



**CITY OF EDGEWOOD
ECONOMIC DEVELOPMENT ADVISORY BOARD (EDAB)
MEETING MINUTES**

Monday, December 6, 2021 at 6 p.m.

Meeting Held Virtually via Zoom: (<https://zoom.us/j/92275379112>)

1. **CALL TO ORDER:** Chair Wiesenfeld called the meeting to order at 6:10 p.m.
 - A. **Members Present:** Chair Wiesenfeld; Clark; Neil; and A. Swanson
 - B. **Commissioners Absent:** Vice Chair Kilmer; Butterfield
 - C. **Staff Member(s) Present:** Darren Groth, CED Director
Emily Arteche, Planning Manager
Morgan Dorner, Senior Planner
 - D. **Others Present:** Mayor Eidinger
Councilmember Wise
Councilmember Tomy
2. **CONSENT AGENDA:**
 - A. **Agenda Approval**
 - B. **Approval of Meeting Minutes for November**
 - C. **Review of October Development Review Reports**
 - i. Wiesenfeld moved to approve, as presented.
 - ii. The Board voted 4-0 to approve the Consent Agenda.
3. **CITIZEN COMMENT PERIOD:**
 - A. None
4. **OLD BUSINESS**
 - A. EDAB Training Video (approx. 30 minutes)
 - i. Chair Wiesenfeld introduced this item and the Economic Development training video from Department of Commerce was played.
 - ii. Discussion ensued after the video regarding if EDAB would like to continue with these types of trainings which everyone agreed that it would be good to continue doing as a part of regular meetings. EDAB members discussed the content of the video and how it will help in future meetings and for long term planning. 30-minute trainings were recommended as an appropriate amount of time to dedicate to each training.
 - B. Town Center
 - i. Morgan Dorner, Senior Planner, provided a brief background and update regarding the status of Dept. of Commerce Transit Oriented Development Grant applied for by the City to cover the Town Center Subarea Plan. The City was not awarded this grant and is now re-evaluating the scope of work for the subarea plan. The City is looking to have the subarea plan out by the end of 2022.
 - ii. Swanson asked about any other additional grants the City could apply for to cover the Town Center Subarea Plan costs. Morgan Dorner stated that the City has looked into other opportunities, but have not yet found other grants available.

- iii. Darren Groth, CED Director, provided a status update and brief background of the Town Center Subarea Plan, why it is necessary, and what EDAB's role in that planning effort will be.
 - iv. Discussion ensued
- C. Edgewood Business Map
- i. Chair Wiesenfeld introduced this item and provided a brief background.
 - ii. Morgan Dörner provided a brief update regarding a City of Edgewood Businesses Map and making it available on the City's website.
 - iii. Discussion ensued. Clark suggested making the link more visible on the main City webpage. Darren Groth responded to some of the technicalities of the webpage and what can be on the webpage.
- D. 2021 & 2022 Work Plan
- i. Darren Groth introduced this item and provided a brief background. Additional explanation of the process and timeline for these work plans was provided.
 - ii. Discussion ensued.
 - iii. Chair Wiesenfeld discussed developing an "Asset Map" as discussed in the EDAB Training video from the beginning of the meeting. Discussion ensued and Darren Groth stated that we could modify Work Plan Item #4 "Develop a SWOT Analysis" to address this.
 - iv. Chair Wiesenfeld stated that EDAB's "homework" for next EDAB meeting would be taking a look at the 2021 Work Plan and be prepared to discuss, make any amendments, and finalize to present to City Council the following month.
6. **NEW BUSINESS:**
- A. February 15, 2022 Joint Meeting with City Council, Boards, and Commissions (no materials in meeting packet for this item)
- i. Chair Wiesenfeld briefly mentioned this item and asked if others will be able to attend.
7. **STAFF COMMENTS:**
- A. None
8. **BOARD COMMENTS:**
- A. None
9. **BOARD MEMBER UPDATES:**
- A. None
10. **ADJOURN:** Chair Wiesenfeld adjourned the meeting at 7:16 p.m.