick leave.

F. Long-Term Debt

See Note 5, *Debt Service Requirements*.

G. Non-spendable, Restricted, Committed and Assigned Portion of Ending Cash and Investments

Beginning and Ending Cash and Investments are reported as non-spendable when they are held in trust on behalf of non City entity, restricted when they are subject to legislated restrictions for use by either Federal or State Government Legislative Regulation, committed when the local government has "ear-marked" the funds for a specific use but not otherwise restricted, or assigned when it is subject to restrictions on use imposed by external parties or due to internal commitments established by the City Council. When expenditures that meet restrictions are incurred, the City intends to use restricted resources first before using unassigned amounts.

Reservations of Ending Cash and Investments consist of:

- 005 Strategic Reserve Fund ($1,350,473.06); is an internal Management Fund. The Fund balance represents transfers from the General Fund as a commitment by the City Council for emergency and/or other longer term operating and capital reserves. These monies may be expended by resolution of the City Council. For reporting purposes, the Strategic Reserve Fund Balance is combined with Fund 001 General Fund and listed as the committed portion of the General Fund in the Financial Statements.
- 006 Assigned Fund ($280,533.92) is an internal Management Fund. The Fund balance represents funds assigned by third parties to secure the performance of specific actions required by the city and may be utilized by the city in the event the performance required is not met.
- 101 Street Fund ($58,374.08); are unexpended monies collected by the State and represent payment in-lieu of construction and gas taxes. They are used for City road, pedestrian and intermodal infrastructure maintenance and improvements. Unexpended General Fund Transfers, while not technically restricted in origin, are combined and listed as restricted for future street fund use by council action during budget appropriation.
- 110 Park Impact Fees ($448,247.58) balance represents unspent monies collected as a development permitting requirement to maintain concurrency of park access as population increases. Expenditures are restricted for park acquisition and improvements outlined in the City's Capital Improvement Plan for increasing capacity and must be expended on a legislated timeline. This fund has grown exponentially as a result of rapid development in the City since late 2015. The City utilized approximately 3 million of accumulated Park Impact Fee fund balance in 2021 to build the new Edgewood Community Park at 36th and Meridian. The park officially opened to the public in March 2022.
- 111 Traffic Impact Fees ($3,669,221.87) are collected on a concurrency basis as a development permitting requirement to pay for projects identified in the City's Capital Improvement and Transportation Improvement Plan. They are restricted for use to maintain or increase traffic capacity as a result of growth and must be expended on a legislated timeline. This fund has grown exponentially as a result of rapid development in the City since late 2015.
- 130 REET1 ($949,093.39) and 132 REET2 ($426,996.35); represent unexpended monies generated by real estate excise taxes collected by the County for sales of real property within the jurisdictional

boundaries of the City. The Growth Management Act (GMA) restricts projects funded from REET1 and REET2 to those capital projects outlined in the City's Capital Improvement Plan for specific purposes. The City uses the majority of REET1 to retire the City Hall Civic Center debt and the majority of REET2 to extend the useful life of city infrastructures for road preservation and surface water mitigation. Other uses include replacement or new construction of city facilities and infrastructure.

- 201 Debt Service Fund ($458.82); represents unexpended monies used to retire scheduled debt and make annual interest payments for General Government real property.
- 202 Debt Service Fund (351,287.06); is the unexpended portion of the collection of a 20-year LID assessment against parcels serviced by a sanitary sewer constructed in 2011. The City secured a refinancing loan from Pacific Premier Bank in 2021 which refunded the USDA debt. The resulting refinance reduced the annual interest expense for the remaining 13 years by just over 50%. The City Council approved the refunding package on January 14th, 2021, as Ordinance 21-0598, which passed the interest expense savings on to the individual parcel assessments. Debt Note 5 includes the newly restructured LID No. 1 debt service schedule representing this change.
- 203 Debt Service Reserve Fund ($614,805.81); represents a Pacific Premier loan covenant requirement imposing the establishment and annual funding of a debt reserve to cover unanticipated individual assessment defaults over the life of the loan. This is a safety net loan provision common to LID financing vehicles. The newly refunded debt obligation allows the City to reduce this reserve balance as the total outstanding debt is retired.
- 310 Capital Parks Fund ($720,331.78); is used for capital parks projects, primarily funded by grant dollars, Park Impact Fees, REET or the General Fund as identified in the City's Capital Improvement Plan. Fund transfers occur from the revenue origination fund to the capital project funds (parks, road and surface water) when the Capital Improvement Plan and current year public works plans estimate the appropriation will be expended. Timelines are challenging due to third party vendor, weather, and City of Edgewood personnel availability and it is not uncommon to have substantive ending fund balances. The City maintains a FIFO (first in first out) Fund analysis extraneous to these financial statements to show the flow from the revenue origination fund to the capital fund to ensure restricted uses are monitored and in compliance and that funds are expended within legislated mandated timelines (impact fees). The City received two RCO State and Federal Funding grants of $500,000 each, to build a park at 36th & Meridian. The park broke ground in late 2020 and was opened to the public in March 2022. Capital expenditures covered by the grants are detailed in Schedules 15 and 16.
- 340 Capital Roads ($6,567.74); is used for capital roads projects, primarily funded by grant dollars, Park Impact Fees, REET 2 or the General Fund as identified in the City's Capital Improvement Plan. Fund transfers occur from the revenue origination fund to the capital project funds (parks, road and surface water) when the Capital Improvement Plan and current year public works plans estimate the appropriation will be expended. Timelines are challenging due to third party vendors, weather, and City of Edgewood personnel availability and it is not uncommon to have substantive ending fund balances. The City maintains a FIFO (first in first out) Fund analysis extraneous to these financial statements to show the flow from the revenue origination fund to the capital fund to ensure restricted uses are monitored and in compliance and that funds are expended within legislated mandated timelines (impact fees).
- 341 Capital Roads-Project Fund (zero) will be closed in 2022 with its fund balance ($106.48) transferred to 340 Capital Roads Fund for-year end 2021 in preparation. The fund was created in 2010 to track a large grant funded project and is not currently used.
- 350 TIB-Project Fund (zero) will be closed in 2022 with its fund balance ($31,776.61) transferred to 340 Capital Roads for year-end 2021 in preparation. The fund was created to track grant projects.
- 401 Sewer ($508,397.96) and 410 Surface Water ($664,894.42) Funds are used to support the operations and maintenance of the respective utility. General Fund transfers to these restricted

funds are considered restricted and identified as such in the financial statements. The City has not experienced a year wherein any "claw back" of contributed General Funds to its Enterprise Funds have occurred.

- 411 Surface Water Capital Fund (31,568.50) is used to track capital projects wherein surface water fees, REET and grant revenues may be combined for large projects that may span more than one fiscal year. This allows the city to transparently express fund balances that differentiate between operating and capital only revenues.
- 501 Equipment Replacement Fund ($18,507.33) Funds collected represent an internal commitment for replacing or purchasing capital equipment set aside from the General Fund.

H. Other Financing Sources or Uses

The City's *Other Financing Sources or Uses* consist of operating transfers-in and transfers-out and Interfund loans where appropriate and approved through ordinance or resolution of the City Council. The City appropriated $5,231,167 in transferred funds for 2021. It is common for transfers authorized for expenditures on capital projects not be made in the current year if the project start is delayed due to staffing, materials or contractor availability. The city endeavors to keep restricted revenues such a REET and Impact Fee revenue in the source fund until the year it will be substantially expended.

I. Health and Welfare

The City of Edgewood is a member of the Association of Washington Cities Employee Benefit Trust Health Care Program (AWC Trust HCP). Chapter 48.62 RCW provides that two or more local government entities may, by Interlocal agreement under Chapter 39.34 RCW, form together or join a pool or organization for the joint purchasing of insurance, and/or joint self-insurance, to the same extent that they may individually purchase insurance or self-insure.

An agreement to form a pooling arrangement was made pursuant to the provisions of Chapter 39.34 RCW, the Interlocal Cooperation Act. The AWC Trust HCP was formed on January 1, 2014 when participating cities, towns, and non-city entities of the AWC Employee Benefit Trust in the State of Washington joined together by signing an Interlocal Governmental Agreement to jointly self-insure certain health benefit plans and programs for participating employees, their covered dependents and other beneficiaries through a designated account within the Trust.

As of December 31, 2021, 262 cities/towns/non-city entities participate in the AWC Trust HCP.

The AWC Trust HCP allows members to establish a program of joint insurance and provides health and welfare services to all participating members.

In April 2020, the Board of Trustees adopted a large employer policy, requiring newly enrolling groups with 600 or more employees to submit medical claims experience data in order to receive a quote for medical coverage. Outside of this, the AWC Trust HCP pools claims without regard to individual member experience. The pool is actuarially rated each year with the assumption of projected claims run out for all current members.

The AWC Trust HCP pools claims without regard to individual member experience. The pool is actuarially rated each year with the assumption of projected claims run-out for all current members. The AWC Trust HCP includes medical, dental and vision insurance through the following carriers: Kaiser Foundation Health Plan of Washington, Kaiser Foundation Health Plan of Washington Options, Inc., Regence BlueShield, Asuris Northwest Health, Delta Dental of Washington, and Vision Service Plan. Eligible members are cities and towns within the state of Washington. Non-City Entities (public agency, public corporation, intergovernmental agency, or political subdivision within the state of Washington) are eligible to apply for coverage into the AWC Trust HCP, submitting application to the Board of Trustees for review as required in the Trust Agreement.

Participating employers pay monthly premiums to the AWC Trust HCP. The AWC Trust HCP is responsible for payment of all covered claims. In 2021, the AWC Trust HCP purchased stop loss insurance for Regence/Asuris plans at an Individual Stop Loss (ISL) of $1.5 million through Commencement Bay Risk Management, and Kaiser ISL at $1 million with Companion Life through Intermediary Insurance Services. The aggregate policy is for 200% of expected medical claims.

Participating employers' contract to remain in the AWC HCP for a minimum of three years. Participating employers with over 250 employees must provide written notice of termination of all coverage a minimum of 12 months in advance of the termination date, and participating employers with under 250 employees must provide written notice of termination of all coverage minimum of 6 months in advance of termination date. When all coverage is being terminated, termination will only occur on December 31. Participating employers terminating a group or line of coverage must notify the HCP a minimum of 60 days prior to termination. A participating employer's termination will not obligate that member to past debts, or further contributions to the HCP. Similarly, the terminating member forfeits all rights and interest to the HCP Account.

The operations of the Health Care Program are managed by the Board of Trustees or its delegates. The Board of Trustees is comprised of four regionally elected officials from Trust member cities or towns, the Employee Benefit Advisory Committee Chair and Vice Chair, and two appointed individuals from the AWC Board of Directors, who are from Trust member cities or town. The Trustees or its appointed delegates review and analyze Health Care Program related matters and make operational decisions regarding premium contributions, reserves, plan options and benefits in compliance with Chapter 48.62 RCW. The Board of Trustees has decision authority consistent with the Trust Agreement, Health Care Program policies, Chapter 48.62 RCW and Chapter 200-110-WAC.

The accounting records of the Trust HCP are maintained in accordance with methods prescribed by the State Auditor's office under the authority of Chapter 43.09 RCW. The Trust HCP also follows applicable accounting standards established by the Governmental Accounting Standards Board ("GASB"). In 2018, the retiree medical plan subsidy was eliminated, and is noted as such in this report. Year-end financial reporting is done on an accrual basis and submitted to the Office of the State Auditor as required by Chapter 200-110 WAC. The audit report for the AWC Trust HCP is available from the Washington State Auditor's office.

Note 2 – Budget Compliance

A. Budgets

The City adopts annual appropriated budgets for all funds. These budgets are appropriated at the fund level. The budget constitutes the legal authority for expenditures at that level. Annual appropriations for these funds lapse at the fiscal year end.

Annual appropriated budgets are adopted on the same basis of accounting as used for financial reporting.

The appropriated and actual expenditures for the legally adopted budgets were as follow:

Fund	Final Appropriated Budget	Actual Expenditures	Variance
001 General Fund	$15,877,277	$8,622,537	$7,254,740
005 Strategic Reserve Fund	$1,350,473	$0	$1,350,473
101 Street Fund	$1,319,271	$831,696	$487,575
110 Park Impact Fund	$3,004,578	$3,000,000	$4,578
111 Traffic Impact Fee Fund	$4,203,836	$1,220,000	$2,983,836
130 REET 1 Fund	$711,415	$361,000	$350,415
132 REET 2 Fund	$726,318	$638,000	$88,318
201 Debt Service F Gov. Fund	$412,587	$382,584	$30,003
202 Debt Service Fund LID	$10,137,137	$9,577,446	$559,692
203 Debt Service Fund Res Fund	$600,000	$0	$600,000
310 Capital Park Fund	$3,120,984	$3,090,361	$30,623
340 Capital Road Fund	$3,555,467	$2,012,486	$1,542,981
401 Sewer Fund	$584,373	$131,211	$453,162
402 Sewer Capital Fund	$135,000	$0	$135,000
410 Surface Water Fund	$2,924,603	$1,874,958	$1,049,645
411 Surface Water Capital Fund	$1,720,000	$168,432	$1,551,569
501 Equipment Replacement Fund	$414,362	$66,927	$347,435
	$50,797,681	$31,977,636	$18,820,045

Budgeted amounts are authorized to be transferred between departments within any fund/object classes within departments; however, any revisions that alter the total expenditures of a fund, or that affect specific authorized employee positions (job descriptions) or salary ranges (annual salary schedule) must be approved by the City's legislative body.

The City budgets a Strategic Reserve Fund 005 for purposes of cash flow and unexpected emergencies. For reporting purposes, Fund 005 is an internal management fund and reported as part of Fund 001 General Fund (current expense fund) as a restricted cash balance due to internal legislative restrictions for its use.

The city refinanced the LID No.1 Sanitary Sewer in 2021. This activity greatly inflated the financial activity in 202 Debt Service Fund LID as a result of the existing loan payoff and the refunding loan proceeds.

Note 3 – Deposits and Investments

It is the City of Edgewood's policy to invest funds held long term for emergency or capital reserves. The City policy is to incur low risk in an attempt to reasonably offset inflation thereby maintaining the purchasing power of public funds. The interest on these investments is prorated to the various funds of the City.

All deposits and certificates of deposit are covered by the Federal Deposit Insurance Corporation or the Washington Public Deposit Protection Commission. All investments are insured, registered or held by the City or its agent in the government's name.

Investments are presented as collected balances. Bonds are stated at original coupon purchase. Net gains or losses are booked upon redemption. Current US Securities are managed through US Bank Safekeeping. Investments by type at December 31, 2021 are as follows:

Type of Investment	City's Own Investments	Investments held by City as an agent for other local Governments, individuals or private organizations.	Total
L.G.I.P.	$2,205,342	$0.00	$2,205,342
U.S. Government Securities	$ 843,878	$0.00	$ 843,878
Total	**$3,049,220**	**$0.00**	**$3,049,220**

Note 4 - Property Tax

The county treasurer acts as an agent to collect property tax levied in the county for all taxing authorities. Collections are distributed around the 10th of each month.

Property tax revenues are recognized when cash is received by the City. Delinquent taxes are considered fully collectible because a lien affixes to the property after tax is levied.

The City's regular levy for the year 2021 was $.8762 per $1,000 on an assessed valuation of $2,280,297,881 for a total regular levy of $1,998,027.82.

Note 5 – Debt Service Requirements

Debt Service

The accompanying Schedule of Liabilities (09) provides more details of the outstanding debt and liabilities of the City and summarizes the City's debt transactions for year ended December 31, 2021.

The debt service requirements for general obligation bonds, revenue bonds, special assessment bonds, and loans including both principal and interest, are as follows:

	General Obligation Bonds	Revenue Bonds	Other Debt	Total Principal Payments
2022	340,253		518,446	$858,699
2023	349,408		526,821	$876,228
2024	358,157		535,343	$893,500
2025	366,493		544,015	$910,508
2026	374,405		552,840	$927,245
2027 – 2031	0		2,813,872	$2,813,872
20232– 2033	0		1,143,071	$1,143,071
Totals	**$1,788,716**	**$0**	**$6,634,408**	**$8,423,124**

Other Debt represents annual principal and interest payments to the Public Works Trust Fund Loans and the LID No.1.

Note 6 – Pension Plans

A. State Sponsored Pension Plans

Substantially all of the City's full-time and qualifying part-time employees participate in the Public Employees Retirement System (PERS) administered by the Washington State Department of Retirement Systems, under cost-sharing multiple-employer public employee defined benefit and defined contribution retirement plans. Actuarial information is on a system-wide basis and is not considered pertinent to the City's financial statements. Contributions to the systems by both employee and employer are based upon gross wages covered by plan benefits.

The State Legislature establishes, and amends, laws pertaining to the creation and administration of all public retirement systems.

The Department of Retirement Systems, a department within the primary government of the State of Washington, issues a publicly available comprehensive annual financial report (CAFR) that includes financial statements and required supplementary information for each plan. The DRS CAFR may be obtained by writing to:

Department of Retirement Systems
Communications Unit
P.O. Box 48380
Olympia, WA 98540-8380

Also, the DRS CAFR may be downloaded from the DRS website at www.drs.wa.gov.

Note: PERS2 has a surplus balance for 2021 and therefore no listed liability here or on Schedule 9.

At June 30, 2021 (the measurement date of the plans), the City's proportionate share of the collective net pension liabilities, as reported on the Schedule 09, was as follows:

	Employer Contributions	Allocation %	Liability (Asset)
PERS 1	$27,466	.003687%	$45,027
PERS 1 (UAAL)	$106,456	.014292%	$174,539

Note 7– Risk Management

Risk Management

The City of Edgewood is a member of the Washington Cities Insurance Authority (WCIA). Utilizing Chapter 48.62 RCW (self-insurance regulation) and Chapter 39.34 RCW (Interlocal Cooperation Act), nine cities originally formed WCIA on January 1, 1981. WCIA was created for the purpose of providing a pooling mechanism for jointly purchasing insurance, jointly self-insuring, and / or jointly contracting for risk management services. WCIA has a total of 166 members.

New members initially contract for a three-year term, and thereafter automatically renew on an annual basis. A one-year withdrawal notice is required before membership can be terminated. Termination does not relieve a former member from its unresolved loss history incurred during membership.

Liability coverage is written on an occurrence basis, without deductibles. The City of Edgewood elects to cover a deductible for the following: Auto-$500 and Property $5,000. Coverage includes general, automobile, police, errors or omissions, stop gap, employment practices, prior wrongful acts, and employee benefits liability. Limits are $4 million per occurrence in the self-insured layer, and $16 million in limits above the self-insured layer is provided by reinsurance. Total limits are $20 million per occurrence subject to aggregates and sublimits. The Board of Directors determines the limits and terms of coverage annually.

Insurance for property, automobile physical damage, fidelity, inland marine, and boiler and machinery coverage are purchased on a group basis. Various deductibles apply by type of coverage. Property coverage is self-funded from the members' deductible to $750,000, for all perils other than flood and earthquake, and insured above that to $400 million per occurrence subject to aggregates and sublimits. Automobile physical damage coverage is self-funded from the members' deductible to $250,000 and insured above that to $100 million per occurrence subject to aggregates and sublimits.

In-house services include risk management consultation, loss control field services, and claims and litigation administration. WCIA contracts for certain claims investigations, consultants for personnel and land use issues, insurance brokerage, actuarial, and lobbyist services.

WCIA is fully funded by its members, who make annual assessments on a prospectively rated basis, as determined by an outside, independent actuary. The assessment covers loss, loss adjustment, reinsurance and other administrative expenses. As outlined in the interlocal, WCIA retains the right to additionally assess the membership for any funding shortfall.

An investment committee, using investment brokers, produces additional revenue by investment of WCIA's assets in financial instruments which comply with all State guidelines.

A Board of Directors governs WCIA, which is comprised of one designated representative from each member. The Board elects an Executive Committee and appoints a Treasurer to provide general policy direction for the organization. The WCIA Executive Director reports to the Executive Committee and is responsible for conducting the day-to-day operations of WCIA.

Note 8 - Other Disclosures

A. Mt. View Edgewood Water Company Franchise Agreement: The City of Edgewood has a long term Franchise Agreement with Mt. View Edgewood Water Company, a not for profit private corporation operating in the area since the early 1940's. Mountain View supplies between 70 and 80 percent of all City of Edgewood water uses. Other water uses include Lakehaven Water & Sewer District, the City of Milton, and various other private localized well systems.

B. PANDEMIC Impact: In February 2020, the Governor of the state of Washington declared a state of emergency in response to the spread of Covid-19. Precautionary measures to slow the spread of the virus continued throughout 2021. These measures included limitation on business operation, public events, gatherings, travel and in-person interactions. The City of Edgewood has not seen substantive reductions in revenue as of December 31, 2021. This has remained the case for 2022 through May ending, at the time of this report. The City has remained operational throughout 2021 by implementing a hybrid model of in-person and virtual appointments and in-person building and surface water inspection services. The City has made supplemental expenditures for PPE and a thermal mounted camera to take the temperature of both staff and members of the public entering City Hall. The City Council approved a permanent hybrid model for public meetings and as of March 2021, City Hall has been open to the public. We continue to take public safety guidance and practices from the state of Washington Governor's office, Pierce County Public Health, and the CDC.

City of Edgewood

Schedule 01

For the year ended December 31, 2021

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
1111	001	Current Expense Fund	3084100	Committed Cash and Investments - Beginning	$1,350,473
1111	001	Current Expense Fund	3085100	Assigned Cash and Investments - Beginning	$236,213
1111	001	Current Expense Fund	3089100	Unassigned Cash and Investments - Beginning	$3,349,294
1111	001	Current Expense Fund	3111000	Property Tax	$2,026,851
1111	001	Current Expense Fund	3113000	Sale of Tax Title Property	$290
1111	001	Current Expense Fund	3131100	Local Retail Sales and Use Tax	$1,891,254
1111	001	Current Expense Fund	3131710	Zoo, Aquarium and Wildlife Facilities Sales and Use Tax	$161,626
1111	001	Current Expense Fund	3137100	Criminal Justice Sales and Use Tax	$280,429
1111	001	Current Expense Fund	3164000	Business and Occupation Taxes on Utilities	$143,647
1111	001	Current Expense Fund	3164000	Business and Occupation Taxes on Utilities	$513,418
1111	001	Current Expense Fund	3164000	Business and Occupation Taxes on Utilities	$87,799
1111	001	Current Expense Fund	3164000	Business and Occupation Taxes on Utilities	$227,484
1111	001	Current Expense Fund	3164000	Business and Occupation Taxes on Utilities	$144,793
1111	001	Current Expense Fund	3164000	Business and Occupation Taxes on Utilities	$123,314
1111	001	Current Expense Fund	3164000	Business and Occupation Taxes on Utilities	$109,271
1111	001	Current Expense Fund	3172000	Leasehold Excise Tax	$393
1111	001	Current Expense Fund	3219100	Franchise Fees and Royalties	$189,887

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
1111	001	Current Expense Fund	3219900	Other Business Licenses and Permits	$39,880
1111	001	Current Expense Fund	3221000	Buildings, Structures and Equipment	$444,690
1111	001	Current Expense Fund	3221000	Buildings, Structures and Equipment	$59,776
1111	001	Current Expense Fund	3221000	Buildings, Structures and Equipment	$70,593
1111	001	Current Expense Fund	3221000	Buildings, Structures and Equipment	$2,865
1111	001	Current Expense Fund	3221000	Buildings, Structures and Equipment	$1,295
1111	001	Current Expense Fund	3221000	Buildings, Structures and Equipment	$75
1111	001	Current Expense Fund	3329210	COVID-19 Non-Grant Assistance	$1,823,638
1111	001	Current Expense Fund	3350401	2022-2023 biennium one-time allocations	$51,341
1111	001	Current Expense Fund	3360098	City-County Assistance	$107,799
1111	001	Current Expense Fund	3360621	Criminal Justice - Violent Crimes/Population	$3,981
1111	001	Current Expense Fund	3360625	Criminal Justice - Contracted Services	$24,287
1111	001	Current Expense Fund	3360626	Criminal Justice - Special Programs	$14,174
1111	001	Current Expense Fund	3360651	DUI and Other Criminal Justice Assistance	$1,981
1111	001	Current Expense Fund	3360694	Liquor/Beer Excise Tax	$84,731
1111	001	Current Expense Fund	3360695	Liquor Control Board Profits	$95,363
1111	001	Current Expense Fund	3413300	District/Municipal Court - Administrative Fees	$680
1111	001	Current Expense Fund	3418100	Data/Word Processing, Printing, Duplicating and IT Services	$234
1111	001	Current Expense Fund	3418100	Data/Word Processing, Printing, Duplicating and IT Services	$7,800
1111	001	Current Expense Fund	3421000	Law Enforcement Services	$500
1111	001	Current Expense Fund	3458100	Zoning and Subdivision Services	$7,175

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
1111	001	Current Expense Fund	3458100	Zoning and Subdivision Services	$2,410
1111	001	Current Expense Fund	3458100	Zoning and Subdivision Services	$3,996
1111	001	Current Expense Fund	3458100	Zoning and Subdivision Services	$8,420
1111	001	Current Expense Fund	3458100	Zoning and Subdivision Services	$2,295
1111	001	Current Expense Fund	3458100	Zoning and Subdivision Services	$7,050
1111	001	Current Expense Fund	3458300	Plan Checking Services	$455,261
1111	001	Current Expense Fund	3458300	Plan Checking Services	$416
1111	001	Current Expense Fund	3458300	Plan Checking Services	$280
1111	001	Current Expense Fund	3458300	Plan Checking Services	$20,382
1111	001	Current Expense Fund	3458300	Plan Checking Services	$3,780
1111	001	Current Expense Fund	3458500	Growth Management Act (GMA) Impact Fees	$21,509
1111	001	Current Expense Fund	3458500	Growth Management Act (GMA) Impact Fees	$17,500
1111	001	Current Expense Fund	3458900	Other Planning and Development Services	$18,798
1111	001	Current Expense Fund	3458900	Other Planning and Development Services	$10,600
1111	001	Current Expense Fund	3458900	Other Planning and Development Services	$7,950
1111	001	Current Expense Fund	3458900	Other Planning and Development Services	$960
1111	001	Current Expense Fund	3458900	Other Planning and Development Services	$3,075
1111	001	Current Expense Fund	3458900	Other Planning and Development Services	$16,335
1111	001	Current Expense Fund	3458900	Other Planning and Development Services	$11,020
1111	001	Current Expense Fund	3458900	Other Planning and Development Services	$29,836
1111	001	Current Expense Fund	3458900	Other Planning and Development Services	$3,500
1111	001	Current Expense Fund	3458900	Other Planning and Development Services	$31,820
1111	001	Current Expense Fund	3458900	Other Planning and Development Services	$650

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
1111	001	Current Expense Fund	3458900	Other Planning and Development Services	$3,676
1111	001	Current Expense Fund	3458900	Other Planning and Development Services	$3,660
1111	001	Current Expense Fund	3458900	Other Planning and Development Services	$3,740
1111	001	Current Expense Fund	3458900	Other Planning and Development Services	$320
1111	001	Current Expense Fund	3458900	Other Planning and Development Services	$1,665
1111	001	Current Expense Fund	3458900	Other Planning and Development Services	$6,375
1111	001	Current Expense Fund	3458900	Other Planning and Development Services	$45
1111	001	Current Expense Fund	3522000	Cruelty to Animals Penalties	$124
1111	001	Current Expense Fund	3529000	Other Civil Penalties	$38
1111	001	Current Expense Fund	3531000	Traffic Infraction Penalties	$879,861
1111	001	Current Expense Fund	3531000	Traffic Infraction Penalties	$43,269
1111	001	Current Expense Fund	3537000	Non-Traffic Infraction Penalties	$1,012
1111	001	Current Expense Fund	3565000	Investigative Fund Assessments	$5
1111	001	Current Expense Fund	3590000	Non-Court Fines and Penalties	$10,631
1111	001	Current Expense Fund	3611100	Investment Earnings	$647
1111	001	Current Expense Fund	3611100	Investment Earnings	$2,572
1111	001	Current Expense Fund	3611100	Investment Earnings	$32,239
1111	001	Current Expense Fund	3614000	Other Interest	$6,463
1111	001	Current Expense Fund	3625000	Rents and Leases	$12,600
1111	001	Current Expense Fund	3691000	Sale of Surplus	$6,053
1111	001	Current Expense Fund	3699100	Miscellaneous Other, Operating	$20,920
1111	001	Current Expense Fund	3699100	Miscellaneous Other, Operating	$2,527
1111	101	Street Fund	3083100	Restricted Cash and Investments - Beginning	$82,490
1111	101	Street Fund	3176000	Transportation Benefit District Vehicle Fees	$396

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
1111	101	Street Fund	3224000	Street and Curb Permits	$150
1111	101	Street Fund	3360071	Multimodal Transportation - Cities	$16,244
1111	101	Street Fund	3360087	Motor Vehicle Fuel Tax - City Streets	$215,471
1111	101	Street Fund	3360087	Motor Vehicle Fuel Tax - City Streets	$15,137
1111	101	Street Fund	3694000	Judgments and Settlements	$5,187
1111	110	Park Impact Fee	3083100	Restricted Cash and Investments - Beginning	$2,992,016
1111	110	Park Impact Fee	3458500	Growth Management Act (GMA) Impact Fees	$456,232
1111	111	Traffic Impact Fee	3083100	Restricted Cash and Investments - Beginning	$4,184,549
1111	111	Traffic Impact Fee	3458500	Growth Management Act (GMA) Impact Fees	$702,908
1111	111	Traffic Impact Fee	3458500	Growth Management Act (GMA) Impact Fees	$1,765
1111	130	Municipal Capital Reserver REET1	3083100	Restricted Cash and Investments - Beginning	$518,210
1111	130	Municipal Capital Reserver REET1	3183400	REET 1 - First Quarter Percent	$791,883
1111	132	Municipal Capital Reserver REET 2	3083100	Restricted Cash and Investments - Beginning	$273,114
1111	132	Municipal Capital Reserver REET 2	3183400	REET 1 - First Quarter Percent	$791,883
1111	201	Debt Service	3084100	Committed Cash and Investments - Beginning	$9,876
1111	202	LID Debt Service	3084100	Committed Cash and Investments - Beginning	$2,135,546
1111	202	LID Debt Service	3458300	Plan Checking Services	$2,240
1111	202	LID Debt Service	3590000	Non-Court Fines and Penalties	$12,589
1111	202	LID Debt Service	3614000	Other Interest	$232,402
1111	202	LID Debt Service	3681000	Special Assessments - Capital	$761,146
1111	203	LID Debt Service Reserve Fund	3084100	Committed Cash and Investments - Beginning	$614,806
1111	310	Capital Parks Fund	3083100	Restricted Cash and Investments - Beginning	$34,464

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
1111	310	Capital Parks Fund	3340270	State Grant from Recreation and Conservation Office	$693,229
1111	340	Capital Roads Fund	3083100	Restricted Cash and Investments - Beginning	$22,460
1111	340	Capital Roads Fund	3340380	State Grant from Transportation Improvement Board (TIB)	$665,076
1111	341	Capital Roads - Meridian Ave Ph II	3083100	Restricted Cash and Investments - Beginning	$106
1111	350	Capital TIB Fund	3083100	Restricted Cash and Investments - Beginning	$31,777
1111	401	Sewer Utility Fund	3083100	Restricted Cash and Investments - Beginning	$420,510
1111	401	Sewer Utility Fund	3435000	Sewer/Reclaimed Water Sales and Services	$120,882
1111	401	Sewer Utility Fund	3435000	Sewer/Reclaimed Water Sales and Services	$98,216
1111	410	Surface Water Utility Fund	3083100	Restricted Cash and Investments - Beginning	$745,151
1111	410	Surface Water Utility Fund	3340310	State Grant from Department of Ecology	$25,362
1111	410	Surface Water Utility Fund	3431000	Storm Drainage Sales and Services	$1,736,839
1111	410	Surface Water Utility Fund	3458300	Plan Checking Services	$13,900
1111	410	Surface Water Utility Fund	3458900	Other Planning and Development Services	$18,600
1111	501	Equipment Replacement Fund	3084100	Committed Cash and Investments - Beginning	$73,557
1111	501	Equipment Replacement Fund	3620000	Rents and Leases	$11,878
1111	641	Fiduciary Deposits Fund	3082100	Nonspendable Cash and Investments - Beginning	$345,778
1111	650	Agency Funds-Transitory	3082100	Nonspendable Cash and Investments - Beginning	$1,326
1111	001	Current Expense Fund	5084100	Committed Cash and Investments - Ending	$1,350,473
1111	001	Current Expense Fund	5085100	Assigned Cash and Investments - Ending	$280,534
1111	001	Current Expense Fund	5089100	Unassigned Cash and Investments - Ending	$5,187,968
1111	001	Current Expense Fund	5116010	Legislative Activities	$63,558

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
1111	001	Current Expense Fund	5116020	Legislative Activities	$1,947
1111	001	Current Expense Fund	5116030	Legislative Activities	$123
1111	001	Current Expense Fund	5116040	Legislative Activities	$4,871
1111	001	Current Expense Fund	5131010	Executive Office	$236,554
1111	001	Current Expense Fund	5131020	Executive Office	$90,015
1111	001	Current Expense Fund	5131030	Executive Office	$15,050
1111	001	Current Expense Fund	5131040	Executive Office	$46,658
1111	001	Current Expense Fund	5131040	Executive Office	$420
1111	001	Current Expense Fund	5131040	Executive Office	$91
1111	001	Current Expense Fund	5143040	Recording Services	$480
1111	001	Current Expense Fund	5182010	Property Management Services	$2,779,450
1111	001	Current Expense Fund	5182020	Property Management Services	$40,306
1111	001	Current Expense Fund	5182020	Property Management Services	$162,157
1111	001	Current Expense Fund	5182020	Property Management Services	$320,804
1111	001	Current Expense Fund	5182020	Property Management Services	$18,593
1111	001	Current Expense Fund	5182020	Property Management Services	$11,756
1111	001	Current Expense Fund	5182020	Property Management Services	$481,793
1111	001	Current Expense Fund	5182030	Property Management Services	$23,509
1111	001	Current Expense Fund	5182030	Property Management Services	$1,185
1111	001	Current Expense Fund	5182030	Property Management Services	$669
1111	001	Current Expense Fund	5182030	Property Management Services	$3,282
1111	001	Current Expense Fund	5182030	Property Management Services	$6,125
1111	001	Current Expense Fund	5182030	Property Management Services	$259
1111	001	Current Expense Fund	5182030	Property Management Services	$7,834
1111	001	Current Expense Fund	5182030	Property Management Services	$506

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
1111	001	Current Expense Fund	5182040	Property Management Services	$2,432
1111	001	Current Expense Fund	5182040	Property Management Services	$1,530
1111	001	Current Expense Fund	5182040	Property Management Services	$2,449
1111	001	Current Expense Fund	5182040	Property Management Services	$1,276
1111	001	Current Expense Fund	5182040	Property Management Services	$157
1111	001	Current Expense Fund	5182040	Property Management Services	$565
1111	001	Current Expense Fund	5182040	Property Management Services	$1,905
1111	001	Current Expense Fund	5182040	Property Management Services	$9,606
1111	001	Current Expense Fund	5182040	Property Management Services	$24,943
1111	001	Current Expense Fund	5182040	Property Management Services	$537
1111	001	Current Expense Fund	5183030	Maintenance/Security/Insurance/Janitorial Services	$17,918
1111	001	Current Expense Fund	5183030	Maintenance/Security/Insurance/Janitorial Services	$15,978
1111	001	Current Expense Fund	5183030	Maintenance/Security/Insurance/Janitorial Services	$481
1111	001	Current Expense Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	$13,203
1111	001	Current Expense Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	$13,368
1111	001	Current Expense Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	$527
1111	001	Current Expense Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	$27,622
1111	001	Current Expense Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	$4,489

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
1111	001	Current Expense Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	$54
1111	001	Current Expense Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	$3,682
1111	001	Current Expense Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	$66,382
1111	001	Current Expense Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	$9,335
1111	001	Current Expense Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	$3,171
1111	001	Current Expense Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	$92,211
1111	001	Current Expense Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	$1,187
1111	001	Current Expense Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	$4,465
1111	001	Current Expense Fund	5188040	Information Technology Services	$17,654
1111	001	Current Expense Fund	5188530	Information Technology Services	$2,174
1111	001	Current Expense Fund	5188540	Information Technology Services	$5,137
1111	001	Current Expense Fund	5188540	Information Technology Services	$101,753
1111	001	Current Expense Fund	5188540	Information Technology Services	$616
1111	001	Current Expense Fund	5189010	Other Centralized Services	($2,779,450)
1111	001	Current Expense Fund	5189020	Other Centralized Services	($1,035,410)
1111	001	Current Expense Fund	5189030	Other Centralized Services	($172,795)
1111	001	Current Expense Fund	5189040	Other Centralized Services	($535,685)
1111	001	Current Expense Fund	5189040	Other Centralized Services	$111,674

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
1111	001	Current Expense Fund	5189040	Other Centralized Services	$8,373
1111	001	Current Expense Fund	5189040	Other Centralized Services	$4,403
1111	001	Current Expense Fund	5189040	Other Centralized Services	$500
1111	001	Current Expense Fund	5113040	Official Publication Services	$10,661
1111	001	Current Expense Fund	5125040	Municipal Court	$111,160
1111	001	Current Expense Fund	5142040	Financial Services	$3,465
1111	001	Current Expense Fund	5142040	Financial Services	$1,260
1111	001	Current Expense Fund	5142040	Financial Services	$17
1111	001	Current Expense Fund	5142040	Financial Services	$2,594
1111	001	Current Expense Fund	5142340	Financial Services	$11,423
1111	001	Current Expense Fund	5149040	Voters Registration Services	$31,819
1111	001	Current Expense Fund	5154140	External Legal Services - Advice	$173,686
1111	001	Current Expense Fund	5154140	External Legal Services - Advice	$3,055
1111	001	Current Expense Fund	5188540	Information Technology Services	$3,739
1111	001	Current Expense Fund	5189010	Other Centralized Services	$512,489
1111	001	Current Expense Fund	5189020	Other Centralized Services	$195,014
1111	001	Current Expense Fund	5189030	Other Centralized Services	$32,606
1111	001	Current Expense Fund	5189040	Other Centralized Services	$101,084
1111	001	Current Expense Fund	5189040	Other Centralized Services	$46,426
1111	001	Current Expense Fund	5256030	Disaster Preparedness	$7,106
1111	001	Current Expense Fund	5256040	Disaster Preparedness	$590
1111	001	Current Expense Fund	5543040	Animal Control	$57,718
1111	001	Current Expense Fund	5211040	Administration	$3,582
1111	001	Current Expense Fund	5212030	Police Operations	$1,245
1111	001	Current Expense Fund	5212030	Police Operations	$784
1111	001	Current Expense Fund	5212030	Police Operations	$3,017
1111	001	Current Expense Fund	5212040	Police Operations	$3,180,130

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
1111	001	Current Expense Fund	5212040	Police Operations	$22,967
1111	001	Current Expense Fund	5212040	Police Operations	$52
1111	001	Current Expense Fund	5212040	Police Operations	$217
1111	001	Current Expense Fund	5213030	Crime Prevention	$3,235
1111	001	Current Expense Fund	5217040	Traffic Policing	$312,717
1111	001	Current Expense Fund	5236040	Care and Custody of Prisoners	$3,360
1111	001	Current Expense Fund	5585010	Building Permits and Plan Reviews	$882,665
1111	001	Current Expense Fund	5585020	Building Permits and Plan Reviews	$335,875
1111	001	Current Expense Fund	5585030	Building Permits and Plan Reviews	$56,158
1111	001	Current Expense Fund	5585030	Building Permits and Plan Reviews	$1,828
1111	001	Current Expense Fund	5585030	Building Permits and Plan Reviews	$76
1111	001	Current Expense Fund	5585030	Building Permits and Plan Reviews	$321
1111	001	Current Expense Fund	5585040	Building Permits and Plan Reviews	$174,098
1111	001	Current Expense Fund	5585040	Building Permits and Plan Reviews	$109,635
1111	001	Current Expense Fund	5585040	Building Permits and Plan Reviews	$9,066
1111	001	Current Expense Fund	5585040	Building Permits and Plan Reviews	$926
1111	001	Current Expense Fund	5586010	Planning	$314,500
1111	001	Current Expense Fund	5586020	Planning	$119,675
1111	001	Current Expense Fund	5586030	Planning	$20,010
1111	001	Current Expense Fund	5586030	Planning	$166
1111	001	Current Expense Fund	5586030	Planning	$1,586
1111	001	Current Expense Fund	5586040	Planning	$62,032
1111	001	Current Expense Fund	5586040	Planning	$64,456
1111	001	Current Expense Fund	5586040	Planning	$75,989
1111	001	Current Expense Fund	5586040	Planning	$9,121
1111	001	Current Expense Fund	5586040	Planning	$4,504
1111	001	Current Expense Fund	5586040	Planning	$3,640
1111	001	Current Expense Fund	5586040	Planning	$2,900

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
1111	001	Current Expense Fund	5587040	Economic Development	$45,000
1111	001	Current Expense Fund	5739030	Other Cultural and Community Events	$167
1111	001	Current Expense Fund	5768010	General Parks	$137,424
1111	001	Current Expense Fund	5768020	General Parks	$52,293
1111	001	Current Expense Fund	5768030	General Parks	$8,743
1111	001	Current Expense Fund	5768030	General Parks	$5,245
1111	001	Current Expense Fund	5768030	General Parks	$75
1111	001	Current Expense Fund	5768030	General Parks	$234
1111	001	Current Expense Fund	5768030	General Parks	$362
1111	001	Current Expense Fund	5768030	General Parks	$3,275
1111	001	Current Expense Fund	5768040	General Parks	$27,106
1111	001	Current Expense Fund	5768040	General Parks	$771,274
1111	001	Current Expense Fund	5768040	General Parks	$1,852
1111	001	Current Expense Fund	5768040	General Parks	$687
1111	001	Current Expense Fund	5768040	General Parks	$17,370
1111	001	Current Expense Fund	5768040	General Parks	$1,304
1111	001	Current Expense Fund	5768040	General Parks	$34
1111	101	Street Fund	5083100	Restricted Cash and Investments - Ending	$58,374
1111	101	Street Fund	5423030	Roadway	$4,796
1111	101	Street Fund	5423030	Roadway	$1,394
1111	101	Street Fund	5423040	Roadway	$12,960
1111	101	Street Fund	5423040	Roadway	$1,562
1111	101	Street Fund	5423840	Roadway	$57,618
1111	101	Street Fund	5426430	Traffic Control Devices	$7,199
1111	101	Street Fund	5426440	Traffic Control Devices	$10,462
1111	101	Street Fund	5426440	Traffic Control Devices	$84,714
1111	101	Street Fund	5426440	Traffic Control Devices	$6,112
1111	101	Street Fund	5426640	Snow and Ice Control	$96,242
1111	101	Street Fund	5427030	Roadside	$2,793
1111	101	Street Fund	5427040	Roadside	$64,024
1111	101	Street Fund	5427040	Roadside	$3,916
1111	101	Street Fund	5427040	Roadside	$58,591

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
1111	101	Street Fund	5429010	Maintenance Administration and Overhead	$234,925
1111	101	Street Fund	5429020	Maintenance Administration and Overhead	$89,395
1111	101	Street Fund	5429030	Maintenance Administration and Overhead	$14,947
1111	101	Street Fund	5429030	Maintenance Administration and Overhead	$469
1111	101	Street Fund	5429030	Maintenance Administration and Overhead	$1,529
1111	101	Street Fund	5429040	Maintenance Administration and Overhead	$46,337
1111	101	Street Fund	5429040	Maintenance Administration and Overhead	$7,722
1111	101	Street Fund	5429040	Maintenance Administration and Overhead	$989
1111	101	Street Fund	5429040	Maintenance Administration and Overhead	$249
1111	101	Street Fund	5429040	Maintenance Administration and Overhead	$375
1111	110	Park Impact Fee	5083100	Restricted Cash and Investments - Ending	$448,248
1111	111	Traffic Impact Fee	5083100	Restricted Cash and Investments - Ending	$3,669,222
1111	130	Municipal Capital Reserver REET1	5083100	Restricted Cash and Investments - Ending	$949,093
1111	132	Municipal Capital Reserver REET 2	5083100	Restricted Cash and Investments - Ending	$426,996
1111	201	Debt Service	5084100	Committed Cash and Investments - Ending	$459
1111	202	LID Debt Service	5084100	Committed Cash and Investments - Ending	$351,287
1111	202	LID Debt Service	5154140	External Legal Services - Advice	$18,000

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
1111	202	LID Debt Service	5351040	Sewer/Reclaimed Water Utilities	$22,894
1111	203	LID Debt Service Reserve Fund	5084100	Committed Cash and Investments - Ending	$614,806
1111	310	Capital Parks Fund	5083100	Restricted Cash and Investments - Ending	$720,332
1111	340	Capital Roads Fund	5083100	Restricted Cash and Investments - Ending	$6,568
1111	401	Sewer Utility Fund	5083100	Restricted Cash and Investments - Ending	$508,398
1111	401	Sewer Utility Fund	5351040	Sewer/Reclaimed Water Utilities	$4,908
1111	410	Surface Water Utility Fund	5083100	Restricted Cash and Investments - Ending	$664,894
1111	410	Surface Water Utility Fund	5310010	Storm Drainage Utilities	$397,335
1111	410	Surface Water Utility Fund	5310020	Storm Drainage Utilities	$151,196
1111	410	Surface Water Utility Fund	5310030	Storm Drainage Utilities	$25,280
1111	410	Surface Water Utility Fund	5310040	Storm Drainage Utilities	$78,371
1111	410	Surface Water Utility Fund	5313830	Storm Drainage Utilities	$5,672
1111	410	Surface Water Utility Fund	5313830	Storm Drainage Utilities	$65
1111	410	Surface Water Utility Fund	5313830	Storm Drainage Utilities	$1,623
1111	410	Surface Water Utility Fund	5313840	Storm Drainage Utilities	$107,729
1111	410	Surface Water Utility Fund	5313840	Storm Drainage Utilities	$5,280
1111	410	Surface Water Utility Fund	5313840	Storm Drainage Utilities	$158,368
1111	410	Surface Water Utility Fund	5313840	Storm Drainage Utilities	$4,654
1111	410	Surface Water Utility Fund	5313840	Storm Drainage Utilities	$215,092
1111	410	Surface Water Utility Fund	5313840	Storm Drainage Utilities	$87,632
1111	410	Surface Water Utility Fund	5313840	Storm Drainage Utilities	$249,988

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
1111	410	Surface Water Utility Fund	5313840	Storm Drainage Utilities	$9,460
1111	410	Surface Water Utility Fund	5313840	Storm Drainage Utilities	$717
1111	410	Surface Water Utility Fund	5313840	Storm Drainage Utilities	$46
1111	410	Surface Water Utility Fund	5313840	Storm Drainage Utilities	$249
1111	410	Surface Water Utility Fund	5313840	Storm Drainage Utilities	$457
1111	410	Surface Water Utility Fund	5313840	Storm Drainage Utilities	$328
1111	410	Surface Water Utility Fund	5313840	Storm Drainage Utilities	$5,074
1111	410	Surface Water Utility Fund	5313840	Storm Drainage Utilities	$2,411
1111	411	Surface Water Capital Fund	5083100	Restricted Cash and Investments - Ending	$31,569
1111	501	Equipment Replacement Fund	5084100	Committed Cash and Investments - Ending	$18,507
1111	641	Fiduciary Deposits Fund	5082100	Nonspendable Cash and Investments - Ending	$345,778
1111	650	Agency Funds-Transitory	5082100	Nonspendable Cash and Investments - Ending	$1,352
1111	001	Current Expense Fund	3821000	Refundable Deposits	$1,612
1111	001	Current Expense Fund	3821000	Refundable Deposits	$44,320
1111	101	Street Fund	3970000	Transfers-In	$555,000
1111	201	Debt Service	3970000	Transfers-In	$123
1111	201	Debt Service	3970000	Transfers-In	$12,044
1111	201	Debt Service	3970000	Transfers-In	$361,000
1111	202	LID Debt Service	3913010	Special Assessment Bonds Issued	$6,784,809
1111	310	Capital Parks Fund	3970000	Transfers-In	$3,000,000
1111	310	Capital Parks Fund	3970000	Transfers-In	$83,000
1111	340	Capital Roads Fund	3822000	Retainage Deposits	$47,751
1111	340	Capital Roads Fund	3970000	Transfers-In	$1,251,883
1111	411	Surface Water Capital Fund	3970000	Transfers-In	$200,000
1111	650	Agency Funds-Transitory	3893000	Custodial Type Collections	$2,894

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
1111	650	Agency Funds-Transitory	3893000	Custodial Type Collections	$794
1111	650	Agency Funds-Transitory	3893000	Custodial Type Collections	$25,160
1111	001	Current Expense Fund	5821000	Refund of Deposits	$3,750
1111	001	Current Expense Fund	5941860	Capital Expenditures/Expenses - Centralized/General Services	$18,139
1111	001	Current Expense Fund	5941860	Capital Expenditures/Expenses - Centralized/General Services	$35,367
1111	001	Current Expense Fund	5941860	Capital Expenditures/Expenses - Centralized/General Services	$8,535
1111	001	Current Expense Fund	5941860	Capital Expenditures/Expenses - Centralized/General Services	$671
1111	001	Current Expense Fund	5941860	Capital Expenditures/Expenses - Centralized/General Services	$30,165
1111	001	Current Expense Fund	5941860	Capital Expenditures/Expenses - Centralized/General Services	$607
1111	101	Street Fund	5951040	Capital Expenditures/Expenses - Engineering	$22,380
1111	110	Park Impact Fee	5970000	Transfers-Out	$3,000,000
1111	111	Traffic Impact Fee	5970000	Transfers-Out	$1,220,000
1111	130	Municipal Capital Reserver REET1	5970000	Transfers-Out	$361,000
1111	132	Municipal Capital Reserver REET 2	5970000	Transfers-Out	$555,000
1111	132	Municipal Capital Reserver REET 2	5970000	Transfers-Out	$83,000
1111	201	Debt Service	5911870	Debt Repayment - Centralized/General Services	$335,636

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
1111	201	Debt Service	5921880	Interest and Other Debt Service Cost - Centralized/General Services	$46,948
1111	202	LID Debt Service	5913570	Debt Repayment - Sewer/Reclaimed Water Utilities	$9,345,326
1111	202	LID Debt Service	5913570	Debt Repayment - Sewer/Reclaimed Water Utilities	$29,412
1111	202	LID Debt Service	5923580	Interest and Other Debt Service Cost - Sewer/Reclaimed Water Utilities	$1,176
1111	202	LID Debt Service	5923580	Interest and Other Debt Service Cost - Sewer/Reclaimed Water Utilities	$160,637
1111	310	Capital Parks Fund	5947640	Capital Expenditures/Expenses - Park Facilities	$3,081,652
1111	310	Capital Parks Fund	5947660	Capital Expenditures/Expenses - Park Facilities	$8,708
1111	340	Capital Roads Fund	5919570	Debt Repayment - Roads/Streets and Other Infrastructure	$13,187
1111	340	Capital Roads Fund	5929580	Interest and Other Debt Service Cost - Roads/Streets and Related Infrastructure	$363
1111	340	Capital Roads Fund	5951060	Capital Expenditures/Expenses - Engineering	$8,844
1111	340	Capital Roads Fund	5952060	Capital Expenditures/Expenses - Right-Of-Way	$39,234
1111	340	Capital Roads Fund	5953060	Capital Expenditures/Expenses - Roadway	$263,988
1111	340	Capital Roads Fund	5953060	Capital Expenditures/Expenses - Roadway	$230,307
1111	340	Capital Roads Fund	5956160	Capital Expenditures/Expenses - Sidewalks	$1,123,424

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
1111	340	Capital Roads Fund	5956360	Capital Expenditures/Expenses - Street Lighting	$15,024
1111	340	Capital Roads Fund	5956460	Capital Expenditures/Expenses - Traffic Control Devices	$86,818
1111	340	Capital Roads Fund	5956960	Capital Expenditures/Expenses - Other Traffic and Pedestrian Services	$199,413
1111	341	Capital Roads - Meridian Ave Ph II	5970000	Transfers-Out	$106
1111	350	Capital TIB Fund	5970000	Transfers-Out	$31,777
1111	401	Sewer Utility Fund	5943560	Capital Expenditures/Expenses - Sewer/Reclaimed Water Utilities	$126,180
1111	401	Sewer Utility Fund	5970000	Transfers-Out	$123
1111	410	Surface Water Utility Fund	5943160	Capital Expenditures/Expenses - Storm Drainage Utilities	$11,251
1111	410	Surface Water Utility Fund	5953060	Capital Expenditures/Expenses - Roadway	$144,637
1111	410	Surface Water Utility Fund	5970000	Transfers-Out	$212,044
1111	411	Surface Water Capital Fund	5943160	Capital Expenditures/Expenses - Storm Drainage Utilities	$168,432
1111	501	Equipment Replacement Fund	5941860	Capital Expenditures/Expenses - Centralized/General Services	$14,797
1111	501	Equipment Replacement Fund	5941860	Capital Expenditures/Expenses - Centralized/General Services	$52,130
1111	650	Agency Funds-Transitory	5893000	Custodial Type Remittances	$2,868
1111	650	Agency Funds-Transitory	5893000	Custodial Type Remittances	$794
1111	650	Agency Funds-Transitory	5893000	Custodial Type Remittances	$25,160

SCHEDULE SUMMARY OF BANK RECONCLIATION

For the Year Ending December 31, 2021

	FROM BANK STATEMENTS					
		Deposits		Withdrawals		
Bank & Investment Account Name	Beginning Bank Balnce	Receipts	Inter-bank tranfers in	Disbursements	Inter-bank transfers out	Ending Bank Balance
Bond Investments	$1,347,514.13	$0.00	$0.00	$503,636.09	$0.00	$843,878.04
Claims Account	$0.00	$0.00	$13,130,803.42	$13,130,803.42	$0.00	$0.00
LGIP	$2,203,034.91	$2,306.86	$0.00	$0.00	$0.00	$2,205,341.77
Payroll Account	$0.00	$0.00	$3,777,355.91	$3,777,355.91	$0.00	$0.00
Treasurer's Account	$14,321,317.53	$25,223,495.54	($16,908,159.33)	$9,307,459.19	$0.00	$13,329,194.55
Bank Totals	**$17,871,866.57**	**$25,225,802.40**	**$0.00**	**$26,719,254.61**	**$0.00**	**$16,378,414.36**
	RECONCILING ITEMS					
Beginning Deposits in Transit	$8,181.74	($8,181.74)				
Year-End Deposits in Transit		$5,618.31				$5,618.31
Beginning Outstanding & Open Period Items	($458,742.68)			($458,742.68)		
Year-end Outstanding & Open Period Items				$749,584.40		($749,584.40)
NSF Checks		$0.00		$0.00		
Cancellation of unredeemed checks/warrants		$0.00				
Interfund transactions		$5,463,050.09		$5,463,050.09		
Netted Transactions		($466,689.28)		($466,689.28)		
Authorized balance of revolving, petty cash and change funds	$400.00					$400.00
Other Reconciling Items, net	$0.00	$0.00		$0.00		$0.00
Reconciling Items Totals	**($450,160.94)**	**$4,993,797.38**		**$5,287,202.53**		**($743,566.09)**
	FROM GENERAL LEDGER					
	Beginning Cash & Investment Balance	Revenues & Other Increases		Expenditures & Other Decreases		Ending Cash & Investment Balance
General Ledger Totals	**$17,421,711.47**	**$30,219,599.78**		**$32,006,457.14**		**$15,634,854.11**
Unreconciled Variance	**($5.84)**	**$0.00**		**$0.00**		**($5.84)**

City of Edgewood
Schedule of Liabilities
For the Year Ended December 31, 2021

ID. No.	Description	Due Date	Beginning Balance	Additions	Reductions	Ending Balance
General Obligation Debt/Liabilities						
263.96	2021 Compensated Absences	12/31/2021	160,670	30,165	-	190,835
251.11	2007 G.O. Bond	12/1/2026	2,124,350	-	325,639	1,798,711
263.81	2013 PWTF Loan (PC-12-951-080)	6/1/2031	145,056	-	13,187	131,869
	Total General Obligation Debt/Liabilities:		**2,430,076**	**30,165**	**338,826**	**2,121,415**
Revenue and Other (non G.O.) Debt/Liabilities						
259.12	2021 Compensated Absences	12/31/2021	10,388	8,981	-	19,369
264.30	Department of Retirement	12/31/2021	721,333	-	501,767	219,566
263.82	2008 PWTF Loan (PR08-951-083)	6/1/2028	235,293	-	29,412	205,881
	Total Revenue and Other (non G.O.) Debt/Liabilities:		**967,014**	**8,981**	**531,179**	**444,816**
Assessment Debt/Liabilities (with commitments)						
253.11	2014 Sewer Assessment	11/24/2033	8,857,174	-	8,857,174	-
253.11	2021 Refinanced Sewer Assessment	11/24/2033	-	6,784,809	488,153	6,296,656
	Total Assessment Debt/Liabilities (with commitments):		**8,857,174**	**6,784,809**	**9,345,327**	**6,296,656**
	Total Liabilities:		**12,254,264**	**6,823,955**	**10,215,332**	**8,862,887**

City of Edgewood

SCHEDULE OF STATE FINANCIAL ASSISTANCE (unaudited)

For Fiscal Year ended December 31, 2021

Grantor	Program Title	Identificaton Number	Amount
Capital Contributions - State Grant from Recreation and Conservation Funding Board			
	Park Construction	P18AP00200	500,000
		Sub-total:	**500,000**
Capital Contributions - State Grant from Transportation Improvement Board (TIB)			
	Pavement Preservation	TIB#8-1-201(003)-1	230,307
	Sidewalk Gaps	P-E-201(P03)-1	688,976
		Sub-total:	**919,283**
State Grant from Department of Ecology			
	Suface Water Grant Funds	WQSWCAP-2123-EdgeCD -00219	9,288
		Sub-total:	**9,288**
		Grand total:	**1,428,571**

Report based on unaudited annual report submissions as of 6/29/2022

City of Edgewood
Schedule of Expenditures of Federal Awards
For the Year Ended December 31, 2021

Federal Agency (Pass-Through Agency)	Federal Program	CFDA Number	Other Award Number	Expenditures: From Pass-Through Awards	Expenditures: From Direct Awards	Expenditures: Total	Passed through to Subrecipients	Note
NATIONAL PARK SERVICE, INTERIOR, DEPARTMENT OF THE (via Recreation and Conservation Office)	Outdoor Recreation Acquisition, Development and Planning	15.916	P18AP00200	500,000	-	500,000	-	36th & Meridian Park
Highway Planning and Construction Cluster								
FEDERAL HIGHWAY ADMINISTRATION, TRANSPORTATION, DEPARTMENT OF (via Washington State Depratment of Transportation)	Highway Planning and Construction	20.205	HSIP-3209(007) LA-10120	22,380	-	22,380	-	Chrisella Road
	Total Highway Planning and Construction Cluster:			**22,380**	**-**	**22,380**	**-**	
	Total Federal Awards Expended:			**522,380**	**-**	**522,380**	**-**	

The accompanying notes are an integral part of this schedule.

City of Edgewood

Notes to the Schedule of Expenditures of Federal Awards

For the Year Ended December 31, 2021

Note 1 – Basis of Accounting

This Schedule is prepared on the same basis of accounting as the City of Edgewood financial statements. The City of Edgewood uses the cash basis of accounting and measurement focus directed under the Washington State Budget, Accounting, and Reporting System (BARS) for Cities.

Note 2 – Federal De Minimis Indirect Cost Rate

The City of Edgewood has not elected to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

MCAG 1111 **Schedule 17**
City of Edgewood
LIMITATION ON PUBLIC WORKS PROJECTS PERFORMED BY PUBLIC EMPLOYEES
For the Year Ended December 31, 2021

Total current public work construction budget as amended (annual or biennial as applicable)	5653561.93
Allowable portion of total public works (10 percent of line 1)	565356.193
Less: Amount (if any) in excess of permitted amount from prior budget period.	0
Total allowable public works (line 2 minus line 3)	565356.193
Total public works projects performed by public emploiyees during the current year (include work performed by a county)	0
If this is the second year of a biennial budget, total public works projects performed by public employees during the first year of biennium	
Restricted under (over) allowable (line 4 minus line 5 minus line 6)	565356.193

NOTE: If the restricted amount is over allowable, this amount must be carried forward to the next budget period report.

Labor Relations Consultant(S)
For the Year Ended December 31, 2021

Has your government engaged labor relations consultants? ___ Yes X No

If yes, please provide the following information for each consultant:

Name of firm:
Name of consultant:
Business address:
Amount paid to consultant during fiscal year:
Terms and conditions, as applicable, including: Rates (e.g., hourly, etc.) Maximum compensation allowed Duration of services Services provided

City of Edgewood Debt Map r12/2021

As Of Date: 12/31/2021 Total Debt $ 8,423,120 (including LID Assessment Debt)

General Obligation

2007 City Hall GO Bond (1)

*****

$5,565,000

~~Bank of New York~~

Refinanced Columbia Bank (2016)

2.21% Interest Rate

Current: $1.788.714

2011 LOAN (Jovita Realignment) (3)

$500,000

Public Works Trust Fund

PC12-951-080

0.25% Interest Rate

6/1/2031

Current: $131,869

Revenue Obligation

2009 LOAN (Sewer Design) (4)

$1,000,000

Public Works Trust Fund

PR08-951-083

0.5% Interest Rate

6/1/2028

Current: $205.881

Assessment Obligation

2014 LID No. 1 (Sewer) Bond

$6,784,809

Pacific Premier Bank

1.76% Interest Rate

11/24/2033

(2021 Refinance combining LIBond 5 & 6)

Current: $6.296.656

*** 2016 Debt Restructure Note**: in 2016 the City secured a fixed rate 10 year bank loan for refinancing the remaining City Hall GO Bond Debt (1) at a lower interest rate. As of 01/01/2018 the original GO Bond debt has been fully retired.

The City of Edgewood bond rating is currently rated by S&P as AA+

City Of Edgewood
Council Agenda Summary Sheet

Subject:	
Discussion – Amendment to Council Rules of Procedures – Boards and Commissions	**Agenda Item #:** 2.E
	For Agenda of: 7/19/2022
	Prepared by: Rachel Pitzel, Ann Marie Soto

Attachments (list):
1. RESOLUTION NO. 22-0000 AMENDING THE COUNCIL RULES OF PROCEDURE REGARDING SECTION 6 COUNCIL ADVISORY BODIES - AMS edits
2. CC Rules of Procedure Amendments_Amended 07262022_DRAFT dg and AMS edits_rp_07132022_final Draft
3. Board_Committee_ Application Packet - Final Version

Approval of Materials:	
Rachel Pitzel, Ann Marie Soto Rachel Pitzel 7/14/2022 Dave Gray 7/15/2022 Daryl Eidinger 7/15/2022	**Expenditure Required:** N/A
	Amount Budgeted: N/A
	Timeline: SS Discussion - 07/19/2022 RCM Approval Under Consent Agenda - 07/26/2022

Summary Statement:
In their progress for equity, diversity, and inclusiveness, it is the mayor's and council's desire to clarify the application process and the re-appointment process to serve on advisory boards. This discussion is to review the proposed changes to section 6 of the Council's Rules of Procedure to modify the language to require volunteers seeking reappointment to reapply for their position. The language has also been modified to streamline the process by allowing the mayor to review each application, interview candidates, and bring forward appointment recommendations to council for confirmation.

These proposed changes are more consistent with the roles and responsibilities found in Chapter 35A.12 RCW, under the Mayor-Council plan of government, as the City's form of government has changed since these procedures were first adopted.

Item History:

Recommended Action:
Hold a discussion and provide staff guidance regarding **Discussion** – Amendment to Council Rules of Procedures – Boards and Commissions

Fiscal Note/Consideration:

RESOLUTION NO. 22-0000

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EDGEWOOD, PIERCE COUNTY, WASHINGTON, AMENDING SECTION 6, COUNCIL ADVISORY BODIES, OF THE COUNCIL RULES OF PROCEDURE

WHEREAS, the City has established advisory bodies, committees, and boards for various purposes, such as the Planning Commission, Economic Development and Advisory Board, and the Parks and Recreation Advisory Board, generally comprised of members of the community; and

WHEREAS, the Council desires to amend its Council Rules of Procedures to further clarify the application process, and modify the language to include that any volunteers seeking reappointment shall reapply for their position and be interviewed to allow for inclusiveness of all community members to participate in interviews;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EDGEWOOD, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Council Rules of Procedure Amended. The Council Rules of Procedure are hereby amended as shown in Exhibit A, attached hereto and incorporated herein by this reference.

Section 2. Effective Date. This resolution will take effect immediately upon passage by the City Council.

ADOPTED THIS 26TH DAY OF JULY 2022

____
Daryl Eidinger, Mayor

ATTEST:

____
Rachel Pitzel, CMC
City Clerk

Exhibit A

CITY OF EDGEWOOD
COUNCIL RULES OF PROCEDURE
Amended - ~~October 12, 2021~~July 26, 2022

Table of Contents

SECTION 1. AUTHORITY; ENFORCEMENT; CONSTRUCTION

1.1 The Edgewood City Council hereby establishes the following rules for the conduct of Council meetings, proceedings, and business. These rules shall be in effect upon adoption by the Council and until such time as they are amended or new rules are adopted. These rules shall be construed in accordance with applicable state law. If any provision of these rules irreconcilably conflicts with any applicable state law provision, the state law provision shall control to the extent of such conflict.

1.2 These rules are for the sole use and convenience of the City Council and Mayor, and may only be enforced thereby. Nothing in these rules shall be construed as creating any enforceable right, entitlement and/or cause of action in or for any third party.

SECTION 2. ORGANIZATION

2.1 SWEARING IN OF NEW COUNCILMEMBERS – New Councilmember(s) shall be sworn in, according to the requirements of State law as they currently exist or may hereafter be amended. State law currently allows new Councilmembers to be sworn in (a) Up to ten days prior to the scheduled date of assuming office, including just prior to commencing the first meeting in which the newly elected Councilmember(s) will assume office; or (b) At the last Regular Meeting of the City Council held before the beginning of the year in which Councilmember-elect is to assume office. Under current State law, the oath may be administered and certified by “any officer or notary public who administers oaths, without charge therefore.” This includes but is not limited to, the City Clerk and any judicial officer.

2.2 VACANCIES OF OFFICE - A vacancy of office will occur upon the death or resignation of the incumbent, the incumbent ceasing to be a legally registered voter of the city, the incumbent’s conviction of a felony or other offense involving a violation of his or her official oath, and other events as set forth in RCW 35A.12.060 and RCW 42.12.010. If a vacancy should occur, the remaining members of the City Council shall appoint a qualified person to fill the vacant position pursuant to the provisions of 42.12.070 within ninety (90) days of the occurrence of the vacancy. Councilmember appointees under this section shall be sworn in prior to assuming their seat on the Council.

The following procedures are intended to provide guidance to the Council when a Councilmember position becomes vacant before the expiration of the official's elected term of office. Provided, the Council in its discretion may specify another lawful process for filling any vacancy.

2.3 APPOINTMENT PROCESS

(1) The Council shall direct staff to begin the Councilmember appointment process and establish an interview and appointment schedule so that the position is filled at the earliest opportunity.

(2) The City Clerk's office shall prepare and submit a display advertisement to the City's official newspaper and provide courtesy copies to all other local media outlets. The advertisement will announce the vacancy consistent with the requirements necessary to hold public office; specify that the applicant must be a registered voter of the City and have a one (1) year residency in the City. This display advertisement shall be published once a each week for two (2) consecutive weeks. This display advertisement shall contain other information including, but not limited to, time to be served in the vacant position, election and salary information, Councilmember authority and duties, the deadline date and time for submitting applications, interview and appointment schedules, and such other information that the Council deems appropriate.

(3) The City Clerk's Office shall prepare an application form, which requests appropriate information for Council consideration of the applicants. Applications will be available at the City offices and such other locations that the Council deems appropriate.

(4) Applications received by the deadline date and time will be copied and circulated by the City Clerk's office to the Mayor and Council. Packets may also contain additional information received such as endorsements, letters of reference and other pertinent materials.

(5) The City Clerk's office shall publish the required public notice(s) for the meeting scheduled for interviewing applicants for consideration to the vacant position. This meeting may be a regularly scheduled Council meeting, or a special session Council meeting.

(6) The City Clerk's office shall notify applicants of the location, date and time of Council interviews.

(7) Prior to the date and time of the interview meeting, the Mayor shall accept one interview question from each Councilmember.

2.4 INTERVIEW MEETING - Each interview of an applicant/candidate shall be no more than thirty (30) minutes in length as follows:

(1) The applicant shall present his or her credentials to the Council. (10 minutes).

(2) The Council shall ask the predetermined set of questions, which must be responded to by the applicant. Each applicant will be asked and will answer the same set of questions, and will have two (2) minutes to answer each question. (14 minutes).

(3) An informal question and answer period in which Councilmembers may ask and receive answers to miscellaneous questions. (10 minutes).

(4) The applicants' order of appearance will be determined by a random lot drawing performed by the City Clerk.

(5) The Council may reduce the thirty (30) minute interview time if the number of applicants exceeds six (6) candidates or, alternatively, the Council may elect not to interview all of the applicants if the number exceeds six (6) candidates. The decision as to which applicants to interview will be based on the information contained in the application forms.

2.5 VOTING - Upon completion of the interviews, Councilmembers may convene into executive session to discuss the qualifications of the applicants. However, all interviews, nominations and votes taken by the Council shall be in open public session.

(1) The Mayor shall ask for nominations from the Councilmembers.
(2) After a nomination and second has been received, the City Clerk shall proceed with a roll-call vote.
(3) Balloting will continue until a nominee receives a majority vote.
(4) At anytime during the balloting process, the Council may postpone balloting until a date certain or regular Council meeting if a majority vote has not been received.
(5) Nothing in this policy shall prevent the Council from reconvening into executive session to further discuss the applicant/candidate qualifications.
(6) The Mayor shall declare the nominee receiving the majority vote as the new Councilmember and the Clerk shall swear him/her into office at the earliest opportunity, no later than the next regularly scheduled Council meeting.
(7) If the Council does not give a majority vote within ninety (90) days of the declared vacancy, the RCW delegates appointment powers to Pierce County.

SECTION 3. MAYOR AND DEPUTY MAYOR

3.1 Presiding Officer Duties. The Mayor shall preside at all meetings of the Council, and in the absence of the Mayor, the Deputy Mayor will act in that capacity. If both the Mayor and Deputy Mayor are absent, the Councilmembers present shall elect one of its members to serve as Presiding Officer until the return of the Mayor or Deputy Mayor.

The responsibilities of the Mayor, Deputy Mayor or Presiding Officer shall be as follows:

(1) He or she shall preserve order and decorum in the Council chambers;
(2) He or she shall observe and enforce all procedural rules adopted by the Council;
(3) He or she shall decide all questions on order in accordance with these rules, subject to appeal by any Councilmember;
(4) He or she recognize Councilmembers in the order in which they request the floor (Councilmembers shall wait to be recognized before speaking);
(5) He or she shall state the applicable public hearing procedures before each public hearing;
(6) He or she shall announce executive sessions held during regular or special Council meetings;
(7) He or she shall indicate the names of the Councilmembers making the motion and second;
(8) He or she shall summarize consensus at the conclusion of discussions when the Council concurs or agrees to an item that does not require a formal motion;
(9) He or she (or his/her designee) shall read the title of the ordinance prior to voting;
(10) He or she shall appoint Councilmembers to serve on ad hoc committees as deemed necessary;

(11) He or she will determine ongoing dedicated schedules for regular study sessions, special Council meetings, executive sessions;
(12) He or she will approve the Council agenda; and
(13) Mayor may send issues directly to a Council study session for review in lieu of or prior to being referred to a regular Council meeting;

3.2 Mayoral Tie-Breaking Authority and Veto Power. Pursuant to Chapter 35A.12 RCW, the Mayor shall have the following authority with respect to voting and the veto of ordinances:

(1) The Mayor shall have a vote only in the case of a tie in the votes of the Councilmembers with respect to matters other than the passage of any ordinance, grant, or revocation of franchise or license, or any resolution for the payment of money.
(2) The Mayor shall have the power to veto ordinances passed by the Council and submitted to him or her as provided in Chapter 35A.12 RCW. Every ordinance which passes the Council in order to become valid must be presented to the Mayor; if the Mayor approves it, he or she shall sign it, but if not, the Mayor shall return it with his or her written objections to the Council and the Council shall cause his or her objections to be entered at large into the meeting minutes and proceed to a reconsideration thereof. If upon reconsideration a majority plus one of the whole Council, voting upon a call of ayes and nays, favor its passage, the ordinance shall become valid notwithstanding the Mayor's veto. If the Mayor fails for ten days to either approve or veto an ordinance, it shall become valid without his or her approval.

3.3 Mayor’s Statutory Authority and Ceremonial Duties of Mayor.

(1) The Mayor’s duties and authority are as set forth in RCW 35A.12.100 and .090, as well as other statutes relating to Mayors in cities organized under the Optional Municipal Code (Title 35A RCW).
(2) The Mayor shall make an annual State of the City report during a regularly scheduled Council meeting.
(3) The Mayor shall represent the City at functions and meetings with other jurisdictions/organizations

SECTION 4. PRO TEMPORE AND DEPUTY MAYOR APPOINTMENTS

4.1 Biennially at the first meeting of the Council, or periodically thereafter, the Council may designate a Councilmember as Mayor Pro Tempore or Deputy Mayor for such period as may be specified by the Council. The Deputy Mayor shall serve in the absence or temporary disability of the Mayor.

4.2 Alternatively, the Council may, as the need may arise, appoint any qualified person to serve as Mayor Pro Tempore in the absence or disability of the Mayor.

4.3 Appointment of a Councilmember to preside over a meeting shall not in any way abridge his or her right to vote on matters coming before the Council at such meeting.

4.4 In the event of the extended excused absence or disability of a Councilmember, the remaining members by majority vote may appoint a Councilmember Pro Tempore to serve during the absence or disability.

SECTION 5. COUNCIL AUTHORITY AND COUNCIL RELATIONS WITH CITY STAFF

5.1 The authority of the City Council is set forth in RCW 35A.11.020 and other provisions in Title 35A RCW.

5.2 There will be mutual respect from both City staff and Councilmembers of their respective roles and responsibilities when, and if, expressing criticism in a public meeting.

5.3 City staff will acknowledge the Council as policy makers

5.4 Councilmembers will acknowledge City staff as administering the Council's policies.

5.5 All written informational material requested by individual Councilmembers shall be submitted by City staff, after approval of the Mayor, to all Councilmembers with a notation indicating which Councilmember requested the information.

5.6 Councilmembers shall not attempt to coerce or influence City staff in the selection of personnel, the awarding of contracts, the selection of consultants, the processing of development applications or the granting of City licenses or permits.

5.7 The Council shall not attempt to change or interfere with the operating rules and practices of any City department in derogation of the Mayor's statutory authority.

5.8 Mail that is addressed to the Mayor and Councilmembers shall be copied and circulated by the City Clerk as soon as practicable after it arrives.

5.9 The City Clerk shall not open mail addressed to individual Councilmembers if it is marked personal and/or confidential.

SECTION 6. CITY ADVISORY BODIES

6.1 Every advisory body, when it is formed, will have a specific statement of purpose and function, which will be re-examined periodically by the Council to determine its effectiveness. This statement of purpose is made available to all citizen members when they are appointed.

6.2 The Council may dissolve any advisory body that, in the Council's opinion, has completed its working function or for any other reason.

6.3 Citizen board, commission, committee, and task force members shall be selected in accordance with the following procedures, or at the ~~Council's~~ mayor's discretion~~, any other lawful process:~~.

A) The ~~City Council, as a Committee of the Whole, shall establish an application packet including appropriate disclosure of interest forms and a prescreening questionnaire, containing questions specific to each individual group and the charge of that group, to be used in ranking candidates prior to~~

~~scheduling interviews.~~City Clerk shall ~~establish~~prepare an application packet including a cover page containing ~~timeframe requirements~~the deadline for submittal, supplemental questions regarding applicants' interest in serving on a board/committee/commission, and an acknowledgement of responsibilities.

B) A citywide recruitment process shall be initiated, seeking applicant(s). Vacancies are advertised, so that any interested ~~citizen~~ person may submit an application. Applicants are required to be ~~citizens~~ resident of the City, however, there are certain board/committee/commission vacancies that do not require applicants to be citizens (i.e. Economic Advisory Board). ~~.~~ Councilmembers are encouraged to solicit applications from qualified ~~citizens~~residents, or where applicable , business owners.~~s.~~ Applications shall be available from the office of the City Clerk~~,~~ and on the City's website, ~~and shall be required to be submitted within the advertised deadline in order to be considered for appointment during each application period.~~

Existing board, commission, committee and task force members wishing reappointment — shall complete an application for consideration of reappointment.~~may be exempted from submitting a new application provided they notify the City Clerk in writing within the advertised deadline period of their desire to be considered for reappointment based on a previous application already on file with the City Clerk. They may also choose to complete a new application or letter of interest with updated information they wish to be considered by Council.~~

C) ~~The City Council, as a Committee of the Whole, shall review and rank application packets to aid t~~The Mayor ~~in~~ shall review each application and select~~ing~~ candidates to interview. Should there be four or fewer applicants for any one position, all candidates shall be interviewed~~ by the Council and the prescreening of the candidates shall not be required~~.

~~D)~~ The Mayor will perform interviews along with the staff liaison and bring forward recommendations to the City C~~c~~ouncil at a regular council meeting for approval.~~The City Council, as a Committee of the Whole, shall interview candidates in a panel format, with all candidates participating in the interview session concurrently. Councilmembers are encouraged to develop a short list of questions they would like to ask of the candidates. The Mayor shall call on each Councilmember present to ask questions from their prepared list of the candidate(s) of their choice. The same questions may or may not be asked of every candidate. Depending on the number of candidates to be interviewed and in the interest of completing the interview session(s) in a timely manner, the Mayor may limit the number of questions asked by each Councilmember. If the number of questions is to be limited, the Mayor shall announce the number of questions each Councilmember may ask prior to the commencement of the interviews.~~

D)

E) ~~Upon completing the interviews, each Councilmember will announce his/her ranking of the candidates interviewed and the City Clerk or designee shall tally~~

~~the Council rankings. The results of the rankings shall be provided to the Council and shall be used by the Mayor for consideration in the appointment process. At the Mayor's discretion, the appointment process may take place at a regularly scheduled Council meeting or a special Council meeting following the interview session.~~

~~F)~~ The Mayor shall appoint or ~~reappoint~~re-appoint, and the Council shall confirm or deny the appointments proposed by the Mayor.

~~G~~F) Should the Council deny any or all of the Mayoral appointments, the Mayor may submit new appointments ~~again at the next regular Council meeting or a special Council meeting scheduled for that purpose~~at a future meeting .

~~H~~G) Application materials for candidates interviewed, ~~and ranked,~~ yet not appointed, will remain in a candidate pool for six months. In the event vacancies arise during that ~~six month~~six-month period, the Mayor may appoint ~~the next highest ranked~~a candidate(s) from the pool to fill such vacancies. These appointments are subject to confirmation by the full Council~~ at a regular or special Council meeting~~. Once this ~~six month~~six-month period has passed, a citywide recruitment process shall be initiated, as detailed above, to fill any vacancies that may occur.

SECTION 7. COUNCIL MEETING STAFFING

7.1 If a City Administrator has been appointed, he/she shall attend all meetings of the Council unless excused. When the City Administrator has an excused absence, the Mayor may~~shall~~ designate another staff member to attend the meeting.

7.2 The City Attorney shall attend all regular council meetings of the Council unless excused. The Mayor may ask for the City Attorney to attend study sessions and/or any other meetings, as necessary. Upon request and/or in the City Attorney's absence, they shall give an opinion, either written or oral, on legal questions or at the Mayor's request provide a substitute legal resource. The City Attorney shall act as the Council's parliamentarian.

7.3 The City Clerk or designee shall attend regular, special and study meetings of the Council; keep the official journal (minutes) and perform such other duties as may be needed for the orderly conduct of the meeting.

SECTION 8. COUNCIL MEETINGS

8.1 Except as otherwise provided in these rules, City Council regular meetings will be held the second and fourth Tuesday of each month in the City Council Chambers of Edgewood City Hall, located at 2224 104th Avenue East. Regular Council meetings will begin at the hour of 7:00 PM, and will adjourn no later than 10:00 PM. To continue past this time of adjournment, a majority of a quorum of the Council must concur.

8.2 Except as otherwise provided in these rules, City Council study sessions will be held every Tuesday of each month upon which a regular meeting pursuant to Section 2.1 is not scheduled. Study Sessions will be held in the City Council Chambers of Edgewood City Hall, located at 2224 104th Avenue East. Study Sessions will begin at the hour of 7:00 PM, and will adjourn no later than 9:00 PM. To continue past this time of adjournment, a majority of a quorum of the Council must concur. Council study sessions will be for the purpose of reviewing forthcoming programs, issues, and policies, receiving progress reports on current programs or projects, or receiving other similar information. Council study sessions shall be considered regular meetings for purposes of Chapter 42.30 RCW, but the Council will typically not take binding or final action on behalf of the City during a study session. Except for informal direction to staff, Council decisions and/or final actions on any matter will be scheduled for a regular or Special Council meeting.

8.3 If any Tuesday on which a meeting is scheduled falls on a legal holiday, the meeting shall be held on the next business day unless cancelled and/or rescheduled for a different date as a special meeting.

8.4 Information will be available to the public at each meeting stating a summary of the relevant content of Section 5 (audience comment).

8.5 The Mayor will state the applicable public hearing procedures before each public hearing.

8.6 Staff/consultants will provide brief information and respond to questions by Councilmembers or as requested by the Mayor.

8.7 Citizen comment and public hearing sign-up sheets will be available at each regular Council meeting for the use of those citizens wishing to address the Council.

8.8 TYPES OF MEETINGS

(1) Regular - the Council meeting held on the second and fourth Tuesday of each month.
(2) Special Meetings (*see,* RCW 42.30.080) - any Council meeting other than the regular Council or Study Session meeting with at least 24 hours advance notice. A Special Council meeting may be scheduled by the Mayor or at the request of any four (4) Councilmembers.
(3) Study Session - work sessions of the Council where no final, binding action is taken.
(4) Emergency Meetings (*see,* RCW 42.30.080(4)) - a Special Council meeting called without 24-hour notice. An Emergency meeting deals with an emergency involving injury or damage to persons or property or the likelihood of such injury or damage, when time requirements of a 24-hour notice would make notice impractical and increase the likelihood of such injury or damage. Emergency meetings may be called by the Mayor. The minutes will indicate the reason for the emergency.

(5) Executive Session - a portion of a Council meeting that is closed except to the Council, the Mayor, staff members, consultants and/or other persons authorized by the Mayor. The public is excluded from attendance. Executive Sessions may be held during Regular or Special Council meetings and will be announced by the Mayor. Executive Session subjects are limited to considering matters authorized by applicable state law, including without limitation RCW 42.30.110 and RCW 42.30.140. Executive Sessions may be set as special meetings. Before convening an Executive Session, the Mayor shall announce the purpose of the meeting and the anticipated time when the session will be concluded. Should the Executive Session require more time, a public announcement shall be made that the Executive Session is being extended.

8.9 ORDER OF REGULAR COUNCIL MEETING AGENDA

(1) Call Meeting To Order. The Mayor calls the meeting to order.

(2) Pledge of Allegiance. The Mayor designates a Councilmember or an invited guest to lead the flag salute.

(3) Roll Call. The City Clerk will call roll, announce the attendance of Councilmembers, indicate any Councilmember who is not in attendance, and indicate whether or not the absence of any Councilmember has been excused.

(4) Public Hearing. Any public hearing(s) on the agenda shall be conducted in accordance with the provisions of Section 12 and any other applicable procedures established by state law or local regulations.

(5) Audience Comment. In accordance with Section 5, members of the audience may address the City Council on any item that is not on the agenda for that meeting during the Audience Comment portion of the meeting.

(6) Proclamations and Presentations. Proclamations (official pronouncements and statements of recognition) from the Mayor and/or City Council and presentations from invited guests shall occur during this portion of the meeting.

(7) Mayor’s Report. The Mayor or his/her designee(s) shall update the City Council concerning current issues and items of Council interest.

(8) Consent Agenda. The consent agenda is comprised of routine, noncontroversial items that may be approved collectively by one motion. Any Councilmember may remove any item from the consent agenda for separate discussion and action.

(9) Council Business (Old/New). Old business includes items that were continued or left unfinished from a previous agenda and second readings, if any, of ordinances. New business involves the formal introduction of items to the Council. Councilmembers shall act on the underlying proposal, direct staff to further review the proposal, refer the proposal to Council study session, or

schedule the proposal for a second reading. Council discussion, debate and audience comments is allowed for both old and new business.

(10) Council Comments. Individual Councilmembers shall update the Council concerning current issues and items of Council interest.

(11) Adjournment. The meeting shall be formally closed upon adjournment.

8.10 VIRTUAL AND/OR TELEPHONIC MEETINGS

(1) In the case of emergencies where in-person attendance at meetings is prohibited or restricted, the City Council may convene its meetings remotely using virtual and/or telephonic means. In such circumstances, the City will adhere to any applicable federal, state, or county requirements and guidelines concerning meetings. The City may also adopt local rules or regulations, so long as they do not conflict with said federal, state, or county requirements and guidelines.

(2) During non-emergency situations, the City may include a remote meeting component in addition to an in-person component at meetings, sometimes referred to as a "hybrid-meeting." Hybrid-meetings shall comply with all requirements of the OPMA.

(3) Councilmembers are encouraged to attend meetings in person when practicable and able. However, when conducting in-person or hybrid meetings, there may be times a Councilmember may not be able to be physically present at a Council meeting, or will want to attend remotely. In such circumstances, Councilmembers may attend by telephone or other virtual means, such as through web conferencing. Adequate notice must be given if special access considerations are needed. The procedure and guidelines for permitting a Councilmember to attend a Council meeting via telephone or other virtual means are as follows:

A. The Councilmember(s) attending virtually or telephonically:

1. must be able to hear the discussion on the agenda items taking place; and

2. must be able to be heard by all attendees.

B. The meeting minutes should reflect whether a councilmember(s) is appearing by telephone or virtually, unless the minutes reflect that the entire meeting was held virtually.

SECTION 9. AGENDA PREPARATION

9.1 As required by applicable state law, the City Clerk will prepare and circulate an agenda for each Council meeting specifying the time and place of the meeting, and set forth a brief general description of each item to be considered by the Council. The agenda is subject to approval by the Mayor.

9.2 An item, other than a reconsideration item, may be placed on a Council meeting agenda by any of the following methods:

(1) A majority vote of the Council;
(2) Council consensus;
(3) By any two (2) Councilmembers; and/or
(4) By the Mayor.

9.3 An item may be placed on a regular Council meeting agenda after the agenda is closed and the notice issued if the Councilmember or Mayor explains the necessity and receives a sufficient vote of the Council on a motion to suspend the Council Rules of Procedures to add the item at a meeting.

9.4 Some agenda items may be listed on the agenda for a time certain. Such listing will mean that an item will be heard as soon as reasonably possible after the specified time.

9.5 The City Clerk will endeavor to schedule sufficient time between public hearings and other scheduled items so the public is not kept unduly waiting, and so the Council will have sufficient time to hear testimony and to deliberate matters among themselves.

9.6 Legally required and advertised public hearings will have a higher priority over other time-scheduled agenda items, which have been scheduled for convenience rather than for statutory or other legal reasons.

9.7 Agenda items that are continued from one meeting to another will have preference on the subsequent agenda to the extent possible.

9.8 Agenda packets will be finalized by the end of the business day on the Friday preceding the regular Council meeting. Agenda submissions will be accepted until 2:00 p.m. on the Thursday preceding the Friday packet distribution day.

9.9 All agenda items packet reports will be in the format provided by the City Clerk's office.

9.10 The Council may use the agenda bill "Recommendation" language for making a motion.

SECTION 10. COUNCIL DISCUSSION

10.1 Councilmembers shall observe standard principles of decorum, courtesy and professionalism while addressing each other, staff members, and members of the public.

10.2 The Mayor has the authority to rule on questions of order. If the Mayor rules a Councilmember's comments to be out of order, the Councilmember may explain why he or she believes the comments are not out of order. The Mayor will either rescind or confirm the ruling. If confirmed, the Councilmember shall not continue comment in the manner ruled out of order.

If that Councilmember or any other Councilmember disagrees with the Mayor's ruling, they can appeal the point of order. The question is then put to the Council to confirm or deny the Mayor's ruling and whether the Councilmember shall continue comment.

SECTION 11. COMMENTS, CONCERNS AND TESTIMONY TO COUNCIL

11.1 During the Audience Comment portion of the meeting, members of the public may comment up to three (3) minutes on any subject relating to the City of Edgewood and/or the Edgewood community for items that are on or not on the agenda for that meeting, except: (i) comments related to a pending quasi-judicial matter, and (ii) comments prohibited by state law.

11.2 Comments made on behalf of a group or organization will be limited to five (5) minutes in duration. Representation on behalf of a group or organization will be considered recognized for the purpose of Audience Comment if the group or organization notifies the City Clerk at least 24 hours in advance of the meeting.

11.3 Persons addressing the Council, who are not specifically scheduled on the agenda, will be requested to step up to the podium and provide their name for the record.

11.4 All remarks will be addressed to the Council as a whole, and shall avoid personal, impertinent or slanderous content. Any person disrupting the meeting, including a person who becomes boisterous, threatening, or personally abusive while addressing the Council, may be requested to leave the meeting. The Mayor shall consult with the City Attorney before requesting any person to leave the meeting. Applause, boos or other public demonstrations by those attending the Council meeting are considered inappropriate behavior.

11.5 In addition to and/or in lieu of addressing the Council, any persons may provide written comments and other written materials to the City Clerk for distribution to the Council. A contact name, address, and phone number must be printed legibly on any such materials.

11.6 The Council has the authority to preserve order at all meetings of the Council, to cause the removal of any person from any meeting for disorderly conduct and to enforce the Rules of the Council. The Council shall consult with the City Attorney before causing any person to be removed from the meeting. The Council may command assistance of any peace officer of the City to enforce all lawful orders of the Council or the Mayor to restore order at any meeting. The maintenance of order shall be enforced consistent with all applicable statutory and constitutional requirements, including, but not limited to, RCW 42.30.050.

11.7 Citizens with complaints, concerns or questions will be encouraged to refer the matter to the Mayor or ask that the matter be placed on a future Council meeting or Council study session agenda with the appropriate background information.

SECTION 12. MOTIONS

12.1 A motion that does not receive a second dies. Motions that do not need a second include nominations, withdrawal of motion, agenda order, request for a roll call vote, and point of order.

12.2 A motion that receives a tie vote is deemed to have failed, unless the Mayor votes to breaks the tie.

12.3 When making motions, Councilmembers shall be clear and concise and shall not include arguments for the motion within the motion.

12.4 After a motion and second (if applicable), the Mayor will indicate the names of the Councilmembers making the motion and second.

12.5 After a motion has been made and seconded, the Councilmember making the motion may speak to the motion and then the Council may discuss their opinions on the issue prior to the vote.

12.6 When the Council concurs or agrees to an item that does not require a formal motion, the Mayor will summarize the agreement at the conclusion of the discussion.

12.7 A motion may be withdrawn by the maker of the motion at any time without the consent of the Council. If the motion had received a second, the Councilmember making the second must also agree to withdraw or the motion remains on the table for discussion, debate and disposition.

12.8 A motion to table shall preclude all amendments or debates of the issue under consideration. It requires a second, is not debatable, is not amendable, requires a majority vote and it cannot be reconsidered. A motion not taken from the table by the close of that meeting or the next regular meeting dies on the table.

If the motion to table prevails, the matter may be "taken from the table" by motion which requires a second, is not debatable and which requires a majority vote. When a motion is taken from the table, everything is in the same condition as it was when laid on the table, including any amendments to the original motion that received an affirmative vote prior to the motion to table.

12.9 A motion to postpone to a time certain, must be seconded, is debatable, is amendable, requires a majority vote and may be reconsidered at the same meeting. The original motion being postponed must be considered at a time certain at a future regular or special Council meeting.

12.10 A motion to postpone indefinitely requires a second, is debatable, is not amendable, and takes precedence over the main motion and requires a majority vote. This motion assists in disposing of the main motion. Its purpose is to reject a main motion without a vote on the main motion. Postponed indefinitely is an indirect or polite motion by which a main motion may be disposed of.

12.11 A motion to call for the question shall close debate on the main motion and is not debatable. This motion must receive a second and fails without a two-thirds (2/3) vote. Debate is reopened if the motion fails.

12.12 A motion to amend is defined as amending a motion that is on the floor and has been seconded by inserting or adding, striking out, striking out and inserting, or substituting. Motions that cannot be amended include motion to adjourn, agenda order, lay on the table, roll call vote, point of order, reconsideration and take from the table. A motion to amend an amendment is not in order. Amendments are voted on first, then the main motion as amended (if the amendment received an affirmative vote).

12.13 Council discussion of the motion only occurs after the motion has been moved and seconded.

12.14 The motion maker, Mayor, or City Clerk should repeat the motion prior to voting.

12.15 The City Clerk will take a roll call vote if requested by the Mayor or a Councilmember. At the conclusion of any vote, the City Clerk will announce the results of the vote.

12.16 When a question has been decided, any Councilmember who voted in the majority may move for reconsideration but no motion for reconsideration of a vote shall be made after the meeting has adjourned.

12.17 The City Attorney shall decide all questions of interpretations of these rules and other questions of a parliamentary nature which may arise at a Council meeting. All cases not provided for in these rules shall be governed by the most current version of Robert's Rules of Order Newly Revised. In the event of a conflict, these rules shall prevail.

SECTION 13. ORDINANCES

13.1 All ordinances shall be prepared or reviewed by the City Attorney. No ordinance shall be prepared for presentation to the Council unless requested by a majority of the Council, or requested by the Mayor or City Attorney.

13.2 The Mayor shall read the title of the ordinance prior to voting. Each ordinance shall carry an agenda bill number which shall be the ordinance number.

13.3 Upon enactment of the ordinance, the City Clerk shall obtain the signature of the Mayor and the City Attorney.

13.4 Ordinances or ordinance summaries shall be published in the official newspaper as a legal publication immediately following enactment in the manner prescribed by law.

13.5 Unless expressly prohibited by law, ordinances may be adopted by the Council upon first reading. The Council may in its discretion require a second reading of any ordinance prior to adoption.

SECTION 14. COUNCILMEMBER ATTENDANCE AT REGULAR MEETINGS

14.1 Councilmembers will inform the Mayor, a Councilmember, or City Clerk if they are unable to attend any regular Council meeting or if they knowingly will be late to any meeting. The minutes will show the Councilmember as having an excused absence. If notification is not given, that Councilmember will be noted as absent in the Council minutes. Pursuant to RCW 35A.12.060, a Council position shall become vacant if the Councilmember fails to attend three consecutive regular meetings of the Council without being excused.

SECTION 15. PUBLIC HEARINGS

15.1 Quasi-judicial hearings require a decision be made by the Council using a certain process which may include a record of evidence considered and specific findings be made.

15.2 Legislative or informational hearings do not require a decision be made even though information is presented.

15.3 Councilmembers shall comply with all applicable laws related to the Code of Ethics for Public Officers (chapter 42.23 RCW), conflict of interest requirements, and the Appearance of Fairness doctrine.

Public Hearing Types: There are two types of public hearings. The legislative/informational public hearing is a formal opportunity for citizens to give their views for consideration in the legislative or policy-decision-making process. Quasi-judicial public hearings are hearings on quasi-judicial actions which determine the legal rights, duties, or privileges of specific parties.

A. Subject to any other applicable procedures established by state law or City ordinance, the following procedure shall be followed during public hearings on:

Legislative/Informational

- The Mayor will open the public hearing.
- Staff will make their presentation.
- Citizens comments will be limited to three (3) minutes for individuals and five (5) minutes for a person representing an official position of a recognized organization.

- Additional staff comments will be made.
- The Mayor will close public hearing.
- Council discussion will ensue.
- Council action will be taken.

Quasi-Judicial Hearings

- The Mayor will open the public hearing.
- Open for declarations of conflict of interest, appearance of fairness and other preliminary matters.
- Staff will make their presentation (15 min).
- Proponent presentation will be made. (15 min)
- Opponent presentation will be made. (15 min)
- Proponent rebuttal will be heard. (10 min)
- Staff comments will be made.
- Public hearing will be closed.
- Council discussion will ensue.
- Council action will be taken.

B. The following rules shall be observed:

Legislative/Information Gathering Public Hearings

- For an initial presentation of background information from a City department, board, commission, committee, or an organization, no more than twenty (20) minutes will be allowed unless otherwise authorized by the Mayor.
- If a speaker purports to speak for an organization, club or others so as to lead Council to believe that a number of persons support a position, then such person shall state how that position was developed by the group.
- Comments should be limited to three (3) minutes for each individual or five (5) minutes if representing the official position of a recognized organization.
- The Mayor may allow additional time for receipt of written testimony when needed.
- The City Clerk shall be the official timekeeper.

Quasi Judicial Public Hearings

- If a quasi-judicial hearing is on the agenda, the Council will be informed by the City Attorney as to what state law permits as to public comments.
- Quasi-judicial hearings will be conducted in conformance to procedures outlined in applicable state law, and City ordinances, resolutions and policies.
- Testimony will be limited as set forth herein, except that the Presiding Officer shall ask the rest of the Councilmembers if they have any comments or questions before the citizen is excused.
- If comments are provided in writing, they shall be filed with the City

Clerk by 1:00 PM of the calendar day preceding the hearing.

Notwithstanding any other provision of these rules, the City Council may in its discretion adopt case-specific procedures to govern any public hearing before the Council. Such procedures may supplement, modify or supersede the provisions of this section. Any such procedures shall be made available to interested parties at least 14 days in advance of the Council hearing.

SECTION 16. MEDIA REPRESENTATION AT COUNCIL MEETINGS

16.1 All public meetings of the Council and its advisory committees shall be open to the media, freely subject to recording by radio, television and photographic services at any time, provided that such arrangements do not interfere with the orderly conduct of the meeting. Seating space shall be provided for the media at each public meeting.

SECTION 17. COUNCIL COMMITTEE LIAISONS, SERVICE ON REGIONAL BOARDS, AND REPRESENTATION ON BEHALF OF THE CITY

17.1 Council Committee Liaisons. The Council may designate, by motion, councilmembers to serve as liaisons to each of the City advisory bodies, boards, and commissions (“Council Committee Liaisons”). A Council Committee Liaison is not a “member” of the City advisory body, board, and commission; rather, they are a positive resource to support the City advisory bodies, boards, and commissions in the completion of its annual Work Plan approved by Council. As such, a Council Committee Liaison shall be recognized by the Chair as being in attendance. Liaisons shall not take part in the City advisory bodies, boards, and commissions deliberations or discussions unless the Committee requests the Liaison’s participation in a particular discussion. Liaisons shall not take part in any votes or decision making of the City advisory bodies, boards, and commissions. Council Committee Liaisons are expected to speak on behalf of the Council as a whole, and therefore should avoid taking positions and making comments based on their personal opinions if they differ from the Council majority. Any personal opinions should be clearly identified as such and not be portrayed as the position of the Council majority. Council Committee Liaisons should provide updates to the entire Council, generally at the next regular meeting after the committee or board meeting.

17.2 Service on Regional Bodies. The Council may designate, by motion, individual(s) to serve in liaison roles for regional bodies based on the desire, qualifications, and skills of those interested. Councilmembers and the Mayor should indicate their interest in being a representative prior to the time the representative is considered for eligibility. Any “votes” attributed to the City must be based on Council consensus and not the individual position of the representative serving in that role. Regional Body Liaisons should provide updates to the entire Council, generally at the next regular meeting after the regional body’s meeting.

17.3 For the purpose of commenting on an issue, Council Committee Liaisons and Councilmembers appearing on behalf of the City before another governmental agency, a community organization, through the media, or in their capacity as a regional body representative shall state the majority position of the Council, if known, on such issue. Personal opinions and comments which differ from the Council majority may be expressed if the Councilmember clarifies that these statements do not represent the Council's position. Councilmembers need to have other Councilmember's concurrence before representing another Councilmember's view or position with the media, regional body, another governmental agency, or community organization.

17.4 Committee and Board minutes shall reflect the attendance/absence of Council Committee Liaisons and/or Councilmember’s attendance. Councilmembers who are not the appointed liaison or alternate liaison must refrain from joining the meeting if there are more than three councilmembers present, unless appropriate notice was given by the City in advance, in compliance with the OPMA.

SECTION 18. CONFIDENTIALITY

18.1 Councilmembers shall keep confidential all written materials and verbal information provided to them during executive sessions, to ensure that the City's position is not compromised. Confidentiality also includes information provided to Councilmembers outside of executive sessions when the information is considered to be exempt from disclosure under exemptions set forth in applicable state law.

18.2 If the Council, in executive session, has discussed any type of issue related to a third party, all contact with that party should be effectuated by the designated City staff representative handling the issue. Councilmembers should obtain the permission of the Mayor prior to discussing the information with anyone other than other Councilmembers, the City Attorney or City staff designated by the Mayor. Any Councilmember having any contact or discussion shall make full disclosure to the Mayor and/or the City Council in a timely manner.

SECTION 19. ADMINISTRATION AND HOUSEKEEPING

19.1 When Councilmembers register to attend an official conference requiring voting delegates such as the annual National League of Cities or Association of Washington Cities, the Council shall designate the voting delegate(s) and alternate voting delegate(s) during a public meeting by a majority vote. When possible, said selection of voting delegate(s) shall be done on a rotating basis for the purpose of allowing all Councilmembers the opportunity to be an official voting delegate.

19.2 Open Government Trainings Act. Effective July 1, 2014 the Open Government Trainings Act was enacted requiring all elected officials to complete training courses related to the Public Records Act (RCW 42.56.150), Open Public Meetings Act (RCW 42.30.205) and RCW 40.14 related to records retention.

(a) Each local elected official appointed to fill a vacancy in a local or statewide office, must complete a training course regarding the provisions as indicated above.

(b) Officials required to complete training under this section may complete their training before assuming office but must:

- Complete training no later than ninety (90) calendar days after the date the official:
  - Takes the oath of office, if the official is required to take an oath to assume his or her duties; or
  - Otherwise assumes his or her duties as a public official.
- Complete refresher training at intervals of no more than four years for as long as he or she holds office.

(c) Training must be consistent with the Attorney General's model rules for compliance with the Public Records Act.

(d) Training may be completed remotely with technology including but not limited to internet-based training.

(e) Additional information and online courses are available on the Washington State Attorney General's website at http://www.atg.wa.gov/open-government-training.

19.3 Social Media Usage. As an elected official or employee of the City of Edgewood, your social media posts and the ensuing comment threads may qualify as public records that must be retained, disclosed, or moderated in order to comply with state and federal law and the City's rules and policies. This is true even for your personal social media accounts if you discuss City business. Inappropriate use of social media can expose you and the City to allegations of criminal and ethical wrongdoing. Please refer to our policies and procedures regarding the Public Records Act, the Open Public Meetings Act, and other policies related to the conduct and responsibilities of City of Edgewood employees and officials.

SECTION 20. SUSPENSION AND AMENDMENT OF RULES; IMPLIED WAIVER

20.1 Any provision of these rules not governed by state law or ordinance may be temporarily suspended by the entire membership of the Council.

20.2 These rules may be amended or new rules adopted by a majority vote of the quorum necessary to conduct business.

20.3 Unless identified and corrected in accordance with these rules, any action taken in violation of these rules shall be deemed an implied waiver thereof.

SECTION 21. MINUTES

21.1 Minutes Generally. Pursuant to RCW 42.32.030 and RCW 35A.12.110, the City Clerk shall keep minutes of all regular and special meetings of the City Council, which shall constitute the City’s record of proceedings. Working copies or file copies of all minutes shall be kept in the City Clerk's office. The official, originally signed copies of all minutes shall be maintained and stored in a fire-proof vault. The minutes will be archived in accordance with applicable records retention requirements.

21.2 Content of Minutes. Minutes shall document the actions taken at Council meetings, and shall at a minimum include the following:

1. Date of meeting
2. Location of meeting
3. Type of meeting (regular, continued, special, etc.)
4. Time of meeting
5. Time meeting commenced
6. Officials/members present*
7. Officials/members absent or excused*
8. Topics of business
9. Actions taken on each business matter
10. Record of motions
11. Record of voting
12. Time of adjournment
13. Signature blocks for Presiding Officer and Clerk/designee

*If a Councilmember leaves during a meeting, the time of departure and time of return, if applicable, shall be noted. If a Councilmember arrives after commencement of the meeting, the time of arrival shall be noted.

21.3 Approval of Previous Minutes. Proposed minutes shall be placed on the consent agenda for approval. The Council shall approve the minutes, after consideration of the minutes and making any necessary corrections to the minutes. Upon approval by the Council, the minutes shall constitute the official record of the City Council's meeting.

21.4 Signing the Minutes. The minutes shall be signed by the City Clerk and the Mayor.

21.5 Corrections to Minutes. All authorized corrections to the approved minutes shall be recorded as a business transaction made at the meeting at which the amendment was approved. Following the meeting, the minutes shall be corrected to include the amendment(s) prior to placement of the final, executed minutes in the minute book.

If, after approval of the minutes, a correction must be made, a notation is marked in the margin opposite the correction which states: "Amended, see minutes of ____________. " or "Scriber's Error, corrected by (initials of person making correction)", and shall include the date the correction was noted. Errors corrected in the official minutes shall not be corrected by white out, cross-outs or erasures.

21.6 Preservation of Minutes. Minutes shall be preserved by the City for the period specified by applicable record retention requirements of state law. Special attention, care and security measures shall be taken to protect the orderly and safe keeping of minutes.

CITIZEN BOARD/COMMITTEE/COMMISSION APPLICATION

Thank you for your interest in serving the community as a volunteer on a Board, Committee, or Commission with the City of Edgewood. We appreciate your willingness to serve in an advisory capacity to the city council.

To be considered, your application must be completed and received by the City Clerk at Edgewood City Hall (2224 104th Ave. E.) **no later than 4:30 p.m. [Date].** Applications received after 4:30 pm will not be accepted.

Please submit the following items:

- Application and any other material you find relevant to help the mayor and council in their review process (see page 2)
- Signed responsibility acknowledgment (see page 3)
- Answers to the supplemental questions below. Please keep answers to a max of 200-word limit.

The application and any correspondence should be addressed to:

Rachel Pitzel, City Clerk
Advisory Body Recruitment
2224 104th Avenue E.
Edgewood, WA 98372-1513

Or via email:

rachel@cityofedgewood.org

Supplemental Questions:

Please respond to the following questions regarding your interest in the board/commission/committee vacancy for the City of Edgewood:

1. Why are you interested in volunteering to serve on this board/committee/commission?
2. What strengths would you bring to the board/committee/commission?
3. What are the three highest priorities and/or issues you believe the City needs to address?
4. How would you propose to address these issues?
5. What is your vision for our community?
6. Anything else that you wish to add?

Board/Committee/Commission Application

BOARD/COMMISSION APPLYING FOR: ____

Please complete the entire application form. Applicants are strongly encouraged to attach a cover letter and/or a resume totaling not more than three pages for consideration.

NAME: ____
LAST FIRST INITIAL

ADDRESS: ____ PHONE: ________________________

____
CITY STATE ZIP CODE

E-MAIL ADDRESS: ____________________________________ ALT. PHONE: ______________

Have you previously served on a City of Edgewood Board/Committee/Commission?
(If yes, please explain.)

☐ Yes ☐ No

____

____

Are you able to attend evening meetings? ☐ Yes ☐ No
Please review the city website for information on dates and times of board/committee/commission meetings. (https://www.cityofedgewood.org/176/Boards-Commissions)

Daytime meetings? ☐ Yes ☐ No

Other comments/additional information for consideration: ____________________________

____

____

____

____

Board/Commission Responsibilities

To be selected and serve as a City of Edgewood volunteer Board, Commission, or Committee Member is a high honor and provides an unusual opportunity for genuine public service. Although the specific duties of each of the City's Boards, Commissions, and Committees vary widely with the purpose for which they are formed, there are certain responsibilities that are common to all members. As a volunteer Board, Commission or Committee representative of the City of Edgewood, if selected, I agree to:

1. Understand my role and scope of responsibility. I will be informed of the individual group's scope of responsibility and operating procedures.
2. Strive to represent the majority views of the group. Individual "opinions" to the public and press are discouraged, and, if given, must be clearly identified as such.
3. Practice open and accountable government. I will be as open as possible about my decisions and actions, and also protect confidential information.
4. Understand my responsibility to adhere to the Open Government Trainings Act and complete training courses related to the Public Records Act (RCW 42.56.150), Open Public Meetings Act (RCW 42.30.205) and Chapter 40.14 RCW related to records retention.
5. Represent the public interest and not special interest groups.
6. Not make decisions in order to gain financial or other benefits for myself, my family, or friends.
7. Serve as a liaison between the city and its citizens and help reconcile contradictory viewpoints and build a consensus around common goals and objectives. I will serve as a communication link between community, staff, and city, representing city programs and recommending and providing a channel for citizen expression.
8. Understand my role as a supportive relationship with the City Council and to follow the proper channel of communication through the designated staff person providing support for the group.
9. Do my homework and be thorough in recommendations. I will review agenda items under consideration prior to the meeting in order to be fully prepared to discuss, evaluate, and act on all matters scheduled for consideration. My conclusions will be based on careful preparation to strengthen the value of the group's recommendation.
10. Adhere to the highest standards of integrity and honesty in all endeavors and strive to safeguard the public trust. I shall announce any direct or remote conflict of interests prior to the discussion (RCW 42.36).
11. Understand that my authority is limited to decisions made by the group, and that in most cases, the decisions are advisory.
12. Understand that in my role I recommend policy while administrators and staff carry out policy adopted by the City Council.
13. Establish a good working relationship with fellow group members. I will respect individual viewpoints and allow other members time to present their views fully before making comments. I will be open and honest, and welcome new members.
14. Not use or involve my membership in the conduct of political activities. However, I am not restricted from participating in political activities outside of my involvement in the group.
15. Attend all meetings of the Board, Commission, or Committee, unless excused.

I hereby pledge to be positive in my role as a volunteer with the City an accept responsibility for my participation. I understand that if I do not adhere to these responsibilities, I may be removed from the board/committee/commission.

Signed: ____ Date: ______________________

City Of Edgewood
Council Agenda Summary Sheet

Subject: Discussion – Security and Technology	Agenda Item #: 2.F
	For Agenda of: 7/19/2022
	Prepared by: Matthew Ray
Attachments (list):	

Approval of Materials:		
Matthew Ray		Expenditure Required: $200,000
Rachel Pitzel	7/14/2022	Amount Budgeted: $200,000
Dave Gray	7/15/2022	Timeline:
Daryl Eidinger	7/15/2022	

Summary Statement:
City staff would like to add some security and technology upgrades to both of our parks and are seeking the Council's guidance on moving forward.

Wi-Fi - We have Public Wi-Fi that covers the City Hall campus and would like to extend this to Edgemont and the Edgewood Community Park. We would beam the signal from City Hall wirelessly to both locations. In addition to adding this service to the parks, this would also provide a connection to control irrigation, lights, doors, gates and cameras.

- Bathroom Locks at Edgewood Community Park - Modify the Bathroom door locks to lock/unlock on a schedule.
- Automate the Gate at Edgewood Community Park - Replace the current gate with an automatic gate.
- Edgemont Gate - Since Edgemont has a single point of access, we would replace the gate with a locking pedestrian access gate.
- Camera's - Install six bullet cameras on the light poles at Edgewood Community Park, two dome cameras on the bathroom building and then two panoramic cameras on the light pole at Edgemont Park
- Irrigation Controller - The City is in the process of standardizing its irrigation controls. The new devices can run lights, doors, and gates. EdgewoodCommunity Park is equipped with one of these new devices but Edgemont is not.

If directed, staff would solicit bids to move forward with the project.

This would eliminate the need for the PD to open and close the parks as well as provide a video feed to the Police Station.

Item History:

Recommended Action:
Hold a discussion and provide staff direction to **Discussion** – Security and Technology

Fiscal Note/Consideration:

City Of Edgewood
Council Agenda Summary Sheet

Subject: **Discussion -** Purchase Order for Ford Escape and Ford Ranger vehicles	**Agenda Item #:** 2.G
	For Agenda of: 7/19/2022
	Prepared by: Dave Gray

Attachments (list):
1. 2022040 Bud Clary Ford Hyundai

Approval of Materials:		**Expenditure Required:** $60,633.54 as itemized on Purchase Order 2022040
Dave Gray		
Rachel Pitzel	7/15/2022	**Amount Budgeted:** $109,740
Dave Gray	7/15/2022	
Daryl Eidinger	7/15/2022	**Timeline:**

Summary Statement:
The inspector vehicle replaces sold vehicle. The NPDES truck is a new vehicle for a new position.

Item History:
July 19, 2022 Study Session for Council review and discussion.
July 26, 2022 Regular Council Meeting (Consent Agenda potential) for potential Council action.

Recommended Action:
Review the expenditure need and provide direction to the Mayor for potential council action at the July 26 regular council meeting.

Fiscal Note/Consideration:

CITY OF EDGEWOOD
PURCHASE ORDER

DATE:		VENDOR:	PO NUMBER:
7/14/2022		Bud Clary Ford Hyundai	**2022040**

DELIVERY METHOD:	DELIVERY DATE:

SPECIAL INSTRUCTIONS: See attached quote for details.

COUNT:	DESCRIPTION:	UNIT $	TOTAL $
1	2022 Ford Escape (Vehicle Quote No. 2022-7-134)	$27,314.00	$27,314.00
1	2022 Ford Ranger 4WD (Vehicle Quote No. 2022-7-135)	$28,621.00	$28,621.00
		SUBTOTAL	$55,935.00
		SALES TAX	$4,698.54

STATE BID CONTRACT NUMBER:	05916	**PO TOTAL**	**$60,633.54**
EDGEWOOD BUSINESS LICENSE:	☐YES ☐NO ☐N/A		
PREVAILING WAGE INTENT FILED:	☐YES ☐NO ☐N/A		
BARS NUMBER	501-000-000-594-18-65-03		
BARS NUMBER			
AUTHORIZATION LEVEL (MAYOR/COUNCIL):	COUNCIL	**BARS TOTAL**	**$ 60,633.54**
FINANCE DIRECTOR APPROVAL:			
MAYOR APPROVAL:			

CONTACT/CONFIRMATION INFORMATION:
City of Edgewood
Finance Department
2224 104th Avenue East
Edgewood, WA 98372-1513
(253)952-3299
finance@cityofedgewood.org

City Of Edgewood
Council Agenda Summary Sheet

Subject: **Discussion -** Purchase Order for Tool Cat	**Agenda Item #:** **2.H** **For Agenda of:** **7/19/2022** **Prepared by: Dave Gray**
Attachments (list):	

Approval of Materials:	
Dave Gray Rachel Pitzel 7/15/2022 Dave Gray 7/15/2022 Daryl Eidinger 7/15/2022	**Expenditure Required:** Not to exceed $60,000
	Amount Budgeted: The amount appropriated is $126,925.
	Timeline: July 19, 2022 Study Session to discuss the need and potential value of purchasing this piece of equipment for public works maintenance efforts. July 26, 2022 Regular Council Meeting for potential council action. Not recommended as a consent agenda item as purchasing timeline and final cost will be discussed before a potential action is taken by council at the RCM.

Summary Statement:
The city has investigated various equipment available to accomplish cleaning hard surfaces such as streets, parking lots and specifically sidewalks for about a year. All the motorized options are expensive, single purpose and maintenance intensive with the exception of the tool cat, modified after delivery for this purpose. The City of Auburn is using this application, which is where staff discovered this option. The tool cat, at the time it is surplussed can be reconfigured to the multi-use tool originally delivered and sold, retaining the specialized equipment for swap out similar to utility boxes being swapped on a truck chassis.

Item History:

Recommended Action:
Discuss the purchase, application, and provide the Mayor direction for review as council business at the July 26th regular council meeting for potential council action.

Fiscal Note/Consideration: