



**CITY OF EDGEWOOD  
ECONOMIC DEVELOPMENT ADVISORY BOARD (EDAB)  
MEETING MINUTES**  
Monday, February 7, 2022 at 6 p.m.  
Meeting Held Virtually via Zoom: (<https://zoom.us/j/92275379112>)

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1. **CALL TO ORDER:** Chair Wiesenfeld called the meeting to order at 6:10 p.m.
  - A. **Members Present:** Chair Wiesenfeld; Wise; Butterfield; Clark
  - B. **Commissioners Absent:** Neil; Swanson; Position 6 (Vacant)
  - C. **Staff Member(s) Present:** Darren Groth, CED Director  
Emily Arteche, Planning Manager  
Morgan Dorner, Senior Planner
  - D. **Others Present:** Councilmember Buckley; Councilmember Tomya
2. **CONSENT AGENDA:**
  - A. **Agenda Approval**
  - B. **Approval of Meeting Minutes for January 3, 2022**
  - C. **Review of December Development Review Reports**
    - i. Wiesenfeld moved to approve, as presented.
    - ii. The Board voted 4-0 to approve the Consent Agenda.
3. **CITIZEN COMMENT PERIOD:**
  - A. None
4. **OLD BUSINESS**
  - A. EDAB Training Video (approx. 30 minutes)
    - i. Chair Wiesenfeld introduced this item and provided a brief background of the trainings EDAB has taken so far. Members decided to proceed with the agenda and then play the training video at the end of the meeting.
    - ii. Morgan Dorner provided a brief introduction of the training video for “A Short Course on Local Planning: Legal Primer on Planning and Development in Washington State” from Department of Commerce.
    - iii. A quorum was lost at 6:16 PM when Chair Wiesenfeld lost connection. A quorum was achieved at 6:17 PM when Chair Wiesenfeld rejoined the meeting.
    - iv. The second half of the training video was played 6:17–6:39 PM and a brief recap discussion followed.
  - B. Town Center
    - i. Morgan Dorner provided a brief background and update regarding the Town Center Subarea Plan, then presented the new webpage for it on the City’s website, found online here <https://www.cityofedgewood.org/317/Town-Center-Subarea-Plan> .
    - ii. Darren Groth provided a status update and brief background of the Town Center Subarea Plan Community Workshop that was held virtually on January 27, 2022. Darren Groth encouraged EDAB to attend and to share the workshop with the public.
    - iii. Discussion ensued regarding outreach efforts by the City.

- C. Edgewood Business Map
  - i. Morgan Dorner provided a brief background and update regarding a City of Edgewood Businesses Map and using it as a tool for EDAB discussion and making it available on the City's website.
  - ii. Colleen asked about adding it to the website and why it hasn't been added yet. Morgan Dorner responded with informing the board of the administrative work (disclaimers and functions for requests by businesses to be added or removed) of adding it to the website.
- D. 2021 & 2022 Work Plan
  - i. Chair Wiesenfeld introduced this item and provided a brief background of the changes to the proposed 2022 Work Plan. Additional explanation of the process and timeline for these work plans was provided.
  - ii. Morgan Dorner provided direction for the process of voting on the proposed 2022 Work Plan in this meeting to provide to Council for their approval at the February 15, 2022 Joint Meeting with City Council, Boards, and Commissions.
  - iii. Discussion about the proposed changes ensued.
  - iv. EDAB voted for approval 4-0 (2 absent, 1 vacant) for the proposed 2022 Work Plan to go to the Council Joint-Meeting.
- 6. New Business:
  - A. 2022 EDAB Meeting Calendar
    - i. Chair Wiesenfeld introduced this item and provided a brief background.
    - ii. Butterfield proposed to cancel the September meeting on August 29<sup>th</sup>.
    - iii. Darren Groth discussed reopening plan for the "meeting locations" section for the reopening plan to have hybrid meetings at City Hall and Zoom in April.
    - iv. EDAB voted for approval 4-0 (2 absent, 1 vacant)
    - v. Morgan Dorner asked the board about making meeting notifications easier through calendar invites. The board agreed that this would be better. After the meeting, staff sent out an email with a calendar invite attachment.
- 7. **STAFF COMMENTS:**
  - A. February 15, 2022 Joint Meeting with City Council, Boards, and Commissions
- 8. **BOARD COMMENTS:**
  - A. Wise asked about past development actions that have affected commercial in Edgewood along Meridian and future commercial development projections/planning along Meridian. Darren Groth responded regarding past actions and current conditions that have affected commercial.
  - B. Darren responded by elaborating on opportunities for commercial right now along Meridian and current development outlook along Meridian. Town Center is more for pedestrian-friendly mixed-use commercial, and the Commercial District has more auto-oriented commercial uses.
  - C. Chair Wiesenfeld asked about how this is related to Retail Strategies' work.
  - D. Darren Groth responded with clarification about what Retail Strategies' is doing, a brief update on their process, and an explanation of the discretion needed with their recruiting work.
- 9. **BOARD MEMBER UPDATES:**
  - A. None
- 10. **ADJOURN:** Chair Wiesenfeld adjourned the meeting at 7:20 p.m.