



**CITY OF EDGEWOOD
ECONOMIC DEVELOPMENT ADVISORY BOARD (EDAB)
MEETING MINUTES**
Monday, January 3, 2022 at 6 p.m.
Meeting Held Virtually via Zoom: (<https://zoom.us/j/92275379112>)

1. **CALL TO ORDER:** Chair Wiesenfeld called the meeting to order at 6:05 p.m.
 - A. **Members Present:** Chair Wiesenfeld; Butterfield; Neil; and Swanson
 - B. **Commissioners Absent:** Clark
 - C. **Staff Member(s) Present:** Darren Groth, CED Director
Emily Arteche, Planning Manager
Morgan Dorner, Senior Planner
 - D. **Others Present:** Councilmember Tomy
2. **CONSENT AGENDA:**
 - A. **Agenda Approval**
 - B. **Approval of Meeting Minutes for December 6, 2021**
 - C. **Review of October Development Review Reports**
 - i. Wiesenfeld moved to approve, as presented.
 - ii. The Board voted 4-0 to approve the Consent Agenda.
3. **CITIZEN COMMENT PERIOD:**
 - A. One citizen comment regarding a correction to the meeting agenda document date.
4. **OLD BUSINESS**
 - A. EDAB Training Video (approx. 30 minutes)
 - i. Chair Wiesenfeld introduced this item and provided a brief background of the trainings EDAB has taken so far. Members decided to proceed with the agenda and then play the training video at the end of the meeting.
 - ii. Morgan Dorner provided a brief introduction of the training video for “A Short Course on Local Planning: Legal Primer on Planning and Development in Washington State” from Department of Commerce and the first half of the video was played.
 - iii. Discussion ensued
 - B. Town Center
 - i. Morgan Dorner provided a brief background and update regarding the Town Center Subarea Plan, then presented the new webpage for it on the City’s website, found online here <https://www.cityofedgewood.org/317/Town-Center-Subarea-Plan> .
 - ii. Darren Groth provided a status update and brief background of the Town Center Subarea Plan Community Workshop to be held virtually on Thursday January 27, 2022. Darren Groth encouraged EDAB to attend and to share the workshop with the public.
 - iii. Discussion ensued regarding outreach efforts by the City and how EDAB members could help with that.
 - C. Edgewood Business Map
 - i. Chair Wiesenfeld introduced this item and provided a brief background.

- ii. Morgan Dorner provided a brief update regarding a City of Edgewood Businesses Map and making it available on the City's website.
- D. 2021 & 2022 Work Plan
- i. Chair Wiesenfeld introduced this item and provided a brief background. Additional explanation of the process and timeline for these work plans was provided.
 - ii. Chair Wiesenfeld proposed to remove "Business [garden] tour" from the work plan, Butterfield agreed. Darren Groth responded stating that we could revise the 2022 work plan to remove this item.
 - iii. Emily Arteche proposed adding to the 2022 Work Plan, an "Economic Development" element to the City's Comprehensive Plan. Each member agreed that this would be a good addition to the work plan.
 - iv. Discussion ensued.
6. **NEW BUSINESS:**
- A. Vice Chair Appointment
- i. Chair Wiesenfeld nominated Swanson, to which Swanson accepted and all voted in favor the appointment of Swanson to the position of Vice Chair for the Economic Development Advisory Board (EDAB).
 - ii. Chair Wiesenfeld briefly mentioned this item and asked if others will be able to attend.
7. **STAFF COMMENTS:**
- A. February 15, 2022 Joint Meeting with City Council, Boards, and Commissions
- i. Chair Wiesenfeld briefly mentioned this item and asked if others will be able to attend.
8. **BOARD COMMENTS:**
- A. Chair Wiesenfeld brought up future calendar dates that conflict with holidays. Darren Groth responded that EDAB could make the calendar an action item to adopt these changes as EDAB's regular calendar for 2022 and publish it for the whole year
- B. Chair Wiesenfeld provided notice that three appointments come to an end this year, and sometime in April, he will ask members if they intend to seek reappointment.
- C. Neil commented on a crosswalk on Meridian near Acorn brewing, and that the City should look into making that crosswalk more visible. Neil also commented on the maintenance of sidewalks during snow/inclement weather. Sidewalks near City Hall were not accessible. Darren Groth responded that the City would look into it and provide a response at the next meeting.
9. **BOARD MEMBER UPDATES:**
- A. None
10. **ADJOURN:** Chair Wiesenfeld adjourned the meeting at 7:00 p.m.