



**CITY OF EDGEWOOD
ECONOMIC DEVELOPMENT ADVISORY BOARD (EDAB)
MEETING MINUTES**

Monday, March 7, 2022 at 6 p.m.

Meeting Held Virtually via Zoom: (<https://zoom.us/j/92275379112>)

1. **CALL TO ORDER:** Chair Wiesenfeld called the meeting to order at 6:01 p.m.
 - A. **Members Present:** Wise; Wiesenfeld; Butterfield; Clark; and Swanson
 - B. **Commissioners Absent:** Neil; Position 6 (Vacant)
 - C. **Staff Member(s) Present:** Darren Groth, CED Director
Emily Arteche, Planning Manager
Morgan Dorner, Senior Planner
 - D. **Others Present:** Councilmember Tomy
2. **CONSENT AGENDA:**
 - A. **Agenda Approval**
 - B. **Approval of Meeting Minutes for February 7, 2022**
 - C. **Review of January Development Review Reports & Current Planning Presentation**
 - i. Wiesenfeld moved to approve, as presented.
 - ii. The Board voted 5-0 to approve the Consent Agenda.
 - iii. Morgan Dorner, Senior Planner provided a Current Planning Presentation of recent development projects, projects under review, and speculative development. Discussion ensued regarding questions some of the projects and how it relates to economic development.
3. **CITIZEN COMMENT PERIOD:**
 - A. Citizen comment from Jason Ramirez related to home-based businesses and advertising. In addition, the City use of the BERK report to assess allowed uses in certain zoning districts. Chair Wiesenfeld responded and Darren Groth provided some clarification. Butterfield asked for clarification regarding home-based businesses and what process they go through with the City and asked about providing businesses with a 'Welcome Packet'. Darren Groth responded provided clarification for the City processes. Wise responded regarding potential use of the Edgewood Business Map. Morgan Dorner responded about that being a possibility.
 - B. Councilmember Tomy comment regarding community events in Edgewood (Edgewood Community Park Opening and Mt. View Community Center Reading Night)
4. **OLD BUSINESS**
 - A. EDAB Training
 - i. "The New Economy and Implications for Community Planning" from Department of Commerce was scheduled for this meeting, however due to the time, members decided to proceed with the agenda and watch the training on their own outside of the meeting.
 - ii. Morgan Dorner asked EDAB members to provide clarification on how future trainings should be conducted. Members generally agreed that trainings should be taken outside of meetings.
 - B. Town Center
 - i. Morgan Dorner provided a brief background and update regarding the Town Center Subarea Plan, then presented the new webpage for it on the City's website, found online here <https://www.cityofedgewood.org/317/Town-Center-Subarea-Plan>.

- ii. Darren Groth provided a status update and brief background of the Town Center Subarea Plan Community Workshop to be held virtually on Thursday January 27, 2022. Darren Groth encouraged EDAB to attend and to share the workshop with the public.
- iii. Discussion ensued regarding outreach efforts by the City and how EDAB members could help with that.
- C. 2021 & 2022 Work Plan
 - i. Chair Wiesenfeld introduced this item and provided a brief background. Additional explanation of the process and timeline for these work plans was provided.
 - ii. Chair Wiesenfeld proposed to remove “Business [garden] tour” from the work plan, Butterfield agreed. Darren Groth responded stating that we could revise the 2022 work plan to remove this item.
 - iii. Emily Arteche proposed adding to the 2022 Work Plan, an “Economic Development” element to the City’s Comprehensive Plan. Each member agreed that this would be a good addition to the work plan.
 - iv. Discussion ensued.
- 6. **NEW BUSINESS:**
 - A. 2022 Work Plan Prioritization
 - i. Chair Wiesenfeld introduced this item and provided a brief background. Discussion ensued. Morgan Dorner provided additional explanation of the process and timeline for these work plans. EDAB decided to Prioritize Town Center and Planning Commission Collaboration. Discussion regarding other items will be discussed at the next meeting.
 - B. Planning Commission Collaboration Plan
 - i. EDAB decided to move this item to the next meeting.
- 7. **STAFF COMMENTS:**
 - A. Morgan Dorner commented regarding resources for economic development.
- 8. **BOARD COMMENTS:**
 - A. Butterfield asked for clarification about in person meetings. Darren clarified that a hybrid meeting would be expected to start for the Boards & Commissions in April.
 - B. Butterfield, Wise, and Chair Wiesenfeld commented about residential vs. commercial development along Meridian. Discussion about EDAB’s mission and purpose ensued.
 - C. Wise asked for clarification regarding growth targets. Darren providing clarification regarding target numbers for dwelling units and employment.
 - D. Chair Wiesenfeld asked Board members to reach out to the community regarding the EDAB Position 6 vacancy.
- 9. **BOARD MEMBER UPDATES:**
 - A. None
- 10. **ADJOURN:** Chair Wiesenfeld adjourned the meeting at 7:32 p.m.